



**STORY COUNTY  
BOARD OF HEALTH**  
STORY COUNTY ADMINISTRATION  
900 6<sup>TH</sup> STREET  
NEVADA, IOWA 50201

## **Special Meeting Minutes**

**AN AUDIO RECORDING OF THE FULL MEETING MAY BE FOUND IN THE ENVIRONMENTAL HEALTH DEPARTMENT, OR BY VISITING [WWW.STORYCOUNTYIOWA.GOV](http://WWW.STORYCOUNTYIOWA.GOV)**

**DATE:** March 24, 2020

**CALL TO ORDER:** 6:00 p.m.

**PLACE:** Administration Building, 2<sup>nd</sup> Floor

Dr. John Paschen, Chair  
Mark Speck, Vice-Chair  
Dr. John Kluge  
Dr. Louisa Tabatabai (Phone)  
Dr. Molly Lee  
Lisa Heddens (Ex-officio)  
\*Absent

**STAFF PRESENT:** Stephanie Jones, Recording Secretary

**OTHER PEOPLE PRESENT:** Keith Morgan, Ethan Anderson, Les White

**1. CALL TO ORDER**

Dr. John Paschen called the meeting to order at 6:00 p.m.

**2. APPROVAL OF AGENDA Motion by Kluge, Second by Lee to approve agenda with the addition of an item for Discussion And Consideration Of Revised Temporary Employment Practices And Policy Related To Covid-19 And Any Future Amendments Made To the Temporary Policy By The Board of Supervisors. MCU**

**3. PUBLIC FORUM**

None

**4. ADDITIONAL ITEMS**

**Proper Procedure For The Board Of Health To Vote, Notify, And Enforce Isolation And Quarantine Emergency Orders Concerning COVID-19 Public Health Crisis.**

Dr. Paschen stated that he feels the public will comply with self-quarantine guidelines, but there could come a time that someone refuses, so discussion is needed to determine the process in the event a quarantine order is needed and if one board member could have the authority to start the process and then a meeting be called with quorum within 24 hours to finalize a written order. Ethan Anderson stated that one person would not have the authority and the Board of Health would be required to have a meeting with a quorum. In the event that it is not practical to provide 24 hours' notice to hold a meeting, an emergency meeting could be held in person or electronically with a quorum and action would be voted on at that time. Anderson explained the written



## STORY COUNTY BOARD OF HEALTH

STORY COUNTY ADMINISTRATION  
900 6<sup>TH</sup> STREET  
NEVADA, IOWA 50201

findings for a written order. Once a written order is approved, the Sheriff would then be authorized to take action to enforce. Heddens asked what the protocol would be for Public Health in regards to the need for a quarantine. Les White stated that many attempts would first be made for the individual to comply with a self-quarantine. After explaining to an individual the importance of quarantine, if they chose to not comply, Public Health would then contact the Board of Health and share all the attempts that had been made with the individual. Heddens asked when Anderson would need to be contacted to get involved. Anderson stated that the written order would be made following the meeting and approval had been made. Anderson would like to be contacted right away so that he can assist with the process from the beginning. Heddens asked if Stephanie Jones would need to be present in the event of an emergency electronic meeting being held. Anderson stated that any of the Board could take minutes. **Motion by Speck, Second by Kluge for the order of Board Members to be contacted in the event of an emergency meeting being called for a Quarantine Order would be Paschen, Speck, Lee, Kluge, Tabatabai, and also notify Ethan Anderson.**  
**MCU**

### **Shelter In Place For Story County**

Tabatabai stated that she is concerned that when the students come back to empty out dorms there will be a large increase of positive tests. Discussion took place on if counties can order shelter in place. Heddens stated that she does not think that counties have the authority to make that order. Lee stated that some counties are writing letters of recommendation to the Governor to consider shelter in place. Anderson stated that he is not aware that the Board of Health would have authority to issue a shelter in place order, but that the Board could make a recommendation to do so. Paschen stated he does feel there will be an increase in positive tests, but at this time, he has a hard time deciding if a shelter in place would be necessary without further guidance. Heddens stated to keep in mind that not everyone is being tested so there are more positive cases in the area than what we are aware about. Lee stated that if a shelter in place was considered that essential services would need to be determined.

### **Protocol For Entering Into a Closed Session During A Public Meeting.**

Paschen stated that the reason he wanted to discuss this is in the event there was a time in a meeting that information such as where the person works, or the town they live in needed to be discussed, which could be a HIPPA violation. White stated that her first thought would be the quarantine order where these items might be discussed. Anderson stated that reportable disease information might be included in a quarantine order, so that type of information would be public information. Anderson stated that discussion could be in closed session, but deliberation and action would need to be held in open session and the individual would be identified. Speck asked if people are in self-quarantine how often are they checked on by Public Health. White stated twice-daily checks are completed with specific questions asked, including temperature. Speck asked how long it is taking for test results. White stated that if sent to the state lab results are coming back within 24-48 hours, but if sent to a reference lab those results are taking 4-5 days.

### **Temporary Employment Practices and Policies in Response to the Novel Coronavirus (COVID-19) Pandemic**



**STORY COUNTY  
BOARD OF HEALTH**  
STORY COUNTY ADMINISTRATION  
900 6<sup>TH</sup> STREET  
NEVADA, IOWA 50201

**Motion by Kluge, Second by Speck to adopt the Temporary Employment Practices And Policy Related to Covid-19 and any future amendments made to the Temporary Policy by the Board of Supervisors.  
MCU**

**Routine Bi-Monthly Meetings Via Conference Call.**

Discussion took place about how the Board members would like to hold future meetings. Lee feels it would be beneficial to offer the ability to call in if preferred. Heddens stated that there is no more than 10 people allowed at meetings. Kluge prefers to meet in the meeting room as normal; Speck is ok with either coming in or calling in. Paschen suggested that the option be given for those members that want to call in to do so and encourage presenters to provide all information before hand and be able to call in.

**Emergent Medical Decisions That Impact Story County Covid-19 Response**

Paschen stated that Mary Greeley is no longer doing elective procedures in order to save ventilators and personal protective equipment for emergencies related to Covid-19. There is protocol for babies being delivered if the mother is Covid-19 positive. At McFarland, everyone is being screened upon arrival to the building and all staff is screened daily. There is a sick clinic for all patients who are ill with possible communicable diseases at the North Ames McFarland location. Anyone being seen for other things such as injury follow up and lacerations would be seen at the main location. Pediatrics is still seeing well children for well checks. Paschen stated that the only way to get on top of this is to take it seriously by staying home and washing hands. Kluge asked if the capacity for hospital beds has been determined. Paschen stated that Story County Medical might be able to help with beds.

ADJOURNMENT 7:04

  
Approval of Minutes

  
Title and Date