

The Board of Supervisors met on 6/18/19 at 10:00 a.m. in the Story County Administration Building. Members present: Lisa Heddens, Linda Murken, and Lauris Olson, with Murken presiding. (all audio of meetings available at [storycountyowa.gov](http://storycountyowa.gov))

Murken asked to add a category to the agenda – Approval of Tentative Agenda. The Board concurred.

UNIVERSITY COMMUNITY CHILDCARE ANNUAL REPORT – Stacy Lehman, Director, reported on childcare, programs, staffing, funding, client statistics, waiting list, affordable care, and outcome surveys

MINUTES: 6/11/19 Minutes – consideration moved to following week.

PERSONNEL ACTIONS: 1 )new hire, effective 7/8/19, in Auditor's Office for Sylvia Hollander @ \$15.00/hr; 2) rehire, effective 7/8/19, in Auditor's Office for Jane Evans @ \$15.00/hr. Olson moved, Heddens seconded the approval of Personnel Actions as listed. Motion carried unanimously (MCU) on a roll call vote.

Murken asked to change the amount on item #12 to \$6,980.00. Olson moved, Heddens seconded approval of consent agenda with noted change.

1. Resolution #19-126, FY20 Pay Resolution
2. Letter of Support for One Heart Equestrian Therapy
3. Central Iowa Community Services (CICS) Statement of Understanding in reference to the 28E Agreement, effective 7/1/19-6/30/20 for the following: Karla Webb, Wendy Schmitz, Melanie Worley, Kathy Johnson, Tyler Lennon, Nikki Sprecher, and Staci Shugar
4. Resolution #19-127, to abate taxes assessed against said mobile homes due to court order
5. Law Enforcement Services Contract between Iowa State University and Story County for \$65.00 an hour per Deputy Sheriff and \$32.50 an hour per Reserve Deputy Sheriff, effective 7/1/19-6/30/20
6. Credit Account with Menards for the Story County Sheriff's Office, effective 6/18/19
7. Purchase Agreement with Tenex Software Solutions, Inc. for electronic pollbook hardware and software, beginning 7/1/19, for \$190,785.00
8. Revised Story County Employee Handbook, effective 7/1/19
9. Resolution #19-129, to abate taxes assessed against said mobile homes
10. Acknowledgement of Sheriff purchase of ten tasers plus accessories for \$15,748.00 (un-budgeted)
11. Acknowledgement of Sheriff purchase of computer tokens for \$5,450.00 (un-budgeted)
12. Acknowledgement of Sheriff purchase of a portable speed trailer for \$6,980.00 (un-budgeted)
13. Acknowledgement of Sheriff purchase of a utility shed for \$5,500.00 (un-budgeted)
14. Utility Permits: #19-61; 19-62
15. Road Closure Resolutions: #19-53; 19-54

Roll call vote. (MCU)

FIRST CONSIDERATION OF ORDINANCE NO. 283, AMENDING CERTAIN BOUNDARIES OF THE OFFICIAL ZONING MAP OF STORY COUNTY AND RESOLUTION #19-122 CORNERSTONE TO CAPSTONE (C2C) FUTURE LAND USE MAP AMENDMENT FOR RESOLUTION #19-123, DEERFIELD SUBDIVISION, SECOND ADDITION, MINOR SUBDIVISION – WESTWOOD CENTER PARTNERS LC – Amelia Schoeneman, County

Planner, reported on property, location, surrounding zoning, and review standards. The Planning and Zoning Commission recommends approval with alternative one. Discussion took place. Murken opened the public hearing at 10:34 a.m., and, hearing none, she closed the public hearing at 10:34 a.m. Olson moved, Heddens seconded the approval of the first consideration Ordinance No. 283, Amending Certain Boundaries of the Official Zoning Map of Story County and Resolution #19-122, C2C Future Land Use Map Amendment for Resolution #19-123, Deerfield Subdivision, Second Addition, Minor Subdivision - Westwood Center Partners LC. Olson amended her motion to set second consideration of the ordinance for 6/25/19, Heddens seconded the amendment. Roll call vote. (MCU)

APPOINTMENT OF LUKE VANCE TO THE COMMISSION OF VETERAN AFFAIRS FOR AN UNEXPIRED TERM ENDING 6/30/22 – Murken reported on Vance's qualifications. Olson moved, Heddens seconded the approval of the Appointment of Luke Vance to the Commission of Veteran Affairs for an Unexpired Term Ending 6/30/22. Roll call vote. (MCU)

DIRECTOR OF EXTERNAL OPERATIONS AND COUNTY SERVICES JOB DESCRIPTION – Murken reported both she and Olson had suggested changes. Alissa Wignall, Internal Operations and Human Resources (HR) Director, reviewed list of edits. The Board discussed each item. Wignall will make the discussed changes and have the Board review her edits; she will post the job tonight. Olson moved, Heddens seconded the approval of Director of External Operations and County Services Job Description changes as discussed. Roll call vote. (MCU)

RESOLUTION #19-128, A VOLUNTARY ANNEXATION LOCATED IN SOUTH AMES, BETWEEN CEDAR LANE AND UNIVERSITY BOULEVARD – Jerry Moore, Planning and Development Director, reported on the eighteen properties, total acres, and location. It is in the city's targeted growth area and city utilities can be extended. He reported on proposed development, road maintenance, and the legal process of annexation. Heddens moved, Olson seconded the approval of Resolution #19-128, a Voluntary Annexation located in south Ames, between Cedar Lane and University Boulevard. Roll call vote. (MCU)

COUNTY OUTREACH AND SPECIAL PROJECTS REPORT – Leanne Harter reported on a work program, urban renewal area, watershed management training, work items request, summer intern, Box City, training, and social media updates and goals.

UPCOMING AGENDA ITEMS: Murken stated assignment of Boards and Commission for the Supervisors will take place at the 6/25/19 meeting.

LIAISON ASSIGNMENTS, COMMITTEE MEETINGS UPDATES, AND ANNOUNCEMENTS FROM THE SUPERVISORS: Members reported on meetings.

Olson moved, Heddens seconded to adjourn at 12:34 p.m. Roll call vote. (MCU)

Story County  
Board of Supervisors Meeting  
Agenda  
6/18/19

1. CALL TO ORDER: 10:00 A.M.

2. PLEDGE OF ALLEGIANCE:

3. PUBLIC COMMENT #1:

This comment period is for the public to address topics on today's agenda

4. AGENCY REPORTS:

I. University Community Childcare Annual Report - Stacy Lehman

Department Submitting Auditor

Documents:

UCC ANNUAL.PDF

5. CONSIDERATION OF MINUTES:

I. 6/11/19 Minutes

Department Submitting Auditor

6. CONSIDERATION OF PERSONNEL ACTIONS:

I. Action Forms

1)new hire, effective 7/8/19, in Auditor's Office for Sylvia Hollander @ \$15.00/hr; 2)re-hire, effective 7/8/19, in Auditor's Office for Jane Evans @ \$15.00/hr;

Department Submitting Auditor

7. CONSENT AGENDA:

(All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time the Board votes on the motion.)

I. Consideration Of Resolution #19-126, FY20 Pay Resolution

Department Submitting Human Resources

Documents:

FY20 PAY RESOLUTION.PDF

II. Consideration Of Letter Of Support For One Heart Equestrian Therapy

Department Submitting Board of Supervisors

Documents:

ONE HEART EQUESTRIAN.PDF

- III. Consideration Of Central Iowa Community Services Statement Of Understanding In Reference Of The 28E Agreement Effective 7/1/19 - 6/30/20 For The Following: Karla Webb, Wendy Schmitz, Melanie Worley, Kathy Johnson, Tyler Lennon, Nikki Sprecher, And Staci Shugar

Department Submitting Community Services

Documents:

FY20 28E SOU.PDF

- IV. Consideration Of Resolution #19-127, To Abate Taxes Assessed Against Said Mobile Homes Due To Court Order

Department Submitting Treasurer's Office

Documents:

RES 127.PDF

- V. Consideration Of Law Enforcement Services Contract Between Iowa State University And Story County For \$65.00/Hr Per Deputy Sheriff And \$32.50/Hr For Reserve Deputy Sheriff Effective 7/1/2019 - 6/30/2020

Department Submitting Sheriff

Documents:

ISU CONTRACT.PDF

- VI. Consideration Of Credit Account With Menards For The Story County Sheriff's Office Effective 6/18/2019

Department Submitting Sheriff

Documents:

MENARDS.PDF

- VII. Consideration Of Purchase Agreement With Tenex Software Solutions, Inc. For Electronic Pollbook Hardware And Software, Beginning 7/1/19 For \$190,785.00 (Budget)

Department Submitting Auditor

Documents:

STORY TENEX CONTRACT.PDF  
STORY IA TENEX EXHIBIT B.PDF

- VIII. Consideration Of Revised Story County Employee Handbook Effective July 1, 2019

Department Submitting Board of Supervisors

Documents:

EMPLOYEE HANDBOOK 072019.PDF  
STORY COUNTY EMPLOYEE HANDBOOK REVISIONS 2019.PDF

IX. Consideration Of Resolution #19-129, To Abate Taxes Assessed Against Said Mobile Home

Department Submitting Treasurers Office

Documents:

RESOLUTION.PDF

X. Acknowledgement Of Sheriff Purchase Of 10 Tasers Plus Accessories For \$15,748.00 (Un-Budgeted)

Department Submitting Sheriff

Documents:

ACKNOWLEDGEMENT LETTER TASER.PDF

XI. Acknowledgement Of Sheriff Purchase Of Computer Tokens For \$5,450 (Un-Budgeted)

Department Submitting Sheriff

Documents:

ACKNOWLEDGEMENT LETTER TOKEN.PDF

XII. Acknowledgement Of Sheriff Purchase Of A Portable Speed Trailer For \$6,979 (Un-Budgeted)

Department Submitting Sheriff

Documents:

ACKNOWLEDGEMENT LETTER SPEED TRAILER.PDF

XIII. Acknowledgement Of Sheriff Purchase Of A Utility Shed For \$5,500 (Un-Budgeted)

Department Submitting Sheriff

Documents:

ACKNOWLEDGEMENT LETTER SHED.PDF

XIV. Consideration Of Utility Permits: #19-61; 19-62

Department Submitting Engineer

Documents:

UT 19 061.PDF  
UT 19 062.PDF

XV. Consideration Of Road Closure Resolutions: #19-53; 19-54

Department Submitting Engineer

Documents:

RC 19 53.PDF  
RC 19 54.PDF

8. PUBLIC HEARING ITEMS:

- I. First Consideration Of Ordinance No. 283, Amending Certain Boundaries Of The Official Zoning Map Of Story County And Resolution #19-122 C2C Future Land Use Map Amendment For Resolution #19-123, Deerfield Subdivision, Second Addition, Minor Subdivision – Westwood Center Partners LC – Amelia Schoeneman

Department Submitting Planning and Development

Documents:

STAFF REPORT.PDF  
PLAT.PDF  
APPLICATIONS AND ATTACHMENTS.PDF  
PUBLIC COMMENTS.PDF  
ORDINANCE NO 283 .PDF  
RESOLUTION 19 122.PDF  
RESOLUTION 19 123.PDF

9. ADDITIONAL ITEMS:

- I. Discussion And Consideration Of Appointment To The Commission Of Veteran Affairs For An Unexpired Term Ending 6/30/22 - Luke Vance

Department Submitting Board of Supervisors

Documents:

VANCEAPP.PDF

- II. Discussion And Consideration Of Director Of External Operations And County Services Job Description - Alissa Wignall

Department Submitting Board of Supervisors

Documents:

CURRENT DIRECTOR OF EXTERNAL OPERATIONS AND COUNTY SERVICES.PDF  
SUPERVISOR MURKEN.PDF  
SUPERVISOR OLSON.PDF

III. Discussion And Consideration Of Resolution No. 19-128, A Voluntary Annexation Located In South Ames, Between Cedar Lane And University Blvd – Jerry Moore

Department Submitting Planning and Development

Documents:

STAFF MEMO.PDF  
RESOLUTION.PDF  
ANNEXATION PETTIIONS FOR SOUTH AMES PROPOSAL.PDF  
COMMISSION ACTION FORM.PDF

10. DEPARTMENTAL REPORTS:

I. County Outreach And Special Projects Report - Leanne Harter

Department Submitting Auditor

Documents:

REPORT.PDF

11. OTHER REPORTS:

12. UPCOMING AGENDA ITEMS:

13. PUBLIC FORUM #2:

Comments from the Public on Items not on this Agenda. The Board may not take any Action on the Comments due to the Requirements of the Open Meetings Law, but May Do So In the Future.

14. LIAISON ASSIGNMENTS, COMMITTEE MEETINGS UPDATES, AND ANNOUNCEMENTS FROM THE SUPERVISORS:

15. ADJOURNMENT:

Story County strives to ensure that its programs and activities do not discriminate on the basis of race, color, national origin, sex, age or disability. Persons requiring assistance, auxiliary aids or services, or accommodation because of a disability may contact the county's ADA coordinator at (515) 382-7204.





# University Community Childcare

Creating a nurturing and enriching environment in order  
for our community's children to thrive.

## UCC Report to Story County Board of Supervisors

June 18, 2019

10:00 a.m.

### University Community Childcare

- Private, non-profit child care center located on the north side of the ISU campus across from Veenker golf course
- UCC is governed by a board of directors consisting of center parents and community members
  - ✓ UCC provides full and part day early care and education services for infants, toddlers, and preschoolers throughout the year
  - ✓ UCC provides care before and after school for children in Kind – 5<sup>th</sup> grade during the academic year; full day during school vacations
  - ✓ UCC provides care for mildly ill children at the Comfort Zone during the school year- (48 Story County children made 90 visits during FY 18-19)

UCC provides care for 90-100 children every week who are cared for by:

- 24 permanent staff – teachers, (2) registered nurses, food program staff, office support staff and the executive director and asst director.
- 25-30 part-time assistant teachers – primarily ISU students eligible for the college work-study program. UCC pays 25% of their hourly rate of pay.

UCC funding sources:

- ASSET funders – this funding supports reduced fees for ISU student families with incomes below 200% of the federal poverty guidelines
- ISU – provides both monetary funding and in-kind services – the building is rent-free
- ISU Dept. of Residence – funding used to cover occupancy expenses such as mowing, snow removal and building maintenance
- ISU Ccampis Grant – federal program – supports fees for Pell grant eligible ISU students enrolled at on-campus childcare centers. The grant was renewed Oct. 1, 2017 for (4) years. (27) children were on the Ccampis Grant program during FY 18-19.

- USDA – supports the children’s food care program
- BooSt – provides scholarships for preschool children (4 children at \$75/mo. FY 18-19)
- UCC also works with the Ames School District and Statewide Voluntary Preschool Program for 4 year old children.

UCC is a community site for this preschool program. Benefits: free 10’/wk. to participating families; grant will pay for staffing expenses (14 children FY 18-19)

Client statistics from 2018-19 show UCC provided care for 151 children

- Location of residence
  - ✓ 74 had ISU student parent(s)
  - ✓ 143 were Ames residents
  - ✓ 3 were Story County resident
  - ✓ 5 lived outside of Story Co.
  
- Client income levels
  - ✓ 51% were below 200% of poverty guidelines
  - ✓ 62 children had fees paid by a 3<sup>rd</sup> party, i.e., Dept. of Human Services, ISU Ccampis Grant, BooST Empowerment scholarship, Statewide Voluntary Preschool funds

UCC strengths include:

- Accreditation from the National Association for the Education of Young Children since 2000. On October 1, 2016 renewed for another 5 year term through October 1, 2021.
- Having a 5-Star rating on the Iowa Quality Rating System
- Staff taking advantage of continuing education sponsored by Child Care Resource & Referral of Central Iowa, the State of Iowa and by the Iowa Association for the Education of Young Children. UCC currently has 2 staff member attending DMACC in early childhood education on a TEACH scholarship. (1) staff member is working on their bachelor’s degrees and the other their CDA. To date, (3) current employees have received an AA degree through TEACH. This program pays tuition for staff currently working full time in childcare. We are offering and requiring prospective employees with 2 years’ experience in childcare the opportunity to earn their CDA (Child Development Associate Credential) which requires 12 ECE credits from a community college.

- Out of 24 permanent staff, (12) have worked at UCC 2-5 years, (3) working from 5-10 years and (6) greater than 10 years.

*Location cap for addit children?*

UCC weaknesses include:

- ▪ lengthy waiting lists for infants & toddlers
- difficulty hiring full time employees
- ▪ difficulty in balancing affordability for families and the ability to pay staff an appropriate wage  
*\$9/hour. FT \$12.75-13.*

Outcome information from parent surveys:

- “[Having access to the lowest rate on the UCC fee scale] allows for my children to have high quality childcare at a low cost. Without affordable fees my child would have to stay home or go to a place with lower quality ratings”.
- “I am glad that UCC gave us the opportunity to enroll my son with a more affordable cost because in the past we had to reject other options because we could not afford them”.
- “I wouldn’t be able to attend school without this flexible pay scale. I benefit tremendously financially and it takes away stress”.
- “By making childcare more affordable my husband and I did not have to choose between who had to quit school, go to work until the other graduates, and then they work while the other goes back to school, when we had our child before finishing our undergraduate degrees”.
- “My time at ISU has focused on attaining credentials (a degree). Having affordable access to childcare has allowed me the necessary personal time to work towards that purpose”.
- “As a mother, I can concentrate on my studies and work as a TA since I know my daughter who is only 2 years old now is in safe hands. I also know that she's not only being cared for but her social, physical and cognitive abilities are improving because of the great work her teachers are doing”.

Outcome information form parents using the Comfort Zone:

- “For us [it] is a reliable place to leave our daughter. We can do our normal activities without getting worried about our sick kid and get focused on class and work”.
- "It's great to know it's an option to leave my kids there, when I cannot miss work. My daughter enjoys it there."
- "Allowed us to get to work and not miss important meetings, classes (we teach) & experiments. Thank you!"

- "I have missed quite a few days at work this year due to illnesses and snow days. The Comfort Zone allowed me the flexibility to not miss important meetings and the knowledge that my child was well taken care of".
- "Relieved stress & burden; we are running out of sick days - this made a huge difference!"

### Resolution #19-126

BE IT RESOLVED that the salaries for Story County employees for fiscal year 2020  
(for the pay period beginning June 23, 2019 and payable on July 12, 2019) shall be as follows:

The following rates are bi-weekly:

Andersen	Micah	3,183.39	Lavender	Allan	2,304.80
Anderson	Ethan	3,673.42	Lendt	Brandon	1,645.60
Asmussen	John	3,828.27	Lentz	Jordan	2,046.40
Auld	Riley	1,711.20	Levri	Jerri	2,160.80
Backous	Gary	3,825.87	Luke	Adam	2,138.40
Bartos	Matthew	2,456.00	Lundvall	Todd	2,653.02
Bauer	Russell	2,304.00	Markley	Lisa	2,986.91
Belvo	Nathaniel	1,747.20	Massaro	Matthew	2,236.00
Beste	Kyle	2,621.95	Matchan	Benjamin	2,693.81
Blau	Clark	2,355.20	McCaskey	Sue	2,839.73
Boeckman	Andrew	2,580.00	McKenna	Dina	3,836.27
Boelkes	Benjamin	2,834.00	McLain	Brett	2,554.67
Borwick	Vanessa	1,782.40	McLatchie	Noelle	2,465.22
Briseno	Nicolas	2,994.00	Memmer	Stephanie	2,163.20
Brogden	Joby	2,885.11	Meredith	Tiffany	4,040.77
Burkle	Margie	1,924.80	Moon	Darren	4,955.00
Camp	Maegan	1,747.20	Moore	Jerry	3,160.98
Carlson	Emily	1,825.60	Mosinski	Marilyn	2,097.60
Carman	Jordan	2,083.20	Muhlenberg	Alex	1,908.00
Chance	Jan	2,090.40	Naumann	Andrew	2,894.68
Christian	Adam	2,580.00	Navratil	Joel	2,636.00
Combs	Dillon	2,870.69	Nicholas	Kimberly	1,952.00
Cooper	Rameal	1,747.20	Origer	Kathleen	1,825.60
Cuellar	Torey	2,816.31	Packer	Adam	2,083.20
Cunningham	Stephanie	1,711.20	Parker	Andrea	1,645.60
Davis	Cory	2,818.00	Peck	Michael	2,354.40
Denekas	Nancy	2,139.20	Powers	Logan	1,825.60
Eickholt	Jonathan	2,574.12	Pruden-Xayavong	Ashlie	1,645.60
Ellis	Leanna	3,826.67	Quinn	Elizabeth	3,170.74
Erickson	Julie	2,975.63	Rewerts	Erin	2,681.43
Feldman	Molly	1,747.20	Rhoad	Anthony	3,171.54
Fletchall	Shean	3,673.42	Richardson	Lucas	4,040.77
Formanek	Kristen	3,183.62	Riese-Wignall	Alissa	3,612.05
Fountain	David	2,571.38	Rosenberg	Nicholas	1,906.82
Gardner	Natosha	2,304.00	Schildroth	Debra	3,569.55
Geffre	Tracy	2,353.60	Schmitz	Jamie	2,583.20
Grieser	Marcel	1,908.00	Schroeder	James	2,584.80
Grimm	Tyler	2,938.73	Schroeder	Timothy	2,138.40
Grubbs	Jason	2,634.00	Schultz	Kyle	2,580.00
Gruis	Nathan	2,046.40	Scott	Jeffrey	2,635.20
Hamilton	Cody	2,046.40	Selle	Wayne	1,958.40
Hansen	Levi	2,834.00	Sink	Brett	2,350.40
Hardy	BriAnna	1,747.20	Skelton	Zachary	2,308.00
Harrison	Travis	2,304.80	Slagle	Jared	1,747.20
Harter	Leanne	3,120.01	Slice	Thomas	2,236.00
Hendrick	Karissa	2,354.40	Smith	Rebecca	1,993.60
Hinders	Joan	2,166.40	Smith	Loretta	2,144.80
Hobart	Diane	2,356.80	Sparks	Tyler	3,620.57
Hochberger	Nicholas	3,166.74	Steinback	Barbara	4,071.59
Holscher	Jonathan	3,550.96	Stoeffler	Randy	2,356.00
Houston	Joshua	2,834.80	Stoll	Janet	2,170.40
Hunter-Montgomery	Marcene	2,163.20	Thompson	Kyle	2,633.60
Johnson	Jaime	2,139.20	Tickle	Brian	3,174.74
Johnson	Bret	3,175.54	Toresdahl	Constance	2,834.86
Johnson-Miers	Shawna	3,183.62	VanWyngarden	Lynnette	2,693.81
Jungweber	Paige	1,747.20	Waldbillig	Michael	2,641.60
Kennedy	Michael	2,359.20	Webb	Karla	3,130.02
Kenworthy	Adam	3,183.62	Webster	Joshua	2,838.00
Kester	Aaron	2,641.60	Wittrock	Michael	1,747.20

The following rates are hourly:

Ahrens	Joel	31.85	Litke	Hannah	16.71
Amman	Marcus	24.67	Logsdon	Sue	18.78
Andringa	Christopher	18.78	Loneman	Terri	25.05
Bellile	Michelle	20.80	Macki	Kristy	22.86
Betz	Samantha	18.57	Memmer	James	30.68
Borton	Aaron	25.22	Mensing	Lori	28.20
Bottorf	Joseph	27.93	Miller	Matthew	22.12
Brakke	Mark	30.74	Moore	Brian	31.88
Braland	Justin	24.95	Morgan	Robert	21.37
Brimeyer	Cody	21.04	Muniz	Darryl	21.33
Brooks	Steven	27.03	Naumann	Cathy	17.74
Campbell	Shelly	17.74	Oborny	Robert	25.25
Carey	Katelyn	17.05	Ogden	Paul	30.69
Carsrud	Charles	33.18	Patterson	Timothy	25.35
Cerka	Amie	24.78	Peterson	Ryan	24.95
Clatt	Dennis	30.62	Pratt	Dennis	22.78
Davis	Connie	16.71	Pritchard	Heather	20.71
DeHaven	Kevin	23.84	Ruther	Kelly	18.66
DeVries	Jennifer	20.70	Schmitz	Wendy	18.23
Eames	Casandra	20.71	Schoeneman	Amelia	25.16
Erickson	Christopher	30.57	Schwickerath	Cynthia	18.04
Faisal	Latifah	24.50	See	Kristie	18.38
Faisal	Parvez	20.43	Shugar	Stacie	21.87
Fitzgerald	Sandra	19.58	Siguas	Sedana	16.71
Foy	Kasey	17.38	Sinclair	Sherry	20.47
Fry	Jonathan	33.26	Smith	Laura	19.32
Gardner	Katie	17.38	Smith	Ryan	19.25
Gbenyedzi	Dzigbodi	16.68	Spooner	Brittany	17.87
Golly	Alex	21.77	Sprecher	Nicole	22.95
Grimard	Shelley	19.28	Springer	Kyle	30.59
Harrison	Danny	20.84	Stalzer	Monika	25.83
Henderson	Anna	19.79	Sullivan	Todd	25.24
Herridge	Nick	24.20	Tendall	Brad	21.77
Hilleman	Patricia	20.79	Tiernan	Justin	22.20
Holland	Roger	30.68	Tjelmeland	Ronald	24.20
Hovick	Jim	33.24	Van Sickle	Bre	18.78
Huey	Samuel	30.55	Vawter	David	33.24
Ingham	Darla	18.57	Veeder	Patricia	17.57
Johnson	Steve	33.28	Vickers	Melinda	18.44
Johnson	Kathy	24.10	Wall	Scott	25.91
Jones	Cynthia	17.60	Warren	Kevin	21.47
Jones	Stephanie	19.35	Wilson	Nicole	18.09
Kerns	Jennifer	18.23	Winchell	Kevin	24.20
Knapp	Jordan	17.23	Worley	Melanie	18.54
Koepp	Debbie	17.52	Zimmerman	Jeffrey	27.93
Kruger	Derek	27.52			
Lehman	Tammie	19.52			
Lennon	Tyler	21.43			

The following annual rates are effective July 1, 2019 and payable on July 12, 2019

Baldwin, Ardis	70,265.25
Cheek, James	70,265.25
Fitzgerald, Paul	146,865.00
Heddens, Lisa	82,665.00
Herridge, Stacie	82,665.00
Lennie, Nicholas	124,835.25
Martin, Lucinda	82,665.00
McDonald, Lori	70,265.25
Meals, Timothy	122,246.00
Murken, Linda	82,665.00
Norris, Kevin	70,265.25
Olson, Lauris	82,665.00
Rasmusson, Ted	82,665.00
Reynolds, Jessica	143,819.00
Sykes, Rhonda	68,611.95

Moved by: Olson  
Seconded by: Heddens  
Voting aye: Olson, Heddens, Murken  
Voting nay: None  
Absent: None

Adopted this 18th day of June, 2019

  
\_\_\_\_\_  
Chairperson, Board of Supervisors

ATTEST:

  
\_\_\_\_\_  
County Auditor



**STORY COUNTY  
BOARD OF SUPERVISORS**

**LISA HEDDENS  
LINDA MURKEN  
LAURIS OLSON**

Story County Administration  
900 Sixth Street  
Nevada Iowa 50201  
515-382-7200  
515-382-7206 (fax)

June 18, 2019

Aureon Charity Grant Program  
7760 Office Plaza Drive South  
West Des Moines, Iowa 50266

Dear Grant Selection Committee:

One Heart Equestrian Therapy, Inc, a human services organization based in Story County, Iowa, is submitting a grant application seeking funds to install broadband internet service from the Colo Telephone Company at One Heart's new facility in north Ames.

The Story County Board of Supervisors supports this application and asks that you consider it for funding. One Heart is recognized within Story County and surrounding areas for its services to people with physical, mental, and emotional disabilities. They also are a generous partner in community activities, providing service opportunities for organizations such as Scouts, Rotary, Master Gardeners, and Leadership Ames. This summer they are providing camp experiences for at-risk youth in conjunction with Youth and Shelter Services of Story County. They currently partner with Iowa State University and Des Moines University to offer coursework and class projects.

With the rate at which the organization is growing, it is no longer practical to maintain the administrative functions of the organization at the executive director's home. Colo Telephone Company serves the area where One Heart is now located, but there currently is no broadband internet access to the property itself. A grant to provide this essential utility will allow One Heart to operate more efficiently in this modern world and to focus its attention on its core mission.

Sincerely,

Linda Murken, Chair  
Story County Board of Supervisors

# STATEMENT OF UNDERSTANDING

FY 2020

According to the Central Iowa Community Services (CICS) 28E (*emphasis added*):

## 6. STAFF

### 6.1 Selection process for Regional Administrator Team and CEO

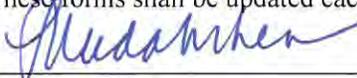
The initial Regional Administrator Team shall consist of the County Central Point of Coordinator (CPC) from each member county and will be called Community Services Director from this point forward (hereinafter referred to as CSDs). The CSDs which make up the Regional Administrator Team shall remain employees of their respective counties. ***There will be a statement of understanding between the Governing Board and the individual county Boards of Supervisors that will identify the individual employee, the position to be filled, and the portion of the employee's wages and benefits that will be the responsibility of the Region.*** The Regional Administrator Team will present a recommendation for the Chair/CEO to the Governing Board. The Chief Executive Officer (CEO) shall be appointed by the Governing Board. The initial CEO shall be the CPC Administrator from one of the member counties. The CEO shall remain an employee of his or her respective county and shall report to the Region's Governing Board as outlined in the statement of understanding between the Governing Board and his or her member county Board of Supervisors. The CEO is the single point of accountability in the Region. The CEO shall assign the administrative responsibilities to the Regional Administrator Team to assure that each of the required functions are performed.

This document serves as the Statement of Understanding between Story County and Central Iowa Community Services for the following positions:

Employee	Position	% of wages and benefits
Karla Webb	Operations Officer	75% (of 1FTE)

Begin Date 7/1/2019

The costs for the above position, including salary, benefits and other expenses shall be paid using regional funds currently held by Story County in their County Fund 10. Beginning 7/1/17 the amount of salary paid from Fund 10 shall not exceed the maximum reimbursement rate for the position, as approved annually by the CICS Governing Board, multiplied by the percentage of the position that is regionally funded. Individuals in the position prior to 7/1/17 shall be grandfathered in at the pay rate they are receiving 7/1/17 and CICS will allow an annual increase for reimbursement for the position not to exceed the percentage increase allowed for the regional pay matrix annually by the CICS Governing Board. These forms shall be updated each fiscal year or as mutually agreed upon.

  
\_\_\_\_\_  
Signature

LINDA MURKEN  
\_\_\_\_\_  
Printed Name

Chair, Story County Board of Supervisors

Date 6/18/19

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

Chair, Central Iowa Community Services

Date \_\_\_\_\_

# STATEMENT OF UNDERSTANDING

FY 2020

According to the Central Iowa Community Services (CICS) 28E (*emphasis added*):

## 6. STAFF

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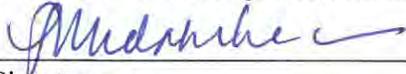
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This document serves as the Statement of Understanding between Story County and Central Iowa Community Services for the following positions:

Employee	Position	% of wages and benefits
Wendy Schmitz	Administrative Support	100% (of 1FTE)

Begin Date 7/1/2019

The costs for the above position, including salary, benefits and other expenses shall be paid using regional funds currently held by Story County in their County Fund 10. Beginning 7/1/17 the amount of salary paid from Fund 10 shall not exceed the maximum reimbursement rate for the position, as approved annually by the CICS Governing Board, multiplied by the percentage of the position that is regionally funded. Individuals in the position prior to 7/1/17 shall be grandfathered in at the pay rate they are receiving 7/1/17 and CICS will allow an annual increase for reimbursement for the position not to exceed the percentage increase allowed for the regional pay matrix annually by the CICS Governing Board. These forms shall be updated each fiscal year or as mutually agreed upon.

  
\_\_\_\_\_  
Signature

Linda Marken  
\_\_\_\_\_  
Printed Name

Chair, Story County Board of Supervisors

Date 6-18-19  
\_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

Chair, Central Iowa Community Services

\_\_\_\_\_  
Date

# STATEMENT OF UNDERSTANDING

FY 2020

According to the Central Iowa Community Services (CICS) 28E (*emphasis added*):

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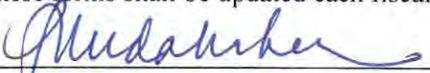
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This document serves as the Statement of Understanding between Story County and Central Iowa Community Services for the following positions:

Employee	Position	% of wages and benefits
Kathy Johnson	Service Coordinator	100% (of 1FTE)

Begin Date 7/1/2019

The costs for the above position, including salary, benefits and other expenses shall be paid using regional funds currently held by Story County in their County Fund 10. Beginning 7/1/17 the amount of salary paid from Fund 10 shall not exceed the maximum reimbursement rate for the position, as approved annually by the CICS Governing Board, multiplied by the percentage of the position that is regionally funded. Individuals in the position prior to 7/1/17 shall be grandfathered in at the pay rate they are receiving 7/1/17 and CICS will allow an annual increase for reimbursement for the position not to exceed the percentage increase allowed for the regional pay matrix annually by the CICS Governing Board. These forms shall be updated each fiscal year or as mutually agreed upon.

  
\_\_\_\_\_  
Signature

Linda Murken  
\_\_\_\_\_  
Printed Name  
Chair, Story County Board of Supervisors

6-18-19  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name  
Chair, Central Iowa Community Services

\_\_\_\_\_  
Date

# STATEMENT OF UNDERSTANDING

FY 2020

According to the Central Iowa Community Services (CICS) 28E (*emphasis added*):

## 6. STAFF

### 6.1 Selection process for Regional Administrator Team and CEO

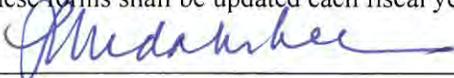
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This document serves as the Statement of Understanding between Story County and Central Iowa Community Services for the following positions:

Employee	Position	% of wages and benefits
Tyler Lennon	Service Coordinator	75% (of 1FTE)

Begin Date 7/1/2019

The costs for the above position, including salary, benefits and other expenses shall be paid using regional funds currently held by Story County in their County Fund 10. Beginning 7/1/17 the amount of salary paid from Fund 10 shall not exceed the maximum reimbursement rate for the position, as approved annually by the CICS Governing Board, multiplied by the percentage of the position that is regionally funded. Individuals in the position prior to 7/1/17 shall be grandfathered in at the pay rate they are receiving 7/1/17 and CICS will allow an annual increase for reimbursement for the position not to exceed the percentage increase allowed for the regional pay matrix annually by the CICS Governing Board. These forms shall be updated each fiscal year or as mutually agreed upon.



Signature Linda Murken

Printed Name  
Chair, Story County Board of Supervisors

Date 6/18/19

Signature \_\_\_\_\_

Printed Name  
Chair, Central Iowa Community Services

Date \_\_\_\_\_

# STATEMENT OF UNDERSTANDING

FY 2020

According to the Central Iowa Community Services (CICS) 28E (*emphasis added*):

## 6. STAFF

### 6.1 Selection process for Regional Administrator Team and CEO

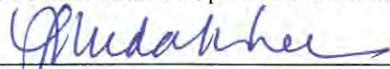
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This document serves as the Statement of Understanding between Story County and Central Iowa Community Services for the following positions:

Employee	Position	% of wages and benefits
Nikki Sprecher	Service Coordinator	75% (of 1FTE)

Begin Date 7/1/2019

The costs for the above position, including salary, benefits and other expenses shall be paid using regional funds currently held by Story County in their County Fund 10. Beginning 7/1/17 the amount of salary paid from Fund 10 shall not exceed the maximum reimbursement rate for the position, as approved annually by the CICS Governing Board, multiplied by the percentage of the position that is regionally funded. Individuals in the position prior to 7/1/17 shall be grandfathered in at the pay rate they are receiving 7/1/17 and CICS will allow an annual increase for reimbursement for the position not to exceed the percentage increase allowed for the regional pay matrix annually by the CICS Governing Board. These forms shall be updated each fiscal year or as mutually agreed upon.

  
\_\_\_\_\_  
Signature

Linda Murken  
\_\_\_\_\_  
Printed Name

Chair, Story County Board of Supervisors

Date 6/18/19

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

Chair, Central Iowa Community Services

Date \_\_\_\_\_

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FY 2020

According to the Central Iowa Community Services (CICS) 28E (*emphasis added*):

## 6. STAFF

### 6.1 Selection process for Regional Administrator Team and CEO

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This document serves as the Statement of Understanding between Story County and Central Iowa Community Services for the following positions:

Employee	Position	% of wages and benefits
Staci Shugar	Service Coordinator	100% (of 1FTE)

Begin Date 7/1/2019

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\_\_\_\_\_  
*Linda Murken*

Signature \_\_\_\_\_  
*Linda Murken*

Printed Name \_\_\_\_\_  
Chair, Story County Board of Supervisors

Date \_\_\_\_\_  
*6/10/19*

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name  
Chair, Central Iowa Community Services

\_\_\_\_\_  
Date

**BOARD OF SUPERVISORS RESOLUTION NO. 19-127**

**RESOLUTION #19-127, TO ABATE TAXES ASSESSED AGAINST SAID  
MOBILE HOMES DUE TO COURT ORDER**

**WHEREAS**, the following mobile home was located at 511 E 1<sup>st</sup> St, Huxley, in Story County, Iowa; and,

**WHEREAS**, said mobile homes have been awarded to the mobile home park owners by a court order Writ of Removal and Possession; and,

**WHEREAS**, said mobile homes have an outstanding tax sale and/or delinquent taxes; and,

**WHEREAS**, said mobile homes have now been removed from the park pursuant of the provisions of Section 555C.2, Code of Iowa; and,

**WHEREAS**, Section 648.22A, Subsection 5A of the Code of Iowa, states the home, its contents, and any other property of the defendant remaining on the premises shall become the property of the plaintiff free and clear of all rights of the defendant to the property and of all liens, claims, or encumbrances of third parties, and any tax levied pursuant to Chapter 435 may be abated by the board of supervisors. The resolution shall direct the treasurer to strike from the tax book the reference to said mobile home; and,

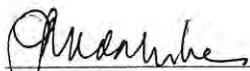
**NOW, THEREFORE BE IT RESOLVED**, that all delinquent taxes on the following mobile homes are hereby abated. The county treasurer is directed to strike from the tax book the delinquent taxes that are in reference to said mobile homes:

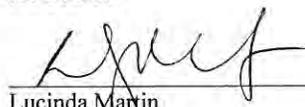
Morgan, Vince      Vin #6126N      Title #850136851      Amount \$334.00

**APPROVED** this 18th day of June, 2019.

Moved By: Olson  
Seconded By: Heddens  
Voting Aye: Olson, Heddens, Murken  
Voting Nay: None  
Not Voting: None  
Absent: None

**ATTEST:**

  
\_\_\_\_\_  
Chairperson  
Story County Board of Supervisors

  
\_\_\_\_\_  
Lucinda Martin  
Story County Auditor

IOWA STATE UNIVERSITY  
OF SCIENCE AND TECHNOLOGY

Procurement Services  
1340 Administrative Services Building  
2221 Wanda Daley Drive  
Ames, Iowa 50011-1004  
515 294-4860  
FAX 515 294-9606

June 10, 2019

Story County Sheriff's Office  
Story County Courthouse  
Nevada, IA 50201

**SUBJECT: Iowa State University Contract Order Number(s) C9-92819-38**

Iowa State University (ISU) currently maintains the above-mentioned order with Story County Sheriff for law enforcement services to be provided by Story County Officers. This order shall expire on June 30, 2018.

We are requesting that this order be extended for a one-year period from July 1, 2019 through June 30, 2020. A new contract will be sent at a later date.

**Please complete the following:**

- (1) As an authorized representative of the Story County Sheriff's Office our company is offering to extend this contract from July 1, 2019 through June 30, 2020, as per the existing pricing, terms, and conditions.

Yes  No

Current pricing:  
Senior reserve & officers @ \$65.00/hr  
Regular reserve @ \$32.50/hr

- (2) Authorized Representative's signature: \_\_\_\_\_



Typed or printed name: Linda Murken, Chairperson

Date: 06/18/2019 Phone No.: (515)382-7200

Email Address: lmurken@storycountyiowa.gov

Please indicate any changes in your address, company name, etc. Return this letter within approximately 5 days to my attention by fax (515)-294-9606, email: [wkfoster@iastate.edu](mailto:wkfoster@iastate.edu) or address shown below.

**Iowa State University  
Purchasing Department  
1340 Administrative Services Building  
Ames, IA 50011**

Sincerely,

Wendy Foster  
Purchasing Agent  
Phone No. 515-294-8806



# GOVERNMENTAL ENTITY CREDIT APPLICATION

### Instructions

1. Applicant must be a 100% tax-supported governmental entity
2. Application must be filled out completely
3. Authorized person must sign "Terms of Credit" box
4. Return the original application to your local store
5. If the organization will be paying electronically please include any paperwork that is required to be completed by Menard, Inc.

GOVERNMENT ENTITY NAME <i>Story County Sheriff's Office</i>		
STREET ADDRESS <i>1315 S. B Ave.</i>		
BILLING ADDRESS (IF DIFFERENT)		
CITY & STATE <i>Nevada, IA</i>		ZIP <i>50201</i>
PHONE NUMBER <i>515-382-6566</i>		EXTENSION
TYPE OF GOVERNMENTAL ENTITY <input type="checkbox"/> PUBLIC SCHOOL DISTRICT <input type="checkbox"/> CITY <input checked="" type="checkbox"/> COUNTY <input type="checkbox"/> STATE <input type="checkbox"/> FEDERAL		TAX EXEMPT NUMBER (IF APPLICABLE) <i>42-6005024</i>
REQUESTED MONTHLY CREDIT LIMIT <i>\$15,000.00</i>	WHICH MENARDS STORES WILL THE APPLICANT USE? LIST MULTIPLE LOCATIONS IF NEEDED <i>Ames, Iowa</i>	
PRIMARY CONTACT NAME <i>Nicholas A. Lennie</i>		
PHONE NUMBER <i>515-382-7528</i>	FAX NUMBER <i>515-382-7479</i>	EMAIL ADDRESS <i>nlennie@storycountyia.gov</i>
SUPERVISOR OF PRIMARY CONTACT <i>Paul Fitzgerald</i>		SUPERVISOR PHONE <i>515-382-7456</i>
AUTHORIZED PURCHASERS		
NAME		SIGNATURE
1. <i>Nicholas A. Lennie</i>		<i>Nicholas A. Lennie</i>
2. <i>John Asmussen</i>		<i>John Asmussen</i>
3. <i>Paul H. Fitzgerald</i>		<i>Paul H. Fitzgerald</i>
4. <i>Aaron Kester</i>		<i>Aaron Kester</i>
5. <i>Brian Tickle</i>		<i>Brian Tickle</i>
6. <i>Anthony Peral</i>		<i>Anthony Peral</i>
7. <i>MICAH ANDERSON</i>		<i>MICAH ANDERSON</i>
8. <i>Constance Toresdahl</i>		<i>Constance Toresdahl</i>



<b>CREDIT REFERENCE #1</b>			
BUSINESS NAME Reinhart Foodservice, LLC			
ADDRESS 4100 44th Ave SW			
CITY Cedar Rapids		STATE IA	ZIP CODE 52406
PHONE (319)396-1300		FAX	
<b>CREDIT REFERENCE #2</b>			
BUSINESS NAME Sherwin Williams			
ADDRESS 1624 S. Duff Ave.			
CITY Ames		STATE IA	ZIP CODE 50010
PHONE (515)232-2124		FAX (515)232-1852	
<b>CREDIT REFERENCE #3</b>			
BUSINESS NAME Freedom Tire			
ADDRESS 290 S. Duff Ave.			
CITY Ames		STATE IA	ZIP CODE 50010
PHONE (515)232-6003		FAX	

**TERMS AND CONDITIONS**

**QUALIFICATION OF CREDIT**

Entities / organizations must be 100% U.S. tax payer funded, not for profit government entities to qualify for credit. Charities, non-profit organizations, and government subsidized organizations do not qualify a governmental entity charge account.

**PAYMENT TERMS**

Terms of credit are 30 DAYS from receipt of materials.

By signing below, the signer is agreeing to pay for all charges made by the authorized users listed above until such time that a request is submitted in writing to update the list of authorized users on the account. Any purchases made by the authorized users will be paid to Menards, regardless of a Purchase Order being present at the time of purchase or supplied at the time of invoice. Menards reserves the right to modify payment terms or close this account at any time.

If payment is not made in a timely manner, Menards reserves the right to assess interest on all such past due debt at the rate of eighteen percent (18%) per annum until fully paid. Plus all reasonable attorney fees, cost and expenses incurred in collection efforts. The party agrees that any litigation between parties shall be commenced in Wisconsin in the courts of Eau Claire County, and hereby waive any al all objections Wisconsin jurisdiction and venue in Eau Claire County.

**RELEASE OF INFORMATION FROM CREDIT REFERENCES**

By signing below, you are authorizing the credit references listed above to release credit information regarding all accounts established with them by the above government entity including payment history.

**VERIFICATION OF AUTHORITY**

By signing below the signer is confirming they are authorized to establish credit accounts for the government agency listed above, is authorized to enter into this agreement with Menards, and is authorized to agree to the terms listed in the terms and conditions section of this application.

I understand that the information given on this form is for the purpose of obtaining credit and I certify that, to the best of my knowledge, the information is complete and accurate. Providing false information may result in criminal charges.

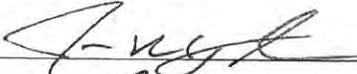
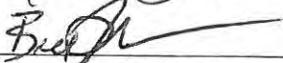
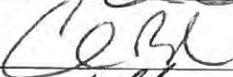
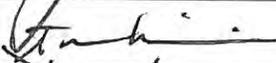
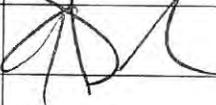
PRINTED NAME Linda Murken Title Board of Supervisors, Chair Person

Signature  Date 6/18/2019

**Menard use only**

General Manager reviewed signature: \_\_\_\_\_ TM# \_\_\_\_\_ Unit # \_\_\_\_\_

**Menard's**  
**Authorized Purchasers**

Name	Signature
Joshua Houston	
BRET JOHNSON	
Elizabeth Quinn	
CLARK BLAU	
Adam J. Christian	 85-61
Travis Harrison	
Josh Webster	 85-66



Tenex Software Solutions, Inc.



Precinct Central ePollbook

## Tenex Software Solutions, Inc. SOFTWARE Purchase AGREEMENT

This software purchase agreement ("Agreement") is entered into as of July 1, 2019 (the "Effective Date") by and between Tenex Software Solutions, Inc., a Florida corporation, having its principal place of business at 5402 W Laurel Street, Suite 206, Tampa, Florida 33607 ("Tenex" "Vendor" or "Company"), and Story County, Iowa, headquartered at 900 6<sup>th</sup> St., Nevada, Iowa 50201 ("Customer" or "Board"), and governs the provision of the Precinct Central ePollbook Solution (the "Solution" as defined herein) by Tenex to Customer, and the use of the System (as defined below) by Customer, together with related services provided by Tenex to Customer, all in accordance with its terms. For convenience, Tenex and Customer are sometimes referred to in the Contract Documents as "Parties".

### 1.0 DEFINITIONS

The following definitions will apply:

- a. **System.** "System" means the individual modules or products that make up the system. The overall system suite is known as "Precinct Central"
- b. **Customer Data.** "Customer Data" means any of the customer's information, documents, or electronic files that are provided to Tenex including Election and/or Voter data.
- c. **Service.** "Service" means Tenex's work product necessary for providing electronic Check-ins, voter processing and election related functions
- d. **Support.** "Support" means the ongoing services by Tenex to support & maintain the System as defined below.
- e. **Solution.** "Solution" means the Precinct Central ePollbook system provided by Tenex, under the Agreement, inclusive of all hardware, Software and services required to make the Precinct Central ePollbook system fully functional
- f. **Contract Documents.** "Contract Documents" means this Agreement, including all exhibits and attachments
- g. **Agreement.** "Agreement" shall mean this software purchase agreement document, including all exhibits and attachments hereto.
- h. **Deliverables.** "Deliverables" shall mean any products furnished or services provided by or through Tenex under the Contract Documents.
- i. **CAS.** "CAS" or "Custom Application Software" means custom software components of the Solution developed by Tenex and required to fulfill the specifications in the Contract Documents including, but not limited to, parametric instructions, program source statements, and customization of standard software components. CAS does not include software developed by other or third parties ("TPS").
- j. **TPS.** "TPS" means the software components of the Solution other than CAS, including computer program, documentation, updates and related material. Software developed by entities other than Tenex.
- k. **Software.** "Software" means A collection of computer programs, codes or data used to direct the operation of a computer or iPad device, including any documentation giving instructions on how to use them, including CAS and TPS.
- m. **Acceptance.** "Acceptance" means written acceptance of Deliverable(s) provided by Tenex under the Agreement following successful completion of acceptance testing of the Solution by Customer. Payment, progress payments, or partial use of the Solution by the Customer shall not constitute acceptance of Deliverables not furnished, implemented or operating in accordance with the requirements of the Contract Documents.

- o. **Contract Price.** "Contract Price" means the maximum price to be paid by County for all Deliverables to be rendered by or through Tenex under the Agreement for all Deliverables, including a fully implemented and fully functioning Solution as described in the Contract Documents, together with the cost of the Warranty Period following Acceptance.
- p. **Precinct Central or Purchased Product.** "Precinct Central" or "Purchased Product" means the complete solution for maintaining voter lists, voter eligibility to cast a vote, capture a signature and make consolidated and individual reports available to the Customer. The full features of the software for the purposes of this Agreement and license are outlined in Section A of this agreement and in the Contract Documents.
- q. **Warranty Period.** "Warranty Period" means the 12-month period after Acceptance of the Solution by Customer during which period Tenex will correct any material deficiencies in the Solution or Deliverables at Tenex's expense.
- r. **Prime Time Hours.** "Prime Time Hours" means any time during the 30 days prior to election day, election day, and 21 days after election day.
- s. **Major Downtime.** "Major Downtime" means problem(s) with Precinct Central or its components which significantly interfere with the functionality or reliability of its operations or intended purpose.

## 2.0 DELIVERABLES & DEADLINES

### 2.1 Deliverables

Tenex Software Solutions, Inc. shall provide the products, perform the Services and provide the required CAS and TPS Software and all Deliverables to Customer and furnish the Solution and Warranty Period, all as required by the Contract Documents and per the Milestone Payment schedule which is attached to and incorporated into this Agreement as "EXHIBIT B." The contract prices will be paid in accordance with the Milestone Payment schedule as set forth in said Attachment. The Customer shall ensure that all required components described in this Agreement not to be furnished by Tenex are available before the work commences.

Tenex will provide, install, and implement the Solution for the Customer in accordance with the Contract Documents. Precinct Central system is a complete solution for maintaining voter lists, voter eligibility to cast a vote, capture a signature and make consolidated and individual reports available to the Customer. The full features of the software for the purposes of this Agreement and license are outlined in Section A of this Agreement and in the Contract Documents.

Delays in Tenex's performance of the Agreement requirements caused by Customer or third parties under the direct control of Customer shall not constitute a breach of this Agreement by Tenex. Any delays in Customer's performance caused by Tenex Software Solutions, Inc. or third parties shall not constitute a breach of this Agreement by Customer. The project schedule will be agreed to and may be amended with written agreement of the parties.

### **3.0 OWNERSHIP OF PURCHASED PRODUCTS**

Tenex warrants and represents that it is, and on the date of the delivery of the Purchased Product will be, the sole owner and copyright holder of the Purchased Product; that it has, and on the date of the delivery of the Purchased Product will have, the full right and authority to grant this license; and that neither this license nor performance under this Agreement does or shall conflict with any other agreement or obligation to which Company is a party or by which it is bound. Tenex agrees to indemnify the Customer against all claims made against Tenex for use of the product.

Title to all other Deliverables to be provided to Customer by or through Tenex as a part of this Agreement shall pass to Customer upon delivery and payment therefore by Customer.

### **4.0 PRICE AND PAYMENT TERMS**

#### **4.1 Payment for Deliverables**

The Customer agrees to purchase a five-year license for the Purchased Product for the price and payment terms set forth in EXHIBIT B of this Agreement. Adkins will invoice the Customer in accordance with EXHIBIT B. Adkins invoices will conform to the reasonable requirements of the Customer. Customer shall not be responsible for payment for any Deliverables which are not delivered in accordance with the terms and conditions of this Agreement or the Contract Documents. County shall have 30 days to review and test all deliverables. Invoices are due net 30 days.

#### **4.2 Expenses**

Unless an expense is approved in advance in writing by Customer and funds are appropriated therefore by Customer, Tenex Software Solutions, Inc. shall be responsible for all expenses incurred while performing services under this Agreement.

### **5.0 ASSIGNMENT AND SUBCONTRACTING**

Customer acknowledges that certain aspects of software and hardware support may be subcontracted. Tenex agrees that it will remain primarily liable for the provision of all Deliverables under this Contract unless limited by Third Party Software licenses. Customer understands that Tenex is not licensed to change Third Party Software source code.

Tenex is responsible for making direct payment to all subcontractors for any and all services provided by such subcontractor.

## 6.0 INTELLECTUAL PROPERTY

### **6.1 Intellectual Property Ownership**

Tenex Software Solutions, Inc. owns the entire copyright, title and interest in the following content ("Content"):

- Precinct Central Suite including the Touchpad, Console, and Data Studio
- Election Response Help Desk Management System

Customer will own or secure all necessary rights to copyright, trademark or other intellectual property to any materials it submits to Tenex Software Solutions, Inc. for use in the Services.

Nothing in this section will affect ownership of intellectual property created and owned by any entities not a party to this Agreement and not pursuant to an agreement with Tenex. Prior agreements for other products will not be affected by this agreement.

### **6.2 Warranty**

Tenex Software Solutions, Inc. warrants that it has the rights and authority to grant all assignments and licenses granted by Tenex Software Solutions, Inc. in this Agreement.

## 7.0 TERM, TERMINATION, DEFAULT and REMEDIES

### **7.1 Term**

The Term of this Agreement shall commence on the Effective Date (contract execution) and shall automatically terminate five years after the contract has commenced, provided Tenex has fulfilled its obligations under this Agreement and payment of all Project Fees and Expenses as specified in this Agreement has been completed, unless otherwise extended by mutual written agreement or terminated in accordance with this Section 8.

### **7.2 Termination**

(a) Either party may terminate this Agreement for cause if the other party (i) commits any material breach or default of this Agreement and fails to remedy such material breach within 10 days written notice from the non-breaching party; (ii) becomes the subject of any voluntary or involuntary proceeding under the U.S. Bankruptcy Code or state insolvency proceeding and such proceeding is not terminated within sixty (60) days of its commencement; or (iii) ceases to be actively engaged in business. To exercise this right, Customer must provide to Tenex formal written notice at least thirty (30) days in advance of the effective date of the termination. The notice shall explicitly state the effective date of the termination and whether the contract termination is in whole or in part, and if in part, which part is being terminated. If this Agreement is terminated for the convenience of the Customer, Tenex shall be entitled to a pro-rated payment for Services provided up to the date of termination based on the percentage of the Services then completed.

#### **7.2.1 Termination For Cause by Customer**

Customer may terminate the Contract for cause, at its option, upon Default of Tenex. Default shall be defined as a 1) Material Breach; 2) a failure to perform faithfully under the terms and conditions of the Contract which continues uncorrected for a period of ten (10) business days after written notice of noncompliance from Customer is sent to Tenex (as may be extended by Customer in its discretion); or 3) Tenex's failure to cure a Major Downtime within eight (8) hours of notification during Prime-Time hours, or within twenty four (24) hours of notification during non-Prime Time of such Major Downtime by Customer or its discovery by Tenex.

### **7.2.2 Material Breach**

Material Breach shall mean an act or omission by a party which violates or contravenes an obligation required of the party under the Contract and which, by itself or together with one or more other breach(s), has a substantial negative effect on, or thwarts, the purpose of the Contract. Material Breach shall not include an act or omission which is merely a technical or immaterial variation from the form of the Contract, or which has a trivial or negligible effect on quality, quantity, or delivery of the goods or services to be provided under this Contract, to the extent that in the opinion of the non-breaching party such technical or nonmaterial variation does not rise to the level of a Material Breach when viewed in light of the breaching party's overall conduct under the Contract.

## **8.0 CONTRACTOR RELATIONSHIP**

Tenex Software Solutions, Inc. is an independent contractor, and neither Tenex Software Solutions, Inc. nor Tenex's employees or contract personnel are, or shall be deemed, Customer's employees. This Agreement does not create a partnership relationship association or joint venture between Customer and Tenex in the conduct of the provisions of this Agreement. Neither Tenex Software Solutions, Inc. nor Customer has authority to enter into contracts on the other's behalf. Tenex shall at all times have the status of an independent contractor without the right or authority to impose tort, contractual or any other liability on the Customer or its Board.

## **9.0 NON-SOLICITATIONS & CONFIDENTIAL INFORMATION**

### **9.1 Non-solicitation**

Throughout the Agreement and for a period of one (1) year after the expiration or termination of this Agreement for any reason, neither party will solicit to hire or recruit any officers or employees of the other party.

### **9.2 Confidential Information**

Tenex Software Solutions, Inc. and Customer agree not to use or disclose to any third party, either during or after the term of this Agreement, any proprietary or confidential information of the other party without the other party's consent. Tenex Software Solutions, Inc. and Customer shall not be restricted in using any material, which is publicly available, already in their possession, or known to them, or which is rightfully obtained from sources other than the other party.

Proprietary or confidential information includes business plans, customer lists, operating procedures, trade secrets, design formulas, know-how and processes, computer programs and inventories, discoveries and improvements of any kind owned by Tenex Software Solutions, Inc. or by Customer; and any information marked "Proprietary" or "Confidential" To the extent any such information is protected under the laws of Iowa regarding public records, confidential information and trade secrets.

Tenex acknowledges that Customer is a governmental entity that is required to comply with Iowa laws. If Customer is required by law to disclose any material or information, Customer will exercise reasonable efforts to notify Tenex prior to such disclosure. If the Customer is requested by a third party to disclose documents delivered by Tenex which are identified as "Trade Secret" or other exemption as defined under Iowa state law, Customer will notify Tenex of such fact. Tenex shall promptly notify the Customer that either (1) Customer is permitted to release such documents, or (ii) Tenex intends to take immediate legal action to prevent their release to a third party. Protection of such documents from disclosure in such instance shall be the responsibility and at the sole cost of Tenex.

## **10.0 LIABILITY AND RISK OF LOSS**

Except for and subject to claims relating to the indemnities contained in Section 24 hereof, in no event shall either party's aggregate liability to the other for all cases or controversies arising out of the subject matter of this Agreement, whether in contract, tort or otherwise, exceed the aggregate payments actually received by Tenex Software Solutions, Inc. under this Agreement. In no event will Tenex Software Solutions, Inc. be liable to Customer for any special, incidental or consequential damages or lost profits, whether based in breach of contract, tort (including negligence), product liability or otherwise, and whether or not Tenex Software Solutions, Inc. has been advised of the possibility of such damage.

Tenex agrees to bear all risk of loss, injury, or destruction of goods and materials ordered as a result of this Agreement which occur prior to delivery to the County. Upon delivery by Tenex to the County, and the County taking possession of goods and materials ordered as a result of this Agreement, the County agrees to bear all risk of loss, injury, or destruction of goods and materials ordered as a result of this Agreement.

## **11.0 AVAILABILITY AND RETENTION OF RECORDS**

All records relating to the products and services provided under this Agreement and supporting documentation for invoices submitted to Customer by Tenex shall be retained and made available by Tenex for audit by Customer, its duly authorized representatives, the State of Iowa and agencies of the United States government. Such records shall be retained by Tenex and made available for any time period required by state or federal law. If changes occur in the governing state or federal law, regarding retention of records, Tenex shall comply with such changes. If an audit is initiated before the expiration of such time periods required by state or federal law regarding retention of records, Tenex shall retain such records until the audit is concluded and all issues resolved. Tenex shall provide Customer with copies of such audits that may be conducted with respect to this Agreement.

## **12.0 CONFLICT OF INTEREST AND DISCLOSURE**

This Agreement does not preclude, prevent, or restrict Tenex from obtaining and working under an additional contractual arrangement(s) with other parties aside from Customer, assuming that the contractual work in no way impedes Tenex's ability to perform the services required under this Agreement. Tenex warrants that at this time of entering into this Agreement, it has no interest in nor shall it acquire any interest, direct or indirect, in any contract which will impede its ability to perform the services under this Agreement.

Tenex further warrants that there is no financial interest involved on the part of the Customer, or any of the Customer officers or employees who are involved in the development of the specifications or the negotiation of this Agreement. Tenex warrants that it has no knowledge of any situation that would be a conflict of interest. It is understood that a conflict of interest occurs when a Customer or a Customer officer or employee will gain financially or receive personal favors as a result of the signing or implementation of this Agreement. Tenex will report the discovery of any potential conflict of interest to Customer. Should a conflict of interest be discovered during the term of this Agreement, Customer may exercise any right under the Agreement including termination of the Agreement.

Tenex hereby covenants that it has disclosed any information that it possesses about any business relationship or financial interest that Tenex has with a Customer employee, employee's business, or any business relationship or financial interest that a Customer employee has with Tenex or in Tenex's business.

## **13.0 ASSIGNMENT**

The Parties expressly agree that Tenex shall not assign this Agreement without the prior written approval of Customer. All subcontracts are subject to the same terms, conditions, and covenants contained within this Agreement. Tenex must notify Customer within five (5) business days when Tenex knows or should have known that the subcontractor is out of compliance or unable to meet Agreement or licensing requirements. Should this occur, Tenex will immediately implement a process whereby subcontractor is immediately brought into compliance or the subcontractor's contract with Tenex is terminated. Tenex is responsible for making direct payment to all subcontractors for any and all services provided by such subcontractor.

## **14.0 GOVERNING LAW**

This Agreement and any modifications, amendments, or alterations, shall be governed, construed, and enforced under the laws of Iowa. Any legal action brought pursuant to this Agreement shall be filed in the courts located in Story County, Iowa.

## **15.0 INTERPRETATION, INTEGRATION AND MODIFICATION**

This Agreement, including all Contract Documents, embodies the entire agreement of the Parties. There are no promises, terms, conditions or obligations other than those contained herein; and this Agreement shall supersede all previous communications, representations or contracts, either written or oral, between the parties to this Agreement. Also, this Agreement shall not be modified in any manner except by an instrument, in writing, executed by the parties to this Agreement.

The Contract Documents are intended to supplement and complement each other and shall, where possible, be so interpreted. However, if any provision of this Agreement irreconcilably conflicts with an Exhibit or other Contract Document, the terms of this instrument and its attachments shall control.

## **16.0 COMPLIANCE**

Tenex agrees to comply with all applicable federal, state, and local laws in the conduct of work hereunder. Tenex accepts full responsibility for payment of all taxes including without limitation, unemployment compensation, insurance premiums, income tax deductions, social security deductions, pension deductions, and any and all other taxes or payroll deductions required for all employees engaged by Tenex in the performance of work authorized by this Agreement.

## **17.0 NON-DISCRIMINATION**

Tenex certifies it is an equal opportunity employer and shall remain in compliance with state and federal civil rights and nondiscrimination laws and regulations including but not limited to Title VI, and Title VII of the Civil Rights Act of 1964 as amended, the Rehabilitation Act of 1973, the Americans with Disabilities Act, the Age Discrimination Act of 1975, the Age Discrimination in Employment Act, as amended, and the Iowa Civil Rights Law.

During the performance of this Agreement, Tenex will not discriminate against any employee, contract worker, or applicant for employment because of race, color, religion, sex, sexual orientation, national origin, ancestry, disability, Vietnam-era veteran status, age, political belief or place of birth. Tenex will take affirmative action to ensure that during employment, all employees are treated without regard to race, color, religion, sex, national origin, ancestry, disability, Vietnam-era veteran status, age, political belief or place of birth. These provisions apply also to contract workers, such action shall include, but is not limited to, the following: employment, upgrading, demotion or transfer;



recruitment or recruitment advertising, layoff, or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Tenex agrees to post in conspicuous places, available to employees and applicants for employment, notices stating Tenex complies with all applicable federal and state non-discrimination laws.

Tenex, or any person claiming through Tenex, agrees not to establish or knowingly permit any such practice or practices of discrimination or segregation in reference to anything relating to this Agreement, or in reference to any contractors or subcontractors of said Tenex.

## **18.0 WAIVER**

Any waiver by either party or any provision or condition of this Agreement shall not be construed or deemed to be a waiver of any other provision or condition of this Agreement, nor a waiver of a subsequent breach of the same provision or condition. If Customer or Tenex fails to perform any obligation under this Agreement and thereafter the other party waives such failure, such waiver shall be limited to the particular matter waived and shall not be deemed to waive any other failure hereunder. Waivers shall not be effective unless in writing.

## **19.0 CONFIDENTIAL INFORMATION**

All information owned, possessed or used by the Customer which is communicated to, learned, developed or otherwise acquired by Tenex or its employees, agents or contractors in the performance of the terms of the Agreement shall be deemed and remain Confidential Information. Tenex shall not, beginning on the date of first association or communication between the Customer and Tenex and continuing through the term of this Agreement and thereafter, disclose, communicate or divulge or permit disclosure, communication or divulgence to another, or use for Tenex's own benefit or the benefit of another, any such Confidential Information without the prior written consent of the Customer. Tenex recognizes that certain Confidential Information in the possession of Customer is protected by state and/or federal privacy laws, and its disclosure may be prohibited under applicable law. Tenex agrees to implement and strictly enforce procedures to protect any such Customer Confidential Information from disclosure by Tenex, its employees, agents or contractors. Tenex agrees that any such disclosure of Confidential Information protected by applicable law shall constitute a Material Breach of the terms of the Agreement and be grounds for Default as those terms are defined herein. Tenex agrees to return to Customer all Confidential Information which it has received in the course of the Agreement and to destroy or cause the destruction of any copies of such information in the possession of its employees, agents or contractors.

This section shall be binding upon Tenex, Tenex's employees and subcontractors, and all individuals assigned by to perform services or work for the Board under the Agreement and shall survive termination of this Agreement.

Tenex specifically agrees that the release or disclosure, or threatened release or disclosure of Confidential Information by Tenex or its employees, agents or contractors, is likely to cause immediate and irreparable harm to the Customer for which there is no adequate remedy at law. Therefore, in such an event Customer may immediately seek relief in an appropriate forum to stop or mitigate the effects of such release without providing any of the advance notices that may be otherwise required under the Agreement for Material Breach or Default.

## **20.0 AUDIT RESPONSIBILITY**

Tenex agrees to accept responsibility for receiving, replying to and/or complying with any audit exception by appropriate federal, state or local audit directly related to the provision of this Agreement.

Tenex agrees to repay the Customer the full amount of payment received for duplicate billings, erroneous billings, or false or deceptive claims. Tenex recognized and agrees the Customer may withhold any money due and recover through any appropriate method any money erroneously paid under this Agreement if evidence exists of less than full compliance with this Agreement.

## 21.0 FORCE MAJEURE

To the extent that either Party is actually precluded from performance of any term or condition of this Agreement by reason of a Force Majeure event, such party may be excused from Default of performance of that term or condition for a period not to exceed the actual period of the Force Majeure event, provided that the party seeking to avail itself of protection under this clause gives written notice to the other party identifying 1) the reason for the inability to perform under this paragraph; 2) the measures being taken to perform its obligations notwithstanding the Force Majeure event; and 3) the period during which the party anticipates that its performance will be precluded by the Force Majeure event.

Tenex acknowledges the importance and essential nature of the services it is performing for the Customer under this Agreement and agrees that every feasible effort will be made to perform the services notwithstanding the occurrence of a Force Majeure event. Tenex understands and agrees that the fact that a Force Majeure event renders performance difficult or unprofitable is not a basis for excusable non-performance under this paragraph. In no event shall Tenex be entitled to the benefit of this paragraph for a period in excess of 14 days if the Force Majeure event does not affect the Customer's property or employees which are necessary to Tenex's ability to perform. Tenex shall seek to remedy at the earliest possible time, using all reasonable efforts and means, any actual or threatened non-performance due to a Force Majeure event.

## 22.0 DEFENSE AND INDEMNIFICATION

Tenex agrees to indemnify, protect, defend and hold harmless the Board of County Supervisors of Story County, Iowa and their officers, employees, representatives, servants, successors, assigns and agents (the "Indemnified Parties"), from and against any and all losses, damages, injuries, claims, demands and expenses, including legal expenses, of whatsoever nature, which might be caused by, or in any way connected with, or arising out of any acts or omissions of Tenex, negligent or otherwise, and its employees, officers, agents, or subcontractors, except those which arise from the sole negligence, gross negligence, recklessness or intentional misconduct of the Indemnified Parties. Tenex shall assume the settlement of, and the defense of any suit or suits or other legal proceedings brought to enforce all such losses, damages, injuries, claims, demands and expenses and shall pay all judgments entered in any such suit or suits or other legal proceedings. Without limitation of the foregoing, Tenex agrees to protect, defend, indemnify and hold the Indemnified Parties harmless from any and all liability, loss, damage or expenses arising from any employment relationship between Tenex and its employees, including claims under any statute, including but not limited to, workers' compensation laws, unemployment compensation laws, the Equal Employment Opportunity Act, the Fair Labor Standards Act, the Family and Medical Leave Act, and the Americans with Disabilities Act. The indemnities and assumptions of liabilities and obligations herein provided for shall continue in full force and effect notwithstanding the termination of this Agreement, whether by expiration of time, by operation of law or otherwise.

Tenex agrees to defend, indemnify and hold harmless the Indemnified Parties from and against any claim, suit, demand, or action alleging the System or any component thereof infringes any copyright, trade secret, U.S. patent or any other proprietary right of any third party, and Tenex shall indemnify the Indemnified Parties against any judgment, award or amount paid in settlement to which Tenex has agreed (such agreement not to be unreasonably withheld), applicable court costs and witness fees arising from any such claim, suit, demand, or action.

The Indemnified Parties shall provide Tenex prompt written notice of such claim, suit, demand, or action and shall cooperate with Tenex in the defense and settlement thereof. Tenex shall have control of the defense of such claim, suit, demand, or action and the settlement or compromise thereof. The respective rights and obligations of the parties under this paragraph shall survive the expiration or termination of this Agreement for any reason.

If a temporary or a final injunction is obtained against the Indemnified Parties use of the System or any portion thereof by reason of an infringement of a copyright, trade secret, or other proprietary right, Tenex will, at its option and expense, either:

1. Procure for the Indemnified Parties the right to continue using the System; or



2. Replace or modify the System for the Indemnified Parties or such infringing portion thereof so that it no longer infringes such copyright, trade secret, or other proprietary right, so long as the utility or performance of the System is not adversely affected by such replacement or modification and the System continues to materially conform with the System Specifications.

## 23.0 SURVIVAL OF TERMS

In addition to any provisions of this Agreement which survive by their express terms, those terms and provisions which by their intent and meaning would naturally survive, or which by their very nature are incapable of being partially or fully performed or enforced prior to expiration or termination of the Agreement, shall survive the expiration or termination of the Agreement.

## 24.0 COUNTERPARTS OF THIS AGREEMENT

This Agreement may be executed in counterparts, each of which shall be deemed to be an original of this Agreement.

### Section A–Precinct Central Product Description

Precinct Central is the most flexible and comprehensive electronic poll book solution available today. The software runs on the iPad hardware platform and requires no other peripherals for driver license scanning and signature capture. The three modules of Precinct Central are described below.

#### **Precinct Central Touchpad (iPad App)**

The Precinct Central Touchpad is the election worker interfacing application that runs on the iPad. The primary function on this module is to facilitate the voter check-in, handle advanced check-in scenarios, such as address changes and provisional voting. The following items describe the features of this module.

- Run in early voting and election day modes
- Voter lookup by scanning a driver license or state issued identification card
- Voter lookup using advanced search features
- Voter lookup using bar-code enabled voter information card or sample ballot
- Searching of state-wide voter registration systems (where available)
- Verifying voter eligibility based on election specific criteria
- Identifying voters that need assistance in voting
- Identifying voters with absentee ballots requests (returned or just requested)
- Identifying voters with any other special circumstances through comments
- Voter electronic signature capture
- Verify current voter signature with the signature on file (where available)
- Identifying ballot type and ballot style
- Validating ballot style issued by scanning a pre-printed ballot stub
- Issuing and *tracking* of provisional ballots
- Ability to issue a manual provisional when needed in unique situations (such, as a challenge to voter eligibility)
- Issuing a provisional in a voter not found situation – allowing complete entry of all

relevant information when a voter is not found, identifying the correct ballot style, and issuing a provisional

- Allowing and tracking spoiled ballot information
- Allowing onsite address changes for voters moving within the county
- Allowing onsite address changes for voters moving from other counties
- Ballot-on Demand interface for early voting
- Address lookup for precinct verification and directions
- Tracking voters transferred to correct voting location, with any address changes completed
- Reporting of totals by device and location – including totals by provisional and spoiled ballots
- Reporting of all check-ins on the device or at the location, with various filters
- Printing a voter check-in slip complete voter details and ballot style information
- Printing of voter transfer slip for voters transferred to correct voting location
- Printing of list of voters checked in directly from the iPad – for purposes of posting
- Printing of check-in totals at the beginning of day.
- Printing of check-in totals at the end of the day.
- Side-ways communication for in-precinct communications.

### **Precinct Central Console**

The Precinct Central Console is the IT and Management staff interfacing application that allows Touchpads to be controlled and monitored. The primary function on this module is to aggregate voter check-ins, act as the central repository for databases and perform command and control functions. The following items describe the features of this module.

- Device registration and activation
- Device monitoring when idle and non-operational
- Monitoring views of all iPads allowing real-time tracking of any issues
- Reports for voter check-in activity including information on provisional ballots and spoiled ballots
- Auditing views with information on processing times, user activity, and statistics
- Heartbeat monitoring with information on battery status, user status and data status
- Setup and configure data for election
- Pre-election over the air data package loading
- Post-election over the air data package unloading
- Poll worker payroll module

### **Precinct Central Data Studio**

The PC Data Studio module is designed to run at the client site managing the data transfers and providing near real-time updates to Precinct Central for Early Voting and Absentee changes.

The following items describe the features of this module.

- Data conversion for level-0 data load into Precinct Central
- Real-time / batch data updates from voter registration system for address changes, name changes, status changes, absentee changes
- Real-time / batch update to voter registration system for voting history and absentee changes



- Real-time / batch cancellation of absentee ballots (mailed or requested)
- All check-in information updated to central server
- All check-in information distributed down to each iPad in real-time from central server
- Voter credit

Tenex Software Solutions, Inc. by Henry M. Adkins & Son, Inc.

Dustin Vanderburg, Vice President  
Henry M. Adkins & Son, Inc.

\_\_\_\_\_  
Authorized Signature

Linda Murken  
Chair, Story County Board of Supervisors

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Authorized Signature

ATTEST:

Lucy Martin  
Story County Auditor

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Printed Name

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Authorized Signature

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Authorized Signature

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Printed Name



**"EXHIBIT B"**

**HENRY M. ADKINS & SON, INC.**  
**331 INDEPENDENCE AVE.**  
**CLINTON, MO 64735**  
**1-800-633-5503**

**PROPOSAL FOR: STORY COUNTY, IA**  
**900 6th STREET**  
**NEVADA, IA 50201**

**PROPOSAL DATE: 4/17/2019**

ITEM	DESCRIPTION	UNITS	UNIT PRICE	EXTENDED PRICE
<b>iPad 9.7 inch Tablet</b>	COTS tablet used as the basis of the ePollbook; runs the Precinct Central Touchpad application	<b>138</b>	<b>\$329.00</b>	<b>\$45,402.00</b>
<b>Precinct Central Software License</b>	Includes: Precinct Central Touchpad software license, Precinct Central Console, Precinct Central Data Studio, Precinct Central Mobile Website, MDM, Configuration and Shipping, Year 1 Maintenance included	<b>138</b>	<b>\$625.00</b>	<b>\$86,250.00</b>
<b>Flip &amp; Share Stand</b>	Proprietary stand that stores and protects the iPad; acts as a stand on Election Day with a "flipping" mechanism that allows for the share of information and the easy capture of voter signatures	<b>138</b>	<b>\$85.00</b>	<b>\$11,730.00</b>
<b>Epson TM-m30 Bluetooth Printer</b>	COTS receipt printer for printing check-in logs, check-in slips and more	<b>138</b>	<b>\$269.00</b>	<b>\$37,122.00</b>
<b>Transport and Carrying Case</b>	Two unit carrying case that protects and transports all equipment needed for a successful ePollbook implementation on Election Day including the ePollbook, the printer, additional paper, Mifi, styluses and more	<b>69</b>	<b>\$125.00</b>	<b>\$8,625.00</b>
<b>10-foot Apple Lightning Charging Cable</b>	10-foot charging cable for the iPad	<b>138</b>	<b>\$12.00</b>	<b>\$1,656.00</b>
<b>Implementation, Training and Delivery</b>	Covers delivery of units and training on Precinct Central TouchPads and Precinct Central Console by Adkins' staff	<b>1</b>	<b>\$2,750.00</b>	<b>\$2,750.00</b>
<b>TOTAL</b>				<b>\$190,785.00</b>
<b>ANNUAL LICENSE: Precinct Central Software License</b>	Billed annually after first year	<b>138</b>	<b>\$125.00</b>	<b>\$17,250.00</b>



**BOARD OF SUPERVISORS RESOLUTION NO. 19-129  
RESOLUTION TO ABATE TAXES ASSESSED AGAINST SAID MOBILE  
HOME**

**WHEREAS**, the following mobile home was located at 120 1<sup>st</sup> ST Lot 8, in Ledgestone Meadows Mobile Home Court, Story City, Story County, Iowa; and,

**WHEREAS**, said mobile home has been abandoned and removed from the park without the Treasurer's knowledge; and,

**WHEREAS**, said mobile home has delinquent taxes; and,

**WHEREAS**, Section 435.25 of the Code of Iowa, states that when it is administratively impractical to pursue tax collection through the remedies of this section, all taxes, regular and special, interest, and costs shall be abated by resolution of the county board of supervisors. The resolution shall direct the treasurer to strike from the tax book the reference to said mobile home; and

**NOW, THEREFORE BE IT RESOLVED**, that all delinquent taxes on the following mobile home are hereby abated. The county treasurer is directed to strike from the tax book the delinquent taxes that are in reference to said mobile home.

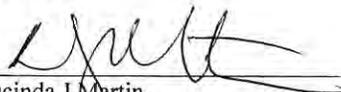
Pardo I, Hector D      VIN #0577244698D      Title #85AB23127      Amount \$2,473

**APPROVED** this 18<sup>th</sup> day of June, 2019

Moved By: Olson  
Seconded By: Heddens  
Voting Aye: Olson, Heddens, Murken  
Voting Nay: None  
Not Voting: None  
Absent: None

  
\_\_\_\_\_  
Chairperson, Linda Murken  
Story County Board of Supervisors

**ATTEST:**

  
\_\_\_\_\_  
Lucinda J Martin  
Story County Auditor



# Sheriff's Office



Story County

**PAUL H. FITZGERALD, Sheriff**

Emergency 911 • Office: 515-382-6566 • Fax #: 515-382-7479 • 1315 S. B Ave. Nevada, Iowa 50201

To: Board of Supervisors  
 Linda Murken, Chairperson  
 Lauris Olson  
 Vacant Position

From: Sheriff Paul H. Fitzgerald *PHF*

Date: June 13, 2019

Reference: Purchases over \$5,000 (unbudgeted)

.....

The tasers currently assigned to the patrol deputies are coming up on nine (9) years old. The life expectancy of a taser is approximately seven (7) years.

The Sheriff's Office has purchased ten (10) tasers along with holsters, cartridges and batteries to replace the current tasers. The cost for all items is \$15,478.00. The Sheriff's Office will have sufficient funds to pay for the tasers and accessories out of the current budget year.

*Acknowledged*  
**APPROVED**      **DENIED**

Board Member Initials: *PHF*

Meeting Date: 6/18/19

Follow-up action: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



# Sheriff's Office



Story County

**PAUL H. FITZGERALD, Sheriff**

Emergency 911 • Office: 515-382-6566 • Fax #: 515-382-7479 • 1315 S. B Ave. Nevada, Iowa 50201

To: Board of Supervisors  
 Linda Murken, Chairperson  
 Lauris Olson  
 Vacant Position

From: Sheriff Paul H. Fitzgerald *PHF*

Date: June 12, 2019

Reference: Purchases over \$5,000 (unbudgeted)

.....

On June 12, 2019, Commander McKenna advised of an update needed for the computers in field services. Each computer will need a token in order to be utilized.

The Sheriff's Office had to purchase a token for each computer. The total cost will run approximately \$5,450. The Sheriff's Office will have sufficient funds to pay for the tokens out of the current budget year.

*Acknowledged*

**APPROVED**                      **DENIED**

Board Member Initials: *PHF*

Meeting Date: 6/18/19

Follow-up action: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



# Sheriff's Office



Story County

**PAUL H. FITZGERALD, Sheriff**

Emergency 911 • Office: 515-382-6566 • Fax #: 515-382-7479 • 1315 S. B Ave. Nevada, Iowa 50201

To: Board of Supervisors  
 Linda Murken, Chairperson  
 Lauris Olson  
 Vacant Position

From: Sheriff Paul H. Fitzgerald *PHF*

Date: June 13, 2019

Reference: Purchases over \$5,000 (unbudgeted)

.....

For the past several years, I have wanted to purchase a portable speed trailer to be rotated around different areas of the county. I have had to cut the speed trailer request from the sheriff's office budget each year as other priorities have taken it's place.

The Sheriff's Office has purchased a speed trailer in the amount of \$6,980.00. The Sheriff's Office will have sufficient funds to pay for the speed trailer out of the current budget year.

*Acknowledged*

**APPROVED**      **DENIED**

Board Member Initials: *LM*

Meeting Date: *6/15/19*

Follow-up action: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



# Sheriff's Office



Story County

PAUL H. FITZGERALD, Sheriff

Emergency 911 • Office: 515-382-6566 • Fax #: 515-382-7479 • 1315 S. B Ave. Nevada, Iowa 50201

To: Board of Supervisors  
 Linda Murken, Chairperson  
 Lauris Olson  
 Vacant Position

From: Sheriff Paul H. Fitzgerald *PHF*

Date: June 13, 2019

Reference: Purchases over \$5,000 (unbudgeted)

.....

The current utility shed at the Story County Range has been in desperate need of replacement. In the last couple of years, a new shed has been in the sheriff's office budget, but I have cut the purchase due to other priorities.

The Sheriff's Office has purchased a 12' X 18' utility shed in the amount of approximately \$5,500.00. The Sheriff's Office will have sufficient funds to pay for the shed out of the current budget year.

*Acknowledged*  
 APPROVED

DENIED

Board Member Initials: *John*

Meeting Date: *6/18/19*

Follow-up action: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## STORY COUNTY UTILITY PERMIT

Date 6/10/19

To the Board of Supervisors, Story County, Iowa:

The Windstream Iowa Communications- North, LLC Company, incorporated under the laws of Iowa, with its principal place of business at 4001 N. Rodney Parham, Little Rock, AR, does hereby make application requesting permission to occupy certain portions of public right-of-way and that the County Engineer be directed to establish the location of lines of transmission of communications on secondary route 130th St, from Between 630th to and 640th ave, a distance of less than 1 miles.

Agreements: The utility company, corporation, applicant, permittee, or licensee, (hereinafter referred to as the permittee) agrees that the following stipulations shall govern under this permit.

1. The Permittee will file a plat setting out the location of proposed line on the secondary route and that the description of the proposed installation including type, height, and spacing of poles, maximum voltage, lengths of cross arms, minimum clearance and number of wires, type, size and capacity of underground cables, conduits, tile lines, and pipe lines, maximum working pressures for pipe lines carrying gas or flammable petroleum products are described as follows:
2. The installation shall meet the requirements of county, state, and federal laws, franchise rules, and of the Iowa State Commerce Commission Regulations and Directives, Utilities Division, the Iowa State Department of Health, and any other laws or regulations applicable.
3. The Permittee shall be fully responsible for any future adjustments of its facilities within the established highway right-of-way caused by highway construction or maintenance operations.
4. Story County assumes no responsibility for damages to the Permittee's property occasioned by any construction or maintenance operations on said highways.
5. The Permittee shall take all reasonable precautions during the construction and maintenance of said installation to protect and safeguard the lives and property of the traveling public and adjacent property owners.
6. The Permittee, and its contractors, shall carry on the construction or repair of the accommodated utility with serious regard to the safety of the public. Traffic protection shall be in accordance with Part VI of the current Iowa Department of Transportation Manual on Uniform Control Devices for Streets and Highways.
7. The Permittee shall be responsible for any damage resulting to said highways because of the construction operation, or maintenance of said utility, and shall reimburse Story County for any expenditure the County may have to make on said highways because of said permittee's utility having been constructed, operated, and maintained thereon.
8. The Permittee shall indemnify and save harmless Story County from any and all causes of action, suits at law or in equity, or losses, damages, claims, or demands, and from any and all

liability and expense of whatsoever nature for, on account of or due to the acts or omissions of said Permittee's officers, members, agents, representatives, contractors, employees or assigns arising out of or in connection with its (or their) use or occupancy of the public highway under this permit.

9. Noncompliance with any of the terms of permit, or agreement, may be considered cause for shut down of utility construction operations, or revocation of the permit.

10. The following special requirements, if applicable, shall apply to this permit:

Whenever the route of the proposed cable line runs along a paved secondary highway, the location of said cable shall be constructed on top of the road shoulder so as to be within approximately two-feet of the pavement edge.

Whenever the route of the proposed cable line runs along a dirt or gravel surfaced highway, the location of said cable shall be constructed on top of the road surface and as near possible to the shoulder line

Whenever a cross road culvert or bridge is encountered along the route of the proposed cable lines, said cable shall be constructed around the ends of said cross road culvert or bridge even though this looping is not designated on the situation plans attached hereto.

The crossing of the cable line from one side of the highway to the other shall be accomplished at a near right angle rather than diagonally so as to disturb the roadbed of the traveled way as little as possible.

Whenever the route of the proposed cable line is to cross a paved highway, such crossing shall be in a bored hole rather than open cut trench.

Date June 10, 2019

Windstream Iowa Communications- North, LLC  
Name of Company (Applicant - Permittee)

by Amber Hill 501-748-4601  
Amber Hill- Eng. Support Phone no.

Recommended for Approval:

Date 6-10-19

Dan M. Moore 515-382-7355  
County Engineer Phone no.

Approved:

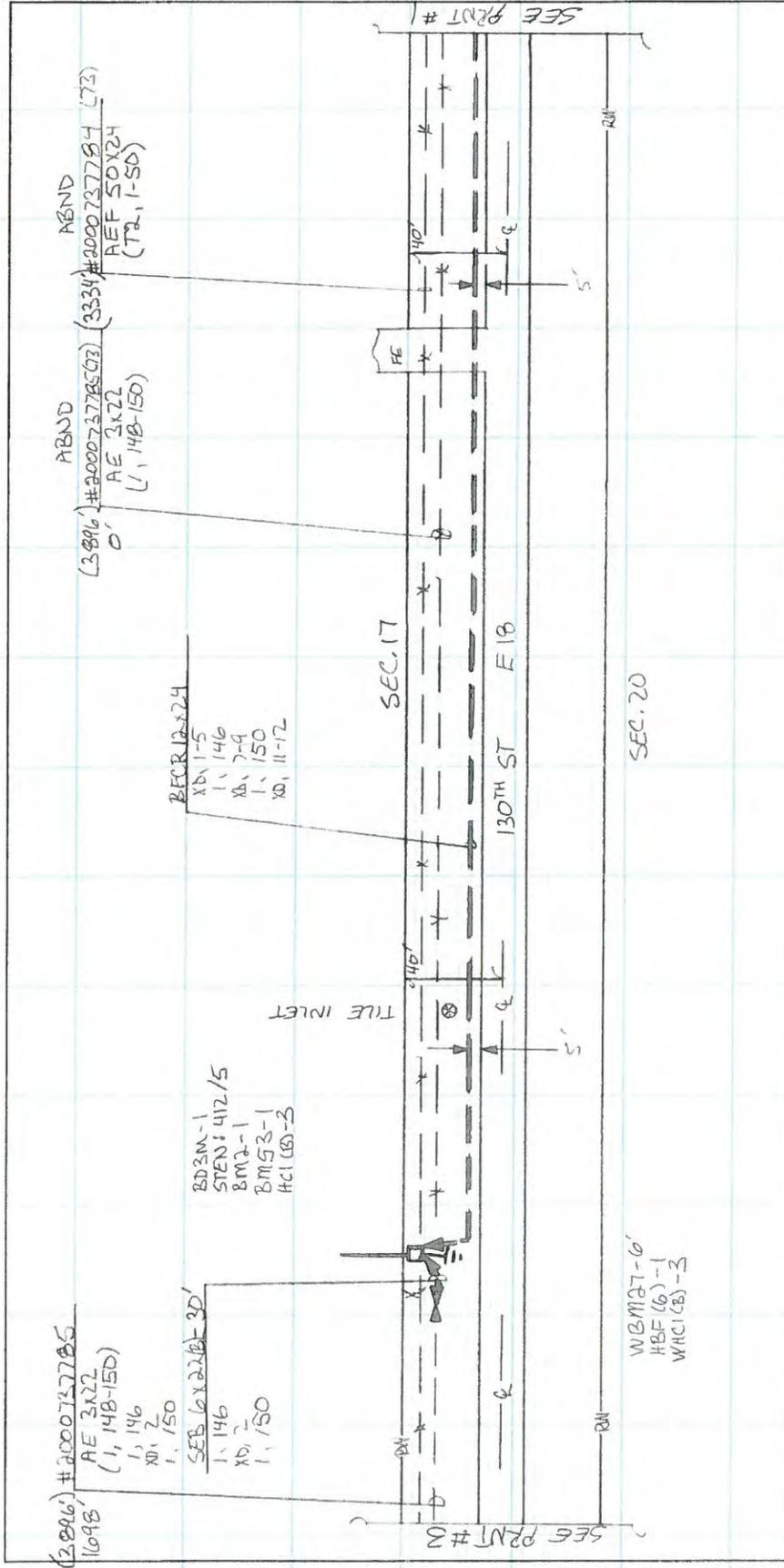
Date 6/18/19

Shirley A. Schuler  
Chair, Board of Supervisors  
Story County, Iowa

Three (3) copies of this form will be required for each installation. A plat shall be attached to each copy submitted.





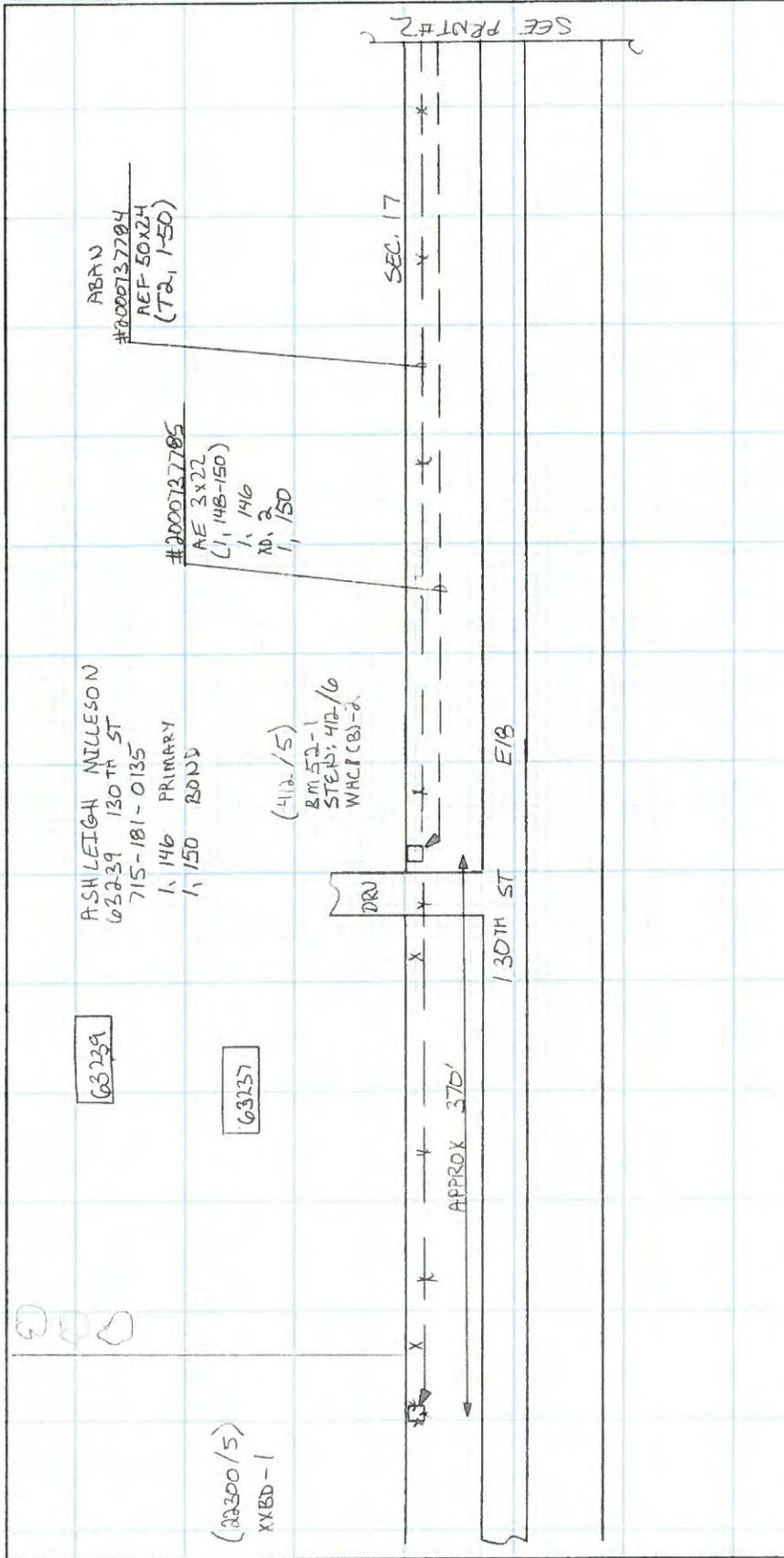


UNIT CODE	ESTIMATED QUANTITY	AS BUILT QUANTITY	NOTE AREA:	EXCH #	EXCH NAME	REM. CODE
WBMA7-6	6		STORY COUNTY WARREN TWP PLACE CABLE AT 5' OFF SLAB AT A MINIMUM 30" DEPTH.	713242081	00016	
WBMA7-6	3			713242081	00016	
WBMA7-6	1			713242081	00016	
WBMA7-6	1			713242081	00016	
WBMA7-6	30			713242081	00016	
				DATE: 12-16-14	REV. DATE: 1/10/15	SCALE: 1/8"=1'-0"
				FILE:	DRWN: JLM	ENGR: JLM
					APPRVD:	PRINT #: 2 OF 3

CALL ONE-CALL: 1-800-292-8989  
48 HOURS PRIOR TO CONSTRUCTION.



ALL KNOWN OBSTRUCTIONS HAVE BEEN SHOWN. THOSE AND OTHERS, IF ANY, ARE THE RESPONSIBILITY OF THE CONTRACTOR OR THE WINDSTREAM CREW.



CALL ONE-CALL: 1-800-292-8989  
48 HOURS PRIOR TO CONSTRUCTION.

EXCH #	EXCH NAME	REM CODE
71229081-00016	McCullough	
WOF	TAX DIST.	
71229081-00016		
TWP	SEC.	SAL.
823 W	17	
DATE	REV DATE	SCALE
6-16-14		NDS
FILE	DRWN	ENG
	JLW	JLW
	APPRVD	PRINT #
		30F3

**windstream.**

ALL KNOWN OBSTRUCTIONS HAVE BEEN SHOWN  
THOSE AND OTHERS IF ANY ARE THE RESPONSIBILITY  
OF THE CONTRACTOR OR THE WINDSTREAM CREW.

NOTE AREA:  
STORY COUNTY  
WARREN TWP SEC. 17

UNIT CODE	ESTIMATED QUANTITY	AS BUILT QUANTITY
XEBD	1	
BM 52-1	2	
WACP (CB)		

## STORY COUNTY UTILITY PERMIT

Date 6/11/19

To the Board of Supervisors, Story County, Iowa:

The Consumers Energy Company, incorporated under the laws of authorize to do business within the State of Iowa, with its principal place of business at 2074 242nd St. Marshalltown, does hereby make application requesting permission to occupy certain portions of public right-of-way and that the County Engineer be directed to establish the location of lines of transmission of electric on secondary route 220<sup>th</sup> st., from 68811 to under the road, a distance of 120 miles.<sup>ft</sup>

Agreements: The utility company, corporation, applicant, permittee, or licensee, (hereinafter referred to as the permittee) agrees that the following stipulations shall govern under this permit.

1. The Permittee will file a plat setting out the location of proposed line on the secondary route and that the description of the proposed installation including type, height, and spacing of poles, maximum voltage, lengths of cross arms, minimum clearance and number of wires, type, size and capacity of underground cables, conduits, tile lines, and pipe lines, maximum working pressures for pipe lines carrying gas or flammable petroleum products are described as follows:
2. The installation shall meet the requirements of county, state, and federal laws, franchise rules, and of the Iowa State Commerce Commission Regulations and Directives, Utilities Division, the Iowa State Department of Health, and any other laws or regulations applicable.
3. The Permittee shall be fully responsible for any future adjustments of its facilities within the established highway right-of-way caused by highway construction or maintenance operations.
4. Story County assumes no responsibility for damages to the Permittee's property occasioned by any construction or maintenance operations on said highways.
5. The Permittee shall take all reasonable precautions during the construction and maintenance of said installation to protect and safeguard the lives and property of the traveling public and adjacent property owners.
6. The Permittee, and its contractors, shall carry on the construction or repair of the accommodated utility with serious regard to the safety of the public. Traffic protection shall be in accordance with Part VI of the current Iowa Department of Transportation Manual on Uniform Control Devices for Streets and Highways.
7. The Permittee shall be responsible for any damage resulting to said highways because of the construction operation, or maintenance of said utility, and shall reimburse Story County for any expenditure the County may have to make on said highways because of said permittee's utility having been constructed, operated, and maintained thereon.
8. The Permittee shall indemnify and save harmless Story County from any and all causes of action, suits at law or in equity, or losses, damages, claims, or demands, and from any and all

liability and expense of whatsoever nature for, on account of or due to the acts or omissions of said Permittee's officers, members, agents, representatives, contractors, employees or assigns arising out of or in connection with its (or their) use or occupancy of the public highway under this permit.

9. Noncompliance with any of the terms of permit, or agreement, may be considered cause for shut down of utility construction operations, or revocation of the permit.

10. The following special requirements, if applicable, shall apply to this permit:

Whenever the route of the proposed cable line runs along a paved secondary highway, the location of said cable shall be constructed on top of the road shoulder so as to be within approximately two-feet of the pavement edge.

Whenever the route of the proposed cable line runs along a dirt or gravel surfaced highway, the location of said cable shall be constructed on top of the road surface and as near possible to the shoulder line

Whenever a cross road culvert or bridge is encountered along the route of the proposed cable lines, said cable shall be constructed around the ends of said cross road culvert or bridge even though this looping is not designated on the situation plans attached hereto.

The crossing of the cable line from one side of the highway to the other shall be accomplished at a near right angle rather than diagonally so as to disturb the roadbed of the traveled way as little as possible.

Whenever the route of the proposed cable line is to cross a paved highway, such crossing shall be in a bored hole rather than open cut trench.

Date 6-11-19

Consumers Energy  
Name of Company (Applicant - Permittee)

Elliot Mayland 641-485-4064  
by Phone no.

Recommended for Approval:

Date 6-11-19

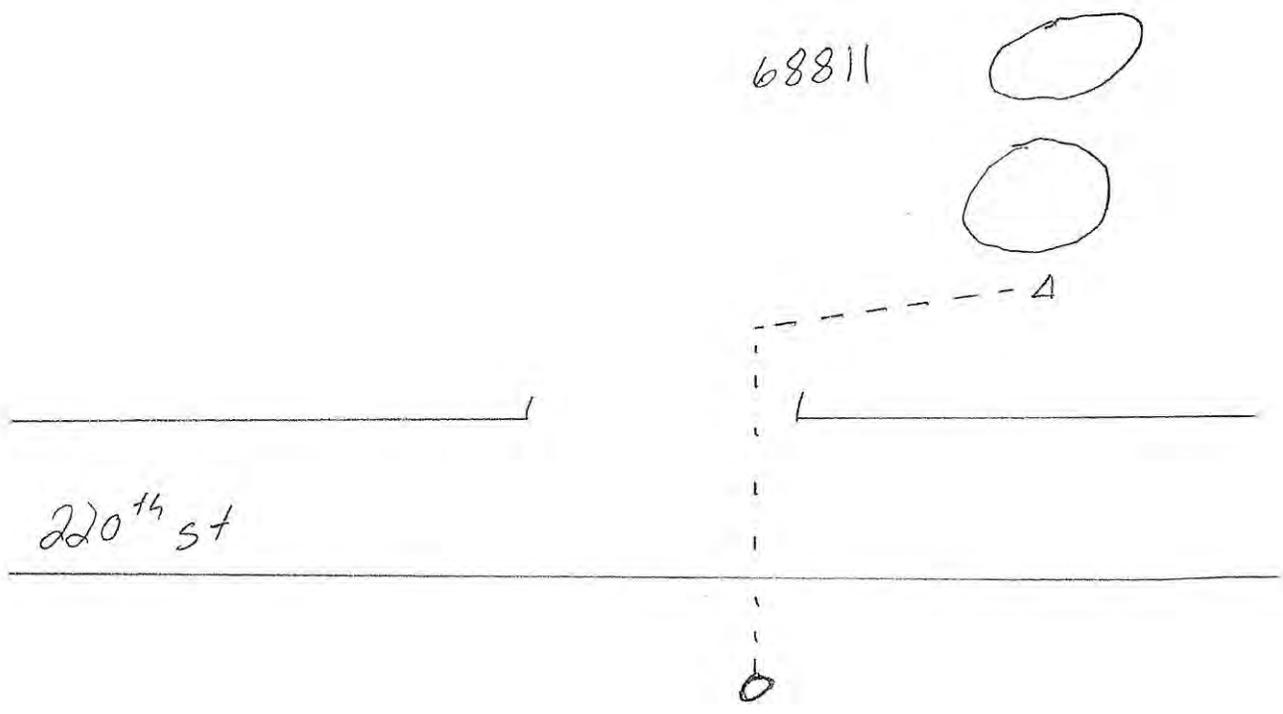
 515-382-7355  
County Engineer Phone no.

Approved:

Date 6/18/19

  
Chair, Board of Supervisors  
Story County, Iowa

Three (3) copies of this form will be required for each installation. A plat shall be attached to each copy submitted.



Bore under the road bed a minimum of 4 ft with new 7200 volt electric in 2" duct from the pole to a new transformer

Closure No. 19-53

Date June 14, 2019

## Resolution

### BE IT RESOLVED

By the Board of Supervisors of Story County, Iowa, to approve the road Closure(s) for the purpose of Water Damage in section 30-29 Richland on

630th Ave is Closed between 200th St. and 210th St.

Motion by: Olson Seconded by: Heddens

Olson	<input checked="" type="checkbox"/>	Aye	Heddens	<input checked="" type="checkbox"/>	Aye	Murken	<input checked="" type="checkbox"/>	Aye
		Nay			Nay			Nay
		Absent			Absent			Absent



Story County Board of Supervisors

Closure No. 19-54

Date June 14, 2019

## Resolution

### BE IT RESOLVED

By the Board of Supervisors of Story County, Iowa, to approve the road Closure(s) for the purpose of Construction in section 29-28 Palestine Twp on

520th Ave is closed between Highway 210 and 320th St

Motion by: Olson Seconded by: Heddens

Olson	<input checked="" type="checkbox"/>	Aye	Heddens	<input checked="" type="checkbox"/>	Aye	Murken	<input checked="" type="checkbox"/>	Aye
	<input type="checkbox"/>	Nay		<input type="checkbox"/>	Nay		<input type="checkbox"/>	Nay
	<input type="checkbox"/>	Absent		<input type="checkbox"/>	Absent		<input type="checkbox"/>	Absent

[Signature]

Story County Board of Supervisors

**DO NOT WRITE IN THE SPACE ABOVE. RESERVED FOR RECORDER**

Prepared By: Amelia Schoeneman, Story County Planning and Development, 900 6<sup>th</sup> Street, Nevada, IA 50201 (515) 382-7245

Please return to:  
Planning & Development

**STORY COUNTY IOWA  
RESOLUTION OF THE BOARD OF SUPERVISORS  
RESOLUTION NO. 19-122**

WHEREAS, there has been submitted to the Board of Supervisors of Story County, Iowa, an application to amend the *Cornerstone to Capstone (C2C) Comprehensive Plan Future Land Use Map* by Westwood Center Partners LC, 6723 U.S. Highway 69, Ames, Iowa, involving the property located in the Northwest Quarter of Section 18 of Union Township, and

WHEREAS, on June 5, 2019, the Story County Planning and Zoning Commission recommended approval of the proposed amendment to the *Cornerstone to Capstone (C2C) Comprehensive Plan Future Land Use Map* from the Agricultural Conservation area to the Rural Residential area to the Story County Board of Supervisors, and

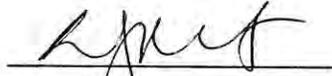
AND WHEREAS, it is the opinion of the Board of Supervisors of Story County, Iowa, that it is advisable and in the best interest of Story County, Iowa, and of all persons concerned, that said such application amending the *Cornerstone to Capstone (C2C) Comprehensive Plan Future Land Use Map* from the Agricultural Conservation area to the Rural Residential area for the property described in Attachment A and shown on Attachment B be approved, and the proposed changes reflected on the *Cornerstone to Capstone (C2C) Comprehensive Plan Future Land Use Map*.

NOW, THEREFORE, BE IT RESOLVED that the application to amend the *Cornerstone to Capstone (C2C) Comprehensive Plan Future Land Use Map* by Westwood Center Partners LC, involving real estate described on Attachment A and shown on Attachment B be approved.

Dated this 18<sup>th</sup> day of June, 2019.



Linda Murken, Chair  
Board of Supervisors  
Story County, Iowa



Lucy Martin, County Auditor  
Story County, Iowa

Moved by: Olson

Seconded by: Heddens

Voting Aye: Olson, Heddens, Murken

Voting Nay: None

Absent: None

**ATTACHMENT "A"**

**Legal Description of Plan Designation Amendment**

PARCEL AD, AS SHOWN ON THE PLAT OF SURVEY FILED IN SLIDE 329, PAGES 4 & 5, IN THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 18, TOWNSHIP 82 NORTH, RANGE 23 WEST OF THE 5<sup>TH</sup> P.M., STORY COUNTY, IOWA

ATTACHMENT "B"



**DO NOT WRITE IN THE SPACE ABOVE, RESERVED FOR RECORDER**

Prepared By: Amelia Schoeneman, Story County Planning and Development, 900 6<sup>th</sup> Street, Nevada, IA 50201 (515) 382-7245

Please return to:  
Planning & Development

**STORY COUNTY IOWA  
RESOLUTION OF THE BOARD OF SUPERVISORS  
RESOLUTION NUMBER 19-123**

WHEREAS, there has been submitted to the Board of Supervisors of Story County, Iowa, an application to subdivide real estate from Westwood Center Partners LC, 6723 U.S. Highway 69, Ames, Iowa, involving the real estate located in Section 18 of Union Township (parcel number 14-18-100-110) at the northeast corner of the intersection of 560th Avenue and 300th Street, hereinafter described on Attachment A and shown on Attachment B, and

WHEREAS, Westwood Center Partners LC is the legal titleholder of said real estate, and

WHEREAS, it appears that all conditions and requirements prescribed by Chapter 354 and Chapter 355, *Code of Iowa*, and as prescribed by the *Story County C2C Plan* and the *Code of Ordinances, of Story County, Iowa*, have been complied with and met,

AND WHEREAS, it is the opinion of the Board of Supervisors of Story County, Iowa, that it is advisable and in the best interests of Story County, Iowa, and all persons concerned, that said Plat be approved, and accepted.

NOW, THEREFORE, BE IT RESOLVED that the Minor Subdivision Plat of the Deerfield Subdivision, Second Addition, involving real estate hereinafter described on Attachment A and shown on Attachment B being the same, is hereby approved and accepted and all acts and deeds of the said owners and grantors in the premises are hereby confirmed and approved and the real estate hereinafter described on Attachment A shall hereinafter be known as the Deerfield Subdivision, Second Addition.

IT IS FURTHER RESOLVED that the Chair of the Board of Supervisors and the County Auditor are authorized and they are hereby directed to certify a copy of this Resolution 19-123 to be affixed to said Final Plat upon its approval by the Board of Supervisors.

Dated this 18<sup>th</sup> day of June, 2019.

Board of Supervisors  
Story County, Iowa

County Auditor  
Story County, Iowa

Moved by: Olson

Seconded by: Heddens

Voting Aye: Olson, Heddens, Murken

Voting Nay: None

Absent: None

## ATTACHMENT A

### **Legal Description**

#### Survey Description:

A subdivision of Parcel AD, as shown on the Plat of Survey filed in Slide 329, Pages 4 & 5, in the Northwest Quarter of the Northwest Quarter of Section 18, Township 82 North, Range 23 West of the 5th P.M., Story County, Iowa, being more particularly described as follows: Beginning at the Northwest Corner thereof; thence N88°56'44"E, 1590.04 feet to the Northeast Corner of said Parcel AD; thence S00°15'08"W, 843.45 feet to the Southeast Corner thereof, said point also being the Northeast Corner of Lot 4 in Deerfield Subdivision in said Section 18; thence running coincident with the north and west lines of said Deerfield Subdivision S88°52'06"W, 373.95 feet; thence N54°43'18"W, 260.76 feet; thence N89°35'58"W, 367.01 feet; thence S04°03'59"E, 158.54 feet; thence S18°22'11 "W, 78.28 feet to the Southwest Corner of said Deerfield Subdivision; thence N71 °38'15"W, 324.62 feet along the southerly line of said Parcel AD; thence N66°25'10" W, 337.53 feet to the Southwest Corner thereof; thence N00°07'28"W, 663.54 feet to the point of beginning, containing 28.39 acres, which includes 0.99 acres of existing public right of way.



**APPLICATION FOR APPOINTMENT  
TO BOARDS, COMMISSIONS AND COMMITTEES  
ADVISING THE STORY COUNTY BOARD OF SUPERVISORS**



Luke Vance  
NAME ADDRESS  
Agriculture  
OCCUPATION ADDRESS AT WORK  
HOME/CELL PHONE BUSINESS PHONE

EMAIL ADDRESS:

EDUCATION: Bachelors of Technology in Agriculture, Northwest Missouri State University

**LIST NAMES OF BOARDS OR COMMISSIONS IN ORDER OF PREFERENCE:**

- 1. Commission of Veterans Affairs
- 2.
- 3.

**WHY DO YOU WISH TO SERVE ON THIS BOARD?**

As a Story County veteran, I'd like to be a part of helping support other veterans in my community.

**WHAT QUALIFICATIONS DO YOU FEEL YOU HAVE?**

SSG, US Army Reserves  
Leadership experience as an instructor in the Army  
Completed Senior Leadership Training with the Army  
One tour of duty, Operation Iraqi Freedom  
DO YOU HAVE ANYTHING ELSE TO ADD?

**APPROVED** **DENIED**  
Board Member Initials: *GM*  
Meeting Date: \_\_\_\_\_  
Follow-up action: *term ending 6/30/22*

I appreciate your consideration. As a lifetime resident of Story County, I would be honored to give back in this way in support of my fellow veterans

PLEASE SUBMIT COMPLETED APPLICATION TO: STORY COUNTY BOARD OF SUPERVISORS  
STORY COUNTY ADMINISTRATION  
900 6<sup>TH</sup> STREET  
NEVADA, IOWA 50201

**THANK YOU FOR YOUR INTEREST IN SERVING STORY COUNTY.**

### General Definition of Work

Performs complex professional work developing and administering County policies and programs; including acting as an agent of the Board in ensuring proper administration of the affairs of the County and compliance with applicable Federal, State and local laws; oversees/directs the operations of County departments and ensures compliance with all County Board directives, policies and procedures, and related work as apparent or assigned. Work involves setting policies and goals under the direction of the Board of Supervisors. Position provides leadership and management to the organization as a whole.

### Qualification Requirements

*To perform this job successfully, an individual must be able to perform each essential function satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

### Essential Functions

- 1) Develops, interprets and administers policies as directed by the Board of Supervisors; monitors and evaluates for efficiency, effectiveness and cost effectiveness of the County's service delivery in regards to certain departments/functions under the authority of the Board of Supervisors.
- 2) Researches administrative issues pertaining to County government; identifies needs, problems and opportunities for the County and develops appropriate program efforts; analyzes the impact the political, programmatic and policy changes will have on County operations.
- 4) Acts as liaison between Elected Officials and the Board of Supervisors; assists the Board in establishing/maintaining effective relationships with Elected Officials, external agencies and community organizations; coordinates teamwork among all Elected Officials in the County to assure they are functioning within their role as prescribed in the Code of Iowa.
- 5) Oversees and provides administrative direction for operations, programs and personnel as directed by the Board of Supervisors including Animal Control, Community Services, Outreach and Special Projects, Secondary Roads, Planning & Development and Veterans Affairs.
- 6) Represents the Board of Supervisors at business/civic meetings; reports concerns and makes recommendations to the Board.
- 7) Monitors legislative activities identifying bills of interest and concern for the County; works with applicable County departments/offices to develop strategies to influence the modification, passage or defeat of bills as would best suit the County's interests; monitors all state and federal legislation for affect on the County and advise affected departments/offices of impact; service as County representation to lobby legislators at the state capital as directed by the Board of Supervisors.
- 8) Serves as County representative on the ASSET Administrative team; acts as liaison between the group and the Board of Supervisors; coordinates group efforts with other human service agencies; recommends to the Board of Supervisors the purchase of service allocations; monitors contracts and approves claims for purchased human services/ supervises the maintenance of related records.
- 9) Acts as principal liaison between County Board and all other Boards and Commissions and agencies under the Board span of control; represents the Board on various committees as assigned.
- 10) Assists with the preparation and oversight of the county-wide budgets; participates in budget work sessions; provides assistance with analyzing department budgets as directed by the Board of Supervisors.
- 11) Works with Emergency Management Agency to provide leadership and support during disasters or other emergencies.
- 12) Serves as County public records liaison; reviews request and assures County is compliant with open records laws and regulations.
- 13) Collaborates with the Director of Internal Operations/Human Resources to provide staff training/development and conduct staff meetings.

## Knowledge, Skills and Abilities

Comprehensive knowledge of the philosophies, principles and practices of public personnel administration; comprehensive knowledge of local government organization and administration; thorough knowledge of strategic planning principles, procedures and practices; thorough knowledge of the Code of Iowa and Federal laws and regulations as they relate to public administration; thorough knowledge of public budgeting, accounting, fiscal control and management analysis; ability to present facts and recommendations effectively both orally and in writing; ability to analyze facts and prepare detailed recommendations and reports; ability to exercise high degree of judgement and discretion; ability to plan, supervise and review the work of subordinates; ability to operate standard office equipment and related hardware and software; ability to learn specialized equipment and software related to business needs; ability to operate standard human resource information systems; ability to establish and maintain effective working relationships with county officials, associates and the general public.

## Education and Experience

Master's degree with coursework in public administration, business administration or related field and extensive experience, or equivalent combination of education and experience.

## Special Requirements

Valid driver's license in the State of Iowa.

## Physical Requirements

This work requires the occasional exertion of up to 10 pounds of force; work regularly requires sitting, speaking or hearing, using hands to finger, handle or feel, reaching with hands and arms and repetitive motions and occasionally requires standing, walking, climbing or balancing, stooping, kneeling, crouching or crawling, pushing or pulling and lifting; no special vision is required; vocal communication is required for expressing or exchanging ideas by means of the spoken word and conveying detailed or important instructions to others accurately, loudly or quickly; hearing is required to perceive information at normal spoken word levels and to receive detailed information through oral communications and/or to make fine distinctions in sound; work requires preparing and analyzing written or computer data, visual inspection involving small defects and/or small parts and observing general surroundings and activities.

## Environmental Conditions

This work occasionally requires exposure to outdoor weather conditions and exposure to blood-borne pathogens which may require specialized personal protective equipment; work is generally in a moderately noisy location (e.g. business office, light traffic).

Last Revised: 2/21/2018

*with changes*

**APPROVED** **DENIED**

Board Member Initials: *PM*

Meeting Date: \_\_\_\_\_

Follow-up action: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Position: Director of External Operations and County Services -  
Supervisor Murken's Revisions**

Dept: Board of Supervisors

FLSA Status: Exempt

**General Definition of Work**

Performs work developing and administrating County policies and programs; including acting as an agent of the Board in ensuring proper administration of the affairs of the County and compliance with applicable Federal, State and local laws; oversees/directs the operations of County departments and ensures compliance with County Board directives, policies and procedures, and related work as apparent or assigned. Work involves setting policies and goals under the direction of the Board of Supervisors. Position provides leadership and management to the organization as a whole.

**Qualification Requirements**

*To perform this job successfully, an individual must be able to perform each essential function satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

**Essential Functions**

- 1) Develops, interprets and administers policies as directed by the Board of Supervisors; monitors and evaluates for efficiency, effectiveness and cost effectiveness of the County's service delivery in regards to certain departments/functions under the authority of the Board of Supervisors.
- 2) Researches administrative issues pertaining to County government; identifies needs, problems and opportunities for the County and develops appropriate program efforts; analyzes the impact the political, programmatic and policy changes will have on County operations.
- 3) Assists the Board in establishing/maintaining effective relationships with Elected Officials, external agencies and community organizations; coordinates teamwork among all Elected Officials and Department Heads in the County.
- 4) Oversees and provides administrative direction for operations, programs and personnel as directed by the Board of Supervisors including Animal Control, Community Services, Outreach and Special Projects, Secondary Roads, Planning & Development and Veterans Affairs.
- 5) Represents the Board of Supervisors at business/civic meetings; reports concerns and makes recommendations to the Board.
- 6) Monitors state and federal legislative activities to identify bills of interest and concern for the county; at the direction of the Board of Supervisors, works to develop strategies to influence the modification, passage or defeat of bills in the best interest of Story County and lobbies for these changes; advises affected offices and departments of impact of enacted legislation and assists them in meeting requirements.
- 7) Serves as County representative on the ASSET Administrative team; acts as liaison between the group and the Board of Supervisors; coordinates group efforts with other human service agencies; recommends to the Board of Supervisors the purchase of service allocations; monitors contracts and approves claims for purchased human services; supervises the maintenance of related records.
- 8) Acts as principal liaison between County Board and all other Boards and Commissions and agencies under the Board span of control; represents the Board on various committees as assigned.
- 9) Assists with the preparation and oversight of the county-wide budgets; participates in budget work sessions; provides assistance with analyzing department budgets as directed by the Board of Supervisors.
- 10) Works with Emergency Management Agency to provide leadership and support during disasters or other emergencies.
- 11) Serves as County public records liaison; reviews request and assures County is compliant with open records laws and regulations.
- 12) Collaborates with the Director of Internal Operations/Human Resources to provide staff training/development and conduct staff meetings.

**Knowledge, Skills and Abilities**

Comprehensive knowledge of the philosophies, principles and practices of public personnel administration; comprehensive knowledge of local government organization and administration; thorough knowledge of strategic planning principles, procedures and practices; thorough knowledge of the Code of Iowa and Federal laws and regulations as they relate to public administration; thorough knowledge of public budgeting, accounting, fiscal control and management analysis; ability to present facts and recommendations effectively both orally and in writing; ability to analyze facts and prepare detailed recommendations and reports; ability to exercise high degree of judgment and discretion; ability to plan, supervise and review the work of subordinates; ability to operate standard office equipment and related hardware and software; ability to learn specialized equipment and software related to business needs; ability to operate standard human resource information systems; ability to establish and maintain effective working relationships with county officials, associates and the general public.

**Education and Experience**

Master's degree with coursework in public administration, business administration or related field and extensive experience, or equivalent combination of education and experience.

**Special Requirements**

Valid driver's license in the State of Iowa.

Applicable position, department, organization and professional training will be provided and must be completed upon hire and on an ongoing basis.

**Physical Requirements**

This work requires the occasional exertion of up to 25 pounds of force; work regularly requires sitting, speaking or hearing, using hands to finger, handle or feel, reaching with hands and arms and repetitive motions and occasionally requires standing, walking, climbing or balancing, stooping, kneeling, crouching or crawling, pushing or pulling and lifting; no special vision is required; vocal communication is required for expressing or exchanging ideas by means of the spoken word and conveying detailed or important instructions to others accurately, loudly or quickly; hearing is required to perceive information at normal spoken word levels and to receive detailed information through oral communications and/or to make fine distinctions in sound; work requires preparing and analyzing written or computer data, visual inspection involving small defects and/or small parts and observing general surroundings and activities.

**Environmental Conditions**

This work occasionally requires exposure to outdoor weather conditions and exposure to blood-borne pathogens which may require specialized personal protective equipment; work is generally in a moderately noisy location (e.g. business office, light traffic).

Last Revised: 6/5/2019

	<b>APPROVED</b>	<b>DENIED</b>
Board Member Initials:	_____	
Meeting Date:	_____	
Follow-up action:	_____	
	_____	
	_____	

**Position: Director of External Operations and County Services -  
Supervisor Olson's Revisions**

Dept: Board of Supervisors

FLSA Status: Exempt

**General Definition of Work**

Performs work developing and administrating County policies and programs; including acting as an agent of the Board in ensuring proper administration of the affairs of the County and compliance with applicable Federal, State and local laws; oversees/directs the operations of County departments and ensures compliance with County Board directives, policies and procedures, and related work as apparent or assigned. Work involves setting policies and goals under the direction of the Board of Supervisors. Position provides leadership and management to the organization as a whole.

**Qualification Requirements**

*To perform this job successfully, an individual must be able to perform each essential function satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

**Essential Functions**

- 1) Develops, interprets and administers policies as directed by the Board of Supervisors; monitors and evaluates for efficiency, effectiveness and cost effectiveness of the County's service delivery in regards to certain departments/functions under the authority of the Board of Supervisors; provides reports to the Board summarizing monitoring and evaluation efforts.
- 2) Researches administrative issues pertaining to County government; identifies needs, problems and opportunities for the County; proposes and develops appropriate program efforts; analyzes the impact the programmatic and policy changes will have on County operations.
- 3) Assists the Board in establishing/maintaining effective relationships with Elected Officials, external agencies and community organizations; coordinates teamwork among all Elected Officials and Department Heads in the County.
- 4) Oversees and provides administrative direction for operations, programs and personnel as directed by the Board of Supervisors including Animal Control, Community Services, Outreach and Special Projects, Secondary Roads, Planning & Development and Veterans Affairs.
- 5) Monitors state and federal legislative activities to identify bills of interest and concern for the county; at the direction of the Board of Supervisors, works with internal stakeholders to assemble information and develop strategies to influence the modification, passage or defeat of bills in the best interest of Story County; advises affected offices and departments of impact of enacted legislation and assists them in meeting requirements.
- 6) Serves as County representative on the ASSET Administrative team; acts as liaison between the group and the Board of Supervisors; coordinates group efforts with other human service agencies; recommends to the Board of Supervisors the purchase of service allocations; monitors contracts and approves claims for purchased human services; supervises the maintenance of related records.
- 7) Works with Boards and Commissions and agencies under the Board span of control; represents the Board on various committees as assigned.
- 8) Assists with the preparation and oversight of the county-wide budgets; participates in budget work sessions; provides assistance with analyzing department budgets as directed by the Board of Supervisors.
- 9) Serves as County public records liaison; reviews request and assures County is compliant with open records laws and regulations.
- 10) Collaborates with the Director of Internal Operations/Human Resources to provide staff training/development and conduct staff meetings.

## Knowledge, Skills and Abilities

Comprehensive knowledge of the philosophies, principles and practices of public personnel administration; comprehensive knowledge of local government organization and administration; thorough knowledge of strategic planning principles, procedures and practices; thorough knowledge of the Code of Iowa and Federal laws and regulations as they relate to public administration; thorough knowledge of public budgeting, accounting, fiscal control and management analysis; ability to present facts and recommendations effectively both orally and in writing; ability to analyze facts and prepare detailed recommendations and reports; ability to exercise high degree of judgment and discretion; ability to plan, supervise and review the work of subordinates; ability to operate standard office equipment and related hardware and software; ability to learn specialized equipment and software related to business needs; ability to operate standard human resource information systems; ability to establish and maintain effective working relationships with county officials, associates and the general public.

## Education and Experience

Master's degree with coursework in public administration, business administration or related field and extensive experience managing personnel, or equivalent combination of education and experience.

## Special Requirements

Valid driver's license in the State of Iowa.

Applicable position, department, organization and professional training will be provided and must be completed upon hire and on an ongoing basis.

## Physical Requirements

This work requires the occasional exertion of up to 25 pounds of force; work regularly requires sitting, speaking or hearing, using hands to finger, handle or feel, reaching with hands and arms and repetitive motions and occasionally requires standing, walking, climbing or balancing, stooping, kneeling, crouching or crawling, pushing or pulling and lifting; no special vision is required; vocal communication is required for expressing or exchanging ideas by means of the spoken word and conveying detailed or important instructions to others accurately, loudly or quickly; hearing is required to perceive information at normal spoken word levels and to receive detailed information through oral communications and/or to make fine distinctions in sound; work requires preparing and analyzing written or computer data, visual inspection involving small defects and/or small parts and observing general surroundings and activities.

## Environmental Conditions

This work occasionally requires exposure to outdoor weather conditions and exposure to blood-borne pathogens which may require specialized personal protective equipment; work is generally in a moderately noisy location (e.g. business office, light traffic).

Last Revised: 6/13/2019

~~**APPROVED**      **DENIED**~~ *with changes*

Board Member Initials: \_\_\_\_\_

Meeting Date: \_\_\_\_\_

Follow-up action: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



## Story County Planning and Development

Administration Building  
900 6<sup>th</sup> Street, Nevada, Iowa 50201  
Ph. 515-382-7245 [www.storycountyiowa.gov](http://www.storycountyiowa.gov)

### MEMORANDUM

**DATE:** June 13, 2019  
**TO:** Story County Board of Supervisors  
**FROM:** Jerry Moore, Story County Planning and Development Director  
**RE:** South Ames Voluntary Annexation located between Oakwood Road, Cedar Lane and University Blvd.

#### **Voluntary Annexation Request**

The property owners of eighteen properties totaling approximately 156 acres located from Oakwood Road to the north, Cedar Lane to the west and to University Blvd to the east submitted a voluntary annexation request to the City of Ames. Board of Supervisor Chair, Linda Murken and I attended a consultation meeting hosted by Ames Planning and Housing Department regarding the voluntary annexation on May 23, 2019. Also in attendance were Ray Anderson, Planner City of Ames, Keith Arneson, Pinnacle Properties, Bob Finch representing Westory Fire Department and Gene Dreyer and Luke Ahrens, land surveyors from Bolton and Menk.

#### **Background**

The properties are currently located in the unincorporated area of the County and are zoned A-1 Agricultural District. All of the land proposed for voluntary annexation is located within the Urban Residential Area, Urban Service Area and Natural Area of the Ames Urban Fringe Plan – AUFPP. According to AUFPP policies, Urban Residential areas may be annexed and developed under City standards. The Urban Residential designation permits minimum average net residential densities ranging from 3.75 to 10 units per acre. The area of the voluntary annexation is located in the City's Southwest II Allowable Growth Area. According to Ames Planning and Housing staff, the proposed annexation area is in proximity to City water and sanitary sewer and extension of these utilities will occur as the area is developed. Xenia Rural Water services customers in the area. Customers are permitted to stay with Xenia Rural Water until the property is developed and service is transferred to the City. A pre-annexation agreement with property owners is also required by the City. Alliant Energy provides electric service in the area and will continue after the property is developed. None of the properties are located in the 100 year flood plain.

#### **Proposed Development**

The representative from Pinnacle Properties discussed potential plans to develop approximately 48 acres (Burgason Enterprises LLC) located on the west side of the old railroad right-of-way as a planned residential development with varying residential lot sizes for single family dwellings, green space/open space, using the pond as a feature, and bike/pedestrian path. Their goal is to extend proposed roads from the proposed development to existing adjacent subdivisions and to other properties. There currently are no plans to develop the area on the east side of the old right-of-way.



## Story County Planning and Development Department

Mr. Finch expressed concern on behalf of the Westory Fire Department regarding loss of tax revenue from the County if the area is annexed.

### Road Maintenance

According to the County Engineer, the City maintains the portions of Oakwood Road, Cedar Lane and University Blvd. right-of-way located adjacent to the requested annexation area. The County maintains University Blvd/530<sup>th</sup> Avenue south of the south roundabout. This status will be reviewed when the agreement with the City is renewed.

### Voluntary Annexation Process

State law requires Ames to send notice to the Board of Supervisors, City of Kelley, and public utilities 14 days before the Ames City Council acts on the voluntary annexation. Notice is also required to be published 10 business days prior to Ames City Council action. The City Development Board acts on the voluntary annexation and its complete when the City Development Board has filed and recorded copies of applicable portions of proceedings required under section 368.20 (1) (b) of the Code of Iowa.

### Schedule

The Ames Planning and Zoning Commission recommended approval of the voluntary annexation June 5, 2019 and the item will be addressed by the Ames City Council on July 9, 2019. This item will also be addressed by the City Development Board on August 14, 2019.

A listing of the properties and property owners in the voluntary annexation area are below as provided by Bolton and Menk.

Property ID	Address	Gross Acres	Net Acres	Owner	Type	As of 2/11/19	
						Gross Acres	Net Acres
<b>West of the Bike Path BOLTON'S numbers</b>							
09-21-400-110	None	9.72	9.72	Burgason	Farmland	9.72	9.72
09-21-200-305	None	30.65	30.56	Burgason	Farmland	30.65	30.56
09-21-200-340	3618 Cedar Ln	4.00	3.85	Harold	Homestead	4.00	3.85
09-21-200-320	None	1.14	1.03	Burgason	Homestead	1.14	1.03
09-21-200-330	3314 Cedar Ln	1.13	1.03	Burgason	Homestead	1.13	1.03
09-21-200-165	None	8.02	7.93	Burgason	Farmland	8.02	7.93
09-21-200-155	3312 Cedar Ln	1.18	1.05	Engelman	Homestead	1.18	1.05
09-21-200-260	None	2.04	2.04	Burgason	Farmland	2.04	2.04
09-21-200-120	None	16.79	16.37	Skarshaug	Farmland	16.79	16.37
09-21-200-125	None	5.10	5.10	Oakwood Acres LLC		5.10	5.10
09-16-480-150	2212 Oakwood	14.67	14.21	Oakwood Acres LLC		14.67	14.21
09-16-480-205	None	0.45	0.44	Oakwood Acres LLC		0.45	0.44
<b>East of the Bike Path BOLTON'S numbers</b>							
09-21-200-450	None	24.74	24.11	Roth	Farmland	24.74	24.11
09-21-200-480	4125 530th	5.00	4.71	Hicks	Homestead	5.00	4.71
09-21-200-275	4025 530th	22.04	21.35	Roth	Homestead	22.04	21.35
09-21-200-280	3917 530th	2.89	2.75	Cammack	Investment	2.89	2.75
09-21-200-250	3581 530th	5.27	5.27	Fuchs	Homestead	5.27	5.27
09-21-200-240	3549 530th	1.96	1.73	Larrance	Homestead	1.96	1.73
	Total Acres	156.79	153.25				
NEED	80% of Total	125.43	122.60			156.79	153.25
						100.00%	100.00%

Based on the information provided in this memo and the Ames Planning and Housing memo posted on the Agenda Center, Planning and Development staff recommend the Board of Supervisors approve the voluntary annexation request.

**Please return to:  
 Auditor**

**STORY COUNTY IOWA  
 RESOLUTION OF THE BOARD OF SUPERVISORS  
 RESOLUTION NO. 19-128**

WHEREAS, there has been submitted to the Board of Supervisors for Story County, Iowa, copies of applications for the eighteen (18) parcels identified below requesting Voluntary Annexation into the City of Ames regarding real property located on the south side of Ames, between Oakwood Road, Cedar Lane, and University Blvd, currently situated in unincorporated Story County, Iowa, and located within the Ames Urban Fringe Plan (AUF) and designated Urban Residential in the Urban Service Area and Natural Areas on the Land Use Framework Map, and copies of the Annexation Plat and Allowable Growth Areas maps are attached hereto and by this reference made a part hereof, consisting of eighteen parcels of land comprising 100 percent of the total territory proposed for voluntary annexation as identified below, and;

<b>Applicant</b>	<b>Number of Parcels and Parcel Identification Number</b>
Burgason	09-21-400-110
	09-21-200-305
	09-21-200-320
	09-21-200-330
	09-21-200-165
	09-21-200-260
Harold	09-21-200-340
Engelman	09-21-200-155
Skarshaug	09-21-200-120
Oakwood Acres LLC	09-21-200-125
	09-16-480-150
	09-16-480-205
Roth	09-21-200-450
	09-21-200-275
Hicks	09-21-200-480
Cammack	09-21-200-280
Fuchs	09-21-200-250
Larrance	09-21-200-240

WHEREAS, Attachment "A" identifies the parcels and legal descriptions of the eighteen properties; and

WHEREAS, Attachment "B" is an Annexation Plat Map that illustrates the total territory for which the City is contemplating annexation; and

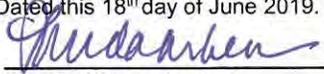
WHEREAS, Attachment "C" is a map that illustrates the location of the eighteen properties in reference to the City of Ames' Allowable Growth Areas map; and

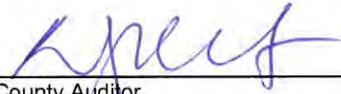
WHEREAS, all eighteen parcels are designated Urban Residential designation on the AUFPL Land Use Framework Map, a required land use designation prior to annexing land into the City of Ames; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Story County, Iowa, that its records shall reflect that the Board of Supervisors supports the proposed voluntary annexation; and

BE IT FURTHER RESOLVED that a copy of this Resolution #19-128 shall be forwarded to the City Clerk of the City of Ames, Iowa.

Dated this 18<sup>th</sup> day of June 2019.

  
\_\_\_\_\_  
Board of Supervisors  
Story County, Iowa

  
\_\_\_\_\_  
County Auditor  
Story County, Iowa

Moved by: Heddens  
Seconded by: Olson  
Voting Aye: Heddens, Olson, Murken  
Voting Nay: None  
Absent: None

Chairperson declared this Resolution #19-128: **ADOPTED AND APPROVED.**

ATTACHMENT "A"

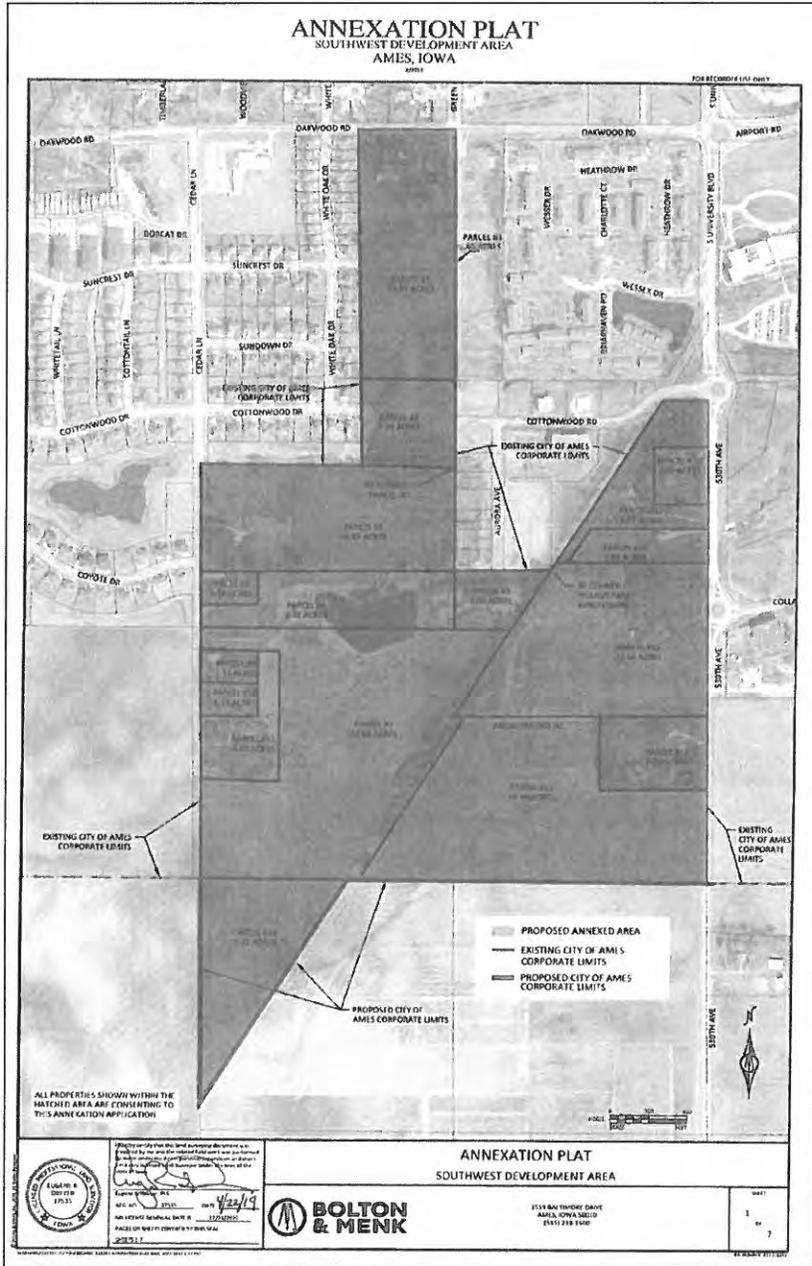
**Legal Descriptions of the South Ames Voluntary Annexation area, approximately 156 acres:**

In Section 16, Township 83 North, Range 24 West of the 5<sup>th</sup> P.M. Story County, Iowa:  
SE SE PARCEL "E" 292 PG 1; AND  
SW SE PARCEL "F" SLIDE 292 PG 1.

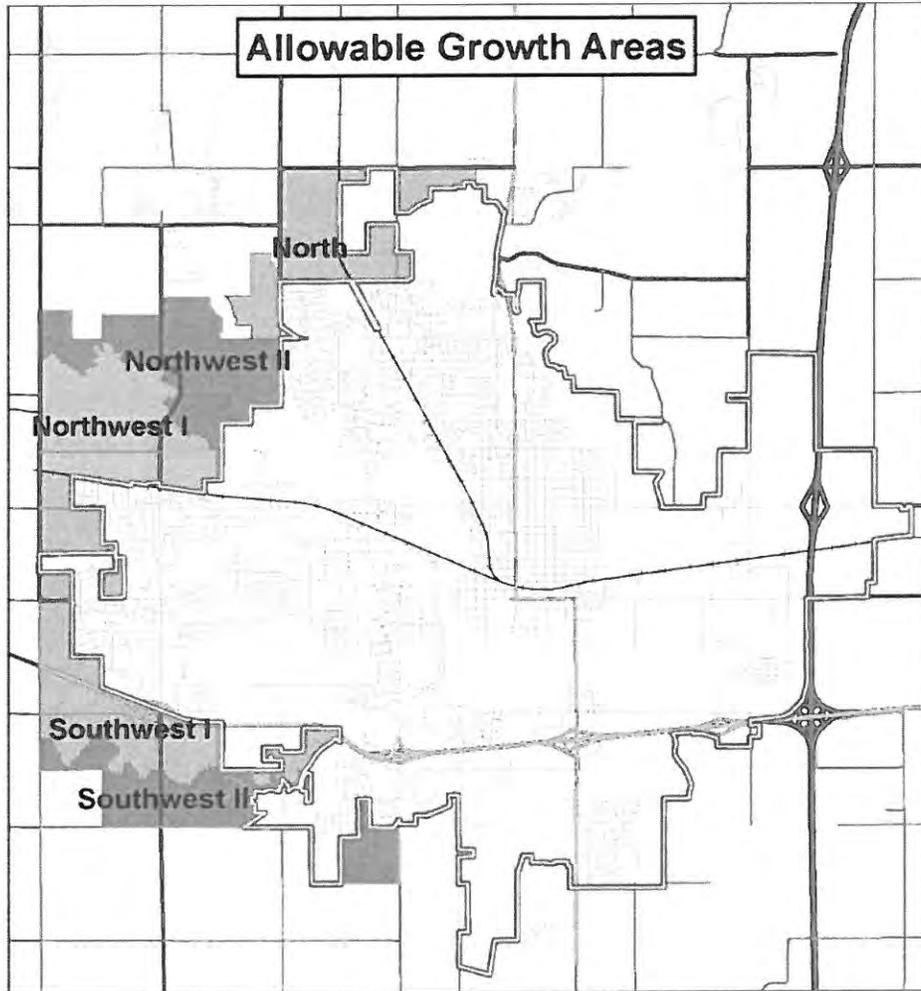
AND

In Section 21, Township 83 North, Range 24 West of the 5<sup>th</sup> P.M. Story County, Iowa:  
NW NE PARCEL "L" SLIDE 196 PG 3;  
NW NE PARCEL "A" CFN 11-42;  
PARCEL "E" S7 AC NW NE CFN 15-239;  
PARCEL "F" S7AC NW NE CFN 15-239;  
PARCEL R PART OF LOT 3 NE & N1/2 SE & PART OF VAC RR ROW SLIDE 442 PG 3;  
NE NE S1.62 AC (INC 50' OF RR);  
SW NE PARCEL "A" CFN 10-213;  
CEDAR HEIGHTS SD LOT 2;  
PARCEL "Q" PART LOT 3 NE & N1/2 SE & SW NE SLIDE 442 PG 3;  
Lot 1 NW SE (INC W50'RR);  
BG SE COR N487' W560' N388.9' W699.6' TO RR ROW SW ALONG ROW 1018.9' E1814.55' TO BEG;  
N388.9' S875.9' E560' LOT 5 SE NE;  
E1/2 NE BG954.2'S NE COR S808' W1259.6' TO THE SELY LINE OF ABAND RR ROW NE ALG RR ROW 964.65' E 737.7' TO BEG AND E1/2 RR ROW ADJ ON WEST;  
NE NE PT LOT 1 BEG 769.2' S NE COR SEC 21 S185' W TO E LINE RR ROW NELY ALONG ROW TO PT W OF BEG E TO BEG;  
BEG 100'S OF NE COR NE1/4 S669.2' W613.4' NELY ALONG RR ROW 798.8' E178.35' TO BEG EX PARCEL H SLIDE 45 PG 3 AND NE NE BOUNDED ON THE NE BY LINE PARALLEL WITH& 100' SLY FROM N LINE SEC 21; ON SE BYLINE PARALLEL TO &; AND  
NE1/4 PARCEL "H" SLIDE 45 PG 3.

ATTACHMENT "B"



Attachment "C"



# Voluntary Annexation Petition Application Form

(This form must be filled out completely before your application will be accepted.)

1. **Property Address** for this Voluntary Annexation or a Description of the General Location if an Address has not been assigned: 2212 Oakwood Rd, Ames

*See Attachment A*

2. **Legal Description** (attach, if lengthy) ~~SECTION 16 TOWNSHIP 83 RANGE 24 SW SE PARCEL "F" SLIDE 289 PG 1~~

4. **Property Owner:** Oakwood Akers LLC

Business: Oakwood Akers LLC

Address: 812 Ashworth Rd West Des Moines IA 50265  
(Street) (City) (State) (Zip)

Telephone: (515) 337-1340  
(Home) (Business) (Fax)

Please attach separate sheets for each Property Owner and Legal Description.

5. **Applicant:** William Arce

Business: Oakwood Akers LLC

Address: 812 Ashworth Rd West Des Moines IA 50265  
(Street) (City) (State) (Zip)

Telephone: (515) 337-1340  
(Home) (Business) (Fax)

6. **Contact Person:** William Arce

Business: Oakwood Akers LLC

Address: 812 Ashworth Rd West Des Moines IA 50265  
(Street) (City) (State) (Zip)

Telephone: (515) 337-1340  
(Home) (Business) (Fax)

E-mail address: OakwoodAkersLLC@gmail.com

### Signature Page

I (We) certify that I (we) am (are) familiar with applicable state and local codes and ordinances, the procedural requirements of the City of Ames and have submitted all the required information.

Legal Description: SECTION:16 TOWNSHIP:83 RANGE:24 SW SE PARCEL "F" SLIDE 292 PG 1

See Attachment A

Signed by: [Signature] Date: 2-7-19  
Property Owner(s)\*

William Arce (Manager)

Print Name(s)

(Note: No other signature may be substituted for the Property Owner's Signature.)

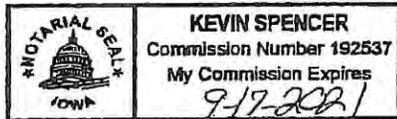
State of Iowa

County of pdk Story

Signed and sworn to (or affirmed) before me on February 7, 2019

by William Arce (name of person(s))

[Signature] (signature of Notary Public)  
[Notary seal here]



Please attach additional Signature Pages for the notarized signature of all consenting Property Owner and Contract Buyer (if any). Original signatures for all consenting Property Owners and Contract Buyers (if any) must accompany this application

\* If a limited liability corporation, association, trust, non-profit organization, or any other legal entity owns the property proposed for voluntary annexation, an agent or agents responsible for the affairs of the legal entity must sign the application as the property owner(s). It must be noted that the assignee(s) is (are) acting on behalf of the legal entity. In addition, documentation, such as incorporation documents, must be included that show the assignee's (assignees') authority to act on behalf of the legal entity. If the property owner is a religious institution, a written explanation must be provided on the institution's letterhead that the person(s) signing the application can act on behalf of the institution. One or more established leaders of the religious congregation must also attest to the letter.

**Voluntary Annexation Petition**  
*Permission to Place a "Zoning Action Pending" Sign  
on Private Property*

(This form must be filled out completely before your application will be accepted.)

Section 29.1500(2)(d)(iii) of the Zoning Ordinance, requires that **notice shall be posted by the City on the subject property**. One notice sign shall be posted for each property. Required signs shall be posted along the perimeter of the subject property in locations that are highly visible from adjacent public streets **prior to the public hearing**.

The owner of property at 2212 Oakwood Rd hereby grants the City of Ames permission to place "Zoning Action Pending" signs on the property for the purpose of informing interested persons of the request for action by the City of Ames.

*I understand that the signs will be placed on the property several days prior to action on the request by the Planning and Zoning Commission or the City Council, and may remain on the property until the request has been approved or denied by the City.*

Signed by: Oakwood Ames LLC Michelle R. (Manager) Date: 2-7-19  
Property Owner

(Note: No other signature may be substituted for the Property Owner's Signature.)

~~Parcel 1:~~ Attachment A

Parcel 1:

Owner: Oakwood Akers LLC

Area: 14.67 acres

Address: 2212 Oakwood Rd

Parcel ID: 09-16-480-150

Legal: Parcel "F" of the Southwest 1/4 of the Southeast 1/4 of Section 16, Township 83 North, Range 24 West of the 5th/ P.M., Story County, Iowa. As described in a Plat of Survey recorded in the office of the Story County Recorder as Slide 292 page 1 of the Recorder's Plat Cabinet on October 9, 2006 as Instrument Number 2006-00012500.

Parcel 2:

Owner: Oakwood Akers LLC

Area: 5.10 acres

Address:

Parcel ID: 09-21-200-125

Legal: Parcel "L" of the Northwest 1/4 of the Northeast 1/4 of Section 21, Township 83 North, Range 24 West of the 5th/ P.M., Story County, Iowa. As described in a Plat of Survey recorded in the office of the Story County Recorder as Slide 196 page 3 of the Recorders Slide Cabinet on January 30, 2004 as Instrument Number 2004-01243.

Parcel 3:

Owner: Oakwood Akers LLC

Area: .45 acres

Address:

Parcel ID: 09-16-480-205

Legal: Parcel "E" of the Southeast 1/4 of the Southeast 1/4 Section 16, Township 83 North, Range 24 West of the 5th/ P.M., Story County, Iowa. As described in a Plat of Survey recorded in the office of the Story County Recorder as Slide 17 page 1 of the Recorders Slide Cabinet on February 1, 1999 as Instrument Number 1999-01473.

# Voluntary Annexation Petition

## Application Form

(This form must be filled out completely before your application will be accepted.)

1. **Property Address** for this Voluntary Annexation or a Description of the General Location if an Address has not been assigned: 3310 CEDAR LANE

See Attachment A

2. **Legal Description** (attach, if lengthy) SECTION 21 TOWNSHIP 83  
RANGE 24 NW NE PARCEL "A" CFN 11 42

4. **Property Owner:** DAVID P. & JEANENE P. SKARSHAUG

Business: \_\_\_\_\_

Address: 3310 CEDAR LANE AMES IA 50014  
(Street) (City) (State) (Zip)

Telephone: 515-460-0475 515-292-5122  
(Home) (Business) (Fax)

Please attach separate sheets for each Property Owner and Legal Description.

5. **Applicant:** DAVID P. & JEANENE P. SKARSHAUG

Business: \_\_\_\_\_

Address: 3310 CEDAR LANE AMES IA 50014  
(Street) (City) (State) (Zip)

Telephone: 515-460-0475 515-292-5122  
(Home) (Business) (Fax)

6. **Contact Person:** DAVID P. & JEANENE P. SKARSHAUG

Business: \_\_\_\_\_

Address: 3310 CEDAR LANE AMES IA 50014  
(Street) (City) (State) (Zip)

Telephone: 515-460-0475 515-292-5122  
(Home) (Business) (Fax)

E-mail address: DAVID@SKARSHAUG.COM

### Signature Page

*I (We) certify that I (we) am (are) familiar with applicable state and local codes and ordinances, the procedural requirements of the City of Ames and have submitted all the required information.*

Legal Description: SECTION 31 TOWNSHIP 63 RANGE 24 NW  
NE Parcel "A" Containing 42 See Attachment A

Signed by: *David P. Skarsaug, Terrene P. Skarsaug* Date: 1/27/19  
Property Owner(s)\*

DAVID P. SKARSAUG Terrene P. Skarsaug  
Print Name(s)

(Note: No other signature may be substituted for the Property Owner's Signature.)

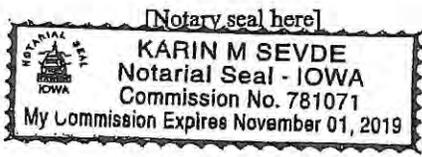
State of Iowa

County of Story

Signed and sworn to (or affirmed) before me on JAN 27, 20 19

by DAVID P. & TERRENE P. SKARSAUG (name of person(s))

*Karin M. Sevde* (signature of Notary Public)



**Please attach additional Signature Pages for the notarized signature of all consenting Property Owner and Contract Buyer (if any). Original signatures for all consenting Property Owners and Contract Buyers (if any) must accompany this application**

\* If a limited liability corporation, association, trust, non-profit organization, or any other legal entity owns the property proposed for voluntary annexation, an agent or agents responsible for the affairs of the legal entity must sign the application as the property owner(s). It must be noted that the assignee(s) is (are) acting on behalf of the legal entity. In addition, documentation, such as incorporation documents, must be included that show the assignee's (assignees') authority to act on behalf of the legal entity. If the property owner is a religious institution, a written explanation must be provided on the institution's letterhead that the person(s) signing the application can act on behalf of the institution. One or more established leaders of the religious congregation must also attest to the letter.

A

# Voluntary Annexation Petition

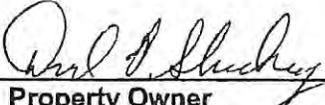
## Permission to Place a "Zoning Action Pending" Sign on Private Property

(This form must be filled out completely before your application will be accepted.)

Section 29.1500(2)(d)(iii) of the Zoning Ordinance, requires that **notice shall be posted by the City on the subject property.** One notice sign shall be posted for each property. Required signs shall be posted along the perimeter of the subject property in locations that are highly visible from adjacent public streets **prior to the public hearing.**

The owner of property at 3310 COAL LANE hereby grants the City of Ames permission to place "Zoning Action Pending" signs on the property for the purpose of informing interested persons of the request for action by the City of Ames.

*I understand that the signs will be placed on the property several days prior to action on the request by the Planning and Zoning Commission or the City Council, and may remain on the property until the request has been approved or denied by the City.*

Signed by:  Date: 1/27/19  
Property Owner  
*(Note: No other signature may be substituted for the Property Owner's Signature.)*

Parcel 4:

Owner: David P & Jeanne P Skarshaug

Area: 16.83 acres

Address: 3310 Cedar Lane

Parcel ID: 09-21-200-120

Legal: Parcel "A" of the Northeast 1/4 of Section 21, Township 83 North, Range 24 West of the 5th/  
P.M., Story County Iowa. As described in a Plat of Survey recorded in the office of the Story County Recorder as  
Book 11 page 42 on August 27, 1992 as Instrument Number 1992-2506.

Attachment A

# Voluntary Annexation Petition Application Form

(This form must be filled out completely before your application will be accepted.)

1. **Property Address** for this Voluntary Annexation or a Description of the General Location if an Address has not been assigned: 3312 Cedar Ln.

2. **Legal Description** (attach, if lengthy) See Attachment A  
Sec 21 Township 03 Range 24  
Parcel E, ST ACNW NE CFN 15 239

4. **Property Owner:** Jon and Patrice Engelman

Business: \_\_\_\_\_

Address: 3312 Cedar Ln Ames IA 50014  
(Street) (City) (State) (Zip)

Telephone: (515) 708-2141  
(Home) (Business) (Fax)

Please attach separate sheets for each Property Owner and Legal Description.

5. **Applicant:** Jon and Patrice Engelman

Business: \_\_\_\_\_

Address: 3312 Cedar Ln Ames IA 50014  
(Street) (City) (State) (Zip)

Telephone: (515) 708-2141  
(Home) (Business) (Fax)

6. **Contact Person:** Jon Engelman

Business: \_\_\_\_\_

Address: 3312 Cedar Ln Ames IA 50014  
(Street) (City) (State) (Zip)

Telephone: (515) 708-2141  
(Home) (Business) (Fax)

E-mail address: epropertymanagement@gmail.com

8

Effective Date: February 3, 2014

### Signature Page

*I (We) certify that I (we) am (are) familiar with applicable state and local codes and ordinances, the procedural requirements of the City of Ames and have submitted all the required information.*

Legal Description: Sec 21 Township 83 Range 24 See parcel E, ST AC NW NE CFN-15-239 Attachment A

Signed by: Patti Engelman Jon Date: 1-30-19  
Property Owner(s)\*

Patti Engelman Jon Engelman  
Print Name(s)

*(Note: No other signature may be substituted for the Property Owner's Signature.)*

State of Iowa

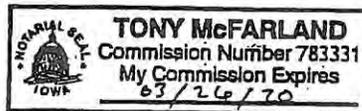
County of Story

Signed and sworn to (or affirmed) before me on Jan 30<sup>th</sup>, 20 19

by Jon & Patti Engelman (name of person(s))

[Signature] (signature of Notary Public)

[Notary seal here]



**Please attach additional Signature Pages for the notarized signature of all consenting Property Owner and Contract Buyer (if any). Original signatures for all consenting Property Owners and Contract Buyers (if any) must accompany this application**

\* If a limited liability corporation, association, trust, non-profit organization, or any other legal entity owns the property proposed for voluntary annexation, an agent or agents responsible for the affairs of the legal entity must sign the application as the property owner(s). It must be noted that the assignee(s) is (are) acting on behalf of the legal entity. In addition, documentation, such as incorporation documents, must be included that show the assignee's (assignees') authority to act on behalf of the legal entity. If the property owner is a religious institution, a written explanation must be provided on the institution's letterhead that the person(s) signing the application can act on behalf of the institution. One or more established leaders of the religious congregation must also attest to the letter.

## Voluntary Annexation Petition

### Permission to Place a "Zoning Action Pending" Sign on Private Property

(This form must be filled out completely before your application will be accepted.)

Section 29.1500(2)(d)(iii) of the Zoning Ordinance, requires that **notice shall be posted by the City on the subject property**. One notice sign shall be posted for each property. Required signs shall be posted along the perimeter of the subject property in locations that are highly visible from adjacent public streets **prior to the public hearing**.

The owner of property at 3312 Cedar Ln hereby grants the City of Ames permission to place "Zoning Action Pending" signs on the property for the purpose of informing interested persons of the request for action by the City of Ames.

*I understand that the signs will be placed on the property several days prior to action on the request by the Planning and Zoning Commission or the City Council, and may remain on the property until the request has been approved or denied by the City.*

Signed by: Jon K Date: 1-30-19  
Property Owner  
(Note: No other signature may be substituted for the Property Owner's Signature.)

Parcel 5:

Owner: Jon & Patrice Engelman Trustees; Jon & Patrice Engelman Living Trusts

Area: 1.18 acres

Address: 3312 Cedar Lane

Parcel ID: 09-21-200-155

Attachment A

Legal: Parcel "E" of the Northeast 1/4 of Section 21, Township 83 North, Range 24 West of the 5th P.M., Story County Iowa. As described in a Plat of Survey recorded in the office of the Story County Recorder as CNF 15 page 239 on September 1, 1998 as Instrument Number 1998-12296.

# Voluntary Annexation Petition

## Application Form

(This form must be filled out completely before your application will be accepted.)

1. **Property Address** for this Voluntary Annexation or a Description of the General Location if an Address has not been assigned: PROPERTY ID's: 09-21-400-110, 09-21-200-305,  
~~09-21-200-300, 09-21-200-320~~, 09-21-200-165, 09-21-200-260
2. **Legal Description** (attach, if lengthy) See Attachment A

4. **Property Owner:** Jo Ann Burgason  
**Business:** Burgason Enterprises LLC  
**Address:** 2218 Hamilton Dr. Ames, Iowa 50010  
(Street) (City) (State) (Zip)  
**Telephone:** 515.296.5117  
(Home) (Business) (Fax)

Please attach separate sheets for each Property Owner and Legal Description.

5. **Applicant:** Jo Ann Burgason  
**Business:** Burgason Enterprises LLC  
**Address:** 2218 Hamilton Dr. Ames, Iowa 50010  
(Street) (City) (State) (Zip)  
**Telephone:** 515.296.5117  
(Home) (Business) (Fax)

6. **Contact Person:** Jo Ann Burgason  
**Business:** Burgason Enterprises  
**Address:** 2218 Hamilton Dr Ames IA 50010  
(Street) (City) (State) (Zip)  
**Telephone:** 515.296.5117  
(Home) (Business) (Fax)  
**E-mail address:**  jurburgason@gmail.com

8

Effective Date: February 3, 2014

### Signature Page

*I (We) certify that I (we) am (are) familiar with applicable state and local codes and ordinances, the procedural requirements of the City of Ames and have submitted all the required information.*

Legal Description: See attachment A

\* Signed by: Jo Ann Burgason Date: Jan 30, 2019  
Property Owner(s)\*

Jo Ann Burgason  
Print Name(s)

*(Note: No other signature may be substituted for the Property Owner's Signature.)*

State of Iowa

County of Story

Signed and sworn to (or affirmed) before me on Jan 30, 2019

by Jo Ann Burgason (name of person(s))

Karin M Sevde (signature of Notary Public)



**Please attach additional Signature Pages for the notarized signature of all consenting Property Owner and Contract Buyer (if any). Original signatures for all consenting Property Owners and Contract Buyers (if any) must accompany this application**

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A

**Voluntary Annexation Petition**  
*Permission to Place a "Zoning Action Pending" Sign  
on Private Property*

(This form must be filled out completely before your application will be accepted.)

Section 29.1500(2)(d)(iii) of the Zoning Ordinance, requires that **notice shall be posted by the City on the subject property**. One notice sign shall be posted for each property. Required signs shall be posted along the perimeter of the subject property in locations that are highly visible from adjacent public streets **prior to the public hearing**.

The owner of property at Crow Lane hereby grants the City of Ames permission to place "Zoning Action Pending" signs on the property for the purpose of informing interested persons of the request for action by the City of Ames.

*I understand that the signs will be placed on the property several days prior to action on the request by the Planning and Zoning Commission or the City Council, and may remain on the property until the request has been approved or denied by the City.*

Signed by: John Burgeon Date: Jan 30, 2019  
Property Owner  
(Note: No other signature may be substituted for the Property Owner's Signature.)

# Attachment A

## Parcel 6,7, AND 8:

Owner: Burgason Enterprises LLC

Area: 40.71 acres

Address:

Parcel ID: 09-21-200-165, 09-21-200-305, 09-21-200-260

Legal: Parcel "F" as shown on the Plat of Survey filed on September 1, 1998 in CFN Book 15, Page 239, AND Parcel "R" as shown on the Plat of Survey filed on October 26, 2012 in Slide 442, Page 3 of the Recorder's Plat Cabinet, AND part of Lots 2 and 3 in the Northeast Quarter of the Northeast Quarter of Section 21, Township 83 North, Range 24 West of the 5th P.M., Story County, Iowa, all together being more particularly described as follows: Beginning at the Center of said Section 21, said point also being the Southwest Corner of said Parcel "R"; Thence following the boundary of said Parcel "R" N 00° 28' 27" W, 521.72 Feet; thence S 87° 53' 34" E, 404.49 Feet; thence N 00° 24' 52" W, 684.71 Feet; thence N 88° 51' 37" W, 404.95 Feet to the West line of the Northeast Quarter of said Section 21; thence N 00° 28' 27" W, 116.99 Feet to the Northwest Corner of said Parcel "R" said point also being the Southwest Corner of said Parcel "F"; thence following the boundary of said Parcel "F" N 00° 28' 27" W, 118.59 Feet; thence N 89° 22' 48" E, 293.00 Feet; thence N 00° 28' 27" W, 174.99 Feet; thence N 89° 22' 48" E, 1025.68 Feet to the Northeast Corner of Said Parcel "F"; thence N 89° 24' 43" E, 499.79 Feet to a point on the centerline of the former railroad right-of-way; thence S 32° 37' 04" W, 924.50 Feet along said line; thence N 89° 35' 50" E, 58.31 Feet to the easterly right-of-way line THEREOF; thence S 32° 34' 09" W, 1015.91 Feet along said line to the Southeast Corner of Said Parcel "R", thence N 89° 39' 24" W, 818.14 Feet along the South line thereof to the point of beginning.

**Parcel 12:**

Owner: Burgason Enterprises LLC

Area: 9.72 acres

Address:

Parcel ID: 09-21-400-110

*Attachment A*

Legal: That part of the Northwest Quarter of the Southeast Quarter of Section 21, Township 83 North, Range 24 West of the 5th/ P.M., bounded as follows: On the Southwest by the West line of the Northwest Quarter of the Southeast Quarter of said Section 21; On the Southeast by the centerline of the main track of the Chicago and North Western Transportation Company (Formerly the Des Moines and Minnesota Railroad Company), as said main track center line was originally located and established over and across said Section 21.

# Voluntary Annexation Petition Application Form

*(This form must be filled out completely before your application will be accepted.)*

1. **Property Address** for this Voluntary Annexation or a Description of the General Location if an Address has not been assigned: 09-21-200-330 ; 09-21-200-320

2. **Legal Description** (attach, if lengthy) See Attachment A

4. **Property Owner:** Steve Burgason Anne Burgason

Business: \_\_\_\_\_

Address: 3314 Cedar Lane Ames, IA 50014  
(Street) (City) (State) (Zip)

Telephone: 515.203.6159  
(Home) (Business) (Fax)

Please attach separate sheets for each Property Owner and Legal Description.

5. **Applicant:** Steve Burgason Anne Burgason

Business: \_\_\_\_\_

Address: 3314 Cedar Lane Ames, IA 50014  
(Street) (City) (State) (Zip)

Telephone: 515.203.6159  
(Home) (Business) (Fax)

6. **Contact Person:** Steve Burgason

Business: \_\_\_\_\_

Address: 3314 Cedar Lane Ames Iowa 50014  
(Street) (City) (State) (Zip)

Telephone: 515.203.6159  
(Home) (Business) (Fax)

E-mail address: JBurgason@yahoo.com

### Signature Page

*I (We) certify that I (we) am (are) familiar with applicable state and local codes and ordinances, the procedural requirements of the City of Ames and have submitted all the required information.*

Legal Description: See Attachment A

Signed by: Steve Burgason + Anne Burgason Date: April 28, 2019  
Property Owner(s)\*

Steve Burgason + Anne Burgason  
Print Name(s)

*(Note: No other signature may be substituted for the Property Owner's Signature.)*

State of Iowa

County of Story

Signed and sworn to (or affirmed) before me on April 28, 2019

by Steve Burgason Anne Burgason (name of person(s))

Karin M Sevde (signature of Notary Public)



[Notary seal here]

**Please attach additional Signature Pages for the notarized signature of all consenting Property Owner and Contract Buyer (if any). Original signatures for all consenting Property Owners and Contract Buyers (if any) must accompany this application**

\* If a limited liability corporation, association, trust, non-profit organization, or any other legal entity owns the property proposed for voluntary annexation, an agent or agents responsible for the affairs of the legal entity must sign the application as the property owner(s). It must be noted that the assignee(s) is (are) acting on behalf of the legal entity. In addition, documentation, such as incorporation documents, must be included that show the assignee's (assignees') authority to act on behalf of the legal entity. If the property owner is a religious institution, a written explanation must be provided on the institution's letterhead that the person(s) signing the application can act on behalf of the institution. One or more established leaders of the religious congregation must also attest to the letter.

# Voluntary Annexation Petition

## Permission to Place a "Zoning Action Pending" Sign on Private Property

(This form must be filled out completely before your application will be accepted.)

Section 29.1500(2)(d)(iii) of the Zoning Ordinance, requires that **notice shall be posted by the City on the subject property**. One notice sign shall be posted for each property. Required signs shall be posted along the perimeter of the subject property in locations that are highly visible from adjacent public streets **prior to the public hearing**.

The owner of property at 3314 Cedarlane hereby grants the City of Ames permission to place "Zoning Action Pending" signs on the property for the purpose of informing interested persons of the request for action by the City of Ames.

*I understand that the signs will be placed on the property several days prior to action on the request by the Planning and Zoning Commission or the City Council, and may remain on the property until the request has been approved or denied by the City.*

Signed by:  Date: 1-30-19  
Property Owner

(Note: No other signature may be substituted for the Property Owner's Signature.)

**Parcel 9:**

Owner: Steven W & Anne Burgason

*Attachment A*

Area: 1.13 acres

Address: 3314 Cedar Lane

Parcel ID: 09-21-200-330

Legal: Parcel "A" of the Southwest Quarter of the Northeast Quarter of Section 21, Township 83 N, Range 24 W of the 5th/ P.M., Story County, Iowa as recorded in the office of the Story County Recorder as CFN Book 10, Page 213.

Attachment A

**Parcel 10:**

Owner: Steven Walter & Anne Frances Burgason

Area: 1.14 acres

Address:

Parcel ID: 09-21-200-320

Legal: Lot Two (2), Cedar Heights Subdivision of Story County, Iowa, as described as: Commencing at a point 1,026.6 feet North of center of Section 21, Township 83 N, Range 24 W of the 5th/ P.M.; thence S88o/ 22' E 292.3 feet; thence South 173 feet; thence N88o/ 22' W 292.3 feet; thence North 173 feet to the point of beginning, subject to road right-of-way.

# Voluntary Annexation Petition Application Form

(This form must be filled out completely before your application will be accepted.)

1. **Property Address** for this Voluntary Annexation or a Description of the General Location if an Address has not been assigned: 3618 Cedar Lane, Ames, IA 50014

See Attachment A

2. **Legal Description** (attach, if lengthy) SECTION 21 TOWNSHIP 83 RANGE 24  
~~PARCEL "G" PART LOT 3 NE & N 1/2 SE & SW NE SLIDE 442 PG 3~~

4. **Property Owner:** Steven B. Harold Jr. & Sonia M Harold

Business: \_\_\_\_\_

Address: 3618 Cedar Lane Ames IA 50014  
(Street) (City) (State) (Zip)

Telephone: 515-337-8073 515-520-2568  
(Home) (Business) (Fax)

Please attach separate sheets for each Property Owner and Legal Description.

5. **Applicant:** Steven B. Harold Jr & Sonja M. Harold

Business: \_\_\_\_\_

Address: 3618 Cedar Lane Ames IA 50014  
(Street) (City) (State) (Zip)

Telephone: 515-337-8073 515-520-2568  
(Home) (Business) (Fax)

6. **Contact Person:** Steven Harold

Business: \_\_\_\_\_

Address: 3618 Cedar Lane Ames IA 50014  
(Street) (City) (State) (Zip)

Telephone: 515-337-8073 515-520-2568  
(Home) (Business) (Fax)

E-mail address: sbharold@yahoo.com

Effective Date: February 3, 2014

### Signature Page

*I (We) certify that I (we) am (are) familiar with applicable state and local codes and ordinances, the procedural requirements of the City of Ames and have submitted all the required information.*

Legal Description: ~~SECTION: 21 TOWNSHIP: 83 RANGE: 24 PARCEL "Q" PART~~  
~~LOT 3 NE & N 1/2 SE & SW NE SLIDE #42 PG 3~~ See Attachment A

Signed by: Steven B. Harold Jr. Date: 2/1/2019  
Property Owner(s)\*

Steven B. Harold Jr.  
Print Name(s)

*(Note: No other signature may be substituted for the Property Owner's Signature.)*

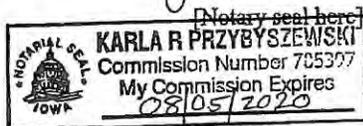
State of Iowa

County of Story

Signed and sworn to (or affirmed) before me on February 1, 2019

by Steven B. Harold, Jr (name of person(s))

Karla R. Przybyski (signature of Notary Public)



**Please attach additional Signature Pages for the notarized signature of all consenting Property Owner and Contract Buyer (if any). Original signatures for all consenting Property Owners and Contract Buyers (if any) must accompany this application**

\* If a limited liability corporation, association, trust, non-profit organization, or any other legal entity owns the property proposed for voluntary annexation, an agent or agents responsible for the affairs of the legal entity must sign the application as the property owner(s). It must be noted that the assignee(s) is (are) acting on behalf of the legal entity. In addition, documentation, such as incorporation documents, must be included that show the assignee's (assignees') authority to act on behalf of the legal entity. If the property owner is a religious institution, a written explanation must be provided on the institution's letterhead that the person(s) signing the application can act on behalf of the institution. One or more established leaders of the religious congregation must also attest to the letter.

Effective Date: February 3, 2014

### Signature Page

I (We) certify that I (we) am (are) familiar with applicable state and local codes and ordinances, the procedural requirements of the City of Ames and have submitted all the required information.

Legal Description: ~~3618 Cedar~~ <sup>HL</sup> SECTION: 21 <sup>See Attachment A</sup> TOWNSHIP: 83 RANGE: 24  
~~PARCEL "Q" PART LOTS NE & N/2 SE & SW NE SLIDE 442 PG 3~~

Signed by: Sonia M. Harold Date: 02/01/19  
Property Owner(s)\*

Sonia M. Harold  
Print Name(s)

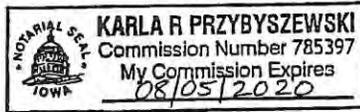
(Note: No other signature may be substituted for the Property Owner's Signature.)

State of Iowa

County of Story

Signed and sworn to (or affirmed) before me on February 1, 2019  
by Sonia M. Harold (name of person(s))

Karla R. Przybywski (signature of Notary Public)  
[Notary seal here]



Please attach additional Signature Pages for the notarized signature of all consenting Property Owner and Contract Buyer (if any). Original signatures for all consenting Property Owners and Contract Buyers (if any) must accompany this application

\* If a limited liability corporation, association, trust, non-profit organization, or any other legal entity owns the property proposed for voluntary annexation, an agent or agents responsible for the affairs of the legal entity must sign the application as the property owner(s). It must be noted that the assignee(s) is (are) acting on behalf of the legal entity. In addition, documentation, such as incorporation documents, must be included that show the assignee's (assignees') authority to act on behalf of the legal entity. If the property owner is a religious institution, a written explanation must be provided on the institution's letterhead that the person(s) signing the application can act on behalf of the institution. One or more established leaders of the religious congregation must also attest to the letter.

**Voluntary Annexation Petition**  
*Permission to Place a "Zoning Action Pending" Sign  
on Private Property*

(This form must be filled out completely before your application will be accepted.)

Section 29.1500(2)(d)(iii) of the Zoning Ordinance, requires that **notice shall be posted by the City on the subject property**. One notice sign shall be posted for each property. Required signs shall be posted along the perimeter of the subject property in locations that are highly visible from adjacent public streets **prior to the public hearing**.

The owner of property at 3618 Cedar Lane hereby grants the City of Ames permission to place "Zoning Action Pending" signs on the property for the purpose of informing interested persons of the request for action by the City of Ames.

*I understand that the signs will be placed on the property several days prior to action on the request by the Planning and Zoning Commission or the City Council, and may remain on the property until the request has been approved or denied by the City.*

Signed by: Steven B. Harold Jr Date: 2/1/2019  
Property Owner  
(Note: No other signature may be substituted for the Property Owner's Signature.)

Effective Date: February 3, 2014

### Signature Page

I (We) certify that I (we) am (are) familiar with applicable state and local codes and ordinances, the procedural requirements of the City of Ames and have submitted all the required information.

Legal Description: ~~SECTION: 21 TOWNSHIP: 83 RANGE: 24 PARCEL "Q" PART~~  
~~LOT 3 NE & N 1/2 SE & SW NE SLIDE 442 PGS~~ See Attachment A

Signed by: Steven B. Harold Jr. Date: 2/1/2019  
Property Owner(s)\*

Steven B. Harold Jr.  
Print Name(s)

(Note: No other signature may be substituted for the Property Owner's Signature.)

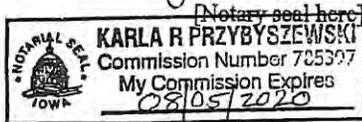
State of Iowa

County of Story

Signed and sworn to (or affirmed) before me on February 1, 2019

by Steven B. Harold, Jr (name of person(s))

Karla R. Przybyszewski (signature of Notary Public)



Please attach additional Signature Pages for the notarized signature of all consenting Property Owner and Contract Buyer (if any). Original signatures for all consenting Property Owners and Contract Buyers (if any) must accompany this application

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A

Effective Date: February 3, 2014

### Signature Page

I (We) certify that I (we) am (are) familiar with applicable state and local codes and ordinances, the procedural requirements of the City of Ames and have submitted all the required information.

Legal Description: ~~3618 Cedar~~ <sup>HL</sup> ~~SECTION: 21 TOWNSHIP: 83 RANGE: 24~~ <sup>See Attachment A</sup>  
~~PARCEL 'O' PART LOTS 3 NE & N 1/2 SE & SW NE SLIDE 442 PG 3~~

Signed by: Sonia M. Harold Date: 02/01/19  
Property Owner(s)\*

Sonia M. Harold  
Print Name(s)

(Note: No other signature may be substituted for the Property Owner's Signature.)

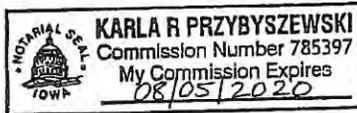
State of Iowa

County of Story

Signed and sworn to (or affirmed) before me on February 1, 2019  
by Sonia M. Harold (name of person(s))

Karla R. Przybylowski (signature of Notary Public)

[Notary seal here]



Please attach additional Signature Pages for the notarized signature of all consenting Property Owner and Contract Buyer (if any). Original signatures for all consenting Property Owners and Contract Buyers (if any) must accompany this application

\* If a limited liability corporation, association, trust, non-profit organization, or any other legal entity owns the property proposed for voluntary annexation, an agent or agents responsible for the affairs of the legal entity must sign the application as the property owner(s). It must be noted that the assignee(s) is (are) acting on behalf of the legal entity. In addition, documentation, such as incorporation documents, must be included that show the assignee's (assignees') authority to act on behalf of the legal entity. If the property owner is a religious institution, a written explanation must be provided on the institution's letterhead that the person(s) signing the application can act on behalf of the institution. One or more established leaders of the religious congregation must also attest to the letter.

**Voluntary Annexation Petition**  
*Permission to Place a "Zoning Action Pending" Sign  
on Private Property*

(This form must be filled out completely before your application will be accepted.)

Section 29.1500(2)(d)(iii) of the Zoning Ordinance, requires that **notice shall be posted by the City on the subject property**. One notice sign shall be posted for each property. Required signs shall be posted along the perimeter of the subject property in locations that are highly visible from adjacent public streets **prior to the public hearing**.

The owner of property at 3618 Cedar Lane hereby grants the City of Ames permission to place "Zoning Action Pending" signs on the property for the purpose of informing interested persons of the request for action by the City of Ames.

*I understand that the signs will be placed on the property several days prior to action on the request by the Planning and Zoning Commission or the City Council, and may remain on the property until the request has been approved or denied by the City.*

Signed by: Steven B. Harold Jr Date: 2/1/2019  
Property Owner  
*(Note: No other signature may be substituted for the Property Owner's Signature.)*

**Parcel 11:**

Owner: Steven B Jr & Sonia M Harold

Area: 4.00 acres

Address: 3618 Cedar Lane

Parcel ID: 09-21-200-340

Attachment A

Legal: Parcel "Q" a part of Lot 3 in the Subdivision of the NE 1/4 and the North 1/2 of the SE 1/4 and a tract of land in the SW 1/4 of the NE 1/4 of Section 21, Township 83 North, Range 24 West of the 5th/ P.M., Story County, Iowa, as shown on the "Plat of Survey" filed in the office of the Recorder of Story County, Iowa, on October 26, 2012, as Inst. No. 12-12842, Slide 442, Page3

# Voluntary Annexation Petition Application Form

*(This form must be filled out completely before your application will be accepted.)*

1. **Property Address** for this Voluntary Annexation or a Description of the General Location if an Address has not been assigned: 4025 530<sup>th</sup> Ave and  
Property ID 09-21-200-450

2. **Legal Description** (attach, if lengthy) See Attachment A

4. **Property Owner:** James + Jeanne Roth

Business: \_\_\_\_\_

Address: 4025 530<sup>th</sup> Ave Ames 50010  
(Street) (City) (State) (Zip)

Telephone: 515.451.7617  
(Home) (Business) (Fax)

Please attach separate sheets for each Property Owner and Legal Description.

5. **Applicant:** James + Jeanne Roth

Business: \_\_\_\_\_

Address: 4025 530<sup>th</sup> Avenue Ames IA. 50010  
(Street) (City) (State) (Zip)

Telephone: 515.451.7617  
(Home) (Business) (Fax)

6. **Contact Person:** James Roth

Business: \_\_\_\_\_

Address: 4025 530<sup>th</sup> Avenue Ames, IA. 50010  
(Street) (City) (State) (Zip)

Telephone: 515.451.7617  
(Home) (Business) (Fax)

E-mail address: jaroth@iastate.edu

### Signature Page

I (We) certify that I (we) am (are) familiar with applicable state and local codes and ordinances, the procedural requirements of the City of Ames and have submitted all the required information.

Legal Description: See Attachment A

Signed by: James A. Roth + Jeanne Roth Date: April 28, 2019  
Property Owner(s)\*

James Roth + Jeanne Roth  
Print Name(s)

(Note: No other signature may be substituted for the Property Owner's Signature.)

State of Iowa

County of Story

Signed and sworn to (or affirmed) before me on April 28, 2019

by James + Jeanne Roth (name of person(s))

[Signature] (signature of Notary Public)



Please attach additional Signature Pages for the notarized signature of all consenting Property Owner and Contract Buyer (if any). Original signatures for all consenting Property Owners and Contract Buyers (if any) must accompany this application

\* If a limited liability corporation, association, trust, non-profit organization, or any other legal entity owns the property proposed for voluntary annexation, an agent or agents responsible for the affairs of the legal entity must sign the application as the property owner(s). It must be noted that the assignee(s) is (are) acting on behalf of the legal entity. In addition, documentation, such as incorporation documents, must be included that show the assignee's (assignees') authority to act on behalf of the legal entity. If the property owner is a religious institution, a written explanation must be provided on the institution's letterhead that the person(s) signing the application can act on behalf of the institution. One or more established leaders of the religious congregation must also attest to the letter.

**Voluntary Annexation Petition**  
*Permission to Place a "Zoning Action Pending" Sign  
on Private Property*

(This form must be filled out completely before your application will be accepted.)

Section 29.1500(2)(d)(iii) of the Zoning Ordinance, requires that **notice shall be posted by the City on the subject property**. One notice sign shall be posted for each property. Required signs shall be posted along the perimeter of the subject property in locations that are highly visible from adjacent public streets **prior to the public hearing**.

The owner of property at 4025 53<sup>rd</sup> AMES hereby grants the City of Ames permission to place "Zoning Action Pending" signs on the property for the purpose of informing interested persons of the request for action by the City of Ames.

*I understand that the signs will be placed on the property several days prior to action on the request by the Planning and Zoning Commission or the City Council, and may remain on the property until the request has been approved or denied by the City.*

Signed by: James A. Roth Date: 1/24/19  
Property Owner  
(Note: No other signature may be substituted for the Property Owner's Signature.)

# Attachment A

**Parcel 13:**

**Owner:** James A & Jeanne F Roth, James A & Jeanne F Revocable Trusts

**Area:** 24.74 acres

**Address:**

**Parcel ID:** 09-21-200-450

**Legal:** Commencing at the SE Corner of the NE 1/4 of Section 21, Township 83 North, Range 24 West of the 5th/ P.M., Story County, Iowa, thence North along the East line of said Sec.21, 487 Feet; thence West 560 Feet; thence North 388.9 Feet; thence West 699.6 Feet to the East right-of-way line of the C&NW Railroad thence South 33° 01' West parallel to and 50 Feet from the centerline of said C&NW Railroad 1,018.9 Feet, thence South 89° 19' East 1,814.55 Feet to the point of beginning.

**Parcel 15:**

Owner: James A & Jeanne F Roth, James A & Jeanne F Revocable Trusts

Area: 22.04 acres

Address: 4025 530th/ Ave

Parcel ID: 09-21-200-275

*Attachment A*

Legal: A part of the Northeast Quarter (NE 1/4) of Section 21, Township 83 North, Range 24 West of the 5th/ P.M., Story County, Iowa, described as: Beginning at a point on the East line of said Northeast Quarter (NE 1/4) which is 954.2 Feet South of the Northeast Corner of said Section 21, thence continuing South along the East line of said Northeast Quarter (NE 1/4) 808.15 Feet, thence West 1,259.6 Feet to the Southeasterly right-of-way line of the Chicago & Northwestern Railroad, thence North 33° 01' East along said railroad right-of-way 964.65 Feet, thence East 733.7 Feet to the point of beginning; AND The Easterly One-half (E 1/2) of the Chicago & Northwestern Railroad right-of-way lying immediately adjacent to the tract first described herein.

# Voluntary Annexation Petition Application Form

*(This form must be filled out completely before your application will be accepted.)*

1. **Property Address** for this Voluntary Annexation or a Description of the General Location if an Address has not been assigned: 4125 530<sup>th</sup> Ave., Ames, IA 50010

2. **Legal Description** (attach, if lengthy) See Attachment A

4. **Property Owner:** Chris + Tami Hicks

Business: \_\_\_\_\_

Address: 4125 530<sup>th</sup> Ave.      Ames      IA      50010  
(Street)                                      (City)                                      (State)                                      (Zip)

Telephone: 515-460-3615                                      888-616-5643  
(Home)                                      (Business)                                      (Fax)

Please attach separate sheets for each Property Owner and Legal Description.

5. **Applicant:** Chris + Tami Hicks

Business: \_\_\_\_\_

Address: 4125 530<sup>th</sup> Ave.      Ames      IA      50010  
(Street)                                      (City)                                      (State)                                      (Zip)

Telephone: \_\_\_\_\_  
(Home)                                      (Business)                                      (Fax)

6. **Contact Person:** Tami Hicks

Business: \_\_\_\_\_

Address: 4125 530<sup>th</sup> Ave. Ames, IA 50010  
(Street)                                      (City)                                      (State)                                      (Zip)

Telephone: 515.460.3615  
(Home)                                      (Business)                                      (Fax)

E-mail address: TamiHicksHomes@gmail.com

### Signature Page

*I (We) certify that I (we) am (are) familiar with applicable state and local codes and ordinances, the procedural requirements of the City of Ames and have submitted all the required information.*

Legal Description: See Attachment A

Signed by Chris Hicks Tamar Hicks Date: 4/29/2019  
Property Owner(s)\*

CHRIS HICKS TAMARA HICKS  
Print Name(s)

*(Note: No other signature may be substituted for the Property Owner's Signature.)*

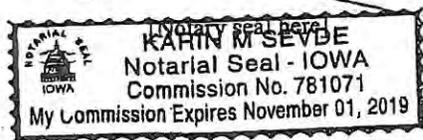
State of Iowa

County of Story

Signed and sworn to (or affirmed) before me on APRIL 29, 2019

by CHRIS & TAMARA HICKS (name of person(s))

[Signature] (signature of Notary Public)



**Please attach additional Signature Pages for the notarized signature of all consenting Property Owner and Contract Buyer (if any). Original signatures for all consenting Property Owners and Contract Buyers (if any) must accompany this application**

\* If a limited liability corporation, association, trust, non-profit organization, or any other legal entity owns the property proposed for voluntary annexation, an agent or agents responsible for the affairs of the legal entity must sign the application as the property owner(s). It must be noted that the assignee(s) is (are) acting on behalf of the legal entity. In addition, documentation, such as incorporation documents, must be included that show the assignee's (assignees') authority to act on behalf of the legal entity. If the property owner is a religious institution, a written explanation must be provided on the institution's letterhead that the person(s) signing the application can act on behalf of the institution. One or more established leaders of the religious congregation must also attest to the letter.

# Voluntary Annexation Petition

## Permission to Place a "Zoning Action Pending" Sign on Private Property

(This form must be filled out completely before your application will be accepted.)

Section 29.1500(2)(d)(iii) of the Zoning Ordinance, requires that **notice shall be posted by the City on the subject property.** One notice sign shall be posted for each property. Required signs shall be posted along the perimeter of the subject property in locations that are highly visible from adjacent public streets **prior to the public hearing.**

The owner of property at 4125 530<sup>th</sup> Ave., Ames, IA 50010 hereby grants the City of Ames permission to place "Zoning Action Pending" signs on the property for the purpose of informing interested persons of the request for action by the City of Ames.

*I understand that the signs will be placed on the property several days prior to action on the request by the Planning and Zoning Commission or the City Council, and may remain on the property until the request has been approved or denied by the City.*

Signed by: \_\_\_\_\_

Property Owner

(Note: No other signature may be substituted for the Property Owner's Signature.)

Date: 1/23/19

**Parcel 14:**

Owner: Christopher A & Tamara Hicks

Area: 5.00 acres

Address: 4125 530th/ Ave

Parcel ID: 09-21-200-480

Attachment A

Legal: Commencing at the East 1/4 Corner of Section 21, Township 83 North, Range 24 West of the 5th/ P.M., Iowa, thence N 487 feet along the Section Line to the point of beginning, thence West 560 feet, thence North 388.9 feet, thence East 560 feet, thence South 388.9 feet along the Section line to the point of beginning, containing 5 acres more or less, including the present established road.

# Voluntary Annexation Petition

## Application Form

(This form must be filled out completely before your application will be accepted.)

1. **Property Address** for this Voluntary Annexation or a Description of the General Location if an Address has not been assigned: 3917 530<sup>th</sup> Avenue

2. **Legal Description** (attach, if lengthy) See Attachment A

4. **Property Owner:** Mark W. and Audrey K. Cammack

Business: \_\_\_\_\_

Address: 56 Wood Ranch Circle, Danville, CA 94506  
(Street) (City) (State) (Zip)

Telephone: (925) 786-3498  
(Home) (Business) (Fax)

Please attach separate sheets for each Property Owner and Legal Description.

5. **Applicant:** Mark W. and Audrey K. Cammack

Business: \_\_\_\_\_

Address: 56 Wood Ridge Circle Danville CA 94506  
(Street) (City) (State) (Zip)

Telephone: (925) 786-3498  
(Home) (Business) (Fax)

6. **Contact Person:** Mark W. Cammack

Business: \_\_\_\_\_

Address: 56 Wood Ranch Circle, Danville, CA 94506  
(Street) (City) (State) (Zip)

Telephone: 925 786-3498  
(Home) (Business) (Fax)

E-mail address: MarkWCammack@GMAIL.COM

Effective Date: February 3, 2014

### Signature Page

I (We) certify that I (we) am (are) familiar with applicable state and local codes and ordinances, the procedural requirements of the City of Ames and have submitted all the required information.

Legal Description: SECTION 21, TOWNSHIP 83, RANGE 24 NE  
NE 1/4 LOT 1 BEG 769.2' S NE COR SEC 21 S185' W TO E LINE  
RR ROW NELY ALONG ROW TO PT W OF BEG E TO BEG

See Attachment A

Signed by: Mark W. Cammack Date: February 1, 2019  
Property Owner(s)\*

MARK W. CAMMACK  
Print Name(s)

(Note: No other signature may be substituted for the Property Owner's Signature.)

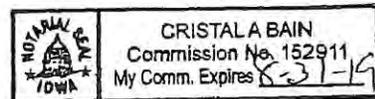
State of Iowa

County of ~~Story~~ COUNTY OF HENRY

Signed and sworn to (or affirmed) before me on 2-1, 2019  
by Mark W Cammack (name of person(s))

Cristal A Bain (signature of Notary Public)

[Notary seal here]



Please attach additional Signature Pages for the notarized signature of all consenting Property Owner and Contract Buyer (if any). Original signatures for all consenting Property Owners and Contract Buyers (if any) must accompany this application

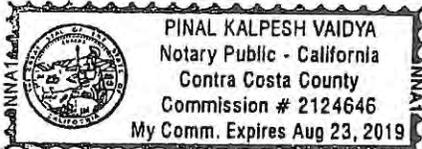
\* If a limited liability corporation, association, trust, non-profit organization, or any other legal entity owns the property proposed for voluntary annexation, an agent or agents responsible for the affairs of the legal entity must sign the application as the property owner(s). It must be noted that the assignee(s) is (are) acting on behalf of the legal entity. In addition, documentation, such as incorporation documents, must be included that show the assignee's (assignees') authority to act on behalf of the legal entity. If the property owner is a religious institution, a written explanation must be provided on the institution's letterhead that the person(s) signing the application can act on behalf of the institution. One or more established leaders of the religious congregation must also attest to the letter.

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California  
County of Contra Costa

Subscribed and sworn to (or affirmed) before me on this 2<sup>nd</sup>  
day of February, 2019, by Audrey K. Cummins

proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.



(Seal)

Signature

A handwritten signature in black ink, appearing to read "P. K. Vaidya", written over a horizontal line.

**Voluntary Annexation Petition**  
*Permission to Place a "Zoning Action Pending" Sign  
on Private Property*

(This form must be filled out completely before your application will be accepted.)

Section 29.1500(2)(d)(iii) of the Zoning Ordinance, requires that *notice shall be posted by the City on the subject property*. One notice sign shall be posted for each property. Required signs shall be posted along the perimeter of the subject property in locations that are highly visible from adjacent public streets *prior to the public hearing*.

3917 S. 530th Ave.  
Ames, Iowa 50010

The owner of property at \_\_\_\_\_ hereby grants the City of Ames permission to place "Zoning Action Pending" signs on the property for the purpose of informing interested persons of the request for action by the City of Ames.

*I understand that the signs will be placed on the property several days prior to action on the request by the Planning and Zoning Commission or the City Council, and may remain on the property until the request has been approved or denied by the City.*

Signed by: Audrey K. Pammach Date: 2/2/2019  
Property Owner

(Note: No other signature may be substituted for the Property Owner's Signature.)

Signature Page

I (We) certify that I (we) am (are) familiar with applicable state and local codes and ordinances, the procedural requirements of the City of Ames and have submitted all the required information.

Legal Description: See Attachment A

Signed by: Daniel Fuchs Carmen Fuchs Date: 4/28/19  
Property Owner(s)\*

Daniel Fuchs Carmen Fuchs  
Print Name(s)

(Note: No other signature may be substituted for the Property Owner's Signature.)

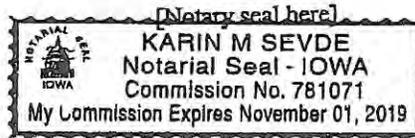
State of Iowa

County of Story

Signed and sworn to (or affirmed) before me on April 28, 2019

by Daniel Fuchs and Carmen Fuchs (name of person(s))

Karin M Seude (signature of Notary Public)



Please attach additional Signature Pages for the notarized signature of all consenting Property Owner and Contract Buyer (if any). Original signatures for all consenting Property Owners and Contract Buyers (if any) must accompany this application

\* If a limited liability corporation, association, trust, non-profit organization, or any other legal entity owns the property proposed for voluntary annexation, an agent or agents responsible for the affairs of the legal entity must sign the application as the property owner(s). It must be noted that the assignee(s) is (are) acting on behalf of the legal entity. In addition, documentation, such as incorporation documents, must be included that show the assignee's (assignees') authority to act on behalf of the legal entity. If the property owner is a religious institution, a written explanation must be provided on the institution's letterhead that the person(s) signing the application can act on behalf of the institution. One or more established leaders of the religious congregation must also attest to the letter.

**Voluntary Annexation Petition**  
*Permission to Place a "Zoning Action Pending" Sign  
on Private Property*

(This form must be filled out completely before your application will be accepted.)

Section 29.1500(2)(d)(iii) of the Zoning Ordinance, requires that **notice shall be posted by the City on the subject property**. One notice sign shall be posted for each property. Required signs shall be posted along the perimeter of the subject property in locations that are highly visible from adjacent public streets **prior to the public hearing**.

The owner of property at 3581 530<sup>th</sup> Ave hereby grants the City of Ames permission to place "Zoning Action Pending" signs on the property for the purpose of informing interested persons of the request for action by the City of Ames.

*I understand that the signs will be placed on the property several days prior to action on the request by the Planning and Zoning Commission or the City Council, and may remain on the property until the request has been approved or denied by the City.*

*Daniel Fuchs*

*1/27/19*

Signed by: *Caamen G. Fuchs* Date: *1-27-19*  
Property Owner

*(Note: No other signature may be substituted for the Property Owner's Signature.)*

**Parcel 17:**

Owner: Daniel J & Carmen J Fuchs

Area: 5.27 acres

Address: 2581 530th/ Ave

Parcel ID: 09-21-200-250

Attachment  
A

Legal: Beginning at a point on the East line of the Northeast Quarter of Section 21, Township 83 North, Range 24 West of the 5th/ P.M., Story County, Iowa, which is 100 feet South of the Northeast Corner thereof, thence South 669.2 feet along the East line of said Northeast Quarter, thence West 613.4 feet, more or less, to the Easterly right of way line of the Chicago and Northwestern Railway right of way, thence Northeasterly along said Right-of-Way line 798.8 feet, thence S89°0' 55" East 178.35 feet to the point of beginning, EXCEPT Parcel "H" in the Northeast Quarter of the Northeast Quarter of Section 21, Township 83 North, Range 24 West of the 5th/ P.M., Story County, Iowa, as shown on the Plat of Survey filed in the office of the Recorder of Story County, Iowa, on the 18th/ day of November 1999, and recorded on Slide 45, at Page 3, and as Inst. No. 99-15400, AND that part of the Northeast Quarter of the Northeast Quarter of Section 21, Township 83 North, Range 24 West of the 5th/ P.M., bounded as follows: On the Northeast by a line parallel with and distant 100 feet Southerly, measured at right angles, from the North line of said Section 21; on the Southeast by a line parallel and distant 50 feet Southeasterly, measured at right angles, from the center line of the main track of the Des Moines and Minnesota Railroad Company (now the Chicago and Northwestern Transportation Company), as said main track center line was originally located and established over and across said Section 21; on the Southwest by a line parallel with and distant 954.2 feet Southerly, measured at right angles, from the North line of said Section 21; and on the Northwest by the center line of said original track.

# Voluntary Annexation Petition Application Form

*(This form must be filled out completely before your application will be accepted.)*

1. **Property Address** for this Voluntary Annexation or a Description of the General Location if an Address has not been assigned:

3549 530<sup>th</sup> Ave, Ames, IA 50010

2. **Legal Description** (attach, if lengthy) See Attachment A

4. **Property Owner:** Robert & Lora Larrance

Business: \_\_\_\_\_

Address: 3549 530<sup>th</sup> Ave, Ames, IA  
(Street) (City) (State) (Zip)

Telephone: 515.232.2637  
(Home) (Business) (Fax)

Please attach separate sheets for each Property Owner and Legal Description.

5. **Applicant:** Robert + Lora Larrance

Business: \_\_\_\_\_

Address: 3549 530<sup>th</sup> Ave, Ames IA  
(Street) (City) (State) (Zip)

Telephone: 515.232.2637  
(Home) (Business) (Fax)

6. **Contact Person:** Robert Larrance

Business: \_\_\_\_\_

Address: Same  
(Street) (City) (State) (Zip)

Telephone: Same  
(Home) (Business) (Fax)

E-mail address: rlarrance@aol.com

### Signature Page

*I (We) certify that I (we) am (are) familiar with applicable state and local codes and ordinances, the procedural requirements of the City of Ames and have submitted all the required information.*

Legal Description: See Attachment A

Signed by: Robert L. Lawrence Lora L. Lawrence Date: Apr. 28, 2019  
Property Owner(s)\*

Robert Lawrence Lora L. Lawrence  
Print Name(s)

*(Note: No other signature may be substituted for the Property Owner's Signature.)*

State of Iowa

County of Story

Signed and sworn to (or affirmed) before me on April 28, 2019

by Robert Lawrence Lora L. Lawrence (name of person(s))

Karin M. Sevde (signature of Notary Public)



**Please attach additional Signature Pages for the notarized signature of all consenting Property Owner and Contract Buyer (if any). Original signatures for all consenting Property Owners and Contract Buyers (if any) must accompany this application**

\* If a limited liability corporation, association, trust, non-profit organization, or any other legal entity owns the property proposed for voluntary annexation, an agent or agents responsible for the affairs of the legal entity must sign the application as the property owner(s). It must be noted that the assignee(s) is (are) acting on behalf of the legal entity. In addition, documentation, such as incorporation documents, must be included that show the assignee's (assignees') authority to act on behalf of the legal entity. If the property owner is a religious institution, a written explanation must be provided on the institution's letterhead that the person(s) signing the application can act on behalf of the institution. One or more established leaders of the religious congregation must also attest to the letter.

## Voluntary Annexation Petition

### Permission to Place a "Zoning Action Pending" Sign on Private Property

(This form must be filled out completely before your application will be accepted.)

Section 29.1500(2)(d)(iii) of the Zoning Ordinance, requires that **notice shall be posted by the City on the subject property**. One notice sign shall be posted for each property. Required signs shall be posted along the perimeter of the subject property in locations that are highly visible from adjacent public streets **prior to the public hearing**.

The owner of property at 3549 530<sup>th</sup> Ave hereby grants the City of Ames permission to place "Zoning Action Pending" signs on the property for the purpose of informing interested persons of the request for action by the City of Ames.

*I understand that the signs will be placed on the property several days prior to action on the request by the Planning and Zoning Commission or the City Council, and may remain on the property until the request has been approved or denied by the City.*



Signed by:  Date: 1/27/19  
Property Owner

(Note: No other signature may be substituted for the Property Owner's Signature.)

Attachment A

**Parcel 18:**

Owner: Robert William & Lora Lee Larrance

Area: 1.96 acres

Address: 3549 530th/ Ave

Parcel ID: 09-21-200-240

Legal: Parcel "H" in the Northeast Quarter of Section 21, Township 83 North, Range 24 West of the 5th/ P.M., Story County, Iowa, as shown on the Plat of Survey filed in the office of the Recorder of Story County, Iowa, on the 18th/ Day of November, 1999, and recorded on Slide 45, Page 3, and as Instrument No. 99-15400.

ITEM #: 7  
DATE: 06-05-2019

## COMMISSION ACTION FORM

**SUBJECT: ANNEXATION OF EIGHTEEN PROPERTIES GENERALLY LOCATED SOUTH OF THE CURRENT CITY LIMITS BETWEEN UNIVERSITY BOULEVARD/530<sup>TH</sup> AVENUE AND CEDAR LANE**

### **BACKGROUND:**

The City of Ames has received voluntary annexation petitions from eleven (11) property owners representing eighteen (18) parcels that total approximately 156 acres. The parcels are located south of the current city limits between University Boulevard/530<sup>TH</sup> Avenue and Cedar Lane. The annexation area includes land used for agricultural purposes, and land developed with single-family homes. This is a 100% voluntary annexation. See (*Attachment A – Location Map*), (*Attachment B – Annexation Plat*), and (*Attachment E – Summary of Gross & Net Acres*).

**Land Use Policy Plan (LUPP) and Zoning.** The City has a policy that annexations be consistent with the LUPP and the Ames Urban Fringe (AUF) Plan. The AUF Plan designates the land area as “Urban Residential.” See (*Attachment C – Ames Urban Fringe Plan*). Land within the “Urban Residential” designation is planned for future annexation into the City with development of urban densities and design standards. If approved for annexation, the LUPP designation would be “Village/Suburban Residential”, allowing for a broad range of residential development types.

“Allowable Growth Areas” identified in the LUPP are areas that have been determined by the City Council to be appropriate for future expansion of the municipal boundaries, based in part on the City’s ability to serve the areas with public services. **The proposed annexation is located in the “Southwest II Allowable Growth Area.”** See (*Attachment D – LUPP Designations & Allowable Growth Area Southwest II*),

As a property is annexed into the City, it is automatically zoned as “Agricultural.” Zoning would not change unless a request is initiated by an individual property owner or by the City Council. Any proposed zoning must be consistent with the LUPP land use designation. It is the intent of the developer working with three of the property owners that a portion of the agricultural land to be annexed will be rezoned to “F-PRD” (Planned Residence District) for development as single-family residential. This type of proposal will require review of a rezoning application and a Major Site Development Plan by the Planning and Zoning Commission, and approval by the City Council. Other property owners have not indicated a specific interest in development.

**Infrastructure.** As part of an annexation request, the City reviews the potential to serve development with City utilities. City infrastructure, consisting of water and sanitary sewer mains, have been constructed for properties currently within the City boundaries adjacent to the north, east and west boundaries of the proposed annexation. Extension of

infrastructure to serve all properties within the annexation area will be necessary as development occurs, and as individual properties choose to hook up to the public water and sanitary sewer service. Part of the territory has Xenia Rural Water service customers. These customers may remain on Xenia water, but at the time of development it is expected the territory will be transferred to the City for service. A pre-annexation agreement acknowledges this requirement for property owners.

Electric service is currently provided to the area by Alliant Energy. As the land is annexed, electric service will continue to be provided by Alliant Energy for any new development of the annexed properties.

**Outreach.** As part of the state-mandated process for annexations, City staff invited the Washington Township Trustees and the Story County Board of Supervisors for a Consultation Meeting on May 23, 2019. Those in attendance included: Linda Murken, Chairperson of the Story County Board of Supervisors; Robert Finch, Washington Township Trustee; Jerry Moore, Planning Director for Story County Planning & Zoning; Keith Arneson, developer; Gene Dreyer, Surveyor for Bolton & Menk; Luke Ahrens, Bolton & Menk, and Ray Anderson, Planner for the City of Ames. No comments have been received as of the writing of this report.

#### **ALTERNATIVES:**

1. The Planning and Zoning Commission can recommend that the City Council approve the request to annex approximately 156 gross acres, generally located south of the current City limits between University Boulevard/530<sup>th</sup> Avenue and Cedar Lane in Washington Township in Story County, by finding that the proposed annexation is consistent with the Land Use Policy Plan and Urban Fringe Plan.
2. The Planning and Zoning Commission can recommend that the City Council deny the request to annex approximately 156 gross acres, generally located south of the current City limits between University Boulevard/530<sup>th</sup> Avenue and Cedar Lane in Washington Township in Story County, Iowa by finding that the proposed annexation is not consistent with the Land Use Policy Plan and Urban Fringe Plan.
3. The Planning and Zoning Commission can defer this item and request additional information from either city staff or the applicant.

#### **DEPARTMENT RECOMMENDATION:**

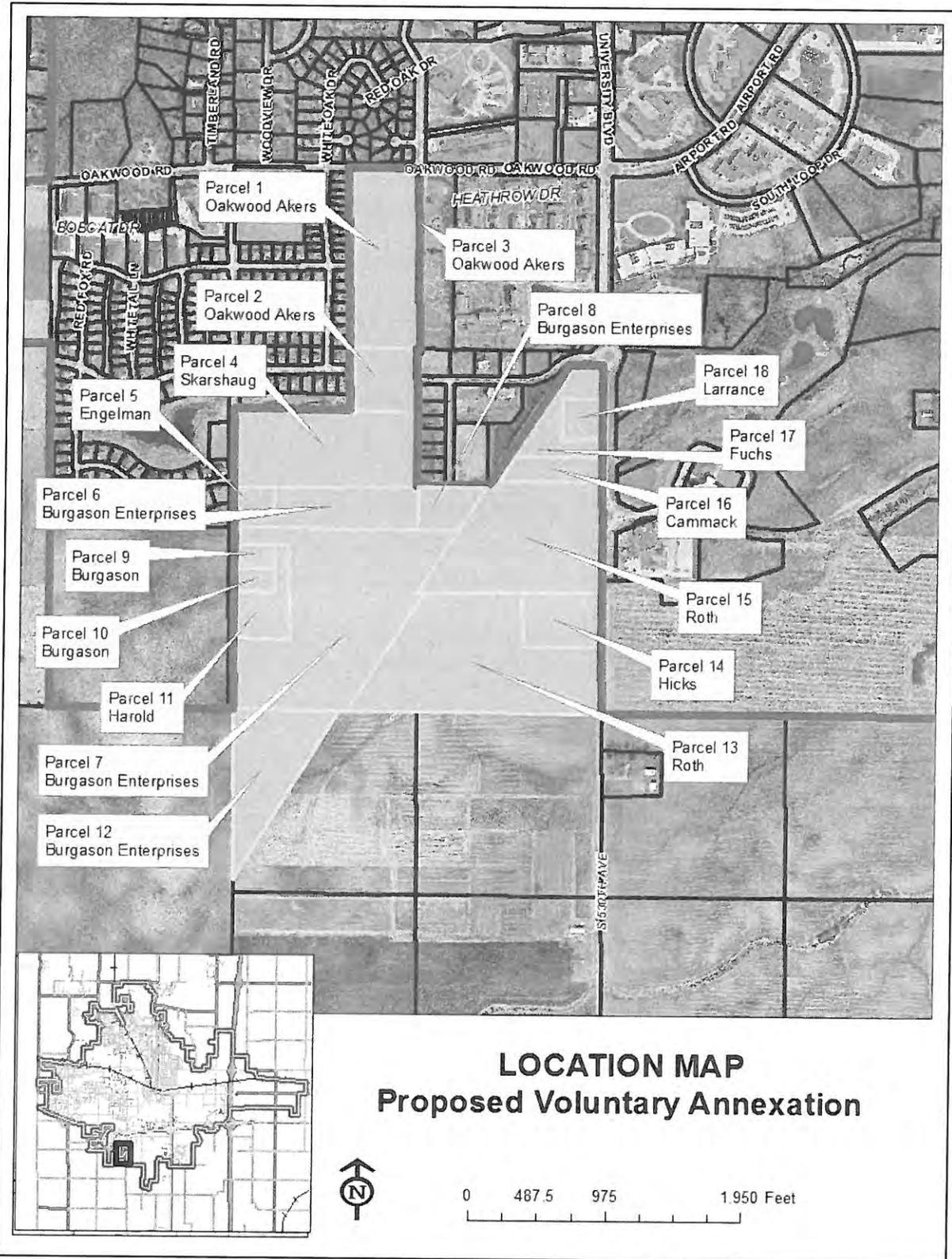
The proposed voluntary annexation is 100% consenting. Prior to petitioning for annexation, the applicants agreed in principal on a pre-annexation agreement with the City Council to address future connection fee requirements for existing homes and to address future water service needs, among other issues. No development requirements are addressed by the agreement. The agreement will become effective between the City and the property owners upon approval of the annexation by the City Council.

Since a portion of the area to be annexed is within two (2) miles of the City of Kelley, the Iowa Code requires that the City Development Board (a board of the State of Iowa government) must review the proposed annexation, and approval by the City Council and the City Development Board is required for the annexation approval to be final.

The proposed annexation is located in an area that has been identified as Urban Residential on the Ames Urban Fringe Plan, which are lands that are planned for inclusion into the City as the timing is appropriate. The designation on the Future Land Use Map for the land is Village/Suburban Residential, which is consistent with the AUF Plan.

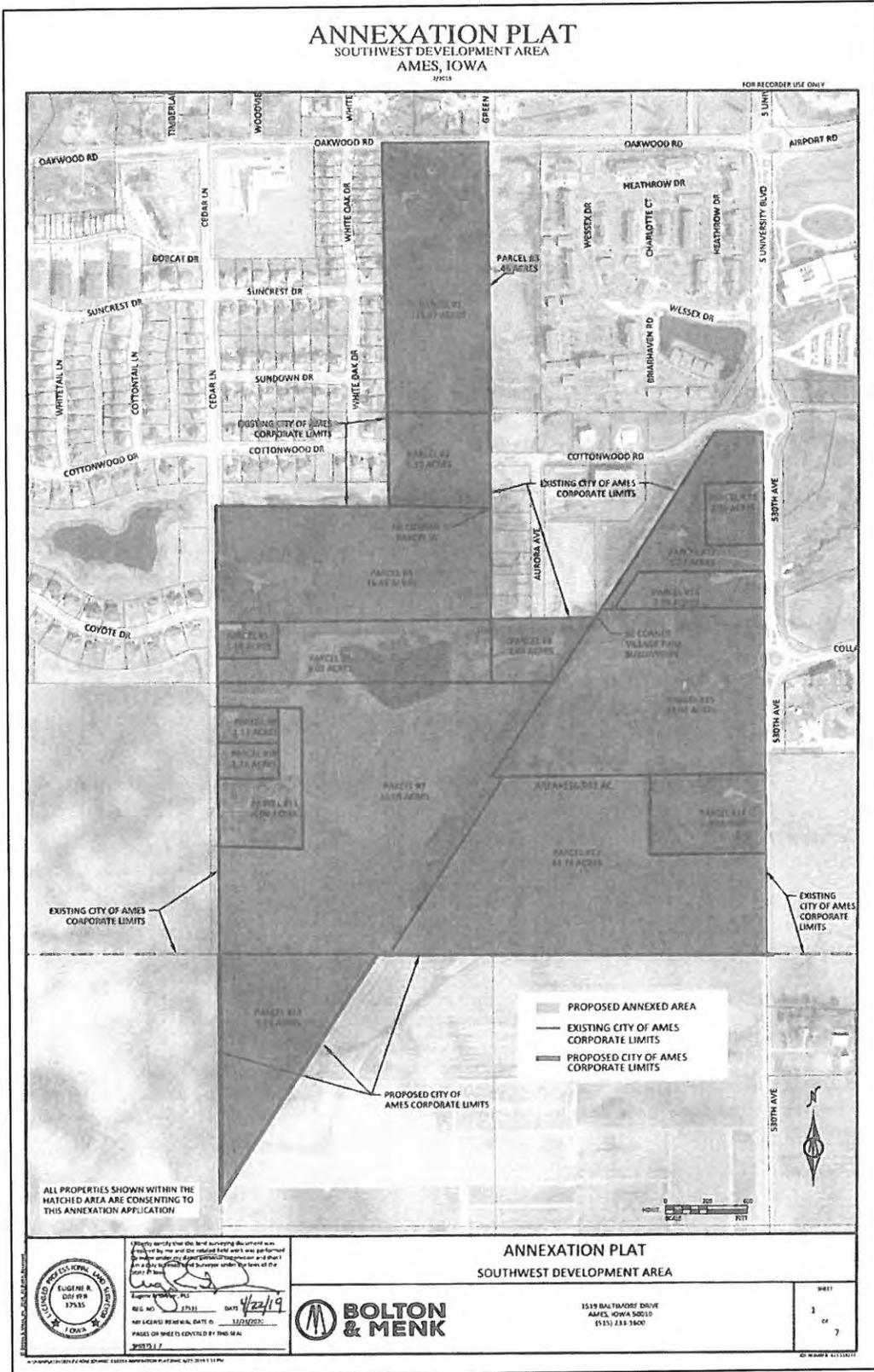
Therefore, it is the recommendation of the Department of Planning and Housing that the Planning and Zoning Commission act in accordance with Alternative #1 to recommend that the City Council approve the annexation of approximately 156 gross acres generally located south of the City limits between University Boulevard/530<sup>th</sup> Avenue and Cedar Lane in Washington Township in Story County by finding that the proposed annexation is consistent with the Land Use Policy Plan and the Urban Fringe Plan.

Attachment A – Location Map



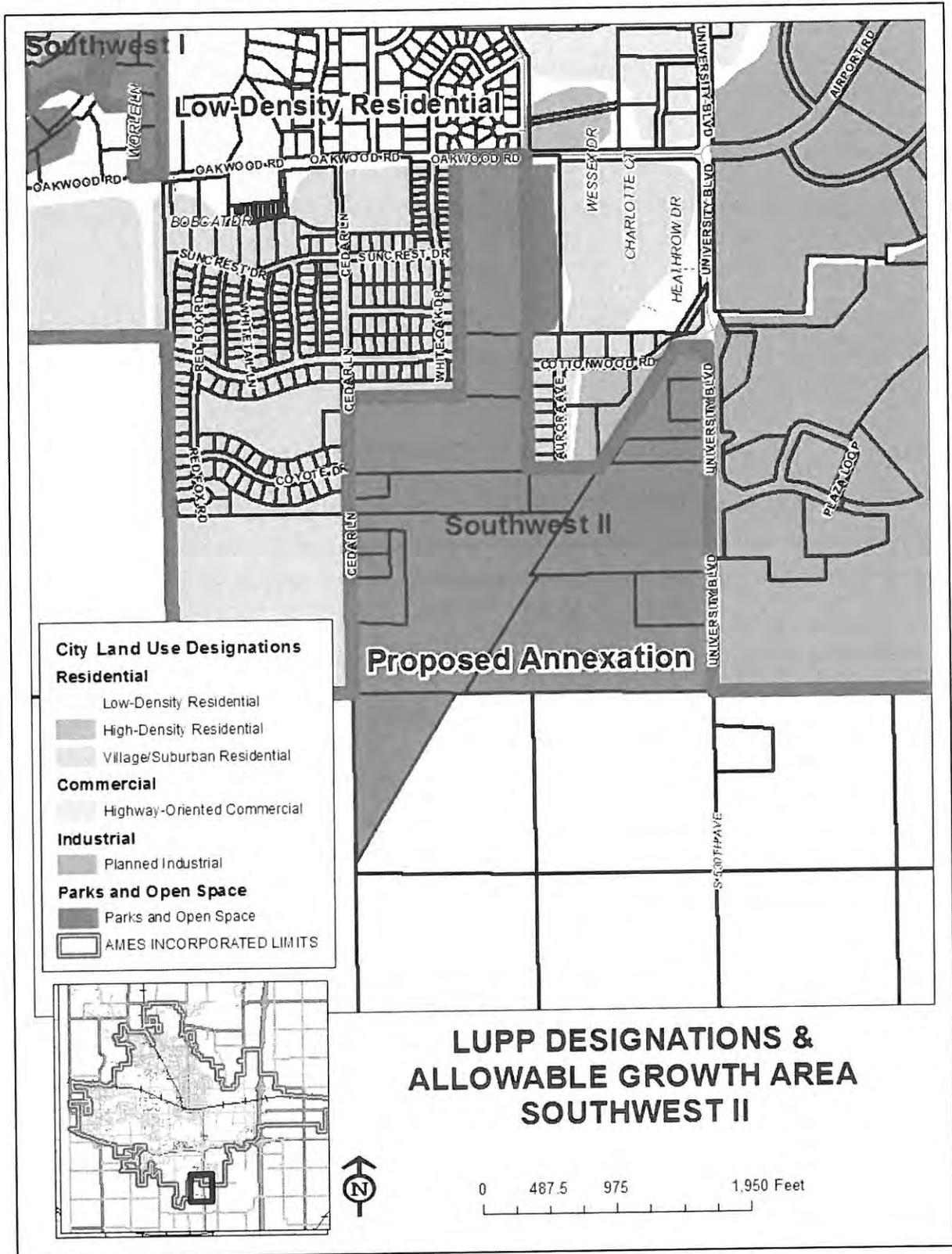
**LOCATION MAP**  
**Proposed Voluntary Annexation**

# Attachment B – Annexation Plat





Attachment D – LUPP Designations & Allowable Growth Area Southwest II



### Attachment E – Summary of Gross and Net Acres

<u>Property ID</u>	<u>Address</u>	<u>Gross Acres</u>	<u>Net Acres</u>	<u>Owner</u>	<u>Type</u>	As of 2/11/19	
						<u>Gross Acres</u>	<u>Net Acres</u>
<b>West of the Bike Path</b> BOLTON'S numbers							
09-21-400-110	None	9.72	9.72	Burgason	Farmland	9.72	9.72
09-21-200-305	None	30.65	30.56	Burgason	Farmland	30.65	30.56
09-21-200-340	3618 Cedar Ln	4.00	3.85	Harold	Homestead	4.00	3.85
09-21-200-320	None	1.14	1.03	Burgason	Homestead	1.14	1.03
09-21-200-330	3314 Cedar Ln	1.13	1.03	Burgason	Homestead	1.13	1.03
09-21-200-165	None	8.02	7.93	Burgason	Farmland	8.02	7.93
09-21-200-155	3312 Cedar Ln	1.18	1.05	Engelman	Homestead	1.18	1.05
09-21-200-260	None	2.04	2.04	Burgason	Farmland	2.04	2.04
09-21-200-120	None	16.79	16.37	Skarshaug	Farmland	16.79	16.37
09-21-200-125	None	5.10	5.10	Oakwood Acres LLC		5.10	5.10
09-16-480-150	2212 Oakwood	14.67	14.21	Oakwood Acres LLC		14.67	14.21
09-16-480-205	None	<u>0.45</u>	<u>0.44</u>	Oakwood Acres LLC		<u>0.45</u>	<u>0.44</u>
<b>East of the Bike Path</b> BOLTON'S numbers							
09-21-200-450	None	24.74	24.11	Roth	Farmland	24.74	24.11
09-21-200-480	4125 530th	5.00	4.71	Hicks	Homestead	5.00	4.71
09-21-200-275	4025 530th	22.04	21.35	Roth	Homestead	22.04	21.35
09-21-200-280	3917 530th	2.89	2.75	Cammack	Investment	2.89	2.75
09-21-200-250	3581 530th	5.27	5.27	Fuchs	Homestead	5.27	5.27
09-21-200-240	3549 530th	<u>1.96</u>	<u>1.73</u>	Larrance	Homestead	<u>1.96</u>	<u>1.73</u>
	Total Acres	<b>156.79</b>	<b>153.25</b>				
<b>NEED</b>	80% of Total	<b>125.43</b>	<b>122.60</b>			<b>156.79</b>	<b>153.25</b>
						<b>100.00%</b>	<b>100.00%</b>

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# COUNTY OUTREACH AND SPECIAL PROJECTS MANAGER

REPORT – TUESDAY, JUNE 18, 2019



## OVERVIEW

- Work Program Update
- Staff Update
- What is ahead?











# COOP/COG PLAN

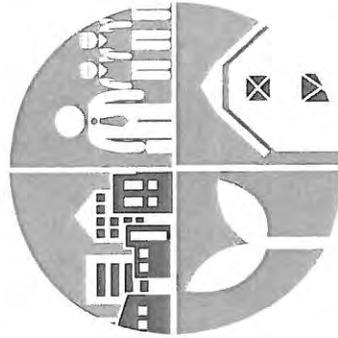
## COOP/COG PLAN

Update	Tasks	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Underway	Annual review of COOP/COG Plan												
Underway	Works with EO/DH to complete review of annexes including activation checklists												
Underway	Exercise after-action follow-up steps												
	Purchase and locate supply kits at primary ARFs												
X	Article for Iowa County magazine												
Underway	Procurement Policy review												
	COOP/COG Exercise and Training Schedule for FY20												
<b>ONGOING</b>													

# ECONOMIC DEVELOPMENT

## ECONOMIC DEVELOPMENT

Update	Tasks	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
X	AEDC contracts												
Ongoing	Story County Economic Development Group (SCEDG) - technical assistance												
	CEcD exam prep												
Underway	Plan SCEDG Economic Development Summit, including technology showcase												



**STORY COUNTY**  
ECONOMIC DEVELOPMENT GROUP

Story County Economic Development Group Summit – **SAVE THE DATE**  
September 20, 2019

# FLOODPLAIN MANAGEMENT PROGRAM

## FLOODPLAIN MANAGEMENT PROGRAM/CRS PROGRAM

Update	Tasks	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Underway	Present Flood Model and "Know your Floodplain" curriculum to middle school and high school science/voc-ag teachers												
Underway	Mailer to RPL properties												
	Presentations on disaster preparedness to groups, civic associations, communities, schools												
Underway	Update all outreach materials												
Underway	Amendments to regulations/administrative procedures for transfer of duties												
Underway	Review and update PPI												
Underway	Review and update all GIS files for annual FEMA audit												
Underway	Annual review of annexations and distribution to FEMA												
	Floodplain training to development-community members												
	Floodplain training to County staff												
Underway	Review draft FIRMS												
X	CRS Re-Certification												
X	Floodplain Lunch and Learn Sessions												

Community Assistance Visit (CAV) – June 19, 2019







# WATERSHED MANAGEMENT PLANNING

## WATERSHED MANAGEMENT PLANNING

Update	Tasks	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
REMOVE	Floodplain ordinance modification												
Ongoing	Watershed Implementation Working Group												
REMOVE	Drainage District Operational Guidance												
REMOVE	Municipal Outreach												
Ongoing	WMA Collaboration - Squaw Creek WMA and Four-Mile Creek WMA												
REMOVE	Four Mile Creek WMA												
	Story County Infrastructure - Ensure capital projects have a positive or neutral effect on water quality.												
		REMOVE - THIS IS IN TWICE.											
		ONGOING											
		ONGOING											
		REMOVE - ADD TO ABOVE LINE											
		ONGOING											

## AND JUST GENERAL WORK ITEMS...

- Continuing Education
- Public Service Recognition Week
- Miscellaneous Flyers and Outreach
- Internships
- Career Fairs
- Lunch and Learns (Floodplain Maps)
- Collins URA Consultation Meeting
- Application to Story County Housing Trust Fund
- IFSMA Presentation
- Assistance with RFPs
- Lunch and Learns (Floodplain

## STAFF UPDATE

- Interns
  - Matt left in early May...Alex joined following week
  - Projects include:
    - Onboarding video
    - Translations
    - Social media goals, engagement and management
    - Wellness brochures
    - BOS weekly videos
- Miscellaneous County fliers and information sheets
- Box City – press releases, building construction, layout, and more
- County News and Our Story
- Colo logo
- Photos/videos
- Website review (floodplain management pages)

# TRAINING OPPORTUNITIES AICP, CFM, AND COUNTY

## AICP

**Certified**  
7/1/1997

*Certification cycle is*  
*January 1, 2018 –*  
*December 31, 2019*

32.00 Credits  
required

- 25.50 Credits earned
- 5.50 Law credits earned of 1.50 required
- 1.50 Ethics credits earned of 1.50 required

- Development without Gentrification
- Saving Our Suburbs (Part 2): How to Seize Emerging Opportunities
- Webinar: Modeling Freeway Traffic in a Mixed Environment: Connected and Human-Driven Vehicles
- Modeling Habitat Connectivity for Climate Adaptation Across Multiple Land Uses - Planning Horizons
- The Portland E-Scooter Experience
- Cartography
- The Success of an Integrated Mobility Strategy: Lessons from the Netherlands for the Pacific West Coast
- Transforming Public Apathy to Revitalize Engagement
- Public Transportation and New Mobility
- Principles of Effective Facilitation: Cat Herding 101
- Planning Ahead: County Planning, Land Use & Zoning Strategies for Affordable Housing (NACO)
- Women in Planning: The Road to FAICP
- Let's Talk About Privilege
- Native American Tribes, Law, and Planning
- Vested Rights Based on Zoning Administrator Mistake After Richmond Board of Supervisors v. Rhoads
- New Federal Rules for Cell Towers Inside and Outside Rights of Way
- Wind Rules: Best Practices for County Wind Siting Ordinances

## TRAINING OPPORTUNITIES

## AICP, CFM, AND COUNTY

### CFM

Certified  
6/13/2005

Certification cycle is  
August 1, 2017 –  
July 31, 2019

16.00 Credits  
required

- *Weather It Together: Communicating Climate Adaptation*
- *Flood Hazard Mitigation in Historic Districts*
- *PIE Webinar: The Fire/Flood Dynamic: Linkages, Tools & Actions*
- *PIE Webinar: Flood Economics*
- *Green Infrastructure Case Studies*
- *Development Around Dams: Iowa DNR's Dam Rules*
- *LOMR-Fs - Beyond Being In or Out of the Floodplain*
- *CRS (Presenter)*
- *ASFPM Membership*
- *Iowa Annual IFSMA Conference*

# TRAINING OPPORTUNITIES

# AICP, CFM, AND COUNTY

## County Opportunities

None eligible for continuing education training credit, but are greatly appreciated, with HUGE take-always!

- Wellness Sessions
- Respecting & Appreciating Generational Differences
- Drug Recognition Training
- Coaching & Developing Employees
- Finding Your Productivity in a Hyper-Interrupted World

Mail

Items: 10

Reminders: 3

Calendar People Tasks Notes ...





# SOCIAL MEDIA UPDATES AND GOALS

## 2019 Social Media Plan

File Edit View Insert Format Data Tools Add-ons Help All changes saved in Drive

100% Arial 14 B I A

YouTube	April 2019	July 2019	September 2019	Dec. 2019
Updates				
Subscribers	56			
Views	10,900			
Watch Time	85,700 minutes			

19		
20	<b>Goals</b>	
21	- tag the videos with news politics others than the categories	
22	- rearrange the channel settings and how others view it	
23	- link all social medias to the youtube for easy access to them	
24	- advertising the meeting videos on the other social medias	
25	- follow matts goal on getting the videos out promptly, and around the same time each week.	

26	<b>Analysis</b>	<b>Alex's Analysis!</b>
27	- I agree completely with everything Matt state	
28	- I believe that this should not stray us from at	
29	- what happened to Rick's weekly updates? U	
30	<b>Goals</b>	
31	- tag the videos with news politics others than the categories	
32	- rearrange the channel settings and how others view it	
33	- link all social medias to the youtube for easy access to them	
34	- advertising the meeting videos on the other social medias	
35	- follow matts goal on getting the videos out promptly, and around the same time each week.	



# SOCIAL MEDIA UPDATES AND GOALS



2017 Social Media Plan

Goal: December 31st Goal: 1,434 followers

Month	Current Followers	Target Followers	Rate of Increase
April	1,282	1,290	
May	1,299	1,308	
June	1,316	1,326	
July	1,333	1,344	
August	1,350	1,362	
September	1,366	1,380	
October	1,383	1,398	
November	1,400	1,416	
December	1,417	1,434	

Goal: December 31st Goal: 1,434 followers

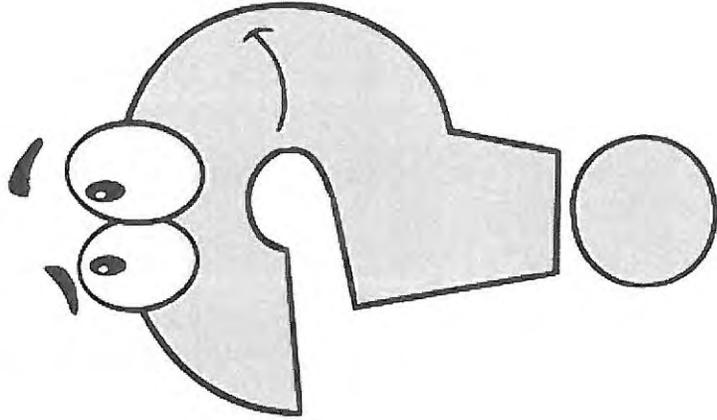
Outlook if Avg. is Kept	Rate of increase	Goal *(18 new followers per month average)
April	1,282	1,290
May	1,299	1,308
June	1,316	1,326
July	1,333	1,344
August	1,350	1,362
September	1,366	1,380
October	1,383	1,398
November	1,400	1,416
December	1,417	1,434

Posting Goal Per Month: 40 Tweets\* This is including Agenda and Meeting time posts)

### Goals for Twitter

- linking all other social media platforms and reminding followers of them occasionally (youtube)
- having like a hashtag a month to use some tweets about (loved the counties idea)
- continue to have around 40 tweets a month.

## QUESTIONS



### CONTACT ME...

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515-382-7247