



BOARD OF ADJUSTMENT ORDER OF HEARING

1. The Chair will open the hearing on the case and make any opening statements, including rules for the hearing or time limits imposed, as appropriate.
2. The Planning Staff will present the staff report. Any letters or other communication received from the public prior to the hearing will be entered into the record.
3. The applicant will present his/her case.
4. Comments from the public will be heard. Please state your name for the record. All interested parties shall be heard, but repetitious comments should be avoided and may be ruled out of order by the chair.
5. After all public comments have been heard, the applicant may make a closing statement. The hearing shall then be closed and no further comments from the public or applicant may be heard unless solicited by the Board.
6. The Board shall deliberate the case, formulate and vote on a resolution.

Revised 5/00
BOA Order of Hearing.wpd