

The Board of Supervisors met on 12/17/19 at 10:00 a.m. in the Story County Administration Building. Members present: Lisa Heddens and Lauris Olson, with Olson presiding. Linda Murken absent. (all audio of meetings available at storycountyowa.gov)

DETERMINATION OF WHO SHALL PRESIDE OVER THE BOARD'S MEETINGS ON 12/17/19 AND 12/23/19 IN THE ABSENCE OF CHAIR MURKEN — Heddens moved, Olson seconded approval of Olson to preside over the Board meetings on 12/17/19 and 12/23/19 in the absence of Chair Murken. Motion carried unanimously (MCU) on a roll call vote.

ADOPTION OF AGENDA: Heddens moved, Olson seconded adopting the agenda as presented. Roll call vote. (MCU)
EMERGENCY MANAGEMENT QUARTERLY REPORT — Keith Morgan reported on emergency responses, search and rescue, planning, and training exercises. Discussion took place regarding the use of drones in search and rescue. Sheriff Paul Fitzgerald stated a drone is included in his FY21 budget request. Morgan spoke about equipment upgrades, space needs, collaborative initiatives, and StoryComm. Heddens thanked Morgan for his department's efforts and stated she received great value from her participation in training. Olson asked about future training schedule and upcoming vehicle purchase. Morgan responded.

MINUTES: 12/10/19 Minutes — Heddens moved, Olson seconded approving the Minutes as presented. Roll call vote. (MCU)

PERSONNEL ACTIONS: 1) new hire, effective 12/19/19, in Attorney's Office for Laurie Newman @ \$15.00/hr; 2) pay adjustment, effective 12/22/19, in a) Planning and Development for Stephanie Jones @ \$19.74/hr; b) Sheriff's Office for Clark Blau @ \$2,356.00/bw; Emily Carlson @ \$1,908.00/bw; Stephanie Cunningham @ \$1,780.00/bw; Cody Hamilton @ \$2,138.40/bw; Aaron Kester @ \$2,642.40/bw; James Schroeder @ \$2,636.00/bw; Loretta Smith @ \$2,145.60/bw; effective 1/5/20, in a) Facilities Management for Kevin Warren @ \$21.91/hr; b) Secondary Roads for Kevin DeHaven @ \$24.95/hr; c) Sheriff's Office for Nicholas Hochberger @ \$3,167.54/bw; Jordan Lentz @ \$2,138.40/bw; Adam Luke @ \$2,236.00/bw; Alex Muhlenburg @ \$1,993.60/bw; Kyle Schultz @ \$2,580.80/bw. Heddens moved, Olson seconded approving the Personnel Action forms as presented. Roll call vote. (MCU)

Heddens moved, Olson seconded approval of the Consent Agenda as presented.

1. Recommendation to the Central Iowa Community Services (CICS) Governing Board of member appointments to the CICS Adult Advisory Committee, effective 1/1/20-12/31/21
2. Central Iowa Regional Transportation Planning Alliance (CIRTPA) Grant Agreement with the Iowa Department of Transportation
3. 2019 Weed Commissioner's Report for Story County
4. Platform activation agreement between Guardian Alliance Technologies Inc. and Story County, effective 12/17/19, for \$50.00 per investigation and \$40.00 per screening
5. Resolution #20-51, to abate property taxes on a parcel owned by a political subdivision, pursuant to *Code of Iowa* §445.63
6. Resolution #20-52, to outline Story County's response to the proposed flood hazard information for Story County, Iowa (unincorporated areas)
7. Renewal subscription fees between Story County and Tyler Technologies, Inc., for Tyler Version 10 Property Tax Management, effective 1/1/20-12/31/20, for \$35,148.00
8. Maintenance and licensing of election equipment with Adkins Election Services, effective 1/1/20-12/31/20, for \$40,260.00
9. Amendment of Solicitation/Modification of Contract between US Immigration and Customs Enforcement (ICE) and Story County, decreasing the contracted amount for the detention and transportation of ICE detainees for the period 5/1/18-4/30/19 from 92,570.00 to 59,974.44 (total decrease \$32,995.56)

Roll call vote. (MCU)

THE ADVERTISEMENT TO BID FOR THE STORY COUNTY JUSTICE CENTER HOUSING HEATING, VENTILATING, AND AIR-CONDITIONING (HVAC) EQUIPMENT REPLACEMENT PROJECT — Joby Brogden, Facilities Management Director, introduced Brian Brewer from Brewer Engineering Consultants, PLC. Brogden provided an overview of the project; work will be completed in phases. He provided a timeline and the scale of the project. Discussion took place about energy efficiency, air exchange requirements, and the history of the current HVAC system. Heddens asked about structural changes to the roof. Brogden stated additional bracing is necessary to accommodate roughly 1,000 more pounds of weight. Heddens confirmed that the estimate is about \$100,000.00 higher than the budgeted amount. Olson opened the public hearing at 10:35 a.m., and, hearing none, she closed the public hearing at 10:35 a.m. Olson clarified the number of units in each phase. Brogden responded Phase I is 12 units, Phase II is 32 units, and Phase III is 68 units. Phase I is essentially the jail. Olson asked about estimated costs for Phase II and III. Brewer stated costs for those phases will not be as expensive per unit; costs are higher for Phase I because the jail space units are specialized. Heddens moved, Olson seconded the approval of the advertisement to bid for the Story County Justice Center Housing HVAC Equipment Replacement Project. Roll call vote. (MCU)

CHANGING THE PART-TIME JAIL COOK POSITION TO FULL-TIME STATUS, EFFECTIVE FY20 — Sheriff Paul Fitzgerald reported on the history of cook staffing at the jail, and provided information on current staffing. The part-time position perpetuates an endless cycle of recruiting, hiring, and training. It also limits the pool of applicants. Cost estimates assume a switch to full time in mid-March. Costs for FY20 can be covered under the current budget. Olson asked for additional salary information. Connie Toresdahl, Budget Supervisor, provided additional detail on the requested need. Toresdahl stated estimates are based upon someone opting for the highest-cost insurance. Olson confirmed the cost differential for FY20 is \$8,800.00. Toresdahl reported on salary history, including overtime usage. Heddens moved, Olson seconded the approval to change the part-time Jail Cook position to full-time status, effective FY20. Roll call vote. (MCU)

STORY COUNTY FUNDING ALLOCATION TO THE ANALYSIS OF SOCIAL SERVICES EVALUATION TEAM (ASSET) PROCESS FOR FY21 — Karla Webb, Community Services Director, reported on the ASSET process and differences between FY20 and FY21. Heddens clarified only Story County-funded programs and cost is being discussed. Webb responded yes. Olson commented on increased need for emergency food in Story County. Olson spoke about past

processes of the Board when reviewing ASSET requests. Olson asked if Murken had given Webb any comments or suggestions. Webb replied Murken did not. Olson asked for a three-year average. Heddens replied it is included in the packet. Heddens asked Assistant Auditor Lisa Markley for more information on available funding based on FY21 valuation. Markley stated this information is not yet available. Olson stated agencies are facing funding challenges due to federal and state actions. Olson concurs the administrative cost increase of \$1,100.00 is reasonable. Webb provided detail on administrative needs. Discussion took place. Olson stated she supports a 5% increase. Heddens concurred. Webb asked what the 5% covers. Olson stated the General Basic and Public Health funds would be raised the 5%. Discussion took place about the different funds. Markley provided detail on the funding process. Today's recommendation will be presented in the budget for discussion. Heddens moved, Olson seconded the approval of the Story County Funding Allocation to the ASSET Process for FY21 with administrative cost increases \$1,100, and for services a 5% increase from Local Option Sales Tax (LOST), 5% in General Basic, and 5% in Public Health. Roll call vote. (MCU)

INFORMATION TECHNOLOGY (IT) QUARTERLY REPORT — Director Barbara Steinback reported on software updates, hardware replacement, end-user training, server replacement, phone system, cyber security efforts, a paging system at the Justice Center, and equipment related to StoryComm. She provided statistics of visits to the County's website. Discussion took place regarding photos on the website. The Board thanked Steinback. .

LIAISON ASSIGNMENTS, COMMITTEE MEETINGS UPDATES, AND ANNOUNCEMENTS FROM THE SUPERVISORS: Heddens and Olson both provided their upcoming meeting schedules. The impending retirement of BooSt Director Marion Kresse was discussed. Olson announced the next regularly scheduled Board meeting is Monday, December 23. She announced the County's holiday closure schedule. Effective January 1, 2020, the Administration Building will be open to the public from 8:00 am to 4:30 pm.

Heddens moved, Olson seconded to adjourn at 11:31 p.m. Roll call vote. (MCU)

Story County
Board of Supervisors Meeting
Agenda
12/17/19

1. CALL TO ORDER: 10:00 A.M.
2. Determination Of Who Shall Preside Over The Board's Meetings On 12/17/19 And 12/23/19 In The Absence Of Chair Murken

Department Submitting Auditor

3. PLEDGE OF ALLEGIANCE:

4. ADOPTION OF AGENDA:

5. PUBLIC COMMENT #1:

This comment period is for the public to address topics on today's agenda

6. AGENCY REPORTS:

- I. Emergency Management Quarterly Report - Keith Morgan

Department Submitting Auditor

Documents:

BOS UPDATE.PDF

7. CONSIDERATION OF MINUTES:

- I. 12/10/19 Minutes

Department Submitting Auditor

8. CONSIDERATION OF PERSONNEL ACTIONS:

- I. Action Forms:

1) new hire, effective 12/19/19, in Attorney's Office for Laurie Newman @ \$15.00/hr; 2) pay adjustment, effective 12/22/19, in a) Planning and Development for Stephanie Jones @ \$19.74/hr; b) Sheriff's Office for Clark Blau @ \$2,356.00/bw; Emily Carlson @ \$1,908.00/bw; Stephanie Cunningham @ \$1,780.00/bw; Cody Hamilton @ \$2,138.40/bw; Aaron Kester @ \$2,642.40/bw; James Schroeder @ \$2,636.00/bw; Loretta Smith @ \$2,145.60/bw; effective 1/5/20, in a) Facilities Management for Kevin Warren @ \$21.91/hr; b) Secondary Roads for Kevin DeHaven @ \$24.95/hr; c) Sheriff's Office for Nicholas Hochberger @ \$3,167.54/bw; Jordan Lentz @ \$2,138.40/bw; Adam Luke @ \$2,236.00/bw; Alex Muhlenburg @ \$1,993.60/bw; Kyle Schultz @ \$2,580.80/bw.

Department Submitting HR

9. CONSENT AGENDA:

(All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time the Board votes on the motion.)

- I. Consideration Of Recommendation To CICS Governing Board For CICS Adult Advisory Committee Member Appointments Effective 1/1/20 - 12/31/21

Department Submitting Community Services

Documents:

CICS ADVIS COMMITTEE 20.PDF

- II. Consideration Of Central Iowa Regional Transportation Planning Alliance Grant Agreement With The Iowa Department Of Transportation.

Department Submitting Conservation

Documents:

HOINT.PDF

- III. Consideration Of 2019 Weed Commissioner's Report For Story County

Department Submitting Auditor

Documents:

WEED COMMISSIONER REPRT.PDF

- IV. Consideration Of Platform Activation Agreement Between Guardian Alliance Technologies Inc And Story County Effective 12/17/2019, For \$50/Investigation And \$40/Screening

Department Submitting Sheriff

Documents:

GUARDIAN ALLIANCE AGREEMENT.PDF

- V. Consideration Of Resolution #20-51, To Abate Property Taxes On Parcel Owned By A Political Subdivision

Department Submitting Auditor

Documents:

RESOLUTION 20 51.PDF

- VI. Consideration Of Resolution #20-52, A Resolution To Outline Story County's Response To The Proposed Flood Hazard Information For Story County, Iowa (Unincorporated Areas)

Department Submitting Board of Supervisors

Documents:

RESOLUTIONCOMMUNICATINGNOAPPEALSTOFEMA.PDF

- VII. Consideration Of Renewal Subscription Fees Between Story County And Tyler Technologies, Inc. For Tyler Version 10 Property Tax Management Effective 1/1/20-12/31/20 For \$35,148.00 (Budgeted)

Department Submitting Information Technology

Documents:

TYER VERSION 10 PROPERTY TAX SOFTWARE SUBSCRIPTION FEES.PDF

- VIII. Consideration Of Maintenance And Licensing Of Election Equipment With Adkins Election Services, Effective 1/1/20-12/31/20 For \$40,260

Department Submitting Auditor

Documents:

ADKINS 2020.PDF

- IX. Consideration Of Amendment Of Solicitation/Modification Of Contract Between ICE And Story County Decreasing The ICE Budget \$32,995.56 For The Housing Of Inmates

Department Submitting Sheriff

Documents:

ICE CONTRACT MODIFICATION.PDF

10. PUBLIC HEARING ITEMS:

- I. Consideration Of The Advertisement To Bid For The Story County Justice Center Housing HVAC Equipment Replacement Project - Joby Brogden
Public Hearing

Department Submitting Facilities Management

Documents:

SCJC HVAC.PDF
SCJC HVAC 20191212 COST OPINION.PDF
SCJC HVAC PROJECT MANUAL.PDF

11. ADDITIONAL ITEMS:

- I. Discussion And Consideration Of Changing The Part-Time Jail Cook Position To Full-Time Status Effective This Fiscal Year 2019/2020 - Sheriff Paul H. Fitzgerald, Constance Toresdahl

Department Submitting Sheriff

Documents:

REQUEST COOK STATUS CHANGE.PDF

- II. Discussion And Consideration Of Story County Funding Allocation To The ASSET Process For FY 2020-21 - Karla Webb And Sandra King

Department Submitting Community Services

Documents:

ASSET REQUESTS FY21.PDF

12. DEPARTMENTAL REPORTS:

- I. Information Technology Quarterly Report - Barbara Steinbeck

Department Submitting Auditor

Documents:

QUARTERLY REPORTS DEC 2019.PDF
IT QRTY RPRT.PDF

13. OTHER REPORTS:

14. UPCOMING AGENDA ITEMS:

15. PUBLIC FORUM #2:

Comments from the Public on Items not on this Agenda. The Board may not take any Action on the Comments due to the Requirements of the Open Meetings Law, but May Do So In the Future.

16. LIAISON ASSIGNMENTS, COMMITTEE MEETINGS UPDATES, AND ANNOUNCEMENTS FROM THE SUPERVISORS:

17. ADJOURNMENT:

Story County strives to ensure that its programs and activities do not discriminate on the basis of race, color, national origin, sex, age or disability. Persons requiring assistance, auxiliary aids or services, or accommodation because of a disability may contact the county's ADA coordinator at (515) 382-7204.

Story County
Board of Supervisors
Tentative Agenda
12/17/19

NAME

ADDRESS

Jon Eickholt

Facilities

Joby Brogden

SCFM

JEFF HARRIS

RMH

BRIAN BREMER

BREMER ENGINEERING

CHRIS MCINTOSH

RMH

Madison Sherton

Ames high school

TREVOR Brouwer

Ames high school

Jane Punke

Nevada

Tom Lindam

BOB

Keith Morgan

Story, EMA

Spencer Merriam

Ames high school

Constance Toresdahl

Sheriff's Office

Barb Steinback

SCIT

Paul H. Fitzgerald

Sheriff

Sasha King

BOB

Karla Webb

Comm Sewr.

Alissa Wigman

BOB

Lyn Markley

Aud



Keith Morgan, Coordinator

Melissa Spencer, Deputy Coordinator

Board of Supervisors Update

As Of December 10, 2019

Response:

-The Coordinator deployed on Sept 24th and the Deputy on Sept 27th along with STAR 1 to assist Ames PD with a search for a missing autistic child. The EMA requested the Polk Co Sheriff's Office deploy their drone with infrared capability on the night of Sept 24th to confirm the individual was not in danger by traveling along railroad tracks, which they had been known to do in the past. This indicates there may be a need for this capability within Story County. Both searches located the individual who was uninjured.

-STAR 1 deployed on Nov 7th to Ottumwa to assist in a search for a missing 10 yr old boy. The individual was safely located by another agency shortly after STAR 1 arrived on-scene.

-The Deputy and STAR 1 deployed to assist Ames with a search for the autistic child again on Nov 22nd. The individual was found safe again.

-On Dec 5th, the Coord briefly deployed to assist Nevada with a gas leak and potential evacuation of a care facility. The care facility sheltered in place and the leak was quickly closed off.

Planning:

A final draft of the revised I-35 closure plan was circulated and inputs from participants drove further changes. The revised plan was drilled on Oct 28th with other minor revisions needed.

Emergency Support Function (ESF) 3 Public Works has been circulated for comments by the Deputy. Only minor changes and revision were needed for this plan.

Preparedness:

Training

The EMA conducting Incident Command 100 and 700 training for 33 people on September 12th at Gates Hall. This instruction was provided to a broad cross-section of disciplines and was designed to help those attending gain a basic understand incident command principles. Critiques indicate that 28 of those attending increased their understanding of the incident command system by at least one rating category with 13 indicating their knowledge increased two rating categories.

On September 27th, the EMA, Nevada Police Department, Ames Chamber of Commerce, and Story County Business Resilience Committee conducted a one hour session for 28 people which provided businesses with information to plan for severe weather and hostile intruders. All but one attendee

PREVENTION

PREPAREDNESS

RESPONSE

RECOVERY

MITIGATION

Proudly serving the communities of:

Ames – Cambridge – Collins – Colo – Gilbert – Huxley – Kelley – McCallsburg – Maxwell- Nevada
Roland – Sheldahl – Slater – Story City – Story County – Zearing

indicated in critiques that the session has prompted them to consider reviewing their severe weather and/or hostile intruder plans.

On October 10 and 11, the Coordinator and Doug Allen, Deputy Fire Chief/Ames, conducted ICS 300 for 37 individuals which equals 592 training hours provided. This was followed by Deputy Fire Chief Allen and our fellow emergency manager for Hardin County, Thomas Craighton, teaching ICS 400 on Nov 21 and 22 to 27 individual equaling 432 training hours. These courses provided over 1000 hours of fundamental command and control training to first responders and city officials from across Story County and surrounding counties at no cost.

The Deputy Coordinator developed training that integrated the Story County EOC with the State EOC. The objectives of the training were to test new resource request procedures, re-familiarize EOC staff with log-on and WebEOC procedures, and determine if staffing levels were adequate for the EOC Director/Deputy Director, the EOC Admin, and ESF 7 Resource Management/Logistics positions. Again, the training generated a long list of after action items to improve procedures, but the interaction with the State EOC was an invaluable tool for educating EOC staff on how to better communicate resource request. The only downside to the training was that only approximately 50% of the EOC participated, which will decrease our effectiveness should the EOC have to be activated.

The Department of Homeland Security provided two Cyber Training sessions at Danfoss on Dec 11th. The training was free and provided information on cyber security for both small to medium sized organizations and more mature IT structures. It was surprising that only 25 of the available 120 slots were filled given the impact and frequency of cyber-attacks on businesses, governmental agencies, and individuals.

Exercises

The Coordinator and Chair of the Board of Supervisors observed a national level response exercise for African Swine Fever (ASF) on Sep 25th. The exercise involved elements of the Iowa Department of Agriculture and Land Stewardship, Iowa Homeland Security, and Iowa Department of Natural Resources. The main topic for the session was depopulation and carcass disposal for three swine production facilities. Participation in the exercise helped to insert local government concerns into the development of response plans. This exercise led to initial discussions with Board of Health and Environmental Health officials on how Story County would respond to an outbreak of ASF

The EMA conducted a test of Story County Iowa Alerts on Thursday, September 27th at 10 am. The test yielded valuable information on the speed of the system (it took one hour and twenty-three minutes to complete all of the phone calls) and how best to craft messages. This test will probably become an annual event.

Operations

The grant for funds to upgrade the generator for the Story County Administration Building continues to work its way through the system. The EMA is also working with Facilities to explore the possibility of coordinating on the installation of a wireless repeater system in order to hopefully reduce cost for Story County. Lastly, the final draft of the lease agreement with Facilities for use of the old Ames Secondary Roads Shed by Emergency Management is in circulation for approval and signature.

Looking Forward

Catching up on plans revisions will be a major effort in the coming quarter.

The office will be integrating the new radios into our operations. This will involve installations in the Command trailer and a revamp of the antenna and coax for the base station in the office.

The office will be purchasing a second vehicle to improve response capabilities by ensuring the Deputy has the proper resources to respond 24/7 from her home. Additionally, the new vehicle will provide greater redundancy to tow the command trailer.

Work will continue to prepare Story County to respond to African Swine Fever, an event we hope never occurs.



CICS

Supporting Individuals. Strengthening Communities.

12/10/19

Story County Board Of Supervisors
900 6th St.
Nevada, IA 50201

Re: CICS Advisory Committee Recommendations

Dear Story County Board of Supervisors,

For the CICS Adult Advisory Committee two representatives from Story County are needed effective 1/1/20 for a two year term for each a provider representative and an individual who utilizes mental health and disability services or is an actively involved relative of such an individual.

A recommendation is needed from the Story County Board of Supervisors to the CICS Governing Board for appointment of these representatives. I would like to request the Board of Supervisors recommend the following:

Member	Representing	Term
Jennifer Ellis	Provider	1/1/20-12/31/21
Joseph David (JD) Deambra	An Individual Who Utilizes Mental Health and Disability Services or is an Actively Involved Relative of Such an Individual	1/1/20-12/31/21

Thank you for your consideration.

Sincerely,

Karla Webb,
Story County Community Services Director
CICS Operations Officer

APPROVED **DENIED**

Board Member Initials: _____

Meeting Date: 12-17-19

Follow-up action: _____



Story County Conservation Board - McFarland Park 56461 180th St. - Ames, Iowa 50010-9451
Phone (515) 232-2516 - Fax (515)232-6989 - Email: conservation@storycounty.com
www.storycountyconservation.org

Memorandum

To: Story County Board of Supervisors
Through: Michael D. Cox, Director *[Signature]*
From: Patrick Shehan, Special Projects Ranger
Date: December 17, 2019
Re: Consideration of Central Iowa Regional Transportation Planning Alliance Grant Agreement with the Iowa Department of Transportation.

The attached Agreement with the Iowa Department of Transportation secures the CIRTPA Grant that SCC was awarded. This grant is for paving the Heart of Iowa Nature Trail between 560th Avenue in Huxley and the South Skunk River Bridge in Cambridge. This grant is for \$200,000 towards the estimated \$1,077,000 total project cost. Other funds awarded but not contracted to date include a grant from Federal Recreational Trails Program for \$530,000.

The Story County Conservation Board urges your approval.

[Signature]
Approval

_____ Disapproval

12-17-19
Date

_____ Date

IOWA DEPARTMENT OF TRANSPORTATION
Federal-Aid Agreement for a
Iowa's Transportation Alternatives Program (Iowa's TAP) Project

Subrecipient: **Story County**
Subrecipient DUNS Number: **050813112**
Project Number(s): **TAP-U-C085(154)—8I-85**
Iowa DOT Agreement Number: **20-TAP-115**

This agreement, made as of the date of the last party's signature below, is between **Story County Conservation Board** (hereinafter referred to as Subrecipient) and the **Iowa Department of Transportation**, the federal pass-through entity (hereinafter referred to as the Department). Iowa Code Sections 306A.7 and 307.44 provide for the Subrecipient and the Department to enter into agreements with each other for the purpose of financing transportation improvement projects in Iowa with federal funds. Federal regulations require federal funds to be administered by the Department. The federal-aid highway funds included in this agreement are jointly implemented by the Federal Highway Administration (FHWA) and the Department.

The Subrecipient has received federal funding through the Iowa's Transportation Alternatives Program (Iowa's TAP), which is funded by the Surface Transportation Block Grant Program (STBG), as codified in Section 133 of Title 23, United States Code (U.S.C.), which are hereinafter referred to as STBG funds. The Catalog of Federal Domestic Assistance (CFDA) number and title for this funding is 20.205 Highway Planning and Construction.

Pursuant to the terms of this agreement, applicable statutes, and administrative rules, the Department agrees to provide the funding named above to the Subrecipient for the authorized and approved costs for eligible items associated with the project.

Under this agreement, the parties further agree as follows:

1. The Subrecipient shall be responsible for carrying out the provisions of this agreement.
2. All notices required under this agreement shall be made in writing to the appropriate contact person. The Department's contact person shall be Pamela Lee, Office of Systems Planning, 800 Lincoln Way, Ames, Iowa 50010, 515-239-1810. The Subrecipient's contact person shall be Cory Gaston, P.E., Mills County Engineer, 403 Railroad Avenue, Glenwood, Iowa 51534, 712-527-4873.
3. The Subrecipient shall be responsible for the development and completion of the following described project:

Heart of Iowa Natural Trail - Huxley to South Skunk River Bridge

4. The Subrecipient shall receive reimbursement for costs of authorized and approved eligible project activities under the Iowa's TAP program from STBG funds. The portion of the project costs reimbursed with STBG funds shall be limited to a maximum of either 80 percent of eligible costs (other than those reimbursed with other federal funds) or the amount listed (\$200,000) in the Urban

Transportation Planning Affiliation's (RPA 11's) current Transportation Improvement Program (TIP) and approved in the current Statewide Transportation Improvement Program (STIP), whichever is less. Eligible project activities will be as described in Section 133(h) of Title 23, United States Code (U.S.C.), and determined by the Department to be eligible.

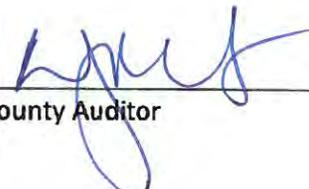
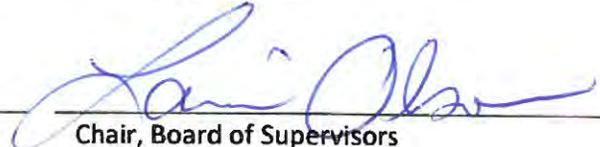
5. Eligible project costs in excess of the amount reimbursed by the Department above will be considered the local contribution and may include cash, non-cash or approved state fund contributions, subject to Department approval. The local contribution must equal a minimum of 20 percent of eligible project costs. The subrecipient shall certify to the Department the value of any non-cash contribution to the project prior to it being incurred and in accordance with the procedures outlined in the applicable Instructional Memorandum to Local Public Agencies (I.M.s). The Department retains the sole authority to determine the eligibility and value of the Subrecipient's non-cash contribution for the purposes of this agreement. If the Subrecipient's total cash and non-cash contribution is determined by the Department to be less than that required by this agreement, the Subrecipient shall increase its cash contribution or the grant amount associated with this project shall be reduced accordingly.
6. The Subrecipient must have let the contract or have construction started within two years of October 1, 2019. If the Subrecipient does not do this, they will be in default for which the Department can revoke funding commitments. The Department may approve extensions of this agreement for periods up to six months upon receipt of a written request from the Subrecipient at least sixty (60) days prior to the deadline.
7. If the Subrecipient fails to perform any obligation under this agreement, the Department shall have the right, after first giving thirty (30) days written notice to the Subrecipient by certified mail return receipt requested, to declare any part or all of this agreement in default. The Subrecipient shall have thirty (30) days from date of mailing of the notice to cure the default. If the Recipient cures the default, the Subrecipient shall notify Department no later than five (5) days after cure or before the end of said thirty (30) day period given to cure the default. The Department may thereafter determine whether the default has, in fact, been cured, or whether the Subrecipient remains in default.
8. This agreement may be declared to be in default by the Department if the Department determines that the Subrecipient's application for funding contained inaccuracies, omissions, errors or misrepresentations; or if the Department determines that the project is not developed as described in the application and according to the requirements of this agreement.
9. In the event a default is not cured the Department may do any of the following: a) revoke funding commitments of funds loaned or granted by this agreement; b) seek repayment of funds loaned or granted by this agreement; or c) revoke funding commitments of funds loaned or granted by this agreement and also seek repayment of funds loaned or granted by this agreement. By signing this agreement, the Subrecipient agrees to repay said funding if they are found to be in default. Repayment methods may include cash repayment, installment repayments with negotiable interest rates, or other methods as approved by the Department.

10. The Subrecipient shall comply with Exhibit 1, General Agreement Provisions for use of Federal Highway Funds on Non-primary Highways, which is attached hereto and by this reference is incorporated into this agreement.
11. The Subrecipient shall maintain, or cause to be maintained, for the intended public use, the improvement for twenty (20) years from the completion date in a manner acceptable to the Department.
12. This agreement is not assignable without the prior written consent of the Department.
13. If any part of this agreement is found to be void and unenforceable, the remaining provisions of this agreement shall remain in effect.
14. It is the intent of both parties that no third-party beneficiaries be created by this agreement.
15. This agreement shall be executed and delivered in two or more copies, each of which so executed and delivered shall be deemed to be an original and shall constitute but one and the same agreement.
16. This agreement and the attached exhibit constitute the entire agreement between the Department and the Subrecipient concerning this project. Representations made before the signing of this agreement are not binding, and neither party has relied upon conflicting representations in entering into this agreement. Any change or alteration to the terms of this agreement shall be made in the form of an addendum to this agreement. The addendum shall become effective only upon written approval of the Department and the Subrecipient.

IN WITNESS WHEREOF, each of the parties hereto has executed this agreement as of the date shown opposite its signature below.

SUBRECIPIENT: Story County

This agreement was approved by official action of the [^{Story}county name] Board of Supervisors in official session on the 17th day of DECEMBER, 2019.

 <hr/> County Auditor	 <hr/> Chair, Board of Supervisors
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IOWA DEPARTMENT OF TRANSPORTATION
Planning, Programming and Modal Division
800 Lincoln Way, Ames, Iowa 50010
Tel. 515-239-1664

By: _____ Date: _____

Craig Markley
Director
Systems Planning Bureau

EXHIBIT 1**General Agreement Provisions for use of Federal Highway Funds on Non-primary Projects**

Unless otherwise specified in this agreement, the Subrecipient shall be responsible for the following:

1. General Requirements.

- a. The Subrecipient shall take the necessary actions to comply with applicable state and federal laws and regulations. To assist the Subrecipient, the Department has provided guidance in the Federal-aid Project Development Guide (Guide) and the Instructional Memorandums to Local Public Agencies (I.M.s) that are referenced by the Guide. Both are available on-line at: http://www.iowadot.gov/local_systems/publications/im/lpa_ims.htm. The Subrecipient shall follow the applicable procedures and guidelines contained in the Guide and I.M.s in effect at the time project activities are conducted.
- b. In accordance with Title VI of the Civil Rights Act of 1964 and associated subsequent nondiscrimination laws, regulations, and executive orders, the Subrecipient shall not discriminate against any person on the basis of race, color, national origin, sex, age, or disability. In accordance with Iowa Code Chapter 216, the Subrecipient shall not discriminate against any person on the basis of race, color, creed, age, sex, sexual orientation, gender identity, national origin, religion, pregnancy, or disability. The Subrecipient agrees to comply with the requirements outlined in I.M. 1.070, Title VI and Nondiscrimination Requirements which includes the requirement to provide a copy of the Subrecipient's Title VI Plan or Agreement and Standard DOT Title VI Assurances to the Department.
- c. The Subrecipient shall comply with the requirements of Title II of the Americans with Disabilities Act of 1990 (ADA), Section 504 of the Rehabilitation Act of 1973 (Section 504), the associated Code of Federal Regulations (CFR) that implement these laws, and the guidance provided in I.M. 1.080, ADA Requirements. When bicycle and/or pedestrian facilities are constructed, reconstructed, or altered, the Subrecipient shall make such facilities compliant with the ADA and Section 504 following the requirements set forth in Chapter 12A for sidewalks and Chapter 12B for Bicycle Facilities of the Iowa DOT Design Manual.
- d. To the extent allowable by law, the Subrecipient agrees to indemnify, defend, and hold the Department harmless from any claim, action or liability arising out of the design, construction, maintenance, placement of traffic control devices, inspection, or use of this project. This agreement to indemnify, defend, and hold harmless applies to all aspects of the Department's application review and approval process, plan and construction reviews, and funding participation.
- e. As required by 2 CFR 200.501 "Audit Requirements", a non-federal entity expending \$750,000 or more in federal awards in a year shall have a single or program-specific audit conducted for that year in accordance with the provision of that part. Auditee responsibilities are addressed in Subpart F of 2 CFR 200. The federal funds provided by this agreement shall be reported on the appropriate Schedule of Expenditures of Federal Awards (SEFA) using the Catalog of Federal Domestic Assistance (CFDA) number and title as shown in this agreement. If the Subrecipient will

pay initial project costs and request reimbursement from the Department, the Subrecipient shall report this project on its SEFA. If the Department will pay initial project costs and then credit those accounts from which initial costs were paid, the Department will report this project on its SEFA. In this case, the Subrecipient shall not report this project on its SEFA.

- f. The Subrecipient shall supply the Department with all information required by the Federal Funding Accountability and Transparency Act of 2006 and 2 CFR Part 170.
- g. The Subrecipient shall comply with the following Disadvantaged Business Enterprise (DBE) requirements:
 - i. The Subrecipient shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of any Department-assisted contract or in the administration of its DBE program or the requirements of 49 CFR Part 26. The Subrecipient shall take all necessary and reasonable steps under 49 CFR Part 26 to ensure nondiscrimination in the award and administration of Department-assisted contracts.
 - ii. The Subrecipient shall comply with the requirements of I.M. 5.010, DBE Guidelines.
 - iii. The Department's DBE program, as required by 49 CFR Part 26 and as approved by the Federal Highway Administration (FHWA), is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the Subrecipient of its failure to carry out its approved program, the Department may impose sanctions as provided for under Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801 et seq.).
- h. Termination of funds. Notwithstanding anything in this agreement to the contrary, and subject to the limitations set forth below, the Department shall have the right to terminate this agreement without penalty and without any advance notice as a result of any of the following: 1) The federal government, legislature or governor fail in the sole opinion of the Department to appropriate funds sufficient to allow the Department to either meet its obligations under this agreement or to operate as required and to fulfill its obligations under this agreement; or 2) If funds are de-appropriated, reduced, not allocated, or receipt of funds is delayed, or if any funds or revenues needed by the Department to make any payment hereunder are insufficient or unavailable for any other reason as determined by the Department in its sole discretion; or 3) If the Department's authorization to conduct its business or engage in activities or operations related to the subject matter of this agreement is withdrawn or materially altered or modified. The Department shall provide the Subrecipient with written notice of termination pursuant to this section.

2. Programming and Federal Authorization.

- a. The Subrecipient shall be responsible for including the project in the appropriate Regional Planning Affiliation (RPA) or Metropolitan Planning Organization (MPO) Transportation Improvement Program (TIP). The Subrecipient shall also ensure that the appropriate RPA or MPO, through their TIP submittal to the Department, includes the project in the Statewide Transportation Improvement Program (STIP). If the project is not included in the appropriate fiscal year of the STIP, federal funds cannot be authorized.
- b. Before beginning any work for which federal funding reimbursement will be requested, the Subrecipient shall contact the Department to obtain the procedures necessary to secure FHWA authorization. The Subrecipient shall submit a written request for FHWA authorization to the Department. After reviewing the Subrecipient's request, the Department will forward the request to the FHWA for authorization and obligation of federal funds. The Department will notify the Subrecipient when FHWA authorization is obtained. The cost of work performed prior to FHWA authorization will not be reimbursed with federal funds.
- c. Upon receiving FHWA authorization, the Subrecipient must show federal aid funding activity to receive the programmed amount authorized for the project. If there is no funding activity for nine or more months after the previous activity, the remaining unused programmed amount will be de-obligated from the project and there will be no further federal aid reimbursement issued for the project. If the Subrecipient knows in advance that funding activity will not occur for the nine months, the Contract Administrator needs to be notified to determine if programming of funds can be adjusted or other options can be explored.
- d. Upon receipt of Federal Highway Administration (FHWA) authorization a Federal Award Identification Number (FAIN) will be assigned to this project by the FHWA based on a methodology that incorporates identifying information about the federal award such as the federal funding program code and the federal project number. This FAIN will be used to identify this project and award on the federal government's listing of financial assistance awards consistent with the Federal Funding Accountability and Transparency Act of 2006 (FFATA) at usaspending.gov.
- e. A period of performance for this federal funding award will be established at the time of FHWA authorization. The start date of the period of performance will be the FHWA authorization date. The project end date (PED) will be determined according to the methodology in I.M. 1.200, Federal Funds Management. Costs incurred before the start date or after the PED of the period of performance will not be eligible for reimbursement.

3. Federal Participation in Work Performed by Subrecipient Employees.

- a. If federal reimbursement will be requested for engineering, construction inspection, right-of-way acquisition or other services provided by employees of the Subrecipient, the Subrecipient shall follow the procedures in I.M. 3.330, Federal-aid Participation in In-House Services.

- b. If federal reimbursement will be requested for construction performed by employees of the Subrecipient, the Subrecipient shall follow the procedures in I.M. 6.010, Federal-aid Construction by Local Agency Forces.
- c. If the Subrecipient desires to claim indirect costs associated with work performed by its employees, the Subrecipient shall prepare and submit to the Department an indirect cost rate proposal and related documentation in accordance with the requirements of 2 CFR 200. Before incurring any indirect costs, such indirect cost proposal shall be certified by the FHWA or the federal agency providing the largest amount of federal funds to the Subrecipient. If approved, the approved indirect cost rate shall be incorporated by means of an addendum to this agreement.

4. Design and Consultant Services

- a. The Subrecipient shall be responsible for the design of the project, including all necessary plans, specifications, and estimates (PS&E). The project shall be designed in accordance with the design guidelines provided or referenced by the Department in the Guide and applicable I.M.s.
- b. If the Subrecipient requests federal funds for consultant services, the Subrecipient and the Consultant shall prepare a contract for consultant services in accordance with 23 CFR Part 172. These regulations require a qualifications-based selection process. The Subrecipient shall follow the procedures for selecting and using consultants outlined in I.M. 3.310, Federal-aid Participation in Consultant Costs.
- c. If Preliminary Engineering (PE) work is federally funded, and if right-of-way acquisition or actual construction of the project is not started by the close of the tenth fiscal year following the fiscal year in which the federal funds were authorized, the Subrecipient shall repay to the Department the amount of federal funds reimbursed to the Subrecipient for such PE work. PE includes work that is part of the development of the PS&E for a construction project. This includes environmental studies and documents, preliminary design, and final design up through and including the preparation of bidding documents. PE does not include other activities that are not intended to lead to a construction project such as planning, conceptual, or feasibility studies.

5. Environmental Requirements and other Agreements or Permits.

- a. The Subrecipient shall take the appropriate actions and prepare the necessary documents to fulfill the FHWA requirements for project environmental studies including historical/cultural reviews and location approval. The Subrecipient shall complete any mitigation agreed upon in the FHWA approval document. These procedures are set forth in I.M. 3.020, Concept Statement Instructions; 4.020, NEPA Class of Action Process; 4.030, Environmental Data Sheet Instructions; 4.110, Threatened and Endangered Species; and 4.120, Cultural Resource Regulations.
- b. If farmland is to be acquired, whether for use as project right-of-way or permanent easement, the Subrecipient shall follow the procedures in I.M. 4.170, Farmland Protection Policy Act.

- c. The Subrecipient shall obtain project permits and approvals, when necessary, from the Iowa Department of Cultural Affairs (State Historical Society of Iowa; State Historic Preservation Officer), Iowa Department of Natural Resources, U.S. Coast Guard, U.S. Army Corps of Engineers, the Department, or other agencies as required. The Subrecipient shall follow the procedures in I.M. 4.130, 404 Permit Process; 4.140, Storm Water Permits; 4.150, Iowa DNR Floodplain Permits and Regulations; 4.160, Asbestos Inspection, Removal and Notification Requirements; and 4.190, Highway Improvements in the Vicinity of Airports or Heliports.
- d. In all contracts entered into by the Subrecipient, and all subcontracts, in connection with this project that exceed \$100,000, the Subrecipient shall comply with the requirements of Section 114 of the Clean Air Act and Section 308 of the Federal Water Pollution Control Act, and all their regulations and guidelines. In such contracts, the Subrecipient shall stipulate that any facility to be utilized in performance of or to benefit from this agreement is not listed on the Environmental Protection Agency (EPA) List of Violating Facilities or is under consideration to be listed.

6. Right-of-Way, Railroads and Utilities.

- a. The Subrecipient shall acquire the project right-of-way, whether by lease, easement, or fee title, and shall provide relocation assistance benefits and payments in accordance with the procedures set forth in I.M. 3.600, Right-of-Way Acquisition, and the Department's Office of Right of Way Local Public Agency Manual. The Subrecipient shall contact the Department for assistance, as necessary, to ensure compliance with the required procedures, even if no federal funds are used for right-of-way activities. The Subrecipient shall obtain environmental concurrence before acquiring any needed right-of-way. With prior approval, hardship and protective buying is possible. If the Subrecipient requests federal funding for right-of-way acquisition, the Subrecipient shall also obtain FHWA authorization before purchasing any needed right-of-way.
- b. If the project right-of-way is federally funded and if the actual construction is not undertaken by the close of the twentieth fiscal year following the fiscal year in which the federal funds were authorized, the Subrecipient shall repay the amount of federal funds reimbursed for right-of-way costs to the Department.
- c. If a railroad crossing or railroad tracks are within or adjacent to the project limits, the Subrecipient shall obtain agreements, easements, or permits as needed from the railroad. The Subrecipient shall follow the procedures in I.M. 3.670, Work on Railroad Right-of-Way, and I.M. 3.680, Federal-aid Projects Involving Railroads.
- d. The Subrecipient shall comply with the Policy for Accommodating Utilities on City and County Federal-aid Highway Right of Way for projects on non-primary federal-aid highways. For projects connecting to or involving some work inside the right-of-way for a primary highway, the Subrecipient shall follow the Department's Policy for Accommodating Utilities on Primary Road System. Certain utility relocation, alteration, adjustment, or removal costs to the Subrecipient for the project may be eligible for federal funding reimbursement. The Subrecipient should also use the procedures outlined in I.M. 3.640, Utility Accommodation and Coordination, as a guide to coordinating with utilities.

- e. If the Subrecipient desires federal reimbursement for utility costs, it shall submit a request for FHWA authorization prior to beginning any utility relocation work, in accordance with the procedures outlined in I.M. 3.650, Federal-aid Participation in Utility Relocations.

7. Construction Contract Procurement.

The following provisions apply only to projects involving physical construction or improvements to transportation facilities:

- a. The project plans, specifications, and cost estimate (PS&E) shall be prepared and certified by a professional engineer, architect, or landscape architect, as applicable, licensed in the State of Iowa.
- b. For projects let through the Department, the Subrecipient shall be responsible for the following:
 - i. Prepare and submit the PS&E and other contract documents to the Department for review and approval in accordance with I.M. 3.700, Check and Final Plans and I.M. 3.500, Bridge or Culvert Plans, as applicable.
 - ii. The contract documents shall use the Department's Standard Specifications for Highway and Bridge Construction. Prior to their use in the PS&E, specifications developed by the Subrecipient for individual construction items shall be approved by the Department.
 - iii. Follow the procedures in I.M. 5.030, Iowa DOT Letting Process, to analyze the bids received, make a decision to either award a contract to the lowest responsive bidder or reject all bids, and if a contract is awarded, execute the contract documents and return to the Department.
- c. For projects that are let locally by the Subrecipient, the Subrecipient shall follow the procedures in I.M. 5.120, Local Letting Process, Federal-aid.
- d. The Subrecipient shall forward a completed Project Development Certification (Form 730002) to the Department in accordance with I.M. 5.050, Project Development Certification Instructions. The project shall not receive FHWA authorization for construction or be advertised for bids until after the Department has reviewed and approved the Project Development Certification.
- e. If the Subrecipient is a city, the Subrecipient shall comply with the public hearing requirements of the Iowa Code Section 26.12.
- f. The Subrecipient shall not provide the contractor with notice to proceed until after receiving written notice the Department has concurred in the contract award.

8. Construction.

- a. A full-time employee of the Subrecipient shall serve as the person in responsible charge of the construction project. For cities that do not have any full-time employees, the mayor or city clerk will serve as the person in responsible charge, with assistance from the Department.

- b. Traffic control devices, signing, or pavement markings installed within the limits of this project shall conform to the "Manual on Uniform Traffic Control Devices for Streets and Highways" per Iowa Administrative Code 761 Chapter 130. The safety of the general public shall be assured through the use of proper protective measures and devices such as fences, barricades, signs, flood lighting, and warning lights as necessary.
- c. For projects let through the Department, the project shall be constructed under the Department's Standard Specifications for Highway and Bridge Construction and the Subrecipient shall comply with the procedures and responsibilities for materials testing according to the Department's Materials I.M.s. Available on-line at:
<http://www.iowadot.gov/erl/current/IM/navigation/nav.htm>.
- d. For projects let locally, the Subrecipient shall provide materials testing and certifications as required by the approved specifications.
- e. If the Department provides any materials testing services to the Subrecipient, the Department will bill the Subrecipient for such testing services according to its normal policy as per Materials I.M. 103, Inspection Services Provided to Counties, Cities, and Other State Agencies.
- f. The Subrecipient shall follow the procedures in I.M. 6.000, Construction Inspection, and the Department's Construction Manual, as applicable, for conducting construction inspection activities.

9. Reimbursements.

- a. After costs have been incurred, the Subrecipient shall submit to the Department periodic itemized claims for reimbursement for eligible project costs. Requests for reimbursement shall be made at least every six months but not more than bi-weekly.
- b. To ensure proper accounting of costs, reimbursement requests for costs incurred prior to June 30 shall be submitted to the Department by August 1 if possible, but no later than August 15.
- c. Reimbursement claims shall include a certification that all eligible project costs, for which reimbursement is requested, have been reviewed by an official or governing board of the Subrecipient, are reasonable and proper, have been paid in full, and were completed in substantial compliance with the terms of this agreement.
- d. Reimbursement claims shall be submitted on forms identified by the Department along with all required supporting documentation. The Department will reimburse the Subrecipient for properly documented and certified claims for eligible project costs. The Department may withhold up to 5% of the federal share of construction costs or 5% of the total federal funds available for the project, whichever is less. Reimbursement will be made either by state warrant or by crediting other accounts from which payment was initially made. If, upon final audit or review, the Department determines the Subrecipient has been overpaid, the Subrecipient shall reimburse the overpaid amount to the Department. After the final audit or review is complete

and after the Subrecipient has provided all required paperwork, the Department will release the federal funds withheld.

- e. The total funds collected by the Subrecipient for this project shall not exceed the total project costs. The total funds collected shall include any federal or state funds received, any special assessments made by the Subrecipient (exclusive of any associated interest or penalties) pursuant to Iowa Code Chapter 384 (cities) or Chapter 311 (counties), proceeds from the sale of excess right-of-way, and any other revenues generated by the project. The total project costs shall include all costs that can be directly attributed to the project. In the event that the total funds collected by the Subrecipient do exceed the total project costs, the Subrecipient shall either:
 - i. in the case of special assessments, refund to the assessed property owners the excess special assessments collected (including interest and penalties associated with the amount of the excess), or
 - ii. Refund to the Department all funds collected in excess of the total project costs (including interest and penalties associated with the amount of the excess) within 60 days of the receipt of any excess funds. In return, the Department will either credit reimbursement billings to the FHWA or credit the appropriate state fund account in the amount of refunds received from the Subrecipient.

10. Project Close-out.

- a. Within 30 days of completion of construction or other activities authorized by this agreement, the Subrecipient shall provide written notification to the Department and request a final audit, in accordance with the procedures in I.M. 6.110, Final Review, Audit, and Close-out Procedures for Federal-aid Projects. Failure to comply with the procedures will result in loss of federal funds remaining to be reimbursed and the repayment of funds already reimbursed. The Subrecipient may be suspended from receiving federal funds on future projects.
- b. For construction projects, the Subrecipient shall provide a certification by a professional engineer, architect, or landscape architect as applicable, licensed in the State of Iowa, indicating the construction was completed in substantial compliance with the project plans and specifications.
- c. Final reimbursement of federal funds shall be made only after the Department accepts the project as complete.
- d. The Subrecipient shall maintain all books, documents, papers, accounting records, reports, and other evidence pertaining to costs incurred for the project. The Subrecipient shall also make these materials available at all reasonable times for inspection by the Department, FHWA, or any authorized representatives of the federal government. Copies of these materials shall be furnished by the Subrecipient if requested. Such documents shall be retained for at least 3 years from the date of FHWA approval of the final closure document. Upon receipt of FHWA approval

of the final closure document, the Department will notify the Subrecipient of the record retention date.

- e. The Subrecipient shall maintain, or cause to be maintained, the completed improvement in a manner acceptable to the Department and the FHWA.



2019 WEED COMMISSIONER'S REPORT

For the County of: Story

Submit to County Board of Supervisors by: November 1, 2019
 Return copy to the IDALS office by: December 1, 2019

Weed Commissioner's Contact Information:

Name Joseph Kooiker	Year Appointed 1994
Address 837 N. Avenue	Telephone 515-382-7367
City, Zip Code Nevada, IA 50201	Alternate Telephone
Email Address Jkooiker@storycountyiowa.gov	Pesticide Certificate # 01979

Which of the noxious weeds have you found in your county?

1 – Found, a problem in my county
 2 – Found, but not a problem

3 – Not known in my county
 ? – If you cannot identify this plant

<i>Primary Noxious Weeds</i>	<i>Answer</i>	<i>Secondary Noxious Weeds</i>	<i>Answer</i>
Buckthorn	1	Buckhorn Plantain	1
Bull Thistle	2	Cocklebur	1
Canada Thistle	1	Curly Dock (Sour Dock)	1
Field Bindweed	2	Multiflora Rose	2
Hoary Cress (Perennial Pepper-grass)	2	Poison Hemlock	1
Horse Nettle	1	Puncturevine	2
Leafy Spurge	1	Red Sorrel (Sheep sorrel)	2
Musk Thistle	1	Shattercane	3
Palmer Amaranth	1	Smooth Dock	2
Perennial Sow Thistle	2	Teasel	1
Quackgrass	2	Velvetleaf (Butterprint)	2
Russian Knapweed	3	Wild Carrot	1
		Wild Mustard	2
		Wild Sunflower	2

<i>Invasive Prohibited Plants</i>	Answer		
Garlic Mustard	1		
Japanese Hop	1		
Japanese Knotweed	1		
Oriental Bittersweet	1		
Purple Loosestrife	1		

Please list any other plants which are a problem or a concern in your county:
 Callery Pear, Chinese Bushclover, Crown Vetch, European Waterclover, Japanese
 Barberry, Japanese Raspberry, Reed Canary Grass, White and Yellow Sweet Clover,
 Wild Parsnip

As County Weed Commissioner, do your duties include roadside spraying?

Yes No

Did your county publish a Notice of Program for weed control pursuant to the
 provisions of Title VIII Chapter 317 Section 317.14?

Yes No

Did your county employ contract spraying during 2019?

Yes No

If yes, what percentage of your total spray program is contracted? 35 %

If possible, please list the contract rates. \$/mile 170.57

Total contract cost \$ 34,285.59

In the past year how much did your county spend on purchasing herbicides?

\$ 5,043.10

How many times during 2019 was it necessary to serve a noxious weed notice?

Private (written) 4 Public (written) (DOT, DNR, CCB) 0

How many times did you contact individuals personally, rather than sending
 them a weed control notice?

Private (verbal) 11 Public (verbal) (DOT, DNR, CCB) 4

How many times did you actually enter private or public land, control weeds, and assess the cost to the owner? 2

How many months were you employed as weed commissioner in 2019?

12 months

Are your duties as weed commissioner incorporated into another county job?

Yes No If Yes, what? Vegetation Management Biologist

Weed Comm. Duties 15 % IRVM Duties 70 %

Other County Duties 15 %

How does the overall county weed situation compare with last year?

Improved Unchanged Worse

Comments? Weed Pressure has increased in Story County through soil disturbance primarily caused by commercial and agriculture development. Also climate change and increased herbicide resistance in invasive plants has become an issue.

Is brush control included in your weed commissioner duties?

Yes No

If yes, what method(s) do you use? *(Check all that apply):*

Spraying **Cutting** **Stump treatment** Basal bark

Other, explain: Contract Spray 33% of County Annually

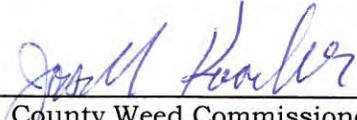
What are your suggestions and/or recommendations which may improve your county weed and brush infestations? See Attached Sheet

What herbicides did your county use in your weed control program? Be specific, please list brand name and quantity of each. Please do not list surfactants or adjuvants. If the spray program is contracted in your county, ask your contractor for this information. Add another page if necessary.

Herbicide usage table:

CHEMICAL/BRAND	RATE USED	QUANTITY USED	TO CONTROL?
<i>(Example)</i> Milestone	4 fluid ounces per acre	3.32 gallons	Thistle and teasel on roadside
Aquasweep	1% per volume	18.5 gallons	Brush in Drainage Ditches and Wet ROW areas
Escort XP	.5 ounce per acre	1 pound	Mix w/ Milestone for Wild Parsnip
Hardball	2 quarts per acre	2.5 gallons	Brush in Drainage Ditches
Milestone	6 ounces per acre	6.25 gallons	Noxious Weeds
Pathfinder II		5.5 gallons	Stump Treatment
Polaris	48 ounces per acre	2.5 gallons	Honeysuckle
Polaris SP	48 ounces per acre	.5 gallon	Bare-ground Treatment
Roundup Power Max	2% per volume	2 gallons	Re-Veg Projects
Rodeo Custom Mix	Various Rates for different applications	30 gallons	Stump Treatment, Bare-ground, Honeysuckle
Spyder	.5 ounce per acre	1 pound	Bare-ground
Streamline	9 ounces per acre	4 pounds	Brush
Transline	8 ounces per acre	.5 gallon	Noxious Weeds
Trycera	4 quarts per acre	5 gallons	Brush in Drainage Ditches
Method	12 ounces per 100 gallon	576 ounces	Contractors Brush Mix
Escort	2 ounces per 100 gallon	96 ounces	Contractors Brush Mix

The above report is true to the best of my knowledge.

Signature 
County Weed Commissioner

12-17-19
Date

Signature 
Chairman, County Board of Supervisors

12-17-19
Date

Please return a copy to: Iowa Department of Agriculture and Land Stewardship
Attn: State Weed Commissioner
2230 S Ankeny Blvd
Ankeny, IA 50023-9093

What are your suggestions and/or recommendations which may improve your county weed and brush infestations?

In order to maintain and control our invasive weed problems we need to promote good land stewardship. We also need to keep educating the public, landowners, commercial developers, and operators about the latest trends in vegetation management which include but is not limited to the following: proper timing of mowing, proper herbicide selection, invasive plant concerns and identification, and reduction of herbicide encroachment to Story County's right of ways.

Platform Activation Agreement

This Platform Activation Agreement (“**Agreement**”) is made as of the “Effective Date” as set forth on page 3 hereof, by and between Guardian Alliance Technologies, Inc. (“**Guardian**”), located at 11 S. San Joaquin St. #804, Stockton, CA 95202, and:

Story County

Customer Name (hereinafter referred to as “Customer”)

Officer or Authorized Representative Name and Title

with an address of

900 6th Street/1315 S B Avenue, Nevada, IA 50201

Street Address, City, State, Zip

WHEREAS, Guardian has developed a cloud-based software platform (the “Guardian Platform”) for use by law enforcement agencies in performing employment related background investigations which includes; and

WHEREAS, Guardian has integrated Social Media Screening functionality into the Platform, the technology for which is provided by Fama Technologies, Inc. Fama is a third-party beneficiary of this Agreement; and

WHEREAS, the Customer desires to utilize the Platform, and Guardian desires to provide the Platform to the Customer pursuant to the terms and conditions of this Agreement.

A G R E E M E N T

NOW, THEREFORE, in consideration of the promises and covenants contained herein and the foregoing recitals, which are hereby incorporated into this Agreement, the Parties agree that the Terms of this Agreement shall govern Customer’s of the Services as defined herein:

1. DEFINITIONS.

- 1.1 “**Account Administrator**” means an individual responsible for authorizing and managing all activity occurring under the Customer’s Account.
- 1.2 “**Authorized User**” means an individual registered and identified by the Account Administrator by name who is authorized to use the Services on behalf of the Customer.
- 1.3 “**Terms of Service**” means, collectively, the Guardian Terms of Service and Guardian Privacy Policy. The Terms of Service may be updated from time to time at the discretion of Guardian and/or any Integrated Service providers as defined in the Guardian Terms of Service, respectively.
- 1.4 “**Social Media Screening**” means the collection of publicly available online Applicant information through the use of web-based software as a service software application owned by Fama Technologies, Inc. For the purpose of this Agreement, Social Media Screening is referred to as an “Integrated Service”.
- 1.5 “**OnDemand Services**” means services available through the Platform which are available for a fee.

2. **FCRA Compliance.** Customer hereby acknowledges that Customer is solely responsible for its compliance with the Fair Credit Reporting Act (“FCRA”) and any applicable state and local consumer reporting laws, in connection with its use of the Screening Service, if applicable.

3. **Services.**

3.1 **Activation.** By entering into this Agreement, Customer hereby requests that Guardian establish and activate a Customer Account on the Guardian Platform for use by Customer and its Authorized Users.

3.2 **Free and OnDemand Features.**

(a) Certain features of the Guardian Platform are complementary (free for all to Users). Other features are available on an OnDemand basis and if/when Customer uses these features, a fee will be charged to Customer. Current OnDemand Features include:

(i) Investigation Processing

(ii) Social Media Screening

(b) Customer is under no obligation to use the OnDemand Features. Notwithstanding the foregoing, upon entering into this Agreement, Guardian shall make the Investigation Processing Services and Screening Services available for Customer’s use on an OnDemand basis subject to the Fees set forth in Section 3.3 herein.

3.3 **Fees.**

(a) Investigation Processing - \$50 per investigation assigned to an investigator.

(b) Screening Service - \$40 per screening

3.4 **Payment Terms.** Customer will be invoiced at the beginning of each calendar month for all use of the OnDemand features during the previous calendar month. Invoices will be due upon receipt. Invoices shall be considered past due after 45 days from issuance.

3.5 **Failure to Pay/Customer Conduct.** Guardian reserves the right to deactivate Customer’s access to the Platform if any payment is not received within 60 days of the invoice date.

3.6 **Additional Authorized Users.** The Account Administrator shall have the authority and ability, through their User Account, to establish as many User Accounts for other individuals in their organization who are Authorized to use the Services on Customer’s behalf. Additionally, the Account Administrator shall be responsible for deactivating Authorized User accounts when necessary.

3.7 **Security.** Each of the Parties agree to maintain a security program consistent with federal and state laws, regulations, and standards, including the CJIS Security Policy, as well as any other applicable policies and standards established by the Criminal Justice Information Services (CJIS) Advisory Policy Board (APB).

3.8 **Terms of Service.** By accessing and using the Services, Customer agrees to be bound by the Guardian Terms of Service. To the extent that any of the provisions of the Guardian Terms of Service differ from any of the provisions contained in this Agreement, the provisions contained herein shall supersede.

4. **Whitelist.** Customer hereby agrees to whitelist all domains as may be indicated by Guardian at any time during the Term of this Agreement, including but not limited to:

Guardian Platform Pricing

All fees are billed on a monthly basis, in arrears.

No Up-front fees

No Minimums

APPLICANT SCREENING FEATURES

NO COST

Personal History Questionnaire (PHQ): Digitally collect and review complete applicant answers to ensure they are a good fit for your agency.

Concerns Report: A concerns report is automatically generated to identify any potential issues immediately such as a reported history of drug use, domestic violence, or other relevant charges.

Document Management: Applicants access, fill out, and return your own agency documents directly through their online portal.

FULL INVESTIGATION PROCESSING FEATURES

\$50 per investigation (no minimum)

Once an Applicant has been deemed eligible for a full investigation, Guardian's robust Investigation module organizes and automates the investigation process. Request reference information and local records checks in just one click, easily locate all investigation documents, automatically generate your final report, get chain of command approvals, and more.

SOCIAL MEDIA SCREENING FEATURE (optional)

\$40 per screening (no minimum)

Advanced machine learning easily grabs information from popular social media sites and compiles concerning information into a summary document based on agency preferences (available within the investigation file).

DO NOT WRITE IN THE SPACE ABOVE, RESERVED FOR RECORDER

STORY COUNTY, IOWA
RESOLUTION OF THE BOARD OF SUPERVISORS
RESOLUTION NO. 20-52

**RESOLUTION TO OUTLINE STORY COUNTY'S RESPONSE TO THE PROPOSED
FLOOD HAZARD INFORMATION FOR STORY COUNTY, IOWA
(UNINCORPORATED AREAS)**

WHEREAS on November 15, 2018, the Department of Homeland Security's Federal Emergency Management Agency (FEMA) provided Story County with copies of the revised Flood Insurance Rate Map (FIRM) and Flood Insurance Study (FIS) report for Story County, Iowa and Incorporated Areas; and

WHEREAS Story County staff provided comment and feedback on the above-referenced FIRM and FIS to FEMA and the contractor during December 2018 and hosted a series of public open houses in early 2019 to review the potential news maps with property owners and the general public; and

WHEREAS the Board of Supervisors of Story County, Iowa, received notice from FEMA dated September 11, 2019, on September 16, 2019, providing the Board with the process to appeal the proposed flood hazard information presented on the Preliminary revised FIRM and FIS report; and

WHEREAS Story County staff provided information out via social media sites and on our website instructing residents of the ability to file an appeal and the steps to do such to Story County; and

WHEREAS no requests to appeal were filed with Story County staff.

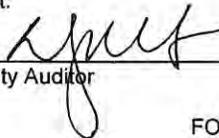
NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors hereby responds to FEMA prior to December 26, 2019, which is within the 90-day appeal window as specified by FEMA, and that the Board of Supervisors hereby communicates that we are not filing appeals, however encourage FEMA and its contractors to continue to review the comments provided by County staff and incorporate suggested revisions and modifications.

IT IS FURTHER RESOLVED that the Chairperson of the Board of Supervisors and the Clerk to the Board of Supervisors are authorized and they are hereby directed to certify a copy of this Resolution as the voluntary act and deed of the Board of Supervisors of Story County, Iowa.

Dated this 17th day of December 2019.


Chairperson, Board of Supervisors

Attest:


County Auditor

ROLL CALL
FOR ALLOWANCE

Lauris Olson Yea Nay Absent
Lisa Heddens Yea Nay Absent
Linda Murken Yea Nay Absent

ALLOWED BY VOTE
OF BOARD

Yea 2 Nay 0 Absent 1


CHAIRPERSON Above tabulation made by 



Remittance:
 Tyler Technologies, Inc.
 (FEIN 75-2303920)
 P.O. Box 203556
 Dallas, TX 75320-3556

Invoice

Invoice No	Date	Page
025-280651	12/01/2019	1 of 1

Questions:
 Tyler Technologies - Local Government
 Phone: 1-800-772-2260 Press 2, then 2
 Email: ar@tylertech.com



Bill To: Story County
 Attn: Director Information Technology
 900 6th Street
 Nevada, IA 50201

Ship To: Story County
 Attn: Director Information Technology
 900 6th Street
 Nevada, IA 50201

Cust No.-BillTo-ShipTo	Ord No	PO Number	Currency	Terms	Due Date
44700 - MAIN - MAIN	79217	2012-0018 Amendment	USD	NET30	12/31/2019

Description	Extended Price
Annual Subscription Fees: 01/01/2020-12/31/2020	35,148.00

Milestone Details

Description:
 Subscription Fees - Version 10 Property Tax Management

Contract Amount:	Percent Invoiced:	Amount Invoiced:
175,740.00	20%	35,148.00

APPROVED **DENIED**

Board Member Initials: LO

Meeting Date: 12-17-19

Follow-up action: Payment

****ATTENTION****

Order your checks and forms from
 Tyler Business Forms at 877-749-2090 or
 tylerbusinessforms.com to guarantee
 100% compliance with your software.

Subtotal	35,148.00
Sales Tax	0.00
Invoice Total	35,148.00



100% Construction Documents Cost Opinion
 12/12/2019

	Units		Unit Cost	Total
Division 1 - General Conditions	1	LS	10%	\$33,018
Division 2 - Existing Conditions				
<i>Building Demolition</i>				
Remove Acoustical Ceiling	210	SF	\$1.00	\$210
Remove & Dispose of Debris	1	LS	\$250.00	\$250
<i>Mechanical Demolition included in Division 23</i>				
<i>Electrical Demolition included in Division 26</i>				
Division 3 - Concrete				
<i>Nothing Required</i>				
Division 4 - Masonry				
<i>Nothing Required</i>				
Division 5 - Metals				
Structural Steel Reinforcement at RTU-42 & 43	2	EA	\$12,000.00	\$24,000
Steel Angle Support Frame at RTU-40	1	EA	\$4,000.00	\$4,000
Pipe and Tube Railings	88	LF	\$100.00	\$8,800
Division 6 - Woods, Plastics and Composites				
<i>Rough Carpentry</i>				
Misc Blocking and Framing at each new RTU curb	3	EA	\$250.00	\$750
Division 7 - Thermal & Moisture Protection				
<i>Thermoplastic Membrane Roofing</i>				
Curb Flashings at each new RTU curb	3	EA	\$200.00	\$600
Roof Repairs and Insulation at each new RTU curb	3	EA	\$1,000.00	\$3,000
Division 8 - Openings				
<i>Nothing Required</i>				
Division 9 - Finishes				
Acoustical Ceiling	210	SF	\$4.00	\$840
Division 10 - Specialties				
<i>Nothing Required</i>				
Division 11 - Equipment				
<i>Nothing Required</i>				
Division 12 - Furnishings				
<i>Nothing Required</i>				

APPROVED DENIED

Board Member Initials: _____
 Meeting Date: 12-12-19
 Follow-up action: put out for bid



	Units		Unit Cost	Total
Division 13 - Special Construction				
<i>Nothing Required</i>				
Division 14 - Conveying Equipment				
<i>Nothing Required</i>				
Division 21 - Fire Suppression				
<i>Refer to attached MEP Cost Opinion for details.</i>				
Fire Sprinklers	1	LS	\$2,750.00	\$2,750.00
Division 22 - Plumbing				
<i>Nothing Required</i>				
Division 23 - Heating, Ventilating and Air Conditioning (HVAC)				
<i>Refer to attached MEP Cost Opinion for details.</i>				
General Conditions	1	LS	\$16,767.89	\$16,767.89
Mechanical	1	LS	\$253,807.58	\$253,807.58
Test and Balance	1	LS	\$3,632.16	\$3,632.16
Controls - Included in "Additional Items by Owner" below.				
Division 26 - Electrical				
<i>Refer to attached MEP Cost Opinion for details.</i>				
Electrical	1	LS	\$10,771.80	\$10,771.80
Division 27 - Communications				
<i>Nothing Required</i>				
Division 28 - Electronic Safety and Security				
<i>Nothing Required</i>				
Division 31 - Earthwork				
<i>Nothing Required</i>				
Division 32 - Exterior Improvements				
<i>Nothing Required</i>				

RECEIVED
 STORY COUNTY
 DEPARTMENT OF PUBLIC WORKS
 12/11/2019

Story County Justice Center Jail Housing Facility HVAC Replacement
 Nevada, Iowa



	Units	Unit Cost	Total
Sub-Total of Direct Costs			\$363,197.43
Contractors Overhead & Profit		10%	\$36,319.74
Subtotal of Construction Cost			\$399,517.17
Contingency		10%	\$39,951.72
Total of Bid Scope Cost Opinion			\$439,468.89
Additional Items Provided By Owner			
HVAC - Controls	1 LS	\$33,000.00	\$33,000.00
Total of Project Cost Opinion			\$472,468.89

Opinion of Probable Construction Cost Summary

PROJECT: STORY COUNTY JUSTICE CENTER HVAC REPLACEMENT PHASE 1	DATE: 6-Dec-19
Proj. #: 1914	
BY: BKB	PCO PHASE: CDS
NOTES: REVISED TO (3) ERW UNITS, (5) NEW RTUS	

INPUT VARIABLES

CITY MATERIAL INDEX	100%	LABOR/HR	\$ 60.00
MATERIAL MARKUP	10%	CITY LABOR INDEX	94%
		OVERHEAD	40%
		PROFIT	15%
MATERIAL MARKUP	110%	TOTAL LABOR	\$ 90.80

BREAKDOWN SUMMARY

MATERIAL	\$ 233,331.70	LABOR HOURS	577.79		
MARKUP	\$ 23,333.17	LABOR \$	\$ 34,667.43		MATERIAL AND LABOR
MATERIAL TOTAL	\$ 256,664.87	OVERHEAD/PROFIT	\$ 21,147.13		SUBTOTAL
		LABOR TOTAL	\$ 55,814.56		\$ 312,479.43
	\$ -		\$ -		\$ -

DIVISION SUMMARY

GENERAL CONDITIONS	\$ 16,767.89		5.4%
MECHANICAL	\$ 253,807.58		81.2%
TEST AND BALANCE	\$ 3,632.16		1.2%
FIRE SPRINKLER	\$ 2,750.00		0.9%
ELECTRICAL	\$ 10,771.80		3.4%
CONTROLS	\$ 24,750.00		7.9%

CONTINGENCY

\$ -

TOTAL

\$ 312,479.43

TOTAL	\$ 312,479.43	\$ -	100.0%
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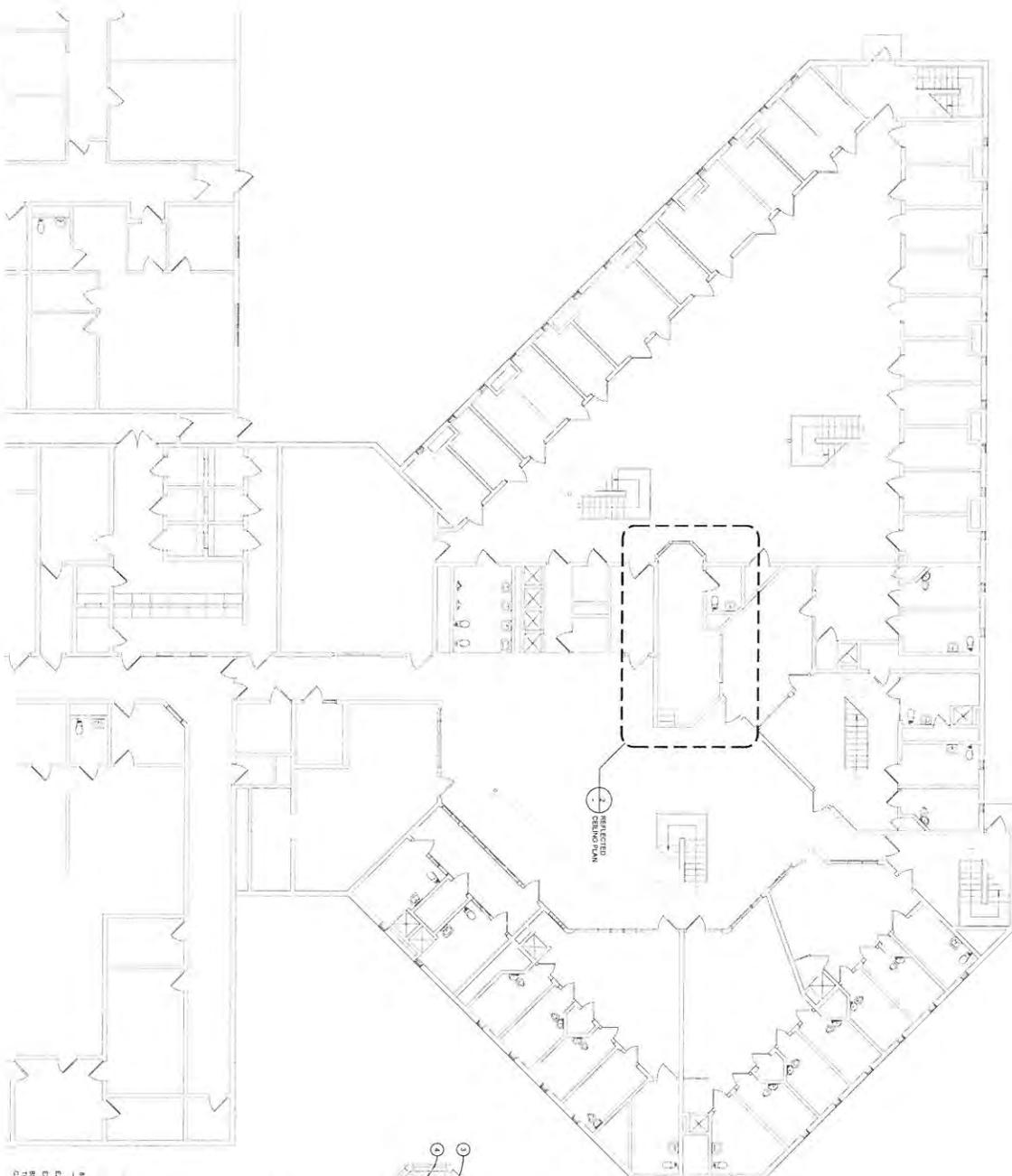
ABOVE PROBABLE CONSTRUCTION COSTS DO NOT INCLUDE GENERAL CONTRACTOR MARKUP

This is an opinion of probable project construction cost. We have no control over costs of labor, equipment or materials, or over the Contractor's method of pricing. This opinion of probable cost is made on the basis of our knowledge and experience. We can make no warranty, expressed or implied, as to the accuracy of these probable costs as compared to bid or actual costs.

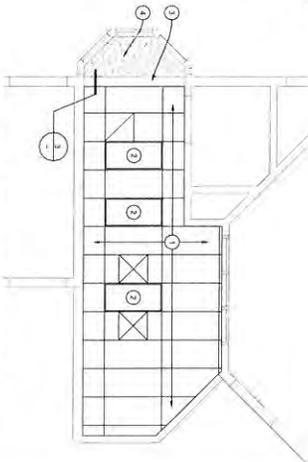
PROJECT: STORY COUNTY JUSTICE CENTER HVAC REPLACEMENT PHASE 1 DATE: 6-Dec-19
 Proj. #: 1914
 BY: BKB 1 MATER. INDEX PCO PHASE: CDS
 0.94 CITY LABOR INDEX
 SQ.FT.
 NOTES: BASE BID - REPLACE 1 FOR 1 AND RELOCATE 1. REVISED

\$ 60.00	LABOR/HR
10%	MAT. MARKUP
40%	OVERHEAD
15%	PROFIT
	TAX
	LABOR TAX
	CONTINGENCY

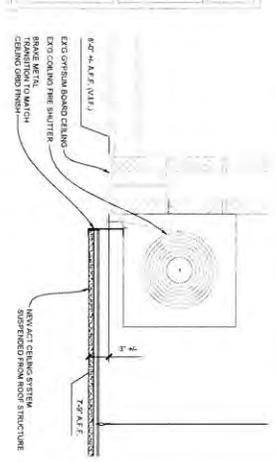
Revised 11/19		LABOR HR	MATERIAL	TAXES	CONTINGENCY	PROJECT TOTAL			
Engineering Opinion of Probable Cost		577.79	\$256,664.87			\$312,479.43			
qty	item	material type	LF EA	unit material \$	unit labor hr	extended material labor	TOTAL	UNIT COST	
10	GENERAL CONDITIONS	\$16,767.89							
1	CRANE FOR EXISTING REMOVAL		EA	\$7,500.00		\$7,500.00	\$8,250.00	\$8,250.00	
9	GENERAL DEMOLITION COSTS		EA	\$200.00	8.0000	\$1,800.00	67.68	\$8,517.89	\$946.43
1,107	MECHANICAL	\$253,807.58							
602.88	GALVANIZED SHEET METAL	1" W.G	LB	\$0.45	0.0940	\$271.30	53.27	\$5,444.35	\$9.03
480.00	.75 lbs / sq ft FRK JACKET FLEXIBLE		SF	\$0.23	0.0500	\$110.40	22.56	\$2,300.74	\$4.79
1	DAIKIN RTUS W/ERW (3) QUOTE		LS	\$99,000.00	72.0000	\$99,000.00	67.68	\$115,437.89	\$115,437.89
1	LENNOX RTUS (5) QUOTE		LS	\$58,500.00	80.0000	\$58,500.00	75.20	\$71,614.32	\$71,614.32
1	DAIKIN WSHPS (4) ESTIMATED		LS	\$12,000.00	64.0000	\$12,000.00	60.16	\$19,011.46	\$19,011.46
1	CRANE RENTAL TO SET UNITS		LS	\$7,500.00	8.0000	\$7,500.00	7.52	\$8,976.43	\$8,976.43
8	DEMO UNIT, ERV, CURB, ETC.		LS	\$500.00	4.0000	\$4,000.00	30.08	\$7,305.73	\$913.22
1	DEMO CURB FOR RELOCATED LENNOX UNIT		EA	\$250.00	4.0000	\$250.00	3.76	\$638.22	\$638.22
4	DEMO HORIZONTAL WSHP UNITS		EA	\$100.00	4.0000	\$400.00	15.04	\$1,892.86	\$473.22
1	RELOCATE LENNOX 5T RTU		EA	\$1,000.00	24.0000	\$1,000.00	22.56	\$3,279.30	\$3,279.30
1	GAS PIPING, REGULATORS, ROOF SUPPORTS		LS	\$3,000.00	40.0000	\$3,000.00	37.60	\$6,932.16	\$6,932.16
5	ROOFCURB ADAPTERS, EST		EA	\$1,500.00	6.0000	\$7,500.00	28.20	\$10,974.12	\$2,194.82
1	TEST AND BALANCE	\$3,632.16							
1	HVAC TEST AND BALANCE		SUB		40.0000		37.60	\$3,632.16	\$3,632.16
1	FIRE SPRINKLER	\$2,750.00							
1	RELOCATE/EXTEND HEAD DROPS		LS	\$2,500.00		\$2,500.00		\$2,750.00	\$2,750.00
13	ELECTRICAL	\$10,771.80							
9	ELECTRICAL EQUIP CONNECTIONS ROOFTOP		EA	\$500.00	4.0000	\$4,500.00	33.84	\$8,218.94	\$913.22
4	ELECTRICAL EQUIP CONNECTIONS		EA	\$250.00	4.0000	\$1,000.00	15.04	\$2,552.86	\$638.22
9	CONTROLS	\$24,750.00							
9	HVAC CONTROLS TO NEW UNITS		EA	\$2,500.00		\$22,500.00		\$24,750.00	\$2,750.00
	END								



1 FIRST FLOOR PLAN - JAIL HOUSING FACILITY
SCALE: 1/8" = 1'-0"



2 ENLARGED REFLECTED CEILING PLAN
SCALE: 1/8" = 1'-0"



3 CEILING DETAIL
SCALE: 1/8" = 1'-0"

GENERAL SHEET NOTES

1. REFER TO MECHANICAL DRAWINGS FOR ALL RELATED DETAIL WORK ON THIS SHEET.
2. REFER TO SPECIFICATIONS FOR FACILITY WORK RESTRICTIONS AND CONSTRUCTION PERSONNEL SCHEDULING REQUIREMENTS.

SHEET KEYNOTES

1. EXISTING ENLARGED CEILING SYSTEM INCLUDING 2x4 CEILING TILES, 2x4 FINE RATED STEEL CEILING SPLITTER, 1/2" OPTICAL BOARD CEILING HEIGHT - 7'-7 1/2" A.F.F.
2. 2x4 RECESSED LUMINAIRE REFER TO MECHANICAL DRAWINGS.
3. EXISTING FINE RATED STEEL CEILING SPLITTER TO REMAIN.
4. EXISTING OPTICAL BOARD CEILING TO REMAIN. CEILING HEIGHT - 8'-0" - 8'-6" A.F.F. (V.L.S.)



1015 Coddan Aspen Drive
Suite 110
Aspen, Iowa 50901
515.292.6975 Phone
515.292.6970 Fax
m@rmharchitects.com
www.rmharchitects.com

Project Number
1003

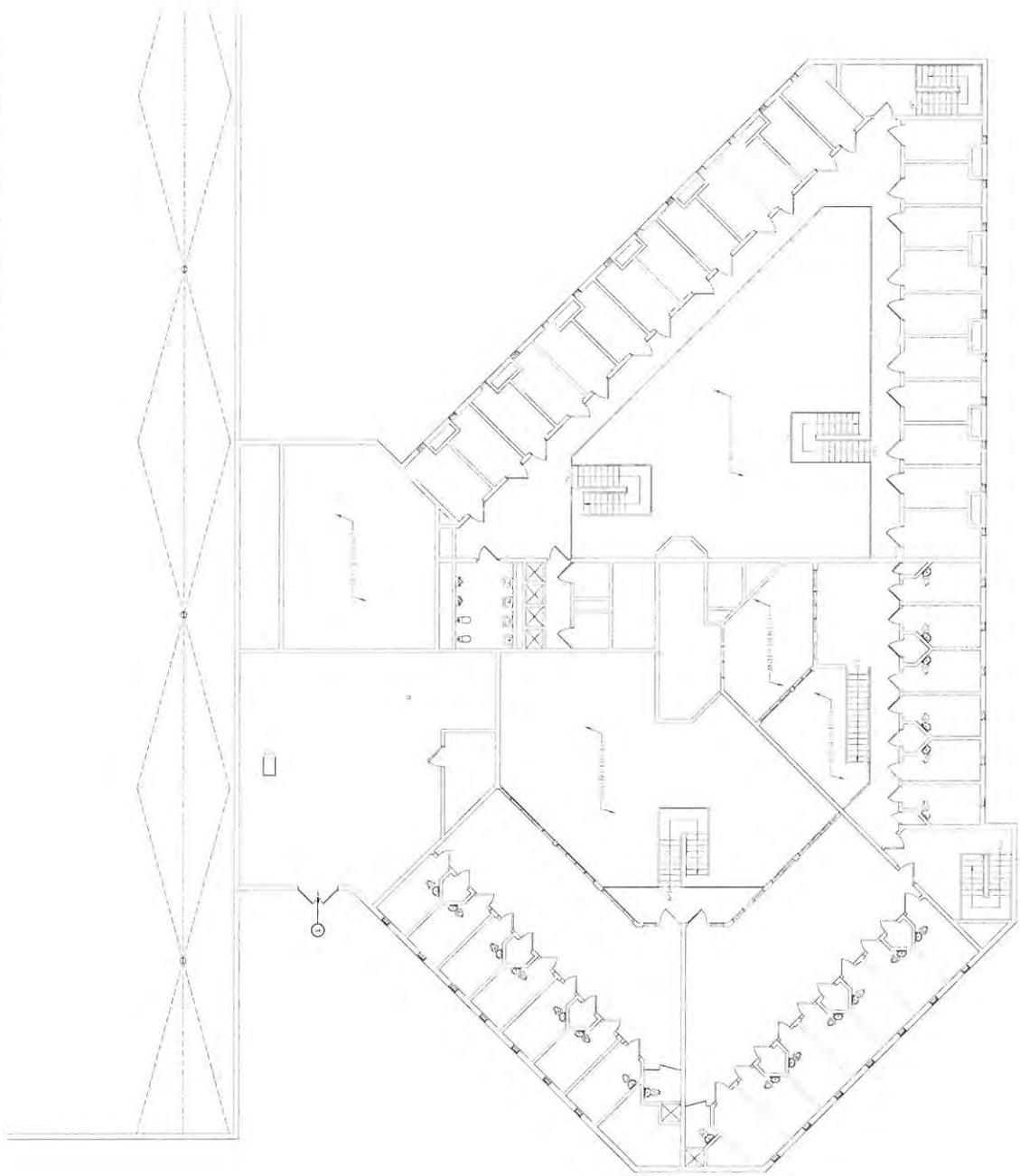
Drawn By
1003A REVIEW
12/22/09

Revision Record

Consultant

1015 Coddan Aspen Drive
Suite 110
Aspen, Iowa 50901
515.292.6975 Phone
515.292.6970 Fax
m@rmharchitects.com
www.rmharchitects.com

PRELIMINARY ONLY
FIRST FLOOR PLAN



1 MEZZANINE PLAN - JAIL HOUSING FACILITY
SCALE: 1/8" = 1'-0"

GENERAL SHEET NOTES

1. REFER TO REGIONAL ORDINANCES FOR ALL RELATED CONSTRUCTION WORK ON THIS PROJECT.
2. REFER TO SPECIFICATIONS FOR FACILITY WORK, RESTRICTIONS AND CONSTRUCTION PERSONNEL, SCHEDULE REQUIREMENTS.

SHEET KENNOTS

1. CONTRACTOR ACCESS TO MEZZANINE LEVEL REGIONAL HOUSING WILL BE LIMITED TO THE MEZZANINE LEVEL ONLY.
2. CONTRACTOR RESPONSIBLE FOR EQUIPMENT TO ELEVATE MATERIALS AND PERSONNEL.



1615 Golden Aspen Drive
 Suite 110
 Aspen, CO 81601
 515 292 6075 Phone
 515 292 6370 Fax
 mail@rmharchitects.com
 www.rmharchitects.com

Project Number
 16023

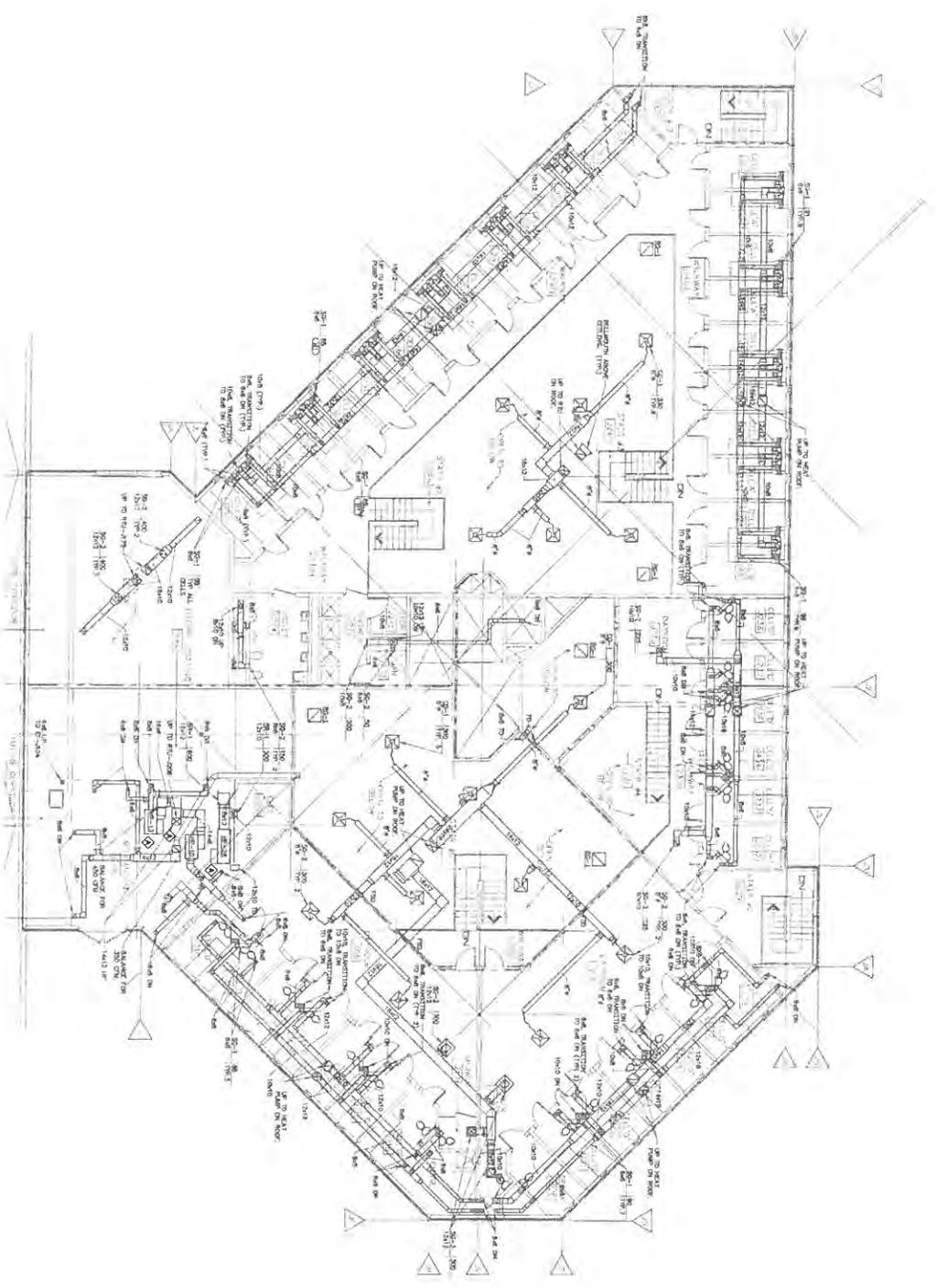
Plot Area
 1000 sq ft
 1/2020

Revision Record

Consultant

PRELIMINARY ONLY

STORY COUNTY JUSTICE CENTER
 JAIL HOUSING FACILITY HVAC
 EQUIPMENT REPLACEMENT
 MEZZANINE PLAN



1 SECOND FLOOR DEMO PLAN
1/8" = 1'-0"
NORTH

BREWER ENGINEERING, PLCC
CONSULTANTS, PLC
1915 Golden Aspen Drive
Aurora, IL 60010
630-592-1370
www.brewer-engineering.com

RMH ARCHITECTS
1915 Golden Aspen Drive
Aurora, IL 60010
630-592-1370
www.rmha.com

- GENERAL NOTES**
1. ALL WORK OF THIS SHEET SHALL BE COMPLETED IN ACCORDANCE WITH THE SPECIFICATIONS AND CONDITIONS OF CONTRACT AND THE DEMO PLAN. ALL WORK SHALL BE COMPLETED IN ACCORDANCE WITH THE DEMO PLAN AND SHALL BE COMPLETED IN ACCORDANCE WITH THE DEMO PLAN.
 2. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES AND SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES AND SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES.
 3. DEMO WORK IS TO BE COMPLETED IN ACCORDANCE WITH THE DEMO PLAN AND SHALL BE COMPLETED IN ACCORDANCE WITH THE DEMO PLAN.
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TAGGED DEMO NOTES

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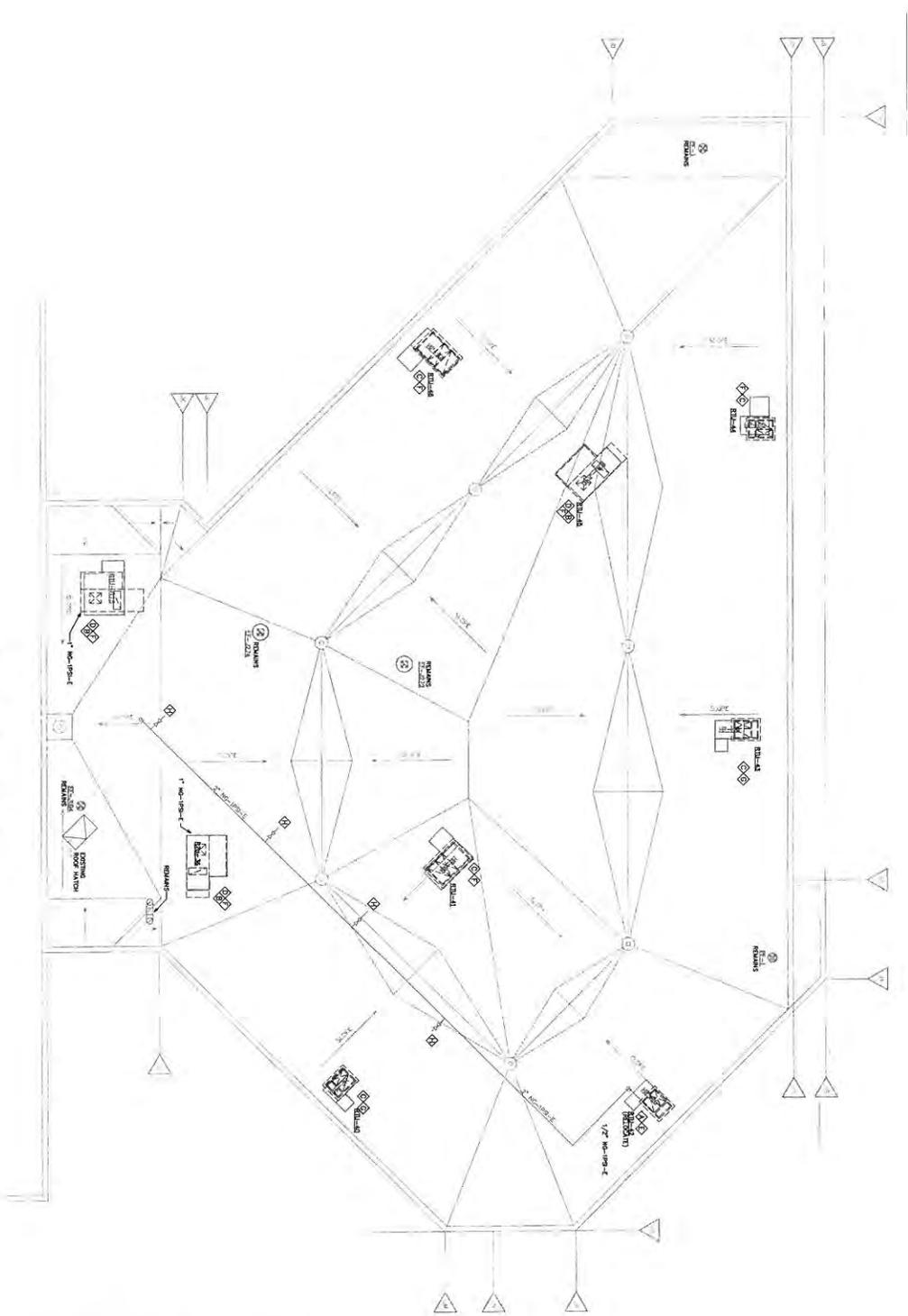
PREPARED ONLY
DATE: 11/11/11
BY: [Name]
CHECKED BY: [Name]

1915 Golden Aspen Drive
Aurora, IL 60010
630-592-1370
www.rmha.com

SECOND FLOOR DEMO PLAN

MD101

1 ROOF LEVEL DEMO PLAN
 1/8" = 1'-0"
 NORTH



BREWER ENGINEERING CONSULTANTS, PLC
 804 964
 1615 Golden Aspen Drive
 Suite 110
 Arden, NC 28701
 515 292 6013 Phone
 515 292 6370 Fax
 email: info@brewer.com
 www.brewer-engineers.com

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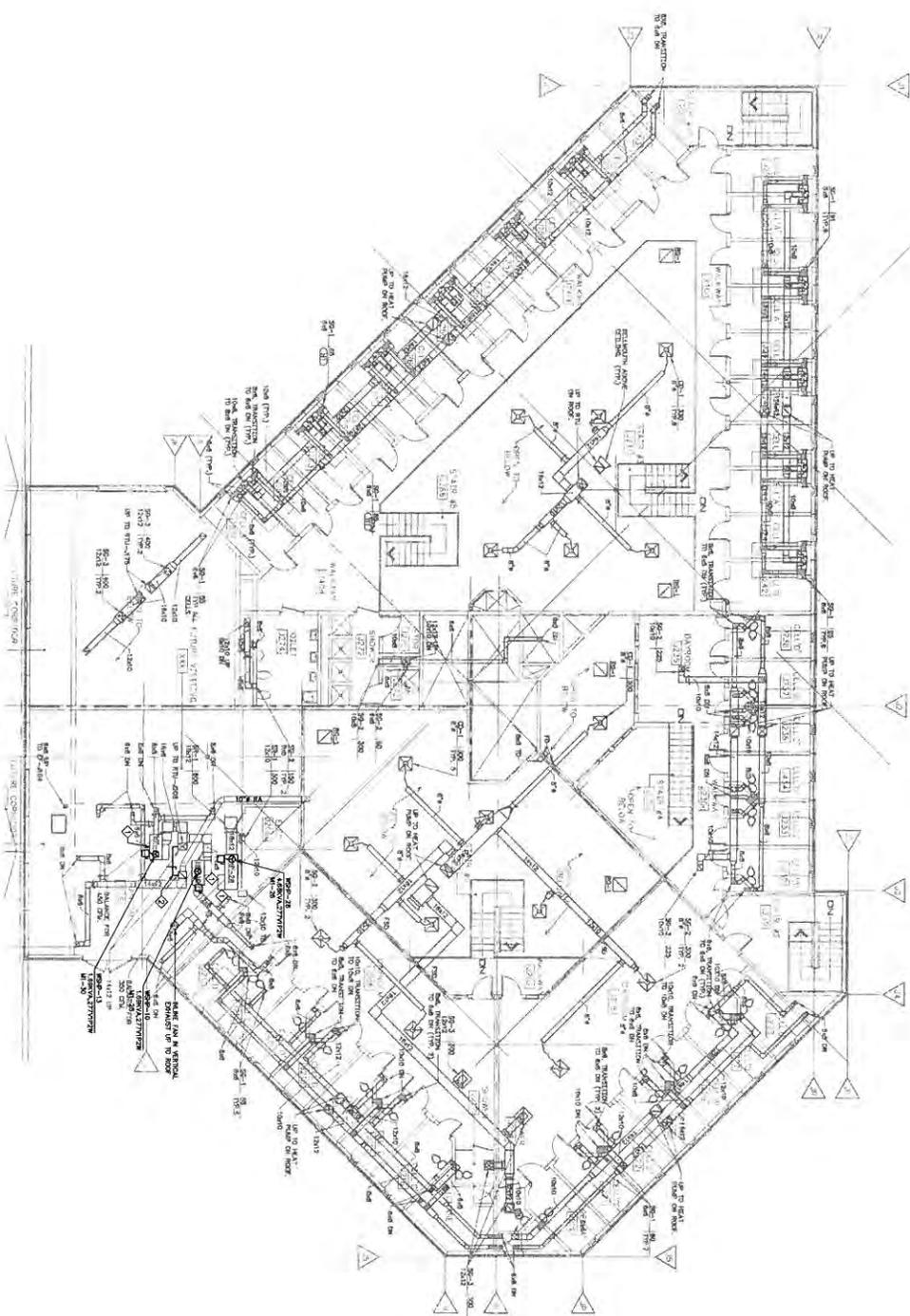
- GENERAL NOTES**
1. ALL WORK ON THIS SHEET SHALL BE COMPLETED IN ACCORDANCE WITH THE SPECIFICATIONS AND DEMO PLAN. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL, STATE, AND FEDERAL AUTHORITIES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL, STATE, AND FEDERAL AUTHORITIES.
 2. THE CONTRACTOR IS RESPONSIBLE FOR ALL REQUIRED PERMITS AND APPROVALS, INCLUDING BUT NOT LIMITED TO, PERMITS FOR DEMOLITION, ELECTRICAL, MECHANICAL, AND PLUMBING. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL, STATE, AND FEDERAL AUTHORITIES.
 3. DEMO WORK IS TO BE COMPLETED IN ACCORDANCE WITH THE DEMO PLAN AND IS TO BE COMPLETED IN ACCORDANCE WITH THE DEMO PLAN. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL, STATE, AND FEDERAL AUTHORITIES.
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TAGGED DEMO NOTES

- ◆ REMOVE EXISTING LIGHTING AND RE-INSTALL TO SOME OF THE EXISTING TRUSS SYSTEMS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL, STATE, AND FEDERAL AUTHORITIES.
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PRELIMINARY ONLY
 NOT FOR CONSTRUCTION
 1615 Golden Aspen Drive
 Suite 110
 Arden, NC 28701
 515 292 6013 Phone
 515 292 6370 Fax
 email: info@rmh.com
 www.rmh.com

MD102



1 SECOND FLOOR MEP SYSTEM
 1/8" = 1'-0"
 NORTH

BREWER ENGINEERING CONSULTANTS, PLC
 BREWER ENGINEERING CONSULTANTS, PLC
 BREWER ENGINEERING CONSULTANTS, PLC
 BREWER ENGINEERING CONSULTANTS, PLC

GENERAL NOTES

1. ALL WORK ON THIS SHEET SHALL BE COMPLETED IN ACCORDANCE WITH THE CONTRACT DOCUMENTS AND THE NATIONAL CODES OF PRACTICE FOR THE INSTALLATION AND MAINTENANCE OF MECHANICAL, ELECTRICAL AND PLUMBING SYSTEMS.
2. THE CONTRACTOR SHALL BE RESPONSIBLE FOR ALL REQUIRED PERMITS, APPROVALS AND NOTIFICATIONS, INCLUDING BUT NOT LIMITED TO, THE LOCAL AUTHORITY, FIRE DEPARTMENT AND ALL OTHER AGENCIES CONCERNED WITH THE INSTALLATION OF ALL SYSTEMS AND EQUIPMENT.
3. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND NOTIFICATIONS PRIOR TO THE START OF WORK.
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TAGGED NOTES

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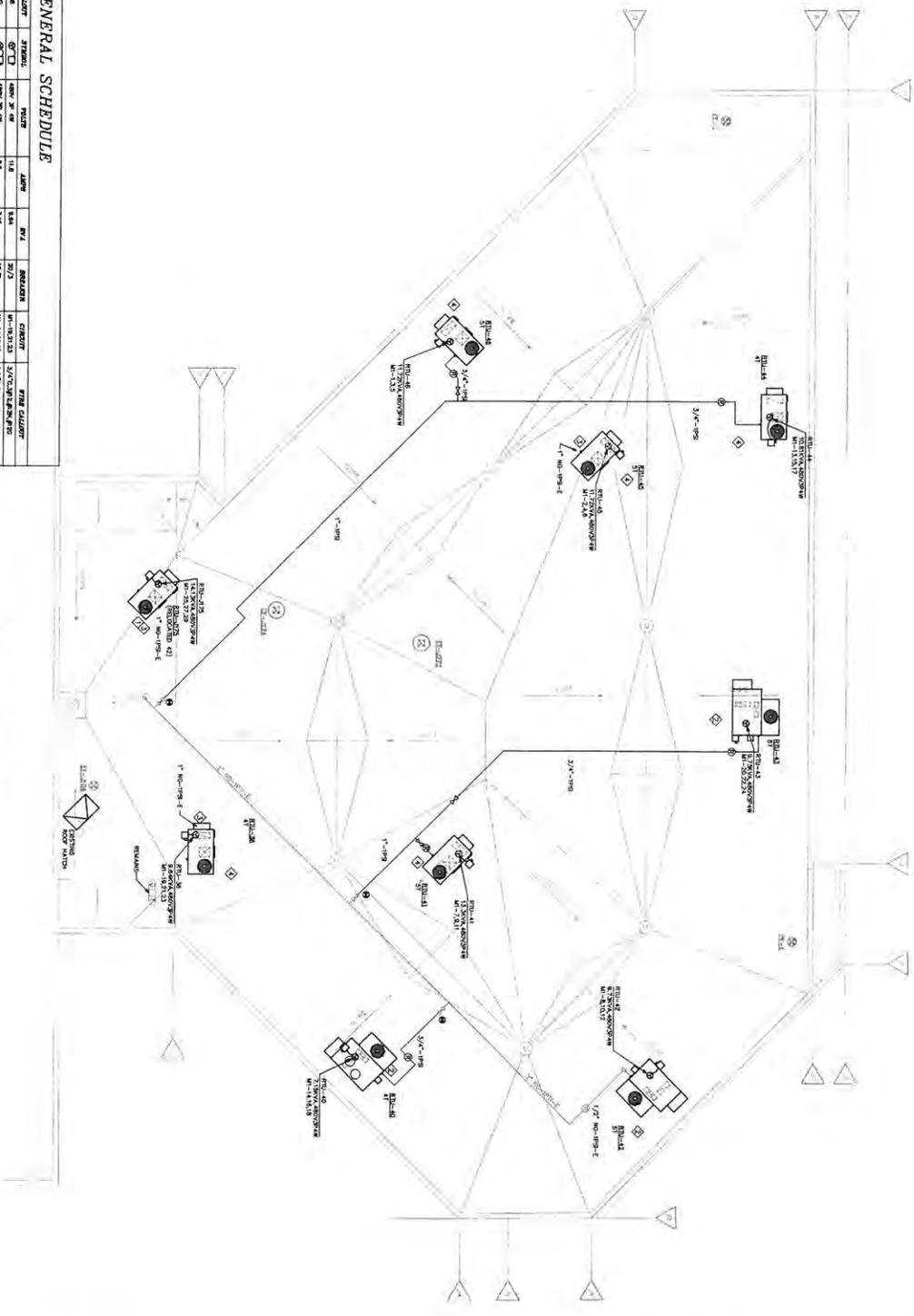
RMH REFLECTIC
 1515 Golden Aspen Drive
 Suite 110
 Arroyo, CA 92501
 915 292 6075 Phone
 915 292 6370 Fax
 mail@rmhreflectic.com
 www.rmhreflectic.com

PHILIPINA ONLY
 11000 GARDEN DRIVE
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CATEGORY	SYMBOL	NOTES	AMOUNT	UNIT	REMARKS	CONTRACT	ESTIM. QUANTITY
MEP-28	Q-13	480V 3P 4W	1.0	EA	20/2	ME-1-13.13	3/4" CU, 120' 0" PPG
MEP-28	Q-13	480V 3P 4W	8.0	EA	20/2	ME-1-13.18	3/4" CU, 120' 0" PPG
MEP-28	Q-13	480V 3P 4W	8.0	EA	20/2	ME-1-13.19	3/4" CU, 120' 0" PPG
MEP-28	Q-13	480V 3P 4W	11.0	EA	20/2	ME-1-13.20	3/4" CU, 120' 0" PPG
MEP-28	Q-13	480V 3P 4W	11.0	EA	20/2	ME-1-13.21	3/4" CU, 120' 0" PPG
MEP-28	Q-13	480V 3P 4W	11.0	EA	20/2	ME-1-13.22	3/4" CU, 120' 0" PPG
MEP-28	Q-13	480V 3P 4W	14.0	EA	20/2	ME-1-13.23	3/4" CU, 120' 0" PPG
MEP-28	Q-13	480V 3P 4W	14.0	EA	20/2	ME-1-13.24	3/4" CU, 120' 0" PPG
MEP-28	Q-13	480V 3P 4W	17.0	EA	20/2	ME-1-13.25	3/4" CU, 120' 0" PPG
MEP-28	Q-13	480V 3P 4W	17.0	EA	20/2	ME-1-13.26	3/4" CU, 120' 0" PPG
MEP-28	Q-13	480V 3P 4W	17.0	EA	20/2	ME-1-13.27	3/4" CU, 120' 0" PPG
MEP-28	Q-13	480V 3P 4W	17.0	EA	20/2	ME-1-13.28	3/4" CU, 120' 0" PPG
MEP-28	Q-13	480V 3P 4W	17.0	EA	20/2	ME-1-13.29	3/4" CU, 120' 0" PPG
MEP-28	Q-13	480V 3P 4W	17.0	EA	20/2	ME-1-13.30	3/4" CU, 120' 0" PPG
MEP-28	Q-13	480V 3P 4W	17.0	EA	20/2	ME-1-13.31	3/4" CU, 120' 0" PPG
MEP-28	Q-13	480V 3P 4W	17.0	EA	20/2	ME-1-13.32	3/4" CU, 120' 0" PPG
MEP-28	Q-13	480V 3P 4W	17.0	EA	20/2	ME-1-13.33	3/4" CU, 120' 0" PPG
MEP-28	Q-13	480V 3P 4W	17.0	EA	20/2	ME-1-13.34	3/4" CU, 120' 0" PPG
MEP-28	Q-13	480V 3P 4W	17.0	EA	20/2	ME-1-13.35	3/4" CU, 120' 0" PPG
MEP-28	Q-13	480V 3P 4W	17.0	EA	20/2	ME-1-13.36	3/4" CU, 120' 0" PPG
MEP-28	Q-13	480V 3P 4W	17.0	EA	20/2	ME-1-13.37	3/4" CU, 120' 0" PPG
MEP-28	Q-13	480V 3P 4W	17.0	EA	20/2	ME-1-13.38	3/4" CU, 120' 0" PPG
MEP-28	Q-13	480V 3P 4W	17.0	EA	20/2	ME-1-13.39	3/4" CU, 120' 0" PPG
MEP-28	Q-13	480V 3P 4W	17.0	EA	20/2	ME-1-13.40	3/4" CU, 120' 0" PPG
MEP-28	Q-13	480V 3P 4W	17.0	EA	20/2	ME-1-13.41	3/4" CU, 120' 0" PPG
MEP-28	Q-13	480V 3P 4W	17.0	EA	20/2	ME-1-13.42	3/4" CU, 120' 0" PPG
MEP-28	Q-13	480V 3P 4W	17.0	EA	20/2	ME-1-13.43	3/4" CU, 120' 0" PPG
MEP-28	Q-13	480V 3P 4W	17.0	EA	20/2	ME-1-13.44	3/4" CU, 120' 0" PPG
MEP-28	Q-13	480V 3P 4W	17.0	EA	20/2	ME-1-13.45	3/4" CU, 120' 0" PPG
MEP-28	Q-13	480V 3P 4W	17.0	EA	20/2	ME-1-13.46	3/4" CU, 120' 0" PPG
MEP-28	Q-13	480V 3P 4W	17.0	EA	20/2	ME-1-13.47	3/4" CU, 120' 0" PPG
MEP-28	Q-13	480V 3P 4W	17.0	EA	20/2	ME-1-13.48	3/4" CU, 120' 0" PPG
MEP-28	Q-13	480V 3P 4W	17.0	EA	20/2	ME-1-13.49	3/4" CU, 120' 0" PPG
MEP-28	Q-13	480V 3P 4W	17.0	EA	20/2	ME-1-13.50	3/4" CU, 120' 0" PPG
MEP-28	Q-13	480V 3P 4W	17.0	EA	20/2	ME-1-13.51	3/4" CU, 120' 0" PPG
MEP-28	Q-13	480V 3P 4W	17.0	EA	20/2	ME-1-13.52	3/4" CU, 120' 0" PPG
MEP-28	Q-13	480V 3P 4W	17.0	EA	20/2	ME-1-13.53	3/4" CU, 120' 0" PPG
MEP-28	Q-13	480V 3P 4W	17.0	EA	20/2	ME-1-13.54	3/4" CU, 120' 0" PPG
MEP-28	Q-13	480V 3P 4W	17.0	EA	20/2	ME-1-13.55	3/4" CU, 120' 0" PPG
MEP-28	Q-13	480V 3P 4W	17.0	EA	20/2	ME-1-13.56	3/4" CU, 120' 0" PPG
MEP-28	Q-13	480V 3P 4W	17.0	EA	20/2	ME-1-13.57	3/4" CU, 120' 0" PPG
MEP-28	Q-13	480V 3P 4W	17.0	EA	20/2	ME-1-13.58	3/4" CU, 120' 0" PPG
MEP-28	Q-13	480V 3P 4W	17.0	EA	20/2	ME-1-13.59	3/4" CU, 120' 0" PPG
MEP-28	Q-13	480V 3P 4W	17.0	EA	20/2	ME-1-13.60	3/4" CU, 120' 0" PPG
MEP-28	Q-13	480V 3P 4W	17.0	EA	20/2	ME-1-13.61	3/4" CU, 120' 0" PPG
MEP-28	Q-13	480V 3P 4W	17.0	EA	20/2	ME-1-13.62	3/4" CU, 120' 0" PPG
MEP-28	Q-13	480V 3P 4W	17.0	EA	20/2	ME-1-13.63	3/4" CU, 120' 0" PPG
MEP-28	Q-13	480V 3P 4W	17.0	EA	20/2	ME-1-13.64	3/4" CU, 120' 0" PPG
MEP-28	Q-13	480V 3P 4W	17.0	EA	20/2	ME-1-13.65	3/4" CU, 120' 0" PPG
MEP-28	Q-13	480V 3P 4W	17.0	EA	20/2	ME-1-13.66	3/4" CU, 120' 0" PPG
MEP-28	Q-13	480V 3P 4W	17.0	EA	20/2	ME-1-13.67	3/4" CU, 120' 0" PPG
MEP-28	Q-13	480V 3P 4W	17.0	EA	20/2	ME-1-13.68	3/4" CU, 120' 0" PPG
MEP-28	Q-13	480V 3P 4W	17.0	EA	20/2	ME-1-13.69	3/4" CU, 120' 0" PPG
MEP-28	Q-13	480V 3P 4W	17.0	EA	20/2	ME-1-13.70	3/4" CU, 120' 0" PPG
MEP-28	Q-13	480V 3P 4W	17.0	EA	20/2	ME-1-13.71	3/4" CU, 120' 0" PPG
MEP-28	Q-13	480V 3P 4W	17.0	EA	20/2	ME-1-13.72	3/4" CU, 120' 0" PPG
MEP-28	Q-13	480V 3P 4W	17.0	EA	20/2	ME-1-13.73	3/4" CU, 120' 0" PPG
MEP-28	Q-13	480V 3P 4W	17.0	EA	20/2	ME-1-13.74	3/4" CU, 120' 0" PPG
MEP-28	Q-13	480V 3P 4W	17.0	EA	20/2	ME-1-13.75	3/4" CU, 120' 0" PPG
MEP-28	Q-13	480V 3P 4W	17.0	EA	20/2	ME-1-13.76	3/4" CU, 120' 0" PPG
MEP-28	Q-13	480V 3P 4W	17.0	EA	20/2	ME-1-13.77	3/4" CU, 120' 0" PPG
MEP-28	Q-13	480V 3P 4W	17.0	EA	20/2	ME-1-13.78	3/4" CU, 120' 0" PPG
MEP-28	Q-13	480V 3P 4W	17.0	EA	20/2	ME-1-13.79	3/4" CU, 120' 0" PPG
MEP-28	Q-13	480V 3P 4W	17.0	EA	20/2	ME-1-13.80	3/4" CU, 120' 0" PPG
MEP-28	Q-13	480V 3P 4W	17.0	EA	20/2	ME-1-13.81	3/4" CU, 120' 0" PPG
MEP-28	Q-13	480V 3P 4W	17.0	EA	20/2	ME-1-13.82	3/4" CU, 120' 0" PPG
MEP-28	Q-13	480V 3P 4W	17.0	EA	20/2	ME-1-13.83	3/4" CU, 120' 0" PPG
MEP-28	Q-13	480V 3P 4W	17.0	EA	20/2	ME-1-13.84	3/4" CU, 120' 0" PPG
MEP-28	Q-13	480V 3P 4W	17.0	EA	20/2	ME-1-13.85	3/4" CU, 120' 0" PPG
MEP-28	Q-13	480V 3P 4W	17.0	EA	20/2	ME-1-13.86	3/4" CU, 120' 0" PPG
MEP-28	Q-13	480V 3P 4W	17.0	EA	20/2	ME-1-13.87	3/4" CU, 120' 0" PPG
MEP-28	Q-13	480V 3P 4W	17.0	EA	20/2	ME-1-13.88	3/4" CU, 120' 0" PPG
MEP-28	Q-13	480V 3P 4W	17.0	EA	20/2	ME-1-13.89	3/4" CU, 120' 0" PPG
MEP-28	Q-13	480V 3P 4W	17.0	EA	20/2	ME-1-13.90	3/4" CU, 120' 0" PPG
MEP-28	Q-13	480V 3P 4W	17.0	EA	20/2	ME-1-13.91	3/4" CU, 120' 0" PPG
MEP-28	Q-13	480V 3P 4W	17.0	EA	20/2	ME-1-13.92	3/4" CU, 120' 0" PPG
MEP-28	Q-13	480V 3P 4W	17.0	EA	20/2	ME-1-13.93	3/4" CU, 120' 0" PPG
MEP-28	Q-13	480V 3P 4W	17.0	EA	20/2	ME-1-13.94	3/4" CU, 120' 0" PPG
MEP-28	Q-13	480V 3P 4W	17.0	EA	20/2	ME-1-13.95	3/4" CU, 120' 0" PPG
MEP-28	Q-13	480V 3P 4W	17.0	EA	20/2	ME-1-13.96	3/4" CU, 120' 0" PPG
MEP-28	Q-13	480V 3P 4W	17.0	EA	20/2	ME-1-13.97	3/4" CU, 120' 0" PPG
MEP-28	Q-13	480V 3P 4W	17.0	EA	20/2	ME-1-13.98	3/4" CU, 120' 0" PPG
MEP-28	Q-13	480V 3P 4W	17.0	EA	20/2	ME-1-13.99	3/4" CU, 120' 0" PPG
MEP-28	Q-13	480V 3P 4W	17.0	EA	20/2	ME-1-14.00	3/4" CU, 120' 0" PPG

NOTES ON EXISTING CONDITIONS AS SHOWN FOR NEW EQUIPMENT:

1 ROOF LEVEL MEP PLAN
1/8" = 1'-0"
NORTH





Sheriff's Office



Story County

PAUL H. FITZGERALD, Sheriff

Emergency 911 • Office: 515-382-6566 • Fax #: 515-382-7479 • P.O. Box 265 • Nevada, Iowa 50201

December 10, 2019

Story County Board of Supervisors
Linda Murken, Chair
Lisa Heddens, Vice Chair
Lauris Olson

Ref: Personnel Request

APPROVED DENIED

Board Member Initials: Lo

Meeting Date: 12-17-19

Follow-up action: _____

Board of Supervisors:

I am writing to request our part-time cook position, in the Jail Division, be changed to a full-time cook position within this current fiscal year. Shortly after moving into this facility, several years ago, we learned that operating with only three full-time cook positions caused many adverse conditions. The undue stress caused by the limited ability to take time off, especially when one cook is out on an extended medical leave, sick leave, family sick leave, comp-time, holidays and vacations. In the fall of 2004, the Board of Supervisors approved funding to create a part-time cook position, an effort to help eliminate these issues.

We had hoped that having a part-time cook would negate most of our severe conditions; however, that hope has not been realized. It seems that when we needed the part-time cook to come to work to fill in when someone had called in sick, the part-time person was usually working their second job and could not respond. The best utilization of the part-time position is when one of the full-time cooks goes on long-term or extended medical leave. This extended leave allows the part-time cook to maintain their schedule as a full-time position. The part-time position receives no benefits, which makes it hard to hire for this position and equally as hard to retain this person. We have been through several part-time cooks who left for a full-time position or needing more hours of work. I have hired two as full-time Detention Officers. Our last part-time cook recently left after working here a very brief time, taking another full-time position elsewhere.

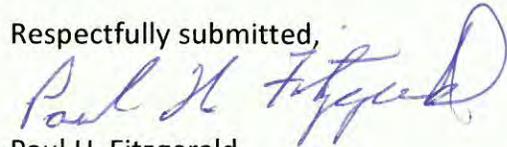
I have been informed of a potential extended medical leave by one of the full-time cooks in the near future. In the past, when we have been down one or even two cooks staffing the kitchen, we had cooks working many days without time off or being called in on their days off. We have had a few times when our detention officers, with jail kitchen experience, needed to prepare

the meals to get us through the day. This has a spiraling effect throughout the jail, causing increased overtime and workload, which often leads to burn out and undue stress.

An attachment to this request shows the breakdown of costs moving one part-time position to a full-time position throughout the conclusion of this fiscal year, as well as the annual expense for this new position.

Thank you for your consideration of this request. I look forward to discussing this proposal with the Board of Supervisors at your soonest possible convenience.

Respectfully submitted,

A handwritten signature in blue ink that reads "Paul H. Fitzgerald". The signature is written in a cursive style with a large, looping initial "P".

Paul H. Fitzgerald
Story County Sheriff

Story County Sheriff's Office
 Part-time Cook vs. Full-time Cook
 FY20/21

	Part-Time	Full-Time	
Salary	\$17,691	\$35,381	
Insurance	\$0	\$22,300	
ADD	\$0	\$230	
Flex	\$0	\$1,800	
FICA	\$1,353	\$2,844	2844
IPERS	\$1,670	\$3,510	3510
Total	\$20,714	\$66,065	

Balance of FY19/20
 Approximated start date of 3/16/2020

	Part-Time	Full-Time	
Salary	\$4671 - \$9200	\$9,341	7 pay periods @ \$16.68/hour
Insurance	\$0	\$3,717	May/June Family Plan \$1000 Deductible
ADD	\$0	\$39	May/June
Flex	\$0	\$300	May/June
FICA	\$704	\$738	7.65%
IPERS	\$868	\$910	9.44%
Total	\$6,243-\$10,772	\$15,045	

FICA/IPERS based on high end of salary.

	A	B	C	D	E	F
1	ASSET REQUESTS FOR FY2020-21					
2						
3	GENERAL BASIC FUNDS					
4	Provider	Service	Budget 2020	Request 2021	Difference	
5	ACCESS	Court Watch	\$2,186.00	\$2,295.00	\$109.00	
6	ACCESS	Emergency Shelter	\$30,000.00	\$31,500.00	\$1,500.00	
7	ACCESS	Public Education and Awareness	\$1,632.00	\$1,714.00	\$82.00	
8	ACCESS	Domestic Abuse Crisis and Support	\$22,977.00	\$24,126.00	\$1,149.00	
9	ACCESS	Sexual Abuse Crisis and Support	\$5,863.00	\$6,156.00	\$293.00	
10	Totals ACCESS		\$62,658.00	\$65,791.00	\$3,133.00	
11						
12	All Aboard for Kids	Out of School Program (summer)	\$1,919.00	\$2,750.00	\$831.00	
13	Total All Aboard for Kids		\$1,919.00	\$2,750.00	\$831.00	
14						
15	Ames Community Preschool Center	Child Care - Children	\$16,924.00	\$18,616.00	\$1,692.00	
16	Ames Community Preschool Center	Child Care - School Age	\$2,693.00	\$3,540.00	\$847.00	
17	Totals Ames Community Preschool Center		\$19,617.00	\$22,156.00	\$2,539.00	
18						
19	Boys and Girls Club of Story County	Social Adjustment	\$19,925.00	\$20,525.00	\$600.00	
20	Boys and Girls Club of Story County	Social Adjustment (Nevada site)	\$4,083.00	\$4,250.00	\$167.00	
21	Totals BGC		\$24,008.00	\$24,775.00	\$767.00	
22						
23	Center for Creative Justice	Probation Supervision	\$32,254.00	\$33,867.00	\$1,613.00	
24	Total CCJ		\$32,254.00	\$33,867.00	\$1,613.00	
25						
26	Central Iowa RSVP	Disaster Response Volunteers	\$1,276.00	\$1,400.00	\$124.00	
27	Central Iowa RSVP	Transportation	\$5,684.00	\$5,850.00	\$166.00	
28	Central Iowa RSVP	Volunteer Management	\$19,800.00	\$20,375.00	\$575.00	
29	Totals RSVP		\$26,760.00	\$27,625.00	\$865.00	
30						
31	ChildServe	Child Care - Children	\$5,101.00	\$4,500.00	(\$601.00)	
32	ChildServe	Child Care - Infants	\$5,198.00	\$5,000.00	(\$198.00)	
33	Totals ChildServe		\$10,299.00	\$9,500.00	(\$799.00)	
34						
35	Emergency Residence Project	Emergency Shelter	\$34,711.00	\$62,500.00	\$27,789.00	
36	Emergency Residence Project	Transitional Housing	\$13,284.00	\$30,527.00	\$17,243.00	
37	Emergency Residence Project	Rapid Re-Housing Program Client Services - Emergency Assistance	\$0.00	\$0.00	\$0.00	
38	Emergency Residence Project	Rapid Re-Housing Program Administration - Service Coordination	\$3,537.00	\$13,410.00	\$9,873.00	
39	Totals ERP		\$51,532.00	\$106,437.00	\$54,905.00	
40						
41	Heartland Senior Services	Mobile Meals	\$30,705.00	\$31,625.00	\$920.00	
42	Heartland Senior Services	Mobile Meals (under mandated age threshold)	\$1,197.00	\$1,230.00	\$33.00	
43	Heartland Senior Services	Senior Food Program	\$1,665.00	\$1,715.00	\$50.00	
44	Heartland Senior Services	Service Coordination - Outreach	\$46,680.00	\$48,080.00	\$1,400.00	
45	Heartland Senior Services	Adult Day Ctr/Day Care	\$18,628.00	\$19,190.00	\$562.00	
46	Totals HSS		\$98,875.00	\$101,840.00	\$2,965.00	
47						

APPROVED DENIED
 Board Member Initials: _____
 Meeting Date: 12-17-19
 Follow-up action: _____

Combined Emergency
 Assistance request into
 Service Coordination

	A	B	C	D	E	F
48	HIRTA Public Transit	Transportation - County	\$106,250.00	\$111,563.00	\$5,313.00	
49	Total HIRTA		\$106,250.00	\$111,563.00	\$5,313.00	
50						
51	Iowa Able Foundation	Budget/Credit Counseling	\$502.00	\$625.00	\$123.00	
52	Total Iowa Able Foundation		\$502.00	\$625.00	\$123.00	
53						
54	Legal Aid Society of Story County	Legal Aid - Civil	\$93,559.00	\$100,000.00	\$6,441.00	
55	Total Legal Aid		\$93,559.00	\$100,000.00	\$6,441.00	
56						
57	Lutheran Services in Iowa	Crisis Child Care	\$3,000.00	\$3,000.00	\$0.00	
58	Total LSI		\$3,000.00	\$3,000.00	\$0.00	
59						
60	Mid-lowa Community Action	Child Dental Clinic	\$900.00	\$900.00	\$0.00	
61	Mid-lowa Community Action	Clinics - Fluoride	\$150.00	\$150.00	\$0.00	
62	Mid-lowa Community Action	Dental Clinics	\$33,287.00	\$37,000.00	\$3,713.00	
63	Mid-lowa Community Action	Family Development	\$7,039.00	\$0.00	(\$7,039.00)	Discontinued
64	Mid-lowa Community Action	Food Pantry	\$3,214.00	\$10,253.00	\$7,039.00	
65	Totals MICA		\$44,590.00	\$48,303.00	\$3,713.00	
66						
67	Raising Readers	Advocacy for Social Development	\$3,000.00	\$4,500.00	\$1,500.00	
68	Raising Readers	Family Development/Education	\$4,153.00	\$5,100.00	\$947.00	
69	Raising Readers	Out of School Learning	\$5,311.00	\$5,811.00	\$500.00	
70	Totals Raising Readers		\$12,464.00	\$15,411.00	\$2,947.00	
71						
72	Story Time Childcare	Child Care - Children	\$39,765.00	\$45,080.00	\$5,315.00	
73	Story Time Childcare	Child Care - Infants	\$3,150.00	\$920.00	(\$2,230.00)	
74	Totals Story Time		\$42,915.00	\$46,000.00	\$3,085.00	
75						
76	The Salvation Army	Bill Payer Program	\$2,500.00	\$0.00	(\$2,500.00)	Discontinued
77	The Salvation Army	Emergency Disaster Service	\$1,125.00	\$1,125.00	\$0.00	
78	The Salvation Army	Food Pantry	\$1,500.00	\$5,000.00	\$3,500.00	
79	Totals Salvation Army		\$5,125.00	\$6,125.00	\$1,000.00	
80						
81	University Community Childcare	Child Care - Children	\$7,656.00	\$8,422.00	\$766.00	
82	University Community Childcare	Child Care - Infants	\$8,450.00	\$9,295.00	\$845.00	
83	University Community Childcare	Comfort Zone	\$714.00	\$785.00	\$71.00	
84	Totals UCC		\$16,820.00	\$18,502.00	\$1,682.00	
85						
86	Volunteer Center of Story County	Volunteer Management	\$2,145.00	\$2,500.00	\$355.00	
87	Volunteer Center of Story County	Service Learning/Youth	\$1,131.00	\$1,500.00	\$369.00	
88	Totals VCSC		\$3,276.00	\$4,000.00	\$724.00	
89						
90	Youth and Shelter Services	Child Safety	\$2,365.00	\$2,483.00	\$118.00	
91	Youth and Shelter Services	Family Nest Program (FKA Storks Nest)	\$350.00	\$368.00	\$18.00	
92	Youth and Shelter Services	Mentoring	\$35,529.00	\$37,305.00	\$1,776.00	
93	Youth and Shelter Services	Kids Club	\$62,976.00	\$66,312.00	\$3,336.00	
94	Youth and Shelter Services	Community Youth Development	\$29,396.00	\$30,746.00	\$1,350.00	
95	Youth and Shelter Services	Family Development/Education	\$2,440.00	\$3,035.00	\$595.00	
96	Youth and Shelter Services	Public Educ and Awareness (incl SA)	\$97,665.00	\$102,548.00	\$4,883.00	
97	Youth and Shelter Services	Employment Assistance for Youth	\$5,402.00	\$7,952.00	\$2,550.00	

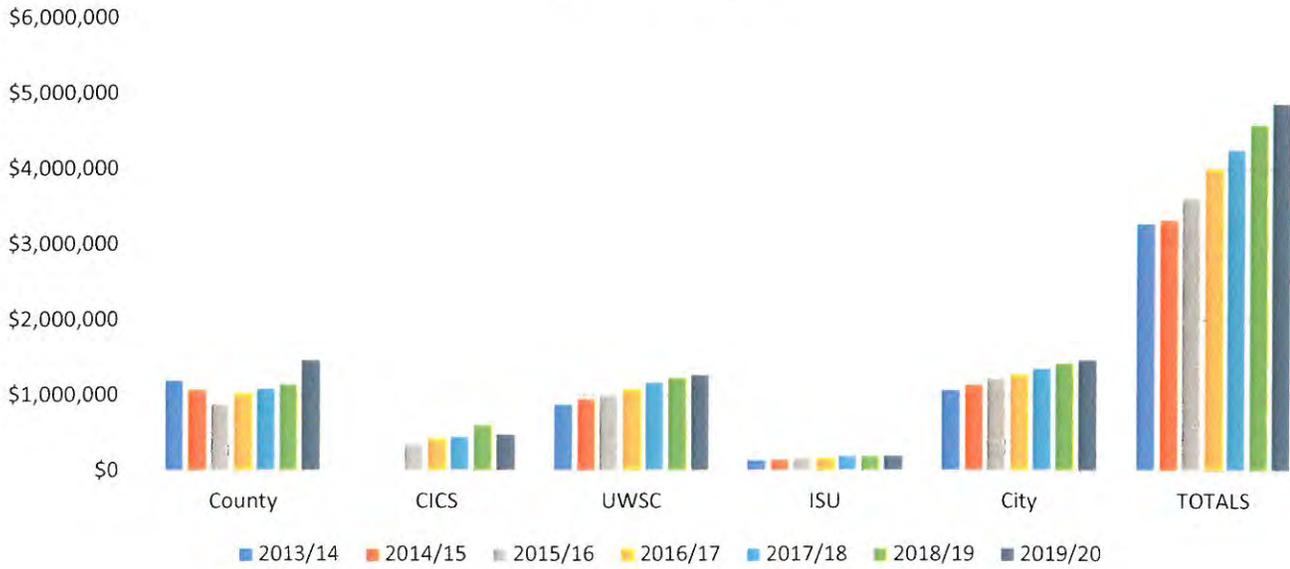
	A	B	C	D	E	F
98	Youth and Shelter Services	Summer Enrichment	\$16,777.00	\$18,437.00	\$1,660.00	
99	Youth and Shelter Services	Transitional Living	\$3,720.00	\$28,429.00	\$24,709.00	
100	Youth and Shelter Services	Emergency Shelter - Rosedale	\$85,000.00	\$89,250.00	\$4,250.00	
						New service - moved from Substance Abuse Treatment and Primary Treatment/Outpatient
101	Youth and Shelter Services	Service Coordination	\$0.00	\$90,062.00	\$90,062.00	
102	Youth and Shelter Services	Substance Abuse Treatment	\$10,467.00	\$0.00	(\$10,467.00)	
103	Youth and Shelter Services	Primary Treatment/Outpatient	\$79,595.00	\$0.00	(\$79,595.00)	
104	Totals YSS		\$431,682.00	\$476,927.00	\$45,245.00	
105	ASSET	Administrative Services	\$6,000.00	\$7,110.00	\$1,110.00	
107						
108	GENERAL BASIC TOTALS		\$1,094,105.00	\$1,232,307.00	\$138,202.00	
109						
110						
111	LOCAL OPTION FUNDS					
112	Provider	Service	Budget 2020	Request 2021	Difference	
113	Heartland Senior Services	Adult Day Ctr/Day Care	\$247.00	\$254.00	\$7.00	
114	Heartland Senior Services	Mobile Meals	\$583.00	\$600.00	\$17.00	
115	Heartland Senior Services	Service Coordination	\$720.00	\$740.00	\$20.00	
116	Totals HSS		\$1,550.00	\$1,594.00	\$44.00	
117						
118	HIRTA Public Transit	Transportation - County	\$3,000.00	\$3,150.00	\$150.00	
119	Total HIRTA		\$3,000.00	\$3,150.00	\$150.00	
120						
121	Legal Aid Society of Story County	Legal Aid - Civil	\$6,500.00	\$7,500.00	\$1,000.00	
122	Total Legal Aid		\$6,500.00	\$7,500.00	\$1,000.00	
123						
124	The Salvation Army	Food Pantry	\$0.00	\$1,500.00	\$1,500.00	New request
125	Total Salvation Army		\$0.00	\$1,500.00	\$1,500.00	
126						
127	Youth and Shelter Services	Child Safety	\$2,200.00	\$2,200.00	\$0.00	
128	Youth and Shelter Services	Family Nest Program (FKA Storks Nest)	\$100.00	\$100.00	\$0.00	
129	Youth and Shelter Services	Kids Club	\$3,850.00	\$3,850.00	\$0.00	
130	Youth and Shelter Services	Summer Enrichment	\$800.00	\$800.00	\$0.00	
131	Youth and Shelter Services	Primary Treatment/Outpatient	\$0.00	\$6,300.00	\$6,300.00	New request
132	Totals YSS		\$6,950.00	\$13,250.00	\$6,300.00	
133						
134	TOTALS LOCAL OPTION		\$18,000.00	\$26,994.00	\$8,994.00	
135						
136						
137	PUBLIC HEALTH FUNDS					
138	Provider	Service	Budget 2020	Request 2021	Difference	
139	MGMC Home Health Services	Clinics	\$107,000.00	\$112,000.00	\$5,000.00	
140	MGMC Home Health Services	Homemaker / Home Health Aide	\$123,000.00	\$129,200.00	\$6,200.00	
141	MGMC Home Health Services	Hospice	\$47,000.00	\$50,000.00	\$3,000.00	
142	MGMC Home Health Services	In-Home Nursing - Skilled Nursing	\$78,000.00	\$81,900.00	\$3,900.00	
143	Totals MGMC		\$355,000.00	\$373,100.00	\$18,100.00	
144						

	A	B	C	D	E	F
145	TOTALS PUBLIC HEALTH		\$355,000.00	\$373,100.00	\$18,100.00	
146						
147						
148	GRAND TOTALS OF ALL FUNDS COMBINED		\$1,467,105.00	\$1,632,401.00	\$165,296.00	
149	(General, Local Option, Public Health)					

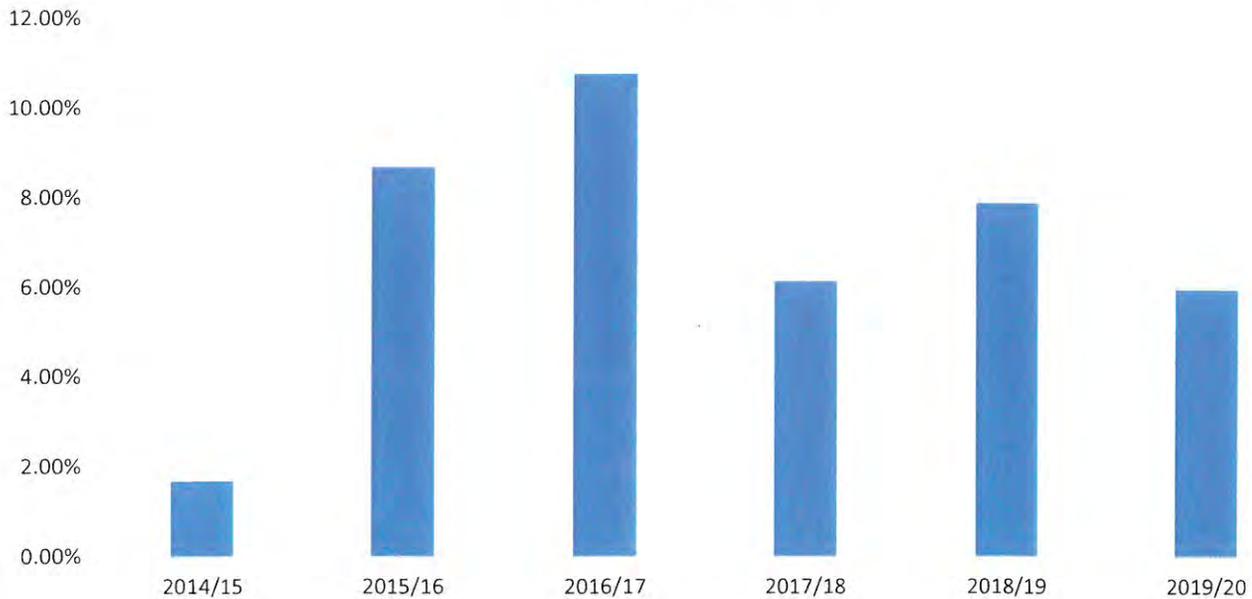
**ASSET RECOMMENDATIONS
FISCAL YEARS 2014-2020**

Funder	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20
County	\$1,193,438	\$1,082,602	\$879,965	\$1,035,449	\$1,086,761	\$1,142,625	\$1,461,105
CICS	\$0	\$0	\$349,856	\$430,718	\$448,724	\$602,229	\$477,792
UWSC	\$874,140	\$955,079	\$1,005,833	\$1,084,827	\$1,169,946	\$1,228,443	\$1,265,293
ISU	\$138,178	\$152,605	\$167,339	\$178,882	\$194,430	\$194,430	\$194,430
City	\$1,068,220	\$1,139,226	\$1,216,031	\$1,278,973	\$1,355,711	\$1,423,497	\$1,466,202
TOTALS	\$3,273,976	\$3,329,512	\$3,619,024	\$4,008,849	\$4,255,572	\$4,591,224	\$4,864,822
		1.70%	8.70%	10.77%	6.15%	7.89%	5.96%

Growth by Funder

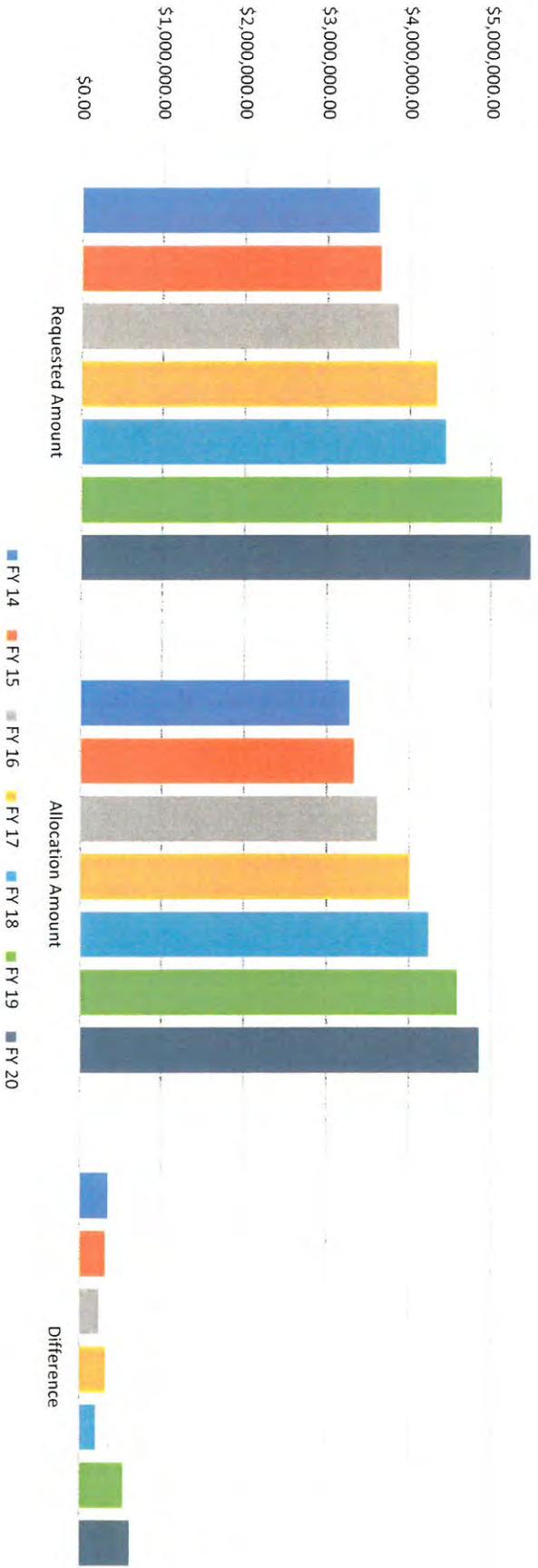


Percentage Growth



REQUESTS VS ALLOCATIONS FY 2014-20 (All Funders)

	FY 14	FY 15	FY 16	FY 17	FY 18	FY 19	FY 20
Requested Amount	\$3,623,151.00	\$3,645,396.00	\$3,864,630.00	\$4,331,879.00	\$4,442,972.00	\$5,138,293.00	\$5,491,048.00
Allocation Amount	\$3,273,976.00	\$3,329,512.00	\$3,618,916.00	\$4,005,270.00	\$4,240,967.00	\$4,591,224.00	\$4,864,822.00
Difference	\$349,175.00	\$315,884.00	\$245,714.00	\$326,609.00	\$202,005.00	\$547,069.00	\$626,226.00





Department of Information Technology
Administration Building
900 6th Street, Nevada, Iowa 50201

Ph. 515-382-7300 Fax 515-382-7349
www.storycountyiowa.gov

12/13/2019

Information technology Quarterly Report

December 17, 2019

Hardware Systems

Windows 7 Retirement deadline Jan. 2019 – 1 remaining

Building two new servers – saving County \$12-15 plus ongoing maintenance

VoIP System

New system in place and functioning. Provides redundancy between HSC and Nevada.

Network Expansion

Radio project for Animal control – update on soil tests
(Aligns with Story County Strategic Goals for 2019-2023)

Upgraded connection at HSC attainable now that Aureon has presence in the building.

Software Systems

Working with P&D on Citizen Serve implementation

Reviewing software solutions for Animal Control inventory tracking

Misc Items

2021 Budgets



Department of Information Technology
Ph. 515-382-7300 Fax: 515-382-7349

Tentative Project Timeline – balance of 2019

September

~~WatchGuard hardware and software installation~~
Radio Project - ongoing
~~Final stages Aureon VoIP redundancy project~~
Java removal on TCM & Eagle Recorder (Sept-Oct) - waiting on OK from Auditor's office – delayed due to voting.

October

Radio Project - ongoing
~~Paging Notification @ JC – form committee~~

November

Radio Project - ongoing
~~Windows 7 replacements – 20~~

December

Radio Project – ongoing
Review need for monitor replacements at HSC
DHS temporary relocation
Citizen Serve Implementation (P&D)

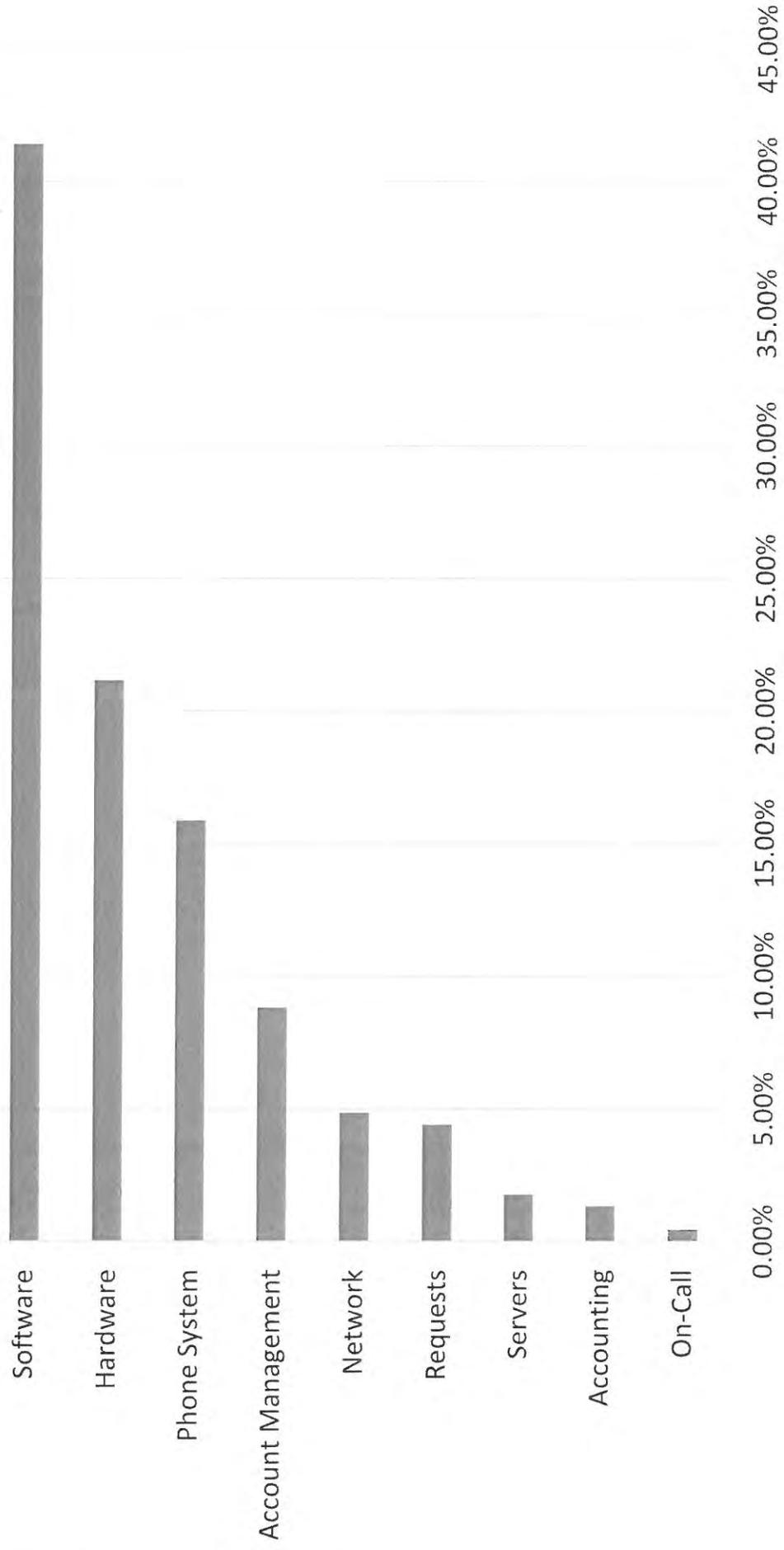
January

Paging system at Justice Center (Jan-Feb)
Website Committee “reunion”
Complete monitor replacements at HSC
Tracking software for Animal Control
Animal Control network installation
Jan-Feb: Office 2019 Roll-out

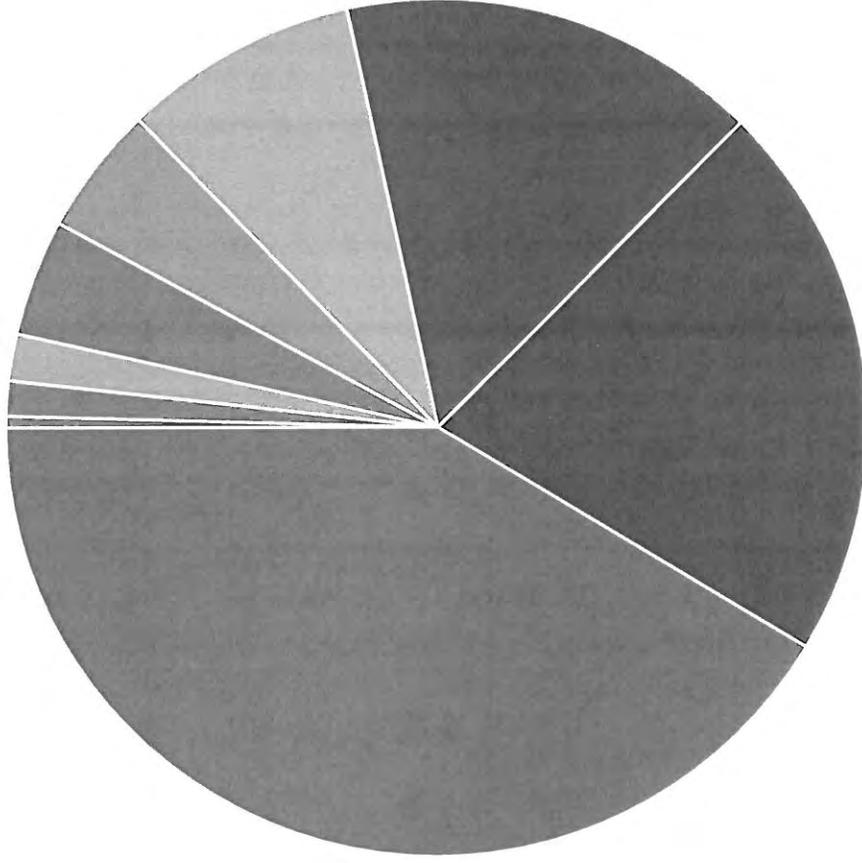
Information Technology Committee Memberships

Safety Committee | Real Estate Committee | Multi-agency Group | CIP | ICIT

Service Ticket Categories



Service Ticket Categories



■ On-Call ■ Accounting ■ Servers ■ Requests ■ Network ■ Account Management ■ Phone System ■ Hardware ■ Software

4th Quarter Top 25 Website Hits

