

Story County  
Board of Supervisors Meeting  
Minutes

9/4/2012 - Minutes

1. CALL TO ORDER: 10:00 A.M.

The Board of Supervisors met on 9/04/12 at 10:00 a.m. in the Story County Administration Building. Wayne E. Clinton, Paul Toot and Rick Sanders, with Wayne E. Clinton presiding.

2. PLEDGE OF ALLEGIANCE:

3. PUBLIC COMMENT #1: This Comment Period Is For The Public To Address Topics On Today's Agenda  
None

4. CONSIDERATION OF MINUTES:

I. 8/21/12 & 8/28/12 Minutes

Sanders moved, Toot seconded the approval of the 8/21/12 and 8/28/12 minutes. (MCU)

5. CONSIDERATION OF PERSONNEL ACTIONS:

I. Action Forms

1) new hire in Recorder's Office effective 9/10/12 for Julie Stone @ \$1,192.31/bw; 2) re-evaluation of position in Community Services effective 9/09/12 for Janice McConnell @ \$14.81/hr. Toot moved, Sanders seconded the approval of action forms. (MCU)

6. CONSENT AGENDA:

Sanders moved, Clinton seconded the approval of the consent agenda as follows:

- I. Consideration Of Waiver Of The Site Development Plan Review Process For Application For Zoning Permit Application# 6035 A Commercial/Industrial Zoning Permit For Addition Of Three Cellular Tower Antennas And Coax Lines Located At 05-25-400-105, In Section 25, Franklin Township
- II. Consideration Of Tax Suspension Recipients Who Must Be Verified For Continued Eligibility
- III. Consideration Of Resolution #13-15, To Abate Penalty/Interest Only On Delinquent Taxes As Per Payment Contract With The Treasurer's Office

Motion carried unanimously (MCU) on a roll call vote.

7. PUBLIC HEARING ITEMS:

- I. First Consideration Of Ordinance No. 216, Rezoning Certain Lands Located In Section 24 Of Palestine Township, Under The Ownership Of Lance Carson From R-1, Residential To A-R, Agricultural-Residential.  
Ryan Newstrom, County Planner, Planning & Development, gave background on the property. He detailed its current zoning and location and presented site maps. The rezoning is requested to allow the stabling of two horses. Conservation has no concerns and no comments received after public notice. The Planning & Zoning Commission recommends the BOS approve without conditions. Sanders asked if any comments were received from the City of Huxley. Newstrom stated none. Clinton asked for more detail about the process. Newstrom stated a fence currently surrounds the property. Any structures added for horses will go through the permitting process. Clinton opened the public hearing @ 10:10 a.m., hearing none, closed the public hearing @ 10:10 a.m. Toot moved, Sanders seconded the approval of the First Consideration of Ordinance #216, Rezoning Certain Lands located in Section 24 of Palestine Twp, Under the Ownership of Lance Carson from R-1, Residential to A-R, Agricultural-Residential and set Second Consideration for September 11, 2012. Roll call vote. (MCU)

8. ADDITIONAL ITEMS:

- I. Discussion And Consideration Of Revised Story County Cellular Phone Policy (7 Day Review) - Alissa Wignall  
Alissa Wignall, HR Director, gave background on the current policy. It was adopted about three years ago to comply with IRS regulations and, after discussion with a number of individuals, it is time for a revision so that the policy is implemented as intended. When first implemented, approximately 50 employees were receiving a stipend. Currently, 75 employees receive a cell phone and/or data package stipend. The only change is when a department head wants to extend an employee the stipend, it must go through Board approval. Stipends are given in \$10 increments up to \$40.00. Wignall stated the intent of the policy was to cover usage for employees on-call or who travel frequently for work. Determination for stipend will be based on this criteria. Currently, the County pays ~\$40,000, including FICA, for stipends. Toot asked if Department Heads/Elected Officials will review current users. Wignall stated yes, DH/EOs should justify the need for these employees. Toot moved, Sanders seconded the approval of the Revised Story County Cellular Phone Policy pending the seven-day review. (MCU)
- II. Discussion And Consideration Of Community Services Department Restructure - Deb Schildroth And Alissa Wignall  
Deb Schildroth, Director of Community Services, reported the pending retirement of a long-serving employee coupled with the unknowns related to Mental Health reform prompted the re-evaluation of job duties. The proposal blends current job duties of the retiring Financial Data Manager with a current position and hiring another service coordinator position. Clinton asked for details about internal and external job postings. Alissa Wignall, HR

Director, stated an internal promotion would ultimately result in advertising for the open position and Story County is required to post for an open position. Sanders asked for details of job responsibilities. Discussion took place. Schildroth reiterated that the restructuring is in response to MH redesign and its unknowns. Sanders moved, Toot seconded the approval of the Community Services Department restructure. (MCU)

III. Consideration Of RFP #2012-9 For Employee Benefits Insurance Broker/Consultant Services And Formation Of An Insurance Review Committee - Alissa Wignall

Alissa Wignall, HR Director, reported on the decision process to utilize a broker. Sanders asked how the County will notify potential vendors. Wignall reported the county website has a Bid Notification section. She also has a list of persons that have inquired and she will notify them. Sanders would like them to publish notice in the newspaper. Wignall stated the County can look for an insurance industry website to post the information. Clinton asked for details on the process. Wignall stated she will convene an appointed committee/task force to review; a committee of 5 - 7 employees would suffice. She will ask all Department Heads/Elected Officials to nominate employees. Toot asked Wignall to cost out a newspaper advertisement and return next week. Sanders moved, Toot seconded the approval and distribution of the RFP #2012-9 for Employee Benefits Insurance Broker/Consultant Services and Formation of an Insurance Review Committee. (MCU)

IV. Consideration Of Resolution 13-16, Of The Final Subdivision Plat Of Adams-Macy Subdivision Located On Certain Lands Under The Ownership Of Adams-Macy Inc. Located In Section 14 Of Howard Township - Charlie Dissell

Charlie Dissell, County Planner, Planning & Development, reported on background information regarding the property. The department received comments about the setbacks and the E911 addresses on the plat. The subdivision conforms to regulations. Toot moved, Sanders seconded the approval of Resolution #13-16, of the Final Subdivision Plat of Adams-Macy Subdivision located on certain lands under the ownership of Adams-Macy Inc. located in Section 14 of Howard Twp. Roll call vote. (MCU)

9. OTHER REPORTS:

None

10. AGENCY REPORTS:

None

11. DEPARTMENTAL REPORTS:

I. Planning & Development - Leanne Harter

No report.

12. LIAISON ASSIGNMENTS & COMMITTEE MEETINGS UPDATES:

Sanders reported on meeting with the City of Zearing regarding Dakins Lake.

13. PUBLIC FORUM #2: Comments From The Public On Items Not On This Agenda. The Board May Not Take Any Action On The Comments Due To The Requirements Of The Open Meetings Law, But May Do So In The Future.

None

14. ANNOUNCEMENTS FROM THE SUPERVISORS:

Toot will be absent on Tuesday, September 11, 2012.

15. ADJOURNMENT:

Toot moved, Sanders seconded to adjourn @ 10:45 a.m. Roll call vote. (MCU)