

Proposed Changes to Hazard Mitigation Plan

Called to Order at 7PM by Coordinator Keith Morgan

Special Note: This meeting is being recorded and is originating from the Story County Emergency Operations Center. Public Access provided via Zoom video conferencing platform. Due to recommendations to limit gathering to no more than ten (10) people in order to help slow the spread of the COVID-19 virus, public access to the meeting will be provided via Zoom. Please mute your phones unless you have a question.

The purpose of the meeting is to determine if there is a need to revise jurisdictional hazard mitigation strategies in response to incidents over the last year. Jurisdictions that are an active participant in the plan allows communities access to hazard mitigation funds. Morgan encouraged communities to review the hazard mitigation grant programs available through Iowa Homeland Security for any future projects.

Pandemic and Windstorm event hazard scores and projects were reviewed with no questions or changes requested.

Motion by Popp, 2nd by Kling to adjourn the meeting, MCU Meeting adjourned at 7:14 PM.

Quarterly Emergency Management Commission Meeting

Call to Order

The meeting of the Story County Emergency Management Commission was called to order at 7:15 PM by Chair Linda Murken.

Attendance:

John Haila- Ames	Steve Kovarik-Cambridge
Brent Bappe- Colo	Jon Popp- Gilbert
Kevin Deaton-Huxley	Kenny Kling- Kelley
Chris Erickson-McCallsburg	Brett Barker-Nevada
Jordan Cook-Nevada	Jerry Blamer-Roland
Dalton Johnston-Roland	Mike Jensen- Story City
Paul Fitzgerald-SCSO	Linda Murken- BOS
Keith Morgan-Coordinator	Melissa Spencer- Deputy Coordinator

Consent Agenda

- Consider approval of July 2020 Meeting Minutes Motion by Deaton, 2nd by Jensen to accept July 2020 minutes MCU

-Consider approval of October 2020 agenda. Motion by Barker, 2nd by Kovarik to approve October agenda as presented. MCU

Old Business

Truck Purchase Update

The 2021 truck model towing capabilities are slowly starting to come out. The Chevy 2020 model did meet the towing capabilities but it was past the deadline to order the truck when the selection was made. Once all manufacturers have released the 2021 towing guides, the purchase will be rebid with a 1800lbs tongue weight towing requirement. Discussion followed with recommendations to not only look at a truck that can tow current equipment but to look long range to determine if there are towing needs beyond the Command Trailer.

Intern

The internship position was posted to the Story County webpage on October 1st and closed 10/21/20. As of the meeting, only three applications were received with only one person meeting most of the minimum requirements.

Banked Radio MOU

This will be a formalized agreement between the Commission and the Board of Supervisors for the cache of 15 radios housed with Emergency Management. The Commission will agree to absorb the cost of access and maintenance fees and prioritize the distribution of the radios during an emergency. The document is currently being reviewed by the Story County Attorney. Morgan recommended the Commission approve the MOU pending no changes after review by the County Attorney. Motion by Jensen, 2nd by Barker to approve banked radio MOU if there are no changes after review by the County Attorney. MCU

Bylaws

Morgan sent out a draft change bylaws document to all Commission members and only received one question back in reference to the Disaster Fund. Haila submitted changes just prior to the meeting that are not integrated into the change document. The Commission discussed the following sections:

- Legal Status: Updated Iowa Code Guidance; Defined Membership
- Membership: Defined membership and membership processes
- Powers & Duties: Recommended to put back delegation of authority information
- Finance:
 - Ref current purchasing policy & 28E. Discussion about the County role in approving the funding from the County General Supplemental which funds the SCEMA budget.

- Discussion about the Commission securing its own legal representation for issues that may have a conflict of interest with the County. Morgan will make this a priority.
- Change Disaster Fund language to \$200,000 instead of a percentage of the annual County budget.
- Conduct & Officers: Added 2nd Vice Chair and election schedule. Further defined a quorum for conducting Commission business. After discussion, the Commission would like further definition on what level of representative of a jurisdiction can vote for general Commission business versus budgetary issues.

After lengthy discussion, the Commission determined there is need for additional changes and clarifications of each category and to bring back another draft for review in the January meeting.

New Business

1st Quarter Story County Emergency Management Agency Report, Jul-Oct, FY 20

In the interest of time, review of the quarterly report during the meeting was waived. The Commission have a copy of the report to review.

EMPG-S Contract

Emergency Management Performance Grant-Supplemental grant dollars in the amount of \$22,669 were awarded for COVID related projects. An RFP was let for medical surge planning and point of distribution (POD) planning. The planning committee made up of the Coordinator, Commission Chair and Story County Public Health selected All Clear Emergency Management Group as the contractor. It is anticipated the plans will be completed and the Commission will vote to accept them in April 2021.

FY22 Initial Budget Discussions

The starting balance for the FY21 budget is artificially high due to expenditures anticipated in FY20 moving to FY21. \$39,000 of EMPG revenue expected in FY21 was received in FY20. Expenditures for the Deputy's truck of \$38,400. FY20 budget savings of \$7,274 includes \$4,234 of operations savings, the \$1050 in fuel costs and the disaster fund reimbursement.

Looking forward to FY22 the increase in employer insurance is unknown due to the County becoming self-insured. Planning to budget for a 15% increase. Recommend budget increase of 2% cost of living and 3% merit for SCEMA employees depending on the outcome of evaluations. FY22 will bring the last installment for the staff radios. There is the potential for \$9454 in savings if the bi-directional antenna does not have to be replaced when the full radios system comes online.

It is anticipated that the Story County 911 Board will assist with 50% of the cost of tower fees for FY22 and will be budgeted accordingly.

If an Intern can be hired soon, it is anticipated that only half of the funds budgeted in FY21 will be spent. One intern could be hired in FY 21 with the funds rolling over to FY 22 and another intern hired the following fiscal year. SCEMA staff still need to review the current applications. SCEMA staff is directed by the Commission to work with Story County Human Resources to determine if this could or should be changed to a temporary hire similar to elections staff if a good candidate cannot be found. Motion by Haila, 2nd by Kovarik empowering the Commission Chair to act upon the decision to hire a temporary employee versus Intern to assist SCEMA staff. MCU

Modification of Planning, Training, Exercise Plan: Tabled until next meeting in the interest of time.

Consideration to Change Meeting Location to Public Meeting Room: Tabled until next meeting in the interest of time.

Other:

Morgan will continue to send out weekly sitreps and status reports between the jurisdictional meeting dates. Reminder that the meetings have changed to the 2nd and 4th Thursday of the month. The next meeting will be November 12th.

Next Meeting: January 20, 2021, Budget Hearing & Approval. Must be an elected official to vote and approve the budget.

Adjournment: Motion by Haila, 2nd by Jensen to adjourn. MCU Meeting adjourned at 9:58 PM.