

The Board of Supervisors met on 9/10/19 at 10:00 a.m. in the Story County Administration Building. Members present: Linda Murken, Lauris Olson, and Lisa Heddens with Murken presiding. (all audio of meetings available at [storycountyowa.gov](http://storycountyowa.gov))

Murken noted items related to filling the vacancy of Director of External Operations and County Services on the agenda, both in open and closed session. No action will occur today, simply discussion. A special meeting of the Board will be held tomorrow at 3:30 to consider extending an offer of employment.

**ADOPTION OF AGENDA:** Heddens moved, Olson seconded adopting the agenda as presented. Motion carried unanimously (MCU) on a roll call vote.

**MINUTES:** 8/27/19 and 9/3/19 Minutes. Olson moved, Heddens seconded the approval of Minutes as presented. Roll call vote. (MCU)

**PERSONNEL ACTIONS:** (1) Pay adjustment in (a) Attorney's Office, effective 9/15/19, for Sue Logsdon at \$19.15/hr; (b) Facilities Management, effective 9/15/19, for Robert Oborny at \$25.26/hr; (c) Secondary Roads, effective 9/15/19, for Mark Brakke at \$30.75/hr; (d) Secondary Roads, effective 9/15/19, for Jonathan Fry at \$33.27/hr; (e) Sheriff's Office, effective 9/15/19, for Maegan Camp at \$1,825.60/bw; (f) Sheriff's Office, effective 9/15/19, for Dina McKenna at \$3,837.07/bw; (g) Sheriff's Office, effective 9/15/19, for Adam Packer at \$2,191.20/bw. Heddens moved, Olson seconded the approval of Personnel Actions as presented. Roll call vote. (MCU)

Olson moved, Heddens seconded approval of the Consent Agenda as listed.

1. Resolution #20-22, to abate property taxes pursuant to *Code of Iowa* §427.3
2. Resolution #20-23, to abate property taxes pursuant to *Code of Iowa* §445.63
3. Continued eligibility of tax suspension recipients pursuant to *Code of Iowa* §427.9
4. Resolution #20-21, to provide written notice that Story County will terminate the Central Iowa Recovery (CIR) 28E Agreement within sixty (60) days from adoption of this resolution
5. Contract with RMH Architects for Heating, Ventilation, and Air Conditioning (HVAC) Equipment replacement at the Justice Center for \$24,000,00
6. Contract between Story County and Online Solutions, LLC, for Citizenserve Permitting and Development Case Program Services, effective 9/15/19-9/14/20, for \$49,450.00 for the first year and then \$25,200.00 annually
7. Utility Permit: #20-4395

Roll call vote. (MCU)

**BACKGROUND REGARDING HISTORICAL SOCIETY FUNDING FROM STORY COUNTY:** Lisa Markley, Assistant Auditor, presented information about how the County funds historical societies. The *Code of Iowa* states funding for historical societies may be paid from the County's General Fund, and the Board may require the society's budget as a prerequisite to receive funds. In the past, the Board has awarded a single amount each year to the Story County Historical Alliance (SCHA). The SCHA then distributes the money to the individual societies in its membership. Howard Hammond of Slater was the main liaison between the County and the SCHA; since his death, communication has diminished. Markley asked SCHA but did not receive an answer about how an historical society becomes a member of the alliance. The FY20 allocation to the SCHA from the County anticipated the addition of the historical society from the City of Collins. Murken asked about total allocation for FY20. Markley replied \$42,000.00, an increase over the previous year to account for the expected increase in membership. Heddens asked if Kelley is a member of the SCHA. The answer is no.

**DISCUSSION AND CONSIDERATION OF REQUESTS FROM THE COLLINS HISTORICAL SOCIETY AND THE ZEARING HISTORICAL SOCIETY TO BE ADDED TO THE ANNUAL FUNDING FROM STORY COUNTY:**

Olson spoke about two cities with historical societies that are not members of the SCHA: Collins and Zearing. She stated Collins expected to receive funding through the SCHA in FY19. She proposes the County award \$3,500.00 to Collins to make up for this expectation. Olson also proposes that the County, via the SCHA, have each historical society obtain a resolution from the city. Heddens asked about the current membership status of Collins. Markley reiterated she is not aware how a society becomes a member of the SCHA. According to the SCHA website, as of June of 2019, Collins is not a member. Murken stated the historical alliance is holding its annual upcoming meeting in the Administration Building in October. Olson stated the separate issue is making sure the cities understand who is receiving County funds via the SCHA. Murken asked when the County disburses the funds to the SCHA; Markley stated she annually sends the county's allocation in April. Olson reiterated she will be making a request to fund Collins retroactively. Olson said she received a request via phone from Collins about three weeks ago. Olson moved that the Board allocate \$3,500.00 of unbudgeted General Fund dollars for the Collins Historical Society. Heddens asked if Collins was included in FY20 funds. Markley said yes, the assumption was Collins would become a member in FY20. Olson stated the Collins Historical Society is new, it was formed in the last few years. Heddens seconded the motion. Murken stated she is not in favor with retroactively trying to fix FY19. Heddens stated she hoped in October some kind of better process is determined. Roll call vote: Olson, Aye; Heddens, Aye; Murken, Nay. Motion passes.

**DISCUSSION OF STOP SIGN PLACEMENT AND TRAFFIC CONTROL OPTIONS FOR INTERSECTION OF W. 190<sup>th</sup> STREET AND GRANT AVE/530<sup>th</sup> AVENUE:** Olson provided background on the intersection. Darren Moon, County Engineer, provided additional history. Discussion took place. Olson suggested a letter from the County to the City sharing the information and concerns. Moon will draft a letter to Ames.

**UPDATE FROM THE WATERSHED ASSESSMENT WORKING GROUP:** Leanne Harter, County Outreach and Special Projects Manager, and member of the working group, presented on goals and action steps. She listed all members of the working group. Discussion took place. Harter will provide quarterly updates to the Board.

**INTEGRATED ROADSIDE VEGETATIVE MANAGEMENT (IRVM) QUARTERLY REPORT:** Joe Kooiker, Weed Commissioner, reported on drainage ditch maintenance, planting acres, brush removal, seed harvest, staffing, and equipment.

**INFORMATION TECHNOLOGY (IT) QUARTERLY REPORT:** Barb Steinback, IT Director, reported on hardware updates, audio system in the Public Meeting Room, software updates, phone updates, security issues, and website usage statistics.

Murken called for a five-minute break at 12:05 pm. Murken reconvened the Board at 12:10 pm.

**LIAISON ASSIGNMENTS, COMMITTEE MEETINGS UPDATES, AND ANNOUNCEMENTS FROM THE SUPERVISORS:** All members reported on multiple upcoming meetings and calendar items.

**DISCUSSION AND CONSIDERATION OF DIRECTOR OF EXTERNAL OPERATIONS AND COUNTY SERVICES**

**APPLICANT SANDRA KING:** Murken provided background on the search. She thanked several staff members by name for their involvement. She provided an overview of the hiring process. She listed the names and current titles of the three finalists. Martin and Christensen requested to be evaluated in closed session. King did not. Murken read the relevant section of the *Code of Iowa*. Olson outlined her method for evaluating the finalists and provided her scoring of King. Heddens did the same. Murken praised King on several points and concluded she was a strong candidate.

**CLOSED SESSION PER CODE OF IOWA §21.5(1)(i) "TO EVALUATE THE PROFESSIONAL COMPETENCY OF AN INDIVIDUAL WHOSE APPOINTMENT, HIRING, PERFORMANCE, OR DISCHARGE IS BEING CONSIDERED WHEN NECESSARY TO PREVENT NEEDLESS AND IRREPARABLE INJURY TO THAT INDIVIDUAL'S REPUTATION AND THAT INDIVIDUAL REQUESTS A CLOSED SESSION"**

At 12:32 pm, Olson moved, Heddens seconded to go to closed session. MCU. The Board went into closed session.

At 1:30 pm, Murken reconvened the Board returned in open session.

No action today. Action will be considered at a special meeting of the Board on 9/11/19 at 3:30 pm.

Hedden moved, Olson seconded to adjourn at 1:30 p.m. Roll call vote. (MCU)

Story County  
Board of Supervisors Meeting  
Agenda  
9/10/19

1. CALL TO ORDER: 10:00 A.M.
2. PLEDGE OF ALLEGIANCE:
3. ADOPTION OF AGENDA:
4. PUBLIC COMMENT #1:  
This comment period is for the public to address topics on today's agenda
5. AGENCY REPORTS:
6. CONSIDERATION OF MINUTES:

I. 8/27/19 And 9/3/19 Minutes

Department Submitting Auditor

7. CONSIDERATION OF PERSONNEL ACTIONS:

I. Action Forms

(1) Pay adjustment in (a) Attorney's Office, effective 9/15/19, for Sue Logsdon at \$19.15/hr; (b) Facilities Management, effective 9/15/19, for Robert Oborny at \$25.26/hr; (c) Secondary Roads, effective 9/15/19, for Mark Brakke at \$30.75/hr; (d) Secondary Roads, effective 9/15/19, for Jonathan Fry at \$33.27/hr; (e) Sheriff's Office, effective 9/15/19, for Maegan Camp at \$1,825.60/bw; (f) Sheriff's Office, effective 9/15/19, for Dina McKenna at \$3,837.07/bw; (g) Sheriff's Office, effective 9/15/19, for Adam Packer at \$2,191.20/bw

Department Submitting HR

8. CONSENT AGENDA:

(All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time the Board votes on the motion.)

I. Consideration Of Resolution #20-22, To Abate Property Taxes On A Parcel Owned By A Literary, Scientific, Charitable, Benevolent, Agricultural, Or Religious Institution Or Society

Department Submitting Auditor

Documents:

RES2022.PDF

II. Consideration Of Resolution #20-23, To Abate Property Taxes On A Parcel Owned By A Political Subdivision

Department Submitting Auditor

Documents:

RES2023.PDF

III. Consideration Of Tax Suspension Recipients

Department Submitting Board of Supervisors

Documents:

TAX SUSPENSION AUG 2019.PDF

IV. Consideration Of Resolution #20-21, To Provide Written Notice That Story County Will Terminate The Central Iowa Recovery (CIR) 28E Agreement In Sixty (60) Days From Adoption Of This Resolution

Department Submitting Board of Supervisors

Documents:

RESOLUTION WITHDRAWING FROM CENTRAL IOWA RECOVERY 28E AGREEMENT.PDF

V. Consideration Of Contract With RMH Architects For HVAC Equipment Replacement At The Justice Center Facility For \$24,000

Department Submitting Facilities Management

Documents:

RMH CONTRACT JC HVAC.PDF

VI. Consideration Of Contract Between Story County And Online Solutions, LLC, For Citizenserve Permitting And Development Case Program Services, Effective 9/15/2019 - 9/14/2020, For \$49,450 First Year And \$25,200 Annually

Department Submitting Planning and Development

Documents:

STAFF MEMO.PDF  
CITIZENSERVE SERVICE AGREEMENT .PDF  
CITIZENSERVE ORDER FORM.PDF

VII. Consideration Of Utility Permit(S): #20-4395

Department Submitting Engineer

Documents:

UT 20 4395.PDF

9. PUBLIC HEARING ITEMS:

10. ADDITIONAL ITEMS:

I. Background Regarding Historical Society Funding From Story County - Lisa Markley

Department Submitting Auditor

Documents:

HISTORICAL SOC SEPT 2019.PDF

II. Discussion And Consideration Of Requests From The Collins Historical Society And The Zearing Historical Society To Be Added To The Annual Funding From The County - Lauris Olson

Department Submitting BOS

Documents:

HISTORICAL SOCIETY FUNDING.PDF  
COLLINS HISTORIAL SOCIETY.PDF

III. Discussion Of Stop Sign Placement And Traffic Control Options For Intersection Of W. 190th St. And Grant Ave. (530th Ave.) - Lauris Olson, Darren Moon

Department Submitting Board of Supervisors

Documents:

RES 18-28 18-04.PDF  
CRASH ANALYSIS REPORT.PDF  
SIGNAL OPTIONS SUMMARY.PDF

11. OTHER REPORTS:

I. Update From The Watershed Assessment Working Group

Department Submitting Board of Supervisors

Documents:

UPDATE TO BOS SEPTEMBER 10 2019.PDF

12. DEPARTMENTAL REPORTS:

I. IRVM Quarterly Report - Joe Kooiker

Department Submitting Auditor

Documents:

IRVM QUARTERLY REPORT.PDF

II. Information Technology Quarterly Report - Barb Steinback

Department Submitting Auditor

Documents:

INFORMATION TECHNOLOGY QUARTERLY REPORT.PDF  
IT QUARTERLY REPORT DATA.PDF

13. UPCOMING AGENDA ITEMS:

14. PUBLIC FORUM #2:

Comments from the Public on Items not on this Agenda. The Board may not take any Action on the Comments due to the Requirements of the Open Meetings Law, but May Do So In the Future.

15. LIAISON ASSIGNMENTS, COMMITTEE MEETINGS UPDATES, AND ANNOUNCEMENTS FROM THE SUPERVISORS:

16. Discussion And Consideration Of Director Of External Operations And County Services Applicant Sandra King

Department Submitting Board of Supervisors

17. Closed Session Per Iowa Code 21.5(1)(I) "To Evaluate The Professional Competency Of An Individual Whose Appointment, Hiring, Performance, Or Discharge Is Being Considered When Necessary To Prevent Needless And Irreparable Injury To That Individual's Reputation And That Individual Requests A Closed Session."

Department Submitting Human Resources

18. ADJOURNMENT:

Story County strives to ensure that its programs and activities do not discriminate on the basis of race, color, national origin, sex, age or disability. Persons requiring assistance, auxiliary aids or services, or accommodation because of a disability may contact the county's ADA coordinator at (515) 382-7204.

Story County  
Board of Supervisors Meeting  
Tentative Agenda  
9/10/19

NAME

ADDRESS

Barb Steinback

SCIT

~~John K. Claus~~

Ames

Maryann Jaynes

Environmental Health

Joby Brogden

Facilities mgmt

Jodell Lundvall

BOB

Jana Markley

And

Jerry Moore

P310 Dept.

DARREN MEON

ENR6

DUSTIN INGRAM

MEDIC

Alicia Wilson

BOB

Ted Rasmussen

County Treasurer

~~Eric Hurdge~~

~~County Recorder~~

Jessica Reynolds

SCAO



BOARD OF SUPERVISORS RESOLUTION 20-23

RESOLUTION TO ABATE PROPERTY TAXES ON PARCEL  
OWNED BY POLITICAL SUBDIVISION

WHEREAS, the following parcel of property is currently owned by the City of Ames, and

WHEREAS, when the City of Ames acquired this property there were property taxes then due and payable, and

WHEREAS, the City of Ames has requested that the Story County Board of Supervisors abate the currently due and payable property taxes, and

WHEREAS, §445.63 Code of Iowa states that county boards of supervisors shall abate such taxes, and

WHEREAS, the Story County Board of Supervisors has determined that the above taxes should be abated;

NOW THEREFORE BE IT RESOLVED, that all currently due and payable taxes and penalties on the following described real estate are hereby abated:

Parcel #0535379040      Lot 4, Block 2, in Harriman's Addition to Ames, Story County, Iowa

APPROVED THIS 10TH DAY OF SEPTEMBER, 2019 AT NEVADA, STORY COUNTY, IOWA.

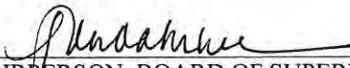
MOTION BY: Olson      SECONDED BY: Heddens

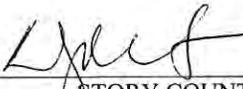
THOSE VOTING AYE: Olson, Heddens, Murken

THOSE VOTING NAY: None

THOSE NOT VOTING: None      THOSE ABSENT: None

IT WAS HEREBY RESOLVED ON THE 10TH DAY OF SEPTEMBER, 2019 AT NEVADA,  
STORY COUNTY, IOWA.

  
\_\_\_\_\_  
CHAIRPERSON, BOARD OF SUPERVISORS

  
\_\_\_\_\_  
STORY COUNTY AUDITOR

# MEMO

**To:** Darla Ingham  
**From:** Jennifer DeVries, Property Tax Supervisor  
**Subject:** Tax Suspension Recipients  
**Date:** August 19, 2019

The following is a list of tax suspension recipients who must be verified for continued eligibility by the Board of Supervisors:

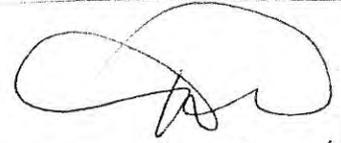
Boryca, Pam 202 - 1 <sup>st</sup> Street Huxley, IA 50124 1326230230	- Deceased Dec 2018	- No
Campbell, Susanne 305 Center St Cambridge IA 50046-8596 1421450120	- Not on SSI or SSA	- No
Chitty, Fred Forrest Park Property Management 1024 C Ave Nevada, IA 50201 1107442150	- Elderly Waiver Active Pittsburgh	- Yes
Coffman, Theresa 718 C Ave Nevada, IA 50201 1107414640	- SSI recipient	- Yes
Corbin, Dennis 19513 Winchester Ave Nevada, IA 50201 0722412100	- Not on SSI SSA waiver/facility	- No
Virginia Golly 302 E Garfield ST Zearing, IA 50278 0421240270	- Facility Active	- Yes
Mohmand, Kubra 1331 Harding Avenue Ames, IA 50010 0534478100	- Elderly Waiver Active	- Yes

Peters, Betty  
1314 Jefferson St  
Ames IA 50010  
0527403080

Elderly Waiver - Yes  
Active

Tsai, Apollos  
2106 Barr Dr  
Ames, IA 50010  
0535151120

SSI payment ended recently - No



Don Walls  
Case Supervisor  
DHS / State  
Co. office

APPROVED DENIED

Board Member Initials: \_\_\_\_\_  
Meeting Date: \_\_\_\_\_  
Follow-up Actions: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**APPROVED**

**DENIED**

Board Member Initials: JMR  
Meeting Date: 9-10-19  
Follow-up action: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

DO NOT WRITE IN THE SPACE ABOVE, RESERVED FOR RECORDER  
Prepared by Leanne A. Harter, County Outreach and Special Projects Manager, 900 6<sup>th</sup> Street, Nevada, Iowa 50201 515-382-7247

STORY COUNTY IOWA  
RESOLUTION OF THE BOARD OF SUPERVISORS  
RESOLUTION NUMBER #20-21

RESOLUTION BY STORY COUNTY BOARD OF SUPERVISORS  
To Provide Written Notice that Story County will Terminate the Central Iowa Recovery  
(CIR) 28E Agreement in Sixty (60) Days from Adoption of this Resolution

**WHEREAS**, Story County is a member of the Central Iowa Recovery (CIR), a political subdivision organized and existing under and by virtue of Chapter 28E of the *Code of Iowa*; and

**WHEREAS**, Story County agrees not to seek reimbursement of its original \$25,000 investment in CIR; and

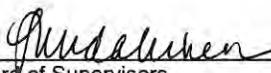
**WHEREAS**, Story County agrees not to seek any distribution or reimbursement from the current funds in the operating accounts of CIR that member counties may be entitled to due to the dissolution of CIR; and

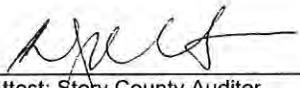
**WHEREAS**, Section 6.3 of the 28E, Termination of Agreement Without Cause, provides that "Any party may terminate this agreement without cause upon written sixty (60) day notice. Written notice of termination must be rendered to the Chair of the Board. Termination by individual participant counties will not affect the other participant counties' rights and obligations under this agreement."

**BE IT RESOLVED, THEREFORE**, by the Story County Board of Supervisors that pursuant to Section 6.3 "Termination of Agreement Without Cause" the Story County Board of Supervisors hereby withdraws from the "Central Iowa Recovery (CIR) 28E Agreement" and hereby gives sixty (60) days written notice to the Chairman of the Board of Central Iowa Recovery.

**IT IS FURTHER RESOLVED** that the Chair of the Board of Supervisors and the County Auditor are authorized and they are hereby directed to certify a copy of this Resolution upon its approval by the Board of Supervisors and the Board direct the Clerk of the Story County Board of Supervisors to mail a copy of this resolution to the Chair of the Central Iowa Recovery Board.

Dated this 10<sup>th</sup> day of September 2019.

  
\_\_\_\_\_  
Board of Supervisors

  
\_\_\_\_\_  
Attest: Story County Auditor

Moved by: Olson  
Seconded by: Heddens  
Voting Aye: Olson, Heddens, Murken  
Voting Nay: None  
Absent: None

# AIA<sup>®</sup> Document B105<sup>™</sup> – 2017

## **Standard Short Form of Agreement Between Owner and Architect**

**AGREEMENT** made as of the 26th day of August in the year 2019  
(In words, indicate day, month and year.)

**BETWEEN** the Owner:  
(Name, legal status, address and other information)

Story County Board of Supervisors  
900<sup>th</sup> Sixth Street  
Nevada, IA 50201

and the Architect:  
(Name, legal status, address and other information)

Roseland, Mackey, Harris Architects, PC  
1615 Golden Aspen Drive, Suite 110  
Ames, IA 50010

for the following Project:  
(Name, location and detailed description)

Story County, Iowa  
HVAC Equipment Replacement for Jail Housing Facility  
at the Story County Justice Center Building

The Owner and Architect agree as follows.

### **ADDITIONS AND DELETIONS:**

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

## ARTICLE 1 ARCHITECT'S RESPONSIBILITIES

The Architect shall provide architectural services for the Project as described in this Agreement. The Architect shall perform its services consistent with the professional skill and care ordinarily provided by architects practicing in the same or similar locality under the same or similar circumstances. The Architect shall perform its services as expeditiously as is consistent with such professional skill and care and the orderly progress of the Project. The Architect shall assist the Owner in determining consulting services required for the Project. The Architect's services include the following consulting services, if any:

MEP Engineering

During the Design Phase, the Architect shall review the Owner's scope of work, budget and schedule and reach an understanding with the Owner of the Project requirements. Based on the approved Project requirements, the Architect shall develop a design, which shall be set forth in drawings and other documents appropriate for the Project. Upon the Owner's approval of the design, the Architect shall prepare Construction Documents indicating requirements for construction of the Project and shall coordinate its services with any consulting services the Owner provides. The Architect shall assist the Owner in filing documents required for the approval of governmental authorities, in obtaining bids or proposals, and in awarding contracts for construction.

During the Construction Phase, the Architect shall act as the Owner's representative and provide administration of the Contract between the Owner and Contractor. The extent of the Architect's authority and responsibility during construction is described in AIA Document A105™-2017, Standard Short Form of Agreement Between Owner and Contractor. If the Owner and Contractor modify AIA Document A105-2017, those modifications shall not affect the Architect's services under this Agreement, unless the Owner and Architect amend this Agreement.

## ARTICLE 2 OWNER'S RESPONSIBILITIES

The Owner shall provide full information about the objectives, schedule, constraints and existing conditions of the Project, and shall establish a budget that includes reasonable contingencies and meets the Project requirements. The Owner shall provide decisions and furnish required information as expeditiously as necessary for the orderly progress of the Project. The Architect shall be entitled to rely on the accuracy and completeness of the Owner's information. The Owner shall furnish consulting services not provided by the Architect, but required for the Project, such as surveying, which shall include property boundaries, topography, utilities, and wetlands information; geotechnical engineering; and environmental testing services. The Owner shall employ a Contractor, experienced in the type of Project to be constructed, to perform the construction Work and to provide price information.

## ARTICLE 3 USE OF DOCUMENTS

Drawings, specifications and other documents prepared by the Architect are the Architect's Instruments of Service, and are for the Owner's use solely with respect to constructing the Project. The Architect shall retain all common law, statutory and other reserved rights, including the copyright. Upon completion of the construction of the Project, provided that the Owner substantially performs its obligations under this Agreement, the Architect grants to the Owner a license to use the Architect's Instruments of Service as a reference for maintaining, altering and adding to the Project. The Owner agrees to indemnify the Architect from all costs and expenses related to claims arising from the Owner's use of the Instruments of Service without retaining the Architect. When transmitting copyright-protected information for use on the Project, the transmitting party represents that it is either the copyright owner of the information, or has permission from the copyright owner to transmit the information for its use on the Project.

## ARTICLE 4 TERMINATION, SUSPENSION OR ABANDONMENT

In the event of termination, suspension or abandonment of the Project by the Owner, the Architect shall be compensated for services performed. The Owner's failure to make payments in accordance with this Agreement shall be considered substantial nonperformance and sufficient cause for the Architect to suspend or terminate services. Either the Architect or the Owner may terminate this Agreement after giving no less than seven days' written notice if the Project is suspended for more than 90 days, or if the other party substantially fails to perform in accordance with the terms of this Agreement. Except as otherwise expressly provided herein, this Agreement shall terminate one year from the date of Substantial Completion.

**ARTICLE 5 MISCELLANEOUS PROVISIONS**

This Agreement shall be governed by the law of the place where the Project is located. Terms in this Agreement shall have the same meaning as those in AIA Document A105–2017, Standard Short Form of Agreement Between Owner and Contractor. Neither party to this Agreement shall assign the contract as a whole without written consent of the other.

Nothing contained in this Agreement shall create a contractual relationship with, or a cause of action in favor of, a third party against either the Owner or the Architect.

The Architect shall have no responsibility for the discovery, presence, handling, removal or disposal of, or exposure of persons to, hazardous materials or toxic substances in any form at the Project site.

**ARTICLE 6 PAYMENTS AND COMPENSATION TO THE ARCHITECT**

The Architect’s Compensation shall be:

Design, Construction Document & Bidding Phase: \$14,000.00  
Construction Services: \$10,000.00

The Owner shall pay the Architect an initial payment of zero ( \$ 0.00 ) as a minimum payment under this Agreement. The initial payment shall be credited to the final invoice.

The Owner shall reimburse the Architect for expenses incurred in the interest of the Project, plus ten percent ( 10 %).

Payments are due and payable upon receipt of the Architect’s monthly invoice. Amounts unpaid thirty ( 30 ) days after the invoice date shall bear interest from the date payment is due at the rate of 1.5 percent ( % ) one and one half percent , or in the absence thereof, at the legal rate prevailing at the principal place of business of the Architect.

At the request of the Owner, the Architect shall provide additional services not included in Article 1 for additional compensation. Such additional services may include, but not be limited to, providing or coordinating services of consultants not identified in Article 1; revisions due to changes in the Project scope, quality or budget, or due to Owner-requested changes in the approved design; evaluating changes in the Work and Contractors’ requests for substitutions of materials or systems; providing services necessitated by the Contractor’s failure to perform; and the extension of the Architect’s Article 1 services beyond ( ) months of the date of this Agreement through no fault of the Architect.

**ARTICLE 7 OTHER PROVISIONS**

*(Insert descriptions of other services and modifications to the terms of this Agreement.)*

This Agreement entered into as of the day and year first written above.

  
\_\_\_\_\_  
OWNER (Signature)  
Linda Murken, BOS Chair  
\_\_\_\_\_  
(Printed name and title)

  
\_\_\_\_\_  
ARCHITECT (Signature)  
Jeffrey S. Harris, AIA, Principal  
\_\_\_\_\_  
(Printed name, title, and license number, if required)

# **Additions and Deletions Report for** **AIA® Document B105™ – 2017**

This Additions and Deletions Report, as defined on page 1 of the associated document, reproduces below all text the author has added to the standard form AIA document in order to complete it, as well as any text the author may have added to or deleted from the original AIA text. Added text is shown underlined. Deleted text is indicated with a horizontal line through the original AIA text.

Note: This Additions and Deletions Report is provided for information purposes only and is not incorporated into or constitute any part of the associated AIA document. This Additions and Deletions Report and its associated document were generated simultaneously by AIA software at 09:22:29 ET on 08/28/2019.

## **PAGE 1**

Story County Board of Supervisors  
900<sup>th</sup> Sixth Street  
Nevada, IA 50201

...

Roseland, Mackey, Harris Architects, PC  
1615 Golden Aspen Drive, Suite 110  
Ames, IA 50010

...

Story County, Iowa  
HVAC Equipment Replacement for Jail Housing Facility  
at the Story County Justice Center Building

## **PAGE 2**

MEP Engineering

## **PAGE 3**

Design, Construction Document & Bidding Phase: \$14,000.00  
Construction Services: \$10,000.00

The Owner shall pay the Architect an initial payment of zero (\$ 0.00 ) as a minimum payment under this Agreement. The initial payment shall be credited to the final invoice.

The Owner shall reimburse the Architect for expenses incurred in the interest of the Project, plus ten percent ( 10 %).

Payments are due and payable upon receipt of the Architect's monthly invoice. Amounts unpaid thirty ( 30 ) days after the invoice date shall bear interest from the date payment is due at the rate of 1.5 percent ( 1.5 %) one and one half percent , or in the absence thereof, at the legal rate prevailing at the principal place of business of the Architect.

...

\_\_\_\_\_  
Jeffrey S. Harris, AIA, Principal

## Certification of Document's Authenticity

AIA® Document D401™ – 2003

I, Jeffrey Harris, hereby certify, to the best of my knowledge, information and belief, that I created the attached final document simultaneously with its associated Additions and Deletions Report and this certification at 09:22:29 ET on 08/28/2019 under Order No. 1735920671 from AIA Contract Documents software and that in preparing the attached final document I made no changes to the original text of AIA® Document B105™ – 2017, Standard Short Form of Agreement Between Owner and Architect, as published by the AIA in its software, other than those additions and deletions shown in the associated Additions and Deletions Report.

  
\_\_\_\_\_  
(Signed)

*PRINCIPAL*  
\_\_\_\_\_  
(Title)

*8/28/19*  
\_\_\_\_\_  
(Dated)



Story County Planning and Development Department  
Administration Building  
900 6<sup>th</sup> Street, Nevada, Iowa 50201

Ph. 515-382-7245  
[www.storycountyiowa.gov](http://www.storycountyiowa.gov)

## MEMORANDUM

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**DATE:** September 5, 2019  
**TO:** Story County Board of Supervisors  
**FROM:** Jerry L. Moore, Planning and Development Director  
**RE:** **Citizenserve Contract for Planning and Development Department**

### **Background**

During the FY2020 budget review session, the Board of Supervisors approved the Planning and Development Department's request to purchase Citizenserve permitting and development case program services from Online Solutions, LLC. The expenses for the Citizenserve program services will be run out of the Story County Information Technology Department's budget. The service agreement has been reviewed by the County Attorney's Office and they added language to the Online Solutions Delivery of Services section to clarify that Story County will not incur any costs if we decide to cease services from Citizenserve on the anniversary date. Also, clarity was added that the service agreement automatically renews on the anniversary date.

### **Training**

All County departments currently participating in the review of routed development cases and special projects posted on the intranet by the Planning and Development Department will receive training from Citizenserve representatives on how to use the new program.

### **Outreach**

Planning and Development staff will provide information and do outreach to the general public and to city representatives in the County on how to use the new program.

### **Request**

Planning and Development Department staff recommend the Board of Supervisors approve the Citizenserve Contract.

# SERVICE AGREEMENT

THIS SERVICE AGREEMENT (the "Agreement") between Online Solutions LLC. ("CitizenServe") with its principal place of business 1101 East Warner, Suite 160, Tempe, Arizona 85284 and Story County, Iowa ("Customer") with its principal place of business at 900 6th Street, Nevada, Iowa 50201 is made effective as of 09/15/2019 ("Effective Date").

## 1. ONLINE SOLUTIONS DELIVERY OF SERVICES:

CitizenServe grants to Customer a non-exclusive, non-transferable, limited subscription to access and use the CitizenServe software service in consideration of the fees and terms described in the CitizenServe Order Form.

The subscription will begin on the date specified in the order form which is the date CitizenServe will begin providing services. On this date CitizenServe's responsibilities begin regarding providing support services, infrastructure, backing up data, performing setup and configuration. The Service Agreement renews automatically on the anniversary date identified on the CitizenServe Order Form. Neither party is obligated to renew this Agreement. If Story County decides to cease use of the CitizenServe program and void the Service Agreement, Story County will notify CitizenServe 60 days prior to the anniversary date. No additional fees or penalty will be incurred by Story County in connection with the exercise of service cancellation.

Implementation and "go live" timelines vary based on the availability and responsiveness of Customer's personnel and on the Customer's priorities and objectives. CitizenServe and Customer agree that they will work collectively on a best efforts basis to achieve a satisfactory migration from legacy systems and to achieve the Customer's implementation objectives.

## 2. CUSTOMER RESPONSIBILITIES:

Customer acknowledges it is receiving only a limited subscription to use the Software Service and related documentation, if any, and shall obtain no title, ownership nor any other rights in or to the software, service and related documentation, all of which title and rights shall remain with CitizenServe. In addition, Customer agrees that this subscription is limited to applications for its own use and may not lease or rent the Service nor offer its use for others. All Customer data is owned by the Customer.

## 3. SERVICE LEVELS:

CitizenServe will use commercially reasonable efforts to backup and keep the Service and Authorized Website(s) in operation consistent with applicable industry standards and will respond to customers' requests for support during normal business hours.

THE SERVICES ARE PROVIDED ON AN "AS IS" BASIS, AND CUSTOMER'S USE OF THE SERVICES IS AT ITS OWN RISK. CITIZENSERVE DOES NOT WARRANT THAT THE SERVICES WILL BE UNINTERRUPTED OR ERROR-FREE.

## 4. TERMINATION:

Either party may terminate this agreement for cause if the terminating party gives the other party sixty (60) day's written notice prior to termination. Should Customer terminate without cause after the first date of the term as defined in the CitizenServe Order Form, Customer must pay the balance of the current contracted term and this payment obligation will immediately become due. CitizenServe may terminate services if payments are not received by CitizenServe as specified in the CitizenServe Order Form.

Upon any termination, CitizenServe will discontinue Services under this agreement; CitizenServe will provide Customer with an electronic copy of all of Customer's data, if requested; and, provisions of this Agreement regarding Ownership, Liability, Confidentiality and Miscellaneous will continue to survive.

## 5. NO THIRD PARTY RIGHTS

The provisions of this agreement are intended to bind the undersigned parties as to each other and are not intended to and do not create rights in any other person or confer upon any other person any benefits, rights or remedies, and no person is or is intended to be a third party beneficiary of any of the provisions of this agreement.

**6. ACCEPTABLE USE:**

Customer represents and warrants that the Services will only be used for lawful purposes, in a manner allowed by law, and in accordance with reasonable operating rules, policies, terms and procedures.

CitizenServe may, upon misuse of the Services, request Customer to terminate access to any individual and Customer agrees to promptly comply with such request unless such misuse is corrected.

**7. CONFIDENTIALITY:**

Each party hereby agrees to maintain the confidentiality of the other party's proprietary materials and information, including but not limited to, all information, knowledge or data not generally available to the public which is acquired in connection with this Agreement, unless disclosure is required by law. Each party hereby agrees not to copy, duplicate, or transcribe any confidential documents of the other party except as required in connection with their performance under this Agreement. Customer acknowledges that the Services contain valuable trade secrets, which are the sole property of CitizenServe, and Customer agrees to use reasonable care to prevent other parties from learning of these trade secrets or have unauthorized access to the Services. CitizenServe will use reasonable efforts to insure that any CitizenServe contractors maintain the confidentiality of proprietary materials and information.

**8. MISCELLANEOUS PROVISIONS:**

This Agreement will be governed by and construed in accordance with the laws of the State of Iowa.

CitizenServe may not assign its rights and obligations under this Agreement, in whole or part, without prior written consent of Customer, which consent will not be unreasonably withheld.

**9. ACCEPTANCE:**

Authorized representatives of Customer and CitizenServe have read the foregoing and all documents incorporated therein and agree and accept such terms effective as of the date first written above.

**Customer:** "Customer"

**Online Solutions, LLC**

Date:

9/10/19

Date:

\_\_\_\_\_

Signature:

Linda Murken

Signature:

\_\_\_\_\_

Print Name:

Linda Murken

Print Name:

\_\_\_\_\_

Title:

Chair, Bd of Sups

Title:

\_\_\_\_\_



## Order Form

**Account Name:** Story County, Iowa

**Contact Information:**

Jerry Moore  
Planning and Development Director  
Story County  
900 6th Street  
Nevada, Iowa 50201  
Email: jmoore@storycountyiowa.gov  
Phone: 515-382-7246

**Billing Information:**

Jerry Moore  
Planning and Development Director  
Story County  
900 6th Street  
Nevada, Iowa 50201  
Email: jmoore@storycountyiowa.gov  
Phone: 515-382-7246

**Contact Term:**

Billing Cycle: Annual  
Billing Schedule: Upon Contract Signing  
Service Term Starts: 09/15/2019  
Service Term Ends: 09/14/2020

**Components to be Implemented:**

Building Permits  
Planning and Zoning  
Citizen Access Pages

**Fees:**

14 User Subscriptions	\$1,800 per named user per year (includes 1 read only)	\$25,200.00
Setup, Training and Implementation	\$1,200 per named user	\$16,800.00
Additional Services	Data Migration (MS Access: Zoning Permits, Development Cases, and special Projects)	\$6,250.00
	Data Migration (MS Access: Flood Plain data)	\$1,200.00
	System Integration (not requested)	\$0.00
	Payment processors listed in Appendix A	\$0.00
	Batch load of parcel data and ongoing updates	\$0.00
	Batch load of GIS data layers and ongoing updates	\$0.00
	<b>Total 1<sup>st</sup> Year Fees</b>	<b>\$49,450.00</b>
	<b>Each Additional Year Fees</b>	<b>\$25,200.00</b>

I authorize Online Solutions, LLC to invoice as per the above information.

Online Solutions:

Customer:

\_\_\_\_\_  
Authorized Signature

  
\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Print or Type Name of Signatory

*Linda Murken*  
\_\_\_\_\_  
Print or Type Name of Signatory

\_\_\_\_\_  
Execution Date

*9/10/19*  
\_\_\_\_\_  
Execution Date

Address:  
1101 E. Warner Road  
Suite 160

Address:  
Story County  
325 S. Morgan Street





## Order Form

Tempe, AZ 85284

Roxboro, NC 27573

### Appendix A – Citizenserve existing payment processors

Authorizenet  
Biqsho  
Civitek  
Civitekpaynow  
Convergys  
Cyber  
Ets  
Forte  
Invoicecloud  
Openedge  
Paybill  
Payeezy  
Paypal  
Ppg  
Psn  
Scgovpegv2  
Scgovpegv3  
Unibank  
Xpress  
Xpressv2

Integration with Payment processor not on this list will incur a onetime charge of \$5,000



## STORY COUNTY UTILITY PERMIT

Date  9/5/19

To the Board of Supervisors, Story County, Iowa:

The Interstate Power & Light Company Company, incorporated under the laws of authorize to do business within the State of Iowa, with its principal place of business at 1284 XE PL Ames, IA 50014, does hereby make application requesting permission to occupy certain portions of public right-of-way and that the County Engineer be directed to establish the location of lines of transmission of electric service on secondary route 20411 620th ave, from west side of 620th ave to east side of 620th ave, a distance of 125' — miles.

**Agreements:** The utility company, corporation, applicant, permittee, or licensee, (hereinafter referred to as the permittee) agrees that the following stipulations shall govern under this permit.

1. The Permittee will file a plat setting out the location of proposed line on the secondary route and that the description of the proposed installation including type, height, and spacing of poles, maximum voltage, lengths of cross arms, minimum clearance and number of wires, type, size and capacity of underground cables, conduits, tile lines, and pipe lines, maximum working pressures for pipe lines carrying gas or flammable petroleum products are described as follows:

bore under 620th ave and install 2" conduit with single phase service cable 120/ 240 volt. this service will feed 20408 620th st underground giving us the chance to remove the oh service and pole on the east side of 620th ave

2. The installation shall meet the requirements of county, state, and federal laws, franchise rules, and of the Iowa State Commerce Commission Regulations and Directives, Utilities Division, the Iowa State Department of Health, and any other laws or regulations applicable.

3. The Permittee shall be fully responsible for any future adjustments of its facilities within the established highway right-of-way caused by highway construction or maintenance operations.

4. Story County assumes no responsibility for damages to the Permittee's property occasioned by any construction or maintenance operations on said highways.

5. The Permittee shall take all reasonable precautions during the construction and maintenance of said installation to protect and safeguard the lives and property of the traveling public and adjacent property owners.

6. The Permittee, and its contractors, shall carry on the construction or repair of the accommodated utility with serious regard to the safety of the public. Traffic protection shall be in accordance with Part VI of the current Iowa Department of Transportation Manual on Uniform Control Devices for Streets and Highways.

7. The Permittee shall be responsible for any damage resulting to said highways because of the construction operation, or maintenance of said utility, and shall reimburse Story County for any expenditure the County may have to make on said highways because of said permittee's utility having been constructed, operated, and maintained thereon.

8. The Permittee shall indemnify and save harmless Story County from any and all causes of action, suits at law or in equity, or losses, damages, claims, or demands, and from any and all

liability and expense of whatsoever nature for, on account of or due to the acts or omissions of said Permittee's officers, members, agents, representatives, contractors, employees or assigns arising out of or in connection with its (or their) use or occupancy of the public highway under this permit.

9. Noncompliance with any of the terms of permit, or agreement, may be considered cause for shut down of utility construction operations, or revocation of the permit.

10. The following special requirements, if applicable, shall apply to this permit:

Whenever the route of the proposed cable line runs along a paved secondary highway, the location of said cable shall be constructed on top of the road shoulder so as to be within approximately two-feet of the pavement edge.

Whenever the route of the proposed cable line runs along a dirt or gravel surfaced highway, the location of said cable shall be constructed on top of the road surface and as near possible to the shoulder line

Whenever a cross road culvert or bridge is encountered along the route of the proposed cable lines, said cable shall be constructed around the ends of said cross road culvert or bridge even though this looping is not designated on the situation plans attached hereto.

The crossing of the cable line from one side of the highway to the other shall be accomplished at a near right angle rather than diagonally so as to disturb the roadbed of the traveled way as little as possible.

Whenever the route of the proposed cable line is to cross a paved highway, such crossing shall be in a bored hole rather than open cut trench.

Date 8-30-2019

Interstate Power & Light Company

Name of Company (Applicant - Permittee)

by



515-288-3421

Phone no.

Recommended for Approval:

Date 9-3-19



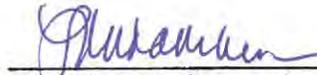
County Engineer

515-382-7355

Phone no.

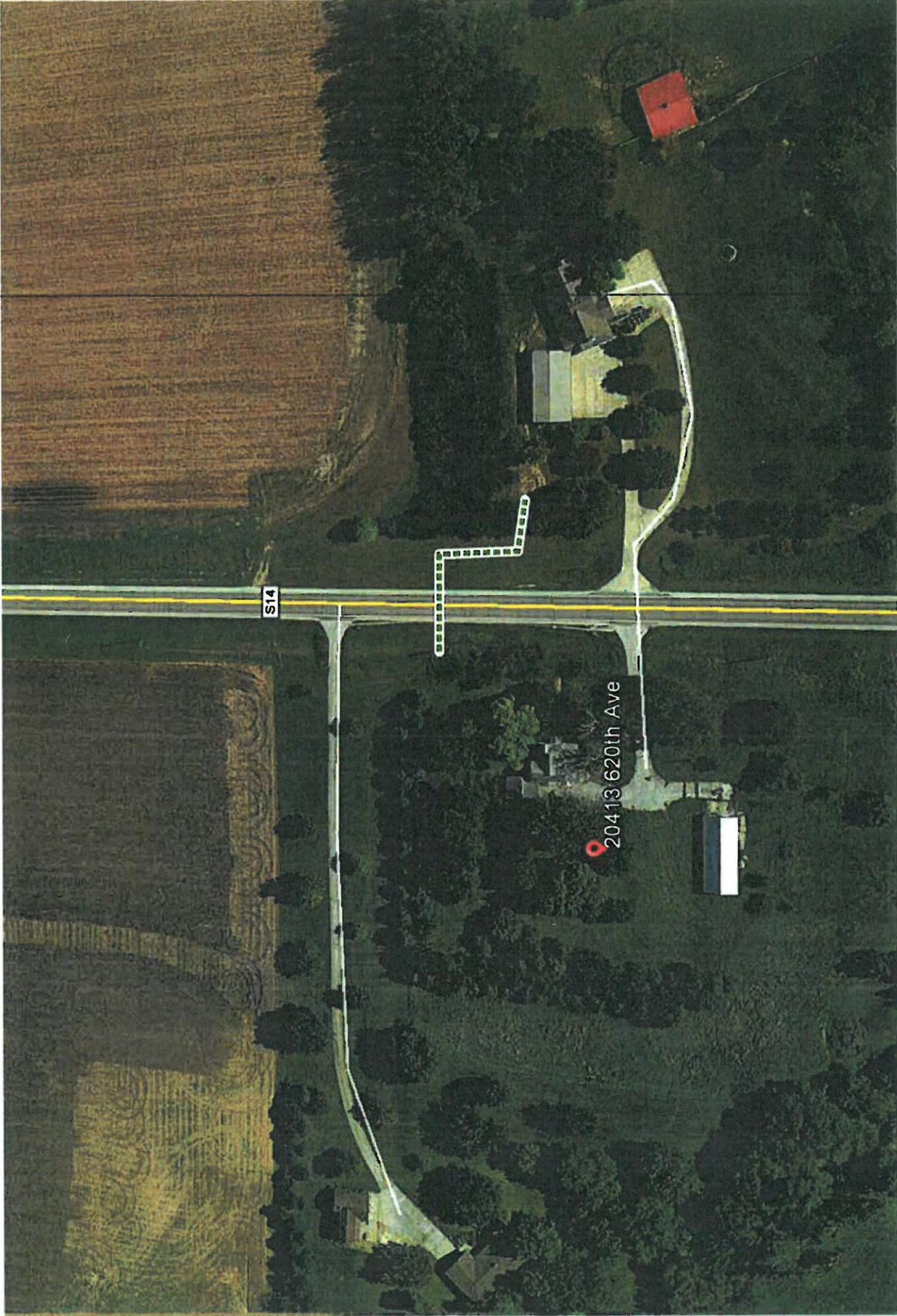
Approved:

Date 9-10-19

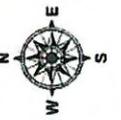


Chair, Board of Supervisors  
Story County, Iowa

Three (3) copies of this form will be required for each installation. A plat shall be attached to each copy submitted.



20413 620th new ug  
nevada



September 2019

Members of Story County Historical Alliance (as of June 2019 website) - 10

- Ames Historical Society
- Cambridge Historical Association
- Colo Historical Association
- Gilbert Historical Society
- Huxley Historical Society
- Maxwell Community Historical Society
- Nevada Community Historical Society
- Roland Historical Society
- Slater Area Historical Society
- Story City Historical Society

Discussion

\*\*Kelley has a Historical Hall listed

Code references:

331.427 General Fund: 2(k) – for the use of a nonprofit historical society organized under chapter 504, a city-owned historical project, or both.

331.401 1(q) – require a local historical society to submit to it a proposed budget, including the amount of available funds and estimated expenditures, as a prerequisite to receiving funds. A local historical society receiving funds shall present to the board an annual report describing in detail its use of the funds received.

County funding:

- FY20 = \$42,000 Budgeted for 11 Historical Societies (Collins) = \$3,818.18 each
  - +20%
- FY19 = \$35,000 (10) \$3,500.00 each
- FY18 = \$35,000 (10) \$3,500.00 each (Colo was added this year)
  - +16.67%
- FY17 = \$30,000 (9) \$3,333.33 each
  - +3.45%
- FY16 = \$29,000 (9) \$3,222.22 each
  - +20.83%
- FY15 = \$24,000 (9) \$2,666.67 each
  - +14.28%
- FY14 = \$21,000 (9) \$2,333.33 each

Story County has recently discovered that the Auditor's Office has not been receiving up-to-date information from the Story County Historical Alliance about which local historical societies are to be included on the recipient list for our funding donation allotment. We believe this is because of a combination of a few of the societies being more recently formed and the Historical Alliance having lost the volunteer who handled this for many years. Some societies indicated that they no longer knew the correct procedure to be included and were unable to speak with anyone who had up-to-date information.

In FY18, Colo was inadvertently omitted, although they had expected to receive funds. We subsequently provided them an amount equal to what 10 other societies had received. This spring, it was Collins who did not make the list despite anticipating receipt of a share of the donation. While investigating this, Supervisor Lauris Olson was told that the Zearing Historical Society had not received funds since 2012 or 2013 because they "kept turning in annual requests to the Alliance, but never got any checks, so we quit asking." The Zearing representative said they did have uses for the funds.

Currently, Story County relies on the information provided at the annual historical society meeting with the Board (scheduled for October 15) and distributes funds evenly based on membership. Two years ago, we discovered a similar situation with the Story County Economic Development Group. It was decided to have each council pass a resolution or vote to approve a statement identifying the official group eligible to receive the county's basic economic development distribution. We are suggesting the same solution here. After consulting with Supervisor Olson, Collins drafted the attached resolution which is scheduled to be presented at its September council meeting. A copy of the signed one will be sent to us upon approval.

In addition, we have not received instructions on how to allocate the funding; therefore, each society that we were aware of wanting money has received an equal portion of the budgeted amount. In all, we understand there are now 12 societies, not including one husband & wife team comprising the Kelley Historical Hall.

To remedy the situation, it is requested that:

1. The Board of Supervisors allocate \$3,500 (unbudgeted) to the Collins Historical Society from FY20 general funds as the society was inadvertently omitted from the FY19 request list. Collins also will receive a distribution from the budgeted Historical Societies FY20 funds in the spring of 2020.
2. One or more members of the BOS attend the Story County Historical Alliance's fall meeting in October to request their assistance in helping Story County obtain council resolutions and in clarifying for their members and the county how to request a portion of the county allotment, including what that portion should be.

Thank you,

Lauris Olson  
Story County Board of Supervisors

**APPROVED**      **DENIED**  
Board Member Initials: LO  
Meeting Date: 9/10/19  
Follow-up action: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Resolution No. 20-2019**

**RESOLUTION RECOGNIZING THE COLLINS HISTORICAL SOCIETY AS AN OFFICIAL ORGANIZATION**

**WHEREAS**, the Collins Historical Society is seeking grant funds from the Story County Board of Supervisors.

**WHEREAS**, under guidance from the Story County Board of Supervisors, the Collins Historical Society needs to be recognized by the Collins City Council as an official organization in order to receive these funds.

**WHEREAS**, the Collins Historical Society meets the 3<sup>rd</sup> Thursday of every month.

**WHEREAS**, the Collins Historical Society has a Board of Directors including a President, Secretary, and Treasurer.

**WHEREAS**, the Collins Historical Society is made up of members who pay dues to become members and contribute financially as needed.

**WHEREAS**, official minutes are taken at each Collins Historical Society meeting.

**WHEREAS**, the Collins Historical Society has a bank account in its name at Exchange State Bank.

**THEREFORE**, the Collins City Council recognizes the Collins Historical Society as an official organization.

**Passed and Certified** this 5th day of September, 2019

---

Brett M. Comegys, Mayor

ATTEST:

---

Katie Baldwin, City Clerk

Moved by Councilmember \_\_\_\_\_, seconded by Councilmember \_\_\_\_\_

Resolution 20-2019 be adopted.

AYE: \_\_\_\_\_

NAY: \_\_\_\_\_

ABSENT: \_\_\_\_\_

The Mayor declared Resolution No. 20-2019 adopted.

I hereby certify that the foregoing is a true copy of a record of the adoption

of Resolution No. 20-2019 at the Regular Council Meeting of the City of Collins,

Iowa, held on the 5<sup>th</sup> day of September, 2019.

---

Brett Comegys, Mayor

---

Katie Baldwin, City Clerk

Discussion

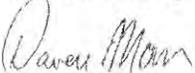
Prepared by the Story County Engineer's Office, 837 N Ave, Nevada, Iowa 50201 Phone 515-382-7355

RESOLUTION # 18-28  
STOP SIGN AUTHORIZATION

- WHEREAS: The Board of Supervisors is empowered under authority of Sections 321.236, 321.255, and 321.345 of the Code of Iowa to designate stop conditions on secondary roads and intersections under their jurisdiction, and
- WHEREAS: The board passed a resolution (#18-04) on July 11, 2017 that authorized the erection of a stop sign for westbound traffic at the intersection of W 190<sup>th</sup> Street and Grant Ave., and
- WHEREAS: An additional study by the County Engineer has been completed and now leads to the recommendation that a stop sign for eastbound traffic and a stop sign for westbound traffic not be erected at this intersection, and
- WHEREAS: The City of Ames has jurisdiction over the stop sign for eastbound traffic at this intersection.

NOW, THEREFORE, BE IT RESOLVED by the Story County Board of Supervisors that they do hereby authorize the engineer to leave the intersection of W 190<sup>th</sup> and Grant Ave. with a stop condition for northbound and southbound traffic only and to not place a stop sign for westbound traffic on W 190<sup>th</sup> Street. This resolution supersedes resolution #18-04 that was passed on July 11, 2017.

Recommended by:



Darren R. Moon, P.E  
County Engineer

Adopted this 5th day of September 2017.

- Moved by: \_\_\_\_\_
- Seconded by: \_\_\_\_\_
- Voting aye: \_\_\_\_\_
- Voting nay: \_\_\_\_\_
- Absent: \_\_\_\_\_
- Not voting: \_\_\_\_\_

\_\_\_\_\_  
Rick Sanders, Chairperson  
Board of Supervisors

ATTEST: \_\_\_\_\_  
Lucy Martin  
County Auditor

Prepared by the Story County Engineer's Office, 837 N Ave, Nevada, Iowa 50201 Phone 515-382-7355

**RESOLUTION # 18-04  
STOP SIGN AUTHORIZATION**

WHEREAS: The Board of Supervisors is empowered under authority of Sections 321.236, 321.255, and 321.345 of the Code of Iowa to designate stop conditions on secondary roads and intersections under their jurisdiction, and

WHEREAS: The anticipated traffic volumes and proposed bike path crossing at the intersection of W 190<sup>th</sup> Street and Grant Ave. have been reviewed and a traffic study has been conducted by the county engineer, and

WHEREAS: Said study has been completed and now leads to the recommendation that a stop sign for eastbound traffic and a stop sign for westbound traffic be erected at this intersection which will make this a four way stop, and

WHEREAS: The City of Ames has jurisdiction over the stop sign for eastbound traffic at this intersection. The City of Ames will be responsible for erecting and maintaining the eastbound stop sign.

NOW, THEREFORE, BE IT RESOLVED by the Story County Board of Supervisors that they do hereby authorize the erection of a stop sign for westbound traffic on W 190<sup>th</sup> Street at its intersection with Grant Ave.

Recommended by:

  
\_\_\_\_\_  
Darren R. Moon, P.E.  
County Engineer

Adopted this 11<sup>th</sup> day of July, 2017.

Moved by: \_\_\_\_\_  
Seconded by: \_\_\_\_\_  
Voting aye: \_\_\_\_\_  
Voting nay: \_\_\_\_\_  
Absent: \_\_\_\_\_  
Not voting: \_\_\_\_\_

\_\_\_\_\_  
Rick Sanders, Chairperson  
Board of Supervisors

ATTEST: \_\_\_\_\_  
Lucy Martin  
County Auditor

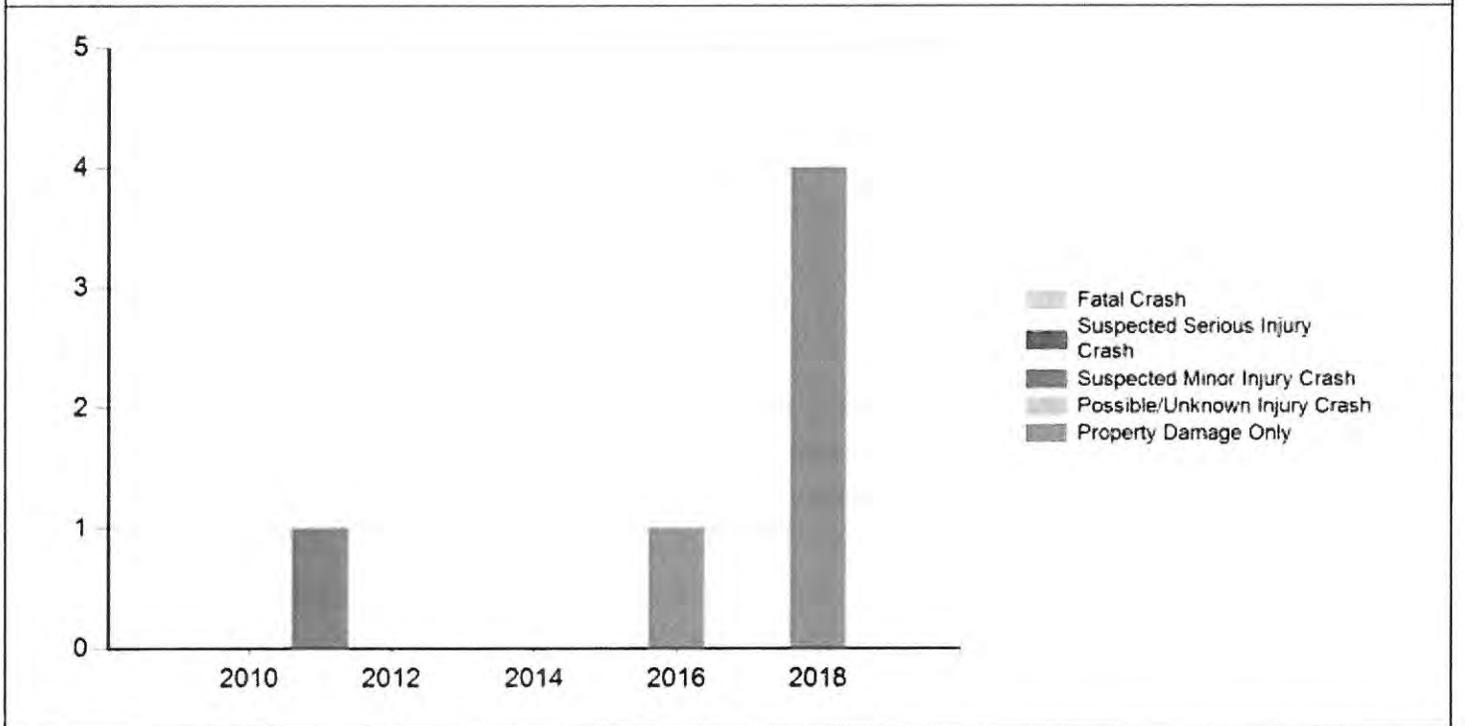


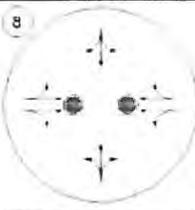
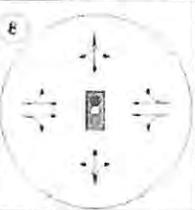
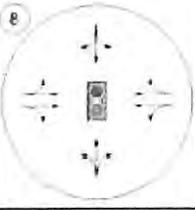
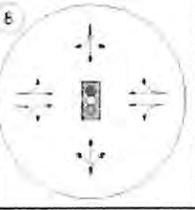
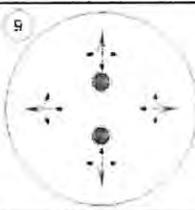
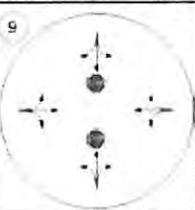
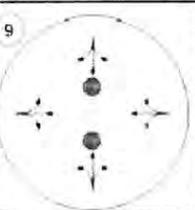
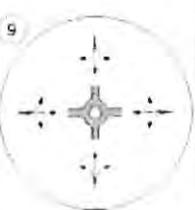
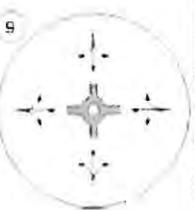
Iowa Crash Analysis Tool  
Quick Report  
2010-2019

Crash Severity - Annual

Crash Year	Fatal Crash	Suspected Serious Injury Crash	Suspected Minor Injury Crash	Possible/Unknown Injury Crash	Property Damage Only	Total
2009	0	0	0	0	0	0
2010	0	0	0	0	0	0
2011	0	0	1	0	0	1
2012	0	0	0	0	0	0
2013	0	0	0	0	0	0
2014	0	0	0	0	0	0
2015	0	0	0	0	0	0
2016	0	0	0	0	1	1
2017	0	0	0	0	0	0
2018	0	0	0	0	4	4
2019	0	0	0	0	0	0
<b>Total</b>	0	0	1	0	5	6

Severity/Year



<p align="center"><b>#8 Bloomington Road &amp; Hyde Avenue</b></p>						
Existing 2018	Projected 2020 No Build	Projected 2040 No Build				
			Peak Hour	Worst Movement Delay (sec)		HCM LOS
			AM	SBL/ SBT/ SBR	23.1	C
			PM	SBL/ SBT/ SBR	25.4	C
<p align="center"><b>Summary &amp; Recommendations</b></p> <p>This intersection is programmed to be signalized by 2020. The signalization paired with the existing lane configuration (turn bay lengths included) is expected to provide an acceptable LOS under projected 2040 buildout conditions. The anticipated proximity to the potential signalized study intersections #5, #6, and #7 provides an opportunity for coordination.</p>	<p align="center"><b>Projected 2020 Buildout</b></p> 	<p align="center"><b>Projected 2040 Buildout</b></p> 	Peak Hour	Worst Movement Delay (sec)		HCM LOS
			AM	EBR	19.8	B
			PM	SBL/ SBT/ SBR	49.1	D
<p align="center"><b>#9 W 190<sup>th</sup> St &amp; Hyde Avenue</b></p>						
Existing 2018	Projected 2020 No Build	Projected 2040 No Build				
			Peak Hour	Worst Movement Delay (sec)		HCM LOS
			AM	SBL	445.0	F
			PM	SBL	24.6	C
<p align="center"><b>Summary &amp; Recommendations</b></p> <p>Projected 2040 no build or buildout traffic volumes do not meet the 8 hour signal warrant. However, the City could consider additional turn bays, a traffic signal, or a roundabout configuration in order to provide acceptable LOS under projected no build conditions (expected LOS is F in the AM peak hour).</p> <p>A roundabout is recommended by 2040 in order to provide acceptable LOS. It should be noted, the justification to install a roundabout can generally be determined based on the same level of analysis used to determine if a traffic signal is warranted (see Traffic Control Warrant Analysis section).</p> <p>A roundabout configuration is expected to provide an acceptable LOS under both projected 2040 no build and buildout conditions.</p>	<p align="center"><b>Projected 2020 Buildout</b></p> 	<p align="center"><b>Projected 2040 Buildout</b></p> 	Peak Hour	Worst Approach Delay (sec)		HCM LOS
			AM	EB	7.9	A
			PM	WB	6.5	A

Integrated Roadside Vegetation Management Department  
Quarterly Report (9/10/2019)

IRVM FIELD OPERATION FISCAL YEAR 2019	
Work Orders Completed	31
Roadside Plantings (sites)	34
Roadside Plantings (acres)	23
Custom Plantings (sites)	3
Custom Plantings (acres)	4.5
Conservation/Other Plantings (sites)	0
Conservation/Other Plantings (acres)	0
Roadside Burns (sites)	5
Roadside Burns (acres)	10.4
Roadside Weeds Sprayed (miles)	225
Foliar Brush Sprayed (miles)	15
Equipment Rentals (landowners)	15
Equipment Rentals (acres)	91
Pounds of Seed Harvested	372
Volunteer Hours	118.25
Drainage District (amount billed)	\$16,628.39
Drainage District (amount received)	\$18,252.75
Presentations/Landowner Meetings	35

1. Brush Contractors are finished spraying for the year. Franklin, Washington, Grant, Nevada and New Albany Townships were sprayed. IRVM received several calls about contractors spraying in the area.
2. No Spray Program was instituted in FY 2020 Spray Season
  - a. 3 People Registered
  - b. Email/Brochure to Sensitive Crop Producers already covered by IDALS Registry(Winter 2019)
  - c. Further outreach on program to community via website
3. Drainage District Maintenance Program
  - a. Hardin-Story # 1 Project was finished 9/6/2019, staff will still need to go back to burn piles Winter 2020
  - b. Hardin-Story # 3 Project was pushed back to October of 2019 due to access issues. Work will begin once the neighboring farmers have crops out. Contractor will remove trees, and clear beaver dams on one section of open ditch. IRVM plans to perform cleanup operations and plant access lanes where needed. (Winter 2019-Spring 2020)
  - c. Spraying operations are finished for FY 2020. Warren #11, Boone-Story #1, Boone-Story #3, and Grant # 5 were sprayed for re-sprouts. 8.1 Miles of Drainage District were covered in FY2020 Spray Season.
  - d. Winter Work will include cleanup of several sites and tree removal on Grant # 13 Open Ditch from 265<sup>th</sup> Street North.
4. Seed Harvest
  - a. Combine tune up and repair
5. Seeding Projects (21 Work Orders Open)
  - a. 3 Culverts
  - b. Erosion Control Projects
6. Show and Tell
  - a. Weed law change and examples
7. Looking Forward
  - a. Equipment Purchasing (FY 2020 Budget/LRTF Grant Contributions)
  - b. Prepare for seed harvest
  - c. Website Improvements

  
  
 Board Member Initials: gmc  
 Meeting Date: 9/10/19  
 Follow up action: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_



Department of Information Technology  
Administration Building  
900 6<sup>th</sup> Street, Nevada, Iowa 50201

Ph. 515-382-7300 Fax 515-382-7349  
[www.storycountyiaowa.gov](http://www.storycountyiaowa.gov)

9/5/2019

## Information technology Quarterly Report

September 10, 2019

### Hardware Systems

- Windows 7 Retirement deadline Jan. 2019 – 20 remaining
- 19" Monitor replacements – building by building - HSC next
- Audio Issues on Public meeting room system – IP address conflict (Kyle)
- Replacement system for commissary at Jail – IP issues (Kyle)

### VoIP System

- Redundant build in Ames has been completed. Testing on week of Sept. 9
- Brief outage to move to upgraded system

### Public Safety Radio Project

- Working on network path for connectivity back to Racom hub in Marshalltown.
- Tentatively will pass thru ISU, but may need to route through the Justice Center at Nevada depending on bandwidth availability from various Telco's.

### Network Expansion

- Radio project for Animal control – antennae to tower
- (Aligns with Story County Strategic Goals for 2019-2023)

### Misc. Support

- Completed Netmotion configuration changes for all patrol cars to harden security on message switch access.

**ACCEPTED**

**DENIED**

Board Member Initials: gm

Meeting Date: 9/10/19

Follow-up action: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



Department of Information Technology  
Ph. 515-382-7300 Fax: 515-382-7349

## Tentative Project Timeline – balance of 2019

### September

WatchGuard hardware and software installation  
Radio Project - ongoing  
Final stages Aureon VoIP redundancy project  
Java removal on TCM & Eagle Recorder (Sept-Oct)

### October

Radio Project - ongoing  
Animal Control network installation  
DHS temporary relocation  
Paging Notification @ JC – form committee

### November

Radio Project - ongoing  
Windows 7 replacements – 20  
Citizen Serve Implementation (P&D)

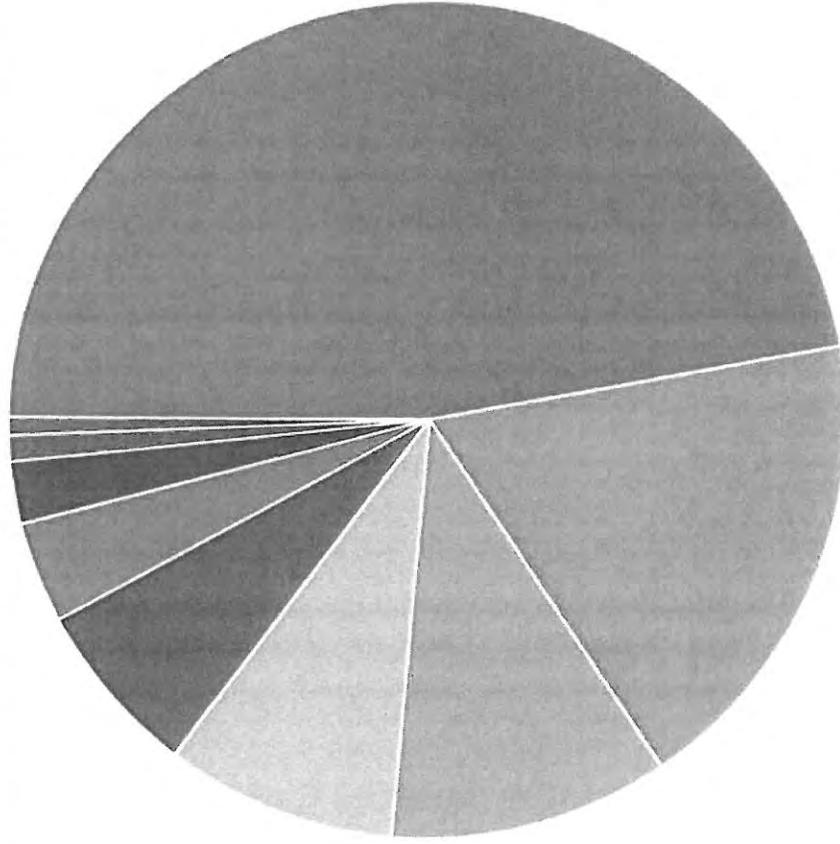
### December

Radio Project – temp solution competed  
Complete monitor replacements at HSC

## Information Technology Committee Memberships

- Safety Committee
- Real Estate Committee
- Multi-agency Group
- CIP
- ICIT

# Service Request Closed - Category Jan 1, 2019 - Sept 5, 2019



- Software
- Hardware
- Phone System
- Account Management
- Requests
- Network
- Accounting
- Servers
- On-Call

## Storycountyiowa.gov page hits

Page label	Unique Visitors
Story County	260
Jail Information	196
Beacon - Property Records	187
Assessor & Property Values	170
Story County Iowa Alerts	145
Special Election	83
Animal Control & Shelter	74
A welcome message from Sheriff Fitzgerald	47
Treasurer	46
Vehicle Registration & Plates	43
Conservation & Parks	37
Courts & Clerk Court	28
Elections	27
Auditor & Elections	26
Property Tax	23
Recorder & Vital Records	22
Property Tax Payments	21
Motor Vehicle	18
Employment	17
Renew Vehicle Registration	17
Agendas & Minutes	15
Ordering Special Plates	14



WATERSHED  
ASSESSMENT  
WORKING GROUP

# UPDATE

## TO THE STORY COUNTY BOARD OF SUPERVISORS

PRESENTED SEPTEMBER 10, 2019

**ACCEPTED**

**DENIED**

Board Member Initials: SM

Meeting Date: 9/10/19

Follow-up action: \_\_\_\_\_

\_\_\_\_\_

# THE WATERSHED WORKING GROUP IS COMPRISED OF STORY COUNTY STAFF AND ELECTED OFFICIALS WHOSE RESPONSIBILITIES INCLUDE ELEMENTS RELATED TO WATER QUALITY.

The Countywide Watershed Assessment Report (Emmons & Olivier Resources August 2018) establishes the County's water quality baseline.

The Watershed Working Group is a mechanism for these individuals to:

- Communicate current and planned efforts,
  - Identify gaps,
  - Coordinate joint efforts, and
- Communicate overall County efforts and recommendations to the Board of Supervisors.

Departments are charged with the Watershed Assessment Implementation Matrix efforts through their individual work plans and budgets. The Watershed Working Group acts as a catalyst for completion of those efforts, updating the Matrix annually. Updates to the Watershed Assessment and Implementation Matrix shall be included in the Annual Review of the Story County Comprehensive Plan 2036 Cornerstone to Capstone.



# CLEAN WATER CHANGES ABSOLUTELY EVERYTHING.

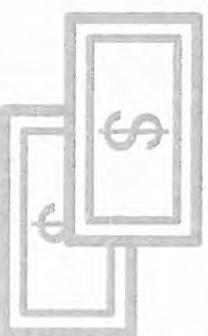
Our water is a vital part of our daily lives. Not only is it life sustaining for us, our crops, our pets and animals, but it is also life sustaining for our community, our way of life, and our quality of life. It flows throughout our lives. Water quality in Iowa is not what it should be. High amounts of nutrients, bacteria, chlorides, and suspended soils are often present in our water.



REGULATORY



PROGRAMMATIC



CAPITAL  
IMPROVEMENT



# THE GAME PLAN

- **RE-VAMP WEBSITE**
- **PREPARE OUTREACH MATERIALS**
- **ESTABLISH REVIEW AND UPDATE TIMEFRAME**
- **AMEND THE CORNERSTONE TO CAPSTONE (C2C) PLAN**





WATERSHED ASSESSMENT  
WORKING GROUP

Our work  
thus far...



ACTION STEP CATEGORIES



**REGULATORY**

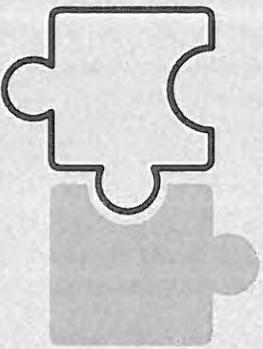


**1.1**

**ADOPT AND IMPLEMENT  
STORMWATER ORDINANCE**

**1.2**

**FLOODPLAIN ORDINANCE  
MODIFICATION**

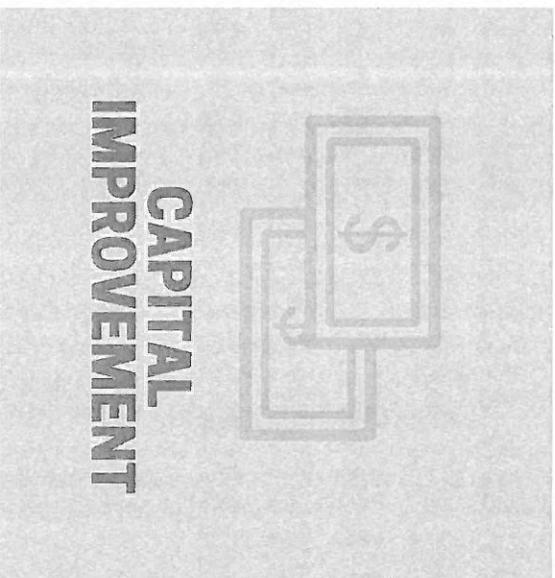


## **PROGRAMMATIC**

- 2.1 - CONVENE A WATER QUALITY WORKING GROUP**
- 2.4 - DEVELOP STREAM MITIGATION BANK OR STABILIZE CRITICAL STREAMBANKS AND BUFFERS**
- 2.5 - PROTECT NATIVE PRAIRIE REMNANTS**

## **2.6 - SENSITIVE ENVIRONMENTAL AREAS ENHANCEMENT AND PROTECTION PROGRAM**

- 2.9 - WATER QUALITY MONITORING**
- 2.11 - EROSION CONTROL AND STORMWATER MANAGEMENT**
- 2.13 - NUTRIENT REDUCTION AND BACTERIA REDUCTION OUTREACH**
- 2.16 - ESTABLISH SOURCE WATER PROTECTION PLANS**
- 2.17 - WASTEWATER MANAGEMENT PRACTICES**



# 3.1 DRAINAGE DITCHES



**WATERSHED ASSESSMENT  
WORKING GROUP**



# QUE STIONS?

