

BUDGET WORKSHEETS & NARRATIVES

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FY2020 OVERVIEW OF REQUESTS

(included in budget)

DEPT	CODE #	NAME	EQUIPMENT	# OF UNITS	COST
Auditor	CIP 01000-08000-636-02	Office Equip	e-pollbook replacement		192,000
Conservation	01000-06999-294-22	Uniforms & Equip	portable radios	9	39,450
	01000-06999-471-22	Contract labor	multiple projects		194,000
	CIP Request 01000-10220-610-22	Buildings & Equip	DL playground		75,000
			McFarland playground		54,000
	CIP Request		Heart of Iowa Trail		390,000
Env Health	01000-03020-636-23	Office Equip/Furniture	JD Gator		9,460
			Trailer		3,100
			Power probe		13,950
Engineer	20000-07210-721-20-600	New Equipment	Motor Grader (lease from LOST)	1	250,000 **
	CIP Request		Tractor w/Mower	1	107,500
	CIP Request		Tandem Truck	1	210,000
			Pickup trucks	1	27,000
	CIP Request		Single Axle Truck	2	360,000
<i>**requested to be paid from LOST (included in that line)</i>					
Facilities Manager	01000-09100-241-51	Equipment/Parts/Supp	server room unit replacement		44,000
Human Serv Center	01000-09100-633-50	Equipment/Machinery	Loader tractor/accessories		17,500
Justice Center	CIP 01000-09100-441-54	Building Repair/Maint	Phase 1 rooftop HVAC		360,000
InfoTechnology	01000-09110-632-52	Data Processing Equip	Server replacemnet		20,000
	IT request		Floor Switches - 10(gig)	5	35,000
	IT request		Paging System for JC		30,000
IRVM	11000-06010-633-24	New Equipment	Spray Truck & Accessories	1	91,600
Sheriff	11000-01999-635-10	Vehicles	gen/rural	7	259,000
	01000-01999-294-05	Uniforms/Equip	Drone	1	25,000
	01000-01999-445-05	Jail Repairs/Equip	washing machine	1	10,155

FY2019 OVERVIEW OF ADDITIONAL INFORMATION

ENGINEER

		Valuation assumption	Max. per code	
Maximum general dollars	potential	4,888,047,315	0.16875	824,858
Maximum rural dollars	potential	1,045,001,843	3.00375	3,138,924

CONSERVATION

	FY20	FY19	Diff
Tax Askings	1,660,040	3,553,130	-1,893,090

FUND DESIGNATION INFORMATION: End of FY20

Assigned funds General Fund \$2,090,490
Committed funds: General Fund \$1,337,667

CIP PROJECT FUNDING

FY19 Unspent General/Rural Fund 33% of 50% of unused TIF
 FY20 General/Rural Fund 33% of 50% of unused TIF

Balance Projected

\$116,832
\$113,793
 \$230,625 (included in fund designation above)

CIP FY NEEDS:

FY20 \$3,394,020
 FY21 \$4,155,000
 FY22 \$820,000
 FY23 \$250,000
 FY24 TBD

**POSITIONS
STORY COUNTY**

CURRENT BUDGET (FY19)

DEPARTMENT	FTE POSITIONS	P/T POSITIONS	TOTAL	VACANT
ANIMAL CONTROL	6	0	6	
ATTORNEY	25	0	25	
AUDITOR	10	0	10	
BOH -ENVIRONMENTAL	3	0.5	3.50	
BOARD OF SUPERVISORS	9	0	9	
Dept 99 GIS-Share with Assor	0.5	0	0.50	
COMMUNITY SERVICES	3	0	3	
Mental Health	4	0.5	4.50	
CONSERVATION	19	0	19	
ENGINEER	33	0	33	
FACILITIES MANAGER	7	0	7	
HUMAN SERVICES CENTER	4	0	4	
INFORMATION TECHNOLOGY	6	0	6	
IRVM	2	0	2	
JUSTICE CENTER FACILITY	6	0	6	
PLANNING & DEVELOPMENT	3	0.5	3.50	
RECORDER	5	0	5	
SHERIFF	87	0.5	87.50	3
TREASURER	11	0	11	
VETERAN'S AFFAIRS	1	0	1	
	244.5	2	246.5	3

VACANT POSITIONS IN THE BUDGET:

	Sal/Flex	Benefits	Total
<i>Sheriff:</i>			
Detention Officer	48,739	29,859	78,598
Detention Officer	48,739	29,859	78,598
Telecommunicator	46,992	29,331	76,323
	144,470	89,049	233,519

ADDITIONAL REQUESTED (FY20)

DEPARTMENT	FTE POSITIONS	P/T POSITIONS	TOTAL
Conservation	2		2
<i>Watershed Coordinator</i>			
Salary (ESTIMATED)	42,500		
Benefits	24,166		
FICA	3,400		
IPERS	4,200		
	74,266		74,266

<i>Trails/Nat Resource Technican</i>			
Salary (ESTIMATED)	36,500		
Benefits	24,166		
FICA	3,000		
IPERS	3,600		
	67,266		67,266

DEPARTMENT	FTE POSITIONS	P/T POSITIONS	TOTAL
Community Services	1		1
<i>Housing Services Coordinator</i>			
Salary	43,700		
Benefits	24,166		
FICA	3,343		
IPERS	4,125		
	75,334		75,334

DEPARTMENT	FTE POSITIONS	P/T POSITIONS	TOTAL
Sheriff	1		1
<i>Telecommunicator</i>			
Salary	45,248		
Benefits	23,044		
FICA	3,595		
IPERS	4,436		
	76,323		76,323

CAPITAL IMPROVEMENTS PLAN



STORY COUNTY, IOWA

DRAFT

MARCH 2019
Story County Board of Supervisors
900 6th Street
Nevada, Iowa 50201

www.storycountyiowa.gov

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CAPITAL IMPROVEMENTS PLAN

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Introduction

The Story County Capital Improvements Plan (CIP) is a multi-year guide to the construction and/or improvement of county facilities and the acquisition of equipment. Through the process of preparing and updating this CIP, the County meets the need for orderly maintenance of the County’s physical assets. This CIP is intended to serve as a planning tool and is structured to present meaningful long-range perspective of the County’s long-range capital needs and to be used as an implementation tool for the acquisition, development, construction, maintenance, and renovation of public facilities, infrastructure, and capital equipment.

The Story County Board of Supervisors first identified the development of this Plan in the May 2013 Strategic Plan adopted by the Board and have adopted a CIP each following year . The CIP runs on a fiscal year basis – July 1st through June 30th, and defines projects on a five year timeframe.

The CIP adopts the 5-Year Story County Secondary Road Construction Program, updated and adopted annually, by reference.

The following project timeframes are identified in this current CIP:

Current Projects	Those in the current FY cycle (FY19)
Year 1	FY 20: July 2019 – June 2020
Year 2	FY 21: July 2020 – June 2021
Year 3	FY 22: July 2021 – June 2022
Year 4	FY 23: July 2022 – June 2023
Year 5	FY 24: July 2023 – June 2024

CAPITAL IMPROVEMENTS PLAN



Process to Develop CIP

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It is anticipated that the CIP is reviewed annually and is updated as necessary. Preparation of the CIP is an interactive process that takes approximately four to six months each cycle. The CIP is developed in a manner consistent with approved County financial policies that set guidelines for the CIP and for the funding of maintenance and replacement projects.

Elected Officials and Department Heads were asked to submit proposed projects in December 2018 in line with the initial budget preparations. County staff members reviewed proposed projects and identified those to recommend to the Board of Supervisors to include in the CIP. As budgets were prepared and submitted, additional projects were included as identified through the Board of Supervisors' worksessions in January 2019.

The projects are categorized beginning on page seven by year as noted above. The CIP is not meant to be a static document - it is intended to help the Board of Supervisors in their budgeting discussions and prioritization. As a guiding document, it may be amended as warranted.



CAPITAL IMPROVEMENTS PLAN

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Terms and Definitions

Story County has defined key terms in order to help guide the development of this CIP.

Capital Assets

Capital assets include land, facilities, parks, playgrounds and outdoor structures, special projects from Secondary Roads, pedestrian and bicycle systems, water and sewer infrastructure, technology systems and equipment, and other items of value from which the County derives benefit for a significant number of years.

Capital Projects

Capital projects result in economic activities that lead to the acquisition, construction, or extension of the useful life of capital assets. They have a total project cost in the range of \$25,000 or more; range from construction of new buildings to renovations, additions, conversions, or demolitions of existing buildings; have a useful life of five years or longer, significantly extend the useful life of an asset, or significantly alter the nature and character of an asset (not to include annual asset maintenance costs, annual warranty costs or other ongoing costs.)

The CIP includes four different types of projects: equipment, new project/construction (and project continuation to following years), modification of existing project, and maintenance.

◆ Equipment

The proposed purchases/lease/rental of equipment, including vehicles, software, hardware, and other applications when the costs exceed \$75,000.

Projects such as new building(s), land acquisition, remodels, and related items costing over \$25,000 are included and identified in one the following three categories:

- ◆ New Project/Construction
- ◆ Modification of Existing Project (includes project extension)
- ◆ Building Maintenance

CAPITAL IMPROVEMENTS PLAN



Projects

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Projects are listed in order of potential fiscal year in which the project may be undertaken. However, as this is a dynamic document, project schedules may change and be moved up or down on the timeframe, due to many factors, such as budget, staffing, and priorities. Also, estimated amounts and potential funding sources are meant only as guidance in this document. Elected Officials, Department Heads, and the Board of Supervisors identify the projects and funding mechanisms in the annual budget process.

The following is a list of projects that have gone through the CIP process and have been completed:

- Motor Grader Leases
- Phone System Replacement
- Dakin's Lake Expansion
- CLP Admin Building Roof Replacement
- Security Cameras for County Buildings
- Justice Center Well-Field Buy-Out
- Praeri Rail/Trail Extension Planning
- Body and In-Car Camera Lease Agreement
- Election Equipment
- Keyless Entry Panels Replacement
- Animal Shelter Purchase
- Hickory Grove Campground Shower Building and Storm Shelter Construction
- Paving of Grant Avenue from 190th to Gilbert City Limits
- Paving of 600th Avenue from US Hwy 30 to Lincoln Highway
- West 190th Bridge Replacement
- 660th Avenue Bridge Replacement
- Dakins Lake—Vault Toilet
- Core Switch Replacements
- Jordan Acres Land Acquisition
- Tandem Truck Purchase
- U.S.A.C.E Land Acquisition
- Phase 1 - Tedesco Environmental Learning Corridor—Design and Mobilization
- Human Services Center Generator
- Sensitive Areas Inventory Update (Phase 1)
- Secondary Roads Building Improvements—Roland and Kelley Sheds
- Animal Shelter Improvements—Phase 1 (Architectural/Engineering Design)
- Purchase and Installation of Emergency Communications Center Furniture
- Carroll Prairie Acquisition
- Net App Replacement
- Loader Purchase



CAPITAL IMPROVEMENTS PLAN

Projects—Fiscal Year 2019 *Current Year*

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Department	Animal Control
Project Name	Animal Shelter Improvements—Phase 2 (Construction to Architectural Specifications)
<i>Type of Project</i>	New Project/Construction
<i>Potential Funding Source(s)</i>	General Fund, Friends of Animals Fund
<i>Estimated Budget Amount</i>	\$300,000
Department	Conservation
Project Name	U.S.A.C.E Land Acquisition
<i>Type of Project</i>	New Project/Construction - Continuation
<i>Potential Funding Source(s)</i>	Conservation Reserve, General Fund
<i>Estimated Budget Amount</i>	TBD
Project Name	Praeri Rail Trail Extension Construction
<i>Type of Project</i>	New Project/Construction
<i>Potential Funding Source(s)</i>	TIF, Conservation Reserve, General Fund, Grants
<i>Estimated Budget Amount</i>	\$545,000
Project Name	Hickory Grove Watershed Improvement Project (Managed by IDNR) and Trail Extension
<i>Type of Project</i>	New Project/Construction
<i>Potential Funding Source(s)</i>	General Fund, Grants
<i>Estimated Budget Amount</i>	\$942,000
Project Name	Heart of Iowa Nature Trail Paving Phase 1 (Construction)
<i>Type of Project</i>	New Project/Construction
<i>Potential Funding Source(s)</i>	Grants, Energy Transfer Partners Fund, General Fund
<i>Estimated Budget Amount</i>	\$390,000



CAPITAL IMPROVEMENTS PLAN

Projects—Fiscal Year 2019 *Current Year*

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Department	Conservation—Continued
Project Name	Renewable Energy Cabin (Dakins Lake Cabin #1) - Design Phase and Construction

Type of Project New Project/Construction

Potential Funding Source(s) General Fund, Energy Transfer Partners Fund

Estimated Budget Amount \$250,000

Project Name	Sensitive Areas Inventory Update - Phase 2
---------------------	---------------------------------------------------

Type of Project New Project/Construction - Continuation

Potential Funding Source(s) General Fund

Estimated Budget Amount \$60,000

Project Name	Phase 2 —Tedesco Environmental Learning Corridor Construction
---------------------	----------------------------------------------------------------------

Type of Project New Project/Construction - Continuation

Potential Funding Source(s) Conservation Reserve, General Fund, and Other Funding to be Determined, TIF Revenue Bond

Estimated Budget Amount \$1,500,000

Project Name	Hickory Grove Beach House
---------------------	----------------------------------

Type of Project New Project/Construction

Potential Funding Source(s) General Fund

Estimated Budget Amount \$250,000

Project Name	McFarland Park – Sidewalk Improvements
---------------------	-----------------------------------------------

Type of Project Maintenance

Potential Funding Source(s) General Fund

Estimated Budget Amount \$25,000



CAPITAL IMPROVEMENTS PLAN

Projects—Fiscal Year 2019 *Current Year*

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Department	Facilities Management
<i>Project Name</i>	<i>Justice Center Roof Replacement Project</i>
<i>Type of Project</i>	<i>Maintenance</i>
<i>Potential Funding Source(s)</i>	<i>General Fund</i>
<i>Estimated Budget Amount</i>	<i>\$358,800</i>

<i>Project Name</i>	<i>Justice Center Project—Courthouse and Building Security, Attorney's Office Consolidation, and Jail Maintenance—Study and Planning Work</i>
<i>Type of Project</i>	<i>New Project/Construction</i>
<i>Potential Funding Source(s)</i>	<i>Fines Recovery, General Fund and Other Funding to be Determined</i>
<i>Estimated Budget Amount</i>	<i>TBD</i>

Department	Secondary Roads
<i>Project Name</i>	<i>Motor Grader Lease</i>
<i>Type of Project</i>	<i>Equipment</i>
<i>Potential Funding Source(s)</i>	<i>General Fund</i>
<i>Estimated Budget Amount</i>	<i>\$911,000</i>

Department	Sheriff, Facilities, Conservation, Secondary Roads, Board of Supervisors
<i>Project Name</i>	<i>Countywide Interoperable Communications System</i>
<i>Type of Project</i>	<i>New Project/Construction</i>
<i>Potential Funding Source(s)</i>	<i>General Fund</i>
<i>Estimated Budget Amount</i>	<i>TBD</i>

FISCAL YEAR 2019 - TOTAL PROJECTS \$5,531,800



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Projects—Fiscal Year 2020

Department	Auditor
<i>Project Name</i>	e-Pollbooks

<i>Type of Project</i>	Equipment
<i>Potential Funding Source(s)</i>	General Fund
<i>Estimated Budget Amount</i>	\$188,020

Department	Conservation
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<i>Project Name</i>	Hickory Grove Sewer
<i>Type of Project</i>	New Project/Construction
<i>Potential Funding Source(s)</i>	Conservation Reserve
<i>Estimated Budget Amount</i>	\$450,000

Project Name	Phase 3 — Tedesco Environmental Learning Corridor Construction
--------------	----------------------------------------------------------------

<i>Type of Project</i>	New Project/Construction - Continuation
<i>Potential Funding Source(s)</i>	Conservation Reserve, General Fund, and Other Funding to be Determined, TIF Revenue Bond
<i>Estimated Budget Amount</i>	\$2,000,000

Project Name	Heart of Iowa Nature Trail Paving Phase 1 (Construction)
--------------	----------------------------------------------------------

<i>Type of Project</i>	New Project/Construction - Continuation
<i>Potential Funding Source(s)</i>	Grants, Energy Transfer Partners Fund, General Fund
<i>Estimated Budget Amount</i>	\$390,000

Project Name	IRVM Spray Truck
--------------	------------------

<i>Type of Project</i>	Equipment
<i>Potential Funding Source(s)</i>	General Fund, Grants
<i>Estimated Budget Amount</i>	\$91,600



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Projects—Fiscal Year 2020

Department	Conservation—Continued
Project Name	Dakins Lake Playground
<i>Type of Project</i>	New Project/Construction
<i>Potential Funding Source(s)</i>	General Fund, Grants
<i>Estimated Budget Amount</i>	\$75,000
Project Name	Hickory Grove Park - Campground Expansion Planning
<i>Type of Project</i>	New Project/Construction
<i>Potential Funding Source(s)</i>	General Fund
<i>Estimated Budget Amount</i>	\$80,000
Project Name	Hickory Grove Park - Cabin Design
<i>Type of Project</i>	New Project/Construction
<i>Potential Funding Source(s)</i>	General Fund
<i>Estimated Budget Amount</i>	\$25,000
Project Name	IRVM Building Addition
<i>Type of Project</i>	New Project/Construction
<i>Potential Funding Source(s)</i>	General Fund
<i>Estimated Budget Amount</i>	\$48,000
Project Name	McFarland Nature Playscape
<i>Type of Project</i>	New Project/Construction
<i>Potential Funding Source(s)</i>	General Fund
<i>Estimated Budget Amount</i>	\$54,000

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Projects—Fiscal Year 2020

Department Conservation—Continued

Project Name McFarland Conservation Center Feasibility Study for Future Use

Type of Project New Project/Construction

Potential Funding Source(s) General Fund

Estimated Budget Amount 30000

Department Facilities Management/Auditor

Project Name Administration Building Infill Addition—Study and Planning Work

Type of Project New Project/Construction

Potential Funding Source(s) General Fund and Other Funding to be Determined

Estimated Budget Amount TBD

Department Facilities Management

Project Name Justice Center HVAC Replacement - Phase 1

Type of Project Maintenance

Potential Funding Source(s) General Fund

Estimated Budget Amount 360000

Project Name IT Server Room Heat Pump Replacements

Type of Project Maintenance

Potential Funding Source(s) General Fund

Estimated Budget Amount 44000



CAPITAL IMPROVEMENTS PLAN

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Projects—Fiscal Year 2020

Department	Secondary Roads
------------	-----------------

<i>Project Name</i>	Motor Grader Lease
<i>Type of Project</i>	Equipment
<i>Potential Funding Source(s)</i>	General Fund
<i>Estimated Budget Amount</i>	\$250,000

<i>Project Name</i>	Tractor with Mower
<i>Type of Project</i>	Equipment
<i>Potential Funding Source(s)</i>	Secondary Road Fund
<i>Estimated Budget Amount</i>	\$107,500

<i>Project Name</i>	Dump Truck Purchases (3 units)
<i>Type of Project</i>	Equipment
<i>Potential Funding Source(s)</i>	Secondary Road Fund
<i>Estimated Budget Amount</i>	\$570,000

Department	Sheriff, Facilities, Conservation, Secondary Roads, Board of Supervisors
------------	--------------------------------------------------------------------------

<i>Project Name</i>	Countywide Interoperable Communications System
<i>Type of Project</i>	New Project/Construction - Continuation
<i>Potential Funding Source(s)</i>	General Fund
<i>Estimated Budget Amount</i>	TBD

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FISCAL YEAR 2020 - TOTAL PROJECTS \$4,763,120



CAPITAL IMPROVEMENTS PLAN

Projects—Fiscal Year 2021

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Department	Conservation
Project Name	Renewable Energy Cabin (Dakins Lake Cabin #2)
<i>Type of Project</i>	New Project/Construction
<i>Potential Funding Source(s)</i>	General Fund, Energy Transfer Partners Fund
<i>Estimated Budget Amount</i>	\$260,000
Project Name	Hickory Grove Park - Sewer Expansion
<i>Type of Project</i>	New Project/Construction
<i>Potential Funding Source(s)</i>	General Fund
<i>Estimated Budget Amount</i>	\$100,000
Project Name	Dakins Lake Trail Paving
<i>Type of Project</i>	New Project/Construction
<i>Potential Funding Source(s)</i>	General Fund
<i>Estimated Budget Amount</i>	\$250,000
Project Name	McFarland Park - Lake Restoration
<i>Type of Project</i>	New Project/Construction
<i>Potential Funding Source(s)</i>	General Fund, IDNR
<i>Estimated Budget Amount</i>	\$115,000
Project Name	Heart of Iowa Nature Trail Paving Phase 2 (Construction)
<i>Type of Project</i>	New Project/Construction
<i>Potential Funding Source(s)</i>	General Fund, State and Federal Grants
<i>Estimated Budget Amount</i>	\$1,220,000
Project Name	Hanums Mill Lowhead Dam Restoration
<i>Type of Project</i>	New Project/Construction
<i>Potential Funding Source(s)</i>	General Fund, IDNR
<i>Estimated Budget Amount</i>	\$500,000



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Projects—Fiscal Year 2021

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Department	Conservation—Continued
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<i>Project Name</i>	Hickory Grove Park - Road Resurfacing
<i>Type of Project</i>	New Project/Construction
<i>Potential Funding Source(s)</i>	General Fund
<i>Estimated Budget Amount</i>	\$250,000

Department	Facilities Management
------------	-----------------------

<i>Project Name</i>	Justice Center HVAC Replacement - Phase 2
<i>Type of Project</i>	Maintenance
<i>Potential Funding Source(s)</i>	General Fund
<i>Estimated Budget Amount</i>	\$400,000

Department	Secondary Roads
------------	-----------------

<i>Project Name</i>	Motor Grader Lease
<i>Type of Project</i>	Equipment
<i>Potential Funding Source(s)</i>	General Fund
<i>Estimated Budget Amount</i>	\$250,000

Department	Sheriff
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<i>Project Name</i>	Outbuilding Storage
<i>Type of Project</i>	New Project/Construction
<i>Potential Funding Source(s)</i>	General Fund and Other Funding to be Determined
<i>Estimated Budget Amount</i>	TBD

FISCAL YEAR 2021 - TOTAL PROJECTS \$3,270,000



CAPITAL IMPROVEMENTS PLAN

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Department

Facilities Management

Project Name

Justice Center HVAC Replacement - Phase 3

Type of Project

Maintenance

Potential Funding Source(s)

General Fund

Estimated Budget Amount

\$570,000

Department

Secondary Roads

Project Name

Motor Grader Lease

Type of Project

Equipment

Potential Funding Source(s)

General Fund

Estimated Budget Amount

\$250,000

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CAPITAL IMPROVEMENTS PLAN

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Department	Secondary Roads
<i>Project Name</i>	Motor Grader Lease
<i>Type of Project</i>	Equipment
<i>Potential Funding Source(s)</i>	General Fund
<i>Estimated Budget Amount</i>	\$250,000

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CAPITAL IMPROVEMENTS PLAN

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Department

Facilities Management

Project Name

Human Services Center - New Roof and ERV

Type of Project

Maintenance

Potential Funding Source(s)

General Fund

Estimated Budget Amount

TBD

Department

Secondary Roads

Project Name

Motor Grader Lease

Type of Project

Equipment

Potential Funding Source(s)

General Fund

Estimated Budget Amount

\$250,000

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CAPITAL IMPROVEMENTS PLAN



The Board of Supervisors adopted the first Capital Improvements Plan for Story County in February 2014. The steps towards the CIP adoption and implementation started in May 2013, with the identification of the CIP on the Board's Strategic Plan, stating:

Develop Capital Improvements Program

Benefits: Better schedule public improvements that require more than one year to construct. Provide an opportunity for long-range financial planning and management.

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The adopted CIP runs on a fiscal year basis – July 1st through June 30th, and defines projects on a five year timeframe. It will be reviewed annually and updated as necessary.

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March 2019

Approved by the Story County Board of Supervisors

Budget Revenue Worksheet

08 Animal Control		2019/2020		2018/2019			2017/2018		2016/2017	2015/2016
		Budget Incr/Decr %		Re-est Budget	Amended Original	Rcvd YTD Rcvd %	Budget	Rcvd	Rcvd	Rcvd
74000	00054 6000 08		Friends of Animals							
		500	Interest On Investments	1,000		1,153	1,600	1,648	1,488	1,823
		-50.00%			1,000	115%				
11000	06000 2682 08		Rural Services Basic County Environment & Education Local Gov't Payments	2,000		1,958		2,109		
		2,000		2,000	2,000	98%				
11000	06000 5340 08		Rural Services Basic County Environment & Education Animal Control Fees	8,000	10,500	3,950	12,500	9,627	13,498	11,980
		-23.81%			10,500	38%				
74000	06000 8100 08		Friends of Animals County Environment & Education Donations	20,000		18,623	23,400	25,119	34,251	18,799
		-20.00%		25,000	25,000	74%				
74000	06000 8190 08		Friends of Animals County Environment & Education Donations-Other	5,000		2,112	1,600	3,236		
****	08 Animal Control Total ****	35,500		38,500		27,796	39,100	41,739	49,237	32,602
		-7.79%			38,500	72 %				

FY 2020 Budget Revenue

DEPARTMENT: ANIMAL CONTROL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION/NARRATIVE	FY20 SUBTOTAL	FY20 PROJECTED REVENUE	FY19 RE-EST REVENUE	3 YEAR AVERAGE ACTUAL
74000-00054-6000-08	Friends of the Animals/Interest on Investments		500	1,000	1,653
	Leaving as is. Will look at this again next year after remodeling is complete.	500			
11000-06000-2682-08	Local Government Payment		2,000	2,000	
	City billings	2,000			
11000-06000-5340-08	Animal Control Fees		8,000	10,500	11,701
	Adoptions	8,000			
74000-06000-8100-08	Donations -Friends of Animals		20,000	25,000	26,056
	This line item offsets "special animal care".	20,000			
74000-06000-8190-08	Donations-Other		5,000		3,236
	This line item is used for a livestock building	5,000			
Department Total			35,500	38,500	42,646

1yr

08 Animal Control

						Budget Expenditure Worksheet 2018/2019			2017/2018		2016/2017	2015/2016	
						2019/2020	Re-est Budget	Amended Original	Used YTD Used %	Budget	Used	Used	Used
						Budget Incr/Decr %							
11000	06200	100	08	8	Rural Services Basic Animal Shelter Pay Plan Staff	260,550 7.43%	255,000	242,530 207,500	126,383 52%	215,100	214,897	208,613	188,297
11000	06200	100	08	9	Rural Services Basic Animal Shelter Extra Help					8,500	8,492		
11000	06200	104	08		Rural Services Basic Animal Shelter Overtime Pay	2,500 400.00%	500	500	478 96%	2,300	1,832	337	
11000	06200	106	08		Rural Services Basic Animal Shelter Taxable Fringe Benefits		760	480	514 107%	480	480	120	
11000	06200	110	08		Rural Services Basic Animal Shelter F.I.C.A.	20,910 8.91%	20,100	19,200 16,500	10,007 52%	17,600	17,463	16,380	14,776
11000	06200	111	08		Rural Services Basic Animal Shelter I.P.E.R.S.	25,800 9.09%	25,100	23,650 20,500	12,347 52%	20,300	20,147	19,425	17,475
11000	06200	113	08		Rural Services Basic Animal Shelter Employer's Flex Benefits	10,200 15.05%	10,200	8,866 8,720	4,940 56%	8,720	8,936	8,573	8,427
11000	06200	114	08		Rural Services Basic Animal Shelter Employee's Insurances	58,300 15.10%	50,800	50,650 50,350	24,716 49%	48,800	48,391	39,588	34,753
11000	06200	232	08		Rural Services Basic Animal Shelter Custodial Supplies	7,500							
11000	06200	241	08		Rural Services Basic Animal Shelter Equip. Parts & Supplies	46,400 69.96%	27,300	27,300	2,997 11%	9,200	7,077		
11000	06200	250	08		Rural Services Basic Animal Shelter Vehicle Fuels/Maint	1,600	1,600	1,600	612 38%	2,000	1,376	1,568	1,448
11000	06200	260	08		Rural Services Basic Animal Shelter Office Supplies	1,000	1,000	1,000	689 69%	1,000	1,318	828	364
11000	06200	294	08		Rural Services Basic Animal Shelter Uniforms & Equipment	1,000	1,000	1,000	140 14%	1,200	988	1,018	825
11000	06200	297	08		Rural Services Basic Animal Shelter Animal Supplies	12,000 118.18%	5,500	5,500	6,464 118%	5,500	8,325	9,686	5,737
11000	06200	412	08		Rural Services Basic Animal Shelter Postage & Mailing	200 33.33%	150	150		150	150		149

08 Animal Control					Budget Expenditure Worksheet				2017/2018	2016/2017	2015/2016	
					2019/2020	2018/2019						
					Budget	Re-est	Amended	Used YTD	Budget	Used	Used	Used
					Incr/Decr %	Budget	Original	Used %				
11000	06200	413	08	Rural Services Basic Animal Shelter Employee Mileage & Exps.	1,000 -60.00%	2,500	2,500	151 6%	2,500	2,229	2,462	2,339
11000	06200	414	08	Rural Services Basic Animal Shelter Communication Services	3,280 49.09%	2,200	2,200	1,018 46%	2,200	2,237	1,971	1,999
11000	06200	422	08	Rural Services Basic Animal Shelter Education & Training	500 150.00%	200	200		200			
11000	06200	430	08	Rural Services Basic Animal Shelter Utilities	13,940 26.73%	11,000	11,000	6,816 62%	13,500	11,531	8,332	8,784
11000	06200	441	08	Rural Services Basic Animal Shelter Bldg Repairs & Maint	1,000	1,600		980	16,000	15,046	2,465	987
11000	06200	450	08	Rural Services Basic Animal Shelter Office Rent							2,600	31,200
74000	06200	482	08	Friends of Animals Animal Shelter Special Animal Care	20,000 11.11%	18,000	18,000	6,464 36%	40,000	24,625	18,709	25,713
11000	06200	494	08	Rural Services Basic Animal Shelter Veterinary Care	14,000 55.56%	9,000	9,000	9,047 101%	9,000	6,812	9,064	8,927
74000	10220	610	08	Friends of Animals Other Capital Projects Buildings & Equipment		194,500	194,500	115,837 60%	100,000		163,208	
**** 08 Animal Control Total ****					501,680 -19.06%	638,010	619,826 384,000	330,600 53 %	524,250	402,352	514,947	352,200

FY 2020 Budget Expenses

DEPARTMENT: **Animal Control**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION/NARRATIVE	FY20 SUBTOTAL	FY20 PROJECTED EXPENSE	FY19 RE-EST EXPENSE	3 YEAR AVERAGE ACTUAL
11000-06200-104-08	Overtime Pay Same as last year due to not knowing when we might need. ***Expanded hours will impact the overtime line item, after hour calls***		2,500	500	337
		2,500			
11000-06200-232-08	Custodial Supplies (New line item)		7,500	0	0
	General supplies	1,500			
	New equipment/repair	1,000			
	Laundry Services	4,000			
	Pest Control	1,000			
11000-06200-241-08	Equipment/Parts & Supplies (New line item)		46,400	27,300	
	General Repair	2,000			
	Inspections/Permits & Fire/Security Alarms testing, including needed repairs	1,000			
	Keyless entry, cameras, and panic button monitoring	1,200			
	Installation of fire alarm with phone lines	7,200			
	Parking lot and drive paving	33,000			
	Installation of cameras, dependent of UHF antenna	2,000			
11000-06200-250-08	Vehicle Fuels and Maintenance fuel, oil changes, wipers, tires, etc.		1,600	1,600	1,464
		1,600			
11000-06200-260-08	Office Supplies all shelter forms, business letterhead, thank-you cards, envelopes, pens, tape, printer/ copy paper, printer cartridges, etc.		1,000	1,000	836
		1,000			
11000-06200-294-08	Uniforms and Equipment snare poles, capture equip., traps, clothing, etc. possible rabies & titers vaccinations (rabies = \$490 each/titers = \$200 each)		1,000	1,000	943
		1,000			
11000-06200-297-08	Animal Supplies cat/dog/all other food, cat litter, leashes, disinfectants, food/water bowls, trash bags, animal bedding, etc. (*donation account used here to offset costs)		12,000	5,500	7,916
		12,000			
11000-06200-412-08	Postage and Mailing stamps and mailings		200	150	99
		200			
11000-06200-413-08	Employee Mileage & Expense mileage after work hours		1,000	2,500	2,343
		1,000			
11000-06200-414-08	Communication Services shelter phone service which inclues 2 lines and fax machine, fire alarm service by IT		3,280	2,200	2,069
		3,280			
11000-06200-422-08	Education and Training dvd's, reference books, training, sending people to class		500	200	66
		500			

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DEPARTMENT: **Animal Control**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION/NARRATIVE	FY20 SUBTOTAL	FY20 PROJECTED EXPENSE	FY19 RE-EST EXPENSE	3 YEAR AVERAGE ACTUAL
11000-06200-430-08	Utilities		13,940	11,000	9,549
	Alliant - \$825/mo	9,900			
	City of Nevada water - \$120/mo	1,440			
	Pratt trash - \$175/mo	2,100			
	other unplanned increase	500			
11000-06200-441-08	Bldg. Repairs and Maintenance		1,000	1,600	6,166
	Repair and maintenance of existing appliances/purchase of new appliances if needed	1,000			
74000-06200-482-08	Special Animal Care		20,000	18,000	23,015
	donation account/helps defray cost in other line items	20,000			
11000-06200-494-08	Veterinary Care		14,000	9,000	8,267
	spays/neuters,vac's, med's, wormer (*donation account also used here)	14,000			
74000-10220-610-08	Friends of the Animals/Other capital projects/Buildings and Equipment		0	194,500	163,208
	building completed in FY19	0			
	DEPARTMENT TOTAL		125,920	276,050	78,620

04 County Attorney		2019/2020		Budget Revenue Worksheet 2018/2019				2017/2018		2016/2017	2015/2016
		Budget Incr/Decr %		Re-est Budget	Amended Original	Rcvd YTD Rcvd %	Budget	Rcvd	Rcvd	Rcvd	
01000	00055 8490 04		General Basic Miscellaneous	800	800	800	25 3%	1,200	1,261	317	451
01000	01000 2321 04	21,996	General Basic Public Safety & Legal Services Violence Against Women Grant	21,996	21,996	21,996	7,020 32%	21,996	22,013	30,132	12,326
02000	01000 2710 04	1,200	General Supplemental Public Safety & Legal Services Other State Grants	1,200	1,200	1,200		1,200	1,200	385	
22000	01000 8510 04 255		Special Law Enforcement Public Safety & Legal Services Equitable Sharing DOJ								
22000	01000 8520 04	5,000	Special Law Enforcement Public Safety & Legal Services Sale of Seized Property	5,000	5,000	5,000	4,893 98%	7,200	8,172	4,075	5,038
01000	01000 8590 04	225,000	General Basic Public Safety & Legal Services Collect-Court Ordered Obl	225,000	225,000	225,000	114,104 51%	225,000	222,362	220,558	260,106
38000	01000 8590 04	35,000 16.67%	Co Attorney Fine Collection Public Safety & Legal Services Collect-Court Ordered Obl	35,000	30,000	30,000	5,385 18%	35,000	30,891	26,730	47,981
****	04 County Attorney Total ****	288,996 1.76%		288,996	283,996	283,996	131,427 46 %	291,596	285,899	282,197	325,902

FY 20 REVENUE BUDGET

DEPARTMENT: County Attorney

ACCOUNT NUMBER	ACCOUNT DESCRIPTION/NARRATIVE	FY 20 SUBTOTAL	FY 20 PROJECTED REVENUE	FY 19 RE-EST REVENUE	3 YEAR AVERAGE ACTUAL
01000-00055-8490-04	Miscellaneous		800	800	676
	Emergency Management Revenue from legal work.	800			
01000-01000-2321-04	Violence Against Women Grant		21,996	21,996	21,490
	Assuming approval of ongoing reimbursement from State for grant.	21,996			
01000-01000-2710-04	Other State Grants		1,200	0	525
	Grant available for intern employment for summer through Iowa Attorney General.	1,200			
22000-01000-8520-04	Sale of Seized Property		5,000	5,000	5,760
	Dependant on forfeited and seized property by Drug Task Force.	5,000			
01000-01000-8590-04	Collected court ordered obligation		225,000	225,000	234,300
	Fines Recovery Program revenues.	225,000			
38000-01000-8590-04	Co Attorney Fine Collection		35,000	35,000	35,200
	County Attorney's Fines Collection Program Revenues after threshold reached.	35,000			
Department Total			288,996	287,796	297,951

04 County Attorney						2019/2020	Budget Expenditure Worksheet 2018/2019			2017/2018		2016/2017	2015/2016
						Budget Incr/Decr %	Re-est Budget	Amended Original	Used YTD Used %	Budget	Used	Used	Used
01000	01100	100	04	1	General Basic Criminal Prosecution Elected Officers	142,425 2.00%	139,630	139,630	69,736 50%	135,563	135,385	130,782	119,703
01000	01100	100	04	6	General Basic Criminal Prosecution Assistants	1,152,554 6.15%	1,179,660	1,085,820	584,569 54%	1,143,827	1,143,000	1,110,870	985,702
01000	01100	100	04	8	General Basic Criminal Prosecution Pay Plan Staff	476,995 11.19%	453,636	429,000	226,156 53%	440,000	439,950	434,106	395,169
02000	01100	100	04	9	General Supplemental Criminal Prosecution Extra Help	50,000	50,000	50,000	18,653 37%	60,000	54,127	67,275	45,683
01000	01100	104	04		General Basic Criminal Prosecution Overtime Pay								
01000	01100	106	04		General Basic Criminal Prosecution Taxable Fringe Benefits	4,800	4,800	4,800	2,204 46%	4,800	4,415	4,625	3,106
02000	01100	110	04		General Supplemental Criminal Prosecution F.I.C.A.	143,100 10.93%	136,390	129,000	66,754 52%	132,950	133,087	131,346	116,438
02000	01100	111	04		General Supplemental Criminal Prosecution I.P.E.R.S.	175,000 10.76%	171,585	158,000	85,770 54%	157,100	156,882	156,360	139,181
01000	01100	113	04		General Basic Criminal Prosecution Employer's Flex Benefits	43,600	42,300	43,600	21,504 49%	43,600	42,500	41,411	40,103
02000	01100	114	04		General Supplemental Criminal Prosecution Employee's Insurances	420,000 25.91%	365,169	333,560	186,703 56%	300,800	300,671	257,190	222,460
01000	01100	260	04		General Basic Criminal Prosecution Office Supplies	15,000 50.00%	15,000	10,000	7,640 76%	12,000	10,329	9,958	14,306
01000	01100	261	04		General Basic Criminal Prosecution Magazines, Period. & Books	6,530 3.13%	4,873	6,332	2,197 35%	4,873	4,862	5,500	4,733
01000	01100	277	04		General Basic Criminal Prosecution Fine Collection Program	5,863 -.53%	6,059	5,894	3,094 52%	6,059	4,437	4,220	4,619
01000	01100	412	04		General Basic Criminal Prosecution Postage & Mailing	5,000	5,000	5,000	2,590 52%	5,000	5,386	4,210	5,817
01000	01100	413	04		General Basic Criminal Prosecution Employee Mileage & Exps.	4,000	4,000	4,000	3,058 76%	4,000	4,096	4,316	3,659

				Budget Expenditure Worksheet 2018/2019				2017/2018	2016/2017	2015/2016		
				Budget Incr/Decr %	Re-est Budget	Amended Original	Used YTD Used %	Budget	Used	Used	Used	
01000	01100	414	04	General Basic Criminal Prosecution Communication Services	17,200 7.50%	16,000	16,000	7,220 45%	16,000	15,265	13,782	20,912
01000	01100	422	04	General Basic Criminal Prosecution Education & Training	30,250 34.89%	22,305	22,425	11,800 53%	22,305	13,438	14,415	13,065
01000	01100	444	04	General Basic Criminal Prosecution Equipment Rent/Maint	9,650 6.63%	9,050	9,050	4,088 45%	16,903	8,936	17,556	23,386
01000	01100	480	04	General Basic Criminal Prosecution Dues & Memberships	12,275 185.73%	4,571	4,296	153 4%	4,571	4,361	4,431	4,281
01000	01100	636	04	General Basic Criminal Prosecution Office Equip. & Furniture	9,200 3580.00%	3,750	250		500		1,721	1,201
01000	01610	425	04	General Basic Juvenile Representation Serv Court Costs	20,000 33.33%	15,000	15,000	7,931 53%	30,000	24,853	19,501	15,398
**** 04 County Attorney Total ****				2,743,442 11.00%	2,648,778	2,471,657	1,311,820 53%	2,540,851	2,505,980	2,433,575	2,178,922	

Countywide Services

22000	01040	219	99 255	Special Law Enforcement Law Enfor. Communications Equitable Sharing DOJ								
22000	01040	247	99	Special Law Enforcement Law Enfor. Communications Attorney Special Projects		5,000	5,000	5,906 118%	7,100	9,594	2,497	8,690
38000	01100	247	99	Co Attorney Fine Collection Criminal Prosecution Attorney Special Projects	4,850	5,000				6,532		9,167
02000	01100	425	99	General Supplemental Criminal Prosecution Court Costs	60,000	60,000	60,000	26,864 45%	60,000	59,658	90,793	110,424

FY 20 BUDGET REQUEST

DEPARTMENT: County Attorney

ACCOUNT NUMBER	ACCOUNT DESCRIPTION/NARRATIVE	FY 20 SUBTOTAL	FY 20 PROJECTED EXPENSE	FY 19 RE-EST EXPENSE	3 YEAR AVERAGE ACTUAL
01000-01100-100-04-9	Extra Help		50,000	50,000	55,700
	Hiring attorney interns, victim witness and fines recovery	50,000			
01000-01100-104-04	Overtime Pay		0	0	0
	Closley monitored to make sure non-exempt employees don't work over 40 hours per week.	0			
01000-01100-106-04	Taxable Fringe Benefits		4,800	4,800	4,800
	Stipend for attorneys and management as they are required to use their personal cell phone for work related issues at \$25.00 per attorney/manager.	4,800			
01000-01100-260-04	Office Supplies		15,000	15,000	11,500
	Paper, file folders and typical office supplies.	12,000			
	Ergonomic workstations	3,000			
01000-01100-261-04	Magazines, Periodicals and Books		6,530	4,873	5,000
	Reference materials needed for prosecution.				
	Tribune - Ames Office	210			
	Tribune - Nevada Office	210			
	Iowa Code Books (Legislative Service Agency)	1,450			
	Iowa Criminal Law Handbook (\$330.00 every 6 months)	660			
	Thompson West Library Plan (\$328.66/month)	3,950			
	Iowa Acts	50			
01000-01100-277-04	Fine Collection Program		5,863	6,059	4,425
	Costs that are directly used for fines recovery program. Increase is to add text reminder for defendants' payments. This service has increased revenue for other county collection programs.				
	Aerialink.com (text reminder service)	1,260			
	Thompson West Clear (\$291/month)	3,495			
	The Iowa Workforce	308			
	The Work Number - Tax (\$35/month)	500			
	Ipad	300			
01000-01100-412-04	Postage & Mailing		5,000	5,000	5,140
	General mailing correspondence	5,000			
01000-01100-413-04	Employee Mileage & Expenses		4,000	4,000	4,025
	Used to transport witnesses and for staff travel to court in Nevada or court in Ames.	4,000			
01000-01100-414-04	Communication Services		17,200	16,000	16,700
	Phone system and attorney on-call cellular phone.	16,000			
	Two My-Fi Connections for remote access to Prolaw	1,200			

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DEPARTMENT: County Attorney

ACCOUNT NUMBER	ACCOUNT DESCRIPTION/NARRATIVE	FY 20 SUBTOTAL	FY 20 PROJECTED EXPENSE	FY 19 RE-EST EXPENSE	3 YEAR AVERAGE ACTUAL
01000-01100-422-04	Education & Training		30,250	22,305	13,600
	Law changes and new technology make it essential to educate and train staff & attorneys.				
	Attorneys are required to have continuing education each year to keep their law license valid.				
	Iowa County Attorney's Association - Spring Conference (9 attorneys)	7,425			
	Iowa County Attorney's Association - Fall Conference (7 attorneys)	5,775			
	Iowa Employment Conference (4 employees \$325.00 per person)	1,300			
	End Violence Against Women International Conference (3 attorneys)	7,500			
	Local Government conference	1,000			
	Crime Victim Rights Training	250			
	Domestic Violence Training	2,000			
	National Associate of Drug Court Professionals (Mental Health Court)	5,000			
01000-01100-444-04	Equipment Rent/Maint		9,650	9,050	16,600
	Rolling File Storage	650			
	Marco (multifunction machines)	9,000			
01000-01100-480-04	Dues & Memberships		12,275	4,571	4,400
	Drug Task Force Dues	12,000			
	Notary (\$30.00 per notary every 3 years)	150			
	Iowa State Career Fair (intern recruitment)	125			
01000-01100-636-04	Office Equip & Furniture		9,200	3,750	975
	Replace office chairs in Ames (15x200)	3,000			
	2 New TVs for Court	2,000			
	Prolaw Portal Installation (one time fee)	1,200			
	Replace Computer Monitors from 2005 - 2009 (25x\$250)	3,000		3,500	
	Criminal Prosecution Total		169,768	148,908	142,865
01000-01610-425-04	Juvenile Representation Service		20,000	15,000	20,000
	Court Cost for juvenile cases	20,000			
	Juvenile Representation Service Total		20,000	15,000	
	DEPARTMENT REQUEST		189,768	163,908	142,865

DEPARTMENT: County Attorney

ACCOUNT NUMBER	ACCOUNT DESCRIPTION/NARRATIVE	FY 20 SUBTOTAL	FY 20 PROJECTED EXPENSE	FY 19 RE-EST EXPENSE	3 YEAR AVERAGE ACTUAL
22000-01040-247-99	Special Law Enforcement Projects		0	5,000	7,000
	Our cost to belong to the task force.	0			
02000-01100-425-99	Court Costs		60,000	60,000	87,000
	Any cost related to trials for the upcoming year. Office Manager continues to review this line item for reimbursement possibilities.	60,000			
38000-01100-247-99	Fine Collection Special Projects		4,850	5,000	
	Story County Bar Association	2,100			
	Iowa County Attorney's Association	2,000			
	Crime Victim's Fund (food, toiletries, misc)	250			
	Domestic Violence Awareness Month	500			

02 Auditor		2019/2020		Budget Revenue Worksheet 2018/2019			2017/2018		2016/2017	2015/2016
		Budget Incr/Decr %		Re-est Budget	Amended Original	Rcvd YTD Rcvd %	Budget	Rcvd	Rcvd	Rcvd
01000	00055 8490 02	General Basic Miscellaneous	1,800 20.00%	1,800	1,500	902 60%	4,500	4,092	2,775	4,540
01000	08000 2571 02	General Basic Government Services Elections	100 -33.33%	150	150	110 73%	350	284	312	85
01000	08000 2571 02 40	General Basic Government Services School Elections					29,100	29,123		26,839
01000	08000 2571 02 41	General Basic Government Services City Elections					53,400	53,444		48,082
01000	08000 2571 02 42	General Basic Government Services Special Elections	10,000 100.00%	20,000	5,000	966 19%	15,000	20,423	2,225	1,778
01000	08000 2571 02 45	General Basic Government Services City/School Election	65,000							
01000	09000 5010 02	General Basic Administration Plat Book Fees	2,000 -20.00%	2,500	2,500	1,488 60%	3,000	1,872	2,151	2,318
01000	09000 5030 02	General Basic Administration Computer/Disks & Services	100 -50.00%	100	200	32 16%	200	130	275	308
01000	09000 5500 02	General Basic Administration Photocopy/FAX Fees	100 -20.00%	100	125	11 9%	150	95	156	109
**** 02 Auditor Total ****			79,100 734.83%	24,650	9,475	3,509 37 %	105,700	109,463	7,894	84,059

FY20 REVENUE BUDGET

DEPARTMENT: AUDITOR

ACCOUNT NUMBER	ACCOUNT DESCRIPTION/NARRATIVE	FY 20 SUBTOTAL	FY 20 PROJECTED REVENUE	FY 19 RE-EST REVENUE	3 YEAR AVERAGE ACTUAL
01000-00055-8490-02	Miscellaneous Story County is the fiscal agent for BooSt Three-year average includes one-time revenues	1,800	1,800	1,800	3,802
01000-08000-2571-02	Elections Miscellaneous election-related invoicing including voter lists	100	100	150	227
01000-08000-2571-02-40	School Elections No School Election this year	0	0	0	27,981
01000-08000-2571-02-41	City Elections No City Election this year	0	0	0	50,641
01000-08000-2571-02-45	Combined School/City Election - NEW first-time; law goes into effect July 1, 2019	65,000	65,000	0	0
01000-08000-2571-02-42	Special Elections Budgeting for estimated 4 specials/commensurate expense amount	10,000	10,000	20,000	8,142
01000-09000-5010-02	Plat Books sale of plat books; will be purchasing more for sale	2,000	2,000	2,500	2,114
01000-09000-5030-02	Computer Services maps/discs	100	100	100	238
01000-09000-5500-02	Photocopy/Fax Fees any paper copies we produce	100	100	100	120
Department Total			79,100	24,650	93,265

02 Auditor						Budget Expenditure Worksheet				2017/2018	2016/2017	2015/2016	
						2019/2020	2018/2019						Budget
					Budget Incr/Decr %	Re-est Budget	Amended Original	Used YTD Used %					
01000	08000	100	02	2	General Basic Elections Administration Statutory Deputies	69,600 2.02%	68,500	68,225	34,156 50%	66,232	64,941	62,103	57,074
01000	08000	100	02	5	General Basic Elections Administration Bargaining Unit Staff	59,200 10.04%	54,500	53,800	25,837 48%	54,200	53,731	53,944	
01000	08000	100	02	9	General Basic Elections Administration Extra Help	20,000	53,000	20,000	50,738 254%	18,000	16,910	46,216	15,745
01000	08000	104	02		General Basic Elections Administration Overtime Pay	6,000 -14.29%	8,500	7,000	7,129 102%	5,000	1,964	9,941	1,435
02000	08000	110	02		General Supplemental Elections Administration F.I.C.A.	12,100 7.08%	15,000	11,300	9,046 80%	10,800	10,663	13,297	9,701
02000	08000	111	02		General Supplemental Elections Administration I.P.E.R.S.	13,100 9.17%	17,260	12,000	6,361 53%	11,200	11,031	11,450	9,960
01000	08000	113	02		General Basic Elections Administration Employer's Flex Benefits	3,500	3,500	3,500	1,744 50%	3,500	3,487	3,487	3,487
02000	08000	114	02		General Supplemental Elections Administration Employee's Insurances	32,000 87.13%	26,810	17,100	10,988 64%	15,100	15,003	15,392	8,676
01000	08000	260	02		General Basic Elections Administration Office Supplies	6,000	6,000	6,000	3,426 57%	6,000	5,869	6,308	2,371
01000	08000	263	02		General Basic Elections Administration Election Supplies/Forms	20,000 33.33%	19,000	15,000	15,835 106%	31,000	37,391	18,708	10,821
01000	08000	294	02		General Basic Elections Administration Uniforms & Equipment	150		150					150
01000	08000	411	02		General Basic Elections Administration Marketing	500	500	500		500		1,743	
01000	08000	412	02		General Basic Elections Administration Postage & Mailing	42,500 21.01%	12,000	35,120	8,920 25%	12,000	5,396	16,081	7,442
01000	08000	413	02		General Basic Elections Administration Employee Mileage & Exps.	50 -50.00%	50	100		100		12	
01000	08000	414	02		General Basic Elections Administration Communication Services	5,000	5,000	5,000	2,833 57%	7,050	2,770	3,816	11,228

				Budget Expenditure Worksheet				2017/2018		2016/2017	2015/2016	
				2019/2020	2018/2019			Budget	Used	Used	Used	
				Budget Incr/Decr %	Re-est Budget	Amended Original	Used YTD Used %					
01000	08000	422	02	General Basic Elections Administration Education & Training	5,500 83.33%	2,500	3,000	1,229 41%	5,600	8,905	3,809	1,453
01000	08000	444	02	General Basic Elections Administration Equipment Rent/Maint	55,725 11.45%	51,000	50,000	6,343 13%	44,000	46,710	43,282	3,071
01000	08000	471	02	General Basic Elections Administration Contractual Labor			15,000					
01000	08000	480	02	General Basic Elections Administration Dues & Memberships	905	900	905		300	1,055	755	705
01000	08000	485	02 43	General Basic Elections Administration Primary Election	65,000				55,000	61,053		
01000	08000	485	02 44	General Basic Elections Administration General Election		106,500	100,000	106,382 106%			136,676	
01000	08000	636	02	General Basic Elections Administration Office Equip. & Furniture	192,500 38400.00%	500	500		500		29,167	
01000	08010	485	02 40	General Basic Local Elections School Elections					25,000	24,773	8	19,812
01000	08010	485	02 41	General Basic Local Elections City Elections					50,000	47,466	54	42,068
01000	08010	485	02 42	General Basic Local Elections Special Elections	10,000 100.00%	20,000	5,000	4,039 81%	35,000	25,857	3,791	2,253
01000	08010	485	02 45	General Basic Local Elections City/School Election	65,000							
01000	09010	100	02 1	General Basic Administration Manag.Serv Elected Officers	81,865 2.00%	80,257	80,257	40,083 50%	77,919	77,776	73,062	67,221
01000	09010	100	02 2	General Basic Administration Manag.Serv Statutory Deputies	69,600 2.02%	64,710	68,225	32,337 47%	54,336	53,669	58,377	52,341
01000	09010	100	02 5	General Basic Administration Manag.Serv Bargaining Unit Staff	207,600 7.56%	200,655	193,000	99,216 51%	197,000	196,761	197,642	
01000	09010	100	02 8	General Basic Administration Manag.Serv Pay Plan Staff	75,850 16.69%	74,000	65,000	36,968 57%	67,200	67,216	64,954	243,851

FY20 BUDGET REQUEST

DEPARTMENT: AUDITOR

ACCOUNT NUMBER	ACCOUNT DESCRIPTION/NARRATIVE	FY 20 SUBTOTAL	FY 20 PROJECTED EXPENSE	FY 19 RE-EST EXPENSE	3 YEAR AVERAGE ACTUAL
01000-08000-100-02-9	Extra Help Temporary office workers for voter reg entry, absentee ballot processing, and scanning as well as election technicians for machine testing, precinct prep, delivery and pick up	20,000	20,000	53,000	26,290
01000-08000-104-02	Overtime Pay (Elections) Staff OT related to elections, including statutory Saturdays	6,000	6,000	8,500	4,447
01000-08000-260-02	Office Supplies Supplies/billings for election related material National Change of Address (NCOA) voter registration processing Envelopes, paper, supplies from inventory	3,500 2,000 500	6,000	6,000	4,849
01000-08000-263-02	Election Supplies/Forms Absentee envelopes Election precinct supplies and forms	12,000 8,000	20,000	19,000	22,307
01000-08000-294-02	Uniforms & Equipment Namebadges and tee shirts for staff and election technicians	150	150	0	50
01000-08000-411-02	Marketing Display materials for voter education	500	500	500	581
01000-08000-412-02	Postage & Mailing Bulk mailing rate for election-related materials includes mandated mailings for matches against multi-state database comparisons Countywide voter registration mailing	12,000 30,500	42,500	12,000	9,640
01000-08000-413-02	Employee Mileage & Expenses Mileage reimbursement for use of personal vehicle	50	50	50	4
01000-08000-414-02	Communication Services Hotspots from US Cellular for election use. Only billed when turned on 3 phone lines - election staff	2,600 2,400	5,000	5,000	5,938
01000-08000-422-02	Education & Training Continuing education (SEAT, CERA)	5,500	5,500	2,500	4,722
01000-08000-444-02	Equipment Rent/Maint Precinct Atlas annual fee (based on # of registered voters + flat fee) Easy Pollworker Election Night Reporting - Adkins Rent three OVIs for combined school/city for in-office use @ \$675/each Annual maintenance on election equipment (1st year was covered in purchase price)	6,000 3,500 3,200 2,025 41,000	55,725	51,000	16,448
01000-08000-471-02	Contractual Labor Contract with vendor for temporary election workers.	0	0	0	0

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FY20 BUDGET REQUEST

DEPARTMENT:	AUDITOR		FY 20	FY 20	FY 19	3 YEAR
ACCOUNT NUMBER	ACCOUNT DESCRIPTION/NARRATIVE		SUBTOTAL	PROJECTED	RE-EST	AVERAGE
				EXPENSE	EXPENSE	ACTUAL
01000-08000-480-02	Dues & Memberships CERA dues, SEAT dues, Iowa Legislative news	905	905	905	900	838
01000-08000-485-02-43	Primary Election 2020 Primary Election includes additional ID requirements and 17-year-olds	65,000	65,000	65,000	0	61,053
01000-08000-485-02-44	General Election No General Election in FY20	0	0	0	106,500	124,081
01000-08000-636-02	Office Equipment & Furniture e-pollbook replacement (CIP) Chair replacements	192,000 500	192,500	192,500	500	9,722
ELECTION ADMINISTRATION OPERATING				419,830	265,450	290,980
01000-08010-485-02-40	School Election now combined with City Election	0	0	0	0	22,297
01000-08010-485-02-41	City Elections now combined with School Election	0	0	0	0	44,794
01000-08010-485-02-45	Combined School/City Election - NEW first-time; law goes into effect July 1, 2019	65,000	65,000	65,000	0	0
01000-08010-485-02-42	Special Elections Same amount budgeted for revenue. Estimating for four special elections of various types.	10,000	10,000	10,000	20,000	10,634
LOCAL ELECTIONS OPERATING				75,000	20,000	77,724

FY20 BUDGET REQUEST

DEPARTMENT: AUDITOR

ACCOUNT NUMBER	ACCOUNT DESCRIPTION/NARRATIVE	FY 20 SUBTOTAL	FY 20 PROJECTED EXPENSE	FY 19 RE-EST EXPENSE	3 YEAR AVERAGE ACTUAL
01000-09010-104-02	Overtime Pay (Management) Drainage meetings	350	350	150	223
01000-09010-260-02	Office Supplies Paper, printer cartridges, report binders, mapping supplies, tax forms, envelopes, transfer book supplies, plat books for resale, toner, minute book pages	7,000	7,000	7,000	7,335
01000-09010-412-02	Postage & Mailing Mailings for claims, minute-related items, W-2 and 1099 forms, drainage levies	5,500	5,500	5,500	4,813
01000-09010-413-02	Employee Mileage & Expenses Mileage reimbursement for use of personal vehicle	100	100	100	50
01000-09010-414-02	Communication Services 8 phone lines	3,200	3,200	3,200	3,557
01000-09010-422-02	Education & Training Training related to county gov't, budget & finance, real estate, payroll, GIS	2,500	2,500	2,000	1,807
01000-09010-444-02	Equipment Rent/Maintenance Cott hosting (Recorder pays half) Monthly copier lease	900 2,400	3,300	2,500	3,946
01000-09010-471-02	Contract Labor Digitize transfers books, drainage records, original and historical plat books/maps	0	0	63,000	10,272
01000-09010-480-02	Dues & Memberships ISACA	300	300	300	303
01000-09010-636-02	Office Equipment & Furniture replacement chairs	500	500	500	0
ADMINISTRATIVE SERVICE OPERATING			22,750	84,250	32,307
DEPARTMENT REQUEST			517,580	369,700	401,011

Budget Revenue Worksheet

23 Environmental Health				2019/2020 .	2018/2019			2017/2018		2016/2017	2015/2016	
				Budget Incr/Decr %	Re-est Budget	Amended Original	Rcvd YTD Rcvd %	Budget	Rcvd	Rcvd	Rcvd	
01000	03000	2624	23	General Basic Physical Health & Social Serv. Well Testing & Abandonment	30,930 1.08%	30,930	30,600	19,552 64%	26,530	28,997	35,818	29,748
01000	03000	2682	23	General Basic Physical Health & Social Serv. Local Gov't Payments							3,655	
01000	03000	2710	23	General Basic Physical Health & Social Serv. Other State Grants	6,120 2.86%	5,950	5,950		6,000	6,038	5,901	5,399
01000	03000	3310	23	General Basic Physical Health & Social Serv. Sewage/Septic Tank Permit	21,880	21,880	21,880	10,925 50%	19,650	23,410	19,309	19,965
01000	03000	3320	23	General Basic Physical Health & Social Serv. Water Well Permits	3,000	3,000	3,000	1,000 33%	3,000	3,050	3,775	5,100
01000	03000	5390	23	General Basic Physical Health & Social Serv. Other Health Fees	19,220 2.02%	18,840	18,840	10,078 53%	18,210	16,925	14,820	18,922
****	23 Environmental Health Total ****			81,150 1.10%	80,600	80,270	41,555 52 %	73,390	78,420	83,278	79,134	

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PROJECTED REVENUES FY-2020

DEPARTMENT 23: ENVIRONMENTAL HEALTH (SANITARIAN)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY-20 SUBTOTAL	FY-20 PROJECTED REVENUE	FY-19 RE-ESTIMATE REVENUE	3 YR AVERAGE actual
01000 03000 2624 23	Well Testing & Abandonment Hold the same as last year, as stated on grant contract	30,930	30,930	30,930	31,521
01000 03000 2682 23	Local Government Payments None anticipated	0	0	0	1,218
01000 03000 2710 23 28	Other State Grants IDNR Contract - pumper vehicle inspection (Story & Marshall Counties) 4 companies X \$150 plus \$50 for two additional vehicles IDNR Contract - site inspection fee of \$7 per 1,000 gallons septage land applied \$7/1,000 gallons X 775,000 gallons	700 5,420	6,120	5,950	5,779
01000 03000 3310 23	Sewage/Septic Permit New septic permits 100 X \$140 County site reviews 75 X \$100 Repair septic permits 15 X \$25 Comment: 103 septic permits by Dec. 1, 2017	14,000 7,500 380	21,880	21,880	20,895
01000 03000 3320 23	Water Well Permits DNR fee, collected by county, and paid to IDNR quarterly (20 wells X \$25) County fee which covers site review and well permit (20 wells X \$125) Comment: 10 well permits by Dec. 1 2017	500 2,500	3,000	3,000	3,975
01000 03000 5390 23	Other Health Fees Pool inspection program as per IDPH fee schedule Tattoo inspection program 7 establishments X \$250 Tanning device inspection program ~ \$33/bed Radon test kits 55 X \$8 Time of transfer inspections for wells (40 well inspections X \$50)	13,000 1,750 1,520 450 2,500	19,220	18,840	16,889
01000 03000 8490 23	Miscellany	0	0	0	0
TOTALS			81,150	80,600	80,277

23 Environmental Health

						Budget Expenditure Worksheet				2017/2018		2016/2017	2015/2016
						2019/2020	2018/2019			Budget	Used	Used	Used
						Budget	Re-est Budget	Amended Original	Used YTD Used %	Budget	Used	Used	Used
						Incr/Decr %							
01000	03020	100	23	8	General Basic Sanitation Pay Plan Staff	219,700 9.58%	210,908	200,500	105,074 52%	202,500	202,368	200,150	179,746
01000	03020	106	23		General Basic Sanitation Taxable Fringe Benefits	480 33.33%	360	360	208 58%	360	371	316	293
02000	03020	110	23		General Supplemental Sanitation F.I.C.A.	17,300 9.49%	16,200	15,800	8,111 51%	15,725	15,653	15,327	13,703
02000	03020	111	23		General Supplemental Sanitation I.P.E.R.S.	21,400 9.74%	20,575	19,500	10,248 53%	18,700	18,616	18,418	16,557
01000	03020	113	23		General Basic Sanitation Employer's Flex Benefits	6,104	6,104	6,104	3,487 57%	6,104	6,103	6,103	5,957
02000	03020	114	23		General Supplemental Sanitation Employee's Insurances	32,200 33.61%	29,208	24,100	14,604 61%	22,500	22,457	18,975	16,748
01000	03020	120	23		General Basic Sanitation Board Of Health	50	50	50	120 240%	100			68
01000	03020	250	23		General Basic Sanitation Vehicle Fuels/Maint	1,780	1,780	1,780	845 47%	1,700	2,043	1,271	2,912
01000	03020	260	23		General Basic Sanitation Office Supplies	900 -18.18%	1,100	1,100	107 10%	1,420	626	1,092	2,095
01000	03020	400	23		General Basic Sanitation Legal Notices	200	200	200	116 58%	100	165	549	50
01000	03020	412	23		General Basic Sanitation Postage & Mailing	1,390 24.11%	1,120	1,120	631 56%	800	771	701	774
01000	03020	413	23		General Basic Sanitation Employee Mileage & Exps.	350	350	350	108 31%	750	114	263	427
01000	03020	414	23		General Basic Sanitation Communication Services	2,410 .42%	2,400	2,400	1,158 48%	2,400	2,410	2,211	3,276
01000	03020	422	23		General Basic Sanitation Education & Training	4,140 -15.16%	4,880	4,880	659 14%	4,980	1,936	1,819	5,047

23 Environmental Health					Budget Expenditure Worksheet				2017/2018		2016/2017	2015/2016
					2019/2020	2018/2019			Budget	Used	Used	Used
				Budget Incr/Decr %	Re-est Budget	Amended Original	Used YTD Used %					
01000	03020	434	23	General Basic Sanitation Well Permits	500	500	125 25%	500	450	625	925	
01000	03020	442	23	General Basic Sanitation Well Rehab Fund	23,200 1.05%	23,200	22,960 36%	8,330 36%	20,520	12,172	17,270	13,904
01000	03020	444	23	General Basic Sanitation Equipment Rent/Maint	1,060 -24.29%	1,400	1,400	342 24%	1,450	694	331	71
01000	03020	480	23	General Basic Sanitation Dues & Memberships	1,060 9.28%	970	970	530 55%	830	440	855	805
01000	03020	486	23	General Basic Sanitation Lab Services	4,000 12.04%	3,570	3,570	3,446 97%	2,550	4,631	3,471	3,775
01000	03020	636	23	General Basic Sanitation Office Equip. & Furniture	27,660				1,275		434	
**** 23 Environmental Health Total ****					365,884 18.93%	324,875	307,644	158,249 51 %	303,989	293,295	289,747	267,567

FY-2020 BUDGET EXPENDITURE REQUEST

DEPARTMENT 23: ENVIRONMENTAL HEALTH (SANITATION)

ACCT NUMBER	ACCOUNT DESCRIPTION/NARRATIVE	FY-20 SUBTOTAL	FY-20 PROJECTED EXPENSE	FY-19 RE-EST EXPENSE	3 YEAR ACTUAL AVERAGE
01000-03020-106-23	Taxable Fringe Benefits Taxable meal costs during out of town travel that is not overnight (12 meals X \$10) Reimbursement - one Admin Assist cell phone/data plan (\$10 for phone & \$10 for data plan monthly)shared with P&D Reimbursement - one Env Specialist's cell phone/data plan (\$10 for phone & \$10 for data plan monthly)	120 120 240	480	360	327
01000-03020-120-23	Board of Health Supplies and mileage for board members (100 miles X \$0.50) plus materials for new members	50	50	50	56
01000-03020-250-23	Vehicle Fuels/Maintenance 2013 Chevy Tahoe fuel (8,000 miles @ 18 mpg; \$3.00/gal, 445 gallons fuel) Tahoe scheduled maintenance (2 oil/filter change @ \$45 ea, 2 tire rotates @ \$45 ea, 10 washes @ \$10) 11/2017 paid \$900 for breaks, 2018 paid \$75 for leak, 2017 mileage: 110,000 Current mileage: 117,155	1,500 280	1,780	1,780	2,075
01000-03020-260-23	Office Supplies Estimated field/office supplies (paper, pens, gloves, cleansers, desk equipment, pool chemicals, batteries) Reduce office supplies by \$200 from last year Three GIS Arcview maintenance contracts (three paid by IT) Field clothing (3 staff X \$200)	300 0 600	900	1,100	1,271
01000-03020-400-23	Legal Notices Publication of notices (regulation changes, AFO publications) Hold the same as last year	200	200	200	255
01000-03020-412-23	Postage & Mailing Mailing test kits, reports, AFO notification, certified mail, etc. Last year was \$770, but using this year's rate, this year we are at \$115/month or \$1,390/year	1,390	1,390	1,120	749
01000-03020-413-23	Employee Mileage & Expenses Personal vehicle use (700 total miles X \$0.50)	350	350	350	268
01000-03020-414-23	Communication Services Monthly phone costs for 4 phone lines (7240, 7241, 7242, 7252) for Windstream, Aureon @\$165/month. Verizon Wireless - covers Sanitarian's cell phone 515-450-3490 @ \$50/month	1,810 600	2,410	2,400	2,632
01000-03020-422-23	Education & Training Iowa Environmental Health Association-Region V Conference-Omaha (reg/meals/hotel- \$325x3 people) Iowa Onsite Wastewater Association -Annual conference (\$150 x 2 people) Onsite Wastewater Training Center of IA (DMACC) workshops (\$100 x 1 class) National Environmental Health Association Conference (\$730 for regist, plus travel, hotel, meals) IA Governor's Conference on Public Health (\$140 x 1) Iowa Environmental Council Annual Conference (\$90 x1) Annual Iowa Water Conference (\$150 x 1) Bloodborne Pathogen Recertification (\$25 x 3 people) IA Counties Information Technology Conference (\$250 x 1 person) Administrative Assistant II training (software, minute writing)	975 300 100 1900 140 100 150 75 250 150	4,140	4,880	2,934

DEPARTMENT 23: ENVIRONMENTAL HEALTH (SANITATION)

ACCT NUMBER	ACCOUNT DESCRIPTION/NARRATIVE	FY-20 SUBTOTAL	FY-20 PROJECTED EXPENSE	FY-19 RE-EST EXPENSE	3 YEAR ACTUAL AVERAGE
01000 03020 434 23	Well Permits 20 wells X \$25 per well Comment: flow through money. Well construction applications require payment to Story County and IDNR. We collect full payment from applicant and submit a check to the IDNR on a quarterly basis for \$25/well permit issued.	500	500	500	667
01000 03020 442 23	Groundwater Protection Fund (Well Rehab) Grants to Counties water well program promotion (lump sum of \$1,000) Grants to counties water well training (lump sum of \$1,000) Grants to Counties water well program supplies (lump sum of \$500) Well plugging, cistern plugging, well rehabilitation Assume the same amount as FY19 grant amount of \$30,927 (final grant amount to be determined by Iowa Department of Public Health in June, 2019). The breakout is 75% for tangible program costs (training, program promotion, well plug, well rehab & well testing) and 25% for administrative costs. This line represents 75% of the total grant amount. The remaining 25% is already included (NOT itemized) in the other lines such as vehicle expenses, office supplies, lab, etc.	1,000 1,000 500 20,700	23,200	23,200	14,449
01000 03020 444 23	Equipment Rent/Maint Miscellaneous equipment maintenance (probes, tapes, torches, pool meters, camera),reduced \$400 from last year Marco bizhub C258 printer/scanner/copier shared 50/50 with with P&D. Contract is the same as last year, so hold at last year's cost	400 660	1,060	1,400	365
01000 03020 480 23	Dues & Memberships National Environmental Health Association membership (\$100 X 2 memberships) Iowa Environmental Health Association (agency membership) Iowa On-site Wastewater Association (\$130 agency plus \$65 X 2 additional memberships, for a total of 3 memberships) National Environmental Health Association CIOWTS renewal every 2 years (\$115 for Cathy & Matt) National Environmental Health Association RS/REHS certification renewal -renews every 2 years (\$130 for Cathy)	200 240 260 230 130	1,060	970	700
01000 03020 486 23	Lab Services Water quality testing for surface and groundwater (includes but is not limited to CBOD, TSS, total coliform bacteria, spot check perchlorate, arsenic, fluoride, sulfate, etc.) Hold to last year's level. Increase lab services to 3 year average Radon test kits 55 X \$8 75% reimbursed by walk in kit purchases	3,400 600	4,000	3,570	3,959
01000 03020 636 23	Office Equipment & Furniture 9110.ag Ag-Probe Model PowerProbe Enclosed trailer 12' x 6' x 6' Tooling Package John Deere HPX615E (MY18)	13,950 3,100 1,150 9,460	27,660	0	289
TOTALS			69,180	41,880	30,669

Budget Expenditure Worksheet

01 Board of Supervisors						2019/2020	2018/2019			2017/2018		2016/2017	2015/2016
						Budget Incr/Decr %	Re-est Budget	Amended Original	Used YTD Used %	Budget	Used	Used	Used
01000	09000	100	01	1	General Basic General County Management Elected Officers	245,600 2.01%	240,771	240,771	120,249 50%	233,757	233,288	217,068	196,478
01000	09000	100	01	8	General Basic General County Management Pay Plan Staff	428,300 6.54%	424,400	402,000	211,892 53%	363,255	359,175	342,729	242,533
01000	09000	100	01	9	General Basic General County Management Extra Help	21,000 40.00%	21,000	15,000	9,680 65%	15,500	18,497	5,673	
01000	09000	104	01		General Basic General County Management Overtime Pay								
01000	09000	106	01		General Basic General County Management Taxable Fringe Benefits	3,360 3.70%	3,360	3,240	1,778 55%	2,820	2,862	2,520	2,034
02000	09000	110	01		General Supplemental General County Management F.I.C.A.	54,400 6.67%	51,700	51,000	25,720 50%	47,450	47,146	49,877	33,885
02000	09000	111	01		General Supplemental General County Management I.P.E.R.S.	65,000 5.69%	65,200	61,500	32,399 53%	54,700	54,186	44,765	40,189
01000	09000	113	01		General Basic General County Management Employer's Flex Benefits	15,700 -1.88%	15,700	16,000	7,846 49%	14,000	14,239	13,513	12,060
02000	09000	114	01		General Supplemental General County Management Employee's Insurances	109,900 8.81%	114,325	101,000	57,162 57%	71,750	71,118	46,795	33,546
01000	09000	260	01		General Basic General County Management Office Supplies	5,340 52.57%	3,500	3,500	1,501 43%	4,500	3,974	5,684	2,378
01000	09000	294	01		General Basic General County Management Uniforms & Equipment	200							
01000	09000	401	01		General Basic General County Management Board Proceedings	50,000	50,000	50,000	22,080 44%	44,000	47,868	37,815	27,453
01000	09000	413	01		General Basic General County Management Employee Mileage & Exps.	250	250	250		500	304	125	339
01000	09000	414	01		General Basic General County Management Communication Services	5,580	5,580	5,580	2,716 49%	6,500	5,805	5,184	6,854
01000	09000	422	01		General Basic General County Management Education & Training	21,950 11.08%	19,760	19,760	8,116 41%	21,155	12,715	16,393	10,168

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Budget Expenditure Worksheet

		2019/2020	2018/2019			2017/2018		2016/2017	2015/2016
		Budget Incr/Decr %	Re-est Budget	Amended Original	Used YTD Used %	Budget	Used	Used	Used
01000	09000 444 01	General Basic General County Management Equipment Rent/Maint	5,444 18.35%	4,600	4,600	2,549 55%	4,235	5,255	1,728
01000	09000 471 01	General Basic General County Management Contractual Labor	18,000 20.00%	17,500	15,000	14,585 97%	60,000	20,721	10,389
01000	09000 480 01	General Basic General County Management Dues & Memberships	3,510 18.78%	3,133	2,955	1,115 38%	2,395	1,983	2,003
01000	09000 636 01	General Basic General County Management Office Equip. & Furniture	150			2,500		1,463	1,040
****	01 Board Of Supervisors Total ****	1,053,684 6.20%	1,040,779	992,156	519,388 52 %	949,017	899,136	803,724	662,452

FY 20 BUDGET REQUEST

DEPARTMENT: 01 Board of Supervisors

ACCOUNT NUMBER	ACCOUNT DESCRIPTION/NARRATIVE	FY 20 SUBTOTAL	FY 20 PROJECTED EXPENSE	FY 19 RE-EST EXPENSE	3 YEAR AVERAGE ACTUAL
01000-09000-100-01-9	Extra Help HR Intern Communication Intern	10,500 10,500	21,000	21,000	12,085 2 yr
01000-09000-104-01	Overtime Pay	0	0		0
01000-09000-106-01	Taxable Fringe Benefits Cell phone/data allowance for three Board of Supervisors, Director of Internal Operations, Director of External Operations, Special Projects Manager, Risk Manager and HR Generalist	3,360	3,360	3,360	2,472
01000-09000-260-01	Office Supplies Varios office supplies and certified mail expense for COBRA notifications County Outreach - Annual Survey County Outreach - Photo-repository Software (SmugMug) County Outreach - Traveling Display	3,500 1,000 360 480	5,340	3,500	4,012
01000-09000-294-01	Uniforms & Equipment Safety boots for Risk Manager	200	200	0	0
01000-09000-401-01	Board Proceedings Legal publications (BOS and special projects) Quarterly inserts for the Sun.	38,000 12,000	50,000	50,000	37,712
01000-09000-413-01	Employe Mileage & Expense Mileage reimbursement	250	250	250	256
01000-09000-414-01	Communication Services Phone lines for staff averaging \$465/month	5,580	5,580	5,580	5,948
01000-09000-422-01	Education & Training County Outreach and Special Projects Manager Director of External Operations - ISAC/NACO Conferences Human Resources - IaPELRA/NPELRA/PERB/Iowa Employment Conferences Risk Manager - National Safety Council Conference Board of Supervisors - ISAC/NACO/IFA/AEDC Conferences	2,000 3,700 5,500 750 10,000	21,950	19,760	13,092
01000-09000-444-01	Equipment Rent/Maintenance Maintenance agreement for HR file in basement. Copier/printer maintenance agreement with Marco (\$190.44/month plus copies)	694 4,750	5,444	4,600	3,490 2 yr
01000-09000-471-01	Contractual Labor Consultant fees for various projects (ACA, Union Negotiations - 5 contracts, etc.) Onboarding Video Edit Project	10,000 8,000	18,000	17,500	27,827

DEPARTMENT: 01 Board of Supervisors

ACCOUNT NUMBER	ACCOUNT DESCRIPTION/NARRATIVE	FY 20 SUBTOTAL	FY 20 PROJECTED EXPENSE	FY 19 RE-EST EXPENSE	3 YEAR AVERAGE ACTUAL
01000-09000-480-01	Dues & Memberships		3,510	3,133	1,703
	County Outreach & Special Projects Manager - APA/AICP, IFSMA, ASFPM and PDI	950			
	Director of Expernal Operations - ICMA	745			
	Human Resources - NPELRA, SHRM and Cyclone SHRM	715			
	Board of Supervisors - ISAC, Nevada Chamber, Ballard Business Alliance and Greater Story City Alliance	1,100			
01000-09000-636-01	Office Equipment & Furniture		150		1,252 2 yr
	Two-drawer file cabinet	150			
DEPARTMENT REQUEST			134,784	128,683	108,597

Budget Expenditure Worksheet

10 Gen.Betterment-40% L.O.					2019/2020	2018/2019			2017/2018		2016/2017	2015/2016
					Budget Incr/Decr %	Re-est Budget	Amended Original	Used YTD Used %	Budget	Used	Used	Used
11000	01999	635	10	Rural Services Basic Sheriff Clearing Account Motor Vehicle	185,000 -11.90%	182,400	210,000		60,000	53,620		163,871
11000	03110	425	10 20	Rural Services Basic ASSET	18,000 2.86%	17,500	17,500	10,403 59%	16,668	12,723	15,041	14,372
11000	06000	622	10	Rural Services Basic Natural Resources Conserv Soil Conservation	15,000	15,000	15,000	9,750 65%	15,000	14,713	4,502	7,500
11000	06020	433	10	Rural Services Basic Solid Waste Disposal Sanitary Disposal	79,225	79,225	79,225	39,612 50%	79,225	79,225	79,225	79,225
11000	06320	408	10	Rural Services Basic Economic Development Economic Development	120,000	120,000	120,000		118,700	109,272	104,347	103,394
11000	06320	409	10	Rural Services Basic Economic Development County Tourism	10,000	10,000	10,000	700 7%	16,000	14,700	700	4,700
11000	06400	481	10	Rural Services Basic Libraries Contrib.-Other Gov.& Org.	315,000	315,000	315,000	157,500 50%	306,000	306,000	299,999	292,025
11000	07200	720	10	Rural Services Basic New Equipment New Equipment	250,000 -5.66%	265,000	265,000		260,000	259,583	259,583	259,583
11000	07300	354	10	Rural Services Basic Air Transportation General Transportation	INACTIVE							50,000
**** 10 Gen.Betterment-40% L.O. Total ****					992,225 -3.83%	1,004,125	1,031,725	217,965 21 %	871,593	849,836	763,397	974,670

RURAL SERVICES FUND

STORY COUNTY LOCAL OPTION TAX REVENUE AND EXPENSES

	BUDGET FY2019-2020	Re-Est BUDGET FY2018-2019	ACTUAL FY2017-2018	ACTUAL FY2016-2017	ACTUAL FY2015-2016	ACTUAL FY2014-2015
100% TAX RECEIVED	2,200,000	2,286,000	2,199,525	2,390,300	2,219,599	2,245,027
60% PROPERTY TAX RELIEF	1,320,000	1,371,600	1,319,715	1,434,180	1,331,759	1,347,016
40% GEN. CO. BETTERMENT	880,000	914,400	879,810	956,120	887,840	898,011
REVENUES:						
CASH CARRYOVER FROM PREVIOUS FISCAL YEARS OTHER INCOME	127,803	217,528	187,553	(5,170)	81,660	80,082
40% LOST	880,000	914,400	879,810	956,120	887,840	898,011
TOTAL	1,007,803	1,131,928	1,067,363	950,950	969,499	978,093
EXPENSES:						
ASSET	18,000	17,500	12,724	15,041	14,372	14,440
Sheriff Uniform Patrol Vehicles	185,000	182,400	53,620		163,871	
County Libraries	315,000	315,000	306,000	299,999	292,025	285,600
County Tourism	10,000	10,000	14,700	700	4,700	4,700
Story City Swimming Pool						10,000
Small Comm Econ Dev -Façade	10,000	10,000	6,967	2,998	892	
Economic Development Group	110,000	110,000	102,304	101,349	102,501	192,885
Soil Conservation	15,000	15,000	14,712	4,502	7,500	
Ames Airport					50,000	50,000
SR. New Equipment	250,000	265,000	259,583	259,583	259,583	259,583
SR. Rock Contract						
Sanitary Disposal	79,225	79,225	79,225	79,225	79,225	79,225
ACO Vehicle						
TOTAL EXPENSES	992,225	1,004,125	849,835	763,397	974,669	896,433
CARRYOVER (Reserved/Design)	15,578	127,803	217,528	187,553	(5,170)	81,660

Budget Revenue Worksheet

99 Countywide Services					2019/2020	2018/2019			2017/2018		2016/2017	2015/2016
					Budget Incr/Decr %	Re-est Budget	Amended Original	Rcvd YTD Rcvd %	Budget	Rcvd	Rcvd	Rcvd
01000	00051	2900	99	General Basic General Purposes Federal Payments in Lieu Tax	482 2.12%	482	472		497	482	472	497
01000	00052	1100	99	General Basic Penalty Pen/Int-Current Taxes	75,000	75,000	75,000	38,925 52%	57,000	115,792	105,109	123,483
01000	00053	2682	99	General Basic Grants Local Gov't Payments	6,300	6,300	6,300	6,300 100%	6,300	6,300	6,300	6,300
01000	00053	2710	99	General Basic Grants Other State Grants	202,707 -4.60%	202,707	212,476	92,017 43%	240,062	242,307	215,440	260,281
01000	00053	2710	99 60	General Basic Grants Byrne Grant					1,900	1,814	17,316	17,095
11000	00055	1320	99	Rural Services Basic Miscellaneous Local Option Sales Tax	2,200,000 .46%	2,286,075	2,190,000	1,214,646 55%	2,199,448	2,199,525	2,390,300	2,219,599
01000	00055	2682	99	General Basic Miscellaneous Local Gov't Payments		256,000	256,000					
01000	01000	2517	99	General Basic Public Safety & Legal Services District Court Fees/Rev	27,000 -22.86%	26,500	35,000	12,236 35%	35,000	31,508	34,174	39,455
02000	01000	2517	99	General Supplemental Public Safety & Legal Services District Court Fees/Rev	18,000 20.00%	18,500	15,000	9,581 64%	15,500	14,898	23,409	18,261
01000	01000	2601	99	General Basic Public Safety & Legal Services EMS Grant						7,802		22,768
35000	01000	5190	99	Sheriff Reserve Officers Fund Public Safety & Legal Services Other Public Safety Fees	10,000 66.67%	1,500	6,000	488 8%	6,000	6,086	13,954	6,825
01000	03000	2020	99	General Basic Physical Health & Social Serv. Liquor License/Beer Permit	2,500	2,500	2,500	1,410 56%	2,600	2,746	2,723	2,577
01000	03000	2331	99	General Basic Physical Health & Social Serv. Lead Poisoning Grant								1,210
01000	03000	2491	99 63	General Basic Physical Health & Social Serv. Federal Pass-Thru Immunization Serv	16,000	15,409		4,693				

Budget Revenue Worksheet

99 Countywide Services		2019/2020		2018/2019			2017/2018		2016/2017	2015/2016
		Budget Incr/Decr %		Re-est Budget	Amended Original	Rcvd YTD Rcvd %	Budget	Rcvd	Rcvd	Rcvd
01000	03000 2491 99 68		General Basic Physical Health & Social Serv. Federal Pass-Thru Pub Health Emerg Preparedness				144,775	144,780	102,777	158,762
01000	03000 2710 99	10,000	General Basic Physical Health & Social Serv. Other State Grants							
01000	03000 3040 99	100 -33.33%	General Basic Physical Health & Social Serv. Cigarette Permits	100	150	50 33%	150	50	175	150
32000	10220 9100 99		Capital Projects - TIF Other Capital Projects General Obligation Bond	1,000,000			1,500,000	1,500,000	1,500,000	
17000	10300 9040 99		Urban Renewal Projects Operating Transfers Other Budgetary Funds	273,350	273,350	273,350 100%	400,561	82,556	405,322	635,000
30000	10300 9040 99		Capital Projects Fund Operating Transfers Other Budgetary Funds	150,000	150,000	150,000 100%	150,000	150,000		

FY 20 REVENUE BUDGET

DEPARTMENT: 99 Countywide Services

ACCOUNT NUMBER	ACCOUNT DESCRIPTION/NARRATIVE	FY 20 SUBTOTAL	FY 20 PROJECTED REVENUE	FY19 RE-EST REVENUE	3 YEAR AVERAGE ACTUAL
*All Levy Funds	Net Property Taxes		0	24,784,132	23,192,808
*All Levy Funds	Delinquent Property Taxes	3,000	3,000	4,100	3,734
*All Levy Funds	Mobile Home Taxes		0	51,472	41,911
*All Levy Funds	Monies & Credits	15,725	15,725	15,726	14,053
*All Levy Funds	Grain Handled Taxes	1,585	1,585	1,625	1,398
*All Levy Funds	Utility Replacement Excise Taxes		0	269,970	246,103
*All Levy Funds	Homestead Tax Credit	419,554	419,554	425,492	432,828
*All Levy Funds	Elderly & Disabled Tax Credit	7,907	7,907	8,191	7,657
*All Levy Funds	Ag Land Tax Credit	104,080	104,080	106,195	138,410
TIF	TIF Revenue As approved by policy -50% of total projection	899,634	899,634	968,779	931,569
*All Levy Funds	Business Property Tax Credit	435,834	435,834	485,102	430,652
*All Levy Funds	Family Farm Tax Credit	31,394	31,394	32,097	31,854
*All Levy Funds	Mobile Home Replacement	589	589	608	569
*All Levy Funds	Military Service Replacement	5,726	5,726	5,894	6,388
*All Levy Funds	Commercial & Industrial Replacement	646,792	646,792	667,662	747,771
*All Levy Funds	Pen/Int Taxes	75,000	75,000	75,000	114,795

FY 20 REVENUE BUDGET

DEPARTMENT: 99 Countywide Services

ACCOUNT NUMBER	ACCOUNT DESCRIPTION/NARRATIVE	FY 20 SUBTOTAL	FY 20 PROJECTED REVENUE	FY19 RE-EST REVENUE	3 YEAR AVERAGE ACTUAL
01000-00053-2682-99	Local Gov't Payments Ames City Assessor contribution for GIS services	6,300	6,300	6,300	6,300
01000-00053-2710-99	State Grants IDPH public health passthru	202,707	202,707	202,707	239,343
11000-00055-1320-99	Local Option Sales Tax (100%) before split	2,200,000	2,200,000	2,286,075	2,284,975
01000-00055-2682-99	Local Gov't Payments Reimbursement from MH region for crisis center remodel	0	0	256,000	N/A
01000-00055-6210-99	Easements	0	0	0	1,600,000
02000-00055-8110-99	Insurance or Damage Payments Current year includes JC Roof from insurance	65,000	65,000	475,000	158,621
All funds	Miscellaneous Includes sales of fixed assets/etc.	85,000	85,000	85,000	310,752
01000-01000-2517-99	District Court Fees/Rev Amounts collected from Clerk of Court for fees that belong to county	27,000	27,000	26,500	35,046
02000-01000-2517-99	District Court Fees/Rev Reimbursement of court related fees	18,000	18,000	18,500	18,856
01000-03000-2020-99	Liquor License/Beer Permits Any business in unincorporated area	2,500	2,500	2,500	2,682
01000-03000-2491-99-63	Public Health Immunization Services Contract with Mary Greeley Home Health	16,000	16,000	15,409	N/A
01000-03000-2710-99	Other State Grants Formerly in Juvenile Court budget. Contract with Substance abuse & YSS	10,000	10,000	0	N/A
01000-03000-3040-99	Cigarette Permits Any business in unincorporated area	100	100	100	125
COUNTYWIDE SERVICES TOTALS			5,279,427	31,276,136	31,024,616

99 Countywide Services					Budget Expenditure Worksheet				2017/2018		2016/2017	2015/2016
					2019/2020	2018/2019			Budget	Used	Used	Used
					Budget Incr/Decr %	Re-est Budget	Amended Original	Used YTD Used %				
01000	01060	124	99	General Basic Administration Civil Service Commission	25,350 .40%	1,500	25,250		24,300	75	520	
01000	01110	499	99	General Basic Medical Examinations Medical Examiner	100,000	125,000	100,000	62,801 63%	115,000	110,920	75,860	99,142
02000	01210	481	99	General Supplemental Emergency Mngmnt Agency Contrib.-Other Gov. & Org.	269,701 19.19%	226,271	226,271	113,137 50%	201,402	201,402	178,171	204,126
02000	01400	450	99	General Supplemental Court Physical Operations Office Rent	2,974	2,974	2,974	1,487 50%	2,974	2,974	2,974	2,974
02000	01530	425	99	General Supplemental Court Costs Court Costs	2,500 66.67%	4,000	1,500	2,243 150%	6,500	7,860	758	74
01000	01620	427	99	General Basic Court-Appnt Attorney Services Court Appointed Counsel	43,000 3.61%	42,689	41,500		40,500	41,486	40,793	40,469
01000	03000	305	99 20	General Basic ASSET	1,095,400 39.39%	785,825	785,825	445,687 57%	727,488	721,377	661,270	564,003
01000	03000	284	99 68	General Basic Pers. & Family Health Serv Grant pass thru Pub Health Emerg Preparedness					144,781	144,780	102,777	158,762
01000	03000	304	99	General Basic Pers. & Family Health Serv HOMEWARD	355,900 2.89%	345,900	345,900	126,346 37%	332,000	332,000	315,970	318,645
01000	03000	320	99	General Basic Pers. & Family Health Serv IDPH Comm. Serv. Grants	202,707 -4.60%	202,707	212,476	92,017 43%	240,062	242,307	215,440	260,280
01000	03000	384	99	General Basic Pers. & Family Health Serv Lead Poisoning Grant								1,210
01000	03010	284	99 63	General Basic Disease Prevention & Control Grant pass thru Immunization Serv	16,000	15,409		4,693				
01000	03510	382	99	General Basic Chemical Preventive Services YSS-IDSA Grant	10,000							
01000	06000	428	99	General Basic Natural Resources Conserv Consultant Fees	12,500				87,100	74,228	2,249	
01000	06030	475	99	General Basic Environmental Restoration Garbage Service	550	550	550	252 46%	600	504	504	504

99 Countywide Services					2019/2020	Budget Expenditure Worksheet 2018/2019			2017/2018		2016/2017	2015/2016
					Budget Incr/Decr %	Re-est Budget	Amended Original	Used YTD Used %	Budget	Used	Used	Used
01000	06210	497	99	General Basic A.Bounties & State Apiarist Apiary	200	200			200	200	61	80
01000	06310	481	99	General Basic Housing Rehab. & Develop. Contrib.-Other Gov.& Org.	9,086	9,086	9,590	9,086 95%	9,110	9,086		
01000	06320	408	99	General Basic Economic Development Economic Development	92,500	92,500	92,500	72,500 78%	77,500	72,282	67,500	110,608
01000	06320	481	99	General Basic Economic Development Contrib.-Other Gov.& Org.	42,500	42,500	42,500	32,500 76%	42,500	50,981	53,948	
17000	06320	647	99	Urban Renewal Projects Economic Development Econ Dev TIF		486,558	273,350	83,621 31%	482,561	416,108	322,801	225,195
01000	06410	488	99	General Basic Historic Preservation Historical Societies	35,000	35,000	35,000		34,444	34,444	30,000	29,000
01000	06420	493	99	General Basic Fair & 4-H Clubs 4-H Fair	55,000	55,000	55,000		52,000	52,000	50,000	129,000
01000	06450	422	99	General Basic Other Educational Services Education & Training							7,802	10,681
02000	08000	636	99	General Supplemental Elections Administration Office Equip. & Furniture								575,435
11000	08020	100	99	1 Rural Services Basic Township Officials Elected Officers	2,500	2,500	2,500		2,500	1,602	1,618	2,318
11000	08020	110	99	Rural Services Basic Township Officials F.I.C.A.	200	200	200		200	93	93	147
11000	08020	111	99	Rural Services Basic Township Officials I.P.E.R.S.						39	44	40
01000	09000	114	99	General Basic General County Management Employee's Insurances	10,100 83.64%	5,500	5,500	2,643 48%	30,734	30,295	35,163	26,016
01000	09000	250	99	General Basic General County Management Vehicle Fuels/Maint	2,000	2,000	2,000	722 36%	2,000	2,036	1,387	2,396
01000	09000	269	99	General Basic General County Management Inventory Supplies	1,000	1,000	1,000	818 82%	1,000	1,101	783	393

99 Countywide Services					Budget Expenditure Worksheet				2017/2018		2016/2017	2015/2016
					2019/2020	2018/2019			Budget	Used	Used	Used
					Budget Incr/Decr %	Re-est Budget	Amended Original	Used YTD Used %	Budget	Used	Used	Used
01000	09000	293	99	General Basic General County Management Safety & Protect.Supplies	5,000	5,000	5,000	1,566 31%	5,000	3,562	4,596	
01000	09000	403	99	General Basic General County Management Bank/Transaction Fees	2,000	2,000	2,000	894 45%	2,200	1,754	1,747	1,723
01000	09000	422	99	General Basic General County Management Education & Training	25,000	20,000	25,000	9,903 40%	25,000	10,088	18,094	
01000	09000	444	99	General Basic General County Management Equipment Rent/Maint	16,700	16,700	16,700	9,071 54%	16,050	15,464	72,115	15,098
01000	09000	471	99	General Basic General County Management Contractual Labor		32,000	32,000	21,713 68%	34,000	2,698		
01000	09000	495	99	General Basic General County Management Management Services	7,100 -29.00%	10,000	10,000	1,514 15%	34,200	7,026	6,621	74,656
01000	09000	636	99	General Basic General County Management Office Equip. & Furniture							2,300	
01000	09030	133	99	General Basic Other Policy & Admin. Emp. & Vol. Recognition	8,000	5,500	8,000	238 3%	8,000	5,572	4,542	5,656
01000	09030	134	99	General Basic Other Policy & Admin. Post-Offer Physicals	5,000	5,000	5,000	2,303 46%	5,000	4,684	2,372	84
01000	09030	279	99	General Basic Other Policy & Admin. Employee Programs	8,100 -19.00%	6,220	10,000		4,437			
26000	09030	279	99	Employee Wellness Other Policy & Admin. Employee Programs		3,780	3,780	2,084 55%	4,763	5,404	2,720	1,765
01000	09030	420	99	General Basic Other Policy & Admin. Audit/Clerical Serv	65,000 4.84%	65,000	62,000	9,700 16%	61,850	63,363	58,607	56,243
01000	09030	480	99	General Basic Other Policy & Admin. Dues & Memberships	12,174	12,174	12,174	10,480 86%	12,174	12,174	11,982	11,801
01000	09030	635	99	General Basic Other Policy & Admin. Motor Vehicle	26,700 327.20%	6,280	6,250	6,280 100%		19,571		26,628
01000	09120	100	99 13	General Basic GIS Services Salaries	42,985 5.08%	40,905	40,905	20,385 50%	39,710	39,710	39,978	37,318

99 Countywide Services				Budget Expenditure Worksheet					2017/2018		2016/2017	2015/2016
				2019/2020	2018/2019			Budget	Used	Used	Used	
				Budget Incr/Decr %	Re-est Budget	Amended Original	Used YTD Used %					
02000	09120	110	99	General Supplemental GIS Services F.I.C.A.	3,300 5.43%	3,130	3,130	1,480 47%	3,105	2,965	2,991	2,905
02000	09120	111	99	General Supplemental GIS Services I.P.E.R.S.	4,100 3.93%	3,945	3,945	1,924 49%	3,624	3,624	3,648	3,410
01000	09120	113	99	General Basic GIS Services Employer's Flex Benefits	872	872	872		872	872	872	872
02000	09120	114	99	General Supplemental GIS Services Employee's Insurances	10,914 15.01%	9,490	9,490	4,743 50%	8,150	8,127	7,418	2,833
01000	09120	222	99	General Basic GIS Services Mapping Project	15,500	15,500	15,500	4,481 29%	15,000	15,158	10,252	12,079
02000	09200	460	99	General Supplemental Tort Liability Insurance Reserve	267,000	267,000	267,000 35,000	258,388 97%	55,000	17,567	65,945	103,234
02000	09200	462	99	General Supplemental Tort Liability Insurance & Bonds	402,000	402,000	402,000	387,608 96%	402,000	391,931	400,853	377,482
02000	09200	484	99	General Supplemental Tort Liability Litigation/Settlements	30,000	20,000	30,000	13,747 46%	30,000			
02000	09230	116	99	General Supplemental Unemployment Compensation Unemployment Compensation	15,000	5,000	15,000	1,412 9%	15,000	10,920	5,059	115,465
01000	10030	423	99	General Basic Other Nonprogram Current Engineering/Architectural	50,000 -41.18%	85,000	85,000	36,202 43%	100,000	92,425	297,258	14,654
29000	10100	525	99	Debt Service Fund Principal S.R. Bond Principal		815,000	815,000		815,000	815,000	800,000	3,130,000
15000	10100	526	99	Tax Increment Financing (TIF) Principal TIF Indebtedness	710,100 17.78%	690,130	602,900		591,200	591,200	444,000	300,000
29000	10110	520	99	Debt Service Fund Interest & Fiscal Charges S.R. Bond Interest		9,780	9,780	4,890 50%	19,560	19,560	29,565	102,523
15000	10110	526	99	Tax Increment Financing (TIF) Interest & Fiscal Charges TIF Indebtedness	112,300 25.47%	104,288	89,500	44,618 50%	92,272	86,839	65,778	44,753
29000	10110	550	99	Debt Service Fund Interest & Fiscal Charges Fiscal Agent Fees		1,500	1,500	500 33%	1,500	1,000	15,796	22,333

99 Countywide Services					2019/2020	Budget Expenditure Worksheet 2018/2019			2017/2018		2016/2017	2015/2016
					Budget Incr/Decr %	Re-est Budget	Amended Original	Used YTD Used %	Budget	Used	Used	Used
01000	10210	601	99	General Basic Conservation Land Acquisition Land Acquisition					155,000	152,300		
30000	10220	610	99	Capital Projects Fund Other Capital Projects Buildings & Equipment		208,000	208,000	122,794 59%	125,000	12,621	164,422	
30000	10220	618	99	Capital Projects Fund Other Capital Projects Justice Center		450,000	450,000	12,186 3%				4,876
01000	10220	633	99	General Basic Other Capital Projects Equipment & Machinery		22,500	25,000	22,458 90%	277,500	257,512		
32000	10220	640	99	Capital Projects - TIF Other Capital Projects ISU Research Park	1,000,000 -40.90%	1,691,976	1,691,976 743,223	1,170,866 69%	2,684,000	999,080	315,777	
01000	10220	642	99	General Basic Other Capital Projects Capital Improvements	117,128 .16%		116,939					
01000	10300	810	99	General Basic Operating Transfers General Supplemental Fund								
01000	10300	812	99	General Basic Operating Transfers Secondary Road Fund	541,000 -5.09%	570,000	570,000	285,000 50%	541,000	541,000	520,500	495,000
11000	10300	812	99	Rural Services Basic Operating Transfers Secondary Road Fund	2,030,000 -3.33%	2,100,000	2,100,000	1,050,000 50%	2,030,000	2,030,000	2,020,000	1,945,000
15000	10300	814	99	Tax Increment Financing (TIF) Operating Transfers Other Budgetary Funds		273,350	273,350	273,350 100%	400,561	82,556	405,322	635,000
01000	10300	816	99	General Basic Operating Transfers Capital Projects Fund		150,000	150,000	150,000 100%	150,000	150,000		300,000
**** 99 Countywide Services Total ****					8,246,705 -22.77%	10,869,189	10,677,577 8,686,794	5,094,590 48 %	11,789,532	9,294,771	8,367,210	10,996,768

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FY 20 BUDGET REQUEST

DEPARTMENT: 99

Countywide Services

ACCOUNT NUMBER	ACCOUNT DESCRIPTION/NARRATIVE	FY 20 SUBTOTAL	FY 20 PROJECTED EXPENSE	FY 19 RE-EST EXPENSE	3 YEAR AVERAGE ACTUAL
01000-01060-124-99	Civil Service Commission Required to budget .5% of Sheriff bargaining unit salaries for any civil service related costs.	25,350	25,350	1,500	198
01000-01110-499-99	Medical Examiner Autopsy fees	100,000	100,000	125,000	89,895
02000-01210-481-99	Emergency Management Agency This is the amount requested from the Emergency Management Agency Commission and funded via the supplemental levy of the county	269,701	269,701	226,271	194,566
02000-01400-450-99	Office Rent Amount billed annually from Webster County for 2nd judicial rent	2,974	2,974	2,974	2,974
01000-01400-477-99	Protection/Security Services Amount stated in Iowa Code 356.7 for jail related safety/security		0	0	0
02000-01530-425-99	Court Costs Indigent guardianships, etc. that are ordered by the court	2,500	2,500	4,000	2,897
01000-01620-427-99	Court Appointed Counsel (juvenile) State bills for attorney fees, costs, etc. associated with juvenile cases based on previous year usage.	43,000	43,000	42,689	40,916
ASSET ALLOCATION	ASSET Dollars moved from Juvenile court Dollars recommended by ASSET as the county contribution	286,000 809,400	1,095,400	785,825	651,925
01000-03000-304-99	Homeward County's contract with Homeward for public health	355,900	355,900	345,900	322,205
01000-03000-320-99	IDPH Community Service Grant Pass thru for the Homeward contract with IDPH	202,707	202,707	202,707	239,342
01000-03010-284-99-63	Public Health Immunization Grant w/Mary Greeley Home Health	16,000	16,000	15,409	N/A
01000-03510-382-99	Substance Abuse Grant IDSA Moved from Juvenile court budget -administered by Auditors' office with YSS	10,000	10,000	10,000	9,886
01000-06000-428-99	Consultant Fees Watershed assessment implementation request from Leanne & Mike Cox includes: Drainage district guidance Municipal outreach watershed management authority collaboration Floodplain management	500 5,000 1,000 6,000	12,500	0	38,239
01000-06030-475-99	Garbage Service recycling bins and pick up for CLP, HSC, Admin, Engineer, and JC	550	550	550	504

DEPARTMENT: 99 Countywide Services

ACCOUNT NUMBER	ACCOUNT DESCRIPTION/NARRATIVE	FY 20 SUBTOTAL	FY 20 PROJECTED EXPENSE	FY 19 RE-EST EXPENSE	3 YEAR AVERAGE ACTUAL
01000-06210-497-99	Apiary Required by Code of Iowa for bee inspections	200	200	200	114
0100-06310-481-99	Housing Rehab & Development Housing Study	9,086	9,086	9,086	9,086 *1 year
0100-06320-408-99	Economic Development Workforce Development Relo Grants Amount contracted for small communities for economic dev assistance	40,000 10,000 42,500	92,500	92,500 40,000 10,000 42,500	83,463
01000-06320-481-99	Economic Development Amount contracted for small communities for economic dev assistance Funding for small communities (33% of 50% of TIF)	42,500	42,500	42,500 42,500	52,465
17000-06320-647-99	Urban Renewal Projects City of Cambridge - Utility Relocation City of Gilbert - Main St paving/utility City of Slater - Main St Revi - North/South main City of Story City - signage/benches/bike racks/lighting Projects approved for urban renewal		0	273,350 45,000 58,100 94,500 75,750	321,368
01000-06410-488-99	Historical Societies Amount that is disbursed evenly to 9 historical societies in Story County	35,000	35,000	35,000	31,148
01000-06420-493-99	4-H Fair County contribution to the Story County fair	55,000	55,000	55,000	77,000
02000-08000-636-99	Office Equipment & Furniture Election equipment purchased in FY16 along with new election laptops. This is for assigned	50,000	50,000	50,000	575,435 (FY16)
11000-08020-100-99-1	Township Official Salaries Salaries paid to elected township officials- dependant on how many actually claim hours	2,500	2,500	2,500	1,846
11000-08020-110-99	Township Official FICA FICA taxes paid on township officials salaries	200	200	200	152
01000-09000-114-99	Employee's Insurances Premiums for retired personnel from county departments	10,100	10,100	5,500	30,491
01000-09000-250-99	Vehicle Fuels/Maint Fuel, maintenance and repairs for the county pool car (new tires)	2,000	2,000	2,000	1,940
01000-09000-269-99	Inventory Supplies Paper, inventory closet supplies that are billed back to departments quarterly	1,000	1,000	1,000	759
01000-09000-293-99	Safety & Protec. Supplies Safety items/safety training	5,000	5,000	5,000	4,079
01000-09000-403-99	Bank/Transactionn Fees Charges from the bank for processing Direct Deposit for all employees	2,000	2,000	2,000	1,741

DEPARTMENT: 99 Countywide Services

ACCOUNT NUMBER	ACCOUNT DESCRIPTION/NARRATIVE	FY 20 SUBTOTAL	FY 20 PROJECTED EXPENSE	FY 19 RE-EST EXPENSE	3 YEAR AVERAGE ACTUAL
01000-09000-422-99	Education & Training 6 management/4 employee development training sessions	25,000	25,000	20,000	14,091
01000-09000-444-99	Equipment Rent & Maintenance Postage Machine - Admin building Postage Machine - Sheriff Supplies	14,400 750 1,550	16,700	16,700	34,226
01000-09000-471-99	Contractual Labor Mission Critical 1/3 cost shared with City of Ames & ISU billed by E911		0	32,000	2,698 *1 yr
01000-09000-495-99	Management Services New employee background checks Aging resources admin/special assessments Miscellaneous Drainage Assessments Township mtg refreshments	2,000 500 2,500 2,000 100	7,100	10,000 2,000 500 5,400 2,000 100	29,434
01000-09030-133-99	Employee & Volunteer Recognition Years of service awards, retirement recognition, employee recognition banquet and other employee recognition	8,000	8,000	5,500	5,257
01000-09030-134-99	Post-offer Physicals Pre-employment physicals and pre-employment drug testing	5,000	5,000	5,000	2,380
26000-09030-279-99	Employee Wellness Expenses The wellness committee's goal for FY20 is to provide employees with necessary tools to identify health risks and improve overall wellness and increase employee participation. Studies indicate that wellness programs help reduce healthcare costs and improve productivity by creating a healthier, happier workforce. The incentives that we propose will provide tools for employees to be successful in each wellness program, which will motivate change to a healthier lifestyle. In this year's budget, we included \$700 to supplement the health screenings for employees that do not participate in county insurance. Story County and the taxpayers of Story County will benefit from improved productivity, decreased worker's compensation claims, decreased employee turnover and improved employee morale.	8,100	8,100	10,000	4,945
01000-09030-420-99	Audit/Clerical Services Annual audit expenses and Cost Advisory report for DHS reimbursements	65,000	65,000	65,000	59,404
01000-09030-480-99	Dues & Memberships Central Iowa Regional Transportation (CIRTA) ISAC Ames Chamber & Nevada Chamber NACo	2,645 5,800 1,938 1,791	12,174	12,174 2,645 5,800 1,938 1,791	11,986
01000-09030-635-99	Motor Vehicle Facilities Management - 2018/19 3/4 ton pickup (with equip) & trade-in of 2011	26,700	26,700	6,280	23,100

DEPARTMENT: 99 Countywide Services

ACCOUNT NUMBER	ACCOUNT DESCRIPTION/NARRATIVE	FY 20 SUBTOTAL	FY 20 PROJECTED EXPENSE	FY 19 RE-EST EXPENSE	3 YEAR AVERAGE ACTUAL
01000-09120-100-99-13	GIS Salary 50% of GIS Coordinator Salary	42,985	42,985	40,905	39,002
02000-09120-110-99	GIS FICA 50% of GIS Coordinator FICA	3,300	3,300	3,130	2,954
02000-09120-111-99	GIS IPERS 50% of GIS Coordinator IPERS (Employer portion)	4,100	4,100	3,945	3,561
01000-09120-113-99	GIS Flex Benefits 50% of GIS Coordinator flex benefits	872	872	872	872
02000-09120-114-99	GIS Employees Insurance 50% of GIS Coordinator insurance	10,914	10,914	9,490	6,126
01000-09120-222-99	Mapping Project Remaining GIS costs the County Assessor is requesting the County to pay	15,500	15,500	15,500	12,496
02000-09200-460-99	Insurance Reserve Self insurance line item for replacement of vehicles and deductibles. Includes \$200,000 to Self fund health insurance in FY20 budget	267,000	267,000	267,000	62,249
02000-09200-462-99	Insurance & Bonds Employee Assistance Program Liability & work comp insurance for the county	5,724 396,276	402,000	402,000	390,089
02000-09200-484-99	Litigation & Settlements Pay for litigation & settlements	30,000	30,000	20,000	0
02000-09230-116-99	Unemployment Compensation Unemployment compensation for terminated employees (Story County pays per claim instead of using the % of wages method)	15,000	15,000	5,000	43,815
01000-10030-423-99	Engineering/Architectural DAPL invoices	50,000	50,000	85,000	134,779
29000-10100-525-99	Debt Service - Bond Principle		0	815,000	1,581,667
15000-10100-526-99	TIF - Principle TIF Revenue bond (payoff FY2022)	710,100	710,100	690,130	344,667
29000-10110-520-99	Debt Service - Bond Interest		0	9,780	50,549
15000-10110-526-99	TIF - Interest & Fiscal charges	112,500	112,500	104,288	53,646
29000-10110-550-99	Debt Service - Fiscal Charges		0	1,500	13,210
01000-10210-601-99	Land Acquisition US Army Corp of Engineer	0	0	0	152,300 1 yr

DEPARTMENT: 99 Countywide Services

ACCOUNT NUMBER	ACCOUNT DESCRIPTION/NARRATIVE	FY 20 SUBTOTAL	FY 20 PROJECTED EXPENSE	FY 19 RE-EST EXPENSE	3 YEAR AVERAGE ACTUAL
30000-10220-610-99	Buildings & Equipment For repairs/updates to new ACO building		0	208,000	88,522 2 yr
30000-10220-618-99	Capital Projects - Justice Center Remodel		0	450,000	4,876 1 yr
01000-10220-633-99	Equipment & Machinery Generator @ HSC in FY18/19	0	0	22,500	257,512 1 yr
32000-10220-640-99	Capital Projects - TIF Bonded money to pay for ISU Research Park - phase 1	1,000,000	1,000,000	1,691,976	657,429 2 yr
01000-10220-642-99	Capital Improvements for CIP projects (33% of 50% of TIF)	117,128	117,128	0	n/a
01000-10300-810-99	General Basic Transfer to Supplemental fund		0	0	0
01000-10300-812-99	General Basic Transfer to Secondary Road fund - maximum of .16875 of countywide valuation		0	570,000	518,833
01000-10300-816-99	General Basic Transfer to capital projects fund		0	150,000	225,000
11000-10300-812-99	Rural Services Transfer to Secondary Road fund - maximum of 3.00375 of countywide valuation		0	2,100,000	1,998,333
DEPARTMENT REQUEST			5,398,841	10,617,855	9,614,639



STORY COUNTY

Facilities Management

JOBY BROGDEN

Director
515.382.7401

JON EICKHOLT

Assistant
515.382.7402

Story County Administration
900 6th St.

Nevada, Iowa 50201
515.382.7404 FAX

DATE: December 7, 2018

TO: Board of Supervisors

FROM: Joby J. Brogden JB

RE: Replacement Vehicle

Facilities Management Department would like to request the replacement of the 2011 Ford F250 Super Duty ¾ ton truck, snow plow equipment and lift gate. My primary concern for the request of replacing this vehicle is due to the age, miles, recent repairs, and overall condition of the truck. I feel the truck has met its service life. Years of plowing snow has taken its toll on the truck. Along with plowing snow, this truck is used for pulling our dump trailers with heavy loads of snow for removal. Due to the nature of the work these trucks do we have had good success of avoiding costly major repairs by rotating vehicles out of our fleet on a 10 year rotation cycle.

Approximate cost of a new ¾ ton truck at state bid should be around \$29,000.00, less the trade-in value of the 2011 truck at approximately \$10,500.00. The cost of new snow equipment would be around \$7,000.00. Other associated costs that we'll incur will be \$1,200.00 for running boards and emergency high visibility flashers.

Total request for the purchase of a new 2018/19 ¾ ton truck (with trade-in) and equipment would be \$26,700.00.

Budget Revenue Worksheet

25 Community Services		2019/2020	2018/2019			2017/2018		2016/2017	2015/2016
		Budget Incr/Decr %	Re-est Budget	Amended Original	Rcvd YTD Rcvd %	Budget	Rcvd	Rcvd	Rcvd
01000	00055 8490 25								
	General Basic								
	Miscellaneous	100	40		32 32%				1,840
				100					
01000	03000 5390 25								
	General Basic								
	Physical Health & Social Serv.	1,800					1,350	15,317	384
	Other Health Fees			1,800					
****	25 Community Services Total ****	1,900	40	1,900	32 2 %		1,350	15,317	2,224

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FY 20 REVENUE BUDGET

DEPARTMENT: Community Services

ACCOUNT NUMBER	ACCOUNT DESCRIPTION/NARRATIVE	FY 20 SUBTOTAL	FY 20 PROJECTED REVENUE	FY 19 RE-EST REVENUE	3 YEAR AVERAGE ACTUAL
01000-00055-8490-25	General Basic Miscellaneous For miscellaneous revenue.	100	100	40	613
01000-03000-5390-25	General Basic Physical Health & Social Service Other Health Fees For SSI Interim program rent and utility reimbursements for those individuals approved for Supplemental Security Income benefits, also for client payments for attorney fees for substance abuse commitments. Average processing time for Social Security Administration disability application can be 2-3 years.	1,800	1,800	0	5,684
Department Total			1,900	40	6,297



Story County Community Services
Karla Webb, Director

Story County Human Services Center
126 S. Kellogg Ave. Suite 001, Ames, Iowa 50010

Ph. 515-663-2930 Fax 515-663-2940
www.storycountyiowa.gov
communityservices@storycountyiowa.gov

December 4, 2018

Story County Board of Supervisors
900 6th St.
Nevada, IA 50201

Dear Story County Board of Supervisors,

I am requesting consideration for the addition of a full-time Housing Service Coordinator. This position would be a new position for a Centralized Intake process in Story County for individuals in need of homeless prevention rent and/or utility assistance.

The housing service coordinator would meet with applicants, complete an assessment to determine need for assistance, barriers, and identify potential referral sources. This position would coordinate and facilitate application to homeless prevention funding for rent and utility assistance with the agencies participating in the Centralized Intake process. When appropriate the coordinator would refer the applicant onto programs not participating in Centralized Intake and other community resources, services and programs depending on individualized need. The coordinator will work more closely with persons experiencing chronic housing instability to secure more permanent housing.

The Centralized Intake process will assist in streamlining the application process for individuals seeking homeless prevention rent and utility assistance. It is anticipated this process will provide efficiencies for individuals applying for rent and utility assistance and assist individuals who already have limited resources to meet their needs. The Centralized Intake process can work to reduce duplication of services provided and identify overall barriers and challenges for individuals facing homelessness. In Fiscal Year 2017 and 2018, \$711,152 dollars were expended, and 2,496 households were served by five agencies discussing a Centralized Intake process.

I would welcome the opportunity to discuss with you in more detail the Housing Service Coordinator position and the Centralized Intake concept. My recommendation is for this position be funded 100% by the General Fund.

Thank you in advance for your consideration.

Sincerely,

Karla Webb,
Community Services Director

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Housing Service Coordinator Cost Estimate

Salary	\$43,700 (\$21.01/hour)
Benefits	\$24,166
FICA	\$ 3,343
IPERS	<u>\$ 4,125</u>
Total	<u>\$75,334</u>

*Costs not included are workstation and office space.

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General Definition of Work

Performs intermediate administrative work coordinating and providing direct client services to Sory County residents at-risk of becoming homeless to increase ability to maintain permanent housing and ensure housing stability; facilitating the client's physical and social integration with the general society, and related work as apparent or assigned. Work is performed under the regular supervision of the Community Services Director or Community Services Program Coordinator.

Qualification Requirements

To perform this job successfully, an individual must be able to perform each essential function satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Essential Functions

- 1) Coordinates activities for case referrals from other agencies in order to determine eligibility for homeless prevention program.
- 2) Performs intake duties for homeless prevention program; assesses client's needs and obtains additional information and/or evaluations; refers applicants to other resources as needed.
- 3) Facilitates client referral process with appropriate agencies; participates in meetings to ensure stability and further progress towards long term housing goals.
- 4) Monitors and ensures compliance of program with applicable federal, state and local standards; maintains necessary documentation; prepares reports by using a management information system.
- 5) Assists in developing outreach materials for the purpose of education, prevention and public awareness.
- 6) Establishes working relationships with area professionals, service providers, landlords and the community at-large to combat the problem of homelessness in the community; assess housing barriers by people at-risk of becoming homeless to determine housing and service needs.
- 7) Receives and responds to various community and stakeholder inquiries; attends meetings; serves on committees or provides training on department related topics.
- 8) Performs General Assistance duties; reviews applications, obtains necessary information to determine client's eligibility for assistance.
- 9) Assists in the development and implementation of General Assistance and Housing Coordination policies and procedures.

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Knowledge, Skills and Abilities

Thorough knowledge of standard office practices, procedures, equipment and secretarial techniques; thorough knowledge of business English, spelling and arithmetic; thorough knowledge of department programs and policies; ability to type accurately at a reasonable rate of speed; ability to organize, prioritize and plan work to meet deadlines; ability to make effective decisions; ability to operate standard office equipment and related hardware and software; ability to learn specialized software related to department needs; ability to follow oral and written instructions; ability to establish and maintain effective working relationships with associates, clients and the general public.

Education and Experience

Bachelor's degree in behavioral science, education, health care, human services, social science, nursing or related field and moderate experience, or equivalent combination of education and experience.

Special Requirements

Applicable position, department, organization and professional training will be provided and must be completed upon hire and on an ongoing basis.

Valid driver's license in the State of Iowa.

Physical Requirements

This work requires the occasional exertion of up to 10 pounds of force; work regularly requires sitting, speaking or hearing, using hands to finger, handle or feel and repetitive motions and occasionally requires standing, walking, stooping, kneeling, crouching or crawling, reaching with hands and arms, pushing or pulling and lifting; no special vision is required; vocal communication is required for expressing or exchanging ideas by means of the spoken word; hearing is required to perceive information at normal spoken word levels; work requires preparing and analyzing written or computer data, operating machines, operating motor vehicles or equipment and observing general surroundings and activities.

Environmental Conditions

This work occasionally requires exposure to outdoor weather conditions; work is generally in a moderately noisy location (e.g. business office, light traffic).

Last Revised: 12/6/2018

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25 Community Services						Budget Expenditure Worksheet				2017/2018		2016/2017	2015/2016
						2019/2020	2018/2019			Budget	Used	Used	Used
					Budget Incr/Decr %	Re-est Budget	Amended Original	Used YTD Used %					
01000	03100	100	25	8	General Basic Administration-General Welfare Pay Plan Staff	152,525 -5.62%	168,810	161,600	83,630 52%	163,000	162,216	159,337	68,516
01000	03100	106	25		General Basic Administration-General Welfare Taxable Fringe Benefits	280 16.67%	280	240	120 50%	240	278	284	
02000	03100	110	25		General Supplemental Administration-General Welfare F.I.C.A.	12,000 -6.98%	12,800	12,900	6,274 49%	12,550	12,371	12,064	5,293
02000	03100	111	25		General Supplemental Administration-General Welfare I.P.E.R.S.	14,750 -6.65%	16,500	15,800	8,141 52%	15,300	14,953	14,690	6,482
01000	03100	113	25		General Basic Administration-General Welfare Employer's Flex Benefits	3,500 -33.08%	3,710	5,230	2,615 50%	5,230	5,231	5,158	4,068
02000	03100	114	25		General Supplemental Administration-General Welfare Employee's Insurances	42,200 28.66%	36,630	32,800	18,231 56%	28,500	28,643	25,192	13,739
01000	03100	260	25		General Basic Administration-General Welfare Office Supplies	450	450	450	135 30%	1,490	1,131	527	517
01000	03100	412	25		General Basic Administration-General Welfare Postage & Mailing	180 50.00%	180	120	85 71%	420	355	241	200
01000	03100	413	25		General Basic Administration-General Welfare Employee Mileage & Exps.	100 -66.67%	100	300	23 8%	100	179	82	18
01000	03100	414	25		General Basic Administration-General Welfare Communication Services	1,910	1,240	1,910	643 34%	2,500	1,601	1,978	2,249
01000	03100	422	25		General Basic Administration-General Welfare Education & Training	350 75.00%	350	200	220 110%	200	968	184	55
01000	03100	444	25		General Basic Administration-General Welfare Equipment Rent/Maint	690 6.15%	690	650	343 53%	650	791		
01000	03110	302	25		General Basic General Welfare Services Medical Care	100	100	100		100			
01000	03110	303	25		General Basic General Welfare Services Hospital Care	100	100	100		100			
01000	03110	306	25		General Basic General Welfare Services Medicines	100	100	100		100			

25 Community Services					Budget Expenditure Worksheet				2017/2018	2016/2017	2015/2016	
					2019/2020	2018/2019						Budget
					Budget Incr/Decr %	Re-est Budget	Amended Original	Used YTD Used %				
01000	03110	332	25	General Basic General Welfare Services Food & Provisions	100	100			100			
01000	03110	340	25	General Basic General Welfare Services Rent Payments	60,000	60,000	60,000	28,513 48%	60,000	52,925	47,780	55,917
01000	03110	341	25	General Basic General Welfare Services Utilities Payments	6,000	6,000	6,000	2,592 43%	8,000	3,624	5,115	4,813
01000	03110	390	25	General Basic General Welfare Services Funeral Services	37,870 29.21%	37,130	29,310	9,770 33%	28,740	34,689	33,376	22,899
01000	03110	392	25	General Basic General Welfare Services Emergency Services					30,000	25,398	4,379	2,404
01000	03110	495	25	General Basic General Welfare Services Management Services	600	600	600	154 26%	600	629	248	381
02000	03500	303	25	General Supplemental Chemical Treatment Services Hospital Care	1,000	1,000	1,000		1,000			
02000	03500	319	25	General Supplemental Chemical Treatment Services Inpatient/Hospitals	1,000	1,000	1,000		1,000			
02000	03500	350	25	General Supplemental Chemical Treatment Services Transportation	100	100		69				
02000	03500	427	25	General Supplemental Chemical Treatment Services Court Appointed Counsel	3,500	2,220	3,500	564 16%	3,500	2,310	2,202	2,141
**** 25 Community Services Total ****					339,405 1.62%	350,190	334,010	162,122 49 %	363,420	348,292	312,837	189,692

FY 20 BUDGET REQUEST

DEPARTMENT: **Community Services**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION/NARRATIVE	FY 20 SUBTOTAL	FY 20 PROJECTED EXPENSE	FY 19 RE-EST EXPENSE	3 YEAR AVERAGE ACTUAL
01000-03100-100-25-8	General Basic Administration General Welfare - Salaries Pay Plan Staff Would like to have discussion with the Board of Supervisors at the budget work session for a request to add a new Housing Service Coordinator position to our office with 100% of salary from General Fund. Would like to discuss the possibility of adding this position in Fiscal Year 2020. Propose changing 1 existing Service Coordinator salary from 50% to 25% and removing 25% of another Service Coordinator salary. This line item also includes 25% of salary for 1 service coordinator, 100 % of salary for 1 full-time Administrative Assistant, 100 % of salary for Community Services Program Coordinator, and 25% of salary for Community Services Director.				130,023
01000-03100-106-25	General Basic Administration General Welfare - Taxable Fringe Benefits	280	280	280	187
01000-03100-260-25	General Basic Administration General Welfare - Office Supplies This includes third of the cost for shredding services shared with Mental Health and Veterans Affairs.	450	450	450	725
01000-03100-412-25	General Basic Administration General Welfare - Postage & Mailing This includes a percentage of the postage machine lease cost shared with Mental Health and Veterans Affairs.	180	180	180	265
01000-03100-413-25	General Basic Administration General Welfare - Employee Mileage & Exps.	100	100	100	93
01000-03100-414-25	General Basic Administration General Welfare - Communication Services This includes yearly fee for office phones, includes 3 staff lines and 1 conference room line.	1,910	1,910	1,240	1,943
01000-03100-422-25	General Basic Administration General Welfare - Education and Training	350	350	350	402
01000-03100-444-25	General Basic Administration General Welfare - Equipment Rent/Maint. This includes a percentage of the copier cost shared with Mental Health and Veterans Affairs.	690	690	690	264
01000-03110-302-25	General Basic General Welfare Services - Medical Care For immediate emergency needs, people are generally referred to other sources such as Primary Health Care and Story County Hospital. When determined appropriate individuals are referred to Medicaid insurance.	100	100	100	0
01000-03110-303-25	General Basic General Welfare Services - Hospital Care This would be for emergency care at an inpatient community hospital. When determined appropriate individuals are referred to Medicaid insurance.	100	100	100	0
01000-03110-306-25	General Basic General Welfare Services - Medicines For emergency medication needs, we do refer people to pharmaceutical companies, NACO program, and Medicaid insurance.	100	100	100	0

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DEPARTMENT: Community Services

ACCOUNT NUMBER	ACCOUNT DESCRIPTION/NARRATIVE	FY 20 SUBTOTAL	FY 20 PROJECTED EXPENSE	FY 19 RE-EST EXPENSE	3 YEAR AVERAGE ACTUAL
01000-03110-332-25	General Basic General Welfare Services - Food & Provisions Emergency use, we do refer people to food banks through out Story County and Iowa Department of Human Services.	100	100	100	0
01000-03110-340-25	General Basic General Welfare Services - Rent Payments On average we are assisting 11 families and individuals per month with rent assistance.	60,000	60,000	60,000	52,207
01000-03110-341-25	General Basic General Welfare Services - Utilities Payments On average we are assisting 4 families and individuals per month with utility assistance.	6,000	6,000	6,000	4,517
01000-03110-390-25	General Basic General Welfare Services - Funeral Services On average we are funding 19 funerals per year. Recommending a 2 % rate reimbursement increase to \$1993/funeral and budgeting for 19 funerals.	37,870	37,870	37,130	30,321
01000-03110-392-25	General Basic General Welfare Services - Emergency Services This was to assist individuals relocating from Crestview Mobile Home Park. This line item can be removed.	0	0	0	10,727
01000-03110-495-25	General Basic General Welfare Services - Management Services Primary use of these funds is to assist transient individuals and families with a bus ticket or gas voucher toward their out-of-state destination.	600	600	600	419
02000-03500-303-25	General Supplemental Chemical Treatment Services - Hospital Care This is a mandate for the county for substance abuse committals at an MHI. With the closing of Mnt. Pleasant MHI funds may be needed for substance abuse committal at a remaining MHI.	1,000	1,000	1,000	0
02000-03500-319-25	General Supplemental Chemical Treatment Services - Inpatient/Hospitals This is for 3-5 days detox for voluntary and involuntary admissions at a private facility other than MHI. We have seen a decline in the request for funding due to the implementation of the Medicaid Iowa Health and Wellness Plan.	1,000	1,000	1,000	0
02000-03500-350-25	General Supplemental Chemical Treatment Services - Transportation This is a mandate for the county for substance abuse commitments. Periodically another county will provide transportation related services for substance abuse commitment.	100	100	100	0
02000-03500-425-25	General Supplemental Chemical Treatment Services - Court Appointed Counsel This is a mandate for the county for substance abuse commitments.	3,500	3,500	2,220	2,218
DEPARTMENT REQUEST			114,430	111,740	283,607

Budget Revenue Worksheet

		2019/2020	2018/2019			2017/2018		2016/2017	2015/2016
		Budget Incr/Decr %	Re-est Budget	Amended Original	Rcvd YTD Rcvd %	Budget	Rcvd	Rcvd	Rcvd
10000	09000 8450 60		10		6		2	32	
County MHDS Fund Administration Workers Compensation									
**** 60 Mental Health Administr. Total ****			10		6		2	32	

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FY 20 REVENUE BUDGET

DEPARTMENT: MENTAL HEALTH ADMINISTRATION - DEPARTMENT 60

ACCOUNT NUMBER	ACCOUNT DESCRIPTION/NARRATIVE	FY 20 SUBTOTAL	FY 20 PROJECTED REVENUE	FY 19 RE-EST REVENUE	3 YEAR AVERAGE ACTUAL
01000-00055-8490-60	General Basic - Miscellaneous This line item can be removed.	\$0	\$0	\$0	\$27
10000-0055-8490-60	MHDS Fund - Miscellaneous This line item can be removed.	\$0	\$0	\$0	\$49
01000-04000-2641-60	General Basic - Case Management Reimbursement from Central Iowa Case Management (CICM) Fund for case management services. This line item can be removed.	\$0	\$0	\$0	\$192,653
02000-04000-2641-60	General Supplemental - Case Management Reimbursement from Central Iowa Case Management (CICM) Fund for case management services (FICA, IPERS, Employee Insurance). This line item can be removed.	\$0	\$0	\$0	\$44,297
10000-04000-2645-60	MHDS Fund - State Payment Program Reimbursement from the State for State Case clients residing in Story County. Funds are received by the Regional Fiscal agent. This line item can be removed.	\$0	\$0	\$0	\$857
01000-04000-2682-60	General Basic - Local Government Payments This line item can be removed.	\$0	\$0	\$0	\$0
10000-04000-5390-60	MHDS Fund - Other Health Fees This would be for reimbursement of client and facility fees. Funds are received by the Regional Fiscal agent.	\$0	\$0	\$0	\$216
01000-09000-8450-60	General Basic - Workers Compensation Adjustment for Workers Comp premiums. This line item can be removed.	\$0	\$0	\$0	\$36
10000-09000-8450-60	MHDS Fund - Workers Compensation Adjustment for Workers Comp premiums.	\$0	\$0	\$10	\$11
Department Total			\$0	\$10	\$238,146

Budget Expenditure Worksheet
2018/2019

60 Mental Health Administr.								2019/2020	Budget Expenditure Worksheet 2018/2019			2017/2018		2016/2017	2015/2016
							Budget Incr/Decr %	Re-est Budget	Amended Original	Used YTD Used %	Budget	Used	Used	Used	
10000	04022	100	60	8	County MHDS Fund MI Services Managment Pay Plan Staff	166,613 24.34%		136,770	134,000	68,592 51%	99,500	99,464	25,933		
10000	04022	106	60		County MHDS Fund MI Services Managment Taxable Fringe Benefits							22			
10000	04022	110	60		County MHDS Fund MI Services Managment F.I.C.A.	13,415 25.08%		16,736	10,725	8,336 78%	7,850	8,570	1,950		
10000	04022	111	60		County MHDS Fund MI Services Managment I.P.E.R.S.	16,600 25.52%		13,440	13,225	6,722 51%	9,250	9,219	2,316		
10000	04022	113	60		County MHDS Fund MI Services Managment Employer's Flex Benefits	8,720 66.67%		5,232	5,232	2,615 50%	3,488	3,778			
10000	04022	114	60		County MHDS Fund MI Services Managment Employee's Insurances	12,000 -61.23%		10,360	30,950	5,180 17%	12,288	9,046	57		
10000	04022	422	60		County MHDS Fund MI Services Managment Education & Training			40				62	24		
****	04022	MI Services Managment Total ****				217,348 11.96%		182,578	194,132	91,445 47%	132,376	130,161	30,280		
10000	04411	100	60	8	County MHDS Fund Direct Administration Pay Plan Staff	118,846 5.14%		113,100	113,040	56,569 50%	108,900	108,996	112,976	83,977	
10000	04411	106	60		County MHDS Fund Direct Administration Taxable Fringe Benefits	330 10.00%		330	300	136 45%	500	310	287	230	
10000	04411	110	60		County MHDS Fund Direct Administration F.I.C.A.	9,400 5.62%		8,600	8,900	4,205 47%	8,050	8,048	8,763	6,289	
10000	04411	111	60		County MHDS Fund Direct Administration I.P.E.R.S.	11,600 5.45%		11,100	11,000	5,505 50%	10,100	10,045	10,410	7,433	
10000	04411	113	60		County MHDS Fund Direct Administration Employer's Flex Benefits	3,500 -.34%		3,500	3,512	1,744 50%	3,487	3,487	6,539	509	
10000	04411	114	60		County MHDS Fund Direct Administration Employee's Insurances	39,600 18.74%		34,400	33,350	17,184 52%	28,887	28,793	34,120	13,504	
10000	04411	250	60		County MHDS Fund Direct Administration Vehicle Fuels/Maint	7,000 1066.67%		1,100	600	559 93%	1,350	1,310	2,466		

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60 Mental Health Administr.					Budget Expenditure Worksheet			2017/2018		2016/2017	2015/2016	
					2019/2020	2018/2019		Budget	Used	Used	Used	
				Budget Incr/Decr %	Re-est Budget	Amended Original	Used YTD Used %					
10000	04411	260	60	County MHDS Fund Direct Administration Office Supplies	2,600 -25.71%	2,600	3,500	1,060 30%	4,500	3,594	8,623	
10000	04411	412	60	County MHDS Fund Direct Administration Postage & Mailing	2,050 14.53%	2,050	1,790	946 53%	1,600	1,438	1,265	
10000	04411	413	60	County MHDS Fund Direct Administration Employee Mileage & Exps.				9				
10000	04411	414	60	County MHDS Fund Direct Administration Communication Services	2,720	2,720	2,720	1,436 53%	3,500	2,649	2,899	
10000	04411	422	60	County MHDS Fund Direct Administration Education & Training		200		199		2,163		
10000	04411	444	60	County MHDS Fund Direct Administration Equipment Rent/Maint	1,330 -2.92%	1,330	1,370	414 30%	650	793	587	
10000	04411	464	60	County MHDS Fund Direct Administration Workmens' Comp. Ins.	1,000	860	1,000	766 77%	1,000	773	863	
****	04411	Direct Administration Total ****		199,976 10.43%	181,890	181,082	90,732 50 %	172,524	172,399	189,798	111,942	
10000	04412	420	60	County MHDS Fund Purchased Administration Audit/Clerical Serv	3,160 3.27%	3,060	3,060	1,530 50%	2,970	2,971	2,884	2,333
10000	04412	422	60	County MHDS Fund Purchased Administration Education & Training	640	640	640	600 94%	600	600	600	600
****	04412	Purchased Administration Total ****		3,800 2.70%	3,700	3,700	2,130 58 %	3,570	3,571	3,484	2,933	
10000	04413	951	60	County MHDS Fund Regional Fiscal Agent Distrib Disbursement to Region	1,500,000 -6.25%	1,803,000	1,600,000		2,000,000	1,724,187	1,758,143	3,334,904
****	04413	Regional Fiscal Agent Distrib Total ****		1,500,000 -6.25%	1,803,000	1,600,000		2,000,000	1,724,187	1,758,143	3,334,904	
01000	04521	260	60	General Basic County provided Case Mngmt Office Supplies					600	612	69	1,669
****	60	Mental Health Administr. Total ****		1,921,124 -2.92%	2,171,168	1,978,914	184,307 9 %	2,309,070	2,030,930	1,981,774	3,451,448	

FY 20 BUDGET REQUEST

DEPARTMENT: MENTAL HEALTH ADMINISTRATION - DEPARTMENT 60

ACCOUNT NUMBER	ACCOUNT DESCRIPTION/NARRATIVE	FY 20 SUBTOTAL	FY 20 PROJECTED EXPENSE	FY 19 RE-EST EXPENSE	3 YEAR AVERAGE ACTUAL
10000-04022-100-60	Salary Regular Employees Propose changing 2 existing Service Coordinator salaries, 1 from 75% MH to 100% MH and 1 from 50% to 75% Mental Health and continue with 75% of salary for 1 Service Coordinator and 100% of salary for 1 Service Coordinator.				\$41,799
10000-04022-422-60	Education and Training	\$0	\$0	\$40	\$29
	MENTAL ILLNESS	\$0	\$0	\$40	\$53,480
10000-04411-100-60	Direct Admin - Salary Regular Employees 100% salary for 2 Administrative Assistants, 75% salary for Community Services Director.				\$101,983
10000-04411-114-60	Direct Admin - Allowances Paid Directly to County Employees Taxable Fringe Benefits	\$330	\$330	\$330	\$276
10000-04411-250-60	Direct Admin - Fuels (Motor Vehicle Supplies) Includes fuel with Wright Express card. Are exploring the option of leasing two vehicles in FY20; will have more information for budget work session.	\$7,000	\$7,000	\$1,100	\$1,756
10000-04411-260-60	Direct Admin - Stationary/Forms/General Office Supplies/Maintenance Agreements This includes one third of shredding service cost shared with General Assistance and Veterans Affairs.	\$2,600	\$2,600	\$2,600	\$4,803
10000-04411-412-60	Direct Admin - Postage & Mailing This includes a percentage of the cost for postage machine shared with Community Services and Veteran's Affairs.	\$2,050	\$2,050	\$2,050	\$1,333
10000-04411-414-60	Direct Admin - Telecommunications Services This includes 6 phone lines and 1 fax line.	\$2,720	\$2,720	\$2,720	\$2,814
10000-04411-422-60	Direct Admin - Education & Training	\$0	\$0	\$200	\$868
10000-04411-444-60	Direct Admin - Office Equipment (Repair & Maintenance)	\$1,330	\$1,330	\$1,330	\$460
10000-04411-464-60	Direct Admin - Worker's Comp. Insurance Services	\$1,000	\$1,000	\$860	\$545
	DIRECT ADMINISTRATION	\$17,030	\$17,030	\$11,190	\$160,826
10000-04412-420-60	Purchased Administration - Accounting, Auditing, & Clerical This line item is for ASSET Administrative Assistant salary expense.	\$3,160	\$3,160	\$3,060	\$2,729
10000-04412-422-60	Purchased Administration - Educational & Training Services This line item is for ASSET Administrative Assistant expenses.	\$640	\$640	\$640	\$600
	PURCHASED ADMINISTRATION	\$3,800	\$3,800	\$3,700	\$3,329
10000-04413-951-60	County Disbursement to MHDS Regional Fiscal Agent FY'20 Service costs will continue to be paid from the Regional Fund. Direct Administrative costs will be paid by the County with the exception of mileage/travel expenses and education/training expenses which are paid from the Regional Fund when possible.	\$1,500,000	\$1,500,000	\$1,803,000	\$2,272,411
	REGIONAL FISCAL AGENT DISTRIBUTION		\$1,500,000	\$1,803,000	\$2,272,411
	DEPARTMENT REQUEST		\$1,520,830	\$1,817,930	\$2,490,831

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Budget Revenue Worksheet
2018/2019

22 Conservation Board				2019/2020	Budget Revenue Worksheet 2018/2019			2017/2018		2016/2017	2015/2016
				Budget Incr/Decr %	Re-est Budget	Amended Original	Rcvd YTD Rcvd %	Budget	Rcvd	Rcvd	Rcvd
23000	00054	6000	22	Resource & Enhancement							
				Interest On Investments	500 11.11%	500	442 98%	450	493	337	135
73000	00054	6000	22	Friends Of Conservation							
				Interest On Investments	7,000 29.63%	7,000	3,863 72%	5,400	5,104	4,318	3,086
01000	00055	6100	22	General Basic							
				Land Rent							1,650
01000	00055	6110	22	General Basic							
				Building Rent	5,000	5,000	2,095 42%	5,000	5,160	4,210	5,313
01000	00055	8490	22	General Basic							
				Miscellaneous	6,000	6,000	904 15%	6,000	8,511	4,229	7,156
01000	06000	2301	22	General Basic County Environment & Education FEMA		174,250					52,538
23000	06000	2651	22	Resource & Enhancement County Environment & Education REAP Funds	28,750	23,760	23,763 83%	28,750	28,774	38,523	37,562
01000	06000	2661	22	General Basic County Environment & Education State Payments				165,000	165,000		
01000	06000	2682	22 28	General Basic County Environment & Education Watershed Improvement HG						16,201	162,767
01000	06000	2710	22	General Basic County Environment & Education Other State Grants	593,920 -17.68%	661,470	4,386 1%	721,471 290,360	43,125	43,125	15,153 2,925
23000	06000	2710	22	Resource & Enhancement County Environment & Education Other State Grants		468,580		486,180	13,200	13,167	3,275 15,075
73000	06000	2710	22	Friends Of Conservation County Environment & Education Other State Grants					29,600	29,605	25,000
01000	06000	2710	22 28	General Basic County Environment & Education Watershed Improvement HG						16,712	167,905
01000	06000	5090	22	General Basic County Environment & Education Other General Gov't Fees	38,000	38,000	11,629 31%	38,000	36,837	34,676	31,441
68000	06000	5200	22	Conserv Acq. & Capt. Proj County Environment & Education Camping Fees	126,000 -8.70%	118,000	63,454 46%	138,000	156,663	141,978	150,990

22 Conservation Board				2019/2020	Budget Revenue Worksheet 2018/2019			2017/2018		2016/2017	2015/2016	
				Budget Incr/Decr %	Re-est Budget	Amended Original	Rcvd YTD Rcvd %	Budget	Rcvd	Rcvd	Rcvd	
01000	06000	5220	22	General Basic County Environment & Education Boat Rentals	1,430		1,435	5,000	4,406	4,939	5,600	
01000	06000	5230	22	General Basic County Environment & Education Recreational Fac. Rentals	1,150 -56.60%	1,500	2,650	895 34%	4,650	2,827	5,384	4,535
01000	06000	5290	22	General Basic County Environment & Education Other Recreational Fees			894	2,400	2,574	2,399	2,546	
73000	06000	6210	22	Friends Of Conservation County Environment & Education Easements				1,100	1,223			
01000	06000	8100	22	General Basic County Environment & Education Donations		9,000	9,000					
73000	06000	8100	22	Friends Of Conservation County Environment & Education Donations	127,000 -1.55%	127,000	129,000	28,420 22%	156,500	144,593	154,239	166,179
01000	06000	8390	22	General Basic County Environment & Education Firewood*	1,000 -16.67%	1,200	1,200	1,000 83%	1,250	1,160	448	1,674
01000	06000	8480	22	General Basic County Environment & Education Fuel Tax Refunds*	3,150 -3.08%	3,150	3,250	3,148 97%	3,000	2,952	3,253	2,514
73000	06000	8490	22	Friends Of Conservation County Environment & Education Miscellaneous							1,000	
01000	08000	4120	22	General Basic Government Services Boat Titling Fees	1,000	1,000	1,000	615 62%	1,000	985	1,035	1,225
**** 22 Conservation Board Total ****					938,470 -40.43%	1,646,840	1,575,351 1,135,240	146,943 9%	642,275	653,159	451,309	848,816

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FY20 CONSERVATION REVENUE BUDGET

DEPARTMENT: CONSERVATION

ACCOUNT NUMBER	ACCOUNT DESCRIPTION/NARRATIVE	FY 20 SUBTOTAL	FY 20 PROJECTED REVENUE	FY 19 RE-EST REVENUE	3 YEAR AVERAGE ACTUAL
23000-00054-6000-22	Interest on Investments (Resource & Enhancement) Revenue earned on account balance	500	500	500	322
73000-00054-6000-22	Interest on Investments (Friends of Conservation Trust Fund) Revenue earned on account balance	7,000	7,000	7,000	4,170
01000-00055-6100-22	Land Rent Rental income from crop acres at Jennett Heritage Area	-	-	0	550
01000-00055-6110-22	Building Rent (conservation center) Rental fees for the conservation center multipurpose room	5,000	5,000	5,000	4,894
01000-00055-8490-22	Miscellaneous Equipment rentals, permit fees, refunds, patronage dividends	6,000	6,000	6,000	6,632
01000-06000-2301-22	FEMA Reimbursements (75% federal; 10% state) for 2018 flood repairs (estimated \$205,000)	-	-	174,250	17,513
23000-06000-2651-22	REAP Funds (Resource & Enhancement) Per county and per capita distributions to county conservation boards. FY20 proposal is based on \$12 million appropriation by the Iowa Legislature in 2019.	28,750	28,750	23,760	34,953
01000-06000-2661-22	State Payments Non-grant agreements, payments	-	-	0	55,000
01000-06000-2682-22-28	Local Government Payments - Watershed Improvement (IDNR) Hickory Grove Watershed Improvement Project	-	-	0	59,656
01000-06000-2710-22	Other State Grants - NAWCA grant for Jordan Wildlife Area land acquisition - IDNR Wildlife Habitat Stamp grant (Jordan land acquisition) - CIRTPA (Praeri Rail Extension) FY19 re-est.; moved to FY20 - IDNR Fish Habitat grant (Hickory Grove lake renovation) - ISU/Federal Work Study Employee (75% of wages of \$7,140) - IDNR Water Trail grant (Peterson Park/Cambridge Pond accesses) - CIRTPA (HOINT Paving - Phase I) - State Recreational Trails (HOINT Paving - Phase I) FY20 anticipated - IDNR Fish Habitat Grant (Hickory Grove Lake fish structure - 90% of \$462,000) FY20 anticipated - IDNR Wildlife Diversity Grant (breeding bird survey at Jennett H.A. - 100% of \$400)	- - - 46,580 5,360 - 200,000 300,000 41,580 400	593,920	100,000 308,700 225,000 0 5,360 22,410	20,401
23000-06000-2710-22	Other State Grants (REAP) - Tedesco Environmental Learning Corridor Development Re-est. FY19 (completed FY18) - Planting the Seeds REAP-CEP grants	- -	-	468,580 0	10,506

ACCOUNT NUMBER	ACCOUNT DESCRIPTION/NARRATIVE	FY 20 SUBTOTAL	FY 20 PROJECTED REVENUE	FY 19 RE-EST REVENUE	3 YEAR AVERAGE ACTUAL
73000-06000-2710-22	Other State Grants (Friends of Conservation Trust Fund) Operation ReLeaf, other state grants	-	-	0	18,455
01000-06000-2710-22-28	Other State Grants - Watershed Improvement (IDALS) Hickory Grove Watershed Improvement Project (WIRB grant)	-	-	0	61,539
01000-06000-5090-22	Other General Govt. Fees (Environmental Education) Fees for school programs, summer nature camps, and public programs	38,000	38,000	38,000	34,318
68000-06000-5200-22	Camping (Conserv. Acq. & Cap. Pjcts) Hickory Grove camping fees & miscellaneous camping (supervised youth & remote)		126,000	68,000	149,877
FY19 re-est. (closed Apr & May '19)	Hickory Grove camping fees & miscellaneous camping (supervised youth & remote)				
FY20 (closed Sept & Oct '20)	Hickory Grove camping fees & miscellaneous camping (supervised youth & remote)	76,000			
Adjusted for HG closure	Dakins Lake camping fees	50,000		50,000	
01000-06000-5220-22	Boat Rentals Fees for canoes & pedal boats rented at Hickory Grove beach on weekends & holidays	-	-	1,430	4,982
HG Lake renovation in progress					
01000-06000-5230-22	Recreational Fac. Rentals (lodges) Rental fees - enclosed shelters (lodges) at Hickory Grove Park - Snow Bunting only 2019	500	1,150	1,000	4,249
Oriole closed May '19-June '20	Rental fees - enclosed shelters (lodges) at Hickory Grove Park - Snow Bunting only 2019	500		1,000	
Snow Bunting & Dakins available	Rental fees - Dakins shelter	650		500	
01000-06000-5290-22	Other Recreational Fees (Waterfront) Food items (pop, candy, ice cream) sold at Hickory Grove Beach	-	-	0	2,506
HG Lake renovation in progress					
73000-06000-6210-22	Easements (Friends of Conservation Trust Fund) Payments from utilities, etc.	-	-	0	408
01000-06000-8100-22	Donations INHF grant for prairie seed at TELC	-	-	9,000	0
73000-06000-8100-22	Donation (Friends of Conservation Trust Fund) Miscellaneous donations and memorial funds	15,000	127,000	15,000	42,495
	Gladys Leui Estate - distributions received from farming operation	90,000		90,000	93,333
	Partners Memberships - annual membership fees	22,000		22,000	18,922
01000-06000-8390-22	Firewood Fees from firewood at campgrounds sold by vendor	1,000	1,000	1,200	1,094
HG campground closed partial years					
01000-06000-8480-22	Fuel Tax Refunds Refunds from state and federal government for taxes paid on gasoline	3,150	3,150	3,150	2,906
73000-06000-8490-22	Miscellaneous Local grants/miscellaneous agreements	-	-	0	333
01000-08000-4120-22	Boat Titling Fees Portion of boat registrations received from the county recorder's office	1,000	1,000	1,000	1,082
Department Total			938,470	1,646,840	651,094
General revenue (including grants and FEMA reimbursements)			649,220	902,000	277,321
Friends of Conservation Trust Fund			134,000	134,000	178,116
REAP			29,250	492,840	45,781
Conservation Reserve			126,000	118,000	149,877

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22 Conservation Board						Budget Expenditure Worksheet				2017/2018	2016/2017	2015/2016	
						2019/2020	2018/2019						Budget
					Budget Incr/Decr %	Re-est Budget	Amended Original	Used YTD Used %					
01000	06999	100	22	5	General Basic Conservation Clearing Acct Bargaining Unit Staff	573,645 9.37%	550,400	524,500	274,467 52%	529,500	529,623	470,266	
01000	06999	100	22	52	General Basic Conservation Clearing Acct Staff	383,665 8.66%	371,700	353,100	185,928 53%	356,600	357,345	344,853	754,113
01000	06999	100	22	53	General Basic Conservation Clearing Acct Extra Help	99,200 7.41%	92,360	92,360	51,053 55%	86,715	80,796	84,883	72,900
01000	06999	104	22		General Basic Conservation Clearing Acct Overtime Pay	6,800 13.33%	6,800	6,000	4,689 78%	6,700	6,409	5,242	3,041
01000	06999	106	22		General Basic Conservation Clearing Acct Taxable Fringe Benefits	4,360 24.57%	4,360	3,500	2,196 63%	4,350	4,369	3,475	3,605
02000	06999	110	22		General Supplemental Conservation Clearing Acct F.I.C.A.	84,200 9.35%	77,000	77,000	39,633 51%	76,900	75,785	70,736	64,814
02000	06999	111	22		General Supplemental Conservation Clearing Acct I.P.E.R.S.	97,000 3.74%	94,000	93,500	46,807 50%	84,900	85,139	78,061	72,543
01000	06999	113	22		General Basic Conservation Clearing Acct Employer's Flex Benefits	33,200	33,200	33,200	16,564 50%	33,200	33,128	30,222	30,731
02000	06999	114	22		General Supplemental Conservation Clearing Acct Employee's Insurances	234,150 35.94%	201,500	172,250	99,452 58%	154,635	154,623	120,462	96,048
01000	06999	126	22		General Basic Conservation Clearing Acct Conservation Board	1,500 -40.00%	1,500	2,500	1,827 73%	2,000	1,575	1,165	1,933
01000	06999	215	22		General Basic Conservation Clearing Acct Shop Supplies	9,500 39.71%	7,300	6,800	4,110 60%	8,100	8,538	9,079	6,515
73000	06999	221	22		Friends Of Conservation Conservation Clearing Acct Myers Scholarship							108	
01000	06999	223	22		General Basic Conservation Clearing Acct Environmental Educ. Supply	54,980 29.64%	41,910	42,410	22,197 52%	45,130	39,796	25,710	28,256
23000	06999	223	22		Resource & Enhancement Conservation Clearing Acct Environmental Educ. Supply					1,340	1,344	5,789	740
73000	06999	223	22	21	Friends Of Conservation Conservation Clearing Acct Environmental Educ. Supply Trust Fund	53,000	53,000	53,000	19,642 37%	53,300	32,073	59,105	44,145

22 Conservation Board				2019/2020	Budget Expenditure Worksheet 2018/2019			2017/2018		2016/2017	2015/2016	
				Budget Incr/Decr %	Re-est Budget	Amended Original	Used YTD Used %	Budget	Used	Used	Used	
01000	06999	232	22	General Basic Conservation Clearing Acct Custodial Supplies	6,000 -34.07%	6,000	9,100	2,585 28%	9,100	5,769	6,285	
01000	06999	241	22	General Basic Conservation Clearing Acct Equip. Parts & Supplies	56,000 -4.27%	60,000	58,500	51,245 88%	50,500	49,403	16,561	
01000	06999	250	22	General Basic Conservation Clearing Acct Vehicle Fuels/Maint	87,300 33.69%	86,000	65,300	57,063 87%	61,450	58,750	48,458	64,436
01000	06999	260	22	General Basic Conservation Clearing Acct Office Supplies	13,900 -19.19%	14,400	17,200	4,735 28%	15,600	12,823	16,987	20,555
01000	06999	276	22 69	General Basic Conservation Clearing Acct FEMA Floods		205,000						
01000	06999	292	22	General Basic Conservation Clearing Acct Recreational Supplies	900	900		1,228	5,500	4,458	3,834	8,767
01000	06999	294	22	General Basic Conservation Clearing Acct Uniforms & Equipment	59,550 816.15%	6,500	6,500	2,406 37%	18,200	16,748	17,626	12,114
01000	06999	308	22	General Basic Conservation Clearing Acct Health & Safety	6,900 16.95%	6,400	5,900	1,920 33%	5,300	5,974	5,344	5,872
01000	06999	383	22	General Basic Conservation Clearing Acct Volunteer Management	7,000 3.70%	6,750	6,750	2,537 38%	4,300	4,382	2,737	1,876
01000	06999	411	22	General Basic Conservation Clearing Acct Marketing	11,540 92.33%	6,000	6,000	1,880 31%	4,770	5,283	1,692	6,737
01000	06999	412	22	General Basic Conservation Clearing Acct Postage & Mailing	3,000 -25.00%	3,000	4,000	14 %	4,000	3,002	2,009	2,019
01000	06999	414	22	General Basic Conservation Clearing Acct Communication Services	29,300 -6.84%	28,690	31,450	12,791 41%	31,640	31,421	27,430	27,901
01000	06999	422	22	General Basic Conservation Clearing Acct Education & Training	10,610 -4.50%	10,610	11,110	4,340 39%	12,010	10,347	15,800	9,552
01000	06999	430	22	General Basic Conservation Clearing Acct Utilities	68,720 .69%	68,720	68,250	34,845 51%	67,520	65,600	61,555	59,226
01000	06999	440	22	General Basic Conservation Clearing Acct Grounds Maintenance	173,950 125.76%	86,050	77,050	36,435 47%	86,950	91,676	115,470	59,954

Budget Expenditure Worksheet
2018/2019

22 Conservation Board				2019/2020	Budget Expenditure Worksheet 2018/2019			2017/2018		2016/2017	2015/2016	
				Budget Incr/Decr %	Re-est Budget	Amended Original	Used YTD Used %	Budget	Used	Used	Used	
01000	06999	441	22	General Basic Conservation Clearing Acct Bldg Repairs & Maint	59,090 -16.95%	77,140	71,150	35,410 50%	59,550	66,455	97,140	42,789
01000	06999	444	22	General Basic Conservation Clearing Acct Equipment Rent/Maint	3,780 -16.00%	3,500	4,500	1,644 37%	3,300	3,207	2,005	
01000	06999	471	22	General Basic Conservation Clearing Acct Contractual Labor	239,700 150.92%	137,530	95,530	26,745 28%	94,040	95,442	46,158	32,493
01000	06999	623	22	General Basic Conservation Clearing Acct Taxes, Leases & Easements	480 220.00%	480	150	480 320%	150	584	76	120
01000	06999	633	22	General Basic Conservation Clearing Acct Equipment & Machinery	31,200 -74.32%	112,000	121,500 33,500	109,932 90%	238,800	149,418	154,406	81,621
01000	10210	601	22	General Basic Conservation Land Acquisition Land Acquisition		438,160	438,164 10,000	438,164 100%				
73000	10210	601	22	Friends Of Conservation Conservation Land Acquisition Land Acquisition		58,710	58,715 22,000	58,715 100%	40,000			
68000	10210	610	22	Conserv Acq. & Capt. Proj Conservation Land Acquisition Buildings & Equipment							32,229	50,133
01000	10220	610	22	General Basic Other Capital Projects Buildings & Equipment	182,600 -69.59%	600,400	600,400 585,400	25,103 4%	79,600	83,940	735,989	28,794
68000	10220	610	22	Conserv Acq. & Capt. Proj Other Capital Projects Buildings & Equipment	450,000							
73000	10220	610	22	Friends Of Conservation Other Capital Projects Buildings & Equipment	20,000				72,000	71,170	39,569	
01000	10220	624	22	General Basic Other Capital Projects Watershed Improvement HG		815,580	517,000 384,000		37,000	31,871	22,242	383,456
01000	10220	625	22	General Basic Other Capital Projects Wildlife Habitat Grant	400				3,300	2,717	3,510	20,548
01000	10220	627	22	General Basic Other Capital Projects Heart of Iowa Trail	390,000	390,000						
01000	10220	628	22	General Basic Other Capital Projects Water Trail Grant		57,890	46,410	57,870 125%	16,400	16,381		

22 Conservation Board					2019/2020	Budget Expenditure Worksheet 2018/2019			2017/2018		2016/2017	2015/2016
					Budget Incr/Decr %	Re-est Budget	Amended Original	Used YTD Used %	Budget	Used	Used	Used
01000	10220	629	22	General Basic Other Capital Projects Fish Habitat Grant	101,000 53.03%		66,000		68,000	64,394	4,998	
01000	10220	640	22	General Basic Other Capital Projects ISU Research Park		9,650	9,650		150,000	149,999		
23000	10220	640	22	Resource & Enhancement Other Capital Projects ISU Research Park		468,580	468,580					
**** 22 Conservation Board Total ****					3,648,120 -15.65%	5,299,670	4,324,979 3,568,040	1,736,652 40 %	2,682,350	2,511,757	2,789,266	2,098,347

General Definition of Work

Performs difficult administrative work coordinating the administrative and technical functions necessary to coordinate water quality improvements in Story County; addresses areas of environmental concern including but not limited to agriculture, municipal and residential water quality issues, and related work as apparent or assigned. Work is performed under the general direction of the Conservation Director.

Qualification Requirements

To perform this job successfully, an individual must be able to perform each essential function satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Essential Functions

- 1) Coordinates the Story County Watershed Assessment Implementation Plan.
- 2) Develops resource management/conservation plans and implement best management practices that are designed to maintain or improve the quality of the targeted water resources.
- 3) Works with Story County departments and stakeholders to assist in implementation of water quality improvement goals.
- 4) Researches, plans and conducts informational and educational programs to raise the public's awareness of concerns in the watershed and encourages implementation of effective practices; coordinates and involves public and local project decision-makers regarding the critical issues and concerns affecting the project resources.
- 5) Evaluates past accomplishments and prioritizes future project activities, involving County staff and boardmembers, stakeholders and other community and agency partners.
- 6) Seeks outside funding to implement water quality improvement goals.
- 7) Provides administrative support and management to maintain quality control and to maximize communication with and involvement of local advisors and state and local staff of participating agencies; reviews the Implementation Plan annually and creates an annual plan of operation and budget in cooperation with staff and stakeholders.

Knowledge, Skills and Abilities

Thorough knowledge of soils, plants, and ecosystem functions; thorough knowledge of hydrology, and soil and water resources conservation management systems; thorough knowledge of watersheds and the watershed management approaches; general knowledge of geo-spatial computer applications; general knowledge and experience working with livestock and manure management; general knowledge of best management practices available for water quality protection; general knowledge of stormwater management principles; ability to communicate effectively with others, both orally and in written form; ability to plan, coordinate, and organize work to manage and carry out multiple projects; ability to use spreadsheets, databases, word processing, and computer software; ability to develop comprehensive resource management plans; ability to organize and coordinate public workshops, demonstrations, field days, and meetings; ability to operate standard office equipment and related hardware and software; ability to establish and maintain effective working relationships with associates and the general public.

Education and Experience

Bachelor's degree in agriculture, natural resources or related field and considerable experience in the water quality field, or equivalent combination of education and experience.

Special Requirements

Applicable position, department, organization and professional training will be provided and must be completed upon hire and on an ongoing basis.

Completed or willing to complete a minimum of six (6) semester hours of soil science.

Valid driver's license in the State of Iowa.

General Definition of Work

Performs intermediate semiskilled work maintaining and enhancing trails and conservation properties, inspecting trails and performing trail maintenance, improvements, and assists with special projects; performs natural resource work, and related work as apparent or assigned. Work is performed under the regular supervision of the Park Rangers.

Qualification Requirements

To perform this job successfully, an individual must be able to perform each essential function satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Essential Functions

- 1) Plans and performs trail maintenance, repairs and improvements and coordinates with field staff to accomplish objectives.
- 2) Monitors all SCCB owned and managed trail conditions and inspects them for safety.
- 3) Uses GPS/GIS equipment for trail mapping; installs and maintains trail signage and mapping.
- 4) Attends Trails Advisory Committee meetings and helps manage the program to accomplish SCCB's trail goals.
- 5) Promotes SCCB trails through events and outreach.
- 6) Operates and provides general maintenance associated with train and natural resource equipment.
- 7) Identifies native plants and implements management techniques.
- 8) Identifies local invasive species issues and implements management techniques.
- 9) Performs vegetation management including but not limited to planting, mowing, pruning, cutting, implementing timber stand improvements; uses chemical herbicides/pesticides and plans and conducts prescribed burns.
- 10) Attends meetings, conferences, and workshops in trail safety standards, trends in trail management and vegetation management operations.

Knowledge, Skills and Abilities

Thorough knowledge of the common practices, tools, terminology, general maintenance standards and safety precautions of trails and natural resource equipment; thorough knowledge of the use and characteristics of common trail equipment and tools including but not limited to trucks, tractors, skid steers, UTV's, mowers, brush chippers, chain saws, firefighting equipment, and power tools; ability to maintain applicable records of service; ability to operate standard office equipment and related hardware and software; ability to learn specialized software related to department needs; ability to learn specialized equipment related to organizational needs; ability to work from sketches, drawings, plans or specifications; ability to follow oral and written instructions; ability to estimate needed materials and time required for various jobs; ability to establish and maintain effective working relationships with staff and the general public.

Education and Experience

Bachelor's degree with coursework in conservation or related field and moderate experience, or equivalent combination of education and experience.

Special Requirements

Applicable position, department, organization and professional training will be provided and must be completed upon hire and on an ongoing basis.

Valid driver's license in the State of Iowa.

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FY20 CONSERVATION EXPENSE BUDGET

DEPARTMENT: CONSERVATION

ACCOUNT NUMBER	ACCOUNT DESCRIPTION/NARRATIVE	FY 20 SUBTOTAL	FY 20 PROJECTED EXPENSE	FY 19 RE-EST EXPENSE	3 YEAR AVERAGE ACTUAL
01000-06999-100-22-5	Salaries - Bargaining Unit Staff - Administration (1.0 FTE) - Environmental Education (5.0 FTE) - Rangers (1.0 FTE) - Field Staff (6.0 FTE) - Additional field staff position - with benefits - Additional staff for watershed coordination - with benefits	70,000 70,000	140,000	524,500	584,667
01000-06999-100-22-52	Salaries - Staff - Administration (2.0 FTE) - Environmental Education (1.0 FTE) - Parks Superintendent (1.0 FTE) - Rangers (2.0 FTE)		-	353,100	234,066
01000-06999-100-22-53	Salaries - Seasonal Staff Park Aides, Indian Creek Unit (4) 2400 hrs x \$11.00--15 wks Park Aides, Skunk River Unit (4) 2400 hrs x \$11.00--15 wks Park Aide, Natural Resources (2) - 1200 hours x \$11.25--15 wks Park Ranger Aide (1) 600 hrs x \$11.00--15 wks Summer Naturalists (2) 1120 hrs @ \$11.00--14 wks Waterfront Aides (none due to Hickory Grove lake restoration project) Work Study Students for NR - 1/semester - 680 hrs @ \$10.50 (75% reimb. In revenue) Outreach intern - fall 2019 & spring 2020 -1/semester - 408 hrs @ \$11.00--34 wks Hourly increase for all seasonal staff - 9408 hrs @ \$.25	26,400 26,400 13,500 6,600 12,320 - 7,140 4,488 2,352	99,200	92,360	79,526
01000-06999-104-22	Overtime Pay Overtime for permanent and seasonal staff	6,800	6,800	6,800	4,898
01000-06999-106-22	Taxable Fringe Benefits Meals & taxable clothing reimbursement Cell phone reimbursements to permanent staff at \$10-\$35/month	550 3,810	4,360	4,360	3,816
01000-06999-126-22	Conservation Board Expenses for six volunteer board members (workshop registrations, meals, mileage)	1,500	1,500	1,500	1,558
01000-06999-215-22	Shop Supplies Miscellaneous tools, expendable shop supplies 1) Stihl FS 360 brush saw x 2 @ \$1,000 (more powerful saws for natural resource work) 2) Stihl 441 36" bar - Skunk River Unit (for larger trees; current bar undersized)	6,500 2,000 1,000	9,500	7,300	8,044
73000-06999-221-22 TF	Myers Scholarship (Friends of Conservation) Scholarships offered to teachers and students to attend conservation education workshops	-	0	0	36
01000-06999-223-22	Environmental Education Supply Public programming supplies (includes Wild Women of the Woods, festivals, etc.)	19,000	54,980	41,910	31,254

ACCOUNT NUMBER	ACCOUNT DESCRIPTION/NARRATIVE	FY 20 SUBTOTAL	FY 20 PROJECTED EXPENSE	FY 19 RE-EST EXPENSE	3 YEAR AVERAGE ACTUAL
	Supplies, subscriptions (adding Ames Tribune online--\$60 & Nevada Journal--\$50)	9,050			
	On-Cell fees with addition of images	2,400			
	Media (quarterly Prairie Horizons, flyers, ads)	11,500			
	Photo contest prizes	680			
	Specific projects:				
	Three-person backpacking tents (2) - replace leaking tents	900			
	Composter for conservation center - waste education for public programs and field trips	850			
	Oriental bittersweet workshop - speaker fees, mileage, lunch	600			
	Erosion control and stormwater management outreach	10,000			
23000-06999-223-22 REAP	Environmental Education Supply (REAP) REAP CEP grant, Planting the Seeds #2		-	0	2,624
73000-06999-223-22-21 TF	Environmental Education Supply (Friends of Conservation Trust Fund) Miscellaneous (expenditures designated from donations, memorials, special events) Partners (youth service projects)	50,000 3,000	53,000	53,000	34,787 10,321
01000-06999-232-22	Custodial Supplies Supplies purchased by Facilities Management for Conservation Center - General supplies - New equipment/repair - Laundry services - Pest control	2,000 1,000 2,000 1,000	6,000	6,000	6,027
01000-06999-241-22	Equipment Parts & Supplies Equipment and parts purchased by Facilities Management for Conservation Center - General repairs - Inspections/fire & security alarms testing and repairs - Keyless entry and video monitoring (Brivo) - Multipurpose room ceiling and lighting - Multipurpose room flooring - Multipurpose room south windows	10,000 750 1,250 10,000 21,000 13,000	56,000	60,000	32,982
01000-06999-250-22	Vehicle Fuels & Maintenance General maintenance/repairs for 22 vehicles, tractors, mowers, ATVs, trailers, & misc. Fuel - 10,000 gal. gasoline and 4,500 gal. diesel @ \$3.00/gallon 1) UTV fire slip-in for Indian Creek Unit - for chemicals and fire fighting; current electric pump has minimal output for fire fighting 2) Landscape rake attachment for tractor - King Cutter 72" (to clean up trees after felling) 3) Tires for special projects ranger patrol truck (#33) - current tires offer poor traction	38,000 43,500 3,750 550 1,500	87,300	86,000	57,214
01000-06999-260-22	Office Supplies Office supplies Partners stationery and supplies Dues/memberships/subscriptions/notices	6,000 500 4,500	13,900	14,400	16,788

ACCOUNT NUMBER	ACCOUNT DESCRIPTION/NARRATIVE	FY 20 SUBTOTAL	FY 20 PROJECTED EXPENSE	FY 19 RE-EST EXPENSE	3 YEAR AVERAGE ACTUAL
	ArcView maintenance fee - special projects ranger, Skunk River shop, Parks Supt. @ \$300	900			
	Transaction fees for on-line registrations/payments through mycountyparks.com	2,000			
01000-06999-276-22-69	FEMA - Flood Repairs		-	205,000	0
01000-06999-292-22	Recreational Supplies		900	900	5,686
	Supplies for campground and beach (registration envelopes and boat rental receipts)	900			
	Food for sale at Hickory Grove waterfront	-			
	Equipment & Machinery	-			
01000-06999-294-22	Uniforms & Equipment		59,550	6,500	15,496
	Permanent staff	2,000			
	Safety-toed shoe reimbursement - 10 staff @ \$200	2,000			
	Summer staff (t-shirts & hats)	1,000			
	Law enforcement equipment	1,000			
	1) New portable radios (5 with 4 earpieces plus 4 mobiles & \$2,000 installation)	39,450			
	2) Long guns x 4 and accessories	12,000			
	3) Ammunition - practice and duty for long guns	2,100			
01000-06999-308-22	Health & Safety		6,900	6,400	5,730
	Supplies, Hepatitis B shots, random drug tests, hearing tests	3,500			
	Equipment; CPR & safety training	1,500			
	1) Helmets (3) and chaps (3) - for natural resource program staff (to replace worn equipment)	700			
	2) Triage kits for rangers x 4 @ \$300 (trauma first aid - tourniquets, dressings, quick clot)	1,200			
01000-06999-383-22	Volunteer Management		7,000	6,750	2,998
	Supplies for recruitment, training, and recognition of our 200+ volunteers	4,500			
	Master volunteer training and supplies - trails team, invasive species	700			
	CERVIS volunteer data management (annual fee)	1,800			
01000-06999-411-22	Marketing		11,540	6,000	4,571
	Brochures, ISU Career Fair registrations fees, advertising	6,000			
	Social media advertising (paid Facebook ads based on demographics)	500			
	Iphone 8 (\$800), microphone (\$110), Gimbal (\$130) - for live streaming	1,040			
	Other advertising (print/radio)	4,000			
01000-06999-412-22	Postage & Mailing		3,000	3,000	2,343
	Metered mail, stamps, bulk mail permit and postage for newsletter, shipping	3,000			

ACCOUNT NUMBER	ACCOUNT DESCRIPTION/NARRATIVE	FY 20 SUBTOTAL	FY 20 PROJECTED EXPENSE	FY 19 RE-EST EXPENSE	3 YEAR AVERAGE ACTUAL
01000-06999-414-22	Communication Services Phone service at McFarland Park (conservation center & shop) Phone service at Hickory Grove Park (shop and beach house) Broadband service for McFarland Park and Hickory Grove Park Internet service for natural resource specialist's laptop (12 months @ \$55/month) Unlimited data for live streaming @ \$80/month Law enforcement: - Two-way radios (tower service for 4 LE radios @ \$58/month; repairs, addl. Programming) - Internet service for Toughbooks (12 months @ \$175/month) and mobile devices maint. Fee - Iowa System billing for electronic citations - Mobile Command Terminal (MCT) license fee - License fees for body-worn cameras @ \$50/pkg. x 5	9840 850 12,300 - 960 900 2,100 1,200 900 250	29,300	28,690	28,917
01000-06999-422-22	Education & Training \$500 x 19 permanent staff General - all-staff training/other Pesticide certification fees (Core, Category 6) for natural resources aides @ \$55	9,500 1,000 110	10,610	10,610	11,899
01000-06999-430-22	Utilities Rural water - McFarland Park and Dakins primitive Water and sewer - Hickory Grove City water and sewer - Dakins Lake (main campground and shelter) Water, sewer, electricity, natural gas - TELC ranger residences Water - TELC LP - Conservation Center, two ranger residences, two maintenance shops Electricity - McFarland Park Electricity - Hickory Grove Park, Robison Wildlife Acres Electricity - Dakins Lake	2,500 3,000 3,000 6,600 - 8,120 10,000 25,000 10,500	68,720	68,720	62,127
01000-06999-440-22	Grounds Maintenance Repairs and improvements to parks & equipment, roads, hiking trails, signs, wildlife habitat General maintenance Maintenance, signs, chemicals, trees, cons. Practices - TELC Gravel Calcium chloride applications - dust control at Hickory Grove, West Peterson, Dakins Lake Picnic table repairs; standing and ground grills Signs and posts Machinery Equipment Rental Conservation/Tile Maintenance/Watershed Chemicals Farm Operations (seed, shrubs, trees) Wildlife nesting structures	8,000 1,500 12,000 6,000 1,200 4,500 750 4,200 5,500 1,000 500	173,950	86,050	89,033

ACCOUNT NUMBER	ACCOUNT DESCRIPTION/NARRATIVE	FY 20 SUBTOTAL	FY 20 PROJECTED EXPENSE	FY 19 RE-EST EXPENSE	3 YEAR AVERAGE ACTUAL
	Fencing - maintenance and repairs	2,000			
	Specific Projects:				
	1) Water testing kits x 20	5,000			
	2) Dakins Lake - freezeless hydrants x 12 @ \$125 plus fittings (replace low pressure hydrants)	2,000			
	3) McFarland Park Shop - move utilities, address drainage, shop repair/update	12,000			
	4) Hickory Grove - replace 3 6' x 24' docks with bumpout for fishing cleaning station	24,000			
	5) Jennett Heritage Area - install parking lot off S14	3,500			
	6) McFarland Park - connect-a-dock	17,000			
	7) West Peterson Park - parking lot reduction (remove material, add rock barrier, spread topsoil, seed turf, new barriers and gates)	10,000			
	8) West Peterson Park - connect-a-dock	11,000			
	9) West Peterson Park - speed bumps (plastic 6' sections, 18' total in 3 spots); split rail fence	7,000			
	Grounds Maintenance (continued)				
	10) Dakins Lake - ADA ramp at shelter compliant with concrete	2,000			
	11) Praeri Rail Trail - seed McCallsburg prairie planting with diverse natives	2,000			
	12) Outer parks - replace wooden entrance signs - 5 sites @ \$900	4,500			
	13) Hickory Grove - replacement trees	2,500			
	14) Hickory Grove - prairie seeding between Breezy Bay and trail (2 AC)	3,000			
	15) Hickory Grove - sand for beach	3,500			
	16) Hickory Grove - mulch for playgrounds x 2	4,200			
	17) Hickory Grove - rock for beach parking lot	3,700			
	18) Hickory Grove - injections for trees affected by bur oak blight	900			
	19) Hickory Grove - material for expanded trail system	9,000			
01000-06999-441-22	Building Repairs & Maintenance		59,090	77,140	68,795
	Cleaning and Sanitary (garbage service, portable toilet rentals, supplies)				
	- Cleaning & paper supplies	4,000			
	- Garbage service (McFarland Park, Hickory Grove Park, and Dakins Lake)	23,000			
	- Portable toilets (campgrounds, boat ramps, shelters, parks; special events)	11,000			
	Alarm system monitoring at McFarland Shop, Hickory Grove residence @ \$375	1,240			
	Building repairs/maintenance - park facilities, shops, and ranger residences	13,000			
	Specific Projects:				
	1) TELC residence, 2809 South Riverside - gutters (none there now)	750			
	2) TELC residence, 2809 South Riverside - soffit/facia replacement (rotting)	1,500			
	3) TELC residence, 2919 S. Riverside - alarm system (public in yard; numerous entry points)	1,000			
	4) Hickory Grove ranger residence - painting (exterior scratched, weathered, worn)	3,600			

ACCOUNT NUMBER	ACCOUNT DESCRIPTION/NARRATIVE	FY 20 SUBTOTAL	FY 20 PROJECTED EXPENSE	FY 19 RE-EST EXPENSE	3 YEAR AVERAGE ACTUAL
68000-10220-610-22 CR	Buildings & Equipment - Conserv. Acq. & Capt. Proj. Hickory Grove Sewer Replacement	450,000	450,000	0	0
73000-10220-610-22 TF	Buildings & Equipment Hickory Grove Beach House - from Partners	20,000	20,000	0	36,913
01000-10220-624-22 FY19 re-est.	Watershed Improvement Hickory Grove IDNR Lakes Restoration Project - Phases 1 and 2		-	815,580	145,856
01000-10220-625-22	Wildlife Habitat Stamp Grants Wildlife Diversity Grant - Breeding bird survey @ Jennett	400	400	0	8,925
01000-10220-627-22 FY19 re-est. & FY20 FY19 re-est. & FY20	Heart of Iowa Trail Paving with Spring 2019 letting and start of construction (\$780,000) - CIRTPA grant (\$200,000); State Recreational Trails grant (\$300,000) = \$500,000 - Energy Transfer Funds = \$280,000	250,000 140,000	390,000	250,000 140,000	0
01000-10220-628-22 ETF	Water Trail Grants - Peterson Park and Cambridge Pond access improvements (funding from grant = \$22,414) - Peterson Park and Cambridge Pond access improvements (matching funds = \$35,476)	-	-	57,890	5,460
01000-10220-629-22 FY19 re-est. - move to FY20 FY20 anticipated	Fish Habitat Grants Hickory Grove Lake Restoration Project - Phase 3 Hickory Grove Lake (rock and hauling for fish structure)	54,800 46,200	101,000	0	23,131
01000-10220-640-22	ISU Research Park INHF grant to purchase and plant polliantor seed	-	-	9,650	50,000
23000-10210-601-22 REAP	Land Acquisition (REAP)	-	-	468,580	0
DEPARTMENT REQUEST			2,382,260	5,225,420	2,480,327
General expenses (including grants, FEMA, and Capital Improvement Projects)			2,309,260	4,645,130	2,405,106
Trust Fund			73,000	111,710	45,144
REAP			0	468,580	2,624
Conservation Reserve			0	0	27,454

Budget Revenue Worksheet

24 I.R.V.M.					2019/2020	2018/2019			2017/2018		2016/2017	2015/2016
					Budget Incr/Decr %	Re-est Budget	Amended Original	Rcvd YTD Rcvd %	Budget	Rcvd	Rcvd	Rcvd
11000	00055	8490	24	Rural Services Basic	2,470	3,390		2,789	2,920	3,441	9,043	5,367
				Miscellaneous	62.50%		1,520	183%				
11000	00055	9200	24	Rural Services Basic								
				Sale of Fixed Assets	4,000							2,050
11000	06000	2301	24	Rural Services Basic County Environment & Education FEMA								1,119
11000	06000	2591	24	Rural Services Basic County Environment & Education Drainage Dist. Services	27,000 -3.57%	24,600	28,000	8,905 32%	19,000	11,215	14,931	18,052
11000	06000	2710	24	Rural Services Basic County Environment & Education Other State Grants	29,500	7,040		7,039	18,280	12,720	3,788	100
11000	06000	8500	24	Rural Services Basic County Environment & Education Violation of Co Ordinance	100	100	100		100	111		
11000	09000	8480	24	Rural Services Basic Administration Fuel Tax Refunds*	1,000	915	1,000	915 92%	700	711	1,011	814
**** 24 I.R.V.M. Total ****					64,070 109.24%	36,045	30,620	19,648 64 %	41,000	28,198	28,773	27,502

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FY20 REVENUE BUDGET PROPOSAL

DEPARTMENT: IRVM

ACCOUNT NUMBER	ACCOUNT DESCRIPTION/NARRATIVE	FY20 SUBTOTAL	FY20 PROJECTED REVENUE	FY19 RE-EST REVENUE	3 YEAR AVERAGE ACTUAL
11000-00055-8490-24	Miscellaneous Refunds Equipment rental (seed drills) - 150 acres @ \$15 Custom planting and mowing	20 2,250 200	2,470	3,390	5,950
11000-00055-9200-24	Miscellaneous - Sale of Fixed Assets Sale of 2004 Ford F350 pickup (#50) at DOT Auction	4,000	4,000	0	683
11000-06000-2301-24	IRVM - FEMA Repairs to pole barn	0	0	0	373
11000-06000-2591-24	Drainage District Fees Work completed in drainage districts	27,000	27,000	24,600	14,733
11000-06000-2710-24 FY19 re-est.	Other State Grants Living Roadway Trust Fund Grant - refurbished seed drill Living Roadway Trust Fund Grants - truck with cab over dual rear wheels Living Roadway Trust Fund Grants - Norstar Sprayer (500 gal.) Living Roadway Trust Fund Grants -Matrix 840 GS Pro	10,000 15,000 4,500	29,500	7,040	5,536
11000-06000-8500-24	Violation of County Ordinance Fees collected from landowners for weed violations	100	100	100	37
11000-09000-8480-24	Fuel Tax Refunds Refunds received from state for fuel taxes paid by the county	1,000	1,000	910	846
DEPARTMENT TOTAL			64,070	36,040	28,158

24 I.R.V.M.

2019/2020

Budget Expenditure Worksheet
2018/2019

2017/2018

2016/2017

2015/2016

Budget
Incr/Decr %

Re-est
Budget

Amended
Original

Used YTD
Used %

Budget

Used

Used

Used

11000	06010	100	24	5	Rural Services Basic Weed Eradication Bargaining Unit Staff	41,435 9.33%	39,800	37,900	19,866 52%	38,286	38,227	37,451	
11000	06010	100	24	9	Rural Services Basic Weed Eradication Extra Help	27,885 1.88%	27,370	27,370	15,607 57%	22,660	19,227	19,848	16,617
11000	06010	100	24	52	Rural Services Basic Weed Eradication Staff	58,630 8.78%	56,300	53,900	28,140 52%	53,750	53,801	54,183	83,565
11000	06010	104	24		Rural Services Basic Weed Eradication Overtime Pay	600	600	600	228 38%	600	98	225	33
11000	06010	106	24		Rural Services Basic Weed Eradication Taxable Fringe Benefits	970	970	970	402 41%	970	890	874	726
11000	06010	110	24		Rural Services Basic Weed Eradication P.I.C.A.	10,300 -8.85%	10,531	11,300	5,074 45%	9,199	8,807	8,834	7,955
11000	06010	111	24		Rural Services Basic Weed Eradication I.P.E.R.S.	11,500 -14.81%	10,900	13,500	5,224 39%	8,800	8,742	9,534	8,331
11000	06010	113	24		Rural Services Basic Weed Eradication Employer's Flex Benefits	3,500	3,500	3,500	1,744 50%	3,500	3,487	3,487	3,487
11000	06010	114	24		Rural Services Basic Weed Eradication Employee's Insurances	10,100 22.20%	8,520	8,265	4,257 52%	7,190	7,173	6,570	5,871
11000	06010	202	24		Rural Services Basic Weed Eradication Chemicals	8,000 33.33%	8,000	6,000	4,635 77%	6,000	8,343	5,049	4,341
11000	06010	204	24		Rural Services Basic Weed Eradication Seed	23,500 14.63%	20,500	20,500	16,189 79%	19,030	20,476	13,176	18,024
11000	06010	215	24		Rural Services Basic Weed Eradication Shop Supplies	1,600	2,000	1,600	859 54%	1,840	1,903	2,394	2,242
11000	06010	250	24		Rural Services Basic Weed Eradication Vehicle Fuels/Maint	26,700 46.30%	28,500	18,250	19,198 105%	21,950	22,750	24,962	18,719
11000	06010	260	24		Rural Services Basic Weed Eradication Office Supplies	1,150 -45.24%	2,050	2,100		850	948	740	739
11000	06010	294	24		Rural Services Basic Weed Eradication Uniforms & Equipment	950 11.76%	750	850	327 38%	850	424	420	383

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24 I.R.V.M.				Budget Expenditure Worksheet				2017/2018		2016/2017	2015/2016	
				2019/2020	2018/2019			Budget	Used	Used	Used	
				Budget Incr/Decr %	Re-est Budget	Amended Original	Used YTD Used %					
11000	06010	308	24	Rural Services Basic Weed Eradication Health & Safety	800	800	579 72%	1,102	1,137	1,092	484	
						800						
11000	06010	412	24	Rural Services Basic Weed Eradication Postage & Mailing	50	50	50	50	8	66		
11000	06010	414	24	Rural Services Basic Weed Eradication Communication Services	810 -55.00%	1,300	1,800	623 35%	1,730	1,753	1,653	1,815
11000	06010	422	24	Rural Services Basic Weed Eradication Education & Training	1,200	1,200	1,200	403 34%	1,200	1,226	1,050	930
11000	06010	430	24	Rural Services Basic Weed Eradication Utilities	3,000 20.00%	3,000	2,500	1,498 60%	3,680	3,497	2,426	2,124
11000	06010	452	24	Rural Services Basic Weed Eradication Machinery Equip Rent	500	500	500			45		
11000	06010	471	24	Rural Services Basic Weed Eradication Contractual Labor	50,000 100.00%	26,000	25,000	25,989 104%	25,170	25,172	24,974	
11000	06010	610	24	Rural Services Basic Weed Eradication Buildings & Equipment	55,860 1447.37%	8,610	3,610	1,891 52%	2,800	2,809	2,694	2,010
11000	06010	633	24	Rural Services Basic Weed Eradication Equipment & Machinery	2,000				6,000			39,863
11000	06010	633	24 24	Rural Services Basic Weed Eradication Equipment & Machinery Living Roadway Trust Fund	91,600	100	100		28,770	33,486	8,249	1,277
**** 24 I.R.V.M. Total ****				432,640 78.73%	261,851	242,065	152,833 63 %	265,977	264,384	229,996	219,536	

FY20 EXPENSE BUDGET PROPOSAL

DEPARTMENT: IRVM

ACCOUNT NUMBER	ACCOUNT DESCRIPTION/NARRATIVE	FY20 SUBTOTAL	FY 20 PROJECTED EXPENSE	FY 19 RE-EST EXPENSE	3 YEAR AVERAGE ACTUAL
11000-06010-100-24-009	Extra Help Seasonal staff - Summer (900 hours) and spring (680 hours) @ \$11.50/hr. - Fall/winter drainage district work (480 hrs) @ \$11.50/hr. - Increased base pay (2,060 hrs) @ \$.25/hr.	18,170 9,200 515	27,885	27,370	18,564
11000-06010-104-24	Overtime Pay Permanent and seasonal staff	600	600	600	118
11000-06010-106-24	Taxable Fringe Benefits Meal reimbursement, education and training expense; taxable clothing reimbursement Cell phone reimbursement - roadside biologist @ \$40/mo.; veg. mgmt. spec. @ \$20/mo.	250 720	970	970	830
11000-06010-202-24	Chemicals Herbicides for noxious weed & brush control (increased weed control) Herbicides for drainage district work (increased brush spraying)	5,000 3,000	8,000	8,000	5,911
11000-06010-204-24	Seed - 10 AC native seed, warm season - 20 AC permanent seed, cool season (ditch cleanouts) - Mulch and tackifier, erosion control products (increased erosion control) - Cover crop and stabilizer seed	3,000 4,000 15,000 1,500	23,500	20,500	17,225
11000-06010-215-24	Shop Supplies Tools and equipment to maintain vehicles and equipment Stihl weed eater	1,600	1,600	2,000	2,180
11000-06010-250-24	Vehicle Fuels & Maintenance Fuel - 2,000 gal. gasoline and 1,000 gal. diesel @ \$3.00/gallon Repairs & maintenance on 3 pickups, 3 tractors, hydroseeder, seed drills, trailers Tires (2) for hydroseeder Tires and tuneup for #53	9,000 15,000 1,000 1,700	26,700	28,500	22,144
11000-06010-260-24	Office Supplies Educational materials, envelopes, letterhead, business cards, etc. 1 ArcView, 1 Arc Pad maintenance fee (CN28 desktop); 1 ArcView maintenance fee (laptop) 1 ArcView license for new laptop	300 850 0	1,150	2,050	809
11000-06010-294-24	Uniforms & Equipment - Full-time staff - \$400 x 2 (uniform clothing; safety-toed shoe reimbursement) - Seasonal staff (uniform clothing - summer, fall, winter)	800 150	950	750	409
11000-06010-308-24	Health & Safety Gloves, goggles, dust masks, ear and eye protection, hearing tests, fire safety equipment	800	800	800	904
11000-06010-412-24	Postage & Mailing Stamps, UPS, etc.	50	50	50	25

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DEPARTMENT: IRVM		FY20	FY 20	FY 19	3 YEAR
ACCOUNT NUMBER	ACCOUNT DESCRIPTION/NARRATIVE	SUBTOTAL	PROJECTED EXPENSE	RE-EST EXPENSE	AVERAGE ACTUAL
01000-08000-414-24	Communication Services Office phone service Two-way radio service, batteries, repairs Hot Spot Wifi at shop (12 months @ \$52.50) - rate drops to \$20/month if data shared with EE	570 0 240	810	1,300	1,740
11000-06010-422-24	Education & Training Permanent staff (\$500 x 2) Seasonal employees (includes pesticide training/CDL licensing)	1,000 200	1,200	1,200	1,069
11000-06010-430-24	Utilities Electricity, LP, & rural water at IRVM shop/seed storage site, rural Nevada	3,000	3,000	3,000	2,682
11000-06010-452-24	Machinery & Equipment Rental Renting attachments for IRVM equipment to complete seeding projects	500	500	500	15
11000-06010-471-24	Contractual Labor Contract spraying for brush control (5 townships with heavy brush; 5-year rotation)	50,000	50,000	26,000	16,715
11000-06010-610-24	Buildings & Equipment Gravel & herbicide; pest control; general maintenance Safety shower at IRVM shop Garbage service at IRVM shop Re-est. FY19 Tear down and remove pole building IRVM Shop Addition, 40x40 - cold storage (incl. hydroseeder), herbicide corner, ventilation, 1 walk-in door, 1 14-foot overhead door, 16-foot side walls, 6 inches of concrete, electrical - with 20x20 concrete pad in front of overhead door, grade and level shop site	2,000 1,000 360 0 48,000 4,500	55,860	3,610 5,000	2,504
11000-06010-633-24	Equipment & Machinery Retrofit of hydroseeder on tandem axle truck to be transferred from Secondary Roads	2,000	2,000	0	13,288
11000-06010-633-24-24	Equipment & Machinery - Living Roadway Trust Fund Grant FY19 re-est. Refurbished Truax seed drill CIP Request Cab-over dual rear wheel truck Norstar sprayer Matrix 840 GS Pro GPS - to be mounted on Norstar sprayer	58,000 26,500 7,100	91,600	100	14,337
DEPARTMENT REQUEST			297,175	260,565	237,972

Budget Revenue Worksheet

59 Dept. Human Services		2019/2020	2018/2019			2017/2018		2016/2017	2015/2016
		Budget Incr/Decr %	Re-est Budget	Amended Original	Rcvd YTD Rcvd %	Budget	Rcvd	Rcvd	Rcvd
01000	00055 8490 59					420	425		
	General Basic								
	Miscellaneous								
01000	03000 2342 59	185,600	184,900	185,600	103,351 56%	200,000	201,759	180,700	167,715
	General Basic Physical Health & Social Serv. DHS Administrative Reimb.								
****	59 Dept. Human Services Total ****	185,600	184,900		103,351	200,420	202,184	180,700	167,715

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FY 20 REVENUE BUDGET

DEPARTMENT: 59

DEPARTMENT OF HUMAN SERVICES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION/NARRATIVE	FY20 SUBTOTAL	FY 20 PROJECTED REVENUE	FY 19 RE-EST REVENUE	3 YEAR AVERAGE ACTUAL
01000-0055-8490-59	Miscellaneous - any miscellaneous revenues	0	0	0	142
01000-03000-2342-59	DHS Administrative Reimbursement Increase based upon current trends and federal percentages... The average LAE rate is estimated @ 38.38% at this time it would be a neutral change in the overall revenue from DHS LAE process	185,600	185,600	184,900	183,391
Department Total			185,600	184,900	183,533

59 Dept. Human Services				Budget Expenditure Worksheet					2017/2018		2016/2017	2015/2016
				2019/2020	2018/2019			Budget	Used	Used	Used	
				Budget Incr/Decr %	Re-est Budget	Amended Original	Used YTD Used %					
01000	03100	260	59									
					6,500	6,500	3,987 61%	9,000	6,786	4,887	4,791	
						6,500						
01000	03100	412	59		11,000	11,000	4,182 38%	11,000	10,035	9,659	8,356	
01000	03100	414	59		32,200	33,100	11,413 35%	25,000	25,558	19,984	22,896	
01000	03100	444	59		12,000	14,400	4,378 30%	13,000	12,201	9,555	9,376	
					-16.67%							
						14,400						
01000	03100	636	59		4,800	1,500		3,500		37	2,814	
					140.00%		2,000					
****	59 Dept. Human Services Total ****				66,500	66,500	23,960 36%	61,500	54,580	44,122	48,233	
					.61%							

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FY 20 BUDGET REQUEST

DEPARTMENT: DEPARTMENT OF HUMAN SERVICES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION/NARRATIVE	FY 20 SUBTOTAL	FY 20 PROJECTED EXPENSE	FY 19 RE-EST EXPENSE	3 YEAR AVERAGE ACTUAL
01000-03100-260-59	Office Supplies - General Welfare Office supply expenses have gradually decreased due to more automation in how we do our business, more electronic communication and document management, and reduced need for printed materials. Forms needed by clients to complete applications continue to stay steady and at times have increased.	6,500	6,500	6,500	5,488
01000-03100-412-59	Postage & Mailing - General Welfare A change at the Federal level regarding Medicaid review forms has caused an increase in the number of forms having to be mailed to clients for the different Medicaid programs, which has resulted in an uptick of postage costs. Additionally, we have seen postage costs increase as well.	11,000	11,000	11,000	9,350
01000-03100-414-59	Communication Services - General Welfare New statewide requirement from DHS that all social workers have a cell phone with data will increase this line item. Included in this is the charges from IT for phone issues that may arise. Also included in a one time purchase of the cell phones and cases. Ongoing cost for repairs of cell phones could cause this line to increase slightly, however we will work to keep other line items in check to balance the overall requested amount	32,200	32,200	33,100	22,813
01000-03100-444-59	Equipment Rent/Maint - General Welfare The contract for multi-function machines in the office has decreased our ongoing warranty and repair costs. Machine in front lobby area has seen increase in use by clients and repairs.	12,000	12,000	14,400	10,377
01000-08000-636-59	Office Equip. & Furniture - General Welfare We continue to work to replace old and broken chairs and will have a need to maintain some funds in this line item to cover some new chair purchases in fiscal year 2019. We also want to plan to purchase monitor arms for all staff to provide a more ergonomic work area which will minimize more costly ergonomic requests.	4,800	4,800	1,500	950
DEPARTMENT REQUEST			66,500	66,500	49,076

20 County Engineer				Budget Revenue Worksheet					2017/2018		2016/2017	2015/2016
				2019/2020	2018/2019			Budget	Rcvd	Rcvd	Rcvd	
				Budget Incr/Decr %	Re-est Budget	Amended Original	Rcvd YTD Rcvd %					
20000	00055	8490	20									
					500	1,200		1,194 239%	1,300	1,329	279	27,144
							500					
20000	00055	9200	20		2,000	38,200		38,328 1916%	8,200	8,280	10,650	
							2,000					
20000	07000	2000	20									
					4,135,880 -2.47%	4,151,770		2,461,275 58%	4,176,540	4,413,796	4,407,177	4,284,737
							4,240,830					
20000	07000	2301	20									
						123,370		4,193	1,700	1,750	3,107	
20000	07000	2591	20									
					40,000 -33.33%	40,000		25,239 42%	60,000	28,097	44,068	37,215
							60,000					
20000	07000	2593	20									
					500	500			500	525	59	157
							500					
20000	07000	2661	20									
					355,000 -20.22%	445,000			7,500	10,000	490,451	851,160
							445,000					
20000	07000	2661	20 22									
					33,180 -1.63%	33,860		19,624 58%	37,410	35,419	34,462	31,697
							33,730					
20000	07000	2682	20									
					10,000 300.00%	10,000		705 28%	87,500	6,038	4,179	372
							2,500					
20000	07000	3500	20									
					25,000 25.00%	20,000		11,415 57%	15,000	23,665	35,770	19,105
							20,000					
20000	07000	5090	20									
					15,000 100.00%	10,000		2,048 27%	7,500	10,270	20,775	9,342
							7,500					
20000	07000	8100	20									
						75,000		75,000	75,000	75,000		
20000	07000	8110	20									
					15,000	15,000		3,848 26%	15,000	4,239	22,054	30,782
							15,000					
20000	07000	8330	20									
					500	500			1,000	46	569	224
							500					
20000	07000	8450	20									
						300		284		72	1,517	767

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20 County Engineer				2019/2020	Budget Revenue Worksheet 2018/2019			2017/2018		2016/2017	2015/2016	
				Budget Incr/Decr %	Re-est Budget	Amended Original	Rcvd YTD Rcvd %	Budget	Rcvd	Rcvd	Rcvd	
20000	07000	8480	20	Secondary Roads Roads & Transportation Serv. Fuel Tax Refunds*	25,000	25,000	25,000		25,000	26,459	29,450	30,418
20000	10300	9000	20	Secondary Roads Operating Transfers General Basic Transfer	541,000 -5.09%	570,000	570,000	285,000 50%	541,000	541,000	520,500	495,000
20000	10300	9020	20	Secondary Roads Operating Transfers Rural Services Transfer	2,030,000 -3.33%	2,100,000	2,100,000	1,050,000 50%	2,030,000	2,030,000	2,020,000	1,945,000
**** 20 County Engineer Total ****					7,228,560 -3.91%	7,659,700	7,523,060	3,978,153 53 %	7,090,150	7,215,985	7,645,067	7,763,120

FY 20 REVENUE BUDGET

DEPARTMENT: County Engineer/Secondary Roads

ACCOUNT NUMBER	ACCOUNT DESCRIPTION/NARRATIVE	FY20 SUBTOTAL	FY20 PROJECTED REVENUE	FY19 RE-EST REVENUE	3yr AVERAGE ACTUAL
20000-00055-8490-20	Miscellaneous Photocopy/Fax Fees	500	500	1,200	9,584
20000-00055-9200-20	Miscellaneous Sale of Fixed Assets	2,000	2,000	38,200	6,310
20000-07000-2000-20	Road Use Tax/T21 Funds/TJ Funds Funds received from state of Iowa	4,135,880	4,135,880	4,151,770	4,368,570
20000-07000-2301-20-69	FEMA Money from Federal Emergency Mgmt for flooding	0	0	123,370	2,450
20000-07000-2591-20	Drainage District Services Repair of drainage tile-assessed to district	40,000	40,000	40,000	36,460
20000-07000-2593-20	INTRA-County Reimbursement Reimbursement from Co. departments for use/purchase of materials	500	500	500	250
20000-07000-2661-20	Roads & Transportation Service State Payments including Institutional Roads/Construction Project Reimbursements	355,000	388,180	445,000	447,340
20000-7000-2661-20-22	Transfer of Jurisdiction Funds (FM)	33,180		33,860	32,540
20000-7000-2682-20	Local Gov't payments Sale of salt/sand to communities	10,000	10,000	10,000	3,550
20000-7000-3500-20	Trip Permits Charge for heavy loads within the county	25,000	25,000	20,000	26,180
20000-7000-5090-20	Other Gov't Fees Charge for Driveway permit/placement of E911 Signs	15,000	15,000	10,000	13,460
20000-7000-8110-20	Insurance/Damage Pmt Cash Donations Reimbursement for damages to tile lines or traffic control items due to accident	15,000	15,000	15,000 75,000	19,030 0
20000-7000-8330-20	Sec Roads Materials Payment received for salvaged materials	500	500	500	280
20000-7000-8450-20	Workers Compensation Workers Compensation	0	0	300	790
20000-7000-8480-20	Fuel Tax Refund Refund of gas tax charged to county equipment	25,000	25,000	25,000	28,780
31000-10200-9100-20	Capital Project - Secondary Roads Roadway Construction-Bonding	0	0		

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION/NARRATIVE	FY20 SUBTOTAL	FY20 PROJECTED REVENUE	FY19 RE-EST REVENUE	3yr AVERAGE ACTUAL
20000-10300-9000-20	Operating Transfer General Basic Transfer	541,000	541,000	570,000	518,830
20000-10300-9020-20	Operating Transfer Rural Services Transfer	2,030,000	2,030,000	2,100,000	1,998,330
Department Total			7,228,560	7,659,700	7,512,734

20 County Engineer

					Budget Expenditure Worksheet 2018/2019			2017/2018		2016/2017	2015/2016	
					2019/2020	Re-est Budget	Amended Original	Used YTD Used %	Budget	Used	Used	Used
					Budget Incr/Decr %							
20000	07000	700	20 100	Secondary Roads Administration	28,000 3.13%	27,150	27,150	16,977 63%	27,300	24,327	21,901	20,883
20000	07010	701	20 200	Secondary Roads Engineering	77,500 -28.57%	115,500	108,500	5,983 6%	117,000	73,133	63,079	57,049
20000	07100	710	20 400	Secondary Roads Bridges & Culverts	105,000	105,000	105,000	2,762 3%	110,000	77,624	71,464	97,500
20000	07110	711	20 400	Secondary Roads Roads	1,154,500 -3.35%	1,244,500	1,194,500	321,620 27%	1,349,500	1,345,538	1,198,463	1,190,676
20000	07120	712	20 500	Secondary Roads Snow & Ice Control	100,000	100,000	100,000	9,902 10%	100,000	81,615	79,843	85,967
20000	07130	713	20 500	Secondary Roads Traffic Controls	135,500 -11.73%	153,500	153,500	39,644 26%	163,500	115,296	107,556	110,853
20000	07140	714	20 400	Secondary Roads Road Clearing	5,500	5,500	5,500	1,263 23%	5,500	7,457	4,664	3,970
20000	07200	720	20 610	Secondary Roads New Equipment	704,500 -32.90%	1,056,000	1,050,000	358,028 34%	610,000	600,037	322,240	397,639
20000	07210	721	20 600	Secondary Roads Equipment Operations	788,700 -1.87%	804,200	803,700	422,174 53%	773,950	590,085	650,692	604,355
20000	07220	722	20 600	Secondary Roads Tool/Mat'L/Supply	14,500 -61.33%	37,500	37,500	27,075 72%	14,500	12,118	15,712	14,294
20000	07230	723	20 800	Secondary Roads Real Estate & Bldgs	65,000 -78.33%	290,000	300,000 65,000	232,593 78%	1,330,000	933,072	5,131	1,896
20000	07999	100	20 5	Secondary Roads Bargaining Unit Staff	160,200 7.88%	154,933	148,500	77,456 52%	148,000	112,747	152,026	

20 County Engineer						Budget Expenditure Worksheet 2018/2019				2017/2018		2016/2017	2015/2016
						2019/2020	Re-est Budget	Amended Original	Used YTD Used %	Budget	Used	Used	Used
		Budget Incr/Decr %											
20000	07999	100 20 8	Secondary Roads										
		357,445 8.32%	Pay Plan Staff		343,470	330,000	172,024 52%	320,000	329,820	336,289	451,225		
20000	07999	100 20 9	Secondary Roads										
		30,000	Extra Help		30,000	30,000	11,301 38%	30,000	16,393	19,756	15,929		
20000	07999	100 20 900	Secondary Roads										
		1,539,521 6.17%	S.R. Maintenance Staff		1,468,423	1,450,000	737,376 51%	1,500,000	1,465,039	1,527,156	1,417,438		
20000	07999	104 20	Secondary Roads										
		50,000	Overtime Pay		50,000	50,000	3,638 7%	50,000	32,099	25,924	49,888		
20000	07999	106 20	Secondary Roads										
		8,000 -38.46%	Taxable Fringe Benefits		13,000	13,000	2,163 17%	13,000	13,307	13,069	13,059		
20000	07999	110 20	Secondary Roads										
		168,500 8.71%	F.I.C.A.		151,750	155,000	75,964 49%	158,000	149,636	158,089	149,819		
20000	07999	111 20	Secondary Roads										
		204,400 7.58%	I.P.E.R.S.		192,000	190,000	96,264 51%	176,000	177,557	184,848	176,433		
20000	07999	113 20	Secondary Roads										
		57,600	Employer's Flex Benefits		57,600	57,600	28,099 49%	57,500	57,918	57,844	66,994		
20000	07999	114 20	Secondary Roads										
		453,700 11.20%	Employee's Insurances		402,800	408,000	193,941 48%	387,550	350,308	332,091	391,971		
20000	07999	294 20	Secondary Roads										
		4,000 -28.57%	Uniforms & Equipment		5,600	5,600	2,235 40%	5,600	4,340	4,628	4,752		
20000	07999	464 20	Secondary Roads										
		47,250	Workmens' Comp. Ins.		40,458	47,250	36,123 76%	45,000	36,425	45,056	36,803		
20000	10200	724 20 300	Secondary Roads										
		2,775,000 117.65%	Roadway Construction		1,125,000	1,275,000	968,622 76%	3,762,000	2,434,270	678,569	1,076,077		
****	20 County Engineer Total ****												
		9,034,316 12.29%			7,973,884	8,045,300 7,810,300	3,870,323 48 %	11,253,900	9,044,296	6,083,736	6,330,860		

FY 20 BUDGET REQUEST

DEPARTMENT: County Engineer/Secondary Roads

ACCOUNT NUMBER	ACCOUNT DESCRIPTION/NARRATIVE	FY 20 SUBTOTAL	FY20 PROJECTED EXPENSE	FY 19 RE-EST EXPENSE	3 yr AVERAGE ACTUAL
20000-07000-700-20	Machines & Fixtures Renewal of financial software maintenance agreement/Hardware purchases		12,100	11,000	9,120
		12,100			
20000-07000-700-20	Training & Education ISAC, ICEA, ICEOO Conferences		2,000	2,250	1,350
		2,000			
20000-07000-700-20	Communication Monthly phone bill for long distance/trunk lines/fiber optic		7,500	8,000	6,920
		7,500			
20000-07000-700-20	Publications Job vacancies, published notifications on hearings and policies to public		300	500	150
		300			
20000-07000-700-20	Office Supplies Office supplies for administrative tasks /Copy machine		4,000	3,000	3,420
		4,000			
20000-07000-700-20	Postage Postage-correspondence to residence on upcoming projects, hearings, & row acquisitions		500	500	300
		500			
20000-07000-700-20	Drug & Alcohol Testing Membership to consortium for random drug/alcohol testing of employees possessing a CDL		1,500	1,800	910
		1,500			
20000-07000-700-20	Miscellaneous Ames Tribune		100	100	240
		100			
	ADMINISTRATION		28,000	27,150	22,410
20000-07010-701-20	Consultant - Consultant for bridge design, ROW/archeological/wetland surveys for construction projects		60,000	40,000	33,610
		60,000			
20000-07010-701-20	Machines & Fixtures Maintenance agreements, software licenses, AutoCad, ArcView/hardware purchases		7,000	5,000	5,440
		7,000			
20000-07010-701-20	Professional Development Required conferences needed to comply with certifications		3,000	3,000	1,830
		3,000			
20000-07010-701-20	Supplies Items used for inspection/survey use/materials testing/beam breaker		7,500	7,500	7,950
		7,500			
20000-07010-701-20	Bridge Inspections Inspection of bridges by outside firm (every 2 years)		0	60,000	46,850
		0			
	ENGINEERING		77,500	115,500	95,680
20000-07100-710-20	Bridges Bridge Repairs		60,000	60,000	36,070
		60,000			
20000-07100-710-20	Culverts Culvert repairs consisting of both box and pipe culverts		45,000	45,000	43,470
		45,000			
	BRIDGES/CULVERTS		105,000	105,000	79,540
20000-07110-711-20	Gravel/Crushed Rock/Limestone Granular- produced gravel from gravel pits for placement on roads. County Hauled Limestone-rock from quarry for placement on roads. County Hauled Gravel Hauling-contract		825,000	825,000	897,960
		825,000			

DEPARTMENT: County Engineer/Secondary Roads

ACCOUNT NUMBER	ACCOUNT DESCRIPTION/NARRATIVE	FY 20 SUBTOTAL	FY20 PROJECTED EXPENSE	FY 19 RE-EST EXPENSE	3 yr AVERAGE ACTUAL
	Limestone Hauling-contract				
20000-07110-711-20	Patching-Hot/Cold Mix Asphalt Repair of surfaces due to extreme weather conditions/Slurry level/crack sealing Railroad crossing repairs	190,000	190,000	190,000	106,850
20000-07110-711-20	Road Grade Replacement Regrade of roadway to allow for drainage of road surface		0		
20000-07110-711-20	Shoulders Placement of rock alongside paved roads	60,000	60,000	100,000	54,210
20000-07110-711-20	Erosion Control Stabilize the slopes to eliminate road damage/repair to roadway due to flooding	10,000	10,000	60,000	7,650
20000-07110-711-20	Driveway Culverts Replacement of culverts	2,000	2,000	2,000	220
20000-07110-711-20	Drainage and County Tile County Road Tile repairs within the r-o-w Drainage District repairs Road Tile Crossing	40,000 10,000 7,000	57,000	40,000 10,000 7,000	26,700 20,850 3,510
20000-07110-711-20	Dust Control Placement of dust suppressant for construction projects on designated detour routes only	3,000	3,000	3,000	6,120
20000-07110-711-20	Training & Education Training sessions for maintenance employees to gain valuable knowledge of job	2,000	2,000	2,000	450
20000-07110-711-20	Landfill fees Disposal of items dumped within the road right of way/Tires	5,500	5,500	5,500	3,300
	ROAD MAINTENANCE		1,154,500	1,244,500	1,127,820
20000-07120-712-20	Snow and Ice Control Materials purchased for clearing of roadway due to snow/ice (Salt/Sand/Liquid Calcium)	100,000	100,000	100,000	82,490
	SNOW AND ICE CONTROL		100,000	100,000	82,490
20000-07130-713-20	Traffic Control Control of traffic by signage within the county Also includes E911 markers.	35,500	35,500	35,500	29,010
20000-07130-713-20	Lighting on County Roadway Destination Lights/Beacon/utility charges	8,000	8,000	8,000	7,230
20000-07130-713-20	Pavement Markings Pavement Marking Contract-inc. rumble strips/railroad crossing marking	90,000	90,000	90,000	66,550
20000-07130-713-20	Guardrail Replacement Guardrail replacement or repair due to accident	2,000	2,000	20,000	350
	TRAFFIC SERVICES/CONTROL		135,500	153,500	103,140
20000-07140-714-20	Road Clearing Removal of brush and mowing along roadway	3,000	3,000	3,000	2,950
20000-07140-714-20	Materials for ditch maintenance		2,500	2,500	1,890

DEPARTMENT: County Engineer/Secondary Roads

ACCOUNT NUMBER	ACCOUNT DESCRIPTION/NARRATIVE	FY 20 SUBTOTAL	FY20 PROJECTED EXPENSE	FY 19 RE-EST EXPENSE	3 yr AVERAGE ACTUAL
	Seeding of ditches performed by Road Crew/supplies for Adopt A Road Program	2,500			
	ROAD CLEARING		5,500	5,500	4,840
20000-07200-720-20	New Equipment Purchase		704,500	1,056,000	385,040
	Motor grader				
	Single Axle Dump Trucks	360,000			
	Tractor	90,000			
	Tandem Truck	210,000			
	Rotary Mower	17,500			
	Pickup Truck	27,000			
	EQUIPMENT		704,500	1,056,000	440,000
20000-07210-721-20	Equipment Operations		748,700	768,700	584,370
	Equipment repair/maintenance of equipment/fuel/utilities	748,700			
20000-07210-721-20	Radio lease		30,000	25,000	25,480
	Radio communication for all County vehicles by contract	30,000			
20000-07210-721-20	Safety Program		5,000	5,000	1,860
	Pro-active Training Program for the safety of employees and Story County Residents.	5,000			
20000-07210-721-20	Flood Warning System		5,000	5,500	3,340
	Operation cost and maintenance - agreement with City of Ames	5,000			
	EQUIPMENT OPERATIONS		788,700	804,200	615,050
20000-07220-722-20	Tools/Materials/Supply		12,500	35,500	10,700
	Tool Repair/replacement/Jacks/impact guns/diagnostic equipment	12,500			
20000-07220-722-20	Welding Material/Supply		2,000	2,000	2,730
	Welding supplies	2,000			
	TOOLS/MATERIALS/SUPPLY		14,500	37,500	13,430
20000-07230-723-20	Drainage District/Building		15,000	15,000	3,810
	Drainage District Assessments	15,000			
20000-07230-723-20	Building		50,000	275,000	7,650
	Building Repairs for outlying shops - \$ for the construction of New facility-Roland/Kelley	50,000			
	BUILDING/DRAINAGE DISTRICT		65,000	290,000	11,460
7999	Clearing Account		2,567,666		
20000-07999-100-20-5	Bargainina Unit Salaries	160,200		154,933	
20000-07999-100-20-8	Pay Plan Staff - Salaries	357,445		343,470	
20000-07999-100-20-900	Secondary Roads Maintenance	1,539,521		1,468,426	
20000-07999-100-20-9	Extra Help	30,000		30,000	
20000-07999-110-20	FICA	168,500		151,750	
20000-07999-111-20	IPERS	204,400		192,000	
20000-07999-113-20	Flex Benefit	57,600		57,600	
20000-07999-104-20	Overtime Pay	50,000		50,000	

DEPARTMENT: County Engineer/Secondary Roads

ACCOUNT NUMBER	ACCOUNT DESCRIPTION/NARRATIVE	FY 20 SUBTOTAL	FY20 PROJECTED EXPENSE	FY 19 RE-EST EXPENSE	3 yr AVERAGE ACTUAL
20000-07999-114-20	Employee Insurance Includes cost for retirees county paid insurance		408,000	402,800	
		408,000			
20000-07999-294-20	Uniforms Required clothing and boots for maintenance employees		12,000	18,600	
		12,000			
20000-07999-464-20	Workmens' Comp Ins.	47,250	47,250	40,458	
	CLEARING ACCOUNT (Included in labor)		3,034,916	2,910,037	0
10200	Construction		2,775,000	1,125,000	856,850
20000-10200-724-20-300	Roadway Construction-Roadway Projects (see attached sheet)	2,775,000			
	ROADWAY CONSTRUCTION		2,775,000	1,125,000	856,850
DEPARTMENT REQUEST			5,953,700	5,063,850	3,452,710

51 Facilities Management						Budget Expenditure Worksheet			2017/2018		2016/2017	2015/2016
						2019/2020	2018/2019		Budget	Used	Used	Used
						Re-est Budget	Amended Original	Used YTD Used %				
					Budget Incr/Decr %							
01000	09100	100	51	5	General Basic General Services Bargaining Unit Staff	170,541 8.62%	166,470	157,000 82,647 53%	162,800	162,650	170,184	
01000	09100	100	51	8	General Basic General Services Pay Plan Staff	196,226 9.87%	188,271	178,600 93,694 52%	197,200	196,543	200,788	340,695
01000	09100	104	51		General Basic General Services Overtime Pay	600	600	600 83 14%	3,600	3,155	39	168
01000	09100	106	51		General Basic General Services Taxable Fringe Benefits	1,000 -25.93%	800	1,350 330 24%	1,350	900	1,320	1,320
02000	09100	110	51		General Supplemental General Services F.I.C.A.	29,000 7.41%	27,400	27,000 13,634 50%	28,300	28,030	28,911	26,765
02000	09100	111	51		General Supplemental General Services I.P.E.R.S.	36,000 9.09%	34,740	33,000 17,231 52%	33,300	32,981	34,221	31,529
01000	09100	113	51		General Basic General Services Employer's Flex Benefits	12,250	12,250	12,250 6,103 50%	12,250	11,697	12,205	12,205
02000	09100	114	51		General Supplemental General Services Employee's Insurances	88,700 2.07%	79,000	86,900 39,466 45%	70,200	69,822	54,385	41,125
01000	09100	232	51		General Basic General Services Custodial Supplies	23,000 1.32%	22,700	22,700 12,524 55%	23,500	18,675	22,305	19,520
01000	09100	241	51		General Basic General Services Equip. Parts & Supplies	144,250 124.34%	64,300	64,300 29,772 46%	75,250	79,064	55,997	68,638
01000	09100	250	51		General Basic General Services Vehicle Fuels/Maint	7,700 24.19%	6,200	6,200 4,380 71%	6,500	7,398	4,907	4,736
01000	09100	260	51		General Basic General Services Office Supplies	1,000	1,000	1,000 399 40%	1,500	1,053	1,021	971
01000	09100	294	51		General Basic General Services Uniforms & Equipment	10,000 100.00%	6,500	5,000 4,532 91%	4,000	4,745	3,059	3,296
01000	09100	413	51		General Basic General Services Employee Mileage & Exps.	1,000	1,000	1,000 483 48%	1,000	1,085	925	1,202
01000	09100	414	51		General Basic General Services Communication Services	5,800 65.71%	4,300	3,500 3,439 98%	3,200	3,345	2,360	3,900

Budget Expenditure Worksheet
2018/2019

51 Facilities Management					2019/2020	Budget Expenditure Worksheet 2018/2019			2017/2018		2016/2017	2015/2016
					Budget Incr/Decr %	Re-est Budget	Amended Original	Used YTD Used %	Budget	Used	Used	Used
01000	09100	422	51	General Basic General Services Education & Training	4,200 110.00%	2,300	2,000	1,172 59%	2,000	2,640	1,069	530
01000	09100	430	51	General Basic General Services Utilities	65,000 3.17%	65,000	63,000	32,787 52%	60,000	63,952	61,091	57,419
01000	09100	441	51	General Basic General Services Bldg Repairs & Maint	49,400 23.50%	35,000	40,000	5,591 14%	14,000	4,261	5,019	13,778
01000	09100	444	51	General Basic General Services Equipment Rent/Maint	1,500 -11.76%	1,500	1,700	587 35%	1,600	1,144	553	
01000	09100	633	51	General Basic General Services Equipment & Machinery	1,000 -94.29%	16,500	17,500 1,000	16,500 94%	19,000		596	
**** 51 Facilities Management Total ****					848,167 17.05%	735,831	724,600 708,100	365,354 50 %	720,550	693,140	660,955	627,797

FY20 BUDGET REQUEST

DEPARTMENT: FACILITIES MANAGEMENT - ADMINISTRATION BUILDING

ACCOUNT NUMBER	ACCOUNT DESCRIPTION/NARRATIVE	FY20 SUBTOTAL	FY20 PROJECTED EXPENSE	FY19 RE-EST EXPENSE	3 YEAR AVERAGE ACTUAL
01000-09100-104-51	Overtime	600	600	600	1,120
01000-09100-106-51	Taxable Fringe Benefits	1,000	1,000	800	1,180
01000-09100-232-51	Custodial Supplies		23,000	22,700	20,166
	General custodial supplies	6,000			
	New Equipment/Repair	2,500			
	Laundry Services	7,000			
	Window cleaning on a semi-annual basis	1,800			
	Waste Removal	4,500			
	Pest Control	1,200			
01000-09100-241-51	Equipment, Parts, & Supplies		144,250	64,300	67,900
	General Repairs	14,700			
	Geothermal & Venmar roof top filters	2,850			
	Fire alarm testing & monitoring, including needed repairs	5,500			
	Ice melt, Salt/sand mix for Administration & Annex properties	5,200			
	Elevator maintenance	8,500			
	Hazardous disposal fee	500			
	Geothermal closed loop water treatment	2,500			
	Server room unit replacement	44,000			
	Code update for two elevators	24,000			
	Tools and equipment	4,000			
	Keys, Keyless entry maintenance, and I.D. badge supplies	2,000			
	Keyless entry, panic button, and video monitoring	9,000			
	Lawn care, grass seed, mowers, etc.	1,500			
	Solidyne upgrade	20,000			
01000-09100-250-51	Vehicle Fuels & Maintenance		7,700	6,200	5,680
	Fuel and repairs to trucks, snow removal equipment, tires for Truck #5	7700			
01000-09100-260-51	Office Supplies		1,000	1,000	1,015
	General office supplies, printer ink, paper, etc.	1,000			
01000-09100-294-51	Employee Uniforms & Safety Equipment		10,000	6,500	3,670
	Shoes, uniforms, and safety equipment for entire department	10,000			
01000-09100-413-51	Employee Mileage & Exp		1,000	1,000	1,070
	Mileage for on-call emergencies, response, and travel expenditures	1,000			

DEPARTMENT: FACILITIES MANAGEMENT - ADMINISTRATION BUILDING

ACCOUNT NUMBER	ACCOUNT DESCRIPTION/NARRATIVE	FY20 SUBTOTAL	FY20 PROJECTED EXPENSE	FY19 RE-EST EXPENSE	3 YEAR AVERAGE ACTUAL
01000-09100-414-51	Communication Services		5,800	4,300	3,202
	Department's phone system, cell phones, and cell phone charges	5,800			
01000-09100-422-51	Education & Training		4,200	2,300	1,413
	Continuing education classes, State of Iowa trade licenses	4,200			
01000-09100-430-51	Utilities		65,000	65,000	60,821
	Elect., water, & sewer for Admin building	65,000			
01000-09100-441-51	Building Repairs & Maintenance		49,400	35,000	23,059
	General repairs to building structure, ceiling tile, glass replacement, etc.	5,000			
	Parking lot lights	15,000			
	Semi-annual generator maintenance/inspection	6,400			
	Generator fuel	1,000			
	120-208v emergency panel upper level	12,000			
	Sidewalk and driveway repairs	10,000			
01000-09100-444-51	Equipment Rent/Maintenance		1,500	1500	566
	Printer lease	1,200			
	Printing costs	300			
01000-09100-633-51	Equipment and Machinery		1,000	16,500	199
	Snow removal equipment, lawn mower	1,000			
Facilities Management - Administration Building Request			315,450		191,061

Budget Revenue Worksheet

26 Community Life		2019/2020	2018/2019			2017/2018		2016/2017	2015/2016
		Budget Incr/Decr %	Re-est Budget	Amended Original	Rcvd YTD Rcvd %	Budget	Rcvd	Rcvd	Rcvd
02000	00055 8490 26								257
	General Supplemental Miscellaneous								
01000	09000 6110 26	135,690 2.02%	133,000	133,000	68,467 51%	200,000	198,671	185,200	462,856
****	26 Community Life Total ****	135,690 2.02%	133,000	133,000	68,467 51%	200,000	198,671	185,200	463,113

50 Human Services Center		2019/2020	2018/2019			2017/2018		2016/2017	2015/2016
		Budget Incr/Decr %	Re-est Budget	Amended Original	Rcvd YTD Rcvd %	Budget	Rcvd	Rcvd	Rcvd
01000	00055 6110 50	5,065	5,065	5,065	2,954 58%	3,600	3,676		
	General Basic Building Rent								
****	50 Human Services Center Total ****	5,065	5,065	5,065	2,954 58%	3,600	3,676		

51 Facilities Management		2019/2020	2018/2019			2017/2018		2016/2017	2015/2016
		Budget Incr/Decr %	Re-est Budget	Amended Original	Rcvd YTD Rcvd %	Budget	Rcvd	Rcvd	Rcvd
01000	09000 8480 51	1,700 13.33%	1,750	1,500	1,748 117%	1,200	1,768	1,639	1,197
	General Basic Administration Fuel Tax Refunds*								
****	51 Facilities Management Total ****	1,700 13.33%	1,750	1,500	1,748 117%	1,200	1,768	1,639	1,197

FY20 REVENUE BUDGET

DEPARTMENT: FACILITIES MANAGEMENT - GROUP HOMES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION/NARRATIVE	SUBTOTAL	FY20	FY19	3 YEAR
			PROJECTED	RE-EST	AVERAGE
			REVENUE	REVENUE	ACTUAL
01000-09000-6110-26	Rent & Utilities		135,688	133,000	282,242
	Rent	113,688			
	Utilities	20,000			
	Garbage	2,000			
Department Total			135,688		282,242

DEPARTMENT: FACILITIES MANAGEMENT - HUMAN SERVICES CENTER

ACCOUNT NUMBER	ACCOUNT DESCRIPTION/NARRATIVE	SUBTOTAL	FY20	FY19	3 YEAR
			PROJECTED	RE-EST	AVERAGE
			REVENUE	REVENUE	ACTUAL
01000-00055-6110-50	Rent from Raising Readers	5,065	5,065	5,065	3,676 ^{1 yr}
Department Total			5,065		

DEPARTMENT: FACILITIES MANAGEMENT - ADMINISTRATION BUILDING

ACCOUNT NUMBER	ACCOUNT DESCRIPTION/NARRATIVE	SUBTOTAL	FY20	FY19	3 YEAR
			PROJECTED	RE-EST	AVERAGE
			REVENUE	REVENUE	ACTUAL
01000-09000-8480-51	Fuel Tax Refunds	1,700	1,700	1,750	1,535
Department Total			1,700		1,535

26 Community Life				2019/2020	Budget Expenditure Worksheet 2018/2019			2017/2018		2016/2017	2015/2016	
				Budget Incr/Decr %	Re-est Budget	Amended Original	Used YTD Used %	Budget	Used	Used	Used	
01000	09100	232	26	General Basic General Services Custodial Supplies	3,200 14.29%	3,000	2,800	1,329 47%	4,000	2,834	2,425	8,058
01000	09100	414	26	General Basic General Services Communication Services	2,400 1500.00%	120	150	44 29%	150	88	89	511
01000	09100	430	26	General Basic General Services Utilities	25,000 -6.02%	25,000	26,600	11,037 41%	40,000	26,213	28,226	49,343
01000	09100	448	26	General Basic General Services Administration Bldg Maint							8,807	15,013
01000	09100	449	26	General Basic General Services Group Homes Maint.	22,650 -24.88%	17,000	30,150	13,534 45%	36,500	35,322	17,643	6,215
01000	09100	475	26	General Basic General Services Garbage Service	2,500 -10.71%	2,500	2,800	1,331 48%	4,000	2,862	3,799	4,103
01000	09100	612	26	General Basic General Services Remodeling		275,000	275,000	228,233 83%	250,000	31,639		
**** 26 Community Life Total ****					55,750 -83.48%	322,620	337,500 62,500	255,508 76 %	334,650	98,958	60,989	83,243

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FY20 BUDGET REQUEST

DEPARTMENT: FACILITIES MANAGEMENT - GROUP HOMES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION/NARRATIVE	FY20 SUBTOTAL	FY20 PROJECTED EXPENSE	FY19 RE-EST EXPENSE	3 YEAR AVERAGE ACTUAL
01000-09100-232-26	Custodial Supplies		3,200	3,000	4,500
	Pest Control	2,700			
	Group Homes	500			
01000-09100-414-26	Communication Services		2,400	120	230
	Solidyne & on-call cell phone	2,400			
01000-09100-430-26	Utilities		25,000	25,000	34,594
	Electrical, water, gas, & sewer, includes a 4% proposed increase- reimbursed from Optima	25,000			
01000-09100-449-26	Group Homes General Repairs & Building Maintenance		22,650	17,000	19,727
	General Repair	6,000			
	Inspections/Permits & Fire/Security Alarms testing, including needed repairs	2,100			
	Ice melt, salt/sand mix	1,000			
	Concrete repairs	5,000			
	Air filters	850			
	HVAC inspections needed on an annual basis	700			
	Fuel and maintenance of trucks, lawn mowers, snow blowers, etc.	7,000			
01000-09100-475-26	Garbage Services		2,500	2,500	3,588
	Waste removal for Group Homes-reimbursed from Optima	2,500			
01000-09100-612-26	Remodeling		0	275,000	31,639 ^{1 yr}
Facilities Management - Group Homes Request			55,750		94,278

50 Human Services Center						Budget Expenditure Worksheet			2017/2018		2016/2017	2015/2016
						2019/2020	2018/2019			Budget	Used	Used
					Budget Incr/Decr %	Re-est Budget	Amended Original	Used YTD Used %				
01000	09100	100	50	5	General Basic General Services Bargaining Unit Staff	188,965 6.16%	187,660	93,488 53%	186,400	186,292	188,747	171,820
							178,000					
01000	09100	104	50		General Basic General Services Overtime Pay	1,000	1,000		3,100	1,061	752	135
							1,000					
01000	09100	106	50		General Basic General Services Taxable Fringe Benefits	300	300		300	270	174	256
								300				
02000	09100	110	50		General Supplemental General Services F.I.C.A.	15,000 3.45%	14,500	7,235 50%	14,570	14,551	14,845	13,606
								14,500				
02000	09100	111	50		General Supplemental General Services I.P.E.R.S.	18,500 5.71%	18,210	9,155 52%	17,025	16,933	17,545	15,979
								17,500				
01000	09100	113	50		General Basic General Services Employer's Flex Benefits	6,975 -.36%	6,975	3,487 50%	6,800	6,684	6,974	6,974
								7,000				
02000	09100	114	50		General Supplemental General Services Employee's Insurances	40,600 15.67%	36,289	18,145 52%	29,335	29,253	26,581	11,762
								35,100				
01000	09100	232	50		General Basic General Services Custodial Supplies	16,300 3.16%	16,000	8,367 53%	15,000	12,747	14,633	13,890
								15,800				
01000	09100	241	50		General Basic General Services Equip. Parts & Supplies	39,200 -17.47%	45,000	38,623 81%	38,200	45,328	74,737	55,894
								47,500				
01000	09100	250	50		General Basic General Services Vehicle Fuels/Maint	2,500 -16.67%	3,300	2,017 67%	2,000	6,156	2,864	1,334
								3,000				
01000	09100	260	50		General Basic General Services Office Supplies	400	300	102 26%	400	192	289	199
								400				
01000	09100	414	50		General Basic General Services Communication Services	5,500 83.33%	3,600	2,820 94%	3,200	2,788	2,887	2,574
								3,000				
01000	09100	430	50		General Basic General Services Utilities	45,000	45,000	17,875 40%	43,000	46,274	48,103	40,805
								45,000				
01000	09100	441	50		General Basic General Services Bldg Repairs & Maint	39,600 34.24%	23,000	9,039 31%	44,500	28,655	17,945	19,958
								29,500				

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Budget Expenditure Worksheet
2018/2019

50 Human Services Center					2019/2020	Budget Expenditure Worksheet 2018/2019			2017/2018	2016/2017	2015/2016	
					Budget Incr/Decr %	Re-est Budget	Amended Original	Used YTD Used %	Budget	Used	Used	Used
01000	09100	444	50	General Basic General Services Equipment Rent/Maint	1,400							
01000	09100	633	50	General Basic General Services Equipment & Machinery	17,500 1650.00%	1,000	1,000		1,000			
**** 50 Human Services Center Total ****					438,740 10.07%	402,134	398,600	210,353 53 %	404,830	397,184	417,076	355,186

FY20 BUDGET REQUEST

DEPARTMENT: **FACILITIES MANAGEMENT - HUMAN SERVICES CENTER**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION/NARRATIVE	FY20 SUBTOTAL	FY20 PROJECTED EXPENSE	FY19 RE-EST EXPENSE	3 YEAR AVERAGE ACTUAL
01000-09100-104-50	Overtime	1,000	1,000	1,000	650
01000-09100-106-50	Taxable Fringe Benefits	300	300	300	233
01000-09100-232-50	Custodial Supplies		16,300	16,000	13,757
	General supplies	6,000			
	New Equipment/Repair	1,500			
	Laundry Services	2,750			
	Window cleaning on a semi-annual basis	1,650			
	Waste Removal	3,400			
	Pest Control	1,000			
01000-09100-241-50	Equipment, Parts, & Supplies		39,200	45,000	58,653
	General Repairs	13,000			
	Fire alarm testing & monitoring, including needed repairs	4,000			
	Geothermal air filters	2,800			
	Ice melt, Salt/sand mix	3,000			
	Elevator maintenance	7,350			
	Geothermal closed loop water treatment	2,250			
	Tools and equipment	1,500			
	Keys and Keyless entry maintenance	500			
	Keyless, panic button and video monitoring	4,000			
	Lawn care, grass seed, mowers, etc.	800			
01000-09100-250-50	Vehicle Fuels & Maintenance		2,500	3,300	3,451
	Fuel and repairs to trucks and snow equipment	2,500			
01000-09100-260-50	Office Supplies		400	300	226
	General office supplies, printer ink, paper, etc.	400			
01000-09100-414-50	Communication Services		5,500	3,600	2,750
	Department's phone system, cell phones, and cell phone charges	5,500			
01000-09100-430-50	Utilities		45,000	45,000	45,061
	Electrical, water, and sewer for entire facility	45,000			
01000-09100-441-50	Building Repairs & Maintenance		39,600	23,000	22,186
	Well field vault inspections	1,500			
	Semi-annual generator maintenance/inspection	6,400			
	Generator fuel	1,500			

DEPARTMENT: FACILITIES MANAGEMENT - HUMAN SERVICES CENTER

ACCOUNT NUMBER	ACCOUNT DESCRIPTION/NARRATIVE	FY20 SUBTOTAL	FY20 PROJECTED EXPENSE	FY19 RE-EST EXPENSE	3 YEAR AVERAGE ACTUAL
	Replace parking lot lights	9,000			
	General Repairs to building, painting, glass replacement, concrete repairs, etc.	3,000			
	Replace flooring at north entrances	4,000			
	Install Solidyne to generator	1,700			
	Install rear exit for Fines Recovery	2,500			
	Continue replacement of windows with bad seals	10,000			
01000-09100-444-50	Equipment Rent/Maintenance (New line item)		1,400	0	0
	Printer lease	1,300			
	Printing costs	100			
01000-09100-633-50	Equipment and Machinery		17,500	1,000	0
	New loader tractor, snow removal equipment, and new push lawn mowers	17,500			
	Facilities Management - Human Services Center Request		168,700		146,967

54 Justice Center Facilities					Budget Expenditure Worksheet				2017/2018		2016/2017	2015/2016	
					2019/2020	2018/2019			Budget	Used	Used	Used	
					Budget Incr/Decr %	Re-est Budget	Amended Original	Used YTD Used %	Budget	Used	Used	Used	
01000	09100	100	54	5	General Basic General Services Bargaining Unit Staff	273,225 8.85%	267,875	251,000	133,722 53%	259,700	259,223	267,341	
01000	09100	104	54		General Basic General Services Overtime Pay	1,000	2,000	1,000	1,300 130%	5,100	4,982	2,110	1,344
01000	09100	106	54		General Basic General Services Taxable Fringe Benefits					200	173	94	328
02000	09100	110	54		General Supplemental General Services F.I.C.A.	22,000 10.00%	21,000	20,000	10,454 52%	20,800	20,643	21,150	19,067
02000	09100	111	54		General Supplemental General Services I.P.E.R.S.	26,785 7.14%	26,415	25,000	13,240 53%	24,550	24,502	24,839	22,127
01000	09100	113	54		General Basic General Services Employer's Flex Benefits	10,465	10,465	10,465	5,231 50%	10,465	10,171	10,171	10,026
02000	09100	114	54		General Supplemental General Services Employee's Insurances	62,400 46.14%	55,726	42,700	27,861 65%	34,000	33,638	33,036	26,093
01000	09100	232	54		General Basic General Services Custodial Supplies	30,250 7.08%	29,000	28,250	14,726 52%	25,000	24,244	23,603	22,448
01000	09100	241	54		General Basic General Services Equip. Parts & Supplies	500,750 274.95%	133,550	133,550	65,288 49%	119,800	138,313	93,933	92,115
01000	09100	250	54		General Basic General Services Vehicle Fuels/Maint	3,500 -36.36%	3,000	5,500	544 10%	5,500	6,514	4,283	3,796
01000	09100	260	54		General Basic General Services Office Supplies	500	150	500	153 31%	500	375	197	209
01000	09100	414	54		General Basic General Services Communication Services	4,200 180.00%	3,000	1,500	2,341 156%	700	1,907	141	898
01000	09100	430	54		General Basic General Services Utilities	175,000 2.94%	175,000	170,000	91,688 54%	166,000	168,717	156,361	145,770
01000	09100	441	54		General Basic General Services Bldg Repairs & Maint	89,500 25.17%	50,000	71,500	37,309 52%	63,500	26,123	36,126	53,368
01000	09100	633	54		General Basic General Services Equipment & Machinery	17,300 1630.00%	1,000	1,000		18,600	13,900		
**** 54 Justice Center Facilities Total ****					1,216,875 59.70%	778,181	761,965	403,857 53 %	754,415	733,425	673,385	726,159	

FY20 BUDGET REQUEST

DEPARTMENT: FACILITIES MANAGEMENT - JUSTICE CENTER

ACCOUNT NUMBER	ACCOUNT DESCRIPTION/NARRATIVE	FY20 SUBTOTAL	FY20 PROJECTED EXPENSE	FY19 RE-EST EXPENSE	3 YEAR AVERAGE ACTUAL
01000-09100-104-54	Overtime	1,000	1,000	2,000	2,812
01000-09100-106-54	Taxable Fringe Benefits	0	0	0	198
01000-09100-232-54	Custodial Supplies		30,250	29,000	23,431
	General supplies	12,000			
	New Equipment/Repair	2,500			
	Laundry Services	6,000			
	Window cleaning on a semi-annual basis	1,650			
	Waste Removal	6,600			
	Pest Control	1,500			
01000-09100-241-54	Equipment, Parts, & Supplies		500,750	133,550	108,120
	General Repairs	30,000			
	Plumbing upgrades	5,000			
	Fire alarm, kitchen hood extinguisher & sprinkler testing, including needed repairs	5,500			
	Geothermal air filters	5,000			
	Water softener salt	2,000			
	Jail, Intergrator.com system for lock & electronic parts not covered by CEC maint. agreement	4,000			
	Ice melt, Salt/sand mix	3,600			
	Elevator maintenance	7,000			
	Geothermal closed loop water treatment	2,500			
	Tools and equipment	1,600			
	Sheriff ballastic window system for front office	15,000			
	Attorney remodel & ballistic glass	24,000			
	Phase 1 rooftop HVAC - CIP	360,000			
	Replace existing drinking fountain for one with bottle fill capabilities	1,200			
	Replace three interior HP	18,000			
	Replace gym lights with LED	1,000			
	Grand staircase lights: sidewall placement for safety	800			
	Solidyne on booster pump	1,700			
	Keys and Keyless entry maintenance	2,100			
	Keyless entry, cameras, and panic button monitoring	9,250			
	Lawn care, grass seed, etc.	1,500			
01000-09100-250-54	Vehicle Fuels & Maintenance		3,500	3,000	4,864
	Fuel, truck & snow plow repairs	3,500			

DEPARTMENT: FACILITIES MANAGEMENT - JUSTICE CENTER

ACCOUNT NUMBER	ACCOUNT DESCRIPTION/NARRATIVE	FY20 SUBTOTAL	FY20 PROJECTED EXPENSE	FY19 RE-EST EXPENSE	3 YEAR AVERAGE ACTUAL
01000-09100-260-54	Office Supplies		500	150	260
	General office supplies, printer ink, paper, etc.	500			
01000-09100-414-54	Communication Services		4,200	3,000	982
	Department's phone system, cell phones, and cell phone charges	4,200			
01000-09100-430-54	Utilities		175,000	175,000	156,949
	Electrical, water, gas, and sewer	175,000			
01000-09100-441-54	Building Repairs & Maintenance		89,500	50,000	38,539
	Exterior building lights	8,000			
	Generator diesel fuel	6,000			
	Well-field vault inspections	1,500			
	Semi-annual generator maintenance/inspection	15,000			
	Remove overhead pre-cast concrete at the main entry	20,000			
	Concrete	5,000			
	Recarpet needed areas	24,000			
	General repair to building's exterior and interior areas	10,000			
01000-09100-633-54	Equipment and Machinery		17,300	1,000	4,633
	Replacement garden tractor, snow removal equipment, landscaping equipment	17,300			
	Facilities Management - Justice Center Request		822,000		340,788

Budget Revenue Worksheet

52 Information Technology		2019/2020	2018/2019			2017/2018		2016/2017	2015/2016
		Budget Incr/Decr %	Re-est Budget	Amended Original	Rcvd YTD Rcvd %	Budget	Rcvd	Rcvd	Rcvd
01000	00055 8490 52					3,600	3,630	4,467	555
	General Basic Miscellaneous								
01000	09000 2593 52	9,600	9,600	9,600	8,373 87%	9,600	9,565	10,254	9,600
	General Basic Administration INTRA-County Reimburse								
01000	09000 2682 52							364	25,000
	General Basic Administration Local Gov't Payments								
****	52 Information Technology Total ****	9,600	9,600	9,600	8,373 87%	13,200	13,195	15,085	35,155

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FY20 REVENUE BUDGET

DEPARTMENT: Information Technology

ACCOUNT NUMBER	ACCOUNT DESCRIPTION/NARRATIVE	FY20 SUBTOTAL	FY20 PROJECTED REVENUE	FY19 PROJECTED REVENUE	3 YEAR AVERAGE ACTUAL
01000-00055-8490-52	Miscellaneous		0	0	2,884
	refunds are deposited here				
01000-09000-2593-52	INTRA County Reimbursement		9,600	9,600	9,806
	Engineer Fiber Optic Service	3,600			
	Engineer File Server Usage	1,200			
	County Assessor File Server Usage	1,200			
	City Assessor fiber Optic Service	3,600			
	Department Total		9,600	9,600	12,690

52 Information Technology						Budget Expenditure Worksheet			2017/2018		2016/2017	2015/2016	
						2019/2020	2018/2019		Budget	Used	Used	Used	
					Budget	Re-est Budget	Amended Original	Used YTD Used %	Budget	Used	Used	Used	
					Incr/Decr %								
01000	09110	100	52	5	General Basic Data Processing Services Bargaining Unit Staff	214,776 7.01%	216,590	200,700	107,178 53%	205,500	204,891	206,346	
01000	09110	100	52	8	General Basic Data Processing Services Pay Plan Staff	177,485 9.90%	170,285	161,500	84,964 53%	163,500	163,180	162,166	336,557
01000	09110	104	52		General Basic Data Processing Services Overtime Pay	500	500	500		500		1,108	
01000	09110	106	52		General Basic Data Processing Services Taxable Fringe Benefits	4,000	4,000	4,000	1,525 38%	3,000	2,979	3,629	3,649
02000	09110	110	52		General Supplemental Data Processing Services F.I.C.A.	31,300 9.82%	29,850	28,500	14,935 52%	29,000	28,773	28,919	26,582
02000	09110	111	52		General Supplemental Data Processing Services I.P.E.R.S.	38,400 9.09%	37,215	35,200	18,632 53%	33,850	33,777	33,870	30,976
01000	09110	113	52		General Basic Data Processing Services Employer's Flex Benefits	10,500	10,500	10,500	5,231 50%	10,200	10,171	10,316	10,316
02000	09110	114	52		General Supplemental Data Processing Services Employee's Insurances	69,600 18.97%	60,777	58,500	30,386 52%	50,200	49,784	47,836	35,649
01000	09110	250	52		General Basic Data Processing Services Vehicle Fuels/Maint		50		27	350	234	242	466
01000	09110	260	52		General Basic Data Processing Services Office Supplies	1,750 150.00%	500	700	5 1%	700	282	536	971
01000	09110	262	52		General Basic Data Processing Services Data Processing Supplies	2,800 43.59%	2,750	1,950	1,125 58%	1,750	1,255	984	518
01000	09110	298	52		General Basic Data Processing Services Data Processing Software	15,500 210.00%	15,000	5,000	13,129 263%	3,000	891	900	2,604
01000	09110	404	52		General Basic Data Processing Services Fiber Optics	6,400	6,400	6,400	4,681 73%	6,400	6,021	6,033	6,105
01000	09110	412	52		General Basic Data Processing Services Postage & Mailing	50 100.00%	20	25	14 56%	25	17	1	30
01000	09110	413	52		General Basic Data Processing Services Employee Mileage & Exps.	150 50.00%	100	100		200		298	

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52 Information Technology					Budget Expenditure Worksheet 2018/2019			2017/2018		2016/2017	2015/2016	
					2019/2020	Re-est Budget	Amended Original	Used YTD Used %	Budget	Used	Used	Used
01000	09110	414	52	General Basic Data Processing Services Communication Services	31,280 15.85%	27,000	27,000	11,701 43%	35,000	35,759	36,231	51,334
01000	09110	421	52	General Basic Data Processing Services Data Processing Service	70,100 14.17%	61,400	61,400		112,175	97,252		50,101
01000	09110	422	52	General Basic Data Processing Services Education & Training	19,500	19,500	19,500	8,872 45%	19,500	14,899	6,965	15,871
01000	09110	444	52	General Basic Data Processing Services Equipment Rent/Maint	315,165 18.48%	266,000	266,000	144,139 54%	255,000	211,036	221,624	252,550
10000	04411	444	52	County MHDS Fund Direct Administration Equipment Rent/Maint	6,010 1235.56%	450	450	176 39%	450		176	176
01000	09110	471	52	General Basic Data Processing Services Contractual Labor	6,100 -57.93%	12,000	14,500	180 1%	52,400	62,189	57,690	68,776
01000	09110	632	52	General Basic Data Processing Services Data Processing Equip	116,825 -53.76%	218,000	252,650	48,637 19%	202,400	171,196	198,342	52,634
01000	09110	636	52	General Basic Data Processing Services Office Equip. & Furniture	400	400	400		800	470	945	
**** 52 Information Technology Total ****					1,138,591 -1.46%	1,159,287	1,155,475	495,537 43%	1,185,900	1,095,056	1,025,157	945,865

FY 20 EXPENSE BUDGET

DEPARTMENT:
ACCOUNT NUMBER

INFORMATION TECHNOLOGY - 52

ACCOUNT NUMBER	ACCOUNT DESCRIPTION/NARRATIVE	FY 2020 Subtotals	FY 2020 Requested Expense	FY 2019 Re-estimated Expense	3 YEAR AVERAGE ACTUAL
01000-09110-104-52	Overtime Pay		500	500	369
01000-09110-106-52	Taxable Fringe Benefits		4,000	4,000	3,419
01000-09110-250-52	Vehicle Fuels/Maintenance		0	50	314
	No vehicle anymore				
01000-09110-260-52	Office Supplies		1,750	500	596
	Marco - Estimated copy expense (\$115/mo)	1,350			
	Miscellaneous Office Supplies, Copier Paper, Cleaning Supplies	400			
01000-09110-262-52	Data Processing Supplies		2,800	2,750	919
	Media Supplies	300			
	Technical Manuals/Documentation	300			
	Misc Cable Supplies	2,000			
	Tools	200			
01000-09110-298-52	Data Processing Software		15,500	15,000	1,465
	Department - Information Technology				
	Sys Log (Console) Software for Cisco switches	7,000			1,000
	Panic Button Software (250 users)	3,500			
	Inventory Tracking Software to replace spreadsheet tracking	5,000			
01000-09110-404-52	Fiber Optics		6,400	6,400	6,053
	Great Plains Locating Services - Monthly \$250	3,000			
	Iowa One Call (ICN split)	500			
	Windstream/Paetec (split with E911 and Story) - 20 yr. contract	2,900			
01000-09110-412-52	Postage & Mailing		50	20	16
	Return shipment of Equipment not covered thru RMA's	50			
01000-09110-413-52	Employee Mileage & Expenses		150	100	99
	Employee Mileage @.50 - personal vehicle use	150			
01000-09110-414-52	Communication Services		31,280	27,000	41,108
	Central Iowa Broadband (250 mg. circuit JC to Admin) \$550/month	6,600			
	Century Link - HSC 10 M Fiber Connection @ 400/mo.	4,800			
	Mobile Hotspot (for on-call use)	600			
	Network Connection - Animal Control 1X cost plus 5 yr. maint.	15,000			
	Windstream/Internet/ 20 mg (12 months) @ 1400/mo. (disconnected April 2018)				
	VoIP Phone System Monthly Charges (IT phones)	3,600			

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DEPARTMENT: ACCOUNT NUMBER	INFORMATION TECHNOLOGY - 52		FY 2020 Requested Expense	FY 2019 Re-estimated Expense	3 YEAR AVERAGE ACTUAL
ACCOUNT DESCRIPTION/NARRATIVE		FY 2020 Subtotals			
01000-09110-421-52	Data Processing Services		70,100	61,400	49,118
	Department - Multi-Agency Group				
	CAD Expenditures	14,000			
	RMS/JMS Expenditures (15% increase over FY18)	56,100			
01000-09110-422-52	Education & Training		19,500	19,500	12,578
	ISAC, ICIT, SUGA (OSSI), Des Moines Area Users Group	1,200			
	Server, Storage - Joel	3,000			
	Networking - Kyle	2,500			
	Security, Management - Barb	2,500			
	SQL, Crystal - Tim	2,500			
	Customer Service, mobile support - Darryl	2,500			
	Microsoft - new person	2,500			
	Central Square (new vendor) User group annual meeting	2,800			
01000-09110-444-52	Equipment Rent/Maintenance		315,165	266,000	228,403
	Department - Information Technology				
	Antivirus Software Maintanace Fee	12,000			
	Cisco SmartNet Maintenance (70 devices)	30,000			
	Civic Plus Hosting - includes media center, intranet (includes auto refresh)	13,000			
	CTI - Knowbe4 Cybersecurity campaigns	2,500			
	Helpdesk Software Maintenance	1,200			
	IBM Passport Advantage Content Mgr (ViClient On-Demand) 5 licenses	1,500			
	IBM Power6 I Series Maintenance 24X7 (sirius) (may change with new device)	5,600			
	Domain (.gov) Fees - annual option only	500			
	webmail.com cert. - paid up through 11/03/2020	1,000			
	Storycounty.com cert - paid up through 4/27/2020	300			
	Storyepay.com domain paid up through 8/8/2019 (3 year renewal)	600			
	Liebert UPS Maintenance - (Admin+HSC) (near EOL)	7,700			
	Message Archiver Maintenance, Support	2,500			
	Microsoft Exchange Server Standard SA Renewal (Qty of 1 @ \$140.00 ea.)	140			
	Microsoft Server Cal SA Renewal (Qty of 11 @ \$7.40 ea.)	80			
	Microsoft Server Enterprise SA Renewal (Qty of 1 @ \$460.00 ea.)	460			
	Microsoft Server Standard SA Renewal (Qty of 14 @ \$214 each)	3,000			
	Microsoft SQL Server PerProc SA Renewal (Qty of 6 @ \$672 ea.)	4,030			
	Microsoft Visio SA Renewal (Qty of 2 @ \$115.00 ea.) IT Staff	230			
	Microsoft Visual Studio SA/MSDN Renewal (Qty of 1 @ \$350 ea.) Paula	350			
	Microsoft Windows Operating System SA Renewal (Qty of 16 @ \$50.00 ea.)	800			
	Microsoft Exchange Cal SA Renewal (Qty of 266 @ \$17.30 ea.)	4,600			

DEPARTMENT:
ACCOUNT NUMBER

INFORMATION TECHNOLOGY - 52

ACCOUNT DESCRIPTION/NARRATIVE	FY 2020 Subtotals	FY 2020 Requested Expense	FY 2019 Re-estimated Expense	3 YEAR AVERAGE ACTUAL
Microsoft Office SA Renewal (Qty of 215 @ \$107.00 ea.)	23,000			
Microsoft Project SA Renewal (Qty of 2 @ \$130.00 ea.)	260			
Microsoft Server Cal SA Renewal (Qty of 215 @ \$5.50 ea.)	1,150			
Microsoft Lync - 242 server & users calcs	5,405			
NetApp Maintenance	13,200			
Network Monitoring Software	5,200			
Net Motion (2) IT holds spares	160			
Money for Repairs/Additional Maintenance/Special Projects	3,000			
Protex Fire Suppression	1,400			
Server Maintenance (Smart Net)	3,000			
Spam filter maintenance - 300 users (moved in-house from Lightedge)	1,400			
Solutions - On Demand Interface	600			
Solutions Inc. - Backup	1,900			
Tyler Real Estate Maintenance - \$35,148 total - (Co. Assessor pays \$6,149)	29,000			
Tyler Content Management Annual -\$ 19,530 - (Co.Assessor pays \$3,520)	16,100			
Vmware Maintenance	11,500			
Web Filter Maintenance (2 devices)	12,000			
Wireless annual maintenance (all devices good until 2022)				
Department - Animal Control				
Animal history tracking software (ex. Pet Master Pro)	2,000			
Department - Auditors				
ArcInfo Maintenance w/ COGO Extension (1)	1,200			
ArcView Maintenance (2)	600			
Solutions Object Code Maint /GP/Payroll, Drainage Acct	13,800			
Voter Registration Maintenance(Sabers)(IVOTERS)	12,600			
Department - BOS				
Adobe Creative Suites (Leanne and Lauris)	2,000			
Office 365 (3 licenses)	900			
ArcView (1) Spec Projects/Outreach	300			
Department - County Attorney				
ProLaw (28 Users) User fee = \$325/user, maint fee = \$135/user	18,200			
ProLaw Annual County flat fee	5,000			
Adobe Professional 1 yr. Subscription (15 users)	1,800			
Department - Health				
ArcView Maintenance (3)	900			
Department - HR				
NeoGov HR Software - annual maintenance	7,300			

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DEPARTMENT: ACCOUNT NUMBER	INFORMATION TECHNOLOGY - 52	FY 2020 Subtotals	FY 2020 Requested Expense	FY 2019 Re-estimated Expense	3 YEAR AVERAGE ACTUAL
	NeoGov Perform	13,100			
	Department - Planning & Development				
	ArcView Maintenance (3) & ArcInfo Maintenance (1) combined	2,100			
	Department - Recorders				
	Eagle Recorder - 5 public terminals - IT	500			
	Department - Sheriff				
	Open Fox maintenance	1,800			
	Softcode - CivilServe (Tyler)	5,600			
	Department - Treasurers				
	Tyler Treasurers Website	1,900			
	Solutions - Mics. Receipts - Daily Cash and GL	3,200			
10000-04411-444-52	MHDD Direct Admin Services - Equipment Rent & Maintenance		6,010	450	117
	Laptop for Karla to replace desktop	950			
	Windows 7 pc replacements (6)	4,528			
	Microsoft Office SA Renewal (Qty of 4 @ \$107.50 ea.)	430			
	Microsoft Server Cal SA Renewal (Qty of 4 @ \$7.50 ea.)	30			
	Microsoft Exchange Cal SA Renewal (Qty of 4 @ \$17.50 ea.)	70			
01000-09110-471-52	Contractual Labor		6,100	12,000	62,885
	Remove old phone equipment	5,000			10,423
	Rent for EE Radbox converter	1,100			
01000-09110-632-52	Data Processing Equipment		116,825	218,000	140,724
	Department - Conservation				
	2 new positions - Computer + licensing	2,000			
	2 new positions - phones	600			
	Department - All				
	25 Desktop PC 's @750 to fulfill a 5 year rotation replacement schedule	18,772			
	Monitors - 10 @ \$200 for break/fix spares	2,000			
	5 laptops @\$950 5 year rotation replacement schedule	4,750			
	1 tablet @1200 each	1,200			
	VoIP Phones (break/fix) 2@\$300 each	600			
	Department - Board of Supervisors				
	Department - Planning & Development				
	Tablet and keyboard for work in the field with new software	1,600			
	Department - Veterans Affairs				
	Portable Printer/Copier	300			
	Department - Information Technology				
	Server Replacement (2-8 yr. old models)	20,000			

DEPARTMENT:
ACCOUNT NUMBER

INFORMATION TECHNOLOGY - 52

ACCOUNT NUMBER	ACCOUNT DESCRIPTION/NARRATIVE	FY 2020 Subtotals	FY 2020 Requested Expense	FY 2019 Re-estimated Expense	3 YEAR AVERAGE ACTUAL
	5 Floor switches @ 7000 each to replace end of service hardware	35,000			
	Department - Sheriff				
	Paging System for JC with speakers and amplifier	30,000			
01000-09110-636-52	Department - Information Technology		400	400	472
	Office Chair Replacements (Joel)	400			
Department Total			596,530	633,570	548,287

61 Juvenile Court Services					2019/2020	Budget Expenditure Worksheet 2018/2019			2017/2018		2016/2017	2015/2016
					Budget Incr/Decr %	Re-est Budget	Amended Original	Used YTD Used %	Budget	Used	Used	Used
01000	03300	324	61	General Basic Youth Guidance Personal Items	50		50		50		4	
01000	03300	360	61	General Basic Youth Guidance Sheltered Workshop		85,000	85,000	35,420 42%	82,000	80,000	80,000	80,000
01000	03300	364	61	General Basic Youth Guidance Employment Assistance								4,000
01000	03300	366	61	General Basic Youth Guidance Agency Services		93,000	93,000	15,105 16%	90,500	67,712	84,172	98,938
01000	03300	373	61	General Basic Youth Guidance Public Educational Serv.		65,000	65,000	27,090 42%	62,000	57,000	59,708	149,000
01000	03300	387	61	General Basic Youth Guidance Outreach		43,000	43,000	9,792 23%	41,500	31,712	28,967	37,176
01000	03310	311	61	General Basic Family Protective Services Protective Living	100,000	75,000	100,000	17,890 18%	100,000	61,641	55,795	44,994
01000	03510	382	61	General Basic Chemical Preventive Services YSS-IDSA Grant		10,000	10,000	942 9%	10,000	11,530	9,469	8,659
**** 61 Juvenile Court Services Total ****					100,050 -74.74%	371,000	396,050	106,239 27%	386,050	309,595	318,115	422,767

FY 20 BUDGET REQUEST

DEPARTMENT: Juvenile Court Services

ACCOUNT NUMBER	ACCOUNT DESCRIPTION/NARRATIVE	FY20 SUBTOTAL	FY20 PROJECTED EXPENSE	FY 19 RE-EST EXPENSE	3 YEAR AVERAGE ACTUAL
01000 03300 324 61	Personal Items Utilized for special needs for indigent clients such as emergency medicine, clothes, bus tickets etc. We have been successful in utilizing DCAT dollars and will continue to explore other funding sources first. As this is emergency based service and minimum amount, I request the Board to keep this service available.	50	50	0	4
01000 03300 360 61	Sheltered Workshop - YSS Rosedale Shelter -MOVED TO ASSET PROCESS FOR FY20 This amount is to pay for the county's state mandated share of the cost of court ordered shelter care. This amount is a guarantee to YSS to provide the service to Story County clients YSS will bill no more and possibly less than this. If actual costs on a per diem were used, this figure would be higher. This long term arrangement has been beneficial to Story County as well as providing Youth and Shelter Services a secure base of funding for their shelter. This includes providing placement, crisis stablitation, and diversion services to Story County "non-system" youth. JCS and YSS work to check duplication of CWES placements.		0	85,000	80,000
01000 03300 366 61	Agency Services (Counseling) - MOVED TO ASSET PROCESS FOR FY20 This fund is for outpatient counseling for therapy for juveniles and their families not formally involved with the Court. These dollars are used to cover the portion of a client's bill that the clients do not pay on a sliding fee scale. Substance abuse outpatient services have expanded allowing voluntary clients to resolve their problems before they become involved with the criminal justice system. Early intervention treatment is critical in helping children and families deal with the factors that created the crisis that brought them to the attention of our system. This fund also helps to cover costs of collaborative efforts and planning time for a client's treatment and staffing.		0	93,000	83,607
01000 03300 373 61	Public Education Services - MOVED TO ASSET PROCESS FOR FY20 Services in this budget item are purchased to provide delinquency and substance abuse prevention. Services are provided in Story County schools, community meetings, church gatherings etc. Demands for these programs continue to grow and surveys show a high level of satisfaction. This line item provides after-school programs and mentoring for middle school kids. <i>Partially moved to ASSET in FY17</i>		0	65,000	88,569
01000 03300 387 61	Outreach/ Nevada Youth Services Bureau -MOVED TO ASSET PROCESS FOR FY20 Provides counseling, evaluation, and preventative services Nevada and Eastern Story County		0	43,000	32,618
01000 03310 311 61	Protective Living This fund is used to pay for court ordered detention and the cost of any medical treatment while the client is a resident of the detention facility. This also covers the county share of court ordered shelter care in shelters other than Rosedale.		100,000	75,000	54,143
01000 03510 382 61	YSS - IDSA Grant - MOVED TO COUNTYWIDE SERVICES Pass thru grant with IDPH and YSS for substance abuse		0	10,000	9,886
	DEPARTMENT REQUEST		100,050	371,000	402,550

Budget Revenue Worksheet

53 Planning & Development				2019/2020	2018/2019			2017/2018		2016/2017	2015/2016	
				Budget Incr/Decr %	Re-est Budget	Amended Original	Rcvd YTD Rcvd %	Budget	Rcvd	Rcvd	Rcvd	
11000	00055	8490	53	Rural Services Basic Miscellaneous	1,050 -39.31%	910	1,730	390 23%	1,000	1,656	1,070	589
11000	06000	2800	53	Rural Services Basic County Environment & Education Watershed/Flood Protection	1,450	1,260		525		375		
11000	06000	3200	53	Rural Services Basic County Environment & Education Building Permits	26,940 -20.62%	23,290	33,940	10,256 30%	30,000	31,693	27,614	9,637
11000	06000	5000	53	Rural Services Basic County Environment & Education Zoning/Subdivision Fees	12,680 31.81%	11,030	9,620	5,105 53%	8,170	9,819	9,550	21,278
11000	06000	5120	53	Rural Services Basic County Environment & Education E911 Sign Sales	1,120 -13.85%	970	1,300	410 32%	2,500	1,260	2,690	900
11000	06000	8500	53	Rural Services Basic County Environment & Education Violation of Co Ordinance	600	600	600	500 83%	1,000	700	15	830
**** 53 Planning & Development Total ****					43,840 -7.10%	38,060	47,190	17,186 36 %	42,670	45,503	40,939	33,234

FY 20 REVENUE BUDGET

DEPARTMENT: PLANNING AND DEVELOPMENT

ACCOUNT NUMBER	ACCOUNT DESCRIPTION/NARRATIVE	FY20 SUBTOTAL	FY20 PROJECTED REVENUE	FY19 RE-EST REVENUE	3 YEAR AVERAGE ACTUAL
11000-00055-8490-53	Miscellaneous Includes revenues from property research, sale of ordinances, regulations and requested printed materials. FY20 budget includes 15% increase	1,050	1,050	910	1,105
11000-06000-2800-53	Watershed/Flood Protection Permits Flood plain permit applications. FY20 budget includes 15% increase	1,450	1,450	1,260	125
11000-06000-3200-53	Building Permits Zoning & demolition permit application fees. (Spring and summer rains may have affected permit numbers, also less valuations for SFD.) FY20 budget anticipated 15% increase.	26,940	26,940	23,290	22,981
11000-06000-5000-53	Zoning/Subdivision Fees Development case permit applications (rezoning, variance, subdivision, conditional uses, etc.) & site plan fee. (Spring and summer rain may have affected application numbers.) FY20 Budget includes 15% increase.	12,680	12,680	11,030	13,549
11000-06000-5120-53	911 Sign Sales 911 sign installation fees to P&D. FY20 budget includes 15% increase.	1,120	1,120	970	1,617
11000-06000-5500-53	Photocopy/Fax Fees Paper copies produced	0	0	0	2
11000-06000-8500-53	Violation of County Ordinance Fines collected from violations	600	600	600	515
Department Total			43,840	38,060	39,894

53 Planning & Development

					Budget Expenditure Worksheet 2018/2019			2017/2018		2016/2017	2015/2016		
					2019/2020	Re-est Budget	Amended Original	Used YTD Used %	Budget	Used	Used	Used	
					Budget Incr/Decr %								
11000	06300	100	53	5	Rural Services Basic Land Use & Bldg Controls Bargaining Unit Staff	127,100 8.91%	126,100	116,700	61,038 52%	118,000	117,905	82,910	
11000	06300	100	53	8	Rural Services Basic Land Use & Bldg Controls Pay Plan Staff	83,895 9.67%	80,350	76,500	40,044 52%	77,250	77,098	76,185	119,372
11000	06300	100	53	9	Rural Services Basic Land Use & Bldg Controls Extra Help	5,500	5,500	5,500	2,877 52%	5,500	4,235	8,168	5,979
11000	06300	104	53		Rural Services Basic Land Use & Bldg Controls Overtime Pay				97			238	213
11000	06300	106	53		Rural Services Basic Land Use & Bldg Controls Taxable Fringe Benefits	650 8.33%	650	600	300 50%	340	270		400
11000	06300	110	53		Rural Services Basic Land Use & Bldg Controls F.I.C.A.	16,615 7.19%	15,710	15,500	7,973 51%	15,850	15,403	12,840	9,731
11000	06300	111	53		Rural Services Basic Land Use & Bldg Controls I.P.E.R.S.	20,500 7.89%	19,600	19,000	9,798 52%	18,050	17,959	14,726	10,902
11000	06300	113	53		Rural Services Basic Land Use & Bldg Controls Employer's Flex Benefits	6,100	6,100	6,100	2,615 43%	6,100	6,103	4,359	3,560
11000	06300	114	53		Rural Services Basic Land Use & Bldg Controls Employee's Insurances	31,900 34.03%	28,490	23,800	14,244 60%	22,500	22,049	13,339	16,401
11000	06300	128	53		Rural Services Basic Land Use & Bldg Controls Zoning Boards	390 2.63%	340	380	161 42%	600	210	715	452
11000	06300	250	53		Rural Services Basic Land Use & Bldg Controls Vehicle Fuels/Maint	1,240 -49.39%	2,340	2,450	691 28%	1,000	802	774	603
11000	06300	260	53		Rural Services Basic Land Use & Bldg Controls Office Supplies	420 -35.38%	760	650	98 15%	1,440	325	709	644
11000	06300	400	53		Rural Services Basic Land Use & Bldg Controls Legal Notices	2,070 1.47%	1,770	2,040	1,118 55%	2,800	2,716	1,707	178
11000	06300	412	53		Rural Services Basic Land Use & Bldg Controls Postage & Mailing	620 -53.73%	620	1,340	252 19%	1,410	1,245	1,824	450
11000	06300	413	53		Rural Services Basic Land Use & Bldg Controls Employee Mileage & Exps.	50 -50.00%	50	100		100	8	26	

53 Planning & Development					Budget Expenditure Worksheet				2016/2017	2015/2016		
					2019/2020	2018/2019					2017/2018	
					Budget Incr/Decr %	Re-est Budget	Amended Original	Used YTD Used %	Budget	Used	Used	Used
11000	06300	414	53	Rural Services Basic Land Use & Bldg Controls Communication Services	2,280 5.56%	2,160	2,160	1,059 49%	1,850	2,119	1,503	1,843
11000	06300	422	53	Rural Services Basic Land Use & Bldg Controls Education & Training	2,470 -1.98%	2,500	2,520	1,850 73%	2,285	1,810	935	1,313
11000	06300	444	53	Rural Services Basic Land Use & Bldg Controls Equipment Rent/Maint	48,920 7312.12%	670	660	342 52%	600	648	331	636
11000	06300	480	53	Rural Services Basic Land Use & Bldg Controls Dues & Memberships	620 -22.50%	620	800	160 20%	900	942	452	442
11000	06300	619	53	Rural Services Basic Land Use & Bldg Controls E911 Signage					400			475
11000	06300	636	53	Rural Services Basic Land Use & Bldg Controls Office Equip. & Furniture							469	301
**** 53 Planning & Development Total ****					351,340 26.93%	294,330	276,800	144,717 52 %	276,975	271,847	222,210	173,895

FY 20 BUDGET REQUEST

DEPARTMENT: PLANNING AND DEVELOPMENT

ACCOUNT NUMBER	ACCOUNT DESCRIPTION/NARRATIVE	FY 20 SUBTOTAL	FY20 PROJECTED EXPENSE	FY19 RE-EST EXPENSE	3 YEAR AVERAGE ACTUAL
11000-06300-100-53-9	Extra Help 12 week summer Intern @ \$11.00/hour (6 weeks current budget)	5,500	5,500	5,500	6,127
11000-06300-104-53	Overtime Pay Potential overtime payroll wages.	0	0	0	150
11000-06300-106-53	Taxable Fringe Benefits Reimburse meal expenses for required travel with no overnight stay & phone data for Emily & Amelia - Planners @ \$20 month each, Stephanie Admin Assistant @ \$10 month	650	650	650	223
11000-06300-128-53	Zoning Boards Expenses related to Planning and Zoning Commission & Board of Adjustment. FY20 budget - 3 service awards & 3 training sessions ISU Extension. FY19 budget - 2 service awards, 2 training sessions ISU Extension, open house treats Natl Planning Month	390	390	340	459
11000-06300-250-53	Vehicle Fuels/Maintenance Expenses RAV (P & D vehicle) - FY20 budget - rear brakes, oil change, fuel (include Honda Civic fuel only). Expenses RAV - Expenses RAV (P&D vehicle) - FY19 budget - 4 tires, front brakes, oil change, fuel, (include Honda Civic fuel only)	1,240	1,240	2,340	726
11000-06300-260-53	Office Supplies General supplies, paper (equipment under \$500) FY20 budget - includes case for LTE Surface Pro (devise in IT Budget). FY19 budget - includes measuring wheel & two rezoning sign inserts (using existing metal frames)	420	420	760	559
11000-06300-400-53	Legal Notices Costs associated with publications for legal notices for public hearings & ordinance amendments .	2,070	2,070	1,770	1,534
11000-06300-412-53	Postage & Mailing Correspondence & notifications for PZC, Board of Supervisors, and Board of Adjustment cases and special mailings of bulk materials.	620	620	620	1,173
11000-06300-413-53	Employee Mileage & Exp Expenses related to employee vehicle use and expenses when used for work-related purposes.	50	50	50	11

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DEPARTMENT: PLANNING AND DEVELOPMENT

ACCOUNT NUMBER	ACCOUNT DESCRIPTION/NARRATIVE	FY 20 SUBTOTAL	FY20 PROJECTED EXPENSE	FY19 RE-EST EXPENSE	3 YEAR AVERAGE ACTUAL
11000-06300-414-53	Communication Services Four phone lines (ext. 7245, 7246, 7248, 7249) Includes 0% increase for FY19 Budget. \$10 month Verizon for requested LTE Surface Pro for field work for FY20 Budget. The device is budgeted under IT Dept budget.	2,280	2,280	2,160	1,822
11000-06300-422-53	Education and Training Education and training of P&D employees. FY20 Budget -Annual IA APA conference for 2 planners, & ISAC conf., Flood Training for Jerry & AICP test Amelia. FY 19 Budget - Flood Training, Leadership Training, & ISAC Conf. for Jerry & Stormwater & Erosion control training for Amelia & IA APA Conf. for 2 Planners	2,470	2,470	2,500	1,353
11000-06300-444-53	Equipment Rent/Maint Lease for new copier shared with Environmental Health. FY 20 budget - subscriptions for P & D staff and 9 County Depts & 1 read only (cities) for Citizenserve (cloud based service) zoning permit and development case/special projects applications includes setup & training & data migration (Microsoft Access data to Citizenserve)	48,920	48,920	670	538
11000-06300-480-53	Dues and Memberships Expenses related to membership in American Planning Association, County Zoning Officials & Association of State Flood Plain Managers (for Director shared with staff)	620	620	620	612
11000-06300-619-53	911 Signage Costs associated with address changes & sign repair non-payments		0		292
11000-06300-636-53	Office Equip & Furniture General supplies/equipment over \$500	0	0		257
DEPARTMENT REQUEST			65,230	17,980	15,837

citizenserve

Order Form

Account Name: Story County, Iowa

Contact Information:

Jerry Moore
Planning and Development Director
Story County
900 6th Street
Nevada, Iowa 50201
Email: jmoorestorycountyiowa.gov
Phone: 515-382-7246

Billing Information:

Jerry Moore
Planning and Development Director
Story County
900 6th Street
Nevada, Iowa 50201
Email: jmoorestorycountyiowa.gov
Phone: 515-382-7246

Contact Term:

Billing Cycle: Annual
Billing Schedule: Upon Contract Signing
Service Term Starts: 07/01/2019
Service Term Ends: 06/30/2020

Components to be Implemented:

Building Permits
Planning and Zoning
Citizen Access Pages

Fees:

14 User Subscriptions	\$1,800 per named user per year (includes 1 read only)	\$25,200.00
Setup, Training and Implementation	\$1,200 per named user	\$16,800.00
Additional Services	Data Migration (MS Access: Zoning Permits, Development Cases, and special Projects)	\$6,250.00
	System Integration (not requested)	\$0.00
	Payment processors listed in Appendix A	\$0.00
	Batch load of parcel data and ongoing updates	\$0.00
	Batch load of GIS data layers and ongoing updates	\$0.00
	Total 1st Year Fees	\$48,250.00
	Each Additional Year Fees	\$25,200.00

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I authorize Online Solutions, LLC to invoice as per the above information.

Online Solutions:

Customer:

Authorized Signature

Authorized Signature

Print or Type Name of Signatory

Print or Type Name of Signatory

Execution Date

Execution Date

Address:
1101 E. Warner Road
Suite 160
Tempe, AZ 85284

Address:
Story County
325 S. Morgan Street
Roxboro, NC 27573



Order Form

Appendix A – Citizenserve existing payment processors

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Authorizenet
Biqsho
Civitek
Civitekpaynow
Convergys
Cyber
Ets
Forte
Invoicecloud
Openedge
Paybill
Payeezy
Paypal
Ppg
Psn
Scgovpegv2
Scgovpegv3
Unibank
Xpress
Xpressv2

Integration with Payment processor not on this list will incur a onetime charge of \$5,000

SERVICE AGREEMENT

THIS SERVICE AGREEMENT (the "Agreement") between Online Solutions LLC. ("CitizenServe") with its principal place of business 1101 East Warner, Suite 160, Tempe, Arizona 85284 and Story County, Iowa ("Customer") with its principal place of business at 900 6th Street, Nevada, Iowa 50201 is made effective as of 07/01/2019 ("Effective Date").

1. ONLINE SOLUTIONS DELIVERY OF SERVICES:

CitizenServe grants to Customer a non-exclusive, non-transferable, limited subscription to access and use the CitizenServe software service in consideration of the fees and terms described in the CitizenServe Order Form.

The subscription will begin on the date specified in the order form which is the date CitizenServe will begin providing services. On this date CitizenServe's responsibilities begin regarding providing support services, infrastructure, backing up data, performing setup and configuration. Implementation and "go live" timelines vary based on the availability and responsiveness of Customer's personnel and on the Customer's priorities and objectives. CitizenServe and Customer agree that they will work collectively on a best efforts basis to achieve a satisfactory migration from legacy systems and to achieve the Customers implementation objectives.

2. CUSTOMER RESPONSIBILITIES:

Customer acknowledges it is receiving only a limited subscription to use the Software Service and related documentation, if any, and shall obtain no title, ownership nor any other rights in or to the software, service and related documentation, all of which title and rights shall remain with CitizenServe. In addition, Customer agrees that this subscription is limited to applications for its own use and may not lease or rent the Service nor offer its use for others. All Customer data is owned by the Customer.

3. SERVICE LEVELS:

CitizenServe will use commercially reasonable efforts to backup and keep the Service and Authorized Website(s) in operation consistent with applicable industry standards and will respond to customers' requests for support during normal business hours.

THE SERVICES ARE PROVIDED ON AN "AS IS" BASIS, AND CUSTOMER'S USE OF THE SERVICES IS AT ITS OWN RISK. CITIZENSERVE DOES NOT WARRANT THAT THE SERVICES WILL BE UNINTERRUPTED OR ERROR-FREE.

4. TERMINATION:

Either party may terminate this agreement for cause if the terminating party gives the other party sixty (60) day's written notice prior to termination. Should Customer terminate without cause after the first date of the term as defined in the CitizenServe Order Form, Customer must pay the balance of the current contracted term and this payment obligation will immediately become due. CitizenServe may terminate services if payments are not received by CitizenServe as specified in the CitizenServe Order Form.

Upon any termination, CitizenServe will discontinue Services under this agreement; CitizenServe will provide Customer with an electronic copy of all of Customer's data, if requested; and, provisions of this Agreement regarding Ownership, Liability, Confidentiality and Miscellaneous will continue to survive.

5. NO THIRD PARTY RIGHTS

The provisions of this agreement are intended to bind the undersigned parties as to each other and are not intended to and do not create rights in any other person or confer upon any other person any benefits, rights or remedies, and no person is or is intended to be a third party beneficiary of any of the provisions of this agreement.

6. ACCEPTABLE USE:

Customer represents and warrants that the Services will only be used for lawful purposes, in a manner allowed by law, and in accordance with reasonable operating rules, policies, terms and procedures.

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CitizenServe may, upon misuse of the Services, request Customer to terminate access to any individual and Customer agrees to promptly comply with such request unless such misuse is corrected.

7. CONFIDENTIALITY:

Each party hereby agrees to maintain the confidentiality of the other party's proprietary materials and information, including but not limited to, all information, knowledge or data not generally available to the public which is acquired in connection with this Agreement, unless disclosure is required by law. Each party hereby agrees not to copy, duplicate, or transcribe any confidential documents of the other party except as required in connection with their performance under this Agreement. Customer acknowledges that the Services contain valuable trade secrets, which are the sole property of CitizenServe, and Customer agrees to use reasonable care to prevent other parties from learning of these trade secrets or have unauthorized access to the Services. CitizenServe will use reasonable efforts to insure that any CitizenServe contractors maintain the confidentiality of proprietary materials and information.

8. MISCELLANEOUS PROVISIONS:

This Agreement will be governed by and construed in accordance with the laws of the State of Iowa.

CitizenServe may not assign its rights and obligations under this Agreement, in whole or part, without prior written consent of Customer, which consent will not be unreasonably withheld.

9. ACCEPTANCE:

Authorized representatives of Customer and CitizenServe have read the foregoing and all documents incorporated therein and agree and accept such terms effective as of the date first written above.

Customer: "Customer"

Online Solutions, LLC

Date: _____

Date: _____

Signature: _____

Signature: _____

Print Name: _____

Print Name: _____

Title: _____

Title: _____

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2nd option

citizenserve

Order Form

Account Name: Story County, Iowa

Contact Information:

Jerry Moore
Planning and Development Director
Story County
900 6th Street
Nevada, Iowa 50201
Email: jmoore@storycountyiowa.gov
Phone: 515-382-7246

Billing Information:

Jerry Moore
Planning and Development Director
Story County
900 6th Street
Nevada, Iowa 50201
Email: jmoore@storycountyiowa.gov
Phone: 515-382-7246

Contact Term:

Billing Cycle: Annual
Billing Schedule: Upon Contract Signing
Service Term Starts: 07/01/2019
Service Term Ends: 06/30/2020

Components to be Implemented:

Building Permits
Planning and Zoning
Citizen Access Pages

Fees:

5 User Subscriptions	\$2,400 per named user per year (includes 1 read only)	\$12,000.00
Setup, Training and Implementation	\$1,200 per named user	\$6,000.00
Additional Services	Data Migration (MS Access: Zoning Permits, Development Cases, and special Projects)	\$6,250.00
	System Integration (not requested)	\$0.00
	Payment processors listed in Appendix A	\$0.00
	Batch load of parcel data and ongoing updates	\$0.00
	Batch load of GIS data layers and ongoing updates	\$0.00
	Total 1st Year Fees	\$24,250.00
	Each Additional Year Fees	\$12,000.00

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I authorize Online Solutions, LLC to invoice as per the above information.

Online Solutions:

Customer:

Authorized Signature

Authorized Signature

Print or Type Name of Signatory

Print or Type Name of Signatory

Execution Date

Execution Date

Address:
1101 E. Warner Road
Suite 160
Tempe, AZ 85284

Address:
Story County
325 S. Morgan Street
Roxboro, NC 27573





Order Form

Appendix A – Citizenserve existing payment processors

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Authorizenet
Biqsho
Civitek
Civitekpaynow
Convergys
Cyber
Ets
Forte
Invoicecloud
Openedge
Paybill
Payeezy
Paypal
Ppg
Psn
Scgovpegv2
Scgovpegv3
Unibank
Xpress
Xpressv2

Integration with Payment processor not on this list will incur a onetime charge of \$5,000

07 Recorder				Budget Revenue Worksheet					2017/2018		2016/2017	2015/2016
				2019/2020	2018/2019			Budget	Rcvd	Rcvd	Rcvd	
				Budget Incr/Decr %	Re-est Budget	Amended Original	Rcvd YTD Rcvd %					
01000	00054	6000	07	General Basic								
				Interest On Investments	320 113.33%	300	150	162 108%	85	166	60	70
27000	00054	6000	07	Recorder's Record Mgmt								
				Interest On Investments	580 16.00%	560	500	351 70%	600	531	661	571
01000	00055	8220	07	General Basic								
				Overpayment - \$5 or Less	1,000 -20.00%	1,100	1,250	434 35%	1,300	827	1,168	1,281
01000	08000	4000	07	General Basic								
				Government Services Recording Of Instruments	300,000 -10.71%	300,000	336,000	127,084 38%	275,000	265,315	288,524	308,423
01000	08000	4010	07	General Basic								
				Government Services Snowmobile Fees	1,450 -3.33%	1,400	1,500	465 31%	1,650	1,315	1,288	1,571
01000	08000	4020	07	General Basic								
				Government Services Boat Fees	1,400 -76.67%	6,000	6,000	783 13%	2,500	1,213	1,795	5,703
01000	08000	4030	07	General Basic								
				Government Services Hunting & Fishing Fees	75 50.00%	50	50	17 34%	100	59	62	98
01000	08000	4040	07	General Basic								
				Government Services Real Estate Transfer Tax	153,000 2.00%	150,000	150,000	76,821 51%	148,900	157,324	132,626	133,871
01000	08000	4060	07	General Basic								
				Government Services Copy Fees	6,500	6,500	6,500	3,063 47%	6,000	3,598	5,092	5,486
01000	08000	4070	07	General Basic								
				Government Services ATV Writing Fees	2,650 6.00%	2,600	2,500	1,529 61%	2,500	2,533	2,436	2,403
01000	08000	4080	07	General Basic								
				Government Services DNR Fees	10 -66.67%	10	30	11 37%	20	1	1	28
01000	08000	4100	07	General Basic								
				Government Services Change Of Title Fees	17,850 -.83%	17,500	18,000	7,855 44%	17,500	16,215	16,680	16,130
01000	08000	4130	07	General Basic								
				Government Services Vital Statistic Fees	23,500 2.17%	23,000	23,000	10,664 46%	22,500	20,932	19,116	20,756
27000	08000	4140	07	Recorder's Record Mgmt								
				Government Services Records Mgmt Fee	13,000 -8.45%	13,000	14,200	5,998 42%	14,000	12,454	13,366	12,322
01000	08000	4150	07	General Basic								
				Government Services Passport Fees	38,000 8.57%	36,000	35,000	17,800 51%	32,000	30,345	32,810	29,695
**** 07 Recorder Total ****					559,335 -5.94%	558,020	594,680	253,037 43 %	524,655	512,828	515,685	538,408

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FY 2020 Budget REVENUE

DEPARTMENT: Recorder

ACCOUNT NUMBER	ACCOUNT DESCRIPTION/NARRATIVE	FY 20 SUBTOTAL	FY 20 PROJECTED REVENUE	FY 19 RE-EST REVENUE	3 YEAR AVERAGE ACTUAL
01000-00054-6000-07	Interest on Investments Interest from Recorder bank account	320	320	300	99
27000-00054-6000-07	Interest on Investments - Records Management	580	580	560	588
01000-00055-8220-07	Overpayments - \$5.00 or Less	1,000	1,000	1,100	1,092
01000-08000-4000-07	Recording of Instruments Includes the recording fees charged to record documents, postage received and non-standard fees	300,000	300,000	300,000	287,421
01000-08000-4010-07	Snowmobile Fees \$1.25 Writing fee/machine, title and lien fees. Also includes User Permit Fee. Snows renewed annually.	1,450	1,450	1,400	1,391
01000-08000-4020-07	Boat Fees \$1.25 writing fee/boat and lien fees. Title fee goes to conservation budget. 3 year renewal period. Next expiration April 30, 2019 (FY19 Renewal Year)	1,400	1,400	6,000	2,904
01000-08000-4030-07	Hunting & Fishing Fees Started selling Hunting & Fishing licenses in Spring 2015. Office receives \$.50/license	75	75	50	73
01000-8000-4040-07	Transfer Tax The county retains 17.25% of the tax collected on conveyances of property. The number of taxable transfers continues to increase.	153,000	153,000	150,000	141,274
01000-08000-4060-07	Copy Fees Our office charges \$.50/page and has seen a vast reduction of copy fee revenue as more historic data is uploaded to ILR. New bulk data request acquired.	6,500	6,500	6,500	4,725
01000-08000-4070-07	ATV Fees \$1.25 writing fee/vehicle, title & lien fees. Includes ATV, ORV, OHV, ORM. Annually renewed.	2,650	2,650	2,600	2,457
01000-08000-4080-07	DNR Fees New line item as county can now collect DNR dealer renewal fees (effective Fall 2015)- County Receives \$1.25/renewal. Renewals every 3 year.	10	10	30	10
01000-08000-4100-07	Change of Title Fees Auditor's transfer fees (\$5.00 per parcel) charged on documents of conveyance	17,850	17,850	17,500	16,342

ACCOUNT NUMBER	ACCOUNT DESCRIPTION/NARRATIVE	FY 20 SUBTOTAL	FY 20 PROJECTED REVENUE	FY 19 RE-EST REVENUE	3 YEAR AVERAGE ACTUAL
01000-08000-4130-07	Vital Statistics Fees County's portion of certified copy fees for vital records and marriage app fees (County receives \$4/record)	23,500	23,500	23,000	20,268
27000-08000-4140-07	Records Management Fees \$1.00 per document recorded.	13,000	13,000	13,000	12,714
01000-08000-4150-07	Passport Fees The county collects \$35.00 for each passport application and \$15 for passport photos taken in our office. (Fee increased April 2, 2018)	38,000	38,000	36,000	30,950
Department Total			559,335	558,040	522,308

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07 Recorder					Budget Expenditure Worksheet				2017/2018	2016/2017	2015/2016		
					2019/2020	2018/2019						Budget	Used
					Budget Incr/Decr %	Re-est Budget	Amended Original	Used YTD Used %					
01000	08110	100	07	1	General Basic Recording-Pub.Documents Elected Officers	81,863 2.00%	80,257	80,257	40,083 50%	77,919	77,776	73,062	67,221
01000	08110	100	07	2	General Basic Recording-Pub.Documents Statutory Deputies	69,600 1.27%	68,805	68,725	34,378 50%	66,836	66,710	62,703	57,692
01000	08110	100	07	5	General Basic Recording-Pub.Documents Bargaining Unit Staff	115,250 12.88%	107,615	102,100	51,011 50%	107,000	102,280	101,214	
01000	08110	106	07		General Basic Recording-Pub.Documents Taxable Fringe Benefits						35		15
02000	08110	110	07		General Supplemental Recording-Pub.Documents F.I.C.A.	21,100 8.21%	19,300	19,500	9,438 48%	19,100	18,688	18,194	17,443
02000	08110	111	07		General Supplemental Recording-Pub.Documents I.P.E.R.S.	26,000 8.33%	25,100	24,000	12,222 51%	23,300	22,795	21,902	20,944
01000	08110	113	07		General Basic Recording-Pub.Documents Employer's Flex Benefits	8,720	7,450	8,720	3,996 46%	8,720	8,500	8,282	8,718
02000	08110	114	07		General Supplemental Recording-Pub.Documents Employee's Insurances	71,600 16.85%	67,700	61,275	33,850 55%	56,275	55,935	51,532	44,377
01000	08110	260	07		General Basic Recording-Pub.Documents Office Supplies	3,800	3,800	3,800	1,309 34%	5,000	4,919	3,655	3,094
01000	08110	268	07		General Basic Recording-Pub.Documents Indexing System	16,930	16,930	16,930		16,950	16,923	42,804	50,712
01000	08110	412	07		General Basic Recording-Pub.Documents Postage & Mailing	3,800 -30.91%	5,500	5,500	2,129 39%	4,500	3,712	3,745	5,500
01000	08110	414	07		General Basic Recording-Pub.Documents Communication Services	3,700	3,700	3,700	1,600 43%	4,000	3,402	3,104	5,089
01000	08110	422	07		General Basic Recording-Pub.Documents Education & Training	1,800 -10.00%	1,800	2,000	440 22%	2,500	1,054	1,872	1,771
01000	08110	444	07		General Basic Recording-Pub.Documents Equipment Rent/Maint	5,000 132.56%	2,150	2,150	1,407 65%	2,190	1,765	3,521	5,758
01000	08110	480	07		General Basic Recording-Pub.Documents Dues & Memberships	380	180	380	145 38%	380	35	200	200

07 Recorder		Budget Expenditure Worksheet								
		2019/2020	2018/2019			2017/2018		2016/2017	2015/2016	
		Budget Incr/Decr %	Re-est Budget	Amended Original	Used YTD Used %	Budget	Used	Used	Used	
27000	08110 630 07	Recorder's Record Mgmt Recording-Pub.Documents Records Mgmt Equipment	15,000 -25.00%	20,000	20,000 15,000	15,000 75%	19,000	13,330	60,965	4,391
01000	08110 636 07	General Basic Recording-Pub.Documents Office Equip. & Furniture								
****	07 Recorder Total ****		444,543 6.09%	430,287	419,037 414,037	207,008 49 %	413,670	397,859	456,755	292,925

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FY 2020 Budget Request EXPENSES

DEPARTMENT: Recorder		FY 20	FY 20	FY 19	3 YEAR
ACCOUNT NUMBER	ACCOUNT DESCRIPTION/NARRATIVE	SUBTOTAL	PROJECTED EXPENSE	RE-EST EXPENSE	AVERAGE ACTUAL
01000-08110-104-07	Overtime Pay	0	0	0	0
01000-08110-106-07	Taxable Fringe Benefits	25	25	0	25
01000-08110-260-07	Office supplies All paper, toner, other printer supplies, new credit card thermal receipt paper, window & regular envelopes, deposit slips and Cash Management user, general office supplies.	3,800	3,800	3,800	3,883
01000-08110-268-07	Indexing System Eagle Recorder annual subscription is \$16,923/year.	16,930	16,930	16,930	36,813
01000-08110-412-07	Postage & Mailing Passport mailings daily (\$12.70) X 130 days Recorded documents mailed ATV/Snow/Boat renewals mailed	1,650 500 1,650	3,800	5,500	4,319
01000-08110-414-07	Communication Services 7 phone lines for office - Eliminating T1 line for fax ?	3,700	3,700	3,700	2,186
01000-08110-422-07	Education & Training 2 annual schools (ISAC)for recorder & deputy/clerk, recorder & deputy recorder re-certification classes, continuing education training with vitals (IDPH), ICRA Summer School,passport training	1,800	1,800	1,800	1,566
01000-08110-444-07	Equipment Rent & Maintenance COTT Online Index Book Maintenance/Site Fee shared by Auditor's Office ICRA ILR Annual Maintenance Fee MARCO copy machine & printer OSDI moveable shelving maintenance in recorder library	900 2,000 1,425 675	5,000	2,150	3,681
01000-08110-480-07	Dues & Memberships Iowa County Recorder's Association? (\$200), PRIA (Property Records Industry Assn) \$145 Iowa Conservation & Preservation Consortium (\$35)	200 145 35	380	180	145
27000-08110-630-07	Records Management Expenditures Records restoration project with Cott (OIB) 2nd Payment	15,000	15,000	20,000	26,229
01000-08110-636-07	Office Equip & Furniture None	0	0	0	0
ADMINISTRATIVE SERVICE OPERATING DEPARTMENT REQUEST			50,435	54,060	78,847

05 Sheriff					Budget Revenue Worksheet				2017/2018		2016/2017	2015/2016
					2019/2020	2018/2019			Budget	Rcvd	Rcvd	Rcvd
				Budget Incr/Decr %	Re-est Budget	Amended Original	Rcvd YTD Rcvd %					
01000	00054	6000	05	General Basic								
				Interest On Investments	150 150.00%	150	60 132%	79	55	101	57	54
28000	00054	6000	05	Jail Inmate Commissary								
				Interest On Investments	800 33.33%	800	600	564 94%	550	861	734	593
01000	00055	8220	05	General Basic								
				Overpayment - \$5 or Less								
01000	00055	8490	05	General Basic								
				Miscellaneous	9,000 12.50%	10,000	8,000	5,854 73%	8,800	10,224	9,963	1,105
01000	01000	2501	05	General Basic								
				Public Safety & Legal Services	86,530	84,370		42,185	83,000	82,645	81,351	81,351
				Contract Law Enforcement	2.56%		84,370	50%				
11000	01000	2501	05	Rural Services Basic								
				Public Safety & Legal Services	446,100	436,260		218,131	426,640	426,644	417,246	400,796
				Contract Law Enforcement	2.26%		436,260	50%				
01000	01000	2502	05	General Basic								
				Public Safety & Legal Services	250,000	250,000		159,551	250,000	241,679	309,611	246,743
				Care Of Prisoners			250,000	64%				
01000	01000	2710	05	General Basic								
				Public Safety & Legal Services	5,000	4,000		75	4,000	6,495	6,681	4,376
				Other State Grants	25.00%		4,000	2%				
11000	01000	2710	05	Rural Services Basic								
				Public Safety & Legal Services	15,000	15,000		9,462	15,000	19,924	17,541	8,216
				Other State Grants			15,000	63%				
01000	01000	2890	05	General Basic								
				Public Safety & Legal Services	16,500	16,500		8,339	7,000	7,237	7,038	5,335
				Misc Fed Grants/Reimb	217.31%		5,200	160%				
11000	01000	2890	05	Rural Services Basic								
				Public Safety & Legal Services	38,000	38,000		36,350	34,700	34,619	38,254	44,640
				Misc Fed Grants/Reimb			38,000	96%				
01000	01000	2890	05 61	General Basic								
				Public Safety & Legal Services	4,000	4,800		3,400	6,000	3,800	3,800	6,000
				SSA Recoveries			4,000	85%				
01000	01000	4400	05	General Basic								
				Public Safety & Legal Services	155,000	155,000		83,927	160,000	155,471	141,128	160,028
				Sheriff's Fees	-3.13%		160,000	52%				
01000	01000	4410	05	General Basic								
				Public Safety & Legal Services	30,000	30,000		18,195	38,000	45,155	52,205	51,985
				Weapons Permits	20.00%		25,000	73%				
01000	01000	4440	05	General Basic								
				Public Safety & Legal Services	105,000	110,000		48,452	110,000	95,102	94,422	103,176
				Prisoner Room/Board Reimb	-4.55%		110,000	44%				

05 Sheriff				Budget Revenue Worksheet				2017/2018		2016/2017	2015/2016
				2019/2020	2018/2019			Budget	Rcvd	Rcvd	Rcvd
			Budget Incr/Decr %	Re-est Budget	Amended Original	Rcvd YTD Rcvd %					
01000	01000	5090	05	General Basic Public Safety & Legal Services Other General Gov't Fees	6,500	6,500	7,621 117%	7,600	7,833	9,328	5,948
11000	01000	5090	05	Rural Services Basic Public Safety & Legal Services Other General Gov't Fees	11,000	11,000	11,781 107%	15,500	16,315	11,473	11,749
28000	01000	6220	05	Jail Inmate Commissary Public Safety & Legal Services Concessions/Commissary	55,000 10.00%	52,000 50,000	27,746 55%	50,000	52,941	48,432	41,095
22000	01000	8100	05	Special Law Enforcement Public Safety & Legal Services Donations	500	500	3,150 630%	1,000	1,000	3,631	
22000	01000	8100	05 67	Special Law Enforcement Public Safety & Legal Services Donations Dive Team						150	
01000	01000	8480	05	General Basic Public Safety & Legal Services Fuel Tax Refunds*	15,000 7.14%	15,000 14,000	7,714 55%	14,250	14,262	14,493	13,555
22000	01000	8520	05	Special Law Enforcement Public Safety & Legal Services Sale of Seized Property	7,000 133.33%	7,000 3,000	5,070 169%	5,300	6,064	4,075	3,396
22000	01000	8521	05	Special Law Enforcement Public Safety & Legal Services Restitutions*	50	50	50	50		100	
**** 05 Sheriff Total ****				1,256,130 2.50%	1,246,930	1,225,540	697,646 57 %	1,237,445	1,228,372	1,271,713	1,190,141

FY 20 BUDGET REVENUE

DEPARTMENT: Sheriff's Office

ACCOUNT NUMBER	REVENUE ACCOUNT DESCRIPTION/NARRATIVE	FY 20	FY 19	3 YEAR
		PROJECTED	RE-EST	AVERAGE
		Revenue	Revenue	ACTUAL
01000-00054-6000-05	Interest on Investments	150	150	71
	This is the interest earned in the Sheriff's bank account on money deposited from civil fees, garnishments, etc. The majority of these funds are paid out monthly to the Story County Treasurer. Earned FY16 \$53.80; FY17 \$56.59; FY18 \$101.44			
28000-00054-6000-05	Interest on Investments - Commissary Fund	800	800	729
	This is the interest on the Inmate Commissary Account. Earned FY16 \$593.36; FY17 \$733.87; FY18 \$861.01			
01000-00055-8220-05	Miscellaneous Overpayment \$5 or less	0	0	0
	Any funds that are received that are overpayments under \$5 or less to be surrendered to the County General Fund, per County Overpayment Policy enacted FY08. In the last three fiscal years we have not had funds deposited under this the policy.			
01000-00055-8490-05	Miscellaneous	9,000	10,000	7,097
	This fund is generated from rebates, reimbursement from schools, reimbursements for medications, or refunds from previously expended county dollars. etc. Increase due to medication reimbursements. FY16 \$1,104.94; FY17 \$9,963; FY18 \$10,223.80			
01000-0100-2501-05	Contract Law Enforcement (General)	86,530	84,370	81,782
	Dispatch Contract Services Agreement based on the per capita rate of \$6.02. City of Nevada, \$40,923.96 (2010 Census population 6798); Story City \$20,654.62 (2010 Census population 3431) and City of Huxley \$24,946.88 (2010 Census Huxley pop 3317 + Cambridge 827 = 4144); Total 14,373 = \$86,525.46			
11000-0100-2501-05	Contract Law Enforcement (Rural)	446,100	436,260	414,895
	Law Enforcement Services Contracted based on a per capita rate of \$60.76. Based on the 2010 Census: Collins (pop 495), Colo (pop 876), Gilbert (pop 1082), Kelley (pop 309), Maxwell (pop 920), McCallsburg (pop 333), Roland (pop 1284), Slater (pop 1489), Zearing (pop 554) Total per capita number 7,342 x \$60.76 = \$446,099.92.			

DEPARTMENT: Sheriff's Office

ACCOUNT NUMBER	REVENUE ACCOUNT DESCRIPTION/NARRATIVE	FY 20	FY 19	3 YEAR
		PROJECTED	RE-EST	AVERAGE
		Revenue	Revenue	ACTUAL
01000-01000-2502-05	Care of Prisoners	250,000	250,000	266,011
	We currently have a MOU with Dallas County, Polk County and DHS to house inmates. We realize this is not an indefinite contract; however, we do not see the inmate numbers diminishing in FY20. Sheriff's Office received FY16 \$246,742.56; FY17 \$309,611; FY18 \$241,679			
01000-01000-2710-05	Other State Grants (General)	5,000	4,000	5,821
	State generated grant reimbursements for general fund employees i.e.; Telecommunicators who work overtime for the GTSB projects, GTSB grant reimbursed equipment purchases, DRE for Combs, etc. GTSB reimburse: FY16 \$8,215.94; FY17 \$6,681; FY18 \$6,495			
11000-01000-2710-05	Other State Grants (Rural)	15,000	15,000	15,227
	State generated grant reimbursements for rural fund employees i.e.; Deputies working GTSB special projects, overtime is reimbursed by the State of Iowa. GTSB/drug interdiction for rural fund employees FY16 \$8,215.94; FY17 \$17,541; FY18 \$19,923.90			
01000-01000-2890-05	Miscellaneous Federal Grants (General) SCAAP & DOJ Vest Grant, FBI-CIGTF	16,500	16,500	6,537
	SCAAP is the federally funded State Criminal Alien Assistance Program. It is a review of jail admissions and releases that meet a certain criteria. If we qualify, we receive federal dollars. Intelligence received suggests these funds may disappear. History tells us FY16 - \$3,522; FY17 \$4,509; FY18 \$0. There is no accurate way to determine an anticipated amount or if the government will continue to fund this grant. Dept. Justice Bullet Proof Vest grant reimbursement in FY16 \$1,813; FY17 \$2,529; FY18 \$3,318. (Anticipate \$2,500 for vest, \$4000 for SCAAP, and \$10,000 for FBI-CIGTF reimbursements.)			
11000-01000-2890-05	Miscellaneous Federal Grants (Rural)	38,000	38,000	39,171
	The Byrne Grant Fund is for reimbursement of a portion of Drug Task Force Officer's salary. The Byrne Grant is a vulnerable topic when it comes to Federal cuts and we only anticipate that it will continue to be funded by the Federal Government and our award will remain comparable to recent past years.			
01000-01000-2890-05 61	Miscellaneous Federal Grants (General) SSN Recoveries	4,000	4,800	4,533
	Funds receipted for here are payments received from the Federal Government per a reward agreement from Social Security for notifying the Federal Government of individuals in custody who are drawing Social Security benefits while they are in jail. FY16 \$6,000; FY17 \$3,800; FY18 \$3,800.			
01000-01000-4400-05	Sheriff's Fees	155,000	155,000	152,209

DEPARTMENT: Sheriff's Office

ACCOUNT NUMBER	REVENUE ACCOUNT DESCRIPTION/NARRATIVE	FY 20	FY 19	3 YEAR
		PROJECTED	RE-EST	AVERAGE
		Revenue	Revenue	ACTUAL
	This is generated from service and mileage fees we charge for service of court documents, legal notices, etc. (pursuant to the Code of Iowa), as well as the county sheriffs surcharge fee on tickets (collected by and paid over to the county treasurer by the Clerk of Court). FY16 \$160,028.47; FY17 \$141,128; FY18 \$155,471.31.			
01000-01000-4410-05	Weapons Permits	30,000	30,000	49,782
	This is revenue retained by the county for issuance of permits to carry concealed weapons, governed by the Iowa Department of Public Safety. With the new permit to carry law, the renewals will be starting in FY16. FY16 -\$51,985; FY17 \$52,205; FY18 \$45,155.			
01000-01000-4440-05	Prisoner Room/Board Reimbursement	105,000	110,000	97,567
	Under the Code of Iowa, the sheriff may charge room and board to sentenced prisoners. FY16 \$103,176.04; FY17 \$94,421.89; FY18 \$95,10.38. With the revenue in this line item being dependent on past inmates ability to pay, we can only estimate based on prior information and current FY trend.			
01000-01000-5090-05	Other General Gov't Fees (General)	6,500	6,500	7,703
	This line item is for contract labor payments for overtime/off duty work of general fund employees for contractual off-duty job assignments. FY16 -\$5,947.50; FY17 \$9,328; FY18 \$7832.50.			
11000-01000-5090-05	Other General Gov't Fees (Rural)	11,000	11,000	13,179
	This line item is for contract labor payments for overtime work of rural fund paid employees for contractual off-duty job assignments. FY16 \$11,748.75; FY17 \$11,472; FY18 \$16,315.			
01000-01000-8480-05	Fuel Tax Refund	15,000	15,000	14,103
	This is the refund of state tax paid on gasoline used by our office. The refund is filed every 6 months. FY16 \$13,554.55; FY17 \$14,493; FY18 \$14,261.90.			
	General Fund and Rural Fund Subtotals	1,193,430	1,187,230	1,176,346

DEPARTMENT: Sheriff's Office

ACCOUNT NUMBER	REVENUE ACCOUNT DESCRIPTION/NARRATIVE	FY 20	FY 19	3 YEAR
		PROJECTED	RE-EST	AVERAGE
		Revenue	Revenue	ACTUAL
28000-01000-6220-05	Concessions/Commissary	55,000	52,000	47,489
	This figure varies due to purchases by inmates on commissary items during their incarcerations. Jail staff has been making adjustments on the items offered for inmates to purchase, however, if they don't have any money, inmates purchases drop down. FY16 \$41,095.07; FY17 \$48,432.28; FY18 \$52,941.02			
22000-01000-8100-05	Donations (Special Projects Fund)	500	500	1,544
	Donations that are received from private companies such as Alliant Energy, Target, Wal-Mart, etc. We have an increase due to raising money for AED's through Arrhythmia Alliance. Historically, this line item ranges between \$500-\$1,000. FY16 - \$0; FY17 \$3,631; FY18 \$1000.			
22000-01000-8100-05-67	Donations (Special Projects Fund-Dive Team)	0	0	50
	Donations specifically ear marked for the volunteer dive team. The donated funds are used for equipment purchases that will benefit the dive team.			
22000-01000-8520-05	Sale of Seized Property	7,000	7,000	4,512
	These are estimated funds received from property forfeited by the court as a result of criminal activity. The Central Iowa Drug Task Force has been active in fighting the drug war; which results in seizing drug money/personal property for forfeiture and eventual sale of the items. However, the proceeds must be split nine ways with all full-time task force agencies. FY16 - \$3,396.49; FY17 \$4,075; FY18 \$6,064.33. This is difficult to estimate as it is based on unknowns.			
22000-0100-8521-05	Restitutions	50	50	33
	This line item is court ordered restitutions to be paid to the sheriff for reimbursement of property damages, money expended in investigations, etc. This figure is highly variable as a result of the inability to predict losses and the ability of most defendants to pay. FY16 - \$0; FY17 \$100; FY18 \$0.			
	Subtotals	7,550	7,550	6,139
35000-01000-5190-99	Sheriff's Reserve Officer's Fund	10,000	1,500	8,955
	Reserves working under the Sheriff's contract work agreements for the Reserve Unit's private use, i.e.: ISU football games, special assignments, special events, etc. History -FY16 -\$6,825; FY17 \$13,953; FY18 \$6,085.64			
	ADMINISTRATIVE SERVICE OPERATING			
	DEPARTMENT REQUEST			
	All Funds Revenue Total	1,200,980	1,194,780	1,182,485



Sheriff's Office

Story County

PAUL H. FITZGERALD, Sheriff



Emergency 911 • Office: 515-382-6566 • Fax #: 515-382-7479 • P.O. Box 265 • Nevada, Iowa 50201

January 2019

Story County Board of Supervisors
Rick Sanders
Lauris Olson
Linda Murken

Re: Additional Telecommunicator

Dear Board of Supervisors,

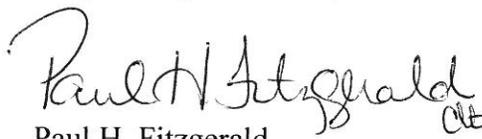
As directed by the Board of Supervisors, I had Communications Commander Dina McKenna work with Human Resource Director Alissa Wignall on the proposed staffing shortage in our Communications Center. After analyzing the statistics, we are currently short 1.7 positions within the Communications Division.

The majority of our telecommunicators have several years of service. As in any position, this leads to earned time off along with routine family and personal health issue time off requests. With the existing staff shortage, the Operations Manager continues to cover several hours of uncovered shifts to help alleviate overtime in conjunction with time off requests. Even with his efforts, Story County paid over \$49,000 in overtime for our communications center alone in fiscal year 2018. Although we were able to save some overtime expense, the Operations Manager was pulled away from his primary duties to cover the open shifts.

Attached, please find the memorandum from Commander McKenna addressing the staffing needs for this division along with staffing statistics. If you have any questions reference the attached information, please do not hesitate to contact me.

Your time and consideration to this request is appreciated.

Respectfully submitted,



Paul H. Fitzgerald
Story County Sheriff

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Memo

To: Sheriff Paul H. Fitzgerald
From: Dina M. McKenna, Communications Commander
Date: November 1, 2018
Subject: Request for Telecommunicator

Since 2002, the Communications Division has been short-staffed by one telecommunicator due to the staffing needs of the Jail Division. In 2008, one telecommunicator was reallocated from active console duties to fill the staffing needs for the Communications Operations Manager position. Currently, short staffing in the Communications Division is covered with overtime or re-assignment of the Operations Manager to cover console and perform the duties of a telecommunicator. An additional Telecommunicator is crucial to reduce stress, reduce coverage necessitated by supervisory staff, appropriately accounting for staffing and leave time, which in turn will reduce overtime generated in the Communications Division and prepare for future advances.

Since the Board of Supervisor's approval of an additional dispatching position in January of 2014, the Operations Manager has continued to spend an average of 278 hours annually at a console to offset staff shortages and limit overtime hours for telecommunicators. Average non-FLSA overtime costs by fiscal year since 2016 for Communications are \$31,882.65 with FY 2018 costing Story County \$49,008.99. As the StoryComm Radio project continues to move forward and with projected inclusion and implementation of both FirstNet and NextGen911 initiatives becoming increasingly available in the next several years, Communication's supervisory console coverage will be minimal to obsolete.

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Ongoing staffing shortages and difficulties with hiring suitably capable and adaptable employees is an ongoing problem throughout the telecommunications profession. Long-term staffing shortages and increased overtime continue to contribute to fatigue and potential for increased judgement errors in vulnerable employees. As NextGen911 continues to loom as the next evolution of 911-service expectation the inclusion of photo and streaming images from the scenes of accidents and crimes will further assist response and accuracy while also subjecting telecommunicators to stresses and images historically reserved for on scene responders and protective service professions.

Relief factor analysis based on average leave and work for telecommunicators for FY2015-FY2018 shows a factor of approximately 1.2, which matches with quick analysis done by Story County Human Resources. This relief factor indicates a staffing demand of approximately 12.79 full console coverage positions. An additional telecommunicator would set staffing at twelve.

Communications personnel continue to provide professional service to the citizens of Story County and its many user agencies under challenging circumstances. Telecommunicators continually commit themselves to the highest level of service and professionalism, despite the prolonged exposure to adverse and stressful incidents that characterize their profession. They collaborate with supervisory staff to resolve shortages and mitigate overtime and costs to the best of their ability, while also attempting to see to the training and development of themselves and their peers.

Adding a Telecommunications position encourages further reduction of overtime cost, brings staffing levels more in line with Human Resources corroborated relief factor staffing numbers, and sets the Communications Division up for greater success and efficiency as the field continues to change and grow.

	Sick	Military	FMLA	Funeral	Training	OT Leave	Solo	OP Coverage
2014/2015	58	42	34	7	6	120.5	10	36
2015/2016	78	41	73	8	15.5	34.5	11	24.5
2016/2017	72	74	39	4	18.5	46	11	49.5
2017/2018	34.5	61	24	12	0.5	142	9.5	29
Average Shifts	60.625	54.5	42.5	7.75	10.125	85.75	10.375	34.75
Average Hours	485	436	340	62	81			
Avg Hours/Person	44.09091	39.63636	30.90909	5.636364	7.363636			

Total Shifts	306.375					1 req/day †	2920
Total Hours	2451						
Hrs/Year worked	2016						

	11	12
Hrs Vacation	1400	1480
Hrs Personal	880	960
Hrs Wellness	80	80
Total	2360	2520
Avg/Person	214.5455	210

Relief Factor:

	Shifts	Hours
Work/Year	249.3333	1994.667
Avg. Off	42.77273	342.1818
Actual Work/Year	206.5606	1652.485
Relief Factor	1.207071	1.207071
Yearly Coverage	2190	17520
Applied Factor	2643.486	21147.89
Staffing Demand	12.79763	12.79763

	Shifts	Hours
Work/Year	249.3333	1994.666667
Avg. Off	42.20455	337.6363636
Actual Work/Year	207.1288	1657.030303
Relief Factor	1.20376	1.203759921
Yearly Coverage	2190	17520
Applied Factor	2636.234	21089.87382
Staffing Demand	12.72751	12.72751245

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Communications Leave and Coverage by 8 hr Shift									
	Sick	Military	FMLA	Funeral	Training		OT Leave	Solo	Ops Manager Coverage
2014/2015	58	42	34	7	6		120.5	10	36
2015/2016	78	41	73	8	15.5		34.5	11	24.5
2016/2017	72	74	39	4	18.5		46	11	49.5
2017/2018	34.5	61	24	12	0.5		142	9.5	29

Communications Leave Type Averages/Hours and Division by Staff Coverage									
	Sick	Military	FMLA	Funeral	Training		OT Leave	Solo	Ops Manager Coverage
Average Shifts	60.625	54.5	42.5	7.75	10.125		85.75	10.375	34.75
Average Hours	485	436	340	62	81		686	83	278
Avg Hours/Person	44.09091	39.63636	30.90909	5.636364	7.363636		62.36364	27.66666667	278

05 Sheriff		2019/2020		Budget Expenditure Worksheet 2018/2019			2017/2018		2016/2017	2015/2016			
		Budget Incr/Decr %		Re-est Budget	Amended Original	Used YTD Used %	Budget	Used	Used	Used			
01000	01999	100	05	1	General Basic Sheriff Clearing Account Elected Officers	136,190 2.00%	133,514	133,514	66,682 50%	129,625	129,451	124,834	114,257
01000	01999	100	05	2	General Basic Sheriff Clearing Account Statutory Deputies	115,800 1.36%	114,250	114,250	57,097 50%	110,995	110,850	106,939	97,896
01000	01999	100	05	5	General Basic Sheriff Clearing Account Bargaining Unit Staff	3,638,850 5.47%	3,575,000	3,450,000	1,769,920 51%	3,465,000	3,466,960	3,434,810	3,168,329
11000	01999	100	05	5	Rural Services Basic Sheriff Clearing Account Bargaining Unit Staff	1,505,935 11.72%	1,445,000	1,348,000	709,008 53%	1,379,000	1,375,909	1,441,007	1,315,966
01000	01999	100	05	8	General Basic Sheriff Clearing Account Pay Plan Staff	74,905 10.56%	72,000	67,750	35,793 53%	67,800	67,690	65,093	59,738
01000	01999	101	05		General Basic Sheriff Clearing Account Education Incentive Pay	1,500	1,440	1,500	720 48%	1,450	1,440	1,040	840
11000	01999	101	05		Rural Services Basic Sheriff Clearing Account Education Incentive Pay	600	550	600	270 45%	540	540	940	1,140
01000	01999	103	05		General Basic Sheriff Clearing Account Shift Differential	25,500 -1.92%	25,000	26,000	11,981 46%	25,000	24,292	24,775	23,532
11000	01999	103	05		Rural Services Basic Sheriff Clearing Account Shift Differential	10,000	10,000	10,000	4,845 48%	9,300	9,143	9,073	9,420
01000	01999	104	05		General Basic Sheriff Clearing Account Overtime Pay	160,000 1.91%	170,000	157,000	87,938 56%	170,000	159,980	128,622	173,255
11000	01999	104	05		Rural Services Basic Sheriff Clearing Account Overtime Pay	75,000 31.58%	75,000	57,000	37,393 66%	85,000	80,780	64,300	62,676
01000	01999	106	05		General Basic Sheriff Clearing Account Taxable Fringe Benefits	9,500 3.26%	9,500	9,200	4,579 50%	8,800	8,780	7,522	7,516
11000	01999	106	05		Rural Services Basic Sheriff Clearing Account Taxable Fringe Benefits	8,500 -2.30%	8,500	8,700	3,980 46%	8,200	8,107	8,352	8,297
02000	01999	110	05		General Supplemental Sheriff Clearing Account F.I.C.A.	325,000 4.84%	316,000	310,000	155,546 50%	306,000	304,758	298,358	280,823
11000	01999	110	05		Rural Services Basic Sheriff Clearing Account F.I.C.A.	124,600 12.25%	118,000	111,000	57,177 52%	114,000	112,993	116,933	108,056

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				Budget Expenditure Worksheet			2017/2018		2016/2017	2015/2016		
				2019/2020	2018/2019			Budget	Used	Used	Used	
				Budget Incr/Decr %	Re-est Budget	Amended Original	Used YTD Used %					
02000	01999	111	05	General Supplemental Sheriff Clearing Account I.P.E.R.S.	423,200 14.69%	411,000	369,000	205,619 56%	382,000	381,425	373,854	352,138
11000	01999	111	05	Rural Services Basic Sheriff Clearing Account I.P.E.R.S.	154,900 9.86%	150,000	141,000	75,220 53%	138,500	138,102	146,449	138,688
01000	01999	113	05	General Basic Sheriff Clearing Account Employer's Flex Benefits	113,360	113,360	113,360	54,342 48%	107,712	107,740	106,578	104,107
11000	01999	113	05	Rural Services Basic Sheriff Clearing Account Employer's Flex Benefits	38,375	38,375	38,375	19,180 50%	38,375	37,269	38,141	37,560
02000	01999	114	05	General Supplemental Sheriff Clearing Account Employee's Insurances	787,800 27.19%	685,000	619,375	340,684 55%	532,300	533,605	508,993	390,922
11000	01999	114	05	Rural Services Basic Sheriff Clearing Account Employee's Insurances	281,200 22.53%	244,500	229,500	119,469 52%	194,500	194,429	182,418	125,449
01000	01999	129	05	General Basic Sheriff Clearing Account Employment Recruitment	10,200 18.88%	8,580	8,580	3,181 37%	8,580	7,965	6,191	9,516
01000	01999	250	05	General Basic Sheriff Clearing Account Vehicle Fuels/Maint	210,030 23.51%	179,000	170,050	94,933 56%	178,020	156,485	145,348	142,833
01000	01999	255	05	General Basic Sheriff Clearing Account Abandoned Vehicle Costs					200			
01000	01999	260	05	General Basic Sheriff Clearing Account Office Supplies	38,850 .52%	38,650	38,650	9,486 25%	41,130	23,575	26,162	28,671
01000	01999	294	05	General Basic Sheriff Clearing Account Uniforms & Equipment	180,480 45.77%	123,810	123,810	40,631 33%	130,100	104,801	185,572	141,804
01000	01999	302	05	General Basic Sheriff Clearing Account Medical Care	347,230 23.75%	380,000	280,580	181,118 65%	281,570	350,545	332,865	286,404
01000	01999	323	05	General Basic Sheriff Clearing Account Prisoner Supplies	41,750 26.52%	33,000	33,000	15,386 47%	23,000	28,055	29,077	35,062
01000	01999	332	05	General Basic Sheriff Clearing Account Food & Provisions	223,760 6.16%	210,780	210,780	109,981 52%	218,670	231,319	204,270	197,919
01000	01999	412	05	General Basic Sheriff Clearing Account Postage & Mailing	5,000	4,500	5,000	1,621 32%	6,000	3,037	3,120	3,028

				Budget Expenditure Worksheet								
				2019/2020	2018/2019			2017/2018		2016/2017	2015/2016	
				Budget Incr/Decr %	Re-est Budget	Amended Original	Used YTD Used %	Budget	Used	Used	Used	
01000	01999	414	05	General Basic Sheriff Clearing Account Communication Services	70,680 7.55%	65,720	65,720	25,098 38%	59,090	59,395	54,249	62,935
01000	01999	422	05	General Basic Sheriff Clearing Account Education & Training	194,040 4.15%	186,300	186,300	48,635 26%	191,700	138,426	120,906	188,025
01000	01999	428	05	General Basic Sheriff Clearing Account Consultant Fees	5,930	5,000	5,930	710 12%	6,230	1,681	7,928	961
01000	01999	444	05	General Basic Sheriff Clearing Account Equipment Rent/Maint	84,460 -30.56%	121,630	121,630	44,553 37%	155,290	186,536	139,164	82,257
01000	01999	445	05	General Basic Sheriff Clearing Account Jail Repairs & Equipment	35,160 42.06%	24,750	24,750	4,742 19%	21,500	14,172	12,651	13,155
01000	01999	446	05	General Basic Sheriff Clearing Account Radio/Camera Repair & Equip.	155,670 3.39%	150,750	150,570	122,609 81%	149,740	123,680	141,467	165,765
01000	01999	457	05	General Basic Sheriff Clearing Account Training Center	7,700 -.13%	7,710	7,710	839 11%	7,720	3,193	2,358	4,900
01000	01999	480	05	General Basic Sheriff Clearing Account Dues & Memberships	16,830 -19.05%	20,790	20,790	4,696 23%	8,920	14,123	7,787	10,198
01000	01999	492	05	General Basic Sheriff Clearing Account Investigations	13,480 41.45%	9,530	9,530	5,702 60%	9,350	9,896	5,809	8,610
01000	01999	636	05	General Basic Sheriff Clearing Account Office Equip. & Furniture	7,950 43.24%	5,550	5,550	2,835 51%	94,796	86,988	3,129	6,222
****	05 Sheriff Total	****			9,659,915 9.97%	9,292,039	8,784,054	4,534,199 52%	8,865,703	8,798,115	8,617,084	7,968,870

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FY 20 BUDGET REQUEST EXPENSES

DEPARTMENT: Sheriff's Office

ACCOUNT NUMBER	ACCOUNT DESCRIPTION/NARRATIVE	asking	Final FY20 SUBTOTAL	FY19 RE-EST EXPENSE	3 YEAR AVERAGE ACTUAL
01000-01999-101-05	Education Incent Pay		1,500	1,440	1,107
	Education incentive is a union negotiated benefit for any permanent employee with more than 6 months of employment. They are paid \$5 per month for each approved three credit course completed up to a maximum \$50 per month Expenditures: FY16 - \$840; FY17 \$1,040; FY18 \$1,440				
11000-01999-101-05	Education Incent Pay		600	550	873
	This a negotiated union benefit for the continuing education incentive for any employee with more than 6 months of employment who is paid from the rural fund. (FY12 Command entered into a union contract providing them this benefit.) Expenditures: FY16 - \$1,140; FY17 \$940; FY18 \$540				
01000-01999-103-05	Shift Differential		25,500	25,000	24,200
	This is monies paid to general fund employees who work second and third shifts. This is union negotiated and as of last negotiations was increased. More hours are being paid at shift differential since we pay shift differential hour by hour. Expenditures: FY16 - \$23,532.40; FY17 \$24,775; FY18 \$24,292				
11000-01999-103-05	Shift Differential		10,000	10,000	9,212
	This is monies paid to employees who work second and third shifts and are paid from the rural fund. This is union contract negotiated. FY16 - \$9,419.50; FY17 \$9,073; FY18 \$9143				
01000-01999-104-05	Overtime Pay		160,000	170,000	153,953
	Hours worked in excess of scheduled hours, FLSA overtime pay for Telecommunicators who work over the 40 hours in a Mon - Fri work week. Hours worked under service agreements for those employees whose salaries come from the general fund. New FBI CIGTF member contracted overtime.				
11000-01999-104-05	Overtime Pay		75,000	75,000	69,252
	Hours worked in excess of scheduled hours and the hours worked under service agreements for those employees whose salaries come from the rural fund.				
01000-01999-106-05	Taxable Fringe		9,500	9,500	7,939
	This line item is for payment of the cell phone stipends, miscellaneous meals & incidentals incurred by employees whose salaries come from the general fund i.e.: meals/incidentals when attending schools, trainings, etc. 1 deputy FBI-CIGTF \$1000 clothing allowance. Expenditures: FY16 \$7,515.64; FY17 \$7,522; FY18 \$8,780				

DEPARTMENT: Sheriff's Office

ACCOUNT NUMBER	ACCOUNT DESCRIPTION/NARRATIVE	asking	Final FY20 SUBTOTAL	FY19 RE-EST EXPENSE	3 YEAR AVERAGE ACTUAL
11000-01999-106-05	Taxable Fringe		8,500	8,500	8,252
	For payment of cell phone stipends.	4,000			
	Clothing allowance 4 detectives x \$1,000 = \$4,000	4,000			
	Meals/ incidentals when attending schools, trainings out of county	500			
	Expenditures: FY16 \$8,297.30; FY17 \$8,352; FY18 \$8,107				
01000-01999-129-05	Employment Recruitment		10,200	8,580	7,891
	This fund is used to advertise and test for potential employees as well as the volunteer Sheriff's Reserves. The Detention Officer's (DO) have an average turnover rate of four positions per calendar year. We anticipate 2 deputies and 1 telecommunicator and 6 reserves.	10,200			
	Expenditures: FY16 - \$9,516.11; FY17 \$6,191; FY18 \$7,965				
01000-01999-250-05	Veh Fuel Maint		210,030	179,000	148,222
	Admin - 2 vehicles Gas-Maint-Tires-Wash Coupons	8,460			
	Support -7 vehicles Gas-Maint-Tires-Wash Coupons	32,160			
	Patrol - 20 vehicles Gas-Maint-Tires-Wash Coupons	133,304			
	Investigations - 2 Vehicles Gas-Maint-Tires	8,211			
	Drug Task Force Sheriff's Office - 2 Vehicles Gas-Maint-Tires	8,326			
	Jail - 3 Vehicles Gas-Maint-Tires	16,950			
	Emergency Response Team Van Gas-Maint-Tires	2,620			
01000-01999-255-05	Abandoned Veh	0	0	0	0
	Reimbursement from this line item is for the services of towing companies when they tow abandoned vehicles and has had a history of being sporadic and unpredictable. Tow companies are allotted \$50.00 for each abandoned vehicle to compensate for lost tow fees. The estimate of 10 vehicles at \$50.00 each for a total of \$500 has been adequate for the past years. Sheriff Cut \$200	0			
01000-01999-260-05	Office Supplies		38,850	38,650	26,136
	Copy Paper - Sheriff cut \$500	4,000			
	Office Supplies, forms, cards, pens, DVDs, etc. - Sheriff Cut \$2,000	28,000			
	Batteries - Sheriff cut \$250	750			
	Toner	2,600			
	Magazine subscriptions, Civic Research, Letter Publishing, American Corrections, etc.	1,100			
	Code of Iowa, 2 sets @100.00 shipping and handling fees	200			
	Promotional items (stickers, pens, etc.) - Sheriff cut \$100	700			
	AED Batteries and Pads	400			
	Annual Report	1,000			

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DEPARTMENT: Sheriff's Office

ACCOUNT NUMBER	ACCOUNT DESCRIPTION/NARRATIVE	asking	Final FY20 SUBTOTAL	FY19 RE-EST EXPENSE	3 YEAR AVERAGE ACTUAL
	Retirement Awards	100			
01000-01999-294-05	Uniforms & Equip		180,480	123,810	144,059
	Admin				
	Replacement uniforms for Sheriff & Chief Deputy estimated \$300 each.	600			
	Replacement uniforms for Admin Assistant \$300 .	300			
	Support Services				
	Uniform and replacement costs:				
	4 deputies @ \$350.00 each - Sheriff Cut \$200	1,200			
	4 clerical staff @ \$350.00 each - Sheriff Cut \$200	1,200			
	Chaplain - Sheriff cut \$50	300			
	Tasers(1) (Replace, no longer repairable)	1,200			
	Taser Cartridges 10 @ \$30 - Sheriff cut \$60	240			
	Taser Replacement Battery Packs 3 @ \$40	120			
	Radio Earpiece - Civil Deputies	100			
	Unmanned Aerial System (UAS) - Drone	25,000			
	Unmanned Aerial System (UAS) - Drone training	3,000			
	Unexpected Equipment Replacement - Sheriff Cut \$500	1,000			
	Antiseptic Cleanse/Cleaner - Sheriff cut \$50	150			
	NARCAN Nasal Spray - 4 @ \$50	200			
	Patrol				
	Deputy uniform replacement allowance, 20 deputies - Sheriff Cut \$1,000	6,000			
	Replacement body armor for 6 deputies. Vests five year warranty to expire in FY20.	4,500			
	New hire complete uniform - Sheriff cut \$3,000	0			
	Hand sanitizer, MyClens, protective gloves and equipment, and first aid supplies	2,000			
	Replacement for Failing Vehicle Equipment (Radars, Siren Control Panels, Modems, Printers, Scanners, Light bars) - Sheriff Cut \$10,000	10,000			
	Intoximeter test canisters 2 @ \$125	250			
	Speed Trailer	10,000			
	Replacement for failing or destroyed issued equipment - Sheriff Cut \$1,000	4,000			
	Investigations				
	Arbitrator Recording Equipment - Sheriff Cut \$12,700	0			
	Drug task Force				
	511 Vest carriers - Sheriff cut \$300	0			
	Deployment Bags 2 @ \$ 175 - Sheriff Cut 350	0			
	Negotiations				
	Uniforms for 7 @ \$50 - Sheriff Cut \$200	150			

DEPARTMENT: Sheriff's Office

ACCOUNT NUMBER	ACCOUNT DESCRIPTION/NARRATIVE	asking	Final FY20 SUBTOTAL	FY19 RE-EST EXPENSE	3 YEAR AVERAGE ACTUAL
	Back-up headset for rescue phone - Sheriff Cut \$500	0			
	Mobile Communication Team Kit - Sheriff cut \$1,000	250			
	Miscellaneous supplies - Sheriff cut \$200	0			
	Throw Phone with video/audio listening capabilities - Sheriff cut \$15,000	0			
	Jail				
	Jail Administrator and Asst. Jail Administrator uniforms: 2 @ \$300 ea.	600			
	Detention Officers & DO Supervisors uniforms 32 @ \$300 ea.	9,600			
	Sworn Personnel in Jail uniforms 1 @ \$300 ea.	300			
	1 Secretary uniforms 1 @ \$300 ea.	300			
	4 Cooks @\$300 ea.	1,200			
	DO new hires - uniform and equipment	12,600			
	Ballistic Vests - Replacement 10 \$ \$749	7,490			
	Nova Stun Shield & RACC Belt batteries: 1 @ \$40	40			
	Ballistic Shield - Sheriff Cut \$4,000	0			
	Flashlights - 1 per post - Sheriff cut \$200	300			
	Replace Restraint Equipment (hand-cuffs, leg restraints, belly chains) - Sheriff cut \$500	0			
	Jail - Taser X2 Live Cartridges (58)	2,204			
	Taser X2 (Jail replacements for 5 yr old tasers) - Sheriff cut \$1,170	1,170			
	Communications				
	Communications Uniform Replacement Allowance 13 staff x \$400 - Sheriff Cut \$1500	5,000			
	Telecommunicator new hire uniforms	900			
	Tablet 1 (Commander/Ops Manager)	1,500			
	Training				
	Uniform & replacement cost for various instructors - Sheriff cut \$400	1,600			
	Duty Ammunition:				
	7000 Speer Gold Dot 9mm 124 gr HP \$440/1000 rds.	3,080			
	4500 Fed. Tactical .223 62 gr BSP \$150/200 rds.	2,700			
	1750 Fed. Tactical 12 ga 1 oz. slugs \$150/250	1,050			
	1000 Fed. 12 ga Buck 9 P \$125/250	500			
	1000 rds. Fed. .308 Win. 165 gr. Tactical bonded (sniper) \$171/200	850			
	Electronic hearing protection 3 @ \$150 ea.	450			
	Remington 870 Duty Shot Guns	1,500			
	AR-15 Rifles (5) @ \$1,100 - Sheriff cut \$2,200	3,300			
	Dive Team				
	Uniforms 12 X \$150 - Sheriff Cut \$1,250	1,000			
	1 Aqua Lung Legend LX 1st & 2nd Stage Regulator @ \$425 ea. - Sheriff cut \$100	325			

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DEPARTMENT: Sheriff's Office

ACCOUNT NUMBER	ACCOUNT DESCRIPTION/NARRATIVE	asking	Final FY20 SUBTOTAL	FY19 RE-EST EXPENSE	3 YEAR AVERAGE ACTUAL
	Pressure and Depth Console	200			
	Full Face Mask communication capabilities (2) - Sheriff Cut \$565	0			
	Full Face mask - Sheriff cut \$715	0			
	Face Mask Accessories - Sheriff cut \$600	0			
	Replacement Buoyancy Control Device	790			
	DUI Dive Suite (Replacement)	3,192			
	Dry Suit Thermals - Sheriff cut \$550	0			
	8 - Vidicators (8 @ \$17) - Sheriff Cut \$176	0			
	Canopy Tent	200			
	Communications Rope Bag - Sheriff Cut \$70	0			
	Large Hammer and High Speed Stakes - Sheriff cut \$50	0			
	2000# Lift Bags (2 @ \$1012) - Sheriff Cut \$2,024	0			
	Hose Reel (1 @ \$289) - Sheriff cut \$289	0			
	PVC Pipes and Fittings - Sheriff Cut \$200	0			
	3-Step Stianless Steel Boat Ladder	300			
	Pike Poles - Sheriff Cut \$200	0			
	Apeks Rocket 3 Fins (4 @ \$170)	450			
	Miscellaneous Equipment - Sheriff Cut \$214	97			
	Surface Rescue/Recovery Suit 2 @ \$1100 ea. - Sheriff Cut \$1,100	1,100			
	Inflatable Rescue Boat	2,500			
	Inflatable Boat Motor - Sheriff cut \$800	4,200			
	Dive Equipment Trailer - Sheriff Cut \$54,000	0			
	Life Jackets (3 @ \$300) - Sheriff cut \$900	0			
	Miscellaneous Hoses - Sheriff Cut \$200	300			
	2 Cutting Devices (4 @ \$79) - Sheriff Cut \$241	75			
	Scuba Diving Mask (2 @ \$90) - Sheriff Cut \$135	45			
	Lead Weights (10 @ \$25) - Sheriff cut \$100	150			
	Weight Accessories (5 @ \$117) - Sheriff Cut \$351	234			
	Marking Floats (4 @ \$55) - Sheriff Cut \$165	55			
	Throw Bag (3 @ \$75) - Sheriff Cut \$75	150			
	Rope Gloves (3 pair @ \$47) - Sheriff Cut \$90	51			
	Dive Boots (2 @ \$73) - Sheriff Cut \$146	0			
	Igloo Water Cooler - Sheriff Cut \$50	0			
	OTS Communication System - Sheriff cut \$1,540	0			
	1000 Ft. Rescue Rope - Sheriff Cut \$1,533	0			
	Spot Lights (2 @ \$360) - Sheriff Cut \$720	0			

DEPARTMENT: Sheriff's Office

ACCOUNT NUMBER	ACCOUNT DESCRIPTION/NARRATIVE	asking	Final FY20 SUBTOTAL	FY19 RE-EST EXPENSE	3 YEAR AVERAGE ACTUAL
	Shears and Window Punch (5 @ \$30) - Sheriff Cut \$120	30			
	Ascent Alarms and Trackers (3 @ \$155) - Sheriff Cut \$310	155			
	Rope Line Accessories (3 @ \$135) - Sheriff Cut \$135	270			
	Communication Rope Wrap (3 @ \$22)	66			
	Equipment Storage and Transport - Sheriff Cut \$700	0			
	Emergency Response Team				
	Replacement uniforms - Sheriff cut \$1,000	1,000			
	Titan Assault Vests 3 @ \$1,750	5,250			
	Misc Items for Call Outs and Training - Sheriff cut \$60	0			
	Gas Masks 8 @ \$400 - Sheriff Cut \$2,400	1,200			
	40 MM Launcher & Red Dot Sight	1,300			
	ATN PVS7 Night Vision Goggles - 2 @ \$3,500 - Sheriff Cut \$3,500	0			
	EOTech M6X Tactical Xenon Light & Red Laser 2 @ \$300 - Sheriff cut \$600	0			
	Entry Tools	800			
	Pocket Size Spike Strip - Sheriff cut \$50	0			
	Low Roll DefTec Flashbangs	500			
	Chemical Munitions - Sheriff Cut \$400	3,850			
	EOTECH Red Dot Sight 2 @ \$450	900			
	Sheriff's Reserves				
	Uniform and Replacement costs for 10 officers at \$300 each - Sheriff Cut \$1,000	2,000			
	Ballistic Vests (1) rotate ballistic vests out every 5 years due to warranty @ \$750	750			
	Uniforms/equipment for new reserves - Sheriff cut \$3,060	6,550			
	Ballistic Vests (5) for new reserves @ \$750 ea. - Sheriff cut \$750	3,000			
	Unexpected Repair or Replacement of Equipment - Sheriff Cut \$750	1,250			
	Tasers (Replace Current Models) 5 @ \$1,200 - Sheriff cut \$1,000	5,000			
	Taser Cartridges 32 @ \$30	960			
	Taser Batteries 6 @ \$40	240			
01000-01999-302-05	Medical Costs		347,230	380,000	323,271
	MEnD Medical Contract	248,556			
	Story County Medical Center Offsite Medical Care (pre-incarceration, specialty care, emergency care - Iowa Code 356.15)	51,427			
	Mary Greeley Medical Center Off-Site Medical Care (pre-incarceration, specialty care, emergency care - Iowa Code 356.15)	5,643			
	Inmate Medication Care (Pharmacy medication costs for inmates - (Thrifty white Pharmacy)	34,063			
	Inmate Dental Care (Tooth extractions)	3,722			
	Iowa Radiology (off-site Inmate (X-ray, diagnostics)	1,570			

DEPARTMENT: Sheriff's Office

ACCOUNT NUMBER	ACCOUNT DESCRIPTION/NARRATIVE	asking	Final FY20 SUBTOTAL	FY19 RE-EST EXPENSE	3 YEAR AVERAGE ACTUAL
	Specialty Offsite Medical Providers	1,000			
	New Employee Hepatitis vaccine 5 new employees @ \$57.25 for series of 3	859			
	Jail Employee TB testing	385			
01000-01999-323-05	Prisoner Supplies		41,750	33,000	30,731
	Mattress, Sheets, Light blanket, Heavy Blanket, Etc.	5,750			
	Bedding, sheets, blankets, etc.	5,000			
	Clog shoes, gym shorts, uniforms, male and female underwear, t-shirts, bras, towels, wash clothes, socks, suicide gowns, Tyvek suits, spit socks, cleaning rags, etc.	10,000			
	Laundry cleaning chemicals, clothing dye, Purex powder laundry soap, laundry fabric softeners, etc.	5,000			
	Clorox wipes, baby wipes, deodorant, shampoo, shaving cream, bar soap, razors, bump razors, toothbrushes, tooth paste, hand sanitizer refills, hand sanitizer dispensing equipment, toilet paper, feminine hygiene products, combs, picks, etc.	12,000			
	Inmate cups, soap dishes, pencils, security pencils, spoons, property totes, property storage bags, pbt testing tubes, drug screen kits, datamaster testing tubes, etc.	3,000			
	Inmate lost property.	1,000			
01000-01999-332-05	Food & Provisions		223,760	210,780	211,169
	Projected cost per meal is =\$1.85 x 109,500 meals = \$202,575 - Sheriff Cut \$7,000	195,575			
	Grease Removal	100			
	Dish Soap and Rinse Aid Chemicals	3,000			
	Cleaning supplies (gloves, hairnets, aprons, scouring pads, oven cleaner, vent cleaner, bleach, paper towels)	5,000			
	Grease Trap Chemicals	1,728			
	Trash Bags	1,800			
	Repair and Maint. of Kitchen Appliances:	3,000			
	Exhaust hood inspection	760			
	Inmate Meal Equipment Replacement	4,300			
	Vollrath Steam Table	1,500			
	Jail Catering: citizens academy, volunteer banquet, etc.	7,000			
01000-01999-412-05	Postage & Mailing		5,000	4,500	3,062
	Postage & Shipping: FY16 -\$3,028.42; FY17 \$3,120; FY18 \$3,037	5,000			
01000-01999-414-05	Communication		70,680	65,720	58,860
	IOWA/NCIC Traffic Rates.	19,200			
	CISM (Critical Incident Stress Mgmt) \$135/mo - Sheriff cut \$100	1,520			
	Windstream T1 Cost 4 Law Enforcement Admin Lines (6566,6567,6528 & 4305)+ Nevada T1 Cost \$700 per mo.	8,400			

DEPARTMENT: Sheriff's Office

ACCOUNT NUMBER	ACCOUNT DESCRIPTION/NARRATIVE	asking	Final FY20 SUBTOTAL	FY19 RE-EST EXPENSE	3 YEAR AVERAGE ACTUAL
	AVL Maintenance Fee - MDT's	200			
	Tower Fee Connections - MDT's	115			
	Aueron Phones & Long Distance	19,400			
	WiFi - 3 commanders, 1 Ops Mgr - Sheriff cut \$480	1,440			
	Verizon - Cell Phones (3); WiFi - 18 Patrol, 2 Reserve, 1 Admin, 1 Pole, 2 DTF	19,200			
	Freedom App - 2 Admin, 4 Command, 1 Ops Mgr (\$300 ea) - Sheriff cut \$900	1,200			
01000-01999-422-05	Educ / Training		194,040	186,300	149,119
	Admin				
	Union contract re: tuition reimbursement of \$500 up to \$1500 per employee per FY. With the addition of the Supervisors under union contract, there may be increase the number of person eligible. Expenditures: FY16 - \$7,355.15; FY17 \$8,909; FY18 \$7,245 - Sheriff Cut \$1,000	9,000			
	Mileage reimbursed employees for use of their personal car for travel to training	100			
	Online Training for 3 from Admin @ \$60 each = \$180	180			
	Miscellaneous Training (Shf)	3,000			
	Sheriff NSA	2,500			
	Sheriff NACO	2,500			
	FBINAA Conference (Sheriff)	2,500			
	FBINAA Training Fall (Sheriff & Chief Deputy)	3,000			
	FBINAA Fall Luncheon (Shf & Capt. @ \$30 each)	60			
	IACP Conference (Captain)	2,500			
	Miscellaneous Training (Chf Deputy)	3,000			
	IALEP Conference (Admin Assist) - Sheriff Cut \$500	2,000			
	Miscellaneous Training (Admin Assist) Sheriff Cut \$300	1,000			
	Certification/ILEA 2 new Deputies (ILEA, meals, training material \$8,000 ea.)	16,000			
	Leadership Seminar/materials - Sheriff cut \$1,500	0			
	Support Services				
	3 Civil School-office personnel @ \$200 each. (2.5 day school) - Sheriff cut \$200	400			
	Misc. training/seminars/symposiums - Sheriff Cut \$1,000	2,500			
	Yearly OSSI CAD/Records Mgt. Conference for 2 employees	2,000			
	Online Training for 8 Support Services @ \$58 each = \$464	464			
	Peer Support Conference	1,200			
	Peer Support Certification	150			
	Peer Support Instructor Certification	300			
	COPS Annual Conference	2,000			
	Peer Support Speaker Fees and Per Diem	750			

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DEPARTMENT: Sheriff's Office

ACCOUNT NUMBER	ACCOUNT DESCRIPTION/NARRATIVE	asking	Final FY20	FY19 RE-EST	3 YEAR AVERAGE
			SUBTOTAL	EXPENSE	ACTUAL
	Misc Training for Support Services Supervisor - Sheriff cut \$1,250	1,750			
	Law enforcement/criminal justice books or peer review journal subscription	150			
	Patrol				
	IA Assoc of Women's Police Conference (2)	350			
	Northwestern First Line Supervisor School	3,000			
	Spring Retrainer FBINAA Iowa chapter	450			
	FBINAA Annual Conference	2,000			
	FBINAA Fall Luncheon	30			
	NSA Annual Conference - Sheriff cut \$2,000	2,000			
	IACP Annual Conference	2,000			
	FBI LEEDA Conference - Sheriff Cut \$4,000	0			
	M.A.T.A.I Conference for accident investigator	650			
	Crime Prevention Conference	75			
	Unscheduled training for 15 deputies & 4 Supervisory Sheriff cut \$1,000	8,500			
	Misc. Educational/promotional materials	500			
	Investigations				
	Unscheduled training for 2 investigators @ \$2,000 ea. - Sheriff Cut \$2,000	2,000			
	LEIN School 3 @ \$175	525			
	Drug Task Force				
	Misc Schools - Sheriff cut \$500	500			
	INOA Conference: Provides training for task force officers 2 @ \$150 - Sheriff cut \$50	250			
	Negotiations				
	Continued Education and Advanced Training - Sheriff Cut \$1,000	0			
	Materials and supplied for hosted in-house training - Sheriff Cut \$100	0			
	IA Crisis Negotiations Conference & Challenge - Sheriff cut \$750	1,750			
	Jail				
	ILEA Jail School 7 officers x \$270 = \$1,890	1,350			
	SCSO Annual Online Training 39 Staff at \$53 ea.	2,067			
	Local Training Seminars/Workshops 39 jail staff - Sheriff Cut \$1,600	10,100			
	Taser Instruction Recertification	650			
	Open Sight Rifle Instructor Recertification	350			
	Firearms Instructor Recertification	300			
	FLETC Active Shooter Instructor Course - Sheriff cut \$900	900			
	Gracie Combative Instructor Course - Sheriff cut \$6,000	0			
	NIC Classification School	3,040			
	NSA National Conference (1) - Sheriff cut \$3,000	0			

DEPARTMENT: Sheriff's Office

ACCOUNT NUMBER	ACCOUNT DESCRIPTION/NARRATIVE	asking	Final FY20 SUBTOTAL	FY19 RE-EST EXPENSE	3 YEAR AVERAGE ACTUAL
	NIJO Conference - Sheriff cut \$2,000	2,000			
	A.L.I.C.E. Program - Sheriff Cut \$500	500			
	Misc Training - Sheriff cut \$500	500			
	Communication				
	40 Hour Telecom School (Required within 12 mos. of DOH) - Sheriff cut \$350	1,050			
	EMD New Hire - Sheriff cut \$450	1,350			
	EMD Recertification	330			
	EMD Manager Recertification	15			
	APCO National Conference - Sheriff cut \$900	4,100			
	CTO Recertification	75			
	Midwest OSSI Software Conference (1 Supervisor) 2 @ \$700 - Sheriff Cut \$1400	0			
	Annual OSSI Conference (1) - Sheriff cut \$2,500	0			
	Advanced Leadership Training - Sheriff Cut \$1500	1,000			
	Supervisor Training x 1 @ \$2000. - Sheriff Cut \$1000	1,500			
	Dispatcher Training x 12 @ \$350 ea. - Sheriff cut \$500	5,500			
	On-Line Webinar Training x 13 @ \$58	754			
	Multi-Agency Training - Sheriff cut \$1000	1,500			
	Advanced Telecommunicator Training (2) - Sheriff cut \$400	400			
	Peer Support - Sheriff cut \$200	800			
	NENA National - Sheriff cut \$500	1,500			
	Training				
	Various Instructor Recert Fees (Driver, Rifle, Firearms, Chemical munitions)	3,000			
	Armorer School	2,000			
	CPR classes (\$35 per student x 107)	3,750			
	Pursuit/Pit Driving - Sheriff cut \$100	1,900			
	Training Ammo:				
	75,000 Fed. Amer Eagle 9mm 124 gr FMJ \$200/1000 rds.	15,000			
	50,000 Fed. Amer Eagle .223 62 gr FMJ \$200/500	20,000			
	2,250 Win. Super X 12 ga 7.5 shot \$80/250	720			
	Airsoft refills - green gas and BB's	250			
	Airsoft Training/protective masks	750			
	Cleaning Supplies	1,200			
	Misc. Paper Targets - Sheriff cut \$100	900			
	Reaction Targets	2,000			
	Clay Pigeons - Sheriff cut \$50	200			
	Hearing protection (electronic and foam)	750			
	Weapon Repair Parts - Sheriff cut \$500	3,500			

DEPARTMENT: Sheriff's Office

ACCOUNT NUMBER	ACCOUNT DESCRIPTION/NARRATIVE	asking	Final FY20 SUBTOTAL	FY19 RE-EST EXPENSE	3 YEAR AVERAGE ACTUAL
	1 Citizen's Academy	1,000			
	Dive Team				
	3 open diving courses @ \$950 - Sheriff cut \$1,900	950			
	4 Ice Diver certification training - Sheriff Cut \$950	950			
	IADRS Conference (3 @ \$2,000) - Sheriff cut \$4,000	2,000			
	3 Dry Suit Diver Certification - Sheriff Cut \$350	700			
	2 River Rescue School - Sheriff Cut \$5,052	0			
	DRI-II or similar class (5 @ \$1,900) - Sheriff cut \$7,7000	1,800			
	DRI-I and Full Face Mask or similar class (4 @ \$900) - Sheriff cut \$1,800	1,800			
	Med Diver - Sheriff Cut \$1,600	0			
	Midwest Public Safety Diver Conference 2 @ \$1500 - Sheriff cut \$1,500	1,500			
	Training Mannequin - Sheriff cut \$715	0			
	Literature - Sheriff Cut \$100	200			
	ERT				
	NTOA Annual Conference (2)- Sheriff Cut \$2,800	0			
	Misc Training for ERT Members - Sheriff Cut \$3,000	2,000			
01000-01999-428-05	Consultant Fees		5,930	5,000	3,523
	This line item is for the fee we pay for the Federal Grant for Alien Inmate to the Justice Benefits for SCAAP grant fee.	1,200			
	Story County Medical Center - Gas Mask tests 32 + 10 Reserves = 42 x \$65=	2,730			
	Huxley Family Physicians annual physical test for gas mask	500			
	Second opinions regarding health issues with employees, etc	500			
	Permit denial costs to Administrative Judge	500			
	Emergency Hotel-inclement weather	500			
	Expenditures: FY16 - \$960.50; FY17 \$7,928; FY18 \$1,681				
01000-01999-444-05	Equip Rent / Maint		84,460	121,630	135,986
	Admin				
	Storage for ERV, Dive Boat, trailer and equipment. \$375 per mo. x 12 = \$4,500	5,040			
	Old Hotel storage @ \$110 per month x 12 = \$1320	1,440			
	Direct TV	960			
	P3 Campus	2,500			
	Support Services				
	Access Lease Agreements - 4 copiers (Jail Admin, Jail Booking, Disptach, Admin) \$1530 month	18,360			
	Overages: With each copier we receive 30,000 black & white copies and 1500 colored	2,500			
	Post Office Box Rent	106			

DEPARTMENT: Sheriff's Office

ACCOUNT NUMBER	ACCOUNT DESCRIPTION/NARRATIVE	asking	Final FY20 SUBTOTAL	FY19 RE-EST EXPENSE	3 YEAR AVERAGE ACTUAL
	Fire Extinguisher Inspect & Maint	600			
	Unexpected repair of equipment	300			
	Patrol				
	Annual registration fee to Iowa Dept. of Public Health to license the mini buster.	250			
	Installation/Maint. Expenses for Equipment in 20 vehicles @ \$480 - Sheriff Cut \$11,000	5,000			
	Support and upgrades for body and in-car cameras through Keltek	11,200			
	Unexpected repair of Misc. Equipment (Tasers, PBTs and radar units and digital cameras) - Sheriff Cut \$500	500			
	Investigations				
	LEADS Online	2,500			
	Drug Task Force				
	Datong GPS Trackers, Covertrack cellphone wre/bug, Cellbrite etc	2,000			
	Sheriff's office share of leased equipment for the task force: GPS tracker, State computer access, interdiction signs, etc.	6,000			
	Jail				
	Milestone System Technical Support	3,400			
	Morphotrak (live scan) maintenance	6,465			
	Communications				
	MDT Maintenance Agreement	2,500			
	Training				
	Armorer's fees	5,500			
	Dive Team				
	12 Dry Suits @ \$80 each	960			
	10 Buoyancy Compensator Devices @ \$20 each	200			
	2 Buoyancy Compensator Device Repairs - Sheriff cut \$55	55			
	12 - 1st stage & primary 2nd stage air delivery system @ \$60 each	720			
	12 Pony tank regulators @ \$45 each	540			
	10 Consoles @ \$35	350			
	12 Safe 2nd octopus air delivery systems @ \$45 each	540			
	12 cylinder visual inspection @ \$20 each	240			
	12 cylinder hydrostat testing @ \$45 each	515			
	8 Pony tank visual inspection @ \$20 each	160			
	8 Pony tank hydrostat testing @ \$45 each - Sheriff cut \$25	335			
	8 -2nd Stage Swivel O-Ring Kits @ \$30.00 each	240			
	Gas Block O-Ring Kit - Sheriff cut \$30	0			
	9 OTS Mask Maintenance Kits @ \$70.00 each	630			

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DEPARTMENT: Sheriff's Office

ACCOUNT NUMBER	ACCOUNT DESCRIPTION/NARRATIVE	asking	Final FY20 SUBTOTAL	FY19 RE-EST EXPENSE	3 YEAR AVERAGE ACTUAL
	Replacement Drysuit Gloves (2) @ \$150	300			
	Dive equipment repair parts	550			
	Annual boat/motor/trailer maintenance	1,000			
01000-01999-445-05	Jail Repairs & Equip		35,160	24,750	13,326
	Jail				
	Jail Supplies: Cleaner, Easy Pak Cleaner, Cleaning Equip-mop handles, buckets, etc. - Sheriff Cut \$500	8,500			
	General floor buffing supplies (pads, sealer, wax, floor stripper)	2,000			
	Maintenance/Repairs: Facility equipment repair and replacement, paint, etc. - Sheriff Cut \$250	7,750			
	Jail Laundry Equipment: Preventative maintenance/ service for Jail Laundry Equip	750			
	IP Cameras -replacement megapixel cameras with milestone license for aging analog cameras in Jail - Sheriff cut \$5,000	5,000			
	Washing Machine (Industrial - 2002 is current machine)	10,155			
	Floor Scrubber Machine - Sheriff cut \$4,600	0			
	Misc Jail Equipment replacement	1,000			
01000-01999-446-05	Radio/Camera Repair & Equip		155,670	150,570	143,637
	Support Services				
	Unexpected Repair or replacement of camera or related equipment	1,000			
	Body Worn Camera Magnetic Mount	60			
	Patrol				
	Body/In-car Camera system	49,900			
	Communications				
	800MHz Patrol Mobiles (36) \$62.50 ea./mo.	27,000			
	High Band (VHF) Patrol Mobiles (32) \$23 ea./mo.	8,832			
	800MHz Portables (42) \$37.50 ea./mo.	18,900			
	UHF Jail Portables (20) \$39 ea./mo.	9,360			
	Jail Base Radio (1)	900			
	Radio Repeater	1,800			
	50% of Tower Fees formerly paid by E911 Budget 78 Sheriff's Office + 20 Reserve Officers)	13,416			
	Reserve Portable Radios (15) @ 37.50/ea/mo	9,000			
	Variable Costs/Maintenance Costs	15,000			
	Dive Team				
	Dive Radios - Sheriff Cut \$3,960	0			
	ERT				

DEPARTMENT: Sheriff's Office

ACCOUNT NUMBER	ACCOUNT DESCRIPTION/NARRATIVE	asking	Final FY20 SUBTOTAL	FY19 RE-EST EXPENSE	3 YEAR AVERAGE ACTUAL
	Equipment Repairs - Sheriff Cut \$250	500			
01000-01999-457-05	Training Center		7,700	7,710	3,484
	Key Cooperative: Cost of Propane	1,000			
	Alliant Energy: Cost of electricity	600			
	Dumpster \$15 per mo. rental and \$30 per dump	360			
	Maintenance: paint, rodent control, target backer, 2x4 target stands, water container, cleaner fluid, etc. - Sheriff Cut \$400	800			
	Water Refills	40			
	Target Stand Repair	500			
	Steel Reaction Targets	2,000			
	Lawn Maintenance	600			
	Range house	500			
	Maintenance for the Kubota Tractor	1,000			
	Storage Shed (12' X 14') - Sheriff Cut \$5,000	0			
	Gravel	300			
01000-01999-480-05	Dues / Memberships		16,830	20,790	10,703
	Admin				
	FBINAA (Sheriff) 1 @ \$100	100			
	AJA membership 1 @ \$50 (Sheriff)	50			
	IA Law Enforcement Firearms Instructors 1 @ \$60 (Shf)	60			
	Story County Human Services 1 @ \$30 (Sheriff)	30			
	IACP Memberships 2 @\$150 (Shf & Chief Deputy)	300			
	FBI-LEEDA Dues (Chf Deputy)	50			
	Sheriff APCO	92			
	Sheriff IA Reserve Association	30			
	ISSDA Membership Dues (87 x \$30 all full time employees)	2,610			
	NSA dues (Sheriff lifetime member no fee) 86 employees @ \$39 = \$3237	3,440			
	IALEP Dues (Admin Assist)	90			
	Iowa Women's Police (Sheriff, Ellis, Quinn, Schmitz)	60			
	Support Services				
	Peer Support Foundation Membership 8 @ \$50	400			
	ASTM Membership - Backous	75			
	Iowa Association of Women's Police Conference	85			
	Patrol				
	FBI National Academy Dues for Ellis	115			
	IACP - Ellis	150			

DEPARTMENT: Sheriff's Office

ACCOUNT NUMBER	ACCOUNT DESCRIPTION/NARRATIVE	asking	Final FY20 SUBTOTAL	FY19 RE-EST EXPENSE	3 YEAR AVERAGE ACTUAL
	FBI LEEDA - Ellis, Lennie	100			
	Crime Prevention (Lennie)	50			
	Peer Support Foundation Membership 3 @ \$50 - Sheriff cut \$150	0			
	Midwest Gang Association	60			
	Midwest Association of Technical Accident Investigators yearly dues for Kester	60			
	Investigations				
	MOCIC- Midwest Organized Crime Information Center. Annual dues for the Story Country Sheriff's Office. Dues are based on the number of sworn officers(26-50)	200			
	Negotiations				
	Jail				
	Notary 10 officers @ \$30 each	300			
	Iowa Professional Permit to carry firearm fee (state)	340			
	Lexipol - Ppolicy and Procedure System	6,537			
	Association of Correction Food Service Affiliates	79			
	Communications				
	APCO 2 x \$96/ea. for Communications Commander, Ops. Mgr.)	184			
	NENA x 1 (\$120/ea.)	120			
	Notary Public x 3 (\$30/ea.)	90			
	Training				
	International Assoc of Firearms Instructors 10 @ \$55 ea.	550			
	Dive Team				
	Intern'l Assoc. of Dive Rescue Specialist: 15 membership @\$27 - Sheriff Cut \$375	30			
	ERT				
	National Tactical Officers Association Team Membership	150			
	Sheriff's Reserve				
	Iowa State Reserve Law Officer's Association \$15.00 each for a total of 15	225			
	Reserve Compensation @ \$1.00 per Reserve x 15	15			
01000-01999-492-05	Investigations		13,480	9,530	8,105
	Investigations				
	Buy Money	1,000			
	Per Mar Security 12 @ \$105	450			
	Investigative supplies	4,550			
	Invesigation travel	1,000			
	Drug Task Force				
	Evidence bags, drug test kits, etc. for the Drug Task Force Office - Sheriff cut \$350	2,650			

DEPARTMENT: Sheriff's Office

ACCOUNT NUMBER	ACCOUNT DESCRIPTION/NARRATIVE	asking	Final FY20 SUBTOTAL	FY19 RE-EST EXPENSE	3 YEAR AVERAGE ACTUAL
	NARCAN	75			
	Buy Money	3,750			
01000-01999-636-05	Office Equip/Furniture		7,950	5,550	32,113
	Administration				
	Book cases - Sheriff's Office	1,000			
	Office Guest Chairs - Sheriff cut \$4,200	0			
	Patrol				
	Office chairs for patrol work stations	400			
	Support Services				
	Office Chairs	250			
	Scanner	1,500			
	Unexpected furniture replacement/repair	1,000			
	Front Office Safety Renovation (bullet resistant glass for front window, panic button in SOR room) Sheriff cut \$15,000	0			
	Jail				
	Office Chairs: Jail Workstations, administration 3 @ \$2000 - Sheriff Cut \$4,000	2,000			
	Misc Jail Equip Replacement	1,000			
	Communications				
	Shredder - Sheriff cut \$1,500	0			
	Dry Erase Board	300			
	Hydraulic desk top - Sheriff cut \$500	0			
	TV (Commander Office) - Sheriff cut \$500	0			
	Industrial chairs - Sheriff Cut \$500	500			
	DTF				
	36" Large Format Printer - Sheriff cut \$1,500	0			
	ADMINISTRATIVE SERVICE OPERATING				
	DEPARTMENT REQUEST		1,649,200	1,875,860	1,728,185

Countywide Services

Budget Expenditure Worksheet
2018/2019

				2019/2020	Budget Expenditure Worksheet 2018/2019			2017/2018		2016/2017	2015/2016
				Budget Incr/Decr %	Re-est Budget	Amended Original	Used YTD Used %	Budget	Used	Used	Used
35000	01000	295	99	Sheriff Reserve Officers Fund Uniform Patrol Sheriff Reserves	12,000	9,000	12,000	12,000	1,640	1,336	8,421
22000	01040	219	99 67	Special Law Enforcement Law Enfor. Communications Dive Team	300	300	300	300			265
22000	01040	249	99	Special Law Enforcement Law Enfor. Communications Sheriff Special Projects	5,000 66.67%	3,000	3,000	3,500	224	251	5,497
28000	01050	323	99	Jail Inmate Commissary Adult Correctional Services Prisoner Supplies	75,000	75,000	75,000	75,000	58,778	46,425	31,492
01000	01999	419	99	General Basic Sheriff Clearing Account Court Ordered Services	30,000	32,000	30,000	30,000	23,633	16,057	27,258
01000	01999	635	99	General Basic Sheriff Clearing Account Motor Vehicle	149,000 166.07%	66,000	56,000	150,000	117,736	161,381	47,641
11000	01999	635	10	Rural Services Basic Sheriff Clearing Account Motor Vehicle	185,000 -11.90%	182,400	210,000	60,000	53,620		163,871

Sheriff's 99 Line Item 3 yr Averages

		FY20 Request	Re-estimated FY19	3 yr Average
35000-01000-259-99	Sheriff's Reserve Officer's Fund	12,000	9,000	3,799
22000-01000-219-99-67	Donations (Special Projects Fund-Dive Team)	300	300	88
22000-01000-249-99	Sheriff Special Projects	5,000	3,000	1,991
28000-01050-323-99	Prisoners Supplies	75,000	75,000	45,565
01000-01999-419-99	Court Ordered Services	30,000	32,000	22,316
01000-01999-635-99	Motor Vehicles (General)	74,000	0	108,919
	Jail Transport			
	Backous?			
	Changeover costs	75,000	66,000	
11000-01999-635-10	Motor Vehicles (Rural)	185,000	182,400	72,497
	85-31 (Navratil)			
	85-34 (Massaro)			
	85-35 (Schmitz)			
	85-37 (Slice)			
	85-40 (Sink)			
	Totals	456,300	367,700	255,175

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03 Treasurer					Budget Revenue Worksheet				2017/2018		2016/2017	2015/2016
					2019/2020	2018/2019			Budget	Rcvd	Rcvd	Rcvd
					Budget	Re-est Budget	Amended Original	Rcvd YTD Rcvd %				
01000	00054	6000	03	General Basic								
				Interest On Investments	285,000 14.00%	285,000	250,000	163,911 66%	250,000	344,103	269,734	139,211
01000	00055	2517	03	General Basic								
				District Court Fees/Rev	150	150	150	70 47%	300	105	165	400
01000	00055	8220	03	General Basic								
				Overpayment - \$5 or Less	400	400	400	167 42%	400	660	580	698
01000	00055	8490	03	General Basic								
				Miscellaneous	100	500	100	117 117%	100	2,247	303	898
01000	08000	4210	03	General Basic								
				Government Services Auto Registration Fees	625,000	625,000	625,000	336,562 54%	620,000	646,059	626,416	598,276
01000	08000	4220	03	General Basic								
				Government Services Auto Use Tax Fees	16,000	16,000	16,000	7,921 50%	14,500	15,160	15,675	14,724
01000	08000	4250	03	General Basic								
				Government Services Motor Veh Mailing Fees	65,000	65,000	65,000	34,090 52%	65,000	68,111	66,968	65,977
01000	09000	4200	03	General Basic								
				Administration Tax Sale Fees	18,000 2.86%	18,000	17,500	727 4%	17,000	18,340	18,327	17,026
01000	09000	4230	03	General Basic								
				Administration Tax Statement Fee	300	300	300	116 39%	300	319	298	257
01000	09000	4270	03	General Basic								
				Administration NSF Check Charge	700	900	700	600 86%	600	1,100	1,058	820
**** 03 Treasurer Total ****					1,010,650 3.64%	1,011,250	975,150	544,281 56%	968,200	1,096,204	999,524	838,287

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FY 20 REVENUE BUDGET

DEPARTMENT: TREASURER

ACCOUNT NUMBER	ACCOUNT DESCRIPTION/NARRATIVE	FY 20 SUBTOTAL	FY 20 PROJECTED REVENUE	FY 19 RE-EST REVENUE	3 YEAR AVERAGE ACTUAL
01000-00054-6000-03	Unrestricted Interest On Investments	285,000	285,000	285,000	251,016
01000-00055-2517-03	Miscellaneous Clerk of Court and Department of Revenue retention fees	150	150	150	223
01000-0055-8220-03	Miscellaneous Overpayment - \$5 or less	400	400	400	646
01000-00055-8490-03	Miscellaneous Copies, Miscellaneous	100	100	500	1,149
01000-08000-4210-03	Government Services Auto Registration Fees	625,000	625,000	625,000	623,584
01000-08000-4220-03	Government Services Auto Use Tax Fees (depends on sales)	16,000	16,000	16,000	15,186
01000-08000-4250-03	Government Services Motor Vehicle mailing fees	65,000	65,000	65,000	67,019
01000-09000-4200-03	Adminstration Tax Sale Registrations, Transfers, etc.	18,000	18,000	18,000	17,898
01000-09000-4230-03	Adminstration Tax Statement Fee to Mortgage Companies (decreased fees)	300	300	300	291
01000-09000-4270-03	Adminstration NSF Check Charge	700	700	900	993
Department Total			1,010,650	1,011,250	978,005

03 Treasurer					Budget Expenditure Worksheet				2017/2018		2016/2017	2015/2016	
					2019/2020	2018/2019			Budget	Used	Used	Used	
					Budget Incr/Decr %	Re-est Budget	Amended Original	Used YTD Used %					
01000	08100	100	03	2	General Basic Motor Veh.Reg & Lic. Statutory Deputies	69,600 1.28%	68,720	68,720	34,313 50%	67,376	66,515	57,363	58,226
01000	08100	100	03	5	General Basic Motor Veh.Reg & Lic. Bargaining Unit Staff	157,586 7.57%	150,900	146,500	74,781 51%	147,800	145,141	153,847	
01000	08100	104	03		General Basic Motor Veh.Reg & Lic. Overtime Pay	200		200		200		42	156
02000	08100	110	03		General Supplemental Motor Veh.Reg & Lic. F.I.C.A.	18,000 5.88%	16,800	17,000	8,285 49%	16,350	16,124	16,419	15,549
02000	08100	111	03		General Supplemental Motor Veh.Reg & Lic. I.P.E.R.S.	22,300 6.19%	21,600	21,000	10,703 51%	19,850	19,576	19,158	18,561
01000	08100	113	03		General Basic Motor Veh.Reg & Lic. Employer's Flex Benefits	8,720	8,720	8,720	4,286 49%	7,920	7,556	8,137	8,209
02000	08100	114	03		General Supplemental Motor Veh.Reg & Lic. Employee's Insurances	68,400 30.25%	59,425	52,515	29,532 56%	45,670	45,355	37,073	27,546
01000	08100	260	03		General Basic Motor Veh.Reg & Lic. Office Supplies	7,500 7.14%	7,000	7,000	4,558 65%	6,000	6,082	5,355	5,893
01000	08100	412	03		General Basic Motor Veh.Reg & Lic. Postage & Mailing	62,000 -6.06%	60,000	66,000	27,044 41%	66,000	57,666	58,647	58,886
01000	08100	414	03		General Basic Motor Veh.Reg & Lic. Communication Services	4,500	4,100	4,500	1,976 44%	4,500	4,244	3,707	5,186
01000	08100	422	03		General Basic Motor Veh.Reg & Lic. Education & Training	1,500 50.00%	1,500	1,000	801 80%	1,000	979	548	299
01000	08100	476	03		General Basic Motor Veh.Reg & Lic. Renewal Notices	8,500 -5.56%	8,200	9,000	4,090 45%	9,000	8,085	7,954	7,953
01000	08100	636	03		General Basic Motor Veh.Reg & Lic. Office Equip. & Furniture	1,500 200.00%	2,200	500	1,305 261%	500		672	
01000	09020	100	03	1	General Basic Treasury Management Serv. Elected Officers	81,862 2.00%	80,257	80,257	40,083 50%	77,919	77,776	73,062	67,221
01000	09020	100	03	2	General Basic Treasury Management Serv. Statutory Deputies	69,600 1.27%	69,075	68,725	34,517 50%	67,105	66,985	62,990	57,817

Budget Expenditure Worksheet
2018/2019

					2019/2020	Budget Expenditure Worksheet 2018/2019			2017/2018		2016/2017	2015/2016	
					Budget Incr/Decr %	Re-est Budget	Amended Original	Used YTD Used %	Budget	Used	Used	Used	
01000	09020	100	03	5	General Basic Treasury Management Serv. Bargaining Unit Staff	157,274 3.81%	151,300	151,500	74,913 49%	158,500	152,817	150,202	
01000	09020	104	03		General Basic Treasury Management Serv. Overtime Pay	100		100		100			42
01000	09020	106	03		General Basic Treasury Management Serv. Taxable Fringe Benefits	1,100	1,100	1,100	540 49%	1,080	1,080	1,130	760
02000	09020	110	03		General Supplemental Treasury Management Serv. F.I.C.A.	24,515 4.32%	23,300	23,500	11,592 49%	23,700	23,205	22,413	20,837
02000	09020	111	03		General Supplemental Treasury Management Serv. I.P.E.R.S.	30,250 4.31%	29,500	29,000	14,608 50%	27,950	27,145	26,537	24,551
01000	09020	113	03		General Basic Treasury Management Serv. Employer's Flex Benefits	10,475	10,475	10,475	5,231 50%	11,190	10,970	10,244	10,462
02000	09020	114	03		General Supplemental Treasury Management Serv. Employee's Insurances	47,100 27.56%	40,927	36,925	20,297 55%	31,400	31,117	31,253	30,509
01000	09020	260	03		General Basic Treasury Management Serv. Office Supplies	3,000 -14.29%	3,500	3,500	1,059 30%	3,500	2,399	3,648	2,581
01000	09020	400	03		General Basic Treasury Management Serv. Legal Notices	3,500 -12.50%	3,500	4,000	556 14%	4,000	2,688	2,623	1,021
01000	09020	403	03		General Basic Treasury Management Serv. Bank/Transaction Fees	1,200	1,200	1,200	457 38%	1,200	848	842	1,073
01000	09020	411	03		General Basic Treasury Management Serv. Marketing	2,000	2,000	2,000	907 45%	2,000	2,033	1,148	1,536
01000	09020	412	03		General Basic Treasury Management Serv. Postage & Mailing	15,000 275.00%	4,000	4,000	2,744 69%	4,000	2,501	3,040	3,370
01000	09020	413	03		General Basic Treasury Management Serv. Employee Mileage & Exps.	200	200	200		200		186	85
01000	09020	414	03		General Basic Treasury Management Serv. Communication Services	3,700 -9.76%	3,500	4,100	1,769 43%	4,500	3,774	3,346	5,284
01000	09020	415	03		General Basic Treasury Management Serv. Tax Statement Prep Serv	8,000 -55.56%	17,300	18,000	17,227 96%	17,500	16,960	16,883	16,861

				Budget Expenditure Worksheet			2017/2018		2016/2017	2015/2016		
				2019/2020	2018/2019			Budget	Used	Used	Used	
				Budget Incr/Decr %	Re-est Budget	Amended Original	Used YTD Used %					
01000	09020	422	03	General Basic Treasury Management Serv. Education & Training	2,500 25.00%	2,500	2,000	1,641 82%	2,000	1,322	1,539	2,186
01000	09020	444	03	General Basic Treasury Management Serv. Equipment Rent/Maint	3,500	3,300	3,500	1,238 35%	3,500	2,731	3,326	4,983
01000	09020	480	03	General Basic Treasury Management Serv. Dues & Memberships	500 -50.00%	500	1,000	400 40%	1,000	480	450	150
**** 03 Treasurer Total ****				895,682 5.66%	856,599	847,737	431,453 51%	834,510	804,154	783,784	457,793	

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FY 20 BUDGET REQUEST

DEPARTMENT: Treasurer

ACCOUNT NUMBER	ACCOUNT DESCRIPTION/NARRATIVE	FY 20 SUBTOTAL	FY 20 PROJECTED EXPENSE	FY19 RE-EST EXPENSE	3 YEAR AVERAGE ACTUAL
01000-08100-104-03	Overtime pay		200	0	66
		200			
01000-08100-260-03	Office Supplies- Motor Vehicle envelopes, paper, pens, new date stamps		7,500	7,000	5,777
01000-08100-412-03	Postage & Mailing- Motor Vehicle expense to mail out plates and registrations		62,000	60,000	58,400
01000-08100-414-03	Communication Services-Motor Vehicle 15 phone lines split between MV and Tax		4,500	4,100	4,379
01000-08100-422-03	Education & Training-Motor Vehicle Treasurer's Spring/Fall School Registrations		1,500	1,500	609
01000-08100-476-03	Renewal Notices-Motor Vehicle Renewal Notices		8,500	8,200	7,997
01000-08100-636-03	Office Equipment scanner		1,500	2200	224
	MOTOR VEH.REG & LIC. SUBTOTAL		85,700	83,000	77,451
01000-09020-104-03	Overtime Pay		100	0	14
		100			
01000-09020-260-03	Office Supplies-Treasury Management General supplies, envelopes, etc		3,000	3,500	2,876
01000-09020-400-03	Legal Notices-Treasury Management Publication of Semi Annual Reports and Delinquent Tax List, 3 papers		3,500	3,500	2,111
01000-09020-403-03	Bank/Transaction Fees-Treasury Management Quarterly Bank fees for Cash Management and ACH processes/tokens/cash mgmt/pkg tickets		1,200	1,200	919
01000-09020-411-01	Marketing-Treasury Management Website promotion, Property taxes due publications & air time on radio, reminders		2,000	2,000	1,572
01000-09020-412-03	Postage & Mailing-Treasury Management Postage for mailing tax statements (moved from line 415) Postage & mailing fees for delinquent notices		11,000 4,000	4,000	2,970
01000-09020-413-03	Employee Mileage & Exps-Treasury Management Occasional mileage expenses for non-educational travel		200	200	90
01000-09020-414-03	Communication Services-Treasury Management Portion of phone lines split between the entire office (increased per IT)		3,700	3,500	4,135

DEPARTMENT: **Treasurer**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION/NARRATIVE	FY 20 SUBTOTAL	FY 20 PROJECTED EXPENSE	FY19 RE-EST EXPENSE	3 YEAR AVERAGE ACTUAL
01000-09020-415-03	Tax Statement Prep Serv-Treasury Management Preparation and printing of property tax statements	8,000	8,000	17,300	16,901
01000-09020-422-03	Education & Training-Treasury Management Registration fees for various ISAC conferences and Treasurer Certification classes/TN for 2018	2,500	2,500	2,500	1,682
01000-09020-444-03	Equipment Rent/Maint-Treasury Management Marco Leasing Copier \$190 monthly average, Marco printer \$50 plus 1 cent per page Info Max-Annual maintenance on folder (shared with Auditor) \$350	3,150 350	3,500	3,300	3,680
01000-09020-480-03	Dues & Memberships-Treasury Management NACTFO \$150, ISCTA \$250, District dues \$30 estimate	500	500	500	360
	TREASURY MANAGEMENT		43,200	41,500	37,311
	DEPARTMENT TOTAL		128,900	124,500	114,762

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21 Veterans Affairs					Budget Revenue Worksheet				2017/2018		2016/2017	2015/2016
					2019/2020	2018/2019			Budget	Rcvd	Rcvd	Rcvd
				Budget Incr/Decr %	Re-est Budget	Amended Original	Rcvd YTD Rcvd %					
01000	00055	8490	21									
				50	50		103 206%	50	9		63	
01000	03000	2627	21									
				10,000 5.54%	10,000	9,475	10,000 106%	10,000	9,575	10,000	10,000	
01000	03000	8100	21									
				50 -50.00%	50		100	100	630	5,800	293	
****	21 Veterans Affairs Total ****			10,100 4.94%	10,100	9,625	10,103 105%	10,150	10,214	15,800	10,356	

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FY 20 REVENUE BUDGET

DEPARTMENT:

VETERANS AFFAIRS

ACCOUNT NUMBER	ACCOUNT DESCRIPTION/NARRATIVE	FY 20 SUBTOTAL	FY 20 PROJECTED REVENUE	FY 19 RE-EST REVENUE	3 YEAR AVERAGE ACTUAL
01000 - 00055 - 8490 - 21	General Basic Miscellaneous This line item is used for received donations for Story County Veterans Affairs.	50	50	50	21
01000 - 00055 - 2627 - 21	General Basic Veterans Affairs Allocation This line item is used for Iowa Department of Veterans Affairs Allocation	10,000	10,000	10,000	9,858
01000 - 00055 - 8100 - 21	General Basic Donations This line item is used for any donations made to Story County Veterans Affairs.	50	50	50	2,241
	Department Total		10,100	10,100	12,120

21 Veterans Affairs						Budget Expenditure Worksheet				2017/2018		2016/2017	2015/2016
						2019/2020	2018/2019			Budget	Used	Used	Used
						Budget	Re-est Budget	Amended Original	Used YTD Used %	Budget	Used	Used	Used
						Incr/Decr %							
01000	03200	100	21	3	General Basic Administration-Veterans Non Pay Plan Staff	3,500	3,500	3,500	1,100 31%	3,500	2,700	2,800	2,050
01000	03200	100	21	8	General Basic Administration-Veterans Pay Plan Staff	66,525 9.96%	63,900	60,500	31,924 53%	61,500	61,065	60,221	59,666
01000	03200	106	21		General Basic Administration-Veterans Taxable Fringe Benefits	1,000 11.11%	1,000	900	732 81%	1,200	1,585	1,511	685
02000	03200	110	21		General Supplemental Administration-Veterans F.I.C.A.	5,570 11.40%	5,000	5,000	2,601 52%	5,185	5,043	4,995	4,891
02000	03200	111	21		General Supplemental Administration-Veterans I.P.E.R.S.	6,540 10.85%	6,200	5,900	3,122 53%	5,650	5,609	5,533	5,488
01000	03200	113	21		General Basic Administration-Veterans Employer's Flex Benefits	1,744	1,744	1,744	872 50%	1,744	1,744	1,744	1,889
02000	03200	114	21		General Supplemental Administration-Veterans Employee's Insurances	300	300	300	157 52%	300	301	292	1,392
01000	03200	250	21		General Basic Administration-Veterans Vehicle Fuels/Maint	3,768 258.86%	1,500	1,050	612 58%	800	1,036	552	707
01000	03200	260	21		General Basic Administration-Veterans Office Supplies	2,000 81.82%	2,000	1,100	344 31%	1,600	1,325	1,402	2,134
01000	03200	294	21		General Basic Administration-Veterans Uniforms & Equipment	450 125.00%	200	200		400	461	835	1,029
01000	03200	411	21		General Basic Administration-Veterans Marketing	7,500 7.14%	7,500	7,000	4,374 62%	8,100	8,735	6,860	5,797
01000	03200	412	21		General Basic Administration-Veterans Postage & Mailing	600 20.00%	600	500	256 51%	725	765	79	643
01000	03200	413	21		General Basic Administration-Veterans Employee Mileage & Exps.	1,600 100.00%	1,600	800	778 97%	1,000	1,635	1,331	729
01000	03200	414	21		General Basic Administration-Veterans Communication Services	1,500	1,500	1,500	510 34%	1,500	1,279	1,560	2,719
01000	03200	422	21		General Basic Administration-Veterans Education & Training	2,600 4.00%	2,600	2,500	1,554 62%	4,100	2,710	3,842	4,608

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Budget Expenditure Worksheet
2018/2019

21 Veterans Affairs				2019/2020	Budget Expenditure Worksheet 2018/2019			2017/2018		2016/2017	2015/2016	
				Budget Incr/Decr %	Re-est Budget	Amended Original	Used YTD Used %	Budget	Used	Used	Used	
01000	03200	444	21	General Basic Administration-Veterans Equipment Rent/Maint	600 100.00%	600	300	315 105%	570	623		
01000	03200	481	21	General Basic Administration-Veterans Contrib.-Other Gov. & Org.						5,000		
01000	03210	302	21	General Basic General Services to Veterans Medical Care	1,100 266.67%	1,100	300	494 165%	300	200	352	80
01000	03210	306	21	General Basic General Services to Veterans Medicines	50	50	50		70			
01000	03210	332	21	General Basic General Services to Veterans Food & Provisions	50	50	50		70		200	
01000	03210	340	21	General Basic General Services to Veterans Rent Payments	5,000 -9.09%	4,000	5,500	1,155 21%	5,000	5,805	2,923	2,990
01000	03210	341	21	General Basic General Services to Veterans Utilities Payments	1,000 -33.33%	1,000	1,500		1,000	1,356	271	1,322
01000	03210	350	21	General Basic General Services to Veterans Transportation	50	50	50		200			84
01000	03210	390	21	General Basic General Services to Veterans Funeral Services	7,500 50.00%	9,000	5,000	7,816 156%	5,000	1,916	3,718	14,745
01000	03210	391	21	General Basic General Services to Veterans Care of Graves	3,000 36.36%	4,500	2,200	3,318 151%	2,500	4,420	2,614	3,823
**** 21 Veterans Affairs Total ****				123,547 14.99%	119,494	107,444	62,034 58 %	112,014	110,313	108,635	117,471	

DEPARTMENT:

**FY 20 BUDGET REQUEST
Story County Veterans Affairs**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION/NARRATIVE	FY 20 SUBTOTAL	FY 20 PROJECTED EXPENSE	FY 19 RE-EST EXPENSE	3 YEAR AVERAGE ACTUAL
03200 ADMINISTRATION-VETERANS					
01000 - 03200 - 100 - 21 - 3	Non Pay Plan Staff Compensation for Five Commissioners, plus two training days per year.	3,500	3,500	3,500	2,517
01000 - 03200 - 106 - 21	Taxable Fringe Benefits This covers all taxable meals reimbursed to Veterans Affairs Commission, staff when not attending an overnight function.	1,000	1,000	1,000	1,260
01000 - 03200 - 250 - 21	Vehicle Fuels / Maint This includes percentage cost shared with Community Services. Leasing 2 cars (\$2,268)	3,768	3,768	1,500	765
01000 - 03200 - 260 - 21	Office Supplies Office supplies, 1/3 of the cost for a shared schreading services with Community Services. Also covers two Micropac licence to assist in filing VA claims.	2,000	2,000	2,000	1,620
01000 - 03200 - 294 - 21	Uniforms This line item covers cost of shirts for the Commission and staff.	450	450	200	775
01000 - 03200 - 411 - 21	Marketing Covers the cost of doing outreach events, advertizing and a spring / fall newsletter.	7,500	7,500	7,500	7,130
01000 - 03200 - 412 - 21	Postage & Mailing This includes a percentage for postage machine lease cost shared with Community Services.	600	600	600	496
01000 - 03200 - 413 - 21	Employee Mileage & Expenses This line item covers staff, Commissioners when attending meetings, trainings and special events.	1,600	1,600	1,600	1,231
01000 - 03200 - 414 - 21	Communication Services This line item covers the cost of one computer, one office telephone, and one fax line.	1,500	1,500	1,500	1,853
01000 - 03200 - 422 - 21	Education & Training Covers the cost to attend State VA spring and fall training for staff and Commissioners. Also the National Association of County Veteran Service Officers training for the VA Director.	2,600	2,600	2,600	3,720
01000 - 03200 - 444 - 21	Equipment Rent / Maint This includes a percentage of the copier cost shared with Community Services.	600	600	600	NA

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DEPARTMENT:

Story County Veterans Affairs

ACCOUNT NUMBER	ACCOUNT DESCRIPTION/NARRATIVE	FY 20 SUBTOTAL	FY 20 PROJECTED EXPENSE	FY 19 RE-EST EXPENSE	3 YEAR AVERAGE ACTUAL
03210 GENERAL SERVICES TO VETERANS					
01000 - 03210 - 302 - 21	Medical Care This is for emergency medical expenses on a temporary basis (3-5 days) Payment may be made for medical, dental and vision assistance for eligible Veterans.		1,100	1,100	211
		1,100			
01000 - 03210 - 306 - 21	Medicines This line item is for payments for prescriptions and other medical needs (e.g., insulin needles, bandages, Depends, medicines, etc.)		50	50	NA
		50			
01000 - 03210 - 332 - 21	Food & Provisions This includes food and non-food expendable household items such as soap, paper products, household cleaning supplies, and personal grooming supplies		50	50	NA
		50			
01000 - 03210 - 340 - 21	Rent Payments This line item cover rent and mortgage assistance.		5,000	4,000	3,906
		5,000			
01000 - 03210 - 341 - 21	Utilities Payments This line item covers assistance for gas, electric, heating, water/sewer, also other types of fuel needed for heating and cooking.		1,000	1,000	983
		1,000			
01000 - 03210 - 350 - 21	Transportation This line item covers transportation to Veterans Affairs Medical Center, Veterans Affairs Regional Office and Iowa Veterans Home Also provides for buying Veterans a one-way, non-refundable bus ticket to adjoining states		50	50	NA
		50			
01000 - 03210 - 390 - 21	Funeral Services Covers funeral expenses for indigent veterans Recommending a 2 % rate reimburment increase to \$1,993.		7,500	9,000	6,793
		7,500			
01000 - 03210 - 391 - 21	Care of Graves Grave markers furnished to honorably discharged veterans buried in Story County.		3,000	4,500	3,619
		3,000			
	ADMINISTRATIVE SERVICE OPERATING		25,118	22,600	21,367
	GENERAL SERVICES TO VETERANS		17,750	19,750	15,512
	DEPARTMENT REQUEST		42,868	42,350	