

Story County
Board of Supervisors Meeting
Minutes

4/10/2012 - Minutes

1. CALL TO ORDER: 10:00 A.M.

The Board of Supervisors met on 4/10/12 at 10:00 a.m. in the Story County Administration Building. Wayne E. Clinton, Rick Sanders, and Paul Toot, with Wayne E. Clinton presiding.

2. PLEDGE OF ALLEGIANCE:

None

3. CONSIDERATION OF MINUTES:

I. Minutes From 3/27/12 & 4/01/12

Toot moved, Sanders seconded the approval of minutes. (MCU).

4. PUBLIC COMMENT #1: This Comment Period Is For The Public To Address Topics On Today's Agenda

D. Frank Rydl, Gilbert, IA, supports paving Grant Ave. Tanya Austin, representative of the Gilbert School Board, supports Grant/Gretten Street paving. Nancy Miller, Nevada, IA, commented on the Secondary Roads adopt-a-road program and suggested putting it on the website. Miller commented on the Central Iowa Works website and information.

5. PUBLIC HEARING ITEMS:

I. Consideration Of First Reading Of Ordinance #214, Amending The Floodplain Management Program For The Unincorporated Areas Of Story County, Iowa - Leanne Harter

Leanne Harter, Director of Planning & Development, stated the purpose of this ordinance is to strike all instances of Planning & Zoning Department and replace with Planning & Development. Clinton opened the public hearing @ 10:09 a.m., hearing none, closed the public hearing @ 10:09 a.m. Toot moved, Sanders seconded the approval of the first reading of Ordinance #214 and set second reading for Tuesday, April 24, 2012. Roll call vote. (MCU).

6. ADDITIONAL ITEMS:

I. Consideration Of Resolution #12-78, To Set April 24, 2012 As The Date For A Public Hearing On A Proposed Amendment To The County's General Obligation County Road Improvement Loan Agreement

Clinton commented this is part of the process. Toot moved, Sanders seconded the approval of Resolution #12-78, to set April 24, 2012 as the Date for a Public Hearing on a Proposed Amendment to the County's General Obligation County Road Improvement Loan Agreement. (MCU).

II. Consideration Of Resolution #12-73, Amending The Administrative Procedures For Floodplain Management And Regulations - Leanne Harter

Leanne Harter, Director of Planning & Development, reported. Story County participates in the National Flood Insurance program and therefore must adopt the floodplain management ordinance and administrative procedures; the amended ordinance is effective 7/1/12. Toot moved, Sanders seconded the approval of Resolution #12-73, Amending the Administrative Procedures for Floodplain Management and Regulations. (MCU).

III. Discussion And Consideration Of Positions For The Transfer Of Services Between The Richmond Center And CLP - Gayla Harken

Gayla Harken, Director of the Community Life Program (CLP), clarified this is to consider positions to accommodate clients from the Richmond Center. Harken reported on referrals, process of coordination with Community Services, and transition issues. She requested approval of 3 FTEs for new clients (estimated as high as 80). Harken stated this will be accomplished within the current budget. Discussion took place. Clinton asked about the time frame. Harken stated it will take at least 60 days. Toot moved, Sanders seconded the approval of up to 3 additional fulltime equivalents. (MCU).

IV. Consideration Of Grant Application For The REACH Program From The Byrne/JAG Grant Program @ \$110,000.00 With Match Of 25% (Commissary Funded) - John Asmussen

John Asmussen, Jail Administrator, reported the grant application was submitted last week and is awaiting approval. Sanders moved, Toot seconded the approval of the REACH Grant application with the match of the 25% Commissary funds. (MCU).

V. Consideration Of Story County's Flexible Benefit Plan Policy (With 7 Day Review) - Alissa Wignall
Alissa Wignall, HR Director, reported the monetary benefit will not change but employees shall provide proof of insurance to receive the flexible benefit plan. Discussion took place. The Board concurred the amendment is needed. Sanders asked for clarification of the definition of "credible insurance". Steve Owen, Assistant County Attorney, stated it means a policy that can be sold in Iowa. Clinton shared emails and comments received from employees. Toot moved, Sanders seconded the approval of the seven-day review period for the Story County's Flexible Benefit Plan Policy. (MCU). Matt Cory, Board of Health, spoke against the changes to the plan.

VI. Discussion And Consideration Of FY'13 Iowa Department Of Transportation Secondary Road Five-Year Construction Program - Darren Moon

Darren Moon, Engineer, reported on McFarland Park Road, the public hearing to add projects, and TIF funds for bridges. He gave background on 600th Ave.; it was added to program in 2006 and removed in 2007 due to funding constraints. Moon reported on new grading and paving projects, project development time frame, and dust control. The five-year program needs to be approved today to meet deadline; it can be amending later as necessary. Moon reported on possible alternatives for paving of 600th Ave including dust control. Possible funds for paving 600th Ave include the following: TIF; Farm-to-Market (requires a change in FTM map); and/or General Fund. Moon reported on possible future for Grant Ave including the following: maintain as gravel; county-funded dust control; impose lower speed limit; and/or pave road. Possible funding sources for paving are TIF proceeds and General Fund dollars. Discussion took place. Clinton stated the main factors for paving are timeline, available funds and county priorities. Sanders stated that adding projects to the Urban Renewal plan (TIF) require a separate process. Clinton stated that is a factor. Sanders stated the Board needs to prioritize first. Sanders asked if any other paving projects take precedence. Moon stated yes, there are two other projects with high traffic counts. Sanders moved, Toot seconded to approve the FY13 Iowa Department of Transportation Secondary Road Five-Year Construction Program and to add 590/600th Ave. as a Farm-to-Market project and Grant Ave as a special funded project with no specific date. (MCU). Moon stated it needs a date. Sanders amended Grant Ave. to include the five-year date as a place holder. (MCU). Sanders asked if the Board can direct the Engineer to use asphalt milling for 600th Ave. Steve Owen, Assistant County Attorney, said yes. Sanders moved, Toot seconded that the next time that the gravel is to be replaced on 600th Ave., the County will use and pay for asphalt milling. Discussion took place. Roll call vote. Sanders aye, Clinton aye, Toot nay. Motion carries. Sanders requested that Moon return on the 24th.

7. AGENCY REPORTS:

I. Veterans Affairs - Brett McLain

Harlan Borton, VA Commissioner, appreciates the support that Veterans Affairs receives from the Board, and gave the example of new office space as part of the Human Services Center (HSC) remodel. Brett McLain reported on services and benefits, county statistics, types of assistance, an update for the Iowa Veterans Home, direct mail scam targeting veterans, upcoming events, and a fund raiser for the Story County Freedom Flight 2012 - to take veterans to Washington D.C.

II. Volunteer Center Of Story County - Shellie Orngard

Shellie Orngard, Executive Director, gave background information on the Volunteer Center's services. Volunteers are matched to non-profit organizations. Highlights of the presentation included events the VCSC organized/provided volunteers, and the Story County Youth Volunteer Awards.

8. DEPARTMENTAL REPORTS:

I. CARF - Gayla Harken

Gayla Harken, Community Life Program (CLP) Administrator, reported on the Commission on

Accreditation of Rehabilitation Facilities (CARF) survey. Harken stated that CLP received for a three-year accreditation to March of 2015. She listed both the positive comments received and improvements needed according to the survey.

II. Community Services - Deb Schildroth

Deb Schildroth, Director of Community Services, reported on activities, number of clients served, family cases, service increases, and types of service. Schildroth reported on the reimbursement program, substance abuse program, ASSET program, the County contribution, MH/DD Case program, referrals, caseload sizes, staff changes, and other activities. She also reported on the remodel at HSC (move in date April 23 & 24), the Community Service network case management module, and proposed legislative changes to the State Mental Health program. Discussion took place.

9. LIAISON ASSIGNMENTS & COMMITTEE MEETINGS UPDATES:

None

10. OTHER REPORTS:

I. Quarterly Financial Report - Lisa Markley

Lisa Markley, Assistant Auditor, reported on the departments that are 100% appropriated, three departments are over 75% for the year. Overall, the county is 5.63% under budget on expenditures. Markley reported on fund balances, revenues, 5% remaining for appropriation, current balance, salary line items should be appropriated, and Mental Health funds. Sanders questioned needs for individual departments. Markley stated the Attorney Office and Animal Control will need remaining appropriations; some budget amendments may be required. Sanders requested Markley to return on May 1st to discuss the remainder of the fiscal year.

11. CONSIDERATION OF CLAIMS:

of \$818,314.63 (run date 04/06/12, 34 pages, on file in the Auditor's Office) and authorize the Auditor to issue checks in payment of these claims and payment requests from School Ready Services (\$28,195.06), Early Childhood (\$3,996.00), CIDTF (\$117.18), Homeland Security Region 1 (\$6,910.95), Holding-Seized Funds (\$510.51), Special Appraiser-Co. Assessor (\$1,885.00) Emergency Management (\$515.86), E911 Surcharge (\$1,637.20), County Assessor (\$407.51), City Assessor (\$7,508.73), Special Appraiser- City Assessor (\$4,325.00). Toot moved, Sanders seconded approval of claims. (MCU).

12. CONSIDERATION OF PERSONNEL ACTIONS:

I. Personnel Actions

1) pay adjustment -longevity in a) Animal Control effective 5/6/12 for Brenda Rogers @ \$1,309.35/bw; b) Attorney's Office for Monika Hinson @ \$1,627.20/bw; c) CLP (per contract) for Lynnette Jensen @ \$12.17/hr; d) Board of Supervisors for Darla Ingham @ \$1,086.98/bw; e) longevity in Secondary Roads (all per contract) effective 4/22/12 for Jay Grismore @ \$27.54/hr; step increase effective 4/8/12 for Kyle Springer @ \$22.72/hr; f) Sheriff's Office (all per contract) Gary Backous @ \$2,601.16/bw; Colin Chinery @ \$1,764.74/bw; 2-yr step increase for Vanna Beaston @ \$1,587.99/bw; g) Treasurer's Office for Connie Kinyon @ \$1,571.34/bw; h) Veterans Affairs for Luke Jensen @ \$1,709.26/bw. Toot moved, Sanders seconded the approval of personnel actions. (MCU).

13. CONSENT AGENDA: (All Items Listed Under The Consent Agenda Will Be Enacted By One Motion. There Will Be No Separate Discussion Of These Items Unless A Request Is Made Prior To The Time The Board Votes On The Motion.)

Toot moved, Sanders seconded to approve the consent agenda as follows, pulling item #8 for discussion.

I. Consideration Of Cancellation Of Board Of Supervisors Meeting On Tuesday, April 17th, 2012

II. Acknowledge Receipt Of The Updated Manure Management Plan For ISU Ag 450 Farm, 52097-260th St., Ames, IA, SW 1/4 Of The SW 1/4 Of Sec. 21, T83R24, Washington Twp., Story County

III. Consideration Of 2012 Report Of Commodities Farm Summary

IV. Consideration Of Adopt-A-Road Application Renewal Effective 1/1/12 Thru 12/31/12: A) #95-05,

Nevada Middle School – Student Council On Co. Rd. E41 (Lincoln Hwy) From City Limits Of Nevada East To Co. Rd. S27 (650th Ave.); B)#96-01, Friends Of Central Iowa Biking On Cameron School Rd. (E26) From Co. Rd. R38 (500th Ave) East To Co. Rd. R50 (Geo. Washington Carver); C) #04-01, ISU Pre-Vet Club On W. 190th Street From US Hwy 69 West To Co. Rd. R50 (Geo. Washington Carver); D) #07-01, OTS On E. Riverside Road From Hwy 69 East To Co. Rd. R63 (N. Dayton Avenue); E) #09-01, Timber Road Group On Timber Road From 265th Street To Co. Rd. E57 (280th Street); F) #09-03, Phi Kappa Theta On N. 500th Avenue (R38) From Lincoln Way North To Cameron School Rd.

- V. Consideration Of Appointment To The Story County Board Of Health For Glenda Dvorak, Ames, IA To Fill An Unexpired Term Ending 12/31/12
- VI. Consideration Of Contract With Snyder And Associates, Inc. For Consulting Services As Related To The Squaw Creek Watershed Management Authority With Contact Amount Not To Exceed \$17,600
- VII. Consideration Of MOU Between Central Iowa Works And CLP For Training/Placement Opportunity For Clients (Piloted Program In Iowa)
- VIII. Consideration Of The Story County Board Of Health's Recommendation To The BOS Requiring The Work Of Any Kind On An On-Site Wastewater Treatment System Be Done By A Certified Installer Of Onsite Wastewater Treatment Systems (CIOWTS) Contractor, Effective July 1, 2015
Toot reported is for all contractors to become certified to do any kind of on-site waste water treatment system be done by a certification, and it will be apart of an upcoming ordinance. Sanders moved, Toot seconded for this to come back as the ordinance. (MCU).
- IX. Consideration Of Quarterly Report: Veterans' Affairs
- X. Consideration Of MOU Between The Richmond Center (TRC)/Community & Family Resources (CFR) And CLP For Services (As Explained In Contract) Effective ~30 Days
- XI. Consideration Of Notice Of Wetland Mitigation Requirements For Property Located In Sec. 5, Twp 82 North, Range 23 West, Story County, IA.
- XII. Consideration Of Open Enrollment Period For Story County's Flexible Benefit Plan As April 30, 2012 Through May 25, 2012
- XIII. Consideration Of Professional Services Agreement Between Story County & Shive-Hattery, Inc. For Professional Services In Design And Construction Of Dakins Lake Park Project @ \$250,000.00 - \$300,000.00
- XIV. Consideration Of Resolution #12-79 Adopting The Story County Amended & Restated Flexible Benefit Plan Effective July 1, 2012
Clinton asked for a comment. Wignall stated to get compliant with language. All regulated language.
- XV. Consideration Of Resolution #12-80 Adopting The Story County Amended & Restated Dependent Care Assistance Plan Effective July 1, 2012
Wignall stated all required language updates.
- XVI. Consideration Of Resolution #12-81 Adopting The Story County Amended & Restated Medical Reimbursement Plan Effective July 1, 2012
- XVII. Consideration To Set Bid Opening For April 24th, 2012 @ 10:00 A.m. In The Board Room At The Story County Administration Building For The HMA Resurfacing Of Richland Street From S27 East 0.49 Miles To Union Pacific Railroad, Section 22, Richland Twp (LFM-FERN- -7X-85) And HMA