

The Board of Supervisors met on 9/15/20 at 10:00 a.m. in the Story County Administration Building. Members present: Linda Murken, Lisa Heddens, and Lauris Olson, with Murken presiding. (all audio of meetings available at storycountyia.gov).

Olson stated concerns about the posting of the agenda; she read the relevant portion of the *Code of Iowa* §21.4 (agendas must be publicly visible to the public 24 hours in advance). Murken stated an employee is at the front door so that a person that would want to come to the meeting can. Olson asked the County Attorney's Office provide on the record the advice given to the Board at 9:00 am today. Ethan Anderson, Assistant County Attorney, reported on the law and regulations. Public meetings have been held in this manner since March of 2020. Notice was properly published, many members of the public regularly participate, the County has always shown intent to comply with Chapter 21; he recommends continuing with the meeting this morning. Murken noted the Board has received legal advice to continue the meeting.

Murken read the special note to the public: due to recommendations to limit gatherings in order to help slow the spread of the COVID-19 virus, public access to the meeting will be provided via Zoom meeting originating from the Story County Administration Building.

ADOPTION OF AGENDA: Heddens moved, Olson seconded adopting the agenda as presented. Motion carried unanimously (MCU) on a roll call vote.

EMERGENCY MANAGEMENT QUARTERLY REPORT – submitted written report only

MINUTES: 9/8/20 Minutes – not available; moved to consideration a later meeting.

PERSONNEL ACTIONS: 1) new hire, effective 9/28/20, in the Auditor's Office for Kathy Berrett @ \$15.00/hr; Duane Short @ \$15.00/hr; 2) pay adjustment, effective 9/27/20, in a) Animal Control for Debbie Koepf @ \$18.77/hr; b) Attorney's Office for Ethan Anderson @ \$3,996.69/bw; Connie Davis @ \$17.74/hr; Sue Logsdon @ \$19.94/hr; c) Auditor's Office for Kevin Norris @ \$16.00/bw; d) Community Services for Erin Rewerts @ \$2,901.52/bw; e) Facilities Management for Jonathan Eickholt @ \$2,731.40/bw; f) Sheriff's Office for Marilyn Mosinski @ \$2,152.80/bw; Adam Packer @ \$2,336.80/bw; 3) correction, effective 8/30/20, in Recorder's Office for James Cheek @ \$25.60/bw. Olson moved, Heddens seconded the approval of Personnel Actions as presented. Roll call vote. (MCU)

CLAIMS: 9/17/20 Claims of \$570,100.99 (run date 9/11/20, 28 pages, on file in the Auditor's Office) and authorize the Auditor to issue checks in payments of these claims and payment requests from Central Iowa Drug Task Force (\$15,667.80), Holding-Seized Funds (\$10,970.00), BooST Early Childhood (\$2,814.29), Emergency Management (\$689.24), E911 surcharge (\$15,100.04), County Assessor (\$19,570.67), Ames City Assessor (\$23,051.99), and Central Iowa Community Services (\$161,366.16). Heddens moved, Olson seconded the approval of Claims as presented. Roll call vote. (MCU)

Olson moved, Heddens seconded approval of the Consent Agenda as presented.

1. Contract #5881I480 and Amendment #1 between the Iowa Department of Public Health and the Story County Board of Health for FY21 Immunization Services, effective 7/1/20-6/30/21
2. FY21 Agreement between the Story County Board of Health and Mary Greeley Medical Center to provide Public Health and Home Care Services, effective 7/1/20-6/30/21
3. Contract #5881C085 and Amendment #1 between the Iowa Department of Public Health and the Story County Board of Health for FY21 Local Public Health Services, effective 7/1/20-6/30/21
4. Contract with Howrey Construction Inc. for the paving of the Heart of Iowa Nature Trail (HOINT) between R38 and 1st Avenue North in the City of Slater
5. Governor's Traffic Safety Bureau Grant Contract for \$21,050.00, effective 10/1/20-09/30/21
6. Quarterly Report: Treasurer
7. Contract for Highway Right-of-Way with Carol A Myers Revocable Trust for the purchase of temporary easement for \$929.65 (FM-C085(160)--55-85)
8. Resolution #21-20, to abate property taxes on a parcel owned by a political subdivision pursuant to *Code of Iowa* §445.63
9. Road Closure Resolution: #21-24
10. Utility Permits: #21-5201, #21-5202, #21-5209

Roll call vote. (MCU)

FIRST CONSIDERATION OF ORDINANCE No. 289 AMENDING CERTAIN BOUNDARIES OF THE OFFICIAL ZONING MAP OF STORY COUNTY IOWA – B & L PROPERTIES, LLC, REZONING – Amelia Schoeneman, County Planner, reported on the request, provided property details, and stated the Planning and Zoning Commission recommends approval. Murken opened the public hearing at 10:20 am, and, hearing none, she closed the public hearing at 10:20 am. Heddens moved, Olson seconded the approval of First Consideration of Ordinance No. 289, Amending Certain Boundaries of the Official Zoning Map of Story County Iowa – B&L Properties, LLC, Rezoning on First Consideration and added to Set Consideration on 9/22/20. Roll call vote. (MCU)

Murken called a five- minute recess due to technical difficulties at 10:21 am; she reconvened the Board at 10:25.

HIRING FREEZE EXEMPTION REQUEST FOR CONSERVATION AIDE – Conservation Director Mike Cox reported on the need for the budgeted seasonal employee and requested approval. Olson asked timeframe. Cox stated the position is needed until winter. Olson moved, Heddens seconded the approval of Hiring Freeze Exemption Request for a seasonal Conservation Aide with starting date of 9/30/20 until winter of 2021. Roll call vote. (MCU)

HIRING FREEZE EXEMPTION REQUEST FOR VEGETATION MANAGEMENT AIDE – Conservation Director Mike Cox reported a seasonal position from Oct 2020 to Feb 2021 and requested approval. Heddens moved, Olson seconded the approval of Hiring Freeze Exemption Request for Vegetation Management Aide seasonal position. Roll call vote. (MCU)

EVALUATION PROCESS FOR BOARD OF SUPERVISORS DIRECT REPORTS – Alissa Wignall, Internal Operations and Human Resources Director, reported on two options for the Board to consider. Discussion took place. Heddens moved, Olson seconded the approval of Option A for the Evaluation Process for the Board of Supervisors Direct Reports. Roll call vote. (MCU)

ADDING ADDITIONAL LOCKING PROVISIONS TO THE INNER FOYER DOORS AT THE MAIN ENTRY OF THE STORY COUNTY HUMAN SERVICES CENTER (HSC) FOR \$5,100.00 – Jon Eickholt, Assistant Facilities

Director, provided a timeline and details. Olson moved, Heddens seconded the approval of recommendations for Adding Additional Locking Provisions to the Inner Foyer Doors at the Main Entry of the Story County Human Services Center for \$5,073.45 and the cost of moving the phone line. Roll call vote. (MCU)

TENTATIVE REFERRAL FROM THE STORY COUNTY BOARD OF HEALTH (BOH) FOR COUNTYWIDE MANDATORY FACE COVER REGULATIONS AND CONSIDERATION OF RESOLUTION #21-18, MANDATING THE USE OF FACE COVERINGS IN STORY COUNTY TO MITIGATE THE TRANSMISSION OF COVID-19 –

Discussion took place. Murken moved to return the regulations to the BOH, requesting the BOH resubmit to the Board without §4.1, §4.2, and §4.3 unless the Governor of Iowa delegates authority to local governments, and the Governor's Proclamation of Disaster Emergency is lifted or allowed to expire. Heddens seconded for discussion. Heddens clarified the BOH would have to publish again and have another public hearing. Additional discussion took place. Roll call vote. Heddens aye, Olson nay, Murken aye. Motion carries.

CONSERVATION QUARTERLY REPORT – submitted written report only

FACILITIES MANAGEMENT QUARTERLY REPORT – submitted written report only

INFORMATION TECHNOLOGY QUARTERLY REPORT – Director Barb Steinbeck highlighted various items of the submitted written report.

PRESENTATIONS FROM 2020 URBAN RENEWAL AREA PROGRAM APPLICANTS – Leanne Harter, County Outreach and Special Projects Manager, reported on policies and criteria. 1) Zearing – City Clerk Karen Davis presented. Discussion took place. 2) Ames – John Hall, Executive Director, Ames Main Street presented. Discussion took place. 3) Cambridge – City Council Member Dave Thom presented. Discussion took place. 4) Story City – City Manager Mark Jackson presented. Discussion took place. Harter reported on timeline.

UPCOMING AGENDA ITEMS: Olson reported on the Story County Hunger Collaboration. After discussion, Murken stated she would add agenda posting protocols.

LIAISON ASSIGNMENTS, COMMITTEE MEETINGS UPDATES, AND ANNOUNCEMENTS FROM THE SUPERVISORS: All Board members reported on meetings.

Heddens moved, Olson seconded to adjourn at 11:55 a.m. Roll call vote. (MCU)

Story County
Board of Supervisors Meeting
Agenda
9/15/20

1. Originating From Administration Building, Story County Public Access Provided Via "Zoom" Meeting

SPECIAL NOTE TO THE PUBLIC: Due to recommendations to social distance in order to help slow the spread of the COVID-19 virus, public access to the meeting will be provided via Zoom.

Members of the public can participate by using the information below:

Due to limited access at the Story County Administration Building, meetings of the Story County Board of Supervisors are held via Zoom Web/ Teleconference.

To join the zoom meeting by computer, tablet, smartphone:

Visit [HTTPS://WWW.ZOOM.US/](https://www.zoom.us/)

Click on "Join A Meeting" and use the Zoom Meeting ID 981 7092 0243 and Password 446094

To join the meeting by telephone:

Dial (312) 626-6799, then enter Webinar ID 981 7092 0243, Password 446094

Please visit WWW.STORYCOUNTYIOWA.GOV/92/BOARD-OF-SUPERVISORS

for more information on how to participate in meetings of the Story County Board of Supervisors.

2. CALL TO ORDER: 10:00 A.M.
3. PLEDGE OF ALLEGIANCE:
4. STATEMENT EXPLAINING WHY A MEETING IN PERSON IS IMPOSSIBLE OR IMPRACTICAL, PER CODE SECTION 21.8.1
5. ADOPTION OF AGENDA:
6. UPDATES ON COVID-19
 - a) Staff
 - b)Supervisors
7. PUBLIC COMMENT #1:
This comment period is for the public to address topics on today's agenda
8. DISCUSSION AND CONSIDERATION OF ITEMS BROUGHT BEFORE THE BOARD WITH REQUEST FOR IMMEDIATE ACTION:
9. AGENCY REPORTS:
 - I. Emergency Mangement Quarterly Report - Submitted Report Only

Department Submitting Auditor

Documents:

10. CONSIDERATION OF MINUTES:

I. 9/8/20 Minutes

Department Submitting Auditor

11. CONSIDERATION OF PERSONNEL ACTIONS:

I. Action Forms

1)new hire, effective 9/28/20, in the Auditor's Office for Kathy Berrett @ \$15.00/hr; Duane Short @ \$15.00/hr; 2)pay adjustment, effective 9/27/20, in a)Animal Control for Debbie Koepp @ \$18.77/hr; b)Attorney's Office for Ethan Anderson @ \$3,996.69/bw; Connie Davis @ \$17.74/hr; Sue Logsdon @ \$19.94/hr; c)Auditor's Office for Kevin Norris @ \$16.00/bw; d)Community Services for Erin Rewerts @ \$2,901.52/bw; e) Facilities Management for Jonathan Eickholt @ \$2,731.40/bw; f)Sheriff's Office for Marilyn Mosinski @ \$2,152.80/bw; Adam Packer @ \$2,336.80/bw; 3)correction, effective 8/30/20, in Recorder's Office for James Cheek @ \$25.60/bw.

Department Submitting HR

12. CONSIDERATION OF CLAIMS:

I. 9/17/20 Claims

Department Submitting Auditor

Documents:

CLAIMS 091720.PDF

13. CONSENT AGENDA:

(All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time the Board votes on the motion.)

I. Consideration Of Contract #58811480 And Amendment #1 Between Iowa Department Of Public Health And Story County Board Of Health For FY21 Immunization Services, Effective 7/1/20 - 6/30/21

Department Submitting Environmental Health

Documents:

FY21 IMMUNIZATION SERVICES.PDF
FY21 IMMUNIFICATION SERVICES AMENDMENT.PDF

II. Consideration Of FY21 Agreement Between Story County Board Of Health And Mary Greeley Medical Center To Provide Public Health And Home Care Services, Effective 7/1/20 - 6/30/21

Department Submitting Environmental Health

Documents:

FY21 PUBLIC HEALTH HOME CARE SERVICES AGREEMENT.PDF

- III. Consideration Of Contract #5881C085 And Amendment #1 Between Iowa Department Of Public Health And Story County Board Of Health For FY21 Local Public Health Services, Effective 7/1/20 - 6/30/21

Department Submitting Environmental Health

Documents:

FY21 LOCAL PUBLIC HEALTH SERVICES.PDF

FY21 LOCAL PUBLIC HEALTH SERVICES AMENDMENT.PDF

- IV. Consideration Of Contract With Howrey Construction Inc. For The Paving Of The Heart Of Iowa Nature Trail Between R38 And 1st Avenue North In Slater.

Department Submitting Conservation

Documents:

HOINT SLATER CONNECTOR HOWREY CONTRACT.PDF

- V. Consideration Of Governor's Traffic Safety Bureau Grant Contract For \$21,050.00 Effective 10/1/20-09/30/21

Department Submitting Sheriff

Documents:

GTSB.PDF

- VI. Consideration Of Quarterly Report: Treasurer

Department Submitting Auditor

Documents:

TREASURER.PDF

- VII. Consideration Of Contract For Highway Right Of Way With Carol A Myers Revocable Trust For The Purchase Of Temporary Easement For \$929.65 (FM-C085(160)--55-85)

Department Submitting Engineer

Documents:

ROW.PDF

VIII. Consideration Of Resolution #21-20, Abate Property Taxes On Parcel Owned By Political Subdivision

Department Submitting Auditor

Documents:

RES 21 20.PDF

IX. Consideration Of Road Closure Resolution(S): #21-24

Department Submitting Engineer

Documents:

RC 21 24.PDF

X. Consideration Of Utility Permit(S): #21-5201, 21-5202, 21-5209

Department Submitting Engineer

Documents:

UT 21 5201.PDF

UT 21 5202.PDF

UT 21 5209.PDF

14. PUBLIC HEARING ITEMS:

- I. For First Consideration Of Ordinance #289 Amending Certain Boundaries Of The Official Zoning Map Of Story County Iowa – B & L Properties, LLC, Rezoning – Amelia Schoeneman

Department Submitting Planning and Development

Documents:

STAFF REPORT.PDF

ORDINANCE NO 289.PDF

APPLICATION DOCUMENTS.PDF

POWERPOINT PRESENTATION.PDF

15. ADDITIONAL ITEMS:

- I. Discussion And Consideration Of Hiring Freeze Exemption Request For Conservation Aide - Mike Cox And Alissa Wignall

Department Submitting Human Resources

Documents:

CONSERVATION AIDE.PDF

- II. Discussion And Consideration Of Hiring Freeze Exemption Request For Vegetation Management Aide - Mike Cox And Alissa Wignall

Department Submitting Human Resources

Documents:

IRVM HIRING REQUEST.PDF

- III. Discussion And Consideration Of Evaluation Process For Board Of Supervisors Direct Reports - Alissa Wignall

Department Submitting Human Resources

Documents:

EVALUATION PROCESS.PDF

- IV. Discussion And Consideration Of Adding Additional Locking Provisions To The Inner Foyer Doors At The Main Entry Of The Story County Human Services Center For \$5,100.00- Jon Eickholt

Department Submitting Facilities Management

Documents:

STORY COUNTY HSC DOOR HARDWARE REVISED.PDF

- V. Discussion And Consideration Of Tentative Referral From The Story County Board Of Health For County Wide Mandatory Face Cover Regulations And Consideration Of Resolution #21-18, Mandating The Use Of Face Coverings In Story County To Mitigate The Transmission Of Covid-19

Department Submitting Board of Supervisors

Documents:

REGULATION.PDF

FACE COVERING RESOLUTION DRAFT.PDF

16. DEPARTMENTAL REPORTS:

- I. Conservation Quarterly Report - Submitted Report Only

Department Submitting Auditor

Documents:

CONSERVATION.PDF

- II. Facilities Management Quarterly Report - Submitted Report Only

Department Submitting Auditor

Documents:

FM.PDF

III. Information Technology Quarterly Report - Submitted Report Only

Department Submitting Auditor

Documents:

IT.PDF

E MAIL TRAFFIC SUMMARY.PDF

SERVICE REQUEST TICKETS CLOSED JUNE AUG 2020 PIE.PDF

17. OTHER REPORTS:

- I. Presentations From 2020 Urban Renewal Area Program Applicants - Leanne Harter
Right after Public Comment

Department Submitting Board of Supervisors

Documents:

BOARD URA PACKET.PDF

18. UPCOMING AGENDA ITEMS:

19. PUBLIC FORUM #2:

Comments from the Public on Items not on this Agenda. The Board may not take any Action on the Comments due to the Requirements of the Open Meetings Law, but May Do So In the Future.

20. LIAISON ASSIGNMENTS, COMMITTEE MEETINGS UPDATES, AND ANNOUNCEMENTS FROM THE SUPERVISORS:

21. ADJOURNMENT:

Story County strives to ensure that its programs and activities do not discriminate on the basis of race, color, national origin, sex, age or disability. Persons requiring assistance, auxiliary aids or services, or accommodation because of a disability may contact the county's ADA coordinator at (515) 382-7204.

Story County
Board of Supervisors
Agenda
9/15/20

NAME

ADDRESS

~~to~~
Sandra Kof
Jonathan ~~Booth~~
Deanna White

BUS
Facilities
BUS



Keith Morgan, Coordinator

Melissa Spencer, Deputy Coordinator

Board of Supervisors Update

As Of Sept 8, 2020

Response:

COVID-19 response operations are on-going. Since the last report, response activities focused on logistical support to K-12 schools, Iowa State University (ISU), and the Test Iowa Clinic. Our office coordinated the use of the Ames Community School District (ACSD) Facilities Management Building as the drop point for Personal Protective Equipment (PPE) sent by the Iowa Department of Education (IDoE) and Iowa Department of Public Health (IDPH) Story County schools. ACSD staff helped emergency management separate the delivery into the individual orders for each school district. ISU requested, and was provided use of the emergency management command trailer to provide a climate controlled environment for COVID testing which helped increase their overall testing capacity. Emergency management worked with Mary Greeley Medical Center and Story County Public Health to coordinate state level resource deliveries of initial and sustainment supplies for the Story County Test Iowa Site. All of these actions were coordinated through daily meetings that allow the many different agencies to come together and collaborate on the COVID response.

The Sheriff's Office Dive Team requested deployment of the Command and Control trailer to provide a climate controlled environment for dive operations on July 4th. The trailer was on-site in approximately one hours.

On August 10th, a derecho developed over western Iowa and really started to make its impact felt starting in Boone County, producing the equivalent of an inland hurricane. Within Story County, the issuance of a severe thunderstorm warning with a 70 mph wind tag allowed all dispatch agencies the ability of activate Outdoor Warning Sirens (OWS) per our countywide OWS policy. This was a major factor that helped provide time for residents who were outside to seek shelter prior to the storm hitting. As the storm moved across the county, information coming across the public safety radios indicated the storm was causing serious damage across the entire county. The Emergency Operations Center (EOC) was activated utilizing personnel from Story County staff. The priority functions within the EOC were to gain situational awareness on the status of critical infrastructure, facilitate the opening of major transportation routes, and immediate sheltering for those whose homes were uninhabitable. Those functions were primary for the first 24 – 48 hours of the event. The Emergency Management Coordinator requested the issuance of a countywide local disaster declaration from the Vice-Chair of the Emergency Management Commission which was verbally approved on Aug 10th, allowing activation of Iowa Individual Assistance program and access to state resources. Operations then shifted to providing resources to communities to clear debris and allow the re-establishment of community activities. Concurrently, damage assessment was accomplished to help the county qualify for Federal Emergency Management Agency (FEMA) Public Assistance, which was approved on Aug 17th. Damage assessment

PREVENTION

PREPAREDNESS

RESPONSE

RECOVERY

MITIGATION

Proudly serving the communities of:

*Ames – Cambridge – Collins – Colo – Gilbert – Huxley – Kelley – McCallsburg – Maxwell- Nevada
Roland – Sheldahl – Slater – Story City – Story County – Zearing*

then shifted to looking at individual residents to gather information to qualify for FEMA Individual Assistance. Each community collected the information and provided it to emergency management who provided it to Iowa Homeland Security. Sufficient residential damages were identified to qualify Story County for FEMA Individual Assistance. Emergency management continues to work with FEMA and other state agencies to provide residents information on programs available to them and to coordinate the establishment of resource centers here in Story County. The response to the derecho demonstrates the tiered structure of emergency management, with local jurisdictions needing to ensure they have the resources and command and control structures to provide immediate response services. Emergency management's role is to facilitate planning, training, and exercises within communities prior to a disaster to help them develop the structures they need to respond. This disaster also highlighted the fact that communities need to have the ability to facilitate the recovery processes after the initial response is over. Each jurisdiction is encourage to capture important lessons identified during the derecho and to start to integrate them into a long-term improvement plan.

Other responses continued throughout this period. Our STAR 1 search and rescue team was asked to activate four times during this period to assist with either K-9 assets or to conduct larger searches.

Emergency management also assisted with the investigation into discoloration of an unnamed creek in Story City.

Planning:

All state requirements for the Comprehensive Operations Planning were completed and submitted for approval. FY 2021 planning will focus on Emergency Support Function (ESF) 4/Firefighting, ESF-9/Search and Rescue, and ESF-13/Public Safety.

Short-term planning for on-going COVID and derecho operations continues. For COVID, the focus is on sustainment of testing, potential child care and nutrition issues should schools shift to online education, and vaccination operations hopefully late November or early December.

Preparedness:

Training

Unfortunately, most training has come to a standstill due to the operations tempo created by the COVID and derecho response. The Coordinator and Deputy will work to achieve training requirements through virtual instruction. If time permits, we are looking to do EOC training later in the year.

Exercises

None

Operations

Emergency management received 15 radios from Story County which have become the 'banked radios'. These radios will remain under Story County ownership and emergency management will be responsible for the operational aspects of the radios such as programming, maintenance, and mobilization of the assets.

No one was willing to accept the required leadership positions for the Coalition for Disaster Recovery (CDR). This led to a unanimous decision to dissolve the coalition and for these responsibility to revert to the Story County Emergency Management Agency. This is a significant loss of disaster response and recovery capabilities here in Story County, but the resources were just not there for the CDR to be self-sustaining.

Emergency management is providing storage space for the Sheriff's Office water recovery boat in the shed rented from Facilities.

Looking Forward

Response/recovery activities will continue long-term for both COVID and the derecho. The workload for COVID will not decrease as we hopefully transition into wide-scale vaccination operations which will extend well into 2021. Derecho activities should reduce within a couple of weeks as FEMA and other federal recovery programs get established and self-sustaining. There is a need to carve out time to conduct both internal and countywide after action reviews for both COVID and the derecho.

Upgrades to the Command and Control trailer are underway to improve the communications positions within the trailer. The wireless repeater in the EOC is being replaced and emergency management is collaborating with Story County Facilities on a joint venture to provide enhanced cell phone coverage throughout the building.

Emergency management will be conducting an I-35 closure drill towards the end of October to test some new procedures and refresh everyone's memory on their roles and responsibility should I-35 be closed.

As we indicated in the last quarterly report, it is hoped we can resume work with Ames to improve connections between their Incident Command Structure and the EOC, leading eventually to a functional exercise to test our ability to rapidly establish command and control during a disaster. Additionally, our office would also like to re-engage with Sheldahl to complete work started on the development of an enhanced Emergency Operations Plan for their community.

Contract Declarations & Execution Page

CONTRACT #: 58811480	PROJECT TITLE: Immunization Services
CONTRACTOR LEGAL NAME AND ADDRESS: Story County dba Story County Board of Health 900 6 th Street Nevada, IA 50201	PROJECT PERIOD: July 1, 2020 – June 30, 2021
STATE OF IOWA DEPT. OF ADMINISTRATIVE SERVICES VENDOR #: 00002129939	CONTRACT PERIOD: July 1, 2020 – June 30, 2021
Warrant/payment mailing address (if different from legal address): Mary Greeley Home Health Services 1114 Duff Avenue Ames, IA 50010	TOTAL CONTRACT AMOUNT: \$16,920
	FUNDING SOURCE: FEDERAL: \$10,152 \$2,403 (Pandemic Influenza) STATE: \$4,365
IOWA CODE CHAPTER 8F DESIGNATION: This contract is NOT covered by Iowa Code chapter 8F	Federal Subrecipient Addendum Needed? YES Board Member Initials: <u>JMC</u> Meeting Date: <u>9-15-2020</u> Follow-up action: _____
<p>The Contractor agrees to perform the work and to provide the services described in the Special conditions for the consideration stated herein. The duties, rights and obligations of the parties to this contract shall be governed by the Contract Documents, which include the Special Conditions, General Conditions, Request for Proposal and Application.</p> <p>The Contractor has reviewed and agrees to the Iowa Department of Public Health <u>General Conditions Effective July 1, 2019</u> as posted on the Department's website under Funding Opportunities or as available by contacting Bethany Kintigh at telephone (515) 281-5424. The Contractor specifies no changes have been made to the Special Conditions or General Conditions.</p>	
<p>The parties hereto have executed this contract on the day and year last specified below.</p>	
<p>For and on behalf of the Department: Digitally signed by Sharp, Ken Date: 2020.07.09 17:22:20 -05'00'</p> <p>By: _____ Ken Sharp, Director Division of ADPER and EH</p>	<p>For and on behalf of the Contractor: Digitally signed by John J. Paschen Date: 2020.07.06 08:45:10 -05'00'</p> <p>By: _____ John Paschen, Contract Administrator</p>

Special Conditions for Contract # 58811480

Article I- Identification of Parties:

This contract is entered into by and between the Iowa Department of Public Health (hereinafter referred to as Department) and the Contractor, as identified on the contract face sheet.

Article II - Designation of Authorized State Official:

Ken Sharp, Director, Division of ADPER and EH is the Authorized State Official for this contract. Any changes in the terms, conditions, or amounts specified in this contract must be approved by the Authorized State Official. Negotiations concerning this contract should be referred to Bethany Kintigh at telephone (515) 281-5424.

Article III - Designation of Contract Designation of Project Director:

1. The Contractor, as listed on the Contract Face Sheet, is responsible for financial and administrative matters of this Contract.
2. The Project Director, as designated by the Contractor and listed in Article IV – Key Personnel for Project Implementation, has the authority to manage the contract and the legal responsibility to assure compliance with all contract conditions. Negotiations concerning this contract should be referred to the Project Director.
3. The Project Director will receive key communications from the Department and will be responsible for keeping the Contractor and all Authorized Agencies informed of any relevant contract issues.
4. It is the Contractor's sole responsibility to ensure appropriate individual(s) have registered within IowaGrants. The Contractor acknowledges that all assigned individuals to the Grant Tracking site have full rights (add, modify, and delete) for all Grant Tracking site components including contractual forms such as work plans, personnel, budgets, and reporting forms, and claims submission. The Contractor designates LesLa White as the Grantee Contact in IowaGrants (www.iowaGrants.gov) who shall regulate and assign access of appropriate individuals to this grant site.

Article IV – Key Personnel:

The following individual(s) shall be considered key personnel for purposes of this contract:

Department Personnel

Name	Title	Email Address
Don Callaghan	Bureau Chief	donald.callaghan@idph.iowa.gov
Bethany Kintigh	Program Manager	bethany.kintigh@idph.iowa.gov

Contractor Personnel

Name	Title	Email Address
John Paschen	Contract Administrator	

LesLa White	Project Director	white@mgmc.com
Trisha MacDonald	Fiscal Contact	macdonald@mgmc.com

The Contractor shall notify the Department in writing within ten (10) working days of any change of Key Personnel identified in this section.

Article V - Statement of Contract Purpose:

To increase immunization rates in children, adolescent and adults for all Advisory Committee on Immunization Practices (ACIP) recommended vaccines.

Article VI - Description of Work and Services:

In compliance with the Department-approved work plan within IowaGrants, the Contractor shall: Follow objectives/activities as outlined in the agency’s submitted 2020 Immunization Services Application.

Article VII – Performance Measure

The Department anticipates the following performance measures to be included in a successful applicant’s contract.

The contractor will conduct 100 percent of school audits in the county and report results in the Immunization Registry Information System (IRIS).

A disincentive of \$200 will be withheld if the contractor does not conduct 100 percent of school audits in the county and report results in the Immunization Registry Information System (IRIS). Verification of the activity will be demonstrated based upon Department review of school audits reported in IRIS.

The disincentive will be withheld from the first expenditure claim the contractor submits. These funds will be released on the April expenditure claim pending verification of the completed activities.

The Contractor shall submit any documentation required for the performance measure into the progress reports component of the grant site within IowaGrants.gov.

Article VIII – Reports:

The Contractor shall complete and submit the following reports in the grant site located in IowaGrants.

Report Title	Form Frequency/Type	Date Due
Progress Report	Semi-Annual	February 28, 2021
Annual Report	Annual	July 31, 2020

Article IX - Budget:

Immunization Activities (Federal and State)

Direct Cost Category	Department Budget
Subcontract	\$14,517
TOTAL:	\$14,517

Pandemic Influenza (Federal)

Direct Cost Category	Department Budget
Subcontract	\$2,403
TOTAL:	\$2,403

1. Expenditure variance against direct cost budget line amounts are allowed up to a maximum of 10% of the contractual amount on a cumulative basis and within a budget category not to exceed the contractual total. The Contractor shall submit a written justification and request for a contract amendment to the Department prior to the obligation of an expense which will exceed the allowed 10% cumulative variance. The Contractor shall submit a written justification and request for a contract amendment when expenditures against a budget line not previously approved are anticipated.
2. The Contractor shall receive written approval from the Department prior to spending the final three (3) percent of all funds awarded.

Article X - Payments:

1. Submission of Claims for contract period:
The Contractor shall complete and submit a claim for services rendered in accordance with this Contract. The Invoice/Claim shall be submitted monthly in the grant site located in IowaGrants within 45 days of the month of expenditures.

The Department shall verify the Contractor's performance of the provision of Services/Deliverables and timeliness of claims before making payment. The Department may elect not to pay claims that are considered untimely.

2. End of State Fiscal Year Claims Submission: Notwithstanding the timeframes above, and absent:
 - i. longer timeframes established in federal law or
 - ii. the express written consent of the Department,the Contractor shall submit all claims to the Department by August 10th for all services performed in the preceding state fiscal year (the State fiscal year ends June 30).

The Department will not automatically pay end of state fiscal year claims that are considered untimely. If the Contractor seeks payment for end of state fiscal year claim(s) submitted after August 10th, the Contractor may submit the late claim(s), as well as a justification for the

untimely submission. The justification and request for payment must be submitted within the Correspondence component of this grant site. The Department may reimburse the claim if funding is available after the end of the fiscal year.

If funding is not available after the fiscal year, the claim may be submitted to State Appeal Board in accordance with instructions for consideration. Instructions for this process may be found at: http://www.dom.state.ia.us/appeals/general_claims.html.

3. The Department shall pay all approved invoices/claims in arrears. The Department may pay in less than sixty (60) days, but an election to pay in less than sixty (60) days shall not act as an implied waiver of Iowa law.
4. The Department provides contractual payments on the basis of reimbursement of actual expenses in accordance with Iowa Code 8A.514.
5. The Department will **not** reimburse the Contractor travel amounts in excess of limits established by Iowa Department of Administrative Services. Current in-state and out-of-state travel rate reimbursements can be found posted on the Department's IDPH General Conditions for Service Contracts website.
6. Final payment may be withheld until all contractually required reports have been received and accepted by the Department. At the end of the contract period, unobligated contract amount funds shall revert to the Department.
7. Warrants (payments) for services provided under this contract will be made payable to the Contractor and mailed to the Contractor at the Contractor Legal Address as listed on the contract face page.
 - a. If the Contractor authorizes payments under this contract to be mailed to an address other than the Contractor Legal Address, the Contractor shall provide that address to the Department in the Alternate Mailing Address portion of the Business Organization Form – Contact Information section of the grant site form found in IowaGrants.
 - b. This address will be inserted in the 'Warrant/payment mailing address (if different from legal address)' field on the contract face page.
8. All funding payable to the Contractor must be received by the County Treasurer Office [Iowa Code 331.552(1)] and credited to the general fund of the county [Iowa Code 331.427(1)]. If the Department is made aware the funding payable to the Contractor is deposited into an account other than County Treasury, all current and future contractual funds issued by the Department (regardless of contractual program) will be delivered to the Contractor only via Electronic Fund Transfer (EFT) or by mailing the warrant to the Contractor if the EFT option has not been activated by the Contractor.

Article XI – Additional Conditions

1. The Contractor shall ensure all IowaGrant Grant Tracking site component information is accurate and current. This is inclusive of personnel, work plans, and budget forms. Requests by the Contractor for access to update the Grant Tracking site components shall be submitted through correspondence to the IDPH Program Contract Manager. If an update is approved by the Department, an amendment to the contract may be required.

2. All work plan revisions must be approved by the Department prior to implementation. Requests for work plan revisions must be received by the Department through the correspondence component within the Grant Tracking site on or before April 15, 2021.
3. All state funds in the contract MUST be spent by February 28, 2021. All expenses submitted in the "immunization services" category will be subtracted from the state funds first. Any unspent state funds will be deducted from the contract after March 31st. Vouchers containing state funds for February expenses must be submitted before March 31st, 2021 to comply with close of state fiscal year procedures.

CONTRACT #: 58811480	AMENDMENT #: 1
CONTRACTOR Story County dba Story County Board of Health	PROJECT TITLE: Immunization Services

This contract is amended to include additional funding of \$11,895.00 for the promotion of influenza vaccine and activities to prepare for COVID-19 vaccine.

The additional funds may be used to implement evidence-based strategies aimed at increasing adult influenza rates. Activities may include purchasing additional storage units to properly store increased doses of vaccines or transport units to ensure proper temperatures are maintained if conducting influenza clinics at alternative locations. Funding will also support administration of adult influenza vaccine, enhanced messaging regarding the importance of influenza vaccine, community media campaigns, community outreach and education, and working with additional community vaccinators.

Below is the description of work and services and budget

Required Objective:

1. The influenza vaccination rate of persons in the county (0-6 years; 7-18 years; and 19 years of age and older) with at least one dose of influenza vaccine within the 2020/2021 influenza season will reach or exceed 70%. (Data for this objective can be generated using the Immunization Registry Information System (IRIS) benchmark report. See the IRIS benchmark report instructions.)

Required Activities: (Choose one)

- Conduct influenza vaccine reminder/recall for adults within the county.
- Promote the importance of influenza vaccine to high risk populations.
- Promote influenza vaccine using billboards, radio, newspaper, social media, etc.
- Develop and maintain a list of health care providers as part of the county's plan to administer COVID-19 vaccine. Providers should include pharmacies, private physician offices, community health centers, etc.
- Recommend health care providers enroll in IRIS to document administration of COVID-19 vaccine.

Funding may be used for COVID-19 education, planning for COVID-19 vaccination clinics and enhancing county pandemic preparedness plans. Funds may not be used for COVID-19 contract tracing activities by local public health agencies.

Article IX - Budget:

COVID (Federal)

Direct Cost Category	Department Budget
Salary and Fringe	\$.00
Subcontract	\$11,895.00
Equipment	\$.00
Other	\$.00
Admin	\$.00
TOTAL:	\$11,895.00

1. Expenditure variance against direct cost budget line amounts are allowed up to a maximum of 10% of the contractual amount on a cumulative basis and within a budget category not to exceed the contractual total. The Contractor shall submit a written justification and request for a contract amendment to the Department prior to the obligation of an expense which will exceed the allowed 10% cumulative variance. The Contractor shall submit a written justification and request for a contract amendment when expenditures against a budget line not previously approved are anticipated.
2. The Contractor shall receive written approval from the Department prior to spending the final three (3) percent of all funds awarded.

Total Face page of the contract will increase by \$11,895.00 the new contract total will be \$28,815.00

All other conditions and terms of the contract remain in effect. The contractor specifies no additional changes have been made to the Special Conditions or General Conditions. The parties hereto have executed this contract amendment on the day and year last specified below.

For and on behalf of the Department:

Digitally signed by Sharp,
Ken
Date: 2020.08.24
17:33:04 -05'00'
By: Sharp, Ken
Ken Sharp, Director
Division of ADPER and EH

For and on behalf of the Contractor:

Digitally signed by John J.
Paschen
Date: 2020.08.24
16:55:16 -05'00'
By: John Paschen, Contract Administrator

Board Member Initials: JP

Meeting Date: 9-15-2020

Follow-up action: _____

**AGREEMENT TO PROVIDE PUBLIC HEALTH,
HOME CARE SERVICES
TO THE RESIDENTS OF STORY COUNTY
FY21**

This Agreement is entered into between the Story County Board of Health, (hereafter *Contractor*) and Mary Greeley Home Health Services of Mary Greeley Medical Center, (hereafter *Subcontractor*) to facilitate the provision of public health and home care services to the residents of Story County, Iowa.

The Contractor and Subcontractor will maintain involvement in the community health needs assessment, as well as determination of the needs of target populations and priorities. This will be accomplished with community input.

RESPONSIBILITIES OF THE CONTRACTOR:

1. Make available to subcontractors all documents related to the Local Public Health Services contract with the Iowa Department of Public Health (IDPH). This includes but may not be limited to:
 - FY2021 Renewal for Local Public Health Services Contract
 - Contract face sheet and any subsequent revisions
 - General Conditions, effective 7/1/19
 - Special Conditions, effective 7/1/21
 - Subsequent contract amendments and modifications
 - All budget or work plan revisions
 - All IDPH required reports
2. Maintain ongoing communication regarding the grants and keep all local officials and subcontractors appropriately informed.
3. Comply with the special and general conditions of the contract and related documents.
4. Assure compliance by the subcontractors with the requirements of *Iowa Administrative Code* Chapter 80 and the special and general conditions of the contracts.

5. Review/approve proposed service changes requested by subcontractors and submit request for change to the Iowa Department of Public Health for approval.

**RESPONSIBILITIES OF MARY GREELEY HOME HEALTH SERVICES
of MARY GREELEY MEDICAL CENTER (Subcontractor for Public Health
and Home Care Aide Services)**

Services shall be provided in compliance with IAC 641-80 and as identified in the grant application. Proposed changes in service shall be based upon identified community needs and submitted to the Contractor.

1. Comply with the special and general conditions of the contract and related documents.
2. Assure competency of staff to comply with grant requirements.
3. Assure that the Iowa Department of Public Health, the Contractor and any of their duly authorized representatives have access, for the purpose of audit and examination, any documents, papers and records of the subcontractor pertinent to the subcontract.
4. Provide the following services:
 - Nursing (Skilled) includes nursing intervention for acute, unstable, or chronically fragile patients under a specified medical diagnosis and with a plan of care from a licensed physician.
 - Nursing (Health Promotion) includes nursing intervention for education and assessment to promote healthy behaviors.
 - Home Health Aide (Personal Care) includes the personal care (baths, ambulation, dressing, exercises, skin care, etc) provided by Home Health Aides to acute, unstable, or chronically fragile patients under a physician plan of care and under the direction and supervision of a Registered Nurse to assist them to return to independent functioning or prevent institutionalization.
 - Home Health Aide (Homemaker) includes the supportive care provided by Home Health Aides such as laundry, housekeeping, and errands to assist persons to remain safely in their own homes and prevent institutionalization.
 - Foot Care Clinics

- Disease outbreak investigation, reportable disease follow-up, surveillance:
 - Immunization audit – reviewing immunization cards for all pre-school and k-12 students, as well as children enrolled in day care services to assure compliance with the immunization laws;
 - Case identification – locating persons with identified health risks and linking them to resources to prevent disease and disability;
 - Case finding – data gathering regarding exposure, contact determination, and referral for follow-up treatment;
 - Prevention and control of spread of infection, communicable and environmental disease – activities related to treating the disease process as well as evaluating the results through follow-up;
 - Surveillance – ongoing collection, analysis, and interpretation of health data to detect trends as well as to identify the incidence and prevalence of diseases.

*The above programs will exist as long as they are determined necessary by the Public Health Nurse (PHN) staff and the Board of Health or as required by statute.

FUNDING AGREEMENT

The Story County Board of Health agrees to provide the subcontractor with state grant funds for approved activities, on a monthly basis upon submission of a claim detailing services provided. The amount of funds is identified on the Iowa Department of Public Health contract face sheet. Any appropriation or reallocation during the fiscal year will be identified in the Local Public Health Service contract amendment face sheet.

Mary Greeley Home Care Services of Mary Greeley Medical Center will receive the total funding amount allocated by the Iowa Department of Public Health for the contracted funds of Essential Public Health Services.

These amounts are as follows:

- Essential Public Health Services: \$208,768

EFFECTIVE DATE AND TERMINATION OF AGREEMENT:

This agreement will be in effect July 1, 2020- June 30, 2021.
Either party may terminate their participation in this agreement with 90 days written notice to the other party prior to the termination date.

Entered into and agreed upon:

By: *Gary E. Botine*
Gary Botine
MARY GREELEY MEDICAL CENTER, CHIEF FINANCIAL OFFICER

On the 7th day of July, 2020

By: *[Signature]*
STORY COUNTY, CHAIRPERSON, BOARD OF HEALTH

On the 15th day of July, 2020

APPROVED **DENIED**
Board Member Initials: *AM*
Meeting Date: 9-15-2020
Follow-up action: _____

The parties hereto have executed this contract on the day and year last specified below.

For and on behalf of the Department:

Reisetter, Digitally signed by
Reisetter, Sarah
Date: 2020.07.23
09:13:23 -05'00'
By: Sarah
Sarah G. Reisetter, J.D.
Deputy Director, Iowa Department of Public Health

For and on behalf of the Contractor:

Digitally signed by John J.
Paschen
Date: 2020.07.15
16:55:23 -05'00'
By: _____
Story County Board of Health

Special Conditions for Contract # 5881CO85

Article I- Identification of Parties:

This contract is entered into by and between the Iowa Department of Public Health (hereinafter referred to as Department) and the Contractor, as identified on the contract face sheet.

Article II - Designation of Authorized State Official:

Sarah Reisetter, Deputy Director, Division of Deputy Director's Office is the Authorized State Official for this contract. Any changes in the terms, conditions, or amounts specified in this contract must be approved by the Authorized State Official. Negotiations concerning this contract should be referred to Diane M Anderson at telephone (515) 242-6522.

Article III - Designation of Contract Designation of Project Director:

1. The Contractor, as listed on the Contract Face Sheet, is responsible for financial and administrative matters of this Contract.
2. The Project Director, as designated by the Contractor and listed in Article IV – Key Personnel for Project Implementation, has the authority to manage the contract and the legal responsibility to assure compliance with all contract conditions. Negotiations concerning this contract should be referred to the Project Director.
3. The Project Director will receive key communications from the Department and will be responsible for keeping the Contractor and all Authorized Agencies informed of any relevant contract issues.
4. It is the Contractor's sole responsibility to ensure appropriate individual(s) have registered within IowaGrants. The Contractor acknowledges that all assigned individuals to the Grant Tracking site have full rights (add, modify, and delete) for all Grant Tracking site components including contractual forms such as work plans, personnel, budgets, and reporting forms, and claims submission. The Contractor designates **John Paschen** as the Grantee Contact in IowaGrants (www.IowaGrants.gov) who shall regulate and assign access of appropriate individuals to this grant site.

Article IV – Key Personnel:

The following individual(s) shall be considered key personnel for purposes of this contract:

Department Personnel

Name	Title	Email Address
Marisa Roseberry	Bureau Chief	marisa.roseberry@idph.iowa.gov
Heather Bombei	Program Consultant	heather.bombei@idph.iowa.gov
Diane M Anderson	Contract Manager	diane.m.anderson@idph.iowa.gov

Key Contractor Personnel

Name	Title	Email Address
Les White	Project Director	white@mgmc.com

The Contractor shall notify the department in writing within ten (10) working days of any change of Key Personnel identified in this section. The Contractor is **required** to provide a request to the program contract manager through the correspondence section of the grant site, for the negotiation of the corresponding grant site component (s).

Article V - Statement of Contract Purpose:

The purpose of this contract is to provide partial financial support to local boards of health to assure core public health functions and essential public health services are delivered and to also increase the capacity of local boards of health to promote healthy people and healthy communities in compliance with 641 IAC 77 and 641 IAC 80.

Article VI - Description of Work and Services:

In compliance with the Department-approved work plan within IowaGrants, the Contractor along with its authorized agency(ies) shall:

1. Provide essential public health services and activities as determined by the local board of health.
2. Assure those services and activities provided conform with legislative requirements as directed by state appropriations from the 2020 General Assembly and 641 IAC 77 and 641 IAC 80.
3. Assure linkages between community partners, including at a minimum those partners receiving Department funding, as the Board of Health performs its role and responsibilities as defined in 641 IAC 77 (137).
4. Comply with all contract documents.
5. Report on activities, units, and costs in the manner required.
6. Be responsible for financial and administrative matters of the contract.
7. Designate an authorized agency(ies), a nonprofit or governmental entity, to provide one or more of the activities utilizing LPHS funds.
8. Maintain current contact information for all Board of Health members for the calendar year, including identification of new members and the Board of Health physician.

Article VII – Performance Measure

The contract performance measure is the completion and submission of the Governmental Public Health Survey, conducted by the Iowa Department of Public Health. The FY21 LPHS Performance Measure Documentation Report must be completed and submitted by the deadline of August 31, 2020.

The Department will review the Performance Measure Documentation Report for timely submission and for completion. The Department may request additional information to ensure satisfaction of all items in the performance measure document. The Contractor shall follow-up with the additional information or resubmission within the reasonable timeframe provided by the Department. If the Contractor fails to submit the Performance Measure Documentation Report by August 31, 2020 or is unable to verify or re-submit to the satisfaction of the Department within the designated time frame, a financial disincentive of \$800 will be withheld from the contractors' budget.

Questions concerning the Performance Measure Report should be referred to the assigned Regional Community Health Consultant (RCHC).

The Contractor shall submit any documentation required for the performance measure into the Progress Reports component of the grant site within IowaGrants.gov.

Article VIII – Reports:

The Contractor shall complete and submit the following reports in the grant site located in IowaGrants.

Report Title	Form Frequency/Type	Date Due
Local Board of Health Meeting Minutes	Board Minutes	Within 2 weeks of BOH approval
LPHS Final Report	Final Report	September 30, 2021
Performance Measure Documentation Report	Performance Measure Documentation	August 31, 2020
Subcontract Documents	Subcontract Documents	Prior to submission of 1st claim.

Article IX - Budget:

The LPHS Contract is funded through Essential Public Health Services appropriation.

The Contractor shall receive written approval from the Department prior to spending the final three (3) percent of all funds awarded.

Article X - Payments:

1. Submission of Claims for contract period:
The Contractor shall complete and submit a monthly claim via IowaGrants within 45 days of the month of expenditures.
2. The Contractor shall be reimbursed on a unit cost basis for the provision of essential public health services. Using costing methodology approved by the Department, each Authorized Agency shall complete and submit a current annual cost analysis for each activity to be billed to the Contract.

The Department shall verify the Contractor's performance of the provision of Services/Deliverables and timeliness of claims before making payment. The Department may elect not to pay claims that are considered untimely.

3. End of State Fiscal Year Claims Submission: Notwithstanding the time frames above, and absent:
 - i. longer timeframes established in federal law or
 - ii. the express written consent of the Department,the Contractor shall submit all claims to the Department by August 10th for all services performed in the preceding state fiscal year (the State fiscal year ends June 30).

The Department will not automatically pay end of state fiscal year claims that are considered untimely. If the Contractor seeks payment for end of state fiscal year claim(s) submitted after August 10th, the Contractor may submit the late claim(s), as well as a justification for the untimely submission. The justification and request for payment must be submitted within the Correspondence component of this grant site. The Department may reimburse the claim if funding is available after the end of the fiscal year.

If funding is not available after the fiscal year, the claim may be submitted to State Appeal Board in accordance with instructions for consideration. Instructions for this process may be found at: http://www.dom.state.ia.us/appeals/general_claims.html.

4. The Department shall pay all approved invoices/claims in arrears. The Department may pay in less than sixty (60) days, but an election to pay in less than sixty (60) days shall not act as an implied waiver of Iowa law.
5. Final payment may be withheld until all contractually required reports have been received and accepted by the Department. At the end of the contract period, unobligated contract amount funds shall revert to the Department.
6. Warrants (payments) for services provided under this contract will be made payable to the Contractor and mailed to the Contractor at the Contractor's Legal Address as listed on the contract face page.
 - a. If the Contractor authorizes payments under this contract to be mailed to an address other than the Contractor's Legal Address, the Contractor shall provide that address to the Department in the Alternate Mailing Address portion of the Business Organization Form – Contact Information section of the grant site form found in IowaGrants.

- b. This address will be inserted in the 'Warrant/payment mailing address (if different from legal address) field on the contract face page.
7. All funding payable to the Contractor must be received by the County Treasurer Office [Iowa Code 331.552(1)] and credited to the general fund of the county [Iowa Code 331.427(1)]. If the Department is made aware the funding payable to the Contractor is deposited into an account other than County Treasury, all current and future contractual funds issued by the Department (regardless of contractual program) will be delivered to the Contractor only via Electronic Fund Transfer (EFT) or by mailing the warrant to the Contractor if the EFT option has not been activated by the Contractor.

Article XI – Additional Conditions

1. The local board of health shall assure linkages between community partners, including at a minimum those partners receiving Department funding, as the board of health performs its role and responsibilities as defined in 641 IAC 77(137).
2. The local board of health minutes shall be available for all Department staff to view on www.iowaGrants.gov
3. The Contractor shall assure and support the plan for utilization of the LPHS contract funds.
4. A revised reimbursement rate for an activity may be proposed by submitting an approved costing methodology and current cost analysis to the Contractor's assigned Regional Community Health Consultant for review and approval. The cost analysis must include a minimum of six months of data. Reimbursement rates may be changed a maximum of two times per contract year.
5. An Authorized Agency for LPHS Contract is a nonprofit or governmental entity authorized by the Contractor to provide one or more activities utilizing funds included in the contract.
 - a. If the Contractor is the governing body of an Authorized Agency a written subcontract for services is not required.
 - b. If the Contractor is not the governing body of an Authorized Agency providing services with these contract allocations, an annual subcontract must be executed by and between the Contractor and the Authorized Agency; refer to the Department's General Conditions section 5. The subcontract must be approved by the RCHC at least annually.
6. In addition to the provisions of Section 18, Withholding of Support, of the Department's General Conditions, the following provision shall apply to this Contract: The Department shall withhold payment of LPHS Contract allocations to the Contractor if:
 - a. Contractor fails to submit required contractual reports as outlined by the Department until reports have been submitted in a timely manner, received, verified and approved by the Department.
 - b. Contractor fails to submit required sub contract between the Contractor and an Authorized Agency for approval by the Department.
 - c. An Authorized Agency is found to be noncompliant with 641 IAC chapter 80(137) and fails to submit and implement a corrective action plan in a timely manner.
7. A request to modify the Contract or sections of the approved application will be handled through a negotiation process within Grant Tracking. Request should be submitted through correspondence.
8. Alternative plans must be submitted by the Contractor and approved by the Department. The Department reserves the ability to reconsider the use and submission of alternative plans for

Essential Public Health Service funds due to any unforeseen circumstance (s) or an event that may result in the utilization of funds that deviate from the historical pattern or trend.

9. In addition to the reallocation process as defined in 641 IAC 80 (135), the Department may reallocate Essential Public Health Service funds at any time during the contract year. If a Contractor fails to expend 75% of funds awarded for expenses incurred through March 31, 2021 the difference between funds remaining and 25% may revert to the Department for possible reallocation at the Department's discretion. A Contractor's eligibility to receive reallocated funds will be determined by the Contractor's timely submission of claims by February 15, 2021.
10. Local public health agencies can request limited WIC participant data from their local WIC agencies. The WIC participant data that can be disclosed includes the following:
 - Participant name,
 - Address,
 - Phone number,
 - Date of birth, and
 - WIC participant category (i.e. infant, child, pregnant, breastfeeding, not breastfeeding).

Records and data regarding participants, applicants, and vendor information for the Iowa WIC Program are confidential (Iowa Code Section 22.7(2), 641 IAC 73.25(135), and 7 CFR 246). According to the Federal Register (7 CFR 246.26(h) (3) (ii) and 7 CFR 246.26(h)(3)(i)) , "The receiving organizations may use the confidential applicant and participant information only for:

- a. Establishing the eligibility of WIC applicants or participants for the programs that the organization administers;
- b. Conducting outreach to WIC applicants and participants for such program;
- c. Enhancing the health, education, or well-being of WIC applicants or participants who are currently enrolled in such programs, including the reporting of known or suspected child abuse or neglect that is not otherwise required by State law;
- d. Streamlining administrative procedures in order to minimize burdens on staff, applicants, or participants in either the receiving program or the WIC Program; and/or
- e. Assessing and evaluating the responsiveness of a State's health system to participants' health care needs and health care outcomes."

The receiving organizations will assure that it will not use the information for any other purpose or disclose the information to a third party.

CONTRACT #: 5881CO85	AMENDMENT #: 1
CONTRACTOR: Story County dba Story County Board of Health	PROJECT TITLE: FY21 Local Public Health Services State Appropriation

This contract is amended to revise the title and due date of the FY21 LPHS Performance Measure Documentation Report in Article VII and Article VIII as follows:

Article VII – Performance Measure

The contract performance measure is the completion and submission of the ~~Governmental Public Health Survey~~ Public Health System Assessment, conducted by the Iowa Department of Public Health. The FY21 LPHS Performance Measure Documentation Report must be completed and submitted by the deadline of ~~August 31~~ September 18, 2020.

The Department will review the Performance Measure Documentation Report for timely submission and for completion. The Department may request additional information to ensure satisfaction of all items in the performance measure document. The Contractor shall follow-up with the additional information or resubmission within the reasonable timeframe provided by the Department. If the Contractor fails to submit the Performance Measure Documentation Report by ~~August 31~~ September 18, 2020 or is unable to verify or re-submit to the satisfaction of the Department within the designated time frame, a financial disincentive of \$800 will be withheld from the contractors' budget.

Questions concerning the Performance Measure Report should be referred to the assigned Regional Community Health Consultant (RCHC).

The Contractor shall submit any documentation required for the performance measure into the Progress Reports component of the grant site within IowaGrants.gov.

Article VIII – Reports:

The Contractor shall complete and submit the following reports in the grant site located in IowaGrants.

Report Title	Form Frequency/Type	Date Due
Performance Measure Documentation Report	Performance Measure Documentation	August 31 September 18, 2020

All other conditions and terms of the contract remain in effect. The contractor specifies no additional changes have been made to the Special Conditions or General Conditions. The parties hereto have executed this contract amendment on the day and year last specified below.

<p>For and on behalf of the Department:</p> <p>Reisetter, Sarah Digitally signed by Reisetter, Sarah Date: 2020.07.23 09:20:13 -05'00'</p> <p>By: <u>Sarah</u></p> <p>Sarah G. Reisetter, J.D. Deputy Director, Iowa Department of Public Health</p>	<p>For and on behalf of the Contractor:</p> <p>Digitally signed by John J. Paschen Date: 2020.07.10 10:23:14 -05'00'</p> <p>By: <u>[Signature]</u></p> <p>APPROVED DENIED Story County Board of Health Board Member Initials: <u>[Initials]</u> Meeting Date: <u>9-15-2020</u></p>
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Follow-up action: _____



**STORY COUNTY
CONSERVATION**

Story County Conservation Board - McFarland Park 56461 180th St. - Ames, Iowa 50010-9451
Phone (515) 232-2516 - Fax (515)232-6989 - Email: conservation@storycounty.com
www.storycountyconservation.org

Memorandum

To: Story County Board of Supervisors

Through: Michael D. Cox, Director

From: Patrick Shehan, Special Projects Ranger

Date: September 15, 2020

Re: Consideration of Contract with Howrey Construction Inc. for the paving of the Heart of Iowa Nature Trail between R38 and 1st Avenue North in Slater.

The attached contract with Howrey Construction Inc. secures their services to pave the Heart of Iowa Nature Trail between R38 and 1st Avenue North in Slater. The bid has been awarded by the Conservation Board as well as by the Board of Supervisors.

Story County Conservation Board recommends your approval.


Approval

9-15-2020
Date

Disapproval

Date

**SECTION 00 5200
CONTRACT**

THIS CONTRACT, made and entered into at Story County, Iowa this 8th day of September, 2020, by and between Story County Conservation by its Board Chair, upon order of its Board, hereinafter called the "Jurisdiction," and Howrey Construction, Inc. hereinafter called the "Contractor."

WITNESSETH:

The Contractor hereby agrees to complete the work comprising the below referenced improvement as specified in the contract documents, which are officially on file with the Jurisdiction, in the office of the Shive-Hattery, Inc. This contract includes all contract documents. The work under this contract shall be constructed in accordance with the SUDAS Standard Specifications, 2020 Edition as modified by the supplemental specifications and special provisions included in said contract documents, and the Contract Attachment - Item 1: General, which is attached hereto. The Contractor further agrees to complete the work in strict accordance with said contract documents, and to guarantee the work as required by law, for the time required in said contract documents, after its acceptance by the Jurisdiction.

This contract is awarded and executed for completion of the work specified in the contract documents for the bid prices shown on the Contract Attachment - Item 2: Bid Items, Quantities, and Prices, which were proposed by the Contractor in its proposal submitted in accordance with the Notice to Bidders and Notice of Public Hearing for the following described improvements:

Story County Conservation
Heart of Iowa Nature Trail
Slater Connection
Project No. 4201820

The project includes the PCC trail paving and associated work for an approximately 0.4-mile trail connection between 1st Avenue North and County Road R38.

Work must commence within 30 days of the Notice to Proceed. Work must be substantially complete by December 1, 2020.

The Contractor agrees to perform said work for and in consideration of the Jurisdiction's payment of the bid amount of Ninety Seven Thousand, Four Hundred Seventy Dollars and 40/100ths (\$ 97,470.40) which amount shall constitute the required amount of the performance and payment bond. The Contractor hereby agrees to commence work under this contract on or before a date to be specified in a written notice to proceed by the Jurisdiction and to substantially complete the project by December 1, 2020.

Story County Conservation
Heart of Iowa Nature Trail
Slater Connection
Project # 4201820

Issued for Construction
08-14-2020

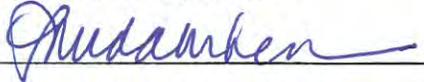
CONTRACT

00 5200-1

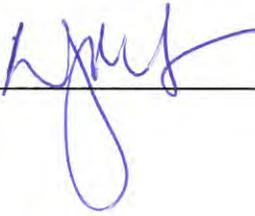
Story County Conservation
Heart of Iowa Nature Trail
Slater Connection
Project # 4201820

IN WITNESS WHEREOF, the Parties hereto have executed this instrument, in triplicate on the date first shown written.

Story County Board of Supervisors

By 

ATTEST:



CONTRACTOR

Howrey Construction, Inc.
Contractor

By 
Signature

PRESIDENT
Title

316 Austin Street
Street Address

Rockwell City, IA 50579
City, State, Zip Code

(712) 297-8182
Telephone

CONTRACTOR PUBLIC REGISTRATION INFORMATION To Be Provided By:

1. All Contractors: The Contractor shall enter its Public Registration Number C 0 9 1 1 - 9 5 issued by the Iowa Commissioner of Labor pursuant to Section 91C.5 of the Iowa Code.
2. Out-of-State Contractors:
 - A. Pursuant to Section 91C.7 of the Iowa Code, an out-of-state contractor, before commencing a contract in excess of five thousand dollars in value in Iowa, shall file a bond with the division of labor services of the department of workforce development. It is the contractor's responsibility to comply with said Section 91C.7 before commencing this work.
 - B. Prior to entering into contract, the designated low bidder, if it is a corporation organized under the laws of a state other than Iowa, shall file with the Engineer a certificate from the Secretary of the State of Iowa showing that it has complied with all the provisions of Chapter 490 of the Iowa Code, or as amended, governing foreign corporations.

NOTE: All signatures on this contract must be original signatures in ink; copies, facsimile, or electronic signatures will not be accepted.

CONTRACT
00 5200-2

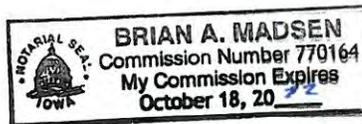
Issued for Construction
08-14-2020

CORPORATE ACKNOWLEDGMENT

State of Iowa)
) SS
Polk County)

On this 8 day of SEPTEMBER, 2020, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared LUCAS HANNEY and _____, to me known, who, being by me duly sworn, did say that they are the PRESIDENT, and _____, respectively, of the corporation executing the foregoing instrument; that (no seal has been procured by) ~~(the seal affixed thereto is the seal of)~~ the corporation; that said instrument was signed (and sealed) on behalf of the corporation by authority of this Board of Directors; that LUCAS HANNEY and _____ acknowledged the execution of the instrument to be the voluntary act and deed of the corporation, by it and by them voluntarily executed.

Brian A. Madsen
Notary Public in and for the State of Iowa
My commission expires October 18, 20 22

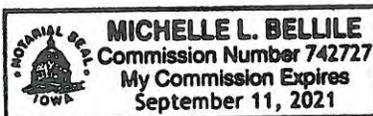


PARTNERSHIP ACKNOWLEDGMENT

State of Iowa)
) SS
Story County)

On this 15th day of September, 20 20, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Linda Murken to me personally known, who being by me duly sworn, did say that the person is one of the partners of Lucy J. Martin, a partnership, and that the instrument was signed on behalf of the partnership by authority of the partners and the partner acknowledged the execution of the instrument to be the voluntary act and deed of the partnership by it and by the partner voluntarily executed.

Michelle L. Bellile
Notary Public in and for the State of Iowa
My commission expires September 11, 20 21



CONTRACT ATTACHMENT: ITEM 1 – GENERAL

Item 1 – Insured Endorsements

Add Story County Conservation and City of Slater as additional insured endorsements as specified in Division 1, Section 1070.

Item 2 – Sales Tax

Story County Conservation will issue special exemption certificates to contractors and subcontractors allowing the purchase, or withdrawal from inventory, of materials for the contract free from sales tax pursuant to Iowa Code Sections 423.3(80)(b)(d) and 423.45.

CONTRACT ATTACHMENT: ITEM 2 – BID ITEMS

This contract is awarded and executed for completion of the work specified in the contract documents for the bid prices tabulated below as proposed by the Contractor in its proposal submitted in accordance with notice to bidders and notice of public hearing. All quantities are subject to revision by the Jurisdiction. Quantity changes that amount to 20% or less of the amount bid shall not affect the unit bid price.

Story County Conservation
Heart of Iowa Nature Trail
Slater Connection

<i>ITEM</i>	<i>ITEM CODE</i>	<i>ITEM DESCRIPTION</i>	<i>UNIT</i>	<i>BID QTY</i>	<i>UNIT PRICE</i>	<i>EXTENDED PRICE</i>
1	7030-108-A-0	REMOVAL OF PCC TRAIL	SY	60.0	\$ 7.50	\$450.00
2	7030-108-D-0	SPECIAL SUBGRADE PREPARATION FOR SHARED USE PATH	SY	3046.0	\$1.90	\$5,787.40
3	7030-108-C-0	SHARED USE PATH, PCC, 6 IN.	SY	2538.0	\$28.50	\$72,333.00
4	9040-108-A-1	SWPPP PREPARATION	LS	1.0	\$1,000.00	\$ 1,000.00
5	9040-108-A-2	SWPPP MANAGEMENT	LS	1.0	\$2,000.00	\$2,000.00
6	9040-108-N-1	SILT FENCE OR SILT FENCE DITCH CHECK	LF	300.0	\$ 6.00	\$1,800.00

Story County Conservation
Heart of Iowa Nature Trail
Slater Connection
Project # 4201820

7	9040-108-D-1	FILTER SOCK, 9-IN.	LF	300.0	\$5.00	\$ 1,500.00
8	11,020-108-A	MOBILIZATION	LS	1.0	\$6,000.00	\$ 6,000.00
9	11,050-108-A	CONCRETE WASHOUT	LS	1.0	\$900.00	\$900.00
10	SPECIAL	SHOULDERING AND BACKFILL	LS	1.0	\$5,700.00	\$ 5,700.00
TOTAL BASE BID						\$ 97,470.40

TOTAL BASE BID – INCLUDES ALL WORK/MATERIALS AND LABOR:

 Ninety Seven Thousand, Four Hundred Seventy Dollars and 40/100ths (\$ 97,470.40)

END OF SECTION

CONTRACT
00 5200-6

Issued for Construction
08-14-2020

**SECTION 00 6113
PERFORMANCE AND PAYMENT BOND**

SURETY BOND NO. IAc590488

KNOW ALL BY THESE PRESENTS:

That we, Howrey Construction, Inc., as Principal
(hereinafter the "Contractor" or "Principal" and Merchants Bonding Company (Mutual), as
Surety are held and firmly bound unto Story County Conservation, as Obligee (hereinafter referred to as
"the Jurisdiction"), and to all persons who may be injured by any breach of any of the conditions of this
Bond in the penal sum of

Ninety Seven Thousand, Four Hundred Seventy & 40/100
dollars (\$ 97,470.40), lawful money of the United States, for the payment of which sum, well
and truly to be made, we bind ourselves, our heirs, legal representatives and assigns, jointly or severally,
firmly by these presents.

The conditions of the above obligations are such that whereas said Contractor entered into a contract
with the Jurisdiction, bearing date the 8th day of September, 2020,
hereinafter the "Contract") wherein said Contractor undertakes and agrees to construct the
following described improvements:

Story County Conservation
Heart of Iowa Nature Trail
Slater Connection
Project No. 4201820

The project includes the PCC trail paving and associated work for an approximately 0.4-mile
trail connection between 1st Avenue North and County Road R38.

Work must commence within 30 days of the Notice to Proceed. Work must be substantially
complete by December 1, 2020.

and to faithfully perform all the terms and requirements of said Contract within the time therein specified, in a
good and workmanlike manner, and in accordance with the Contract Documents.

**Story County Conservation
Heart of Iowa Nature Trail
Slater Connection
Project # 4201820**

**Issued for Construction
08-14-2020**

**PERFORMANCE AND
PAYMENT BOND**

00 6113-1

**Story County Conservation
Heart of Iowa Nature Trail
Slater Connection
Project # 4201820**

It is expressly understood and agreed by the Contractor and Surety in this bond that the following provisions are a part of this Bond and are binding upon said Contractor and Surety, to-wit:

1. **PERFORMANCE:** The Contractor shall well and faithfully observe, perform, fulfill, and abide by each and every covenant, condition, and part of said Contract and Contract Documents, by reference made a part hereof, for the above referenced improvements, and shall indemnify and save harmless the Jurisdiction from all outlay and expense incurred by the Jurisdiction by reason of the Contractor's default of failure to perform as required. The Contractor shall also be responsible for the default or failure to perform as required under the Contract and Contract Documents by all its subcontractors, suppliers, agents, or employees furnishing materials or providing labor in the performance of the Contract.
2. **PAYMENT:** The Contractor and the Surety on this Bond hereby agreed to pay all just claims submitted by persons, firms, subcontractors, and corporations furnishing materials for or performing labor in the performance of the Contract on account of which this Bond is given, including but not limited to claims for all amounts due for labor, materials, lubricants, oil, gasoline, repairs on machinery, equipment, and tools, consumed or used by the Contractor or any subcontractor, wherein the same are not satisfied out of the portion of the contract price the Jurisdiction is required to retain until completion of the improvement, but the Contractor and Surety shall not be liable to said persons, firms, or corporations unless the claims of said claimants against said portion of the contract price shall have been established as provided by law. The Contractor and Surety hereby bind themselves to the obligations and conditions set forth in Chapter 573 of the Iowa Code, which by this reference is made a part hereof as though fully set out herein.
3. **MAINTENANCE:** The Contractor and the Surety on this Bond hereby agree, at their own expense:
 - A. To remedy any and all defects that may develop in or result from work to be performed under the Contract within the period of two years from the date of acceptance of the work under the Contract, by reason of defects in workmanship or materials used in construction of said work;
 - B. To keep all work in continuous good repair; and
 - C. To pay the Jurisdiction's reasonable costs of monitoring and inspection to assure that any defects are remedied, and to repay the Jurisdiction all outlay and expense incurred as a result of Contractor's and Surety's failure to remedy any defect as required by this section.
3. **GENERAL:** Every Surety on this Bond shall be deemed and held bound, any contract to the contrary notwithstanding, to the following provisions:
 - A. To consent without notice to any extension of time to the Contractor in which to perform the Contract;
 - B. To consent without notice to any change in the Contract or Contract Documents, which thereby increases the total contract price and the penal sum of this bond, provided that all such changes do not, in the aggregate, involve an increase of more than 20% of the total contract price, and that this bond shall then be released as to such excess increase; and

- C. To consent without notice that this Bond shall remain in full force and effect until the Contract is completed, whether completed within the specified contract period, within an extension thereof, or within a period of time after the contract period has elapsed and the liquidated damage penalty is being charged against the Contractor.
- D. That no provision of this Bond or of any other contract shall be valid that limits to less than two years after the acceptance of the work under the Contract the right to sue on this Bond.
- E. That as used herein, the phrase "all outlay and expense" is not to be limited in any way, but shall include the actual and reasonable costs and expenses incurred by the Jurisdiction including interest, benefits, and overhead where applicable. Accordingly, "all outlay and expense" would include but not be limited to all contract or employee expense, all equipment usage or rental, materials, testing, outside experts, attorneys fees (including overhead expenses of the Jurisdiction's staff attorneys), and all costs and expenses of litigation as they are incurred by the Jurisdiction. It is intended the Contractor and Surety will defend and indemnify the Jurisdiction on all claims made against the Jurisdiction on account of Contractor's failure to perform as required in the Contract and Contract Documents, that all agreements and promises set forth in the Contract and Contract Documents, in approved change orders, and in this Bond will be fulfilled, and that the Jurisdiction will be fully indemnified so that it will be put into the position it would have been in had the Contract been performed in the first instance as required.

In the event the Jurisdiction incurs any "outlay and expense" in defending itself against any claim as to which the Contractor or Surety should have provided the defense, or in the enforcement of the promises given by the Contractor in the Contract, Contract Documents, or approved change orders, or in the enforcement of the promises given by the Contractor and Surety in this Bond, the Contractor and Surety agree that they will make the Jurisdiction whole for all such outlay and expense, provided that the Surety's obligation under this bond shall not exceed 125% of the penal sum of this bond.

In the event that any actions or proceedings are initiated regarding this Bond, the parties agree that the venue thereof shall be Story County, State of Iowa. If legal action is required by the Jurisdiction to enforce the provisions of this Bond or to collect the monetary obligation incurring to the benefit of the Jurisdiction, the Contractor and the Surety agree, jointly, and severally, to pay the Jurisdiction all outlay and expense incurred therefor by the Jurisdiction. All rights, powers, and remedies of the Jurisdiction hereunder shall be cumulative and not alternative and shall be in addition to all rights, powers, and remedies given to the Jurisdiction, by law. The Jurisdiction may proceed against surety for any amount guaranteed hereunder whether action is brought against the Contractor or whether Contractor is joined in any such action(s) or not.

NOW THEREFORE, the condition of this obligation is such that if said Principal shall faithfully perform all the promises of the Principal, as set forth and provided in the Contract, in the Contract Documents, and in this Bond, then this obligation shall be null and void, otherwise it shall remain in full force and effect.

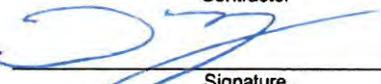
When a work, term, or phrase is used in this Bond, it shall be interpreted or construed first as defined in this Bond, the Contract, or the Contract Documents; second, if not defined in the Bond, Contract, or Contract Documents, it shall be interpreted or construed as defined in applicable provisions of the Iowa Code; third, if not defined in the Iowa Code, it shall be interpreted or construed according to its generally accepted meaning in the construction industry; and fourth, if it has no generally accepted meaning in the construction industry, it shall be interpreted or construed according to its common or customary usage.

**Story County Conservation
Heart of Iowa Nature Trail
Slater Connection
Project # 4201820**

Failure to specify or particularize shall not exclude terms or provisions not mentioned and shall not limit liability hereunder. The Contract and Contract Documents are hereby made a part of this Bond.

Witness our hands, in triplicate, this 8th day of September, 2020.

PRINCIPAL:

Howrey Construction, Inc.
Contractor
By 
Signature
PRESIDENT
Title

SURETY:

Merchants Bonding Company (Mutual)
Surety Company
By 
Signature Attorney-in-Fact Officer
Jill Shaffer
Printed Name of Attorney-in-Fact Officer

FORM APPROVED BY:

Attorney for Jurisdiction

LMC Insurance & Risk Management
Company Name

4200 University Avenue #200
Company Address

West Des Moines IA 50266
City, State, Zip Code

515-244-0166
Company Telephone Number

- NOTE:**
1. All signatures on this performance and payment bond must be original signatures in ink; copies, facsimile, or electronic signatures will not be accepted.
 2. This bond must be sealed with the Surety's raised, embossing seal.
 3. The Certificate or Power of Attorney accompanying this bond must be valid on its face and sealed with the Surety's raised, embossing seal.
 4. The name and signature of the Surety's Attorney-in-Fact/Officer entered on this bond must be exactly as listed on the Certificate or Power of Attorney accompanying this bond.

END OF SECTION

**PERFORMANCE AND
PAYMENT BOND
00 6113-4**

**Issued for Construction
08-14-2020**

MERCHANTS
BONDING COMPANY™
POWER OF ATTORNEY

Know All Persons By These Presents, that MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., both being corporations of the State of Iowa (herein collectively called the "Companies") do hereby make, constitute and appoint, individually,

Daniel M Molyneaux; Greg T LaMair; Jeffrey R Baker; Jill Shaffer; Joseph I Schmit; Karen S Hartson; Laura J Adams; Lori S Burroughs; Nancy D Baitutat; Pamela K Mattison; Patrick K Duff

their true and lawful Attorney(s)-in-Fact, to sign its name as surety(ies) and to execute, seal and acknowledge any and all bonds, undertakings, contracts and other written instruments in the nature thereof, on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

This Power-of-Attorney is granted and is signed and sealed by facsimile under and by authority of the following By-Laws adopted by the Board of Directors of Merchants Bonding Company (Mutual) on April 23, 2011 and amended August 14, 2015 and adopted by the Board of Directors of Merchants National Bonding, Inc., on October 16, 2015.

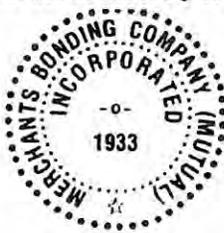
"The President, Secretary, Treasurer, or any Assistant Treasurer or any Assistant Secretary or any Vice President shall have power and authority to appoint Attorneys-in-Fact, and to authorize them to execute on behalf of the Company, and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof."

"The signature of any authorized officer and the seal of the Company may be affixed by facsimile or electronic transmission to any Power of Attorney or Certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the Company, and such signature and seal when so used shall have the same force and effect as though manually fixed."

In connection with obligations in favor of the Florida Department of Transportation only, it is agreed that the power and authority hereby given to the Attorney-in-Fact includes any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts required by the State of Florida Department of Transportation. It is fully understood that consenting to the State of Florida Department of Transportation making payment of the final estimate to the Contractor and/or its assignee, shall not relieve this surety company of any of its obligations under its bond.

In connection with obligations in favor of the Kentucky Department of Highways only, it is agreed that the power and authority hereby given to the Attorney-in-Fact cannot be modified or revoked unless prior written personal notice of such intent has been given to the Commissioner-Department of Highways of the Commonwealth of Kentucky at least thirty (30) days prior to the modification or revocation.

In Witness Whereof, the Companies have caused this instrument to be signed and sealed this 3rd day of August, 2020.



MERCHANTS BONDING COMPANY (MUTUAL)
MERCHANTS NATIONAL BONDING, INC.

By *Larry Taylor*
President

STATE OF IOWA
COUNTY OF DALLAS ss.

On this 3rd day of August, 2020, before me appeared Larry Taylor, to me personally known, who being by me duly sworn did say that he is President of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC.; and that the seals affixed to the foregoing instrument are the Corporate Seals of the Companies; and that the said instrument was signed and sealed in behalf of the Companies by authority of their respective Boards of Directors.



Polly Mason
Notary Public

(Expiration of notary's commission does not invalidate this instrument)

I, William Warner, Jr., Secretary of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., do hereby certify that the above and foregoing is a true and correct copy of the POWER-OF-ATTORNEY executed by said Companies, which is still in full force and effect and has not been amended or revoked.

In Witness Whereof, I have hereunto set my hand and affixed the seal of the Companies on this 8th day of September, 2020.



William Warner Jr.
Secretary

**GOVERNOR'S TRAFFIC SAFETY BUREAU
IOWA DEPARTMENT OF PUBLIC SAFETY**

CONTRACT NUMBER: State and Community Highway Safety Grant
PAP 21-402-M0PT, Task 44-00-00

ISSUING AGENCY: DPS/Governor's Traffic Safety Bureau

PROJECT CONTRACTOR: Story County Sheriff's Office

PROJECT BUDGET: Highway Safety Funded Amount: \$21,050.00

AGENCY/LAW/SOURCE: National Highway Traffic Safety Administration (NHTSA)
Public Law 114-94, Section 402

DUNS # 05-081-3112

Submit Reimbursement Claims To:

Todd Olmstead, Program Administrator
Governor's Traffic Safety Bureau
215 East 7th Street, 3rd Floor
Des Moines, Iowa 50319-0248

Issue Payment To:

Story County Sheriff's Office
PO Box 265
Nevada, Iowa 50201

Submit Reports To:

Todd Olmstead, Program Administrator
Governor's Traffic Safety Bureau
215 East 7th Street, 3rd Floor
Des Moines, Iowa 50319-0248
515-725-6122, FAX 515-725-6133

Transmit Contract Information To:

Lieutenant Leanna Ellis
Story County Sheriff's Office
1315 S B Ave
Nevada, Iowa 50201
515-382-6566, FAX 515-382-7598

The Contractor agrees to furnish and deliver all products and perform all services set forth in the attached Special Conditions for the consideration stated herein. The rights and obligations of the parties to this contract will be subject to and governed by the Special Conditions and the General Conditions. To the extent that any specifications or other conditions which are made a part of this contract by reference or otherwise conflict, the Special Conditions and the General Conditions will control. To the extent that any inconsistency between the Special Conditions and the General Conditions exists, the Special Conditions will control. When approved, the instrument becomes a contract to accomplish the provisions contained within the Fiscal Year 2021 Highway Safety Plan, State and Community Highway Safety Grant 21-402-M0PT, Task 44-00-00, and thereby constitutes an official program with the Governor's Traffic Safety Bureau. This activity meets the requirements of Public Law 114-94 and the requirements set forth in the Governor's Traffic Safety Bureau Procedures Manual, as amended.

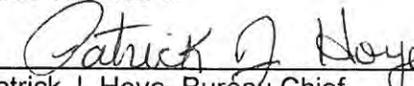
IN WITNESS THEREOF, the parties hereto have executed this contract on the day and year last specified below.

CONTRACTOR:

By 

Date: 9-15-2020

ISSUING AGENCY:

By 
Patrick J. Hoye, Bureau Chief

Date: 08-21-2020

Effective Date: 10/01/20

Expiration Date: 09/30/21

SPECIAL CONDITIONS

Article 1.0 Identification of Parties. This Contract is entered into by and between the Iowa Department of Public Safety/Governor's Traffic Safety Bureau (hereafter referred to as DPS/GTSB) and the Story County Sheriff's Office (hereinafter referred to as Contractor).

Article 2.0. Statement of Purpose.

WHEREAS, the Highway Safety Plan is the tool for developing and improving overall safety capabilities; improving the program management and decision-making capabilities of safety officials; addressing special problems or opportunities; and providing a coordination mechanism for the purpose of reducing traffic-related property damage, personal injury and fatal crashes, and

WHEREAS, the DPS/GTSB has been designated to administer the State and Community Highway Safety Programs established under Section 402 of the Fixing America's Surface Transportation Act, as amended, and

WHEREAS, the Contractor has the necessary ability to develop and carry out a portion of that Highway Safety Plan,

THEREFORE, the parties hereto do agree as follows:

Article 3.0 Area Covered. The Contractor will perform all the work and services required under this Contract in connection with and respecting the following areas:

County of Story, Iowa and other jurisdiction(s) authorized by a shared enforcement agreement.

Article 4.0 Reports and Products. The Contractor will submit the following reports and products:

- 4.1 A Claim for Reimbursement form, documentation and, if applicable, an Equipment Accountability Report form for reimbursement within 90 days of the expense being paid by the Contractor with the exception of the final claim which is due into the DPS/GTSB office no later than November 15, 2021.
- 4.2 A cumulative final report due November 1, 2021 covering accomplishments of Statement of Work and Services.
- 4.3 Any reports and products deemed prudent by the Issuing Agency or Contractor.
- 4.4 A copy of all audit reports within 30 days of completion of said audit.
- 4.5 Monthly activity reports due the 15th of the following month on forms provided by the DPS/GTSB that quantify project activities as well as total departmental effort.

Article 5.0 Designation of Officials.

- 5.1 DPS/GTSB - The Governor's Representative for Highway Safety and the Director of the Governor's Traffic Safety Bureau are the only persons authorized to execute and approve any changes in terms, conditions, or amounts specified in this Contract.
- 5.2 Contractor Designee, Sheriff Paul Fitzgerald, is designated to approve in writing, on behalf of the Contractor, the Claim for Reimbursement and any negotiated changes in this Contract.

Article 6.0 Key Personnel. The Contractor hereby assigns the duties and responsibilities of project administration to Lieutenant Leanna Ellis, representing the Contractor in this agreement.

Article 7.0 Time of Performance. The services of the Contractor will commence on or after the effective date stipulated on the signature page and will be completed before or by the expiration date.

Article 8.0 Modification of General Conditions. None.

Article 9.0 Additional Special Conditions.

- 9.1 Expense Documentation. The Contractor will document the expenditure of such funds authorized as eligible for reimbursement in accordance with the conditions of this Contract upon submission of the Claim and, for equipment, the Equipment Accountability Report as supplied by the DPS/GTSB.
- 9.2 Policies and Procedures. The Contractor will comply with all policies and procedures contained in the Iowa DPS/GTSB Policies and Procedures Manual, as amended, including appropriate attachments provided by the DPS/GTSB in accordance with Section 402 of the Fixing America's Surface Transportation Act, and the Iowa Administrative Code, Section 661, Chapter 20.
- 9.3 Copyrights. The Federal awarding agency reserves a royalty-free, nonexclusive, and irrevocable license to reproduce, publish or otherwise use, and to authorize others to use, for Federal Government purposes:
 - a. The copyright in any work developed under a grant, sub-grant, or contract under a grant or sub-grant; and
 - b. Any rights of copyright to which a grantee, sub grantee or a contractor purchases ownership with grant support.
- 9.4 Debarred, Suspended and Ineligible Status. The Contractor certifies that the Contractor and/or any of its subcontractors have not been debarred, suspended or declared ineligible by any agency of the State of Iowa or as defined in the Federal Acquisition Regulation (FAR) 48 C.F.R. Ch.1 Subpart 9.4. The Contractor will immediately notify the DPS/GTSB if the Contractor is debarred by the State or placed on the Consolidated List of Debarred, Suspended and Ineligible Contractors by a federal entity.
- 9.5 Equipment acquired under this agreement for use in highway safety program areas shall be used and kept in operation for highway safety purposes 23 CFR 1300.31.
 - a. *Title.* Except as provided in paragraphs (e) and (f) of this section, title to equipment acquired under 23 U.S.C. Chapter 4 and Section 1906 will vest upon acquisition in the State or its subrecipient, as appropriate, subject to the conditions in paragraphs (b) through (d) of this section.
 - b. *Use.* All equipment shall be used for the originally authorized grant purposes for as long as needed for those purposes, as determined by the Regional Administrator, and neither the State nor any of its subrecipients or contractors shall encumber the title or interest while such need exists.
 - c. *Management and disposition.* Subject to the requirements of paragraphs (b), (d), (e), and (f) of this section, States and their subrecipients and contractors shall manage and dispose of equipment acquired under 23 U.S.C. Chapter 4 and Section 1906 in accordance with State laws and procedures.
 - d. *Purchases and dispositions.* Contractors shall receive prior written approval for all in-car camera purchases and any equipment purchases over \$5,000

from GTSB by submitting a quote from the vendor for the equipment to verify the acquisition price. GTSB will determine if further approval is required from NHTSA based on the acquisition price on the quote. Claims for equipment submitted by the Contractor must match the quote exactly which was approved by GTSB. GTSB considers equipment purchased using federal funds to have a useful life expectancy of at least a 5 years minimum unless documentation is provided to the contrary.

- 1) Equipment with a useful life of more than one year and an acquisition cost of \$5,000 or more shall be subject to the following requirements:
 - i. Purchases shall receive prior written approval from GTSB and NHTSA. Failure to secure prior approval will result in the contractor being responsible for the cost of the equipment purchase; retroactive approval from NHTSA is not an option.
 - ii. Dispositions shall receive prior written approval from NHTSA unless the equipment has exceeded its useful life as determined by GTSB policy.
 - 2) Equipment with a useful life of more than one year and an acquisition cost of less than \$5,000 shall be subject to the following requirements:
 - i. Dispositions shall be reported to GTSB.
 - ii. Equipment destroyed during its useful life shall be replaced by the department. The department will notify GTSB of the date the equipment was rendered unusable and the replacement information to include: manufacturer, date equipment was received, serial number and a photo with serial number.
- e. *Right to transfer title.* The Regional Administrator may reserve the right to transfer title to equipment acquired under this part to the Federal Government or to a third party when such third party is eligible under Federal statute. Any such transfer shall be subject to the following requirements:
- 1) The equipment shall be identified in the grant or otherwise made known to the State in writing;
 - 2) The Regional Administrator shall issue disposition instructions within 120 calendar days after the equipment is determined to be no longer needed for highway safety purposes, in the absence of which the State shall follow the applicable procedures in 2 CFR parts 200 and 1201.
- f. *Federally-owned equipment.* In the event a State or its subrecipient is provided federally-owned equipment:
- 1) Title shall remain vested in the Federal Government;
 - 2) Management shall be in accordance with Federal rules and procedures, and an annual inventory listing shall be submitted by the State;
 - 3) The State or its subrecipient shall request disposition instructions from the Regional Administrator when the item is no longer needed for highway safety purposes.
 - 4) DPS/GTSB does not allow equipment purchased using federal funds to be sold without written prior approval from GTSB.

- 9.6 Nondiscrimination - The Contractor will comply with all Federal statutes and implementing regulations relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d *et seq.*, 78 stat. 252) which prohibits discrimination on the basis of race, color or national origin (and 49 CFR Part 21); (b) Federal-Aid Highway Act of 1973, (23 U.S.C. 324 *et seq.*) and Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§ 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794) and the Americans with Disabilities Act of 1990 (42 U.S.C. § 12101, *et seq.*; PL 101-336), which prohibits discrimination on the basis of disabilities (and 49 CFR Part 27); (d) The Age Discrimination Act of 1975, as amended (42 U.S.C. 6101 *et seq.*), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office

and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970(P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse of alcoholism; (g) §§ 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§ 290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§ 3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. 4601), that prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects; (j) The Civil Rights Restoration Act of 1987, (Pub. L. 100-209), which broadens scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal aid recipients, subrecipients and contractors, whether such programs or activities are Federally-funded or not; (k) Titles II and III of the Americans with Disabilities Act (42 U.S.C. 12131-12189) which prohibits discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing (and 49 CFR parts 37 and 38); (l) Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations which prevents discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations; (m) Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency that guards against Title VI national origin discrimination/discrimination because of limited English proficiency (LEP) by ensuring that funding recipients take reasonable steps to ensure that LEP persons have meaningful access to programs (70 FR 74087-74100); (n) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; The Civil Rights Restoration Act of 1987, which provides that any portion of a state or local entity receiving federal funds will obligate all programs or activities of that entity to comply with these civil rights laws; and, (o) the requirements of any other nondiscrimination statute(s) which may apply.

- 9.7 Buy America Act. The Contractor will comply with the provisions of the Buy America Act (23 U.S.C. 313) which contains the following requirements: Only steel, iron and manufactured products produced in the United States may be purchased with Federal funds unless the Secretary of Transportation determines that such domestic purchases would be inconsistent with the public interest; that such materials are not reasonably available and of a satisfactory quality; or that inclusion of domestic materials will increase the cost of the overall project contract by more than 25 percent. Clear justification for the purchase of non-domestic items must be in the form of a waiver request submitted to and approved by the Secretary of Transportation.
- 9.8 Political Activity (Hatch Act). The Contractor will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds. As such, the Contractor will not subcontract with any agency to conduct DPS/GTSB contract-related activities.
- 9.9 Lobbying Restrictions. None of the funds under this program will be used for any activity specifically designed to urge or influence a State or local legislator to favor or oppose the adoption of any specific legislative proposal pending before any State or local legislative body. Such activities include both direct and indirect (e.g.,

"grassroots") lobbying activities, with one exception. This does not preclude a State official whose salary is supported with NHTSA funds from engaging in direct communications with State or local legislative officials, in accordance with customary State practice, even if such communications urge legislative officials to favor or oppose the adoption of a specific pending legislative proposal.

- 9.10 Federal Lobbying. The undersigned certifies, to the best of his or her knowledge and belief, that:
- a. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence and officer or employee of any agency, a Member of Congress, an officer of employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, of modification of any Federal contract, grant, loan, or cooperative agreement;
 - b. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer of employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions;
 - c. The undersigned shall require that the language of this certification be included in the award documents for all sub-award at all tiers) including subcontracts, subgrants, and contracts under grant, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

- 9.11 Prohibition on Using Grant Funds to Check for Helmet Usage. The Contractor will not use 23 U.S.C. Chapter 4 grant funds for programs to check helmet usage or to create checkpoints that specifically target motorcyclists.

Article 10.0 Conditions of Payment.

- 10.1 Maximum Payments. It is expressly understood and agreed the maximum amount to be paid to the Contractor by the DPS/GTSB for any item of work or service will be the amount specified under Article 12.0 subject to Article 11.0 herein. It is further understood and agreed the total of all payments to the Contractor by the DPS/GTSB for all work and services required under this Contract will not exceed \$21,050.00 unless modified by written amendment of this Contract as provided in Section 1.0 of the General Conditions.
- 10.2 Claim for Reimbursement. All payments to the Contractor will be subject to the DPS/GTSB's receipt of a Claim and documentation. If claiming equipment, an Equipment Accountability Report must also be submitted. The Contractor must perform services and receive merchandise between the effective dates of the contract and pay for expenses prior to submitting the claim for reimbursement. A Claim will be submitted on a form provided by the DPS/GTSB. No payments will

be made if required reports are more than two months past due unless approved by the DPS/GTSB Director.

10.3 Receipt of Federal Funds.

- a. All payments hereunder will be subject to the receipt of federal funds by the DPS/GTSB. The termination, reduction, or delay of federal funds to the DPS/GTSB may be reflected by a corresponding modification to the conditions of this Contract.
- b. Notwithstanding any other provisions of this Contract, if funds anticipated for the continued fulfillment of this Contract are at any time not forthcoming or insufficient, either through failure of the State of Iowa to appropriate funds, discontinuance or material alteration of the program for which funds were provided, the DPS/GTSB will have the right to terminate this Contract without penalty by giving not less than thirty (30) days written notice documenting the lack of funding, discontinuance or program alteration. Unless otherwise agreed to by the parties, the Contract will become null and void on the last day of the fiscal year for which appropriations were received, except that if an appropriation to cover cost of this Contract becomes available within sixty (60) days subsequent to termination under this clause, the DPS/GTSB agrees to re-enter a Contract with the terminated Contractor under the same provisions, terms and conditions as the original Contract.
- c. In the event of termination of this Contract due to non-appropriation, the exclusive, sole and complete remedy of Contractor will be payment for services rendered prior to termination.

10.4 Non-Performance Termination. If, through any cause, the Contractor shall fail to fulfill in a timely and proper manner its obligation under this contract, or if the Contractor shall violate any of the agreements or stipulations of this contract, the DPS/GTSB shall thereupon have the right to terminate this contract and withhold further payment of any kind by giving written notice to the Contractor of such termination and specifying the effective date thereof, at least thirty (30) days before such date. The DPS/GTSB shall be the sole arbitrator of whether the Contractor or its subcontractor is performing its work in a proper manner with reference to the quality of work performed by the Contractor or its subcontractor under the provisions of this contract. The Contractor and the DPS/GTSB further agree that this contract may be terminated by either party by giving written notice of such termination and specifying the effective date thereof, at least thirty (30) days before such date.

10.5 The Contractor will arrange for a single audit to be performed in accordance with 2 CFR 200 when, as a non-federal entity, the Contractor receives \$750,000.00 or more in federal funds. The federal agency, National Highway Traffic Safety Administration, Department of Transportation, passes funds through the Department of Public Safety, Governor's Traffic Safety Bureau. The Catalog of Federal Domestic Assistance (CFDA) number 20.600 applies to State & Community Highway Safety Grants. A copy of the audit report will be submitted to the DPS/GTSB within thirty (30) days after the completion of the audit.

Article 11.0 Statement of Work and Services. The Contractor will perform in a satisfactory and proper manner, as determined by the DPS/GTSB the following work and services:

11.1 The Contract will be monitored by the National Highway Traffic Safety Administration (NHTSA) and the DPS/GTSB. All records and documents pertaining to the project are subject to auditing and evaluation by those agencies or their designees.

- 11.2 The Contractor will absorb all costs not contained in this contract.
- 11.3 The project will be evaluated on all items contained in the Statement of Work and Services and the Budget.
- 11.4 There will be no change in the Statement of Work and Services or Budget without prior written approval of the DPS/GTSB.
- 11.5 The Contractor will comply with all requirements contained within the Policies and Procedures Manual of the DPS/GTSB.
- 11.6 All documents relative to fiscal claims will be maintained in the Contractor's office and will be available for review during regular office hours.
- 11.7 Staffing plan:
 - a. Deputies to conduct 356 hours of directed overtime enforcement.
 - b. Deputies to conduct 8 hours of overtime for educational presentations.
- 11.8 Contract activities:
 - a. Conduct 356 overtime hours of high visibility traffic enforcement with a maximum effort directed at occupant restraint, impaired driving and excessive speed violations during times and at locations identified as high-risk, including at least two special traffic enforcement projects, one of which will be conducted at night and one a multi-jurisdictional project.
 - b. Conduct 8 hours of overtime for educational presentations.
 - c. Purchase and distribute traffic safety educational materials with prior DPS/GTSB approval.
 - d. Conduct at least twelve public information/education activities aimed at improving driver safety behaviors.
 - e. Conduct and publicize results of two observational occupant protection surveys during March and August.
 - f. Purchase two NHTSA-approved moving radars and utilize for speed enforcement.
 - g. Purchase one DPS-approved preliminary breath tester (PBT) and utilize for impaired driving-related traffic enforcement.
 - h. Participate in traffic safety training with prior DPS/GTSB approval and submit a trip report within two weeks following any out-of-state travel. All travel reimbursement will be made at State of Iowa approved rates.
- 11.9 Key dates:
 - a. By November 15, 2020 and the 15th of each subsequent month through October 15, 2021, submit a monthly report as specified in Article 4.5.
 - b. By July 31, 2021, receive educational materials as specified in Article 11.8(c).
 - c. By July 31, 2021, receive two moving radars and one PBT as specified in Article 11.8(f) and (g).
 - d. By August 10, 2021, submit claim for expenses incurred through June 30, 2021.

- e. By November 1, 2021, submit an annual report as specified in Article 4.2.
- f. By November 15, 2021, submit final claim for reimbursement.

11.10 Objective/performance measures:

- a. At least 356 hours of overtime enforcement conducted and all overtime and agency traffic enforcement contacts reported showing a sustained effort based on past performance.
- b. At least 8 hours of overtime for educational presentations.
- c. Two special traffic enforcement projects completed and results reported.
- d. Twelve public information activities conducted and reported.
- e. Two occupant protection surveys completed and results publicized.
- f. Educational materials approved, purchased and distributed.
- g. Two moving radars and one PBT purchased and utilized.
- h. At least one deputy attended DPS/GTSB approved training and a trip report submitted if travel out-of-state.

Article 12.0 Project Budget.

	<u>Highway Safety Funds</u>
Personal Services	
Directed overtime enforcement	\$ 16,000.00
Educational presentations	\$ 350.00
Training-related travel	\$ 1,000.00
Commodities	
Traffic safety educational materials	\$ 250.00
Equipment	
Two moving radars and one PBT	<u>\$ 3,450.00</u>
TOTAL	\$ 21,050.00



Story County Treasurer's Office
Ted Rasmusson, Treasurer

P.O. Box 498
Nevada, IA 50201
Phone 515-382-7330
Fax 515-382-7336
storycountyiowa.gov/treasurer
treasurer@storycountyiowa.gov

Treasurer's Quarterly Report

FY2020-Q4

September 09, 2020

Prepared by:

Ted Rasmusson, Treasurer

Ardis A Baldwin, Finance Deputy

Lori McDonald, Operations Deputy

APPROVED

DENIED

Board Member Initials: gm

Meeting Date: 9-15-2020

Follow-up action: _____

Narrative

Treasurer – Ted Rasmusson

April, May, June 2020

FY2020 Fourth Quarter was one of the most unique in the history of Story County and our entire nation. We here in the Treasurer's Office felt many effects of the 2020 Covid-19 pandemic. It caused us to completely change our processes and work through a lot of interpretations of Iowa Code and Governor Proclamations concerning the code. We spent the month of this quarter with only half of our staff coming in to avoid a total shutdown from quarantine. As the quarter went on and we learned more about the coronavirus we had to continually adjust; adjust our mindset, adjust our approach, and adjust processes. The three primary functions of our Treasurer's Office are Property Tax, Motor Vehicle, and Investments. I will quickly lay out the challenges we faced in those areas and we met those challenges.

As the Covid-19 Pandemic wore on, we worked closely with Iowa DOT to allow our customers to complete all transactions through email, phone, mail, and dropbox. This took some action from the DOT, some action through governor's proclamation, a lot of response from our office. In April, we were able to keep up with transactions as we saw a large slowdown in vehicle purchases, but as the pandemic wore on, that slowdown turned into a large surge of purchases. With many summer vacations canceled and many other recreational activities unavailable, people seemed to turn to buying cars, RVs, and trailers. Doing these title transfers over the phone and through email is very slow and difficult work for our clerks as we have to "touch" the title 3-4 times and do a lot of work for the customer before finalizing the transaction. We actually completed more titles in June 2020, while closed to the public, than in June 2019. Other MV challenges included: dealing with the suspension of late fees even though the system was not programmed to handle them; getting personalized and specialized plates to customers; and dealing with the frustration of our customers as we were all forced to complete these transactions in a completely new and different way.

As difficult as MV proved to be, Property Tax was the most disrupted and changed by pandemic. The pandemic shutdown began during the final week of March tax season. The governor issued multiple proclamations through the quarter as they were limited to 30 days total. Initially, the governor just suspended late fees, but with Iowa Code setting all of the rules of property tax and the tax cycle, this became much more complicated and difficult to manage. At various times, we had deed processes suspended, subsequent payments suspended and reinstated, had late interest taken out and then added back in, and multiple other slight changes. The biggest change came when the 2020 Tax Sale was indefinitely postponed. We worked with our fellow Treasurers, our county attorney, and the state to adapt to and roll with all of these changes. When the quarter ended, we were down to less than 0.65% of taxes outstanding, which is not significantly different than a normal year.

Our investments did not see the multiple changes that we saw in MV and Property Tax, however, they experienced the most dramatic change. The federal interest rate went to basically 0.0% in FY2020 4th quarter. We watched our solid returns of between 1.5-2.3% fall drastically to approximately 0.6% or lower. We had some bonds and CDs that were locked in at higher rates survive, but anything that could be cut was cut drastically and suddenly. We anticipate that as a county we will not be able to count on seeing much earned interest for the remaining duration of the pandemic.

Our team did an amazing job being flexible and willing to adapt quickly to the changes faced throughout this very trying quarter. We have worked incredibly to maintain the service levels Story County customer have come to suspect even though we had to totally change our normal processes and often, then change them again. We were lucky to work through the quarter without a single positive case of Covid-19 in our office, but it took a great deal of diligence and commitment from our team. Throughout this very strange quarter, we were able to maintain our normal revenues and help the county maintain a steady and stable approach to addresses a truly unique and scary situation. Our team rose to multiple challenges and did an amazing job continuing to deliver all of the necessary functions of our office that citizens depend on. For that, I am very proud of everyone in this office.

Data/Tables/Statistics

Cash and Investments

Invested Funds Summary

Type	4/30/2020		5/31/2020		6/30/2020	
	Amount	Percentage	Amount	Percentage	Amount	Percentage
Cash & Bank Accounts	\$24,470,649.65	43.53%	\$22,619,654.90	45.79%	\$21,185,282.18	44.45%
Iowa Public Agency Investment Trust	\$3,195,830.18	5.68%	\$3,701,841.93	7.49%	\$8,404,095.67	17.63%
Certificates of Deposit	\$28,553,289.17	50.79%	\$23,075,028.57	46.71%	\$18,069,574.28	37.91%
Totals	\$56,219,769.00	100.00%	\$49,396,525.40	100.00%	\$47,658,952.13	100.00%

Matured CD's - April
None

New Rate

Matured CD's - May
None

Matured CD's - June
South Story Bank & Trust 0.65%
South Story Bank & Trust 0.65%

Tax Collections		
April Total Tax Collections	\$12,304,825.69	
May Total Tax Collections	\$1,483,747.57	
June Total Tax Collections	\$1,770,860.66	
Quarterly Total	\$15,559,433.92	

LISTING OF CERTIFICATES OF DEPOSIT & OTHER INVESTMENTS
 Story County Treasurer- as of June 30, 2020

Total \$18,088,874.28

Purchase Date	Maturity Date	Purchase Amount	Cash In Amount	Interest Rate	Term	Certificate Number	Bank	Ann Anticip Interest	Interest Received	Notes
5/2/2012		\$5,864,677.56	\$2,818,205.66				National Financial Serv		\$358,053.56	
2/28/2012		\$61,175.35	\$60,000.00				Drainage Com			12/20/2017/09/14/2018
6/22/2018	6/22/2019	\$1,019,410.64	\$1,019,410.64	2.00%	365	21096	South Story Bank	\$20,388.21	\$19,410.64	Renewed
6/26/2018	6/26/2019	\$516,667.71	\$516,667.71	2.00%	365	20888	South Story Bank	\$10,333.35	\$9,903.94	Renewed
9/15/2018	9/15/2019	\$500,000.00	\$500,000.00	1.90%	365	7877	Maxwell State Bank	\$9,500.00	\$9,459.99	Renewed
10/21/2018	10/21/2019	\$513,860.48	\$513,860.48	2.75%	365	20450	South Story Bank	\$14,131.16	\$13,860.48	Renewed
10/21/2018	10/21/2019	\$513,860.48	\$513,860.48	2.75%	365	20451	South Story Bank	\$14,131.16	\$13,860.48	Renewed
12/24/2018	12/24/2019	\$514,862.42	\$514,862.42	2.95%	365	20511	South Story Bank	\$15,188.44	\$14,862.42	Renewed
12/30/2018	12/30/2019	\$514,859.30	\$514,859.30	2.95%	365	20566	South Story Bank	\$15,188.35	\$14,859.30	Renewed
12/31/2018	12/31/2019	\$514,858.78	\$514,858.78	2.95%	365	20519	South Story Bank	\$15,188.33	\$14,858.78	Renewed
1/3/2019	1/3/2020	\$1,000,000.00	\$1,000,000.00	2.95%	365	36954	PAIT	\$28,505.00	\$28,504.33	Renewed
3/18/2019	8/30/2020	\$26,020,598.64	\$21,520,598.64				PAIT			Rolling CD
6/22/2019	6/22/2020	\$1,022,701.00	\$1,022,701.00	2.25%	365	20196	South Story Bank	\$23,010.77	\$22,701.00	Renewed
6/26/2019	6/26/2020	\$518,265.38	\$518,265.38	2.25%	365	20888	South Story Bank	\$11,660.97	\$11,501.61	Renewed
9/15/2019	9/15/2020	\$500,000.00		1.90%	365	7877	Maxwell State Bank	\$9,500.00		
10/21/2019	10/21/2020	\$505,621.30		2.25%	365	20450	South Story Bank	\$11,376.48	\$5,621.30	Semi Annual
10/21/2019	10/21/2020	\$505,621.30		2.25%	365	20451	South Story Bank	\$11,376.48	\$5,621.30	Semi Annual
12/24/2019	12/24/2020	\$504,920.66		2.00%	365	20511	South Story Bank	\$10,098.41	\$4,920.66	Semi Annual
12/30/2019	12/30/2020	\$500,000.00		2.00%	365	20566	South Story Bank	\$10,000.00		
12/31/2019	12/31/2020	\$500,000.00		2.00%	365	20519	South Story Bank	\$10,000.00		
1/6/2020	1/6/2021	\$1,000,000.00		1.61%	365		PAIT	\$16,100.00		
2/1/2020	1/21/2020	\$500,000.00		1.90%	270	22142	South Story Bank	\$7,027.40		
2/1/2020	2/1/2021	\$500,000.00		1.90%	365	22143	South Story Bank	\$9,500.00		
2/2/2020	2/2/2021	\$500,000.00		1.90%	365	22144	South Story Bank	\$9,500.00		
3/2/2020	12/2/2020	\$1,000,000.00		1.90%	270	22152	South Story Bank	\$14,054.79		
3/2/2020	12/2/2020	\$1,000,000.00		1.90%	270	22153	South Story Bank	\$14,054.79		
3/5/2020	3/5/2021	\$1,500,000.00		1.90%	365	22154	South Story Bank	\$28,500.00		
6/22/2020	6/22/2021	\$1,000,000.00		0.65%	365	20196	South Story Bank	\$8,500.00		
6/26/2020	6/26/2021	\$506,763.77		0.65%	365	20888	South Story Bank	\$3,293.96		
		\$49,617,724.77	\$31,548,150.49							

Motor Vehicle Statistics

	Title Transfers	Registration Renewals	CC/DOR Debt Revenue	Revenue Generated	Total Revenue	Expenses	Net to County General Fund
April-20	781	6,758	\$0.00	\$51,883.70	\$51,883.70	\$29,143.48	\$22,740.22
May-20	1,119	8,522	\$0.00	\$62,181.49	\$62,181.49	\$31,529.41	\$30,652.08
June-20	1,700	9,476	\$0.00	\$71,994.06	\$71,994.06	\$27,413.16	\$44,580.90
Total	3,600	24,756	\$0.00	\$186,059.25	\$186,059.25	\$88,086.05	\$97,973.20

In Office Payment Statistics

April - June 2020

Receipt Type	Receipts Debit & Credit			Totals
Tax	3			\$309.00
Vehicle	256			\$35,596.10
Misc	7			\$3,841.85
Total Receipts	266			\$39,746.95

Collections for CC/DOR

	Clerk of Court	Dept of Rev		Totals
April-20	\$0.00	\$0.00		\$0.00
May-20	\$0.00	\$0.00		\$0.00
June-20	\$0.00	\$0.00		\$0.00
Total	\$0.00	\$0.00		\$0.00

DATE	#MV CUST	#MV RENEW	REGISTRATION FEES	ORGAN DONOR	SERVICE FEES	TOTAL MV & FEES	DATE	#TAX CUST	#TAX PARCEL	TAX PAID	SERVICE FEES	TOTAL TAX & FEES	TOTAL CUST	TOTAL TO COUNTY	TOTAL SERVICE FEES
Apr 20	1941	2901	\$458,936.50	\$237.25	\$2,868.78	\$462,042.53	Apr-20	640	1166	\$1,738,213.30	\$2,541.80	\$1,740,755.10	2581	\$2,197,387.05	\$5,410.58
May- 20	2138	3316	\$509,977.50	\$264.00	\$3,185.17	\$513,426.67	May- 20	372	575	\$642,884.53	\$623.38	\$643,507.91	2510	\$1,153,126.03	\$3,808.55
Jun- 20	2020	3089	\$488,734.00	\$213.00	\$3,324.16	\$492,271.16	Jun- 20	503	618	\$640,590.58	\$1,224.91	\$641,815.49	2523	\$1,129,537.58	\$4,549.07

Prepared by: Darren R. Moon, Story County Engineer's Office, 837 N Ave., Nevada, IA 50201 515-382-7355

CONTRACT FOR HIGHWAY RIGHT OF WAY

PARCEL No: 15-12-400-200
 PROJECT No: FM-C085(160)--55-85
 ROAD No: (680th Ave.)

THIS AGREEMENT made and entered into this 1st day of September, A.D. 2020 by and between
CAROL A. MYERS REVOCABLE TRUST

Seller, and the Story County Secondary Roads Department, acting for the County of Story, Buyer.

1.a SELLER AGREES to sell and Buyer agrees to buy the following real estate, hereinafter referred to as the premises, situated in parts of the following (1/4 1/4 Sec./Twp./Rge.):

The West 22.00 feet of the East 55.00 feet of the North 150.00 feet of the South 2,175.00 feet of the NE¼, SE¼ in Section 12, Township 82 North, Range 22 West of the 5th P.M., Story County, Iowa. Easement contains 0.19 acres of which 0.11 acres is existing R.O.W.

County of Story, State of Iowa, and more particularly described on Page 3 and which include the following buildings, improvements and other property:

See attached graphical representation

1.b SELLER ALSO GRANTS to Buyer a temporary easement as shown on the Temporary Easement Plot attached as Page 4, and as shown on the project plans for said highway improvement. Said temporary easement shall terminate upon completion of this highway project.

1.c The premises also include all estates, rights, title and interests, including all easements, and all advertising devices and the rights to erect such devices as are located thereon. SELLER CONSENTS to any change of grade of the highway and accepts payment under this contract for any and all damages arising therefrom. SELLER ACKNOWLEDGES full settlement and payment from the Buyer for all claims per the terms of this contract and discharges the Buyer from liability because of this contract and the construction of this public improvement project.

2. Possession of the premises is the essence of this contract and Buyer may enter and assume full use and enjoyment of the premises per the terms of this contract. Buyer may take immediate possession of premises upon the execution of the contract by both Seller and Buyer.

3. Buyer agrees to pay and SELLER AGREES to grant the right of possession, convey title, and to surrender physical possession of the premises as shown:

	Payment Amount	Agreed Performance
\$	<u>929.65</u>	on right of possession
\$		on conveyance of title
\$		on surrender of possession
\$		on possession and conveyance
\$	<u>929.65</u>	TOTAL LUMP SUM

BREAKDOWN:		ac.=acres	sq.ft.=square feet		\$
Land by Fee Title			ac./sq.ft.	Buildings & Improvements	\$
Underlying Fee Title			ac./sq.ft.	Fence <u>6.0</u> rods woven	\$ <u>240.00</u>
Permanent Easement	<u>0.08</u>		ac./sq.ft.	Fence _____ rods barb	\$
Temporary Easement	<u>0.02</u>		ac./sq.ft.		
Damages for:					
		2 - Corner post sets @ \$250.00			\$
		Future Abstract Entry in the amount of \$25.00			

4. The Seller is responsible for any and all matters relating to any tenant on the land and hereby releases the Buyer from all tenant liabilities.

SELLER'S SIGNATURE AND CLAIMANT'S CERTIFICATION: Upon due approval and execution by the Buyer, we the undersigned claimants certify the total lump sum payment shown herein is just and unpaid.

x Carol A. Myers

- 5. Each page and each attachment is by this reference made part hereof and the entire agreement consists of 24 pages.
- 6. In the event that said premises is burdened by the lien of a mortgage, judgement or other encumbrance, Sellers agree to fully cooperate with Buyer in securing a release of such lien from said premises, and if necessary and proper, Sellers agree that any part of the sum owing to them under this contract may be paid to the holder of such lien for such release.
- 7. Buyer agrees that any drain tile that is located within the premises and is damaged by highway construction shall be repaired at no expense to Seller. Where Buyer specifically agrees to construct and maintain fence, the fence shall be constructed and maintained for vehicle access control purposes only at no expense to the Seller. Buyer shall have the right of entry upon Sellers remaining property along the right of way line, if necessary, for the purpose of connecting said drain tile and constructing and maintaining said fence. Seller may pasture against said fence at his own risk. Buyer will not be liable for fencing private property of maintaining the same to restrain livestock.
- 8. If the Seller holds title to the premises in joint tenancy with full rights of survivorship and not as tenants in common at the time of this contract, Buyer will pay any remaining proceeds to the survivor of that joint tenancy and will accept title solely from that survivor, provided the joint tenancy has not been destroyed by operation of law or acts of the Seller.
- 9. These premises are being acquired for public purposes and this transfer is exempt from the requirements for the filing of a Declaration of Value by the Code of Iowa.
- 10. Seller states and warrants that , to the best of Seller's knowledge, there are no burial site, well, solid waste disposal site, hazardous substance, nor underground storage tank on the premises described and sought herein except,
- 11. This Written contract constitutes the entire agreement between Buyer and Seller and there is no agreement to do or not to do any act or deed except as specifically provided for herein.

Additional Right of Way Agreements:

SELLER'S ACKNOWLEDGMENT

STATE OF IOWA: ss On this 19 day of September, 2020, before me, the undersigned, personally appeared Carol A. Myers

Known to me to be the identical persons named in and who executed the foregoing instrument and acknowledged that they executed the same as their voluntary act and deed.



Tyler Sparks
Notary Public and for the State of Iowa

BUYER'S APPROVAL

Darren Moon 9-2-20

Recommended by: Darren Moon P.E., Story County Engineer (Date)

Phredahler 9-15-2020

Approved by: Chairperson, Story County Board of Supervisors (Date)

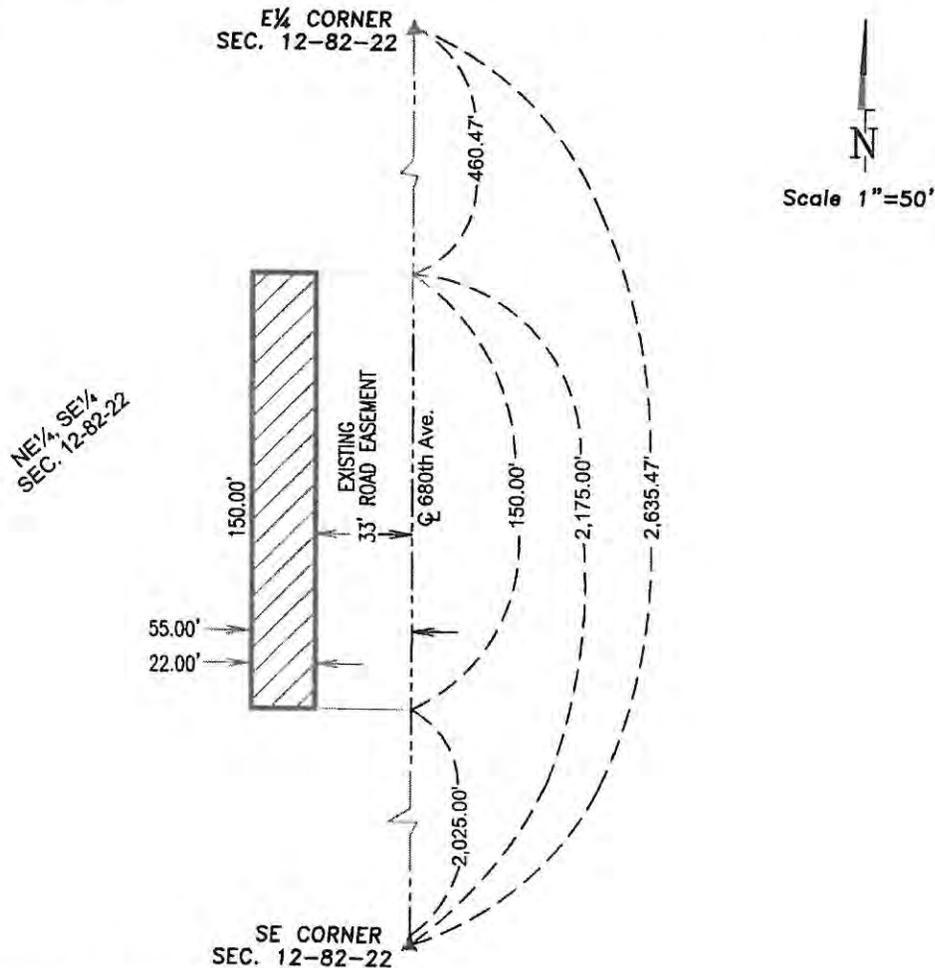
"Exhibit A"

STORY COUNTY SECONDARY ROADS EASEMENT ACQUISITION

PROJECT NO. FM-C085(160)--55-85 PARCEL NO. 15-12-400-200
SECTION 12, TOWNSHIP 82N, RANGE 22W, OF THE 5TH P.M., STORY COUNTY, IOWA.
ACQUIRED FROM CAROL A. MYERS REVOCABLE TRUST

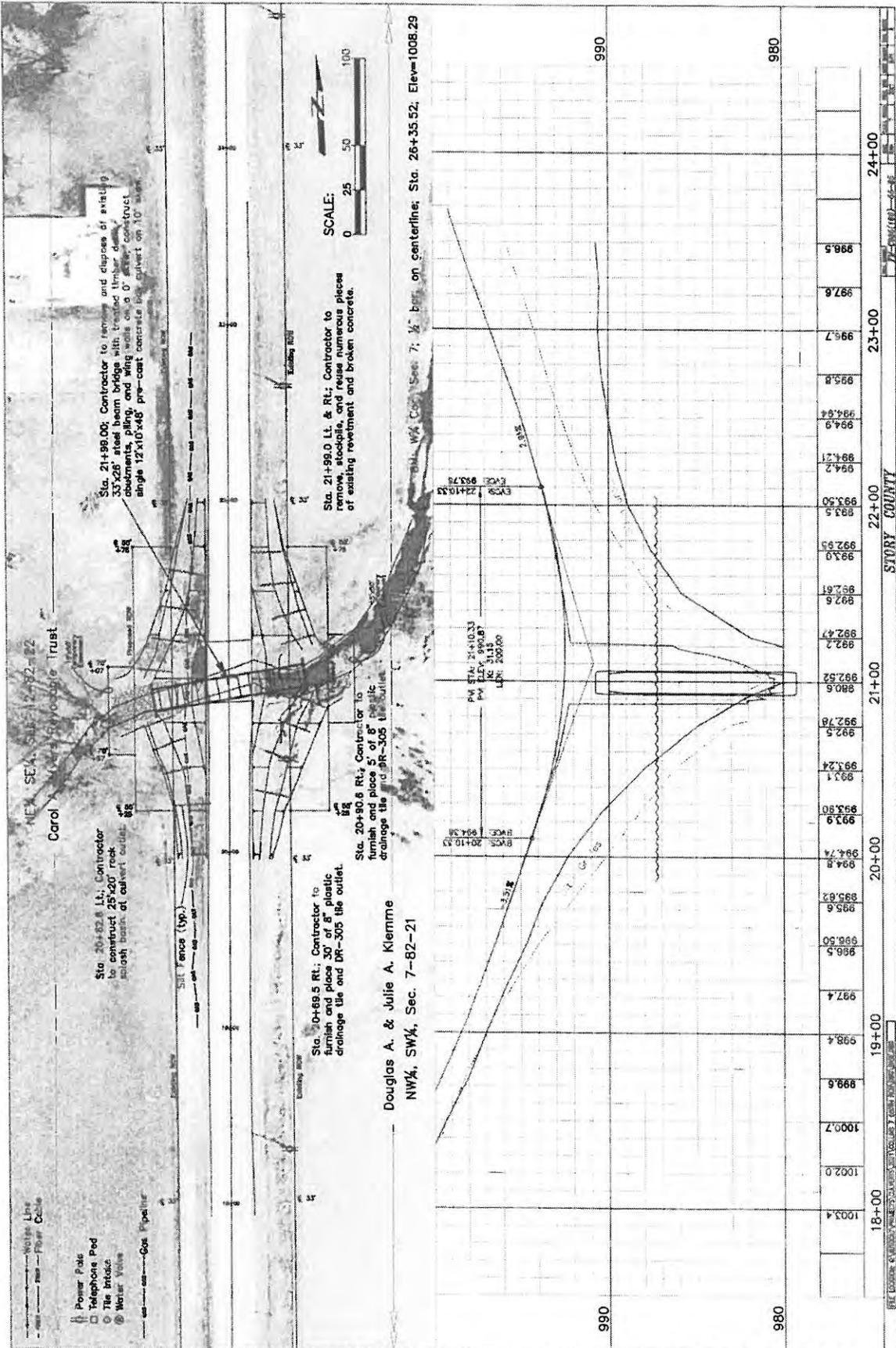
EXISTING R.O.W. 0.11 ACRES NEW R.O.W. 0.08 ACRES TOTAL R.O.W. 0.19 ACRES

The West 22.00 feet of the East 55.00 feet of the North 150.00 feet of the South 2,175.00 feet of the NE $\frac{1}{4}$, SE $\frac{1}{4}$ in Section 12, Township 82 North, Range 22 West of the 5th P.M., Story County, Iowa. Easement contains 0.19 acres of which 0.11 acres is existing R.O.W.



DATE DRAWN 6/17/2020

G:\Autocad\Projects\Culverts\2021\Collins 7 680th RCB\ROW\Myers\DWG\Plat.dwg



BOARD OF SUPERVISORS RESOLUTION #21-20

RESOLUTION TO ABATE PROPERTY TAXES ON PARCEL
OWNED BY POLITICAL SUBDIVISION

WHEREAS, the following parcels of property are currently owned by Story County, Iowa, and

WHEREAS, when Story County acquired this property there were property taxes then due and payable, and

WHEREAS, property held by Story County is exempt from taxation, and

WHEREAS, Section 445.63 *Code of Iowa* states that county boards of supervisors shall abate such taxes, and

WHEREAS, the Story County Board of Supervisors has determined that the above taxes should be abated;

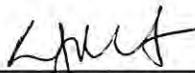
NOW THEREFORE BE IT RESOLVED, that currently due and payable taxes and penalties on the following described real estate are hereby abated in the amount of \$276.00.

#0522400430 (See Exhibit A for Legal)

#0523320140 (See Exhibit A for Legal)

APPROVED THIS 15th DAY OF SEPTEMBER, 2020 AT NEVADA, STORY COUNTY, IOWA.

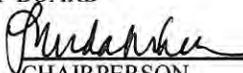

Chairperson, Board of Supervisors

Attest: 
County Auditor

ROLL CALL	Lauris Olson	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>	Absent <input type="checkbox"/>
FOR ALLOWANCE	Lisa Heddens	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>	Absent <input type="checkbox"/>
	Linda Murken	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>	Absent <input type="checkbox"/>

ALLOWED BY VOTE
OF BOARD

Yea	<input checked="" type="checkbox"/>	Nay	<input checked="" type="checkbox"/>	Absent	<input checked="" type="checkbox"/>
-----	-------------------------------------	-----	-------------------------------------	--------	-------------------------------------


CHAIRPERSON

Above tabulation made by 

EXHIBIT "A"

Parcel "D" a part of the Southeast Quarter (SE¼) of Section Twenty-two (22), Township Eighty-four (84) North, Range Twenty-four (24) West of the 5th P.M., Story County, Iowa, as shown on the "Plat of Survey" filed in the office of the Recorder of Story County, Iowa, on November 19, 1998, as Inst. No. 98-16058, Slide 10, Page 2, except Commencing at the SE corner of said Sec. 22; thence N89°19'08"W, 467.70 feet to a point on the existing Easterly right of way line of Primary Road No. US 69; thence N15°09'06"W, 77.60 feet along said right of way line; thence Northerly along said right of way line 237.08 feet along a 3,760.62 foot radius curve, concave Easterly, the chord of which bears N13°20'44"W and has a length of 237.05 feet to the Point Of Beginning; thence continuing 747.08 feet, along said right of way line, along a 3,760.62 foot radius curve, concave Easterly, the chord of which bears N05°50'54"W and has a length of 745.85 feet to a point on the existing Southerly right of way line of the present County road; thence S61°37'12"E, 34.19 feet along the Southerly County road right of way line; thence S03°37'13"E, 727.17 feet to the Point Of Beginning, containing 19,763 square feet (0.45 acre); AND That part of Lot Six (6) in Auditor's Plat of Riverside Heights, Story County, Iowa, described as follows: Beginning at the SW Corner of Lot 6 in the Auditor's Plat of Riverside Heights, Story County, Iowa, thence N00°10'23"E along the West line of said Lot 6, a distance of 716.34 feet to the Southerly Right-of-Way line of Riverside Road as it is presently established, thence S78°53'36"E along the Southerly Right-of-Way line of said Riverside Road, a distance of 121.02 feet, thence N37°51'15"E along the Southerly Right-of-Way line of said Riverside Road, a distance of 39.08 feet to the Easterly line of said Lot 6 and to the centerline of the Skunk River as it is presently established, thence S35°07'47"E along the Easterly line of said Lot 6 and along the centerline of said Skunk River, a distance of 358.81 feet, thence Southerly along the Easterly line of said Lot 6 and along the centerline of said Skunk River and along a 120 foot radius curve concave Westerly, a distance of 146.08 feet, said curve having a chord bearing of S00°15'17"E and a chord length of 137.23 feet, thence S34°37'13"W along the Easterly line of said Lot 6 and along Lot 6 and along the centerline of said Skunk River, a distance of 128.31 feet, thence S59°05'13"W along the Easterly line of said Lot 6 and along the centerline of said Skunk River, a distance of 185 feet, thence S28°11'13"W along the Easterly line of said Lot 6 and along the centerline of said Skunk River, a distance of 104.04 feet to the South line of said Lot 6, thence S89°18'13"W along the South line of said Lot 6, a distance of 71.22 feet to the point of beginning, as shown on the "Plat of Survey" filed in the office of the Recorder of Story County, Iowa, on November 19, 1998, as Inst. No. 98-16058, Slide 10, Page 2.

Closure No. 21-24

Date September 9, 2020

Resolution

BE IT RESOLVED

By the Board of Supervisors of Story County, Iowa, to approve the road Closure(s) for the purpose of construction in section 21 Palestine Twp on

535th Ave is closed between E63(320th St) and Highway 210

[Signature]
Chair, Board of Supervisors

Attest: [Signature]
County Auditor

ROLL CALL	Lauris Olson	Yea	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>
FOR ALLOWANCE	Lisa Heddens	Yea	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>
	Linda Murken	Yea	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>

ALLOWED BY VOTE OF THE BOARD

Yea 3 Nay 0 Absent 0

[Signature]
CHAIRPERSON

Above tabulation made by [Signature]

STORY COUNTY UTILITY PERMIT

Date 9/9/20

To the Board of Supervisors, Story County, Iowa:

The Unite Private Networks, LLC Company, incorporated under the laws of Missouri, does hereby make application requesting permission to occupy certain portions of public right-of-way and that the County Engineer be directed to establish the location of lines of transmission of fiber optic cable on secondary route 190th St, from Interstate 35 intersection to 570th Ave, a distance of 0.062 miles.

Agreements: The utility company, corporation, applicant, permittee, or licensee, (hereinafter referred to as the permittee) agrees that the following stipulations shall govern under this permit.

1. The Permittee will file a plat setting out the location of proposed line on the secondary route and that the description of the proposed installation including type, height, and spacing of poles, maximum voltage, lengths of cross arms, minimum clearance and number of wires, type, size and capacity of underground cables, conduits, tile lines, and pipe lines, maximum working pressures for pipe lines carrying gas or flammable petroleum products are described as follows:
2. The installation shall meet the requirements of county, state, and federal laws, franchise rules, and of the Iowa State Commerce Commission Regulations and Directives, Utilities Division, the Iowa State Department of Health, and any other laws or regulations applicable.
3. The Permittee shall be fully responsible for any future adjustments of its facilities within the established highway right-of-way caused by highway construction or maintenance operations.
4. Story County assumes no responsibility for damages to the Permittee's property occasioned by any construction or maintenance operations on said highways.
5. The Permittee shall take all reasonable precautions during the construction and maintenance of said installation to protect and safeguard the lives and property of the traveling public and adjacent property owners.
6. The Permittee, and its contractors, shall carry on the construction or repair of the accommodated utility with serious regard to the safety of the public. Traffic protection shall be in accordance with Part VI of the current Iowa Department of Transportation Manual on Uniform Control Devices for Streets and Highways.
7. The Permittee shall be responsible for any damage resulting to said highways because of the construction operation, or maintenance of said utility, and shall reimburse Story County for any expenditure the County may have to make on said highways because of said permittee's utility having been constructed, operated, and maintained thereon.
8. The Permittee shall indemnify and save harmless Story County from any and all causes of action, suits at law or in equity, or losses, damages, claims, or demands, and from any and all

liability and expense of whatsoever nature for, on account of or due to the acts or omissions of said Permittee's officers, members, agents, representatives, contractors, employees or assigns arising out of or in connection with its (or their) use or occupancy of the public highway under this permit.

9. Noncompliance with any of the terms of permit, or agreement, may be considered cause for shut down of utility construction operations, or revocation of the permit.

10. The following special requirements, if applicable, shall apply to this permit:

Whenever the route of the proposed cable line runs along a paved secondary highway, the location of said cable shall be constructed on top of the road shoulder so as to be within approximately two-feet of the pavement edge.

Whenever the route of the proposed cable line runs along a dirt or gravel surfaced highway, the location of said cable shall be constructed on top of the road surface and as near possible to the shoulder line

Whenever a cross road culvert or bridge is encountered along the route of the proposed cable lines, said cable shall be constructed around the ends of said cross road culvert or bridge even though this looping is not designated on the situation plans attached hereto.

The crossing of the cable line from one side of the highway to the other shall be accomplished at a near right angle rather than diagonally so as to disturb the roadbed of the traveled way as little as possible.

Whenever the route of the proposed cable line is to cross a paved highway, such crossing shall be in a bored hole rather than open cut trench.

Date September 4th, 2020

Unite Private Networks, LLC
Name of Company (Applicant - Permittee)

 515-633-1510
by Sean Kelly Phone no.
Agent for Unite Private Networks, LLC

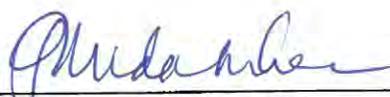
Recommended for Approval:

Date 9-8-20

 515-382-7355
County Engineer Phone no.

Approved:

Date 9-15-2020


Chair, Board of Supervisors
Story County, Iowa

Three (3) copies of this form will be required for each installation. A plat shall be attached to each copy submitted.

OLINGER AT&T TOWER

 <p>6000 GRAND AVENUE DES MOINES, IOWA 50312 (515) 274-3611</p>	 <p>7200 NE 87TH STREET, SUITE M KANSAS CITY, MO 64153 (866) 813-3608</p>		<p>STORY COUNTY OLINGER AT&T TOWER</p>	<table border="1"> <tr> <td>NO.</td> <td>DATE</td> <td>ISSUED FOR</td> <td>BY</td> <td>SCALE</td> </tr> <tr> <td>A</td> <td>08-23-2000</td> <td>REQUEST FOR BIDDING</td> <td></td> <td></td> </tr> </table>	NO.	DATE	ISSUED FOR	BY	SCALE	A	08-23-2000	REQUEST FOR BIDDING			<table border="1"> <tr> <td>ISSUED BY</td> <td>DRAWN BY</td> <td>DATE</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> </table>	ISSUED BY	DRAWN BY	DATE				<table border="1"> <tr> <td>ORIENTATION:</td> <td>SCALE:</td> </tr> <tr> <td></td> <td></td> </tr> </table>	ORIENTATION:	SCALE:			<p>OLINGER AT&T TOWER COVER PAGE</p> <table border="1"> <tr> <td>DRAWN</td> <td>DATE</td> <td>SCALE</td> </tr> <tr> <td></td> <td>08-23-2000</td> <td>1/8" = 1'-0"</td> </tr> </table>	DRAWN	DATE	SCALE		08-23-2000	1/8" = 1'-0"
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ORIENTATION:	SCALE:																																
DRAWN	DATE	SCALE																															
	08-23-2000	1/8" = 1'-0"																															
1	2	3	4	5	6	7	8																										

11 X 17" ANSI B SIZE

E D C B A

Fiber Network

- Aerial Slack Loop
- Underground Slack Loop
- Splice
- Fiber sheath

Features

- Overhead Guys
- UPN Handhole
- UPN Manhole
- Existing Manhole
- Void Air Manhole
- Station Marker
- Culvert
- Ground
- Anchor
- Sidewalk Anchor
- UG_Tic
- Riser
- Extension Arms

Strand and Trench

- New Aerial Slack Span
- New Aerial Tension Span
- Bridge Attachment
- Underground - 1 duct
- Underground - 2 duct
- Underground - 3 duct
- Underground - Joint Conduit
- Underground - Power
- Underground - Existing

Poles

- Capacitor Pole
- Corn Owned Pole
- Telecom Pole
- Joint Pole
- Light Pole
- Power Pole
- Steel Pole
- Transformer Pole
- Compliant Pole
- Utilities Out of NESC Compliance
- Make Ready - See Pole Attachment Sheet

City Infrastructure

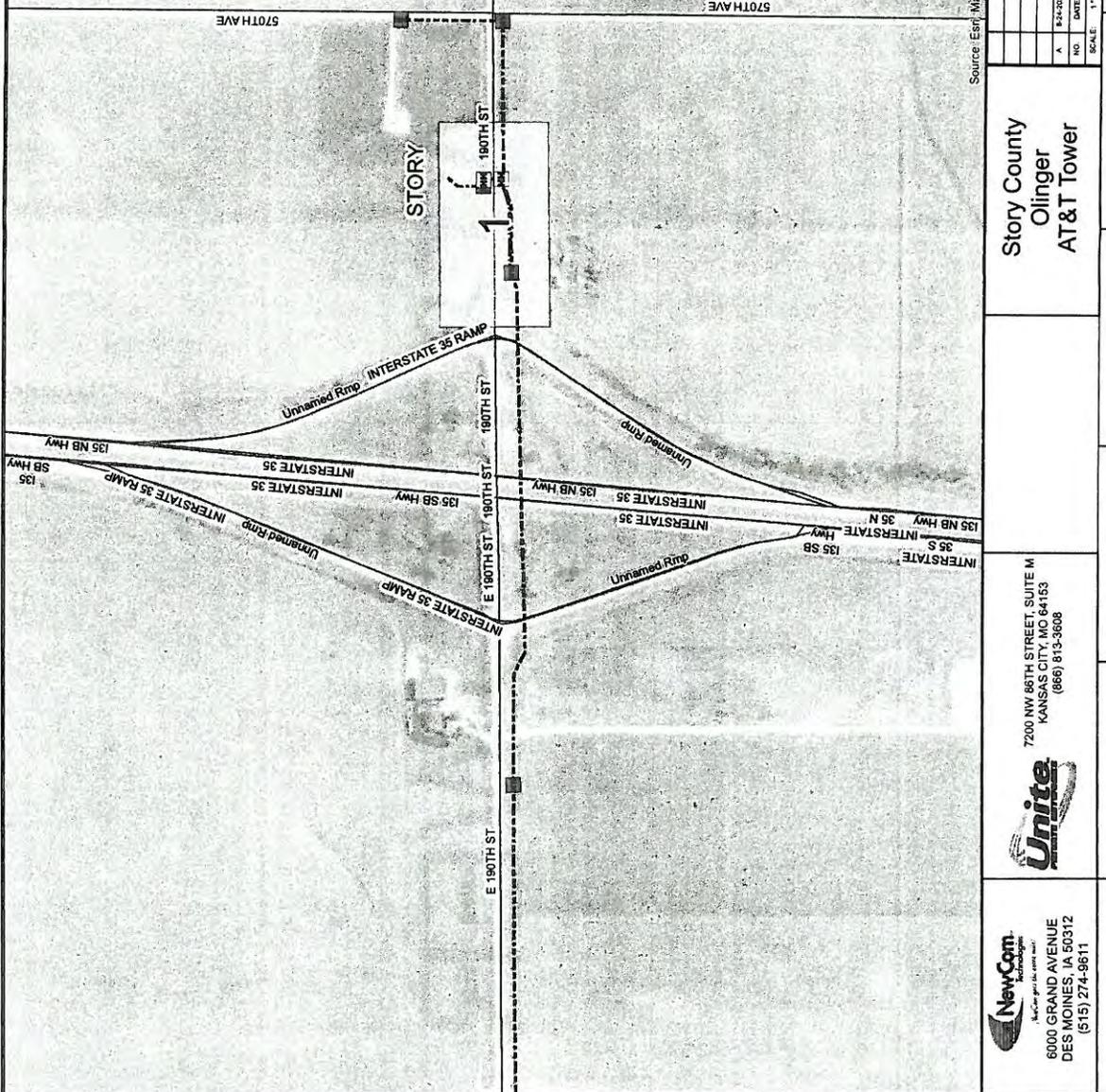
- Cable/riped
- Existing Handhole
- Traffic Light / Pole
- Hydrant
- Other Valve
- Water Valve

Utility Lines

- Storm / Sanitary
- Gas
- Electric
- Water
- Existing Fiber Conduit

LEGEND

- Storm Intake
- Storm Structure
- Sewer Structure
- Fiber Handhole
- Fiber Cabinet
- Traffic Manhole
- Gas
- Telecom
- Fiber



Source: Esri, Mapbox, GeoEye, Earthstar, Geographic, CNES, Airbus, USGS, AeroGRID, IGN, and the GIS User Community

Story County Olinger AT&T Tower

7200 NW 85TH STREET, SUITE M
KANSAS CITY, MO 64153
(866) 813-3608

Unite

6000 GRAND AVENUE
DES MOINES, IA 50312
(515) 274-8611

NO.	DATE	ISSUED FOR REVIEW	BY	CHK.	APP'D.
A	8/24/2020				

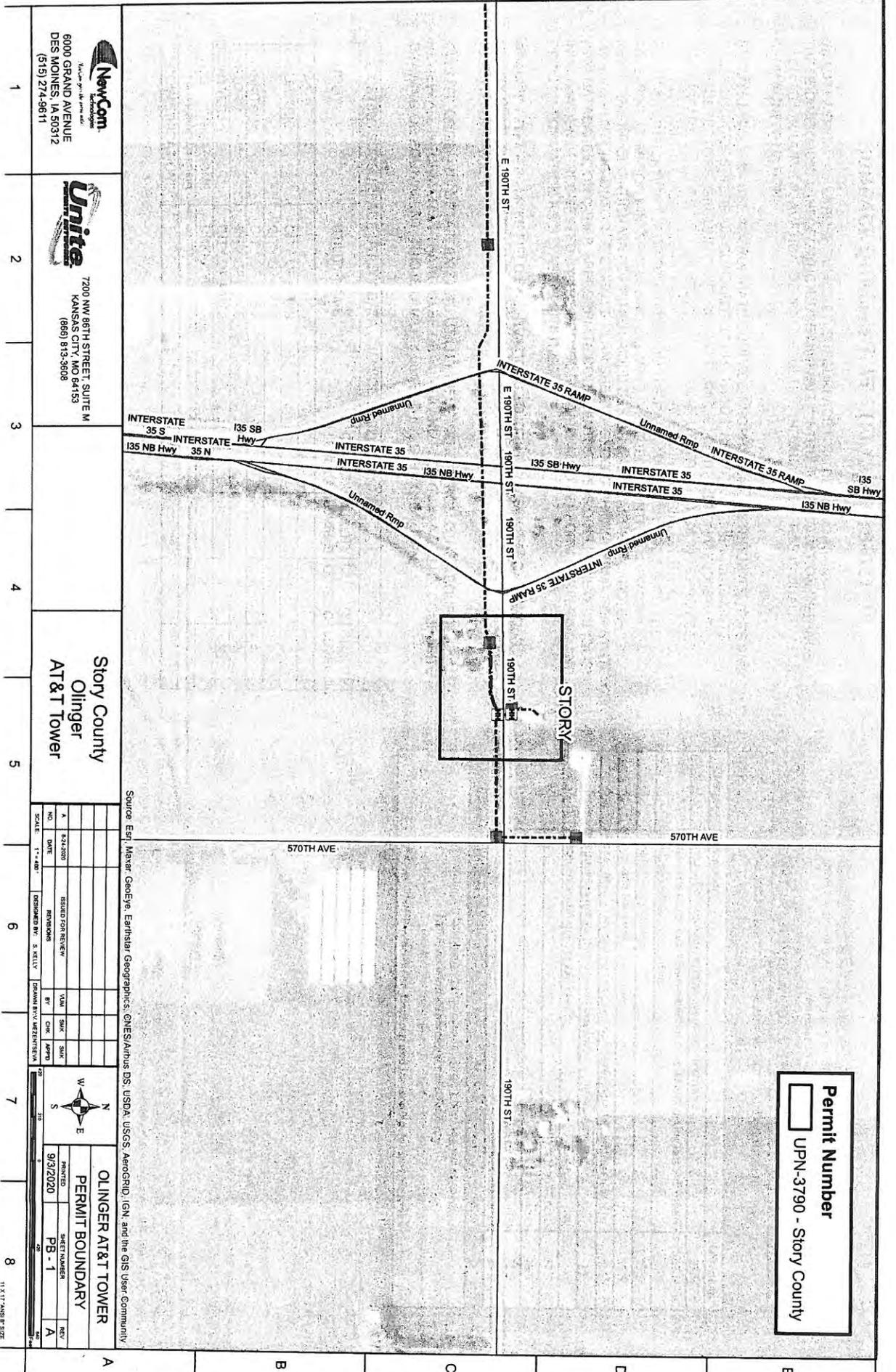
SCALE: 1" = 400'

DESIGNED BY: S. KELLY
DRAWN BY: MERTEN/STVA

PRINTED: 8/24/2020
SHEET NUMBER: OV-1
REV: A

OLINGER AT&T TOWER OVERVIEW

1 2 3 4 5 6 7 8



Permit Number
 UPN-3790 - Story County

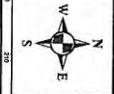
NewCom
 6000 GRAND AVENUE
 DES MOINES, IA 50312
 (515) 274-9611

Unite
 7200 NW 86TH STREET, SUITE M
 KANSAS CITY, MO 64153
 (866) 813-3608

Story County
 Olinger
 AT&T Tower

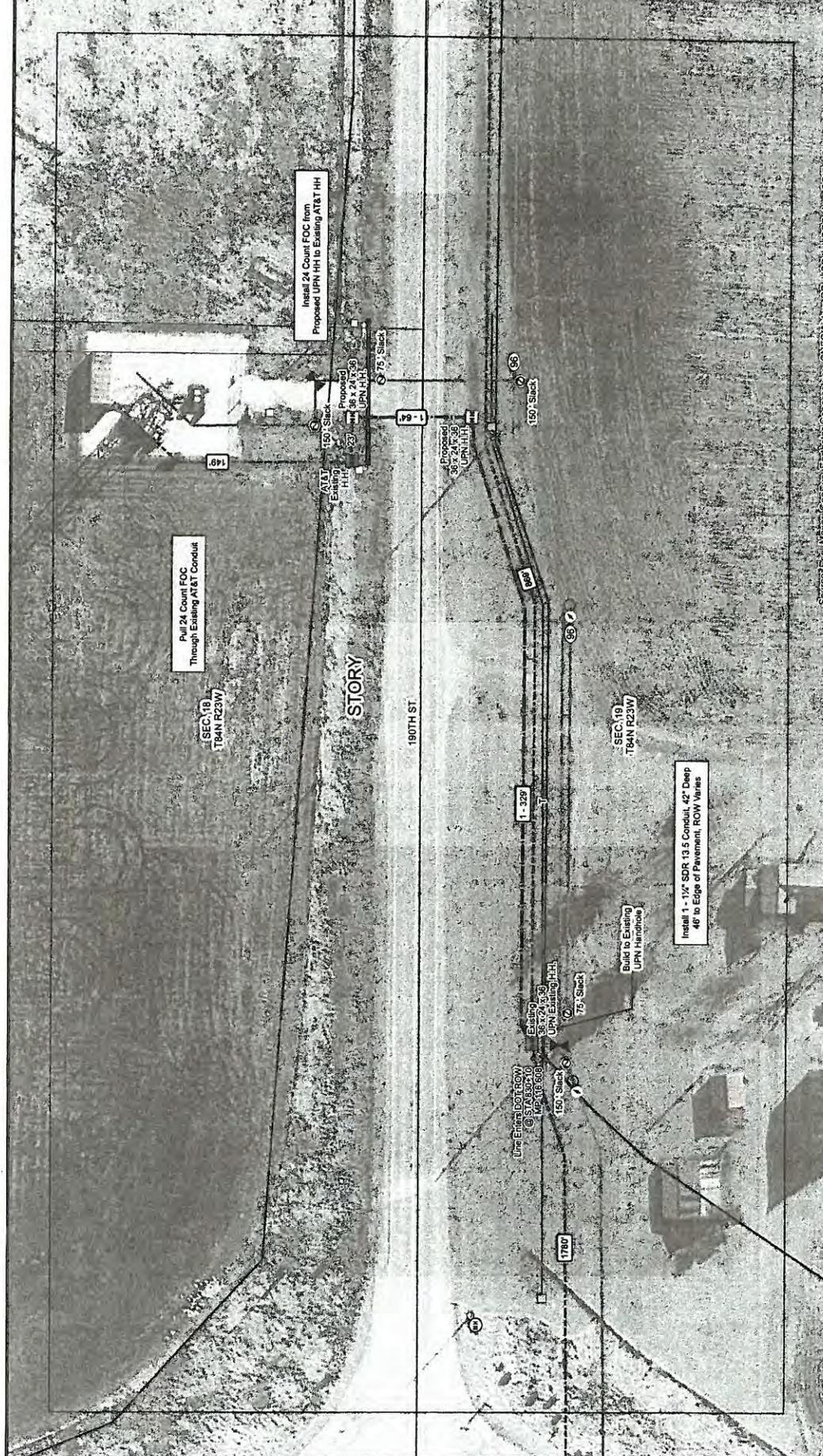
Source: Esri, Maxar GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community

NO.	DATE	DESCRIPTION	BY	CHK	APP
A	8/24/2020	DESIGNED FOR REVIEW	YOUNG	SINK	SINK
		REVISIONS			
		DESIGNED BY: S. KELLY			
		DRAWN BY: M. WENZEL			



OLINGER AT&T TOWER	
PERMIT BOUNDARY	
PRINTED	9/3/2020
SHEET NUMBER	PB - 1
REV	A

11 X 17" AND 9" SIZE



Street East, Midway, Grayson, Embury, Georgetown, OMS, Shiloh, US-50, US-60, Grand, Hampton, Liberty, Liberty Community

OLINGER AT&T TOWER CONSTRUCTION PLANS	
PRINTED	8/25/2020
SHEET NUMBER	Sheet 1 of 1
REV	A

NO.	DATE	ISSUED FOR REVIEW	BY	CHK	APPD
A	8-24-2020				

SCALE: 1" = 50'
 DESIGNED BY: S. KELLY
 DRAWN BY: M. ZENTENAU

Story County
Olinger
AT&T Tower

INTERSTATE 35 RAMP
 190TH ST
 570TH AVE
 190TH ST

7200 NW 88TH STREET, SUITE M
 KANSAS CITY, MO 64153
 (866) 813-3608

6000 GRAND AVENUE
 DES MOINES, IA 50312
 (515) 274-9611

NewCom
 8000 GRAND AVENUE
 DES MOINES, IA 50312
 (515) 274-9611

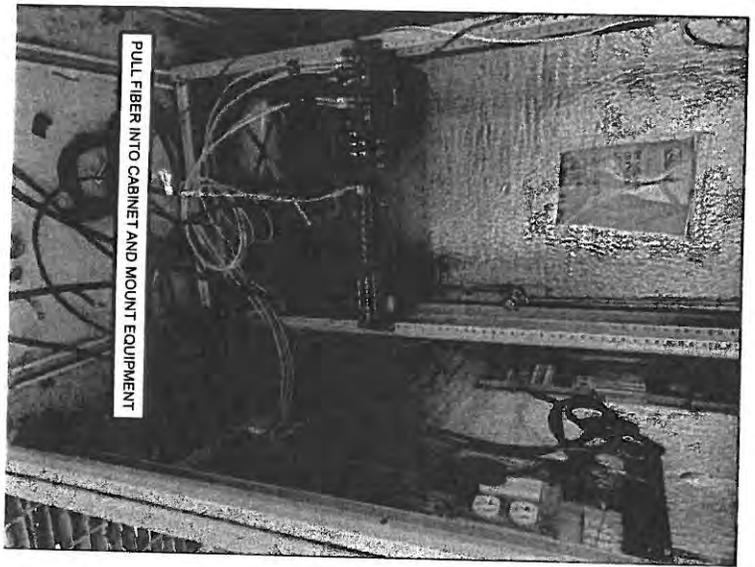
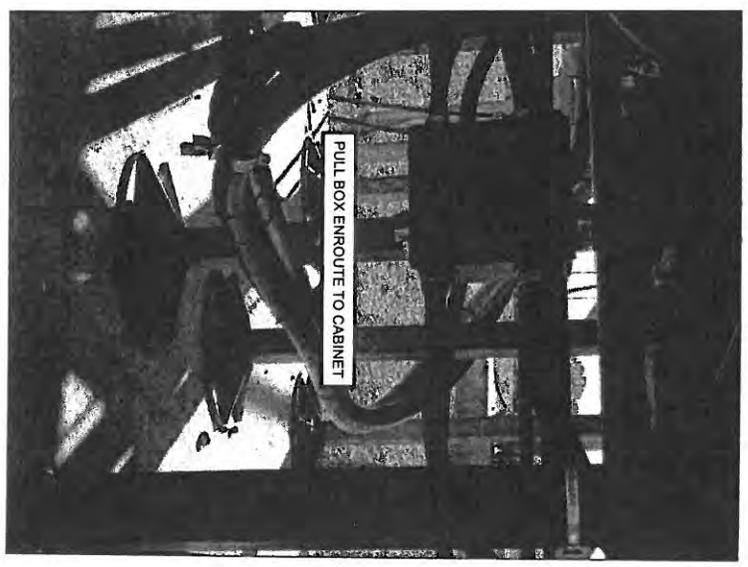
Unite
 7200 NW 86TH STREET, SUITE M
 KANSAS CITY, MO 64153
 (866) 813-5608

Story County
 Olinger
 AT&T Tower

NO.	DATE	ISSUED FOR REVIEW	BY	CHK	APP'D
A	06-24-2020	DESIGNED FOR REVIEW	BY	CHK	APP'D
SCALE: 1" = 8'0"					
DESIGNED BY: S. KELLY			DRAWN BY: V. WENZELSTEIN		

NOLINGER AT&T TOWER
 BUILDING DETAIL 2

PRINTED: 8/25/2020
 SHEET NUMBER: ZA of 2
 REV: A



1 2 3 4 5 6 7 8 A B C D E

STORY COUNTY UTILITY PERMIT

Date 9/9/20

To the Board of Supervisors, Story County, Iowa:

The Huxley Communications Company, incorporated under the laws of Iowa, authorize to do business within the State of Iowa, with its principal place of business at 102 N Main St., Huxley, IA 50124, does hereby make application requesting permission to occupy certain portions of public right-of-way and that the County Engineer be directed to establish the location of lines of transmission of Fiber Optics on secondary route Multiple, from see attachment "A" for description to _____, a distance of 15.00 miles.

Agreements: The utility company, corporation, applicant, permittee, or licensee, (hereinafter referred to as the permittee) agrees that the following stipulations shall govern under this permit.

1. The Permittee will file a plat setting out the location of proposed line on the secondary route and that the description of the proposed installation including type, height, and spacing of poles, maximum voltage, lengths of cross arms, minimum clearance and number of wires, type, size and capacity of underground cables, conduits, tile lines, and pipe lines, maximum working pressures for pipe lines carrying gas or flammable petroleum products are described as follows:
2. The installation shall meet the requirements of county, state, and federal laws, franchise rules, and of the Iowa State Commerce Commission Regulations and Directives, Utilities Division, the Iowa State Department of Health, and any other laws or regulations applicable.
3. The Permittee shall be fully responsible for any future adjustments of its facilities within the established highway right-of-way caused by highway construction or maintenance operations.
4. Story County assumes no responsibility for damages to the Permittee's property occasioned by any construction or maintenance operations on said highways.
5. The Permittee shall take all reasonable precautions during the construction and maintenance of said installation to protect and safeguard the lives and property of the traveling public and adjacent property owners.
6. The Permittee, and its contractors, shall carry on the construction or repair of the accommodated utility with serious regard to the safety of the public. Traffic protection shall be in accordance with Part VI of the current Iowa Department of Transportation Manual on Uniform Control Devices for Streets and Highways.
7. The Permittee shall be responsible for any damage resulting to said highways because of the construction operation, or maintenance of said utility, and shall reimburse Story County for any expenditure the County may have to make on said highways because of said permittee's utility having been constructed, operated, and maintained thereon.
8. The Permittee shall indemnify and save harmless Story County from any and all causes of action, suits at law or in equity, or losses, damages, claims, or demands, and from any and all

liability and expense of whatsoever nature for, on account of or due to the acts or omissions of said Permittee's officers, members, agents, representatives, contractors, employees or assigns arising out of or in connection with its (or their) use or occupancy of the public highway under this permit.

9. Noncompliance with any of the terms of permit, or agreement, may be considered cause for shut down of utility construction operations, or revocation of the permit.

10. The following special requirements, if applicable, shall apply to this permit:

Whenever the route of the proposed cable line runs along a paved secondary highway, the location of said cable shall be constructed on top of the road shoulder so as to be within approximately two-feet of the pavement edge.

Whenever the route of the proposed cable line runs along a dirt or gravel surfaced highway, the location of said cable shall be constructed on top of the road surface and as near possible to the shoulder line

Whenever a cross road culvert or bridge is encountered along the route of the proposed cable lines, said cable shall be constructed around the ends of said cross road culvert or bridge even though this looping is not designated on the situation plans attached hereto.

The crossing of the cable line from one side of the highway to the other shall be accomplished at a near right angle rather than diagonally so as to disturb the roadbed of the traveled way as little as possible.

Whenever the route of the proposed cable line is to cross a paved highway, such crossing shall be in a bored hole rather than open cut trench.

Date 9-8-2020

Huxley Communications
Name of Company (Applicant - Permittee)

Brant Strumpfer 515-597-2281
by  Phone no.

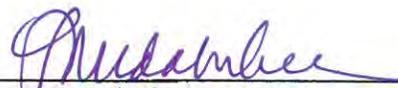
Recommended for Approval:

Date 9-9-20


County Engineer 515-382-7355
Phone no.

Approved:

Date 9-15-2020


Chair, Board of Supervisors
Story County, Iowa

Three (3) copies of this form will be required for each installation. A plat shall be attached to each copy submitted.

Attachment "A"

Huxley Communications

2020 Sandhill Trail Fiber Optic to the Home Project

Location/Route List

All fiber will be placed in conduit by means of vibratory plow or directional drilling. All culverts and roadways will be directionally drilled minimum 5' below flow line. All streams/rivers will be directionally drilled 10' below flow line.

1.61 Miles on 560th Ave from 280th St to 265th St – 144 Fiber Route A

1.84 Miles on 265th St & 260th St from 560th Ave to Sandhill Trail – 144 Fiber Route A

2.30 Miles on Sandhill Trail from 260th St to 241st St – 144 Fiber Route B

2.70 Miles on 265th St & 550th Ave from 560th to 1750' North of 282nd St – 72 Fiber Route SH-7

2.63 Miles on 260th St from Sandhill Trail to 595th Ave including Shipley – 72 Fiber Route SH-14A

1.80 Miles on Sandhill Trail & 270th St from 260th St to 580th Ave – 72 Fiber Route SH-14B

0.62 Miles on 250th St from 600' West of Sandhill Trail to 2700' East of Sandhill Trail – 36 Fiber Route SH-22A&B

0.13 Miles on Sandhill Lane from Sandhill Trail to 700' West – 36 Fiber Route SH-23.1

0.55 Miles on 245th St – from Sandhill Trail to 2900' West – 36 Fiber Route SH26

0.26 Miles on 595th Ave from 350' North of 260th St to 1400' North – 36 Fiber Route SH-14A.12

0.15 Miles 580th Ave from 270th St to 800' South – 36 Fiber Route SH-14B.12.A

0.13 Miles on 580th Ave from 270th St to 700' North – 36 Fiber Route SH-14B.12.B

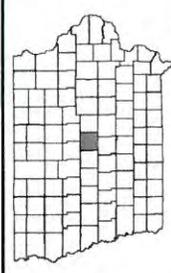
0.25 Miles on 270th St from 580th Ave to 1300' East – 36 Fiber Route SH-14B.12.C

14.97 Total Miles

CONSTRUCTION PLANS FOR HUXLEY COMMUNICATIONS - SANDHILL TRAIL PRECISION UNDERGROUND UTILITIES, LLC STORY COUNTY



INDEX OF SHEETS	
1	TITLE SHEET
2	SITE OVERVIEW
3	LEGEND AND INFORMATION
4-71	PLANS



Precision Underground Utilities, LLC
309 South Water Street
Cambridge, Iowa 50046
phone 515.597.4004 fax 515.597.4006



HUXLEY COMMUNICATIONS



TITLE SHEET

NOTE: THE PLAN LOCATIONS OF UNDERGROUND AND AERIAL UTILITIES WHEN SHOWN ARE APPROXIMATE ONLY. IN ADDITION, A PORTION OF UTILITY INFORMATION MAY NOT HAVE BEEN PROVIDED. ALL UTILITIES SHALL BE LOCATED AND MARKED PRIOR TO CONSTRUCTION. THE CONTRACTOR SHALL BE RESPONSIBLE FOR CONTRACTING UTILITIES AND LOCATOR SERVICES AND SCHEDULING THE LOCATION OF UNDERGROUND UTILITIES. THE CONTRACTOR SHALL ALSO CONTACT ANY AND ALL UTILITIES AND LOCAL GOVERNMENT AGENCIES NOT PARTICIPATING IN LOCATION SERVICES.

SHEET NUMBER 01

SCALE 1 in = 25,000 ft

PRECISION UNDERGROUND UTILITIES, LLC

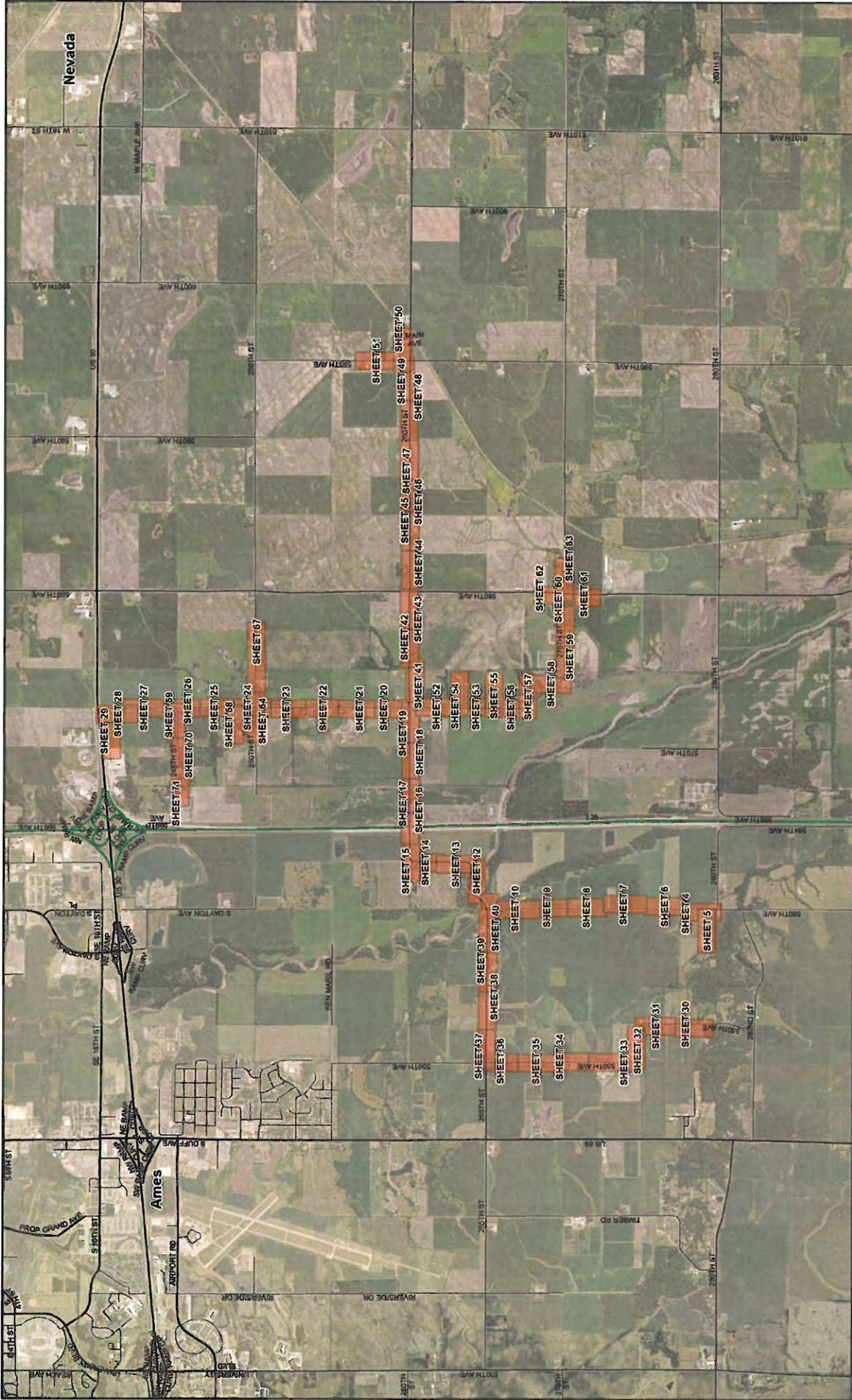
STORY COUNTY

HUXLEY COMMUNICATIONS

TITLE SHEET

SHEET NUMBER 01

SCALE 1 in = 25,000 ft



1-00

Permit Number 21-5209
Date 9/11/20

STORY COUNTY UTILITY PERMIT

#120129 - 1847

To the Board of Supervisors, Story County, Iowa:
XENIA RURAL

The WATER DISTRICT Company, incorporated under the laws of IOWA authorize to do business within the State of Iowa, with its principal place of business at 23998 141st ST, Bouton IA 50039 does hereby make application requesting permission to occupy certain portions of public right-of-way and that the County Engineer be directed to establish the location of lines of transmission of potable water on secondary route

To provide water service per attached map(s).

Agreements: The utility company, corporation, applicant, permittee, or licensee, (hereinafter referred to as the permittee) agrees that the following stipulations shall govern under this permit.

1. The Permittee will file a plat setting out the location of proposed line on the secondary route and that the description of the proposed installation including type, height, and spacing of poles, maximum voltage, lengths of cross arms, minimum clearance and number of wires, type, size and capacity of underground cables, conduits, tile lines, and pipe lines, maximum working pressures for pipe lines carrying gas or flammable petroleum products are described as follows:
2. The installation shall meet the requirements of county, state, and federal laws, franchise rules, and of the Iowa State Commerce Commission Regulations and Directives, Utilities Division, the Iowa State Department of Health, and any other laws or regulations applicable.
3. The Permittee shall be fully responsible for any future adjustments of its facilities within the established highway right-of-way caused by highway construction or maintenance operations.
4. Story County assumes no responsibility for damages to the Permittee's property occasioned by any construction or maintenance operations on said highways.
5. The Permittee shall take all reasonable precautions during the construction and maintenance of said installation to protect and safeguard the lives and property of the traveling public and adjacent property owners.
6. The Permittee, and its contractors, shall carry on the construction or repair of the accommodated utility with serious regard to the safety of the public. Traffic protection shall be in accordance with Part VI of the current Iowa Department of Transportation Manual on Uniform Control Devices for Streets and Highways.
7. The Permittee shall be responsible for any damage resulting to said highways because of the construction operation, or maintenance of said utility, and shall reimburse Story County for any expenditure the County may have to make on said highways because of said permittee's utility having been constructed, operated, and maintained thereon.

8. The Permittee shall indemnify and save harmless Story County from any and all causes of action, suits at law or in equity, or losses, damages, claims, or demands, and from any and all liability and expense of whatsoever nature for, on account of or due to the acts or omissions of said Permittee's officers, members, agents, representatives, contractors, employees or assigns arising out of or in connection with its (or their) use or occupancy of the public highway under this permit.

9. Noncompliance with any of the terms of permit, or agreement, may be considered cause for shut down of utility construction operations, or revocation of the permit.

10. The following special requirements, if applicable, shall apply to this permit:

Whenever the route of the proposed cable line runs along a paved secondary highway, the location of said cable shall be constructed on top of the road shoulder so as to be within approximately two-feet of the pavement edge.

Whenever the route of the proposed cable line runs along a dirt or gravel surfaced highway, the location of said cable shall be constructed on top of the road surface and as near possible to the shoulder line

Whenever a cross road culvert or bridge is encountered along the route of the proposed cable lines, said cable shall be constructed around the ends of said cross road culvert or bridge even though this looping is not designated on the situation plans attached hereto.

The crossing of the cable line from one side of the highway to the other shall be accomplished at a near right angle rather than diagonally so as to disturb the roadbed of the traveled way as little as possible.

Whenever the route of the proposed cable line is to cross a paved highway, such crossing shall be in a bored hole rather than open cut trench.

Date 09.09.2020

XENIA RURAL WATER DISTRICT

Name of Company (Applicant - Permittee)

Roger M. Olsen

(515) 676-2117

by

Phone no.

Recommended for Approval:

Date 9-10-20

[Signature]

Asst. County Engineer

515-382-7355

Phone no.

Approved:

Date 9-15-2020

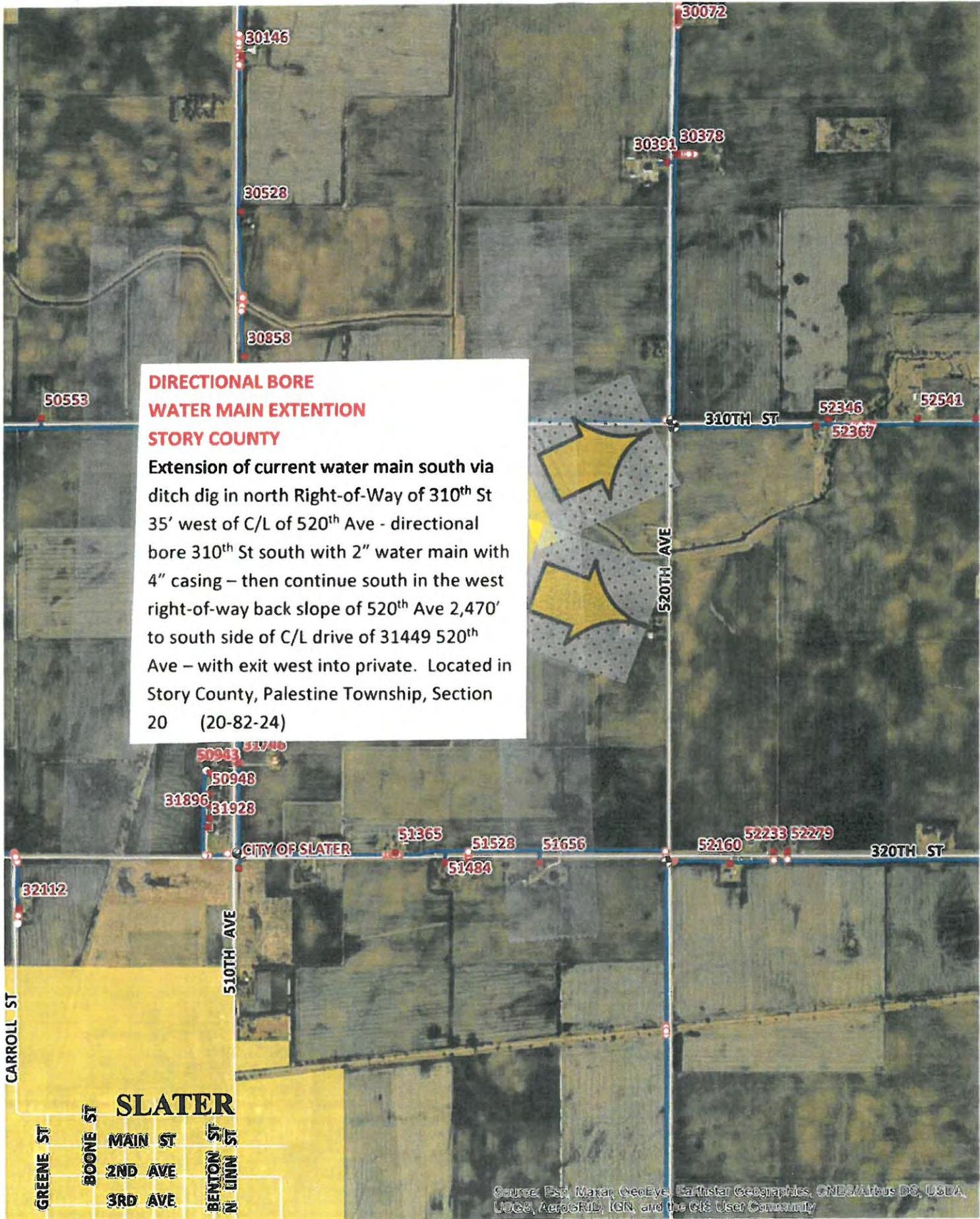
[Signature]

Chair, Board of Supervisors
Story County, Iowa

Three (3) copies of this form will be required for each installation. A plat shall be attached to each copy submitted.

**DIRECTIONAL BORE
WATER MAIN EXTENSION
STORY COUNTY**

Extension of current water main south via ditch dig in north Right-of-Way of 310th St 35' west of C/L of 520th Ave - directional bore 310th St south with 2" water main with 4" casing - then continue south in the west right-of-way back slope of 520th Ave 2,470' to south side of C/L drive of 31449 520th Ave - with exit west into private. Located in Story County, Palestine Township, Section 20 (20-82-24)

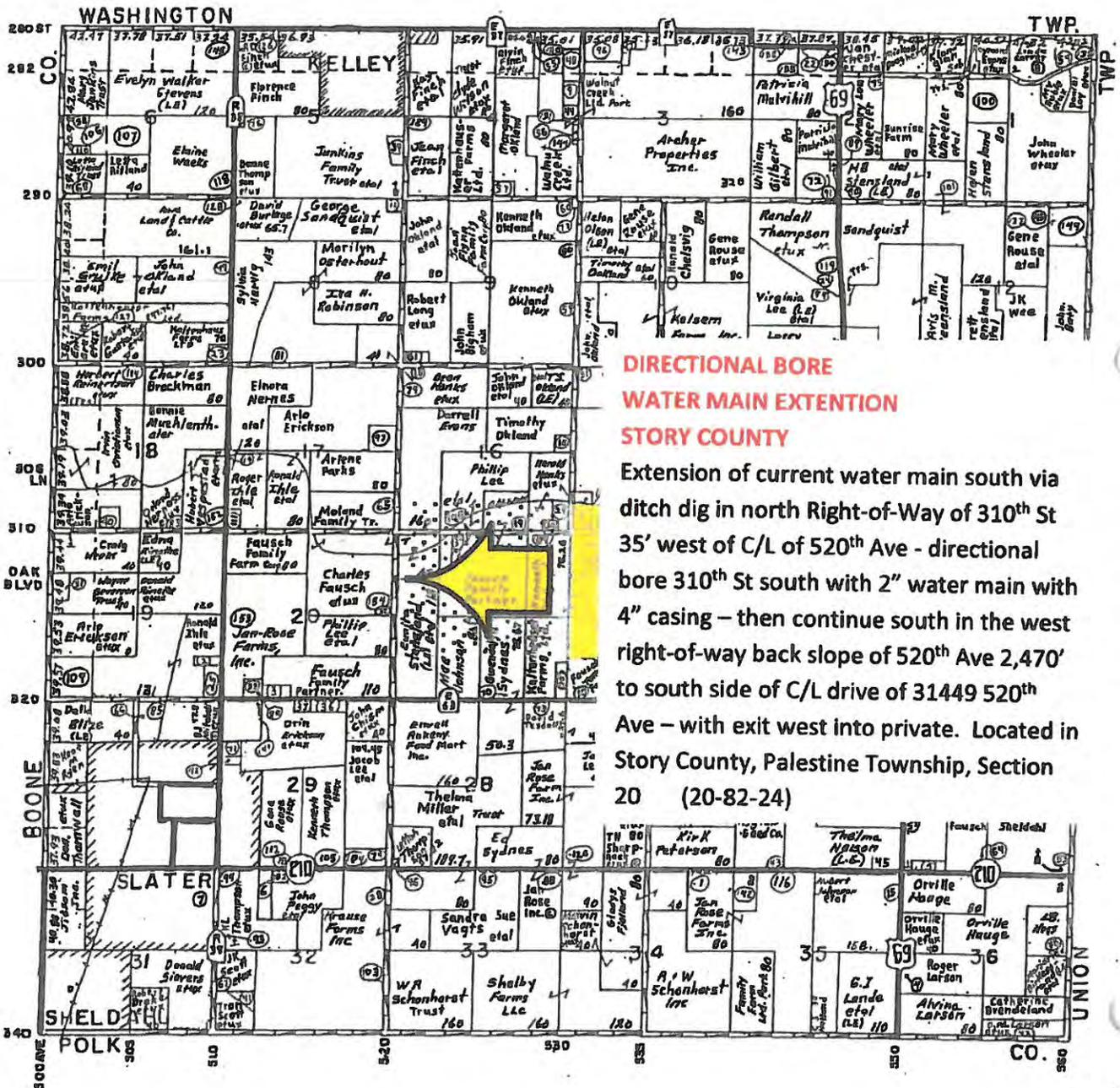


Source: Esri, Maxar, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, AeroGRID, IGN, and the GIS User Community

T82N

PALESTINE

R24W



**DIRECTIONAL BORE
WATER MAIN EXTENSION
STORY COUNTY**

Extension of current water main south via ditch dig in north Right-of-Way of 310th St 35' west of C/L of 520th Ave - directional bore 310th St south with 2" water main with 4" casing - then continue south in the west right-of-way back slope of 520th Ave 2,470' to south side of C/L drive of 31449 520th Ave - with exit west into private. Located in Story County, Palestine Township, Section 20 (20-82-24)

Hiring Freeze Exemption Request

Position Title: Seasonal Conservation Aide Date Submitted: 9/10/20

Division/Department: Conservation Preferred Start Date: 9/30/20

Requestor: Ryan Wiemold Board Approval: AM 9-15-2020

What job function will this position serve?

This position will help with field operations, specifically cleanup from the Derecho storm event, but also project work and daily operations. Additionally, a significantly increased park usage has created a larger workload for staff.

Why do you consider this position to be essential?

This is a budgeted position that was not hired due to the hiring freeze. We count on these positions to help facilitate daily operations and project workloads.

What are the consequences if this position is not filled?

SCC has not been at full staff for operations throughout the 2020 year due to COVID-19. Operations being halted in the spring, combined with the hiring freeze and extra work related to the derecho storm event has put SCC field operations behind on workloads. This position is needed to catch back up.

Is it possible for the job responsibilities to be performed by other staff?

Other staff have been handling workloads as able but are significantly behind on tasks.

What are the funding sources for this position?

This position is funded out of the general budget.

How will the department/office manage its work if this position is not authorized?

County properties managed by the Conservation Board will remain with debris which poses disruptions to operations and public enjoyment on these properties.

Hiring Freeze Exemption Request

Position Title: Vegetation Management Date Submitted: 9/10/2020

Division/Department: Conservation Preferred Start Date: 10/13/2020

Requestor: Joseph Kooiker Board Approval:  9-15-2020

What job function will this position serve?

This part time seasonal position will assist in the implementation of Story County's Vegetation Management Program in roadsides, drainage districts and other open spaces. This position will focus on tasks relating to seed harvest, brush/tree removal and roadside seeding. The position is desired is mid October 2020 - February 2021.

Why do you consider this position to be essential?

SCRM is responsible for managing vegetation within roadsides and drainage districts. The program has been short a seasonal position since June 2020. This position would assist with this work load to help reach established goals.

What are the consequences if this position is not filled?

Overall tasks accomplished by the SCRM program throughout this fall/winter may sink below average. Operations not completed this year will need to be addressed at a larger scale in the future and possibly increase costs.

Is it possible for the job responsibilities to be performed by other staff?

SCRM team currently consists of two full time and two seasonal employees. Borrowing staff from other departments could hinder their operations, but may be an option for special projects. This would not be a solution for our day to day operations.

What are the funding sources for this position?

SCRM program has been short one seasonal staff position from June 6th - September 15th. The funding for this part time position will come from budgeted monies currently available in the 2021 FY budget.

How will the department/office manage its work if this position is not authorized?

SCRM staff will prioritize the completion of seeding work orders and then switch operations to tree removal in the open ditches - weather permitting. The goal is to work safe and reach the projected revenue relating to drainage ditch maintenance. Some equipment repair and facility improvement needs may have to be outsourced.



STORY COUNTY
BOARD OF SUPERVISORS
LISA K. HEDDENS
LINDA MURKEN
LAURIS OLSON

Story County Administration
900 Sixth Street
Nevada Iowa 50201
515-382-7200
515-382-7206 (fax)

September 10, 2020

Story County Board of Supervisors
900 6th Street
Nevada, IA 50201

Re: Direct Report Performance Evaluations

Dear Board of Supervisors,

Human Resources was asked to bring recommendations for the evaluation process for the Director of External Operations and County Services and the Director of Internal Operations and Human Resources. Both positions report directly to the Board of Supervisors. Below are two options for the Board to consider:

Option A

Evaluation will take place in a public board meeting. A closed session may be requested by the employee per Iowa Code 21.5 (i). The evaluation will include the following:

- 360 evaluation sent to direct reports and other outside contacts the position works with on a regular basis
- Neogov Perform evaluation template will be used. This template includes evaluation on management and job specific competencies
- Performance goals will be set by the Board in collaboration with the direct report
- The Board Chair will input the Board approved evaluation into the Neogov online performance management system and sign the evaluation

Option B

Each Board member will use the Neogov Perform online performance management system to individually evaluate the direct report. The final evaluation score will be an average of the three individual evaluations. The evaluation will include the following:

- 360 evaluation sent to direct reports and other outside contacts the position works with on a regular basis
- Neogov Perform evaluation template will be used. This template includes evaluation on management and job specific competencies
- Each Board member will set one performance goal in collaboration with the direct report
- The Board Chair will sign off on the finalized evaluation once the scores have been averaged

Human Resources will be available during Tuesday's Board meeting to discuss and clarify any of the above information if needed.

Sincerely,

Alissa Wignall
Director of Internal Operations and Human Resources

APPROVED **DENIED**

Board Member Initials: AM

Meeting Date: 9-15-2020

Follow-up action: Option A

Customer: Story County Admin Building

Site: 126 S Kellogg Ave
Ames, IA, 50010

Contact: Joby Brogden | 515-382-7401 | jbrogden@storycountyiowa.gov

STRAUSS
security solutions
Powered by  EST. 1927

Proposal #: 56812-1-0
Dated: 9/3/2020

HSC Building

Scope of Work

Strauss will remove existing panic hardware and install a cover plate to cover hole in door.

Strauss will install two electrified panic bars in place of removed bars.

Strauss will install power supply for above doors and wire back to Brivo panel.

Strauss will program Brivo to unlock both doors on valid card read from outside doors.

Strauss will add reader to parallel with outside reader

Customer is responsible for adding a 110VAC outlet for power supply.

APPROVED

DENIED

Board Member Initials: _____

Meeting Date: _____

Follow-up action: _____

Prepared by: Jim Wicker • Project Manager
jwicker@strausslock.com

4663 121 Street Urbandale, IA 50323 | P: 515-202-0386 | F: 515-276-7031

Customer: Story County Admin Building

Site: 126 S Kellogg Ave
Ames, IA, 50010

Contact: Joby Brogden | 515-382-7401 | jbrogden@storycountyiowa.gov

STRAUSS
security solutions
Powered by  EST. 1927

Proposal #: 56812-1-0
Dated: 9/3/2020

Schedule of Protection

Hardware

QTY	Description
2	Electric Panic Bar-3'
1	Power Supply-4amp
2	Custom Plates
2	Door Cord
300	18/2 Plenum Non Shielded Wire

Reader

QTY	Description
1	RP10, Multiclass SE, Mini-Mullion Reader
30	22/6 Plenum Non Shielded Wire

Investment Summary

Total Proposal Amount **\$5,073.45**

Note: The above price does not include tax

Prepared by: Jim Wicker • Project Manager
jwicker@strausslock.com

4663 121 Street Urbandale, IA 50323 | P: 515-202-0386 | F: 515-276-7031

Customer: Story County Admin Building

Site: 126 S Kellogg Ave
Ames, IA, 50010

Contact: Joby Brogden | 515-382-7401 | jbrogden@storycountyiowa.gov

STRAUSS
security solutions
Powered by  EST 1927

Proposal #: 56812-1-0
Dated: 9/3/2020

PROJECT ACCEPTANCE

SEi

Story County Admin Building

Jim Wicker


Signature

Submitted By

Approved By

9-15-2020
Date

Date

LINDA MURKEN
Printed Name

BOARD CHAIR
Title

jbrogden@storycountyiowa.gov

Email

Prepared by: Jim Wicker • Project Manager
jwicker@strausslock.com

4663 121 Street Urbandale, IA 50323 | P: 515-202-0386 | F: 515-276-7031

*Returned to
Board of Health*

**RESOLUTION # 21-18
RESOLUTION TO APPROVE THE
STORY COUNTY BOARD OF HEALTH FACE COVERING REGULATION**

WHEREAS, on January 31, 2020, the United States Department of Health and Human Services declared a national public health emergency related to the dangers posed by COVID-19; and

WHEREAS, on March 13, 2020, the President of the United States signed an emergency disaster declaration under the Robert T. Stafford Disaster Relief and Emergency Assistance Act authorizing emergency response measures in all fifty states in response to COVID-19; and

WHEREAS, on March 17, 2020, the Governor of Iowa issued a Proclamation of Public Health Disaster Emergency after multiple cases of COVID-19 had been confirmed in Iowa and the Iowa Department of Public Health determined that community spread was occurring within the state; and

WHEREAS, Iowa Code Section 135.140 defines a public health disaster as a disaster which specifically involves an imminent threat of an illness that poses a high probability of widespread exposure to an infectious agent that poses a significant risk of future harm to a large number of the affected population; and

WHEREAS, all available information indicates that COVID-19 continues to pose a substantial widespread risk of infection leading to a significant risk of harm to the population of Story County; and

WHEREAS, August has brought the return to Story County thousands of students to attend the Iowa State University, and the return of children to school which will further increase the risk of spread of the virus within our community; and

WHEREAS, the Centers for Disease Control (CDC) has determined that face coverings are a critical tool in the fight against COVID-19 that could reduce the spread of the virus, particularly when used universally within communities; and

WHEREAS, the Governor's current proclamation requires that businesses and gatherings ensure social distancing of employees, customers, and attendees, increased hygiene practices, and other public health measures to reduce the risk of transmission of COVID-19 consistent with the guidance of the Iowa Department of Public Health (IDPH); and

WHEREAS, the IDPH's reopening guidance advises that members of the public consider the use of face coverings when distancing is not possible because wearing face coverings in public settings where social distancing measures are difficult (e.g. grocery stores and pharmacies) can help slow the spread of COVID-19, and refers the public to the "local public health agency, the appropriate regulating agency or professional association" with questions about how to implement its guidance; and

WHEREAS, a requirement that persons wear face coverings is consistent with the Governor's proclamation, the guidance of the IDPH and the CDC; and

WHEREAS, a requirement that persons in Story County wear face coverings is essential to reducing the risk of transmission of COVID-19, and necessary to protect the health, welfare and safety of residents and visitors and accelerate local recovery efforts; and

WHEREAS, the Story County Board of Health enacted a face covering regulation on September 9, 2020, and has submitted such regulation to the Story County Board of Supervisors for approval pursuant to Iowa Code 137.104 (1)(b)(2); now

THEREFORE, BE IT RESOLVED, the Story County Board of Supervisors in response to this ongoing public health emergency approves the following Story County Board of Health regulation to mandate the wearing of face coverings in public settings:

Dated this 15th day of September, 2020.

Chairperson, Board of Supervisors

Attest:

County Auditor

ROLL CALL	Lauris Olson	Yea	___	Nay	___	Absent	___
FOR ALLOWANCE	Lisa Heddens	Yea	___	Nay	___	Absent	___
	Linda Murken	Yea	___	Nay	___	Absent	___

ALLOWED BY VOTE
OF BOARD Yea ___ Nay ___ Absent ___

CHAIRPERSON Above tabulation made by _____

**STORY COUNTY CONSERVATION
QUARTERLY REPORT
September 15, 2020
Michael D. Cox, Conservation Director**

Derecho

- All parks received damage from the derecho. No personal injuries were reported. Staff have been removing debris, addressing safety hazards, and opening parks as they become safe. As of now, most parks and trails are open. Dakins Lake remains closed until RV debris is removed. Building and facility damage has been assessed. We have made application for FEMA assistance.

Tedesco Environmental Learning Corridor (TELC)

- Construction of the recreational trail from TELC to R38 has been completed. The contractor is currently completing the punch list items. We are currently working with landowners and donors to recreate a natural corridor for birds and pollinators. A grand opening ceremony will be scheduled for spring 2021.

Heart of Iowa Nature Trail Paving

- Paving of the segment between Huxley and Cambridge is almost complete. Work will continue through the fall on final trailside grading and seeding.

Praeri Rail Trail Extension

- Construction of the trail is now complete.

Hickory Grove Park Lake Renovation

- Renovation is significantly complete. Final fishery management was successful. Pending lake recharge, fish will be stocked this fall and the coming spring and summer. Road resurfacing contract has been awarded to Manatt's. They anticipate completion in the spring of 2021.

Hannums Mill Lowhead Dam Mitigation

- Conceptual design is complete. Two alternatives are offered. Both alternatives include dam removal and bank stabilization. One includes construction of rock arch rapids and one includes large boulder and J-hook placement.

Army Corps of Engineers

- The Cultural inventory has been completed. The findings are being reviewed by the Corps and the State Historic Preservation Office. Title transfer is anticipated for 2021.

Water Quality Monitoring

- We are working with Prairie Rivers of Iowa and several other NGOs and jurisdictions on developing a monitoring program. SCC will coordinate volunteer sampling efforts. We are acquiring sampling kits and have identified sampling sites.

Events/Environmental Education (EE)

- The Iowa County Conservation System annual conference planned for September 2020 was to be hosted by Story County. Due to COVID-19 the 2020 conference was cancelled and the 2021 conference will be hosted by Story County in September 2021.
- Staff have conducted paddle boarding classes, led multiple hikes, treasure hunts, and other outdoor activities in parks.
- Outdoor experiences are scheduled with homeschool groups.
- Story County Conservation's top priority has been and will continue to be the health and well-being of the public and staff. The environmental education staff have been working hard to create environmental education programs and activities to offer during this pandemic. We have created a selection of virtual classroom programs, online videos and virtual outdoor experiences with supplements, and outdoor experiences at a park that can be conducted with minimal shared manipulatives and appropriate social distancing.



Department of Information Technology
Administration Building
900 6th Street, Nevada, Iowa 50201

Ph. 515-382-7300 Fax 515-382-7349
www.storycountyiowa.gov

9/10/2020

Information Technology Quarterly Report

September 15, 2020

Webcams and Headsets

Due to the new way of meeting (via Zoom), IT has been overcome with requests for webcams and headsets. In order to reduce the amount of time it takes for us to get the webcams located and returned and then re-issued we are going to order one per department to share for online meetings. The good news is that the prices have come down a little from what they were a few months ago. This cost would be turned in as relief funds if the CARES Act is extended past July 31, 2020.

Vacancy in IT

We are still interviewing for the Computer Support Analyst position. There has been a moderate amount of interest in the position.

UPS Systems Upgrade

The current UPS systems at the Justice Center and the HSC building are over 17 years old and need to be replaced. This is a budgeted item and we have received several quotes. Unfortunately, the UPS field is proprietary with very few players, so even when we get a quotes from several vendors, they all receive their pricing information from the same source. This replacement will result in an outage. It will be done on a weekend, so there will be little effect on the HSC staff, however the Justice Center may have a brief outage as we install temporary power sources. The current timeline for this upgrade is mid to late October.

Message Switch

The message switch for the 911 network is being relocated from the Admin building to the Justice Center during the UPS outage. This move makes sense in that the Justice Center is manned 24/7 and has a more redundant generator system in place. Unfortunately dispatch will be without power during this move and alternate



Department of Information Technology
Ph. 515-382-7300 Fax: 515-382-7349

arrangements will need to be made. There will be a great deal of disruption and many technicians isolated into a small area in order to replace the hardware. We are meeting Dina and Nic on Monday September 14th to discuss in more detail.

Disaster Recovery for MAPS-G

The UPS replacement project will give us an excellent opportunity to test the disaster recovery system for the public safety network. During the planning for the UPS replacement we discovered that the current servers lack sufficient memory to take over for one another. We plan to upgrade the servers in preparation for the disaster recovery testing event.

Misc. Items

We continue to host and set up Zoom meetings. There were two webinars last quarter – the CAFO and the drainage district #5. We are learning as we go and each webinar runs more smoothly than the last.

IT Manager interviews at the City of Ames - final interviews have been completed by the panel and follow-up discussions were held. There were four excellent candidates chosen for the interviews. Ames will be making the final decision soon. This position is important to the County as Ames is a partner in the three member multi-agency group.

IT participated in the CyberStorm exercises initiated by the OCIO office in Des Moines. This Office of the Chief Information Officer was created as an independent agency for the purpose of managing technology resources for state government. This was an interesting event and we were able to compete with flying colors. We do utilize the fire-eye device they implemented for us a few years ago to assist in identifying and stopping harmful viruses and other malware from entering our network. We receive a weekly malware analysis and recommendations report on traffic to our network.

Traffic Summary - smtp.storycountyiowa.gov [192.168.21.16]

From 2020-09-01 12:30:00

To 2020-09-10 12:30:59

Inbound Traffic

Day	Rate Controlled	Blocked: Bad Recipient	Blocked: Spam	Blocked: Virus	Quarantined	Allowed: Tagged	Allowed	Total Received
2020-09-01	34	0	406	2	32	1	1854	2329
2020-09-02	114	0	990	1	143	15	3272	4535
2020-09-03	606	0	1222	1	154	10	3803	5796
2020-09-04	2448	0	1069	0	124	21	2939	6601
2020-09-05	12070	0	767	0	61	1	564	13463
2020-09-06	3267	0	727	1	32	3	443	4473
2020-09-07	1192	0	1182	7	54	9	727	3171
2020-09-08	39	0	946	5	104	15	3845	4954
2020-09-09	3551	0	1492	0	268	7	3982	9300

2020-09-10	191	0	471	1	124	6	2022	2815
Total	23512	0	9272	18	1096	88	23451	57437

Rate Controlled – If a sending mail server that is not white listed, attempts more than 50 connections in a 30 minute period the subsequent connections aren't accepted. This is to prevent a mail flood from a harmful source. The count reflects how many connections are attempted after the initial 50 and is the sum of all mail servers that exceed the limit.

Bad Recipient – If we put a bad email address for a specific person in, messages they send would show up here. We generally block by email domain so there won't be much activity here.

Spam – These are messages that meet the Barracuda criteria for unsolicited messages

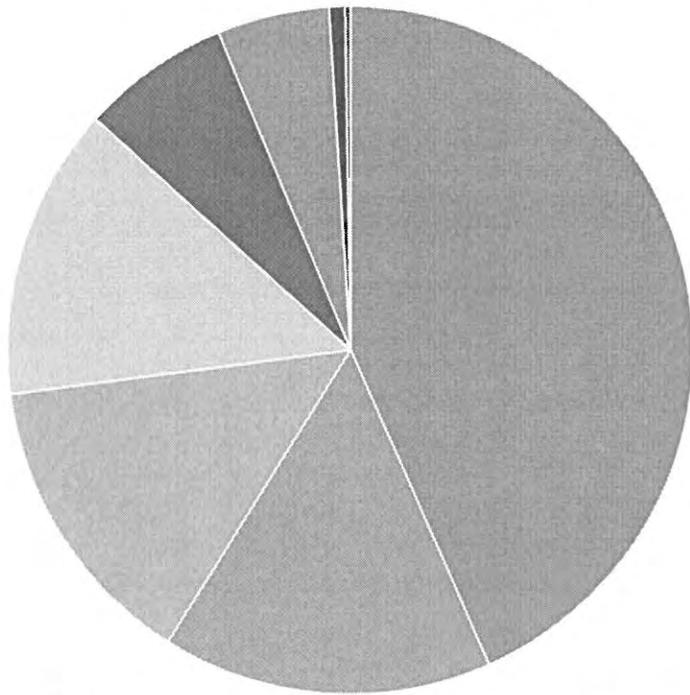
Virus – These are messages with a virus payload

Quarantined – These are messages that are either flagged as suspicious by Barracuda or meet the criteria of a rule we've created.

Allowed: Tagged – These are messages that are delivered, but have suspicious characteristics.

Allowed – Messages that are delivered

Closed SRs - June 1 - August 31, 2020



■ Software ■ Hardware ■ Phone System ■ Requests ■ Account Management ■ Network ■ Accounting ■ Servers

**Urban Renewal Area Project Application
2020 Application Process**



Due Date – July 27, 2020 by 4:30 pm

Date: 7/10/2020

Name of Applicant: Ames Main Street

Applicant* Contact Information: John Hall, Executive Director

Phone: 515-232-2310

Email: john@ameschamber.com

RECEIVED
JUL 22 2020
STORY COUNTY
BOARD OF SUPERVISORS

Please indicate under which category the application fits:

- Transportation Infrastructure Enhancement
- Public Land and Trail Improvement
- Communication and Utility Infrastructure Expansion
- Main Street and Town Center Revitalization
- Housing Development, Rehabilitation, and/or Conversion

APPROVED

DENIED

Board Member Initials: AMU

Meeting Date: 9-15-2020

Follow-up action: subs. mtg.

Project Description

Project Title: Downtown Ames Beautification Overhaul

Location of Project (including Parcel Identification Number(s) if available)

Downtown Ames District. Official district boundaries are attached.

One-line description of your project:

Greatly improving the Ames Downtown streetscape by adding elements that will assist in beautifying the district.

Please provide a 200-word (maximum) description of the project)

Spring of 2020, with the bulk of our businesses coming out of shut down, we set out to do major beautification efforts throughout Downtown Ames. The goal was to elevate the district and create a better destination for shoppers and visitors. Phase 1 was the revitalization of the at-grade flower beds and planters. This was done with considerable in-kind contribution from Lowes and \$6,300 in private donations. Phase 2 is an entry mural currently in the process of being implemented that raised \$6,000 in private contribution. Phase 3 is what we are asking for support for today. Including: cigarette disposal units (contents are recyclable) painted by local artists, new signage for 5 locational signs, adding brightness and an updated directory, outdoor tables and chairs to

encourage more people to sit and enjoy our downtown for a bit longer, and finally the addition of a second mural this year to welcome folks to our downtown. Ultimately, this next level of beautification will combine practical items with a look that will elevate the district. Many of our smallest locally owned businesses are located in Downtown Ames, and continuing to find ways to improve our destination will help to support these businesses.

Project Cost

Required Match Guidelines. It is expected that applicants identify a match of 25% of the total project costs. In the space below, please provide proposed project costs and identify potential matching funds.

- Total Proposed Project Costs \$27,159
- Dollar Amount Requested from Story County for this project \$23,359
- Potential Matching Funds \$6,800

Please indicate the source(s) of proposed project costs and estimates: All of the matching funds will be raised through private donations. \$1,000 is currently committed from one business owner.

Please attach any additional information that will help the Board of Supervisors to understand the scope and nature of the project including any drawings of the proposed project.

Certification by Applicant: To the best of my knowledge and belief, the information herein is true and correct.



7-14-2020

Signature by Chief Elected Official

Date

**All correspondences and notices will be forwarded to the individual noted as the "applicant" above.*

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JUL 22 2020
STORY COUNTY
BOARD OF SUPERVISORS

Cigarette Receptacles (6-Pack)

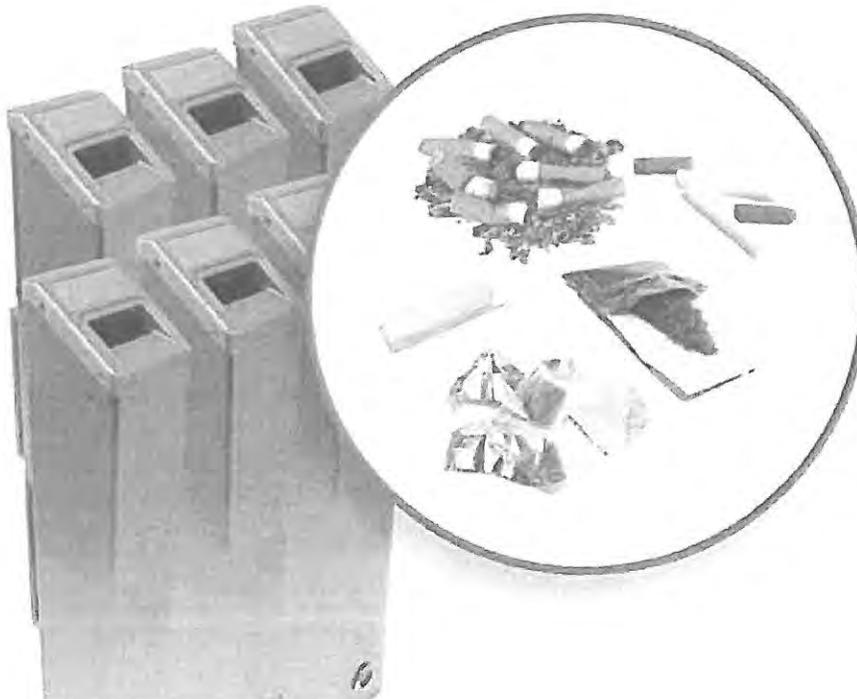
\$496.36

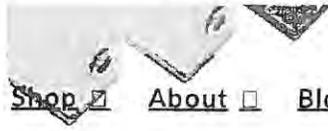
[No reviews](#)

Quantity

- 1 +

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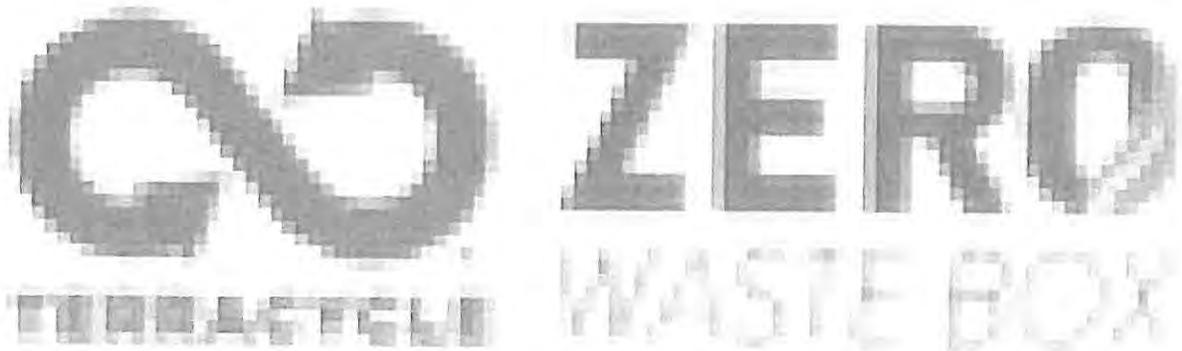
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<u>Item Description</u>	<u>Cost</u>
Cigarette Receptacles (18)	\$1,500
Artist Stipend for Receptacle Painting (\$250 x 18)	\$4,500
Directional Signage (5 Signs x 2 Sides)	\$1,200
3 pc. Table & Chairs Set (18)	\$6,012
31" Table (6)	\$1,260
Chairs (24)	\$1,872
Umbrellas (15)	\$2,700
Umbrella Stand (9)	\$2,115
Mural	\$6,000

Total: \$27,159

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JUL 22 2020

**STORY COUNTY
BOARD OF SUPERVISORS**

**Urban Renewal Area Project Application
2020 Application Process**

Due Date – July 27, 2020 by 4:30 pm



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JUL 07 2020

**STORY COUNTY
BOARD OF SUPERVISORS**

Date: July 1, 2020

Name of Applicant: City of Cambridge

Applicant* Contact Information: David Thom, Cambridge City Council

Phone: Cell 575-291-8228

Email: daveathom@outlook.com

Please indicate under which category the application fits:

- Transportation Infrastructure Enhancement
- Public Land and Trail Improvement
- Communication and Utility Infrastructure Expansion
- Main Street and Town Center Revitalization
- Housing Development, Rehabilitation, and/or Conversion

Project Description

Project Title: Cambridge City Center Backup Generator

Location of Project:

Address 225 Water Street Property ID 14-21-404-250

One-line description of your project:

Backup Generator for Cambridge City Center

Please provide a 200-word (maximum) description of the project)

The Cambridge City Center located at 225 Water Street is a 9800 square foot multi-use facility combining the Library, City Hall and Community Hall which has a rated occupancy capacity of 600. The addition of a natural gas-powered backup generator would enable the City of Cambridge to enhance this facility as follows.

- Provide superior city gathering center for city residents in the event of a weather or similar issue.
- Better accommodate Cambridge East Elementary students in the event of an evacuation or emergency incident as this is the gathering point.
- The installation of the backup generator will assist the city in fulfilling the Story County Multi-Jurisdictional Hazard Mitigation Plan Mitigation Action Plan submitted in August 2018.

Thank you for your careful consideration regarding this grant request.

Project Cost

Required Match Guidelines. It is expected that applicants identify a match of 25% of the total project costs. In the space below, please provide proposed project costs and identify potential matching funds.

- Total Proposed Project Costs \$30,000.00
- Dollar Amount Requested from Story County for this project \$22,500.00
- Potential Matching Funds \$7500.00

Please indicate the source(s) of proposed project costs and estimates: City of Cambridge will match funds from the city's budget

Please attach any additional information that will help the Board of Supervisors to understand the scope and nature of the project including any drawings of the proposed project.

Certification by Applicant: To the best of my knowledge and belief, the information herein is true and correct.


Signature by Chief Elected Official

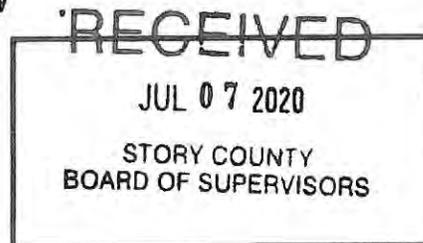
7/6/2020
Date

**All correspondences and notices will be forwarded to the individual noted as the "applicant" above.*

The Story County Board of Supervisors receives more funding requests than it can possibly grant. If support of a worthwhile program is declined, this decision does not reflect on the value of the group or service, but rather on the need to be selective because of limited resources. Preference may be given to new applicants. Funding decisions will be finalized in during the fall 2020.

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Date Received:



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JUL 27 2020

STORY COUNTY
BOARD OF SUPERVISORS

**Urban Renewal Area Project Application
2020 Application Process**

Due Date – July 27, 2020 by 4:30 pm



Date: July 27, 2020

Name of Applicant: City of Zearing

Applicant* Contact Information: Karen Davis, City Clerk

Phone: 641-487-7477

Email: zearing@netins.net

Please indicate under which category the application fits:

- Transportation Infrastructure Enhancement
- Public Land and Trail Improvement
- Communication and Utility Infrastructure Expansion
- Main Street and Town Center Revitalization
- Housing Development, Rehabilitation, and/or Conversion

Project Description

Project Title: Zearing Community LED Signage

Location of Project (including Parcel Identification Number(s) if available)

Corner of North Center Street and County Road E-18, Parcel ID 04-21-205-100

One-line description of your project:

Double sided LED signage to enhance Economic Development for the entire City of Zearing, Colo-NESCO School District as well as surrounding communities.

Please provide a 200-word (maximum) description of the project)

The City of Zearing, in cooperation with the Colo-NESCO Community School District, has a desire to enhance the Economic Development opportunities within Zearing. With the support of the Story County Board of Supervisors, this project will assist in providing the opportunity to enhance Main Street traffic flow and increase pedestrian traffic from Dakins Lake, increase usage of our newly finished section of Praeri Rail Trail and be able to announce School related activities. The collaboration of the City of Zearing and the CN School District will allow both entities to benefit from the signage location. This LED sign is constructed to be wind, vandal and fade resistant

insuring many years of usage. The cloud-based software required for programming the sign is included in the purchase price of the sign. This will allow both entities to display their events at any time. The City of Zearing is looking forward to working with one of the community's largest employers on this mutually beneficial project.

Project Cost

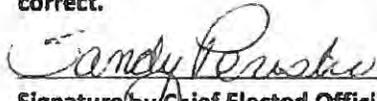
Required Match Guidelines. It is expected that applicants identify a match of 25% of the total project costs. In the space below, please provide proposed project costs and identify potential matching funds.

- Total Proposed Project Costs: \$26,700.00
- Dollar Amount Requested from Story County for this project: \$20,025.00
- Potential Matching Funds: \$6,675.00

Please indicate the source(s) of proposed project costs and estimates: Stewart Signs provided the LED sign estimate. DDM Electric provided a verbal an estimate of \$2000.00 for electrical service. \$1000.00 for installation to be completed by a contractor. Land value is estimated at \$500.00.

Please attach any additional information that will help the Board of Supervisors to understand the scope and nature of the project including any drawings of the proposed project.

Certification by Applicant: To the best of my knowledge and belief, the information herein is true and correct.


Signature by Chief Elected Official

7-27-2020
Date

**All correspondences and notices will be forwarded to the individual noted as the "applicant" above.*

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Date Received:

**Urban Renewal Area Project Application
2020 Application Process**



Due Date – July 27, 2020 by 4:30 pm

Date: July 27, 2020

Name of Applicant: City of Story City

Applicant* Contact Information: 504 Broad Street

Phone: (515) 733-2121

Email: sccadmin@windstream.net

Please indicate under which category the application fits:

- Transportation Infrastructure Enhancement
- Public Land and Trail Improvement
- Communication and Utility Infrastructure Expansion
- Main Street and Town Center Revitalization
- Housing Development, Rehabilitation, and/or Conversion

Project Description

Project Title: Interstate 35 Business Sign Enhancement

Location of Project (including Parcel Identification Number(s) if available)

Interstate 35 Business Sign is located on Auestad Avenue intersecting with Broad Street

One-line description of your project:

Stone, similar to the pillars on the swinging bridge, around the existing sign.

Please provide a 200-word (maximum) description of the project)

The City, along with the Story City Economic Development Corporation, proposes to refurbish and enhance the Interstate 35 Business sign located on Auestad Avenue where it intersects with Broad Street. The enhancement includes stone to be placed around the existing sign as shown on the attachment. The proposed stone would be similar to the pillars at the Swinging Bridge located in the South Park. Refurbishment includes the painting or replacement of the lettering. Lighting will also be added.

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JUL 27 2020

STORY COUNTY
BOARD OF SUPERVISORS

Project Cost

Required Match Guidelines. It is expected that applicants identify a match of 25% of the total project costs. In the space below, please provide proposed project costs and identify potential matching funds.

- Total Proposed Project Costs: \$10,989
- Dollar Amount Requested from Story County for this project : \$8,240
- Potential Matching Funds: Existing City Funds

Please indicate the source(s) of proposed project costs and estimates: Please see attached cost estimate

Please attach any additional information that will help the Board of Supervisors to understand the scope and nature of the project including any drawings of the proposed project.

Certification by Applicant: To the best of my knowledge and belief, the information herein is true and correct.


Signature by Chief Elected Official

07/27/2020
Date

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Date Received:

6/30/2020

Toftee Masonry

2494 Virginia Pkwy

Webster City, IA.

50595

Bid for: Story City Sign

Story City, IA.

Job description: New Thin veneer stone on existing concrete sign. With new lime stone caps on the top. As per your drawing.

Total bid: \$ 10,989.00

Mike Toftee

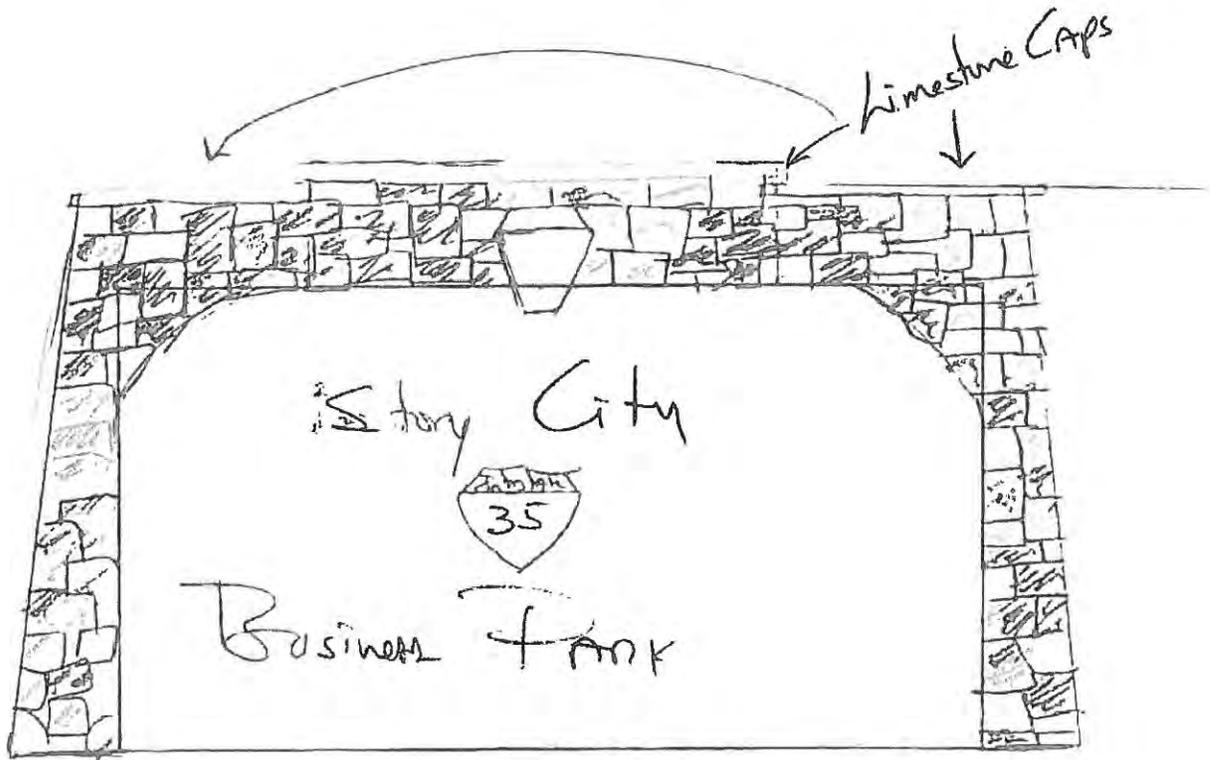
Toftee Masonry

Estimating department

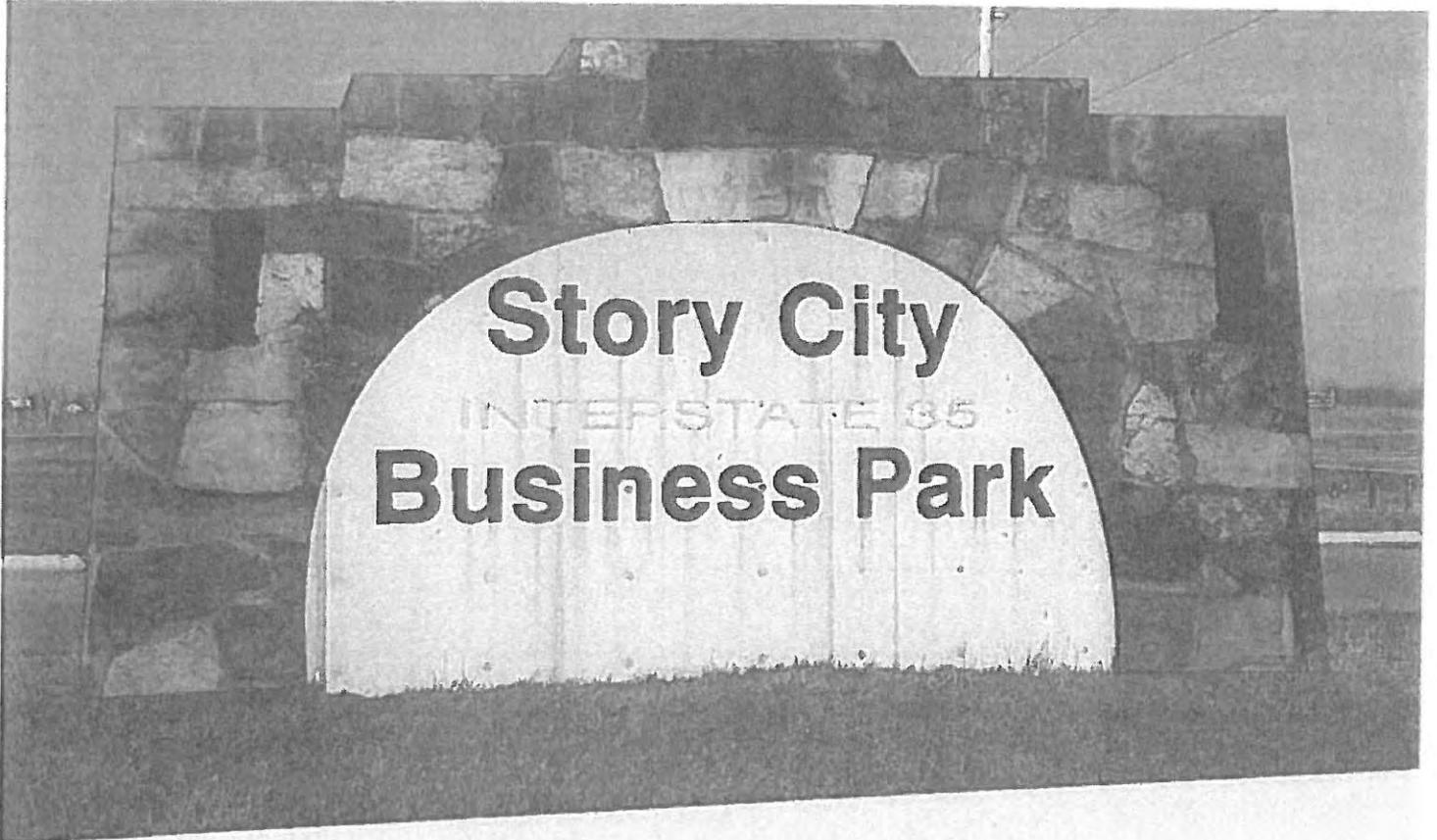
C 515-297-2956

F 515-832-9990

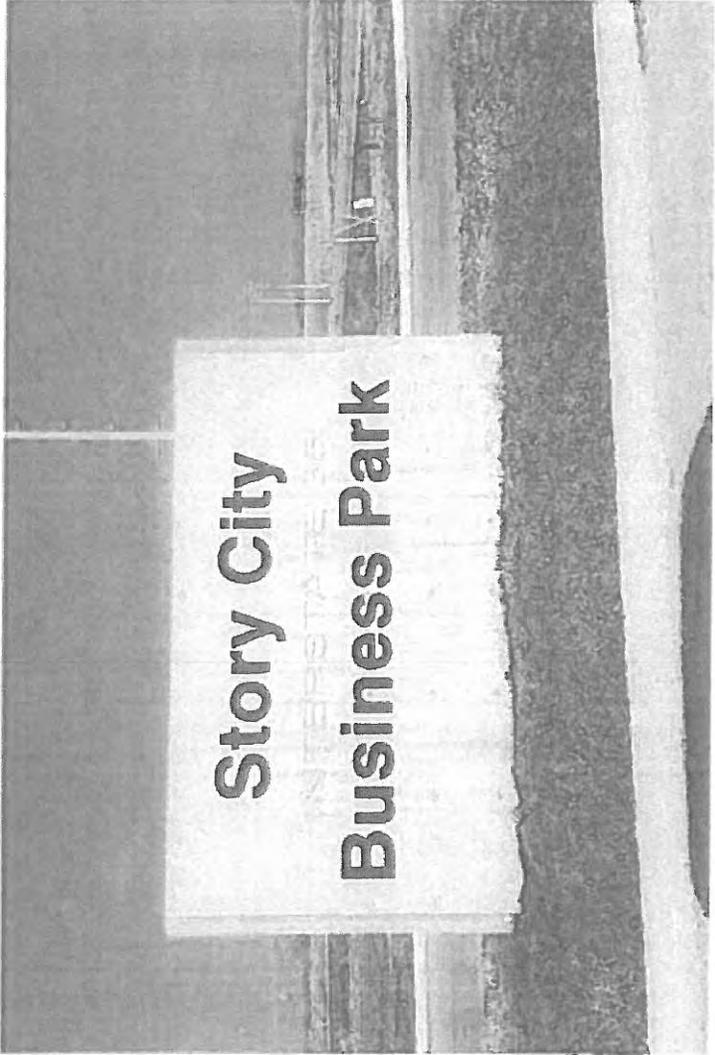
Email: tmasonry8@gmail.com



Old Sign Approx 7' X 13'



***This proof does not depict actual size**



Story City
BUSINESS PARK
Business Park