

The Board of Supervisors met on 10/30/18 at 10:00 a.m. in the Story County Administration Building. Members present: Rick Sanders, Martin Chitty, and Lauris Olson, with Sanders presiding. (all audio of meetings available at storycountyia.gov)

AMES ECONOMIC DEVELOPMENT COMMISSION (AEDC) QUARTERLY REPORT – Brenda Dryer, Existing Industry and Workforce Solutions, AEDC, reported on unemployment rates, outreach, programs, trainings, and partnerships. Dustin Ingram, Community and Economic Development Outreach, AEDC, reported on numerous development programs.

PROCLAMATION OF DOMESTIC VIOLENCE AWARENESS MONTH – Jessica Reynolds, Story County Attorney, introduced staff from the Assault Care Center Extending Shelter and Support (ACCESS) and Sheriff Fitzgerald. She reported the candles in the room represent domestic violence cases since 1995. Reynolds provided information on cases, law changes, and collaborative efforts with the Sheriff's Office. Sheriff Fitzgerald and Sanders read the proclamation. Olson moved, Chitty seconded the approval of the Proclamation of October as Domestic Violence Awareness Month. Motion carried unanimously (MCU) on a roll call vote.

STRATEGIC PLAN FISCAL YEARS 2019-2023 – Clint Sloss, JEO Group Representative, reported on the process. Leanne Harter, County Outreach and Special Projects Manager, provided additional overview information, reported on comments received, reviewed changes, and stated next steps. Discussion took place. Chitty moved, Olson seconded the approval of the Strategic Plan Fiscal Years 2019-2023 with noted clerical changes. Roll call vote. (MCU)

MINUTES: 10/9/18, 10/16/18, and 10/23/18 Minutes – Olson moved, Chitty seconded the approval of Minutes with noted wording change. Roll call vote. (MCU)

CLAIMS: 11/1/18 Claims of \$1,208,254.47 (run date 10/26/18, 35 pages, on file in the Auditor's Office) and authorize the Auditor to issue checks in payments of these claims and payment requests from Central Iowa Drug Task Force (\$3,274.51), BooST School Ready Services (\$27,864.87), Emergency Management (\$608.62), E911 surcharge (\$13,811.10), County Assessor (\$1,422.59), Ames City Assessor (\$2,917.42). Chitty moved, Olson seconded approval of Claims as presented.

Olson moved, Chitty seconded the approval of Consent Agenda as presented. Roll call vote. (MCU)

1. Contract between Ipswitch, Inc. and Information Technology for software maintenance, effective 12/12/18-12/11/19, for \$4,987.50
2. Memorandum of Understanding (MOU) between the Iowa Department of Justice and Story County for reimbursement of travel and lodging expenses for the 2018 Sexual Assault Kit Initiative (SAKI) Advanced Cold Case Investigation and Prosecution Workshop
3. Five-Year Customer Support Agreement with Ziegler Power Systems for the generator at the Administration Building, effective 7/1/18-6/30/23, for \$6,095.21 a year
4. Certificate of Substantial Completion for the Crisis Stabilization and Transitional Living Center
5. Change Order #2 for Crisis Stabilization and Transitional Living Center to Two Rivers Group, Inc. for \$9,078.20
6. 28E Agreement between Animal Control and the City of McCallsburg, effective upon signature-6/30/19
7. Agreement between Iowa State University of Science and Technology Extension and Outreach Conference Planning and Management and Story County, effective 10/31/18, to provide registration and event coordination services for the 2020 Iowa County Conservation System Fall Conference
8. Final Plans for Farm-to-Market System HMA Resurfacing, Sections 11, 12, 13, 14, 21, and 22 Collins Township (Project No. FM-C085(150)--55-85)
9. Final Plans for Farm-to-Market System RCB Culvert Replacement - Twin Box, Section 11, Palestine Township (Project No. FM-C085(149)--55-85)
10. Appointment of Maegan Camp to Civil Process Server by Sheriff Fitzgerald, effective 10/30/18
11. Utility Permits: #19-18; #19-19; #19-20

Roll call vote. (MCU)

COMMUNITY SERVICES QUARTERLY REPORT – Karla Webb, Director, reported on general assistance caseload information, applications and denials, primary types of assistance, and federal, regional, and county programs.

LIAISON ASSIGNMENTS, COMMITTEE MEETINGS UPDATES, AND ANNOUNCEMENTS FROM THE SUPERVISORS: All Board members reported on multiple meetings.

CLOSED SESSION PURSUANT TO CODE OF IOWA §21.5(1)(c) – Ethan Anderson, Story County Civil Attorney, reported on the relevant Code provisions to convene a closed session. Chitty moved, Olson seconded to adjourn for closed session at 11:35 a.m. Roll call vote. (MCU)

Sanders reconvened the Board in open session at 12:04 p.m. No action considered. Anderson will place an item for consideration on next week's agenda.

Chitty moved, Olson seconded to adjourn at 12:05 p.m. Roll call vote. (MCU)

Story County
Board of Supervisors Meeting
Agenda
10/30/18

1. CALL TO ORDER: 10:00 A.M.
2. PLEDGE OF ALLEGIANCE:
3. PUBLIC COMMENT #1:
This comment period is for the public to address topics on today's agenda
4. Ames Economic Development Committee Quarterly Report - Dan Culhane, Brenda Dyer & Dustin Ingram
top of the agenda

Department Submitting Auditor

Documents:

SUPERVISORS OCT 2018 PRESENTATION.PDF

5. Consideration Of Proclamation Of Domestic Violence Awareness Month

Department Submitting Story County Attorney

Documents:

PROCLAMATION.PDF

6. Consideration Of Strategic Plan Fiscal Years 2019 - 2023 - Leanne Harter And Clint Sloss (JEO)

Department Submitting Board of Supervisors

Documents:

DRAFT STRATEGIC PLAN FOR BOS DISCUSSION V3.PDF

7. CONSIDERATION OF MINUTES:
 - I. 10/9/18,10/16/18, And 10/23/18 Minutes

Department Submitting Auditor

8. CONSIDERATION OF PERSONNEL ACTIONS:

9. CONSIDERATION OF CLAIMS:

- I. 11/1/18 Claims

Department Submitting Auditor

Documents:

10. CONSENT AGENDA:

(All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time the Board votes on the motion.)

- I. Consideration Of Contract Between IPSwitch And Information Technology For Software Maintenance Effective 12/12/18-12/11/19 @ \$4987.50

Department Submitting Information Technology

Documents:

IPSWITCH.PDF

- II. Consideration Of MOU Between The Iowa Department Of Justice And Story County For Reimbursement Of Travel And Lodging Expenses For The 2018 SAKI Advanced Cold Case Investigation And Prosecution Workshop

Department Submitting Attorney

Documents:

MOU.PDF

- III. Consideration Of 5-Year Customer Support Agreement With Ziegler Power Systems For Generator At Administration Building, Effective 7/1/18-6/30/23 For \$6,095.21/Yr.

Department Submitting Facilities Management

Documents:

ZIEGLER.PDF

- IV. Consideration Of Certificate Of Substantial Completion For The Crisis Stabilization & Transitional Living Center

Department Submitting Facilities Management

Documents:

HAZEL SUBSTANTIAL COMPLETION.PDF

- V. Consideration Of Change Order #2 For Crisis Stabilization & Transitional Living Center To Two Rivers Group, Inc. For \$9,078.20

Department Submitting Facilities Management

Documents:

HAZEL CHANGE ORDER.PDF

VI. Consideration Of 28E Agreement Between Animal Control And The City Of McCallsburg, Effective Upon Signature-6/30/19

Department Submitting Animal Control

Documents:

28E AGREEMENT.PDF

VII. Consideration Of Approval Of Agreement Between Iowa State University Of Science And Technology Extension And Outreach Conference Planning And Management And Story County Effective 10/31/18, To Provide Registration And Event Coordination Services For The 2020 Iowa's County Conservation System Fall Conference

Department Submitting Conservation

Documents:

URGE MEMO ISU AGREEMENT FOR 2020 CONFERENCE.PDF
AGREEMENT BETWEEN ISU AND STORY COUNTY FOR 2020 ICCS
CONFERENCE.PDF

VIII. Consideration Of Final Plans For Farm-To-Market System HMA Resurfacing, Sections 11, 12, 13, 14, 21, And 22 Collins Township (Project No. FM-C085(150)--55-85)

Department Submitting Engineer

Documents:

FINAL PLAN HMA E63 EAST.PDF

IX. Consideration Of Final Plans For Farm-To-Market System RCB Culvert Replacement-Twin Box, Section 11, Palestine Township (Project No. FM-C085(149)--55-85)

Department Submitting Engineer

Documents:

FINAL PLAN CVRT 290TH.PDF

X. Consideration Of Civil Process Server Appointment To Maegan Camp By Sheriff Paul Fitzgerald Effective 10/30/2018

Department Submitting Sheriff

Documents:

CIVIL PROCESS SERVER.PDF

XI. Consideration Of Utility Permit(S): #19-018; #19-019; #19-020

Department Submitting Engineer

Documents:

UT 19 018.PDF
UT 19 019.PDF
UT 19 020.PDF

11. PUBLIC HEARING ITEMS:

12. ADDITIONAL ITEMS:

13. AGENCY REPORTS:

14. DEPARTMENTAL REPORTS:

I. Community Services Quarterly Report - Karla Webb

Department Submitting Auditor

Documents:

JULY SEPTEMBER 2018.PDF

15. OTHER REPORTS:

16. PUBLIC FORUM #2:

Comments from the Public on Items not on this Agenda. The Board may not take any Action on the Comments due to the Requirements of the Open Meetings Law, but May Do So In the Future.

17. LIAISON ASSIGNMENTS, COMMITTEE MEETINGS UPDATES, AND ANNOUNCEMENTS FROM THE SUPERVISORS:

18. Closed Session Pursuant To Iowa Code Section 21.5(1)(C) - Ethan Anderson, Story County Assistant Attorney

Iowa Code Section 21.5(1)(c) – to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation

Department Submitting Attorney

19. ADJOURNMENT:

Story County strives to ensure that its programs and activities do not discriminate on the basis of race, color, national origin, sex, age or disability. Persons requiring assistance, auxiliary aids or services, or accommodation because of a disability may contact the county's ADA coordinator at (515) 382-7204.

Story County Board of Supervisors
Meeting
10/30/18

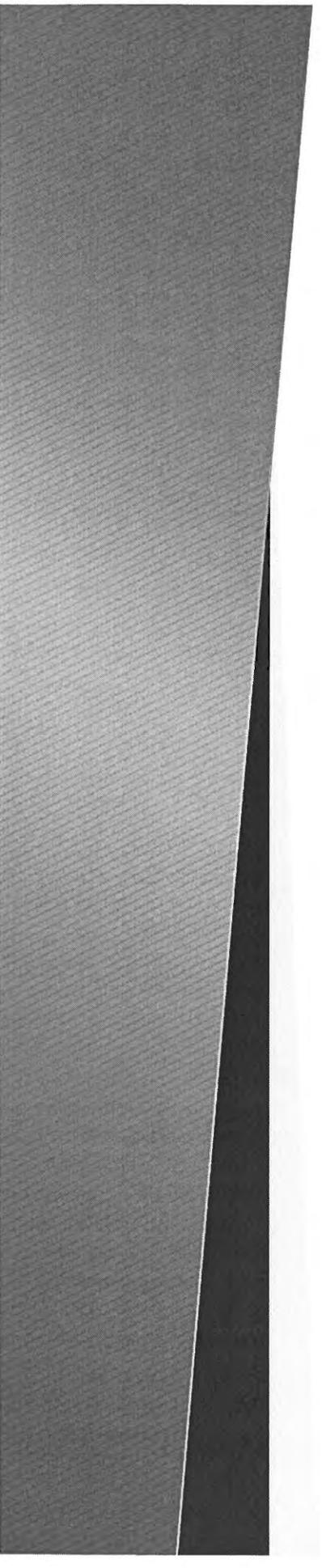
NAME

ADDRESS

Julie Erickson
Piley Noble
Jerry Moore
Dustin P...
Taylor B...
Jody Brasler
Alyssa Wagnall
Tiffany Meredith
Ethel Anderson
Brenda Dyer
Dustin Ingram
Dan Colwell
Deb Scheldron
Karl Webb
Christ Sloss
Jessica Reynolds
Paul H. Fitzgerald

~~HEC~~ Atley
Judy
P...
Aves
Aves
Facilities
BOS
SCAO
SCAO
HEDC
HEDC
BOS office
Community Service
JEO Consulting
SCAO
Sheriff

October 2018
Quarterly AEDC Update
WORKFORCE SOLUTIONS



Story County Unemployment



- Most recent (September 2018) at 1.4% down from 1.9% one year ago.

Over past 12 months
900 jobs have been
added in Story County

Story County Job Board



Your gateway to jobs in Story County, Iowa

- ▶ Year To Date
Searches : 88,201
- ▶ Facebook Likes :
1,202
- ▶ Twitter
Impressions
September : 4,487
- ▶ Registered Job
Seekers : 647
- ▶ Registered
Employers : 302
- ▶ Over 1,700 Jobs
Posted

KEY STATS!

CAREER FAIRS

Marshalltown Strong

- ▶ Good participation from story county employers
- ▶ Another event planned for February 20th

Virtual Career Fairs

- ▶ Nursing (October)
- ▶ Hiring our Heroes (November)
- ▶ College Athlete (November)

IowaWorks

- ▶ Story County event planned for 1st/2nd week in December

Ames High School

- ▶ 1,450 students
- ▶ 135 Breakouts
- ▶ 55 Exhibitors

▶ THANK YOU!

**NEW IOWAWORKS OFFICE – 903 Lincoln
Way**

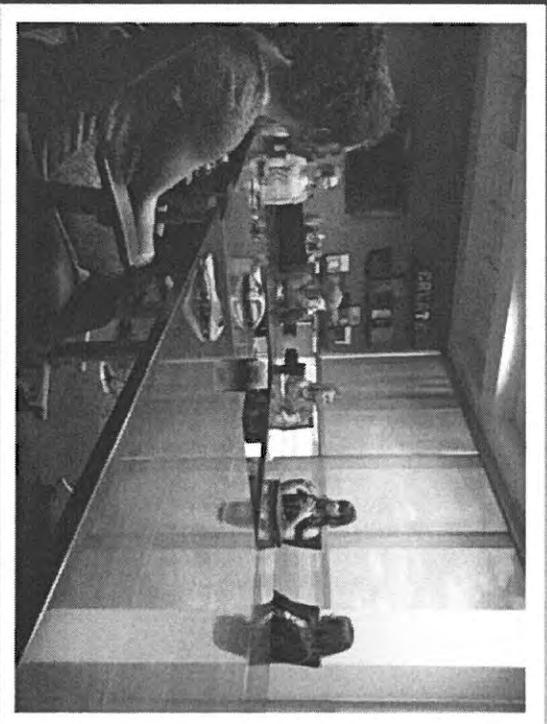
Home Base Iowa

(refocused our efforts 9.01.2017)

- Resumes Matched to Story County: 178
- Introduction Email Sent: 177
- Personal Note/Card Sent from AEDC: 130
- Follow Up Email & Relocation Videos: 198
- Story County Note Sent: 150
- SMART CHOICE Guide sent: 115
- Total Story County Home Base: 158



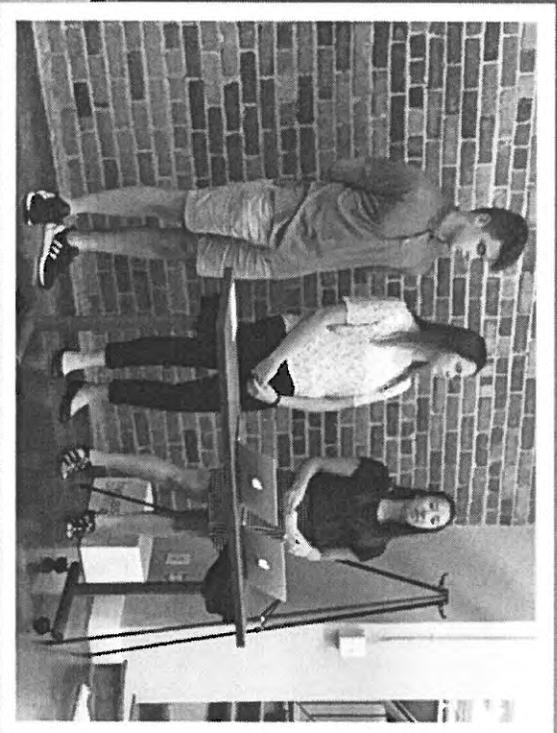
K-12 Engagement



- ▶ FALL SCALE
- 13 Students
- 8 School Districts
- 2 Tracks

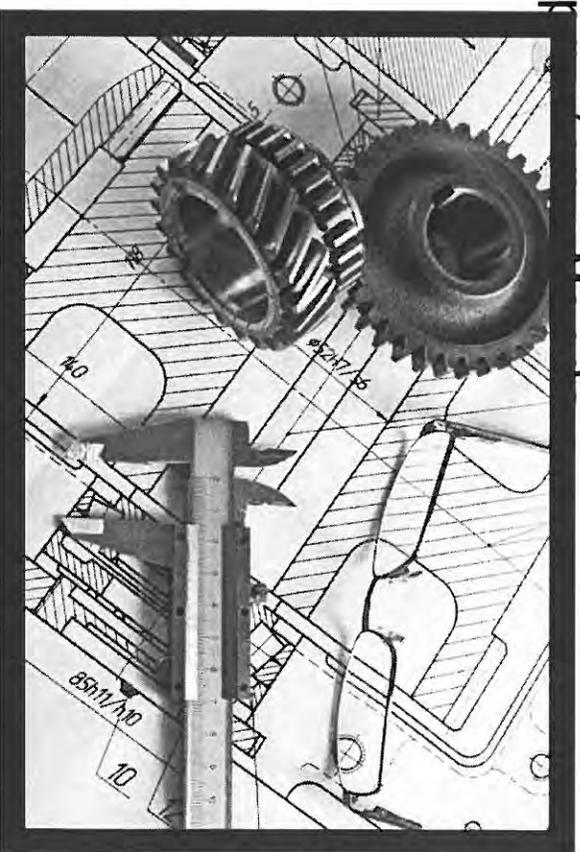
▶ FALL BEC

- 13 Students Meeting at our offices for next 2 years

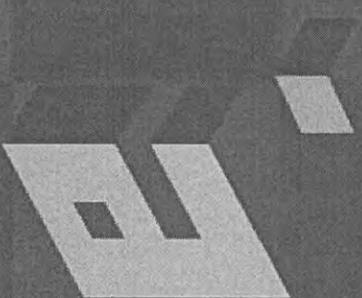


DMACC to offer Industrial Maintenance Technician training at Hunziker Center

- Opportunity to upskill individuals for positions in maintenance
 - Free for participants (*subject to prequalification process*)
 - All books and materials provided
 - Support services provided to help students successfully complete the program
 - Free for companies to send existing employees
 - Classes run from around 4p to 7p on Wednesday for 20 weeks.
- Start Date: October 22nd



**NEW PARTNERSHIP -
Technology Association of
Iowa**



IOWAN
PROJECT

October 2018
Quarterly AEDC Update
ECONOMIC DEVELOPMENT



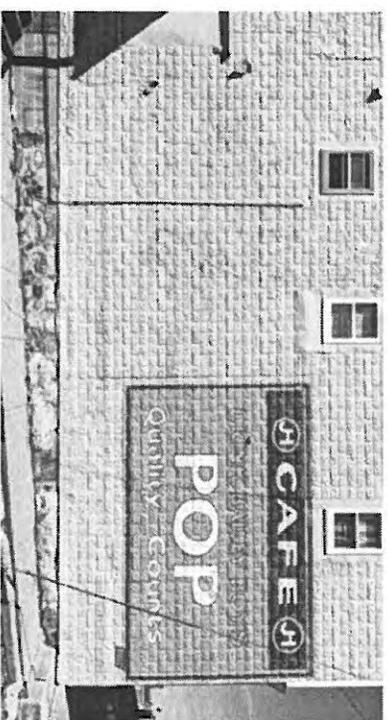
Key Statistics

	YTD	This Quarter
Community Contacts / Connections	261	109
Community Face-to-Face Visits	77	34
Project Development Meetings	51	18
Board of Supervisors Meetings	44	12
City Council Meetings	27	9



Downtown Development

- Cambridge is pursuing multiple opportunities to finance a building restoration project, including Community Catalyst and USDA grants.
- Collins hosted an Open House for its Wellness Center and continues to focus on downtown betterment projects.
- Zearing is making progress on its historic preservation project, and Hansen Family Hospital will soon open a local clinic.
- McCallsburg has created a plan to add amenities to its downtown park.
- Slater is in talks to recruit a local start-up to an underutilized downtown property.



Industrial Development

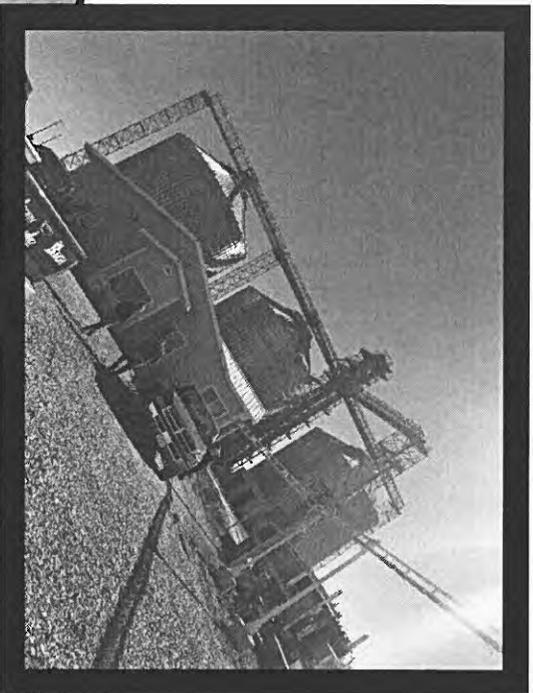


Roland

Task force established to evaluate local building codes and permit fee schedule

Continued progress on Larson Drilling site

RADC diligently working to prepare Roland for further industrial development.



Collins

Landus opens new receiving and storage facility, a \$14 million investment

Story County

Rural communities will benefit from large expansion projects.

Community Development

- ▶ Roland Pool Committee considering bids
- ▶ Zearing making progress on upper-story housing in downtown
- ▶ Cambridge planning to create upper-story housing units in downtown
- ▶ Niland Corner looking for someone to operate business
- ▶ Collins planning to create mural of historic photograph in downtown



Thank you for your support!

STORY COUNTY, IOWA
PROCLAMATION OF THE BOARD OF SUPERVISORS

Proclamation of October as Domestic Violence Awareness Month in Story County

WHEREAS, Home should be a place of warmth, unconditional love, tranquility, and security, and for most of us, home and family can indeed be counted among our greatest blessings. Tragically, for many Americans, these are blessings that are tarnished by violence and fear; and

WHEREAS, Every 9 seconds a woman in the United States is assaulted by an intimate partner; and

WHEREAS, An average of 3 women are murdered by intimate partners in the United States every day and a person experiencing strangulation in a relationship is 7 times more likely to be murdered by their partner and, according to the American Psychological Association, the presence of a gun in a domestic violence situation increases the risk of homicide by 500%; and

WHEREAS, According to the Bureau of Justice Statistics Crime Data Brief, Intimate Partner Violence, women accounted for 85% of the victims of intimate partner violence, men for approximately 15%; and

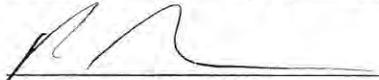
WHEREAS, Women and men are not the only targets; children, the elderly, family pets and responding law enforcement officers are counted among the victims and,

WHEREAS, According to a study by Break the Silence, 2006, witnessing violence is the strongest risk factor in transmitting violent behavior from one generation to the next; and

WHEREAS, According to the National Resource Center on Domestic Violence, approximately 23% of LGBTQ men and 50% of LGBTQ women experience abuse at the hands of their intimate partners; and

WHEREAS, Domestic Violence costs an estimated \$8.3 billion annually in medical care, mental health services, and lost productivity on the job. Women, men and children living with domestic violence suffer higher rates of physical injuries, chronic health problems, depression, PTSD, attempted suicide, substance abuse, behavior problems for children, and homelessness. NOW, THEREFORE, BE IT RESOLVED That the Story County Board of Supervisors, proclaim the month of October as Domestic Violence Awareness Month in Story County and urge our citizens to observe this month by becoming aware of the tragedy of domestic violence and supporting those who are working toward its end.

Dated this 30th day of October 2018.


Chair, Board of Supervisors

STRATEGIC PLAN

In Support of the Cornerstone to Capstone (C2C) Plan



STORY COUNTY, IOWA

FISCAL YEARS 2019—2023

ADOPTED

October 30, 2018

October 2018

Story County Board of Supervisors
900 6th Street
Nevada, Iowa 50201

APPROVED **DENIED**

Board Member Initials: RS

Meeting Date: 10/30/18

Follow-up action: w noted changes

www.storycountyiowa.gov



STRATEGIC PLAN

STORY COUNTY, IOWA

FISCAL YEARS 2019—2023

STRATEGIC PLAN

Introduction 1

Challenges 2

Values 3

Goals 4

Action Plan 5

As a comprehensive plan prepares Story County for future growth and development, a county's Strategic Plan helps identify and prioritize the specific projects that will assist the County to reach its ultimate destination. These projects do not happen overnight, nor are they accomplished by one person. Careful planning and consideration should be given to each. The County should rely on staff, appointed officials, elected officials, community groups, and other organizations to help achieve these identified priority projects for the benefit of the entire county.

The Story County Strategic Plan identifies the top five (5) goals of the County and list objectives, tasks or action steps, timelines, responsible groups/agencies, potential resources, and measurable outputs for each goal. The intent of the projects or goals is to maintain and further enhance the quality of life and economic vitality ~~service to~~ for Story County residents. This Strategic Plan, adopted by the Story County Board of Supervisors in October 2018, guides decisions through Fiscal Year 2023 (ending June 30, 2023.)

This Strategic Plan identifies specific programs and policies towards which staff time and resources will be dedicated to achieve their successful implementation. The Plan serves as a communication tool between citizens and county government. Reviewed annually, the Plan is edited as needed in response to changing priorities, new funding opportunities, and highlighting project accomplishments.



The Strategic Plan is guided by the foundational principle that decisions are carried out in a sound budgetary and fiscally-prudent manner. Story County is committed to high standards of quality service, respectful engagement, and responsible resource management. Every aspect of the Story County Strategic Plan serves to fulfill these standards.

October 2018

Approved by the Story County Board of Supervisors

STRATEGIC PLAN

STORY COUNTY, IOWA

FISCAL YEARS 2019—2023

STRATEGIC PLAN

Introduction 1

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PLANNING PROCESS

JEO Consulting Group facilitated the planning process with assistance from Story County staff members. The first round of input was solicited through an internal survey of key staff members, elected officials, and County Board and Commission members. These stakeholders were asked to complete this survey via Survey Monkey to share thoughts on their office or department as well as County operations overall. A total of 19 staff members, elected officials, and Board and Commission members completed this survey.

The survey findings were then categorized by topic area and reviewed by the Board of Supervisors as well as the Director of Internal Operations and Human Resources and the Director of External Operations and County Services. Each hour-long interview with these individuals helped clarify the context of the survey feedback while offering an opportunity to share their own strategic priorities for Story County.

From these interviews, JEO was able to consolidate the many priorities identified and establish action steps for each one. Further refining of these issues was performed through an internal review process with Story County staff. The final plan as presented in this document was the result of further refinement by the consultant team, Story County staff, elected officials, and the Board of Supervisors.



October 2018

Approved by the Story County Board of Supervisors

STRATEGIC PLAN

STORY COUNTY, IOWA

FISCAL YEARS 2019—2023

STRATEGIC PLAN

Introduction 1

Challenges 2

Values 3

Goals 4

Action Plan 5

This Strategic Plan is intended to guide and strengthen the County's ability to address public investments in economic development, workforce, quality of life amenities, county services, and community needs. The following challenges were identified through the Strategic Planning process.

INTERNAL CHALLENGES

- Sustain a competitive wage and benefit package for current and future employees.
- Implement security and safety measures for public County buildings.
- Continue to update technology.
- Continue to make all public data available on the County website and the Beacon website, an online portal to access maps, real estate data, and tax information.

EXTERNAL CHALLENGES

- Influences on water quality and addressing the Iowa Nutrient Reduction Strategy, conservation practices on agricultural land, watershed education, and septic systems.
- Stagnant transportation funding with higher costs.
- Changes in State/Federal funding.
- Recreational opportunity demand.
- Sustainable funding for conservation (IWILL).

By identifying these challenges—both internal and external— County stakeholders can develop projects and initiatives that allow decision-makers to focus energies and resources for maximum public benefit. These help frame the objectives that logically carry forth into identified projects.



October 2018

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STRATEGIC PLAN

STORY COUNTY, IOWA

FISCAL YEARS 2019—2023

STRATEGIC PLAN

Introduction 1

Challenges 2

Values 3

Goals 4

Action Plan 5

The Cornerstone to Capstone (C2C) Plan – Story County’s comprehensive, long-range plan, sets forth a foundation guiding the County through 2036. Within it, the vision establishes a framework for how the County moves forward based on the following shared values.

- Sense of community, volunteering, individual philanthropy, dedication to family, a safe environment, and social gatherings/connections.
- Natural environment, protecting resources and recreational opportunities, and the ongoing contributions of agriculture to the County’s shared heritage and future, self-reliance, partnerships, strong work ethic, and economy.
- Planned growth with policies, infrastructure, and other resources that strengthen the County’s strong, shared values for the future.
- Excellent educational opportunities and cultural, social, outdoor recreational and entertainment opportunities for all ages.
- Collaborative and transparent government, fiscal responsibility, the recognition of individual rights, taking responsibility through participation, self-reliance, involvement, and participation in decision-making and action.
- Economic opportunities for businesses, innovation, agribusiness and technology.

These values serve as the guiding principles, setting the foundation for all future planning endeavors such as the Capital Improvements Plan, this Strategic Plan, and more.



October 2018

Approved by the Story County Board of Supervisors

STRATEGIC PLAN

STORY COUNTY, IOWA

FISCAL YEARS 2019—2023

The focus of the Story County Strategic Plan is to provide services efficiently and effectively that continually meet the needs of Story County citizens. This Strategic Plan embraces these values, establishing goals and related objectives towards which County stakeholders will collectively work over the next five years. This Plan complements the C2C Implementation Matrix, both working in concert to highlight directions and steps to achieve the C2C Plan vision.

STRATEGIC PLAN

Introduction 1

Challenges 2

Values 3

Goals 4

Action Plan 5

QUALITY OF LIFE

Story County has unique attributes when it comes to quality of life. It has excellent educational opportunities; access to natural amenities; rich, productive soil supporting Story County's agricultural heritage; diverse and engaged citizens; strong economic foundation; recreational opportunities and geographic proximity to other economic opportunities found in the metropolitan area. In terms of pride and marketing, these features can be of almost immeasurable value to the County. However, Story County is not without challenges. To enhance the quality of life for all residents, Story County will continue to need to recognize those challenges and turn them into opportunities. Story County will continue to invest in quality of life amenities for continued prosperity and success.

COUNTY OPERATIONS

Story County exists to serve its citizens. For this reason, all County operations – whether internal or external, present or future – must function as effective and efficient as possible. The objectives in this section strive to enhance the delivery of County services.

FACILITIES & INFRASTRUCTURE

Story County residents benefit from having an efficient transportation network and bridges with appropriate roadways for traffic patterns and behaviors. Not only is it how residents move about Story County, it is how the County attracts economic development opportunities to build and maintain a strong economy. Furthermore, Story County is committed to ongoing investment in its facilities and infrastructure systems to better serve the public and provide a sense of pride for staff and citizens. Story County must continue to be fiscally-responsible while financially supporting the ongoing needs to maintain and improve public facilities and infrastructure systems.



October 2018

Approved by the Story County Board of Supervisors

STRATEGIC PLAN

STORY COUNTY, IOWA

FISCAL YEARS 2019—2023

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Introduction 1

Challenges 2

Values 3

Goals 4

Action Plan 5

TECHNOLOGY

Technology is the heart of how Story County efficiently serves its citizens. As technology changes rapidly, the expectations on how the County delivers services must change accordingly. Story County will continue to plan its technological and related infrastructure needs over the next five years.

POLICY & REGULATIONS

Story County has long been a leader in looking towards regulations and policies that actively promote alternate ways of accomplishing goals - not just writing static black and white words on a page, but instead enforcing ordinances that accomplish the goal. Story County will continue that practice, ~~but also address~~ valid concerns present today. Over the next five years, Story County will comprehensively audit regulations and policies to ensure the values defined in the C2C Plan are achievable and not at odds with what is currently being implemented.

to



October 2018

Approved by the Story County Board of Supervisors

STRATEGIC PLAN

STORY COUNTY, IOWA

FISCAL YEARS 2019—2023

STRATEGIC PLAN

Introduction 1

Challenges 2

Values 3

Goals 4

Action Plan 5

Over the next few pages, specific action steps are identified that serve to guide progress towards the goals and increase efficiency and accountability within Story County.

The Action Plan is organized by a "Targeted Goal" followed by "Objectives" to achieve that goal. "Action Steps" for each Objective, are outlined. In addition, all Offices and Departments involved are identified, and priorities are assigned to the Action Step. If "Additional Partners" (beyond Story County offices and departments) are identified, those are listed as well.

As outlined in the Code of Iowa, the Board of Supervisors:

- Serves as the executive branch of county government.
- Are the policy makers for the county and administer the various county programs, including reviewing budget requests, appropriating funds, establishing county tax levies, enacting ordinances, filling employee vacancies, and hearing reports from county officers.

While the Board plays this unique role and they are the entity to officially adopt this Strategic Plan, the overall success of this Plan requires the continual involvement of all elected officials and departments in the process. The steps to achieve success only begin with this Plan's adoption. It is imperative that projects are brought forth through the budgeting and capital improvements planning processes.



October 2018

Approved by the Story County Board of Supervisors

Quality of Life



TARGETED GOAL

Over the next five years, Story County will continue to invest in quality of life amenities for continued prosperity and success.

OBJECTIVE 1: *To increase community engagement and expand public education and outreach programs to raise awareness of resources, opportunities, programs, and services provided by Story County and its non-profit partners.*

Step #	Action	Office or Department	Priority
1	Identify organizations and other key stakeholders that can help expand public education and raise awareness of Story County programs and offerings.	All	Medium
2	Identify key topic areas to update or create new resource materials and training.	All	Medium
Additional Partners	Outside consultants as necessary.		

OBJECTIVE 2: *To continue collaborating with public/private partners to facilitate housing opportunities attainable across all income levels.*

Step #	Action	Office or Department	Priority
1	Identify best practices to promote and incentivize affordable housing.	Board of Supervisors, Community Services, Veterans Affairs, Planning and Development	Medium
2	Identify barriers to public and private affordable housing development in Story County.		Medium
3	Identify resources and tools to help leverage the Story County Housing Trust Fund.		Medium
Additional Partners	Story County Housing Trust Fund; Story County Economic Development Group; Ames Economic Development Commission; ASSET; Elected leaders and staff of municipalities, non-profit agencies, and other local governments.		

Quality of Life



TARGETED GOAL

Over the next five years, Story County will continue to invest in quality of life amenities for continued prosperity and success.

OBJECTIVE 3: *To evaluate partnerships to provide services, planning, and growth to all of Story County.*

Step #	Action	Office or Department	Priority
1	Identify partnership opportunities through State and Federally mandated improvements.	Board of Supervisors, Conservation	Medium
2	Research and identify infrastructure funding opportunities to help aid municipalities and unincorporated communities.	Board of Supervisors, Secondary Roads, Planning and Development	Medium
3	Continue involvement in the ASSET funding process to help determine human service gaps.	Board of Supervisors, Community Services	Medium
4	Assess connectivity needs throughout Story County.	Board of Supervisors, Planning and Development, Conservation	High
5	Continue offering technical assistance to smaller communities to support growth opportunities.	Board of Supervisors, Planning and Development	High
Additional Partners	Elected leaders and staff of municipalities, non-profit agencies, and other local governments.		

County Operations



TARGETED GOAL

Over the next five years, Story County will strive to improve all County operations – whether internal or external, present or future – so that each office, department, board, or commission can function with maximum efficiency, effectiveness, and transparency to the constituents they serve.

OBJECTIVE 1: To establish succession plans to ensure the smooth transition of leadership positions and continued success of Story County.

Step #	Action	Office or Department	Priority
1	Work to identify key, top level positions that may become available within the next five years.	Board of Supervisors	Medium
2	Explore training and mentor opportunities to allow staff members to develop and prepare for advancement.	Board of Supervisors	Medium
Additional Partners	All offices/departments will be involved.		

OBJECTIVE 2: Purposefully promote Story County's value and vision. Use the work already completed as a starting point to develop a comprehensive mission statement for Story County.

Step #	Action	Office or Department	Priority
1	Create task force of key staff members to create an overall central mission (statement) for Story County.	All	High
Additional Partners	Outside consultants (if necessary)		

County Operations



TARGETED GOAL

Over the next five years, Story County will strive to improve all County operations – whether internal or external, present or future – so that each office, department, board, or commission can function with maximum efficiency, effectiveness, and transparency to the constituents they serve.

OBJECTIVE 3: To continue monitoring compensation and benefit strategies to attract and retain highly qualified employees.

Step #	Action	Office or Department	Priority
1	Conduct annual review of compensation and benefits.	Board of Supervisors	Low
2	Conduct formal salary survey/comparisons on five-year cycle.	Board of Supervisors	Low
Additional Partners	Outside consultants (if necessary)		

OBJECTIVE 4: To continue to offer professional development opportunities to unleash the full potential of County employees and increase employee engagement to continue to create efficiencies among services and willingness to accept unforeseen circumstances.

Step #	Action	Office or Department	Priority
1	Identify opportunities to train staff members to improve interactions with customers.	Board of Supervisors	High
2	Assess and develop opportunities to train staff to adapt to new situations and change.	Board of Supervisors	High
Additional Partners	Outside consultants (if necessary)		

County Operations



TARGETED GOAL

Over the next five years, Story County will strive to improve all County operations – whether internal or external, present or future – so that each office, department, board, or commission can function with maximum efficiency, effectiveness, and transparency to the constituents they serve.

OBJECTIVE 5: *To continue seeking public/private partnerships whenever possible and where mutually beneficial.*

Step #	Action	Lead Office or Department	Priority
1	Explore new opportunities to establish formalized partnerships such as 28E Agreements to enhance ways to provide existing services efficiently and effectively.	All	High
Additional Partners	Elected leaders and staff of municipalities, non-profit agencies, and other local governments.		

OBJECTIVE 6: *To assess ways to engage, inform, and serve the public through online opportunities.*

Step #	Action	Lead Office or Department	Priority
1	Assess the means and effectiveness of existing online tools and services.	All	Medium
2	As a component of the annual Communications Plan, develop targeted media strategies.	Board of Supervisors	Medium
Additional Partners	Outside consultants (if necessary)		

Facilities & Infrastructure



TARGETED GOAL

Over the next five years, Story County will continue to be fiscally-responsible while financially supporting the ongoing needs to maintain and improve public facilities and infrastructure systems.

OBJECTIVE 1: To continue to enhance park facilities throughout Story County.

Step #	Action	Office or Department	Priority
1	Review and prioritize capital improvement projects outlined in the Story County Conservation Board's Current Strategic Plan report.	Conservation	High
2	Continue to conduct funding resources study to identify grants and other outside resources to leverage Story County Conservation's current funds. Continue to research and seek a variety of funding sources including contracts, gifts, and grants, and other outside resources to leverage Story County Conservation funds.	Conservation	High
Additional Partners	To be determined by the Story County Conservation Board.		

OBJECTIVE 2: To assess and provide for the ongoing operation and maintenance of existing facilities throughout Story County.

Step #	Action	Office or Department	Priority
1	Evaluate the long-term mechanical equipment needs for all Story County facilities.	Facilities Management	Medium
2	Assess existing and future space needs of Story County Offices and Departments.	Facilities Management	Medium
Additional Partners			

Facilities & Infrastructure



TARGETED GOAL

Over the next five years, Story County will continue to be fiscally-responsible while financially supporting the ongoing needs to maintain and improve public facilities and infrastructure systems.

OBJECTIVE 3: To continue to review facility access points and security for all Story County buildings.

Step #	Action	Office or Department	Priority
1	Conduct study to assess needs for enhanced security, both personnel and facility improvements.	All	High
Additional Partners			

OBJECTIVE 4: To properly maintain a safe and reliable road network by identifying ongoing funding streams, and assessing policies, procedures, and effectiveness of road maintenance programs on an annual basis.

Step #	Action	Office or Department	Priority
1	Review current processes to achieve efficiencies of 5-Year Secondary Road Construction Program.	Secondary Roads	High
Additional Partners	Ames Area Metropolitan Planning Organization (MPO); Iowa Department of Transportation		

Facilities & Infrastructure



TARGETED GOAL

Over the next five years, Story County will continue to be fiscally-responsible while financially supporting the ongoing needs to maintain and improve public facilities and infrastructure systems.

OBJECTIVE 5: To maximize funding for Story County's bridge replacement program, and reduce the number of load posted and inadequate bridges throughout Story County.

Step #	Action	Office or Department	Priority
1	Review and update metrics to determine when to make repairs or recommend full replacement of county-owned bridges.	Secondary Roads	High
2	Research alternative funding streams to leverage bridge replacement funding.	Secondary Roads	High
Additional Partners	Ames Area Metropolitan Planning Organization (MPO); Iowa Department of Transportation		

OBJECTIVE 6: To expand the paved road network to encourage economic development opportunities and enhance transportation corridors.

Step #	Action	Office or Department	Priority
1	Identify key corridors of unpaved roads with economic development opportunities.	Secondary Roads, Board of Supervisors	High
2	Develop metrics to determine which roads get improved and which ones remain unpaved.	Secondary Roads, Planning and Development	High
3	Seek out public-private partnerships to improve transportation networks, where possible.	Secondary Roads, Board of Supervisors, Planning and Development	High
Additional Partners	Story County Economic Development Group; Ames Economic Development Commission, Ames Area Metropolitan Planning Organization (MPO); Iowa Department of Transportation		

Technology



TARGETED GOAL

Over the next five years, Story County will continue to make strategic investments in critical Information Technology (IT) infrastructure to enhance the delivery of County services and programs to its constituents.

OBJECTIVE 1: To conduct a needs assessment evaluating hardware, software and IT infrastructure opportunities and challenges.

Step #	Action	Office or Department	Priority
1	Assess and create a plan to address internal technology needs and upgrades.	All	High
Additional Partners	Outside consultants (if necessary)		

OBJECTIVE 2: To examine the comprehensive multi-media/communications technology needs and outreach strategies for Story County, including deployment within courtrooms and public meeting rooms.

Step #	Action	Office or Department	Priority
1	Conduct internal multi-media technology needs assessments of the Story County facilities.	All	Low
2	Continue planning for the new E911 system.	Sheriff, Board of Supervisors, Emergency Management Agency	High
Additional Partners	Elected leaders and staff of municipalities, non-profit agencies, and other local governments. Outside consultants (if necessary)		

Technology



TARGETED GOAL

Over the next five years, Story County will continue to make strategic investments in critical Information Technology (IT) infrastructure to enhance the delivery of County services and programs to its constituents.

OBJECTIVE 3: To identify necessary steps to complete network connectivity to all Story County facilities.

Step #	Action	Lead Office or Department	Priority
1	Establish cost estimate Estimate costs to extend network service to unserved departments/facilities.	Information Technology	Low
2	Determine alternatives to accomplish similar goals of network connectivity.	Information Technology	Low
Additional Partners	Elected leaders and staff of municipalities, non-profit agencies, and other local governments. Private service providers.		

Policy & Regulations



TARGETED GOAL

Over the next five years, Story County will comprehensively audit regulations and policies to ensure the values defined in the C2C Plan are achievable and not at odds with what is currently being implemented.

OBJECTIVE 1: To continue to address water quality issues throughout Story County and consider strengthened regulations for stormwater and wastewater management.

Step #	Action	Office or Department	Priority
1	Develop implementation strategies and identify necessary partnerships to build on the county-wide watershed assessments. Develop, implement, and monitor strategies and partnerships to build upon the county-wide watershed assessments	Board of Supervisors, Conservation, Planning and Development	High
2	Under the guidance of the Board of Health, review and consider regulatory and programmatic changes regarding aging and unlicensed on-site septic systems.	Environmental Health, Board of Supervisors	Medium
3	Acting as the Drainage District Trustees, proactively seek out innovative solutions to develop realistic and sustainable drainage solutions that positively affect water quality while acknowledging and operating under the antiquated drainage district law and practices.	Board of Supervisors	Low
Additional Partners	Iowa Department of Agriculture and Land Stewardship (IDALS); Iowa Department of Natural Resources (IDNR); Prairie Rivers of Iowa.		

OBJECTIVE 2: To review land use regulations to address conflicts and encourage the creation of new public and private services and businesses to benefit Story County's citizens.

Step #	Action	Office or Department	Priority
1	Review, and amend as necessary, current regulations related to including non-conforming uses, home businesses, and mobile home parks.	Board of Supervisors, Planning and Development	Medium
2	Continue to coordinate planning and land development decisions between Story County and incorporated communities.	Board of Supervisors, Planning and Development	Low
Additional Partners	Elected leaders and staff of municipalities, non-profit agencies, and other local governments.		

STRATEGIC PLAN

STORY COUNTY, IOWA FISCAL YEARS 2019—2023

Board of Supervisors



Rick Sanders



Marty Chitty



Lauris Olson

We are committed to supporting our Strategic Plan. It defines our priorities for the future of Story County and increases our accountability, transparency and performance.

We will continually track our progress towards the goals and projects identified in this Strategic Plan and update and revise as necessary.

Story County Board of Supervisors



October 2018

Approved by the Story County Board of Supervisors

STRATEGIC PLAN

STORY COUNTY, IOWA

FISCAL YEARS 2019—2023

STRATEGIC PLAN

Introduction 1

Challenges 2

Values 3

Goals 4

Action Plan 5

TECHNOLOGY

Technology is the heart of how Story County efficiently serves its citizens. As technology changes rapidly, the expectations on how the County delivers services must change accordingly. Story County will continue to plan its technological and related infrastructure needs over the next five years.

POLICY & REGULATIONS

Story County has long been a leader in looking towards regulations and policies that actively promote alternate ways of accomplishing goals - not just writing static black and white words on a page, but instead enforcing ordinances that accomplish the goal. Story County will continue that practice, ~~but also address~~ to continue to address valid concerns ~~present today as they arise~~. Over the next five years, Story County will comprehensively audit regulations and policies to ensure the values defined in the C2C Plan are achievable and not at odds with what is currently being implemented.



October 2018

Approved by the Story County Board of Supervisors



ipswitch, Inc.
 15 Wayside Rd, 4th Floor
 Burlington, MA 01803
 Email: ar@ipswitch.com
 (781) 676-5797

Federal ID 04-3129831

INVOICE

Invoice No. IN626885
 InvoiceDate 10/17/2018
 Shipper No. SH283410
 Order No. SFO0045693
 Order Type Electronic Order
 Customer ID SF1000520

BILL TO:	SHIP TO:
Accounts Payable Story County 900 Sixth St. Nevada, IA 50201 United States of America	Kyle Beste Story County 900 Sixth St. Nevada, IA 50201 United States of America

PAGE 1

F.O.B. POINT	SHIP VIA	ORDER DATE	TERMS	CUSTOMER P.O. NO.	
Origin	NO SHIP	10/17/2018	Net 30	Barbara Steinback	
PART NUMBER	DESCRIPTION	UNITS	QTY	PRICE	EXT. PRICE
NM-74YH-0180	WhatsUp Gold Total Plus 300 Service Agreement with up to 1 Y	EACH	1.000000000	4,987.50	4,987.50
Notes:	<i>Dates:</i> 12/12/18 - 12/11/19				

To remit payments: ipswitch, Inc. P.O. Box 3726 New York, NY 10008-3726	For ACH/EFT payments: ipswitch, Inc. Wells Fargo Bank, N.A. 1 Boston Place Boston, MA 02108 ABA# 1210-0024-8 Account# 2000031629047 Remit advice: ar@ipswitch.com	Domestic Vire Transfer: ipswitch, Inc. Wells Fargo Bank, N.A. 420 Montgomery Street San Francisco, CA 94104 ABA #1210-0024-8 Account #2000031629047	International Vire Transfer: ipswitch, Inc. Wells Fargo Bank, N.A. 525 Market Street San Francisco, CA 94105 ABA #1210-0024-8 Account #2000031629047 SWIFT Code #WFBUS66 CHIPS# 0407	Sales Total	4,987.50
				Shipping & Handling	0.00
				Tax Total	0.00
				TOTAL	US \$ 4,987.50

THOMAS J. MILLER
ATTORNEY GENERAL



Subcontract # SAK19-02
321 E. 12th STREET
DES MOINES, IA 50319
Main: 515-281-5044
www.iowaattorneygeneral.gov

Janelle Melohn
DIVISION DIRECTOR

IOWA DEPARTMENT OF JUSTICE
OFFICE OF THE ATTORNEY GENERAL
CRIME VICTIM ASSISTANCE DIVISION

THIS AGREEMENT (hereinafter MOU) is entered into by and between the Crime Victim Assistance Division of the Iowa Department of Justice through their **Victim Services Support Program, Lucas State Office Building, 321 East 12th Street, Des Moines, IA 50319** (hereinafter "Department"), and (the Story County Attorney's Office), (hereinafter Program).

This MOU is issued under a grant awarded to the Department by Office of Justice Programs, Bureau of Justice Assistance (BJA); CFDA 16.833, National Sexual Assault Kit Initiative (SAKI); federal award number 2015-AK-BX-K018.

Now therefore, in consideration of the mutual agreements contained herein, the parties agree this MOU will be performed in accordance with the following conditions:

GENERAL CONDITIONS

1. **SCOPE OF WORK/STATEMENT OF WORK:** The purpose of this MOU is to provide reimbursement of reasonable travel and lodging expenses to Washington, DC and return for the 2018 SAKI Advanced Cold Case Investigation and Prosecution Workshop (the Workshop) October 16-18 not to exceed \$2,900.
2. **MATCH:** Match is not required for this project.
3. **KEY PERSONNEL:** Personnel attending the Workshop are Shawna Johnson of the Story County Attorney's Office and Derek Grooters of the Ames Police Department.

The Department contact assigned to this MOU is Robert Hamill. Any notices or requests for changes to this MOU shall be sent to contact in writing, via the US Mail or email.

4. **ALLOWABLE COSTS AND PAYMENT:** Department will reimburse the Program for direct costs and indirect costs (if applicable) incurred in the performance of this MOU, provided that:
 1. The submitted claim represents the approved budget as referenced above.
 2. Such costs were allowable by terms of this MOU and the Uniform Guidance (2 CFR 200) and the applicable funding sources.
 3. Such costs are incurred in accordance with Program's established policies and procedures, consistently applied.
5. **ITEMIZED CLAIMS:** The Program agrees to submit an invoice and itemized receipts for actual costs incurred to: Robert Hamill, Program Administrator; Crime Victim Assistance Division, Lucas Building Ground Floor; 321 East 12th Street, Des Moines, IA 50319. The invoice can be mailed to Robert.hamill@ag.iowa.gov within 30 days following the end of the claim period.

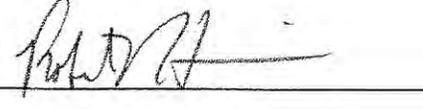
- 6. **CONFLICTS OF INTEREST:** Any key personnel, or any other person associated with this program must disclose in writing any real or perceived conflicts of interest regarding this program. Department will not allow the direct hire or supervision of any immediate family member in any employment position that is funded by this MOU. Any deviations to this restriction must be approved in writing in advance by the assigned community specialist.
- 7. **SPECIAL CONDITIONS:** The Special Conditions, if any, are attached Exhibit E and by reference incorporated herein, apply to this MOU, and in case of any conflict between the General Conditions, the Special Conditions will prevail.

APPROVED AND AGREED

PROGRAM:

IOWA DEPARTMENT OF JUSTICE

By: 

By: 

(Authorizing Signature)

(Authorizing Signature)

Rick Sanders

Robert Hamill

(Name)

(Name)

Board of Supervisors, Chairman

Program Administrator

(Title)

(Title)

10/30/18

10/22/18

(Date)

(Date)

Exhibit E

Standard Assurances

The program assures and certifies that:

The Applicant hereby assures and certifies compliance with all applicable Federal statutes, regulations, policies, guidelines, and requirements, including OMB Circulars A-21, A-87, A-102, A-110, A-122, A-133; Ex. Order 12372 (intergovernmental review of federal programs); and 28 C.F.R. pts. 66 or 70 (administrative requirements for grants and cooperative agreements). The applicant also specifically assures and certifies that:

1. It has the legal authority to apply for federal assistance and the institutional, managerial, and financial capability (including funds sufficient to pay any required non-federal share of project cost) to ensure proper planning, management, and completion of the project described in this application.
2. It will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
3. It will give the awarding agency or the Government Accountability Office, through any authorized representative, access to and the right to examine all paper or electronic records related to the financial assistance.
4. It will comply with all lawful requirements imposed by the awarding agency, specifically including any applicable regulations, such as 28 C.F.R. pts. 18, 22, 23, 30, 35, 38, 42, 61, and 63, and the award term in 2 C.F.R. § 175.15(b).
5. It will assist the awarding agency (if necessary) in assuring compliance with section 106 of the National Historic Preservation Act of 1966 (16 U.S.C. § 470), Ex. Order 11593 (identification and protection of historic properties), the Archeological and Historical Preservation Act of 1974 (16 U.S.C. § 469 a-1 et seq.), and the National Environmental Policy Act of 1969 (42 U.S.C. § 4321).
6. It will comply (and will require any subgrantees or contractors to comply) with any applicable statutorily-imposed nondiscrimination requirements, which may include the Omnibus Crime Control and Safe Streets Act of 1968 (42 U.S.C. § 3789d); the Victims of Crime Act (42 U.S.C. § 10604(e)); The Juvenile Justice and Delinquency Prevention Act of 2002 (42 U.S.C. § 5672(b)); the Civil Rights Act of 1964 (42 U.S.C. § 2000d); the Rehabilitation Act of 1973 (29 U.S.C. § 794); the Americans with Disabilities Act of 1990 (42 U.S.C. § 12131-34); the Education Amendments of 1972 (20 U.S.C. §§ 1681, 1683, 1685-86); and the Age Discrimination Act of 1975 (42 U.S.C. §§ 6101-07); see Ex. Order 13279 (equal protection of the laws for faith-based and community organizations).
7. If a governmental entity:
 - a. it will comply with the requirements of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C. § 4601 et seq.), which govern the treatment of persons displaced as a result of federal and federally-assisted programs; and
 - b. it will comply with requirements of 5 U.S.C. §§ 1501-08 and §§ 7324-28, which limit certain political activities of State or local government employees whose principal employment is in connection with an activity financed in whole or in part by federal assistance.



6/18/2018

1500 ZIEGLER DRIVE NW
ALTOONA, IA 50009
WWW.ZIEGLERCAT.COM/POWER

To: *B.*
Joby Drogden
STORY COUNTY ADMINISTRATION
900 6TH ST
NEVADA, IA 50201-2054

Dear Joby,

Enclosed is a 5 year Customer Support Agreement (CSA) for the following Engines :
Model(s): D200-2 | 7000 |
Serial Number(s): 0WG300260 | 1720433WE |

The payment price will not increase during the agreement period. If this agreement is acceptable, please sign, date, run copy for your file and return to me in the enclosed self-addressed envelope, fax to (515) 957-3879, or email to Bob.Mullenbach@zieglercat.com.

Please call me at 515-957-3882 with any questions you may have.

We appreciate your business and thank you.

Sincerely,

Robert Mullenbach
Customer Support Representative

CUSTOMER SUPPORT AGREEMENT

Date: 6/18/2018



Proposal No. 2601

1500 Ziegler Drive NW
Altoona, IA 50009
515-957-3800 / 800-342-7002

To: *B*
Joby Drogden
STORY COUNTY ADMINISTRATION
900 6TH ST
NEVADA, IA 50201-2054

Re:
5 year Customer Support Agreement (CSA) for
MODEL: D200-2 | 7000 |

SERIAL: 0WG300260 | 1720433WE |

WE PROPOSE TO FURNISH IN ACCORDANCE WITH THE FOLLOWING SPECIFICATIONS, TERMS AND CONDITIONS

Enclosed is a 5 year Customer Support Agreement (CSA) for the following Engines :
Model(s): D200-2 | 7000 |
Serial Number(s): 0WG300260 | 1720433WE |

AGREEMENT START DATE: 7/1/2018
AGREEMENT END DATE: 6/30/2023

INVOICE FREQUENCY: Annually
INVOICE AMOUNT: \$6,095.21

IMPORTANT NOTES

- CUSTOMER SUPPORT AGREEMENT PRICING WILL NOT INCREASE DURING THE TERM OF THIS AGREEMENT.
- PRICE INCLUDES PARTS, LABOR, TRAVEL AND DISPOSAL OF ALL FLUIDS PER E.P.A. STANDARDS.
- TRAINED AND CERTIFIED ENGINE/GENERATOR TECHNICIANS WILL PERFORM ALL SERVICES.

TERMS AND CONDITIONS

- Agreement pricing is based upon generator run time between 0 and 250 hours per year (standby applications).
- Invoices will be sent on the first day of each invoicing period (i.e. monthly, quarterly, semi-annually or annually).
- Either party may cancel this agreement with a (60) sixty day written notice.
- Prices assume all services to be performed during normal business hours (7:30am - 4:00pm, M-F) unless otherwise specified.
- Pricing does not include local and/or state taxes. Taxes will be applied to invoices where applicable.
- This is a preventative maintenance agreement; repairs classified outside standard preventative maintenance will result in additional costs to the customer.
- Early cancellation of this agreement will require payment for any services provided but not yet paid for.
- This proposal is valid for (60) sixty days.

ACCEPTED BY:

Please Sign Name: _____

Please Print Name: Rick Sanders Chair B25

Date: 10/30/12

Respectfully submitted,
Ziegler Power Systems

Bob Mullenbach
By: Robert Mullenbach

Customer Support Representative

Level Definitions

Watchguard Level 1 (64 Point Inspection)

Includes inspection of the following systems:

- Cooling
- Lube Oil
- Air Intake
- Fuel
- Exhaust (inside building only)
- Starting
- Engine
- Generator
- Transfer Switch
- Coolant and Oil Analysis
- Provide written report

MODEL: D200-2 | SERIAL: 0WG300260

Level 1

Nov/2018 , Nov/2019 , Nov/2020 , Nov/2021 , Nov/2022

WatchGuard Level 2 (67-Point Inspection with Oil and Filter Change)

Includes the following:

- Level 1 Inspection
- Change engine oil
- Change engine oil filter(s)
- Change engine fuel filter(s)
- Inspect air filter(s)
- Disposal of old fluids per EPA standards
- Provide written report

MODEL: D200-2 | SERIAL: 0WG300260

Level 2

May/2019 , May/2020 , May/2021 , May/2022 , May/2023

WatchGuard Level 3 (Cooling System Service)

Includes the following:

- Drain and refill cooling system, add coolant additives
- Replace cooling systems hoses
- Replace engine thermostats (where applicable)
- Disposal of old fluids per EPA standards
- Provide written report

MODEL: D200-2 | SERIAL: 0WG300260

Level 3

May/2022

WatchGuard Level 4 (Megohmometer Testing)

Includes the following:

- Megohm test
- Provide written report

MODEL: D200-2 | SERIAL: 0WG300260

Level 4

May/2019 , May/2020 , May/2021 , May/2022 , May/2023

WatchGuard Level 5 (Load Bank Testing)

Includes the following:

- Engine load bank test (2 - hours)
- Provide written report

MODEL: D200-2 | SERIAL: 0WG300260

Level 5

May/2019 , May/2020 , May/2021 , May/2022 , May/2023

Watchguard Level 6 (Engine/Generator Inspection and Adjustment)

Includes the following:

- Inspection of slip ring and brushes
- Grease rear generator bearing
- Inspection of generator wiring
- Inspection of stator and rotor
- Inspection of generator space heater
- Inspection of coupling and guards
- Inspection of meters and voltage regulator
- Adjust engine intake and exhaust valves
- Calibrate injectors (where applicable)

MODEL: D200-2 | SERIAL: 0WG300260

Level 6

May/2022

Watchguard Level 9 (Battery Replacement Program)

Includes the following services

- Complete electrical system check
- Battery charger adjustment
- Test engine starter amperage
- Removal and disposal of old lead acid batteries per EPA standards
- Installation of new, low antimony batteries specifically designed for standby applications
- Provide written report

MODEL: D200-2 | SERIAL: 0WG300260

Level 9

Nov/2021

Watchguard Level 11 (Transfer Switch Inspection/Adjustment)

Includes the following services:

- Clean transfer switch as necessary
- Replace PLS/ATS battery
- Check voltage drop across main contacts with normal load
- Repair/replace faulty incandescent lamps
- Test bypass isolation feature where applicable
- Check voltage drop across main contacts with emergency load (with approval)
- Check operation of timers (with approval)
- Check operation of remote start contacts (with approval)
- Check operation of in-phase monitor (with approval)
- Inspect arc insulators (De-energized switch only)
- Check for loose terminals and/or relays (De-energized switch only)

MODEL: 7000 | SERIAL: 1720433WE

Level 11

May/2019 , May/2020 , May/2021 , May/2022 , May/2023

Customer Requirements

It is the customer's responsibility to...

- Perform weekly and monthly inspections of the engine/generator
- Maintain written or computerized records of the weekly and monthly inspections.
- Contact Ziegler Power Systems with any problems or concerns noted during the weekly and monthly inspections.

Ziegler Power Systems Exclusion of Responsibility:

Ziegler Inc. is not responsible for...

- Providing a portable generator during repairs
- Fuel consumed by generator set during operation
- Building wiring
- System modifications
- Acts of nature, terrorism or war
- Uses of generator beyond rated capacity
- Main fuel tank or piping problems
- Emissions permitting
- Regulation changes
- State and local taxes
- Customer abuse/neglect



STORY COUNTY

Facilities Management

JOBY BROGDEN

Director
515.382.7401

JON EICKHOLT

Assistant
515.382.7402

Story County Administration
900 6th St.

Nevada, Iowa 50201
515.382.7404 FAX

DATE: October 23, 2018

TO: Board of Supervisors

FROM: Joby Brogden *JB*

RE: Hazel GH/MGMC Crisis Shelter

The substantial completion represents that the work is substantially complete and can be utilized for its intended purpose by the Owner/Tenant. This document establishes the date of October 15, 2018 as the date for commencement of all warranties for the work.

Final release of the retainage amount will not take place until RMH Architects have received all close-out documents from Two Rivers Group. RMH Architects will not forward that final pay application until they have received the close-out documents.

Punch list items are nearly complete, therefore, I recommend signing the substantial completion certificate.

AIA[®] Document G704[™] – 2017

Certificate of Substantial Completion

PROJECT: <i>(name and address)</i> Story County Iowa Crisis Stabilization & Transitional Living Center Improvements 2018	CONTRACT INFORMATION: Contract For: General Construction Date: June 4, 2018	CERTIFICATE INFORMATION: Certificate Number: 1 Date: October 16, 2018
OWNER: <i>(name and address)</i> Story County Board of Supervisors 900 Sixth Street Nevada, IA 50201	ARCHITECT: <i>(name and address)</i> Roseland, Mackey, Harris Architects, PC 1615 Golden Aspen Drive, Suite 110 Ames, IA 50010	CONTRACTOR: <i>(name and address)</i> Two Rivers Group, Inc, 1301 1 st Avenue North Altoona, IA 50009

The Work identified below has been reviewed and found, to the Architect's best knowledge, information, and belief, to be substantially complete. Substantial Completion is the stage in the progress of the Work when the Work or designated portion is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use. The date of Substantial Completion of the Project or portion designated below is the date established by this Certificate.

(Identify the Work, or portion thereof, that is substantially complete.)

All Work

Roseland, Mackey,
Harris Architects, PC


SIGNATURE

Jeffrey S. Harris,
AIA

PRINTED NAME AND TITLE

October 15, 2018

DATE OF SUBSTANTIAL COMPLETION

WARRANTIES

The date of Substantial Completion of the Project or portion designated above is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below:

(Identify warranties that do not commence on the date of Substantial Completion, if any, and indicate their date of commencement.)

All warranties commence on October 15, 2018

WORK TO BE COMPLETED OR CORRECTED

A list of items to be completed or corrected is attached hereto, or transmitted as agreed upon by the parties, and identified as follows:

(Identify the list of Work to be completed or corrected.)

Punch List dated 10/12/18

The failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents. Unless otherwise agreed to in writing, the date of commencement of warranties for items on the attached list will be the date of issuance of the final Certificate of Payment or the date of final payment, whichever occurs first. The Contractor will complete or correct the Work on the list of items attached hereto within thirty (30) days from the above date of Substantial Completion.

Cost estimate of Work to be completed or corrected: \$N/A

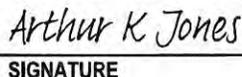
The responsibilities of the Owner and Contractor for security, maintenance, heat, utilities, damage to the Work, insurance, and other items identified below shall be as follows:

(Note: Owner's and Contractor's legal and insurance counsel should review insurance requirements and coverage.)

Owner shall assume all responsibilities on 10/15/18

The Owner and Contractor hereby accept the responsibilities assigned to them in this Certificate of Substantial Completion:

Two Rivers Group, Inc.
CONTRACTOR *(Firm Name)*


SIGNATURE

Arthur K Jones
PRINTED NAME AND TITLE

10/16/18
DATE

Story County Board of
Supervisors
OWNER *(Firm Name)*


SIGNATURE

Rick Sanders
PRINTED NAME AND TITLE

10/30/18
DATE



STORY COUNTY

Facilities Management

JOBY BROGDEN

Director
515.382.7401

JON EICKHOLT

Assistant
515.382.7402

Story County Administration
900 6th St.

Nevada, Iowa 50201
515.382.7404 FAX

DATE: October 23, 2018

TO: Board of Supervisors

FROM: Joby Brogden JB

RE: Hazel GH/MGMC Crisis Shelter

This change order is for five items at the Hazel group home/MGMC Crisis shelter. The first change is for door hardware replacement and lock changes to meet all anti-ligature requirements.

The second change is for adding permanently installed cabling to accommodate wireless access points throughout the facility.

The third change is for removing a breakfast counter in the dining area that would not be utilized by MGMC and caused egress issues with its current location.

The fourth change is to add a protection panel to the sink in the ADA bathroom to conceal the under sink plumbing and eliminate a ligature point.

The fifth change is to replace the existing vinyl base cove with new vinyl base cove to match new vinyl flooring in four rooms.

The cost for these upgrades is reasonable and in-line with current industry standards, therefore, I recommend payment of the additional charges.



AIA Document G701™ – 2017

Change Order

PROJECT: (Name and address)
Story County Iowa
Crisis Stabilization & Transitional Living
Center
Improvements 2018

CONTRACT INFORMATION:
Contract For: General Construction

CHANGE ORDER INFORMATION:
Change Order Number: 2

Date: June 4, 2018

Date: October 17, 2018

OWNER: (Name and address)
Story County Board of Supervisors
900 Sixth Street
Nevada, IA 50201

ARCHITECT: (Name and address)
Roseland, Mackey, Harris Architects, PC
1615 Golden Aspen Drive, Suite 110
Ames, IA 50010

CONTRACTOR: (Name and address)
Two Rivers Group, Inc.
1301 1st Avenue North
Altoona, IA 50009

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

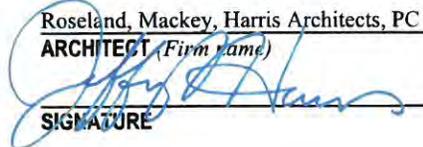
Door hardware changes	\$4,977.84
Additional WAP locations	\$2,031.31
Remove shelf in Dining Room	\$1,064.03
Add protection panel on HC sink	\$ 372.12
Add vinyl base in 113, 114, 115, 125	\$ 632.90

The original Contract Sum was	\$ 213,500.00
The net change by previously authorized Change Orders	\$ 3,457.12
The Contract Sum prior to this Change Order was	\$ 216,957.12
The Contract Sum will be increased by this Change Order in the amount of	\$ 9,078.20
The new Contract Sum including this Change Order will be	\$ 226,035.32

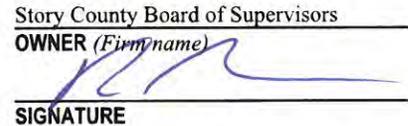
The Contract Time will be increased by seventy-five (75) days.
The new date of Substantial Completion will be October 15, 2018.

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Roseland, Mackey, Harris Architects, PC
ARCHITECT (Firm name)

SIGNATURE

Two Rivers Group, Inc.
CONTRACTOR (Firm name)
Arthur K Jones
SIGNATURE

Story County Board of Supervisors
OWNER (Firm name)

SIGNATURE

Jeffrey S. Harris, AIA
PRINTED NAME AND TITLE
10/17/18
DATE

Arthur K Jones, President
PRINTED NAME AND TITLE
10/16/18
DATE

Rick Sanders Chair BOS
PRINTED NAME AND TITLE
10/30/18
DATE

Return to &

Prepared by Sue McCaskey, Story County Animal Control, 975 West Lincoln Way, Nevada, IA 50201 515-382-3338

ANIMAL RESCUE SERVICE CONTRACT

This contract and Agreement is entered into by and between Story County, Iowa and the City of McCallsburg, Iowa pursuant to the authority, and by the procedures of Chapter 28E, Code of Iowa.

1. Purpose:

Under this contract, Story County shall provide said City with services of domestic animal rescue as set forth more specifically in succeeding paragraphs herein with the exception of 2(e) and (f). Story County will not provide service with regard to wild animals **except as noted below in the Scope of Services, and** in the sole discretion of Story County.

2. Scope of services (pursuant to Story County Code of Ordinances):

- a. Transportation of animals impounded by the contracting city.
- b. Shelter and board for the impounded animals.
- c. Issuance of applicable impoundment charges on impounded animals pursuant to Story County Code of Ordinances.
- d. Cat, dog, and **other small domesticated animal** adoption service for appropriately impounded animals.
- e. Investigation and disposition of rabid, sick or injured animals.
- f. Supervision of quarantine procedures and rabies testing.
- g. **Collection and impounding of City trapped cats.**
- h. Arrange for emergency veterinary care or provision of first-aid treatment.
- i. Provision of humane euthanasia of unclaimed cats and dogs pursuant to Iowa Code 351.37.

- j. Rescue of animals in unusual or emergency circumstances (i.e. flood waters, fire, etc., with permission from appropriate City Official).
- k. One letter sent to resident of said City when requested by said City and **only after prior attempts at resolution by City.**

Any other animal control related problem may be dealt with at the Animal Control Officer's discretion.

The City understands that all service is subject to the Animal Control Officer's availability and discretion with the expressed approval of a City Official, except in emergencies.

JH Initial here if City prefers to be notified prior to Animal Control Officer's response in non-emergency situations. If you checked the box, please provide a twenty-four (24) hour phone number: LeAnn Hazen . 515-460-2483

3. Consideration: (Quarterly billing)

The City will pay Story County, Iowa, based on the following fee schedule:

(No trip charge will be assessed from 8:00 a.m. to 3:00 p.m., Monday – Friday)

- a. \$50.00 per officer involved, per trip between the hours of 3:00 p.m. and 8:00 a.m., Monday through Friday, all day Saturday, Sunday and holidays.
- b. \$25.00 per trip for investigations (regardless of whether or not an animal is detained), confining an animal, and other services as needed.
- c. \$6.50 per day up to a maximum of seven (7) days per unclaimed dog for boarding and transportation costs.
- d. \$5.50 per day up to a maximum of seven (7) days per unclaimed cat for boarding and transportation costs.
- e. \$5.50 per day up to a maximum of seven (7) days per unclaimed exotic animal for boarding and transportation costs.
- f. \$10.00 per day up to a maximum of seven (7) days per unclaimed head of livestock for boarding and transportation costs. Depending on animal size, if a trailer is needed to transport an animal, add an additional \$35.00.
- g. \$15.00 for euthanasia of each unclaimed or unwanted cat not held for seven (7) days, due to sickness, injury or rabies testing.
- h. \$25.00 for euthanasia of each unclaimed or unwanted dog not held for seven (7) days, due to sickness, injury or rabies testing.
- i. \$20.00 for euthanasia of each wild animal species such as opossum, raccoon, etc.
- j. \$5.00 per day for rental of cat box trap.

- k. \$8.00 per day for rental of dog box trap.
- l. \$10.00 per citation issued at the request of said City.
- m. \$10.00 handling/transportation charge for all domestic animals held less than seven (7) days.
- n. At the discretion of said City and Animal Control, an animal may be held and boarded for less than a minimum seven (7) days if the animal is:
Significantly sick or injured, ill-tempered or vicious, feral/wild (not adoptable, applicable to cats and dogs only), believed to have been exposed to a disease infectious to animals or humans.

4. Rescue and removal charges:

For any animal in unusual or emergency circumstances - \$50.00 per trip, per Animal Control Officer needed, and any other applicable fees (which may include, but are not limited to, Sheriff's Office invoices for service).

All diagnostic and/or quarantine costs shall be paid by the City.

5. Recording requirements:

In Accordance with Iowa Code Chapter 28E, a copy of this agreement shall be filed with the Secretary of State and recorded with the Story County Recorder.

6. Termination:

Either party may terminate this agreement without penalty at any time by giving written notice at least thirty (30) days before the effective date of such termination.

7. Effective date:

This agreement shall become effective upon formal passage and execution of the Board of Supervisors above named and upon filing of this agreement with the Secretary of State of Iowa.

8. Duration and term:

The initial term of this agreement shall be for a period of one year commencing on July 1, 2018, and terminating on June 30, 2019. In the interim we will cover your animal control needs, but this agreement shall continue on a year to year basis unless terminated by any party hereto as provided below.

9. Amendment:

This agreement may not otherwise be amended or altered without a written, signed, and filed amendment to the agreement executed by the parties hereto.

In witness whereof the parties hereto have, by their authorized representatives, executed this agreement.

Story County, Iowa

By: [Signature] 10/30/18
Chairperson Date

City of McCallsburg

By: [Signature] 8/13/18
Mayor Date

ATTEST

[Signature] 10/30/18
Auditor Date

[Signature] 8/13/18
Clerk Date

Story County Animal Control

By: _____
Animal Control Director Date



Story County Conservation Board - McFarland Park 56461 180th St. - Ames, Iowa 50010-9451
Phone (515) 232-2516 - Fax (515)232-6989 - Email: conservation@storycounty.com
www.storycountyconservation.org

Memorandum

To: Story County Board of Supervisors

From: Michael D. Cox, Director

Date: October 23, 2018

Re: Consideration of Approval of Agreement between Iowa State University of Science and Technology Extension and Outreach Conference Planning and Management and Story County for the 2020 Iowa's County Conservation System Fall Conference

The attached agreement with ISU's Extension and Outreach Conference Planning & Management (CPM) will provide services for the Iowa's County Conservation System fall conference to be held September 16-18, 2020 in Ames, Iowa.

CPM will provide the following pre- and on-site registration and event coordination services:

- Provide financial services
- Execute facility and service contracts
- Coordinate event logistics, speaker travel arrangements, participant shuttles, and food and beverage functions
- Oversee printing, ordering, and distribution of print materials
- Complete a financial summary after the event

CPM will charge a 3% ISU administrative fee plus a 15% coordination fee. Payment of expenses will be withheld from conference sponsorship and exhibitor fees.

Staff urges your approval of this agreement.

**Agreement
Between
Iowa State University Extension and Outreach Conference Planning & Management
And
Story County, Iowa**

This Agreement (“Agreement”) is entered into as of the 31st day of October, 2018 between Iowa State University of Science and Technology Extension and Outreach (“CPM”) and Story County, Iowa.

RECITALS

- Iowa State University Extension and Outreach desires to offer for use to Story County, Iowa, ISU Extension and Outreach Conference Planning and Management Services (CPM).
- Story County, Iowa desires to use those ISU Extension and Outreach Conference Planning and Management services described in this Agreement for the 2020 Iowa’s County Conservation System (ICCS) Fall Conference.

In consideration of the mutual covenants and conditions contained in this Agreement, ISU Extension and Outreach and Story County, Iowa agree to the following:

I. SERVICES ISU AGREES TO PROVIDE

1.0 CONFERENCE PLANNING AND MANAGEMENT

Iowa State University Extension and Outreach Conference Planning & Management (CPM), a service unit of Iowa State University Extension and Outreach, will provide pre and on-site registration and event coordination services including the following:

- Financial Services for the conference including: developing an event budget, paying all event expenses, processing sponsorship/exhibitor revenue
- Execute facility and service contracts for the designated events (including but not limited to hotel, bus transportation, catering, audio-visual, participant materials)
- Coordinate necessary keynote speaker travel arrangements
- Coordinate all food and beverage functions (pre-event and on-site)
- Oversee printing and distribution of print materials
- Order participant materials
- Coordinate participant shuttles
- On site coordination of event logistics, communication with hotels, facilities and vendors
- Complete financial summary post event, once all expenses are paid and income received.

1.1 SCHEDULED EXECUTION OF SERVICES

The successful execution of the contracted services is dependent upon full and accurate information being received and provided by both Story County, Iowa and ISU Extension and Outreach Conference Planning & Management. Identified dates, locations and deadlines will be drafted for each individual conference, and mutually agreed upon by both parties.

1.2 DATES AND SCHEDULING

CPM will confirm arrangements with facilities for the 2020 ICCS Fall Conference, and serve as the liaison with the facility representatives to ensure that facilities, grounds, venues and services for the 2020 ICCS Fall Conference, are available for the agreed upon dates with minimal conflicts with construction, repairs and maintenance, and other events. Upon signature of this contract, the following dates are confirmed for Story County, Iowa:

September 16 – 18, 2020

No dates will be changed without mutual written agreement of Story County, Iowa and CPM through the ICCS conference chairs and/or Story County, Iowa Representative and the Director of CPM and the corresponding facilities contracted.

II. TERMS and CONDITIONS

Story County, Iowa, as the host of 2020 ICCS Fall Conference, agrees to abide by the terms and conditions relating to event sponsors as indicated below:

No terms and conditions required

2.1 LIABILITY

INDEPENDENT CONTRACTOR

CPM shall be deemed an independent contractor hereunder and shall not be considered or permitted to be a servant, joint-venturer or partner with Story County, Iowa. Any CPM personnel who are providing on site assistance at the conference are doing so as one of their assigned duties as part of their employment at Iowa State University's Extension and Outreach Conference Planning & Management, and therefore are covered by the Iowa State University's insurance policy. Story County, Iowa is not liable for any workman's compensation claims for such CPM personnel and ISU shall indemnify Story County, Iowa from such claims.

2.2 FINANCIAL ARRANGEMENTS

CPM will obtain, review and manage all facility and vendor contracts on behalf of Story County, Iowa. Story County, Iowa agrees to pay any facility or service provider charges for services related to the event. These charges may include, but are not

limited to deposit schedules, insurance requirements, agreed upon catering services, etc. and will be reflected in a mutually agreed upon budget generated by CPM and the authorized Story County, Iowa representative.

A complete summary of expenses and income will be provided by CPM to Story County, Iowa (“Final Summary”) at the conclusion of the conference. A 3% ISU administrative fee and a CPM coordination fee of 15% will be added to the total amount of expenses. Final payment for all expenses will be withheld from the 2020 sponsorship and exhibitor fees collected by CPM. The balance will then be transferred as determined by Story County, Iowa. Should expenses remain, once sponsorship and exhibitor fees are collected, CPM will first use surplus funds from non-disbursed preceding conferences and then invoice Story County, Iowa for any remaining unpaid expenses after the conclusion of the event.

2.3 CANCELLATIONS

Story County, Iowa may elect to cancel any of the 2020 conferences by delivering written notice to CPM. If Story County, Iowa cancels an event within 90 days or more prior to the beginning date of said event, then Story County, Iowa shall pay the Cancellation Fee to CPM. If Story County, Iowa cancels less than 90 days prior to the beginning date of the event, Story County, Iowa shall pay the Cancellation Fee and an additional charge equal to 10% of ISU’s estimated charges for said Story County, Iowa event.

2.3.1 Cancellation Fee. Where used in this Agreement, “Cancellation Fee” shall include all of the following:

- Expenses incurred by CPM for printing, mailing, and advertising directly related to the 2020 ICCS Fall Conference.
- CPM staff time spent in scheduling and planning for the above mentioned 2020 ICCS Fall Conference.
- Non-cancelable obligations incurred by CPM prior to the date of cancellation.
- Any charges imposed by suppliers in connection with the cancellation, including facilities as outlined in 1.1.

Notwithstanding anything to the contrary in this Agreement, the Cancellation Fee will be paid first from surplus funds from previous Story County, Iowa funds held by CPM and not yet disbursed. Remaining amounts, if any following this reconciliation will be paid by Story County, Iowa.

2.3.2 Payment of Cancellation Fee and Other Charges. CPM shall notify Story County, Iowa of the amount of any applicable Cancellation Fee and other charges within thirty days of receiving or sending a notice of cancellation. Story County, Iowa shall pay all such Cancellation Fees and charges within fifteen days of receiving the notice from CPM of the amount.

2.3.3 Force Majeure. Either CPM or Story County, Iowa may cancel this Agreement if its performance of any obligation under this Agreement is prevented or delayed by causes beyond its reasonable control, such as fire, strikes or labor disputes, floods, acts of God, war, terrorism, civil disturbances, or energy shortages. CPM or Story County, Iowa's failure to perform for such reason shall not be deemed a breach of this Agreement. In such case, each party shall be responsible for all expense incurred by that party through the date of cancellation.

III. OTHER PROVISIONS

- 3.1 ASSIGNMENT:** This Agreement may not be assigned or transferred, either in total or in part, by either party without the prior written consent of the other party.
- 3.2 ADDITIONAL CHARGES:** Any requests not noted in this Agreement and any on-site requests may create additional charges. All charges incurred for the 2020 ICCS Fall Conference will be the responsibility of Story County, Iowa. Should any other goods or services be requested an addendum to this Agreement signed by both parties will be required.
- 3.3 ENTIRE AGREEMENT:** This Agreement constitutes the entire understanding and Agreement between the parties with respect to the subject matters hereof, and supersedes all prior and contemporaneous agreements and discussion of the parties herein with respect to the subject matter hereof.
- 3.4 AMENDMENT:** Amendments or revisions to this agreement may be made if in writing and signed by both parties.
- 3.5 GOVERNING LAW:** This Agreement shall be governed by and construed under the laws of the State of Iowa, which shall be the forum for any lawsuits arising from or incident to this Agreement.
- 3.6 NOTICES:** Notices relating to this Agreement shall be in writing and shall be delivered by personal delivery, overnight carrier, or fax or mailed by first class mail, certified mail or registered mail postage prepaid to the other party at the address or number set forth below or such other address or number as may be given in writing. Notice made by personal delivery, overnight mail or fax shall be deemed to be effective upon receipt. Notices made by first class mail, certified mail or registered mail shall be deemed to be effective on the third business day following the mailing of such notice.

3.7 **SIGNATURES, APPROVAL, AND AUTHORITY:** Story County, Iowa shall sign and return this Agreement to CPM by **October 31, 2018**. Signature of this Agreement signifies that CPM and Story County, Iowa approve the proposed arrangements, and verifies that the signers are authorized to commit funds for the 2020 ICCS Fall Conference.

Story County, Iowa

Iowa State University Extension and Outreach Conference Planning and Management



Rick Sanders
Chair, Board of Supervisors

Jody Larson
Coordinator

Date 10/30/18

Date _____

Julie J. Weeks
Director
ISU Extension and Outreach
Conference Planning & Management

Date _____

Iowa State University Extension and Outreach
Conference Planning & Management
1601 Golden Aspen Drive, Suite #110
Ames, Iowa 50010
Phone: 515.294.1775
Fax: 515.232.6716

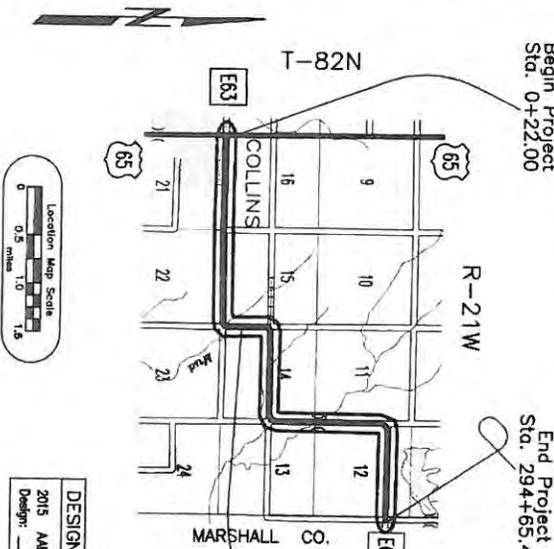
STORY COUNTY

Letting Date **Jan. 16, 2019**

HMA RESURFACING

Proj. No. **FM-C085(150)--55-85**

THE LOCATION OF UNIMPROVED ROADWAYS IS SHOWN FOR REFERENCE ONLY AND IS NOT TO BE CONSIDERED AS PART OF THIS PROJECT.



Begin Project
Sta. 0+22.00

End Project
Sta. 294+05.46

DESIGN DATA RURAL
2015 AADT 120-200, VP.D
Design: Standard Traffic

PROJECT LOCATION
ON E63, FROM HIGHWAY 65, EAST
5.57 MILES TO THE MARSHALL
COUNTY LINE, IN SECTIONS 11, 12,
13, 14, 21, AND 22 OF T82N R21W.



Scales: As Noted

Refer to Proposed Form for a list of applicable specifications.

ON E63, FROM HIGHWAY 65, EAST 5.7 MILES TO THE
MARSHALL COUNTY LINE.

IOWA DEPARTMENT OF TRANSPORTATION Highway Division PLANS OF PROPOSED IMPROVEMENT ON THE FARM-TO-MARKET SYSTEM STORY COUNTY HMA RESURFACING

Project No. **FM-C085(150)--55-85**

Total Sheets: **5**

PROJECT TRAFFIC CONTROL PLAN
THE ROAD WILL BE OPEN TO ONE LANE TRAFFIC DURING CONSTRUCTION. LOCAL TRAFFIC TO ADJACENT PROPERTIES AT THE END OF EACH WORK SECTION SHALL BE MAINTAINED THROUGHOUT THE PROJECT. AS PROVIDED FOR IN ARTICLE 1107.06 OF THE IOWA STATE CODE, THE CONTRACTOR SHALL MAINTAIN TRAFFIC CONTROL DEVICES, SIGNAGE, BARRIERS, AND PAVEMENT CONTROL DEVICES THROUGHOUT THE PROJECT. THE PROJECT SHALL CONFORM TO THE MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES FOR STREETS AND HIGHWAYS AS ADOPTED BY THE DEPARTMENT OF TRANSPORTATION AND THE IOWA ADMINISTRATIVE CODE (IAC) CHAPTER 130. ALL TRAFFIC CONTROL DEVICES SHALL BE FURNISHED, ERECTED, AND MAINTAINED BY THE CONTRACTOR.

UTILITIES INFORMATION
UTILITY COMPANIES WHOSE FACILITIES ARE SHOWN ON THE PLANS OR SHOWN TO BE WITHIN THE CONSTRUCTION LIMITS SHALL BE RESPONSIBLE FOR VERIFYING THE LOCATION AND DEPTH OF ALL UTILITIES PRIOR TO THE DATE AND SUBSEQUENT WORK IN THE AREA.

ALLIANT ENERGY: 319-296-1315
HAILEY COMMUNICATIONS COOP: 515-997-2261
IOWA NETWORK SERVICES: 515-630-0445
KDMA RURAL WATER DISTRICT: 515-678-2117

CONTRACTOR SHALL CALL ONE CALL AT LEAST 48 HOURS PRIOR TO BEGINNING WORK. ONE CALL 1-800-292-8989

It shall be the contractor's responsibility to provide water or concrete which is more durable (concretized material or broken concrete) which is more durable than the existing material. Work on this project. These areas shall not impact adjacent or existing structures. No payment for overhead will be allowed for the removal of existing structures. The contractor shall be held liable for the right-of-way, unless specifically stated in the plans.

No.	Description	105-1 105-3 105-5
A.01	TITLE SHEET	
C.01	QUANTITY INFORMATION SHEET	
C.02	TYPICAL SECTIONS SHEET	
C.03	TABULATIONS SHEET	
C.04	TABULATIONS SHEET	

MILEAGE SUMMARY			
Div.	Location	Ln. Ft.	Miles
1	STA. 0+22.00 TO STA. 294+05.46	29,443.46	5.578
Total		29,443.46	5.578

STANDARD ROAD PLANS			
Number	Date	Title	105-1 105-3 105-5
PL-110	10-18-18	LINE TYPES	
PL-120	10-21-14	STOP LINES AND ISLANDS	
PL-420	04-18-11	TWO-LANE ROADWAY WITH NO TURN LANES (ONE-WAY STOP CONDITION)	
PL-3	10-18-11	SAFETY EDGE	
PL-202	04-18-13	HOT MIX ASPHALT RESURFACING	
TC-1	04-18-13	WORK NOT AFFECTING TRAFFIC (TWO-LANE OR MULTI-LANE)	
TC-213	04-17-12	LANE CLOSURE WITH FLAGGERS FOR USE WITH PILOT CAR	
TC-214	10-17-17	LANE CLOSURE WITH FLAGGERS FOR USE WITH PILOT CAR	
TC-233	10-17-17	PAYMENT MARKING OPERATIONS TWO-LANE	
TC-282	04-18-11	TURNER LANES	



I hereby certify that this engineering document was prepared by me or under my direct professional supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Iowa.
Signed: *David S. Spitzer* Date: *10-23-18*
Your Signature, P.E. 21415
By whom reviewed date is December 31, 2018.
Pages or sheets stamped by this seal.
(Circle submission unless specified here)

Approved by
Story County Engineer
David S. Spitzer
Date *10-23-18*

Approved Story County
Board of Supervisors
Marky

Story County

Project Number: **FM-C085(150)--55-85**

Sheet No. **A.01**

QUANTITY INFORMATION SHEET

ESTIMATED PROJECT QUANTITIES OF QUANTITIES
(1 DIVISION PROJECT)

ITEM	ITEM CODE	ITEM	UNIT	TOTAL
1	2121-7425020	GRANULAR SHOULDERS, TYPE B	TON	3,525.5
2	2212-0475095	CLEANING AND PREPARATION OF BASE	MI	5.6
3	2212-5070322	PATCHES, PARTIAL-DEPTH REPAIR, HMA	SY	568.9
4	2212-5070330	PATCHES BY COUNT (REPAIR)	EACH	4.0
5	2214-5145150	PAVEMENT SCARIFICATION	SY	423.4
6	2303-1032500	HMA, ST, INTERMEDIATE COURSE, 1/2 IN. MIX	TON	6,512.3
7	2303-1033500	HMA, ST, SURFACE COURSE, 1/2 IN. MIX, NO SPECIAL FRICTION	TON	6,512.3
8	2303-1258283	ASPHALT BINDER, PG 58-28S, STANDARD TRAFFIC	TON	781.5
9	2303-6911000	HMA PAVEMENT SAMPLES	LS	1.0
10	2303-7000610	PAVEMENT ADJUSTMENT I/D FOR HMA MIXTURE (LABORATORY VOIDS)	EACH	1.0
11	2303-7000620	PAVEMENT ADJUSTMENT I/D FOR HMA MIXTURE (FIELD VOIDS)	EACH	1.0
12	2527-9263109	PAINTED PAVEMENT MARKINGS, WATERBORNE/SOLVENT	STA	696.49
13	2527-9263112	PAINTED PAVEMENT MARKINGS, HIGH-BUILD, WATERBORNE	STA	588.87
14	2527-9270111	ROADWAYS CUT FOR PAVEMENT MARKINGS	STA	588.87
15	2528-8445110	TRAFFIC CONTROL	LS	1.0
16	2528-8445113	FLAGGER	EACH	see Proposal
17	2528-8445115	PILOT CAR	EACH	see Proposal
18	2533-4980005	MOBILIZATION	LS	1.0

* see Proposal for quantities.

GENERAL NOTES

- Story County will mark out scarification sawcuts and pavement markings, and delineate patching and leveling areas. Unless otherwise directed or authorized, all hot mix asphalt and other bituminous materials which are not specifically addressed or described in the contract documents shall become the property of the Contractor.
- The Contractor, in accordance with current rules and regulations of the Iowa Department of Natural Resources, may:
- With the approval of the Engineer, blend or otherwise process the material for use with shoulder or special backfill aggregate, for use on the project.
 - With the approval of the Engineer, place with material in areas designated by the Engineer as Soil Aggregate Subbase without extra charge.
 - Remove the material from the project and stockpile for the contractor's future use.

ESTIMATE REFERENCE INFORMATION

ITEM NO.	DESCRIPTION
1.	Item for 2' wide shoulders (on each side) in the City of Collins, and 3' wide in rural areas. See Typical 7155 lbs./ft ² item includes all material, equipment and labor necessary to furnish, place and finish granular shoulders.
3.-4.	Partial-depth patching at locations and dimensions shown in tabulation on this sheet. Partial-depth patching shall be 4" deep in all patches. Removal of existing pavement is included in bid price as per Section 2212.05 B. Removed pavement shall be disposed of by the Contractor. Patches shall be marked out by the County.
5.	Refer to Road Detail 7308 on Sheet C.02 for surface runoff details and scarification stationing.
6.-7.	OMA shall apply. Quantity is for single-lift 2" thick (Standard Traffic design) overlay with 12' wide lanes in the City of Collins and two-lift 3" thick (Standard Traffic design) overlay with 11' wide lanes for the remainder of the project. Quantity was estimated using 148 lbs./ft ² unit weight. Quantity includes 280.8 tons for entrance filets and sideroad intersections (see Table on this sheet for details), and 8.1 tons for scratch-coat locations (scratch-coat locations are tabulated on Sheet C.03). Tack coat is incidental to this item.
8.	Binder was estimated at 6% for both intermediate and surface lifts.
12.	See Tabulation 10822 on Sheets C.03 and C.04 for pavement marking types, stationing, and quantities. Quantity includes an application of yellow centerline marking for both intermediate and surface lifts.
13.	See Tabulation 10822 on Sheet C.04. Quantity shown is for white edge line only. High build waterborne paint shall be used. One application of white edge lines for the surface lift only.
14.	Item for milling in white edge lines.
16.	Fogger quantity is an estimate only. See Proposal for quantities.
17.	Pilot Car quantity is an estimate only. See Proposal for quantities.

HMA Sideroad and Entrance Filets

STATION	SIDE	LENGTH	WIDTH	TONS	COMMENTS
0+22	RL	var.	14.2	14.2	Hwy. 65 Radius (City of Collins)
0+22	Lt.	var.	8.8	8.8	Hwy. 65 Radius (City of Collins)
3+70	RL	45'	6'	3.3	2nd Ave. (City of Collins)
7+35	RL	45'	6'	2.9	3rd Ave. (City of Collins)
11+14	RL	100'	6'	7.0	Main St. (City of Collins)
14+86	RL	75'	6'	5.1	4th Ave. (City of Collins)
var.	Lt./Rt.	var.	10'	194.8	Sideroad Filets (11)
var.	Lt./Rt.	var.	2'	46.7	Field Entrances (47)
				280.8	

Partial-Depth Patching Details

STATION to STATION	SIDE	LENGTH	WIDTH	DEPTH	COMMENTS
121+56 to 124+00	Lt.	244'	3.0'	4"	81.33 sy patch
134+65 to 138+25	Lt.	360'	4.5'	4"	180.00 sy patch
161+73 to 165+50	Lt.	377'	4.0'	4"	167.56 sy patch
213+50 to 216+30	Lt.	280'	4.5'	4"	140.00 sy patch

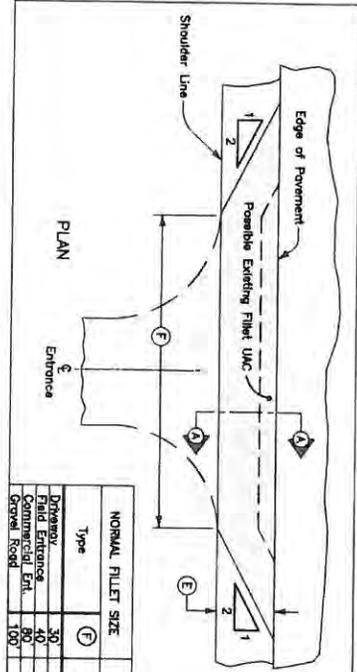
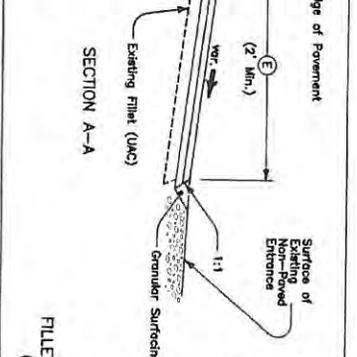


TABLE OF DESIGN QUANTITIES

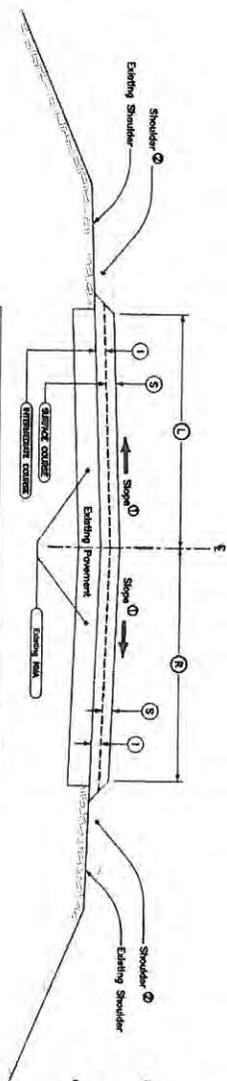
Type	SURFACE COURSE		INTERMEDIATE COURSE		TACK COAT
	Feet	Yds	Feet	Yds	
Driveway	30	9	0.2	0.2	0.2
Field Entrance	40	12	0.2	0.2	0.2
Commercial Ent.	80	24	1.0	1.0	1.8
Gravel Road	100	30	1.2	1.2	2.2



7130 Modified

Note:
Construct uniform thickness fillets at non-paved entrances to form entrance and intermediate courses where practical, and of commercial grade for the entrance and intermediate courses.
Standard practice of setting surface prior to placement of fillet may be required by the Engineer and is essential to proper work on the fillet.
Fillet slope on field to the side are recommended and shall be used for design and estimating purposes. The Engineer shall establish the size of each individual fillet to accommodate conditions at the site.
HMA quantities included with metric quantities.
① Estimated at 145 lb./cu. ft.
② Estimated for 2 applications of 0.05 gal./sq. yd. The tack coat for entrance fillets may be estimated when so directed by the Engineer.

FILLET FOR NON-PAVED ENTRANCES
(HMA Resurfacing Project)



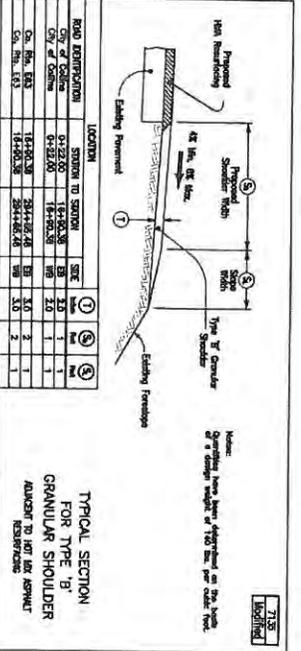
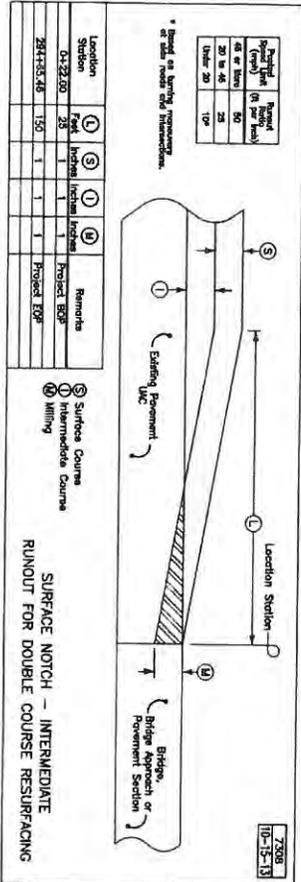
LOCATION

ROAD IDENTIFICATION	STATION TO STATION	Inches	Feet	Feet
City of Colton	0+22.00	163+80.38	2	1/2
Co. Rd. 653	18+30.58	284+65.58	1 1/2	1 1/2
			11.0	11.0

(Single Hit)

TYPICAL CROSS SECTION
HMA RESURFACING

2802 Modified



7130 Modified

Note:
Standard practice of setting surface prior to placement of fillet may be required by the Engineer and is essential to proper work on the fillet.
Fillet slope on field to the side are recommended and shall be used for design and estimating purposes. The Engineer shall establish the size of each individual fillet to accommodate conditions at the site.
HMA quantities included with metric quantities.
① Estimated at 145 lb./cu. ft.
② Estimated for 2 applications of 0.05 gal./sq. yd. The tack coat for entrance fillets may be estimated when so directed by the Engineer.

TYPICAL SECTION
FOR TYPE 'B'
GRANULAR SHOULDER
APPLICABLE TO HOT MIX ASPHALT
RESURFACING

① Based on quality requirements at data near this measurement.

Location Station	Feet	Yards	Feet	Yards
0+22.00	28	8	1	1
284+35.48	150	45	1	1

① Surface Course
② Intermediate Course
③ Milling

SURFACE NOTCH - INTERMEDIATE RINOUT FOR DOUBLE COURSE RESURFACING

LOCATION

ROAD IDENTIFICATION	STATION TO STATION	Feet	Yards	Feet	Yards
City of Colton	0+22.00	183+80.38	2	1/2	1
Co. Rd. 653	18+30.58	284+65.58	1 1/2	1 1/2	1
Co. Rd. 613	18+30.58	284+65.58	1 1/2	1 1/2	1

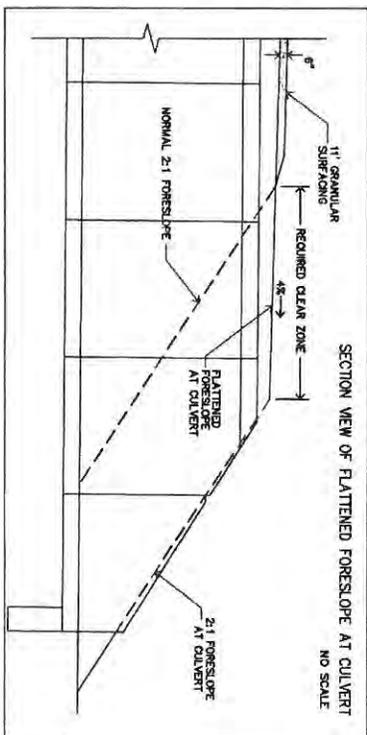
ESTIMATED PROJECT QUANTITIES OF QUANTITIES
(1 DIVISION PROJECT)

ITEM	ITEM CODE	ITEM	UNIT	TOTAL
1	2101-0850001	CLEARING AND GRUBBING	ACRE	0.5
2	2102-2710070	EXCAVATION, CL 10, ROADWAY AND BORROW	CY	289.2
3	2104-2710020	EXCAVATION, CL 10, CHANNEL	CY	150.0
4	2401-6745650	REMOVAL OF EXISTING STRUCTURES	LS	1.0
5	2402-2720000	EXCAVATION, CLASS 20	CY	188
6	2415-2111006	PRECAST CONCRETE BOX CULVERT, 10 FT. X 6 FT.	LF	108.0
7	2415-2201006	PRECAST CONCRETE BOX CULVERT STRAIGHT END SECTION, 10 FT. X 6 FT.	EACH	2.0
8	2415-2300000	PRECAST CONCRETE BOX FLARED APRON	EACH	1.0
9	2417-1040018	CULVERT, CORRUGATED METAL ENTRANCE PIPE, 18 IN. DIA.	LF	50.0
10	2417-1040024	CULVERT, CORRUGATED METAL ENTRANCE PIPE, 24 IN. DIA.	LF	45.0
11	2507-3250005	ENGINEERING FABRIC	SY	103.2
12	2507-6800061	REVENTMENT, CLASS E	TON	98.1
13	2518-6910000	SAFETY CLOSURE	EACH	4.0
14	2528-8445110	TRAFFIC CONTROL	LS	1.0
15	2533-4980005	MOBILIZATION	LS	1.0

100-1A
07-15-97

STORY COUNTY:

Story County to apply seeding and mulching, furnish and place granular surfacing, and to stake culvert control and proposed right-of-way.



ESTIMATE REFERENCE INFORMATION

ITEM NO.	DESCRIPTION
1.	Entire project to be cleared and grubbed from BOP to EOP and from ROW line to ROW line.
2.	Plan quantity is based on approximately 100.7 CY of fill (30% shrink factor) and 289.2 CY of cut. Contractor to verify quantity of 69.5 CY of cut. Assume dirt bottom. It is assumed that the topsoil quantity is on-site and is included in this item. Stationing is on-station-by-station dirt quantities. Type A compaction required. See Cross Section sheets for station-by-station dirt quantities.
3.	Item for excavation for rock splash basin and shoring inlet and outlet to match culvert opening. Suitable excavated material may be drilled and wasted on roadway forelopes with the approval of the Engineer.
4.	Item includes the removal of a single span 17'x24' treated timber beam bridge with timber abutments, wingwalls and piling, on a 0° skew, and two metal entrance pipe culverts. See Tabulation 110-2 on Sheet C.03 for details and notes on plan sheets. All materials from the old bridge and the metal entrance pipe culverts, shall become the property of the Contractor according to article 1104.08 of the Standard Specifications, and removed from the site. Burying removal materials on site will not be allowed.
5.	Item for excavation for culvert placement. Item includes quantity for excavating a stream run-around. Suitable material may be used to backfill culvert and supplement Class 10 roadway quantity when approved from the Engineer.
6.-8.	Precast RC9 culvert shall be two single 10'x6'x54\" cells, side-by-side, with straight end sections on the outlet end from splash basin to inlet. The culvert shall be supplied by the Contractor as per plan which includes deposits and approvals. See Tabulation 104-4 on Sheet C.03 and notes on Sheet C.02 for details. Approximately 79.2 tons of 1\" rock is required under the box for bedding. The bedding is incidental to bid this item. This item includes (approximately 10.0 cy) concrete, and all other materials, equipment, and labor necessary for the concrete fill between the two culvert barrels.
9.	For field entrance at Sta. 22+60.0 Lt.
10.	For field entrance at Sta. 21+44.3 Rt.
11.	Item for the placement of the slope protection and constructing the splash basin. Quantity includes 42.8 SY for the slope protection and 60.4 SY for the splash basin.
12.	Item for placing 53.1 Tons of slope protection at the inlet and 45.0 Tons for constructing a rock splash basin at the outlet. See Sheet D.01 for plan view, Tabulation 100-23 on Sheet C.04 for dimensions, and Standard Road Plan EC-501 for details. Excavation is paid for in Class 10 Channel Item.
13.	See Tabulation 108-13A on Sheet C.03 for stationing and quantities.
14.	See Standard Road Plan TO-252 for details.

FILE LOCATION: S:\PROJECTS\ROADWAY\STORY\PROJECT 11\STORY\QIS\QIS.DWG

STORY COUNTY

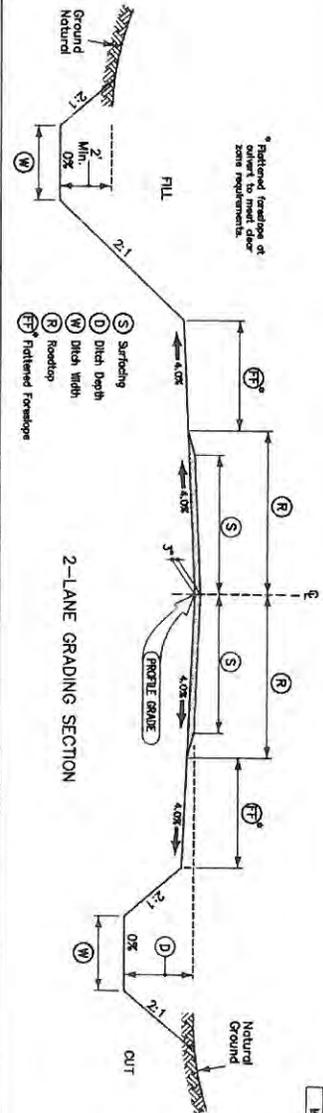
7/1-2008(149)-04-95

DATE: 7/1-2008

Normal section shown may be modified appropriately in areas of super-elevation and cross sections for design of embankment developed by the Engineer.

See Plan & Profile sheets and cross sections for details of embankment.

ROAD IDENTIFICATION	SIDE	STATION TO STATION	DIMENSIONS										
			FF ¹	D	W	R	S	FF ²	FF ³	FF ⁴			
290th Ave.	LT	21+00.0	0	var.	6	13	11	11	11	0	0	0	0
290th Ave.	LT	21+20.0	0	var.	6	13	11	11	11	0	0	0	0
290th Ave.	LT	21+78.1	0	var.	6	13	11	11	11	0	0	0	0
290th Ave.	LT	22+07.3	0	var.	6	13	11	11	11	0	0	0	0
290th Ave.	LT	22+44.3	0	var.	6	13	11	11	11	0	0	0	0
290th Ave.	LT	23+00.0	0	var.	6	13	11	11	11	0	0	0	0
290th Ave.	RT	21+00.0	0	var.	6	13	11	11	11	0	0	0	0
290th Ave.	RT	21+57.0	0	var.	6	13	11	11	11	0	0	0	0
290th Ave.	RT	21+97.0	0	var.	6	13	11	11	11	0	0	0	0
290th Ave.	RT	22+25.1	0	var.	6	13	11	11	11	0	0	0	0
290th Ave.	RT	22+65.1	0	var.	6	13	11	11	11	0	0	0	0
290th Ave.	RT	23+00.0	0	var.	6	13	11	11	11	0	0	0	0



DRAINAGE STRUCTURES BY CULVERT CONTRACTOR

Location	Size	Type	Length	No. of	Flow Line	Dimensions - Ln. Ft.		Slew Ahead	By Road Contractor		Remarks
						Left	Right		Top	Bottom	
22+02.10	10x6	Twin RCB	64.0	2	Left	Right	23	23	30'	30'	104-4 10-50-05
21+44.3 R.L.	24"	Entrance CMP	45.0		Left	Right	22.5	22.5	30'	30'	104-4 10-50-05
22+60.0 L.L.	18"	Entrance CMP	50.0		Left	Right	25.0	25.0	30'	30'	104-4 10-50-05

ROCK EROSION CONTROL

Road Identification	Begin Station	End Station	Side	Rock Erosion Control (REC)					Material Bid Quantities			Remarks	
				Type 1	Type 2	Type 3	Type 4	Type 5	Erosion Stone	Cross E. Revertment	Eng. Fabric		
290th Ave.	22+03.6	22+35.9	41' RT	FT	FT					45.0	80.4		Placed at RCB outlet.
290th Ave.	21+72.0	22+07.0	53' LT	FT	FT		X			32.7	26.4		RCB inlet slope protection.
290th Ave.	21+74.0	21+74.0	24' LT	FT	FT			X		20.4	16.4		RCB inlet slope protection.

TABULATION OF SAFETY CLOSURES

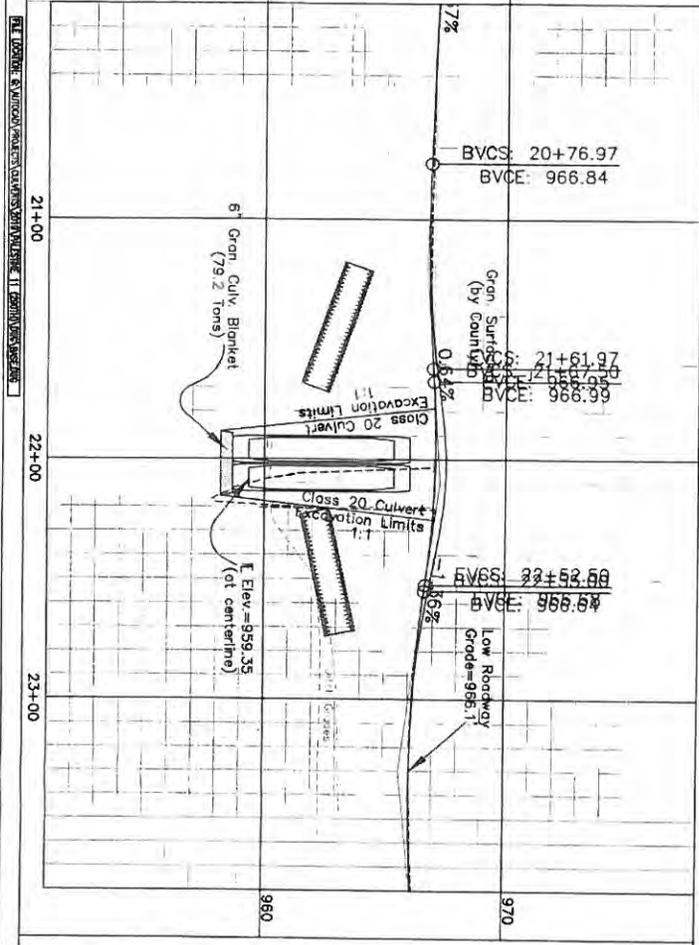
STATION	ROAD QTY.	HAZARD QTY.	REMARKS
20+00.0	1	1	
23+50.0	1	1	
24+00.0	1	1	
			TOTAL = 4.00

REMOVAL OF EXISTING STRUCTURES

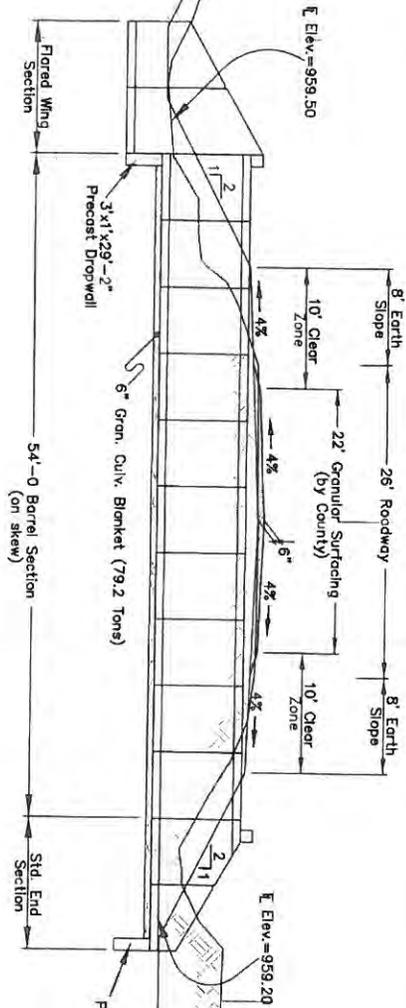
No.	Location	Description	Remarks
1	21+41.5 R.L.	18" steel metal roadway pipe	To become the property of the Contractor and removed from the project.
1	22+02.1	17'x24' treated timber beam bridge	To become the property of the Contractor and removed from the project.
1	22+40.8 L.L.	16" 30' metal roadway pipe	To become the property of the Contractor and removed from the project.

CULVERT DETAIL SHEET

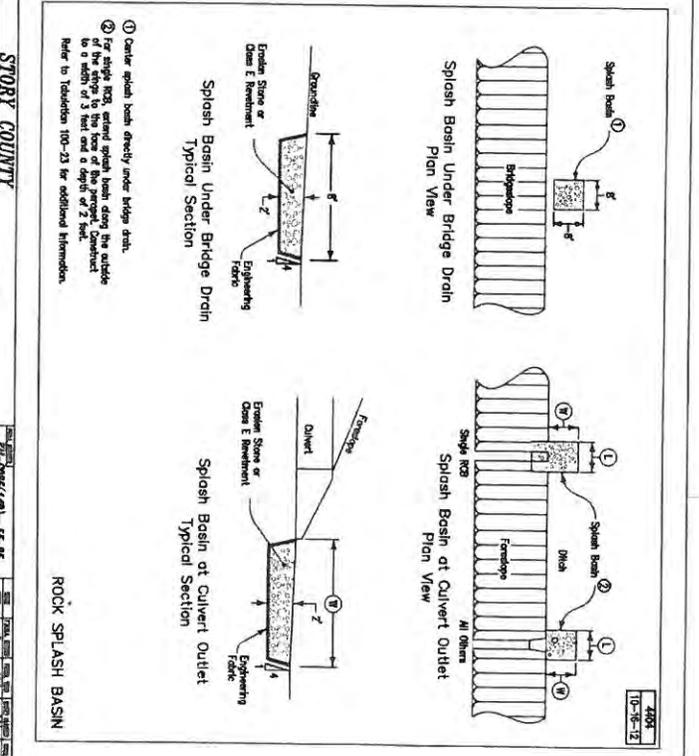
PROJ No. FM-C085(149)--55-85



STA. 22+02.10
 TMN 10'X6'X5.4'
 PRE-CAST RCB
 ON 23° SKEW
 COVER=1.5'



HYDRAULIC DATA
 CHANNEL AREA = 324 Sq. Ft.
 DESIGN DISCHARGE = 64.5 = 716 CFS.
 DESIGN HEADWATER = 85.60 Ft.
 DESIGN SLOPE (100Y) = 14.10 Ft./M.
 DESIGN WINDUP AREA = 1150 Sq. Ft.
 DESIGN WINDUP VELOCITY = 15.54 ft./sec.
 0100 1120 CFS



① Center splash basin directly under bridge drain.
 ② For slope RCB, extend splash basin along the outside of the slope to the foot of the project. Construct to a depth of 3 feet and a depth of 2 feet.
 Refer to Foundation 100-23 for additional information.

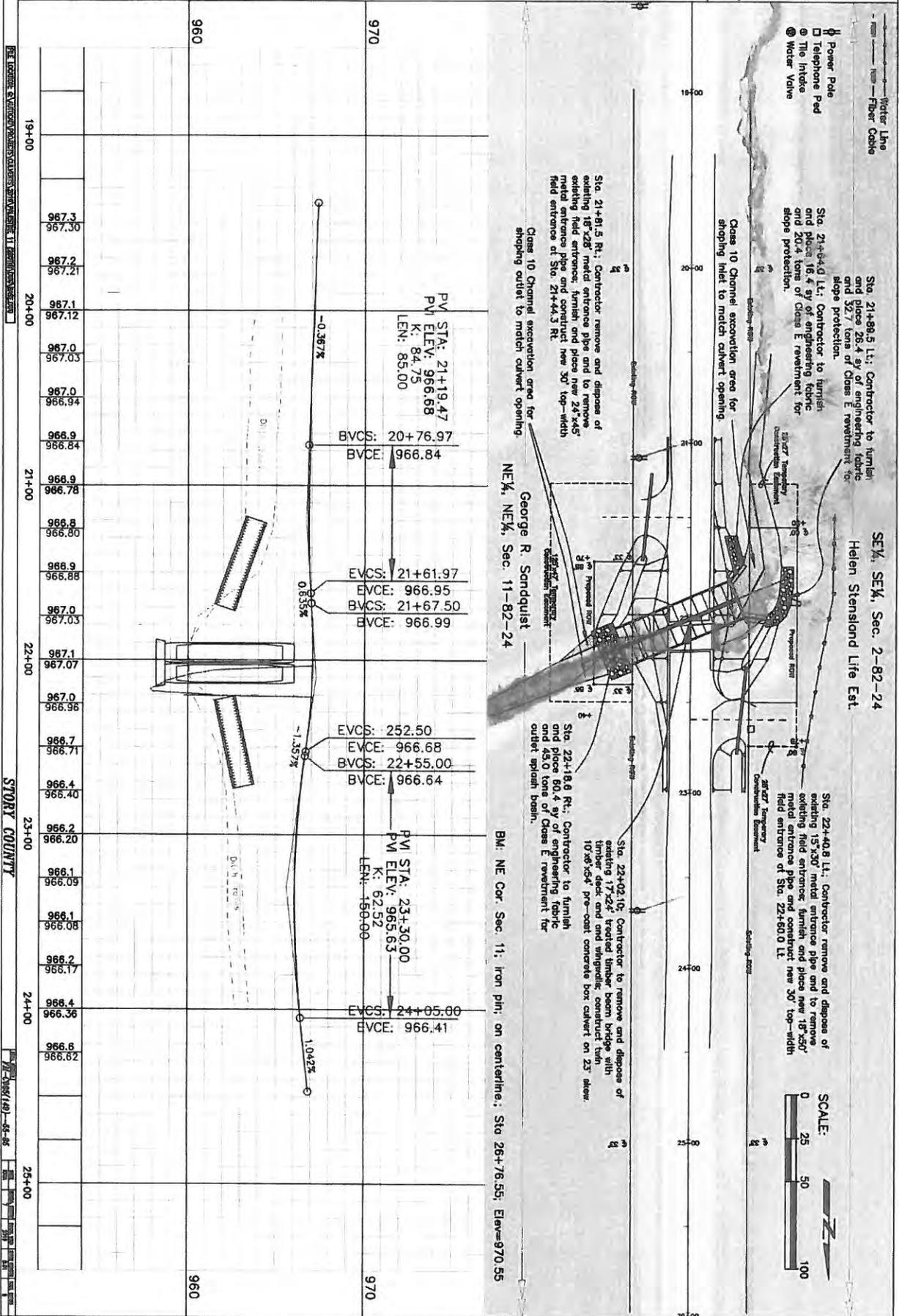
ROCK SPLASH BASIN

SPOTY COUNTY

FM-C085(149) 55-85

PLAN AND PROFILE SHEET

PROJ No. FM-C085(149)--55-85



SEE EXISTING SURVEY RECORDS FOR STATIONING AND ELEVATIONS

STORY COUNTY

FM-C085(149)-55-85

DATE: 11/11/2011

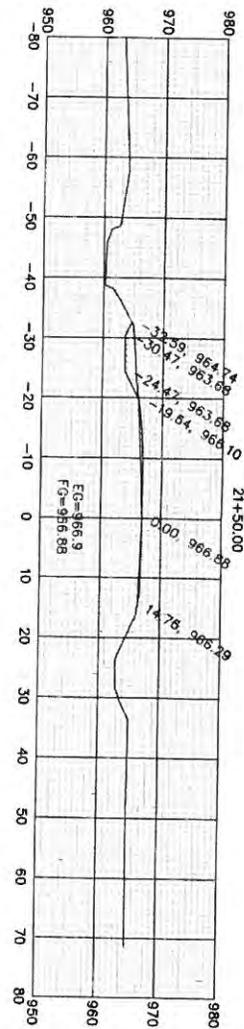
CROSS SECTIONS SHEET

PROJ No. FM-C085(149)--55-85

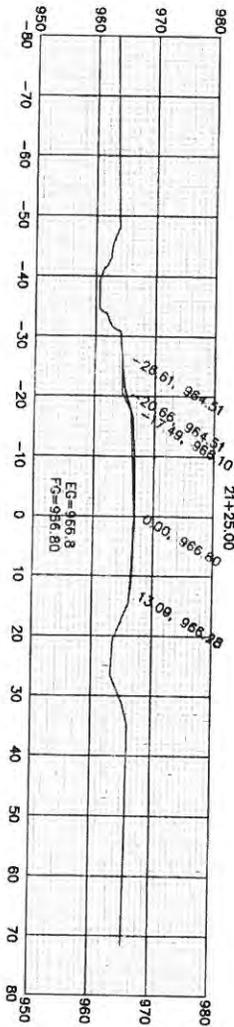
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STORY COUNTY

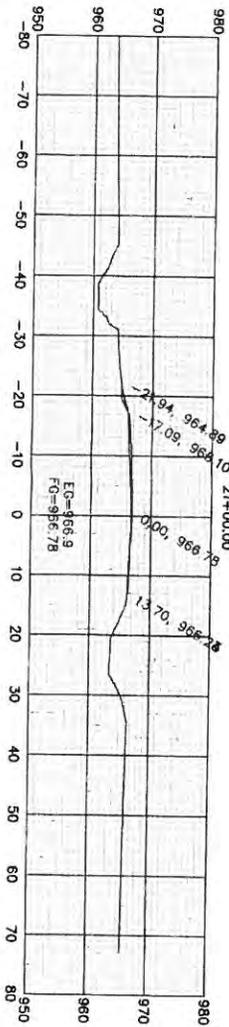
FM-C085(149)--55-85



Sta. 21+50.00	
Cut Area	22.99
Fill Area	0.00
Cut Vol	13.16
Fill Vol	0.00



Sta. 21+25.00	
Cut Area	5.44
Fill Area	0.01
Cut Vol	5.47
Fill Vol	0.00

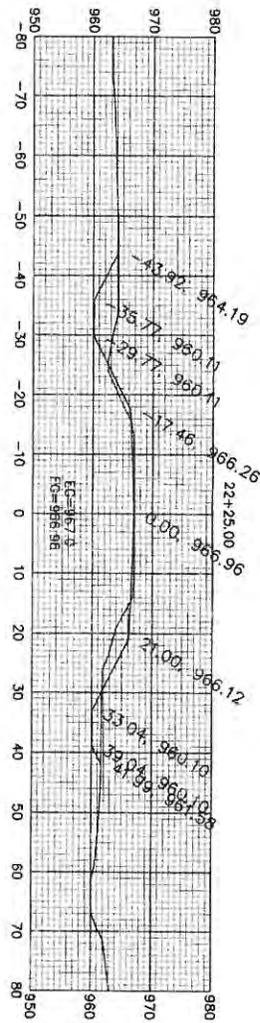


Sta. 21+00.00	
Cut Area	6.38
Fill Area	0.00
Cut Vol	0.00
Fill Vol	0.00

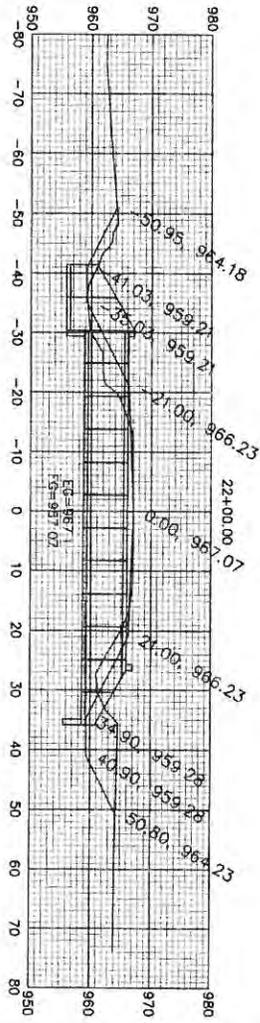
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STORY COUNTY

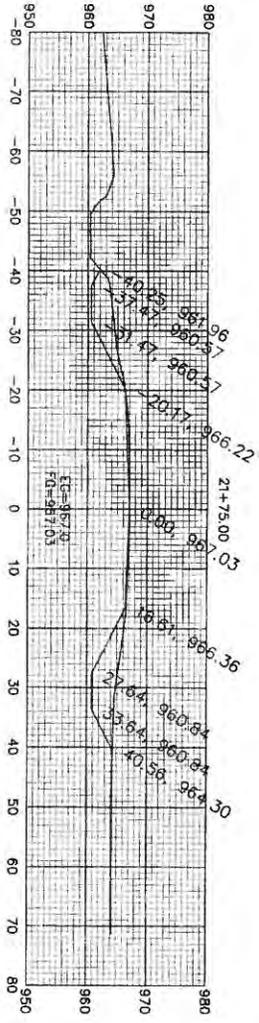
DATE: 08/04/04 11:56:46



Sta.	22+25.00
Cut Area	68.06
Fill Area	28.79
Cut Vol	72.91
Fill Vol	50.26



Sta.	22+00.00
Cut Area	89.42
Fill Area	54.72
Cut Vol	93.53
Fill Vol	32.95



Sta.	21+75.00
Cut Area	112.60
Fill Area	0.03
Cut Vol	62.78
Fill Vol	0.02

CERTIFICATE OF APPOINTMENT OF CIVIL PROCESS SERVER

STATE OF IOWA, STORY COUNTY, ss.

I, Paul H. Fitzgerald, Sheriff of Story County, Iowa, do hereby constitute and appoint Maegan Camp as civil process server and do hereby authorize and empower her to do and perform in my name as such Civil Process Server, all acts and things that may lawfully be done by her as such Civil Process Server.

Given under my hand this 25th day of October, A.D. 2018


Paul H. Fitzgerald
Sheriff of Story County

STATE OF IOWA, STORY COUNTY, ss.

I, Maegan Camp, having been appointed a Civil Process Server of Story County, under Paul H. Fitzgerald, Sheriff of Story County, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Iowa, and that I will faithfully and impartially, to the best of my ability, discharge all the duties of the office of Story County Sheriff in Story County, Iowa, as now or hereafter required by law.

Subscribed and sworn to before me, this 25th day of October, A.D. 2018



Notary

Above appointment approved by the Board of Supervisors of Story County, this 30th day of October, A.D. 2018



Chairperson to the Board of Supervisors

STORY COUNTY UTILITY PERMIT

Date 10/22/18

To the Board of Supervisors, Story County, Iowa:

The NORTHERN NATURAL GAS Company, incorporated under the laws of _____, does hereby make application requesting permission to occupy certain portions of public right-of-way and that the County Engineer be directed to establish the location of lines of transmission of 510TH AVE on secondary route 340TH, from NORTH to SIOADE, a distance of 1/4 miles.

Agreements: The utility company, corporation, applicant, permittee, or licensee, (hereinafter referred to as the permittee) agrees that the following stipulations shall govern under this permit.

1. The Permittee will file a plat setting out the location of proposed line on the secondary route and that the description of the proposed installation including type, height, and spacing of poles, maximum voltage, lengths of cross arms, minimum clearance and number of wires, type, size and capacity of underground cables, conduits, tile lines, and pipe lines, maximum working pressures for pipe lines carrying gas or flammable petroleum products are described as follows:
2. The installation shall meet the requirements of county, state, and federal laws, franchise rules, and of the Iowa State Commerce Commission Regulations and Directives, Utilities Division, the Iowa State Department of Health, and any other laws or regulations applicable.
3. The Permittee shall be fully responsible for any future adjustments of its facilities within the established highway right-of-way caused by highway construction or maintenance operations.
4. Story County assumes no responsibility for damages to the Permittee's property occasioned by any construction or maintenance operations on said highways.
5. The Permittee shall take all reasonable precautions during the construction and maintenance of said installation to protect and safeguard the lives and property of the traveling public and adjacent property owners.
6. The Permittee, and its contractors, shall carry on the construction or repair of the accommodated utility with serious regard to the safety of the public. Traffic protection shall be in accordance with Part VI of the current Iowa Department of Transportation Manual on Uniform Control Devices for Streets and Highways.
7. The Permittee shall be responsible for any damage resulting to said highways because of the construction operation, or maintenance of said utility, and shall reimburse Story County for any expenditure the County may have to make on said highways because of said permittee's utility having been constructed, operated, and maintained thereon.
8. The Permittee shall indemnify and save harmless Story County from any and all causes of action, suits at law or in equity, or losses, damages, claims, or demands, and from any and all

liability and expense of whatsoever nature for, on account of or due to the acts or omissions of said Permittee's officers, members, agents, representatives, contractors, employees or assigns arising out of or in connection with its (or their) use or occupancy of the public highway under this permit.

9. Noncompliance with any of the terms of permit, or agreement, may be considered cause for shut down of utility construction operations, or revocation of the permit.

10. The following special requirements, if applicable, shall apply to this permit:

Whenever the route of the proposed cable line runs along a paved secondary highway, the location of said cable shall be constructed on top of the road shoulder so as to be within approximately two-feet of the pavement edge.

Whenever the route of the proposed cable line runs along a dirt or gravel surfaced highway, the location of said cable shall be constructed on top of the road surface and as near possible to the shoulder line

Whenever a cross road culvert or bridge is encountered along the route of the proposed cable lines, said cable shall be constructed around the ends of said cross road culvert or bridge even though this looping is not designated on the situation plans attached hereto.

The crossing of the cable line from one side of the highway to the other shall be accomplished at a near right angle rather than diagonally so as to disturb the roadbed of the traveled way as little as possible.

Whenever the route of the proposed cable line is to cross a paved highway, such crossing shall be in a bored hole rather than open cut trench.

Date 10-19-18

NORTHSTAR NATURAL GAS
Name of Company (Applicant - Permittee)

by David J. K... 515-321-4240
Phone no.

Recommended for Approval:

Date 10-22-18

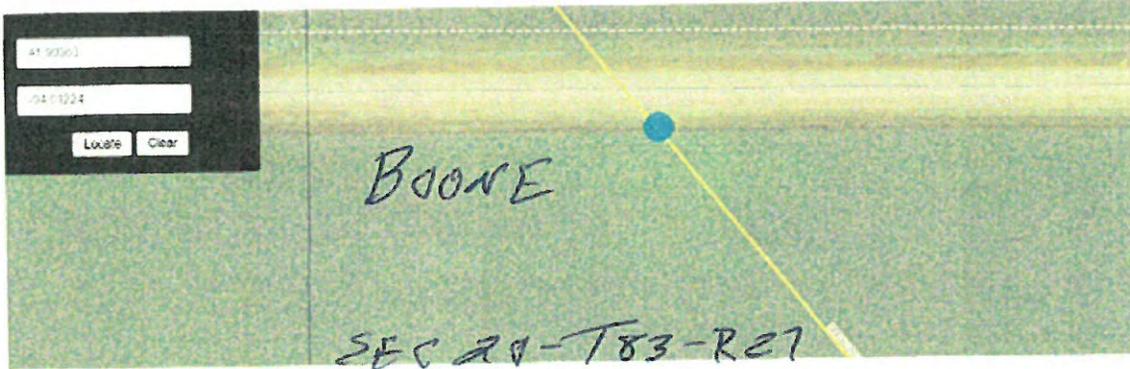
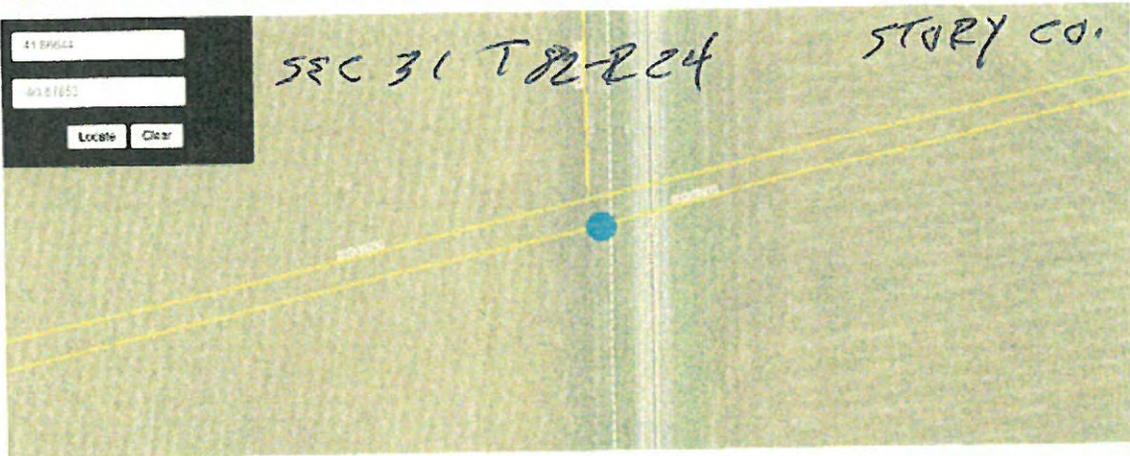
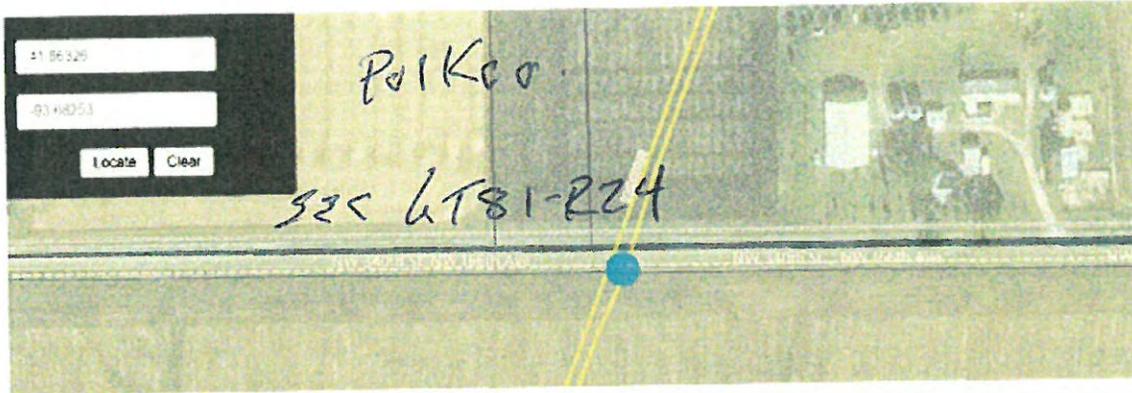
James M... 515-382-7355
County Engineer Phone no.

Approved:

Date 10/30/18

[Signature]
Chair, Board of Supervisors
Story County, Iowa

Three (3) copies of this form will be required for each installation. A plat shall be attached to each copy submitted.



STORY COUNTY UTILITY PERMIT

Date 10/23/2018

To the Board of Supervisors, Story County, Iowa:

The Windstream Iowa Communications, LLC Company, incorporated under the laws of authorize to do business within the State of Iowa, with its principal place of business at Little Rock, AR, does hereby make application requesting permission to occupy certain portions of public right-of-way and that the County Engineer be directed to establish the location of lines of transmission of telecommunications on secondary route 340th St., from N 115th Ave. W to _____, a distance of -0- miles.

Agreements: The utility company, corporation, applicant, permittee, or licensee, (hereinafter referred to as the permittee) agrees that the following stipulations shall govern under this permit.

1. The Permittee will file a plat setting out the location of proposed line on the secondary route and that the description of the proposed installation including type, height, and spacing of poles, maximum voltage, lengths of cross arms, minimum clearance and number of wires, type, size and capacity of underground cables, conduits, tile lines, and pipe lines, maximum working pressures for pipe lines carrying gas or flammable petroleum products are described as follows:
2. The installation shall meet the requirements of county, state, and federal laws, franchise rules, and of the Iowa State Commerce Commission Regulations and Directives, Utilities Division, the Iowa State Department of Health, and any other laws or regulations applicable.
3. The Permittee shall be fully responsible for any future adjustments of its facilities within the established highway right-of-way caused by highway construction or maintenance operations.
4. Story County assumes no responsibility for damages to the Permittee's property occasioned by any construction or maintenance operations on said highways.
5. The Permittee shall take all reasonable precautions during the construction and maintenance of said installation to protect and safeguard the lives and property of the traveling public and adjacent property owners.
6. The Permittee, and its contractors, shall carry on the construction or repair of the accommodated utility with serious regard to the safety of the public. Traffic protection shall be in accordance with Part VI of the current Iowa Department of Transportation Manual on Uniform Control Devices for Streets and Highways.
7. The Permittee shall be responsible for any damage resulting to said highways because of the construction operation, or maintenance of said utility, and shall reimburse Story County for any expenditure the County may have to make on said highways because of said permittee's utility having been constructed, operated, and maintained thereon.
8. The Permittee shall indemnify and save harmless Story County from any and all causes of action, suits at law or in equity, or losses, damages, claims, or demands, and from any and all

liability and expense of whatsoever nature for, on account of or due to the acts or omissions of said Permittee's officers, members, agents, representatives, contractors, employees or assigns arising out of or in connection with its (or their) use or occupancy of the public highway under this permit.

9. Noncompliance with any of the terms of permit, or agreement, may be considered cause for shut down of utility construction operations, or revocation of the permit.

10. The following special requirements, if applicable, shall apply to this permit:

Whenever the route of the proposed cable line runs along a paved secondary highway, the location of said cable shall be constructed on top of the road shoulder so as to be within approximately two-feet of the pavement edge.

Whenever the route of the proposed cable line runs along a dirt or gravel surfaced highway, the location of said cable shall be constructed on top of the road surface and as near possible to the shoulder line

Whenever a cross road culvert or bridge is encountered along the route of the proposed cable lines, said cable shall be constructed around the ends of said cross road culvert or bridge even though this looping is not designated on the situation plans attached hereto.

The crossing of the cable line from one side of the highway to the other shall be accomplished at a near right angle rather than diagonally so as to disturb the roadbed of the traveled way as little as possible.

Whenever the route of the proposed cable line is to cross a paved highway, such crossing shall be in a bored hole rather than open cut trench.

Date 10/23/2018

Windstream Iowa Communications, LLC - Morgan Rish
Name of Company (Applicant - Permittee)

Morgan Rish 501-748-4751
by Phone no.

Recommended for Approval:

Date 10-23-18

Daren Mun 515-382-7355
County Engineer Phone no.

Approved:

Date 10-30-18

[Signature]
Chair, Board of Supervisors
Story County, Iowa

Three (3) copies of this form will be required for each installation. A plat shall be attached to each copy submitted.

HIGHWAY AND TRANSPORTATION MAP

JASPER COUNTY IOWA

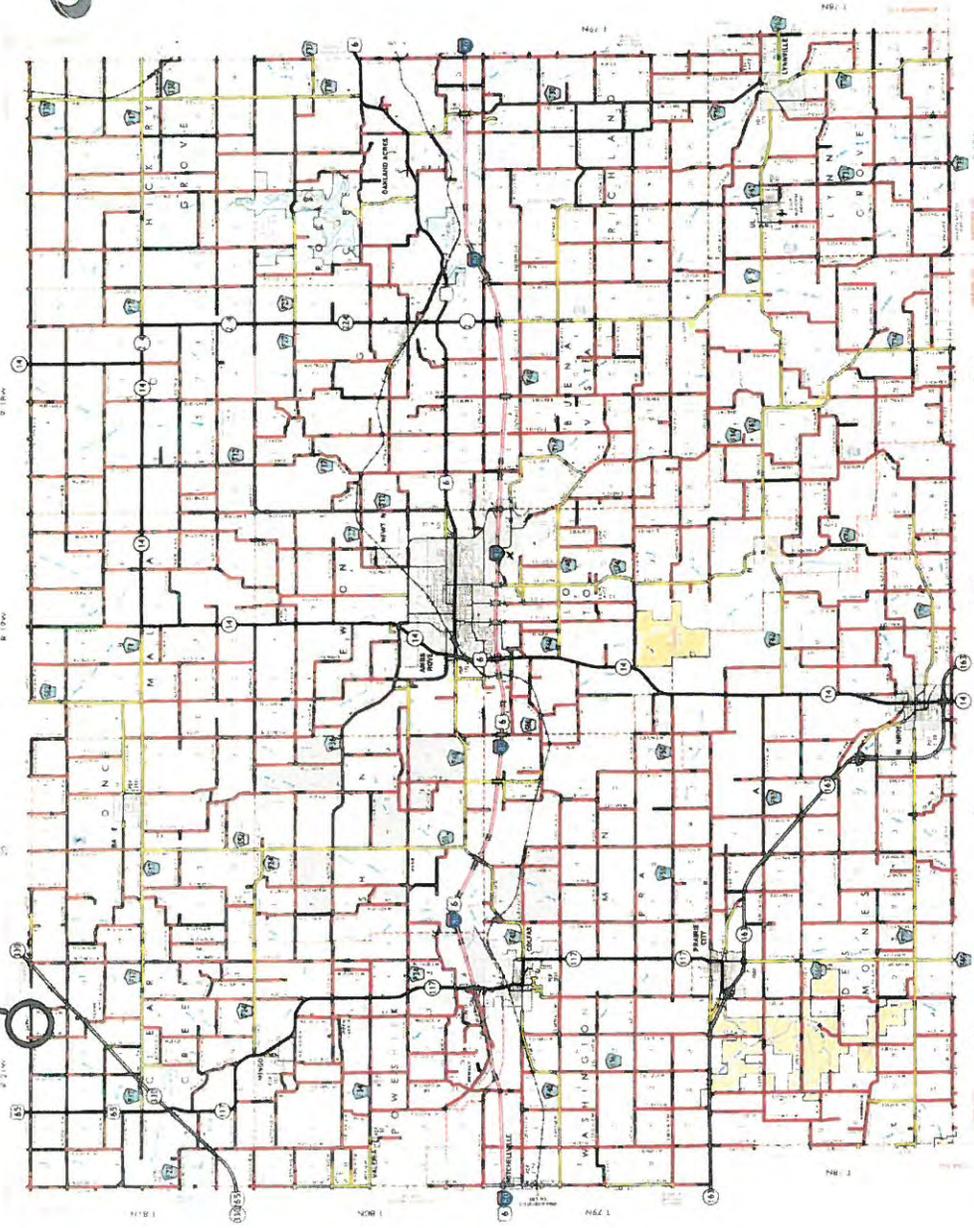


United States Department of Transportation
JANUARY 1, 2018

LEGEND

- Interstate Highway
- State Highway
- County Road
- Local Road
- Waterway
- Water
- Unimproved Road
- Proposed Road
- Proposed Interchange
- Proposed Bridge
- Proposed Tunnel
- Proposed Overpass
- Proposed Underpass
- Proposed Roundabout
- Proposed Median
- Proposed Lane
- Proposed Shoulder
- Proposed Sidewalk
- Proposed Bicycle Lane
- Proposed Transit
- Proposed Station
- Proposed Stop
- Proposed Signal
- Proposed Light Rail
- Proposed Rapid Rail
- Proposed Commuter Rail
- Proposed Bus Rapid Transit
- Proposed Streetcar
- Proposed Trolley
- Proposed Cable Car
- Proposed Monorail
- Proposed People Mover
- Proposed Light Rail Rapid Transit
- Proposed Light Rail Commuter Transit
- Proposed Light Rail Local Transit
- Proposed Light Rail Streetcar
- Proposed Light Rail Trolley
- Proposed Light Rail Cable Car
- Proposed Light Rail Monorail
- Proposed Light Rail People Mover

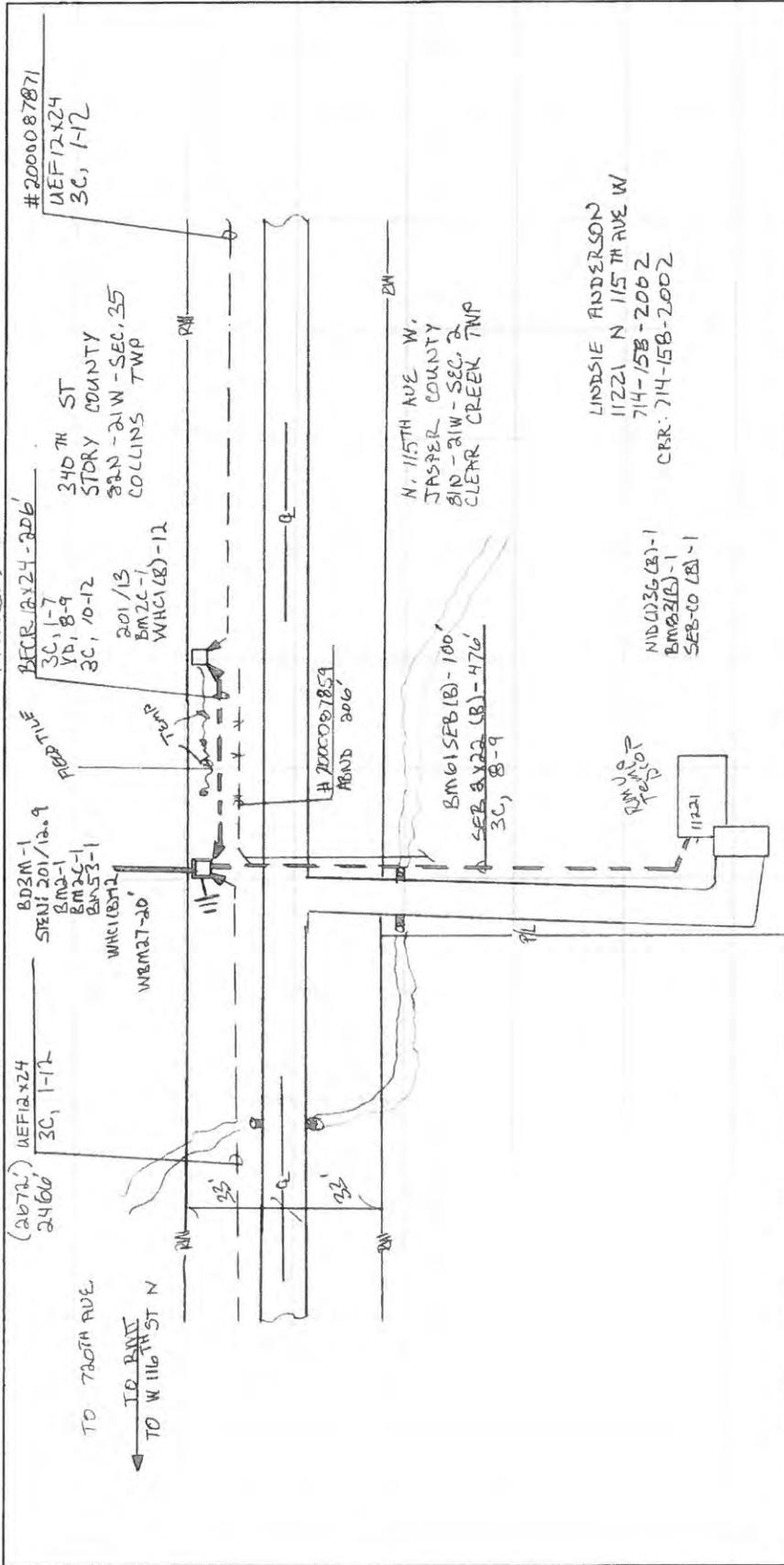
WORK AREA
713309001-00039



DL6 UP 12x24 FEENER
SWING TO NEW 32B

#2000087859

BFCR (300) - 106'



UNIT CODE	ESTIMATED QUANTITY	AS BUILT QUANTITY	NOTE AREA:
SDSR			PLACE CABLE AT A MINIMUM 30" DEPTH. BORE ROAD AT A MINIMUM 36" BELOW DITCH BOTTOM.
BM 2	2	2	
WMC 2	2	2	
WMC 3	2	2	
BFCR (300)	206	206	
BFCR (24)	206	206	
BFCR (16)	100	100	
SEB (16)	476	476	
BM 63 (B)			
SEB-00 (B)			

CALL ONE-CALL: 1-800-292-8989
48 HOURS PRIOR TO CONSTRUCTION.

EXCH #	EXCH NAME	COLLINS	REM. CODE:
WO#	713387087	20034	TAX DIST:
TITLE	DM CLNS	PLACE DROF TO NEW HSE	11221
TWP	31N	21 W	SEC. 2
DATE	10-19-18	REV. DATE	SAL:
FILE		DRWN	ENG
		JTW	JTW
		APPRVD	10F1

SCALE: 1/2" = 10' / 1" = 20'

#2000087859

DM 63 (B)
SEB-00 (B)

STORY COUNTY UTILITY PERMIT

Date 10/26/18

To the Board of Supervisors, Story County, Iowa:

W/O# 13300046980179 OSP-10699

The Windstream Iowa Communications, LLC Company, incorporated under the laws of authorize to do business within the State of Iowa, with its principal place of business at Little Rock, AR, does hereby make application requesting permission to occupy certain portions of public right-of-way and that the County Engineer be directed to establish the location of lines of transmission of telecommunications on secondary route 320th Street, from _____ to 59069 320th Street, a distance of _____ miles.

Agreements: The utility company, corporation, applicant, permittee, or licensee, (hereinafter referred to as the permittee) agrees that the following stipulations shall govern under this permit.

1. The Permittee will file a plat setting out the location of proposed line on the secondary route and that the description of the proposed installation including type, height, and spacing of poles, maximum voltage, lengths of cross arms, minimum clearance and number of wires, type, size and capacity of underground cables, conduits, tile lines, and pipe lines, maximum working pressures for pipe lines carrying gas or flammable petroleum products are described as follows:
2. The installation shall meet the requirements of county, state, and federal laws, franchise rules, and of the Iowa State Commerce Commission Regulations and Directives, Utilities Division, the Iowa State Department of Health, and any other laws or regulations applicable.
3. The Permittee shall be fully responsible for any future adjustments of its facilities within the established highway right-of-way caused by highway construction or maintenance operations.
4. Story County assumes no responsibility for damages to the Permittee's property occasioned by any construction or maintenance operations on said highways.
5. The Permittee shall take all reasonable precautions during the construction and maintenance of said installation to protect and safeguard the lives and property of the traveling public and adjacent property owners.
6. The Permittee, and its contractors, shall carry on the construction or repair of the accommodated utility with serious regard to the safety of the public. Traffic protection shall be in accordance with Part VI of the current Iowa Department of Transportation Manual on Uniform Control Devices for Streets and Highways.
7. The Permittee shall be responsible for any damage resulting to said highways because of the construction operation, or maintenance of said utility, and shall reimburse Story County for any expenditure the County may have to make on said highways because of said permittee's utility having been constructed, operated, and maintained thereon.
8. The Permittee shall indemnify and save harmless Story County from any and all causes of action, suits at law or in equity, or losses, damages, claims, or demands, and from any and all

liability and expense of whatsoever nature for, on account of or due to the acts or omissions of said Permittee's officers, members, agents, representatives, contractors, employees or assigns arising out of or in connection with its (or their) use or occupancy of the public highway under this permit.

9. Noncompliance with any of the terms of permit, or agreement, may be considered cause for shut down of utility construction operations, or revocation of the permit.

10. The following special requirements, if applicable, shall apply to this permit:

Whenever the route of the proposed cable line runs along a paved secondary highway, the location of said cable shall be constructed on top of the road shoulder so as to be within approximately two-feet of the pavement edge.

Whenever the route of the proposed cable line runs along a dirt or gravel surfaced highway, the location of said cable shall be constructed on top of the road surface and as near possible to the shoulder line

Whenever a cross road culvert or bridge is encountered along the route of the proposed cable lines, said cable shall be constructed around the ends of said cross road culvert or bridge even though this looping is not designated on the situation plans attached hereto.

The crossing of the cable line from one side of the highway to the other shall be accomplished at a near right angle rather than diagonally so as to disturb the roadbed of the traveled way as little as possible.

Whenever the route of the proposed cable line is to cross a paved highway, such crossing shall be in a bored hole rather than open cut trench.

Date 09/26/2018

Windstream Iowa Communications, LLC
Name of Company (Applicant - Permittee)

Morgan Bish 501-748-4751
by Phone no.

Recommended for Approval:

Date 10-26-18

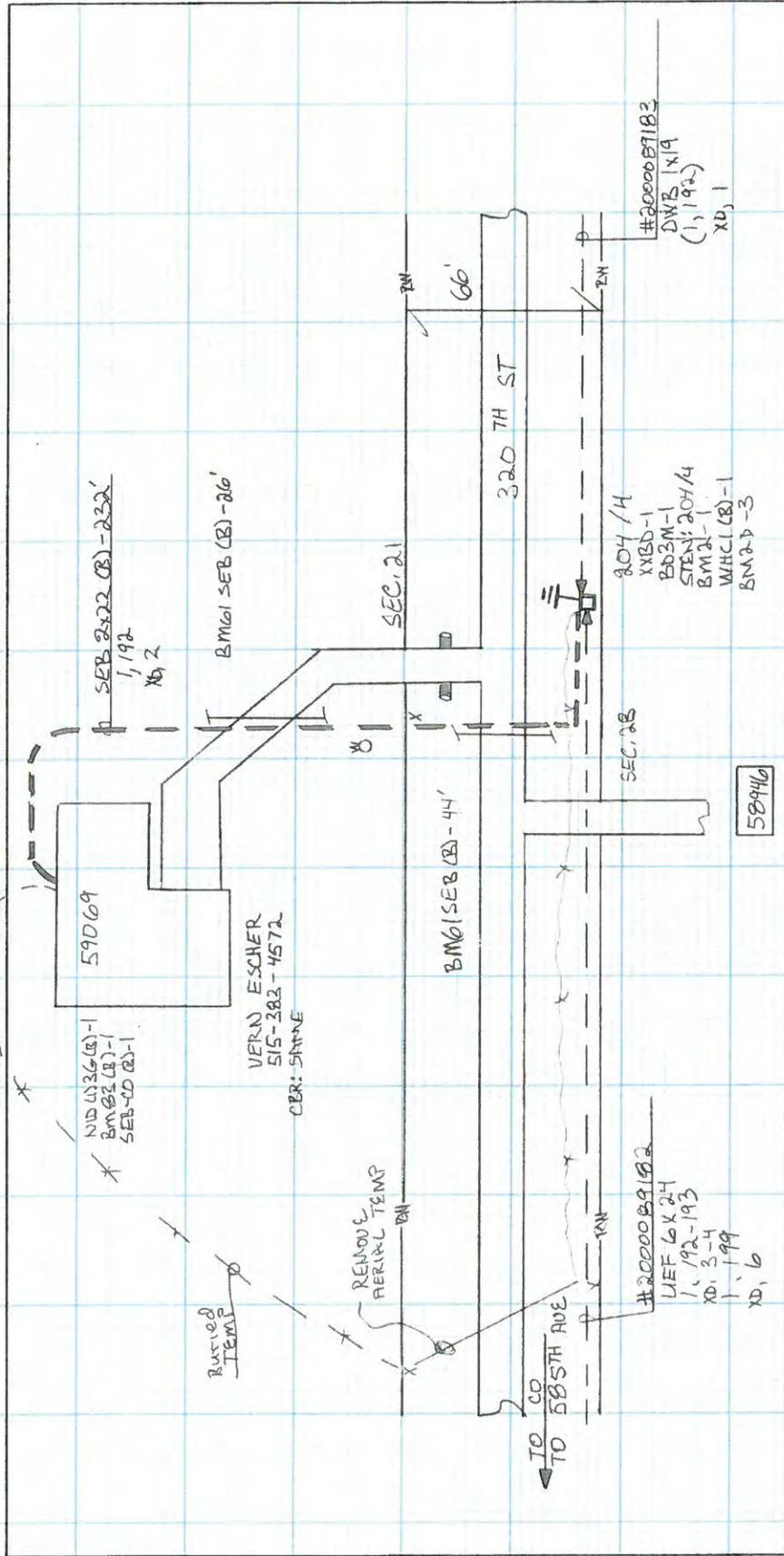
Dan Allen 515-382-7355
County Engineer Phone no.

Approved:

Date 10-30-18

[Signature]
Chair, Board of Supervisors
Story County, Iowa

Three (3) copies of this form will be required for each installation. A plat shall be attached to each copy submitted.



UNIT CODE	ESTIMATED QUANTITY	AS BUILT QUANTITY	NOTE AREA:
NID 436 (B)-1	1	1	<p>NOTE AREA: STORY COUNTY UNION TWP SEC. 21+28 BORE ROAD AT A MINIMUM 36" DEPTH BELOW DITCH LINE PLACE IN R/W AT A MIN 30" DEPTH</p>
BMB3 (B)-1	1	1	
SEB-CD (B)-1	1	1	
SEB 2422 (B)	232	232	
B M61 SEB (B)	1	1	
X18D	1	1	
B M2	1	1	
WHCI (B)	1	1	

CALL ONE-CALL: 1-800-292-8989
 48 HOURS PRIOR TO CONSTRUCTION.

EXCH # 132000461-20179 REM CODE:
 WDN# 132000461-20179 TAX DIST:
 TITLE DW CTRB REFUSE DEEP TO 57024 320TH ST
 TWP 28 N RNG 23 W SEC 21+28 I SAL:
 DATE: 7-24-18 REV. DATE: SCALE: NPLC
 FILE: 7-24-18 DRWN: JLN JLN APPRVD: JLN JLN PRINT #: 101

windstream.

ALL KNOWN OBSTRUCTIONS HAVE BEEN SHOWN. THOSE AND OTHERS, IF ANY, ARE THE RESPONSIBILITY OF THE CONTRACTOR OR THE WINDSTREAM CREW.



**Community Services Quarterly Report for the
 Story County Board of Supervisors
 October 30, 2018
 (Period covering July 2018 – September 2018)**

General Assistance

Caseload information:

Single Household Cases	Family Household Cases	Total for Reporting Period	Year-to-date Totals
16	15	31	16 - single 15 - family 31 - total

Denials:

# Issued during the reporting period	Year-to-date Totals
280	280

Applied, but did not return to complete assistance process:

# during the reporting period	Year-to-date Totals
25	25

Primary types of assistance:

Rent	Utilities	Misc. (meds, transportation, burial)
\$10,381.00	\$738.74	\$2,089.00

SSI Interim Reimbursement program: 0 during the reporting period and 0 YTD.

Substance Abuse Services

# during the reporting period	Year-to-date Totals
3	3

MH/DS

Central Iowa Community Services Region:

CICS is a member of the steering committee for the Children's Well-Being Collaborative grant YSS has secured. The goal for the collaborative is to bring a variety of entities together to cooperatively collaborate with one another to build and improve the effectiveness of prevention services. The grant focus is on prevention and early intervention services including mental health crisis services and supporting the wellbeing of children ages 0-12 and their families. This grant covers the 11 county CICS region.

Greene County became a CICS member county 7/1/18.

During this quarter Cerro Gordo County requested to join the CICS region. At the direction of the CICS Governing Board, the Administrative Team worked to gather information pertaining to this request. In October the Cerro Gordo County Board of Supervisors requested to withdraw their request to join the CICS.

The CICS Governing Board renewed a Consultant Agreement with Karen Walters Crammond for the period September 1 – December 31, 2018. Identified areas of focus include Value Based Purchasing (VBP) in Long Term Services and Supports (LTSS), identifying VBP pilot projects and potential braided funding models, data collection and connectivity, legislative proposals, and ways Regional funds could draw Medicaid dollars. CICS is in conversation with other regions who may be interested in partnering with us on the work the Consultant is doing.

CICS reissued a RFP for Drop-In Center services in Warren County.

CICS participated in the MH Expo held in Story County in September. Approximately 55 professionals participated in the lunch and learn, and an estimated 450 individuals attended the evening event with Joan Becker. Twenty-eight vendor booths were available sharing mental health and disability services information the evening of the event.

CICS completed a contract amendment with NAMI Central Iowa for funding of two additional Crisis Intervention Trainings (CIT) for law enforcement. The next training will be occurring in November 2018. CICS also completed a contract amendment with Mary Greeley Medical Center for Medication Prescribing and Management Onboarding & Access with the hire of a new Psychiatrist.

Community Services

Three Community Services staff participated in the COOP/COG training held this quarter.

Our office remains involved with the Opioid Task Force and Nevada Substance Use Task Force. Staff continue to be involved with Two Rivers Regional Committee regarding coordinated entry for shelter care and staff also continue to meet with local agencies exploring a homeless prevention central intake concept. A lunch and learn was held in September with local homeless prevention agencies and stakeholders to discuss this concept and explore interest with anticipated collaboration continuing.

This quarter 107 interviews were completed with Veterans or surviving spouses by Erin Rewerts, CVSO.