

The Board of Supervisors met on 11/20/18 at 10:00 a.m. in the Story County Administration Building. Members present: Rick Sanders, Martin Chitty, and Lauris Olson, with Sanders presiding. (all audio of meetings available at storycountyiowa.gov). Sanders moved Consent Agenda items 4-7 to Additional Items for discussion and consideration. **AWARDING BID TO CENTRAL STATES ROOFING FOR BID ALTERNATE #1 FOR THE JUSTICE CENTER RE-ROOFING PROJECT LOCATED AT 1315 S. B AVENUE, NEVADA, IOWA, FOR \$358,800.00** – Joby Brogden, Facilities Management Director, reported on the selection matrix. He recommends Central States Roofing, alternate #1; it was the lowest bid. Discussion took place. Chitty moved, Olson seconded to award the bid to Central States Roofing for its Bid Alternate #1 for the Justice Center Re-Roofing Project for \$358,800.00, and for the Attorney’s Office to bring the contract to 12/4/18 BOS Meeting for consideration. Motion carried unanimously (MCU) on a roll call vote. **CENTRAL IOWA RETIRED SENIORS VOLUNTEER PROGRAM (RSVP) ANNUAL REPORT** – Kalen Petersen, Director, reported on total number of volunteers, educational services, volunteer management, and funding. **PROCLAMATION DECLARING NOVEMBER AS PANCREATIC CANCER AWARENESS MONTH** – Melinda Thach, Ames, thanked the Board. Sanders read the proclamation. Chitty made comments. Chitty moved, Olson seconded the approval of the Proclamation declaring November as Pancreatic Cancer Awareness Month. Roll call vote. (MCU)

MINUTES: 11/13/18 Minutes & 11/14/18 Canvass Minutes – Olson moved, Chitty seconded the approval of Minutes as presented. Roll call vote. (MCU)

PERSONNEL ACTIONS: 1) new hire, effective 12/17/18, in a) Attorney's Office for Zachary Johnson @ \$10.00/hr; Kollan Kolthoff @ \$10.00/hr; Mckenzie Meradith @ \$10.00/hr; Spencer Willems @ \$10.00/hr; 2) pay adjustment, effective 11/25/18, in a) Secondary Roads for Justin Braland @ \$24.70/hr; Andrew Naumann @ \$2,838.20/bw; Kyle Springer @ \$29.99/hr; Brad Tendall @ \$21.02/hr; b) Sheriff's Office for Natosha Gardner @ \$2,259.20/bw; Mike Kennedy @ \$2,313.60/bw; Stephanie Memmer @ \$2,121.60/bw; c) Treasurer's Office for Cathy Naumann @ \$17.39/hr. Chitty moved, Olson seconded the approval of Personnel Actions as presented. Roll call vote. (MCU)

Olson moved, Chitty seconded the approval on Consent Agenda with the noted change for moving items 4-7 to Additional Items.

1. Contract for Highway Right-of-Way with Jeffery Alfred for the purchase of permanent and temporary easement for \$1,035.00 (Project No. BROS-SWAP-C085(145)--SE-85)
2. Final Plans for RCB Culvert Replacement - Twin Box, Section 13, Palestine Township (Project No. BROS-SWAP-C085(145)--SE-85)
3. 2018 Weed Commissioner's Report for Story County
8. Service Agreement between Nyhart and Story County for a full GASB 75 Actuarial Update for FY18 totaling \$2,100.00

Roll call vote. (MCU)

SECOND CONSIDERATION OF ORDINANCE NO. 275, AMENDING CHAPTERS 85 DEFINITIONS, 87 LAND DIVISION REQUIREMENTS, AND CHAPTER 88 GENERAL SITE PLANNING STANDARDS - TRAFFIC IMPACT ANALYSIS AND STUDY – Jerry Moore, Planning and Development Director, stated additional letters were sent out and no additional public comment received. He asked for any questions. Sanders opened the public hearing at 10:20 a.m., and, hearing none, he closed the public hearing at 10:20 a.m. Chitty moved, Olson seconded the approval of Second Consideration of Ordinance No. 275, Amending Chapters 85 Definitions, 87 Land Division Requirements, and Chapter 88 General Site Planning Standards as presented and Waived the Third and Final Consideration. Roll call vote. (MCU)

SECOND CONSIDERATION OF ORDINANCE NO. 276, AMENDING CHAPTER 88.04, ACCESS REQUIREMENTS – Amelia Schoeneman, County Planner, stated no additional public comments were received; she asked for any questions. Sanders opened the public hearing at 10:21 a.m., and, hearing none, he closed the public hearing at 10:21 a.m. Olson moved, Chitty seconded the approval of Second Consideration of Ordinance No. 276, Amending Chapters 88.04, Access Requirements and Waived Third and Final Consideration. Roll call vote. (MCU)

SECOND CONSIDERATION OF ORDINANCE NO. 278, AMENDING CHAPTER 89 HOME BUSINESSES, CHAPTER 90 CONDITIONAL USES, TABLE 90-1 TABLE OF CONDITIONAL USES - HOME BUSINESS – Jerry Moore, Planning and Development Director, reported on background information, and asked if there were any questions. Sanders opened the public hearing at 10:22 a.m., and, hearing none, he closed the public hearing at 10:22 a.m. Chitty moved, Olson seconded the approval of Second Consideration of Ordinance No. 278, Amending Chapter 89 Home Business, Chapter 90 Conditional Uses, Table 90-1 Table of Conditional Uses – Home Business and Waived Third and Final Consideration. Roll call vote. (MCU)

SECOND CONSIDERATION OF ORDINANCE NO. 279, AMENDING CHAPTER 85 DEFINITIONS AND CHAPTER 90 CONDITIONAL USES - COMMERCIAL CAMPGROUND AND TRAVEL TRAILER PARKS – Jerry Moore, Planning and Development Director, stated no additional information or comments were received and asked for any questions. Sanders opened the public hearing at 10:24 a.m., and, hearing none, he closed the public hearing at 10:24 a.m. Olson moved, Chitty seconded the approval of Second Consideration of Ordinance No. 279, Amending Chapters 85 Definitions and Chapter 90 Conditional Uses – Commercial Campground and Travel Trailer Parks and Waived Third and Final Consideration. Roll call vote. (MCU)

1/8/19 BOARD OF SUPERVISORS AGENDA AS A “LIMITED AGENDA” HELD IN THE ASSESSOR'S CONFERENCE ROOM – Sanders stated this is due to the installation of new audio and video equipment in the Public Meeting Room. Seating will be limited. Olson moved, Chitty seconded the approval of the 1/8/19 Board of Supervisors Meeting Agenda as a Limited Agenda with the meeting to be held in the Assessor’s Conference Room. Roll call vote. (MCU)

THE PROCEDURE FOR REVIEWING CONFINEMENT ANIMAL FEEDING OPERATION (CAFO) CONSTRUCTION PERMIT APPLICATIONS AND SCORING THE MASTER MATRIX – Margaret Jaynes, Environmental Health Director, reported on the addition of other departments for review, and the annual construction evaluation resolution approval in January. She reported on the process. Acknowledgment of receipt triggers a public hearing, public notice published in the newspapers, signage at each location, and mailed notification to all landowners within two miles of the proposed location. Jaynes provided additional detail regarding the review board, the public

hearing, and the Board's recommendation. Discussion took place. Sanders clarified the process, notifications, and procedures. Chitty moved, Olson seconded the approval of the Procedure for Reviewing Confinement Animal Feeding Operation (CAFO) Construction Permit Applications and Scoring the Master Matrix as presented. Roll call vote. (MCU)

4. Acknowledge receipt of a Construction Permit Application for Richland 10, a confinement feeding operation, submitted by LongView Pork, LLC, located in Richland Township, Section 10 – Olson moved, Chitty seconded to acknowledge receipt. Roll call vote. (MCU)
5. Acknowledge receipt of a Construction Permit Application for Richland 28, a confinement feeding operation, submitted by LongView Pork, LLC, located in Richland Township, Section 28 – Olson moved, Chitty seconded to acknowledge receipt. Roll call vote. (MCU)
6. Acknowledge receipt of a Construction Permit Application for Richland 29, a confinement feeding operation, submitted by LongView Pork, LLC located in Richland Township, Section 29 – Olson moved, Chitty seconded to acknowledge receipt. Roll call vote. (MCU)
7. Resolution #19-44, Setting a Date and Time for Public Hearing for 12/11/18, for consideration of three (3) new confinement feeding operation applications for LongView Pork, LLC, located In Sections 10, 28, and 29 of Richland Township – Olson moved, Chitty seconded approval of Resolution #19-44, Setting a Date and Time for a Public Hearing for 12/11/18, in the Board Public Meeting Room at 10:00 a.m. as presented. Roll call vote. (MCU)

SHERIFF'S OFFICE VEHICLE CHANGEOVER COSTS OF 65,236.00 (\$9,236.00 OVER BUDGET) – Sergeant Nick Lennie reported vehicle setup and stated costs are within 5% of estimate. Sanders stated overall costs are under budget. Chitty moved, Olson seconded the approval of the Sheriff's Office vehicle changeover costs for \$65,236.00. Roll call vote. (MCU)

CONSERVATION QUARTERLY REPORT – Mike Cox, Director, provided an updates on the Tedesco Environmental Learning Center (TELC), trail connections, the Heart of Iowa Nature Trail (HOINT) paving, Praeri Rail Trail bid letting, Jordan Acres, Hickory Grove lake, land acquisition , watershed assessment plan, sensitive areas survey, programs, new software, upcoming projects, and legislative preparation.

LIAISON ASSIGNMENTS, COMMITTEE MEETINGS UPDATES, AND ANNOUNCEMENTS FROM THE SUPERVISORS: Olson wished everyone Happy Holidays. Chitty reported on upcoming CAFO and drainage meetings. Sanders reported on upcoming meetings for the Board.

Chitty moved, Olson seconded to adjourn at 11:30 a.m. Roll call vote. (MCU)

Story County
Board of Supervisors Meeting
Agenda
11/20/18

1. CALL TO ORDER: 10:00 A.M.
2. PLEDGE OF ALLEGIANCE:
3. PUBLIC COMMENT #1:
This comment period is for the public to address topics on today's agenda
4. Awarding Bid To Central States Roofing For Bid Alternate #1 For The Justice Center Re-Roofing Project Located At 1315 S. B Avenue, Nevada, Iowa For \$358,800.00 - Joby Brogden

Department Submitting Board of Supervisors

Documents:

MEMO TO BOS FOR JUSTICE CENTER REROOF RFP.PDF

5. AGENCY REPORTS:

- I. Central Iowa RSVP Annual Report - Kalen Petersen

Department Submitting Auditor

Documents:

ANNUAL REPORT 17 18.PDF
VOLUNTEER FUN COLLAGE 17 18.PDF

- II. Consideration Of The Proclamation Declaring November As Pancreatic Cancer Awareness Month - Melinda Thach

Department Submitting Auditor

Documents:

PROCLAMATION.PDF

6. CONSIDERATION OF MINUTES:

- I. 11/13/18 Minutes & 11/1/18 Canvass Minutes

Department Submitting Auditor

7. CONSIDERATION OF PERSONNEL ACTIONS:

- I. Action Forms

1)new hire, effective 12/17/18 in a)Attorney's Office for Zachary Johnson@ \$10.00/hr; Kollan Kolthoff @ \$10.00/hr; Mckenzie Meradith @ \$10.00/hr; Spencer Willems @ \$10.00/hr; 2)pay adjustment, effective 11/25/18, in a)Secondary Roads for Justin

Braland @ \$24.70/hr; Andrew Naumann @ \$2,838.20/bw; Kyle Springer @ \$29.99/hr; Brad Tendall @ \$21.02/hr; b)Sheriff's Office for Natosha Gardner @ \$2,259.20/bw; Mike Kennedy @ \$2,313.60/bw; Stephanie Memmer @ \$2,121.60/bw; c)Treasurer's Office for Cathy Naumann @ \$17.39/hr;

Department Submitting Auditor

8. CONSENT AGENDA:

(All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time the Board votes on the motion.)

- I. Consideration Of Contract For Highway Right Of Way With Jeffery Alfred For The Purchase Of Permanent And Temporary Easement For \$1,035.00 (Project No. BROS-SWAP-C085(145)--SE-85)

Department Submitting Engineer

Documents:

ROW ALFRED 13 213 200 270.PDF

- II. Consideration Of Final Plans For RCB Culvert Replacement- Twin Box, Section 13, Palestine Township (Project No. BROS-SWAP-C085(145)--SE-85)

Department Submitting Engineer

Documents:

FINAL PLAN CVRT 300TH.PDF

- III. Consideration Of 2018 Weed Commissioner's Report For Story County

Department Submitting IRVM - Joseph Kooiker

Documents:

2018 STORY COUNTY IOWA WEED REPORT.PDF

- IV. Acknowledge Receipt Of A Construction Permit Application For Richland 10, A Confinement Feeding Operation, Submitted By LongView Pork, LLC, Located In Richland Township, Section 10

[CLICK HERE TO VIEW APPLICATION DOCUMENTATION](#)

Department Submitting Environmental Health

- V. Acknowledge Receipt Of A Construction Permit Application For Richland 28, A Confinement Feeding Operation, Submitted By LongView Pork, LLC, Located In Richland Township, Section 28

[CLICK HERE TO VIEW APPLICATION DOCUMENTATION](#)

Department Submitting Environmental Health

- VI. Acknowledge Receipt Of A Construction Permit Application For Richland 29, A Confinement Feeding Operation, Submitted By LongView Pork, LLC Located In Richland Township, Section 29

[CLICK HERE TO VIEW APPLICATION DOCUMENTATION](#)

Department Submitting Environmental Health

- VII. Consideration Of Resolution #19-44, Setting A Date And Time For A Public Hearing For December 11, 2018, For Consideration Of Three (3) New Confinement Feeding Operation Applications For LongView Pork, LLC, Located In Sections 10, 28, And 29 Of Richland Township

Department Submitting Environmental Health

Documents:

[RESOLUTION 19 44.PDF](#)

- VIII. Consideration Of A Service Agreement Between Nyhart And Story County For A Full GASB 75 Actuarial Update For FY18 Totaling \$2,100.00

Department Submitting Auditor

Documents:

[GASB 75INTERIM.PDF](#)

9. PUBLIC HEARING ITEMS:

- I. Second Consideration Of Ordinance No. 275, Amending Chapters 85 Definitions, 87 Land Division Requirements, And Chapter 88 General Site Planning Standards - Traffic Impact Analysis And Study – Emily Zandt

Department Submitting Planning and Development

Documents:

[STAFF MEMO.PDF](#)

[ORDINANCE NO 275 REVISED TO ADD PZC ACTION.PDF](#)

- II. Second Consideration Of Ordinance No. 276, Amending Chapter 88.04, Access Requirements – Amelia Schoeneman

Department Submitting Planning and Development

Documents:

[STAFF MEMO.PDF](#)

[ORDINANCE NO 276 REVISED TO ADD PZC ACTION.PDF](#)

- III. Second Consideration Of Ordinance No. 278, Amending Chapter 89 Home Businesses, Chapter 90 Conditional Uses, Table 90-1 Table Of Conditional Uses - Home Business – Jerry Moore

Department Submitting Planning and Development

Documents:

STAFF MEMO.PDF
ORDINANCE NO 278 REVISED TO ADD PZC ACTION.PDF

- IV. Second Consideration Of Ordinance No. 279, Amending Chapter 85 Definitions And Chapter 90 Conditional Uses - Commercial Campground And Travel Trailer Parks – Emily Zandt

Department Submitting Planning and Development

Documents:

STAFF MEMO.PDF
ORDINANCE NO 279 REVISED TO ADD PZC ACTION.PDF

10. ADDITIONAL ITEMS:

- I. Discussion And Consideration Of January 8th, 2019 Board Of Supervisors Agenda Be A "Limited Agenda" And In The Assessor's Conference Room

Department Submitting Board of Supervisors

- II. Discussion And Consideration Of The Procedure For Reviewing Confinement Animal Feeding Operations Construction Permit Application And Scoring The Master Matrix - Margaret Jaynes

Department Submitting Environmental Health

- III. Discussion And Consideration Of Sheriff's Office Vehicle Changeover Costs For 65,236 (\$9,236 Over Budget) - Lt. Leanna Ellis

Department Submitting Sheriff

Documents:

VEHICLE CHANGEOVER MEMO.PDF
QUOTES.PDF

11. DEPARTMENTAL REPORTS:

- I. Conservation Quarterly Report - Mike Cox

Department Submitting Auditor

12. OTHER REPORTS:

13. PUBLIC FORUM #2:

Comments from the Public on Items not on this Agenda. The Board may not take any Action on the Comments due to the Requirements of the Open Meetings Law, but May Do So In the Future.

14. LIAISON ASSIGNMENTS, COMMITTEE MEETINGS UPDATES, AND ANNOUNCEMENTS FROM THE SUPERVISORS:

15. ADJOURNMENT:

Story County strives to ensure that its programs and activities do not discriminate on the basis of race, color, national origin, sex, age or disability. Persons requiring assistance, auxiliary aids or services, or accommodation because of a disability may contact the county's ADA coordinator at (515) 382-7204.



County Outreach and Special Projects Manager
Story County, Iowa
Administration Building
900 6th Street, Nevada, Iowa 50201

Ph. 515-382-7247 Email: lharter@storycountyiowa.gov
www.storycountyiowa.gov

TO: Story County Board of Supervisors
FROM: Leanne Lawrie Harter, AICP, CFM
RE: Consideration of Recommendation of Justice Center Re-Roofing Project
DATE: November 15, 2018

Three proposals were submitted to Story County in response to the Request for Proposals published for the Justice Center Re-Roofing Project. The three firms which submitted proposals and proposed amounts for Alternate Bid #1 include:

- Central States Roofing (\$358,800.00)
- Academy Roofing (\$548,500.00)
- 316 Construction Group, LLC (\$482,191.00)

Upon receipt of the bids, the Board of Supervisors established a staff work group to review the proposals and bring forth a recommendation to the Board of Supervisors. That work group consists of Joby Brogden, Jon Eickholt, Alissa Wignall, and Todd Lundvall, with Leanne Harter and Ethan Anderson providing procedural and/or legal guidance.

Recommendation

The staff work group recommends that Story County Board of Supervisors award (Alternative Bid #1) the project to Central States Roofing, and furthermore, respectively requests the Board ask the County Attorney’s Office to begin contract discussions with Central States Roofing and bring back a contract for consideration by the Board on November 27, 2018.

Through the review of the submitted proposals, it was determined that Academy Roofing did not meet all requirements as set forth in the Request for Proposals, and, as such, was not reviewed by the staff work group.

APPROVED **DENIED**

Board Member Initials: LS

Meeting Date: 11/20/18

Follow-up action: _____



Serving Story, Marshall,
Hamilton and Webster Counties



An annual summary of
accomplishments and impact
2017-2018

engaging **Volunteers Age 55+**

Annual Highlights >>>

- ... **RSVP VOLUNTEERS RECEIVE GOVERNORS VOLUNTEER AWARD**
Nominated in partnership with United Way of Story County, RSVP United Way campaign mailing volunteers were honored at the 2017 Governor’s Volunteer Awards ceremony for outstanding commitment and service. This group of amazing volunteers, along with many others who came before them, have provided nearly 7,000 hours of service to over 20 years of United Way campaigns.
- ... **WINTER WEATHERIZATION**
Along with community partners, RSVP facilitated this project in all four counties, providing weatherization services to 106 homes of low-income, frail elderly and veterans, serving 292 residents. This service reduces home heating costs, helping these homeowners save money on energy bills during the long Iowa winter.
- ... **ITNAMERICA AWARDS \$1,000 GRANT TO RSVP**
ITNAmerica’s “Rides in Sight” Program awards grants to programs across the country that address eye healthcare transportation. RSVP received a \$1,000 grant in 2017, which may continue to be awarded as RSVP serves residents needing to get to eye care appointments.

Community Impact

Continuing to Provide “Bang for the Buck”

OUR MISSION

Volunteer Management

Enhance the lives of adults age 55 and older by connecting them with rewarding volunteer experiences that meet community needs.

OUR VISION

To be the premiere volunteer management resource for mobilizing adults age 55 and older. RSVP provides a proven and effective infrastructure to screen, recruit, and place volunteers to meet local needs.

“After retiring from my teaching career I wanted to get involved with volunteering in the community. I was looking for something that would help others and would be rewarding and fulfilling for me. I found this through RSVP. There were several places I located that I felt would be a good fit. Volunteering has provided me with what I was looking for and has also helped me learn more about some of the needs in our community that I had not realized were needed to such a degree.”

Karen Wagner, Ames RSVP Volunteer

ADDITIONAL SERVICES

Emergency Services

Contracting with the City of Ames and Story County Emergency Management, RSVP coordinates the management of volunteers mobilized in natural disasters and public health and public safety emergencies.

Transportation Services

RSVP supplements existing transportation services by providing the recruitment, management, and scheduling of volunteers providing rides to Story County residents. The primary (but not exclusive) purpose of the program is to provide Story County’s older adults with safe and reliable transportation to and from medical appointments and other essential services.

Educational Services – Helping our Youth Succeed Academically

RSVP Pen Pal Program

RSVP volunteers (341 provided 7227 hours) were matched one-on-one with 422 elementary or middle school students as Pen Pals. Students learned important letter writing skills and developed a relationship through the mail with a “grandbuddy”. **Partners:** Schools - Ames (Meeker); Colo-NESCO, Gilbert, Nevada, Roland-Story, Northeast Hamilton, South Hamilton, SE Webster- Grand, Stratford, St. Thomas Aquinas, Webster City; Marshalltown YMCA/YWCA



SPEAK UP!

RSVP volunteers (15 provided 228 hours) conducted 8-week sessions of SPEAK UP!, a public speaking course designed by RSVP to improve 5th grade students' confidence and public speaking skills. RSVP volunteers taught 240 students to develop public speaking techniques writing and delivering speech, **Partners:** Schools - Colo-NESCO, Gilbert, Nevada, St. Cecilia's & Ames Christian, (Ames), St. Edmond's (Fort Dodge – student pictured on the left) - photo by Hans Madsen, The Messenger

Reading Tutors

RSVP volunteers (29 provided 598 hours) worked one-on-one or in small groups with elementary students, helping build reading skills and improve reading performance.

Partners: Schools - Ames, Marshalltown, Webster City; Raising Readers in Story County

“The eager, garden learners were fun to work with this summer. I enjoyed the experience.”

Shelly Appelgate, Garden Mentor – Youth Teaching Garden

Youth Teaching Garden

RSVP volunteers (15 provided 253 hours) served as garden mentors and day camp instructors, taking 362 Marshall County youth through multiple steps of gardening and connecting them to the importance of preparing and eating healthy foods.

Partners: Iowa State University Extension – Marshall County (5 garden locations)

Volunteer Management for Emergency Services,

Disaster Services

Volunteer Management for Emergencies serving Story County*: In a natural disaster or other emergency, RSVP volunteers staff a volunteer reception center and phone bank conducting community volunteer intake and providing information and referral services for non-emergency calls related to the disaster. **Trainings/Drills: 6 held with 49 volunteers, training hours: 102**

Partners: Story County Emergency Management (EMA), Cities of Ames, Huxley, Nevada, and Story City

*RSVP also maintains and updates a database of community volunteers who want to serve in the event of a disaster or local emergency and can be called on to respond in a variety of capacities.

Assist Local Law Enforcement

RSVP volunteers (31 provided 1,437 capacities including: monitoring 911 fingerprinting the public, overseeing assist the Sheriff's Office in the event hotline and registering spontaneous

Partners: Ames Police Department, S

RSVP United Way mailing volunteers receive a 2017 Governor's Volunteer Award for outstanding commitment and service



Capacity Building – Providing diverse enhances or supplements the existing ser

- Hospital/Care Facility Assistance 43 volun
- Home Meal Delivery 60 volun
- Assist at Food Pantries/Community Meals 57 volun
- Library Assistance 23 volun
- Assisting at Veteran's Facilities 9 volun
- Senior Care-Senior & Care Centers 61 volun
- Homeless Shelter Assistance 3 volun
- Bill Payers and Representative Payees 11 volun
- Conservation/Trails/Gardens 22 volun
- Help at Thrift Stores 8 volun
- Head Start Helpers 3 volun
- IRIS (Reading for the Blind) 6 volun

PROGRAM ACCOMPLISHMENTS

that RSVP plays a significant role in direct partnership with another organization or organizations.

Healthy Futures – Helping Citizens Stay Healthy and Maintain Control of Their Wellbeing



RSVP Volunteer Driver Program

RSVP volunteer drivers (41 served 1,577 hours) serving 105 Story County residents with safe and reliable transportation to and from essential services, with priority given to older adults needing rides to medical appointments. Volunteers used their own vehicles to provide 993 round trips and drove 24,506 miles. (Photo on the left provided by United Way of Story County)

RSVP BASE Fitness Program

RSVP volunteers in Hamilton and Webster Counties (29 served 1,720 hours) facilitated free senior fitness programs at 18 locations for 306 seniors that focused on increasing healthy exercise habits that positively impact Balance, Agility, Strength, and Endurance. **Partners:** Cities of Webster Fort Dodge Parks & Recreation Departments; McFarland Clinic Physical Therapy Department; Leah Feltz Fitness

“My doctor was pleased to actually see improvement on my follow-up bone scan since doing the BASE exercises, especially the ‘Up on the Toes’ exercise.”

Shirley Fry,
All Cultures Equal
BASE participant

Winter Weatherization

RSVP volunteers (30 provided 192 hours) along with other community volunteers weatherized 106 homes of low-income families, elderly/disabled citizens, and veterans in all 4 counties of the RSVP service area, serving 292 individuals). Volunteers conducted energy-related audits of the homes, put plastic on windows, sealed leaks, installed door sweeps, etc. **Partners:** Volunteer Center of Story County, Marshalltown Community College, Iowa Central Community College, Fort Dodge High School Wrestling Team, New Covenant Christian Church (Fort Dodge), and other volunteer groups with homeowner referrals coming from several non-profit agencies. (Funding partners – see Page 4)

Public Health & Safety – Keeping Our Communities Safe and Prepared

Emergency

RSVP volunteers served local law enforcement in a variety of capacities, including data entry, answering non-emergency calls, home visitation, and providing pre-trained volunteers to assist in a child-abduction or missing person (answering a tip line for volunteers who want to assist with search and rescue).

Partners: Story County Sheriff’s Office/Jail

Public Health Emergency Preparedness

RSVP volunteers are trained to serve in a variety of capacities in the facilitation of PODS (Points of Dispensing) in the event of a pandemic or infectious outbreak, including assistance in the following areas: Set-up, Greeters, Registration, Runners, Traffic/Crowd Control and Flow, and Data Entry. **Trainings/Drills: 1 held with 25 volunteers; training hours: 50**

Partner: Mary Greeley Home Health Services (Story County Public Health Agency)

Volunteer recruitment and placement support that has resulted in placements of public, non-profit and health care agencies

Volunteers served 4,123 hours
Volunteers served 2,478 hours
Volunteers served 1,724 hours
Volunteers served 1,060 hours
Volunteers served 1,056 hours
Volunteers served 1,055 hours
Volunteers served 440 hours
Volunteers served 429 hours
Volunteers served 972 hours
Volunteers served 260 hours
Volunteers served 143 hours
Volunteers served 109 hours

Placements

RSVP volunteers were placed in these and many other assignments, providing critical capacity building services to agencies that depend on this volunteer support.

RSVP Volunteer Placements: 534
RSVP Volunteer Hours: 18,468
RSVP Volunteer Sites Served: 72

Fort Dodge Volunteer Recognition

“We sure enjoyed picnicking with these awesome volunteers!”



final thoughts...

2017-2018 Statistics

Total # of RSVP Volunteers: 1,064 (755 Story County)

Total Volunteer Hours Served: 43,299

Monetary Value of the Volunteer Hours: \$984,186

*Based on the Independent Sector for Iowa's dollar value of a volunteer hour

2017-2018 Funding Sources/General Operating Budget

Federal Grant (Corporation for National & Community Service)

State of Iowa

Story County

City of Ames

United Way of Story County

Marshalltown Area United Way

Other Cities: Gilbert, Nevada, Story City, Zearing

Contractual Funding

- **City of Ames & Story County Emergency Management:** Emergency/Disaster Volunteer Management
- **Mary Greeley Home Health Services:** POD (Mass Clinic) Volunteer Management
- **Story City Senior Citizens:** Building Rental Management

Self-Generated: Donations, Special Grants, United Way Designations, Newsletter Sponsors, Fundraising Revenues, etc.

Total 2017-2018 Revenues (Operating Budget): \$318,726

Total 2017-2018 Expenses (Operating Budget): \$312,730

2017-2018 Special Grants and Support

Winter Weatherization 2017 (to conduct winter weatherization projects in Story, Marshall, Hamilton, and Webster Counties):

Resources were provided by Theisen's Community Grant (\$1,350) and several donations from individuals, businesses, service organizations and churches in Hamilton County (\$2,585 total).

Sources of funding that were carried over from the 2016-2017 project were also utilized, specifically the Make a Difference Day grant awarded to the Volunteer Center of Story County and RSVP.

ITN America – "Rides in Sight" grant for the RSVP Transportation Program (to support rides to eye doctor appointments) - \$1,000

Sylvina Ray Estate – RSVP Transportation Program - \$750

United Way Golf "Fore" Kids Grant (for the RSVP Speak UP Program): \$650

RSVP Fundraising Campaign Donations - \$445

Central Iowa RSVP Endowment (part of the Story County Community Foundation Family of Funds) – As of September 30, 2018, contributions and realized gains have brought the balance to: \$11,567

**THANK YOU to
our financial
supporters!**



RSVP "flower children take care of the Ames flower garden adopted by Central Iowa RSVP; Northeast Hamilton Pen Pals meet; Marshall County Winter Weatherization project brings generations together.

RSVP OFFICE LOCATIONS

(Serving Story County)

STORY CITY

503 Elm Avenue
515-733-4917

AMES

110 Crystal Street
515-292-8890

MARSHALLTOWN *(Serving Marshall County)*

2608 S. 2nd Street 641-752-0279

FORT DODGE *(Serving Webster County)*

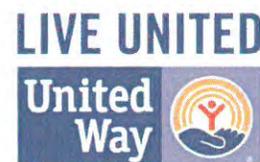
617 Central Street 515-573-3477

WEBSTER CITY *(Serving Hamilton County)*

749 Second Street 515-832-2525

FOR MORE INFORMATION ON RSVP OFFICE LOCATIONS AND STAFF, PLEASE GO TO:

www.rsvpvolunteer.org



In case you thought volunteering for RSVP was all work and no play in 2017-2018, guess again! 😊



Story County Iowa, Iowa Proclamation

Declaring November as Pancreatic Cancer Awareness Month in Story County, Iowa.

WHEREAS in 2018, an estimated 55,400 people will be diagnosed with pancreatic cancer in the United States and 44,330 will die from the disease;

WHEREAS pancreatic cancer is one of the deadliest cancers, is currently the third leading cause of cancer death in the United States, and is projected to become the second leading cause around 2020;

WHEREAS pancreatic cancer is the only major cancer with a five-year relative survival rate in the single digits, at just 9 percent;

WHEREAS when symptoms of pancreatic cancer present themselves, it is generally in later stages, and only 10 percent of pancreatic cancer patients are diagnosed when the disease is confined to their pancreas, and 91 percent of pancreatic cancer patients die within the first five years;

WHEREAS approximately 430 deaths will occur in Iowa in 2018;

WHEREAS pancreatic cancer is the seventh most common cause of cancer-related death around the world and there will be an estimated 418,000 new pancreatic cancer cases diagnosed worldwide in 2020;

WHEREAS the good health and well-being of the residents of Story County are enhanced as a direct result of increased awareness about the symptoms and risks of pancreatic cancer, and research into early detection, causes, and effective treatments; therefore be it

RESOLVED that the County Board of Supervisors designates November as Pancreatic Cancer Awareness Month in Story County.

APPROVED **DENIED**
Board Member Initials: RS
Meeting Date: 11/20/13
Follow-up action: _____

ABOUT PANCREATIC CANCER

PANCREATIC
CANCER
ACTION
NETWORK

SYMPTOMS

Pancreatic cancer may cause only vague symptoms. If you are experiencing one or more of these unexplained symptoms, the Pancreatic Cancer Action Network urges you to see your doctor.



Abdominal or mid-back pain



Loss of appetite



Jaundice



Weight loss



Nausea



Change in stool



Recent onset diabetes

RISK FACTORS

The exact causes of pancreatic cancer are not yet well understood, but research studies have identified certain risk factors.



Family History

Risk increases if multiple first-degree relatives had the disease or if any were diagnosed under 50.



Diet

A diet high in red and processed meats may increase risk. A diet high in fruits and vegetables may decrease risk.



Obesity

Obese people have a 20 percent increased risk of developing the disease, compared with people of a normal weight.



Race

African Americans and Ashkenazi Jews have a higher incidence of pancreatic cancer.



Smoking

Smoking may cause about 20-30 percent of all exocrine pancreatic cancer cases.



Gender

Slightly more men are diagnosed with pancreatic cancer than women.



Age

The chance of developing pancreatic cancer increases with age.



Diabetes

Long-standing (over 5 years) diabetes increases risk.



Pancreatitis

Chronic pancreatitis increases risk. Risk is even higher for people with hereditary pancreatitis.

Learn more about:

Risk factors at pancan.org/risk

Symptoms at pancan.org/symptoms

Los Angeles Office | 1500 Rosecrans Ave., Ste. 200 | Manhattan Beach, CA 90266
Washington, D.C. Office | 1050 Connecticut Ave. NW, Ste. 500 | Washington, D.C. 20036
New York Office | 300 Park Ave. | New York, NY 10022

ABOUT THE PANCREATIC CANCER ACTION NETWORK®



The Pancreatic Cancer Action Network (PanCAN) is dedicated to fighting the world's toughest cancer. In our urgent mission to save lives, we attack pancreatic cancer on all fronts: research, clinical initiatives, patient services and advocacy. Our effort is amplified by a nationwide network of grassroots support. We are determined to improve patient outcomes today and to double survival by 2020.

RESEARCH AND CLINICAL INITIATIVES

- No organization supports pancreatic cancer patients like we do. Through our Patient Services, we provide more resources and speak with more patients and caregivers than any other pancreatic cancer organization in the world.
- We provide leading-edge patient resources like Know Your Tumor®, a precision medicine service; our Clinical Trial Finder and access to the most up-to-date and comprehensive pancreatic cancer clinical trial database in the United States; and our Patient Registry, the largest database of patient information to help advance research and improve patient care.
- Through a competitive grants process, we fund groundbreaking research across the United States. Since 2003, we have awarded 159 grants to 158 scientists at 58 institutions, with a research investment totaling more than \$48.5 million, including our Research Grants Program and our clinical initiatives.
- Precision PromiseSM is our groundbreaking initiative to dramatically improve outcomes for pancreatic cancer patients through a transformative, patient-centric clinical trial and research platform that continuously and rapidly evaluates novel treatment options.

GOVERNMENT AFFAIRS

- The Pancreatic Cancer Action Network plays a key role in increasing the federal research investment in pancreatic cancer. To date, our efforts have provided for a nearly 800 percent increase in research dollars for our scientific community.
- We led the efforts to pass the Recalcitrant Cancer Research Act, which created a scientific framework for pancreatic cancer, outlining four national research priorities that are being funded by the National Cancer Institute and it focuses national attention on the disease.

COMMUNITY ENGAGEMENT

- We are the only organization with a nationwide grassroots army, inspiring over one million people to take action and accelerate progress in the fight to end pancreatic cancer.
- The Pancreatic Cancer Action Network has built a nationwide volunteer force with 58 affiliates across the country.
- The Pancreatic Cancer Action Network has raised over \$87 million for the cause just through its volunteer-driven community events from 2008 to 2016.

Prepared by: Darren R. Moon, Story County Engineer's Office, 837 N Ave., Nevada, IA 50201 515-382-7355

CONTRACT FOR HIGHWAY RIGHT OF WAY

PARCEL No: 13-213-200-270
 PROJECT No: BROS-SWAP-C085(145)-SE-85
 ROAD No: 300th St.

THIS AGREEMENT made and entered into this 8th day of November, A.D. 20 18 by and between
JEFFERY ALFRED

Seller, and the Story County Secondary Roads Department, acting for the County of Story, Buyer.

1.a SELLER AGREES to sell and Buyer agrees to buy the following real estate, hereinafter referred to as the premises, situated in parts of the following (1/4 1/4 Sec./Twp./Rge.):
 The South 27.00 feet of the North 60.00 feet of the East 150.00 feet of the West 346.54 feet of "Parcel E" in the E½ of the NE¼ in Section 13, Township 82 North, Range 24 West of the 5th P.M., Story County, Iowa. Easement contains 0.21 acres of which 0.11 acres is existing R.O.W.

County of Story, State of Iowa, and more particularly described on Page 3 and which include the following buildings, improvements and other property:

See attached graphical representation

1.b SELLER ALSO GRANTS to Buyer a temporary easement as shown on the Temporary Easement Plot attached as Page 4, and as shown on the project plans for said highway improvement. Said temporary easement shall terminate upon completion of this highway project.

1.c The premises also include all estates, rights, title and interests, including all easements, and all advertising devices and the rights to erect such devices as are located thereon. SELLER CONSENTS to any change of grade of the highway and accepts payment under this contract for any and all damages arising therefrom. SELLER ACKNOWLEDGES full settlement and payment from the Buyer for all claims per the terms of this contract and discharges the Buyer from liability because of this contract and the construction of this public improvement project.

2. Possession of the premises is the essence of this contract and Buyer may enter and assume full use and enjoyment of the premises per the terms of this contract. Buyer may take immediate possession of premises upon the execution of the contract by both Seller and Buyer.

3. Buyer agrees to pay and SELLER AGREES to grant the right of possession, convey title, and to surrender physical possession of the premises as shown:

	Payment Amount	Agreed Performance
\$	<u>1,035.00</u>	on right of possession
\$		on conveyance of title
\$		on surrender of possession
\$		on possession and conveyance
\$	<u>1,035.00</u>	TOTAL LUMP SUM

BREAKDOWN:	ac.=acres	sq.ft.=square feet			
Land by Fee Title		ac./sq.ft.	\$	Buildings & Improvements	\$
Underlying Fee Title		ac./sq.ft.	\$	Fence <u>5</u> rods woven	\$ <u>200.00</u>
Permanent Easement	<u>0.10</u>	ac./sq.ft.	\$ <u>500.00</u>	Fence _____ rods barb	\$
Temporary Easement	<u>0.02</u>	ac./sq.ft.	\$ <u>60.00</u>		
Damages for:	2 Corner post sets @ \$250.00				\$ <u>275.00</u>
	Future Abstract Entry in the amount of \$25.00				

4. The Seller is responsible for any and all matters relating to any tenant on the land and hereby releases the Buyer from all tenant liabilities.

SELLER'S SIGNATURE AND CLAIMANT'S CERTIFICATION: Upon due approval and execution by the Buyer, we the undersigned claimants certify the total lump sum payment shown herein is just and unpaid.

X [Signature]

5. Each page and each attachment is by this reference made part hereof and the entire agreement consists of 4 pages.

6. In the event that said premises is burdened by the lien of a mortgage, judgement or other encumbrance, Sellers agree to fully cooperate with Buyer in securing a release of such lien from said premises, and if necessary and proper, Sellers agree that any part of the sum owing to them under this contract may be paid to the holder of such lien for such release.

7. Buyer agrees that any drain tile that is located within the premises and is damaged by highway construction shall be repaired at no expense to Seller. Where Buyer specifically agrees to construct and maintain fence, the fence shall be constructed and maintained for vehicle access control purposes only at no expense to the Seller. Buyer shall have the right of entry upon Sellers remaining property along the right of way line, if necessary, for the purpose of connecting said drain tile and constructing and maintaining said fence. Seller may pasture against said fence at his own risk. Buyer will not be liable for fencing private property of maintaining the same to restrain livestock.

8. If the Seller holds title to the premises in joint tenancy with full rights of survivorship and not as tenants in common at the time of this contract, Buyer will pay any remaining proceeds to the survivor of that joint tenancy and will accept title solely from that survivor, provided the joint tenancy has not been destroyed by operation of law or acts of the Seller.

9. These premises are being acquired for public purposes and this transfer is exempt from the requirements for the filing of a Declaration of Value by the Code of Iowa.

10. Seller states and warrants that, to the best of Seller's knowledge, there are no burial site, well, solid waste disposal site, hazardous substance, nor underground storage tank on the premises described and sought herein except,

11. This Written contract constitutes the entire agreement between Buyer and Seller and there is no agreement to do or not to do any act or deed except as specifically provided for herein.

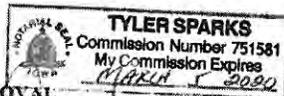
Additional Right of Way Agreements:

Story County will make settlement and erosion repairs within the temporary easement area shown on page 4 for a period of three years after the completion of project BROS-SWAP-C085(145)-SE-85.

SELLER'S ACKNOWLEDGMENT

STATE OF IOWA: ss On this 8th day of November, 2018, before me, the undersigned, personally appeared Jeffery Alfred

Known to me to be the identical persons named in and who executed the foregoing instrument and acknowledged that they executed the same as their voluntary act and deed.



[Signature]
Notary Public in and for the State of IOWA

BUYER'S APPROVAL

[Signature]

11-13-18

Recommended by: Darren Moon P.E., Story County Engineer

(Date)

[Signature]

11/20/18

Approved by: Chairperson, Story County Board of Supervisors

(Date)

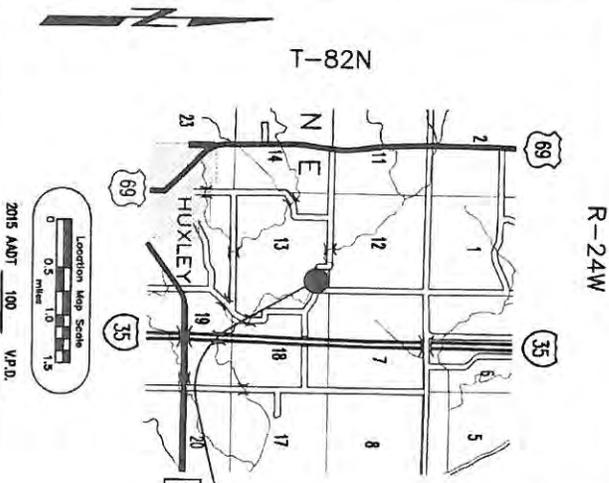
STORY COUNTY

Letting Date **Feb. 19, 2019**

RCB CULVERT REPLACEMENT-TWIN BOX

Proj. No. **BROS-SWAP-C085(145)--SE-85**

LET LOCATIONS BE ADJUSTED TO MATCH THE CONSTRUCTION STATIONING.



PROJECT LOCATION
 STA 4+44.53 ON 300TH AVE.
 0.09 MI. WEST OF THE E4
 CORNER OF THE NE1/4 OF THE
 NE1/4 OF SECTION 13-82-24.

DESIGN FOR:
 TWIN 12'X8'X6' PRE-CAST
 CONCRETE BOX CULVERT
 ON 4' SKEW



CONTRACTOR'S NOTE:
 CONSTRUCT THIS PROJECT ACCORDING TO THE REQUIREMENTS OF U.S. ARMY CORPS OF ENGINEERS, IOWA DISTRICT NO. 44, PERMIT NO. CENR-02-2018-103. A COPY OF THIS PERMIT IS AVAILABLE FROM THE DWA DOT BEASST. THE U.S. ARMY CORPS OF ENGINEERS RESERVES THE RIGHT TO VISIT THE SITE WITHOUT PRIOR NOTICE.

Scales: As Noted

Refer to Proposed Form for a list of applicable specifications.

300th St. Over Unnamed Creek, Section 13-82-24.

IOWA DEPARTMENT OF TRANSPORTATION

Highway Division
 PLANS OF PROPOSED IMPROVEMENT ON THE

SECONDARY ROAD SYSTEM

STORY COUNTY

RCB CULVERT REPLACEMENT -TWIN BOX

Project No. **BROS-SWAP-C085(145)--SE-85**
 FHWA# **314280**

INDEX OF SHEETS

No.	Description
A01	TITLE SHEET
C01	QUANTITY INFORMATION SHEET
C02	GENERAL NOTES
C03	TELLATIONS SHEET
C04	CULVERT DETAIL SHEET
C05	CULVERT PLAN VIEW SHEET
D01	PLAN AND PROFILE SHEET
M01	CROSS SECTIONS
M05	CROSS SECTIONS

MILEAGE SUMMARY

Dw.	Location	Ln. Ft.	Miles
1	STN. 3+50.00 TO STA. 6+90.00	200.00	0.038
Total		200.00	0.038

STANDARD ROAD PLANS

The following Standard Road Plans shall be considered applicable to construction work on this project.

Number	Date	Title
DR-101	04-18-17	PIPE CULVERT (BEDDING AND BACKFILL)
DR-102	04-21-18	PIPE CULVERT (CONCRETE AND CURBS)
DR-103	04-21-18	PIPE CULVERT (INSTALLATION DETAILS)
DR-104	04-18-18	DEPTH OF COVER TABLES FOR CONCRETE AND CORRUGATED PIPE
EC-201	10-18-18	SILT FENCE
ER-201	10-18-18	ROCK EROSION CONTROL (RECYCLED RUBBER)
ER-101	10-17-17	EMBANKMENT AND REBUILDING ENHANCEMENTS
ER-102	10-29-18	ALLOWABLE PLACEMENT OF UNSATURABLE SOIL IN EMBANKMENTS
TC-252	04-18-18	ROUTES CLOSED TO TRAFFIC

I hereby certify that this engineering document was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Iowa.

Signature: *Walter S. Smith* Date: *11-14-18*

This Station, E.E. 31418, was reviewed and approved by me on December 31, 2018.

Professional Engineer (Seal Number 11418)

Accepted by: *Walter S. Smith* Date: *11-14-18*
 Story County Engineer

Approved Story County Board of Supervisors: *[Signature]*

Story County Project Number **BROS-SWAP-C085(145)--SE-85** Sheet No. **A01**

ESTIMATED PROJECT QUANTITIES OF QUANTITIES
(1 DIVISION PROJECT)

ITEM	ITEM CODE	ITEM	UNIT	TOTAL
1	2101-0850001	CLEARING AND GRUBBING	ACRE	0.7
2	2102-2710070	EXCAVATION, CL 10, ROADWAY AND BORROW	CY	589.1
3	2104-2710020	EXCAVATION, CL 10, CHANNEL	CY	137.2
4	2105-8425015	TOPSOIL, STRIP, SALVAGE AND SPREAD	CY	152.3
5	2401-6745625	REMOVAL OF EXISTING BRIDGE	LS	1.0
6	2402-2720000	EXCAVATION, CLASS 20	CY	204.0
7	2415-2111208	PRECAST CONCRETE BOX CULVERT, 12 FT. X 8 FT.	LF	125.0
8	2415-2201208	PRECAST CONCRETE BOX CULVERT STRAIGHT END SECTION, 12 FT. X 8 FT.	EACH	4.0
9	2507-3250005	ENGINEERING FABRIC	SY	90.7
10	2507-8860061	REVEITEMENT, CLASS E	TON	108.0
11	2507-8875002	REVEITEMENT, REMOVE AND REPLACE	CY	18.0
12	2518-6910000	SAFETY CLOSURE	EACH	4.0
13	2528-8445110	TRAFFIC CONTROL	LS	1.0
14	2533-4980005	MOBILIZATION	LS	1.0
15	2602-0000030	SILT FENCE FOR DITCH CHECKS	LF	216.0
16	2602-0000101	MAINTENANCE OF SILT FENCE OR SILT FENCE FOR DITCH CHECKS	LF	216.0
17	2602-0010010	MOBILIZATIONS, EROSION CONTROL	EACH	1.00
18	2602-0010020	MOBILIZATIONS, EMERGENCY EROSION CONTROL	EACH	1.00

STORY COUNTY:

Story County to stock culvert control and right-of-way perform seeding and mulching; and furnish and place granular surfacing.

ESTIMATE REFERENCE INFORMATION

ITEM NO.	DESCRIPTION
1.	Entire project to be cleared and grubbed from BOP to EOP and from ROW line to ROW line. This item also includes 175 lin. ft. of fence removal.
2.	Plan quantity is based on approximately 589.1 CY of fill (30% shrink factor) and 284.0 CY of cut. Contractor to furnish approx. 325.1 CY of material from a suitable borrow site to achieve dirt balance. No payment for quantities will be made. Type A compaction required. See Cross Section sheets for station-by-station dirt quantities.
3.	Item for excavation for rock splash basin and shaping inlet and outlet to match culvert opening. Suitable excavated material may be drained and worked on roadway foreslopes with the approval of the Engineer.
4.	Item for the stockpiling and spreading of the topsoil. Contractor shall meet requirements for topsoil conservation practices. Topsoil to be spread to a minimum 4" on all disturbed areas from each line to the shoulders. Slopes to be finished smooth to allow for seeding. See Tabulation 103-4 on Sheet C.03 for quantity estimates and locations. Finished grades on all slopes and ditches (including roadtop) shall be left low to accept topsoil thickness. It is assumed that the topsoil quantity is onsite.

ESTIMATE REFERENCE INFORMATION (cont.)

ITEM NO.	DESCRIPTION
5.	Material from the old structure shall become the property of the Contractor according to article 1104.0B of the Standard Specifications, and removed from site. The existing structure is a 27'x18' concrete arch bridge, parapet walls and wingwalls on a 0' skew.
6.	Item for excavation for culvert placement. Suitable material may be used to backfill culvert and supplement Class 10 roadway quantity with approval from the Engineer.
7-8.	Precast RCJ culvert shall be two single 12'x8' cells, side-by-side, with straight and sections on the outlet and inlet. The culvert shall be supplied by the Contractor as per plan, which includes dropwalls. See Tabulation 104-4 on Sheet C.03 and notes on Sheet C.02 for details. Approximately 100.0 tons of 1" rock is required under the box for bedding. The bedding is incidental to bid this item. This item includes (approximately 34.7 cy) concrete and all other materials, equipment, and labor necessary for the concrete fill between the two culvert barrels.
9-10.	Items for constructing a rock splash basin at the culvert outlet and slope protection at inlet. See Standard Road Plan EC-201 for details. Item include furnishing reveitement and all labor necessary for the construction of the splash basin. Excavation is paid for in Class 10 Channel Item.
11.	Item for the removal, stockpiling, and reuse of existing reveitement and broken concrete. Preliminary survey shows several pieces of broken concrete lying in the streambed and on the stream banks. Reveitement and broken concrete shall be reused to armor the streambed at measuring the stationing and computing its volume. Basis of Payment shall be in cubic yards as computed by measurements.
12.	See Tabulation 108-13A on this sheet for stationing and quantities.
13.	See Standard Road Plan TC-252 for details.
15.	Erosion control measures shall be placed at the earliest practicable time. An Erosion Control Plan shall be submitted to the Engineer prior to the pre-construction meeting. See Tabulations 100-18 on this sheet and Standard Road Plans EC-201 for details. Tabulation includes estimated locations for placement of Silt Fence to address possible erosion during construction; actual stationing may vary in the field.
16.	Item for cleanout and repair of the silt fence for ditch checks during the project.
17-18.	Quantity is an estimate only. Contractor to be paid actual mobilizations.

TABULATION OF SAFETY CLOSURES

Refer to Section 208 of the Standard Specifications

STATION	ROAD QTY.	HAZARD QTY.	REMARKS
2+50.0	1	1	
6+300.0		1	
6+580.0	1		
	2	2	TOTAL = 4.00

TABULATION OF SILT FENCES FOR DITCH CHECKS

Refer to EC-201

LOCATION STATION	SIZE	Length LF	REMARKS
3+50	36x18	18.8	
4+00	36x18	18.8	
4+25	36x18	18.8	
4+50	36x18	18.8	
4+80	36x18	18.8	
5+20	36x18	18.8	
		126	TOTAL

STORY COUNTY

100-18 07-25-95

GENERAL NOTES

GENERAL NOTES:

Contractor to construct a twin 12'-x8'-x8" pre-cast concrete box culvert on a 4' skew, on 300th Ave. over an unnamed tributary to Ballard Creek, and grade approaches.

It shall be the contractor's responsibility to provide waste areas or disposal sites for excess material (excavated material or broken concrete) which is not desirable to be incorporated into the work involved on this project. These areas shall not impact wetlands or "Wells of the U.S." No payment for overhead will be allowed for material hauled to these sites. No material shall be placed within the right-of-way, unless specifically stated in the plans.

Contractor shall maintain access to individual properties during construction, and any associated work shall be considered incidental to this project.

Construction activities, equipment, and materials shall be kept out of the streams, wetlands, or other bodies of water to the maximum extent practicable.

CONTRACTOR'S WORK AREA:

The Contractor's work and material storage area shall be defined by the Contractor and noted to the Engineer. Any area outside the Contractor's work and material storage area that is disturbed by the Contractor shall be repaired to its original condition by the Contractor and no additional payment shall be made for this work.

UTILITY NOTES:

The Contractor shall call One Call at least 48 hours prior to beginning work. Utility companies found to be located within the construction area are listed on the title sheet of these plans. See Section 1107.15 of the Iowa DOT Standard Specifications For Highway And Bridge Construction, Series 2015, regarding utility related responsibilities.

SHOP DRAWING NOTES:

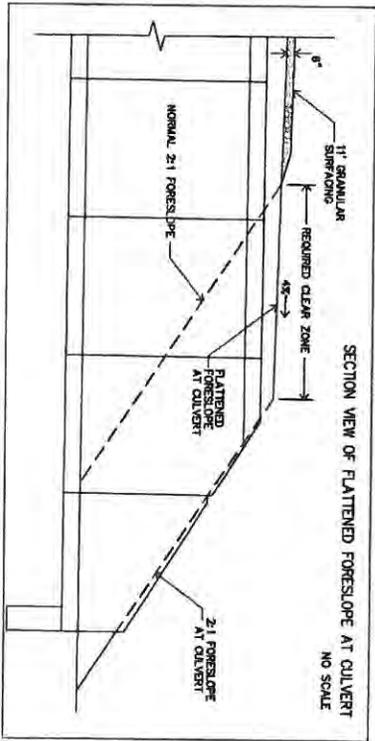
Working drawings and calculations shall be furnished by the Contractor and certified by a licensed engineer in the State of Iowa, and shall be submitted to the Story County Engineer for review and approval. Refer to Section 1105.03 for additional information.

EMERALD ASH BORER NOTE:

Dispose of all wood material generated as a result of clearing and/or grubbing according to the Iowa Department of Agriculture and Land Stewardship's Emerald Ash Borer (EAB) Quarantine Order. For more information refer to http://www.iowadeppests.com/edb_regulations.html

INDIANA BAT HABITAT:

See Iowa DOT Specification Section 2101.01



PRE-CAST CULVERT NOTES

INSTALLATION NOTES:

The "top" culvert shall actually be two single 12'-x8" pre-cast culverts placed side by side, 6" apart. The space between the culverts shall be filled with concrete to the top of the culverts, and the vertical faces of the end sections shall be formed for pouring. See detail on this sheet showing. All coats including the final level of concrete shall be finished and cured for approximately 34.7 or (with 6" space between culverts).

Pre-cast concrete box culvert sections shall be laid with the groove end of each section up-grade, and the sections shall be tightly joined. Joint openings between sections should be as tight as practicable and limited to a maximum of 1/8" inch openings. The Joint Bottom of the culvert shall be secured with a flexible water tight 1 inch butyl rope gasket, as per Materials L.M. 491.09. Butyl rope shall be placed in accordance with the recommendation of the manufacturer and shall extend vertically 6 inches above the bottom flange. All sections shall be secured with the inside steel sealings. The contractor shall also place a 2 foot wide piece of engineering fabric around the top and sides of each section of culvert. The fabric shall be covered with 1 foot on each side of the joint. The fabric shall be attached to the rolls and top of each section to prevent the fabric from slipping off the joint during backfilling operations. Attachment methods shall be approved by the engineer.

All coats including material, equipment, and labor necessary for installing the culvert on detailed herein, shall be included in the bid item Pre-cast Concrete Box Culvert. The engineering fabric shall meet the material requirements as set forth in 419B.01c of the Iowa DOT Standard Specifications. During backfilling the compaction adjacent to the bottom corner road shall be accomplished with a mechanical hand tamper. Concrete shall be turned and install fitting hole plugs for each section. Lifting holes shall be plugged with a precast concrete plug, sealed and covered with mastic or mortar.

DESIGN REQUIREMENTS:

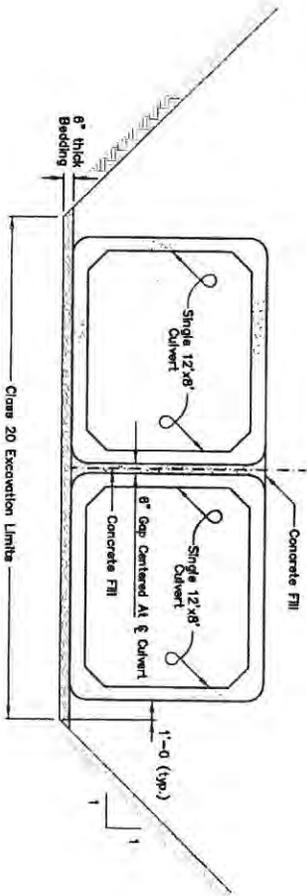
The pre-cast culvert sections shall meet the minimum requirements of ASTM C 1577, Table 1 sections that are designed for combined earth dead load and ASHTO HL-83 the load conditions. Any precast box culvert design submitted that vary from the ASTM C 1577 standard, shall be designed and sealed by a professional engineer, currently registered in the State of Iowa. Minimum length of precast sections shall be 4.0 feet. Minimum culvert wall thickness shall be 8 inches.

PRE-CONSTRUCTION NOTES:

The Contractor shall submit details of the proposed precast box sections to the Story County engineers office for approval. These details shall include a situation plan, culvert bore cross sections showing elevations, and end section details. The length in linear feet of precast concrete box culvert will be based on the plan position.

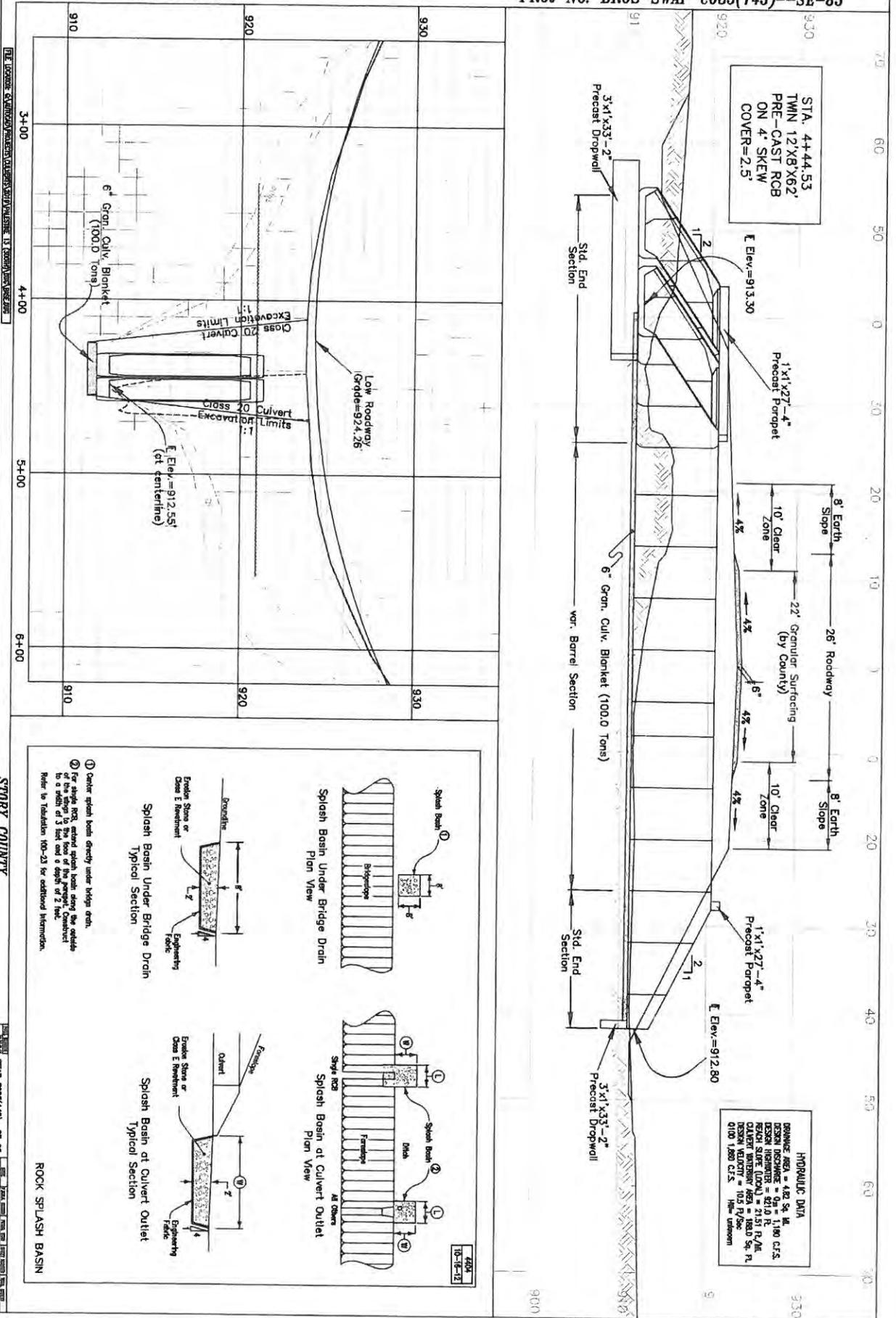
For the number of linear feet given on the plan, the Contractor will be paid the contract unit price per linear foot. The payment shall be full compensation for furnishing all materials (including dropspalls), labor and equipment necessary to complete the work except for items in precast concrete box culvert and Class 20 Excavation.

Dropspalls and porpoths shall be precast. The Contractor shall furnish culvert ties for all joints. The main section joints will have one tie on each side of the barrel and the last barrel section will be attached to the end section with two ties per side. Culvert ties shall be included in the cost for precast concrete box culvert. The ties will be 1 inch in diameter steel and shall meet the requirements of ASTM A 708 grade 36 or equal. Culvert tie assemblies shall be galvanized or painted according to 240B.30 of the Iowa DOT Standard Specifications. Acrylic topcoat not required.



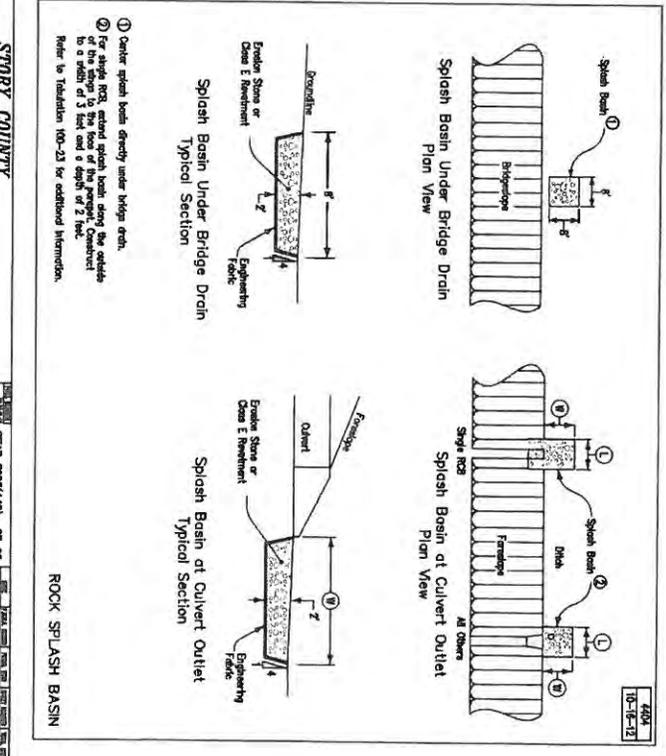
CULVERT DETAIL SHEET

PROJ No. BROS-SWAP-C085(145)--SE-85



STA. 4+44.53
TWIN 12'X8'X6.2'
PRE-CAST RCB
ON 4° SKEW
COVER=2.5'

HYDRAULIC DATA
 DRAINAGE AREA = 482 Sq. Mi.
 DESIGN DISCHARGE = 5710 cfs @ 1.00 cfs/sq mi.
 DESIGN SURF. (LOCAL) = 21.51 ft/mi.
 CULVERT UNITARY AREA = 1880 Sq. Ft.
 DESIGN VELOCITY = 10.5 ft/sec
 (Per Unknown)



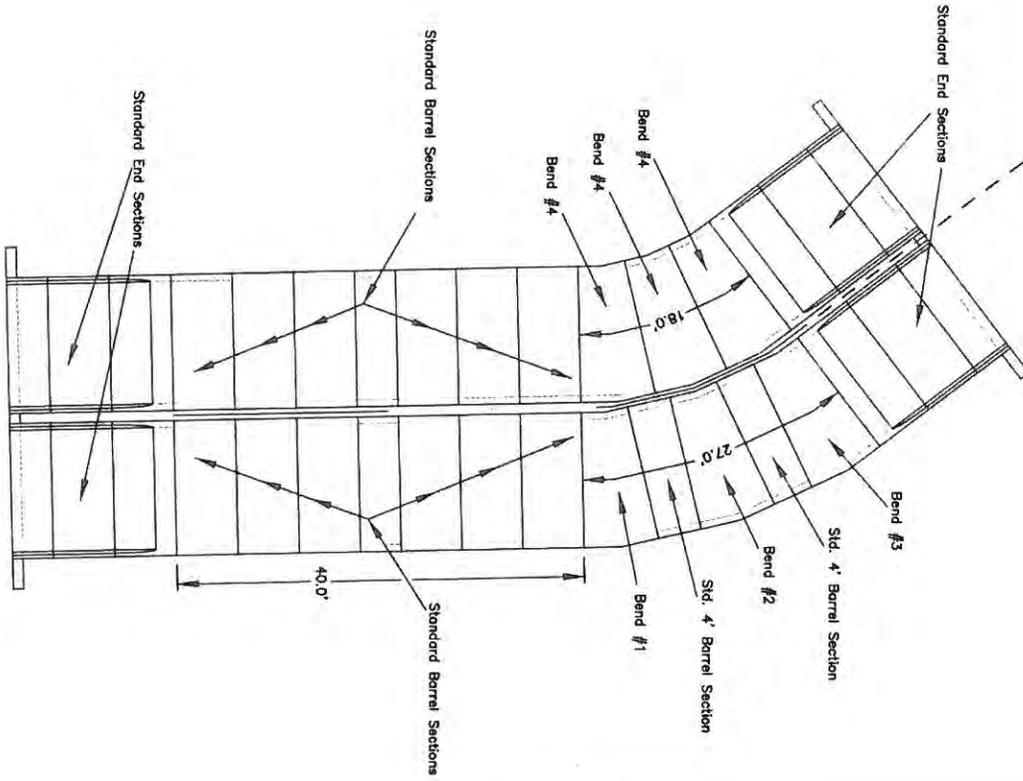
① Center splash basin directly under bridge drain.
 ② For single RCB, extend splash basin along the outside of the slope to the foot of the parapet. Construct to a width of 3 feet and a depth of 2 feet. Consult Refer to Revision 100-23 for additional information.

STORY COUNTY

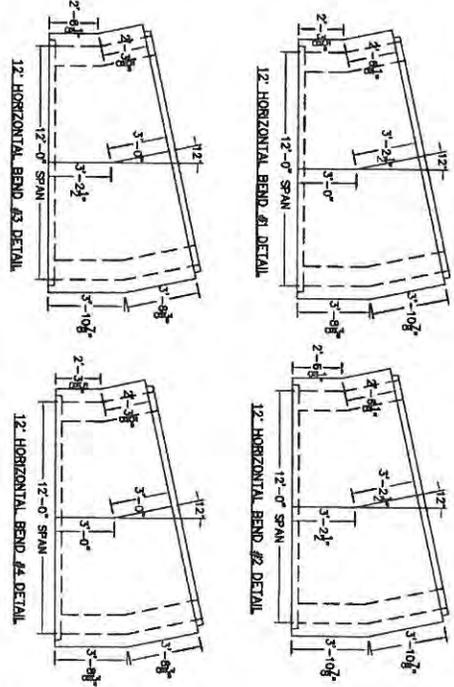
ROCK SPLASH BASIN

10-6-13

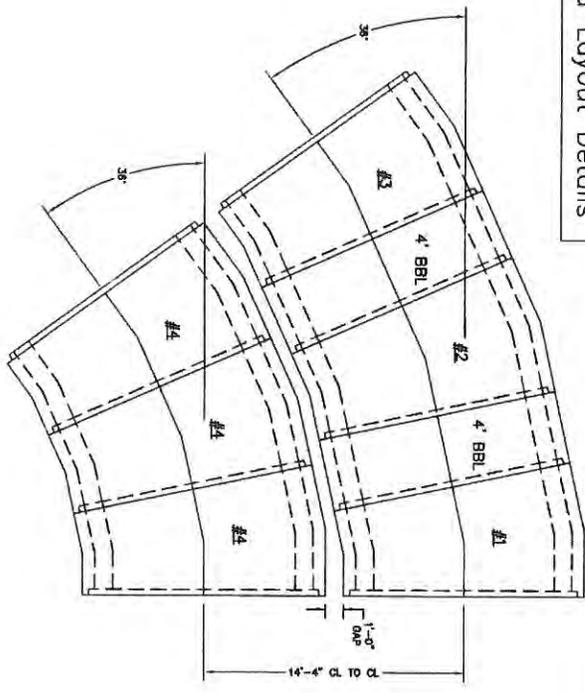
Culvert Layout Detail



Bend Section Details



Bend Layout Details



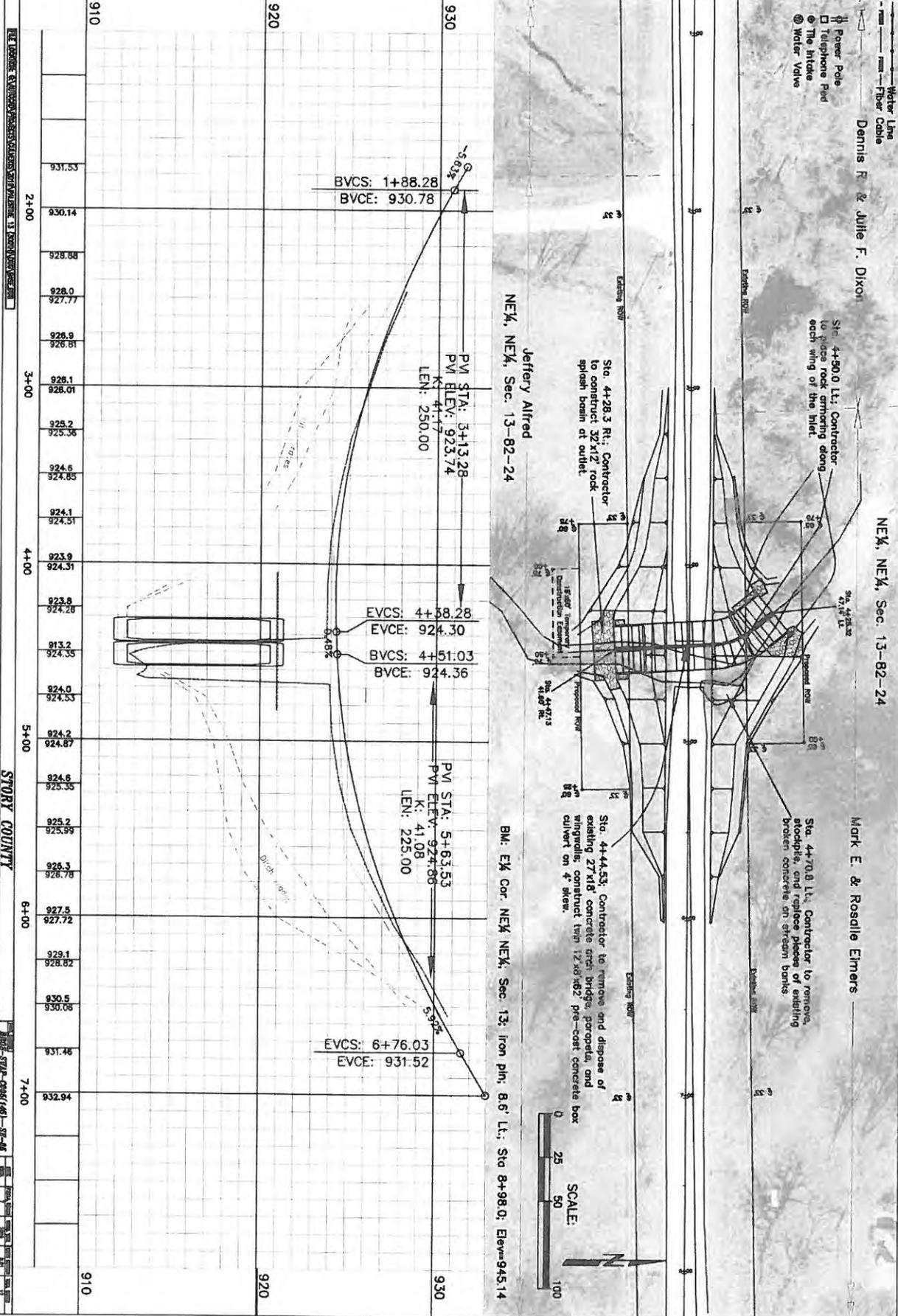
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STORY COUNTY

145-CULVERT.DWG
BROS-SWAP-C085(145)--SE-85

PLAN AND PROFILE SHEET

PROJ No. BROS-SWAP-C085(145)--SE-85



FILE NUMBER: BROS-SWAP-C085(145)-SE-85

STORY COUNTY

DATE: 11/15/11

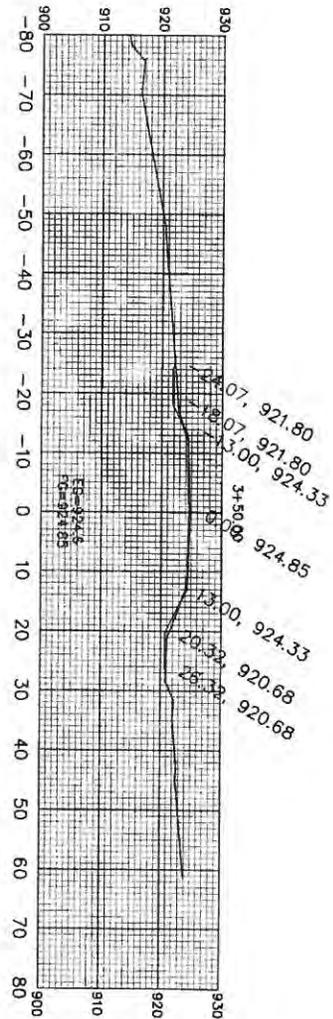
CROSS SECTIONS SHEET

PROJ No. BROS-SWAP-C085(145)--SE-85

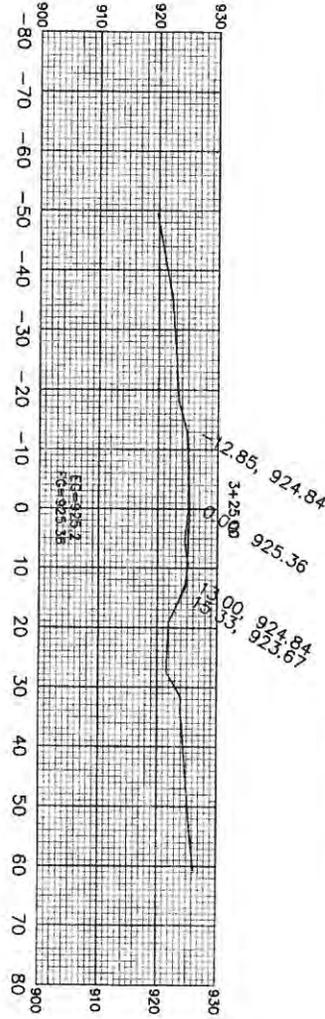
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STORY COUNTY

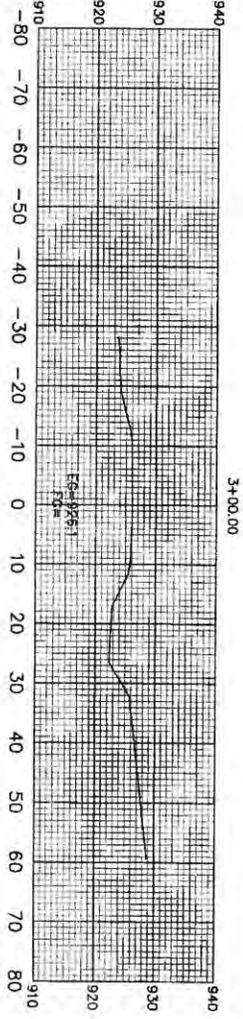
BROS-SWAP-C085(145)-SE-85



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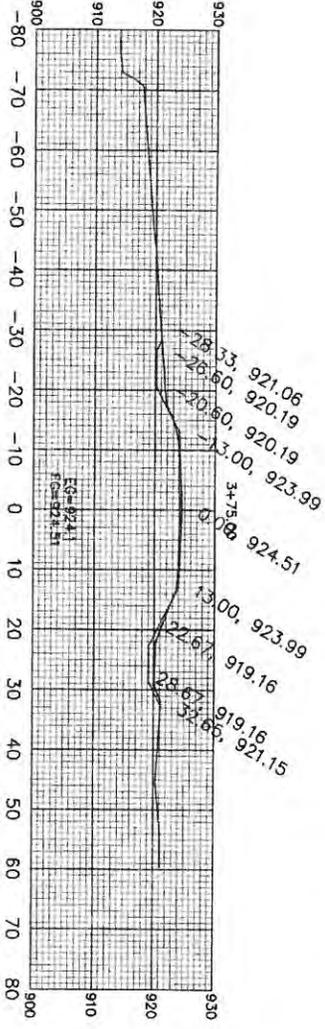
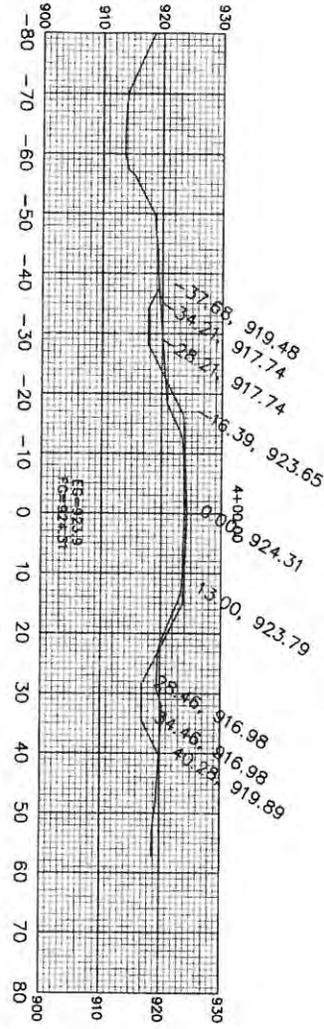
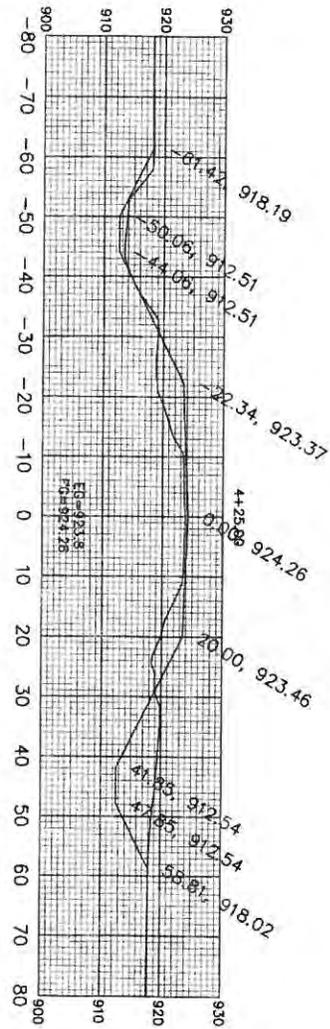
CROSS SECTIONS SHEET

PROJ No. BROS-SWAP-C085(145)--SE-85

SEE PLAN FOR EXISTING AND PROPOSED LOCATIONS OF CURBS AND SIDEWALKS TO BE MAINTAINED

STORY COUNTY

PROJ. No. BROS-SWAP-C085(145)--SE-85



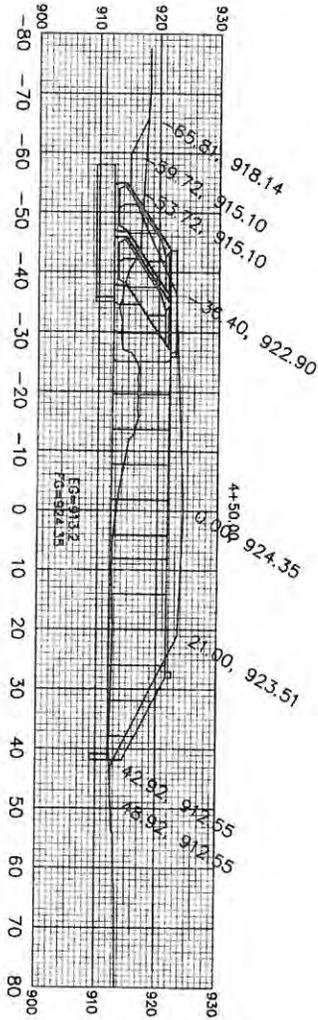
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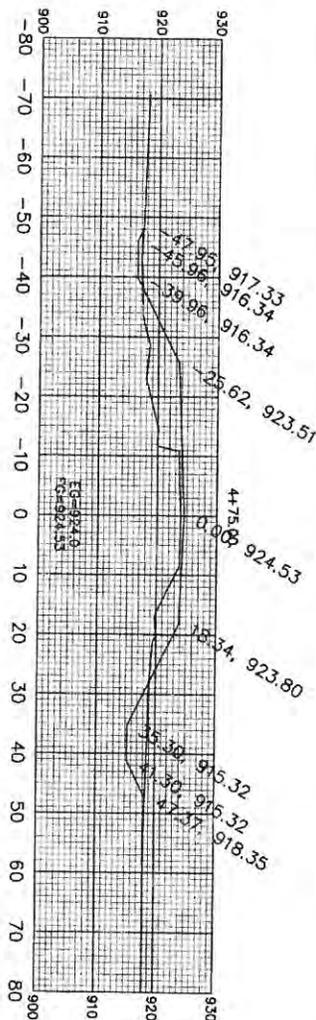
THE ENGINEER & ARCHITECTS CONSULTANTS 13 SOUTH WINDY PARKWAY

STORY COUNTY

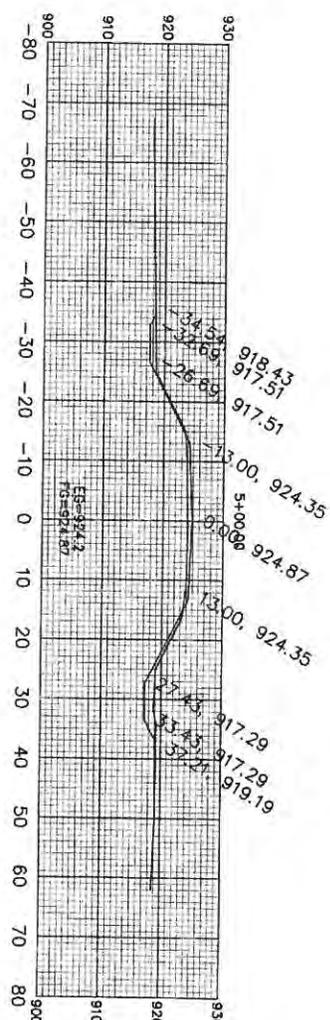
BROS-SWAP-C085(145)--SE-85



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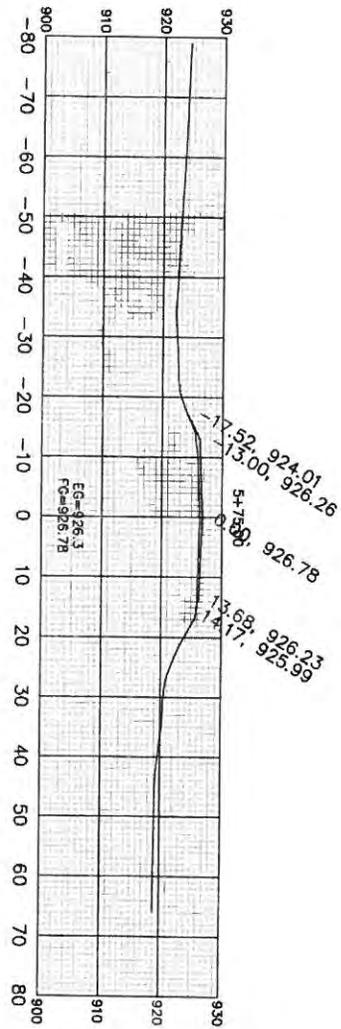
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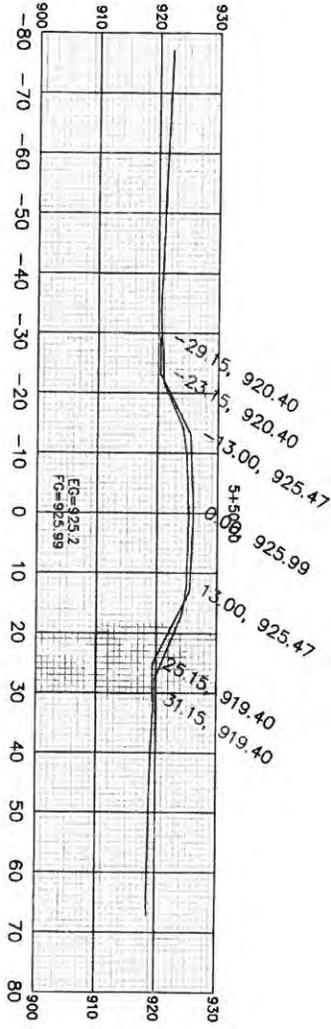
THE DISTRICT OF COLUMBIA DEPARTMENT OF TRANSPORTATION

STORY COUNTY

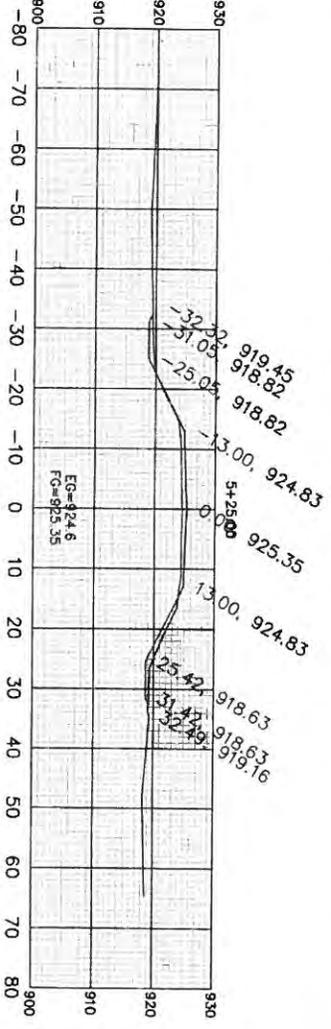
BROS-SWAP-C085(145)--SE-85



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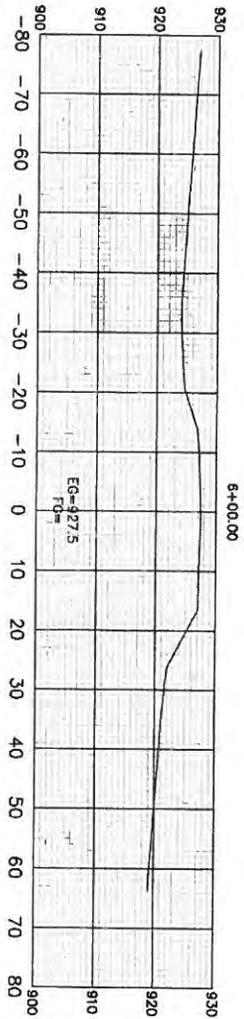
CROSS SECTIONS SHEET

PROJ No. BROS-SWAP-C085(145)--SE-85

THE ENGINEER & ARCHITECTS COMPANY, INC. 13 COUNTY ROAD, NEW YORK, N.Y.

STORRY COUNTY

PROJ. No. BROS-SWAP-C085(145)-SE-85



Sta. 6+00.00	
Cut Area	0.00
Fill Area	0.00
Cut Vol	0.00
Fill Vol	7.15



2018 WEED COMMISSIONER'S REPORT

For the County of: Story

Submit to County Board of Supervisors by: November 1, 2018
 Return copy to the IDALS office by: December 1, 2018

Weed Commissioner's Contact Information:

Name Joseph Kooiker	Year Appointed 1994
Address 837 N. Avenue	Telephone 515-382-7367
City, Zip Code Nevada, IA 50201	Alternate Telephone
Email Address JKooiker@storycountyiowa.gov	Pesticide Certificate # 01979

Which of the noxious weeds have you found in your county?

- 1 - Found, a problem in my county
- 2 - Found, but not a problem

- 3 - Not known in my county
- ? - If you cannot identify this plant

<i>Primary Noxious Weeds</i>	<i>Answer</i>	<i>Secondary Noxious Weeds</i>	<i>Answer</i>
Buckthorn	1	Buckhorn Plantain	2
Bull Thistle	2	Cocklebur	1
Canada Thistle	1	Curly Dock (Sour Dock)	1
Field Bindweed	2	Multiflora Rose	2
Hoary Cress (Perennial Pepper-grass)	2	Poison Hemlock	1
Horse Nettle	2	Puncturevine	2
Leafy Spurge	1	Red Sorrel (Sheep sorrel)	2
Musk Thistle	1	Shattercane	3
Palmer Amaranth	1	Smooth Dock	2
Perennial Sow Thistle	2	Teasel	1
Quackgrass	2	Velvetleaf (Butterprint)	2
Russian Knapweed	3	Wild Carrot	1
		Wild Mustard	2
		Wild Sunflower	2

<i>Invasive Prohibited Plants</i>	<i>Answer</i>		
Garlic Mustard	1		
Japanese Hop	1		
Japanese Knotweed	1		
Oriental Bittersweet	1		
Purple Loosestrife	1		

Please list any other plants which are a problem or a concern in your county:

Crown Vetch, Reed Canary Grass, Honeysuckle, European Waterclover, Japanese Barberry, Callery Pear, Wild Parsnip, Chinese Bushclover, White and Yellow Sweet Clover, Japanese Raspberry

As County Weed Commissioner, do your duties include roadside spraying?

Yes No

Did your county publish a Notice of Program for weed control pursuant to the provisions of Title VIII Chapter 317 Section 317.14?

Yes No

Did your county employ contract spraying during 2017?

Yes No

If yes, what percentage of your total spray program is contracted? 25 %

If possible, please list the contract rates. \$/mile 138.98

Total contract cost \$ ^{25,989.36 (Brush Only)} _____

In the past year how much did your county spend on purchasing herbicides?

\$ 8,342.98

How many times during 2018 was it necessary to serve a noxious weed notice?

Private (written) 4 Public (written) (DOT, DNR, CCB) 0

How many times did you contact individuals personally, rather than sending them a weed control notice?

Private (verbal) 6 Public (verbal) (DOT, DNR, CCB) 18

How many times did you actually enter private or public land, control weeds, and assess the cost to the owner?

1

How many months were you employed as weed commissioner in 2018?

12 months

Are your duties as weed commissioner incorporated into another county job?

Yes No If Yes, what? Vegetation Management Biologist

Weed Comm. Duties 15 % IRVM Duties 70 %

Other County Duties 15 %

How does the overall county weed situation compare with last year?

Improved Unchanged Worse

Comments? Weed Pressure has increased in Story County through soil disturbance caused by agriculture and change in environmental factors (rain events), also resilience to herbicide has become an issue.

Is brush control included in your weed commissioner duties?

Yes No

If yes, what method(s) do you use? *(Circle all that apply):*

Spraying Cutting Stump treatment Basal bark

Other, explain Contract spray 25% of county brush annually

What are your suggestions and/or recommendations which may improve your county weed and brush infestations?

See attached document.

What herbicides did your county use in your weed control program? Be specific, please list brand name and quantity of each. Please do not list surfactants or adjuvants. If the spray program is contracted in your county, ask your contractor for this information. Add another page if necessary.

Herbicide usage table:

CHEMICAL/BRAND	RATE USED	QUANTITY USED <i>in gallons or lbs</i>	TO CONTROL?
<i>(Example)</i> Milestone	4 fluid ounces per acre	3.32 gallons	Thistle and teasel on roadside
Aqua Sweep	1% per volume	26.5 gallons	Brush in wet areas and along open ditches
Cleanshot 4L	2 gallons per acre	10 gallons	Shoulder Spray
Garlon 4 Ultra	2 quarts per acre	3 gallons	Brush Spray
Habitat	48 ounces per acre	.5 gallon	Honeysuckle, Giant Reed Grass Control
Milestone VM	7 ounces per acre	7.75 gallons	Noxious Weed Control
Pathfinder II		5.5 gallons	Stump Treatment, Basal Bark
Polaris	48 ounces per acre	2 gallons	Honeysuckle, Giant Reed Grass Control
Roundup Power Max	2% volume	.5 gallon	Revegetation Projects
Rodeo Custom Mix	2% volume	30 gallons	Shoulder Spray, Re Veg, Stump Treatment
Streamline	8 ounces per acre	.5 lb.	Brush Control in Roadsides

Herbicide usage table:

CHEMICAL/BRAND	RATE USED	QUANTITY USED in gallons or lbs	TO CONTROL?
<i>(Example)</i> Milestone	4 fluid ounces per acre	3.32 gallons	Thistle and teasel on roadside
Tahoe 3A	1 gallon per acre	5 gallons	Brush in roadsides
Spyder	.5 oz per acre	.5 lb	Shoulder Spray
Transline	8 ounces per acre	2 gallons	Noxious Weed Control

The above report is true to the best of my knowledge.

Signature Joseph Kunkin
County Weed Commissioner

11/14/18
Date

Signature [Signature]
Chairman, County Board of Supervisors

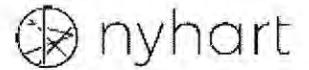
11/20/18
Date

Please return a copy to:

Iowa Department of Agriculture and Land Stewardship
Attn: State Weed Commissioner
2230 S Ankeny Blvd
Ankeny, IA 50023-9093

What are your suggestions and/or recommendations which may improve your county weed and brush infestations?

In order to maintain and control our invasive weed problems we need to promote good land stewardship. We also need to keep educating the public, landowners and operators about the latest trends in vegetation management, which include but is not limited to the following: proper timing of mowing, proper herbicide selection, invasive plant concerns and identification, and reduction of herbicide encroachment to Iowa's right of ways.



THE HOWARD E. NYHART COMPANY, INC. ("NYHART")
SERVICE AGREEMENT ("AGREEMENT")

Agreement Between Nyhart, and:

Client Name: Story County
Primary Contact Name: Lucy Martin
Primary Contact Address: 900 6th Street, Nevada, IA 50201
Primary Contact Phone: (515) 382-7210
Primary Contact Fax:
Primary Contact Email:

Services to be provided by Nyhart

All services to be provided by Nyhart are subject to your full cooperation and prompt submission of complete and accurate information. Nyhart will rely on any and all information that you provide pursuant to this Agreement and on file at our office as to accuracy and completeness.

For the fiscal year ending June 30, 2018, Nyhart will provide the following actuarial services:

- Interim GASB 75 report

Fees for services provided by Nyhart

Table with 2 columns: Service, Fee. Row: Interim GASB 75 actuarial update: \$2,100

If a GASB results breakdown by employee groups is required additional fees will apply. The additional cost will be a 10% of project fee increase for a two group breakdowns plus an additional 1% for each extra group breakdown requested.

The fee for the interim GASB 75 report will be revised if there have been any significant events subsequent to our last full update. Examples of significant events include, but are not limited to, large premium rate and enrollment changes, material benefit design amendments, and participant contribution policy modification.

Client will be invoiced prior to the beginning of the project for 50% of the above fee(s). The remainder of the fee shall be invoiced upon completion of services.

Please select the method of delivery of your invoice:

- I would like my invoice sent electronically to the primary contact's email address.
I would like my invoice sent via regular mail to the attention of the primary contact at the address shown on the first page.

For an alternative invoice recipient, please provide their information below. If this section is left blank, we will send the invoice to the primary contact's email address on file or address shown above.

Invoice recipient name _____

Invoice recipient email address _____

Invoice recipient address _____

There will be additional fees for revisions to preliminary or final results that are due to:

- Incorrect information provided to us, typical examples include to material changes to census data, changes to eligibility requirements or employer subsidies. The additional fee will be limited to 1/3 of the current year's fee for this type of revision.
- Changes to actuarial assumptions requested by the client that are expected to need more than four hours of labor to update the results. The additional fee will be based on billed labor in excess of four hours at our current hourly rates.

Additional services available if requested by Client

In addition to GASB 75 services, Nyhart offers the following additional services. Fee estimates will be provided upon request. Please visit www.nyhart.com or contact your Nyhart consultant for more information.

- Health Care Reform financial impact consulting
- Actuarial Value and Minimum Value determination
- Section 105(h) non-discrimination testing
- Iowa 509A actuarial certification
- Calculation of self-funded and COBRA premium rates
- Incurred But Not Reported (IBNR) Reserve calculations
- Medicare Part D Attestation
- What-if Modeling for health plan design and carrier changes
- Defined Benefit & Pension consulting and administration
- Defined Contribution, 401(k) & 403(b)
- Flex Accounts – FSA, HRA, & HSA consulting and administration

Relationship of the Parties

The legal relationship between Client and Nyhart shall be exclusively that of principal and agent. The parties hereto specifically agree and acknowledge that Nyhart shall not:

- Have discretionary authority over any aspect of the Plan;
- Be a fiduciary;
- Be responsible for ensuring that the Plan complies with any requirement to which the Plan is subject, or be liable to the Plan, Client, or any person if the Plan fails to comply with any such requirement;
- Have any duty or authority to enforce the payment of any contribution owed under the Plan;
- Be responsible for the adequacy of the trust established as part of the Plan, or be liable for any benefits owed under the Plan;
- Exercise discretion as to any Plan function; or
- Have any obligation to perform any service not specified in this Agreement or otherwise agreed to in writing by the parties (regardless of whether such service may be considered "customary" services to be provided by Nyhart).

Client agrees that Nyhart shall use all information and data supplied by or on behalf of the Client without having independently verified the accuracy or completeness of it except to the extent required by generally accepted professional standards and practices. If any documentation or information supplied to Nyhart at any time is incomplete, inaccurate or not up-to-date, or its provision is unreasonably delayed, Nyhart will not be responsible for any delays or liability arising therefrom, and will be entitled to charge the Client in respect of any resulting additional work actually carried out.

The Client further understands that the failure to provide, or cause to provide, complete, accurate, up-to-date, and timely documentation and information to Nyhart, whether intentional or by error, could result in an impairment of Nyhart's services.

Client Responsibilities and Representations

The Client has general responsibilities with respect to the Plan, including

- Providing all information required by Nyhart to perform its services under this Agreement on a timely basis;
- Serving as fiduciary for the Plan;
- Communicating Plan details to employees and answering employee questions;
- Ensuring adequate funding of the Plan; and
- Authorizing plan disbursements and ensuring accuracy of information provided.

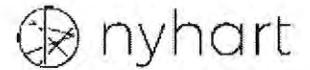
Dispute Resolution

Nyhart and Client agree that before commencing any action or proceeding with respect to any dispute between the parties arising out of or relating to this Agreement or the Services they first shall attempt to settle such dispute through consultation and negotiation in good faith and in a spirit of mutual cooperation. Any such dispute will be submitted in writing to a panel of one (1) senior executive or official of each of Nyhart and Client, who will promptly meet and confer in an effort to resolve such dispute. Each party's representative will be identified by notice to the other, and may be changed at any time thereafter by notice to the other. Any mutually agreed decisions of the executives will be final and binding on the parties. In the event the executives are unable to resolve any dispute within thirty (30) days after submission to them, either party may then refer such dispute to mediation by a mutually acceptable mediator to be chosen by Nyhart and Client within forty-five (45) days after written notice by either party demanding mediation. Neither party may unreasonably withhold consent to the selection of a mediator. All communications and discussions in furtherance of this paragraph shall be treated as confidential settlement negotiations, which are not subject to discovery. The costs of the mediator shall be shared equally, but each party shall pay its own attorneys' fees.

Any dispute which cannot be resolved between the parties through negotiation, mediation or other form of alternative dispute resolution within six months of the date of the initial demand for mediation by one of the parties may then be submitted to a court of competent jurisdiction. To facilitate an expeditious and economical judicial resolution of such dispute, Nyhart and Client agree to waive and not to demand a trial by jury, and not to include any employee, officer, director or trustee of either as a party, in any action, proceeding or counterclaim relating to such dispute. Nothing in this section will prevent either party from resorting to judicial proceedings if interim relief from a court is necessary to prevent serious and irreparable injury to that party or to others. Any claim, action or proceeding against Nyhart will be barred unless Client initiates the dispute resolution procedures outlined below within one year of first discovering the act, error or omission that is the basis for such claim.

Indemnification and Limitation of Liability

The liability of Nyhart, in tort, contract or otherwise, to Client, a Plan and the officers, directors, trustees, employees or shareholders of any of them, and to any other third party, for all claims arising in connection with or contributed to by this Agreement and the Services (including without limitation multiple claims arising out of or based upon the same act, error or omission, or series of continuous, interrelated or repeated acts, errors or omissions) shall not include loss of profit or



incidental, consequential, indirect, punitive or similar damages and shall be further limited to the amount of fees for Services received by Nyhart under this Agreement for the twelve (12) months immediately preceding the act, error or omission upon which such liability is based. Nothing in this paragraph shall apply to any liability which has been finally determined to have arisen from willful misconduct or fraud on the part of Nyhart or which cannot lawfully be limited, modified or excluded.

Client shall indemnify Nyhart from and against any and all claim, loss, liability or damage (including attorney's fees) which Nyhart may incur by reason of its good faith service delivery to Client.

Nyhart shall indemnify the Client from and against any and all claim, loss, liability or damage (including attorney's fees) which the Client may incur: (i) arising out of any material breach by Nyhart of any of its material obligations, representations or warranties contained in this Agreement; or (ii) arising out of Nyhart's negligence, gross negligence or willful, fraudulent, or criminal misconduct associated with its performance of services under this Agreement. The parties further recognize that clerical errors and variations may occur. When discovered, they will be corrected or adjusted by Nyhart, in accordance with its normal procedures, to the extent reasonable and possible.

Acceptance

The items and conditions of this Agreement are agreed to and accepted by Client on behalf of the Plan. This Agreement is effective only when signed by all parties.

Story County

By: 

Printed Name: Rick Sanders

Date: 11/20/18

Nyhart

By: _____
Printed Name: _____
Date: _____



Story County Planning and Development
Administration Building
900 6th Street, Nevada, Iowa 50201

Ph. 515-382-7245
www.storycountyiowa.gov

MEMORANDUM

TO: Story County Board of Supervisors
FROM: Emily Zandt, Planning and Development
RE: Requested action on Traffic Impact Analysis and Study Ordinance
DATE: November 7, 2018

The 2018 Story County Planning and Development Work Program included a high priority item to “develop guidelines for use and applicability of a Transportation Impact analysis in conjunction with the development process”. This item originated from the Implementation Matrix that was adopted on November 8, 2016 for the Story County Cornerstone to Capstone (C2C) Comprehensive Plan, adopted June 7, 2016. The lead departments for this item are Planning and Development and Engineering and Secondary Roads.

Planning and Development Staff reviewed numerous ordinance examples from Iowa and across the country including the City of Des Moines, IA; Linn County, IA; Polk County, IA; Morgan County, GA; Huntersville, NC; Bethel Township in Berks County, PA; and Bethlehem, PA.

Prior to the July 11, 2018 Planning and Zoning Commission Meeting, Planning and Development Staff have routed the proposed ordinance to the Interagency Review Team for comments from other County Departments, met with the Story County Engineer and Assistant Engineer, and sent the draft to local private practice engineers, builders, and representatives from all cities in Story County. The following changes have been made.

- Clarifying language addressing timing of submittal was added.
- A Traffic Impact Study is now required for all major residential subdivisions and commercial/industrial development unless waived by the Story County Engineer or the Story County Board of Supervisors. Previously the Story County Engineer or Board of Supervisors could choose to require a Traffic Impact Study, if deemed necessary.
- A Limited Traffic Impact Study will be required when a proposed project will generate up to 100 vehicle trips per day, rather than 100 vehicle trips during peak hours. Likewise, A Complete Traffic Impact will be required for all projects that generate more than 100 vehicle trips per day, rather than more than 100 vehicle trips during peak hours.

Following the July 11, 2018 Planning and Zoning Commission meeting, Planning and Development Staff routed the proposed ordinance to the County Attorney’s office for review. It was recommended that staff add the timing for the submittal of a Traffic Impact Study for commercial and industrial uses as well as Major Residential Subdivisions under 2) Administration. It was also suggested that the ordinance reference the Major Residential Subdivision Plat section in Chapter 87.09 Major Subdivision Plats in order to better define this subdivision type. These recommendations have been incorporated into the ordinance.





Story County Planning and Development Department
Ph. 515-382-7245

The Story County Planning and Zoning Commission recommended approval of the amendment (Ordinance No. 275) at their November 7, 2018 meeting.



DO NOT WRITE IN THE SPACE ABOVE, RESERVED FOR RECORDER

Prepared by Emily Zandt, Story County Planning & Development, 900 6th St., Nevada, Iowa 50201
Return to Story County Planning and Development

ORDINANCE NO. 275

AN ORDINANCE AMENDING THE STORY COUNTY LAND DEVELOPMENT REGULATIONS INCLUDING CHAPTER 85.08 DEFINITIONS – ADDING DEFINITIONS FOR LEVELS OF SERVICE, TRAFFIC CALMING, TRAFFIC IMPACT ANALYSIS AND TRAFFIC IMPACT STUDY; CHAPTER 87.09(1)(A) AND CHAPTER 87.09(2)(B) LAND DIVISION REQUIREMENTS MAJOR SUBDIVISION PLATS – ADDING LANGUAGE REQUIRING THE SUBMITTAL OF A TRAFFIC IMPACT ANALYSIS AND A TRAFFIC IMPACT STUDY, WHERE REQUIRED; AND CHAPTER 88 GENERAL SITE PLANNING STANDARDS ADDING TRAFFIC IMPACT ANALYSIS AND STUDY INCLUDING LANGUAGE ON THE PURPOSE, ADMINISTRATION, AND REQUIREMENTS OF TRAFFIC IMPACT ANALYSIS AND STUDY FOR ALL MAJOR SUBDIVISIONS AND NON-RESIDENTIAL DEVELOPMENT, WHERE APPLICABLE; AND REPEALING ALL ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT HEREWITH.

WHEREAS; the Story County Planning and Zoning Commission at their meeting on November 7, 2018 recommended approval (6-0) on the above described amendment as proposed and referenced in the Story County Land Development Regulations and chapter identified in this ordinance; and

WHEREAS; the amendment is created in the Story County Code of Ordinances in the Story County Land Development Regulations in the chapters referenced in this ordinance and as shown in Attachment A; and

WHEREAS; all other ordinances and parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict; and

WHEREAS; this ordinance is in full force and effect from and after its adoption and publication as provided by law.

WHEREAS; if any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

WHEREAS; this ordinance shall be effective after its final passage, approval and publication of the ordinance or a summary thereof, as provided by law.

THEREFORE HEREBY BE IT ORDAINED, that the Story County Board of Supervisors approves Ordinance No.275 as amended and referenced in this ordinance.

Action upon FIRST Consideration: approved

DATE: November 13, 2018

Moved by: Chitty

Seconded by: Olson

Voting Aye: Chitty, Olson, Sanders

Voting Nay: None

Not Voting: None

Absent: None

Action upon SECOND Consideration: Approved

DATE: November 20, 2018

Moved by: Chitty

Seconded by: Olson

Voting Aye: Chitty, Olson, Sanders

Voting Nay: None

Not Voting: None

Absent: None

Action upon THIRD Consideration: Waived

DATE: November 27, 2018

Moved by: _____

Seconded by: _____

Voting Aye: _____

Voting Nay: _____

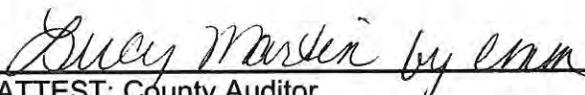
Not Voting: _____

Absent: _____

ADOPTED THIS 20th day of November, 2018.



Story County Board of Supervisors



ATTEST: County Auditor

Attachment A

CHAPTER 85

LAND DEVELOPMENT REGULATIONS: GENERAL PROVISIONS AND DEFINITIONS

124. "Lattice tower" means a self-supporting tower with three or four sides, open, steel frame structure used to support communications equipment. (See Figure 10)

125. "Legally established lot of record" means a legally established, nonconforming lot of record that was made nonconforming, with regard to minimum lot size, by an amendment to the regulations in effect at the time the lot, parcel, or tract was created. A legally established, nonconforming lot of record may be built on the minimum lot size which was required by the regulations in effect at the time the lot, parcel, or tract was created. This definition includes established lots called "wood lots" if it has been verified that the lots have been transferred (through the review of the transfer books) as originally established, and that their configurations have not changed through the years.

(Ordinance No. 160) (Ordinance No. 192)

126. "Legally established, nonconforming luminaires" means luminaires not conforming to the Ordinance in place at the time the Ordinance went into effect.

127. Level of Service (LOS): A qualitative measure describing operational conditions within a traffic stream, based upon service measures, such as speed and travel time, freedom to maneuver, traffic interruptions, comfort and convenience; LOS A (high level of service) represents completely free flow of traffic allowing traffic to maneuver unimpeded; LOS F (low level of service) represents a complete breakdown in traffic flow resulting in stop and go travel; LOS is typically calculated based upon peak-hour conditions.

LOS A: Free flow, with low volumes, high speeds, and limited interruptions.

LOS B: Reasonably free flow, but speeds beginning to be restricted by traffic conditions.

LOS C: Stable flow, but most drivers are restricted in the freedom to select their own speeds.

LOS D: Approaching unstable flow; drivers have little freedom to select their own speeds.

LOS E: Unstable flow; may be short stoppages.

LOS F: Forced or breakdown flow unacceptable congestion, stop and go.

~~127.~~ 128. "Light trespass" means the shining of light produced by a luminaire beyond the boundaries of the property on which it is located.

~~128.~~ 129. "Livestock" means cattle, horses, sheep, swine, poultry, and any other animal or fowl which are being produced primarily for use as food or food products for human consumption.

~~129.~~ 130. "Loading space" means any off-street space or berth on the same lot, parcel, or tract with a building or contiguous to a group of buildings for the temporary parking (less than 24 hours) of a commercial vehicle while loading or unloading merchandise or materials.

(Ordinance No. 192)

232. "Tower (WECS)" means vertical structures that support the electrical generator, rotor blades, or meteorological equipment. (See Figure 11)
(Ordinance No. 152) (Ordinance No. 184)

233. "Tower height (WECS)" means the total height of the WECS exclusive of the rotor blades. (See Figure 11) *(Ordinance No. 152)*

234. "Tract" means an aliquot part of a section, a lot within an official plat, or a government lot.

235. Traffic Calming: A transportation system management technique that aims to prevent inappropriate through-traffic and reduce motor vehicle travel speed on a particular roadway; traditionally, this technique has been applied to local residential streets and collectors, and may include roundabouts, curb extensions, planted median strips or rounded and narrowed travel lanes.

236. Traffic Impact Analysis: A traffic engineering study, which determines the potential traffic impacts of a proposed traffic generator. A complete analysis includes an estimation of future traffic with and without the proposed generator, analysis of traffic impacts, and recommended roadway improvements, which may be necessary to accommodate the expected traffic.

237. Traffic Impact Study: A Traffic Impact Analysis that requires more comprehensive analysis and documentation based on forecasted traffic that is above a defined traffic threshold.

~~237.~~ ~~238.~~ "Transmission line" means those electrical power lines that carry voltages of at least 69,000 volts (69 KV) and are primarily used to carry electric energy over medium to long distances rather than directly interconnecting and supplying electric energy to retail customers.
(Ordinance No. 152)

~~238.~~ ~~239.~~ "Travel trailer" means a recreational vehicle, with or without motive power; designed as a temporary dwelling, not exceeding eight feet in width and 32 feet in length, exclusive of separate towing unit. Such vehicles are customarily and ordinarily used for travel or recreational purposes and not used for permanent habitation.

87.9 MAJOR SUBDIVISION PLATS.

1. Submittal Process.

A. Conceptual Review Meeting. Before an applicant may submit an application for a Major Preliminary Subdivision Plat, including applicable filing fee, the applicant must attend a conceptual review meeting with County departments and other applicable entities as appropriate. The applicant shall submit a conceptual review application and a Traffic Impact Analysis prior to the meeting, including a proposed site development plan and a narrative of the proposed development. A conceptual review meeting may be waived, upon written request to the Director or his/her designee, by all members of the Interagency Review Team.

2. Detailed Submittal Requirements for Major Final Subdivision Plat Review. Following preliminary plat approval and completion of public improvements and/or submittal and acceptance of an approved form of financial security and approved Development Agreement, as defined in Section 88.14, the final plat will be submitted. The final plat and all accompanying plan sheets shall be drawn at an appropriate scale to reflect the readability of the subdivision elements. The final plat shall be signed by a licensed land surveyor. Any application for Major Final Subdivision Plat review not containing all of the following information shall not be considered by the Board of Supervisors.

B. The following materials shall accompany the signed plat:

- (1) Signed originals of the attachments to subdivision plats required by Section 354.11 of the *Code of Iowa*.
- (2) A signed original or any protective covenants or restrictions to be imposed upon the plat shall be submitted for approval.
- (3) Site evaluation conducted by a certified engineer or soils professional for septic systems.
- (4) A signed original of a Development Agreement, as defined in Section 88.14, if applicable.
- (5) Letter of Financial Security, if applicable (if improvements are completed in advance of the submittal of a final plat, approval, and certification of the improvements by the County Engineer shall be submitted).
- (6) Fees for installation of street corner markers for new subdivision streets, as established by Chapter 32.
(Ordinance No. 184 and 208)
- (7) Traffic Impact Study, as required.

~~(7)~~ (8) Other submittal requirements as defined by the Planning and Development Department.

CHAPTER 88

LAND DEVELOPMENT REGULATIONS: GENERAL SITE PLANNING STANDARDS

88.01 General Regulations	88.40 Screening of Mechanical Equipment and Refuse Collection Areas
88.02 Street Specification Standards	88.41 Minimum Landscaping Standards
88.03 Lots	88.42 Frontage Road Requirement
88.04 Access Requirements	88.43 Traffic Impact Analysis and Study
88.05 Environmental and Natural Resource Standards	88.44 Development Improvements
88.06 Vision Clearance	88.45 Development Agreements
88.07 Fences and Walls	88.46 Timing of Required Improvements
88.08 Parking and Circulation Standards	88.47 Alternative Compliance
88.09 Site Lighting	

88.13 TRAFFIC IMPACT ANALYSIS AND STUDY.

1. Purpose

- a) To allow Story County to determine the safety and congestion impacts, and related consequences of proposed major traffic generating uses;
- b) To require that applicants respond with reasonable proposals to resolve potential negative traffic impacts that their proposed uses will have on the County and other nearby streets;
- c) To recognize that sufficient Federal, State and County funds are not always available to resolve traffic issues caused by private development;
- d) To assist in carrying out Chapter 5 Land Use and Chapter 7 Transportation of the Story County Cornerstone to Capstone (C2C) Comprehensive Plan, the Story County Land Development Regulations, and the Ames Urban Fringe Plan;
- e) To ensure that County streets bordering a subdivision or land development are coordinated and of such widths, grades, and surface types and in such locations as deemed necessary to accommodate proposed traffic and to facilitate adequate safety protection;
- f) To assist the County Engineer in evaluating existing county roads adjacent to proposed subdivisions for traffic levels, future capacity, road conditions, and needed transportation improvements;
- g) To ensure that the access into and out of subdivisions and other land developments is reasonably safe; and
- h) To assist in assuring all new transportation systems will be compatible with the existing County Transportation network to promote efficiency and safety.

2. Administration

- a) A Traffic Impact Analysis is required for all proposed commercial or industrial development (as defined in Chapter 88.01 General Regulations) upon submittal of the zoning permit application and/or for major residential subdivisions (as defined in Chapter 87.09 Major Subdivision Plats) at Conceptual Review.
- b) A Traffic Impact Study is required for all proposed commercial or industrial development prior to consideration by the Board of Supervisors and/or for major residential subdivisions with the submittal of the Major Preliminary Subdivision Plat.
- c) The Traffic Impact Analysis or Traffic Impact Study shall be prepared by an Iowa licensed professional engineer with expertise in the preparation of traffic impact studies.
- d) The full cost of the Traffic Impact Analysis and/or Traffic Impact Study along with a subdivision plat shall be the applicant's expense.

- e) Proposed improvements identified in the Traffic Impact Analysis and/or Traffic Impact Study shall be reviewed and evaluated by the Story County Engineer and Board of Supervisors and may be included as a county project with the annual adoption of the County Capital Improvement Program and budget at the discretion of the Board of Supervisors.
 - f) The County may require traffic improvements within or nearby the site to be provided by the applicant, as recommended by the County Engineer to the County Board of Supervisors, as a specific condition of approval of the zoning permit or major subdivision preliminary plat to be paid at the applicant's expense.
 - g) Joint traffic studies between different applicants for related projects are acceptable and are encouraged.
 - h) If phased development is proposed, the Traffic Impact Analysis and/or Traffic Impact Study shall include projections for traffic that will be generated by all phases of development at its completion.
 - i) The Story County Engineer and the Story County Board of Supervisors have the authority to waive the Traffic Impact Study (limited or complete), if deemed appropriate, following review of the Traffic Impact Analysis.
3. Contents of the Traffic Impact Analysis
- a) The following information shall be required as part of the application submittal for Conceptual Review and shall be prepared and signed by a licensed engineer.
 - i) The analysis shall determine the existing number of vehicle trips per day on the County and public streets within ¼ mile of the proposed development.
 - ii) The analysis shall determine the number of vehicle trips generated by the proposed development.
 - iii) The analysis shall determine if the existing street conditions and intersections within ¼ mile of the proposed traffic are adequate and provide safe access.
 - iv) The analysis shall provide crash data for all intersections within ¼ mile of the proposed development for the past 10 years, as applicable.
4. Contents of the Traffic Impact Study
- a) Limited Traffic Impact Study - The following Limited Traffic Impact Study shall be required when the proposed project will generate up to 100 new vehicle trips per day.
 - i) A written limited traffic impact study, pedestrian safety analysis and, where appropriate, a traffic calming analysis shall be submitted at the time of the commercial or industrial site plan or major subdivision preliminary plat application and shall include:
 - (1) current Average Daily Trips (ADT) and peak hour volumes of streets adjacent to any proposed publicly dedicated streets, intersections, or accesses.
 - (2) projected ADT of the development.
 - (3) projected peak AM, PM, and/or weekend traffic volumes of the development.
 - (4) existing and proposed LOS (level of service), as defined by the Transportation Research Board Highway Capacity manual (most recent edition), of proposed publicly dedicated and existing public streets within ¼ mile of the proposed development.
 - (5) modal split of services (categories of vehicles) traveling to and from the site.
 - (6) proposed sight distances at the intersections of proposed publicly dedicated streets and/or access drives, and
 - (7) existing and proposed pedestrian paths from streets and within the site to entrances of all buildings, where applicable.
 - ii) The Limited Traffic Impact Study shall identify improvements/facilities to be installed or actions to be undertaken to ensure the following:
 - (1) LOS C or higher overall for all new publically dedicated streets, intersections, and accesses.

- (2) no reduction in the levels of service for existing streets, intersections, and accesses, except that LOS D shall be permitted during the AM and PM peak hour.
- (3) sight distances for all proposed publicly dedicated streets and access drives intersecting with all existing streets shall meet County and/or Iowa DOT requirements as applicable.
- (4) if pedestrian paths cross vehicular drives and parking areas within the site, adequate measures to ensure pedestrian safety.
- (5) provision of safe pedestrian access and bicycle access to the site, and
- (6) where appropriate, effective traffic calming measures should be outlined.
- b) Complete Traffic Impact Study - All developments generating more than 100 new vehicle trips per day, or where current traffic problems exist in the local area, such as high accident locations or confusing or congested intersections which directly affect access to and from the proposed development, a complete written traffic study, pedestrian safety analysis, and, where appropriate, traffic calming measures shall be submitted with the application for development. The study area shall include all County and public streets and intersections within a radius of ¼ mile of a publicly dedicated street or access drive to the site, unless the County Board of Supervisors and/or the County Engineer determines other parameters to include in the study.
 - i) The complete traffic study and pedestrian safety analysis shall include, at a minimum, the following:
 - (1) current Average Daily Trips (ADT) and peak hour volumes of streets adjacent to any proposed publicly dedicated streets, intersections, or accesses.
 - (2) projected ADT of the development.
 - (3) projected peak AM, PM, and/or weekend traffic volumes of the development.
 - (4) existing and proposed LOS (level of service), as defined by the Transportation Research Board Highway Capacity manual (most recent edition), of proposed publicly dedicated and existing public streets within ¼ mile of the proposed development.
 - (5) modal split of services (categories of vehicles) traveling to and from the site.
 - (6) proposed sight distances at the intersections of existing and proposed publicly dedicated streets, intersections, and/or access drives, and
 - (7) existing and proposed pedestrian paths from streets and within the site to entrances of all buildings, where applicable.
 - (8) current LOS of all intersections within ¼ mile.
 - (9) projected LOS of all intersections without the proposed development.
 - (10) site traffic distribution or the direction vehicles will take to access or leave the project site.
 - (11) site traffic assignment or the actual routes taken to and from the site.
 - (12) projected ADT and peak hour volumes of all streets and intersections within the development.
 - (13) projected LOS of all intersections within the development, including all existing and proposed streets, intersections, and access drives within ¼ mile.
 - (14) an assessment of the change in roadway operating conditions within ¼ mile resulting from the development traffic, and
 - (15) proposed facilities to accommodate mass transit and bicycle access to site.
 - ii) The Complete Traffic Impact Study shall identify improvements/facilities to be installed or actions to be undertaken to ensure the following:
 - (1) LOS C or higher overall for all new publically dedicated streets, intersections, and accesses.
 - (2) no reduction in the levels of service for existing street, intersections, and accesses, except that LOS D shall be permitted during the AM and PM peak hour.
 - (3) sight distances for all proposed publicly dedicated streets and access drives intersecting with all existing streets shall meet County and/or Iowa DOT

- requirements as applicable.
- (4) if pedestrian paths cross vehicular drives and parking areas within the site, adequate measures to ensure pedestrian safety.
 - (5) provision of safe pedestrian and bicycle access, and, if feasible, mass transit to the site.
 - (6) where appropriate, effective traffic calming measures should be outlined.
 - (7) no reduction in the LOS of intersections within the study area as a result of the development; however, if the intersection already has an LOS F, no reduction in the intersection delay shall occur.
 - (8) sight distances for all proposed publicly dedicated street, intersection, or access drives intersecting with all rights-of-way shall meet County and/or Iowa DOT requirements as applicable.
 - (9) where high incidence of accidents for any adjacent intersection exists, safe sight distances, adequate traffic control restrictions, and safe pedestrian crossings for each adjacent impacted intersection.
 - (10) if any proposed intersection or access drive is within ¼ mile of the property line of any public or private elementary or secondary school, safe pedestrian crossings for all intersections and access drives are provided, and
 - (11) if pedestrian paths cross vehicular drives within the development, adequate points of pedestrian right-of-way and traffic flow restrictions as necessary to ensure pedestrian safety.



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MEMORANDUM

TO: Story County Board of Supervisors
FROM: Amelia Schoeneman, Planning and Development
RE: Requested Action on Draft Amendments to Access Easement Requirements—Section 88.04 of the Land Development Regulations
DATE: November 7, 2018

At the August 1 and September 5, 2018, Planning and Zoning Commission meetings, a previous draft of the proposed changes to the Access Easement Requirements—Section 88.04 of the Story County Land Development Regulations—was a discussion-only item. The item was brought to the Commission October 3, 2018, for discussion and consideration. At the October 3, 2018, meeting, the Commission expressed concern that the existing limit of 50 feet in length, which was proposed to be clarified but was an existing requirement, did not support the Ordinance’s intent of ensuring new lots have frontage on a road that meets road specification standards and to limit the number of existing lots that may take access from an easement. Scott Renaud with Fox Engineering also attended the meeting and echoed the Commission’s comments. Given that the Ordinance requires new lots to having frontage, that no more than four existing lots may take access from an easement, and that there are no limits on the length of an individual driveway, the 50-foot length limit was determined to be unnecessary. The Commission remanded the Ordinance back to staff to consider the limit on length.

Based on the Commission’s comments, staff eliminated the 50-foot length limit and proposes minimum width requirements for easements. Staff also clarified that the easement requirements for existing and new parcels, lots, and tracts apply only to development lots. The proposed amendments were reviewed by the County Attorney’s office.

The amendments proposed are as follows:

1. Separate the requirements for driveways off County Roads, easement requirements for existing lots, easements/frontage requirements for new lots, and easement width requirements into separate subsections.
2. Clarify that the 300-foot separation distance for drives pertains to drives off County roads.
3. Adding the requirement of 500 feet of sight distance in each direction for driveways off County roads in addition to the 300-foot access separation distance from other driveways.
4. Eliminate the 50-foot length limit on shared access easements when a parcel, lot, or tract has frontage.



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5. Add easement width requirements for single-family dwellings, more than one single-family dwelling, or other development purposes.
6. Maintain the limit of no more than four dwellings, no more than two two-family dwellings, or more than two multiple dwellings without frontage taking access via an easement.
7. Maintain the frontage requirement for new lots, with the exception of lots created through the Residential Parcel Subdivision Process.

The Story County Planning and Zoning Commission recommended approval of the proposed amendment (Ordinance No. 276) at their November 7, 2018 meeting.

DO NOT WRITE IN THE SPACE ABOVE, RESERVED FOR RECORDER

Prepared by Amelia Schoeneman, Story County Planning & Development, 900 6th St., Nevada, Iowa 50201
Return to Story County Planning and Development

ORDINANCE NO. 276

AN ORDINANCE AMENDING CHAPTER 88.04 OF THE STORY COUNTY LAND DEVELOPMENT REGULATIONS, GENERAL SITE PLANNING STANDARDS FOR ACCESS REQUIREMENTS ORGANIZING THE VARIOUS ACCESS SITUATIONS, ADDING A MINIMUM SIGHT DISTANCE FOR ACCESSES ON COUNTY ROADS, CLARIFYING LANGUAGE FOR EXISTING LOTS, PARCELS, AND TRACTS INCLUDING PROVIDING LIMITS ON ACCESS FOR SINGLE-FAMILY, TWO-FAMILY, AND MULTIPLE DWELLINGS, CLARIFYING LANGUAGE FOR NEW LOTS, PARCELS, AND TRACTS INCLUDING EXEMPTING LOTS IN RESIDENTIAL PARCEL SUBDIVISIONS, AND LASTLY CLARIFYING THE MINIMUM WIDTH REQUIREMENT FOR EASEMENTS ASSOCIATED WITH ACCESS TO VARIOUS USES AND REPEALING ALL ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT HEREWITH.

WHEREAS; the Story County Planning and Zoning Commission at their meeting on November 7, 2018 recommended approval (6-0) on the above described amendment as proposed and referenced in the Story County Land Development Regulations and chapter identified in this ordinance; and

WHEREAS; the amendment is created in the Story County Code of Ordinances in the Story County Land Development Regulations in the chapter referenced in this ordinance and as shown in Attachment A; and

WHEREAS; all other ordinances and parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict; and

WHEREAS; this ordinance is in full force and effect from and after its adoption and publication as provided by law.

WHEREAS; if any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

WHEREAS: this ordinance shall be effective after its final passage, approval and publication of the ordinance or a summary thereof, as provided by law.

THEREFORE HEREBY BE IT ORDAINED, that the Story County Board of Supervisors approves Ordinance No.276 as amended and referenced in this ordinance.

Action upon FIRST Consideration: Approved

DATE: November 13, 2018

Moved by: Olson

Seconded by: Chitty

Voting Aye: Olson, Chitty, Sanders

Voting Nay: None

Not Voting: None

Absent: None

Action upon SECOND Consideration: Approved

DATE: November 20, 2018

Moved by: Olson

Seconded by: Chitty

Voting Aye: Olson, Chitty, Sanders

Voting Nay: None

Not Voting: None

Absent: None

Action upon THIRD Consideration: Waived

DATE: November 27, 2018

Moved by: _____

Seconded by: _____

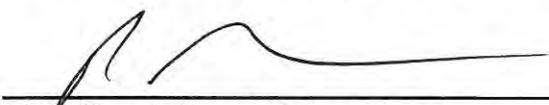
Voting Aye: _____

Voting Nay: _____

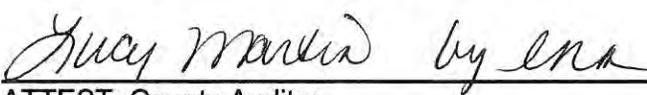
Not Voting: _____

Absent: _____

ADOPTED THIS 20th day of November, 2018.



Story County Board of Supervisors



ATTEST: County Auditor

88.04 ACCESS REQUIREMENTS.

1. Driveways off Existing County Roads. All new driveways for proposed lots, parcels or tracts that take access off an existing County road shall maintain a 300-foot access separation distance from other driveways and 500 feet of sight distance in each direction.

A. Upon approval of the County Engineer, the separation distance may be reduced in cases where special conditions require less separation distance.

~~B. Shared access easements may be used in cases where any lot, parcel, or tract has frontage along an existing or proposed public or private road, but does not meet the 300-foot access separation distance. Shared access easements shall be parallel to the front lot line and shall not exceed 50 feet in width.~~

~~2. Street Frontage Required No new lot, parcel, or tract created through a platting process shall be approved by the Board of Supervisors that proposes to take access through an easement. All new lots shall abut a current or proposed public or private road.~~

2. Existing lots, parcels, and/or tracts.

A. Any lot, parcel, or tract intended for development purposes that exists at the effective date of adoption or amendment of the Ordinance that does not abut on a public or private road shall have an exclusive, unobstructed private easement as recorded in the Office of the Story County Recorder, ~~defining access of a minimum of 20 feet wide to a public road.~~

~~(1) In these cases where access is to be provided by easement to two or more single family dwellings or for one or more two family or multiple dwellings, a common easement as recorded in the Office of the Story County Recorder defining access of a minimum of 50 feet wide shall be provided.~~

~~(2) In no case shall an easement provide access to more than four single family dwellings or for two or more two family or multiple dwellings~~

B. ~~Shared a~~Access easements may be used in the cases where any lot, parcel, or tract that exists at the effective date of adoption or amendment of the Ordinance has frontage along an existing or proposed private or public ~~or private~~ road, but does not meet the 300-foot access separation or sight distance requirements for

driveways set forth in Section 88.04(1). ~~Shared access easements shall be parallel to the front lot line and shall not exceed 50 feet in width.~~

- C. In no case shall an easement provide access to more than four single-family dwellings, more than two two-family dwellings, or more than two multiple dwellings.

3. New lots, parcels, and/or tracts.

- A. No new lot, parcel, or tract intended for development purposes and created through a platting process shall be approved by the Board of Supervisors that proposes to take access through an easement. All new lots intended for development purposes shall abut a current or proposed public or private road. Lots created through the Residential Parcel Subdivision process are excepted from these requirements.
- B. Access easements may be used in the case where any new lot, parcel, or tract has frontage along an existing or proposed private road or public road, but does not meet separation or sight distance requirements set forth in Section 88.04(1).

4. Access Easement Width Requirements

- A. In cases where access is to be provided by easement to one single-family dwelling, an exclusive, unobstructed private easement 20 feet in width shall be provided and recorded in the Office of the Story County Recorder.
- B. In cases where access is to be provided by easement to two or more single-family dwellings or for other development purposes, an exclusive or common easement 50 feet in width shall be provided and recorded in the Office of the Story County Recorder.



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MEMORANDUM

DATE: November 7, 2018
TO: Story County Board of Supervisors
FROM: Jerry Moore, Planning and Development Director
RE: **Requested action of a proposed ordinance amendment (Ordinance NO. 278) to the current Home Business Chapter 89 Home Businesses and Chapter 90 Conditional Uses, Table 90-1 Table of Conditional Uses.**

Background

At the October 3, 2018 Planning and Zoning Commission meeting, Planning and Development staff went through the Planning and Zoning Commission comments from the September 5, 2018 meeting of the proposed ordinance amendment to Home Businesses. Some of the significant comments from the commission were as follows:

- Home business owners should demonstrate compliance with the current requirements prior to requesting a minimal easing or significant easing of the requirements.
- There should be guidelines on what are minimal easing of the requirements to assist home business owners in understanding what will be accepted and also give the Planning and Development Director parameters to guide decisions.
- Minimal changes to the requirements should not cause nuisance factors to adjacent or surrounding properties.
- Home business owners may appeal the Planning and Development Directors decision to the Board of Adjustment.
- Plans involving significant easing of the requirements may be extended through the Conditional Use Permit process by the Board of Adjustment for three years. A one-time extension of up to two years may be requested by the home business owner through the Conditional Use Permit process and ultimately decided by the Board of Adjustment.

Additional comments made by the Planning Commissioners at the October 3, 2018 meeting were discussions about the amount of time home business owners needed to be in compliance with the regulations before requesting an easing of the regulations and correcting the wording of the two year review of home business permit applications.

Planning staff revised the proposed home business amendment based on the Planning and Zoning Commission input. The proposed home business amendment was reviewed by the County Attorney's Office.

The Story County Planning and Zoning Commission recommended approval of the amendment (Ordinance No. 278) at their November 7, 2018 meeting.

DO NOT WRITE IN THE SPACE ABOVE, RESERVED FOR RECORDER

Prepared by Jerry Moore, Story County Planning & Development, 900 6th St., Nevada, Iowa 50201
Return to Story County Planning and Development

ORDINANCE NO. 278

AN ORDINANCE AMENDING CHAPTER 89 IN THE STORY COUNTY LAND DEVELOPMENT REGULATIONS BY ADDING SECTIONS ON MINIMAL AND SIGNIFICANT EASING OF REQUIREMENTS, CHANGING THE REVIEW PERIOD OF HOME BUSINESS PERMITS FROM ANNUAL TO BIENNIAL, ADDING LANGUAGE TO CHAPTER 90, CONDITIONAL USES, TABLE 90-1 TABLE OF CONDITIONAL USES FOR SIGNIFICANT EASING OF THE HOME BUSINESS REQUIREMENTS, DELETING A DUPLICATED PARAGRAPH, AND REPEALING ALL ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT HEREWITH.

WHEREAS; the Story County Planning and Zoning Commission at their meeting on November 7, 2018 recommended approval (6-0) of the above described amendment as proposed and referenced in the Story County Land Development Regulations and chapter identified in this ordinance; and

WHEREAS; the amendment is created in the Story County Code of Ordinances in the Story County Land Development Regulations in the chapter and table referenced in this ordinance and as shown in Attachment A; and

WHEREAS; all other ordinances and parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict; and

WHEREAS; this ordinance is in full force and effect from and after its adoption and publication as provided by law.

WHEREAS; if any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

WHEREAS: this ordinance shall be effective after its final passage, approval and publication of the ordinance or a summary thereof, as provided by law.

THEREFORE HEREBY BE IT ORDAINED, that the Story County Board of Supervisors approves Ordinance No.278 as amended and referenced in this ordinance.

Action upon FIRST Consideration: Approved

DATE: November 13, 2018

Moved by: Chitty

Seconded by: Olson

Voting Aye: Chitty, Olson, Sanders

Voting Nay: None

Not Voting: None

Absent: None

Action upon SECOND Consideration: Waived

DATE: November 20, 2018

Moved by: _____

Seconded by: _____

Voting Aye: _____

Voting Nay: _____

Not Voting: _____

Absent: _____

Action upon THIRD Consideration: _____

DATE: November 27, 2018

Moved by: _____

Seconded by: _____

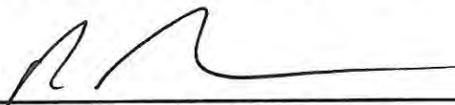
Voting Aye: _____

Voting Nay: _____

Not Voting: _____

Absent: _____

ADOPTED THIS 20th day of November, 2018.



Story County Board of Supervisors



ATTEST: County Auditor

Attachment A

89.01 HOME BUSINESSES.

It is the intent of this section to allow for limited commercial activity accessory to a dwelling in designated districts when in conformance with the following standards for approval. A home business is allowable only on a lot, tract, or parcel of land which contains an occupied dwelling and requires a home business permit issued by the Planning and Development Director or designee upon compliance with the standards contained herein.

(Ordinance No. 184) (Ordinance No. 192)

1. In the case that the home business can be defined as an agritourism farm and does not meet the following standards of approval, a conditional use permit shall be obtained and specific criteria for submittals of petitions for an agritourism farm met in conformance with the zoning districts where an agritourism farm is permitted.

A. Standards for Approval. A home business shall satisfy the following standards:
(Ordinance No. 184)

(1) It shall be service and/or product oriented. (Ordinance No. 184)

(2) At least one member of the immediate family thereby residing in the dwelling on the property shall be employed at the home business. (Ordinance No. 184)

(3) At no time shall activities associated with a home business occupy more than 49 percent of the total gross floor area of a dwelling. (Ordinance No. 184)

(4) Not more than one accessory building may be utilized for the Home Business (in zoning districts where accessory buildings are allowed for home business use).

(5) It shall not be objectionable to its surroundings due to nuisance factors such as exterior appearance, the emission of odor, gas, dust, smoke, noise, or in any other way.

(6) Only one person living outside of the residence and members of the immediate family thereby residing may be employed at the home business location.

(7) Parking of service vehicles as defined in Section 85.08, Definitions, is subject to the following requirements: (Ordinance No. 184)

(i) Not more than two service vehicles may be parked at one time outside the home business location in the A-1 Agricultural District.

(Ordinance No. 184)

—(2)(ii) Service vehicles not in use may be permitted in areas visible from the road right-of-way and adjoining properties when the property is zoned A-1 Agricultural.

(Ordinance No. 184)

—(3)(iii) In the A-R Agricultural Residential, R-1 Transitional Residential, and R-2 Urban Residential Districts, all service vehicles must be fully enclosed within a building.

(Ordinance No. 184)

(8) Outside storage or display of products shall not be allowed. (Ordinance No. 184)

(9) It shall not create traffic or delivery concerns in the immediate area. In combination, all home business activities shall not generate traffic (customer, employee, and delivery) substantially in excess of six trips a day per person living in the household.

(10) Diminishment or impairment of established property values to adjoining or surrounding property shall not be created from the home business. (Ordinance No. 184)

(11) All signs must be approved through the submittal of an Application for Zoning Permit, as defined in Section 92.10, and the applicable fee. Signs must be in conformance with Section 89.02 of this chapter. (Ordinance No. 184) (Ordinance No. 192)

(12) All requirements of Section 88.08, Parking and Circulation Standards, must be met.

(13) All lighting shall be in conformance with Section 88.09, Site Lighting, of this Code of Ordinances and shall be submitted for review and approval at the time the application for home business permit is submitted.

2. Conditions of Approval. A home business permit shall not be permitted to be established or maintained which by reason of its nature or manner of operation is or may become hazardous, obnoxious, or offensive owing to the emission of odor, dust, smoke, cinders, gas, fumes, noise, and vibrations, refuse matter or water-carried waste. All facilities required for the discharge, collection and treatment of liquid, solid or gaseous wastes shall be designed, constructed, and operated in accordance with all statutes and regulations of Story County and the State of Iowa. Conditions of approval addressed such impacts shall be established pursuant to this section and such conditions are listed on the home business permit and other applicable permits as outlined in the Ordinance. (Ordinance No. 184)

3. Minimal Easing of Requirements.

A. Home businesses that have demonstrated compliance with the above standards for home businesses for a minimum of one year and have plans for minor expansions or deviations of the Standards for Approval, may request a minimal easing of the home business requirements due to the nature of the home business, other unique circumstance, or growth.

B. Applicants shall submit an application and written request for review to the Planning and Development Director. The application submittal shall include reasons for the request, the standards from which a minimal easing of requirements is requested, a site development plan showing existing and proposed site improvements, and other related materials.

C. The Planning and Development Director may approve the request if it is anticipated there will be no discernible impact on neighboring properties, the general public, or those intended to use or occupy the existing or proposed home business. If approved by the Planning and Development Director, the minimal easing of the requirements shall continue with the duration of the home business and home business permit while it remains valid. If the Planning and Development Director, after review of the

submittal determines the request is more than a minimal easing of the Standards for Approval, a Conditional Use Permit for a significant easing of the requirements may be required.

D. A minimal easing of the standards shall be consistent, comparable, and not more extensive than the following: adding up to two additional employees, creating an outdoor storage area (less than 500 sq. ft.) that is or will be screened from adjacent properties or road right-of-way, or adding a shed for storage not greater than 120 sq. ft. in size.

E. The minimum easing of the standards shall not be objectionable to its surroundings due to nuisance factors such as exterior appearance, the emission of odor, gas, dust, smoke, or noise.

F. Home business owners may appeal a decision by the Planning and Development Director to the Board of Adjustment as identified in Ch. 92.02.

4. Significant Easing of Requirements

A. Home business owners that have demonstrated compliance with the standards for home businesses for a minimum one year and that have plans for more significant expansions or deviation of the requirements due to the nature of the home business, other unique circumstance, or growth may submit a Conditional Use Permit application to be reviewed by the County under the process identified in Chapter 90.03 Application for Conditional Use Permit.

B. Applications may only be submitted for significant expansions that are temporary and include plans to transition from the current home business location to a permanent location zoned for the home business use.

C. Applicants shall submit a Conditional Use Permit application, written narrative, the requested timeframe for transitioning the home business (not greater than three years), standards from which a significant easing of the requirements is requested, a site development plan showing existing and proposed site improvements, and other related materials as requested by Planning and Development staff.

D. The maximum time period an applicant may request before transitioning to a permanent location zoned for the home business use is three years. Applicants may request a one time extension, not to exceed up to two years, through a Conditional Use Permit modification application submittal to be reviewed under the process identified in Chapter 90.03 Application for Conditional Use Permit.

~~3.~~ 5. Biennial ~~Annual~~ Renewal. The home business permit is required to be renewed once every two years by completion of a renewal ~~slip~~-application.
(Ordinance No. 184) (Ordinance No. 194)

4. 6. Violation of the Standards for Approval. Any home business not operating within the standards for approval as described in subsection 1 of this section shall be subject to Section 92.11, Enforcement,

and may be subject to an annual or semiannual inspection with conditions as needed as a follow-up to the inspection.

(Ordinance No. 184) (Ordinance No. 192)

~~In the case that the home business can be defined as an agritourism farm and does not meet the following standards of approval, a conditional use permit shall be obtained and specific criteria for submittals of petitions for an agritourism farm met in conformance with the zoning districts where an agritourism farm is permitted.~~

Key: C – signifies that conditional use permit is necessary CS – supplemental standards apply	ZONING DISTRICTS								
	A-1	A-2	A-R	R-1	R-2	RMH	CL1	III	GBC
Astronomical observatories	C	C							C
Construction and demolition landfills *	C	C					C	C	
Farms, agritourism (<i>Ordinance No. 253</i>)	CS	CS							CS
Churches and/or similar uses *	C	C	C	C	C	C	C	C	
Commercial Wind Energy Conversion Systems (C-WECS)	CS	CS					CS	CS	
Adult bookstores and adult establishments or cabarets (<i>Ordinance No. 184</i>)							CS	CS	
Commercial Solar Energy Systems (C-SES) (<i>Ordinance No. 251</i>)	CS	CS	CS				CS	CS	
Yard waste composting facility	C	C						C	
Human services facilities and programs, except uses meeting the definition of family home under Chapter 85* (<i>Ordinance No. 247</i>)	C	C	C	C	C	C	C	C	
Kennels for the raising, breeding and boarding of dogs or other small animals; provided, all buildings including exercise runways be at least 50 feet from all property lines and at least 200 feet from any residential district (or residential property) line. *	C	C							
<u>Home Business - Significant Easing of Requirements for an established, compliant Home Business in conformance with Chapter 89 01 (4) only</u>	<u>C</u>	<u>C</u>	<u>C</u>	<u>C</u>	<u>C</u>	<u>C</u>			
* It is not intended to permit those uses marked with * in the A-1 District where the Land Evaluation and Site Assessment (LESA) score for the subject parcel is 267-300.									



Story County Planning and Development Department
Administration Building
900 6th Street, Nevada, Iowa 50201

Ph. 515-382-7245
www.storycountyiowa.gov

MEMORANDUM

DATE: November 7, 2018
TO: Story County Board of Supervisors
FROM: Emily Zandt, Planning and Development
RE: **Requested Action on the proposed amendment to the Definition and Supplemental Standards for the Commercial Campgrounds and Travel Trailer Parks Conditional Use Permit**

Background

Planning and Development staff introduced the discussion on the ordinance amendment for the Commercial Campgrounds and Travel Trailer Parks at the September 5, 2018 Planning and Zoning Commission meeting. Some of the significant comments from the commission were as follows:

- Commercial Campground implies a turnover of people staying at the campground.
- It is the intent of the ordinance to prevent commercial campgrounds sites from being used as permanent dwellings.
- Our ordinance does not need both a limitation on months of operation and a limitation on length of stay.
- Eliminate the regulations addressing months of operation.
- Maintain regulation on length of stay in order to prevent the use of cabins, travel trailers, and campers being used as dwellings.
- The commercial campground owners/management should have the discretion of placing length of stay limitations.

The Commission generally supported including a limit on the number of consecutive days a guest may stay at a commercial campground, but did not support limiting the number of months Commercial campgrounds may operate during the year.

At the October 3, 2018 Planning and Zoning Commission meeting, Planning and Development Staff presented a revised ordinance, which was supported by the commission. No changes have been made to the ordinance since the October 2, 2018 meeting. The proposed ordinance amendments were reviewed by the County Attorney's office. No changes were recommended.

The Story County Planning and Zoning Commission recommended approval of the amendment (Ordinance No. 279) at their November 7, 2018 meeting.

DO NOT WRITE IN THE SPACE ABOVE, RESERVED FOR RECORDER

Prepared by Emily Zandt, Story County Planning & Development, 900 6th St., Nevada, Iowa 50201
Return to Story County Planning and Development

ORDINANCE NO. 279

AN ORDINANCE AMENDING THE STORY COUNTY LAND DEVELOPMENT REGULATIONS INCLUDING CHAPTER 85.08 DEFINITIONS – REVISING THE DEFINITION OF TRAVEL TRAILER PARK, COMMERCIAL CAMPGROUND BY REMOVING THE RESTRICTIONS ON MONTHS PERMITTED TO OPERATE; AND TO CHAPTER 90.08 (1) SUPPLEMENTAL STANDARDS FOR CONDITIONAL USES - COMMERCIAL CAMPGROUND AND TRAVEL TRAILER PARKS – ADDING LIMITS OF STAY TO 30 CONSECUTIVE DAYS, EXCEPT WHEN LOCATED IN THE RESIDENTIAL MANUFACTURED HOUSING DISTRICT, ALLOWING EXTENDED STAYS IF APPROVED AS A PART OF THE CONDITIONAL USE PERMIT REQUEST AND RESTRICTING CABINS FROM BEING CONSTRUCTED IN THE RESIDENTIAL MANUFACTURED HOUSING DISTRICT; AND REPEALING ALL ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT HEREWITH.

WHEREAS; the Story County Planning and Zoning Commission at their meeting on November 7, 2018 recommended approval (6-0) on the above described amendment as proposed and referenced in the Story County Land Development Regulations and chapter identified in this ordinance; and

WHEREAS; the amendment is created in the Story County Code of Ordinances in the Story County Land Development Regulations in the chapters referenced in this ordinance and as shown in Attachment A; and

WHEREAS; all other ordinances and parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict; and

WHEREAS; this ordinance is in full force and effect from and after its adoption and publication as provided by law.

WHEREAS; if any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

WHEREAS: this ordinance shall be effective after its final passage, approval and publication of the ordinance or a summary thereof, as provided by law.

THEREFORE HEREBY BE IT ORDAINED, that the Story County Board of Supervisors approves Ordinance No.279 as amended and referenced in this ordinance.

Action upon FIRST Consideration: Approved

DATE: November 13, 2018

Moved by: Olson

Seconded by: Chitty

Voting Aye: Olson, Chitty, Sanders

Voting Nay: None

Not Voting: None

Absent: None

Action upon SECOND Consideration: Approved

DATE: November 20, 2018

Moved by: Olson

Seconded by: Chitty

Voting Aye: Olson, Chitty, Sanders

Voting Nay: None

Not Voting: None

Absent: None

Action upon THIRD Consideration: Waived

DATE: November 27, 2018

Moved by: _____

Seconded by: _____

Voting Aye: _____

Voting Nay: _____

Not Voting: _____

Absent: _____

ADOPTED THIS 20th day of November, 2018.



Story County Board of Supervisors



ATTEST: County Auditor

Attachment A

85.08 DEFINITIONS

204. "Travel trailer park, commercial campground" means:

A. Any lot, parcel, or tract of land permitted and used or offered for use in whole or in part, with or without charge, for the parking of occupied travel trailers, pickup campers, converted buses, motor homes, tent trailers, tents, or similar devices used for temporary lodging. ~~Such use shall be permitted during the months of May, June, July, August, and September. During the months of October through April, the use shall not exceed 30 days' duration and shall be solely for living and/or sleeping purposes, however cabins may be occupied year round.~~ The construction of cabins is permitted in accordance with Chapter 90.40 ~~08~~ (1).

(Ordinance No. 192) (Ordinance No. 269)

B. Unoccupied mobile homes, travel trailers, campers, converted buses, motor homes, tent trailers or similar devices may be located in travel trailer parks for storage purposes as per the following:

- (1) A specific area must be designated as a storage area and all vehicles shall be located in this area during such time as the use is for storage.
- (2) A site plan shall be submitted identifying the sites for occupied use and sites for storage.

90.08 SUPPLEMENTAL STANDARDS FOR CONDITIONAL USES. When indicated in Table 90-1, Table of Conditional Uses, a conditional use shall be subject to the supplemental standards listed below, in addition to the standards for approval set forth in Section 90.04 and development impacts specified in Section 90.05 of this chapter.

I. Commercial Campgrounds and Travel Trailer Parks:

A. Minimum Area: two net acres. *(Ordinance No. 184)*

B. Maximum Area Impacted: No more than 35% of the site shall be developed with impervious surface which may include, but is not limited to: drives, parking areas, walkways, unit spaces, cabins, recreation areas, community buildings, and other related structures. *(Ordinance No. 269)*

C. Drives: 18 feet in width if one-way or 25 feet in width if two-way, and provided with a smooth, hard and dense surface that shall be durable and well drained under normal use and conditions.

D. Screening: Rear and/or side yards shall be screened from adjacent property by a planting screen not less than 10 feet in width and six feet in height or by a fence, wall, berm or other comparable means.

E. Common Services Building: There may be common facility service buildings that provide laundry facilities, sanitary facilities, recreational facilities, non-automotive commercial uses supplying essential goods or services primarily for the use of subject park users; also, park management buildings, community buildings, one dwelling unit to be occupied by the owner or administrator, and other uses of a similar nature. All such buildings shall be located within the central park area and shall be primarily for the use of the park occupants.

F. Off-Drive Parking: One parking space for, and within the area of, each unit space.

G. E911 addresses shall be posted for each site in accordance with the requirements of Story County Ordinance No. 161 (as amended).

~~H. Cabins may be constructed and rented to the general public as an alternative to tents, RV's, or travel trailers. Guests staying cabins may not stay more than 30 consecutive days. (Ordinance No. 269)~~

II. Guests may stay at a Commercial Campground or Travel Trailer Park for no more than 30 consecutive days, unless the site is located within a Residential Manufactured Housing (RMH) District, or extended stay beyond 30 consecutive days is requested as a part of the Conditional Use Permit submittal and is granted as a condition of approval.

I. Commercial cabins are not permitted within the Residential Manufactured Housing District.



2015 - PROCEDURE & POLICY

ANIMAL CONFINEMENT MASTER MATRIX REVIEW

Pursuant to IAC 567 Chapter 65 Animal Feeding Operations, Iowa County Boards of Supervisors are given the opportunity to file an adopted construction evaluation resolution with the Department of Natural Resources between January 1 and January 31 of each year to evaluate construction permit applications. Story County has participated every year, starting in 2004. Planning & Development oversaw the scoring from 2004-2009, Environmental Health from 2009-2015. To expand the overview process, on April 28, 2015, the Story County Board of Supervisors voted favorably to form a committee consisting of Directors from Environmental Health, Planning & Development, Engineering, Conservation, Assessor, Emergency Management, and a Planning & Zoning Commission member, to oversee scoring for the Master Matrix. Environmental Health will be the lead department.

Procedure upon receipt of a construction permit application:

1. Sign and date-stamp the application.
2. Notify DNR of receipt.
3. EH shall send copies of the application to committee, and assign the specific MM criteria (#1-44) for each committee member. The attached table is a guideline for assignments, but may change at the EH Director's discretion.
4. The committee may work independently or in small groups to conduct an initial review to determine if the application information is complete, or if the application needs to be returned for additional information. The committee shall comply with open meeting laws. Returning the application stops the deadline clock. The process starts over with the full 30 days before deadline.
5. If the application information is complete, EH will post the receipt of the application to the BOS consent agenda ("Acknowledge receipt of Animal Feeding Operation Construction Permit Application and Master Matrix for *name & location*").
6. EH posts the Public Hearing date to the BOS consent agenda ("Consideration to establish a Public Hearing on *date of regular BOS meeting, close to the 30 day deadline* to score and receive comments on the Animal Feeding Operation Construction Permit Application and Master Matrix for *name & location*").
7. EH publishes notice in the local newspaper.
8. On the date of the BOS meeting acknowledging application receipt, EH shall post the application to the county website as a news item and provide a paper copy of at the Environmental Health front desk for public access.
9. EH coordinates with DNR as to who from the county will be included in the site visit.
10. With permission from the property owner, EH posts a sign at the proposed site notifying the public of the proposed CAFO.
11. EH sends notifications of the public hearing to all property owners within two miles of the proposed CAFO. An incorporated municipality within the two mile radius shall be notified, not

the individual property owners within the incorporated area. If the two mile radius extends across county lines, EH will notify the appropriate County Sanitarian(s).

12. Committee members work independently or in small groups to score the criteria assigned to them, aware of and complying with open meeting laws. DNR prefers one point of contact; all DNR questions shall be directed to EH.
13. All inquiries from the public shall be handled by instructing them to attend the public hearing.
14. EH compiles the committee's scores and comments. The committee presents the scores and comments at the public hearing. Public comments are heard and recorded.
15. The BOS votes to recommend approval or disapproval of the construction permit application based on the score and/or comments within 30 days of receipt of application.
16. EH compiles the MM scoring documentation, public hearing minutes and the BOS recommendation and submits them to DNR within 30 days of receipt of application. Failure to meet the deadline results in forfeiture of the opportunity to score the MM until the next January when a new resolution is passed.
17. DNR must approve or disapprove the application within 60 days of receipt of application. DNR shall deliver the Notice of Decision to the applicant and the county within three days of decision. The table below shows the possible outcomes:

BOS recommendation	Facility meets Iowa Code 455B requirements	DNR conducts their own scoring of the MM	DNR issues construction permit
approve	yes	no	yes
disapprove, based on score	yes	yes, and score passes	yes
disapprove, based on score	yes	yes, and score fails ^	no ^
disapprove, based on comments	yes	no	yes *
approve or disapprove	no ^	no	no ^

^DNR may work with applicant to remedy deficiencies

*DNR shall respond to county comments in writing

Please staple check here



Iowa Department of Natural Resources

Construction Permit Application Form Confinement Feeding Operations

INSTRUCTIONS:

Prior to constructing, installing, modifying or expanding a confinement feeding operation structure¹, answer questions 1-8 on Item 3, Section A (page 2), to determine if a construction permit is required. To calculate the animal unit capacity (AUC) of the operation, complete Table 1 (page 4). If a construction permit is required, complete the rest of the form, have the applicant(s) sign it on pages 5 and 6. Mail to the DNR (see address on page 5) this application form, documents and fees requested in Checklist No. 1 or 2 (pages 10-15). See item 5 (page 5), to determine which checklist to use.

If a construction permit is not needed, some pre-construction requirements may still apply prior to the construction of a formed manure storage structure². See page 5 for additional DNR contact information.

APPROVED
ACKNOWLEDGE
Board Member Initials: DS
Meeting Date: 11/20/12
Follow-up action: _____

THIS APPLICATION IS FOR:

- 1. A new confinement feeding operation
- 2. An existing confinement feeding operation (answer all of the following questions):
 - a) Facility ID No. (5 digit number): _____
 - b) Date when the operation was first constructed: _____
 - c) Date when the last construction, expansion or modification was completed: _____

(Not needed if the confinement operation has previously received a construction permit from DNR.)

- d) Is this also an ownership change? Yes No If yes box is checked additional fees apply. See page 8

ITEM 1 – LOCATION AND CONTACT INFORMATION (See page 17 for instructions and an example):

A) Name of operation: Richland 28

Location:	<u>SW</u>	<u>SW</u>	<u>28</u>	<u>T84N R22W</u>	<u>Richland</u>	<u>Story</u>
	(¼ ¼)	(¼)	(Section)	(Tier & Range)	(Name of Township)	(County)

B) Applicant information:

Name: LongView Pork, LLC Title: _____

Address: 20965 650th Ave Nevada, IA 50201

Telephone: 515-382-1891 Fax: _____ Email: _____

C) Person to contact with questions about this application (if different than applicant):

Name: Brian Ritland Title: _____

Address: 620 Country Club Rd Iowa Falls, IA 50126

Telephone: 641-648-7300 Fax: 641-648-7310 Email: britland@pinnacleiowa.com

- Enclose aerial photo or engineering drawing showing the proposed location of the confinement feeding operation structure¹ and all applicable separation distances, as requested in Attachment 1 (pages 11-12 or 14-15). See example of aerial photo on pages 18 to 19, at the end of this form.
- I manage or am the majority owner of another confinement feeding operation located within 2,500 feet of the proposed site. Please contact the DNR AFO Program staff at (712) 262-4177 to verify site adjacency requirements.

¹ Confinement feeding operation structure = animal feeding operation structure (confinement building, manure storage structure or egg washwater storage structure) that is part of a confinement feeding operation. Manure storage structures include formed and unformed manure storage structures.
² Formed manure storage structure = covered or uncovered concrete or steel tanks, and concrete pits below the building.

DO NOT WRITE IN THE SPACE ABOVE, RESERVED FOR RECORDER

Prepared by Margaret Jaynes, Story County Environmental Health Department, 900 6th St., Nevada, Iowa 50201 515-382-7241

Please return to:
Environmental Health

RESOLUTION NO. 19-44

RESOLUTION OF THE BOARD OF SUPERVISORS OF STORY COUNTY, IOWA, SETTING THE DATE AND TIME FOR PUBLIC HEARING FOR THREE NEW CONFINEMENT FEEDING OPERATION APPLICATIONS FOR LONGVIEW PORK, LLC.

THE NAMES AND LOCATIONS OF THE THREE OPERATIONS ARE:

'RICHLAND 10' LOCATED AT NE ¼ NE ¼ SECTION 10 RICHLAND TOWNSHIP

'RICHLAND 28' LOCATED AT SW ¼ SW ¼ SECTION 28 RICHLAND TOWNSHIP

'RICHLAND 29' LOCATED AT NW ¼ SW ¼ & SW ¼ NW ¼ SECTION 29 RICHLAND TOWNSHIP

NOW THEREFORE BE IT RESOLVED that a public hearing date on this matter be held on the proposed Animal Confinement Feeding Operations on the 11th day of December, 2018, in the Public Meeting Room of the Story County Administration Building, Nevada, Iowa, at 10:00 AM. The applications are available for viewing at <http://www.storycountyiowa.gov/CivicAlerts.aspx?AID=2297> and in the office of the Story County Environmental Health Department located in the Story County Administration Building.

Dated this 20th day of November, 2018


Board of Supervisors
Story County, Iowa


County Auditor
Story County, Iowa

Moved by: Olson

Seconded by: Chitty

Voting Aye: Olson, Chitty, Sanders

Voting Nay: None

Absent: None

Interoffice
MEMORANDUM

Story County Sheriff's Office

To: Sheriff Paul Fitzgerald
From: LT Leanna Ellis
Date: November 15, 2018
Re: Changeovers

.....

We are expecting to receive our 2019 vehicle order from Stiver's Ford (seven vehicles) between now and January and are tentatively scheduled for changeovers to be completed by the end of February, 2019. I have finalized quotes from Keltek reflecting expected costs (attached).

The money designated for changeovers was moved from the sheriff's office budget to the countywide budget for this fiscal year and moving forward. \$56,000 was budgeted in the general fund to cover these expenses.

In order to complete changeovers and replace equipment that is well beyond its life expectancy, costs are expected to be approximately \$65,235.82, which is \$9,235.82 over budget. The inflated expense can be explained by the need to replace five siren control boxes, a light bar, and adding additional rear lighting on four units to ensure adequate visibility. Fortunately, we were under budget by \$27,623 when ordering our vehicles; which I am hoping can be taken into consideration when requesting approval for total changeover expenses.

It should be noted that there is always some margin of error with the final quote figures, as during changeovers it may be determined that additional items are needed. However, these figures can be considered to be a very close estimate; I would expect it to be within 5%.

I respectfully request to move forward with Keltek for the 2019 vehicle changeovers based on the estimated costs being within 5% of \$65,235.82. I ask that this be placed on the Board of Supervisor's agenda for their approval; as Keltek will need to order equipment, and we need to get the changeovers confirmed on their schedule. I will plan on attending the Board of Supervisors meeting to answer any questions they may have during discussion.

Thank you for your time and consideration in this matter.

APPROVED **DENIED**
Board Member Initials: LE
Meeting Date: 11/20/18
Follow-up action: _____

**STORY COUNTY CONSERVATION
QUARTERLY REPORT
November 2018**

Michael D. Cox, Conservation Director

Tedesco Environmental Learning Corridor

- Construction of Phase 2 is nearing completion
- Design for Phase 3 is underway
- Anticipated grand opening in June 2019

Heart of Iowa Nature Trail Paving

- 95% design for Phase 1 is complete. The project is scheduled for bid letting in March 2019. The gap at 535th Street is recommended to be constructed with a shared use road between the trail intersection and E63.

Praeri Rail Trail Extension

- Bid letting is scheduled for January 2019

Jordan Family Wildlife Acres

- Dedication was held on August 24th. This new area is being heavily used this fall for hunting and other public enjoyment.

Hickory Grove Park Lake Renovation

- Bids have been opened for the final phase of this restoration. We are awaiting final recommendation from the DNR and will then bring that forward to the Conservation Board and Board of Supervisors.

Carroll Prairie

- The dedication for Carroll Prairie is Tentatively scheduled for May 2019

Countywide Watershed Assessments

- The working group has been developing an implementation plan which will be brought to the Board of Supervisors on December 11, 2018

Sensitive Areas Inventory

- Fieldwork is being wrapped up for the 2nd season of inventories. Final fieldwork is anticipated for next spring and final reports will be received next summer.

Riparian Buffers

- The Iowa Natural Heritage Foundation has recently purchased one parcel and is considering more parcels along the Skunk River that will serve as riparian buffers (as called for in the watershed assessment) and may become public recreational areas. This property is adjacent to Sleepy Hollow Access area and Ada Hayden Park. The area may become a public bow hunting area for use by youth and individuals with accessibility limitations.

Events/Environmental Education

- Wild Women of the Woods – moved from Hickory Grove Park to McFarland Park due to lake renovation. The program was full with 75 participants and many more on the waiting list.
- Fall field trips were down this year due to Hickory Grove Lake being drawn down and rain.
- We recently conducted a survey about what the public would like to see in our public programming/events. People would like more adult and elementary programming on outdoor recreation and outdoor skills.
- We have been advertising events on Facebook differently. One of the results is the response to the Luminary Hike in December- 38,000 people saw the post and 1,700 said they are either interested in it or going.
- Our new volunteer software is enabling us to have a website interface. This will allow volunteers to select appropriate notices, register for volunteer opportunities, and track their hours. This is anticipated to go live in January.
- Mark your calendars for the Legislators Reception on December 7th at 8am at McFarland Park. The theme this year is Outdoor Recreation. Invites were sent Friday and as of today, nearly 30 people have registered.