

DRAFT



## Story County Economic Development Group Meeting Minutes

October 22, 2020

Via Zoom

ATTENDEES: Dan Culhane, Barb McBreen, Greg Schlueter, Amy Kohlwes, Sonia Arellano Sundberg, Rita Conner, Karen Denger, Doug Miller, John Hall, Jodi Meredith, Karen Davis, Jay Wilson, John Hall, Jennifer Davies, Lauris Olson, Linda Murken, Lisa Heddens, Leanne Harter

**1. Welcome and Introductions – Chair Greg Schlueter called the meeting to order.**

**2. Approval of Minutes from July 23, 2020**

Hall/Culhane – Motion to Approve

**3. Annual Eligibility Determinations**

Schlueter/Hall – Motion to Approve Annual Eligibility Determinations (MCU)

**4. Annual Allocation Amounts Determined**

\$110,000 to be divided in the fiscal year, with fourteen communities eligible for the Annual Allocation Amounts.

**5. Fiscal Year 2022 Budget Discussion**

Harter noted the budgeted amount had been \$110,000 for several years; Olson confirmed at least five years. Harter noted this was an opportunity for SCEDG members to outline potential needs while the members of the Board of Supervisors are present.

**6. Review and Approval of Project Funds Requests**

Six applications were received for the Project Funds totaling \$12,947.07 in requested funding. Barb McBreen asked whether the generator project from Cambridge had been submitted. Harter noted that the process that application was going through was the Urban Renewal Area program and the Board of Supervisors did not have an award to Cambridge in the preliminary draft of the plan. Olson shared her opinion that the amounts awarded through the project funds or annual allocation amounts should not be used as matching funds for other grant programs managed by Story County, such as the façade program.

Sundberg/Meredith – Motion to Accept Applications as Submitted by Collins, Colo, Huxley, Maxwell, Nevada, and Zearing in the amount of \$12,947.07 (MCU)

Meredith/Davis – Motion to Approve remainder from \$16,000 would be equally re-allocated to the eligible communities (MCU)

**7. Approval of 2021 Calendar Year Meeting Calendar**

Group members discussed possible locations where the meeting can be held in-person while practicing social distancing.

Review of Bylaws and Program Guidelines

Leanne Harter shared the potential modifications will be brought before the entire group at the October meeting. She noted the changes were primarily to address consistency between the bylaws and the program guidelines.

**8. Economic Development Summit Update**

Harter shared that additional discussions will be brought forward in early 2021 to see what learning opportunities and defined topics and sessions are present to hold a virtual session in 2021.

**9. Review of Bylaws and Program Guidelines**

Harter reviewed the proposed changes to the program guidelines and bylaws to address the inconsistencies between the two documents.

Davis/Wilson – Motion to Approve Changes (MCU)

**10. Community and County Updates**

Participants presented updates from the present communities.

**11. Comments Regarding Non-Agenda Items**

None

**12. Dates to remember**

Harter noted that at the beginning of 2021, the forms will be distributed.

**13. Next Meeting**

Set for Thursday, January 21, 2021, at 10:00 am. Hall will be reviewing potential to use Gates Hall in Nevada.

**14. Adjournment**

Adjournment motioned by Dan Culhane, seconded by Doug Miller (MCU)