

The Board of Supervisors met on 9/01/20 at 10:00 a.m. in the Story County Administration Building. Members present: Linda Murken, Lisa Heddens, and Lauris Olson, with Murken presiding. (all audio of meetings available at [storycountyia.gov](http://storycountyia.gov)). Murken read the special note to the public: due to recommendations to limit gatherings in order to help slow the spread of the COVID-19 virus, public access to the meeting will be provided via Zoom meeting originating from the Story County Administration Building.

**ADOPTION OF AGENDA:** Heddens moved, Olson seconded adopting the agenda as presented. Motion carried unanimously (MCU) on a roll call vote.

**UPDATES ON COVID-19** – Heddens reported on the most recent caseload statistics in both Iowa and Story County.

**BID OPENING FOR HEART OF IOWA NATURE TRAIL (HOINT) - SLATER CONNECTOR** – Mike Cox, Conservation Director, reported on the following bids: 1) Absolute Concrete, Des Moines, Iowa, bid bond complete, bidder identity and status complete; total bid of \$169,569.50. 2) Howrey Construction, Rockwell City, Iowa, bid bond complete, bidder identity and status complete; total bid of \$97,470.40. 3) TK Concrete Inc., Pella, Iowa, bid bond complete, bidder identity and status complete; total bid of \$175,925.00. 4) Concrete Professionals, Altoona, Iowa, bid bond complete, bidder identity and status complete; total bid for \$165,107.80. Cox stated he would review the bids and return to the Board at a later date with award recommendations.

**MINUTES:** 8/4/20, 8/11/20, 8/14, 8/18, 8/25, and 8/26 Minutes – Olson moved, Heddens seconded approval of the 8/4, 8/11, 8/14, 8/18, and 8/25 Minutes; Olson stated she did not include 8/26/20 as she was not in attendance. Roll call vote. (MCU) Heddens moved, Murken seconded the approval of 8/26 Minutes. Roll call vote. (MCU)

**CLAIMS:** 9/3/20 Claims of \$544,540.95 (run date 8/21/20, 28 pages, on file in the Auditor's Office) and authorize the Auditor to issue checks in payments of these claims and payment requests from Emergency Management (\$177.93), E911 surcharge (\$4,260.56), County Assessor (\$805.82), Ames City Assessor (\$428.56), and Central Iowa Community Services (\$223,764.00). Olson moved, Heddens seconded the approval of Claims as presented. Roll call vote. (MCU) Murken asked to remove items #7, #9, #10 for individual consideration; Olson asked to remove items #5 and #15 for the same. Heddens moved, Olson seconded approval of the Consent Agenda with noted changes.

1. FY20 Official Report of the County Highway Engineer
2. Revised Methamphetamine Drug Hot Spots Grant Program to extend to 6/30/21
3. Story County's participation in the United Way of Story County's Day of Caring on 9/11/20
4. Amendment to Master Services Agreement between Securus and Story County, effective 9/1/20
6. Appointment to the Board of Adjustment for an unexpired term ending 12/31/23 – Kelli Excell
8. Appointment to the Board of Adjustment for an unexpired term ending 12/31/24 – Nathan Hovick
11. Appointment to the Planning and Zoning Commission for an unexpired term ending 12/31/23 – Ray Lee
12. Appointment to the Planning and Zoning Commission for an unexpired term ending 12/31/24 – Dalton Johnston
13. License fees between Story County and No Wait Inside, LLC for software and maintenance, effective 8/17/20-9/16/20 for \$29.00
14. Renewal Application for a Class B Beer (BB) (includes wine coolers) for Knotted Dough & Co., d/b/a The Oil Press, 70197 130th Street, Zearing, Iowa, effective 10/1/20-9/30/21

Roll call vote. (MCU)

7. Appointment to the Board of Adjustment for an unexpired term ending 12/31/20 – Elara Jondle. Murken stated this item and item #10 are four-month terms to fill a vacancy; she asked that appointees not be required to re-interview.
9. Appointment to the Planning and Zoning Commission for a five-year term ending 12/31/25 – Cheryl Moss. Murken noted for the record this appointment is for a term ending date 12/31/25.
10. Appointment to the Planning and Zoning Commission for an unexpired term ending 12/31/20 – Ben Jensen. Heddens moved, Olson seconded approval of #7, #9, and #10. Roll call vote. (MCU)
5. Request for Proposal (RFP) for Sheriff's Office Jail Video Visitation System Design and Installation – Olson the Sheriff's Office to provide an overview. John Asmussen, Jailer, reported it is paid from inmate fees, not tax dollars. The five-year contract is open to multiple vendors. Olson requested as wording change from consultant to vendor, and asked about the County's financial obligation should fees not cover costs. Asmussen stated he will have the Attorney's Office review. Discussion took place. Olson moved, Heddens seconded approval of the Request for Proposal (RFP) for Sheriff's Office Jail Video Visitation System Design and Installation with noted changes. Roll call vote. (MCU)
15. Contract for Sanitizing Polling Locations for the 9/8/20 Special Elections and 11/3/20 General Election at \$250.00/location – Olson asked about funding. Lucy Martin, Auditor, stated the work qualifies for federal reimbursement under the HAVA CARES funding, available for the 2020 federal election cycle and administered by the Iowa Secretary of State. Heddens moved, Olson seconded the approval of contract for Sanitizing Polling Locations for the 9/8/20 and 11/3/20 Elections at \$250.00/location. Roll call vote. (MCU)

**RE-OPENING PLAN FOR THE ADMINISTRATION BUILDING** – Joby Brogden, Facility Management Director, reported he has discussed with all departments and offices and has a workable plan. Discussion took place regarding both public expectations and current COVID-19 caseload spike. Heddens stated the re-opening plan needs to include what triggers a subsequent shutdown, including implementation. Olson noted how the recently-mailed property tax statements included notification about buildings being closed. Treasurer Ted Rasmussen provided input. Murken stated she could not vote today to re-open, given the County's current COVID-19 caseload and trends. Olson asked about public access for the upcoming General Election. Brogden stated he will discuss with the Auditor. Lucy Martin, Auditor, stated the accommodating in-person absentee voting in the lobby, used for the June and September elections, is not possible due to the expected voter turnout. She is considering a number of options. Absentee voting begins 10/5/20. Martin stated she will devise a plan with Brogden. Heddens stated a decision can be made later in the month. Discussion took place. Olson moved, Heddens seconded to revisit the Re-Opening Plan for the Administration Building on 9/22/20. Discussion took place. Roll call vote. (MCU)

**REOPENING STORY COUNTY BUILDINGS (UNLOCKING OUTSIDE DOORS FOR PUBLIC TO CONDUCT IN-PERSON BUSINESS WITH OFFICES AND DEPARTMENTS) WITH THE EXCEPTION OF THE ADMINISTRATION BUILDING** – Murken stated the Justice Center is open. Brogden read the Engineers' Office

statement; Murken stated to leave as-is. Animal Control is open by appointment only. Conservation is currently closed to the public; re-opening will be discussed with the Conservation Board. The Human Services Center (HSC) is currently closed. Olson asked about a lobby phone for immediate help. Karla Webb, Community Services Director, reported on appointment process. Pauline Rutherford, Department of Human Services Director, reported on concerns if lobby open and advocates for appointments only. Heddens asked about alternative access doors. Brogden stated it is an option but public would go through an office, exposing employees. Murken suggested unlocking the front doors but restricting access to the foyer where a phone can be installed to make calls. She wondered if federal funds could cover costs. Heddens asked about an intercom phone. Brogden stated he will look at cost and timeline to implement.

**HIRING FREEZE EXCEPTION REQUEST FOR TREASURER'S OFFICE MOTOR VEHICLE SUPERVISOR POSITION** – Ted Rasmusson, Treasurer, reported on the need to re-hire to fill a recent vacancy. Heddens moved, Olson seconded the approval of Hiring Freeze Exception Request for Treasurer's Office Motor Vehicle Supervisor Position. Roll call vote. (MCU)

**IOWA HOMELAND SECURITY AND EMERGENCY MANAGEMENT PROGRAM FOR JURISDICTIONS REGARDING CONTRACTING WITH STATE CONTRACTORS FOR CHIPPING AND HAULING VEGETATIVE DEBRIS** – Director of Planning and Development Jerry Moore reported on options, and recommended option one. Discussion took place. Olson moved, Heddens seconded approval of Option One (1): to direct staff to submit a mission task to Emergency Management Coordinator Keith Morgan to work with a state contractor for chipping and hauling services at no cost to the County, to occur at the Milford Township property located at 60016 160<sup>th</sup> St. Roll call vote. (MCU)

**RESOLUTION #21-08, H&M OSBORN AGRICULTURAL SUBDIVISION** – Emily Rizvic, Planning and Development Intern and Marcus Amman, County Planner, reported on provided detail on the application. Rizvic reported on land use, surrounding land use, process, and analysis; staff recommends approval as presented. Discussion took place. Heddens moved, Olson seconded the approval of Resolution #21-08, H&M Osborn Agricultural Subdivision as presented. Roll call vote. (MCU)

**UPCOMING AGENDA ITEMS**: Olson suggested that the new Tribune reporter add an agenda item to introduce themselves.

**LIAISON ASSIGNMENTS, COMMITTEE MEETINGS UPDATES, AND ANNOUNCEMENTS FROM THE SUPERVISORS**: All Board members reported on meetings. Discussion took place regarding a tentative special meeting to discuss a possible Resolution requiring face coverings in Story County.

Olson moved, Heddens seconded to adjourn at 12:13 pm. Roll call vote. (MCU)

Story County  
Board of Supervisors Meeting  
Agenda  
9/1/20

1. Originating From Administration Building, Story County Public Access Provided Via "Zoom" Meeting

SPECIAL NOTE TO THE PUBLIC: Due to recommendations to social distance in order to help slow the spread of the COVID-19 virus, public access to the meeting will be provided via Zoom.

**Members of the public can participate by using the information below:**

**Due to limited access at the Story County Administration Building, meetings of the Story County Board of Supervisors are held via Zoom Web/ Teleconference.**

**To join the zoom meeting by computer, tablet, smartphone:**

Visit [HTTPS://WWW.ZOOM.US/](https://www.zoom.us/)

Click on "Join A Meeting" and use the Zoom Meeting ID 981 7092 0243 and Password 446094

**To join the meeting by telephone:**

Dial (312) 626-6799, then enter Webinar ID 981 7092 0243, Password 446094

Please visit [WWW.STORYCOUNTYIOWA.GOV/92/BOARD-OF-SUPERVISORS](http://WWW.STORYCOUNTYIOWA.GOV/92/BOARD-OF-SUPERVISORS)

for more information on how to participate in meetings of the Story County Board of Supervisors.

2. CALL TO ORDER: 10:00 A.M.
3. PLEDGE OF ALLEGIANCE:
4. STATEMENT EXPLAINING WHY A MEETING IN PERSON IS IMPOSSIBLE OR IMPRACTICAL, PER CODE SECTION 21.8.1
5. ADOPTION OF AGENDA:
6. UPDATES ON COVID-19
  - a) Staff
  - b)Supervisors
7. PUBLIC COMMENT #1:

This comment period is for the public to address topics on today's agenda
8. Bid Opening For Heart Of Iowa Nature Trail - Slater Connector - Mike Cox

Department Submitting Conservation
9. DISCUSSION AND CONSIDERATION OF ITEMS BROUGHT BEFORE THE BOARD WITH REQUEST FOR IMMEDIATE ACTION:
10. AGENCY REPORTS:
11. CONSIDERATION OF MINUTES:

I. 8/4/20, 8/11/20, 8/14, 8/18, 8/25, And 8/26 Minutes

Department Submitting Auditor

12. CONSIDERATION OF PERSONNEL ACTIONS:

13. CONSIDERATION OF CLAIMS:

I. 9/3/20 Claims

Department Submitting Auditor

Documents:

CLAIMS 090320.PDF

14. CONSENT AGENDA:

(All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time the Board votes on the motion.)

I. Consideration Of FY 20 Official Report Of County Highway Engineer

Department Submitting Engineer

Documents:

FY 20 REPORT OF COUNTY HIGHWAY ENGINEER.PDF

II. Consideration Of Revised Methamphetamine Drug Hot Spots Grant Program To Extend To June 30, 2021

Department Submitting Sheriff

Documents:

HOT SPOTS GRANT.PDF

III. Consideration Of Story County's Participation In The United Way Of Story County's Day Of Caring On September 11, 2020

Department Submitting Board of Supervisors

Documents:

UNITED WAY 2020.PDF

IV. Consideration Of Amendment To Master Services Agreement Between Securus And Story County Effective 9/1/2020

Department Submitting Sheriff

Documents:

SECURUS.PDF

V. Consideration Of Request For Proposal (RFP) For Sheriff's Office Jail Video Visitation System Design And Installation

Department Submitting Sheriff

Documents:

RFP VIDEO VISITATION FINAL DRAFT.PDF

VI. Consideration Of Appointment To The Board Of Adjustment For An Unexpired Term Ending 12/31/2023 – Kelli Excell

Department Submitting Board of Supervisors

Documents:

KELLI EXCELL APPLICATION.PDF  
KELLI EXCELL APPOINTMENT.PDF

VII. Consideration Of Appointment To The Board Of Adjustment For An Unexpired Term Ending 12/31/2020 Elara Jondle

Department Submitting Board of Supervisors

Documents:

ELARA JONDLE APPLICATION.PDF  
ELARA JONDLE APPOINTMENT.PDF

VIII. Consideration Of Appointment To The Board Of Adjustment For An Unexpired Term Ending 12/31/2024 – Nathan Hovick

Department Submitting Board of Supervisors

Documents:

NATHAN HOVICK APPLICATION.PDF  
NATHAN HOVICK APPOINTMENT.PDF

IX. Consideration Of Appointment To The Planning And Zoning Commission For A Five Year Term Ending 12/31/2025 – Cheryl Moss

Department Submitting Board of Supervisors

Documents:

CHERYL MOSS APPLICATION.PDF  
CHERYL MOSS APPLICATION.PDF

X. Consideration Of Appointment To The Planning And Zoning Commission For An

Unexpired Term Ending 12/31/2020 – Ben Jensen

Department Submitting Board of Supervisors

Documents:

BEN JENSEN APPLICATION.PDF  
BEN JENSEN APPOINTMENT.PDF

XI. Consideration Of Appointment To The Planning And Zoning Commission For An Unexpired Term Ending 12/31/2023 – Ray Lee

Department Submitting Board of Supervisors

Documents:

RAY LEE APPLICATION.PDF  
RAY LEE APPOINTMENT.PDF

XII. Consideration Of Appointment To The Planning And Zoning Commission For An Unexpired Term Ending 12/31/2024 – Dalton Johnston

Department Submitting Board of Supervisors

Documents:

DALTON JOHNSTON APPLICATION.PDF  
DALTON JOHNSTON APPOINTMENT.PDF

XIII. Consideration Of License Fess Between Story County And No Wait Inside, LLC For Software And Maintenance, Effective 8/17/2020 - 9/16/2020 For \$29.00

Department Submitting Information Technology

Documents:

NO WAIT INSIDE.PDF

XIV. Consideration Of Renewal Application For A Class B Beer (BB)(Includes Wine Coolers) For Knotted Dough & Co., DBA The Oil Press, 70197 130th St., Zearing, Ia., Effective 10/1/20-9/30/21

Department Submitting Auditor

Documents:

OIL PRESS.PDF

XV. Consideration Of Contract For Sanitizing Polling Locations For The 9/8/20 Special Elections And 11/3/20 General Election At \$250.00 Per Location

Department Submitting Auditor

Documents:

SANITIZING POLLING PLACES.PDF

15. PUBLIC HEARING ITEMS:

16. ADDITIONAL ITEMS:

I. Discussion And Consideration Of Re-Opening Plan For The Administration Building - Joby Brogden

Department Submitting Board of Supervisors

Documents:

UNLOCKING ADMINISTRATION BUILDING.PDF

II. Discussion And Consideration Of Reopening Story County Buildings (Unlocking Outside Doors For Public To Conduct In-Person Business With Offices And Departments) With The Exception Of The Administration Building - Lauris Olson

Department Submitting Board of Supervisors

Documents:

UNLOCKING RECOMMENDATION.PDF

III. Discussion And Consideration Of Hiring Freeze Exception Request For Treasurer's Office Motor Vehicle Supervisor Position - Ted Rasmusson And Alissa Wignall

Department Submitting Human Resources

Documents:

MOTOR VEHICLE SUPERVISOR.PDF

IV. Discussion And Consideration Of Iowa Homeland Security And Emergency Management Program For Jurisdictions Regarding Contracting With State Contractors For Chipping And Hauling Vegetative Debris – Jerry Moore

Department Submitting Planning and Development

Documents:

STAFF MEMO.PDF  
SAMPLE CHIPPING AGENCY REQUEST FORM.PDF

V. Discussion And Consideration Of Resolution #21-08, H&M Osborn Agricultural Subdivision - Marcus Amman

Department Submitting Planning and Development

Documents:

STAFF REPORT.PDF  
RESOLUTION 21 08.PDF  
APPLICATION DOCUMENTS.PDF  
FINAL PLAT.PDF  
POWER POINT.PDF

17. DEPARTMENTAL REPORTS:

18. OTHER REPORTS:

19. UPCOMING AGENDA ITEMS:

20. PUBLIC FORUM #2:

Comments from the Public on Items not on this Agenda. The Board may not take any Action on the Comments due to the Requirements of the Open Meetings Law, but May Do So In the Future.

21. LIAISON ASSIGNMENTS, COMMITTEE MEETINGS UPDATES, AND ANNOUNCEMENTS FROM THE SUPERVISORS:

22. ADJOURNMENT:

Story County strives to ensure that its programs and activities do not discriminate on the basis of race, color, national origin, sex, age or disability. Persons requiring assistance, auxiliary aids or services, or accommodation because of a disability may contact the county's ADA coordinator at (515) 382-7204.



**STORY COUNTY CONSERVATION  
TRAIL LETTING**

Project Number  
**HEART OF IOWA NATURE TRAIL - SLATER CONNECTION**

Bid Bond  
Bidder Identify Form  
Bidder Status Form

Engineers Estimate

HOWERY CONSTRUCTION, INC.  
ROCKWELL CITY, IA

ABSOLUTE CONCRETE:  
SLATER, IA

CALIBER CONCRETE LLC  
ADAIR, IA

No.	Item	Quantity	Unit	Unit Price		Amount	Unit Price		Amount	Unit Price		Amount	Unit Price		Amount
1	REMOVAL OF PCC TRAIL	60.00	SY	\$	12.00	\$720.00									
2	SPECIAL SUBGRADE PREPARATION FOR SHARED USE PATH	3046.00	SY	\$	5.00	\$15,230.00									
3	SHARED USE PATH PCC 6 IN	2,538.00	SY	\$	35.00	\$88,830.00									
4	SWEP PREPARATION	1.00	LS	\$	2,500.00	\$2,500.00									
5	SWEP MANAGEMENT	1.00	LS	\$	3,000.00	\$3,000.00									
6	SILT FENCE OF SILT FENCE DITCH CHECK	300.00	LF	\$	2.00	\$600.00									
7	FILTER SOCK 9 IN	300.00	LF	\$	4.00	\$1,200.00									
8	MOBILIZATION	1.00	LS	\$	15,000.00	\$15,000.00									
9	CONCRETE WASHOUT	1.00	LS	\$	2,000.00	\$2,000.00									
10	SHOULDERING AND BACKFILL	1.00	LS	\$	2,000.00	\$2,000.00									
<b>TOTAL =</b>						<b>\$131,080.00</b>	<b>TOTAL =</b>		<b>TOTAL =</b>		<b>TOTAL =</b>		<b>TOTAL =</b>		<b>TOTAL =</b>

Recommend Award To:

Recommend Approval By:

Approved By:

Approved By:

Story County Conservation Director

Chair Story County Conservation Board  
Chair Story County Board of Supervisors

# OFFICIAL REPORT OF COUNTY HIGHWAY ENGINEER

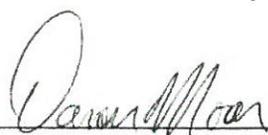
## 85 Story County FY 2020

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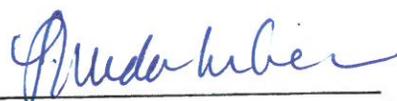
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Annual Report Notes	

On or before September 15, one copy of this report shall be filed with  
the Iowa Department of Transportation

**Iowa Department of Transportation**

  
 \_\_\_\_\_ County Engineer  
 Signature

Approved by:

  
 \_\_\_\_\_ Date  
 Board of Supervisors

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## FINANCIAL SHEET FOR SECONDARY ROAD FUND

### \* EXPENDABLE INCOME

1. Auditor's Balance - July 1	\$4,596,465.70	See Sheet 3
2. Total Receipts (From Sheet 3)	\$7,563,908.58	
3. Total Funds To Account For	<b>\$12,160,374.28</b>	

### \* EXPENDITURES FOR THE FISCAL YEAR

#### 70X Administration and Engineering

4. 700 Administration	\$254,629.38	See Sheet 4
5. 701 Engineering	\$443,056.38	
<b>TOTAL ADMINISTRATION - ENGINEERING</b>	<b>\$697,685.76</b>	

#### 020 Construction

7. 020 Construction	<b>\$636,159.11</b>
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#### 71X Roadway Maintenance

8. 710 Bridges and Culverts	\$166,165.19	See Sheet 6 & 7
9. 711 Roads	\$2,611,767.82	
10. 712 Snow and Ice Control	\$418,249.46	
11. 713 Traffic Controls	\$255,772.94	
12. 714 Road Clearing	\$266,122.28	
<b>13. TOTAL ROADWAY MAINTENANCE</b>	<b>\$3,718,077.69</b>	

#### 72X General Roadway Expenditures

14. 720 New Equipment	\$773,760.69	See Sheet 8
15. 721 Equipment Operations	\$1,218,547.02	
16. 722 Tools, Materials, and Supplies	\$11,292.17	
17. 723 Real Estate and Buildings	\$66,024.87	
<b>18. TOTAL GENERAL ROADWAY EXPENDITURES</b>	<b>\$2,069,624.75</b>	
<b>19. TOTAL EXPENDITURES (70X + 020 + 71X + 72X)</b>	<b>\$7,121,547.31</b>	

### \* Auditor's Balance - June 30

20. Obligated Balance		
Operations: Outstanding Bills and amounts obligated for equipment, materials, and supplies, as well as any maintenance contracts which are outstanding at the close of the fiscal year.	\$337,106.87	
Construction: Amounts obligated for local construction or engineering contracts for construction projects	\$1,388,840.89	
Obligations Total	\$1,725,947.76	
21. Un-obligated Balance	\$3,312,879.21	
22. End Balance (Obligated + Unobligated)		\$5,038,826.97
<b>23. TOTAL FUNDS ACCOUNTED FOR</b>		<b>\$12,160,374.28</b>

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**RECEIPTS TO SECONDARY ROAD FUND**

1. County Auditor's Beginning Secondary Road Balance (Enter on Line 1, Sheet 2)					\$4,596,465.70
2. Transfers per Code Section 331.429	Property tax, delinquent tax, credits, etc	<b>Valuation</b>	<b>Gross County Levy Rates</b>	<b>Secondary Road Levy Rate</b>	<b>SRF Transfer Amounts</b>
	Rural Basic	\$1,045,001,843.00	\$3.23923 <small>Max=\$3.50/\$1000</small>	\$2.05741 <small>Max=\$3.00375/\$1000</small>	\$2,150,000.00
	General Basic	\$4,888,047,315.00	\$3.50000 <small>Max=\$3.5/\$1000</small>	\$0.12070 <small>Max=\$0.16675/\$1000</small>	\$590,000.00
	Local Option Sales Tax				\$0.00
3. Road Use Tax Receipts	Regular RUTF - (Std 24.5% & SF451 TJ)				\$3,977,590.85
	Time-21 Funds				\$510,029.47
	City FM extension funds <small>306.4(3a) transfer from cities with a population</small>				\$35,681.94
4. RISE Funds					\$0.00
5. Federal Bridge Replacement Funds					\$0.00
6. Swap Bridge Replacement Funds					\$0.00
7. Transfers of Farm to Market Funds to Local Secondary Road Fund					\$0.00
8. Tax Refunds (-) and/or Credits (+) (Lump Sum)					\$0.00
9. Miscellaneous Receipts (Itemized Below)					\$300,606.32
10. Total Receipts to Secondary Roads (Add Lines 2 through 9) Enter on Line 2, Sheet 2					\$7,563,908.58
11. TOTAL FUNDS TO ACCOUNT FOR (Add Lines 1 and 10) Enter on Line 3, Sheet 2					\$12,160,374.28

**\* MISCELLANEOUS RECEIPTS ITEMIZED**

12. Right-of-Way Sold or Leased	\$0.00
13. Real Estate and Buildings Sold or Rented	\$0.00
14. Gravel Pits and Rock Quarries Leased or Royalties	\$0.00
15. Old Equipment Sold	\$0.00
16. Used Material, Supplies and Junk Sold	\$0.00
17. Cash Donations	\$0.00
18. Licenses and Permits	\$42,093.80
19. Reimbursements to Secondary Road Fund	\$0.00
20. Special Assessments	\$0.00
21. Other FHWA Funds/Grants (ER, TIGER, etc)	\$0.00
22. State Bridge Funds + Other State Funds	\$0.00
23. Other Federal funds (non-FHWA, NRCS + EWP + Forest + HUD + Other)	\$0.00
24. FEMA Disaster Aid	\$87,210.55
25. Transfers From Other Funds to Secondary Roads	\$0.00
26. Others (Totals on this line - list separately below. Bonding should also be reported in sheet 9.)	
Miscellaneous	\$4,002.00
Local Govt Payments	\$13,189.13
Insurance/Damage Payments	\$46,387.15
Drainage District Services	\$56,053.83
Other General Govt Fees	\$6,145.00
Fuel Tax Refund	\$45,524.86
	\$171,301.97
27. TOTAL (Entered on Line 9, Above)	\$300,606.32

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**70X ADMINISTRATION AND ENGINEERING**

**\* 700 ADMINISTRATION**

110 Salaries	\$230,339.30	
120 Office Equipment and Supplies	\$21,507.97	
130 Subsistence	\$2,090.11	
140 Union Negotiations	\$692.00	
150 Tort Liability	\$0.00	
<b>TOTAL</b>		<b>\$254,629.38</b>
Reimbursements (None)		
<b>TOTAL REIMBURSEMENTS (Subtract)</b>		<b>\$0.00</b>
<b>NET EXPENDITURES (Enter on Line 4, Sheet 2)</b>		<b>\$254,629.38</b>

**\* 701 ENGINEERING**

210 Salaries	\$379,203.42	
220 Engineering Equipment and Supplies	\$4,152.59	
230 Subsistence	\$1,402.50	
240 Outside Engineering	\$32,939.68	
250 Bridge Inspection	\$25,358.19	
<b>TOTAL</b>		<b>\$443,056.38</b>
Reimbursements (None)		
<b>TOTAL REIMBURSEMENTS (Subtract)</b>		<b>\$0.00</b>
<b>NET EXPENDITURES (Enter on Line 5, Sheet 2)</b>		<b>\$443,056.38</b>

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**020 COUNTY CONSTRUCTION COSTS**

Class	Code	Type of Work	Day Labor		Contract	Total
			ROW	LCL		
310	310	Right of Way			\$6,047.93	\$6,047.93
					FM	
320	320	Bridges		\$0.00	\$630,111.18	\$630,111.18
330	331	Pipe Culverts		\$0.00	\$0.00	\$0.00
	332	Box Culverts		\$0.00	\$0.00	\$0.00
350	351	Clear and Grub		\$0.00	\$0.00	\$0.00
	352	Excavation / Grading		\$0.00	\$0.00	\$0.00
	359	Miscellaneous		\$0.00	\$0.00	\$0.00
360	361	Granular		\$0.00	\$0.00	\$0.00
	362	Stabilized Granular		\$0.00	\$0.00	\$0.00
	364	Bituminous Seal Coat		\$0.00	\$0.00	\$0.00
	365	Stablized Base		\$0.00	\$0.00	\$0.00
	366	HMA Paving		\$0.00	\$0.00	\$0.00
	367	PCC Paving		\$0.00	\$0.00	\$0.00
380	382	Seed and Fertilize		\$0.00	\$0.00	\$0.00
	383	Shoulders		\$0.00	\$0.00	\$0.00
	384	Erosion Control - Structures		\$0.00	\$0.00	\$0.00
	386	Tile Lines		\$0.00	\$0.00	\$0.00
	389	Miscellaneous		\$0.00	\$0.00	\$0.00
390	391	Signs		\$0.00	\$0.00	\$0.00
	392	Signals		\$0.00	\$0.00	\$0.00
	393	Pavement Markings		\$0.00	\$0.00	\$0.00
	394	Guardrail		\$0.00	\$0.00	\$0.00
	399	Other		\$0.00	\$0.00	\$0.00
<b>Raw Local Construction Totals</b>				<b>\$0.00</b>	<b>\$630,111.18</b>	<b>\$636,159.11</b>

**\* DEDUCT FOR ITEMS ACCOUNTED FOR UNDER 721 & 722 SERIES**

Equipment and Equipment Operations, Tools, Supplies	\$0.00	
Material	\$0.00	
<b>Total to Deduct from Raw Local Construction Total</b>		<b>\$0.00</b>

<b>Adjusted Local Construction Expenditures</b>	<b>\$636,159.11</b>
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<b>Reimbursable Construction Items (Do Not List, Deduct)</b>	<b>\$0.00</b>
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<b>Net Adjusted Construction</b>	<b>\$636,159.11</b>
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<b>Day Labor Construction Costs</b>	<b>\$0.00</b>
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85	Story County
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## 71X ROADWAY MAINTENANCE

### \* 710 BRIDGES AND CULVERTS

420 Bridges	\$36,538.86	
431 Pipes	\$115,573.24	
432 Box	\$14,053.09	
Reimbursements (None)		
TOTAL REIMBURSEMENTS (Subtract)		\$0.00
NET EXPENDITURES (Enter on Line 8, Sheet 2)		<b>\$166,165.19</b>

### \* 711 ROADS

460 Roadway Maintenance	451 Blading Granular	\$485,345.78	
	452 Blading Earth	\$2,344.19	
	453 Ditching	\$0.00	
	454 Road Grade Replacement	\$17,798.65	
	458 For FM Extension Payments to Cities	\$0.00	
	459 Miscellaneous	\$38,599.35	
	SUBTOTAL		
460 Surface Maintenance	461 Granular	\$1,425,677.78	
	462 Stabilized Granular	\$0.00	
	463 Dust Palliative	\$975.14	
	464 Bituminous Seal Coat	\$40,814.00	
	465 Stabilized Base	\$0.00	
	466 Hot Mix Asphalt	\$18,331.20	
	467 Portland Cement Concrete	\$12,518.83	
SUBTOTAL			\$1,498,316.95
480 Roadside Maintenance	481 Ditch Cleaning	\$143,408.28	
	482 Shoulders	\$145,481.96	
	483 Erosion Control	\$79,705.80	
	484 Entrances	\$2,214.67	
	485 Tile Lines	\$153,075.66	
	486 Storm Sewers	\$0.00	
	488 Drainage Dist. Tile	\$44,474.53	
	489 Miscellaneous	\$1,002.00	
SUBTOTAL			\$569,362.90
Reimbursements (None)			
TOTAL REIMBURSEMENTS (Subtract)			\$0.00
NET EXPENDITURES (Enter on Line 8, Sheet 2)			<b>\$2,611,767.82</b>

85	Story County
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**71X ROADWAY MAINTENANCE  
(continued)**

**\* 712 SNOW AND ICE CONTROL**

521 Plowing and Abrasive and/or Chemical Spreading	\$95,409.42	
522 Plowing & Blading Only	\$103,001.47	
523 Abrasive and/or Chemical Spreading Only	\$35,123.52	
524 Materials	\$150,675.87	
525 Snow Fence	\$0.00	
526 Snow Equipment Mounting and Removal	\$29,029.70	
529 Miscellaneous	\$5,009.48	
<b>TOTAL EXPENDITURES</b>		<b>\$418,249.46</b>
Reimbursements (None)		
<b>TOTAL REIMBURSEMENTS (Subtract)</b>		<b>\$0.00</b>
<b>NET EXPENDITURES (Enter on Line 10, Sheet 2)</b>		<b>\$418,249.46</b>

**\* 713 TRAFFIC CONTROL**

591 Signs	\$139,506.15	
592 Signals	\$0.00	
593 Pavement Markings	\$106,521.57	
594 Guardrail	\$2,647.41	
595 Lighting	\$7,097.81	
599 Other	\$0.00	
<b>TOTAL EXPENDITURES</b>		<b>\$255,772.94</b>
Reimbursements (None)		
<b>TOTAL REIMBURSEMENTS (Subtract)</b>		<b>\$0.00</b>
<b>NET EXPENDITURES (Enter on Line 11, Sheet 2)</b>		<b>\$255,772.94</b>

**\* 714 ROAD CLEARING**

491 Brush Cutting	\$219,312.37	
492 Spraying	\$166.67	
493 Mowing	\$46,461.87	
494 IRVM	\$151.38	
499 Miscellaneous (tools sharpening, etc)	\$29.99	
Reimbursements (Subtract)	\$0.00	
<b>NET EXPENDITURES (Enter on Line 12, Sheet 2)</b>		<b>\$266,122.28</b>

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## 72X GENERAL ROADWAY EXPENDITURES

### \* 720 NEW EQUIPMENT

610 New Equipment	\$773,760.69	
Total Reimbursements (Subtract)	\$0.00	
<b>NET EXPENDITURES (Enter on Line 14, Sheet 2)</b>		<b>\$773,760.69</b>

### \* 721 EQUIPMENT OPERATIONS

620 Equipment Repir	\$564,918.18	
630 Equipment Supplies	\$409,722.19	
650 Sundry	\$243,906.65	
<b>TOTAL EXPENDITURES</b>		<b>\$1,218,547.02</b>
Reimbursements (None)		
<b>TOTAL REIMBURSEMENTS (Subtract)</b>		<b>\$0.00</b>
<b>NET EXPENDITURES (Enter on Line 15, Sheet 2)</b>		<b>\$1,218,547.02</b>

### \* 722 TOOLS, MATERIALS, AND SUPPLIES

655 Tools	\$8,189.57	
660 Materials	\$0.00	
680 Supplies	\$3,102.60	
<b>TOTAL EXPENDITURES</b>		<b>\$11,292.17</b>
Reimbursements (None)		
<b>TOTAL REIMBURSEMENTS (Subtract)</b>		<b>\$0.00</b>
<b>NET EXPENDITURES (Enter on Line 16, Sheet 2)</b>		<b>\$11,292.17</b>

### \* 723 REAL ESTATE AND BUILDINGS

800 Real Estate and Buildings	\$66,024.87	
Reimbursements (None)		
<b>TOTAL REIMBURSEMENTS (Subtract)</b>		<b>\$0.00</b>
<b>NET EXPENDITURES (Enter on Line 17, Sheet 2)</b>		<b>\$66,024.87</b>

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**INDEBTEDNESS**

**2020 Summary**

<b>Bonds Outstanding (July 1)</b>	<b>Proceeds Received</b>	<b>Principal Paid</b>	<b>Interest Paid</b>	<b>Bonds Outstanding (June 30)</b>
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

85	Story County
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### LOCALLY FUNDED PROJECTS

Location: On 310th St, Over small stream, on NLINE S19 T82 R21					100% Complete
Project Number: L-COL19--73-85					
TPMS ID: 37370					
FHWA:					
System: Local					
Class	Code	Type of Work	Day Labor	Contract	Item Total
320	320	Bridges	\$0.00	\$85,809.00	\$85,809.00
330	331	Pipe Culverts	\$0.00	\$0.00	\$0.00
	332	Box Culverts	\$0.00	\$0.00	\$0.00
350	351	Clear and Grub	\$0.00	\$0.00	\$0.00
	352	Excavation	\$0.00	\$0.00	\$0.00
	359	Miscellaneous	\$0.00	\$0.00	\$0.00
360	361	Granular	\$0.00	\$0.00	\$0.00
	362	Stabilized Granular	\$0.00	\$0.00	\$0.00
	364	Bituminous Seal Coat	\$0.00	\$0.00	\$0.00
	365	Stabilized Base	\$0.00	\$0.00	\$0.00
	366	ACC Paving	\$0.00	\$0.00	\$0.00
	367	PCC Paving	\$0.00	\$0.00	\$0.00
380	382	Seed and Fertilize	\$0.00	\$0.00	\$0.00
	383	Shoulders	\$0.00	\$0.00	\$0.00
	384	Erosion Control	\$0.00	\$0.00	\$0.00
	386	Tile Lines	\$0.00	\$0.00	\$0.00
	389	Miscellaneous	\$0.00	\$0.00	\$0.00
390	391	Signs	\$0.00	\$0.00	\$0.00
	392	Signals	\$0.00	\$0.00	\$0.00
	393	Pavement Markings	\$0.00	\$0.00	\$0.00
	394	Guardrail	\$0.00	\$0.00	\$0.00
	399	Other	\$0.00	\$0.00	\$0.00
<b>Project Totals</b>			<b>\$0.00</b>	<b>\$85,809.00</b>	<b>\$85,809.00</b>
<b>Project Total (All Years)</b>					<b>\$85,809.00</b>

85	Story County
2020	

### LOCALLY FUNDED PROJECTS

Location: On 287th St., S5 T82 R22					100% Complete
Project Number: L-IC5--73-85					
TPMS ID: 35986					
FHWA:					
System: Local					
Class	Code	Type of Work	Day Labor	Contract	Item Total
320	320	Bridges	\$0.00	\$95,293.80	\$95,293.80
330	331	Pipe Culverts	\$0.00	\$0.00	\$0.00
	332	Box Culverts	\$0.00	\$0.00	\$0.00
350	351	Clear and Grub	\$0.00	\$0.00	\$0.00
	352	Excavation	\$0.00	\$0.00	\$0.00
	359	Miscellaneous	\$0.00	\$0.00	\$0.00
360	361	Granular	\$0.00	\$0.00	\$0.00
	362	Stabilized Granular	\$0.00	\$0.00	\$0.00
	364	Bituminous Seal Coat	\$0.00	\$0.00	\$0.00
	365	Stabilized Base	\$0.00	\$0.00	\$0.00
	366	ACC Paving	\$0.00	\$0.00	\$0.00
	367	PCC Paving	\$0.00	\$0.00	\$0.00
380	382	Seed and Fertilize	\$0.00	\$0.00	\$0.00
	383	Shoulders	\$0.00	\$0.00	\$0.00
	384	Erosion Control	\$0.00	\$0.00	\$0.00
	386	Tile Lines	\$0.00	\$0.00	\$0.00
	389	Miscellaneous	\$0.00	\$0.00	\$0.00
390	391	Signs	\$0.00	\$0.00	\$0.00
	392	Signals	\$0.00	\$0.00	\$0.00
	393	Pavement Markings	\$0.00	\$0.00	\$0.00
	394	Guardrail	\$0.00	\$0.00	\$0.00
	399	Other	\$0.00	\$0.00	\$0.00
<b>Project Totals</b>			<b>\$0.00</b>	<b>\$95,293.80</b>	<b>\$95,293.80</b>
<b>Project Total (All Years)</b>					<b>\$95,293.80</b>

85	Story County
2020	

### LOCALLY FUNDED PROJECTS

Location: On 210th St., Over Small Stream, on NLINE S33 T84 R21					100% Complete
Project Number: L-S33--73-85					
TPMS ID: 34891					
FHWA: 315070					
System: Local					
Class	Code	Type of Work	Day Labor	Contract	Item Total
320	320	Bridges	\$0.00	\$109,328.80	\$109,328.80
330	331	Pipe Culverts	\$0.00	\$0.00	\$0.00
	332	Box Culverts	\$0.00	\$0.00	\$0.00
350	351	Clear and Grub	\$0.00	\$0.00	\$0.00
	352	Excavation	\$0.00	\$0.00	\$0.00
	359	Miscellaneous	\$0.00	\$0.00	\$0.00
360	361	Granular	\$0.00	\$0.00	\$0.00
	362	Stablized Granular	\$0.00	\$0.00	\$0.00
	364	Bituminous Seal Coat	\$0.00	\$0.00	\$0.00
	365	Stabilized Base	\$0.00	\$0.00	\$0.00
	366	ACC Paving	\$0.00	\$0.00	\$0.00
380	367	PCC Paving	\$0.00	\$0.00	\$0.00
	382	Seed and Fertilize	\$0.00	\$0.00	\$0.00
	383	Shoulders	\$0.00	\$0.00	\$0.00
	384	Erosion Control	\$0.00	\$0.00	\$0.00
	386	Tile Lines	\$0.00	\$0.00	\$0.00
390	389	Miscellaneous	\$0.00	\$0.00	\$0.00
	391	Signs	\$0.00	\$0.00	\$0.00
	392	Signals	\$0.00	\$0.00	\$0.00
	393	Pavement Markings	\$0.00	\$0.00	\$0.00
	394	Guardrail	\$0.00	\$0.00	\$0.00
	399	Other	\$0.00	\$0.00	\$0.00
<b>Project Totals</b>			<b>\$0.00</b>	<b>\$109,328.80</b>	<b>\$109,328.80</b>
<b>Project Total (All Years)</b>					<b>\$109,328.80</b>

85	Story County
2020	

**LOCALLY FUNDED PROJECTS**

Location: On Sand Hill Trail, Over Small Stream, on NLINE S29 T83 R23					100% Complete
Project Number: L-G29--73-85					
TPMS ID: 34890					
FHWA:					
System: Local					
Class	Code	Type of Work	Day Labor	Contract	Item Total
320	320	Bridges	\$0.00	\$106,128.50	\$106,128.50
330	331	Pipe Culverts	\$0.00	\$0.00	\$0.00
	332	Box Culverts	\$0.00	\$0.00	\$0.00
350	351	Clear and Grub	\$0.00	\$0.00	\$0.00
	352	Excavation	\$0.00	\$0.00	\$0.00
	359	Miscellaneous	\$0.00	\$0.00	\$0.00
360	361	Granular	\$0.00	\$0.00	\$0.00
	362	Stabilized Granular	\$0.00	\$0.00	\$0.00
	364	Bituminous Seal Coat	\$0.00	\$0.00	\$0.00
	365	Stabilized Base	\$0.00	\$0.00	\$0.00
	366	ACC Paving	\$0.00	\$0.00	\$0.00
	367	PCC Paving	\$0.00	\$0.00	\$0.00
380	382	Seed and Fertilize	\$0.00	\$0.00	\$0.00
	383	Shoulders	\$0.00	\$0.00	\$0.00
	384	Erosion Control	\$0.00	\$0.00	\$0.00
	386	Tile Lines	\$0.00	\$0.00	\$0.00
	389	Miscellaneous	\$0.00	\$0.00	\$0.00
390	391	Signs	\$0.00	\$0.00	\$0.00
	392	Signals	\$0.00	\$0.00	\$0.00
	393	Pavement Markings	\$0.00	\$0.00	\$0.00
	394	Guardrail	\$0.00	\$0.00	\$0.00
	399	Other	\$0.00	\$0.00	\$0.00
<b>Project Totals</b>			<b>\$0.00</b>	<b>\$106,128.50</b>	<b>\$106,128.50</b>
<b>Project Total (All Years)</b>					<b>\$106,128.50</b>

85	Story County
2020	

### LOCALLY FUNDED PROJECTS

Location: 300TH ST: Over Unnamed Creek					99% Complete
Project Number: <b>BROS-SWAP-C085(145)--SE-85</b>					
TPMS ID: 19408					
FHWA: 314280					
System: Local					
Class	Code	Type of Work	Day Labor	Contract	Item Total
320	320	Bridges	\$0.00	\$225,079.10	\$225,079.10
330	331	Pipe Culverts	\$0.00	\$0.00	\$0.00
	332	Box Culverts	\$0.00	\$0.00	\$0.00
350	351	Clear and Grub	\$0.00	\$0.00	\$0.00
	352	Excavation	\$0.00	\$0.00	\$0.00
	359	Miscellaneous	\$0.00	\$0.00	\$0.00
360	361	Granular	\$0.00	\$0.00	\$0.00
	362	Stablized Granular	\$0.00	\$0.00	\$0.00
	364	Bituminous Seal Coat	\$0.00	\$0.00	\$0.00
	365	Stabilized Base	\$0.00	\$0.00	\$0.00
	366	ACC Paving	\$0.00	\$0.00	\$0.00
	367	PCC Paving	\$0.00	\$0.00	\$0.00
380	382	Seed and Fertilize	\$0.00	\$0.00	\$0.00
	383	Shoulders	\$0.00	\$0.00	\$0.00
	384	Erosion Control	\$0.00	\$0.00	\$0.00
	386	Tile Lines	\$0.00	\$0.00	\$0.00
	389	Miscellaneous	\$0.00	\$0.00	\$0.00
390	391	Signs	\$0.00	\$0.00	\$0.00
	392	Signals	\$0.00	\$0.00	\$0.00
	393	Pavement Markings	\$0.00	\$0.00	\$0.00
	394	Guardrail	\$0.00	\$0.00	\$0.00
	399	Other	\$0.00	\$0.00	\$0.00
<b>Project Totals</b>			<b>\$0.00</b>	<b>\$225,079.10</b>	<b>\$225,079.10</b>
<b>Project Total (All Years)</b>					<b>\$225,079.10</b>

85	Story County
2020	

**LOCALLY FUNDED PROJECTS**

Location: On 570th Ave., Over Ballard Creek, along WLINE S17 T82 R23					5% Complete
Project Number: <b>BROS-SWAP-C085(148)--SE-85</b>					
TPMS ID: 32520					
FHWA: 314120					
System: Local					
Class	Code	Type of Work	Day Labor	Contract	Item Total
320	320	Bridges	\$0.00	\$8,471.98	\$8,471.98
330	331	Pipe Culverts	\$0.00	\$0.00	\$0.00
	332	Box Culverts	\$0.00	\$0.00	\$0.00
350	351	Clear and Grub	\$0.00	\$0.00	\$0.00
	352	Excavation	\$0.00	\$0.00	\$0.00
	359	Miscellaneous	\$0.00	\$0.00	\$0.00
360	361	Granular	\$0.00	\$0.00	\$0.00
	362	Stabilized Granular	\$0.00	\$0.00	\$0.00
	364	Bituminous Seal Coat	\$0.00	\$0.00	\$0.00
	365	Stabilized Base	\$0.00	\$0.00	\$0.00
	366	ACC Paving	\$0.00	\$0.00	\$0.00
380	367	PCC Paving	\$0.00	\$0.00	\$0.00
	382	Seed and Fertilize	\$0.00	\$0.00	\$0.00
	383	Shoulders	\$0.00	\$0.00	\$0.00
	384	Erosion Control	\$0.00	\$0.00	\$0.00
	386	Tile Lines	\$0.00	\$0.00	\$0.00
390	389	Miscellaneous	\$0.00	\$0.00	\$0.00
	391	Signs	\$0.00	\$0.00	\$0.00
	392	Signals	\$0.00	\$0.00	\$0.00
	393	Pavement Markings	\$0.00	\$0.00	\$0.00
	394	Guardrail	\$0.00	\$0.00	\$0.00
	399	Other	\$0.00	\$0.00	\$0.00
<b>Project Totals</b>			<b>\$0.00</b>	<b>\$8,471.98</b>	<b>\$8,471.98</b>
<b>Project Total (All Years)</b>					<b>\$8,471.98</b>

85	Story County
2020	

### ROAD/STREET EQUIPMENT INVENTORY

Local ID#	Model Year	Description	Price		Used on project this FY	Status
			Type	Amount		
#1114	2013	Chevy Silverado Pickup	Purchase	\$19,400.00 Each	No	N/A
#1205	2005	GMC Pickup	Purchase	\$12,875.00 Each	No	N/A
#1219	2019	Ford F150 Reg Cab 4x2	Purchase	\$21,722.00 Each	No	N/A
#1416	2016	Silverado 2500 Pick up	Purchase	\$28,320.00 Each	No	N/A
#1502	2002	Ford F150 Pickup	Purchase	\$20,475.00 Each	No	N/A
#1602	2002	Ford F150 Pickup	Purchase	\$20,475.00 Each	No	N/A
#1711	2011	Chevy Silverado Pickup	Purchase	\$16,270.00 Each	No	N/A
#1812	2012	Ford F250 Pickup	Purchase	\$19,175.00 Each	No	N/A
#1911	2011	Chevy Silverado Pickup	Purchase	\$16,270.00 Each	No	N/A
#2019	2019	CAT 12M3 Motor Grader	Lease	\$68,229.20 Each	No	N/A
#202	2002	Ford F150 Pickup	Purchase	\$20,475.00 Each	No	N/A
#2106	2006	Road Groom	Purchase	\$13,525.00 Each	No	N/A
#2119	2019	CAT 12M3 Motorgrader	Lease	\$68,229.20 Each	No	N/A
#212	2012	Ford F150 Pickup	Purchase	\$16,489.00 Each	No	N/A
#219	2019	Ford F150 Reg Cab 4X2	Purchase	\$21,722.00 Each	No	N/A
#2219	2019	CAT 12M3 Motorgrader	Lease	\$68,229.20 Each	No	N/A
#2319	2019	CAT Motorgrader	Lease	\$68,229.20 Each	No	N/A
#2412	2012	CAT 140M Motor Grader	Purchase	\$281,696.00 Each	No	N/A
#2419	2019	CAT 12M3 Motorgrader	Lease	\$68,229.20 Each	No	N/A
#2519	2019	CAT 12M3 Motorgrader	Lease	\$68,229.20 Each	No	N/A
#2601	2001	Ford Pickup	Purchase	\$19,924.00 Each	No	N/A
#2619	2019	CAT 12M3 Motorgrader	Lease	\$68,229.20 Each	No	N/A
#2714	2014	CAT Motorgrader	Purchase	\$25,952.00 Each	No	N/A
#2719	2019	CAT 12M3 Motorgrader	Lease	\$68,229.20 Each	No	N/A
#2819	2019	CAT 12M3 Motorgrader	Lease	\$68,229.20 Each	No	N/A
#2919	2019	CAT 12M3 Motorgrader	Lease	\$68,229.20 Each	No	N/A
#3015	2015	Intl 7600 Tandem	Purchase	\$208,459.00 Each	No	N/A
#311	2011	Chevy Silverado Pickup	Purchase	\$20,217.00 Each	No	N/A
#3116	2016	Intl Tandem	Purchase	\$178,169.00 Each	No	N/A
#3217	2017	Tandem Truck	Purchase	\$229,346.00 Each	No	N/A
#3318	2018	Intl Tandem Truck	Purchase	\$236,964.00 Each	No	N/A
#3700	2000	Tractor w/loader	Purchase	\$53,867.00 Each	No	N/A
#3812	2011	JD 7230 Tractor	Purchase	\$69,878.00 Each	No	N/A
#3899	1999	Brush Chipper (Vermeer)	Purchase	\$20,600.00 Each	No	N/A
#416	2015	Silverado 1500	Purchase	\$19,700.00 Each	No	N/A
#4304	2004	Sterling Dump Truck	Purchase	\$76,571.00 Each	No	N/A
#4311	2011	Dakota Dbl Bottom Trailer	Purchase	\$41,050.00 Each	No	N/A
#4409	2009	International 7300 Dump Truck	Purchase	\$125,309.00 Each	No	N/A
#4504	2004	Sterling Dump Truck	Purchase	\$76,571.00 Each	No	N/A

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2020	

### ROAD/STREET EQUIPMENT INVENTORY

Local ID#	Model Year	Description	Price		Used on project this FY	Status
			Type	Amount		
#4517	2017	Tandem Truck	Purchase	\$223,964.00 Each	No	N/A
#4595	1995	Air Compressor	Purchase	\$7,800.00 Each	No	N/A
#4712	2012	JD Excavator	Purchase	\$201,566.00 Each	No	N/A
#4892	1992	Sweeper Truck Broom	Purchase	\$6,025.00 Each	No	N/A
#4914	2014	Intl ProStar 6X4 Truck	Purchase	\$109,198.00 Each	No	N/A
#5006	2006	International Dump Truck	Purchase	\$113,233.00 Each	No	N/A
#5012	2012	Intl 7600 Tandem Truck	Purchase	\$188,139.00 Each	No	N/A
#5108	2008	CAT Excavator	Purchase	\$180,029.00 Each	No	N/A
#5401	2001	Spray Patcher	Purchase	\$34,850.00 Each	No	N/A
#5511	2012	International Dump Truck	Purchase	\$171,548.00 Each	No	N/A
#5719	2019	International Tandem Dump Truck	Purchase	\$203,012.00 Each	No	N/A
#5898	1999	Intl. Dump Truck	Purchase	\$71,174.00 Each	No	N/A
#5910	2010	International Dump Truck	Purchase	\$160,915.00 Each	No	N/A
#5914	2014	7600 6X4 Intl Dump Truck	Purchase	\$197,165.00 Each	No	N/A
#6010	2011	International Truck	Purchase	\$86,423.00 Each	No	N/A
#611	2011	Chevy Silverado Pickup	Purchase	\$25,179.00 Each	No	N/A
#616	2015	Silverado 2500	Purchase	\$29,500.00 Each	No	N/A
#617	2017	Ford Pickup	Purchase	\$21,335.00 Each	No	N/A
#6916	2016	Ramp Trailer	Purchase	\$3,545.00 Each	No	N/A
#701	2001	Flat bed Truck	Purchase	\$48,568.00 Each	No	N/A
#7013	2013	Disc mower	Purchase	\$8,175.00 Each	No	N/A
#7015	2015	Hawkeye Pup Trailer	Purchase	\$44,500.00 Each	No	N/A
#7113	2013	Dis Mower	Purchase	\$8,175.00 Each	No	N/A
#7116	2016	Trailer Pup	Purchase	\$50,076.00 Each	No	N/A
#713	2012	Ford F350 Pickup	Purchase	\$51,116.80 Each	No	N/A
#7218	2018	Belly Dump	Purchase	\$54,286.00 Each	No	N/A
#7318	2017	Pup Trailer	Purchase	\$45,000.00 Each	No	N/A
#8013	2012	CAT Tractor	Purchase	\$74,184.00 Each	No	N/A
#8017	2017	John Deere R240 Disc Mower	Purchase	\$10,900.00 Each	No	N/A
#805	2005	GMC Truck	Purchase	\$36,505.00 Each	No	N/A
#8116	2016	CAT 430 4WD Backhoe	Purchase	\$86,830.00 Each	No	N/A
#8117	2017	John Deere R240 Disc Mower	Purchase	\$10,900.00 Each	No	N/A
#817	2017	Ford Pickup	Purchase	\$21,335.00 Each	No	N/A
#90011	1996	Grader Mt. Retriever	Purchase	\$9,500.00 Each	No	N/A
#9015	2015	Cat 930K Wheel loader	Purchase	\$169,796.00 Each	No	N/A
#9102	2001	Brush Cutter	Purchase	\$42,000.00 Each	No	N/A
#914	2013	Chevy Silverado Pickup	Purchase	\$24,300.00 Each	No	N/A
#9219	2018	CAT End Loader	Purchase	\$155,015.00 Each	No	N/A
#9411	2011	Case Wheel loader	Purchase	\$134,336.00 Each	No	N/A

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### ROAD/STREET EQUIPMENT INVENTORY

Local ID#	Model Year	Description	Price		Used on project this FY	Status
			Type	Amount		
#9412	2011	John Deere 265 Disc mower	Purchase	\$8,885.19 Each	No	N/A
#9513	2012	CAT Track Loader	Purchase	\$63,402.00 Each	No	N/A
#9613	2012	Utility Trailer	Purchase	\$8,516.00 Each	No	N/A
#9714	2013	Flatbed trailer	Purchase	\$68,635.00 Each	No	N/A
#9815	2015	Trail King Flat Bed	Purchase	\$24,740.00 Each	No	N/A
#9916	2016	Utility Trailer	Purchase	\$1,499.00 Each	No	N/A
0320	2020	20 Silverado Pickup 1500	Purchase	\$26,238.14 Each	No	New
0420	2020	Chevy Silverado Pickup	Purchase	\$26,690.00 Each	No	New
4720	2020	International Single Axle Dump Truck	Purchase	\$182,191.00 Each	No	New
4821	2020	Road Groom	Purchase	\$15,400.00 Each	No	New
5120	2020	International Single Axle Dump Truck	Purchase	\$182,191.00 Each	No	New
520	2020	Ford Explorer	Purchase	\$30,788.00 Each	No	New
5420	2020	International Tandem Truck	Purchase	\$214,236.00 Each	No	New
8120	2019	Case IH Tractor	Purchase	\$88,250.00 Each	No	New
8821	2019	Brush Chipper	Purchase	\$46,049.40 Each	No	New

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**EXPENDITURES FOR SECONDARY ROADS NOT ACCOUNTED FOR  
THROUGH THE SECONDARY ROAD FUND**

**\* RECEIPTS**

Regular County Funds	Outlays for Secondary Roads
1. Rural Basic	\$0.00
2. General Basic	\$0.00
3. Other General Purpose County Funds	\$0.00
<b>Regular Funds Total</b>	<b>\$0.00</b>

Special Funds	Outlays for Secondary Roads
Local Option Sales Tax	\$250,987.18
<b>Special Funds Total</b>	<b>\$250,987.18</b>

<b>Total Non-SRF Funds Expended on Secondary Roads this fiscal year Must Equal Total Expenditures (Line 5, this sheet)</b>	<b>\$250,987.18</b>
--	---------------------

**\* OUTLAYS EXPENDED ON**

1. Administration & Engineering (110-259)	\$0.00	
2. Construction (310-395)	\$0.00	
3. Roadway Maintenance	A. Bridges and Culverts (420-439)	\$0.00
	B. Paved Roads (465-476, 482)	\$0.00
	C. Dustless Roads (462-464)	\$0.00
	D. Granular Roads (451, 461, 463)	\$0.00
	E. Earth Roads (452)	\$0.00
	F. All Roads (458, 459, 483, 484, 489, 491-499)	\$0.00
	G. Pavement Markings (593)	\$0.00
	H. Traffic Control (591 - 529)	\$0.00
	I. Snow and Ice Control (521-529)	\$0.00
<b>SUBTOTAL</b>	<b>\$0.00</b>	
4. General Expenditures	A. New Equipment (610)	\$250,987.18
	B. Equipment Operation (620-650)	\$0.00
	C. Tools & Materials (655-699)	\$0.00
	C. Real Estate (810-850)	\$0.00
<b>SUBTOTAL</b>	<b>\$0.00</b>	
<b>5. TOTAL EXPENDITURES</b>	<b>\$250,987.18</b>	

NOTE: Receipts total must equal expenditures total

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### LOCAL EFFORT PROVISION WORKSHEET

**\* SECTION 1 - Tabulation of Actual Receipts**

A. Secondary Road Levies Transfer Amounts must equal Valuations X SR Levy Rates	Property tax, delinquent tax, credits, etc.	Valuation	Gross County Levy Rates	Secondary Road Levy Rate	SRF Transfer Amounts
	Rural Basic	\$1,045,001,843.00	\$3.24 <small>Max=\$3.95/\$1000</small>	\$2.05741	\$2,150,000.00
	General Basic	\$4,888,047,315.00	\$3.50 <small>Max=\$3.50/\$1000</small>	\$0.12070	\$590,000.00
<b>B1. Total Tax Receipts</b>					<b>\$2,740,000.00</b>
<b>B2. Local Option Sales Tax Deposited Directly into Secondary Road Fund</b>					<b>\$0.00</b>
<b>C. Other Funds Transferred Into the Secondary Road Fun (from Sheet 3, Line 25)</b>					<b>\$0.00</b>
<b>D. Other Funds Provided for Secondary Road Purposes (From Sheet 12)</b>					<b>\$250,987.18</b>
<b>E. Total Receipts (Add B Through D)(From Sheet 12)</b>					<b>\$2,990,987.18</b>

**\* SECTION 2 - Calculation of Maximum Revenue Potential (Code Section 331.429)**

A. All Property Value / 1000 x \$0.16875	\$824,857.98
B. Rural Property Value / 1000 x 3.00375	\$3,138,924.29
C. Total Revenue Potential (Add 2A and 2B)	\$3,963,782.27

**\* SECTION 3 - Compliance to Local Effort Provision (Code Section 312.2(5))**

A. Minimum Requirement: Line 2C Total ( 3,963,782.27) x 0.75	\$2,972,836.70
B. Actual (Line 1E Total)	\$2,990,987.18
C. Amount Subject to Reallocation: Subtract Line 3B from Line 3A -or- Enter 0 (zero) if 3B is greater than 3A	\$0.00
Local Effort Percentage	75.46%

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### STATEMENT OF FINAL COSTS (HF-324)

**FM-C085(149)--55-85**

On 290th St., S11 T82 R24  
 Bridge - Granular - Upgrade / Engineer's Estimate: \$160,000.00 / Public Letting: Yes / PCI  
 Contractor Paid Out Of: Farm to Market

Project Summary	Contract Payments	Actual Day Labor	Total
Construction Costs	\$159,482.75	\$0.00	\$159,482.75
Less Adjustments	\$6,584.04	\$0.00	\$6,584.04
Final Costs	\$166,066.79	\$0.00	\$166,066.79

**L-G29--73-85**

On Sand Hill Trail, Over Small Stream, on NLINE S29 T83 R23  
 Bridge - Granular - Upgrade / Engineer's Estimate: \$120,000.00 / Public Letting: Yes / PCI  
 Contractor Paid Out Of: Secondary Road Fund

Project Summary	Contract Payments	Actual Day Labor	Total
Construction Costs	\$104,025.30	\$0.00	\$104,025.30
Less Adjustments	\$2,103.20	\$0.00	\$2,103.20
Final Costs	\$106,128.50	\$0.00	\$106,128.50

**L-IC5--73-85**

On 287th St., S5 T82 R22  
 Bridge - Granular - Upgrade / Engineer's Estimate: \$110,000.00 / Public Letting: Yes / PCI  
 Contractor Paid Out Of: Secondary Road Fund

Project Summary	Contract Payments	Actual Day Labor	Total
Construction Costs	\$93,809.30	\$0.00	\$93,809.30
Less Adjustments	\$1,484.50	\$0.00	\$1,484.50
Final Costs	\$95,293.80	\$0.00	\$95,293.80

**L-COL19--73-85**

On 310th St, Over small stream, on NLINE S19 T82 R21  
 Bridge - Granular - Upgrade / Engineer's Estimate: \$100,000.00 / Public Letting: Yes / PCI  
 Contractor Paid Out Of: Secondary Road Fund

Project Summary	Contract Payments	Actual Day Labor	Total
Construction Costs	\$85,734.90	\$0.00	\$85,734.90
Less Adjustments	\$74.10	\$0.00	\$74.10
Final Costs	\$85,809.00	\$0.00	\$85,809.00

**FM-C085(150)--55-85**

On E63, from Hwy 65 east 5.7 Miles to Marshall Co. Line  
 Road - Paved - Renewal / Engineer's Estimate: \$900,000.00 / Public Letting: Yes / Manatts  
 Contractor Paid Out Of: Farm to Market

Project Summary	Contract Payments	Actual Day Labor	Total
Construction Costs	\$971,611.19	\$0.00	\$971,611.19
Less Adjustments	-\$47,105.39	\$0.00	-\$47,105.39
Final Costs	\$924,505.80	\$0.00	\$924,505.80

**L-S33--73-85**

On 210th St., Over Small Stream, on NLINE S33 T84 R21  
 Bridge - Granular - Upgrade / Engineer's Estimate: \$120,000.00 / Public Letting: Yes / PCI  
 Contractor Paid Out Of: Secondary Road Fund

Project Summary	Contract Payments	Actual Day Labor	Total
Construction Costs	\$109,494.90	\$0.00	\$109,494.90
Less Adjustments	-\$166.10	\$0.00	-\$166.10
Final Costs	\$109,328.80	\$0.00	\$109,328.80

**FM-C085(153)--55-85**

On 730th Ave., S1 T85 R21

Bridge - Granular - Upgrade / Engineer's Estimate: \$450,000.00 / Public Letting: Yes / Herberger Construction

Contractor Paid Out Of: Farm to Market

<b>Project Summary</b>	<b>Contract Payments</b>	<b>Actual Day Labor</b>	<b>Total</b>
Construction Costs	\$359,071.33	\$0.00	\$359,071.33
Less Adjustments	\$0.00	\$0.00	\$0.00
Final Costs	\$359,071.33	\$0.00	\$359,071.33

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## ANNUAL REPORT NOTES - GENERAL

**1. Summary Page Notes:**

- a) Financial Sheet: No Notes
- b) Receipts to Secondary Road Fund: No Notes

**2. Administration and Engineering Notes:**

No Notes

**3. Construction Notes:**

No Notes

**4. Maintenance Notes**

- a) 71X Roadway Maintenance: No Notes
- b) 72X General Roadway: No Notes

**5. Supplemental Sheets:**

- a) Expenditures Not Accounted for Via S.R. Fund: No Notes
- c) Local Effort Worksheet: No Notes

# METHAMPHETAMINE DRUG HOT SPOTS GRANT PROGRAM

Governor's Office of Drug Control Policy  
 Pape State Office Bldg., 5th Floor  
 215 E. 7th Street, Des Moines, Iowa 50319 (515) 725-0300

Meth HotSpots CFDA #16.710

Grantee:  Story County Sheriff's Office 900 6th Street Nevada, Iowa 50201-2004	<b>Grant #18-CAMP-15</b>  Grant Period: July 1, 2019 through June 30, 2021 <div style="text-align: right;"><i>Rev. August 20, 2020</i></div> <table style="width: 100%; margin-top: 10px;"> <tr> <td style="width: 15%;"><b>Federal:</b></td> <td style="text-align: right;"><b>\$3,000</b></td> </tr> <tr> <td><b>Match:</b></td> <td style="text-align: right;"><b>\$0</b></td> </tr> <tr> <td><b>Total:</b></td> <td style="text-align: right;"><b>\$3,000</b></td> </tr> </table>	<b>Federal:</b>	<b>\$3,000</b>	<b>Match:</b>	<b>\$0</b>	<b>Total:</b>	<b>\$3,000</b>
<b>Federal:</b>	<b>\$3,000</b>						
<b>Match:</b>	<b>\$0</b>						
<b>Total:</b>	<b>\$3,000</b>						

ODCP Contact: Dennis Wiggins 515/725-0311

Legal Applicant:  
Linda Murken

Program Director: Brian Tickle

*This grant is subject to the terms and conditions incorporated either directly or indirectly by reference in the grant program legislation, the grant program request for proposal, and the stipulations, if any, noted under "Special Conditions." Except for any waiver granted explicitly elsewhere in this grant, this award does not constitute approval of waiver from any Federal or state statutory/regulatory requirements for a United States Department of Justice grant. The grantee agrees to perform all services and furnish all supplies set forth in the application of this grant award for the consideration stated herein. This grant consists of the application for funds, the grant award notice, the budget documents, the standard grant conditions, the reporting forms, and all approved grant revision documents. All parties to this grant award acknowledge that they have fully read and understand this contract, and agree to abide by the terms set forth within.*

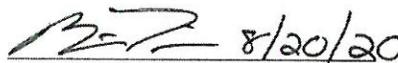
### SPECIAL CONDITIONS

- Grant funding is provided to assist project with mid to high level mehtamphetamine investigations or precursor diversion investigations.
- Targets of investigations will be shared with the Division of Intelligence to be entered into the LEIN database system.
- Projects will regularly deconflict investigations by searching potential targets in the LEIN database system.

In witness wherefore, the parties hereto have executed this grant the day and year specified below.

SIGNATURES/DATES

  
 \_\_\_\_\_  
 Legal Applicant/Date

  
 \_\_\_\_\_  
 Program Director/Date

\_\_\_\_\_  
 ODCP Administrator/Date



**STORY COUNTY  
BOARD OF SUPERVISORS**

**LISA HEDDENS  
LINDA MURKEN  
LAURIS OLSON**

Story County Administration  
900 Sixth Street  
Nevada Iowa 50201  
515-382-7200  
515-382-7206 (fax)

August 26, 2020

Story County Board of Supervisors  
900 6<sup>th</sup> Street  
Nevada, IA 50201

Re: 2020 United Way Day of Caring

Dear Board of Supervisors,

The United Way of Story County’s Day of Caring will be held on Friday, September 11<sup>th</sup>. Story County participated in the United Way of Story County’s Day of Caring the past five years, by allowing employees to volunteer during the work day. The Day of Caring has various options due to COVID-19. I have included those options with this letter. Please consider supporting the United Way of Story County’s Day of Caring by allowing employees to volunteer and consider the volunteer hours worked as part of their work hours. Individual employees would need to get approval from their department head/elected official based on individual office/department coverage in order to continue services to the public. Documentation as to the number of hours volunteered will need to be provided by the employee in order to get credit for hours worked. Employees would only be allowed to receive credit for normal schedule hours.

Thank you in advance for your consideration.

Sincerely,

Alissa Wignall  
Director of Internal Operations and Human Resources

**APPROVED**      **DENIED**

Board Member Initials: AM

Meeting Date: 9-1-2020

Follow-up action: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



United Way of Story County's Day of Caring is an annual event held every September, following the LIVE UNITED campaign kickoff breakfast event. Businesses provide volunteers who help agencies complete projects around the county. From painting to landscaping to cleaning to reading, when you get that many people helping, it's a true county-wide Day of Caring!

## 2019 DAY OF CARING IMPACT

**Volunteers:** 496

**Projects:** 41

**Hours:** 1,851

**Value of Impact:** \$42,573



## Day of Caring 2020 - September 11

Due to COVID-19, our annual Day of Caring will look a little different this year.

There will be three options for volunteering:

1. **OUTDOOR PROJECTS:** 3 hour limit (volunteers will not use agency restrooms, kitchens, etc.), volunteers bring their own tools/equipment, **MUST** be able to practice social distancing.
2. **VIRTUAL PROJECTS:** Project that can happen virtually or volunteers will be sent/can pick up activities to be completed in their own space.
3. **"ON-YOUR-HONOR" PROJECTS:** We will promote the Volunteer Center of Story County's website and the GivePulse website, and any other volunteer opportunities we hear about for volunteers to participate in! UWSC will encourage volunteers do as many hours of service as they would like, and then take photos while volunteering and tag United Way's Day of Caring #DOCforUWSC in their photos. If you'd like a free, LIVE UNITED tee, email Allie at [aprusa@uwstory.org](mailto:aprusa@uwstory.org) (<mailto:aprusa@uwstory.org>)!



**FIRST AMENDMENT  
TO  
MASTER SERVICES AGREEMENT**

This **FIRST AMENDMENT** ("First Amendment") is effective as of the last date signed by either party ("First Amendment Effective Date") and amends and supplements that certain Master Services Agreement by and between Securus Technologies, LLC ("we," "us," or "Provider") and Story County Sheriff's Office ("you" or "Customer") dated August 19, 2014 (the "Agreement").

**WHEREAS** Customer and Provider are parties to the Agreement and desire to amend the terms as stated herein;

**NOW, THEREFORE**, as of the First Amendment Effective Date and in consideration of the mutual promises and covenants contained herein, the parties agree as follows:

1. Term. This First Amendment shall commence on the First Amendment Effective Date and shall remain in effect through the Term of the Agreement. Further, the Term of the Agreement shall be extended by an additional 60 months, with a modified end date that is 60 months from the First Amendment Effective Date. Notwithstanding anything to the contrary, the terms and conditions of the Agreement shall continue to apply for so long as we continue to provide the Applications to you after the expiration or earlier termination of this Agreement.
2. Modifications to Exclusivity. Notwithstanding anything to the contrary in the Agreement, the parties agree that Provider will not be the exclusive provider of video visitation, and that Customer may contract with any vendor of its choosing for such services.
3. Change to Calling Rates. Provider will charge the rates in the following table:

**CALLING RATE TABLE \***

**Collect (Direct Bill):**

Destination Class	First Minute	Each Additional Minute
Local	0.21	0.21
IntraLATA/Intrastate	0.21	0.21
InterLATA/Intrastate	0.21	0.21
InterLATA/Interstate	0.21	0.21
IntraLATA/Interstate	0.21	0.21

**AdvanceConnect/Prepaid Cards/Debit:**

Destination Class	First Minute	Each Additional Minute
Local	0.19	0.19
IntraLATA/Intrastate	0.19	0.19
InterLATA/Intrastate	0.19	0.19
InterLATA/Interstate	0.19	0.19
IntraLATA/Interstate	0.19	0.19
International	varies by country	varies by country

\* Plus applicable taxes and governmental fees

4. Commission Percentage Change. As of the First Amendment Effective Date, the CALL MANAGEMENT SYSTEM section on Page 5 of the Agreement and the INMATE DEBIT section on Page 7 of the Agreement are deleted in their entirety and replaced with the following:

## CALL MANAGEMENT SYSTEM

### DESCRIPTION:

Secure Call Platform: Secure Call Platform ("SCP") provides through its centralized system automatic placement of calls by inmates without the need for conventional live operator services. In addition, SCP has the ability to do the following: (a) monitor and record inmate calls, (b) prevent monitoring and recording of private calls (i.e., attorney client calls, clergy calls, or other calls as approved and implemented by you); private number settings allow you to mark these calls not to be monitored or recorded, and you are solely responsible for identifying, approving and disabling requests for private treatment; (c) automatically limit the duration of each call to a certain period designated by us, (d) maintain call detail records in accordance with our standard practices, (e) automatically shut the System on or off, and (f) allow free calls to the extent required by applicable law. We will be responsible for all billing and collections of inmate calling charges but may contract with third parties to perform such functions. SCP will be provided at the Facilities specified in the chart below.

SCP provides the ability to store call recordings in secure, redundant environment. We will store call recordings for a period of 12 months from the date of recording, after which they will be permanently deleted. SCP also provides you with the ability to download and store call recordings. You are solely responsible for preserving any call recordings beyond the storage period by downloading them to a separate storage medium.

SCP also includes the ability to integrate inmate Debit accounts. A Debit account is a prepaid, inmate-owned account used to pay for certain of Provider's services. A Debit account is funded by transfer of inmate's facility trust/commissary account funds to inmate's Debit account. Provider will also allow inmate friends and family members to fund an inmate's Debit account via multiple points-of-sale. Funds deposited by friends and family members into an inmate's Debit account become property of the inmate. Provider establishes inmate Debit accounts which are associated with the inmate's Personal Identification Number ("PIN"). If implemented, Customer agrees to have the Debit module of Provider's SCP Call Management System enabled for the Facilities to offer a Debit account to inmates. If implemented, Customer also agrees to use Provider's SCP User Interface or utilize integration with Customer's trust account system to process inmate's fund transfer requests. Notwithstanding, Provider will not be responsible for any delays due to (i) Customer's failure to perform any of its obligations for the project; (ii) any of Customer's vendors' failure to perform any of its obligations for the project; or (iii) circumstances outside of Provider's control.

### INVOICING AND COMPENSATION:

Collect and Inmate Debit Calls. We will pay you commission (the "Commission") based on the Gross Revenues that we earn through the completion of collect and (if applicable) inmate Debit calls, placed from the Facilities as specified in the chart below. "Gross Revenues" means all gross billed revenues relating to completed collect and inmate Debit calls from your Facility(s), less service costs. Regulatory charges; taxes and fees; federal, state, and/or local charges; transaction, funding, or cost-recovery fees; credits; charges billed by third parties; and promotional programs are excluded from revenue to the Provider. For inmate Debit calls, Provider reserves the right to deduct call credits from Gross Revenue. We will remit the Commission for a calendar month to you on or before the 30th day after the end of the calendar month in which the calls were made (the "Payment Date"). All Commission payments will be final and binding upon you unless we receive written objection within 60 days after the Payment Date. Your payment address is as set forth in the chart below. You will notify us in writing at least 60 days before a Payment Date of any change in your payment address.

Customer acknowledges and agrees that we are paying the Commission for the exclusive right to provide inmate telephone services to inmates in Customer's Facility(s), and that any taxes assessed on Commission payments are the sole responsibility of Customer.

In addition, Provider will invoice Customer on a weekly basis for all funding amounts transferred from inmates' facility trust/commissary accounts to Inmate Debit accounts. The invoice will be due and payable upon receipt.

Facility Name and Address	Type of Call Management Service	Commission Percentage	Revenue Base for Calculation of Commission	Commission Payment Address
Story County Jail 1315 South B Avenue Nevada, IA 50201	SCP	10%*	Gross Revenues	--SAME--

**\*Commissions are paid in one-month arrears and are not subject to retroactive payments or adjustments for failure to provide timely notice of address changes. The Commission will be paid on both interstate and intrastate calls.**

5. Private Number Designation. We will continue to provide you with the ability to designate certain numbers (for example, attorney or clergy numbers) as "Private" within our Secure Call Platform. Calls to numbers designated as Private will not be recorded by us. Although we will maintain your Private list within our Secure Call Platform, you acknowledge and agree that you will have the sole discretion, authority, and responsibility for designating numbers as Private, and that we have no discretion, authority, or responsibility for making such designations, unless done so at your instruction. Further, to the fullest extent allowed by applicable law, you and/or your employees, agents, or contractors agree to be responsible for any loss, cost, claim, liability, damage, and expense (including, without limitation, reasonable attorney's fees and expenses) arising out of the recording or monitoring of calls to numbers that should have been, but were not, designated by you as Private.

6. Addition to Miscellaneous Terms. If any legal action or other proceeding is brought for the enforcement of the Agreement or because of an alleged dispute, breach, default, or misrepresentation in connection with any provisions of the Agreement, the successful or prevailing party or parties shall be entitled to recover from the non-prevailing party, reasonable attorneys' fees, court costs, and all expenses, even if not taxable as court costs (including, without limitation, all such fees, costs, and expenses incident to appeals), incurred in that action or proceeding, in addition to any other relief to which such party or parties may be entitled. As used herein, "prevailing party" includes without limitation, a party who dismisses an action for recovery hereunder in exchange for payment of the sums allegedly due, performance of covenants allegedly breached, or consideration substantially equal to the relief sought in the action.

7. Customer Options for Alternative Compensation Structures. Notwithstanding anything to the contrary in the Agreement, at Customer's option, Customer may request that compensation and rates under the Agreement be amended to either a no commission or taxpayer-funded and no commission option at any time during the Term. If requested by Customer, the parties will negotiate in good faith regarding an appropriate reduction to the applicable call rates if Customer agrees to no longer receive any commission or other type of financial compensation under the Agreement. For such compensation structures, Provider can also accommodate a Customer request to transition from inmate and friend and family funding of inmate telephone services to a model where those services are taxpayer-funded / paid for by Customer.

8. Address Change. Provider's Notice and Payment addresses are hereby changed to the following:

Notice Address:	Payment Address:
4000 International Parkway Carrollton, Texas 75007 Attention: General Counsel Phone: (972) 277-0335	4000 International Parkway Carrollton, Texas 75007 Attention: Accounts Payable Phone: (972) 277-0335

9. Except as expressly amended by this First Amendment, all of the terms, conditions and provisions of the Agreement shall remain in full force and effect.

EXECUTED as of the First Amendment Effective Date.

CUSTOMER:	PROVIDER:
Story County Sheriff's Office	Securus Technologies, LLC
By: <u>[Signature]</u>	By: _____
Name: <u>Linda Murken</u>	Name: _____
Title: <u>Chair Bd of Supervisors</u>	Title: _____
Date: <u>9/11/2020</u>	Date: _____

**Please return signed contract to:**

**4000 International Parkway  
Carrollton, Texas 75007**

**Attention: Contracts Administrator**  
**Phone: (972) 277-0300**

**REQUEST FOR PROPOSAL FOR**  
Jail Video Visitation System Design and Installation  
Story County, Iowa

Story County, Iowa ("County") seeks proposals and cost estimates for Jail Video Visitation System Design and Installation as described in this Request for the Proposal ("RFP").

Sealed proposals: Vendor will deliver one (1) hard copy and one digital format (CD or flash drive) to the following address:

Story County Sheriff's Office  
c/o Detention Supervisor Levi Hansen  
Story County Sheriff's Office  
1315 South B Ave  
Nevada, Iowa 50201

**APPROVED DENIED**

Board Member Initials: PLM  
Meeting Date: 9/1/20  
Follow-up action: W/changes

The envelope must be clearly marked "SEALED RFP". The name of the firm and contact person must be listed on the outside of the envelope. Any restrictions on the use of data within proposals must be clearly stated in the proposal itself. Non-disclosure cannot be guaranteed after the selection stage of the procurement due to public record laws.

Proposal: 12:00 PM CST Monday, October 5<sup>th</sup> 2020.

Proposals received after the proposal deadline will be considered late and will not be accepted. Proposals may be withdrawn and/or modified in writing prior to the submission deadline. Request for withdrawal must be in writing by the contact person named on the outside of the envelope. Proposals that are resubmitted must be sealed and received prior to the submission deadline. Each Vendor may submit only one proposal.

**Scope of Services**

*Introduction and General Information*

Story County Jail is a 104-bed facility built in 2002 and is a part of the Story County Justice Center. Story County Jail is looking to have a financially self-sustained, stand-alone video visitation installed into each unit of the Jail, as well as installing equipment in a publicly-accessible area of the Jail that a member of the public may use free of charge. The Jail currently does not have video visitation.

Video visitation shall have security measures in place to verify users, and the proposal shall include an outline of the security measures. It shall have the ability to monitor, record, and terminate live visits. It shall allow for both onsite and remote viewing of live and recorded visits with the capability of retrieving recordings for at a minimal 90 days. The system shall have off-site storage.

The proposal shall include the number of proposed units to accommodate a facility our size and any special requirements for installation or set up. Proposals shall include detailed pricing for both the facility and direct cost to inmates (per minute and minimum increment of time allowed). Price shall indicate if the equipment is to be purchased or leased and contract terms shall not to exceed five (5) years. Proposals shall also include a time table and availability to complete installation. A breakdown of areas that would need visitation is as follows:

- One 46-person unit
- One 12-person unit
- Two 8-person units
- Two 7-person units
- One 5-person unit
- One 4-person unit
- One 3-person unit
- Two 2-person units
- Public area (for the public to visit an inmate)

**Conceptual Plan**

The Vendor shall provide a Conceptual Plan, including a detailed statement of work for the product/services believed to be appropriate for Story County, addressing the Scope of Services detailed in this RFP as well as Capabilities and Warranty and Maintenance, as applicable.

The Conceptual Plan should indicate the following, at the minimum:

- Vendor name, address, and names of primary contacts.
- Outline personnel skills and services that distinguish the Vendor, incorporating appropriate staff profiles and a description of specific staff that will comprise the project team for this assignment. The staff profile should describe the Vendor’s experience in providing services to the public sector, jobs of similar size(s), and provide applicable certification for staff members involved in the process.
- Samples of related/comparable past projects that would serve as examples of experience and expertise necessary for this work.
- Evidence of ability to work within tight time constraints.
- Provide the earliest date available to assume these duties.
- A proposed fee structure (to include cost per minute or if time is sold in blocks what the minimal block of time and cost for that time), based upon the plan of work proposed by the Vendor.
- Three (3) references that are to be included with the proposal.

**Capabilities**

The Vendor shall put in the proposal the equipment that would be needed to be installed along with, whether it is bought or leased. It shall list any special requirements to use the equipment (i.e.: wiring, internet capabilities, etc.) It must be financially self-sustained with no out-of-pocket cost to Story County. It must be able to be used as a stand-alone service. Along with video visitation, please provide any additional services that may go with the specific video visitation platform, including any additional cost associated with it.

**Detailed Task Description**

The following tasks are requested by Story County:

The Vendor shall securely install all equipment into each housing unit as well as in a publicly-accessible area of the Jail. The Vendor shall be responsible for the installation of all necessary wire and/or cable necessary to operate equipment. The Vendor is responsible for providing adequate internet service to operate the equipment efficiently. The Vendor shall provide training on the proper use and care of the equipment.

**Warranty and Maintenance**

On-site service or repairs shall be done within three (3) days (excluding weekends and holidays) of notification of issue. The proposal shall include the process in which warranty and maintenance work is completed.

**Evaluation Criteria**

Story County will evaluate all proposals based on the following:

The proposal will be evaluated on the following criteria.

- Security-Being able to monitor, record, and terminate live visits. Verification of who is on the video visitation (both inmate and public side). Security of video feed and data storage.
- Cost to the County-Set up, installation, equipment, maintenance agreements, etc. shall be at no out of pocket cost, to the end-user i.e.: rate per minute or minimal block of time and or any other fees to the inmate or visitor.
- Impact on jail operations-How much interruption to daily operations and length of interruption to the jail for installation.
- Ease of use- How easily video visitation is accessible and used by staff, inmates, and the public.
- Extra features-We will take into consideration any extra features or services that are offered. Any extra feature or service listed shall have all costs associated with the service listed in the proposal.

**Submittal Process and Details**

All proposals must be submitted as detailed in the manner described herein. Exceptions nor extensions to established deadlines will not be granted.

Story County will not meet individually in person or via other means with potential contractors. Story County will be accepting questions from Friday September 4<sup>th</sup> 2020, through Friday September 18<sup>th</sup> 2020 by 3:00 pm, regarding this RFP. Please submit questions via email to Levi Hansen, Detention Supervisor, at [LHansen@storycountyiowa.gov](mailto:LHansen@storycountyiowa.gov). Written responses will be published on the County’s website at [www.storycountyiowa.gov](http://www.storycountyiowa.gov) and distributed to those who submitted questions on or before 12:00 pm on Friday September 25<sup>th</sup> 2020.

**Estimated Timeline**

Friday September 4 <sup>th</sup> 2020	Release RFP
By 3:00 pm Friday September 18 <sup>th</sup> 2020	Questions due to Story County
12:00 pm Friday September 25 <sup>th</sup> 2020	Story County Responses published
12:00 pm Monday October 5 <sup>th</sup> 2020	RFPs Due
Tuesday October 6 <sup>th</sup> 2020 through Friday October 16 <sup>th</sup> 2020	RFPs Reviewed
Tuesday, October 27, 2020	Board of Supervisors consultant selection
Tuesday, November 3, 2020	Board of Supervisors action on contract
	Effective start of contract

The above dates are subject to change at the discretion of Story County.

**Proposal Terms and Milestones for Payment**

Story County reserves the right to reject any and all proposals received as a result of this Request for Proposal. If a proposal is selected, it will be the most advantageous regarding quality of service, the Vendor's qualification, and capabilities to provide the specified service, and other factors that Story County may consider. Story County reserves the right to waive or not waive informalities or irregularities in proposals or proposal procedures, and to accept or further negotiate cost, terms, or conditions of any proposal determined by Story County to be in the best interest of Story County even though not the lowest bid.

The price quotations stated in the Vendor's proposal will not be subject to any price increase from the date on which the proposal is opened by Story County to the mutually agreed-to date of bid. An official authorized to bind the provider to its provisions for at least a period of 90 days must sign proposals. Failure of the successful Vendor to accept the obligation of the bid may result in the cancellation of any award. A service contract will be executed between Story County and the awarded Vendor.

The selected Vendor may not subcontract any of the work specified in this RFP without prior written consent of Story County.

**Insurance**

Vendor shall take out and maintain during service to the County under a contract such public liability and property damage insurance as shall protect Vendor, its subcontractors, and the County from claims for damages for personal injury, including accidental death, as well as for claims for property damage, which might arise from operations under its contract with the county, whether such operations be by Vendor or its subcontractor, or by anyone directly or indirectly employed by either of them. All insurance policies shall be issued by responsible companies who are acceptable to the County. The Vendor shall not cause any insurance to be cancelled nor permit any insurance to lapse during the life of the contract with the County. Vendor shall indemnify and hold County harmless from any damages, cost, claims or expenses which may arise as a result of any failure on the part of the Vendor to provide accurate and/or complete data information to the County as outlined and required by the Terms and Conditions of it contract with the County.

Form of Consultant Services Contract is Provided as Appendix A.

Appendix A  
Provider Agreement

THIS AGREEMENT is entered into by and between Story County, and Iowa Municipal corporation, whose mailing address and telephone number is 900 Sixth Street, Nevada, Iowa 50201, telephone 515-382-7200, hereinafter referred to as "County", and \_\_\_\_\_, hereinafter referred to as "Provider", whose mailing address and telephone number is \_\_\_\_\_, telephone \_\_\_\_\_.

1. PURPOSE AND INTENT. The purpose of the agreement is for the Provider to

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2. FEES, EXPENSES & COMPENSATION. Consultant may charge a maximum hourly fee of \$\_\_\_\_\_ for professional services necessary in the terms of this Agreement. Consultant may bill Client for travel expenses at the rate of not more than \_\_\_\_\_ per mile, which shall be limited to actual mileage incurred to perform necessary tasks required to reach the Client's objective under this Agreement. Consultant may not bill or receive compensation from the client for time spent traveling. All invoices must specify the invoice total and time period covered and detail the work performed or expense incurred per this Agreement. Consultant agrees that the hourly fee and mileage expense shall be Consultant's sole compensation for professional services and work performed because of this Agreement.

Provider understands that the County reserves the right to request additional specific information in accessing the accuracy of claim information.

3. INDEPENDENT CONTRACTOR. It is understood that the provider is an independent professional contractor and that Provider will not, in any event, be construed or hold itself out to be an employee or agent of the County. It is further agreed that at no time will the Provider or the work efforts of the Provider be under the supervision or control of the County, although Provider agrees to comply with all reasonable requests and regulations applicable to any other business invitee of the County. It is also agreed that Provider, as an independent contractor, is not restricted to working exclusively for the County during the term of the Agreement.

4. INSURANCE & TAXES. Provider is responsible for Workers Compensation, Disability, Unemployment, Automobile Insurance, and any other insurance required by the State of Iowa and will provide certificates of insurance to the County on an annual basis. Provider is also responsible for any payment of State and Federal taxes and any other applicable tax. Provider is not eligible for any benefits the County may provide for its employees.

5. CONFIDENTIALITY. Provider agrees to comply fully with confidentiality in compliance with all laws and regulations regarding protected health information.

6. TERM AND TERMINATION OF AGREEMENT. This agreement is effective on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_ for a period of \_\_\_\_\_ year(s). The County may terminate this agreement immediately upon Provider's refusal to, or inability to perform under the agreement or Provider's breach of this agreement. Either party may terminate this agreement for any reason, without cause, by giving 90 days written notice to the other party.

7. ACCESS TO BOOKS AND RECORDS. Unless otherwise required by applicable laws, Provider shall allow the County access to all books and records for the purpose of auditing or reviewing Provider's claims, upon request by the County. Provider's failure to provide access under this section shall constitute a material breach of the agreement.

8. REQUIREMENTS. Provider hereby agrees to perform all duties in accordance with all state and federal laws and regulations. Provider assures that no person shall be on the grounds of race, color, national origin, or sex, as provided by Title VI of the Civil Rights Act of 1964 excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under this program or activity. Failure to perform duties in accordance with the applicable laws and regulations shall be considered a material breach of this agreement by the Provider.

9. EXTENSION. If mutually agreeable to County and Provider, this Agreement may be extended. Such extension will be documented by written amendment, duly signed and dated by both parties.

10. ASSIGNMENT. Neither party to this Agreement may assign, sell or transfer any part thereof to any other firm or entity without first obtaining the written permission of the other party hereto.

11. APPLICABLE STATE LAW AND WAIVER OF FEDERAL REMOVAL. This Agreement has been negotiated, executed and delivered in the State of Iowa. The parties hereto agree with all questions pertaining to the validity and interpretation of this agreement will be determined in accordance with the laws of the State of Iowa in Story County, Iowa. The parties hereby waive removal of any issue hereunder to the federal courts.

This agreement and referenced attachments constitute the entire contract of the parties hereto and supersedes any prior agreement between the parties.

STORY COUNTY, IOWA (County)

\_\_\_\_\_(Provider)

By:

By:

Chairperson of the Board of Supervisors

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_

NOTICE OF APPOINTMENT

PERSON APPOINTED: Kelli Excell

BOARD COMMISSION OR COMMITTEE APPOINTED TO:  
Board of Adjustment

LENGTH OF TERM: 3 Years and 4 Months

IS THIS APPOINTMENT TO FILL AN UNEXPIRED TERM? Yes

IF SO, WHO'S TERM: \_\_\_\_\_

WHO NEEDS TO BE NOTIFIED? Board of Supervisors

DATE APPOINTED: 9/1/2020

DATE OF TERM EXPIRED: 12/31/23

**APPROVED** **DENIED**  
Board Member Initials: *AME*  
Meeting Date: 9-1-2020  
Follow-up action: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

NOTICE OF APPOINTMENT

PERSON APPOINTED: Elara Jondle

BOARD COMMISSION OR COMMITTEE APPOINTED TO:

Board of Adjustment

LENGTH OF TERM: 4 Months

IS THIS APPOINTMENT TO FILL AN UNEXPIRED TERM? Yes

IF SO, WHO'S TERM: \_\_\_\_\_

WHO NEEDS TO BE NOTIFIED? Board of Supervisors

DATE APPOINTED: 9/1/2020

DATE OF TERM EXPIRED: 12/31/2020

**APPROVED** **DENIED**  
Board Member Initials: gm  
Meeting Date: 9-1-2020  
Follow-up action: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

NOTICE OF APPOINTMENT

PERSON APPOINTED: Nathan Hovick

BOARD COMMISSION OR COMMITTEE APPOINTED TO:  
Board of Adjustment

LENGTH OF TERM: 4 Years and 4 Months

IS THIS APPOINTMENT TO FILL AN UNEXPIRED TERM? Yes

IF SO, WHO'S TERM: \_\_\_\_\_

WHO NEEDS TO BE NOTIFIED? Board of Supervisors

DATE APPOINTED: 9/1/2020

DATE OF TERM EXPIRED: 12/31/24

**APPROVED**      **DENIED**  
Board Member Initials: AM  
Meeting Date: 9-1-2020  
Follow-up action: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

NOTICE OF APPOINTMENT

PERSON APPOINTED: Cheryl Moss

BOARD COMMISSION OR COMMITTEE APPOINTED TO:

Planning and Zoning Commission

LENGTH OF TERM: 5 Years

IS THIS APPOINTMENT TO FILL AN UNEXPIRED TERM? No

IF SO, WHO'S TERM: \_\_\_\_\_

WHO NEEDS TO BE NOTIFIED? Board of Supervisors

\_\_\_\_\_

\_\_\_\_\_

DATE APPOINTED: 9/1/2020

DATE OF TERM EXPIRED: 12/31/2025

**APPROVED** **DENIED**  
Board Member Initials: gm  
Meeting Date: 9-1-2020  
Follow-up action: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

NOTICE OF APPOINTMENT

PERSON APPOINTED: Ray Lee

BOARD COMMISSION OR COMMITTEE APPOINTED TO:  
Planning and Zoning Commission

LENGTH OF TERM: 3 Years and 4 Months

IS THIS APPOINTMENT TO FILL AN UNEXPIRED TERM? Yes

IF SO, WHO'S TERM: \_\_\_\_\_

WHO NEEDS TO BE NOTIFIED? Board of Supervisors

DATE APPOINTED: 9/1/2020

DATE OF TERM EXPIRED: 12/31/2023

**APPROVED**      **DENIED**  
Board Member Initials: gml  
Meeting Date: 9-1-2020  
Follow-up action: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

NOTICE OF APPOINTMENT

PERSON APPOINTED: Dalton Johnston

BOARD COMMISSION OR COMMITTEE APPOINTED TO:  
Planning and Zoning Commission

LENGTH OF TERM: 4 Years and 4 Months

IS THIS APPOINTMENT TO FILL AN UNEXPIRED TERM? Yes

IF SO, WHO'S TERM: \_\_\_\_\_

WHO NEEDS TO BE NOTIFIED? Board of Supervisors

DATE APPOINTED: 9/1/2020

DATE OF TERM EXPIRED: 12/31/2024

**APPROVED** **DENIED**  
Board Member Initials: Approved  
Meeting Date: \_\_\_\_\_  
Follow-up action: AM  
9-1-2020



No Wait Inside, LLC  
 14276 23rd Avenue North  
 Plymouth, MN 55447

# Invoice

Date	Invoice #
8/24/2020	1109

<b>Bill To</b>
Story County, Iowa Attn: Barbara Steinback, IT Director 900 6th Street Nevada, IA 50201

P.O. No.	Terms	Due Date
	Net 30	9/23/2020

Quantity	Description	Rate	Amount
1	Monthly Subscription Service - start date August 17, 2020	29.00	29.00

**APPROVED**      **DENIED**  
 Board Member Initials: BS  
 Meeting Date: 9-1-2020  
 Follow-up action: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Thank you for your business.

**Total** \$29.00

Billing E-mail	Web Site
lgottstein@nowaitinside.com	www.nowaitinside.com

**Applicant License Application ( BB0038721 )**

<b>Name of Applicant:</b> <u>KNOTTED DOUGH &amp; COMPANY.</u>		
<b>Name of Business (DBA):</b> <u>The Oil Press</u>		
<b>Address of Premises:</b> <u>70197 130th St.</u>		
<b>City</b> <u>Zearing</u>	<b>County:</b> <u>Story</u>	<b>Zip:</b> <u>50278</u>
<b>Business</b> <u>(515) 460-8052</u>		
<b>Mailing</b> <u>33321 Mm Ave</u>		
<b>City</b> <u>New Providence</u>	<b>State</b> <u>IA</u>	<b>Zip:</b> <u>50206</u>

**Contact Person**

<b>Name</b> <u>Teri Thompson</u>
<b>Phone:</b> <u>(515) 460-8052</u> <b>Email</b> <u>donaldteri6@gmail.com</u>

**Classification** Class B Beer (BB) (Includes Wine Coolers)

**Term:** 12 months

**Effective Date:** 10/01/2020

**Expiration Date:** 09/30/2021

**Privileges:**

Class B Beer (BB) (Includes Wine Coolers)

Class B Native Wine Permit

**APPROVED**      **DENIED**  
**Board Member Initials:** DM  
**Meeting Date:** 9-1-2020  
**Follow-up action:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Status of Business**

<b>BusinessType:</b> <u>Limited Liability Company</u>
<b>Corporate ID Number:</b> <u>XXXXXXXXXX</u> <b>Federal Employer ID</b> <u>XXXXXXXXXX</u>

**Ownership**

**Teri Thompson**

**First Name:** Teri      **Last Name:** Thompson  
**City:** New Providence      **State:** Iowa      **Zip:** 50206  
**Position:** Owner  
**% of Ownership:** 100.00%      **U.S. Citizen:** Yes

**Donald Thompson**

**First Name:** Donald      **Last Name:** Thompson  
**City:** New Providence      **State:** Iowa      **Zip:** 50206  
**Position:** Owner  
**% of Ownership:** 0.00%      **U.S. Citizen:** Yes

**Insurance Company Information**

<b>Insurance Company:</b> <u>Illinois Casualty Co</u>
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## CONTRACT

Story County Auditor  
900 6<sup>th</sup> Street  
Nevada, IA 50201

August 17, 2020  
Sanitizing voting location

*In God's Hand Cleaning is a bonded and insured company*

### Package Pricing

\_\_\_\_\_ Sanitizing Mist (sanitize all county used areas misted): \$250.00/appl.(tax exempt)

September 8<sup>th</sup> (2 locations) estimated cost \$500.00 (tax exempt)

November 3<sup>rd</sup> (28-40 locations) estimated cost \$7,000.00-\$10,000.00 (tax exempt)

Tax exempt letter on file

### Billing Method and Terms

Due upon receipt (30-day notice to quit)

All accounts over 10 days are subject to a 1.5 % interest rate charged monthly. Annual rate 18%.

### Warranty

In God's Hand Cleaning shall provide its services and meet its obligations under this proposal in a timely and professional manner, using knowledge and recommendations for performing the services and will provide a standard of care equal to or superior to care used by service providers similar to In God's Hand Cleaning on related projects

Date 9.1.20

Lucy Martin  
County Auditor  
Story County Administration

Date \_\_\_\_\_

Pastor Robert Knight  
President  
In God's Hand Cleaning

(515) 663-0000

info@IGHcleaning.com

www.IGHcleaning.com

114 Crystal Street, Ames, IA 50010





# STORY COUNTY Facilities Management

**JOB Y BROGDEN**

Director  
515.382.7401

**JON EICKHOLT**

Assistant  
515.382.7402

Story County Administration  
900 6<sup>th</sup> St.

Nevada, Iowa 50201  
515.382.7404 FAX

**APPROVED**

**DENIED**

Board Member Initials:                     

Meeting Date:                     

Follow-up action:                     

*JM*

*9-1-2020*

*Not now*

*Revisit on 9/22/20*

DATE: August 26, 2020

TO: Board of Supervisors

FROM: Joby J. Brogden *J.B.*

RE: Unlocking the Story County Administration Building

If the Story County Board of Supervisors chooses to unlock the Story County Administration building, each office/department has a plan to accommodate their customers. These plans are tentative and could be modified as the situation changes.

At this time the discussion is focused on the Story County Administration building. Unlocking of other Story County owned buildings could also be discussed.

A recommendation on how in-person services could be provided in the Administration building and to allow for walk-in service on specific days/times would be as follows;

- Any consideration to unlock the front doors in the month of September should be after the 8th. This will allow for the September election voting to be complete.
- There would need to be staff at the main entry desk greeting customers as they come in and confirming appointments for those offices who are operating this way and help get them going to the correct area. This could be provided by available Story County employees.
- Have a designated set of entrance only doors those would be the N.E. set of exterior doors and have signs posted.
- Have designated exit only doors those would be the S.E. set of exterior doors and would have signage posted on them and would remain locked from the outside. However they would be unlocked from the interior side to allow for proper egress.
- Have "theater roping" to block off the south part of the front desk to reduce the risk of cross traffic.
- Have hanging and wall signage to clearly mark the entry and exit point at the front counter.

- Hours of open/unlocked would be noon to 4:30pm, Monday through Friday and locked in the mornings on those days. Preference would be, open in afternoons, this helps with not having the building close mid-day and have the potential for people wandering the facility after the doors are locked. The locking at 4:30pm would be the most recent normal hours to close for the day.
- There will be floor signage placed in the main desk/lobby of the various offices/department to promote social distancing, additionally there will be floor signage appropriately place in the corridors to promote social distancing while customers are waiting to be seen.
- Plan would be to continue to prop open doors in the high traffic areas, this will include the stair tower doors, we will not prop open doors that lead into any sensitive/private areas.



# STORY COUNTY Facilities Management

**JOBY BROGDEN**

Director  
515.382.7401

**JON EICKHOLT**

Assistant  
515.382.7402

Story County Administration  
900 6<sup>th</sup> St.

Nevada, Iowa 50201  
515.382.7404 FAX

DATE: August 27, 2020

TO: Board of Supervisors

FROM: Joby J. Brogden JB

RE: Unlocking Story County Owned Buildings

**APPROVED** **DENIED**

Board Member Initials: JB  
Meeting Date: 9-1-2020  
Follow-up action: NOT now.  
Revisit on 9/22

If the Story County Board of Supervisors chooses to unlock Story County owned buildings that are currently locked in response to COVID19, each office/department has a plan to accommodate their customers. These plans are tentative and could be modified as the situation changes.

Recommendation and discussions for the Story County Administration are under a separate agenda item.

A recommendation on how in-person services could be provided and to allow for walk-in service on specific days/times at the below listed buildings, would be as follows;

- Story County Justice Center
  - This facility has remained open to the public during the pandemic. Courthouse side of the facility is open and operational. Story County Sheriff's office and Jail division plan to open to the public with plans in place beginning 9/1/2020. Hours of operation will match those of the main entry, Monday through Friday 8:00am – 4:30pm. Barriers, floor/wall signage are in place to accommodate waiting on citizens in person.
- Story County Engineers Building
  - This facility is currently locked, open by appointment only. The majority of citizens served at this location are in-field appointments, walk-in customers are minimal each day. Recommendation for this facility is to stay consistent with other county owned/operated facilities, hours of open/unlocked would be noon to 4:30pm, Monday through Friday and

locked in the mornings on those days. Provisions are currently in place to accommodate waiting on customers at the front counter. This is by design of the restricted front lobby public counter.

- Story County Animal Control and Shelter
  - This facility is currently locked, all services are being performed. Adoptions are handled via an appointment and application process with scheduled in-building meet and greet with the animals. Under pre-pandemic operations the Animal Shelter had limited hours each day with the building being unlocked and allowing walk-in traffic. The majority of walk-ins being citizens just peruse that facility looking at and interacting with the animals. Due to reduced staff levels and all operations being performed fully, a limited hours approach would be difficult for the facility, at this time, at least until they are at full staff.
  
- Story County Human Services Center
  - Currently the building is locked and open by appointment only. Once the main building entrance is unlocked the majority of the office's lobby doors will remain locked. Every locked office will be conducting business by appointment. There will be signage at main entry and on all lobby doors. Plans will be to place a phone number directory sign at the public access phone, listing all pertinent phone numbers. Wall and floor signage will be placed throughout the facility, promoting social distancing. Recommendation for this facility is to stay consistent with other county owned/operated facilities, hours of open/unlocked would be noon to 4:30pm, Monday through Friday and locked in the mornings on those days.
  
- Story County Conservation Center at McFarland Park.
  - Facility remains locked at this time. Story County Conservation staff are planning to present a phased re-opening of this facility to the Story County Conservation Board on 9/14/2020. Recommendation would be to defer an unlocking decision for this facility until after the 9/14/2020 Conservation Board Meeting.

## Hiring Freeze Exemption Request

Position Title: Motor Vehicle Supervisor Date Submitted: 8/27/2020

Division/Department: Treasurer Preferred Start Date: 9/21/2020

Requestor: Ted Rasmuson Board Approval: JM 9/1/2020

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What job function will this position serve?

Motor Vehicle Supervisor provides support to Universal Clerks on all MV questions. They respond to public email and phone calls while also completing MV transactions. They do the MV daily balance twice a week and mailed in reg renewals every other day.

Why do you consider this position to be essential?

All of the functions are essential, but especially responding to the public email account as we get 30-75 emails a day from the public inquiring about MV issues. We are also entering tax season and any loss of staff will be detrimental for completing work in a timely fashion.

What are the consequences if this position is not filled?

Currently, emails are responded to within 30 minutes of receipt and all MV transactions are completed within 3 days. Without this position I think both timeframes may double possibly triple for email response time. We would also slow the total work capacity of the office which could make correspondence times much longer and possibly leave checks uncashed for extra time.

Is it possible for the job responsibilities to be performed by other staff?

It is possible but if we rotate staff other work will not be completed therefore affecting our turnaround time significantly. If we do not have full clerk capacity answering the phone, many callers will go to busy signals or disconnect.

What are the funding sources for this position?

This position is a regular position within the office that has always been budgeted for. The funding will come from our motor vehicle transactions.

How will the department/office manage its work if this position is not authorized?

We will continue to work through the transactions we must, but will most likely not get to them as quickly as we normally do. This could cause checks to stay with us for a week or more before getting them cashed would could quite adversely affect the public.



**Story County Planning and Development**

Administration Building  
900 6<sup>th</sup> Street, Nevada, Iowa 50201  
Ph. 515-382-7245 [www.storycountyiaowa.gov](http://www.storycountyiaowa.gov)

**APPROVED** **DENIED**

Board Member Initials:                     

Meeting Date:                     

Follow-up action:                     

Option #1

**MEMORANDUM**

**TO:** Story County Board of Supervisors

**FROM:** Jerry L. Moore Planning and Development Department

**RE:** Iowa Homeland Security and Emergency Management Program - State Contractors Providing Chipping and Hauling Services of Vegetative Debris

**MEETING DATE:** September 1, 2020

**Background**

On August 26, 2020, Keith Morgan, Emergency Management Agency learned and shared information about a program sponsored by the Iowa Homeland Security and Emergency Management involving jurisdictions contracting with third party contractors for processing vegetative debris by chipping and hauling. The Iowa Homeland Security and Emergency Management is still working on the program details, however, the highlights of the options are below.

***First Option***

Involves local jurisdictions coordinating chipping and hauling services with approved third party contractors through the terms of a state contract. Homeland Security assigns priorities to the requests they receive and they create a mission task and the jurisdiction works directly with the assigned contractor on the requested task. The vegetative material must be collected and be located on the site and the contractor chips and hauls the vegetative material at no cost to the jurisdiction.

***Second Option***

If the jurisdiction does not want to have Homeland Security determine the priority of their operations, they can contact and reach a contract for service with a state contractor on their own. In these instances, the jurisdiction pays the state rate and apply a contract that should meet FEMA requirements, however, the cost is paid by the jurisdiction who can request FEMA reimbursement of 75% and state reimbursement of 10%, leaving a 15% cost share for the jurisdiction.

Jurisdictions who are interested in either option are encouraged to get a completed mission tasking (sample posted on Agenda Center) to Keith Morgan as soon as possible and he will forward the request to Iowa Homeland Security and Emergency Management.

**Recommendation**

Planning and Development staff recommend the Board of Supervisors direct Planning and Development staff to submit a mission task to Keith Morgan, Emergency Management Agency for the first option, to work with a state contractor for chipping and hauling services at no cost to the County, to occur at the Milford Township property located at 60016 160<sup>th</sup> Street.



ESF Specific Task Resource Sheet

Date & Time Task or Resource Requested MM/DD/YY XX:XX	Task To be Fulfilled	Resource Requested: Description	Requested by: Contact Info	Location to Where Resource is to be deployed Deploy Resource ( <b>Contact person on scene</b> )	Date & Time Resource Required MM/DD/YY XX:XX	Requesting Jurisdictional Approval Authority (Name, date/time, method (phone, email, other))
8/27/20 10:53	Disposal of vegetative debris.	Chipping or grinding of XX cubic yds of vegetative debris with removal and disposal of waste.	John Smith- Incident Commander 515-555- 1212	Debris pile east of sewage lagoons at intersection of Sludge Ave and Smelly St. Fred Smith 515-555-1414	8/28/20 9:00	John Smith-Incident Comander 515-555-1212
		<b><u>EXAMPLE ONLY!! REMOVE BEFORE MAKING A REQUEST</u></b>				

**DO NOT WRITE IN THE SPACE ABOVE, RESERVED FOR RECORDER**

Prepared By: Marcus Amman, Story County Planning and Development, 900 6<sup>th</sup> Street, Nevada, IA 50201 (515) 382-7245  
Please Return to the Story County Planning & Development Department

Please return to:  
Planning & Development

**STORY COUNTY IOWA  
RESOLUTION OF THE BOARD OF SUPERVISORS  
RESOLUTION NUMBER 21-08**

WHEREAS, there has been submitted to the Board of Supervisors of Story County, Iowa, an application to subdivide real estate from Harley G. Osborn Trustee and Marcella Osborn Revocable Trust, 16749 680<sup>th</sup> Avenue, Zearing, Iowa, 50278, involving real estate located west of 680<sup>th</sup> Avenue in Section 1 of Richland Township. Identified as Parcels #07-01-200-100, # 07-01-200-205, #07-01-200-300, #07-01-200-400, #07-01-400-100 and #07-01-400-200 and hereinafter described on Attachment A and shown on Attachment B, and

WHEREAS, the Harley G. Osborn Trustee and Marcella Osborn Revocable Trust, 16749 680<sup>th</sup> Avenue, Zearing, Iowa, 50278, is the legal titleholder of said real estate, and

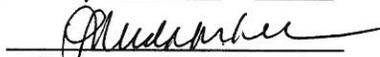
WHEREAS, it appears that all conditions and requirements prescribed by Chapter 354 and Chapter 355, Code of Iowa, and as prescribed by the Story County C2C Plan and the Code of Ordinances, of Story County, Iowa, have been complied with and met,

AND WHEREAS, it is the opinion of the Board of Supervisors of Story County, Iowa, that it is advisable and in the best interests of Story County, Iowa, and all persons concerned, that said Plat be approved, and accepted.

NOW, THEREFORE, BE IT RESOLVED that the Agricultural Subdivision Plat of the H&M Osborn Agricultural Subdivision involving real estate hereinafter described on Attachment A and shown on Attachment B being the same, is hereby approved and accepted and all acts and deeds of the said owners and grantors in the premises are hereby confirmed and approved and the real estate hereinafter described on Attachment A and shown on Attachment B shall hereinafter be known as the H&M Osborn Subdivision.

IT IS FURTHER RESOLVED that the Chair of the Board of Supervisors and the County Auditor are authorized and they are hereby directed to certify a copy of this Resolution 21-08 to be affixed to said Final Plat upon its approval by the Board of Supervisors.

Dated this 1 day of September, 2020.

  
Chairperson, Board of Supervisors

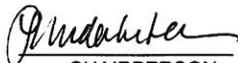
Attest:

  
County Auditor

<u>ROLL CALL</u>	<u>Lauris Olson</u>	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>	Absent <input type="checkbox"/>
<u>FOR ALLOWANCE</u>	<u>Lisa Heddens</u>	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>	Absent <input type="checkbox"/>
	<u>Linda Murken</u>	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>	Absent <input type="checkbox"/>

ALLOWED BY VOTE  
OF BOARD

Yea 3 Nay 0 Absent 0

  
CHAIRPERSON

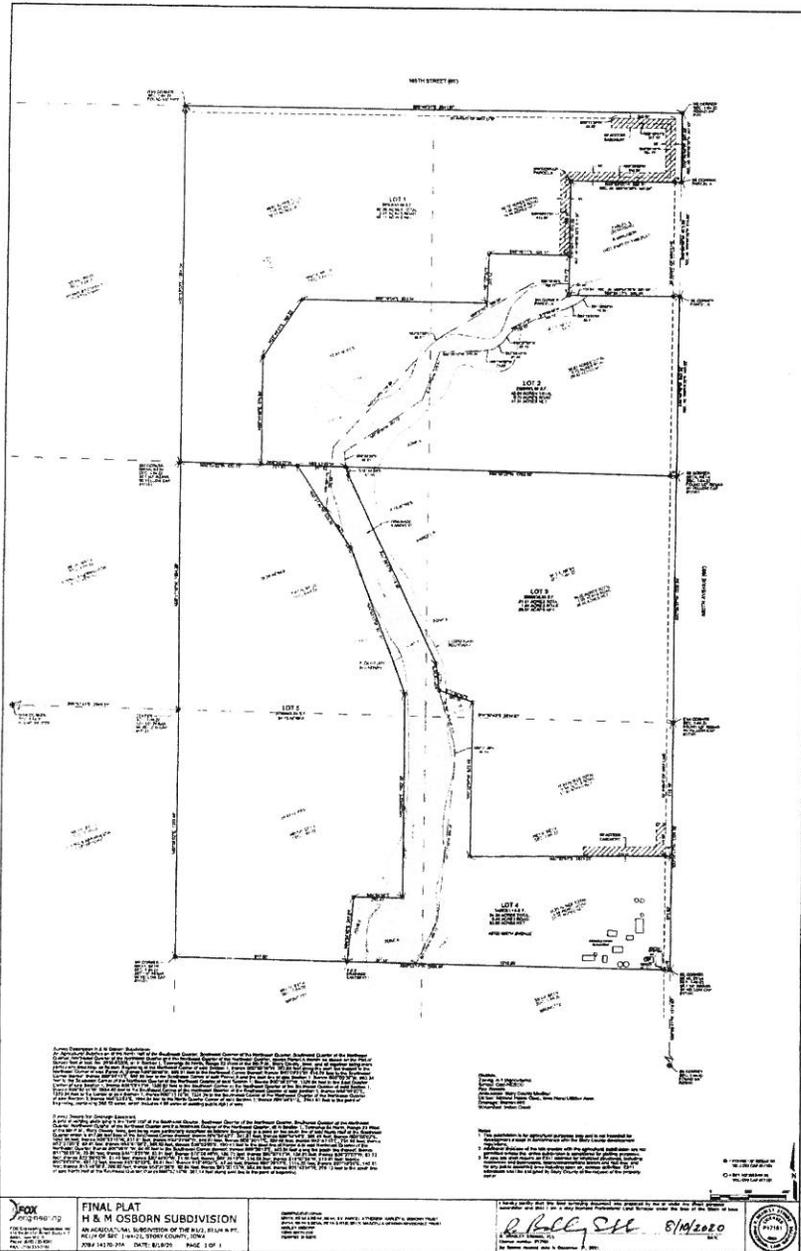
Above tabulation made by 

**ATTACHMENT A**

Survey Description- H&M Osborn Subdivision:

A part of the North Half of the Southeast Quarter, Southeast Quarter of the Northeast Quarter, Southwest Quarter of the Northeast Quarter, Northwest Quarter of the Northeast Quarter and the Northeast Quarter of the Northeast Quarter, except Parcel A therein as shown on the Plat of Survey filed at Inst. No. 2018-05208, all in Section 1, Township 84 North, Range 22 West of the 5th P.M., Story County, Iowa, and all together being more particularly described as follows: Beginning at the Northeast Corner of said Section 1; thence S00°05'36"W, 367.63 feet along the east line thereof to the Northeast Corner of said Parcel A; thence N89°55'05"W, 586.91 feet to the Northwest Corner thereof; thence S00°06'01 "W, 614.09 feet to the Southwest Corner thereof; thence S89°56'13"E, 586.98 feet to the Southeast Corner of said Parcel A and the east line of said Section 1; thence S00°05'36"W, 963.34 feet to the Southeast Corner of the Northeast Quarter of the Northeast Quarter of said Section 1; thence S00°05'27"W, 1320.84 feet to the East Quarter Corner of said Section 1; thence S00°06'41 "W, 1325.01 feet to the Southeast Corner of the Northeast Quarter of the Southeast Quarter of said Section 1; thence N88°52'14"W, 2634.40 feet to the Southwest Corner of the Northwest Quarter of the Southeast Quarter of said Section 1; thence N00°05'02"E, 1320.84 feet to the Center of said Section 1; thence N00°11 '1 O"W, 1324.29 feet to the Southwest Corner of the Northwest Quarter of the Northeast Quarter of said Section 1; thence N00°03'53"E, 1904.04 feet to the North Quarter Corner of said Section 1; thence S89°46'31 "E, 2641.97 feet to the point of beginning, containing 268.52 acres, which includes 4.99 acres of existing public right of way.

**ATTACHMENT B**



# Staff Report

## Board of Supervisors

**Date of Meeting:**  
September 1<sup>st</sup>, 2020

**Case Number SUB10-20**

Agricultural Subdivision  
H&M Osborn Subdivision  
Resolution No. 21-08

**APPLICANT:**

Harley and Marcella Osborn  
16749 680<sup>th</sup> Avenue  
Zearing, Iowa, 50278

**STAFF PROJECT MANAGER:**

Marcus Amman, Planner  
Emily Rizvic, Planning Intern

**SUMMARY:**

An Agricultural Subdivision request for parcel number's 07-01-200-100, 07-01-200-205, 07-01-200-300, 07-01-200-400, 07-01-400-100 and 07-01-400-200 to adjust the boundary of six existing parcels and plat them as five lots, as follows: proposed Lot 1, a 58.13 net-acre lot, proposed Lot 2, a 47.31 net-acre lot, proposed Lot 3, a 60.07 net-acre lot, proposed Lot 4, a 33.89 net-acre lot and proposed Lot 5, a 64.13 net-acre land locked lot. The lots are not for development purposes. The purpose of the subdivision is to partition land owned by a family farm partnership and the use of the property is not proposed to change. Planning and Development staff recommend approval of the proposed Agricultural Subdivision Plat as submitted.





**Property Owner**

Harley G. Osborn Trust  
Marcella Osborn Revocable Trust

**Parcel Identification Number(s)**

07-01-200-100, 07-01-200-205  
07-01-200-300, 07-01-200-400  
07-01-400-100, 07-01-400-200

**Size of Area**

268.52 net-acres

**Location of Subdivision**

Richland Township (Section 01, Township 84, Range 22)  
West of 680<sup>th</sup> Avenue,  
South of 160<sup>th</sup> Street

**Districts**

A-1 Agricultural District  
Story County Ambulance and Nevada Fire Department  
Colo-NESCO School District  
Midland Power COOP and Iowa Rural Utilities Association  
Indian Creek --- Watershed  
Warren #60 Drainage District

**Description of Proposed Subdivision and Current Land Use**

The application is to consider a request for an Agricultural Subdivision to adjust the boundary of six existing parcels and plat them as five lots. Five of the existing parcels are aliquot parts: the northwest of the northeast quarter, the southwest of the northeast quarter, and the southeast of the northeast quarter, the northwest of the southeast quarter and the northeast of the southeast quarter. The sixth existing parcel is located in the northeast of the northeast quarter and was previously divided in 2018 when the farmstead was separated from the farm ground on the parcel. The proposed reconfiguration of the parcel requires a subdivision plat as each parcel will be divided into a total of 5 lots by the proposed division.

All proposed lots are currently in either row crop production, hay ground or pasture land, zoned A-1 Agricultural, and designated as Agricultural Conservation Areas in the Capstone (C2C) Comprehensive Plan Future Land Use Map. Agricultural Conservation Areas “encompass large areas of highly valuable farmland, with farming and agricultural production as the primary activity.” Principles for the designation include encouraging high-value agriculture lands to remain in production.



The lots are being reconfigured for the purpose of partitioning land owned by a family farm partnership. The current ownership is Harley G. Osborn Trust and Marcella Osborn Revocable Trust. Harley Osborn is a trustee to both trusts. Mr. Osborn will retain ownership of proposed Lot 4 where the single family dwelling is located. Mr. Osborn's nephew will acquire proposed Lot 3, where he plans to raise cattle. Mr. Osborn's siblings will own proposed Lots 1, 2 and 5.

The current land use (agriculture) will not change after the division. The current operator will continue to farm the land. The lots created through an Agricultural Subdivision are not considered development lots (see Section 87.06). Planning and Development staff have communicated this with the property owner. A note has been added to the plat that the lots are not intended for development.

There are two existing accesses from 160<sup>th</sup> street on proposed Lot 1, one in the northwest corner. All other lots take access off of 680<sup>th</sup> avenue. Lot 2 contains an access on its northeast corner. Lot 3 contains two access points, one in the southeast corner and one in the center lot. Lot 4 contains an access point in the southeast corner. Lots 2, 3 and 4 will have frontage on 680<sup>th</sup> as a result of the subdivision. Lot 1 has corner lot with frontage on 160<sup>th</sup> street. The County Auditor noted that 5 is landlocked. The applicant has stated that no new accesses are anticipated at this time.

There are two proposed access easements. The first proposed access easement is located on Lot 1, near the northeast corner of the lot, and provides ingress and egress onto Lot 2 for land which is partitioned by an existing stream. The second proposed access easement is located on Lot 3 and provides ingress and egress to Lot 4. This proposed easement would allow access to pastureland located on proposed Lot 4.

There is floodplain on each proposed lot along a tributary stream which exists on all proposed lots, and flows into East Indian Creek in the South. The Floodplain currently consists of approximately 23 acres in total within the proposed subdivision. Approval of a floodplain development application and compliance with Story County's adopted floodplain management regulations would be required for any proposed development in the floodplain, including driveways and roads. This has been communicated with the applicant. Applicant indicated interest in constructing agricultural buildings, installing fencing alongside creek and interest in constructing a bridge or culvert for crossing the bridge at a later date. Applicant was informed on both floodplain permits and agricultural exempt permit and procedure.

A meets and bounds drainage easement over the existing creek/stream was provided as part of the subdivision application. Additionally, there exists a Forest Reserve filed in 2010 on proposed Lot 2 and is 7.87 acres.

#### **Applicant's Property and Current Surrounding Land Use**



The property is located in Richland Township. There are no cities within a 2 mile radius of the subject property. Adjacent properties include:

**North**

Two parcels: One aliquot parcel, the southwest of the southeast quarter netting 39 acres and the second a 35.9 parcel. Both parcels are in row crop production.

**Northeast**

One aliquot 28.19 net-acre parcel in agricultural production. This is the southwest of the southwest

**East**

Five parcels: The first is a 77.12 net-acre parcel in row crop and agricultural production. This parcel contains 2 agricultural accessory structures: 1.) a 45x68' pole barn built in 1900, 2.) one agricultural storage bins both built in the 1980s and are 18' in diameter. This parcel contains flood plain in areas near a stream which flows into the parcel west, across 680<sup>th</sup> avenue and into the subdivision. Surrounding the stream are natural wooded areas.

The second is a 7.8 acre lot, which as previously indicated, includes a stream and floodplain which flows into the proposed agricultural subdivision. This parcel abuts proposed Lot 1 and 2 of the subdivision. The property contains an Agricultural dwelling built in 1900 and several agricultural buildings/structures: 1. A 20x50' swine finish (1900) 2. a 24' diameter storage bin (1970) 3. a 27 diameter storage bin (1980) 4. A 40x60' Quonset (1945) 5. A 24x30' framed shed (1900) 6. 24x40' pole barn (1952) 7. One 36x60' barn (1943) 8. One 30' in diameter dryer bin (1967) 9. One 24x36' open hog confinement (1980) 10. Two bulk tanks holding 2.5 tons (1980) 11. One bulk tank with carrying capacity of 3.5 tons (1980) 12. One 30x50' shed (1994) 13. One 12x36' shed (1992) 14. One 12' in diameter storage bin (1960) and lastly, one 30x50' framed shed (1900)

The third parcel is an 8.20 net acre parcel owned by the trustee and is currently in row crop production.

The fourth is an aliquot parcel netting 26.58 acres and is the southwest of the northwest of section 6, range 21, and Sherman Township. The parcel is owned by the trustee and is currently in row crop production.

The last is an aliquot parcel netting 25.24 acres and is the northwest of the southwest quarter of section 6, range 21 and Sherman Township. The parcel is currently in row crop production and nets 25.24 acres.



**Southeast**

One 20.5 net acre parcel in row crop production.

**South**

Two parcels, the first is an aliquot parcel netting 38 acres and is the southeast of the southeast quarter. The parcel contains row crop production and a floodplain surrounding a meandering of a secondary stream. Surrounding the stream is a natural wooded area.

The second parcel is a landlocked aliquot parcel netting 40 acres and is the southwest of the northeast quarter. The parcel contains row crop production and a floodplain surrounding a meandering of a secondary stream. Surrounding the stream is a natural wooded area.

**Southwest**

One aliquot parcel netting 39 acres and is the southeast of the northwest quarter of section 1, range 22 Richland Township. The parcel contains row crop production.

**West**

Three parcels; One land locked aliquot parcel netting 40 acres and is the northeast of the southwest quarter of section 1, range 22, Richland Township. The parcel contains row crop production.

One landlocked aliquot parcel netting 40 acres and is the southeast of the northwest quarter. The parcel contains row crop production.

One aliquot parcel netting 56.08 acres and is the northeast of the northwest quarter. The parcel contains row crop production.

**Northwest**

One aliquot parcel netting 39 acres and is the southeast of the southwest quarter of section 36, range 22 of Warren Township. The parcel contains row crop production.

There are twenty-nine (29) parcels located within a quarter mile of the property. They are all located in unincorporated Story County and zoned A-1 Agricultural. Three (3) contain single-family dwellings. Twenty (20) meet or exceed the minimum 35-acre requirement to construct a single-family dwelling in the A-1 Agricultural Zoning District.

**Applicable Regulations – Story County Land Development Regulations**

**87.07 AGRICULTURAL SUBDIVISION PLAT**



1. A subdivision may be submitted for review and approval as an agricultural subdivision plat when all of the following are true:
  - a. The lots created by the subdivision are intended to be used for agricultural purposes;
  - b. The subdivision contains no new development lots;
  - c. The subdivision includes no land set apart for new streets, alleys, parks, dedicated open space, school property or public use; and
  - d. The subdivision lies wholly within the A-1 or A-2 Districts. (Ordinance No. 184)
  - e. No Residential or Minor subdivisions have been approved for the tract(s) being divided after December 31, 2003. (Ordinance No. 160)

#### **Commentary**

The following comments are part of the official record of the proposed Agricultural Subdivision Plat – **H&M Osborn Agricultural Subdivision, Case No. SUB10-20**. If necessary, conditions of approval may be formulated based on these comments.

#### **Comments from the Interagency Review Team**

The application materials were forwarded to the members of the Interagency Review Team on June 19th, 2020, and the following applicable comments were received from the County Conservation staff, Story County Auditor and Planning and Development staff:

1. A stream easement should be required as per code.
2. Lot 5 is landlocked. As this is an agricultural subdivision, this may not be an issue.
3. Approval of a floodplain development application and compliance with Story County's adopted floodplain management regulations in Chapter 80 would be required for any proposed development in the floodplain, including driveways and roads. Development in the floodplain is discouraged. This has been communicated and acknowledged by the applicant

#### **Comments from the General Public**

Notification letters were mailed to surrounding property owners within a ¼ mile of the subject property regarding the public meeting on the subdivision request on August 26, 2020.

No comments were received as of the writing of this report.

#### **Comments from Cities within Two Miles**

There are no cities located within two miles of the subject properties.

#### **Analysis**



Points to consider in evaluating the applicant's request to divide their property through the Agricultural Subdivision Plat process to create five (5) lots for agricultural use.

1. The goal of the subdivision is to partition land owned by a family farm partnership. Harvey Osborn will retain ownership of Lot 4 and Lot 2. Lot 3 will be reserved for the applicant's nephew.
2. Applicant indicated access easement on Northeast corner of Lot 1 will be for the purpose of accessing land that is separated by the creek/stream on Lot 2.
3. The configuration also provides Lot 1 with frontage on 160<sup>th</sup> street and Lot 2, Lot 3 and Lot 4 with frontage on 680<sup>th</sup> avenue. Lot 5 is landlocked.
4. Configuration around creek/stream for Lot 4 is planned for cows and pastureland.
5. The subdivision meets all requirements and standards for an Agricultural Subdivision.
6. The lots will continue to be used for agricultural purposes and are not for future development unless in conformance with the Story County Land Development Regulations.
7. Additional divisions of the lots created with the agricultural subdivision are not permitted unless the entire subdivision is considered for platting purposes.
8. The existing access points on proposed Lots 1, 2, 3 and 4 will continue to serve the subdivision. Section 88.04 on access and access easement requirements apply only to development lots, however there are two separate access easements proposed for Lot 2 from Lot 1, and Lot 4 from Lot 3 —the lots created through an Agricultural Subdivision are not considered development lots (see Section 87.06). A note has been added to the plat that the lots are not intended for development.
9. Applicant expressed interest in placing an ingress-egress easement from Lot 3 to Lot 4 for the nephew to have access to the pastureland.
10. A drainage easement over the stream or creek was provided as part of the subdivision.
11. There are twenty-nine (29) parcels located within a quarter mile of the property. They are all located in unincorporated Story County and zoned A-1 Agricultural. Three contain single-family dwellings.

### **Alternatives**

Story County Planning & Development Staff recommend the approval of the H&M Osborn Subdivision, as proposed (alternative #1).

1. **The Story County Board of Supervisors approves Resolution #21-08, the Agricultural Subdivision Plat – H&M Osborn Subdivision, as put forth in SUB10-20.**
2. The Story County Board of Supervisors approves Resolution #21-08, the Agricultural Subdivision Plat – H&M Osborn Subdivision, with conditions, as put forth in SUB10-20.
3. The Story County Board of Supervisors denies Resolution #21-08, the Agricultural Subdivision Plat – H&M Osborn Subdivision, as put forth in SUB10-20.
4. The Story County Board of Supervisors tables the decision on Resolution #21-08, the Agricultural Subdivision Plat – H&M Osborn Subdivision, as put forth in SUB010-20 and directs the applicant to address specific areas for additional information, review and/or



modifications, and to work with staff to place the subdivision plat back on the Board of Supervisor's agenda.





**1. Property Owner\*** Harley G. Osborn Trust  
 (Last Name) and Marcella Osborn Revocable Trust  
 (First Name) \_\_\_\_\_  
 (Address) 16749 680th Avenue  
 (City) Zeaving (State) IA (Zip) 50278  
 (Phone) 515-708-2096 (Email) harleyosborn@gmail.com

**2. Applicant** (if different than owner) Same  
 (Last Name) \_\_\_\_\_  
 (First Name) \_\_\_\_\_  
 (Address) \_\_\_\_\_  
 (City) \_\_\_\_\_ (State) \_\_\_\_\_ (Zip) \_\_\_\_\_  
 (Phone) \_\_\_\_\_ (Email) \_\_\_\_\_

**3. Property Address** Rural Zeaving, IA **Parcel ID Number(s)** 07-01-200-100/205/300/400

**4. Certification and Signature** 07-01-400-100/200  
(See attached)  
 I/we certify that the information and exhibits submitted are true and correct to the best of my knowledge and that in filing this application I am acting with the knowledge, consent and authority of the owners of the property. Pursuant to said authority, I hereby permit County officials to enter upon the property for the purpose of inspection.  
 \*Acknowledgement of property owner is required and may occur via email or by signature of this application.  
 Property Owner Signature Harley G. Osborn Date 7-13-10 Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_  
Trustee

**Subdivision**  
 Proposed Name: H+M Osborn Subdivision  
**Filing Fee/Type (required prior to processing):**  
 Residential Parcel Plat (\$175)  
 Agricultural Plat (\$175)  
 Minor Plat (\$275)\*\*  
 Major Plat—Preliminary (\$275)\*\*  
 Major Plat— Final (\$175)\*\*  
 \*\*Conceptual Review required

**Submittal Requirements:**  
 Attend conceptual review meeting  
 Legal description that will be used on all required legal documents (submit as Word document)  
 Proposed subdivision plat (submit as PDF)  
 All required submittal requirements as outlined in Chapter 87 of the Story County Code of Ordinances (87.06(3) for Residential Parcel, 87.07(3) for Agricultural, 87.08(3) for Minor, 87.09(3) for Major-Preliminary and 87.09(5) for Major-Final)  
 All required documents for subdivision plats as outlined in Iowa Code Chapter 354.11

**Vacation**  
 Type:  Right-of-way  Plat  
**Submittal Requirements:**  
 Filing Fee (required prior to processing): \$175  
 Legal description that will be used on all required legal documents (submit as Word document)  
 Written description of requested items to be vacated  
 See Chapter 87.10 for the vacation process

Receipt No. 510334  
 Receipt Amount 175



## Exhibit A

Legal Description for Proposed H & M Osborn Subdivision to Story County, Iowa:

A part of the North Half of the Southeast Quarter, Southeast Quarter of the Northeast Quarter, Southwest Quarter of the Northeast Quarter, Northwest Quarter of the Northeast Quarter and the Northeast Quarter of the Northeast Quarter, except Parcel A therein as shown on the Plat of Survey filed at Inst. No. 2018-05208, all in Section 1, Township 84 North, Range 22 West of the 5th P.M., Story County, Iowa, and all together being more particularly described as follows: Beginning at the Northeast Corner of said Section 1; thence  $S00^{\circ}05'36''W$ , 367.63 feet along the east line thereof to the Northeast Corner of said Parcel A; thence  $N89^{\circ}55'05''W$ , 586.91 feet to the Northwest Corner thereof; thence  $S00^{\circ}06'01''W$ , 614.09 feet to the Southwest Corner thereof; thence  $S89^{\circ}56'13''E$ , 586.98 feet to the Southeast Corner of said Parcel A and the east line of said Section 1; thence  $S00^{\circ}05'36''W$ , 963.34 feet to the Southeast Corner of the Northeast Quarter of the Northeast Quarter of said Section 1; thence  $S00^{\circ}05'27''W$ , 1320.84 feet to the East Quarter Corner of said Section 1; thence  $S00^{\circ}06'41''W$ , 1325.01 feet to the Southeast Corner of the Northeast Quarter of the Southeast Quarter of said Section 1; thence  $N88^{\circ}52'14''W$ , 2634.40 feet to the Southwest Corner of the Northwest Quarter of the Southeast Quarter of said Section 1; thence  $N00^{\circ}05'02''E$ , 1320.84 feet to the Center of said Section 1; thence  $N00^{\circ}11'10''W$ , 1324.29 feet to the Southwest Corner of the Northwest Quarter of the Northeast Quarter of said Section 1; thence  $N00^{\circ}03'53''E$ , 1904.04 feet to the North Quarter Corner of said Section 1; thence  $S89^{\circ}46'31''E$ , 2641.97 feet to the point of beginning, containing 268.52 acres, which includes 4.99 acres of existing public right of way.

----- Entry #50 -----

TAXES

All Paid, except as hereinafter shown:

NW NE

Story County Treasurer's Parcel No.: 07-01-200-100

Real Estate, for the fiscal year beginning 7/1/2018 and ending 6/30/2019:

First half, delinquent after 9/30/2019, paid in the amount of \$589.00.

Second half, delinquent after 3/31/2020, paid in the amount of \$589.00.

Special Assessments: None.

Drainage Taxes: None.

NE NE EX PARCEL A SLIDE 607 PG 6

Story County Treasurer's Parcel No.: 07-01-200-205

Real Estate, for the fiscal year beginning 7/1/2018 and ending 6/30/2019:

First half, delinquent after 9/30/2019, paid in the amount of \$440.00.

Second half, delinquent after 3/31/2020, paid in the amount of \$440.00.

Special Assessments: None.

Drainage Taxes: None.

SW NE

Story County Treasurer's Parcel No.: 07-01-200-300

Real Estate, for the fiscal year beginning 7/1/2018 and ending 6/30/2019:

First half, delinquent after 9/30/2019, paid in the amount of \$446.00.

Second half, delinquent after 3/31/2020, paid in the amount of \$446.00.

Special Assessments: None.

Drainage Taxes: None.

SE NE

Story County Treasurer's Parcel No.: 07-01-200-400

Real Estate, for the fiscal year beginning 7/1/2018 and ending 6/30/2019:

First half, delinquent after 9/30/2019, paid in the amount of \$434.00.

Second half, delinquent after 3/31/2020, paid in the amount of \$434.00.

Special Assessments: None.

Drainage Taxes: None.

NW SE

Story County Treasurer's Parcel No.: 07-01-400-100

Real Estate, for the fiscal year beginning 7/1/2018 and ending 6/30/2019:

First half, delinquent after 9/30/2019, paid in the amount of \$405.00.

Second half, delinquent after 3/31/2020, paid in the amount of \$405.00.

Special Assessments: None.

Drainage Taxes: None.

NE SE

Story County Treasurer's Parcel No.: 07-01-400-200

Real Estate, for the fiscal year beginning 7/1/2018 and ending 6/30/2019:

First half, delinquent after 9/30/2019, paid in the amount of \$923.00.

Second half, delinquent after 3/31/2020, paid in the amount of \$923.00.

Special Assessments: None.

Drainage Taxes: None.

No certification is made with respect to those Special Assessments or Drainage Taxes that were not spread upon the County Treasurer's tax books before the date and time of Certification.

LARSON LAW OFFICE

1345 JACOBSON DRIVE  
STORY CITY, IA 50248

TELEPHONE: (515) 733-4336

FRED A. LARSON  
VIRGINIA T. LARSON (1953-1997)

O. R. LARSON (1894-1980)  
PETER B. LARSON (1922-1986)

July 13, 2020

Story County Planning & Development  
Administration Building  
900 Sixth Street  
Nevada, IA 50201

Re: H & M Osborn Agricultural Subdivision

Greetings:

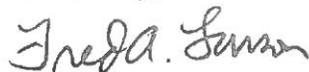
I represent Harley G. Osborn in his capacity (as Trustee) as the developer of a proposed Agricultural Subdivision near Zearing, Iowa.

To that end, I enclose herewith his signed Application with his check for the filing fee, together with his Consent and Dedication, my Title Opinion, the County Treasurer's Certificate that the real estate in the proposed subdivision is free from certified taxes and special assessments, and the legal description for the property in a Word file on a thumb drive.

As requested by the surveyor, R. Bradley Stumbo, I will instruct him to forward to your department the required Survey Plat documents. He has advised me that the Auditor has advised him that the proposed name of "H & M Osborn Subdivision" is acceptable to them, and that office advised me that they will so certify when the platting documents are submitted for recording.

If you need anything else from me to move forward with your review, let me know. My email address is "fred@50248.net".

Sincerely,



Fred A. Larson

Encl.

ACKNOWLEDGMENT OF CONSENT AND DEDICATION OF PLAT  
OF H & M OSBORN SUBDIVISION TO STORY COUNTY, IOWA

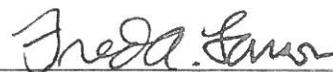
COMES NOW THE UNDERSIGNED, Harley G. Osborn, as Trustee of the Marcella Osborn Revocable Trust and the Harley G. Osborn Trust, and hereby covenants that he is, as the Trustee of said Trusts, the proprietor and sole record fee title owner of the real estate described on Exhibit "A", attached hereto, and does hereby acknowledge that the accompanying Final Plat, prepared by R. Bradley Stumbo, a duly licensed Iowa Professional Land Surveyor, is to be known as H & M Subdivision to Story County, Iowa, and that said platting is done with the free consent of the proprietor and in accordance with the desires of the proprietor, and that said proprietor dedicates and sets apart the North and East 33 Feet thereof as a public highway for the use of the public pursuant to the terms of the easement documents establishing same.

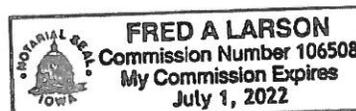
Dated this 7 day of July, 2020.

  
\_\_\_\_\_  
Harley G. Osborn, Trustee

STATE OF IOWA    )  
                          )    ss:  
STORY COUNTY    )

This instrument was acknowledged before me on July 7, 2020, by Harley G. Osborn, as Trustee of the Marcella Osborn Revocable Trust and the Harley G. Osborn Trust.

  
\_\_\_\_\_  
Fred A. Larson, Notary Public



LARSON LAW OFFICE

1345 JACOBSON DRIVE  
STORY CITY, IA 50248

TELEPHONE: (515) 733-4336

FRED A. LARSON  
VIRGINIA T. LARSON (1953-1997)

O. R. LARSON (1894-1980)  
PETER B. LARSON (1922-1986)

ATTORNEY'S CERTIFICATION RE: PLATTING  
OF H & M OSBORN AGRICULTURAL SUBDIVISION  
(TITLE OPINION NO. 4520)

1. DATE OF TITLE EXAMINATION:

July 6, 2020

2. EXAMINED FOR:

Harley G. Osborn, Trustee  
c/o Story County Planning and Zoning Department  
Story County Administration Building  
900 Sixth Street  
Nevada, IA 50201

3. LEGAL DESCRIPTION:

See Exhibit "A", attached, for legal description.

4. ABSTRACTER'S CERTIFICATE:

The abstract, in one part, consisting of 51 Entries, was last certified to June 25, 2020 at 8:00 A.M. by Abstract and Title Services of Story County.

5. TITLE: Marketable title free from material objections except as hereinafter mentioned, is in:

Harley G. Osborn, as Trustee of The Marcella Osborn Revocable Trust and The Harley G. Osborn Trust, as shown by probate proceedings at Entry No. 39, and Warranty Deeds at Entry Nos. 42 and 48.

6. OBJECTIONS/RESTRICTIONS TO TITLE:

d) Entry No. 49 indicates the property under examination is subject to the zoning ordinance (County Development Plan) of Story County, Iowa. You should check with the Zoning Administrator at the Story County Administration Building in Nevada to determine the current status of the district and to ensure that your intended use of the property is compatible with said zoning regulations.

7. OTHER COMMENTS RE: TITLE

a) The abstract shows the taxes for fiscal 2018-2019 (payable in 2019-2020) as having been paid in full.

b) Certain easements that may effect the property under examination are not referenced in this Title Opinion pursuant to Section 354.11(1)(c) of the Iowa Code.

TITLE OPINION NO. 4520  
PAGE TWO

8. CAUTION:

This Title Opinion is given solely from information received from the abstract of title to the real estate, and this examiner has not made a visual inspection of the property. Since the following cannot be determined from an examination of the abstract, your attention is directed to the possible rights of all persons in possession of the property, other than the record titleholder; to all facts which might be disclosed by a survey; to improvements made on the property recently, or benefitting the same, for which special assessments or mechanic's liens may not yet appear of record; and to any restriction as to building occupancy or land use contained in applicable zoning or other ordinances.



Fred A. Larson, Title Examiner

**CERTIFICATE OF THE COUNTY TREASURER**  
**RE: H & M OSBORN SUBDIVISION TO STORY COUNTY, IOWA**

I, the undersigned, Ted Rasmusson, do hereby certify that I am the County Treasurer of Story County, Iowa.

I further certify that the land encompassed by the Plat of H & M Osborn Subdivision to Story County, Iowa, legally described as shown on Exhibit "A", attached hereto, to which Plat this Certificate is attached, is free from certified taxes and certified special assessments, as of the date of this Certificate.

This Certificate is given pursuant to §354.11(5) of the Iowa Code.

Dated this 8<sup>th</sup> day of July, 2020.

  
\_\_\_\_\_  
Ted Rasmusson, Story County Treasurer



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SPACE ABOVE THIS LINE FOR RECORDER

THIS DOCUMENT PREPARED BY: Fred A. Larson, 1345 Jacobson Dr., Story City, IA 50248 Ph. (515) 733-4336

ADDRESS TAX STATEMENT: N/A (not a conveyance document)

LEGAL DESCRIPTION: See Exhibit "A" (Page 3)

GRANTOR: Harley G. Osborn as Trustee of the Marcella Osborn Revocable Trust and the Harley G. Osborn Trust

GRANTEE: Harley G. Osborn as Trustee of the Marcella Osborn Revocable Trust and the Harley G. Osborn Trust

RETURN TO: Larson Law Office, 1345 Jacobson Dr., Story City, IA, 50248

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#### INGRESS-EGRESS EASEMENT

WHEREAS, the undersigned, Harley G. Osborn as Trustee of the Marcella Osborn Revocable Trust and the Harley G. Osborn Trust, is the current record fee titleholder to real estate comprising the proposed H & M Osborn Subdivision to Story County, Iowa ("the proposed subdivision").

AND WHEREAS, the undersigned is desirous of establishing a guaranteed alternate access to Lot 2 of the proposed subdivision over Lot 1 of the proposed subdivision.

AND WHEREAS, the surveyor for the subdivision, R. Bradley Stumbo, has already shown the proposed easement on the Final Plat of the proposed subdivision.

NOW, THEREFORE, in consideration of the foregoing, and for good and adequate consideration, the undersigned hereby establishes a permanent and perpetual ingress-egress easement for driveway purposes, over the portion of Lot 1 legally described on Exhibit "A", attached hereto.

The cost of upkeep of the easement area as a driveway shall be the responsibility of the now and future owner(s) of said Lot 2.

This Agreement shall be binding upon and shall enure to the benefit of the heirs, successors and assigns of Harley G. Osborn, Trustee, as the proprietor of the proposed H & M Osborn Subdivision.

Dated this 21st day of August, 2020.

*Harley G. Osborn*

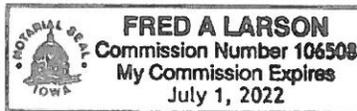
Harley G. Osborn, as Trustee of  
the Marcella Osborn Revocable Trust  
and the Harley G. Osborn Trust

STATE OF IOWA        )  
                                  ) ss:  
COUNTY OF STORY    )

Signed before me on August 21, 2020, by Harley G. Osborn, as Trustee of the Marcella Osborn Revocable Trust and as Trustee of the Harley G. Osborn Trust.

*Fred A. Larson*

Notary Public in and for the State of Iowa



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SPACE ABOVE THIS LINE FOR RECORDER

THIS DOCUMENT PREPARED BY: Fred A. Larson, 1345 Jacobson Dr., Story City, IA 50248 Ph. (515) 733-4336

ADDRESS TAX STATEMENT: N/A (not a conveyance document)

LEGAL DESCRIPTION: See Page 4 (Exhibit "A")

GRANTOR: Harley G. Osborn, as Trustee of the Marcella Osborn Revocable Trust and the Harley G. Osborn Trust

GRANTEE: Story County, Iowa

RETURN TO: Larson Law Office, 1345 Jacobson Dr., Story City, IA, 50248

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### **PUBLIC DRAINAGE EASEMENT**

The undersigned owner, Harley G. Osborn, as Trustee of the Marcella Osborn Revocable Trust and the Harley G. Osborn Trust, ("Grantor"), and Grantor's successors and assigns, for good and valuable consideration, hereby grants to Story County, Iowa ("Grantee"), and Grantee's successors and assigns, drainage easements upon, underground, over or across the real estate described on Exhibit "A", attached hereto (the "Easement Area"), upon the following terms and conditions:

1. Purpose of Easement Grant. The Easement herein granted shall be for the purpose of widening, improving or protecting streams located within the Easement Area, as necessary.
2. Obstructions Prohibited. Grantor and Grantor's successors and assigns shall not erect any fence or other structure under, over, on, through, across or within the Easement Area without obtaining prior written consent from Grantee, nor shall Grantor cause or permit any obstruction, planting or material to be placed under, over, on, through, across or within the Easement Area without obtaining prior written consent from Grantee.
3. Change of Grade Prohibited. Grantor and Grantor's successors heirs and assigns shall not change the grade, elevation or contour of any part of the Easement Area without obtaining the prior written consent of Grantee. Grantee shall have the right to restore unapproved changes without prior consent of Grantor.
4. Grantee's Right of Access: Grantee shall have the right of access to the Easement Area and have all rights of ingress and egress to the Easement Area reasonably necessary to effectuate the purposes of this Easement.

5. Restoration of Property. Grantee shall restore the Easement Area and any of Grantor's other property used by Grantee to access the Easement Area, after exercising any of Grantee's rights granted herein, provided, however, Grantee's duty of restoration shall be limited to grading and replacement of grass, sod, turf, natural landscaping, and any other ground cover. Grantee shall not be responsible for any construction, reconstruction, replacement, repair or maintenance of any other improvements located within the Easement Area.

6. Duty to Maintain. Grantor shall be responsible for on-going maintenance and upkeep of the Easement Area.

7. Easement for Benefit of Grantee. This Easement shall be for the benefit of Grantee, Grantee's successors, heirs and assigns, and Grantee's permittees and licensees.

8. Non-Exclusive Easement to Run with Land. This Easement is non-exclusive, shall be perpetual in nature, shall run with the land, and shall be binding upon Grantor and Grantor's successors, heirs and assigns.

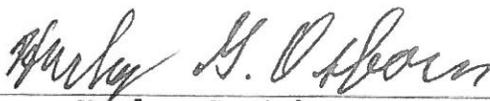
9. Conditions Precedent. This Easement shall be without force or effect unless and until the Story County Board of Supervisors has provided final approval for the Easement, and has accepted the Final Plat of H & M Osborn Subdivision, by duly executed Resolution of the Board.

10. Warranty of Title. Grantor does hereby covenant with Grantee, and successors in interest, that Grantor holds the real estate by title in fee simple, that Grantor has good and lawful authority to sell and convey the real estate, that the real estate is free and clear of all liens and encumbrances except as may be above stated, and Grantor covenants to warrant and defend the real estate against the lawful claims of all persons except as may be above stated.

Dated this 21st day of August, 2020.

THE MARCELLA OSBORN REVOCABLE TRUST AND THE HARLEY G. OSBORN TRUST

By

  
\_\_\_\_\_  
Harley G. Osborn, Trustee

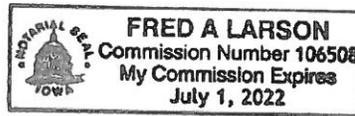
Harley G. Osborn, Trustee

STATE OF IOWA )  
                  ) ss:  
STORY COUNTY  )

On this 21st day of August, 2020, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Harley G. Osborn, to me personally known, who, being by me duly sworn, did say that he is the Trustee of the Marcella Osborn Revocable Trust and the Trustee of the Harley G. Osborn Trust.

*Fred A. Larson*

Notary Public in and for the State of Iowa



## Exhibit A

### Legal Description for Drainage Easement within H & M Osborn Subdivision:

A strip of varying width lying in the North Half of the Southeast Quarter, Southeast Quarter of the Northeast Quarter, Southwest Quarter of the Northeast Quarter, Northwest Quarter of the Northeast Quarter and the Northeast Quarter of the Northeast Quarter, all in Section 1, Township 84 North, Range 22 West of the 5th P.M., Story County, Iowa, and being more particularly described as follows: Beginning at a point on the south line of said North Half of the Southeast Quarter which is 917.80 feet East of the Southwest Corner thereof; thence  $N04^{\circ}54'42''E$ , 347.61 feet; thence  $S89^{\circ}54'58''E$ , 260.49 feet; thence  $N00^{\circ}05'02''E$ , 1085.98 feet; thence  $N20^{\circ}53'15''W$ , 831.81 feet; thence  $N33^{\circ}21'46''W$ , 246.01 feet; thence  $N05^{\circ}50'11''E$ , 339.68 feet; thence  $N42^{\circ}41'43''E$ , 750.88 feet; thence  $N52^{\circ}27'05''E$ , 69.81 feet; thence  $N58^{\circ}51'02''E$ , 568.09 feet; thence  $S89^{\circ}53'59''E$ , 190.41 feet to the west line of Parcel A in said Northeast Quarter of the Northeast Quarter: thence  $S00^{\circ}06'01''W$ , 64.40 feet to the Southwest Corner thereof; thence  $S89^{\circ}56'13''E$ , 103.84 feet along the south line thereof; thence  $S51^{\circ}50'58''W$ , 70.86 feet; thence  $S64^{\circ}18'23''W$ , 63.91 feet; thence  $S70^{\circ}08'48''W$ , 186.73 feet; thence  $S60^{\circ}57'41''W$ , 138.83 feet; thence  $S36^{\circ}27'03''W$ , 63.73 feet; thence  $S52^{\circ}08'43''W$ , 61.40 feet; thence  $S80^{\circ}44'02''W$ , 71.55 feet; thence  $S88^{\circ}29'10''W$ , 218.08 feet; thence  $S19^{\circ}07'55''W$ , 273.61 feet; thence  $S55^{\circ}25'20''W$ , 497.72 feet; thence  $S05^{\circ}02'32''E$ , 80.61 feet; thence  $S18^{\circ}40'58''E$ , 47.46 feet; thence  $S25^{\circ}29'57''E$ , 1114.35 feet; thence  $S07^{\circ}18'35''E$ , 142.01 feet; thence  $S15^{\circ}48'30''E$ , 299.95 feet; thence  $S03^{\circ}31'26''E$ , 92.64 feet; thence  $S05^{\circ}37'55''W$ , 854.06 feet; thence  $S25^{\circ}43'54''W$ , 256.13 feet to the south line of said North Half of the Southeast Quarter; thence  $N88^{\circ}52'14''W$ , 367.14 feet along said line to the point of beginning.

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SPACE ABOVE THIS LINE FOR RECORDER

THIS DOCUMENT PREPARED BY: Fred A. Larson, 1345 Jacobson Dr., Story City, IA 50248 Ph. (515) 733-4336

ADDRESS TAX STATEMENT: N/A (not a conveyance document)

LEGAL DESCRIPTION: "The South 50 Feet of the West 435 Feet of the East 468 Feet and the West 50 Feet of the East 83 Feet of the South 176 Feet of Lot 3, H & M Osborn Subdivision to Story County, Iowa."

GRANTOR: Harley G. Osborn as Trustee of the Marcella Osborn Revocable Trust and the Harley G. Osborn Trust

GRANTEE: Harley G. Osborn as Trustee of the Marcella Osborn Revocable Trust and the Harley G. Osborn Trust

RETURN TO: Larson Law Office, 1345 Jacobson Dr., Story City, IA, 50248

---

#### INGRESS-EGRESS EASEMENT

WHEREAS, the undersigned, Harley G. Osborn, as Trustee of the Marcella Osborn Revocable Trust and the Harley G. Osborn Trust, is the current record fee titleholder to real estate comprising the proposed H & M Osborn Subdivision to Story County, Iowa ("the proposed subdivision").

AND WHEREAS, the undersigned is desirous of establishing a guaranteed alternate access to Lot 4 of the proposed subdivision over Lot 3 of the proposed subdivision.

AND WHEREAS, the surveyor for the subdivision, R. Bradley Stumbo, has already shown the proposed easement on the Final Plat of the proposed subdivision.

NOW, THEREFORE, in consideration of the foregoing, and for good and adequate consideration, the undersigned hereby establishes a permanent and perpetual ingress-egress easement for driveway purposes, over the following-described portion of said Lot 3:

"The South 50 Feet of the West 435 Feet of the East 468 Feet and the West 50 Feet of the East 83 Feet of the South 176 Feet of Lot 3, H & M Osborn Subdivision to Story County, Iowa."

The cost of upkeep of the easement area as a driveway shall be the responsibility of the now and future owner(s) of said Lot 4.

This Agreement shall be binding upon and shall enure to the benefit of the heirs, successors and assigns of Harley G. Osborn, Trustee, as the proprietor of the proposed H & M Subdivision.

Dated this 21st day of August, 2020.

*Harley G. Osborn*

Harley G. Osborn, as Trustee of  
the Marcella Osborn Revocable Trust  
and the Harley G. Osborn Trust

STATE OF IOWA        )  
                                  ) ss:  
COUNTY OF STORY    )

Signed before me on August 21, 2020, by Harley G. Osborn, as Trustee of the Marcella Osborn Revocable Trust and as Trustee of the Harley G. Osborn Trust.

*Fred A. Larson*

Notary Public in and for the State of Iowa

