

The Board of Supervisors met on 4/7/20 at 10:00 a.m. in the Story County Administration Building. Members present: Linda Murken, Lisa Heddens and Lauris Olson, with Murken presiding. (all audio of meetings available at [storycountyiowa.gov](http://storycountyiowa.gov)). Murken read the special note to the public: due to recommendations to limit gatherings to no more than ten (10) people in order to help slow the spread of the COVID-19 virus, public access to the meeting will be provided via conference call.

**STATEMENT EXPLAINING WHY A MEETING IN PERSON IS IMPOSSIBLE OR IMPRACTICAL, PER CODE OF IOWA §21.8.1** – In order to slow community spread of COVID-19, no more than ten people can attend a Board meeting; anyone may join via conference call.

**ADOPTION OF AGENDA:** Heddens moved, Murken seconded adopting the agenda as presented. Motion carried unanimously (MCU) on a roll call vote.

**UPDATES ON COVID-19**

Ted Rasmusson, Treasurer, provided an update on the collection of the second half of property taxes: as of this morning, approximately 5% remains to be collected.

**AMENDING TEMPORARY ACTION OF 3/27/20, SENDING EMPLOYEES HOME TO WORK WHEN POSSIBLE, BY REVISING THE RETURN TO WORK DATE TO BE 5/1/20, WITH ALL OTHER DIRECTION REMAINING IN PLACE** – Lauris Olson joined the meeting via conference call. Linda Murken reported the change makes Story County consistent with the Governor's revised guidelines. Alissa Wignall, Internal Operations and Human Resources Director, reported on employees in paid status; interns are also included. Wignall asked for clarification. She recommended delaying the start date of new hires where possible. Discussion took place. Olson moved, Heddens seconded the approval Amending Temporary Action of 3/27/20, Sending Employees Home to Work When Possible, by Revising the Return to Work Date to be 5/1/20, with all other direction remaining in place. Roll call vote. (MCU). Murken will send an email to all employees with direction.

**PROCLAMATION OF APRIL 2020 AS SEXUAL ASSAULT AWARENESS MONTH (SAAM)** – Tess Cody, Executive Director, Assault Care Center Extending Shelter and Support (ACCESS), presented via conference call. Cody read the proclamation and requested its approval. Heddens moved, Olson seconded the approval of the Proclamation of April 2020 as Sexual Assault Awareness Month (SAAM), with noted typographical change. Roll call vote. (MCU)

**ACCESS ANNUAL REPORT** – Tess Cody, reported on survivors served, funding, new practices due to COVID-19, and continuing innovations.

**MINUTES:** 3/27/20 Special Minutes and 3/31/20 Minutes – Olson moved, Heddens seconded adopting both minutes as presented. Roll call vote. (MCU)

**PERSONNEL ACTIONS:** 1) new hire, effective 4/13/20, in Auditor's Office for Stacey Massey @ \$17.52/hr; 2) pay adjustment in a) Auditor's Office, effective 4/12/20, Brittany Spooner @ \$18.23/hr; b) Board of Supervisor's Office for Noelle McLatchie @ \$2,553.58/bw; c) Community Services for Karla Webb @ \$3,223.90/bw; d) Secondary Roads for Derek Kruger @ \$28.80/hr; e) Sheriff's Office for Matthew Bartos @ \$2,566.40/bw; Jordan Carman @ \$2,191.20/bw; Leanna Ellis @ \$3,827.47/bw; Jaime Johnson @ \$2,140.00/bw; Brian Tickle @ \$3,175.54/bw; f) Treasurer's Office for Sedaña Siguas @ \$17.05/hr. Heddens moved, Olson seconded the approval of Personnel Actions as presented. Roll call vote. (MCU)

Olson moved, Heddens seconded approval of the Consent Agenda as presented.

1. Contract for 2020 pavement markings with KAM Line Highway Markings, (PM-2020)
2. FY20 Crack Seal Contract with Fort Dodge Asphalt Co. for \$309,334.50
3. FY21 Iowa Department of Transportation (IDOT) Secondary Roads Budget
4. Predesign Agreement with the IDOT on 580<sup>th</sup> Avenue
5. Secondary Roads Five-Year Construction Program (2021-2025)
6. Renewal subscription fees between Story County and Adobe Systems Inc for Adobe Creative Cloud Suite, effective 3/21/20-3/20/21 for \$959.88 a year
7. Veterans Affairs Assistance Program eligibility modifications during COVID-19 precautionary measures and closure of Story County offices to the public, expiring 5/1/20

Roll call vote. (MCU)

**MEDICAL EXAMINER TRANSPORT BIDS** – Lisa Markley, Assistant Auditor, reported one bid was submitted. The bid is double the previous payment schedule. She reported on budget. After discussions with the County Attorney's Office, she recommends accepting the bid and offering a two-year contract. The previous contract was for five years but no term of length was specified in the request for bids. Heddens asked what other counties pay for transportation costs. Markley reported. Discussion took place. Heddens moved, Olson seconded to award the Medical Examiner Transport to Adams Funeral Home, with a contract term of two years contract to be discussed. Roll call vote. (MCU)

**TEMPORARILY PARK TOYOTA RAV AT STORY COUNTY COMMUNITY SERVICES PARKING LOT** – Murken stated the Board has approved a similar request; she asked for comments. Olson moved, Heddens seconded the approval of Temporarily Park the Toyota RAV at Story County Community Services Parking Lot. Roll call vote. (MCU)

**RESOLUTION #20-81, ANTHONY ACRES RESIDENTIAL PARCEL SUBDIVISION** – Murken asked the Board for comments or questions; the Board had no questions. Marcus Amman, County Planner, reported on correcting the resolution by adding the following: Whereas, Connie Wooster is the legal titleholder of said real estate... Heddens moved, Olson seconded the approval of Resolution #20-81, Anthony Acres Residential Parcel Subdivision with addition as presented. Roll call vote. (MCU)

**PLANNING AND DEVELOPMENT QUARTERLY REPORT** – written report only

**LIAISON ASSIGNMENTS, COMMITTEE MEETINGS UPDATES, AND ANNOUNCEMENTS FROM THE SUPERVISORS:** All Board members reported on multiple meetings.

Heddens moved, Olson seconded to adjourn at 11:04 a.m. Roll call vote. (MCU)

Story County  
Board of Supervisors Meeting  
Agenda  
4/7/20

1. Originating From Administration Building, Story County Courthouse Public Access Provided Via Conference Call

SPECIAL NOTE TO THE PUBLIC: Due to recommendations to limit gatherings to no more than ten (10) people in order to help slow the spread of the COVID-19 virus, public access to the meeting will be provided via conference call to listen to the meeting. Members of the public who would like to call in:

- Dial 515-603-3144
- Enter 895791# when prompted for the access code

\*\*We ask that you mute your phone if possible.

Audio recordings of all Board meetings will be posted on our website [www.storycountyiowa.gov](http://www.storycountyiowa.gov) shortly after the meeting is concluded. You may access these recordings at any time by clicking on the Meetings and Agendas button on the home page.

\*\*If you have called to listen to the Board of Supervisors meeting and you have a question or comment, You can now text us during the meeting at 515-451-7293

2. CALL TO ORDER: 10:00 A.M.
3. PLEDGE OF ALLEGIANCE:
4. STATEMENT EXPLAINING WHY A MEETING IN PERSON IS IMPOSSIBLE OR IMPRACTICAL, PER CODE SECTION 21.8.1
5. ADOPTION OF AGENDA:
6. UPDATES ON COVID-19
  - a) Staff
  - b)Supervisors
  - I. Discussion And Consideration Of Amending Temporary Action Of March 27, 2020, Sending Employees Home To Work When Possible, By Revising The Return To Work Date To Be May 1, 2020, With All Other Direction Remaining In Place - Linda Murken

Department Submitting Board of Supervisors

7. PUBLIC COMMENT #1:

This comment period is for the public to address topics on today's agenda
8. ITEMS BROUGHT BEFORE THE BOARD WITH REQUEST FOR IMMEDIATE ACTION:
9. Consideration Of Proclamation As April 2020 Is Sexual Assault Awareness Month (SAAM)  
- Tess Cody, Via Conference Call

Department Submitting Auditor

Documents:

SAAM PROCLAMATION 2020.PDF

10. AGENCY REPORTS:

I. ACCESS Annual Report - Tess Cody [Submitted Report Only]

Department Submitting Auditor

Documents:

ACCESS.PDF

11. CONSIDERATION OF MINUTES:

I. 3/27/20 Special Minutes & 3/31/20 Minutes

Department Submitting Auditor

12. CONSIDERATION OF PERSONNEL ACTIONS:

I. Action Forms

1)new hire, effective 4/13/20, in Auditor's Office for Stacey Massey @ \$17.52/hr; 2) pay adjustment in a)Auditor's Office, effective 4/12/20, Brittany Spooner @ \$18.23/hr; b)Board of Supervisor's Office for Noelle McLatchie @ \$2,553.58/bw; c)Community Services for Karla Webb @ \$3,223.90/bw; d)Secondary Roads for Derek Kruger @ \$28.80/hr; e)Sheriff's Office for Matthew Bartos @ \$2,566.40/bw; Jordan Carman @ \$2,191.20/bw; Leanna Ellis @ \$3,827.47/bw; Jaime Johnson @ \$2,140.00/bw; Brian Tickle @ \$3,175.54/bw; f)Treasurer's Office for Sedaña @ \$17.05/hr.

Department Submitting HR

13. CONSENT AGENDA:

(All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time the Board votes on the motion.)

I. Consideration Of Contract For 2020 Pavement Markings With KAM Line Highway Markings, (PM-2020)

Department Submitting Engineer

Documents:

2020 CTR PM.PDF

II. Consideration Of FY20 Crack Seal Contract With Fort Dodge Asphalt Co. For \$309,334.50

Department Submitting Engineer

Documents:

20 HMA CRACK SEAL CONTRACT.PDF

III. Consideration Of FY 21 Iowa Department Of Transportation Secondary Roads Budget

Department Submitting Engineer

IV. Consideration Of Predesign Agreement With The Iowa Department Of Transportation On 580th Avenue

Department Submitting Engineer

Documents:

DOT PREDESIGN AGR 580TH.PDF

V. Consideration Of Secondary Roads Five Year Construction Program (2021-2025)

Department Submitting Engineer

Documents:

5 YR PROGRAM FY21.PDF

VI. Consideration Of Renewal Subscription Fees Between Story County And Adobe Systems Inc For Adobe Creative Cloud Suite, Effective 3/21/20 - 3/20/21 For \$959.88/Yr

Department Submitting Information Technology

Documents:

ADOBE CREATIVE CLOUD.PDF

VII. Consideration Of Veterans Affairs Assistance Program Eligibility Modifications During COVID-19 Precautionary Measures And Closure Of Story County Offices To The Public Expiring 5/1/20

Department Submitting Veterans Affairs

Documents:

COVID 19 VA COUNTY BENEFITS.PDF

14. PUBLIC HEARING ITEMS:

15. ADDITIONAL ITEMS:

I. Discussion And Consideration Of Medical Examiner Transport Bids – Lisa Markley

Department Submitting Auditor

Documents:

BIDS.PDF

II. Discussion And Consideration To Temporarily Park Toyota RAV At Story County Community Services Parking Lot – Jerry L. Moore

Department Submitting Planning and Development

Documents:

STAFF MEMO.PDF

16. Discussion And Consideration Of Resolution #20-81, Anthony Acres Residential Parcel Subdivision - Marcus Amman

Department Submitting Planning and Development

Documents:

POWERPOINT.PDF  
STAFF REPORT.PDF  
APPLICATION DOCUMENTS.PDF  
CONSTRUCTION PLAN.PDF  
RES 20 81.PDF

17. DEPARTMENTAL REPORTS:

- I. Planning And Development Quarterly Report - Jerry Moore (Submitted Report Only)

Department Submitting Auditor

Documents:

Q1 REPORT.PDF

18. OTHER REPORTS:

19. UPCOMING AGENDA ITEMS:

20. PUBLIC FORUM #2:

Comments from the Public on Items not on this Agenda. The Board may not take any Action on the Comments due to the Requirements of the Open Meetings Law, but May Do So In the Future.

21. LIAISON ASSIGNMENTS, COMMITTEE MEETINGS UPDATES, AND ANNOUNCEMENTS FROM THE SUPERVISORS:

22. ADJOURNMENT:

Story County strives to ensure that its programs and activities do not discriminate on the basis of race, color, national origin, sex, age or disability. Persons requiring assistance, auxiliary aids or services, or accommodation because of a disability may contact the county's ADA coordinator at (515) 382-7204.



# Sexual Assault Awareness Month

## Proclamation

**APRIL 2020**

In the United States, April is Sexual Assault Awareness Month (SAAM). The goal of SAAM is to raise public awareness about sexual violence and educate communities on how to prevent it. SAAM calls attention to the fact that sexual harassment, assault, and abuse are widespread and impact every person in this community.

Rape, sexual assault, and sexual harassment harm our community, and statistics show one in five women and one in 67 men will be raped at some point in their lives (Smith et al., 2017).

Child sexual abuse prevention must be a priority to confront the reality that one in six boys and one in four girls will experience sexual assault before age 18 (Dube et al., 2005).

On campus, one in five women and one in 16 men are sexually assaulted during their time in college (Krebs et al., 2007).

This year, SAAM is celebrating its 19th anniversary. The theme for this year's campaign, "I Ask" helps empower all of us to put consent into practice and shares the message that asking for consent is a normal and necessary part of sex.

*we* **I join advocates and communities across the country in taking action to prevent sexual violence. April is Sexual Assault Awareness Month and each day of the year is an opportunity to create change for the future.**

*Prudambee Chair*

*4/7/2020*

Name

Date

*Story Co. Board of Supervisors*

Dube, S. R., Anda, R. F., Whitfield, C. L., Brown, D. W., Felitti, V. J., Dong, M., & Giles, W. H. (2005). Long-term consequences of childhood sexual abuse by gender of victim. *American Journal of Preventive Medicine*, 28(5), 430-438. <https://doi.org/10.1016/j.amepre.2005.01.015>

Krebs, C. P., Lindquist, C. H., Warner, T. D., Fisher, B. S., & Martin, S. L. (2007). *The Campus Sexual Assault (CSA) Study* (NCJ 221153). National Criminal Justice Reference Service. <https://www.ncjrs.gov/pdffiles1/nij/grants/221153.pdf>

Smith, S. G., Chen, J., Basile, K. C., Gilbert, L. K., Merrick, M. T., Patel, N., Walling, M., & Jain, A. (2017). *The National Intimate Partner and Sexual Violence Survey (NISVS): 2010-2012 state report*. U.S. Department of Health and Human Services, Centers for Disease Control and Prevention. <https://www.cdc.gov/violenceprevention/pdf/NISVS-StateReportBook.pdf>





March 31, 2020

RE: ACCESS report to Story Co. Board of Supervisors 4-7-20

Dear Board of Supervisors,

Thank you for your continued support of meeting the needs of Story County crime victims through the ASSET process. Since my last report we have seen many changes—especially in response to COVID-19. My report includes a review of final numbers from last year, how the claims process is progressing this year, highlights of our COVID -19 contingency planning and a project building up to our 45<sup>th</sup> anniversary.

Each year I'm amazed by the tenacity and resilience of survivors and the creativity ACCESS staff. This past year was no exception. One example of innovation has been incorporating a new tool related to victim impact statements within the criminal justice system. We have been utilizing a picture based tool that assists non-verbal survivors in telling the judge how they were impacted by the violence as they consider sentencing. We have seen the tool enable survivors with disabilities and child survivors to have their voices heard.

Through our annual data review, we that last year (ending July) we served 1,418 survivors of sexual abuse, domestic abuse, homicide and other violent crime with 8,165.75 hours of services. This included serving 596 survivors from Story County with 3726.5 hours of service. This is right in line with the total number of clients served in FY 16 and FY 17. Beginning part way through last year, we saw an increase in total service hours per month and provided 1,000 additional bed nights of emergency shelter over the previous year! We believe the increase in service hours is related to a new database system that more accurately captures the work we do. We utilized the old system to generate the FY 19 total numbers, but will be using the new database for FY 20. We believe the increase in bed nights is related to our work to address housing staff turnover.

This current year has been on track to serve a similar number of clients, though we are watching how numbers are changing as we incorporate response to the COVID-19 crisis into how our services function. To date we have the following remaining in each ASSET category for Story County:

- Emergency housing/shelter: \$14,929.50 (accurate through February)

- Domestic Abuse: \$4,278 (accurate through February)
- Sexual Abuse: Completely claimed
- Court Watch: Completely claimed
- Public Education: \$520 (accurate through January)

The last few weeks have marked a challenging time for ACCESS as well as other providers as we work to adapt services in response to the COVID-19 crisis. We have done a lot of contingency planning and adapted over time. In the coming months we will likely have to continue to pivot services to match the needs of survivors and guidance from health officials. Some highlights of where we are currently:

- Our crisis lines remain active and operated as normal.
- Beginning in mid-March most of our counseling services were shifted and offered remotely including phone and text based services. As of the last week of March we have begun training staff and utilizing a tele health option for video/audio appointments. We have utilized a combination of phone based services and follow up appointments for response to hospital sexual assault exams.
- We reduced our shelter census so that we only house one individual or one family per bedroom. We are still taking new intakes, however depending on the combination of individuals versus families may have fewer beds available.
- All staff members who can are working remotely. We have worked with staff to ensure that they have space at home that they can secure client files, field confidential calls, and continue to provide remote advocacy services.
- We postponed events planned for late March and April. We are in the process of exploring alternative ways to do community engagement and education. We hope to roll out new strategies for these services in the coming weeks.
  - This is particularly disappointing timing as April is Sexual Assault Awareness Month (SAAM). We are in the process of re-evaluating what we can do to appropriately recognize SAAM.
  - We had a thriving support group running prior to COVID arriving in Iowa. The group decided to shift to an online group that continued to connect bi-weekly and has been very active despite making this shift. We are hopeful that creativity will help us continue to meet the needs of survivors.

Currently we have told staff that we will reassess the situation April 13<sup>th</sup> and decide which measures to continue. We are simultaneously planning for the likelihood of following the Governor's recommendations through the end of the month. The decisions to adapt our services were based on guidance from our state certifying agencies, guidance from HUD and the CDC, an in-depth look at the risk pool of our staff, ability to offer safe services to survivors and the responsibility we have as potential cross county vectors of transmission. These were really difficult decisions and we will continue to review and adjust as the context changes.

We have two other projects to highlight that started prior to the COVID response and continue currently. First is our 'Frame Our Futures' project which is aimed at securing funds for repairs to rotten

and incorrectly installed windows, sliding glass doors and siding on agency owned shelter units. We have secured funds for the rotten windows and have replaced those. We are in the process of securing funds for the remaining work to address continued water issues and prevent further rotting.

The second is 'ACCESS-ing Our History,' an oral history project in which we are reconnecting with past volunteers, board members and staff to gather stories about our agency over our 45 year history. Our 45<sup>th</sup> anniversary is in February 2021. We have partnered with KHOI to complete the first wave of interviews. We continue to collect interviews using skype recordings. In the coming months we hope to continue our collaboration with KHOI to air edited versions of the compiled interviews, create an archive with the Ames History Museum, and (public health warnings pending) host a series of events clustered around our 45<sup>th</sup> anniversary.

To close, I share a quote from our ACCESS-ing Our History Project. A volunteer of ACCESS reflected on why he was passionate about the need for services over 15 years of volunteer service, "It was like they [survivors] didn't count, but I believe everybody counts the same. People need to count." We couldn't agree more and are thankful to our community partners who believe the same. Despite these challenging times we work to continue to survivors at the center of our decisions. Thank you for your continued work to support survivors and addressing violence in Story County.

Respectfully,

Tess Cody  
Executive Director  
tess@assaultcarecenter.org

**CONTRACT**  
**STORY County – Pavement Markings**  
**Project No. : PM-2020**

THIS AGREEMENT made and entered by and between STORY County, Iowa, by its Board of Supervisors consisting of: Linda Murken, Lauris Olson and Lisa Heddens, Contracting Authority, and KAM Line Highway Markings, Gilbert, IA 50105, Contractor.

WITNESSETH: That the contractor, for and in consideration of One hundred Six Thousand Seven Hundred Eighty Six Dollars and Seventy Three Cents (\$106,786.73) payable as set forth in the specifications constituting a part of this contract, hereby agrees to construct in accordance with the plans and specifications therefore, and in the locations designated in the notice to bidders, the various items of work as listed in the quantity and unit price tabulation.

Said plans, proposal, and specifications are hereby made a part of and the basis of this agreement, and a true copy of said plans, proposal, and specifications are now on file in the office of the County Engineer.

That in consideration of the foregoing, the Contracting Authority hereby agrees to pay the Contractor, promptly and according to the requirements of the specifications the amounts set forth, subject to the conditions as set forth in the specifications.

That it is mutually understood and agreed by the parties hereto that the notice to bidders, the proposal, the specifications for Project No. PM-2020 in STORY County, Iowa, the within contract, the general and detailed plans are and constitute the basis of the contract between the parties hereto.

**That it is further understood and agreed by the parties of this contract that the above work shall be commenced and completed on or before:**

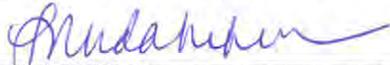
| Division No. | Work Days | Specified Starting Date | Approximate Starting Date | Late Start Date | Completion Date | Liquidated Damages Per Day |
|--------------|-----------|-------------------------|---------------------------|-----------------|-----------------|----------------------------|
|              |           |                         |                           |                 | 6/3/2020        | \$350.00                   |

That time is the essence of this contract and that said contract contains all of the terms and conditions agreed upon the parties hereto.

It is further understood that the Contractor consents to the jurisdiction of the courts of Iowa to hear, determine and render judgment as to any controversy arising hereunder.

IN WITNESS WHEREOF the parties hereto have set their hands for the purposes herein expressed to this, as of the 7<sup>th</sup> Day of April, 2020.

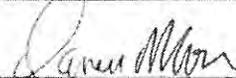
**Story County, Iowa, Contracting Authority**

By  4/7/2020  
 County Board of Supervisors Date

**KAM Line Highway Markings, Contractor**

By  Fed ID: 20-8613059

**Recommended for Approval by:**

 3-30-20  
 Story County Engineer Date

## SCHEDULE OF PRICES -- CONTRACT

### STORY County, Iowa – PM-2020

Type of work : Pavement Markings

| Line No. | Item Code | Item                       | Quantity  |     | Unit Price |       | Amount        |
|----------|-----------|----------------------------|-----------|-----|------------|-------|---------------|
| 001      |           | YELLOW PAINT               | 8,513.67  | STA | \$         | 4.57  | \$ 38,907.47  |
| 002      |           | WHITE PAINT                | 13,912.31 | STA | \$         | 4.57  | \$ 63,579.26  |
| 003      |           | STOP BARS                  | 60.00     | EA  | \$         | 30.00 | \$ 1800.00    |
| 004      |           | RAILROAD SYMBOLS           | 16.00     | EA  | \$         | 40.00 | \$ 640.00     |
| 005      |           | BICYCLE SYMBOLS            | 28.00     | EA  | \$         | 60.00 | \$ 1,680.00   |
| 006      |           | TURN ARROWS, "ONLY" SYMBOL | 3.00      | EA  | \$         | 60.00 | \$ 180.00     |
|          |           |                            |           |     |            |       |               |
|          |           |                            |           |     |            |       |               |
|          |           | <b>TOTAL</b>               |           |     |            |       | \$ 106,786.73 |

This contract, and all sub-contracts that derive from it, requires compliance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the U.S. Department of Transportation.

STANDARD SPECIFICATIONS OF THE IDOT, SERIES 2015, AND CURRENT SUPPLEMENTAL SPECIFICATIONS SHALL APPLY

# CONTRACT

Kind of Work **HMA CRACK SEALING / FILLING /SLURRY LEVELING**

Miles \_\_\_\_\_

Project No. **CS-2020**

County **Story**

THIS AGREEMENT made and entered by and between **Story** County, Iowa, by its Board of Supervisors consisting of the following members

**Linda Murken, Lisa Heddens, Lauris Olson**

Contracting Authority, and

**FORT DODGE ASPHALT CO.**

of **FORT DODGE, IOWA** Contractor.

WITNESSETH: That the Contractor, for and in consideration of: **\$(309,334.50) Three hundred Nine Thousand Three Hundred thirty four Dollars and Fifty cents** payable as set forth in the specifications constituting a part of this contract, hereby agrees to construct in accordance with the plans and specifications therefore, and in the locations designated in the notice to bidders, the various items of work as follows:

| Item No.      | Item                                | Quantity | Units | Unit Price  | Amount              |
|---------------|-------------------------------------|----------|-------|-------------|---------------------|
| 1             | Segment 1: County Rd. E18           | 1.00     | LS    | \$22,783.00 | \$22,783.00         |
| 2             | Segment 2: County Rd. E29           | 1.00     | LS    | \$22,783.00 | \$22,783.00         |
| 3             | Segment 3: County Rd. R63           | 1.00     | LS    | \$11,391.00 | \$11,391.00         |
| 4             | IDOT Approved Sealant               | 9,500.00 | LBS   | \$0.58      | \$5,510.00          |
| 5             | Segment 4: County Rd. R77           | 1.00     | LS    | \$37,479.00 | \$37,479.00         |
| 6             | Segment 5: County Rd. S14           | 1.00     | LS    | \$42,833.00 | \$42,833.00         |
| 7             | Segment 6: County Rd. E29           | 1.00     | LS    | \$32,749.00 | \$32,749.00         |
| 8             | Segment 7: County Rd. R38           | 1.00     | LS    | \$2,677.00  | \$2,677.00          |
| 9             | IDOT Approved Crack Filler Material | 7,650.00 | GAL   | \$2.95      | \$22,567.50         |
| 10            | Segment 8: County Rd. E15           | 1.00     | LS    | \$21,470.00 | \$21,470.00         |
| 11            | Segment 9: County Rd. S14           | 1.00     | LS    | \$32,786.00 | \$32,786.00         |
| 12            | Segment 10: County Rd. E29          | 1.00     | LS    | \$54,306.00 | \$54,306.00         |
| <b>TOTAL:</b> |                                     |          |       |             | <b>\$309,334.50</b> |

Said specifications and plans are hereby made a part of the basis of this agreement and a true copy of said plans and specifications are now on file in the office of the County Engineer.

That in consideration of the foregoing, the Contracting Authority hereby agrees to pay the Contractor, promptly and according to the requirements of the specifications the amounts set forth subject to the Conditions as set forth in the specifications.

That it is mutually understood and agreed by the parties hereto that the notice to bidders, the proposal, the specifications for Project No. **CS-2020**

In **Story** County, Iowa, the within contract, the contractor's bond, and the general and detailed plans are and constitute the basis of contract between the parties thereto.

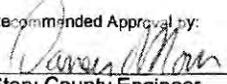
That it is further understood and agreed by the parties of this contract that the above work shall be commenced and completed on or before:

| Approximate Starting Date | Specified Starting Date | Late Start Date               | Number of Working Days |
|---------------------------|-------------------------|-------------------------------|------------------------|
|                           |                         | <b>COMPLETED BY 9/30/2020</b> | <b>NA</b>              |

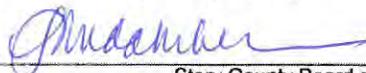
That time is the essence of this contract and that said contract contains all of the terms and conditions agreed upon by the parties hereto. It is further understood that the Contractor consents to the jurisdiction of the courts of Iowa to hear, determine and render judgment as to any controversy arising hereunder.

This contract, and all sub-contracts that derive from it, requires compliance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the U.S. Department of Transportation

IN WITNESS WHEREOF the parties hereto have set their hands for the purposes herein expressed to this and three other instruments of like tenor, as of the

Recommended Approval by:  
  
 Story County Engineer

**Story** County, Iowa  
 Contracting Authority

Approved by:  
  
 Story County Board of Supervisors

Date: 3-31-20

Date: 4/7/2020

By:   
 Contractor 3 26-20  
Date

# Iowa Department of Transportation SECONDARY ROADS BUDGET

County: **Story County**  
Fiscal Year: **2021**  
Version: **Original**

## COUNTY CERTIFICATION

This Secondary Road Budget was adopted by the Board of Supervisors on \_\_\_\_\_

Date \_\_\_\_\_

## ATTESTED

County Auditor

*[Signature]*

Date 4.7.20

County Engineer

*[Signature]*

Date 3-31-20

Chairperson, Board of Supervisors

Date 4/7/2020

## IOWA DOT BUDGET APPROVALS

Recommended Approval: \_\_\_\_\_

OLS Reviewer

Date \_\_\_\_\_

Approval: \_\_\_\_\_

Director of Local Systems

Date \_\_\_\_\_

## SECONDARY ROADS BUDGET

|   | Actual Receipts Prior Years |                      | Estimated Receipts |                 |
|---|-----------------------------|----------------------|--------------------|-----------------|
|   | 2nd Prior<br>FY 2018        | 1st Prior<br>FY 2019 | Current<br>FY 2020 | Next<br>FY 2021 |
| 1. County Auditor's Beginning Balance   | \$6,484,711.24              | \$4,656,401.80       | \$4,596,465.00     | \$3,685,980.00  |
| Receipts from Property Tax Levies   | \$2,571,000.00              | \$2,670,000.00       | \$2,740,000.00     | \$2,965,000.00  |
| 2A. Local Option Sales Tax  | \$0.00                      | \$0.00               | \$0.00             | \$0.00          |
| 3. Regular Road Use Tax Received  | \$3,830,544.14              | \$3,866,340.84       | \$3,632,910.00     | \$3,867,107.00  |
| 3b. Amount for 306.4(a3)  | \$35,418.73                 | \$35,861.65          | \$33,870.00        | \$33,180.00     |
| 3c. Time 21   | \$583,251.71                | \$560,141.37         | \$502,970.00       | \$509,784.00    |
| 4. RISE Funds   | \$0.00                      | \$0.00               | \$0.00             | \$0.00          |
| 5. FA Bridge Replacement Funds  | \$0.00                      | \$397,984.52         | \$234,285.00       | \$600,000.00    |
| 5a. SWAP Bridge Replacement Funds   | \$0.00                      | \$0.00               | \$0.00             | \$0.00          |
| 6. Proposed transfer of FM funds to Local Secondary Fund.(Section 309.10)   | \$0.00                      | \$0.00               | \$0.00             | \$0.00          |
| 7. Tax Refunds (-) and/or Credits (+).(Section 309.10 - Code of Iowa)   | \$0.00                      | \$0.00               | \$0.00             | \$0.00          |
| 8. Miscellaneous Receipts   | \$26,459.36                 | \$35,342.04          | \$40,000.00        | \$40,000.00     |
| Donations, sale of used materials, Special Assessments, etc Itemized for 2021   | \$16,037.98                 | \$25,410.00          | \$5,000.00         | \$5,000.00      |
| Govt. Payments  | \$23,665.00                 | \$178,050.17         | \$119,180.00       | \$33,500.00     |
| LicensesAndPermits  | \$119,338.88                | \$12,425,532.39      | \$11,995,205.00    | \$11,799,551.00 |
| All Other   | \$195,771.22                | \$238,802.21         | \$254,705.00       | \$138,500.00    |
| 9. Total Miscellaneous Receipts   | \$195,771.22                | \$238,802.21         | \$254,705.00       | \$138,500.00    |
| 10. TOTAL RECEIPTS  | \$13,700,697.04             | \$12,425,532.39      | \$11,995,205.00    | \$11,799,551.00 |
| 11. Road Use Tax Funds or other local funds not transferred to Secondary Roads to be transferred to FM fund for construction. | 0                           | 0                    | \$0.00             | \$0.00          |

## SECONDARY ROADS BUDGET

|   | Actual Expenditures Prior Years |                        | Estimated Expenditures |                        |
|---|---------------------------------|------------------------|------------------------|------------------------|
|   | Prior 2<br>FY 2018              | Prior 1<br>FY 2019     | Current<br>FY 2020     | Next<br>FY 2021        |
| <b>70X * Administration and Engineering</b>   |                                 |                        |                        |                        |
| 700 Administration Expenditures   | \$217,690.59                    | \$223,484.94           | \$230,000.00           | \$257,000.00           |
| 701 Engineering Expenditures  | \$396,339.44                    | \$439,828.72           | \$409,690.00           | \$512,500.00           |
| <b>TOTAL ADMINISTRATION AND ENGINEERING</b>   | <b>\$614,030.03</b>             | <b>\$663,313.66</b>    | <b>\$639,690.00</b>    | <b>\$769,500.00</b>    |
| <b>020 * Construction</b>   |                                 |                        |                        |                        |
| Adjusted Construction Program Expenditures (300) on FM and Local Sec. Roads<br><i>(With other than FM funds --- See Accomplishment Year projects)</i> | \$2,434,269.64                  | \$1,049,394.54         | \$1,900,000.00         | \$530,000.00           |
| <b>71X * Roadway Maintenance</b>  |                                 |                        |                        |                        |
| 710 Bridges and Culverts (420, 430)   | \$175,535.18                    | \$87,320.33            | \$209,000.00           | \$230,000.00           |
| 711 Roads (4250, 460, 480)  | \$2,469,300.23                  | \$2,361,408.14         | \$2,683,465.00         | \$3,486,355.00         |
| 712 Snow and Ice Control (520)  | \$314,915.09                    | \$449,544.79           | \$331,840.00           | \$431,095.00           |
| 713 Traffic Controls (590)  | \$259,942.38                    | \$251,565.90           | \$288,000.00           | \$268,000.00           |
| 714 Road Clearing (490)   | \$211,847.12                    | \$160,559.09           | \$197,780.00           | \$228,500.00           |
| <b>TOTAL ROADWAY MAINTENANCE</b>  | <b>\$3,431,540.00</b>           | <b>\$3,310,398.25</b>  | <b>\$3,710,085.00</b>  | <b>\$4,643,950.00</b>  |
| <b>72X * General Roadway</b>  |                                 |                        |                        |                        |
| 720 New Equipment (610)   | \$604,682.72                    | \$1,068,127.65         | \$685,500.00           | \$502,000.00           |
| 721 Equipment Operations (620, 630, 650)  | \$1,013,138.08                  | \$1,473,611.80         | \$1,282,950.00         | \$1,422,200.00         |
| 722 Tools, Materials and Supplies (655, 660, 670, 680, 690)   | \$13,562.31                     | \$30,638.90            | \$16,000.00            | \$16,000.00            |
| 723 Real Estate and Buildings (800)   | \$933,072.46                    | \$233,581.89           | \$75,000.00            | \$55,000.00            |
| <b>TOTAL GENERAL ROADWAY</b>  | <b>\$2,564,455.57</b>           | <b>\$2,805,960.24</b>  | <b>\$2,059,450.00</b>  | <b>\$1,995,200.00</b>  |
| <b>TOTAL EXPENDITURES (70X + 020 + 71X + 72X)</b>   | <b>\$9,044,295.24</b>           | <b>\$7,829,066.69</b>  | <b>\$8,309,225.00</b>  | <b>\$7,938,650.00</b>  |
| County Auditor's balance at end of fiscal year  | \$4,656,401.80                  | \$4,596,465.70         | \$3,685,980.00         | \$3,860,901.00         |
| <b>TOTAL (Must equal receipts) [Does not include transfer of Road Use Tax to FM Fund]</b>   | <b>\$13,700,697.04</b>          | <b>\$12,425,532.39</b> | <b>\$11,995,205.00</b> | <b>\$11,799,551.00</b> |

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**IOWA DEPARTMENT OF TRANSPORTATION  
Predesign Agreement  
For Primary Road Project**

|                           |  |
|---------------------------|--|
| County                    | Story  |
| Project No.               | NHSX-030-5(258)--3H-85<br>NHSX-030-5(260)--3H-85 |
| Iowa DOT<br>Agreement No. | 2020-P-019                                       |
| Staff Action No.          |  |

This Agreement, is entered into by and between the Iowa Department of Transportation, hereinafter designated the "DOT", and Story County, Iowa, a Local Public Agency, hereafter designated the "LPA" in accordance with Iowa Code Chapters 28E, 306, 306A and 313.4 as applicable;

The DOT proposes to establish or make improvements to U.S. 30 within Story County, Iowa; and

The DOT and the LPA are willing to jointly participate in said project, in the manner hereinafter provided; and

This Agreement reflects the current concept of this project which is subject to modification by mutual agreement between the LPA and the DOT; and

Therefore, it is agreed as follows:

**1. Project Information**

- a. The DOT will design, let, and inspect construction of the following described project in accordance with the project plans and DOT standard specifications:

Construction of a new interchange on U.S. 30 at 580<sup>th</sup> Avenue, closure of adjacent side road connections and entrances from I-35 to west of 590<sup>th</sup> Avenue, and reconstruction of county side roads and new construction of county frontage roads.

- b. Upon completion of construction, the LPA agrees to accept ownership and jurisdiction of the following referenced improvements. The LPA shall also assume responsibility for all future maintenance operations associated therewith, all at no additional expense or obligation to the DOT, see Exhibit A:

- i. 580<sup>th</sup> Avenue will be realigned from approximately 3400 feet south of U.S. 30 to approximately 3500 feet north of U.S. 30. A 24-foot wide paved roadway with 10-foot granular shoulders will be constructed. The old 580<sup>th</sup> Avenue roadbed south of U.S. 30 will be obliterated. The old 580<sup>th</sup> Avenue roadbed north of U.S. 30 will be obliterated at the U.S. 30 intersection up to the first entrance and from 1995 feet north to 3500 feet north of U.S. 30. The old roadbed north of U.S. 30 left in place will be used as frontage roads for multiple entrances.
- ii. 590<sup>th</sup> Avenue will be reconstructed a distance of 430 feet starting 890 feet north of US 30. A 24-foot wide paved roadway with 8-foot granular shoulder will be constructed.
- iii. 241<sup>st</sup> Street will be reconstructed a distance of 688 feet beginning 688 feet west of Sand Hill Trail east 688 feet. 241<sup>st</sup> Street will also be extended 4,552 feet south of U.S. 30 and proposed ramp B to 580<sup>th</sup> Street. The new and reconstructed roadway shall include a 24-foot wide paved roadway with 8-foot granular shoulders. The LPA will take ownership of the additional 672 feet of the existing 241<sup>st</sup> Street roadway directly west of the new reconstruction.

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- iv. Sand Hill Trail will be reconstructed a distance of 90 feet south of 241st Street. A 32-foot wide roadway with 26-foot wide granular surfacing will be reconstructed, which is already under LPA jurisdiction.
- v. A frontage road will be constructed a distance of 9880 feet running west to east connecting the existing road to Cornerstone Church east to 590th Avenue just north of Vetter Equipment Company. A 24-foot wide paved roadway with 8-foot granular shoulders will be constructed. The roadway will widen out to 36 feet wide for a 400-foot left turn bay on the west leg of the Frontage Road and 580th Avenue intersection for the eastbound to northbound turning movement.
- c. A future Preconstruction Agreement will be negotiated between the DOT and LPA to further define project responsibilities, costs, and payment schedules for work to be completed during the construction phase of the project.

## **2. Traffic Control**

- a. U.S. 30 through-traffic will be maintained during the construction.
- b. If it becomes necessary to temporarily close LPA side roads during construction, the DOT will furnish and install the required barricades and signing for the closure at project cost and shall remove same upon completion of the project also at no expense or obligation to the LPA. The DOT will work in close cooperation with the LPA and the contractor to accommodate emergency services and local access across the project during construction. Any detours which may be necessary for project related LPA road closures will be the responsibility of the LPA all at no expense or obligation to the DOT.
- c. If this project causes the temporary closure of a road during construction, the DOT shall meet with the LPA to determine whether said closure(s) will cause increased traffic on other LPA roads. The DOT and the LPA shall determine a plan, and the costs thereof, for the LPA to perform dust control on said LPA roads with increased traffic, should dust control become necessary. In that event, the LPA shall inform the DOT prior to performing said dust control. The DOT shall reimburse the LPA for the cost of said dust control measures following the receipt of a bill for the agreed upon costs (see Iowa Code section 313.4 subsection 1.b.).
- d. If this project causes the permanent closure of LPA road connections or the obliteration or subsequent vacation of LPA roads, the LPA in accordance with Iowa Code sections 306.10 through 306.17 will hold a public hearing for the permanent closure(s). The hearing proceedings will be conducted by the LPA who will also be responsible for payment of claims for any and all damages (if any) resulting from the road closure, all at no expense or obligation to the DOT. The DOT will furnish and install the required road closure barricades at project cost. Upon completion of construction, the LPA agrees to accept ownership of said barricades along with responsibility for future maintenance operations associated therewith all at no additional expense or obligation to the DOT.

## **3. Right of Way and Permits**

- a. In connection with this project any real estate and rights to real estate necessary for right of way at the connection of any public road and a primary highway project, any access road or frontage road, or any permanent utility easements which are or which will be under the jurisdiction of the LPA may be acquired by the DOT, for and in the name of the LPA. Where acquired by contract the LPA will receive title from the contract seller and the LPA will accept title thereto. Where acquired by condemnation, a single joint condemnation proceeding will be instituted by the DOT to acquire real estate or rights in real estate needed by the LPA for the LPA and to acquire real estate or rights in

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real estate needed by the DOT for the DOT.

- b. Access rights may be acquired by the DOT along all public road intersections within the project limits. Access rights, if acquired, will be in the name of the State of Iowa. The acquisition of access rights will be in accordance with 761 Iowa Administrative Code Chapter 112 and the DOT Access Management Policy. If access rights are required, the LPA shall not permit any third party to use the controlled portion of the side road without the prior written consent from the DOT. If the LPA feels that it is in the best interest of the parties involved to modify the access rights in any way, they may petition the DOT District 1 Engineer to do so.

#### **4. Construction & Maintenance**

- a. A future Preconstruction Agreement will be negotiated between the DOT and LPA to further define project responsibilities and cost sharing.
- b. Upon completion of the project, no changes in the physical features thereof will be undertaken or permitted without the prior written approval of the DOT.
- c. Future maintenance of the primary highway within the project area will be carried out in accordance with the terms and conditions contained in Instructional Memorandum 2.110.

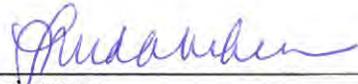
#### **5. General Provisions**

- a. If the LPA has completed a Flood Insurance Study (FIS) for an area which is affected by the proposed Primary Highway project and the FIS is modified, amended or revised in an area affected by the project after the date of this Agreement, the LPA shall promptly provide notice of the modification, amendment or revision to the DOT. If the LPA does not have a detailed Flood Insurance Study (FIS) for an area which is affected by the proposed Primary Highway project and the LPA does adopt an FIS in an area affected by the project after the date of this Agreement, the LPA shall promptly provide notice of the FIS to the DOT.
- b. The LPA will comply with all provisions of the equal employment opportunity requirements prohibiting discrimination and requiring affirmative action to assure equal employment opportunity as required by Iowa Code Chapter 216. No person will, on the grounds of age, race, creed, color, sex, sexual orientation, gender identity, national origin, religion, pregnancy, or disability, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which State funds are used.
- c. It is the intent of both (all) parties that no third party beneficiaries be created by this Agreement.
- d. If any section, provision, or part of this Agreement shall be found to be invalid or unconstitutional, such finding shall not affect the validity of the Agreement as a whole or any section, provision, or part thereof not found to be invalid or unconstitutional, except to the extent that the original intent of the Agreement cannot be fulfilled.
- e. This Agreement may be executed in (two) counterparts, each of which so executed will be deemed to be an original.
- f. This Agreement, as well as the unaffected provisions of any previous agreement(s), addendum(s), and/or amendment(s); represents the entire Agreement between the LPA and DOT regarding this project. All previously executed agreements will remain in effect except as amended herein. Any subsequent change or modification to the terms of this Agreement will be in the form of a duly executed amendment to this document.

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**IN WITNESS WHEREOF**, each of the parties hereto has executed Agreement No. 2020-P-019 as of the date shown opposite its signature below.

**BOARD OF SUPERVISORS OF STORY COUNTY:**

By:  Date 4/7/2020, 20    
Chairperson

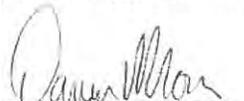
**ATTEST:**

By:   
County Auditor

**IOWA DEPARTMENT OF TRANSPORTATION:**

By: \_\_\_\_\_ Date \_\_\_\_\_, 20\_\_\_\_  
Tony J. Gustafson  
Assistant District Engineer  
District 1

Recommended for approval by:

 3-31-20  
Darren R. Moon, P.E.                      Date

**SECONDARY ROADS FIVE YEAR PROGRAM**  
**Iowa Department of Transportation**  
**SECONDARY ROADS FIVE YEAR PROGRAM**

County: Story County  
Fiscal Year: 2021  
Version: Original

**COUNTY CERTIFICATION**

The detailed construction program for the secondary road system was adopted by the Board of Supervisors on

Date \_\_\_\_\_

**ATTESTED**

County Auditor

*[Signature]*

Date 4.7.20

County Engineer

*[Signature]*

Date 3-31-20

Chairperson, Board of Supervisors

*[Signature]*

Date 4/7/2020

**IOWA DOT PROGRAM APPROVALS**

Recommended Approval: \_\_\_\_\_

OLS Reviewer

Date \_\_\_\_\_

Approval: \_\_\_\_\_

Director of Local Systems

Date \_\_\_\_\_

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## SECONDARY ROADS FIVE YEAR PROGRAM

| Project Number<br>Project Name<br>Project ID         | Location<br>Description of Work<br>Section / Township / Range   | AADT<br>Length<br>Federal ID | Status<br>FM<br>Transfer | Day Labor<br>Type of Work<br>Project Type | Fund  | Priority Years   |            |                  |            |            | Total   |
|--|---|------------------------------|--------------------------|---|-------|------------------|------------|------------------|------------|------------|---------|
|  |   |                              |                          |   |       | Accomp<br>Year   | 1st        | 2nd              | 3rd        | 4th        |         |
| LFM-W34--7X-85<br>530th Ave. Grade and Pave<br>36091 | On 530th Ave., from Co. Hwy E57 north 130<br>2.0 Miles to 260th St.                                       | 2,000 miles                  | Previous                 | \$0<br>367 PCC Paving<br>Local            | Local | FY<br>2021       | FY<br>2022 | FY<br>2023       | FY<br>2024 | FY<br>2025 | \$2,600 |
| L-U30--73-85<br>560th Ave. Huxley Paving<br>36092    | On 560th Ave., from Blue Sky Blvd<br>north 1.0 Miles to 315th St.   | 70<br>1,000 miles            | Previous                 | \$0<br>367 PCC Paving<br>Local            | Local | Special<br>2,600 | FA         | SWAP             | Local      | FM         | \$1,000 |
| L-LAF13--73-85<br>550th Overlay<br>38652             | On 550th Ave., from E18 north 0.76<br>Miles to Stony City City Limits, on<br>WLINE S13 T85 R24            | 1250<br>0.760 miles          | Previous                 | \$0<br>366 HMA Paving<br>Local            | Local | Local<br>150     | FM         | Special          | FA         | SWAP       | \$150   |
| LFM-E18--7X-85<br>E18 Overlay<br>38654               | 13 / 85 / 24<br>On E18, from Hwy 69 east 5.58 Miles<br>to Roland City Limits, on NLINE S23<br>T85 R24     | 1960<br>5,580 miles          | Previous                 | \$0<br>366 HMA Paving<br>Local            | Local | Local            | FM         | Special<br>1,200 | FA         | SWAP       | \$1,200 |
| L-TIM--73-85<br>Timberland Drive Paving<br>38789     | 23 / 85 / 24<br>On Timberland Drive north of E15, from 140<br>end of existing pavement north 0.5<br>Miles | 0.500 miles                  | Previous                 | \$0<br>366 HMA Paving<br>Local            | Local | Special<br>200   | FA         | SWAP             | Local      | FM         | \$200   |

## SECONDARY ROADS FIVE YEAR PROGRAM

| Project Number<br>Project Name<br>Project ID              | Location<br>Description / Township / Range<br>Section / Township / Range | AADT<br>Length<br>Federal ID | Status<br>FM<br>Transfer | Day Labor<br>Type of Work<br>Project Type | Priority Years  |            |            |            |            | Total |
|---|--|------------------------------|--------------------------|---|-----------------|------------|------------|------------|------------|-------|
|   |  |                              |                          |   | Accomp<br>Year  | 1st        | 2nd        | 3rd        | 4th        |       |
| L-CO132--73-85<br>Collins 32 Bridge<br>39566              | On 330th St., Over Wolf Creek, on<br>NLINE S32 T82 R21                   | 15<br>0.100 miles<br>313600  | New                      | \$0<br>332 Box Culverts<br>Local          | FY<br>Fund 2021 | FY<br>2022 | FY<br>2023 | FY<br>2024 | FY<br>2025 | \$140 |
| L-ROW--73-85<br>Right of Way<br>5971                      | 32 / 82 / 21<br>0:   | 0<br>0.000 miles             | Previous                 | \$0<br>300 Balance In<br>Reserve<br>Local | SWAP<br>Local   | 20         |            |            |            | \$20  |
| L-CWP--73-85<br>County Wide Pipes<br>5972                 | All County<br>0 / 0 / 0<br>County Wide: 0                                | 0<br>0.000 miles             | Previous                 | \$0<br>331 Pipe Culverts<br>Local         | SWAP<br>Local   | 10         |            |            |            | \$10  |
| FM-C085(IC11)--55-85<br>Indian Creek 11 Culvert<br>137280 | On 290th St., on NLINE S11 T82 R22                                       | 90<br>0.100 miles            | Previous                 | \$0<br>332 Box Culverts<br>FM             | SWAP<br>Local   |            | 80         |            |            | \$80  |
| FM-C085(S12)--55-85<br>Sherman 12 Bridge<br>35996         | 11 / 82 / 22<br>On 730th Ave., S12 T84 R21                               | 45<br>0.100 miles<br>315020  | Previous                 | \$0<br>320 Bridges<br>FM                  | SWAP<br>Local   |            |            |            |            | \$350 |
|   | 12 / 84 / 21   |                              |                          |   | SWAP<br>Special |            |            |            |            |       |

## SECONDARY ROADS FIVE YEAR PROGRAM

| Project Number<br>Project Name<br>Project ID | Location<br>Description of Work<br>Section / Township / Range            | AADT<br>Length<br>Federal ID | Status<br>FM<br>Transfer | Day Labor<br>Type of Work<br>Project Type | Fund    | Accomp Year |         |         |         |     | Total |
|--|--|------------------------------|--------------------------|---|---------|-------------|---------|---------|---------|-----|-------|
|  |  |                              |                          |   |         | 1st         | 2nd     | 3rd     | 4th     | 5th |       |
|  |  |                              |                          |   | FY 2021 | FY 2022     | FY 2023 | FY 2024 | FY 2025 |     |       |
| L-W24-73-85<br>Washington 24 Bridge<br>36013 | On S27, from 295th St. North 5.5 Miles<br>to Hwy 30                      | 40<br>0.100 miles<br>314930  | Previous                 | \$0<br>320 Bridges<br>Local               | Local   |             | 140     |         |         |     | \$140 |
| L-G10-73-85<br>Grant 10 Bridge<br>35941      | 24 / 83 / 24<br>On S90th Ave., Over DD#5, S10 T83<br>R23                 | 230<br>0.100 miles<br>314700 | Previous                 | \$0<br>320 Bridges<br>Local               | Local   |             | 200     |         |         |     | \$200 |
| L-LAF5-73-85<br>Lafayette 5 Bridge<br>38485  | 10 / 83 / 23<br>On S10th Ave., Over small stream, on<br>WLINE S5 T85 R24 | 50<br>0.010 miles            | Previous                 | \$0<br>320 Bridges<br>Local               | Local   |             | 90      |         |         |     | \$90  |
| L-COL10-73-85<br>Collins 10 Culvert<br>8831  | 5 / 85 / 24<br>290th St.: -<br>Culvert Replacement<br>10 / 82 / 21       | 25<br>0.100 miles            | Previous                 | \$0<br>331 Pipe Culverts<br>Local         | Local   |             | 60      |         |         |     | \$60  |
|  |  |                              |                          |   | SWAP    |             |         |         |         |     |       |

## SECONDARY ROADS FIVE YEAR PROGRAM

| Project Number<br>Project Name<br>Project ID               | Location<br>Description of Work<br>Section / Township / Range                | AADT<br>Length<br>Federal ID | Status<br>FM<br>Transfer | Day Labor<br>Type of Work<br>Project Type | Accomp Year |         |         |         |         | Total |         |
|--|--|------------------------------|--------------------------|---|-------------|---------|---------|---------|---------|-------|---------|
|  |  |                              |                          |   | FY 2021     | FY 2022 | FY 2023 | FY 2024 | FY 2025 |       |         |
| L-U28-73-85<br>Union 28 Box Culvert<br>24817               | 580th Ave.: Over Small Stream  | 90<br>0.100 miles            | Previous                 | \$0<br>332 Box Culverts<br>Local          | Local       | 90      |         |         |         |       | \$90    |
| LFM-C085(ZM)-7X-85<br>Zearing W. Main St. Overlay<br>39577 | 28 / 82 / 23<br>On W Main St., from Hwy 65 E 0.47<br>miles to Zearing        | 750<br>0.470 miles           | New                      | \$0<br>1509 Pavement<br>Rehab<br>Local    | Local       | 100     |         |         |         |       | \$100   |
| STBG-SWAP-C085(R38)-FG-85<br>R38 HMA Overlay<br>36012      | On R38, from Slater City Limits north<br>8.0 Miles                           | 3030<br>8.000 miles          | Previous                 | \$0<br>366 HMA Paving<br>SWAP             | Local       |         |         |         |         |       | \$2,240 |
| FM-C085(S24)-55-85<br>Sheeman 24 Bridge<br>37277           | On 730th Ave., Over small stream, on<br>WLINE S24 T84 R21                    | 40<br>0.100 miles            | Previous                 | \$0<br>332 Box Culverts<br>FM             | Local       | 2,240   |         |         |         |       | \$140   |
| FM-C085(WAR7)-55-85<br>Warren 7 Bridge<br>37281            | 24 / 84 / 21<br>On 110th St., Over East Indian Creek,<br>on NLINE S7 T85 R22 | 35<br>0.100 miles            | Previous                 | \$0<br>332 Box Culverts<br>FM             | Local       |         |         | 200     |         |       | \$200   |
|  | 7 / 85 / 22  | 315950                       |                          | FM  | Special     |         |         |         |         |       |         |
|  |  |                              |                          | FA  | SWAP        |         |         |         |         |       |         |
|  |  |                              |                          | SWAP                                      | SWAP        |         |         |         |         |       |         |

## SECONDARY ROADS FIVE YEAR PROGRAM

| Project Number<br>Project Name<br>Project ID             | Location<br>Description of Work<br>Section / Township / Range      | AADT<br>Length<br>Federal ID | Status<br>FM<br>Transfer | Day Labor<br>Type of Work<br>Project Type | Accomp Year |         |         |         |         | Total |         |
|--|--|------------------------------|--------------------------|---|-------------|---------|---------|---------|---------|-------|---------|
|  |  |                              |                          |   | FY 2021     | FY 2022 | FY 2023 | FY 2024 | FY 2025 |       |         |
| FM-C085(M8)--55-85<br>Milford 8 Bridge<br>37283          | On 170th Ave., Over small stream, on<br>NLINE S8 T84 R23           | 50<br>0.100 miles            | Previous                 | \$0<br>332 Box Culverts<br>FM             | Local       |         |         | 120     |         |       | \$120   |
| FM-C085(S14)--55-85<br>S14 Overlay<br>38694              | On S14, from Nevada City Limits S 9.6<br>miles to Polk County Line | 360<br>9.600 miles           | Previous                 | \$0<br>366 HMA Paving<br>FM               | Local       |         |         | 2,000   |         |       | \$2,000 |
| L-C23--73-85<br>Collins 23 Bridge<br>37278               | On 720th Ave., Over small stream, on<br>WLINE S23 T82 R21          | 45<br>0.100 miles            | Previous                 | \$0<br>332 Box Culverts<br>Local          | Local       |         |         | 130     |         |       | \$130   |
| L-C085(P15E)--73-85<br>Palestine 15 Bridge East<br>40203 | On 535TH AVE, Over BALLARD CREEK,<br>S15 T82 R24                   | 60<br>314310 miles           | New                      | \$0<br>320 Bridges<br>Local               | Local       |         |         | 500     |         |       | \$500   |
| L-C085(LIN35)--73-85<br>Lincoln 35 Bridge<br>40232       | On 720TH AVE, S35 T85 R21  | 15<br>miles                  | New                      | \$0<br>332 Box Culverts<br>Local          | Local       |         |         | 110     |         |       | \$110   |
|  | 35 / 85 / 21   |                              |                          |   | Special     |         |         |         |         |       |         |
|  |  |                              |                          |   | FA          |         |         |         |         |       |         |
|  |  |                              |                          |   | SWAP        |         |         |         |         |       |         |

## SECONDARY ROADS FIVE YEAR PROGRAM

| Project Number<br>Project Name<br>Project ID            | Location<br>Description of Work<br>Section / Township / Range   | AADT<br>Length<br>Federal ID | Status<br>FM<br>Transfer | Day Labor<br>Type of Work<br>Project Type | Fund    | Priority Years |            |            |            |            | Total |
|---|---|------------------------------|--------------------------|---|---------|----------------|------------|------------|------------|------------|-------|
|   |   |                              |                          |   |         | FY<br>2021     | FY<br>2022 | FY<br>2023 | FY<br>2024 | FY<br>2025 |       |
| BR05-SWAP-C085(H31)-FE-85<br>Howard 31 Bridge<br>32507  | On 150th St., Over Skunk River, NLINE<br>S31 T85 R23            | 100<br>0.000 miles<br>316250 | Previous                 | \$0<br>320 Bridges<br>SWAP                | Local   |                |            |            |            |            |       |
|   |   |                              |                          |   | FM      |                |            |            |            |            |       |
|   |   |                              |                          |   | Special |                |            |            |            |            |       |
| STBG-SWAP-C085(GWC)-FG-85<br>GW Carver Overlay<br>40236 | On R50, from Ames City Limits N 3.0<br>miles to E23 S21 T84 R24 | 1760<br>3.000 miles          | New                      | \$0<br>366 HMA Paving<br>SWAP             | Local   |                |            | 1,000      |            |            |       |
|   |   |                              |                          |   | FM      |                |            |            |            |            |       |
|   |   |                              |                          |   | Special |                |            |            |            |            |       |
| FM-C085(R8)--55-85<br>Richland 8 Bridge<br>40201        | On 170th St., S8 T84 R22  | 10<br>miles                  | New                      | \$0<br>332 Box Culverts<br>FM             | Local   |                |            |            |            |            |       |
|   |   |                              |                          |   | FM      |                |            |            |            |            | 110   |
|   |   |                              |                          |   | Special |                |            |            |            |            |       |
| FM-C085(NA35)--55-85<br>New Albany 35 Bridge<br>38677   | On 270th St., Over small stream, on<br>NLINE S35 T83 R21        | 35<br>0.100 miles<br>314491  | Previous                 | \$0<br>320 Bridges<br>FM                  | Local   |                |            |            |            |            |       |
|   |   |                              |                          |   | FM      |                |            |            |            |            | 500   |
|   |   |                              |                          |   | Special |                |            |            |            |            |       |
| FM-C085(P15)--55-85<br>Palestine 15 Bridge<br>37298     | On 530th Ave., Over Ballard Creek, on<br>WLINE S15 T82 R24      | 50<br>0.100 miles<br>314300  | Previous                 | \$0<br>320 Bridges<br>FM                  | Local   |                |            |            |            |            |       |
|   |   |                              |                          |   | FM      |                |            |            |            |            | 400   |
|   |   |                              |                          |   | Special |                |            |            |            |            |       |
|   |   |                              |                          |   | SWAP    |                |            |            |            |            |       |
|   |   |                              |                          |   | SWAP    |                |            |            |            |            |       |

## SECONDARY ROADS FIVE YEAR PROGRAM

| Project Number<br>Project Name<br>Project ID              | Location<br>Description of Work<br>Section / Township / Range                 | AADT<br>Length<br>Federal ID | Status<br>FM<br>Transfer | Day Labor<br>Type of Work<br>Project Type | Accomp Year |         |         |         |         | Total |
|---|---|------------------------------|--------------------------|---|-------------|---------|---------|---------|---------|-------|
|   |   |                              |                          |   | FY 2021     | FY 2022 | FY 2023 | FY 2024 | FY 2025 |       |
| L-C2B--73-85<br>Collins 2 Bridge<br>38678                 | On 280th St., Over small stream, on<br>NLINE S2 T82 R21                       | 30<br>0.100 miles            | Previous                 | \$50<br>331 Pipe Culverts<br>Local        |             |         |         | 50      |         | \$50  |
| L-M24--73-85<br>Milford 24 Bridge<br>38676                | 2 / 82 / 21<br>On 610th Ave., Over West Indian<br>Creek, on WLINE S24 T84 R23 | 35<br>0.100 miles<br>315390  | Previous                 | \$0<br>320 Bridges<br>Local               |             |         |         | 400     |         | \$400 |
| L-C085(LIN20S)--73-85<br>Lincoln 20 South Bridge<br>40202 | 24 / 84 / 23<br>On 690TH AVE, S20 T85 R21                                     | 5<br>miles                   | New                      | \$0<br>332 Box Culverts<br>Local          |             |         |         | 110     |         | \$110 |
| BR0S-SWAP-C085(H1L)--FE-85<br>Howard 11 Bridge<br>38675   | 20 / 85 / 21<br>On 115th St., Over Bear Creek, S11<br>T85 R23                 | 120<br>0.100 miles<br>316170 | Previous                 | \$0<br>320 Bridges<br>SWAP                |             |         |         |         |         | \$400 |
| FM-C085(E57)--55-85<br>E57 Paving Kelley<br>40235         | 11 / 85 / 23<br>On E57, from R38 E 3.5 miles to Hwy<br>69 S5 T82 R24          | 830<br>3.500 miles           | New                      | \$0<br>366 HMA Paving<br>FM               |             |         |         | 400     | 700     | \$700 |
|   | 5 / 82 / 24   |                              |                          |   |             |         |         |         |         |       |

## SECONDARY ROADS FIVE YEAR PROGRAM

| Project Number<br>Project Name<br>Project ID       | Location<br>Description of Work<br>Section / Township / Range                                     | AADT<br>Length<br>Federal ID | Status<br>FM<br>Transfer | Day Labor<br>Type of Work<br>Project Type | Fund    | Accomp Year |         |         |         |         | Total |         |
|--|---|------------------------------|--------------------------|---|---------|-------------|---------|---------|---------|---------|-------|---------|
|  |   |                              |                          |   |         | FY 2021     | FY 2022 | FY 2023 | FY 2024 | FY 2025 |       |         |
| 44690<br>FM-C085(E15)--55-85<br>E15 HMA Overlay    | 10 / 85 / 23<br>On 585TH AVE, S4 T84 R23  | 30<br>miles                  | New                      | \$0<br>366 HMA Paving<br>FM               | Local   |             |         |         |         |         | 650   | \$650   |
| L-C085(M1L4)--73-85<br>Milford 4 Bridge<br>40233   | 4 / 84 / 23<br>On E29, from 700' west of 570th Ave. E 750<br>9.13 miles to 660th Ave. S13 T84 R23 | 9.130 miles                  | New                      | \$0<br>366 HMA Paving<br>SWAP             | Local   |             |         |         |         |         | 140   | \$140   |
| STBG-SWAP-C085(E29)--FG-85<br>E29 Overlay<br>41362 | 13 / 84 / 23  |                              |                          |   | Special |             |         |         |         |         | 1,800 | \$1,800 |

## SECONDARY ROADS FIVE YEAR PROGRAM

| Fund    | 2021        | 2022        | 2023        | 2024        | 2025        |
|---------|-------------|-------------|-------------|-------------|-------------|
| SWAP    | \$270,000   | \$2,240,000 | \$1,600,000 | \$400,000   | \$1,800,000 |
| FM      | \$1,175,000 | \$1,530,000 | \$2,460,000 | \$1,010,000 | \$1,350,000 |
| Local   | \$530,000   | \$680,000   | \$740,000   | \$560,000   | \$140,000   |
| FA      | \$330,000   | \$0         | \$0         | \$0         | \$0         |
| Special | \$7,325,000 | \$0         | \$0         | \$0         | \$0         |





**Story County Commission of Veterans Affairs**  
**Brett D. McLain, Director**  
Story County Human Services Center  
126 S. Kellogg Ave. Suite 001, Ames, Iowa 50010

Ph. 515-956-2626 Fax 515-956-2627  
www.storycountyiowa.gov/va  
veteransaffairs@storycountyiowa.gov

3/20/2020

To: Story County Board of Supervisors,  
Story County Veterans Affairs Commissioners

Subject: COVID-19 Temporary Policy

Due to Story County Offices being closed to the public in response to the COVID-19 pandemic and Governor Reynolds Emergency Proclamation, I would like to submit a possible solution for Story County Veterans Affairs County VA Benefits program.

Below are eligibility modifications for consideration.

1. This temporary policy will expire on May 1, 2020.
2. This temporary policy is for one time assistance only.
3. This temporary policy only applies to Story County VA Benefits programs. It does not change or modify any of the federal or state benefit application standards.

Accept applicant's typed signature on the VA application and other VA Assistance forms with the applicant verifying who they are via email and the desire for their request/application to be processed.  
No doctor's verification of ability/inability to work one time per applicant.  
No job search requirement one time per applicant.  
Verbal verification from Iowa DHS Food Assistance program.

On Friday March 20, 2020 Story County Veterans Affairs Commission approved this temporary policy to be effective immediately after the Board of Supervisors approval.

Sincerely,

Brett McLain, Director Story County Veterans Affairs

**APPROVED**      **DENIED**

Board Member Initials: BM

Meeting Date: 4/7/2020

Follow-up action: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Closure No. 20-34

Date March 31, 2020

## Resolution

### BE IT RESOLVED

By the Board of Supervisors of Story County, Iowa, to approve the road Closure(s) for the purpose of Bridge Repair in section 09 Lafayette Twp on

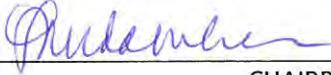
GW Carver is closed between 110th St and 120th St

  
Chair, Board of Supervisors

Attest:   
County Auditor

|               |              |     |          |     |     |        |     |
|---------------|--------------|-----|----------|-----|-----|--------|-----|
| ROLL CALL     | Lauris Olson | Yea | <u>X</u> | Nay | ___ | Absent | ___ |
| FOR ALLOWANCE | Lisa Heddens | Yea | <u>X</u> | Nay | ___ | Absent | ___ |
|               | Linda Murken | Yea | <u>X</u> | Nay | ___ | Absent | ___ |

|                 |  |     |          |     |          |        |          |
|-----------------|--|-----|----------|-----|----------|--------|----------|
| ALLOWED BY VOTE |  | Yea | <u>3</u> | Nay | <u>0</u> | Absent | <u>0</u> |
| OF THE BOARD    |  |     |          |     |          |        |          |

  
CHAIRPERSON

Above tabulation made by 

Closure No. 20-35

Date April 2, 2020

## Resolution

### BE IT RESOLVED

By the Board of Supervisors of Story County, Iowa, to approve the road Closure(s) for the purpose of Culvert Repair in section 27/34 Warren Twp on

150th St is closed between 650th Ave and 660th Ave

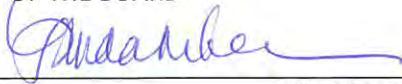
  
Chair, Board of Supervisors

Attest:   
County Auditor

|               |              |     |          |     |     |        |     |
|---------------|--------------|-----|----------|-----|-----|--------|-----|
| ROLL CALL     | Lauris Olson | Yea | <u>Y</u> | Nay | ___ | Absent | ___ |
| FOR ALLOWANCE | Lisa Heddens | Yea | <u>Y</u> | Nay | ___ | Absent | ___ |
|               | Linda Murken | Yea | <u>Y</u> | Nay | ___ | Absent | ___ |

ALLOWED BY VOTE OF THE BOARD

Yea 3 Nay 0 Absent 0

  
CHAIRPERSON

Above tabulation made by \_\_\_\_\_

## STORY COUNTY UTILITY PERMIT

Date 3/31/20

To the Board of Supervisors, Story County, Iowa:

The Windstream Iowa Communications, LLC Company, incorporated under the laws of Iowa, with its principal place of business at 4001 N. Rodney Parham Road, Little Rock, AR 72212, does hereby make application requesting permission to occupy certain portions of public right-of-way and that the County Engineer be directed to establish the location of lines of transmission of <sup>copper communications cable by</sup> plowing and boring on secondary route 660th Ave., from 29385 660th Ave. to 295th Street, a distance of 0.01 miles.

Agreements: The utility company, corporation, applicant, permittee, or licensee, (hereinafter referred to as the permittee) agrees that the following stipulations shall govern under this permit.

1. The Permittee will file a plat setting out the location of proposed line on the secondary route and that the description of the proposed installation including type, height, and spacing of poles, maximum voltage, lengths of cross arms, minimum clearance and number of wires, type, size and capacity of underground cables, conduits, tile lines, and pipe lines, maximum working pressures for pipe lines carrying gas or flammable petroleum products are described as follows:
2. The installation shall meet the requirements of county, state, and federal laws, franchise rules, and of the Iowa State Commerce Commission Regulations and Directives, Utilities Division, the Iowa State Department of Health, and any other laws or regulations applicable.
3. The Permittee shall be fully responsible for any future adjustments of its facilities within the established highway right-of-way caused by highway construction or maintenance operations.
4. Story County assumes no responsibility for damages to the Permittee's property occasioned by any construction or maintenance operations on said highways.
5. The Permittee shall take all reasonable precautions during the construction and maintenance of said installation to protect and safeguard the lives and property of the traveling public and adjacent property owners.
6. The Permittee, and its contractors, shall carry on the construction or repair of the accommodated utility with serious regard to the safety of the public. Traffic protection shall be in accordance with Part VI of the current Iowa Department of Transportation Manual on Uniform Control Devices for Streets and Highways.
7. The Permittee shall be responsible for any damage resulting to said highways because of the construction operation, or maintenance of said utility, and shall reimburse Story County for any expenditure the County may have to make on said highways because of said permittee's utility having been constructed, operated, and maintained thereon.
8. The Permittee shall indemnify and save harmless Story County from any and all causes of action, suits at law or in equity, or losses, damages, claims, or demands, and from any and all

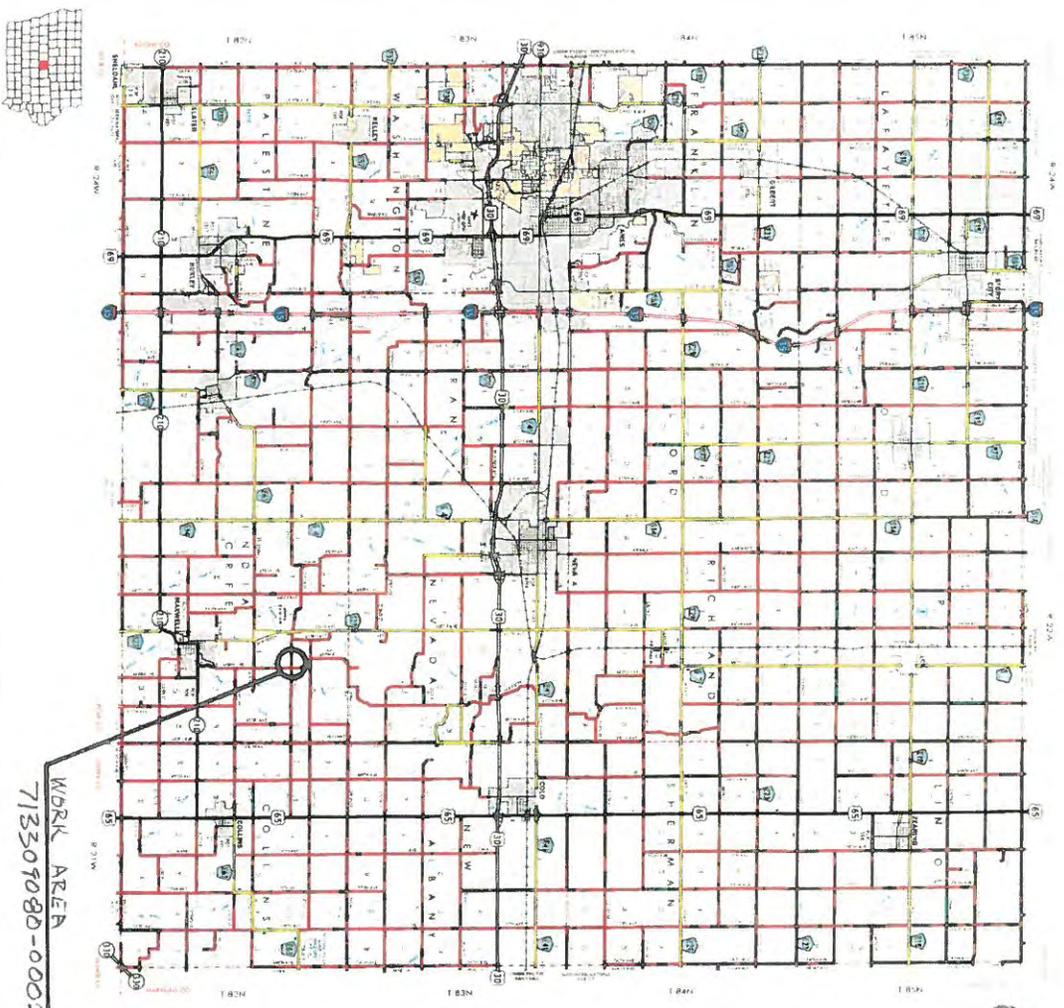
HIGHWAY AND TRANSPORTATION MAP  
**STORY COUNTY**  
**IOWA**



United States  
 Department of Transportation  
 JANUARY 1, 2017

**LEGEND**

- STATE HIGHWAY
- FEDERAL HIGHWAY
- STATE ROAD
- STATE TRAIL
- STATE HIGHWAY UNDER CONSTRUCTION
- STATE ROAD UNDER CONSTRUCTION
- STATE TRAIL UNDER CONSTRUCTION
- STATE HIGHWAY CLOSED
- STATE ROAD CLOSED
- STATE TRAIL CLOSED
- STATE HIGHWAY MAINTENANCE
- STATE ROAD MAINTENANCE
- STATE TRAIL MAINTENANCE
- STATE HIGHWAY REPAIR
- STATE ROAD REPAIR
- STATE TRAIL REPAIR
- STATE HIGHWAY IMPROVEMENT
- STATE ROAD IMPROVEMENT
- STATE TRAIL IMPROVEMENT
- STATE HIGHWAY RECONSTRUCTION
- STATE ROAD RECONSTRUCTION
- STATE TRAIL RECONSTRUCTION
- STATE HIGHWAY RENEWAL
- STATE ROAD RENEWAL
- STATE TRAIL RENEWAL
- STATE HIGHWAY REPAIR AND MAINTENANCE
- STATE ROAD REPAIR AND MAINTENANCE
- STATE TRAIL REPAIR AND MAINTENANCE
- STATE HIGHWAY RECONSTRUCTION AND MAINTENANCE
- STATE ROAD RECONSTRUCTION AND MAINTENANCE
- STATE TRAIL RECONSTRUCTION AND MAINTENANCE
- STATE HIGHWAY RENEWAL AND MAINTENANCE
- STATE ROAD RENEWAL AND MAINTENANCE
- STATE TRAIL RENEWAL AND MAINTENANCE



WORK AREA  
 713309080-0002D





1-00

Permit Number 20-4823

STORY COUNTY UTILITY PERMIT

Date 4-1-20

To the Board of Supervisors, Story County, Iowa:  
XENIA RURAL

The WATER DISTRICT Company, incorporated under the laws of IOWA  
authorize to do business within the State of Iowa, with its principal place of business at 23998  
141st ST, Bouton IA 50039, does hereby make application requesting  
permission to occupy certain portions of public right-of-way and that the County Engineer be  
directed to establish the location of lines of transmission of potable water on secondary route

#120026

To provide water service per attached map(s).

Agreements: The utility company, corporation, applicant, permittee, or licensee, (hereinafter referred to as the permittee) agrees that the following stipulations shall govern under this permit.

1. The Permittee will file a plat setting out the location of proposed line on the secondary route and that the description of the proposed installation including type, height, and spacing of poles, maximum voltage, lengths of cross arms, minimum clearance and number of wires, type, size and capacity of underground cables, conduits, tile lines, and pipe lines, maximum working pressures for pipe lines carrying gas or flammable petroleum products are described as follows:
2. The installation shall meet the requirements of county, state, and federal laws, franchise rules, and of the Iowa State Commerce Commission Regulations and Directives, Utilities Division, the Iowa State Department of Health, and any other laws or regulations applicable.
3. The Permittee shall be fully responsible for any future adjustments of its facilities within the established highway right-of-way caused by highway construction or maintenance operations.
4. Story County assumes no responsibility for damages to the Permittee's property occasioned by any construction or maintenance operations on said highways.
5. The Permittee shall take all reasonable precautions during the construction and maintenance of said installation to protect and safeguard the lives and property of the traveling public and adjacent property owners.
6. The Permittee, and its contractors, shall carry on the construction or repair of the accommodated utility with serious regard to the safety of the public. Traffic protection shall be in accordance with Part VI of the current Iowa Department of Transportation Manual on Uniform Control Devices for Streets and Highways.
7. The Permittee shall be responsible for any damage resulting to said highways because of the construction operation, or maintenance of said utility, and shall reimburse Story County for any expenditure the County may have to make on said highways because of said permittee's utility having been constructed, operated, and maintained thereon.

8. The Permittee shall indemnify and save harmless Story County from any and all causes of action, suits at law or in equity, or losses, damages, claims, or demands, and from any and all liability and expense of whatsoever nature for, on account of or due to the acts or omissions of said Permittee's officers, members, agents, representatives, contractors, employees or assigns arising out of or in connection with its (or their) use or occupancy of the public highway under this permit.

9. Noncompliance with any of the terms of permit, or agreement, may be considered cause for shut down of utility construction operations, or revocation of the permit.

10. The following special requirements, if applicable, shall apply to this permit:

Whenever the route of the proposed cable line runs along a paved secondary highway, the location of said cable shall be constructed on top of the road shoulder so as to be within approximately two-feet of the pavement edge.

Whenever the route of the proposed cable line runs along a dirt or gravel surfaced highway, the location of said cable shall be constructed on top of the road surface and as near possible to the shoulder line

Whenever a cross road culvert or bridge is encountered along the route of the proposed cable lines, said cable shall be constructed around the ends of said cross road culvert or bridge even though this looping is not designated on the situation plans attached hereto.

The crossing of the cable line from one side of the highway to the other shall be accomplished at a near right angle rather than diagonally so as to disturb the roadbed of the traveled way as little as possible.

Whenever the route of the proposed cable line is to cross a paved highway, such crossing shall be in a bored hole rather than open cut trench.

Date 04/01/2020

XENIA RURAL WATER DISTRICT

Name of Company (Applicant - Permittee)

Logan Ok  
by

(515) 676-2117

Phone no.

Recommended for Approval:

Date 4-1-20

Dan Miller

Asst. County Engineer

515-382-7355

Phone no.

Approved:

Date 4/7/2020

Prud'homme

Chair, Board of Supervisors  
Story County, Iowa

Three (3) copies of this form will be required for each installation. A plat shall be attached to each copy submitted.

**DIRECTIONAL BORE/DITCH DIG  
STORY COUNTY**

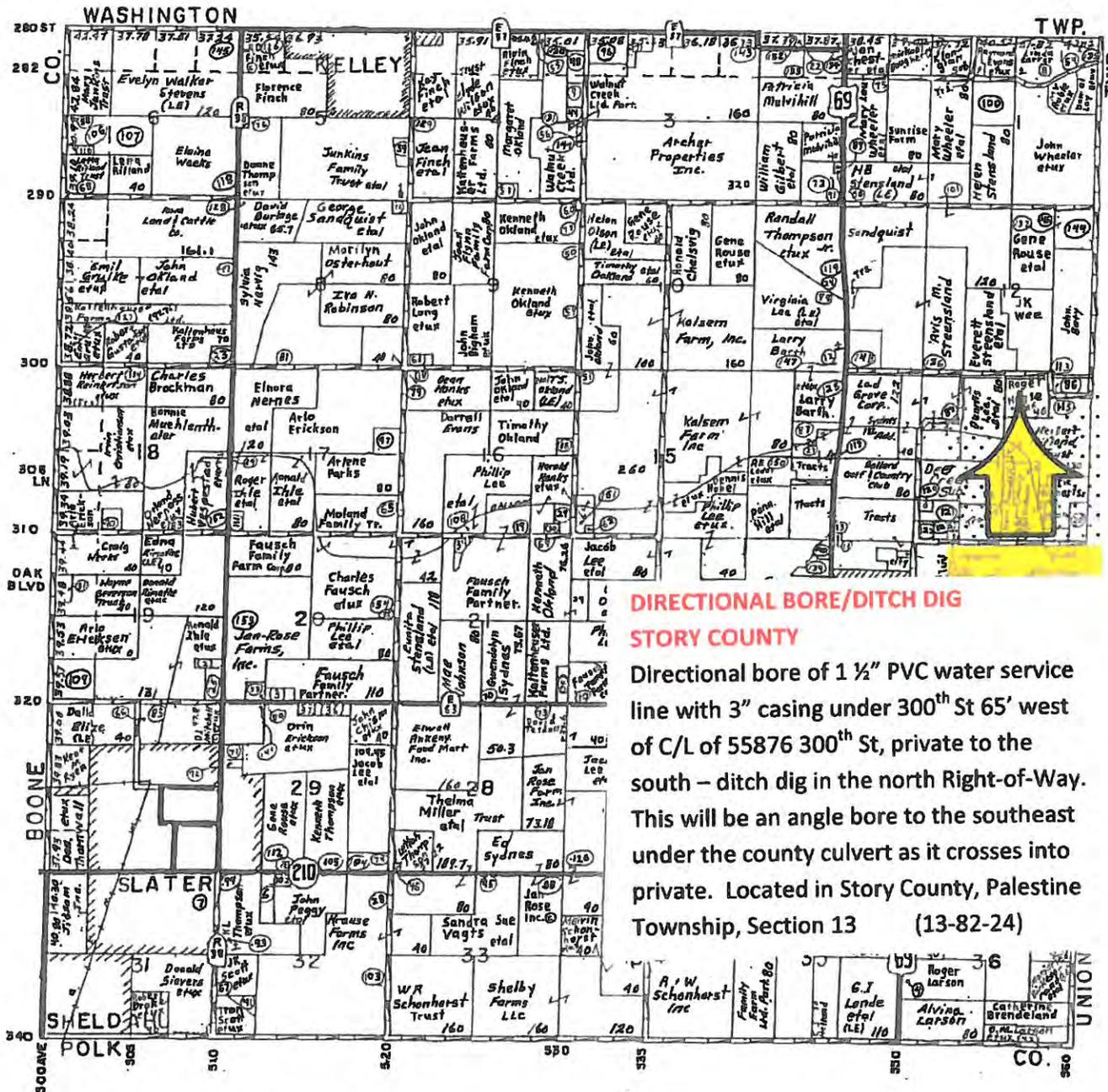
Directional bore of 1 1/2" PVC water service line with 3" casing under 300<sup>th</sup> St 65' west of C/L of 55876 300<sup>th</sup> St, private to the south – ditch dig in the north Right-of-Way. This will be an angle bore to the southeast under the county culvert as it crosses into private. Located in Story County, Palestine Township, Section 13 (13-82-24)



T82N

PALESTINE

R24W



**DIRECTIONAL BORE/DITCH DIG  
STORY COUNTY**

Directional bore of 1 1/2" PVC water service line with 3" casing under 300<sup>th</sup> St 65' west of C/L of 55876 300<sup>th</sup> St, private to the south - ditch dig in the north Right-of-Way. This will be an angle bore to the southeast under the county culvert as it crosses into private. Located in Story County, Palestine Township, Section 13 (13-82-24)



# ADAMS FUNERAL HOME

FUNERAL SERVICE • CREMATION • PREPLANNING

502 Douglas Ave. Ames, Iowa 50010

Phone: 515-232-5121 FAX: 515-233-6882

FILED  
2019 MAR 16 AM 10:53  
STORY COUNTY AUDITOR

Attn: Linda Murken  
Story County Board of Supervisors  
900 Sixth St.  
Nevada, IA 50201

March 12, 2020

Dear Board of Supervisors:

Soderstrum Reimers Inc. would like to submit a ME jurisdiction body transportation bid to the Story County Board of Supervisors. Soderstrum Reimers Inc. has four locations in Story County and employees six licensed funeral directors, one funeral director intern and seven part time funeral director assistants. Two full time staff members have extensive emergency medical service experience and one also carries medical legal investigator credentials.

Soderstrum Reimers Inc. submits a bid of \$800.00 for each ME jurisdiction body transportation for the first year with an annual increase of \$50.00 per call for the duration of the contract.

Soderstrum Reimers Inc. is the most qualified funeral establishment in Story County, and Adams Funeral Home has been voted by the constituents of Story County, "Best Funeral Home" for the past 12 years to handle the required demands of our profession.

Thank you for this consideration.

Joseph T. Reimers  
Owner, Funeral Director  
Soderstrum Reimers Inc.  
Ames, Iowa

**APPROVED**      **DENIED**  
Board Member Initials: JMR  
Meeting Date: 4-7-2020  
Follow-up action: 2 year contract.

**RECEIVED**  
MAR 16 2020  
STORY COUNTY  
BOARD OF SUPERVISORS



Story County Planning and Development  
Administration Building  
900 6<sup>th</sup> Street, Nevada, Iowa 50201

Ph. 515-382-7245 Fax 515-382-7294  
[www.storycountyiaowa.gov](http://www.storycountyiaowa.gov)

## MEMORANDUM

**TO:** Story County Board of Supervisors  
**FROM:** Jerry L. Moore, Planning and Development Director  
**RE:** Request to park the Toyota RAV at Story County Community Services Parking Lot

**MEETING DATE:** April 7, 2020

### Background:

In response to COVID-19 and the Board of Supervisor's support in allowing essential employees to telework from home, I request to park the Toyota RAV at the Story County Community Services parking lot located at 126. S. Kellogg Avenue in Ames during this interim situation. Both planners reside in Ames and the RAV would be more accessible to them to do site reviews/inspections in the County. I plan to reserve the Honda Civic for any future site reviews/inspections I may need to do.

### Recommendation:

I request the Board of Supervisors to support allowing the Toyota RAV to be parked at the Story County Community Services parking lot temporarily while employees are teleworking from home.

**APPROVED**

**DENIED**

Board Member Initials: JLM

Meeting Date: 4/7/2020

Follow-up action: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



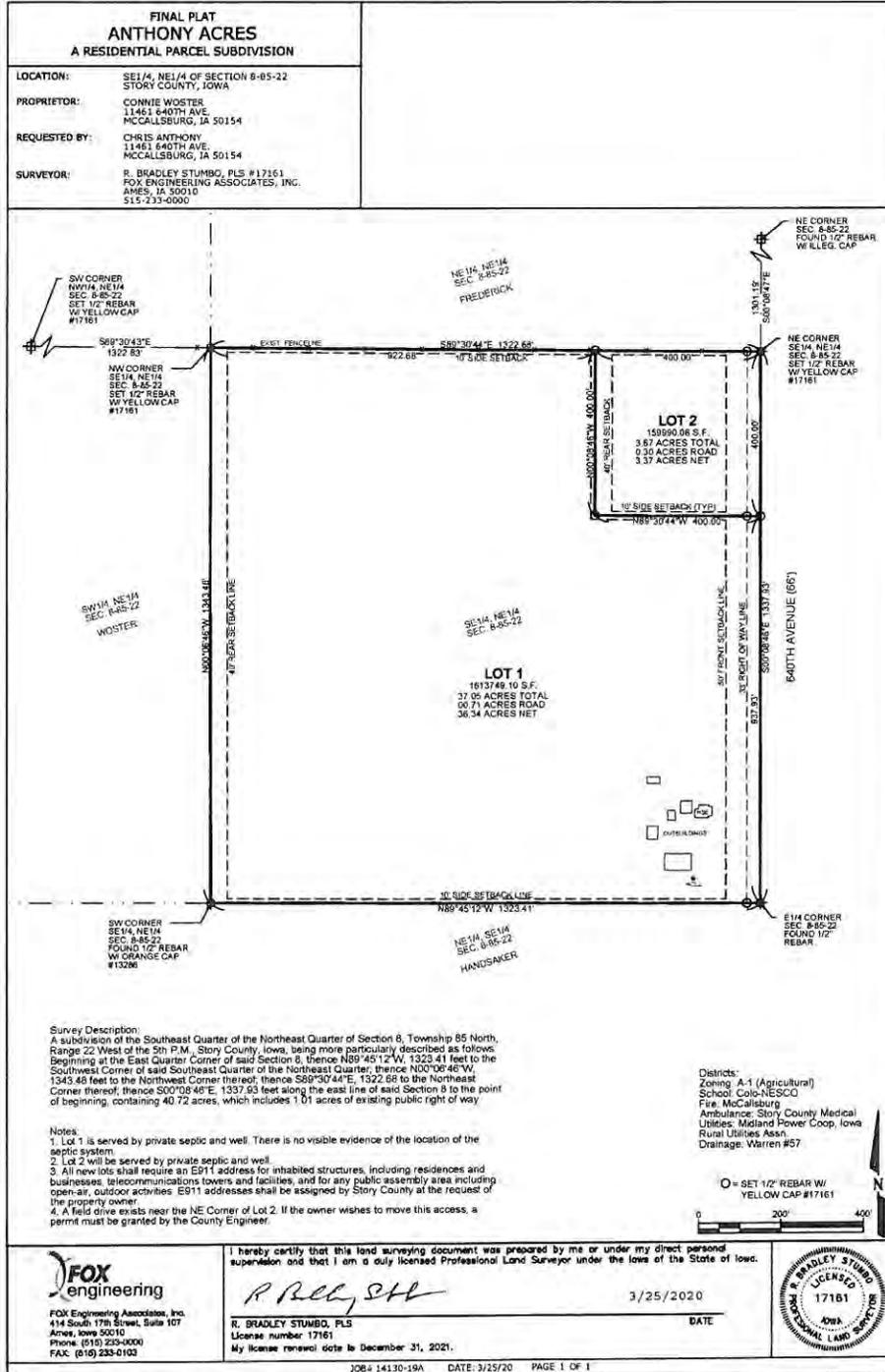
PLEASE RECYCLE



**ATTACHMENT A**

A subdivision of the Southeast Quarter of the Northeast Quarter of Section 8, Township 85 North, Range 22 West of the 5th P.M., Story County, Iowa, being more particularly described as follows: Beginning at the East Quarter Corner of said Section 8; thence N89°45'12"W, 1323.41 feet to the Southwest Corner of said Southeast Quarter of the Northeast Quarter; thence N00°06'46"W, 1343.48 feet to the Northwest Corner thereof; thence S89°30'44"E, 1322.68 to the Northeast Corner thereof; thence S00°08'46"E, 1337.93 feet along the east line of said Section 8 to the point of beginning, containing 40.72 acres, which includes 1.01 acres of existing public right of way.

## ATTACHMENT B



**FOX engineering**  
FOX Engineering Associates, Inc.  
414 South 17th Street, Suite 107  
Ames, Iowa 50010  
Phone: (515) 233-0000  
FAX: (515) 233-0102

I hereby certify that this land surveying document was prepared by me or under my direct personal supervision and that I am a duly licensed Professional Land Surveyor under the laws of the State of Iowa.

*R. Bradley Stumbo*  
R. BRADLEY STUMBO, PLS  
License number: 17161  
My license renewal date is December 31, 2021.

3/25/2020  
DATE



# Staff Report

Board of Supervisors

**Date of Meeting:**

April 7<sup>th</sup>, 2020

**Case Number SUB02-20**

Residential Parcel Subdivision

Anthony Acres

Resolution No. 20-81

**APPLICANT:**

Christopher Anthony

11461 64<sup>th</sup> Ave

McCallsburg, IA 50154

**STAFF PROJECT MANAGER:**

Marcus Amman, Planner

**SUMMARY:**

A Residential Parcel Subdivision request for Parcel #03-08-200-400 to reconfigure the one parcel into two lots as follows: proposed Lot 1, 36.34-net acres containing the existing single-family dwelling and accessory structures, and proposed Lot 2, 3.37-net acres and would be considered buildable. There are no existing or proposed easements on the existing or proposed lots. Planning and Development Staff recommend approval of the proposed Anthony Acres Residential Subdivision plat.





**Property Owner**

Connie WOster

**Parcel Identification Number(s)**

03-08-200-400

**Size of Area**

39.00 net-acres

**Location of Subdivision**

Warren Township

SE NE of Section 08, Township 85, Range 22

**Districts**

A-1 Agricultural District

Colo-NESCO School District

McCallsburg Fire Department

Story County Sherriff

Story County Medical Ambulance

Midland Power Coop

Iowa Regional Utilities Association

Warren #57

**Description of Proposed Subdivision**

The application is to consider a request for a Residential Parcel Subdivision to reconfigure one parcel into two lots. The parcel is in the SE NE of Section 08 Township 85 Range 22. The parcels are proposed to be divided into proposed Lot 1, 36.34 net-acres, and proposed Lot 2, 3.37 net-acres. Both lots will have access off of 640<sup>th</sup> Ave.

The purpose behind the reconfiguration is for the property owner to divide the property owner's estate. The property owner understands that when they decide to develop the parcel or sell the parcel to be developed, the development must meet the Story County Development Standards. Proposed Lot 2 is planned to have a dwelling constructed on it this year, and applicant provided a rough sketch of how the parcel with dwelling and outbuilding would be configured.

There is an existing field access off of 640<sup>th</sup> Ave in the northeastern corner of proposed Lot 2 and will be utilized for the new dwelling. The current property owner will work with the County Engineer's Office regarding applying for a new field access of off 640<sup>th</sup> Ave and 410 feet south of the current farm access on the parcel and will be on Lot 1. This new field access would be on Lot 1 and be used by the existing property owner for continued field access. Lot 1 has an existing access approximately 130 feet north of the southern parcel line on 640<sup>th</sup> Ave.



### **Current and Future Land Use**

Proposed Lot 1 is currently the site of the existing single-family dwelling and three accessory structures. Proposed Lot 1 currently has a portion in agricultural production. Proposed Lot 2 will stay in agricultural production until the applicant decides to build on the parcel or sell the parcel. The Future Land Use map identifies this area as being included in the Agricultural Conservation Area.

### **Applicant's Property and Current Surrounding Land Use**

- The property is located in the Warren Township. The property is located 1.91 miles north west of McCallsburg. Adjacent properties include:

#### **North**

- One 38.00 net-acre parcel in row crop production under the ownership of FREDERICK, JUDITH T TRUSTEE (Deed)  
FREDERICK, JUDITH T REVOCABLE TRUST (Deed).

#### **East**

- One 39.00 net-acre parcel in row crop production under the ownership of TJELMELAND, HARLAN E CORP (Deed)

#### **South**

- One 39.00 net-acre parcel in row crop production under the ownership of HANDSAKER, JAMES & JUDITH 1/3 (Deed)  
HANDSAKER, ROGER & SANDRA 1/3 (Deed)  
HANDSAKER, PAUL & BONNIE 1/3 (Deed)

#### **West**

- One 40.00 net-acre in row crop production under the ownership of WOSTER, CONNIE (Deed)

There are 16 (15 not including subject property) parcels located within a quarter mile of the property. Sixteen (15 not including subject property) of the parcels are located in unincorporated Story County, only the subject parcel has a dwelling on it, 15 are in row crop production.

### **Applicable Regulations – Story County Land Development Regulations**

#### **87.07 RESIDENTIAL PARCEL SUBDIVISION PLAT**



1. A subdivision may be submitted for review and approval as a Residential Parcel Subdivision Plat when all of the following are true:
  - a. The development lots created by the subdivision are intended to be used for residential purposes.
  - b. Only two development lots may be created.
  - c. The Assessment Property Record Card for the property shall show a single-family dwelling and/or farmstead, as defined in Section 85.08, in existence.
  - d. The subdivision includes no land set apart for new streets, alleys, parks, dedicated open space, school property, or public use.
  - e. The subdivision lies wholly within the A-1 District. For parcels located within the boundaries of the *Ames Urban Fringe Plan*, the subdivision must be both zoned A-1 Agricultural and lie wholly within the Rural Service and Agricultural Conservation Area designation.
  - f. Both development lots (created by the Residential Parcel Subdivision Plat) shall contain a minimum of one acre (net) each. All side and rear yard setback requirements must be met.
  - g. All resulting development lots shall have access to an adjoining public roadway by actual road frontage or easement.
  - h. No variances from subdivision or zoning standards shall be granted in order to accomplish the Residential Parcel Subdivision Plat.
  - i. The existing parcel shall not have been created through a previously approved Residential Parcel Subdivision Plat.

#### **Commentary**

The following comments are part of the official record of the proposed Residential Parcel Subdivision Plat – **Anthony Acres Residential Parcel Subdivision, Case No. SUB02-20**. If necessary, conditions of approval may be formulated based on these comments.

#### **Comments from the Interagency Review Team**

The application materials were forwarded to the members of the Interagency Review Team on March 5, 2020, and the following applicable comments were received.

#### **Story County Environmental Health Comments:**

1. There is no record of the septic system for the existing house, located on the southeast corner of the parcel. There is one well, as noted on the plat. There are no EH concerns for the proposed splitting of this parcel.

#### **Story County Emergency Management Comments:**

1. No comment

#### **Story County Assessor's Office Comments:**



1. This single parcel is currently classified as one agricultural parcel. After the parcel is split, the two parcels will be classified as residential parcels and valued at market value for the 2021 assessment.

Story County Auditor's Office Comments:

1. Okay – no comments.

Story County Engineer's Office

1. Any new driveway off of 640th will require a permit from our office.

Story County Planning & Development Department Comments and Applicant Responses

**Story County Planning and Development Comments for Surveyor**

1. Please identify existing access on the survey.
2. Please add or correct the following services:
  - a. Fire – McCallsburg
  - b. Ambulance – Story County Medical
  - c. Electric - Midland Power Coop
  - d. There does not appear to be a rural water connection provided to the parcel. Please confirm access or state both lots will have wells for water.

**Story County Planning and Development Comments for Property Owner**

1. A residential parcel subdivision will create two lots that are each buildable for one single-family dwelling. Please describe any plans to construct a dwelling on Lot 2, including the potential location, access location, and construction timeline.

**Comments from the General Public**

Notification letters were mailed to surrounding property owners within a ¼ mile of the subject property regarding the public meeting on the subdivision request on March 31, 2019.

No comments were received as of the writing of this Staff Report.

**Comments from Cities within Two Miles**

City of McCallsburg is within two miles of the proposed subdivision. The city reviewed the proposal on March 31<sup>st</sup>, 2020 and had no concerns.

**Analysis**

Points to consider in evaluating the applicant's request to divide their property through the Residential Parcel Subdivision Plat process to create two (2) lots that are buildable.

1. The goal of the subdivision is to divide the one existing parcel into two lots for the purpose of dividing the property owner's estate. The configuration also provided both lots with frontage on 640<sup>th</sup> Ave.



2. The subdivision meets all requirements and standards for a Residential Parcel Subdivision.
3. Additional divisions of the lots created with the residential parcel subdivision are not permitted through another residential parcel subdivision.

### **Alternatives**

Based on the submittal application, site review, Staff Report, Story County Engineer's recommendations, and responses to comments from applicant; Story County Planning & Development Staff recommend the approval of the Anthony Acres Residential Parcel Subdivision, as proposed (alternative #1).

1. **The Story County Board of Supervisors approves Resolution # 20-81, the Residential Parcel Subdivision Plat – Anthony Acres Residential Parcel Subdivision, as put forth in SUB02-20.**
2. The Story County Board of Supervisors approves Resolution # 20-81, the Residential Parcel Subdivision Plat – Anthony Acres Residential Parcel Subdivision, with conditions, as put forth in SUB02-20.
3. The Story County Board of Supervisors denies Resolution # 20-81, the Residential Parcel Subdivision Plat – Anthony Acres Residential Parcel Subdivision, as put forth in SUB02-20.
4. The Story County Board of Supervisors tables the decision on Resolution # 20-81, the Residential Parcel Subdivision Plat – Anthony Acres Residential Parcel Subdivision, as put forth in SUB02-20 and directs the applicant to address specific areas for additional information, review and/or modifications, and to work with staff to place the subdivision plat back on the Board of Supervisor's future agenda.



# **Board of Supervisors**

April 7, 2020

# Sub02-20 Anthony Acres Subdivision Residential Parcel Subdivision

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## Applicant/Property Owner

Connie Woster  
11461 640<sup>th</sup> Ave  
McCallsburg IA 50154

## Districts

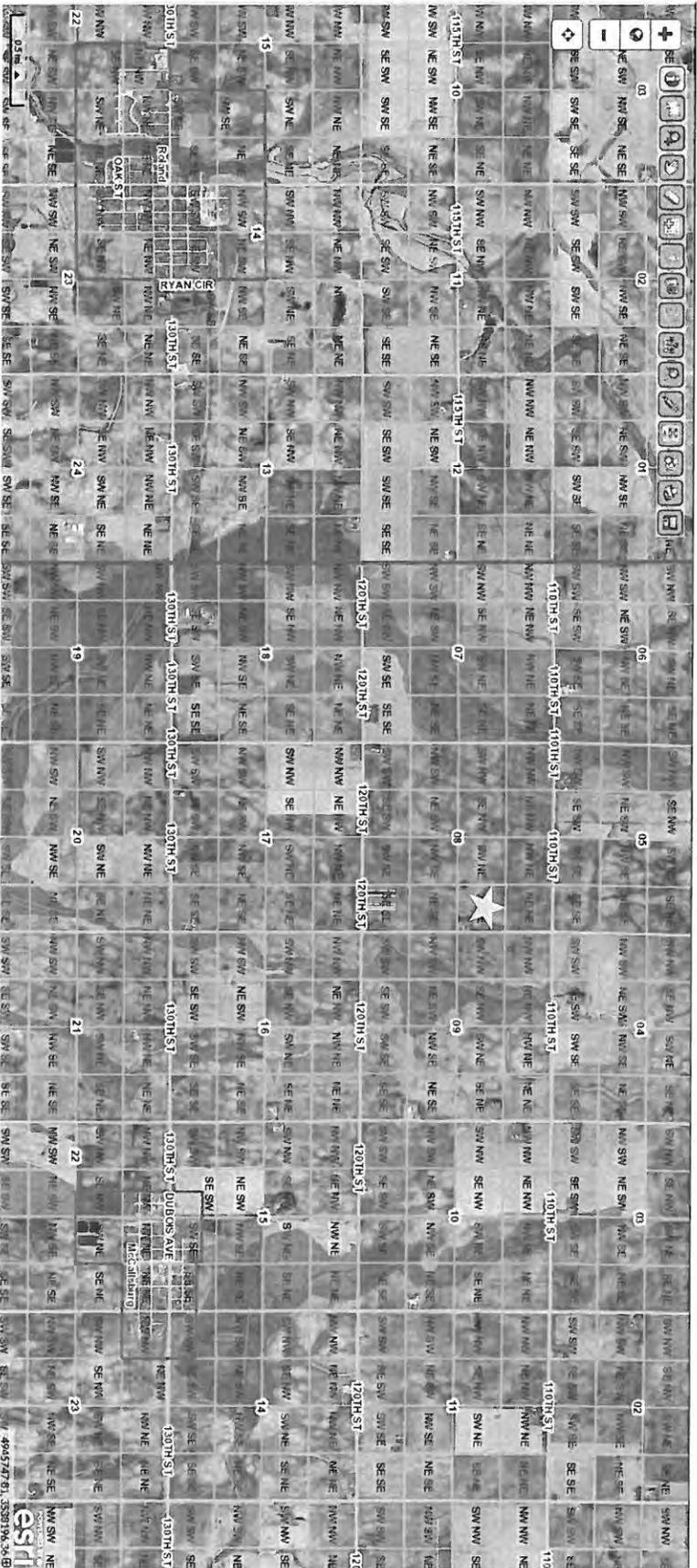
A-1 Agricultural District  
Colo-NESCO School District  
McCallsburg Fire Department  
Story County Sheriff  
Story County Ambulance  
Warren #57  
Iowa Regional Utilities Association  
Midland Power Coop

## Property Location

Warren Township (Section 08, Township  
85, Range 22)  
03-08-200-400  
11461 640<sup>th</sup> Ave  
McCallsburg IA 50154



# Location



Presented by Story County Planning and  
Development

Story County  
Board of Supervisors

# Subject Property

- To meet the requirements of a Residential Parcel Subdivision, all of the subject property must be zoned A-1 Agricultural.
- Lots created through the Residential Parcel Subdivision process meet exception to the 35-acre minimum lot size requirement
- The dwelling on the subject property was constructed in 1918. It is located approximately 84 feet west of the 640<sup>th</sup> Ave right-of-way.





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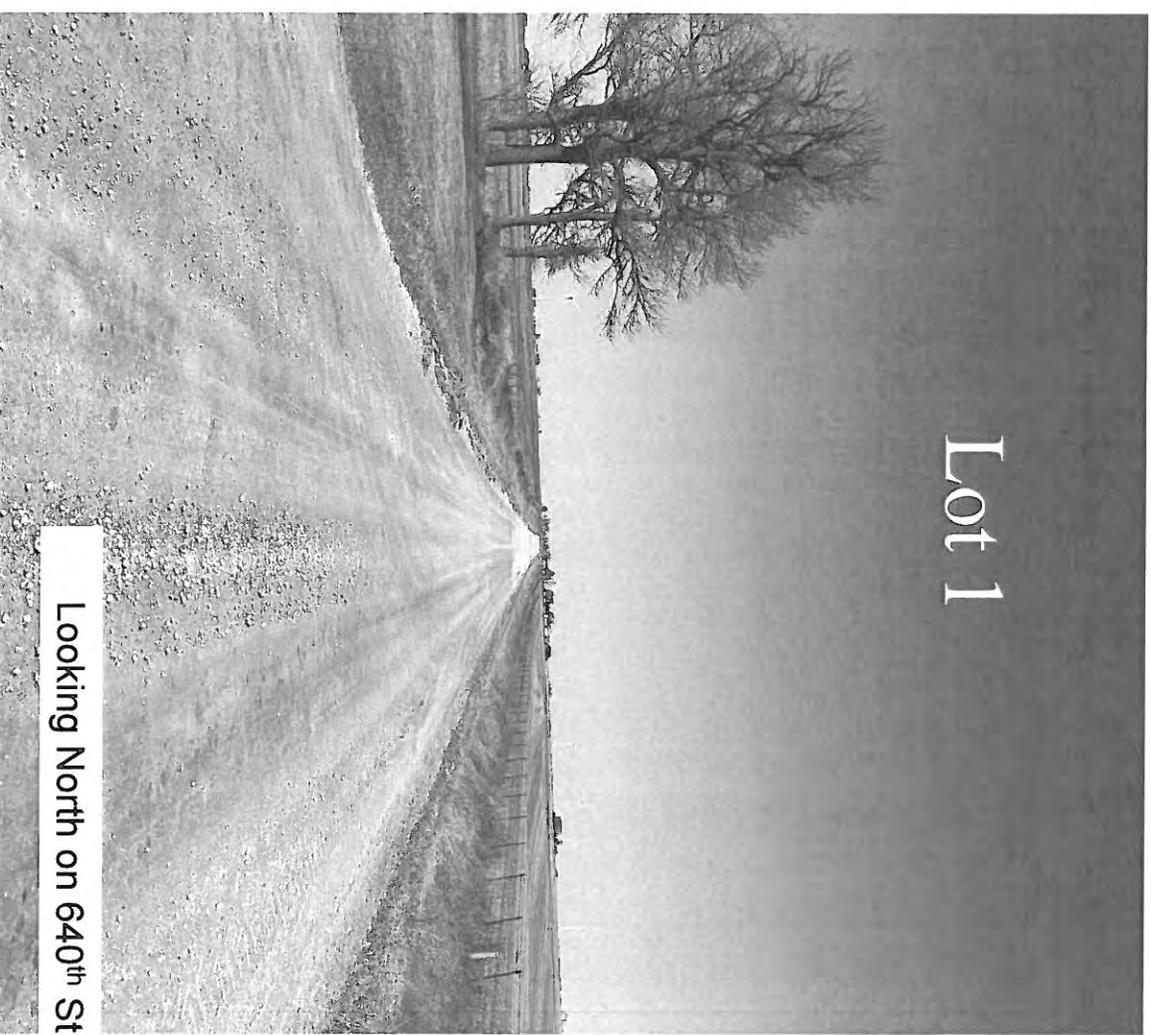
# Land Use

**The subject property is designated as Agricultural Conservation Area by the Cornerstone to Capstone (C2C) Comprehensive Plan: “These areas encompass large areas of highly valuable farmland, with farming and agricultural production as the primary activity.” Principles for the designation include to encourage high-value agriculture lands to remain in production, direct non-agricultural development to other C2C Plan Designations, and limit conflicts between agricultural uses, residences, and other uses. The subject property currently has approximately 36.65 acres in row crop production.**

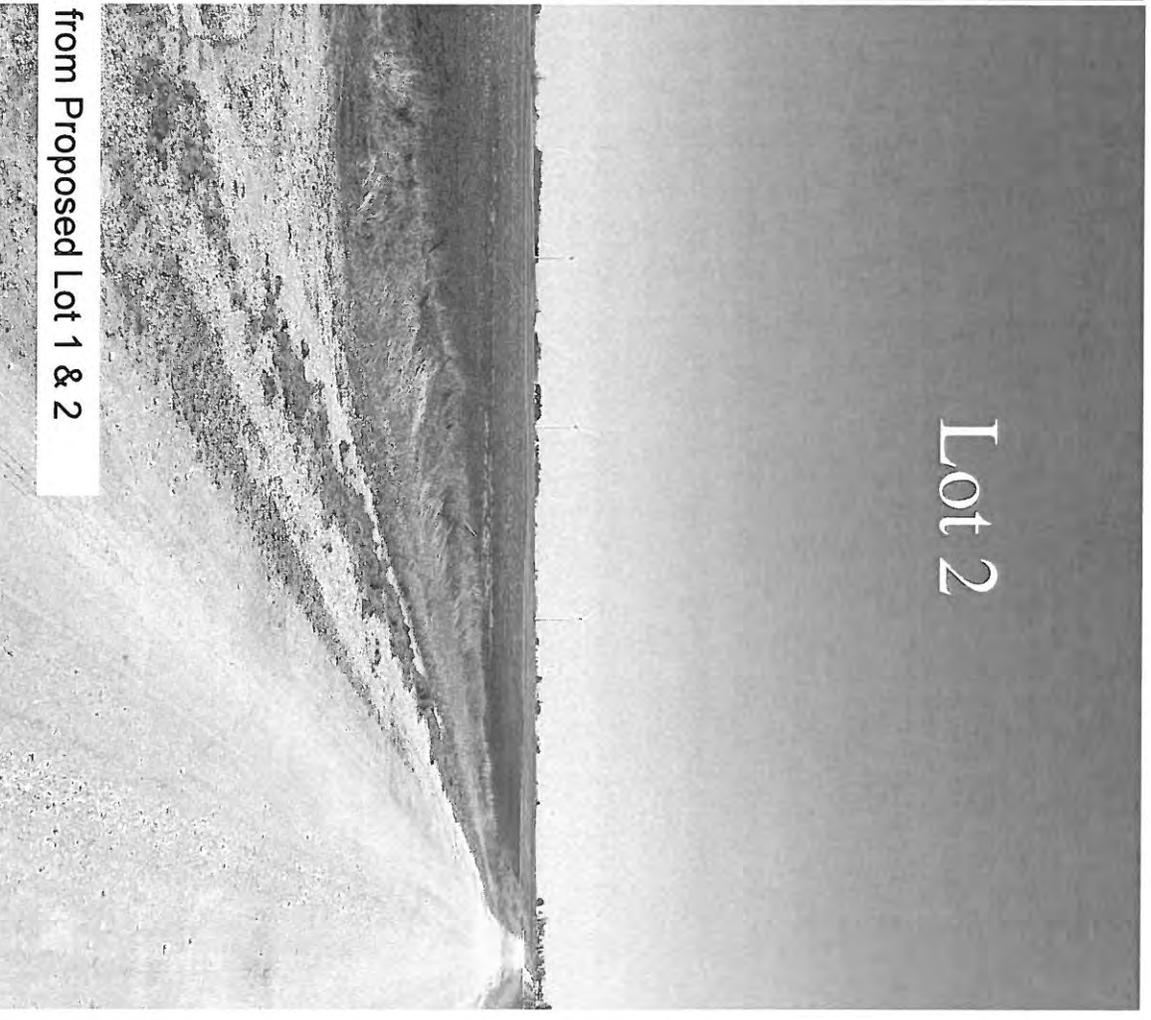




Lot 1

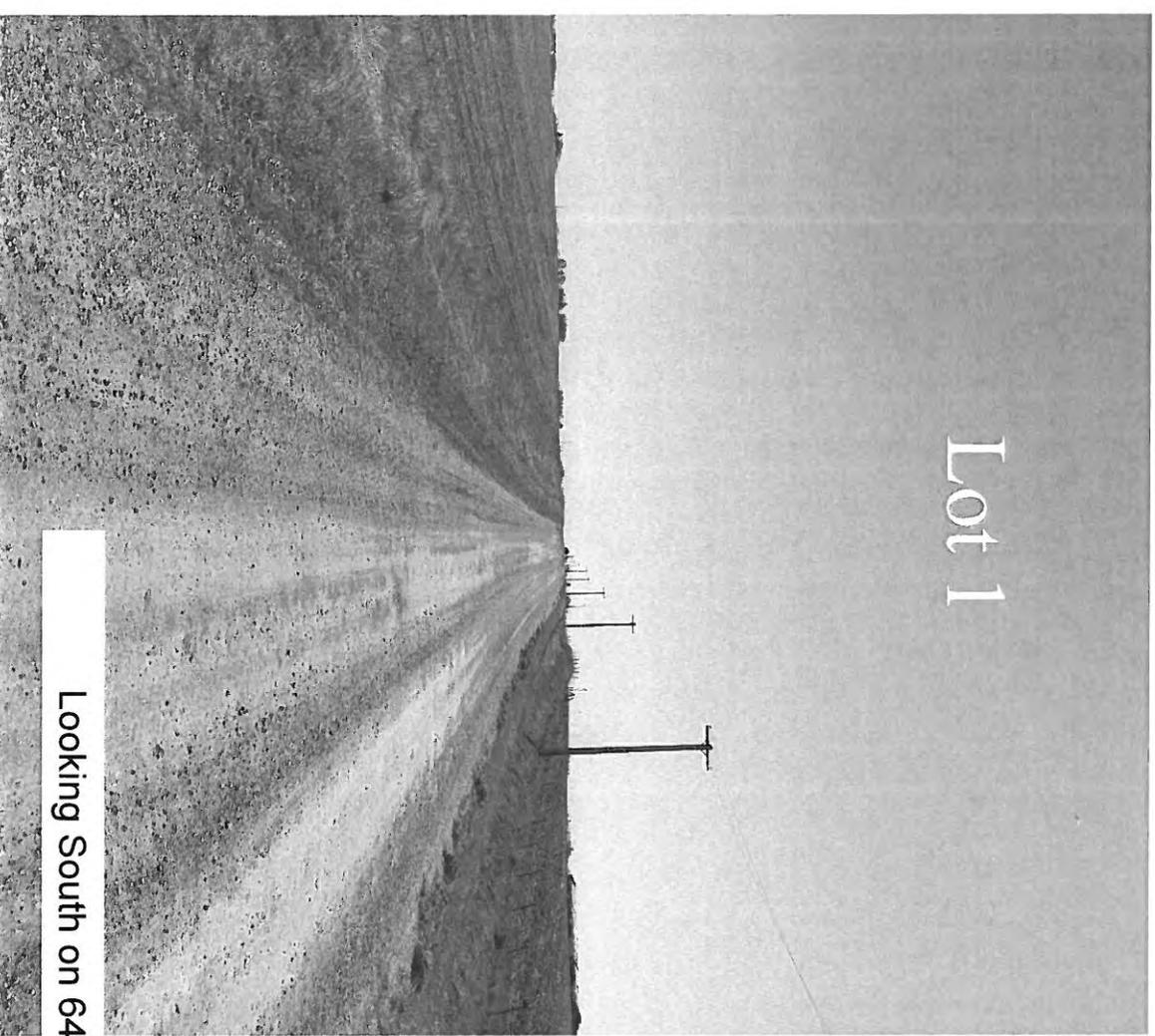


Lot 2

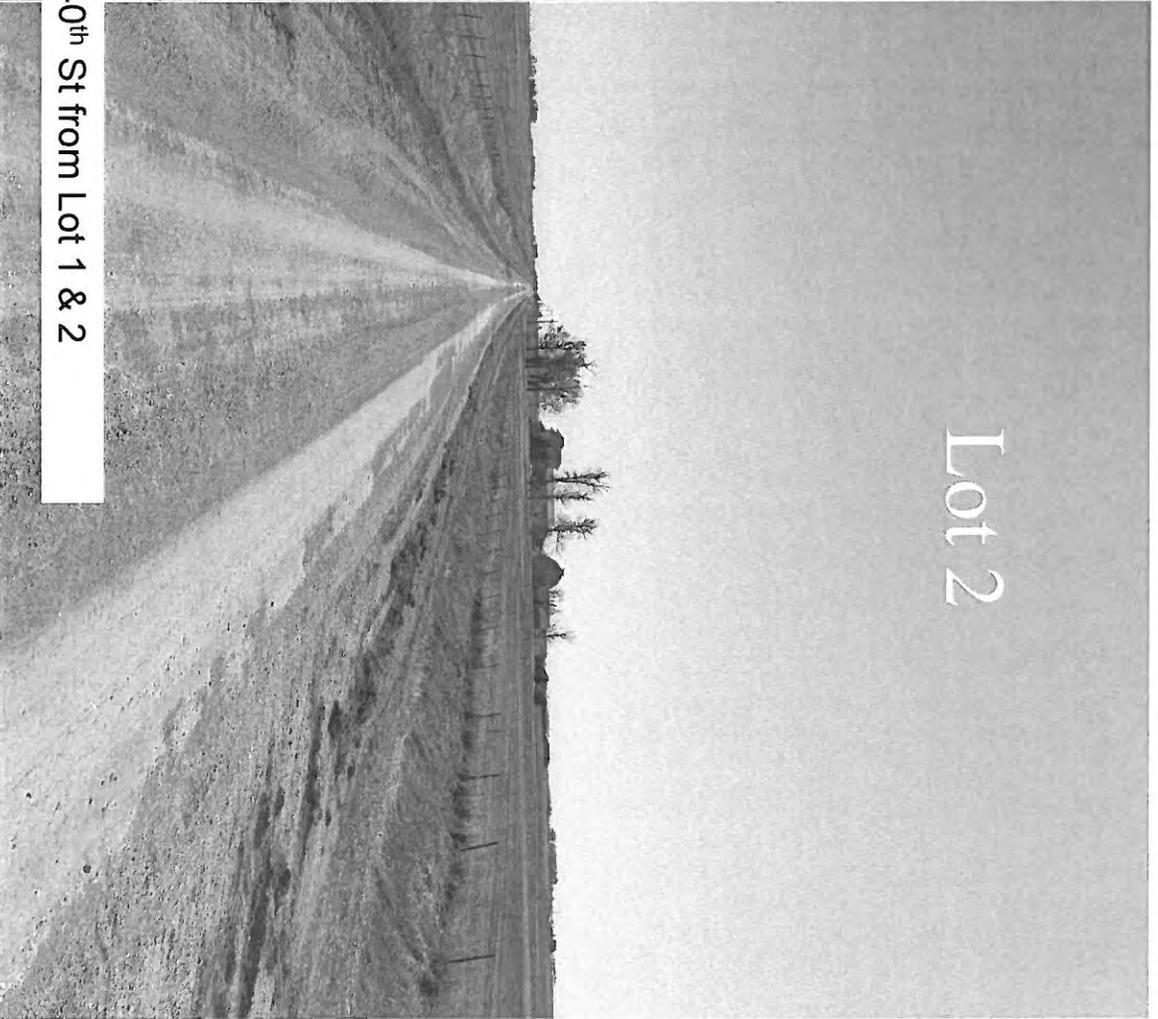


Looking North on 640<sup>th</sup> St from Proposed Lot 1 & 2

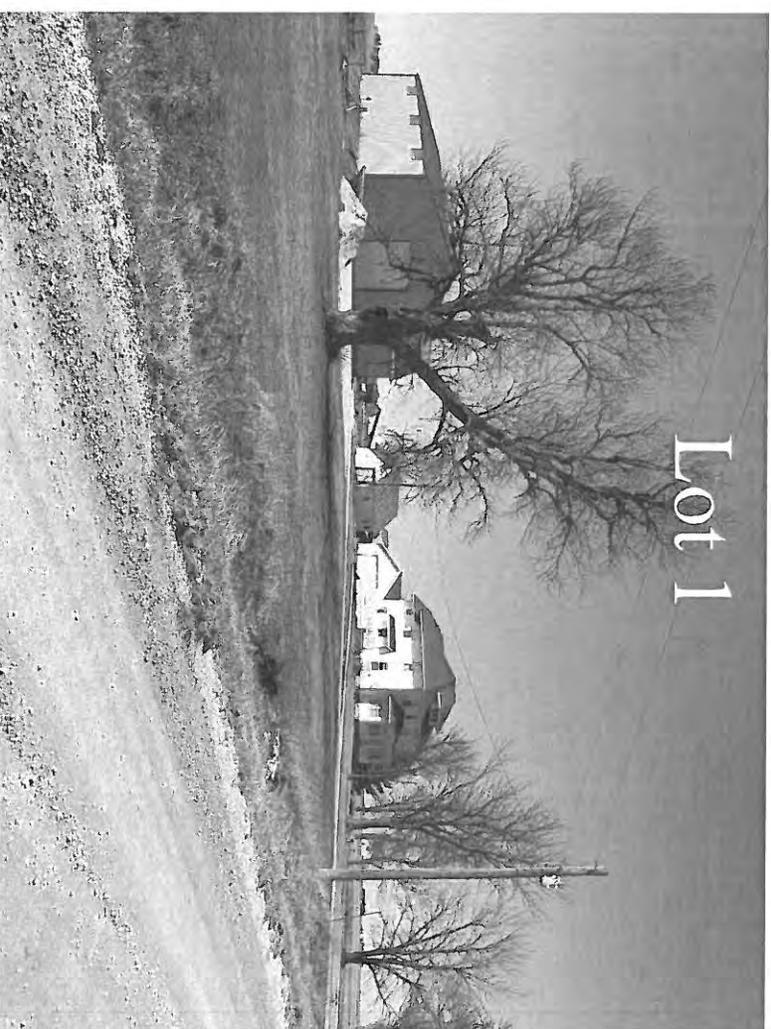
Lot 1



Lot 2



Looking South on 640<sup>th</sup> St from Lot 1 & 2



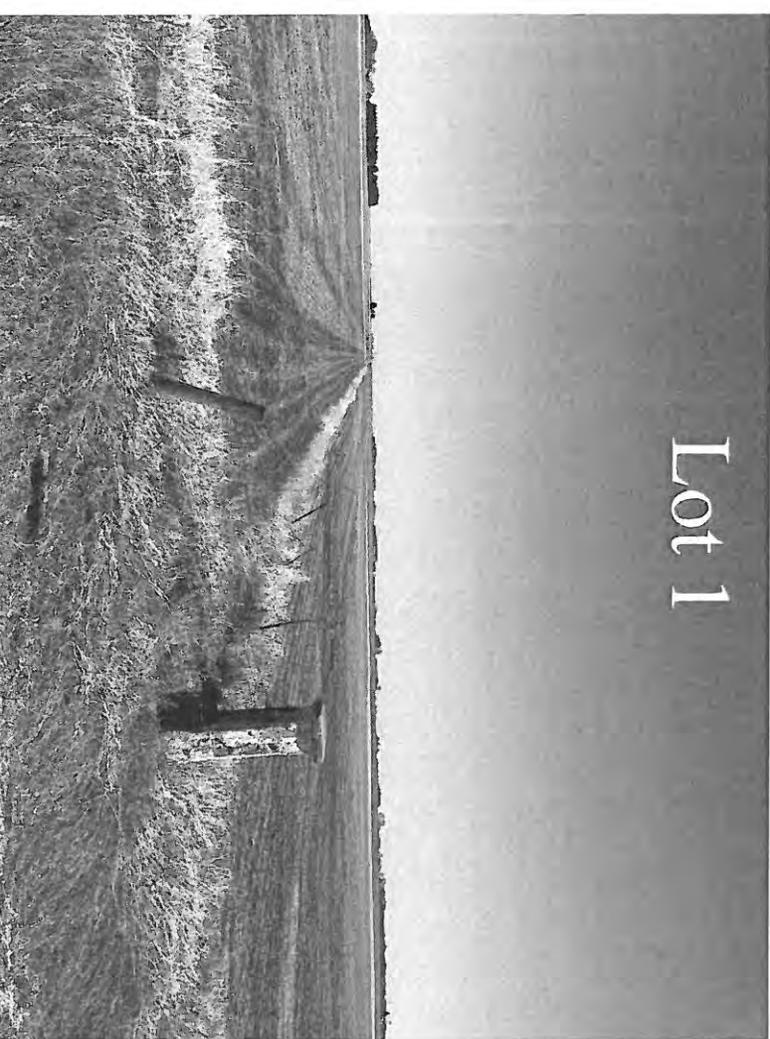
Lot 1



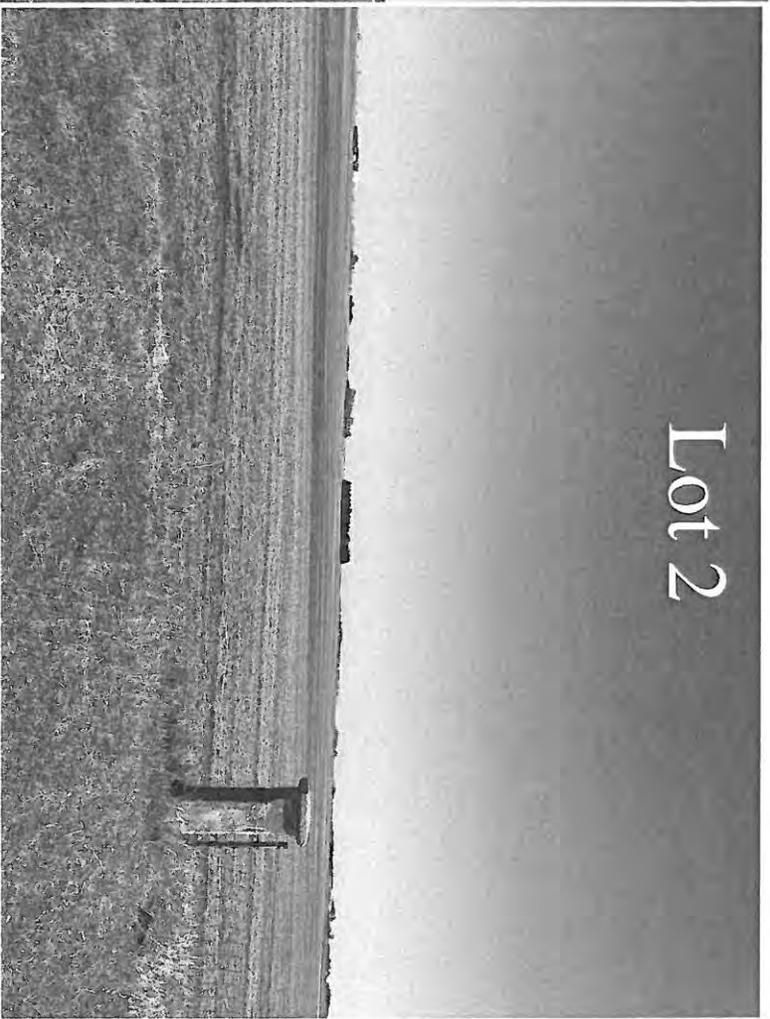
Lot 2

Looking West on 640<sup>th</sup> St from Lot 1 & 2

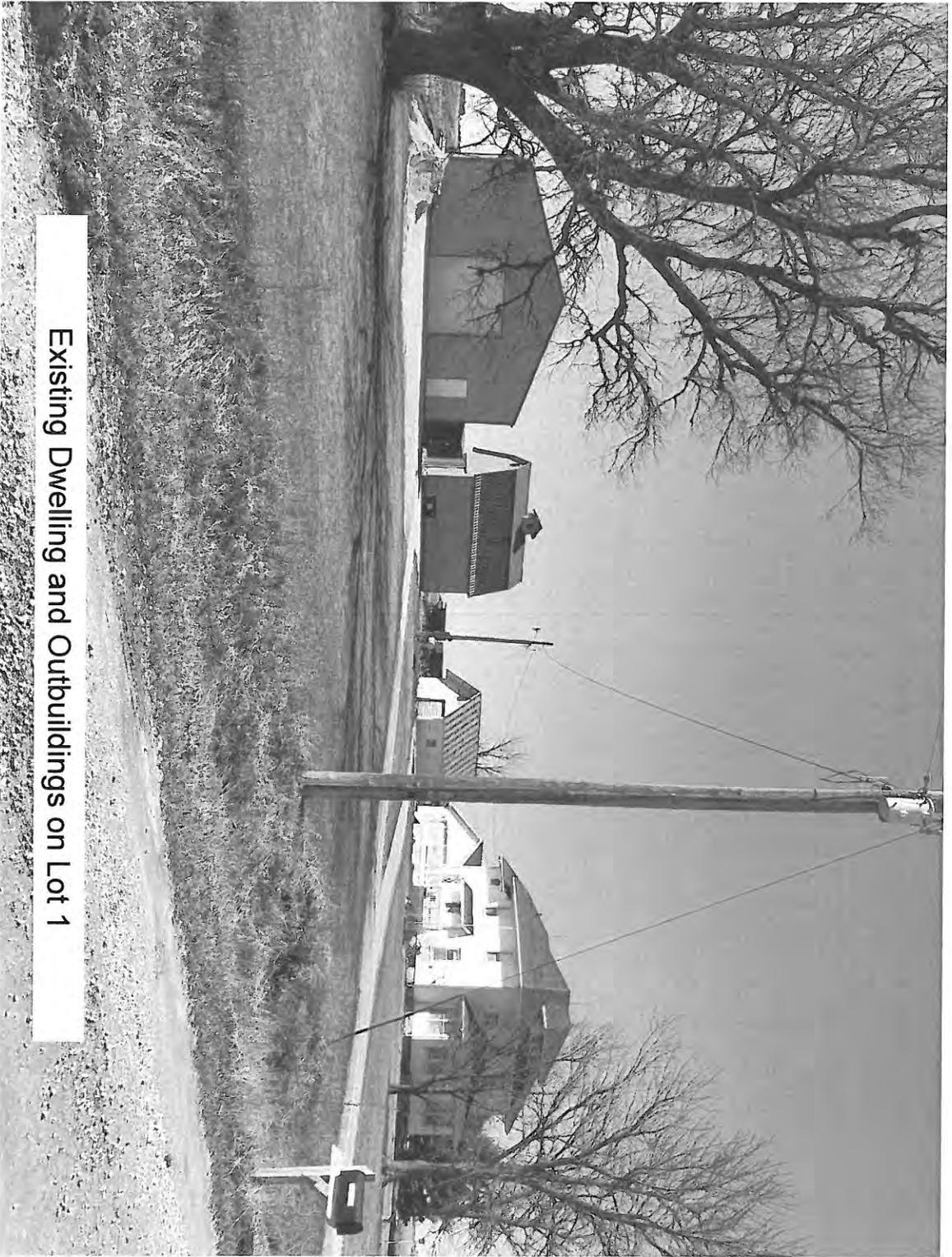
Lot 1



Lot 2



Looking East on 640<sup>th</sup> St from Lot 1 & 2



Existing Dwelling and Outbuildings on Lot 1

# Applicable Regulations – Story County Land Development Regulations

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1. The development lots created by the subdivision are intended to be used for residential purposes.
2. Only two development lots may be created.
3. The Assessment Property Record Card for the property shall show a single family dwelling and/or farmstead, as defined in Section 85.08, in existence.
4. The subdivision includes no land set apart for new streets, alleys, parks, dedicated open space, school property or public use.
5. The subdivision lies wholly within the A-1 District. For parcels located within the boundaries of the Ames Urban Fringe Plan, the subdivision must be both zoned A-1 Agricultural and lie wholly within the Rural Service and Agricultural Conservation Area designation.
6. Both development lots (created by the residential parcel subdivision) shall contain a minimum of one acre (net) each. All side and rear yard setback requirements must be met.
7. All resulting development lots shall have access to an adjoining public roadway by actual road frontage or easement.
8. No variances from subdivision or zoning standards shall be granted in order to accomplish the residential parcel subdivision.
9. The existing parcel shall not have been created through a previously approved residential parcel subdivision.



# Comments from the Public and Cities

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The following comments are part of the official record of the proposed Residential Subdivision Plat – Anthony Acres Subdivision, Case No. 02-20. If necessary, conditions of approval may be formulated based on these comments.

The application materials were forwarded to the members of the Interagency Review Team on March 5, 2020. The following comments were received:

Story County Assessor: The Assessor's Office will review the Classification of the parcels for the 2020 Assessment.

Story County Engineer: Any new driveway off of 640th will require a permit from our office.

Story County Environmental Health: There is no record of the septic system for the existing house, located on the southeast corner of the parcel. There is one well, as noted on the plat. There are no EH concerns for the proposed splitting of this parcel.

## General Public

Notification letters were mailed to surrounding property owners within a quarter-mile regarding the public meeting on the subdivision request March 30, 2020. No comments were received as of the writing of this report.

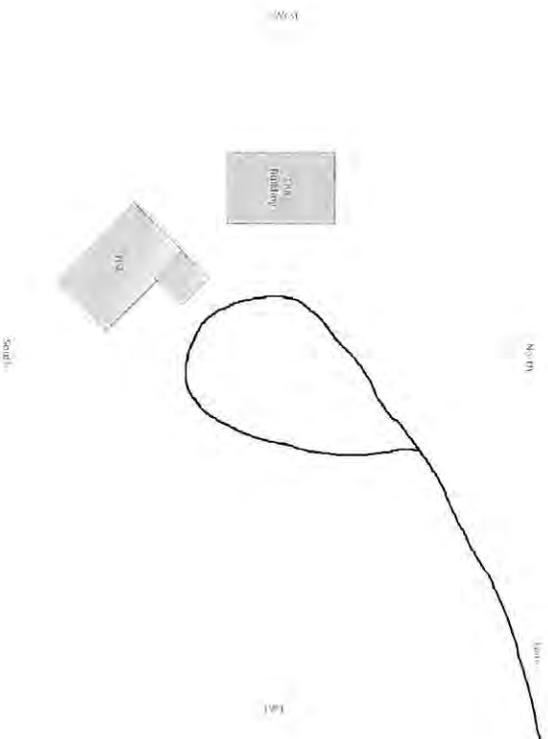
## Cities within Two Miles

McCallsburg – reviewed proposed division March 31, 2020, did not have any concerns.



# Comments from Planning and Development

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- A residential parcel subdivision will create two lots that are each buildable for one single-family dwelling. Please describe any plans to construct a dwelling on Lot 2, including the potential location, access location, and construction timeline. Blue rectangles are approximate existing drive locations
- Corrections were made to original plat as needed by Surveyor
- Provided plans to develop Lot 2

# Analysis

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Points to consider in evaluating the applicant's request to divide their property through the Residential Parcel Subdivision Plat process.

1. All requirements for a Residential Subdivision Plat in Section 87.07 of the Story County Land Development Regulations are met.
2. The quarter-quarter has not been previously divided and contains the existing dwelling.
3. There are a total of 15 parcels located within a quarter mile of the subject property. Of these properties, only the subject property contain single-family dwellings.
4. Proposed Lot 2 will take access via an existing farm access contained on Lot 2. A new Farm Access permit will be applied for with the Engineers Office and the proposed new access is planned to be located along proposed Lot 1. Lot 2 will be served by a well. Proposed Lot 2 is planned to have a dwelling constructed this year on it.
5. The City of McCallsburg raised no concerns regarding the subdivision.



# Recommendation and Board of Supervisors Alternatives

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**Story County Planning & Development Staff recommend the approval of the Anthony Acres Subdivision, a Residential Parcel Subdivision Plat as proposed.**

- 1. The Story County Board of Supervisors approves Resolution #20-81, the Residential Parcel Subdivision Plat – the Anthony Acres Subdivision as put forth in SUB02-20.**
- 2. The Story County Board of Supervisors approves Resolution #20-81, the Residential Parcel Subdivision Plat – the Anthony Acres Subdivision as put forth in SUB02-20 with conditions.**
- 3. The Story County Board of Supervisors denies Resolution #20-81, the Residential Parcel Subdivision Plat – the Anthony Acres Subdivision as put forth in SUB02-20.**
- 4. The Story County Board of Supervisors tables the decision on Resolution #20-81, the Residential Parcel Subdivision Plat – the Anthony Acres Subdivision as put forth in SUB02-20, and directs the applicant to address specific areas for additional information, review and/or modifications, and to work with staff to place the subdivision plat back on a future Board of Supervisor’s agenda.**



**APPROVED**

**DENIED**

SUB02-20



**1. Property Owner\***

(Last Name) Woster

(First Name) Connie

(Address) 11461 640th Ave

(City) McCallsburg

(Phone) 515-291-7037

Meeting Date: 4-7-2020  
 Follow-up action: \_\_\_\_\_

**2. Applicant (if different than owner)**

(Last Name) Anthony

(First Name) Christopher

(Address) 11461 640th Ave

(City) McCallsburg

(Phone) 515-520-4796

**3. Property Address** 11461 640th Ave McCallsburg, IA 50154

**Parcel ID Number(s)** 0308200400

**4. Certification and Signature**

I/we certify that the information and exhibits submitted are true and correct to the best of my knowledge and that in filing this application I am acting with the knowledge, consent and authority of the owners of the property. Pursuant to said authority, I hereby permit County officials to enter upon the property for the purpose of inspection.  
 \*Acknowledgement of property owner is required and may occur via email or by signature of this application.

Property Owner Signature Connie Woster

Date 3/2/2020

Applicant Signature CBK

Date 3/2/2020

**Subdivision**

Proposed Name: Anthony Acres

**Vacation**

Type:  Right-of-way  Plat

**Filing Fee/Type (required prior to processing):**

Residential Parcel Plat (\$175)

Agricultural Plat (\$175)

Minor Plat (\$275)\*\*

Major Plat—Preliminary (\$275)\*\*

Major Plat—Final (\$175)\*\*

\*\*Conceptual Review required

**Submittal Requirements:**

Attend conceptual review meeting

Legal description that will be used on all required legal documents (submit as Word document)

Proposed subdivision plat (submit as PDF)

All required submittal requirements as outlined in Chapter 87 of the Story County Code of Ordinances (87.06(3) for Residential Parcel, 87.07(3) for Agricultural, 87.08(3) for Minor, 87.09(3) for Major-Preliminary and 87.09(5) for Major-Final)

**Submittal Requirements:**

Filing Fee (required prior to processing): \$175

Legal description that will be used on all required legal documents (submit as Word document)

Written description of requested items to be vacated

See Chapter 87.1 to the Vacated Fees

All required documents for subdivision plats as outlined in Iowa Code Chapter 354.11

**RECEIVED**

MAR 24 2020

STORY CO. PLANNING & DEVELOPMENT

Receipt No. 570234  
 Receipt Amount \$175.00

February 26, 2020

Plating Body/Story County  
FBO Connie Woster, Owner  
900 - 6<sup>th</sup> St.  
Nevada, IA 50201

Dear Plating Body/Story County:

We have examined an abstract of title to the following described real estate, to wit:

The South Half of the Northeast Quarter (S $\frac{1}{2}$  NE $\frac{1}{4}$ ) of Section Eight (8), Township  
Eighty-five (85) North, Range Twenty-two (22) West of the 5<sup>th</sup> P.M., Story County,  
Iowa.

This abstract begins appropriately with the root of title, and concludes with Entry No. 76 in a one  
volume abstract last certified to February 13<sup>th</sup>, 2020, at 8:00 o'clock A.M. by Abstract & Title  
Services of Story County.

This title opinion and certification of title is for plating purposes.

As of the date of the last certification and subject to the exceptions and notes set out below, we  
find that the abstract shows marketable title, to be vested in:

Connie Woster

EXAMINER'S NOTES:

A. Entry No. 59 shows an Easement granted in 1966 along the west boundary of the described  
property in favor of Corn Belt Power Cooperative. The reader should determine the  
location and continued existence of such easement and whether there will be any effect or  
limitations on the use and value of the property.

B. The property described in this abstract of title is located in Story County, Iowa, and is  
subject to all county zoning, regulations and ordinances, including, but not limited to, use  
restrictions, building restrictions and flood plain management or insurance. You should  
review all applicable maps and ordinances on file at the Story County Courthouse and  
satisfy yourself as to the effect those county regulations have upon this property.

February 26, 2020

Page 2

- C. Real estate taxes are paid in full for the current assessed year.
- D. This title opinion is delivered to Chris Anthony FBO Connie Woster in rural subdivision purposes in Story County.
- E. This Abstract of Title is delivered to Connie Woster.

We also caution you that title defects can exist which cannot be disclosed by an abstract examination. These include any facts which would be disclosed by a survey or other physical examination of the premises; certain mechanic's liens for materials, goods and services furnished for the benefit of the property within the previous ninety days; the rights of parties in possession; unrecorded easements, which may be shown by physical examination or survey of the property; restrictions on building, occupancy or usage contained in applicable zoning regulations or ordinances; and limitations or access rights to and from public highways, streets or ways.

Any title opinion by this examiner is based on an abstract continued to the date shown above. If this is a preliminary title opinion you should take extra precautions. Between the last continuation of this abstract as shown above and the date of closing the loan or sale for which this opinion has been prepared events may have occurred or documents may have been filed in the county records which can affect the title to this property and which do not occur in the abstract. Before closing you should have an abstracter perform a lien search and verify the current status of title to this property directly to you prior to closing and filing your deed or mortgage

Rights of parties in the U.S. Military or Naval service; parties under bankruptcy proceedings not recorded in county records; parties having a security interest shown by UCC filings with the Iowa Secretary of State (for fixtures, furnishings, growing crops, etc); and any information or right which may have been filed after the certification date of this abstract may not be shown in the abstract or reflected in this title opinion.

You are also advised that the abstract does not, and cannot, furnish direct information concerning environmental hazard which may exist on real estate. Because present laws make the owners of land financially responsible for cleaning up toxic material on the premises despite the fact that the present owner may have had nothing to do with placing the objectionable waste upon the land, you should satisfy yourself that no toxic material is located on the property.

Other conditions such as the presence of radon gas, undesirable drainage or soil conditions, electrical fields, noise conditions, etc., may exist to the extent a health risk may exist or to an unexpected degree and you are advised to make independent inquiry and have appropriate tests performed before completion of any transaction regarding this property.

February 26, 2020

Page 3

Buyers should ensure that they are furnished a Declaration of Value and Groundwater Hazard Statement from sellers and that all wells and septic systems are inspected as required by Story County. You should require those inspections and accompanying reports before completing the purchase or you risk being required to bring those systems into compliance at your own expense.

Lenders who wish to submit for Title Guaranty Certificates are advised that the examiner's member number is #2862 issued by the Title Guaranty Division of the Iowa Finance Authority, an agency and instrumentality of the State of Iowa.

If you have any questions about the foregoing, we suggest an office conference prior to final settlement. We make no extra charge for such a conference.

Sincerely,

A handwritten signature in black ink, appearing to read "S.D. Jordening", written in a cursive style.

Steven D. Jordening  
Jordening Law Office  
517 J Avenue, P.O. Box 66  
Nevada, IA 50201

SDJ:cm

**Anthony Acres**  
A Residential Parcel Subdivision in the  
SE1/4, NE1/4 of Section 8-85-22  
Story County, Iowa

**Survey Description:**

A subdivision of the Southeast Quarter of the Northeast Quarter of Section 8, Township 85 North, Range 22 West of the 5th P.M., Story County, Iowa, being more particularly described as follows: Beginning at the East Quarter Corner of said Section 8; thence N89°45'12"W, 1323.41 feet to the Southwest Corner of said Southeast Quarter of the Northeast Quarter; thence N00°06'46"W, 1343.48 feet to the Northwest Corner thereof; thence S89°30'44"E, 1322.68 to the Northeast Corner thereof; thence S00°08'46"E, 1337.93 feet along the east line of said Section 8 to the point of beginning, containing 40.72 acres, which includes 1.01 acres of existing public right of way.

No easements found in Iowa Land Records search.

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Prepared by: Steven D. Jordening, 517 J Ave; PO Box 66, Nevada, IA 50201; Ph: 515-382-3883

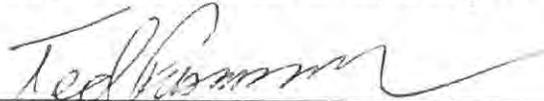
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## CERTIFICATE OF REAL ESTATE TAXES PAID

COMES NOW the Treasurer of Story County, Iowa and certifies that the real estate taxes for the below described real estate are fully paid:

The Southeast Quarter of the Northeast Quarter (SE $\frac{1}{4}$  NE $\frac{1}{4}$ ) of Section Eight (8), Township Eighty-five (85) North, Range Twenty-two (22) West of the 5<sup>th</sup> P.M., Story County, Iowa.

The undersigned Treasurer does hereby certify, acknowledge and declare that all property taxes on Parcel ID No, 0308200400, Story County, Iowa, are paid for the entire tax year.



Ted Rasmusson, Story County Treasurer

CONSENT AND DEDICATION OF SUBDIVISION PLAT

COMES NOW the owner of the below-described property, and does hereby covenant and certify that she is the lawful owner of the real estate:

The Southeast Quarter of the Northeast Quarter (SE $\frac{1}{4}$  NE $\frac{1}{4}$ ) of Section Eight (8), Township Eighty-five (85) North, Range Twenty-two (22) West of the 5<sup>th</sup> P.M., Story County, Iowa.

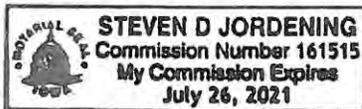
The undersigned owner does hereby certify, acknowledge and declare that the platting of this real estate, which will be known as Anthony Acres, a Residential Parcel Subdivision in the Southeast Quarter of the Northeast Quarter of Section 8-85-22, Story County, Iowa, is with specific knowledge and consent as proprietor.

Connie Woster  
Connie Woster, Owner

STATE OF IOWA     )  
                                  ss:  
COUNTY OF STORY )

This record was acknowledged before me on March 3rd, 2020, by Connie Woster.

[Signature]  
Signature of Notary Public



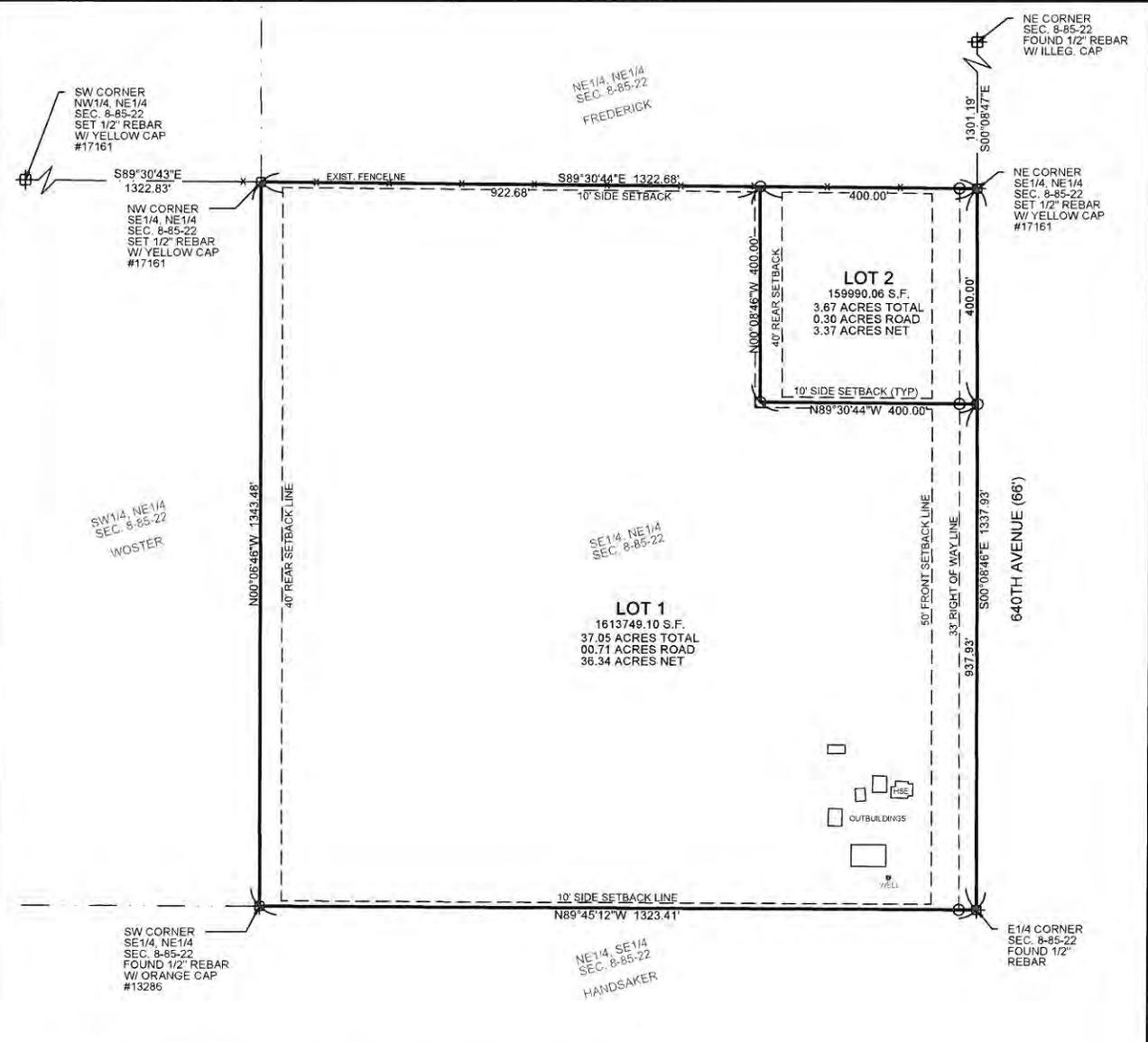
**FINAL PLAT**  
**ANTHONY ACRES**  
 A RESIDENTIAL PARCEL SUBDIVISION

LOCATION: SE1/4, NE1/4 OF SECTION 8-85-22  
 STORY COUNTY, IOWA

PROPRIETOR: CONNIE WOSTER  
 11461 640TH AVE.  
 MCCALLSBURG, IA 50154

REQUESTED BY: CHRIS ANTHONY  
 11461 640TH AVE.  
 MCCALLSBURG, IA 50154

SURVEYOR: R. BRADLEY STUMBO, PLS #17161  
 FOX ENGINEERING ASSOCIATES, INC.  
 AMES, IA 50010  
 515-233-0000

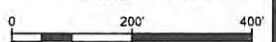


**Survey Description:**  
 A subdivision of the Southeast Quarter of the Northeast Quarter of Section 8, Township 85 North, Range 22 West of the 5th P. M., Story County, Iowa, being more particularly described as follows: Beginning at the East Quarter Corner of said Section 8; thence N89°45'12"W, 1323.41 feet to the Southwest Corner of said Southeast Quarter of the Northeast Quarter; thence N00°06'46"W, 1343.48 feet to the Northwest Corner thereof; thence S89°30'44"E, 1322.68 to the Northeast Corner thereof; thence S00°08'46"E, 1337.93 feet along the east line of said Section 8 to the point of beginning, containing 40.72 acres, which includes 1.01 acres of existing public right of way.

- Notes:**
1. Lot 1 is served by private septic and well. There is no visible evidence of the location of the septic system.
  2. Lot 2 will be served by private septic and well.
  3. All new lots shall require an E911 address for inhabited structures, including residences and businesses, telecommunications towers and facilities, and for any public assembly area including open-air, outdoor activities. E911 addresses shall be assigned by Story County at the request of the property owner.
  4. A field drive exists near the NE Corner of Lot 2. If the owner wishes to move this access, a permit must be granted by the County Engineer.

Districts:  
 Zoning: A-1 (Agricultural)  
 School: Colo-NESCO  
 Fire: McCallsburg  
 Ambulance: Story County Medical  
 Utilities: Midland Power Coop, Iowa  
 Rural Utilities Assn.  
 Drainage: Warren #57

O = SET 1/2" REBAR W/  
 YELLOW CAP #17161



FOX Engineering Associates, Inc.  
 414 South 17th Street, Suite 107  
 Ames, Iowa 50010  
 Phone: (515) 233-0000  
 FAX: (515) 233-0103

I hereby certify that this land surveying document was prepared by me or under my direct personal supervision and that I am a duly licensed Professional Land Surveyor under the laws of the State of Iowa.

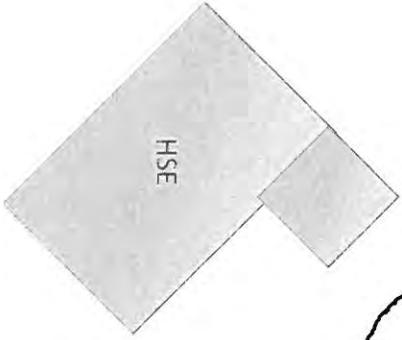
3/25/2020

DATE

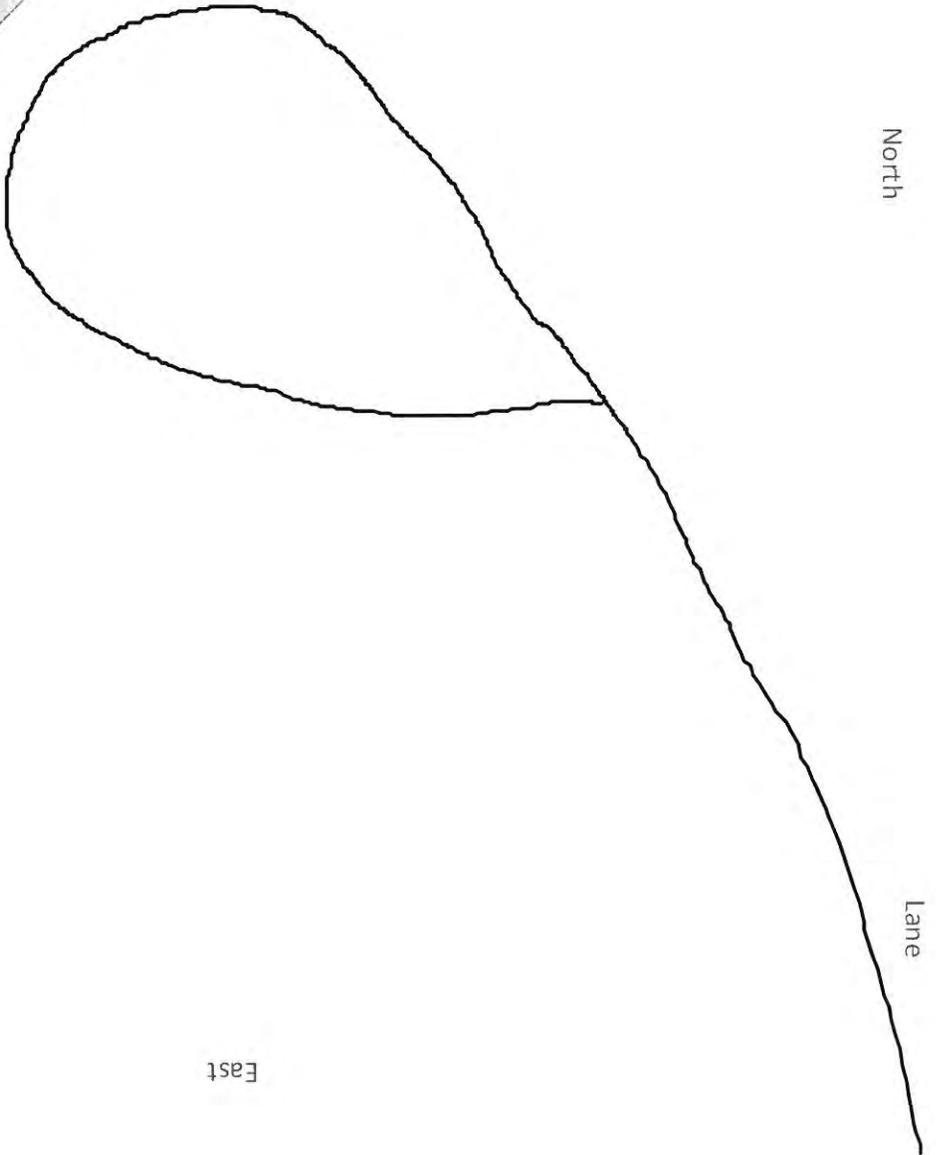
R. BRADLEY STUMBO, PLS  
 License number 17161  
 My license renewal date is December 31, 2021.



West



South



North

Lane

East



Story County Planning and Development

6<sup>th</sup> Street, Nevada, Iowa, 50201

Ph. 515-382-7245 Fax 515-382-7294

[www.storycountyiowa.gov](http://www.storycountyiowa.gov)

## Memorandum

**To: Story County Board of Supervisors**

**From: Jerry L. Moore, Planning and Development Director**

**RE: 2020 First Quarter Departmental Report—Planning and Development**

**Meeting Date: April 7, 2020**

The first quarter of 2020 brought many changes to the Planning and Development Department's function, as it did to Story County as a whole. With the COVID-19 pandemic, our department staffed the Emergency Support Function—Long-Term Recovery—in the Story County Emergency Operations Center beginning on March 18 with one staff member working for approximately eight hours a day. Our work has included research and disseminating information on the FEMA Public Assistance Program, Small Business Administration (SBA) Assistance, Small Business Relief Grant Program & Tax Deferral, and monitoring impacts to businesses in the community to develop and maintain a situational report and begin to develop long-term recovery plans. Much of this work was coordinated with the Ames Chamber of Commerce. Our department's role in the EOC has recently shifted to less daily hours. Under the support of the Board, department staff have been teleworking since March 30, 2020. Despite these changes, we had an active quarter and the transition to telework has gone smoothly, allowing us to continue to serve Story County.

Below you will find information on our department's activities in the first quarter of 2020, including zoning and other permits, development cases, and Work Program items. If you have any questions, I plan to attend and/or call into the April 7 meeting. Thank you for your leadership during this time.

## Zoning Permits

In the first quarter of 2020, the Planning and Development Department issued 20 permits. Table 1 shows a count of permits by type of structure. Almost half (nine) permits were for accessory structures

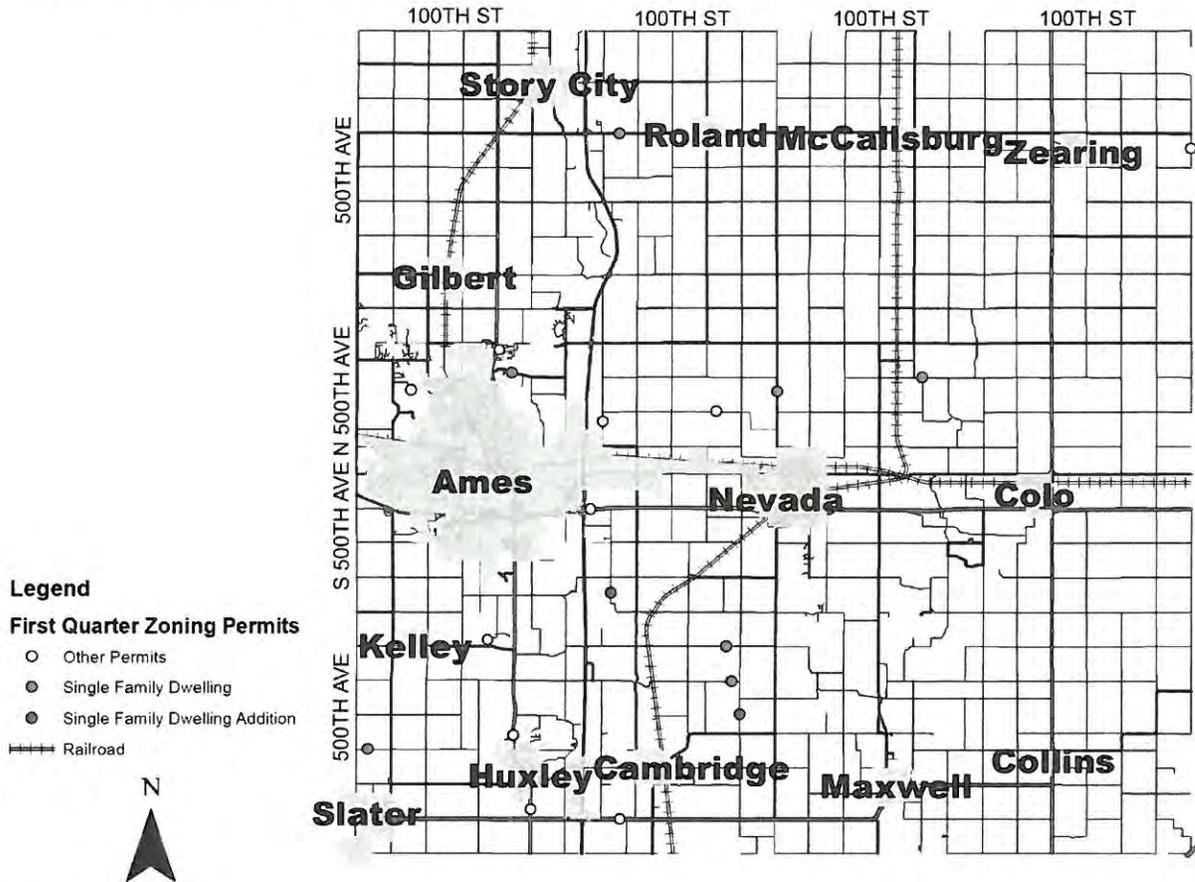


Figure 1: Map of the location of zoning permits issued in the first quarter, 2020.

such as pole barns and garages. Seven permits were for new single-family dwellings. Four agricultural exemptions were also issued in the first quarter, including one for a dwelling. A map of the location of the

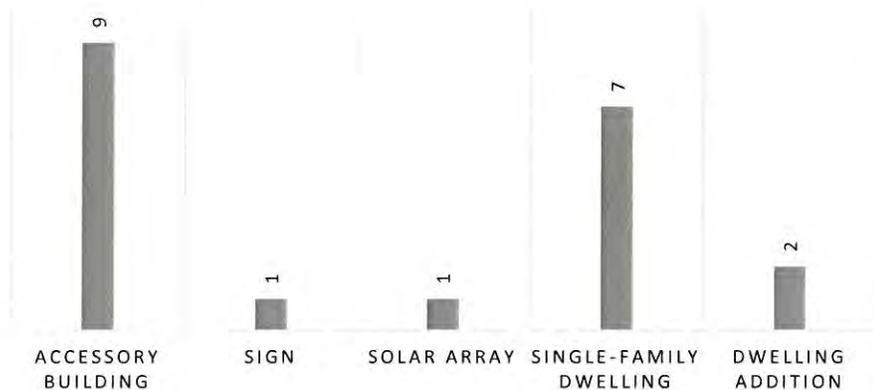


Table 1: Count of 2020 First Quarter Permits Issued by Structure Type

zoning permits is included in Figure 1.

Table 2 compares the number of total permits issued in the first quarter by year, beginning in 2015 through 2020. In 2017, there were 36 permits issued and ten were for single-family dwellings. This was the highest number of total permits and permits for single-family dwellings since 2015. The first quarter of 2020 had the second greatest total number of permits issued and permits for new single-family dwellings issued.

The total valuation of permits issued in the first quarter of 2020 was second highest to 2017. In 2020, the total valuation of permits was \$2,516,815.57, compared to \$2,100,382.00 in 2016, \$2,637,072.39 in 2017, \$1,183,648.00 in 2018, and \$1,822,891.00 in 2019.

### FIRST QUARTER PRELIMINARY ZONING PERMITS COMPARED

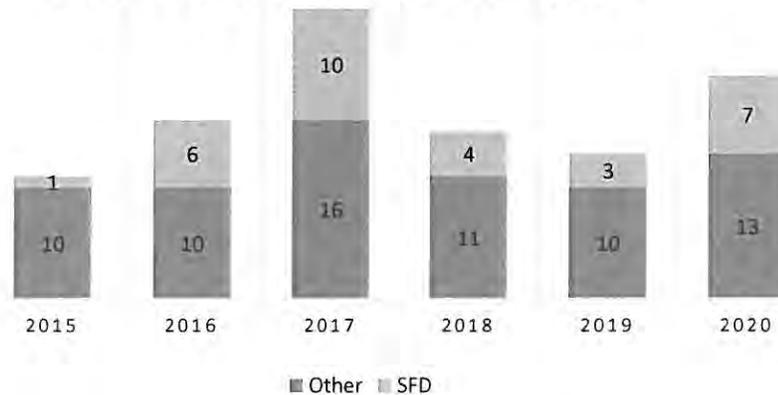


Table 2: 2015-2020 Comparison of First Quarter Permits Issued

The average valuation of a single-family dwelling increased from previous years due to three new homes valued over \$350,000. The average value of a single-family dwelling in the first quarter of 2020 was \$308,849. The previous highest average valuation for dwellings in the first quarter was in 2016 at an average of \$263,594.

### Development Cases

There were eight development cases heard by the Board of Supervisors or Board of Adjustment in the first quarter of 2020. These included five conditional use permits, one variance, one appeal of the director’s decision, and one residential parcel subdivision. Table 3 is a chart comparing the number of development cases heard in the first quarter since 2016. There was one less development case this quarter, compared to the 2019 first quarter. A summary of each 2020 first quarter case is included below.

#### SUB09-19 Residential Parcel Subdivision C & S Cairns Subdivision

A Residential Parcel Subdivision request for Parcel #15-19-300-105 to reconfigure the parcel into two lots and one outlot as follows: proposed Lot 1, 2.61-net acres located on the western portion of the existing parcel, which would be considered buildable, and proposed Lot 2, 3.15-net acres containing the existing single-family dwelling and accessory structures, and proposed Outlot A, a 1.80 net-acre lot. The

outlot is not considered buildable, for the purpose of dividing the property owner's estate. The Board of

## DEVELOPMENT CASE--FIRST QUARTER COMPARED

|                           | 2016 | 2017 | 2018 | 2019 | 2020 |
|---------------------------|------|------|------|------|------|
| Conditional Use Permits   | 2    | 2    | 7    | 1    | 5    |
| Subdivisions              | 0    | 5    | 6    | 3    | 1    |
| Rezoning                  | 0    | 4    | 1    | 1    | 0    |
| Variances                 | 0    | 0    | 0    | 2    | 1    |
| Vacations                 | 1    | 0    | 0    | 1    | 0    |
| Site Development Plans    | 1    | 3    | 3    | 1    | 0    |
| Ordinances and Amendments | 1    | 2    | 2    | 0    | 0    |
| Appeal                    | 0    | 1    | 0    | 0    | 1    |

Table 3: 2016-2020 Comparison of First Quarter Development Cases

Supervisors approved the C & S Cairns Subdivision plat.

### **CUP11-19 Story County Animal Control Short Term Livestock Control Building**

The Story County Animal Control Department proposed to erect a 25' x 30', short-term livestock control building to provide a replacement for the current structure that is in disrepair and cannot contain livestock effectively. This will allow Animal Control employees to be certain in their ability to contain livestock that are either strays or owner released. The Story County Board of Adjustment approved the Conditional Use Permit request.

### **CUP12-19 Ballard Golf and Country Club and Proposed Maintenance Shop**

Ballard Golf and Country Club requested a Conditional Use Permit to bring the existing use and related associated structures into conformance with the existing ordinance. The golf course, when established in 1974, was a permitted use in the A-1 Agricultural District. In June of 1977, golf courses were removed from the permitted uses list in A-1 district and placed under the conditional use permits in the Story County Code of Ordinances. When golf courses were removed from the permitted uses in the A-1 district, the status of the Ballard Golf and Country Club became a legal non-conforming use due to the changes the County made to its ordinances. No conditional use permit was obtained prior to the 2020 request.

The golf and country club also proposed to erect a 40' x 40' maintenance shop for the golf course and country club. The proposed accessory structure would serve as the new heated shop, a 12' x 12' office area to house the irrigation computer, potentially a bathroom, and equipment storage. The Story County Board of Adjustment approved the Conditional Use Permit with conditions:

- The applicant shall obtain zoning permits for all existing structures, excluding the clubhouse, within 30 days of Board of Adjustment action.
- Support of the Conditional Use Permit includes the Board of Adjustment taking action on the submitted variance 06-19 for the existing structures located in the southwest area of the property.
- Direct illumination of the business sign must be discontinued.

**VAR06-19—Ballard Golf and Country Club Side Setback Variance Request for 35' x 24' and 23' x 33' accessory structures**

The request was for a variance to the minimum side setback for an existing accessory structure located in the A-1 District for other permitted uses, which establishes a minimum side setback of 50 feet. The variance request was to permit the existing 24' x 35' (840 square feet) and 23' x 33' (783 square feet) accessory structures that encroach on the side setback requiring a variance of 26 feet from 50 feet to 24 feet, from the closest point of the proposed building to the south property line. The existing accessory structures were built as part of the Ballard Golf and Country Club in 1975 but were never issued zoning permits. The Story County Board of Adjustment approved the variance requests with the following conditions:

- Permits for the two accessory structures must be obtained within 30 days of the Board of Adjustment action.
- Business sign lighting must be discontinued

**CUP02-90.6 Martin Marietta Ames Mine Slurry Drops and Off-Site Rescue Equipment Storage**

The CUP was a request for a minor modification to Martin Marietta's conditional use permit to allow the off- site storage of rescue equipment/trailer for the mine in an existing 40' x 60' steel utility building located at 3210 N Dayton Avenue, Parcel 06-30-100-300, and the addition of four slurry drops at the Ames Martin Marietta Mine, 831 Riverside Road, on Parcels 05-13-300-415, 05-24-100- 210, and 05-24-100-425. An off-site location is preferable for the rescue trailer and equipment to ensure accessibility during an emergency. The slurry is proposed to be pumped through a 16" above-ground black plastic pipe to the drops (drilled holes) into previously mined out areas underground. Currently, the piping occurs underground, but the mine has become too full to continue below ground and above-ground piping is needed to complete the backfill of the mine with slurry. After the solids settle from the slurry, the water is reused. Martin Marietta anticipates using the drops one at a time for one to two years each until the mine under the drops is full. In total, the activity may occur for up to eight years. A driveway to the drop locations has already been constructed. When the underground areas are full, the drops will be plugged, and drives removed. The proposed uses will not generate traffic above periodic daily checks of the pipe and monthly training and maintenance of the rescue equipment/trailer. The mine processing/surface area is not proposed to change beyond the additional slurry drops, pipeline, and driveway.

The Board heard the request at their December 18, 2019, meeting and tabled the request until testing and analysis of the slurry to determine its makeup was conducted and a pipeline leak protection plan was submitted.

Martin Marietta submitted the requested slurry testing results and a pipeline leak prevention plan on February 3, 2020, to staff. The spill protection plan sufficiently addressed the concerns regarding the effects of a spill as multiple, redundant measures are proposed.

To summarize the slurry testing results, products used in the mine include diesel fuel and oil for heavy equipment, and ammonium nitrate as a rock-blasting agent. The applicant indicated that nitrogen, nitrate + nitrite was found in the water sample taken from the slurry and results are within drinking water standards. Diesel fuel or oil were not found in the sample. A substance was reported that was present within laboratory testing range for gasoline but was not present in the full range for gasoline. After reviewing the results, staff sought additional information on the applicable standards and specifically the substance that was present in the range of gasoline. Staff contacted the Iowa Department of Natural Resources and Iowa Department of Agriculture and Land Stewardship, who referred staff to the Environmental Protection Agency (EPA). Staff contacted Kurt Hildebrandt, EPA Region 7, Water, Wetlands & Pesticides Division, who works on the EPA's Underground Injection Control program. Mr. Hildebrandt informed staff that Martin Marietta should register the proposed slurry drops with the EPA under the Underground Injection Control Program. Part of the registration would involve the EPA's review of the slurry test results.

At the February 2020 meeting, the Board of Adjustment tabled the request until the EPA has registered or permitted the slurry drop/injection activities and Martin Marietta has contacted the Iowa Department of Natural Resources Water Quality Bureau and ensure no state-issued registration/approval is required and the state groundwater protection rules are met. Staff anticipates this will be completed for the April Board of Adjustment Hearing on April 15, 2020.

**CUP02-16.1 Request for a Minor Modification to CUP02-16 for an expanded parking area for Saints Peter and Paul Catholic Church 14238 500th Avenue.**

This request was to construct an addition to the existing parking lot at Saints Peter and Paul Church. Currently, parishioners park in the right of way or use stacked parking during larger events. The existing parking lot has 81 stalls. The addition would add 49 stalls on the east side of the existing parking lot. The expanded parking area would allow the church to provide adequate parking for larger events (weddings, funerals, holiday masses). The parking lot is gravel, as is the proposed addition. A 40-foot-by-46-foot area in the existing parking lot is proposed to be paved to provide three additional Americans with Disabilities Act-compliant (accessible) parking spaces. The applicant also proposes to extend a driveway from the expanded area of the parking lot to connect with an existing circular drive to the south for additional ingress and egress. The County Engineer has reviewed and approved this plan. The applicant has also requested alternative compliance to allow the required parking lot trees to count towards the required landscaping to be added to offset the additional impervious surfaces. The Story County Board of Adjustment approved the conditional use permit and alternative compliance request to allow the 10 trees required for the proposed parking lot to be installed south of the proposed parking area and count towards the requirement that 20% of the impervious area added be landscaped.

**CUP01-20 Windstream Broadband Communications Tower (Utility Pole)**

Windstream proposed to erect a 105-foot communications tower utility pole to provide broadband access to rural customers at 70064 320th Street. The communications tower will be constructed using a

galvanized steel finish utility pole. The pole will be 100 feet, with a 5-foot lightning rod for a total height of 105 feet. The Board of Adjustment approved the request with the following conditions:

- The written access and utility easement will be recorded with the Story County Recorder prior to the issuance of a zoning permit for the Communications Tower.
- Preliminary Zoning permit for the Communications Tower will not be issued until Story County Land Development Regulations Chapter 88.08 (4) Parking and Circulation Standards are met for well-defined circulation routes and clearly marked parking spaces acceptable to Planning and Development Staff.

#### **ADM 02-20 Swanson Appeal of Director's Decision**

On March 6, 2020, Andrew Swanson submitted a request to appeal the Director's (Planning and Development Department) Decision to the Story County Board of Adjustment that a zoning permit cannot be issued or an agricultural exemption cannot be approved to place a railroad caboose on his property located at 19269 650<sup>th</sup> Avenue. Principal permitted uses in the A-1 Agricultural District zoning of the property including agricultural row crop and/or livestock production, single family dwelling, horse stables, and cemeteries. When a principal permitted use is established in the A-1 District, an accessory use may also be permitted including, accessory buildings, home businesses, noncommercial wind energy conversion systems, solar energy systems, and towers and certain Conditional Uses. An accessory structure is defined as a structure detached from a principal building located on the same lot, parcel, or tract and customarily incidental and subordinate to the principal building or use. A railroad caboose is not identified in Story County's or state law as being agriculturally exempt from zoning. The Story County Board of Adjustment supported the director's decision to not issue a zoning permit or approve an agricultural exemption for Mr. Swanson to place the railroad caboose on the property. Another option to address the situation is to consider a possible text amendment to the Story County Land Development Regulations. At the meeting, the Director offered to work with Mr. Swanson and research how other counties in the state address similar requests prior to receiving a formal text amendment submittal from the applicant.

**Forthcoming Development Cases**—currently under review, anticipated action in second quarter of 2020

- Rasmusson Acres Residential Parcel Subdivision
- Anthony Acres Residential Parcel Subdivision
- Johnson Hill Estates Residential Parcel Subdivision
- Fausch Family Agricultural Subdivision
- Dotson Farms Major Subdivision
- Ames Izaak Walton League Conditional Use Permit
- Ames Triathlon Special Event Permit
- Squaw Valley Wastewater Treatment Site Plan
- Flood Plain Permit Application Story County Bridge Project at 730<sup>th</sup> Avenue
- Stratton Flood Plain Permit Application Wolf Creek Reconstruction

#### **Work Program Update**

- The Board of Supervisors took action in February to express the County's interest in extending the Ames Urban Fringe Plan past its expiration date of July 2021. Gilbert took the same action

and provided a copy of the city's resolution. Staff has also been in communication with Ames planning staff on this item.

- A draft of a disaster debris management guide is underway for the Construction and Demolition Landfill work program item.
- We have had weekly meetings with CitizenServe staff and anticipate the roll out of online zoning and related permitting sometime this spring or early summer. Our department will also offer all other services online, including development case applications and tracking and code enforcement by the end of the year.
- The proposed resolution and ordinances for the subdivision roads and signage is being reviewed by the County Attorney's Office.
- Planning staff completed a first time through review of the entire Story County Land Development Regulations, and have started our follow-up review and are currently on Chapter 86. Some of the proposed revisions are based on federal and state legislative changes. Review of lighting, parking standards, and conservation design subdivision standards (separate work program items) may occur partly with the comprehensive review of the regulations.
- A survey was sent to adjacent and other counties requesting information on building codes and regulations on converting accessory structures to separate dwelling units and other uses.
- A questionnaire was sent to Story County Department heads requesting information on their practices regarding waiving of fees to other units of government for services provided.
- Surveys were sent to Iowa Center and Shipley residents regarding community needs. The next steps are to meet with selected County Department staff and host a community meeting when recommendations on COVID-19 support it.
- Reviewing the natural resources map from the C2C Plan for Washington and Palestine Townships is underway—preliminary changes have been made.

#### **Other Items**

- We completed six property research reports and held two conceptual review meetings in the first quarter.
- We have begun to interview planning interns to start in May.
- We continue to communicate the importance of the 2020 Census. As of April 1, 2020, 43% of Story County households self-enumerated. The deadline is August 14, 2020.