

The Board of Supervisors met on 7/10/18 at 10:00 a.m. in the Story County Administration Building. Members present: Marty Chitty, Lauris Olson, and Rick Sanders, with Sanders presiding. (all audio of meetings available at storycountyia.gov).

FRIENDSHIP ARK HOMES ANNUAL REPORT – Jennifer Ellis, Executive Director, reported on mission, completion of a fifth home, partnering with the Habitat for Humanity store for furnishing, waiting list, program statistics, and funding changes.

UNIVERSITY COMMUNITY CHILDCARE ANNUAL REPORT – Penny Pepper, Director, reported on history, programs, staffing, funding, client income levels, and outcomes.

MINUTES: 7/3/18 Minutes – Olson moved, Chitty seconded the approval of Minutes as presented. Motion carried unanimously (MCU) on a roll call vote.

PERSONNEL ACTIONS: 1) pay adjustment, effective 7/22/18, in a) Attorney's Office for Adam Kenworthy @ \$3,121.19/bw; b) Auditor's Office for Scott Wall @ \$25.41/hr; c) Engineer's Office for Christina Jennings @ \$17.18/hr; Lori Mensing @ \$27.65/hr; d) Information Technology for Darryl Muniz @ \$20.91/hr; e) Sheriff's Office for John Assmusen @ \$3,753.94/bw; Margie Burkle @ \$1,887.20/bw; Nancy Denekas @ \$2,097.60/bw; Nicholas Lennie @ \$3,106.81/bw; f) Secondary Roads for Mike Evans @ \$30.06/hr; 2) pay adjustment correction, effective 7/18/18, in Secondary Roads for Ryan Peterson @ \$23.62/hr. Chitty moved, Olson seconded the approval of Personnel Actions as presented. Roll call vote. (MCU)

CLAIMS: 7/12/18 Claims of \$1,058,844.36 (run date 7/06/18, 24 pages, on file in the Auditor's Office) and authorize the Auditor to issue checks in payments of these claims and payment requests from BooSt School Ready Service (\$18,916.64), BooSt Early Childhood (\$3,526.71), Central Iowa Drug Task Force (CIDTF) (\$62.52), Emergency Management (\$8,817.84), E911 Surcharge (\$113,424.78), County Assessor (\$3,846.74), and Ames City Assessor (\$23,670.05). Olson moved, Chitty seconded approval of Claims as presented. Roll call vote. (MCU)

Olson moved, Chitty seconded the approval of consent agenda with the removal of item #10 for individual consideration.

1. Agreement between Electronic Engineering and Story County for radio equipment rental and tower fees for \$72,711.00, effective 7/1/18-6/30/19
2. Iowa Byrne Justice Assistance Grant (JAG) Program awarding Story County \$36,350.00, effective 7/1/18-6/30/19
3. Renewal of Class A Liquor License (LA)(Private Club) for Ames Golf and Country Club, 5752 George
4. Washington Carver Avenue, Ames, Iowa, including outdoor service and Sunday sales, effective 9/10/18-9/9/19
5. Contract with Strauss Security Solutions for alarm monitoring at Administration Building for \$395.40, effective 7/1/18-6/30/19
6. Contract with Strauss Security Solutions for camera monitoring and hosting keyless entry at Administration Building for \$5,262.00, effective 7/1/18-6/30/19
7. Contract with Strauss Security Solutions for camera monitoring and hosting keyless entry at Engineer's Building for \$879.96, effective 7/1/18-6/30/19
8. Contract with Strauss Security Solutions for camera monitoring and hosting keyless entry at Human Services Center for \$3,113.88, effective 7/1/18-6/30/19
9. Contract with Strauss Security Solutions for camera monitoring and hosting keyless entry at Justice Center for \$2,646.84, effective 7/1/18-6/30/19
10. Contract with Strauss Security Solutions for camera monitoring and hosting keyless entry at McFarland Park for \$1,252.68, effective 7/1/18-6/30/19
11. Road Closure Resolution: #19-01

Roll call vote. (MCU)

10. Acknowledge Receipt of FY18 Expenses for Economic Development Planning and Workforce Development submitted by the Ames Economic Development Commission (AEDC) – Olson stated contract expenses exceed the County's \$25,000.00 of funding. Sanders stated Amy Howard of AEDC can explain. Brenda Dyer, AEDC, concurred with Sanders and stated she will report on County expenses in detail at a later meeting. Olson moved, Chitty seconded the approval of the Acknowledge Receipt of FY18 Expenses for Economic Development Planning and Workforce Development Submitted by the AEDC. Roll call vote. (MCU)

SENDING FY19 BUDGET AMENDMENT TO PUBLICATION FOR PUBLIC HEARING ON 7/31/18 – Lisa Markley, Assistant Auditor, reported the amendment is for \$2.3 million, 85% of needed for projects that carried over from the previous fiscal year. Chitty moved, Olson seconded the approval of sending the FY19 Budget Amendment to Publication for Public Hearing on 7/31/18. Roll call vote. (MCU)

WINDOW REPLACEMENT COSTS AT MCFARLAND PARK – Joby Brogden, Facilities Management Director, reported the bids for the complete replacement of all windows at McFarland. Bids received: Lowe's for \$47,446.00 with installation included; Nevada Lumber/HPC with installation for \$55,495.02. The budgeted amount for the project is \$24,000.00. Brogden recommends Lowe's. Lisa Markley, Assistant Auditors, stated the additional funds to cover the difference between the budgeted and actual amount are available in the Conservation budget. Chitty moved, Olson seconded the approval of Lowe's bid for \$47,446.00 for Window Replacement at McFarland Park. Roll call vote. (MCU)

DIRECTION REGARDING TIMELINE AND PROPOSED AMENDMENTS TO THE URBAN RENEWAL PLAN - STORY COUNTY URBAN RENEWAL AREA – Leanne Harter, County Outreach and Special Projects Manager, stated this is for Phase #3 of Tedesco Environmental Learning Corridor. She provided a draft timeline of action items and will return to the Board next week. Olson moved, Chitty seconded to direct staff to follow the proposed timeline. Roll call vote. (MCU)

LETTER FROM THE BOARD OF SUPERVISORS CLARIFYING SUPERVISOR OLSON'S PROPOSED HOUSING PROGRAM – Sanders reported on this is to provide clarity to the community, agencies, and other governmental entities; he read the draft memo. Olson stated a couple of concerns regarding the wording. Discussion took place. Olson moved, Chitty seconded the approval to the Letter from the Board of Supervisors to Communities and Agencies as presented, and a list of prior and upcoming presentations to agencies. Roll call vote. (MCU)

ENGINEER QUARTERLY REPORT – Darren Moon reported on maintenance work, flood and storm damage, contracts, equipment, construction projects, drainage, various rights-of-way, and new staff.

QUARTERLY FINANCIAL REPORT FY18 – Lisa Markley, Assistant Auditor, reported on the end of the fiscal year and provided an update on fund balances, as well expenditures, and revenues by fund.

FY18 INVENTORY REPORT – Lisa Markley, Assistant Auditor, reported on the annual audit of physical inventory, a list of items which cost \$500.00 or more to purchase. Each office or department annually confirms its entire inventory, the audit is verification of a random percentage of items. For this year's audit, 143 items were verified; five were unverified. Markley stated lack of verification is almost always due to an item being replaced or sold without noting the deletion on its inventory card.

LIAISON ASSIGNMENTS, COMMITTEE MEETINGS UPDATES, AND ANNOUNCEMENTS FROM THE SUPERVISORS: Olson reported the Ames City Council is discussing transportation tonight.

Chitty moved, Olson seconded to adjourn at 11:59 a.m. Roll call vote. (MCU)

Story County
Board of Supervisors Meeting
Agenda
7/10/18

1. CALL TO ORDER: 10:00 A.M.
2. PLEDGE OF ALLEGIANCE:
3. PUBLIC COMMENT #1:
This comment period is for the public to address topics on today's agenda
4. AGENCY REPORTS:

- I. Friendship Ark Homes Annual Report - Jennifer Ellis

Department Submitting Auditor

Documents:

STORY COUNTY BOARD OF SUPERVISORS 2018.PDF

- II. University Community Childcare Annual Report - Penny Pepper, Director

Department Submitting Auditor

Documents:

UCC REPORT 17 18.PDF

5. CONSIDERATION OF MINUTES:

- I. 7/3/18 Minutes

Department Submitting Auditor

6. CONSIDERATION OF PERSONNEL ACTIONS:

- I. Action Forms

1)pay adjustment effective 7/22/18 in a)Attorney's Office for Adam Kenworthy @ \$3,121.19/bw; b)Auditor's Office for Scott Wall @ \$25.41/hr; c)Engineer's Office for Christina Jennings @ \$17.18/hr; Lori Mensing @ \$27.65/hr; d)Information Technology for Darryl Muniz @ \$20.91/hr; e)Sheriff's Office for John Assmusen @ \$3,753.94/bw; Margie Burkle @ \$1,887.20/bw; Nancy Denekas @ \$2,097.60/bw; Nicholas Lennie @ \$3,106.81/bw; f)Secondary Roads for Mike Evans @ \$30.06/hr; 2)pay adjustment-correction in Secondary Roads effective 7/8/18 for Ryan Peterson @ \$23.62/hr

Department Submitting HR

7. CONSIDERATION OF CLAIMS:

- I. 7/12/18 Claims

Department Submitting Auditor

Documents:

CLAIMS 071218.PDF

8. CONSENT AGENDA:

(All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time the Board votes on the motion.)

- I. Consideration Of Agreement Between Electronic Engineering And Story County For Radio Equipment Rental And Tower Fees For \$72,711 Effective 7/1/18 - 6/30/19

Department Submitting Sheriff

Documents:

EE CONTRACT.PDF

- II. Consideration Of Iowa Byrne Justice Assistance Grant (JAG) Program Awarding Story County \$36,350 Effective 7/1/18 - 6/30/19

Department Submitting Sheriff

Documents:

ODCP GRANT AWARDS.PDF

- III. Consideration Of Renewal Of Class A Liquor License (LA)(Private Club) For Ames Golf & Country Club, 5752 GWC, Ames, IA., Including Outdoor Service And Sunday Sales Effective 9/18-9/19

Department Submitting Auditor

Documents:

AMESGCC.PDF

- IV. Consideration Of Contract With Strauss Security Solutions For Alarm Monitoring At Administration Building For \$395.40 7/1/18-6/30/19

Department Submitting Facilities Management

Documents:

STRAUSSADMIN.PDF

- V. Consideration Of Contract With Strauss Security Solutions For Camera Monitoring And Hosting Keyless Entry At Administration Building For \$5,262.00 7/1/18-6/30/19

Department Submitting Facilities Management

Documents:

STRAUSSADMIN2.PDF

- VI. Consideration Of Contract With Strauss Security Solutions For Camera Monitoring And Hosting Keyless Entry At Engineer's Building For \$879.96 7/1/18-6/30/19

Department Submitting Facilities Management

Documents:

STRAUSSENG.PDF

- VII. Consideration Of Contract With Strauss Security Solutions For Camera Monitoring And Hosting Keyless Entry At Human Services Center For \$3,113.88 7/1/18-6/30/19

Department Submitting Facilities Management

Documents:

STRAUSSHSC.PDF

- VIII. Consideration Of Contract With Strauss Security Solutions For Camera Monitoring And Hosting Keyless Entry At Justice Center For \$2,646.84 7/1/18-6/30/19

Department Submitting Facilities Management

Documents:

STRAUSSJC.PDF

- IX. Consideration Of Contract With Strauss Security Solutions For Camera Monitoring And Hosting Keyless Entry At McFarland Park For \$1,252.68 7/1/18-6/30/19

Department Submitting Facilities Management

Documents:

STRAUSSCONS.PDF

- X. Acknowledge Receipt Of Fiscal Year 2018 Expenses For Economic Development Planning And Workforce Development Submitted By The Ames Economic Development Commission

Department Submitting Board of Supervisors

Documents:

STORY COUNTY ED CONTRACT EXPENSES JULY 2017 THROUGH JUNE
2018.PDF
STORY COUNTY WORKFORCE CONTRACT EXPENSES JULY 2017
THROUGH JUNE 2018.PDF

- XI. Consideration Of Road Closure Resolution(S): #19-01

Department Submitting Engineer

Documents:

RC 19 01.PDF
RC 19 01 LOCATIONS.PDF

9. PUBLIC HEARING ITEMS:

10. ADDITIONAL ITEMS:

- I. Consideration Of Sending FY19 Budget Amendment To Publication For Public Hearing On 7/31/18 - Lisa Markley

Department Submitting Auditor

Documents:

QUARTERLY STORY COUNTY FINANCIAL REPORT FY18.PDF
AMENDMENT DOCUMENTATION.PDF

- II. Discussion And Consideration Of Window Replacement Costs At McFarland Park (Budgeted)-Joby Brogden

Department Submitting Facilities Management

Documents:

LOWES TOTAL COST.PDF
NEVADA LUMBER AND HPC TOTAL.PDF

- III. Discussion And Direction Regarding Timeline And Proposed Amendments To The Urban Renewal Plan - Story County Urban Renewal Area - Leanne Harter

Department Submitting Board of Supervisors

Documents:

PROJECTTIMEFRAME.PDF

- IV. Consideration Of Letter From The Board Of Supervisors Clarifying Supervisor Olson's Proposed Housing Program - Rick Sanders

Department Submitting BOS

Documents:

OLSON HOUSING MEMO.PDF

11. DEPARTMENTAL REPORTS:

- I. Engineer Quarterly Report - Darren Moon

Department Submitting Auditor

Documents:

ENG.PDF

12. OTHER REPORTS:

I. Quarterly Financial Report FY18 - Lisa Markley

Department Submitting Auditor

Documents:

QUARTERLY STORY COUNTY FINANCIAL REPORT FY18.PDF

II. FY18 Inventory Report - Lisa Markley

Department Submitting Auditor

Documents:

INVENTORY.PDF

13. PUBLIC FORUM #2:

Comments from the Public on Items not on this Agenda. The Board may not take any Action on the Comments due to the Requirements of the Open Meetings Law, but May Do So In the Future.

14. LIAISON ASSIGNMENTS, COMMITTEE MEETINGS UPDATES, AND ANNOUNCEMENTS FROM THE SUPERVISORS:

15. ADJOURNMENT:

Story County strives to ensure that its programs and activities do not discriminate on the basis of race, color, national origin, sex, age or disability. Persons requiring assistance, auxiliary aids or services, or accommodation because of a disability may contact the county's ADA coordinator at (515) 382-7204.

Story County Board of Supervisors
Meeting
7/10/18

NAME

ADDRESS

Penny Pepper

432 E. 20th St., Ames

Joby Brogden

Facilities MGMT

DARREN MOON

ENG.

Todd Lundvall

BOB

Jana Markley

Aud

Jennifer Ellis

130 S. Sheldon Ave. Ames

Matt Evans

BOB

Gaula Toms

LWV

Brenda Dyer

AGENCY

Aissa Wignell

BOB

Jessica Reynolds

SCA2

Story County Board of Supervisors Presentation

Friendship Ark Homes and Community Services continues our mission of celebrating the uniqueness of adult with intellectual disabilities by providing homes and community services. We help our core members reach their fullest potential through faith, family, and friendship.

In October 2017, Friendship Ark expanded the services we provide adding our 5th home, the Westfield Home. The first core member moved into the home on October 16th. Since then, all 5 core members have been adjusting to their new home and enjoying the Ames Community. We have continued to be full in our other 4 homes with only one opening at our Christy Family Home. This opening was due to a core member needing a higher level of care due to her dementia progressing. The opening was quickly filled by an applicant on our waiting list. To date, our waiting list has 21 individuals on it. We continue to receive calls or emails frequently from the MCOs. Some of these result in the individual being added to our waiting list, but many are in need of immediate placement, so they do not continue with the referral process when they hear that we have an extensive waiting list.

Our individualized or 15 minute Supported Community Living program has also grown. Last year we were anticipating serving 8 individuals in this program by the end of 2017. We are now serving 12 core members with 2 additional core members that we will be starting as soon as we have the staff available to work with them. Several of these referrals have come from families as they learn that we now offer this service. One of the two that I mentioned will be moving out of one of our group homes and into an apartment with a roommate for the first time in August, which is how this program began. It was our hope that as individuals gained skills and no longer needed 24 hour support, they could transition to this less restrictive program.

We have also continued to see growth in our Day Habilitation Program. At the end of 2017, we were serving 33 individuals. To date, we are serving 40 individuals in our day hab program. This program continues to be a mix of small groups 1 staff to 3 or 4 core members, as well as 1:1 (1 staff to 1 core member). Participants enjoy a wide variety of activities to select from. It is largely driven by the core members' interest. For example, if they enjoy animals, they will select activities around that interest and may go visit the Human Society, Petco, or the zoo. Participants also volunteer and this summer began volunteering with the free lunch program for children in Ames.

Our primary funding source continues to be Medicaid dollars through the Home and Community Based Services (HCBS-ID) Waiver. These funds are dispersed either by Iowa Medicaid Enterprise or one of the two remaining MCOs, United or Amerigroup. In December 2017, we experienced the funding system changing to a tiered system. This created a bit of a snag in billing early on in 2018, but has since gotten better. There continues to be issues with timely authorizations, claims being denied or paid at the incorrect rate, and a lot of turnover in case management. However, we continue to work with our MCO partners and the State and have been able to get claims corrected, so services have not been interrupted.

We also receive funds from the Central Iowa Community Services Region through the ASSET process, although this is a very small percentage of our funding with only two current core members receiving CICS funding. This funding is typically utilized when a core member does not qualify for the HCBS ID Waiver or is on the waiting list to receive a waiver slot.

UCC Report to Story County Board of Supervisors

July 10, 2018

9:45 a.m.

University Community Childcare

- Private, non-profit child care center located on the north side of the ISU campus across from Veenker golf course
- UCC is governed by a board of directors consisting of center parents and community members
 - ✓ UCC provides full and part day early care and education services for infants, toddlers, and preschoolers throughout the year
 - ✓ Care before and after school for children in Kind – 5th grade during the academic year; full day during school vacations
 - ✓ Care for mildly ill children provided at the Comfort Zone during the school year as well - (52) Story County children made 89 visits during FY 16-17)

UCC provides care for 90-100 children every week who are taken care of by:

- 24 permanent staff – teachers, (2) registered nurses, food program staff, office support staff and the executive director and asst director.
- 25-30 part-time assistant teachers – primarily ISU students eligible for the college work-study program. UCC pays 25% of their hourly rate of pay.

The center receives funding from:

- ASSET funders – this funding supports reduced fees for ISU student families with incomes below 200% of the federal poverty guidelines
- ISU – provides both monetary funding and in-kind services – the building is rent-free
- ISU Dept. of Residence – funding used to cover occupancy expenses such as mowing, snow removal and building maintenance

- ISU Ccampis Grant – federal program – supports fees for Pell grant eligible ISU students enrolled at on-campus child care centers. The grant was renewed Oct. 1, 2017 for (4) years. (33) were on children Ccampis Grant program FY 16-17.
- USDA – supports the children’s meal program
- BooSt – provides scholarships for preschool children (11 children at \$75/mo. FY 16-17)
- UCC also works with the Ames School District and Statewide voluntary preschool program for 4 year olds.

UCC is a community site for this preschool program. Benefits: free 10’/wk. to participating families; grant will pay for staffing expenses (15 children FY 16-17)

Client statistics from 2016-17 show UCC provided care for 225 children

- Location of residence
 - ✓ 104 had ISU student parent(s)
 - ✓ 105 were Ames residents
 - ✓ 7 was Story County resident
 - ✓ 9 lived outside of Story Co. (1 UCC staff child; 8 ISU staff using the CZ)

- Client income levels
 - ✓ 48% were below 200% of poverty guidelines
 - 35% were at below 150%
 - ✓ 52% were over 200%
 - ✓ 66 children had fees paid by a 3rd party, i.e., Dept. of Human Services, ISU Ccampis Grant, BooST Empowerment scholarship, Statewide Voluntary Preschool funds

UCC strengths include:

- Accreditation from the National Association for the Education of Young Children since 2000. On October 1, 2016 renewed for another 5 year term through October 1, 2021.
- Having a 5-Star rating on the Iowa Quality Rating System – currently in renewal process.
- Staff taking advantage of continuing education sponsored by Child Care Resource & Referral of Central Iowa, the State of Iowa and by the Iowa Association for the Education of Young Children. UCC currently has 1 staff member attending DMACC in early childhood education on a TEACH scholarship. (2) staff members are working on their bachelor's degrees. To date, (2) current employees have received an AA degree through TEACH. This program pays tuition for staff currently working full time in childcare. We are offering and requiring prospective employees with 2 years' experience in childcare the opportunity to earn their CDA (Child Development Associate Credential) which requires 12 ECE credits from a community college.
- Out of 24 permanent staff, (3) have worked at UCC 2-5 years; (4) working from 5-10 years and (7) greater than 10 years.

UCC weaknesses include:

- lengthy waiting lists for infants & toddlers
- difficulty hiring full time employees
- difficulty in balancing affordability for families and the ability to pay staff an appropriate wage

Outcome information from parent surveys:

- "It helps that I don't have to constantly worry about where I will get the money to pay for childcare - like I have in the past. I can focus more and have more time dedicated to studying".

- "Access to the lowest rates for ISU students is very helpful. Because spending a lot of money for childcare is difficult with our income"
- "The lowest rate really helps to manage our needs and expenses".

Outcome information from parents using the Comfort Zone:

- "It reduced my stress and gave me the comfort of knowing my child's needs were being taken care of".
- "I can't express in words. It is amazing. Great service with wonderful people".

Prepared By: Paul H. Fitzgerald, Story County Sheriff, Nevada, IA 50201 515-382-6566

LAW ENFORCEMENT SERVICES CONTRACT

AGREEMENT BETWEEN STORY COUNTY

AND

ELECTRONIC ENGINEERING COMPANY

2018-2019 Fiscal Year

This agreement, made and entered this 9th day of July, 2018, by and between Story County Sheriff's Office and the Electronic Engineering Company, hereinafter referred to as "E.E."

In order to simplify the budget process, to aid with budget projections, and to provide for easier billing procedures, "E.E." and the "county" agree to a Fixed Rate Budget for Fiscal Year 2018-2019.

FIXED RATE BUDGET

The Fixed Rate Budget includes items which are billed and paid for monthly as rental units. All of these items remain the property of "E.E." The total annual costs include all normal maintenance and repairs of the rental units. The Fixed Budget items are fixed for as long as the Story County Sheriff's Office has the equipment. There will be no increase in costs. The yearly payment costs for these items are as follows:

Quantity	Equipment	Monthly Rate	Annual Cost
36	800 Mobiles	62.50 ea.	\$27,000
32	High Band Units	23.00 ea.	\$8,832
42	800 Portable Radios (Patrol)	37.50 ea.	\$18,900
20	UHF Jail Portables	39.00 ea.	\$9,360
1	Jail Base Radio	75.00	\$900
78(P) + 26 (R)	Tower Fees Patrol & Reserves (50% of overall costs)	13.00 ^{14.50} ea.	\$9,048
1	Jail Repeater	150.00	\$1,800
11	800 Portables (Reserves)	37.50 ea.	\$4,950

Total Fixed Costs \$80,790

AGREEMENT WITH ELECTRONIC ENGINEERING COMPANY

Page 2

TOTAL COSTS:

Total Fixed Rate Budget \$80,790

Total Costs \$ (\$72,711 if paid by July 31, 2018
10% discount)

NORMAL MAINTENANCE

All equipment rented from Electronic Engineering Company is taken care of by "Normal Maintenance". Normal maintenance shall include the labor and parts required to repair equipment which has become defective through normal wear and usage. As a result of the age of equipment used in some vehicles there is a possibility some replacement parts may have been discontinued by the manufacturer. If there is a part that is unable to be replaced, the Story County Sheriff's Office shall be notified.

Negligence, acts of others either intentional (i.e. vandalism) or unintentional (i.e. accident), and acts of God are not covered under this maintenance contract.

The Story County Sheriff's Office shall report immediately to Electronic Engineering Company the loss, damage, theft, or removal of any unit.

AGREEMENT WITH ELECTRONIC ENGINEERING COMPANY

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INSTRUMENT AS ENTIRE AGREEMENT

This instrument and any attachments that are indicated and incorporated contain the entire agreement made by the parties, and no statements or inducements made by either party that are not set forth in writing and indicated as a modification below shall be valid and binding on the parties.

The parties agree to meet and negotiate if a dispute develops when deciding whether the repair and/or maintenance of equipment are covered by this agreement.

FOR STORY COUNTY



Story County Board of Supervisor

Date 7-10-18

Attest: Story County Auditor

Date _____

FOR ELECTRONIC ENGINEERING COMPANY



Executive Vice President
Electronic Engineering Company

Date 7-9-18

IN WITNESS WHEREOF, the parties have executed this Agreement effective the date first written above.



STATE OF IOWA

KIM REYNOLDS
GOVERNOR
ADAM GREGG
LT. GOVERNOR

OFFICE OF DRUG CONTROL POLICY
DALE R. WOOLERY, INTERIM DIRECTOR

MEMO

June 19, 2018

To: ODCP Grant Award Recipients
From: Dennis Wiggins
Re: Byrne JAG Grant Contract & Conditions

Congratulations on your SFY 2019 Byrne Justice Assistance Grant award from the Governor's Office of Drug Control Policy (ODCP). Important information to help you get started with the grant follows.

The enclosed grant contract packet includes the following materials for your careful review, authorized signatures, and timely return to ODCP:

- JAG Contract Page & Special Conditions
- JAG Standard Grant Conditions
- Certified Assurances

JAG Special Grant Conditions appearing on the front page of your Contract must be fulfilled. In some cases, the Conditions may need to be fulfilled prior to reimbursement of federal funds.

JAG Standard Grant Conditions are the rules of the program, and as a JAG grant recipient you must agree to comply with them.

Certified Assurances include compliance conditions mandated by the Omnibus Crime Control and Safe Streets Act of 1968 and other related legislation.

Note: ODCP grant recipients must agree to comply with all applicable federal, state and local laws, rules and regulations. As with other provisions subject to change, additional guidance regarding "sanctuary jurisdictions" may be forthcoming from the U.S. Department of Justice and/or State of Iowa.

Please have the grant Contract page, the Certified Assurances, the JAG Standard Conditions certification forms signed by the person(s) authorized to do so, and return the ORIGINALS to our office. If your budget includes contract services, the contracting agency must also sign the JAG Standard certification and the Certified Assurances certification forms.

**Completed contracts and certifications must be received by ODCP
on or before August 1, 2018.**

To review your approved grant budget and access required reporting forms, sign into Iowa's electronic grants management system at www.IowaGrants.gov and click on the "My Grants" icon.

Assistance using the electronic grant management system is available by contacting me at (515) 725-0311 or dennis.wiggins@iowa.gov.

Congratulations again on your grant award. Thank you for your interest in a grant from ODCP. Please feel free to call our office if you have questions.

IOWA BYRNE JUSTICE ASSISTANCE GRANT (JAG) PROGRAM

Governor's Office of Drug Control Policy
 Pape State Office Bldg., 5th Floor
 215 E. 7th Street, Des Moines, Iowa 50319 (515) 725-0300

JAG CFDA #16.738

Grantee: Story County 900 6th Street Nevada, Iowa 50201-2004	Grant #16-JAG- 249285 Grant Period: July 1, 2018 - June 30, 2019 Federal: \$36,350 Match: \$12,117 Total: \$48,467
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ODCP Contact: Dennis Wiggins 515/725-0311

Legal Applicant: Rick Sanders	Program Director: Brian Tickle E-mail: btickle@storycountyiowa.gov
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This grant is subject to the terms and conditions incorporated either directly or indirectly by reference in the grant program legislation, the grant program request for proposal, and the stipulations, if any, noted under "Special Conditions." Except for any waiver granted explicitly elsewhere in this grant, this award does not constitute approval of waiver from any Federal or state statutory/regulatory requirements for a United States Department of Justice grant. The grantee agrees to perform all services and furnish all supplies set forth in the application of this grant award for the consideration stated herein. This grant consists of the application for funds, the grant award notice, the budget documents, the standard grant conditions, the reporting forms, and all approved grant revision documents. All parties to this grant award acknowledge that they have fully read and understand this contract, and agree to abide by the terms set forth within.

SPECIAL CONDITIONS

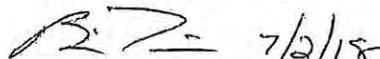
- Law enforcement personnel funded in whole or in part with these grant funds will complete Department of Justice required online (internet-based) task force training. All task force members are required to complete this training once during the life of this award, or once every four years. The training is provided free of charge online through BJA's Center for Task Force Integrity and Leadership (www.ctfli.org). Officers should use the preauthorization code QX6S4 when completing the course.
- Project activity funded through this award will comply with all state and federal laws and guidelines. Projects are referred to PATC with questions regarding the appropriate expenditures of state forfeitures.

In witness wherefore, the parties hereto have executed this grant the day and year specified below.

SIGNATURES/DATES



 Legal Applicant/Date



 Program Director/Date

 ODCP Administrator/Date

IOWA GOVERNOR'S OFFICE OF DRUG CONTROL POLICY

STANDARD GRANT CONDITIONS

Byrne Justice Assistance Grant; Methamphetamine Hot Spots; Residential Substance Abuse Treatment; Byrne Discretionary; Second Chance; Drug Court; Postconviction Testing of DNA Evidence to Exonerate the Innocent; Project Safe Neighborhoods; John R. Justice; Drug Free Communities; and Paul Coverdell Forensic Science.

1. General:

These standard grant conditions, unless otherwise stated herein, apply to the following grant programs administered in Iowa by the Governor's Office of Drug Control Policy (ODCP): Byrne Justice Assistance Grant; Methamphetamine Hot Spots; Residential Substance Abuse Treatment; Byrne Discretionary; Second Chance; Drug Court; Postconviction Testing of DNA Evidence to Exonerate the Innocent; Project Safe Neighborhoods; John R. Justice; Drug Free Communities; and Paul Coverdell Forensic Science.

The Grantee shall provide the necessary facilities, materials, services, and qualified personnel to perform and/or provide all the services set forth in the approved application and the letter of notification for the grant amount. The grant budget will be a basis for the Grantee's expenditure of the grant amount. Acceptance of the terms and conditions of the grant is indicated by the applicants' signatures on the grant contract, attached certification, and by requesting and expending grant funds.

The Grantee agrees to indemnify and hold harmless the Governor's Office of Drug Control Policy (ODCP) and the State of Iowa for all loss and damage sustained and liability incurred by the Grantee.

The Grantee hereby agrees to abide by all applicable Federal, state, and local laws, rules and regulations. The Certified Assurances and forms signed and or submitted via www.iowagrants.gov by the Grantee in making application for grant funds are incorporated herein.

2. Definitions:

- a. "State" means the State of Iowa.
- b. "ODCP" means the Governor's Office of Drug Control Policy.
- c. "Grantee" or "Legal Applicant" means the governmental agency contracting with the Governor's Office of Drug Control Policy.
- d. "Program/Project Director" means the person who has been delegated authority to administer the project described in the application.

- e. "Special Conditions" means those conditions applying uniquely to this grant contract as identified on the grant contract page.
- f. "Standard Grant Conditions" means those conditions applying to all ODCP grant contracts.
- g. "JAG" means the *Federal Byrne–Justice Assistance Grant* program, for which ODCP is the State Administrative Agency in Iowa.

3. Accountability for All Entities:

Grantees shall promote effectiveness, efficiency, and accountability. They must serve their publics in an ethical and transparent manner. This includes operating professionally, truthfully, fairly, and with integrity and accountability to uphold public trust.

4. Additional Guidance for Nonprofit Organizations:

Nonprofit organizations must be aware of and comply with applicable law and regulations. The Iowa Nonprofit Principles and Practices for Charitable Nonprofit Excellence Revised 2016 shall be used as a means of educating nonprofit organizations about the laws and regulations with which they must comply and to provide guidance about good operational practices and ethical conduct. This publication may be accessed at <https://inrc.law.uiowa.edu/sites/inrc.law.uiowa.edu/files/pp-2016ed-web.pdf>

The purpose of the Iowa Principles and Practices for Charitable Nonprofit Excellence is to promote good management practices, ethical conduct, and public accountability for Iowa charitable nonprofit organizations as they perform their crucial community services. The Principles and Practices are not regulatory. While many of the Principles and Practices will be helpful to all nonprofits, they are specifically written for 501(c)(3) organizations. The Iowa Principles and Practices for Charitable Nonprofit Excellence are intended to be primarily an educational process designed to improve efficiency and accountability. It is recognized that implementation will take different forms and occur at different levels, given the resources of the nonprofits.

5. Accounts and Records:

- a. The Grantee shall comply with pertinent state and Federal laws, and the provisions of the Office of Justice Program's (OJP) Financial Guide:
https://ojp.gov/financialguide/doj/pdfs/DOJ_FinancialGuide.pdf
- b. The Grantee shall maintain accurate, current, and complete records of the financial activity of this contract, including records which adequately identify the source and application of funds. Grantees are expected to maintain separate records for each Federal grant or program. Cash or matching contributions made by the Grantee shall be verifiable from the Grantee's records. These records shall contain information pertaining to contract amount, authorizations, obligations, unobligated balances, assets, liabilities, expenditures, and program income.

- c. Effective control and accountability shall be maintained for all assets, including current and accurate equipment inventory records. The Grantee shall adequately safeguard all such property and assure that it is used solely for authorized purposes. Accounting records shall be supported by source documentation such as canceled checks, paid bills, receipts, payrolls, contract award documents, etc.
- d. The Grantee, in making project expenditure accounts, records and reports, shall make any necessary adjustments to reflect refunds, credits, underpayments or overpayments, as well as any adjustments resulting from administrative or compliance reviews and audits. Such adjustments shall be set forth in the financial reports filed with the ODCP.
- e. The Grantee agrees to maintain a sufficient recordkeeping system to provide statistical data for the purpose of planning, monitoring, and evaluating their program.
- f. All pertinent records and books of accounts related to this contract shall be retained for a period of three (3) years—following the closure of the grantee’s most recent audit report. In the event of litigation, negotiation or audit findings, the records shall be retained until all issues arising from such actions have been resolved or until the end of the regular three-year period, whichever is later.

6. Cash/In-Kind Match (If required and included in the approved budget):

Grant application materials will specify the level and conditions of match required for each grant program. If cash or in-kind match is required, the match will be identified in the grant contract signed by the grantee as well as in the approved budget. If “cash” match is included in the approved budget, the grantee must be able to demonstrate that the match is from a new appropriation, or from existing resources which were not intended for the stated program purpose

Grantees must maintain records clearly showing the source, the amount, and the timing of all match contributions. The following may be used as cash match:

- a. Local and state appropriations;
- b. Funds contributed from private sources;
- c. Federal funds from the following sources:
 - 1.) Housing and Community Development Act of 1974;
 - 2.) Appalachian Regional Development Act;
 - 3.) General Revenue Sharing;
- d. Existing resources (as long as the existing funds were used in areas other than the stated program purpose);
- e. Salaries of existing personnel who are transferred to grant activities (if the original positions are filled with new personnel);

- f. Asset forfeiture funds resulting from state or Federal court action per applicable state and Federal guidelines;
- g. Program income and the related interest earned on that program income generated from projects may be used as match provided it is identified and approved prior to making an award;
- h. Funds appropriated by Congress for the activities of any agency of a Tribal government or the Bureau of Indian Affairs performing law enforcement functions on Tribal lands; and
- i. Funds otherwise authorized by law.

All funds designated as match are restricted to the same use as grant program funds. The matching share must be obligated by the end of the period for which Federal funds have been made available for obligation under an approved program or project. The Grantee must submit a written plan for expenditure of matching funds if requested by ODCP.

7. Non-Supplanting Requirement:

Federal funds must be used to supplement existing funds for program activities and not replace those funds which have been appropriated for the same purpose. Potential supplanting will be the subject of application review, as well as pre-award review, post-award monitoring, and audit. If there is a potential presence of supplanting, the grantee will be required to supply documentation demonstrating that the reduction in non-Federal resources occurred for reasons other than the receipt or expected receipt of Federal funds.

8. Program Income:

“Program income” means gross income earned by the Grantee during the grant period as a direct result of the grant award. Direct result is defined as a specific act or set of activities that are directly attributable to grant funds and which are directly related to the goals and objectives of the project.

Program income shall be accounted for and used for any purpose that furthers the broad objectives of the legislation under which the award was made.

Program income earnings and expenditures must be reported with claims for reimbursement and must be used in accordance with the provisions of 2 CFR Part 200, Uniform Administrative Requirements.

9. Subcontracting:

None of the activities or funds of this grant shall be subcontracted to another organization or individual without specific prior approval by ODCP, with the exception of subcontracts under \$1,000. Open and free competition is required. To obtain ODCP approval, the Grantee shall submit the proposed contract or written agreement between the parties. The contract or agreement must contain a list of the activities to be performed by the subcontractor, and the contract policies and requirements. All grant related certifications

and conditions agreed upon by the applicant agency shall be passed on to subcontracting agencies. Subcontractors shall complete the Standard Grant Condition Certification.

10. Property and Equipment:

- a. Iowa Administrative Code, Administrative Services [401, Chapter 11] and Section III, 3.7 of OJP's Financial Guide prescribe property rules and regulations.
- b. The grantee shall develop procedures to assure competitive acquisition of approved purchases.
- c. Definition of Equipment: Any item costing \$5,000 or more and having an anticipated useful life of more than one year. Chairs, tables, files and movable partitions costing less than \$5,000 shall be accounted for in aggregate. All other items of equipment shall be accounted for individually.

The above definition identifies a minimum list of items, which must be considered as equipment. The Grantee's accounting system may include other items of equipment as well.

- d. The Grantee shall maintain property records, inventory control, and maintenance procedures for all non-expendable property purchased all or in part with grant funds. An inventory report form must be completed and submitted to ODCP with the last project report. Procedures for managing equipment (including replacement, whether acquired in whole or in part with project funds), will, at a minimum, contain records, which include the following:
 - 1.) Description of the property;
 - 2.) Serial number or other identification number;
 - 3.) Source of the property;
 - 4.) Identification of who holds the title;
 - 5.) Acquisition date;
 - 6.) Cost of the property;
 - 7.) Location of the property; and
 - 8.) Disposition data including the date of disposal and sale price.
- e. Title of Property: Notwithstanding any other provision of law, title to all expendable and nonexpendable property purchased with grant funds made available under the Grant Program shall vest in the agency that purchased the property, if it certifies to the ODCP that it will use the property for the purposes outlined in the grant application. If such certification is not made, title to the property shall vest in the State of Iowa, which shall seek to have the property used for program related purposes elsewhere in the state prior to using it or disposing of it in any other manner.
- f. Use of Property: The Grantee may use property acquired in whole or in part with Federal funds for the authorized purpose of the original grant as long as needed whether or not the program or project continues to be supported by Federal funds.

11. Computer Systems:

No federal funding may be used to maintain or establish a computer network unless such network blocks the viewing, downloading, and exchanging of pornography. Nothing in this subsection limits the use of funds necessary for any Federal, State, tribal, or local law enforcement agency or any other entity carrying out criminal investigations, prosecution, or adjudication activities.

12. Travel:

Travel specifically identified in the grant application and approved budget is approved for reimbursement by ODCP. Out of state training and travel not identified and approved in the application and grant budget requires approval by ODCP prior to reimbursement. Requests for out-of-state training and travel must be submitted to ODCP in writing.

Recipients shall follow their own written policy for allowable travel costs. In the event a reasonable and prudent policy does not exist, State of Iowa approval rates will apply to subrecipient travel costs. State rates are available by contacting ODCP.

13. Payments:

Expenditure reports must be submitted monthly. Expenditure reimbursement shall be made on program cash expenditures included in the grant budget and upon the receipt and acceptance by ODCP of a properly completed and authorized expenditure report and supporting documentation. Reimbursement must be requested within 23 days after the end of the period for which payment is being requested. Payments may be adjusted to correct disallowance's resulting from audit or contract review. Reimbursement may be withheld if a grantee is delinquent in program reporting or if the grantee fails to meet any contract condition.

14. Reporting:

Form to be Used:

- a. Claim for Reimbursement - Completed online at www.iowagrants.gov
- b. Quarterly Progress Reports - Completed online at www.iowagrants.gov
- c. Inventory Report Form
Equipment purchased all or in part with grant funds must be listed on the inventory report form. (See property.) Due to ODCP 30 days after the grant period.
- d. Annual Audit Report
If agencies are exempt from audit

Due Date:

Due by the 23rd day of each month, following expenditures.

Due Date:

October 23rd
January 23rd
April 23rd
July 23rd

Due Date

July 31st

Due Date

For July 1st through June 30th

requirements, you must keep records that are available for review or audit by appropriate officials including the Federal agency, the State agency, and the US Government Accountability Office (GAO).

audit is due by March 31st

15. Awards to private agencies - accounting system audit requirement.

These organizations must have financial and compliance audits conducted by qualified individuals who are organizationally, personally, and externally independent from those who authorize the expenditure of Federal funds. This audit must be conducted in accordance with the Government Auditing Standards (December 2011 Revision), as found on the GAO website. The purpose of this audit is to ascertain the effectiveness of the financial management systems and internal procedures that have been established to meet the terms and conditions of the award. Audits must be conducted no less frequently than every 2 years. The dollar threshold applies as established for audit reports in OMB Circular A-133, as amended.

16. Audits:

Subrecipients of Federal funds are required to permit access to their records and financial statements as necessary to comply with Title 2 CFR Part 200, Subpart F Audit Requirements and Code of Iowa, Chapter 11, Audit of Counties, Cities and School Districts.

Non-Federal entities that expend \$750,000 or more in Federal funds (from all sources including pass-through subawards) in the State fiscal year (July 1 - June 30) shall have a single organization-wide audit conducted in accordance with the provisions of Title 2 CFR Part 200, Subpart F.

Non-Federal entities that expend less than \$750,000 in Federal awards in a fiscal year are exempt from audit requirements for that year. Records must be available for review or audit by appropriate officials including the Federal agency, pass-through entity, and General Accounting Office (GAO).

A management letter must be submitted with the audit report. Grantee audit reports must be submitted no later than nine (9) months after the close of each fiscal year during the term of the award. Grantees shall comply with any audit resolution activities as directed by ODCP.

Audit costs for audits not required or performed in accordance with Title 2 CFR Part 200, Subpart F are not allowable. If the grantee did not expend \$750,000 or more in Federal funds in its fiscal year, but contracted with a certified public accountant to perform an audit; these costs may not be charged to the grant.

Monitoring/Evaluation:

The Governor's Office of Drug Control Policy may conduct site visits to review grant compliance, assess management controls, assess the applicable activities or strategies, and provide technical assistance. In addition, the Grantee agrees to provide any data or information required for the purposes of monitoring and program evaluation. Such evaluation may be conducted by ODCP or other appropriate agencies. The Grantee agrees to ensure the cooperation of the Grantee's employees and board members in such efforts.

Following each site visit ODCP shall submit a written report to the Grantee, which will identify the findings of the site visit. A corrective action plan with a timetable to address any deficiencies or problems noted in the site visit report may be requested by ODCP. The corrective action plan shall be submitted to ODCP for the approval within the timeline outlined in the written report. The Grantee agrees to carry out the plan after it is approved by ODCP. Failure to do so may result in suspension or termination of funding.

17. Changes in the Program:

- a. Changes in Service: Changes in types of services provided by the Grantee as agreed to in the application and award require **prior approval** by ODCP. Discontinuation of a service may result in a decrease in the grant amount or termination of the grant.
- b. Changes in Location: ODCP must be notified of any change in office or service location (relocation, addition, or deletion) from that shown in the application within 72 hours of such change.
- c. Changes in Program Director or Other Personnel: When there is a change in the program director or any other personnel supported by the grant from that shown on the application, ODCP must be notified. The Grantee is responsible for replacement, and notifying ODCP in writing of each action within 72 hours.
- d. Change in Legal Applicant/Grantee: A change in legal applicant is the process whereby the legal and administrative responsibility for administering the grant is transferred from one legal entity to another. A change of Grantee must be approved in advance by ODCP. ODCP reserves the right to not contract with a new Grantee. A written agreement of the original Grantee to relinquish all rights to the project; and, a written agreement of the new Grantee to accept all the terms and conditions of the contract must be submitted to and approved by ODCP prior to the date of transfer.
- e. Change in Budget: Due to the fact that budget line item amounts are only estimates of budget expenditure, funds may be reallocated among budget line items. Budget revision requests must be submitted, and approved by, ODCP prior to the revised expenditure of funds. ODCP will not reimburse funds for unapproved expenditures. Budget revisions may be requested, via iowagrants.gov, by the legal applicant and/or the legal applicant's authorized designee (e.g. the Program/Project Director), who must certify that the change in budget does not constitute a change in the goals and objectives of the program.

18. Withholding of Support, Suspension, and Termination:

- a. Withholding of Support: With ten (10) days written notice, ODCP may temporarily withhold payment of funds until a corrective action plan has been submitted by Grantee and approved by ODCP. Reasons may include, but are not limited to the following:
 - 1.) Delinquency in submitting required reports;
 - 2.) Failure to provide adequate management of the funds;
 - 3.) Failure to show satisfactory progress in achieving the objectives of the program or failure to meet the terms and conditions of the contract; and
 - 4.) Failure to regularly coordinate the activities and services with other local providers funded by ODCP. Temporary withholding of funds does not constitute just cause for the Grantee to interrupt services to clients.

- b. Suspension: When, as determined by ODCP, a Grantee has materially failed to comply with the terms and conditions of the grant, ODCP may, with ten (10) days written notice to Grantee, suspend the grant. Only necessary and proper costs that ODCP agrees could not have reasonably been avoided during the period of suspension will be paid by ODCP. Suspension shall remain in effect until the Grantee has shown to the satisfaction of the ODCP that corrective action has been or will be taken, or until ODCP terminates the grant.

- c. Termination:
 - 1.) Termination for Cause: The ODCP may terminate a grant in whole or in part anytime before the date of completion if ODCP determines that the Grantee has failed in a material way to comply with the terms and conditions of the grant. To terminate a grant, ODCP must send written notice to the Grantee stating the date and reasons for the termination. Payments to the Grantee will be only for services provided or purchases authorized up to the date of termination. Recovery of funds by ODCP shall be made in accordance with the terms and conditions of this grant.
 - 2.) Termination on Other Grounds: In addition to termination for cause, ODCP grants may be terminated in whole or in part as follows:
 - (a) By ODCP with the consent of the Grantee. Both parties agree on the termination conditions, including the effective date and, in the case of partial terminations, the portion to be terminated.
 - (b) By the Grantee. Thirty (30) days written notice to ODCP is required. Such notice shall set forth the reason for such termination. Termination of part of the grant is subject to Section 17 entitled "Changes in the Program."
 - (c) By ODCP due to the lack of adequate funds to support the grant. Should this contract terminate prior to the expiration date as set forth in the grant cover page, the Grantee agrees to deliver such information and items which are due as of the date of termination. The ODCP shall not be liable for unemployment compensation arising from the termination of this grant.

19. Copyrights:

The U.S. Department of Justice and the State of Iowa, ODCP reserve a royalty-free, nonexclusive, and irrevocable license to reproduce, publish or otherwise use, and to authorize others to use: a) the copyright in any work developed under a grant, or contract under a grant or subgrant; and b) any rights of copyright to which Grantee or contractor purchases ownership with grant support.

20. Publicity:

Program directors are encouraged to make the results and accomplishments of their activities available to the public. Prior ODCP approval is not needed for publishing the results of an activity under a grant project; however, an acknowledgment of State/Federal support must be made. Grantee shall, when issuing statements, press releases, and other documents describing the grant project, clearly state: a) the percentage of the total cost of the project which will be financed with Federal and State funds; and b) the dollar amount of Federal and State funds for the project.

Any publication (written, visual, or sound), whether published at the grantee's or government's expense, shall contain the following statements: (NOTE: This excludes press releases, newsletters, and issue analyses.)

"This project was supported by Grant No. _____, awarded by the U. S. Department of Justice. Points of view in this document are those of the author and do not necessarily represent the official position or policies of the U.S. Department of Justice or the Governor's Office of Drug Control Policy."

21. Release of Information and Confidentiality of Records:

- a. Release of Grant Information: The Grantee is required to make available all records, papers and other documents kept by the Grantee relating to the receipt and disposition of any funds, if requested by any member of the public. All such records shall be available except when access to the records is limited by Federal confidentiality regulations. The intended use of such information will not be a criterion for release.
- b. Confidentiality of Client Records: Privacy rights of parents and students apply to this program. Grantee policies and procedures shall provide that records of the identity, diagnosis, prognosis, or treatment of any client which are maintained in connection with the performance of the grant be kept confidential and be used only for the purposes and under the circumstances expressly authorized under the Federal confidentiality regulations 42 CFR part 2 "Confidentiality of Alcohol and Drug Abuse Patient Records." The Code of Iowa, Chapter 22.7 Confidential records are available from the ODCP.

22. Conflict of Interest:

The Grantee shall establish safeguards to prevent employees, consultants, or members of governing bodies from using their positions for purposes that are, or give the appearance of being, motivated by the desire for private gain for themselves or others with whom they have family, business, or other ties.

23. Report Misuses of Funds

The recipient must promptly refer to ODCP any credible evidence that a principal, employee, agent, contractor, subgrantee, subcontractor, or other person has either 1) submitted a false claim for grant funds under the False Claims Act; or 2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct involving grant funds. This condition also applies to any subcontract for services.

24. Restrictions and certifications regarding non-disclosure agreements and related matters

No recipient or subrecipient under this award, or entity that receives a contract or subcontract with any funds under this award, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to an investigative or law enforcement representative of a Federal department or agency authorized to receive such information.

The foregoing is not intended, and shall not be understood by the agency making this award, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a Federal department or agency governing the nondisclosure of classified information.

- 1) In accepting this award, the recipient --
 - a) represents that it neither requires nor has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and
 - b) certifies that, if it learns or is notified that it is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict) reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide prompt written notification to the agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

25. Drug Free Workplace:

All recipients receiving awards from the Governor's Office of Drug Control Policy shall certify that they will maintain a drug-free workplace, or in the case of a recipient, who is an individual, certify to the agency that his or her conduct of award activity will be drug-free. If a recipient makes a false certification, the recipient is subject to suspension, termination, and debarment. In order to comply with the Drug Free Workplace Act of 1988, Grantees are required to report any conviction of their employees under a criminal drug statute for violations occurring on the Grantees premises or off the Grantee's premises while conducting official business. A report of a conviction must be made to ODCP within ten (10) days of receiving notices of such conviction.

26. Americans With Disabilities Act:

The Grantee hereby assures and certifies compliance with Subtitle A, title II of the Americans with Disabilities Act (ADA), 42 U.S.C. 12131-12134, and Department of Justice implementing regulation, 28 CFR Part 35.

27. Immigration and Naturalization Service:

The grantee shall complete and keep on file, as appropriate, Immigration and Naturalization Service Employment Eligibility Verification Form (I-9). This form is to be used by recipients of Federal funds to verify that persons are eligible to work in the United States.

28. Limited English Proficiency:

“Applicants must certify that Limited English Proficiency persons have meaningful access to the services under this program(s). National origin discrimination includes discrimination on the basis of limited English proficiency (LEP). To ensure compliance with Title VI and the Safe Streets Act, recipients are required to take reasonable steps to ensure that LEP persons have meaningful access to their programs. Meaningful access may entail providing language assistance services, including oral and written translation when necessary. The U.S. Department of Justice has issued guidance for grantees to help them comply with Title VI requirements. The guidance document can be accessed on the Internet at www.lep.gov.”

29. Equal Employment Opportunity Program:

- a. All grant recipients, including contractors, will comply with any applicable Federal nondiscrimination requirements, which may include the following: Omnibus Crime Control and Safe Streets Act of 1968 (42 U.S.C. 3789d); Victim of Crime Act (42 U.S.C. 10604(e)); Juvenile Justice and Delinquency Prevention Act of 2002 (42 U.S.C. 5672(b)); Civil Rights Act of 1964 (42 U.S.C. 2000d); Rehabilitation Act of 1973 (29 U.S.C. 794); Americans with Disabilities Act of 1990 (42 U.S.C. 12131-34); Education Amendments of 1972 (20 U.S.C. 1681, 1683, 1685-86); Age Discrimination Act of 1975 (42 U.S.C. 6101-07); 28 C.F.R. pt. 42 (U.S. Department of Justice Regulations – Nondiscrimination; Equal Employment Opportunity; Policies and Procedures); Ex. Order 13279 (equal protection of the laws for faith-based and community organizations); and 28 C.F.R. pt. 38 (U.S. Department of Justice Regulations – Equal Treatment for Faith-Based Organizations).
- b. In the event a Federal or State court or Federal or State administrative agency makes a finding of discrimination after a due process hearing on the grounds of race, color, religion, national origin, or sex against a recipient of funds, the recipient will forward a copy of the finding to the Office for Civil Rights, Office of Justice Programs and the Iowa Governor’s Office of Drug Control Policy (ODCP).
- c. Recipient will provide an Equal Employment Opportunity Plan (EEOP) to the U.S. Department of Justice, Office of Justice Programs, Office for Civil Rights (OCR), if required to submit one. Otherwise, it will provide a certification to the OCR and the ODCP that it has a current EEOP on file, if required to maintain one. Grantee

agencies receiving less than \$25,000; grantee agencies with less than 50 employees, regardless of the amount of the award; and non-profit organizations, Indian Tribes, and medical and education institutions, are exempt from the EEOP requirement, but the grantee is required to submit a certification form to the OCR to claim the exemption. A copy of the certification form shall also be submitted to the ODCP. Information about civil rights obligations of grantees can be found at www.ojp.usdoj.gov/ocr.

- d. In accordance with Federal civil rights laws, the subrecipient shall not retaliate against individuals for taking action or participating in action to secure rights protected by these laws.

All grant recipients, including contractors, will also comply with the Iowa Civil Rights Act. The Iowa Civil Rights Act, (IAC Ch 216), prohibits discrimination in employment because of a person's: Race, Creed, Color, Sex, Age, National Origin, Gender Identity, Sexual Orientation, Disability, or Religion.

- e. Grant recipients, if required, must make available, upon request, its Affirmative Action Program containing goals and time specifications.
- f. This contract may be suspended or terminated, in whole or in part, in the event of the Grant recipient's noncompliance with this section and the recipient may be declared ineligible for further contracts with ODCP. Additionally, ODCP may take further action by imposing other sanctions or invoking other remedies as provided by the Iowa Civil Rights Act of 1965 or as otherwise provided by law.
- g. The U.S. Department of Justice, Office of Civil Rights issued an advisory document for grant recipients on the proper use of arrest and conviction records in making hiring decisions. See Advisory for Recipients of Financial Assistance from the U.S. Department of Justice on the U.S. Equal Employment Opportunity Commission's Enforcement Guidance: Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964 (June 2013), available at https://ojp.gov/about/ocr/pdfs/UseofConviction_Advisory.pdf. Recipients should be mindful that the misuse of arrest or conviction records to screen either applicants for employment or employees for retention or promotion may have a disparate impact based on race or national origin, resulting in unlawful employment discrimination. In light of the Advisory, recipients should consult local counsel in reviewing their employment practices. If warranted, recipients should also incorporate an analysis of the use of arrest and conviction records in their Equal Employment Opportunity Plans.

30. Equal Treatment for Faith Based Organizations:

The grantee agrees to comply with the applicable requirements of 28 C.F.R. Part 38, governing "Equal Treatment for Faith Based Organizations". The Equal Treatment Regulation provides in part that grant awards may not be used to fund any inherently religious activities, such as worship, religious instruction, or proselytization. Grant recipients may still engage in inherently religious activities, but such activities must be

separate in time or place from the grant funded program, and participation in such activities by individuals receiving services from the grantee or a sub-grantee must be voluntary. The Equal Treatment Regulation also makes clear that organizations participating in programs funded through grant funding are not permitted to discriminate in the provision of services on the basis of a beneficiary's religion. Notwithstanding any other special condition of this award, faith based organizations may, in some circumstances, consider religion as a basis for employment. See http://www.ojp.gov/about/ocr/equal_fbo.htm.

31. Lobbying Restrictions:

The Grantee agrees that:

- a. No Federal appropriated funds have been paid or will be paid, by or on behalf of the Grantee, to any person for influencing or attempting to influence an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- b. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this Federal contract or grant, and the Grantee receives Federal funds exceeding \$100,000, the Grantee shall complete and submit standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions <https://www.gsa.gov/forms-library/disclosure-lobbying-activities>
- c. The Grantee shall require that the language of this certification be included in any subcontracts and that all contractors shall certify and disclose accordingly. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

32. Sanctuary Jurisdiction

(Byrne JAG Grantees Only) Grantee will comply with the provisions of 8 U.S.C §1373 which addresses the exchange of information regarding citizenship and immigration status among federal, state, and local government entities and officials from "prohibit[ing] or in any way restrict[ing]" government officials or entities from sending to, or receiving from, federal immigration officers information concerning an individual's citizenship or immigration status.

33. Liability:

- a. If any provision contained herein is in conflict with any State or Federal law or shall be declared to be invalid by any court of record of this State, such invalidity shall affect only such portions as are declared invalid or in conflict with the law. Any remaining portion ruled valid by the court shall continue to be in effect.

- b. ODCP reserves all administrative, contractual and legal remedies, which are available in the event that the Grantee violates or breaches the terms of this contract.

34. Drug Task Force:

Officers funded by the Office of Drug Control Policy who encounter minors who as a direct or indirect result of the presence and or the use of any illegal drug are at risk of exposure, abuse, or neglect shall at a minimum report the encounter to the Department of Human Services. Task forces are strongly encouraged to participate in a Drug Endangered Children program designed to identify and protect the wellbeing of these youth.

35. Drug Task Force Training:

Each current member of a law enforcement task force funded with these funds who is a task force commander, agency executive, task force officer, or other task force member of equivalent rank, will complete Department of Justice required online (internet-based) task force training. All task force members are required to complete this training once during the life of this award, or once every four years if multiple awards include this requirement. The training is provided free of charge online through BJA's Center for Task Force Integrity and Leadership (www.ctfli.org). This training addresses task force effectiveness as well as other key issues including privacy and civil liberties/rights, task force performance measurement, personnel selection, and task force oversight and accountability. When registering for the training, participants should use the preauthorization code **QX6S4**

36. Use of Force Training Metrics

(Byrne JAG Grantees Only) Law enforcement agencies receiving director or sub-awarded JAG funding must submit quarterly accountability metrics data related to training that officers have received on the use of force, racial and ethnic bias, de-escalation of conflict, and constructive engagement with the public.

37. NEPA Clandestine Methamphetamine Laboratories:

This condition facilitates compliance with the provision of the National Environmental Policy Act (NEPA) relating to clandestine methamphetamine laboratory operations, including the identification, seizure, or closure of clandestine methamphetamine laboratories [hereinafter, "meth lab operations"]. No Federal monies from this award may be obligated to support meth lab operations unless the grant recipient implements this condition.

The Office of Justice Programs (OJP), in consultation with the Bureau of Justice Assistance, the Drug Enforcement Administration, and the Office for Community Oriented Policing Services, prepared a Program-level Environmental, health and safety impacts likely to be encountered by law enforcement agencies as they implement specific actions under their methamphetamine laboratory operations. Consistent with the Assessment, the following terms and conditions shall apply to the grant recipient for any OJP funded meth lab operations:

- a. The grant recipient shall comply with Federal, State, and local environmental, health, and safety laws and regulations applicable to meth lab operations, to include the disposal of the chemicals, equipment, and wastes resulting from those operations.
- b. Grant recipients shall have a Mitigation Plan in place that identifies and documents the processes and points of accountability within its state. This plan will be used to ensure the adverse environmental, health, and safety impacts in the Assessment are mitigated in a manner consistent with the requirements of this condition.
- c. Grant recipients shall monitor grant funded meth lab operations to ensure that they comply with the following nine mitigation measures identified in the Assessment and whose implementation is addressed in the grantee's Mitigation Plan.

Methamphetamine Mitigation Conditions

Where applicable, grant recipients shall:

- a) Provide medical screening of personnel assigned or to be assigned by the grantee to the seizure or closure of clandestine methamphetamine laboratories;
- b) Provide Occupational Safety and Health Administration (OSHA) required initial and refresher training for law enforcement officials and all other personnel assigned to either the seizure or closure of clandestine methamphetamine laboratories;
- c) As determined by their specified duties, equip the personnel with OSHA required protective wear and other required safety equipment;
- d) Assign properly trained personnel to prepare a comprehensive contamination report on each seized/closed laboratory;
- e) Utilize qualified disposal personnel to remove all chemicals and associated glassware, equipment, and contaminated materials and wastes from the site(s) of each seized laboratory;
- f) Dispose of the chemicals, equipment, and contaminated materials and wastes at properly licensed disposal facilities or, when allowable, at properly licensed recycling facilities;
- g) Monitor the transport, disposal and recycling components of subparagraphs number "e" and "f" immediately above in order to ensure proper compliance;
- h) Have in place and implement a written agreement with the responsible State environmental agency. This agreement must provide that the responsible State environmental agency agrees to: (i) timely evaluate the environmental condition at and around the site of a closed clandestine laboratory; and (ii) coordinate with

the responsible party, property owner, or others to ensure that any residual contamination is remediated, if determined necessary by the State environmental agency and in accordance with existing State and Federal requirements;

- i) Have in place and implement a written agreement with the responsible State or local service agencies to properly respond to any minor, as defined by State law, at the site. This agreement must ensure immediate response by qualified persons who can (i) respond to the potential health needs of any minor at the site; (ii) take that minor into protective custody unless the minor is criminally involved in the meth lab activities or is subject to arrest for other criminal violations; (iii) ensure immediate medical testing for methamphetamine toxicity; and (iv) arrange for any follow-up tests, examinations, or health care made necessary as a result of methamphetamine toxicity; and
- j) Report all clandestine lab responses to the Iowa Division of Narcotics Enforcement using EPIC report form #143. Assistance in completing this form is available by calling 515/281-9054.

38. DUNS/SAM Registration:

Grant recipient shall register and provide the Governor's Office of Drug Control Policy a Data Universal Number System (DUNS) number. The recipient shall maintain a current registration with the System for Award Management (SAM) for the duration of the grant project period.

39. Recipient Integrity and Performance

The recipient must comply with any and all applicable requirements regarding reporting of information on civil, criminal, and administrative proceedings connected with (or connected to the performance of) this award. Under certain circumstances, recipients of federal grant funds are required to report information about such proceedings, through the federal System for Award Management (known as "SAM"), to the designated federal integrity and performance system (currently, "FAPIIS").

The details of recipient obligations regarding the required reporting (and updating) of information on certain civil, criminal, and administrative proceedings to the federal designated integrity and performance system (currently, "FAPIIS") within SAM are posted on the OJP web site at <http://ojp.gov/funding/FAPIIS.htm> (Award condition: Recipient Integrity and Performance Matters, including Recipient Reporting to FAPIIS), and are incorporated by reference here.

40. Contested Cases – Administrative Procedure Act:

Grantees who wish to contest the application of these standard grant conditions may do so in accordance with Chapter 17A of the Code of Iowa.

Iowa Governor's Office of Drug Control Policy
STANDARD GRANT CONDITIONS CERTIFICATION
Legal Applicant & Program/Project Director

On behalf of, (agency) Story County Sheriff's Office I have read, understand, and agree to abide by the Standard Grant Conditions for the Iowa/Governor's Office of Drug Control Policy Grant Program.

Rick Sanders Ch. 1 BJS
(Legal Applicant – Print or Type)

[Signature] 7/10/18
(Signature Legal Applicant) (Date)

Brian Tickle
(Program/Project Director – Print or Type)

[Signature] 7/12/18
(Signature Program/Project Director) (Date)

Iowa Governor's Office of Drug Control Policy
STANDARD GRANT CONDITIONS CERTIFICATION
Contract Services (If Applicable)

Office of Drug Control Policy (contracting agency) has entered into an agreement with Story County (Legal Applicant) to provide services through a grant provided by the Office of Drug Control Policy. The applicant agency has provided a copy of the standard grant conditions. I have read, understand, and agree to abide by the Standard Grant Conditions for the Iowa/Governor's Office of Drug Control Policy Grant Program.

[Signature]
(Signature Contracting Agency)

7/10/18
(Date)

Iowa Governor's Office of Drug Control Policy
CERTIFIED ASSURANCES

NON-SUPPLANTING

The grantee assures that Federal funds made available under this formula grant will not be used to supplant State or local funds, but will be used to increase the amounts of such funds that would, in the absence of Federal funds, be made available for project activities.

MATCHING FUNDS

The grantee assures that matching funds required to pay the non-Federal portion of the cost of each program and project, for which grant funds are made available, shall be in addition to funds that would otherwise be made available for criminal justice activities by the recipients of grant funds and shall be provided on a project-by-project basis.

RECORD KEEPING

The grantee assures that fund accounting, auditing, monitoring, evaluation procedures, and such records as the Governor's Office of Drug Control Policy shall require, shall be provided to assure fiscal control, proper management, and efficient disbursement of funds received.

REPORTING

The grantee assures that it shall maintain such data and information and submit such reports in such form, at such times, and containing such data and information as the Governor's Office of Drug Control Policy may reasonably require to administer the program.

NONDISCRIMINATION

The grantee assures that it will comply (and will require any subgrantees or contractors to comply) with any applicable statutorily-imposed nondiscrimination requirements, which may include the Omnibus Crime Control and Safe Streets Act of 1968 (42 U.S.C. § 3789d); the Victims of Crime Act (42 U.S.C. § 10604(e)); The Juvenile Justice and Delinquency Prevention Act of 2002 (42 U.S.C. § 5672(b)); the Civil Rights Act of 1964 (42 U.S.C. § 2000d); the Rehabilitation Act of 1973 (29 U.S.C. § 794); the Americans with Disabilities Act of 1990 (42 U.S.C. § 12131-34); the Education Amendments of 1972 (20 U.S.C. §§1681, 1683, 1685-86); and the Age Discrimination Act of 1975 (42 U.S.C. §§ 6101-07); see Ex. Order 13279 (equal protection of the laws for faith-based and community organizations).

FINDINGS OF DISCRIMINATION

The grantee assures that in the event a Federal or State court or administrative agency makes a finding of discrimination after a due process hearing on the grounds of race, color, religion, national origin, disability, age, or sex against a recipient of funds, the recipient will promptly forward a copy of the finding to the Governor's Office of Drug Control Policy.

REPORT MISUSE OF FUNDS

The grantee assures that it will promptly refer to ODCP any credible evidence that a principal, employee, agent, contractor, subgrantee, subcontractor, or other person has either 1) submitted a false claim for grant funds under the False Claims Act; or 2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct involving grant funds. This condition also applies to any subcontract for services.

NON-DISCLOSURE AGREEMENTS

The grantee assures that no recipient or subrecipient under this award, or entity that receives a contract or subcontract with any funds under this award, require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to an investigative or law enforcement representative of a Federal department or agency authorized to receive such information.

The foregoing is not intended, and shall not be understood by the agency making this award, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a Federal department or agency governing the nondisclosure of classified information.

EQUAL EMPLOYMENT OPPORTUNITY PROGRAM

The grantee will determine whether it is required to formulate an Equal Opportunity Program (EEOP), in accordance with 28 CFR 42.301 *et. seq.* if the grantee is not required to formulate an EEOP, it will submit a certification form to the U.S. Department of Justice, Office of Justice Programs, Office for Civil Rights (OCR), indicating that it is not required to develop an EEOP. If the grantee is required to develop an EEOP, but is not required to submit the EEOP to the OCR, the grantee will submit a certification form to the OCR and the ODCP certifying that it has an EEOP on file which meets the applicable requirements. If the grantee is awarded a grant of \$500,000 or more and has 50 or more employees, it will submit a copy of its EEOP to the OCR and the ODCP. Non-profit organizations, Indian Tribes, and medical and education institutions are exempt from the EEOP requirement, but are required to submit a certification form to the OCR to claim the exemption.

LIMITED ENGLISH PROFICIENCY

Applicant must certify that Limited English Proficiency persons have meaningful access to the services under this program(s). National origin discrimination includes discrimination on the basis of limited English proficiency (LEP). To ensure compliance with Title VI and the Safe Streets Act, recipients are required to take reasonable steps to ensure that LEP persons have meaningful access to their programs. Meaningful access may entail providing language assistance services, including oral and written translation when necessary. The U.S. Department of Justice has issued guidance for grantees to help them comply with Title VI requirements. The guidance document can be accessed on the Internet at www.lep.gov.

Assistance for Spanish speaking people may be available through the Iowa Division of Latino Affairs at <http://www.latinoaffairs.iowa.gov> or 515-281-4080. Local interpreters and translators may be available through the Iowa Interpreters and Translators Association at <https://www.iitanet.org>.

FINANCIAL AND ADMINISTRATIVE GUIDE

The grantee assures that it will comply with the provisions of the Office of Justice Programs' "Financial and Administrative Guide for Grants. <http://ojp.gov/financialguide/DOJ/index.htm>

COMPLIANCE WITH FEDERAL PROCEDURES

The grantee assures that it will comply with the provisions of 28 CFR applicable to grants and cooperative agreements, including Part II, Applicability of Office of Management and Budget Circulars; Part 18,

Administrative Review Procedures; Part 20, Criminal Justice Information Systems; Part 22, Confidentiality of Identifiable Research and Statistical Information Systems; Part 23, Criminal Intelligence Systems Operating Policies; Part 30, Intergovernmental Review of Department of Justice Programs and Activities; Part 42, Nondiscrimination Equal Employment Opportunity Policies and Procedures; Part 61, Procedures for Implementing the National Environmental Policy Act; and Part 63, Floodplain Management and Wetland Protection Procedures.

SANCTUARY JURISDICTIONS

(Byrne JAG Grantees Only) The grantee assures that it will comply with the provisions of 8 U.S.C §1373 which addresses the exchange of information regarding citizenship and immigration status among federal, state, and local government entities and officials from “prohibit[ing] or in any way restrict[ing]” government officials or entities from sending to, or receiving from, federal immigration officers information concerning an individual’s citizenship or immigration status.

AUDIT REQUIREMENTS

The grantee assures that it will provide for an independent audit report on an annual basis as required by Title 2 C.F.R. Part 200, Subpart F and the OJP Financial Guide which states:

- a. Non-Federal entities that expend \$750,000 or more in Federal funds (from all sources including indirect recipients) in the organization fiscal year (12 month turnaround reporting period) shall have a single organization-wide audit conducted in accordance with the provisions of Title 2 C.F.R. Part 200, Subpart F.
- b. Non-Federal entities that expend less than \$750,000 a year in Federal awards are exempt from Federal audit requirement for that year. Records must be available for review or audit by appropriate officials including the United States Department of Justice, Governor’s Office of Drug Control Policy, and General Accounting Office.

FEDERAL FUNDS ACKNOWLEDGMENT

The grantee assures that when issuing statements, press releases, requests for proposals, bid solicitations, and other documents describing projects or programs funded in whole or in part with Federal money, all grantees receiving Federal funds, including but not limited to State and local governments, shall clearly state (1) the percentage of the total cost of the program or project which will be financed with Federal money, and (2) the dollar amount of Federal funds for the projects or program.

DRUG TASK FORCE TRAINING

The grantee assures that each sworn member of a law enforcement task force funded in whole or in part with these grant funds will complete Department of Justice required online (internet-based) task force training. Additionally, all future task force members are required to complete this training once during the life of this award, or once every four years if multiple awards include this requirement. The training is provided free of charge online through BJA's Center for Task Force Integrity and Leadership (www.ctfli.org). Participants should use the preauthorization code **QX6S4** when conducting the training.

DUNS/SAM Registration:

The grantee assures that it will register and provide the Governor's Office of Drug Control Policy a Data Universal Number System (DUNS) number. The recipient shall maintain a current registration with the System for Award Management (SAM) for the duration of the grant project period.

Recipient Integrity and Performance

The grantee assures that it will comply with any and all applicable requirements regarding reporting of information on civil, criminal, and administrative proceedings connected with (or connected to the performance of) this award. Under certain circumstances, recipients of federal grant funds are required to report information about such proceedings, through the federal System for Award Management (known as "SAM"), to the designated federal integrity and performance system (currently, "FAPIS").

The details of recipient obligations regarding the required reporting (and updating) of information on certain civil, criminal, and administrative proceedings to the federal designated integrity and performance system (currently, "FAPIS") within SAM are posted on the OJP web site at <http://ojp.gov/funding/FAPIS.htm> (Award condition: Recipient Integrity and Performance Matters, including Recipient Reporting to FAPIS), and are incorporated by reference here.

METHAMPHETAMINE MITIGATION

The grantee shall:

- a. Provide medical screening of personnel assigned or to be assigned by the grantee to the seizure or closure of clandestine methamphetamine laboratories;
- b. Provide Occupational Safety and Health Administration (OSHA) required initial and refresher training for law enforcement officials and all other personnel assigned to either the seizure or closure of clandestine methamphetamine laboratories;
- c. As determined by their specified duties, equip the personnel with OSHA required protective wear and other required safety equipment;
- d. Assign properly trained personnel to prepare a comprehensive contamination report on each seized/closed laboratory;
- e. Utilize qualified disposal personnel to remove all chemicals and associated glassware, equipment, and contaminated materials and wastes from the site(s) of each seized laboratory;
- f. Dispose of the chemicals, equipment, and contaminated materials and wastes at properly licensed disposal facilities or, when allowable, at properly licensed recycling facilities;
- g. Monitor the transport, disposal and recycling components of subparagraphs number "e" and "f" immediately above in order to ensure proper compliance;
- h. Have in place and implement a written agreement with the responsible State environmental agency. This agreement must provide that the responsible State environmental agency agrees to: (i) timely evaluate the environmental condition at and around the site of a closed clandestine laboratory; and (ii) coordinate with the responsible party, property owner, or others to ensure that any residual contamination is remediated, if determined necessary by the State environmental agency and in accordance with existing State and Federal requirements; and
- i. Have in place and implement a written agreement with the responsible State or local service agencies to properly respond to any minor, as defined by State law, at the site. This agreement must ensure immediate response by qualified persons who can (i) respond to the potential health needs of any minor at the site; (ii) take that minor into protective custody unless the minor is criminally involved in the meth lab activities or is subject to arrest for other criminal violations; (iii) ensure immediate medical testing for methamphetamine toxicity; and (iv) arrange for any follow-up tests, examinations, or health care made

Iowa Governor's Office of Drug Control Policy
necessary as a result of methamphetamine toxicity.

CERTIFICATION

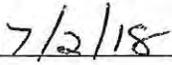
I certify that the program in this application meets all the requirements of the Omnibus Crime Control and Safe Streets Act of 1968, as amended; that all the information presented is correct; and the application will comply with the provisions of the Act and all other Federal laws, regulations, and guidelines. By appropriate language incorporated in each subcontract or other document under which funds are to be disbursed, the undersigned shall assure the applicable conditions above apply to all recipients of assistance.



Signature - Project Director



Signature - Legal Applicant



Date



Date

CIVIL RIGHTS REQUIREMENTS INFORMATION

1. Civil Rights Contact Person: Paul H. Fitzgerald

2. Title/Address: Paul H. Fitzgerald, Story County Sheriff
1315 S. B Avenue
Nevada, IA 50201

3. Telephone Number: 515-382-7456

4. Number of persons employed by the agency responsible for administering this grant:
84.5

Iowa Governor's Office of Drug Control Policy
US DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS
OFFICE OF THE COMPTROLLER

**CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY
AND VOLUNTARY EXCLUSION LOWER TIER COVERED TRANSACTIONS**

(Sub-Recipient)

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 28 CFR Part 67, Section 67.510, participants' responsibilities. The regulations were published as Part VIII of the May 26, 1988 Federal Register (pages 19160-19211).

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON FOLLOWING PAGE)

(1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

(2) Where the prospective lower tier participant is unable to certify to any of the statements in the certification, such prospective participant shall attach an explanation to this proposal.

Rick Sanders Chair BOS

Name and Title of Authorized Representative

[Signature]

Signature

7/10/12

Date

Story County

Name of Organization

900 6th Street, Nevada, Iowa 50201

Address of Organization

**INSTRUCTIONS FOR CERTIFICATION REGARDING DEBARMENT, SUSPENSION,
INELIGIBILITY AND VOLUNTARY EXCLUSION LOWER TIER COVERED
TRANSACTIONS**

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to whom this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meaning set out in the Definitions and Coverage sections of rules implementing Executive Order 12549.
5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this proposal that it will include the clause title "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion--Lower Tier Covered Transactions," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may check the Non-procurement List.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

**U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS
OFFICE OF THE COMPTROLLER**

CERTIFICATION REGARDING DRUG-FREE WORKPLACE REQUIREMENTS

Grantees Other Than Individuals

This certification is required by the regulations implementing the Drug-Free Workplace Act of 1988, 28 CFR Part 67, Subpart F. The regulations, published in the May 25, 1990 Federal Register, require certification by grantees, prior to award, that they will maintain a drug-free workplace. The certification set out below is a material representation of fact upon which reliance will be placed when the agency determines to award the grant. False certification or violation of the certification shall be grounds for suspension of payments, suspension or termination of grants, or government wide suspension or debarment (see 28 CFR Part 67, Sections 67.615 and 67.620).

The grantee certifies that it will provide a drug-free workplace by:

- (a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
- (b) Establishing a drug-free awareness program to inform employees about --
 - (1) The dangers of drug abuse in the workplace;
 - (2) The grantee's policy of maintaining a drug-free workplace;
 - (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
 - (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
- (c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);
- (d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will --
 - (1) Abide by the terms of the statement; and
 - (2) Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five days after such conviction.
- (e) Notifying the agency within ten days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction;
- (f) Taking one of the following actions, within 30 days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted --
 - (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
- (g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e) and (f).

Place(s) of Performance: The grantees shall insert in the space provided below the site(s) for the performance of work done in connection with the specific grant (street address, City, County, State, zip code):

Story County
Organization Name

Rick Sanders, Board of Supervisors Chair
Name and Title of Authorized Representative


Signature

7/10/18
Date

CERTIFICATION REGARDING LOBBYING

Each person shall file the most current edition of this certification and disclosure form, if applicable, with each submission that initiates agency consideration of such person for an award of a Federal contract, grant, or cooperative agreement of \$100,000 or more; or Federal loan of \$150,000 or more.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan or cooperative agreement.

(2) If any non-Federal funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall initial here PI and complete and submit Standard Form # LLL, "Disclosure of Lobbying Activities", in accordance with its instructions. (Forms are available from the Governor's Office of Drug Control Policy.)

(3) The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers and that all sub-recipients shall certify and disclose accordingly.

Story County 900-67th St. Newton, Ia 52201 Rick Sanders
Name and Address of Organization Name of Authorized Individual

RS
Signature and Date

Iowa Governor's Office of Drug Control Policy

<i>Print or Type Name and Title</i>	<i>Signature</i>	<i>Date</i>
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D—Declaration Stating that Recipient Subawards a Single Award Over \$500,000

If a recipient agency, subawards a single award of \$500,000 or more then the granting agency should provide a list: including, name, address and DUNS # of each such sub-recipient.

Sub-Recipient Agency Name/Address	Sub-Recipient DUNS Number

If additional space in necessary, please duplicate this page.

INSTRUCTIONS

Completing the Certification Form

Compliance with the Equal Employment Opportunity Plan (EEOP) Requirements

The federal regulations implementing the Omnibus Crime Control and Safe Streets Act (Safe Streets Act) of 1968, as amended, require some recipients of financial assistance from the U.S. Department of Justice subject to the statute's administrative provisions to create, keep on file, submit to the Office for Civil Rights (OCR) at the Office of Justice Programs (OJP) for review, and implement an Equal Employment Opportunity Plan (EEOP). See 28 C.F.R. pt. 42, subpt. E. All awards from the Office of Community Oriented Policing Services (COPS) are subject to the EEOP requirements; many awards from OJP, including awards from the Bureau of Justice Assistance (BJA), the Office of Juvenile Justice and Delinquency Prevention (OJJDP), and the Office for Victims of Crime (OVC) are subject to the EEOP requirements; and many awards from the Office on Violence Against Women (OVW) are also subject to the EEOP requirements. If you have any questions as to whether your award from the U.S. Department of Justice is subject to the Safe Streets Act's EEOP requirements, please consult your grant award document, your program manager, or the OCR.

Recipients should complete either Section A or Section B or Section C, not all three. If recipient completes Section A or C and sub-grants a single award over \$500,000, in addition, please complete Section D.

Section A The regulations exempt some recipients from all of the EEOP requirements. Your organization may claim an exemption from all of the EEOP requirements if it meets any of the following criteria: it is a nonprofit organization, an educational institution, a medical institution, or an Indian tribe; or it received an award under \$25,000; or it has less than fifty employees. To claim the complete exemption from the EEOP requirements, complete Section A.

Section B Although the regulations require some recipients to create, maintain on file, and implement an EEOP, the regulations allow some recipients to forego submitting the EEOP to the OCR for review. Recipients that (1) are a unit of state or local government, an agency of state or local government, or a private business; and (2) have fifty or more employees; and (3) have received a single grant award of \$25,000 or more, but less than \$500,000, may claim the limited exemption from the submission requirement by completing Section B. In completing Section B, the recipient should note that the EEOP on file has been prepared within twenty-four months of the date of the most recent grant award.

Section C Recipients that (1) are a unit of state or local government, an agency of state or local government, or a private business, and (2) have fifty or more employees, and (3) have received a single grant award of \$500,000 or more, must prepare, maintain on file, submit to the OCR for review, and implement an EEOP. Recipients that have submitted an EEOP Utilization Report (or in the process of submitting one) to the OCR, should complete Section C.

Section D Recipients that (1) receive a single award over \$500,000; and (2) subaward a single award of \$500,000 or more must provide a list; including, name, address and DUNS # of each such sub-recipient by completing Section D.

Submission Process

Recipients should download the online Certification Form, complete required sections, have the appropriate official sign it, electronically scan the signed document, and then send the signed document to the following e-mail address: EEOPForms@usdoj.gov. The document must have the following title: EEOP Certification. If you have questions about completing or submitting the Certification Form, please contact the Office for Civil Rights, Office of Justice Programs, 810 7th Street, NW, Washington, DC 20531 (Telephone: (202) 307-0690 and TTY: (202) 307-2027).

OMB Approval No. 1121-0340 Expiration Date: 12/31/15 Public Reporting Burden Statement Paperwork Reduction Act Notice. Under the Paperwork Reduction Act, a person is not required to respond to a collection of information unless it displays a current valid OMB control number. We try to create forms and instructions that are accurate, can be easily understood, and which impose the least possible burden on you to provide us with information. The estimated minimum average time to complete and file this application is 20 minutes per form. If you have any comments regarding the accuracy of this estimate, or suggestions for making this form simpler, you can write to the Office of Justice Programs, 810 7th Street, N.W., Washington, D.C. 20531.

Applicant License Application (LA0000528)

Name of Applicant:	<u>Ames Golf & Country Club</u>				
Name of Business (DBA):	<u>Ames Golf & Country Club</u>				
Address of Premises:	<u>5752 George Washington Carver</u>				
City	<u>Ames</u>	County:	<u>Story</u>	Zip:	<u>5001092</u>
Business	<u>(515) 232-8334</u>				
Mailing	<u>5752 George Washington Carver</u>				
City	<u>Ames</u>	State	<u>IA</u>	Zip:	<u>500109282</u>

Contact Person

Name	<u>Cory Strait</u>		
Phone:	<u>(515) 232-8334</u>	Email	<u>corys@amesgolfcc.com</u>

Classification Class A Liquor License (LA) (Private Club)

Term: 12 months

Effective Date: 09/10/2017¹⁸

Expiration Date: 09/09/2018¹⁹

Privileges:

Class A Liquor License (LA) (Private Club)

Outdoor Service

Sunday Sales

APPROVED **DENIED**
Board Member Initials: CS
Meeting Date: 7/10/18
Follow-up action: _____

Status of Business

BusinessType:	<u>Privately Held Corporation</u>		
Corporate ID Number:	<u>XXXXXXXXXX</u>	Federal Employer ID	<u>XXXXXXXXXX</u>

Ownership

John Peterson

First Name: John **Last Name:** Peterson
City: Ames **State:** Iowa **Zip:** 50014
Position: President
% of Ownership: 0.00% **U.S. Citizen:** No

Cory Strait

First Name: Cory **Last Name:** Strait
City: Ames **State:** Iowa **Zip:** 50014
Position: General Manager
% of Ownership: 0.00% **U.S. Citizen:** Yes

Insurance Company Information

Insurance Company: <u>Cincinnati Specialty Underwriters</u>
--



P.O Box 42367
 4663 121ST STREET
 URBANDALE, IA 50323
 Telephone 515-276-7030
 Toll Free 800-532-4107
 Fax 515-276-7031
 www.strausslock.com

Invoice No.: 10022874-000
 Date: 07/03/2018
 Page: 1 of 1

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EST. 1927

Sold To:

**STORY COUNTY ADMIN BLDG
 900 6TH ST
 NEVADA, IA 50201**

Ship To:

**STORY COUNTY ADMIN BLDG
 900 6TH ST
 NEVADA, IA 50201**

P.O. No..

Phone: 515-382-7408

Terms	Order No./Rel.	Customer No.	SalesRep	Ship Via	Req. Date	Reference
NET 15 DAYS	10022874-000	7346	JIM W.	U.P.S.	06/05/2018	JUL ANNUAL
MONITORING/HOSTING FOR JULY 18 - JUNE 19						
341	ALARM MONITORING			12	12 EA	32.95 395.40
	JULY 1 THRU JUNE 30TH					
Bill Code: 445	**THANK YOU FOR YOUR			1	1	.00 0.00
Bill Code: 446	CONTINUED BUSINESS**			1	1	.00 0.00
Sub Total:						395.40
Total:						\$ 395.40

APPROVED **DENIED**
 Board Member Initials: AS
 Meeting Date: 7/10/18
 Follow-up action: _____



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P.O Box 42367
4663 121ST STREET
URBANDALE, IA 50323
Telephone 515-276-7030
Toll Free 800-532-4107
Fax 515-276-7031
www.strausslock.com

Invoice No.: 10022867-000
Date: 07/03/2018
Page: 1 of 1

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STORY COUNTY FACILITIES
900 6TH ST
NEVADA, IA 50201

Ship To:

STORY COUNTY FACILITIES - ADMIN
900 6TH ST
NEVADA, IA 50201

P.O. No.:

Phone: (515)382-7408

Terms	Order No./Rel.	Customer No.	SalesRep	Ship Via	Req. Date	Reference
NET 15 DAYS	10022867-000	4193	JIM W.	U.P.S.	06/05/2018	JUL ANNUAL
MONITORING/HOSTING FOR JULY 18 - JUNE 19						
342	BRIVO HOSTING			12	12	EA 288.56 3,462.72
348	CCTV MONITORING			12	12	EA 149.94 1,799.28
	JULY 1 THRU JUNE 30TH					
Bill Code: 445	**THANK YOU FOR YOUR			1	1	.00 0.00
Bill Code: 446	CONTINUED BUSINESS**			1	1	.00 0.00
Sub Total:						5,262.00
Total:						\$ 5,262.00

~~APPROVED~~ DENIED

Board Member Initials: RS

Meeting Date: 7/10/18

Follow-up action: _____



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P.O Box 42367
4663 121ST STREET
URBAN DALE, IA 50323
Telephone 515-276-7030
Toll Free 800-532-4107
Fax 515-276-7031
www.strausslock.com

Invoice No.: 10022868-000
Date: 07/03/2018
Page: 1 of 1

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Sold To:

STORY COUNTY FACILITIES
900 6TH ST
NEVADA, IA 50201

Ship To:

STORY COUNTY FACILITIES - ENGINEERS
837 N. AVE
NEVADA, IA 50201

P.O. No.:

Phone: (515)382-7408

Terms	Order No./Rel.	Customer No.	SalesRep	Ship Via	Req. Date	Reference
NET 15 DAYS	10022868-000	4193	JIM W.	U.P.S.	06/05/2018	JUL ANNUAL
MONITORING/HOSTING FOR JULY 18 - JUNE 19						
342	BRIVO HOSTING			12	12 EA	23.35 280.20
348	CCTV MONITORING			12	12 EA	49.98 599.76
	JULY 1 THRU JUNE 30TH					
Bill Code: 445	**THANK YOU FOR YOUR			1	1	.00 0.00
Bill Code: 446	CONTINUED BUSINESS**			1	1	.00 0.00
Sub Total:						879.96
Total:						\$ 879.96

APPROVED **DENIED**
Board Member Initials: NS
Meeting Date: 7/10/18
Follow-up action: _____



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P.O Box 42367
4663 121ST STREET
URBAN DALE, IA 50323
Telephone 515-276-7030
Toll Free 800-532-4107
Fax 515-276-7031
www.strausslock.com

Invoice No.: 10022869-000
Date: 07/03/2018
Page: 1 of 1

EST. 1927

Sold To:

STORY COUNTY FACILITIES
900 6TH ST
NEVADA, IA 50201

Ship To:

STORY COUNTY FACILITIES - HSC BLDG
126 S KELLOGG
AMES, IA 50010

P.O. No.:

Phone: (515)382-7408

Terms	Order No./Rel.	Customer No.	SalesRep	Ship Via	Req. Date	Reference
NET 15 DAYS	10022869-000	4193	JIM W.	U.P.S.	06/05/2018	JUL ANNUAL
MONITORING/HOSTING FOR JULY 18 - JUNE 19						
342	BRIVO HOSTING			12 12 EA	109.55	1,314.60
348	CCTV MONITORING			12 12 EA	149.94	1,799.28
	JULY 1 THRU JUNE 30TH					
Bill Code: 445	**THANK YOU FOR YOUR			1 1	.00	0.00
Bill Code: 446	CONTINUED BUSINESS**			1 1	.00	0.00
Sub Total:						3,113.88
Total:						\$ 3,113.88

APPROVED **DENIED**
 Board Member Initials: RS
 Meeting Date: 7/10/18
 Follow-up action: _____



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P.O Box 42367
4663 121ST STREET
URBAN DALE, IA 50323
Telephone 515-276-7030
Toll Free 800-532-4107
Fax 515-276-7031
www.strausslock.com

Invoice No.: 10022870-000
Date: 07/03/2018
Page: 1 of 1

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Sold To:

STORY COUNTY FACILITIES
900 6TH ST
NEVADA, IA 50201

Ship To:

STORY COUNTY FACILITIES - JUSTICE
1315 SOUTH B AVE
NEVADA, IA 50201

P.O. No.:

Phone: (515)382-7408

Terms	Order No./Rel.	Customer No.	SalesRep	Ship Via	Req. Date	Reference	
NET 15 DAYS	10022870-000	4193	JIM W.	U.P.S.	06/05/2018	JUL ANNUAL	
MONITORING/HOSTING FOR JULY 18 - JUNE 19							
342	BRIVO HOSTING			12	12 EA	220.57	2,646.84
	JULY 1 THRU JUNE 30TH						
Bill Code: 445	**THANK YOU FOR YOUR			1	1	.00	0.00
Bill Code: 446	CONTINUED BUSINESS**			1	1	.00	0.00
Sub Total:						2,646.84	
Total:						\$ 2,646.84	

APPROVED **DENIED**
Board Member Initials: JS
Meeting Date: 7/10/18
Follow-up action: _____



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security solutions

P.O Box 42367
4663 121ST STREET
URBANDALE, IA 50323
Telephone 515-276-7030
Toll Free 800-532-4107
Fax 515-276-7031
www.strausslock.com

Invoice No.: 10022871-000
Date: 07/03/2018
Page: 1 of 1

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Sold To:

STORY COUNTY FACILITIES
900 6TH ST
NEVADA, IA 50201

Ship To:

STORY COUNTY FACILITIES
56461 180TH ST
AMES, IA 50010

P.O. No.:

Phone: (515)382-7408

Terms	Order No./Rel.	Customer No.	SalesRep	Ship Via	Req. Date	Reference
NET 15 DAYS	10022871-000	4193	JIM W.	U.P.S.	06/05/2018	JUL ANNUAL
MONITORING/HOSTING FOR JULY 18 - JUNE 19						
342	BRIVO HOSTING			12	12 EA	29.42 353.04
348	CCTV MONITORING			12	12 EA	74.97 899.64
	JULY 1 THRU JUNE 30TH					
Bill Code: 445	**THANK YOU FOR YOUR			1	1	.00 0.00
Bill Code: 446	CONTINUED BUSINESS**			1	1	.00 0.00
Sub Total:						1,252.68
Total:						\$ 1,252.68

APPROVED
DENIED

Board Member Initials: NS

Meeting Date: 7/10/18

Follow-up action: _____

Closure No. 19-01

Date 7/1/2018

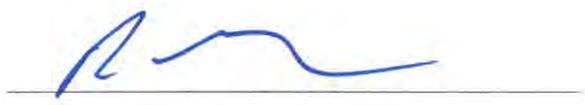
Resolution

BE IT RESOLVED

by the Board of Supervisors of Story County, Iowa, to approve the road closure(s) for the purpose of Flooding over roads in Various Twp and Sect on Various roads through out the county

Motion by: Olson Seconded by: Chitty

Olson	<input checked="" type="checkbox"/> Aye	Sanders	<input checked="" type="checkbox"/> Aye	Chitty	<input checked="" type="checkbox"/> Aye
	<input type="checkbox"/> Nay		<input type="checkbox"/> Nay		<input type="checkbox"/> Nay
	<input type="checkbox"/> Absent		<input type="checkbox"/> Absent		<input type="checkbox"/> Absent



Story County Board of Supervisors

Road Closures due to Flooding

295th St. Closed from 620th (S14) to 640th Ave. and 632nd Ave. Closed from 287th St. to 295th St.

295th St. Closed from 653rd to 660th Ave.

335th St. Closed from HWY 65 to 330th St.

305th St. Closed from 620th to 630th Ave.

640th Ave. Closed from 305th St. to 295th St.

322nd St. Closed from 630th Ave. to 640th Ave.

640th Ave. Closed from HWY 210 to 322nd St.

630th Ave. Closed from 322nd St. to 315th St.

320th St. Closed from R38 (510th Ave.) to 505th Ave.

520th Ave. Closed from Hwy 210 to E63 (320th St.)

Date	Description	Amount
450 Story County ED		
07/26/17	Cyclone Awards and Engraving - Brenda Dryer Name plate	14.98
07/26/17	Heuss Printing - Brenda Dryer business cards	290.38
07/31/17	Online Visa - Brenda - Story County meetings	39.58
07/31/17	Brenda Dryer - Cell phone	100.00
07/31/17	Brenda Dryer - Mileage for Story County Outreach	194.74
08/30/17	Online Visa - Brenda - Meeting with MC, DS	17.92
08/31/17	Brenda Dryer - Cell phone	100.00
08/31/17	Brenda Dryer - Meeting Mileage	641.47
09/30/17	Brenda Dryer - Cell phone reimbursement	100.00
09/30/17	Brenda Dryer - Story County Outreach meetings and mileage	248.42
10/31/17	Online Visa - Brenda - Story County Outreach meetings	19.53
10/31/17	Brenda Dryer - Outreach mileage	229.52
10/31/17	Brenda Dryer - Cell phone	100.00
11/30/17	Online Visa - Brenda - Outreach meetings with Lavon, Dupont	24.54
11/30/17	Brenda Dryer - Outreach Expenses	402.28
12/31/17	Brenda Dryer - Mileage and cell phone reimbursement	212.89
01/30/18	EsseX Capital, LLC - CVN Membership	4,250.00
01/31/18	Online Visa - Brenda - Outreach meetings with prospects, etc.	111.24
01/31/18	2018 expense paid 2017-PDI Membership	350.00
01/31/18	Brenda Dryer - Story County outreach / Cell phone	100.00
01/31/18	Brenda Dryer - Story County outreach / mileage	241.98
02/28/18	Online Visa - Brenda - Outreach expenses	24.66
02/28/18	Brenda Dryer - Story County outreach meetings and mileage, cell phone	236.35
03/08/18	CenturyLink Business - Outreach conf. call bridge	87.78
03/27/18	Sigler Companies - Business cards for Brenda	165.57
03/29/18	Brenda Dryer - Cell phone reimbursement	100.00
03/29/18	Brenda Dryer - Outreach mileage	184.76
03/31/18	Online Visa - Brenda - Outreach meetings, Smart Conference registration	99.79
04/27/18		231.63
04/30/18	Online Visa - Brenda - Story County Outreach meetings	76.17
04/30/18	Brenda Dryer - Story County Outreach mileage and expense	411.96
05/31/18	reimbursement, cell phone	50.65
05/31/18	Brenda Dryer - Cell phone	100.00
05/31/18	Brenda Dryer - Outreach mileage and expenses	202.20
06/25/18	Brenda Dryer - Story County Outreach mileage / phone	377.41
		10,138.40

APPROVED DENIED

Board Member Initials: PS
 Meeting Date: 7/10/18
 Follow-up action: _____

Support Staff

Director, Story County Outreach	
President & CEO	
VP Existing Business & Industry	
Accounting staff time	
Receptionist services	
Digital Markeing	
Marketing / Public Relations	65,000.00

Benefits

Brenda	Dental Insurance	493.20
Brenda	Retirement	3,600.00
Brenda	Term Life, Disability (Short / Long term)	317.04
Brenda	Vision Discount	21.50
		<u>4,431.74</u>

Office and Conference space costs

	Office workstation furniture - ongoing cost	367.50
	5% Office, conference and meeting space	3,043.20
	5% Cleaning services	210.00
Static	Office Supplies	1,200.00
Static	Utilities	397.50
Static	Office Telephone	300.00
Static	Internet	77.50
		<u>5,595.70</u>
		<u><u>75,027.44</u></u>

431 Workforce Initiative

07/26/17	The Greater Des Moines Partnership - Portion of HyVee Catering for SYiA Event	1,000.00
07/26/17	Fast Signs - SYiA signage	88.75
07/26/17	Heuss Printing - Work In Ames Cards	32.32
07/26/17	Sigler Companies - Storage fees for Ames Smart Choice books	6.00
07/26/17	CenturyLink Business - Workforce conference calls	105.43
07/31/17	Online Visa - John - Facebook Advertising for WorkInAmes	57.24
07/31/17	Online Visa - Brenda - Workforce meetings, SYiA expenses, IDEA MN trip	531.73
07/31/17	Peter Ampe - name tags for intern events	404.93
07/31/17	Peter Ampe - Workforce mileage	5.35
07/31/17	Brenda Dryer - Mileage for Workforce program	271.18
07/31/17	Heuss Printing - Work in Ames Cards	294.38
08/10/17	Ames Convention & Visitors Bureau - August 2017 Cytes	500.00
08/10/17	Zachary Mannheimer - SYiA speaker	750.00
08/18/17	Iowa State Daily Media Group - Model Farm for Videos	4,300.00
08/22/17	WorkInAmes program changes	111.40
08/22/17	Sigler Companies - Storage fees for Ames Smart Choice books	6.00
08/22/17	Hy Vee - SYiA Event	2,076.70
08/22/17	Society for Human Resource Professionals - Brenda Dreyer	199.00
08/29/17	Global Reach Internet Productions - Updates	716.00
08/30/17	Online Visa - Brenda - Workforce Expenses	211.89
08/31/17	Brenda Dryer - Workforce Mileage	72.23
09/12/17	Iowa State Daily Media Group - Education Video	3,650.00
09/27/17	Sigler Companies - Storage fee	6.00
09/27/17	Heuss Printing - Water Bottles	401.04
09/30/17	Online Visa - Brenda - Misc. Workforce meetings, Career Fairs	185.91
09/30/17	Brenda Dryer - Workforce meetings and mileage	195.63
10/06/17	Sigler Companies - Pop sockets	2,198.72
10/06/17	Sigler Companies - Storage fees for Ames Smart Choice books	6.00
10/06/17	ISU Alumni Center - VISIONS Summer 17	1,250.00
10/18/17	Iowa State Dance Marathon - Sponsor	500.00
10/31/17	Online Visa - Brenda - Workforce meetings, Kreg Tool, DMACC, VBL, WForce Conference	411.60
10/31/17	Brenda Dryer - Workforce mileage	248.05
11/16/17	Global Reach Internet Productions - HomeBase Iowa Changes	204.40
11/16/17	Ames Convention & Visitors Bureau - CYtes Advertising	500.00
11/16/17	Sigler Companies- Storage for inserts	6.00
11/28/17	Alpha Copies - Workforce Solutions Spons.	47.08
11/28/17	Alpha Copies - Pop socket mailing	297.78
11/30/17	Online Visa - Brenda - Workforce meetings, Workiva Thank you, IEDA follow up	421.52
11/30/17	Online Visa - Calli - Twitter ads	35.00
11/30/17	Brenda Dryer - Workforce Expenses	8.56
11/30/17	Alpha Copies - Work in Ames Banner	47.29
11/30/17	Cafe Diem - Work In Ames promotion - Facebook	89.89
12/04/17	City of Ames Municipal Utilities - Parking Hoods	200.00
12/18/17	Ames High School sponsorship	300.00
12/21/17	Sigler Companies - Storage for inserts	6.00
12/21/17	Alpha Copies - Work in Ames Banner	47.29
12/21/17	Andrea Hammes Dodge - Tickets for Bowl Event	170.00
12/31/17	Online Visa - Dan - Workforce / Bowl Event	702.07
12/31/17	Online Visa - Ron - WorkInAmes Event	5.25
12/31/17	Online Visa - Brenda - Workforce meetings Hach / Burke, Bowl Event	746.95
12/31/17	Alpha Copies - Love Ames Cards	102.67

12/31/17	Alpha Copies - Work in Ames Postcards	318.79
12/31/17	Heuss Printing - Bottle opener / Fidget Spinners	1,947.34
12/31/17	Brenda Dryer - Workforce mileage	60.46
01/11/18	ISU Alumni Center - Workforce Sponsorship	5,000.00
01/11/18	Alpha Copies - 2017 WorkinAmes Mailing	72.98
01/11/18	Sigler Companies - Storage fee for inserts	6.00
01/18/18	Sigler Companies - Work in Ames Business Cards	223.07
01/18/18	ISU Alumni Center - Id 999069940	900.00
01/18/18	ISU Alumni Center - Acct 9910246-01-4203-021	1,250.00
01/31/18	Online Visa - Brenda - Virtual Job Fair, WF meetings	411.93
01/31/18	Brenda Dryer - Workforce meetings mileage	127.53
02/20/18	Sigler Companies - Storage Fee	6.00
02/20/18	Alpha Copies - Flyers, Pop socket, Passports	369.92
02/28/18	Online Visa - Brenda - Workforce expenses	372.68
02/28/18	Alpha Copies - Envelopes for Concierge packets	145.98
02/28/18	Brenda Dryer - Workforce meetings and mileage	359.70
02/28/18	Employers' Council of Iowa	40.00
03/08/18	Sigler Companies - Storage fee	6.00
03/08/18	Marshalltown Broadcasting	540.00
03/08/18	Alpha Copies - WorkInAmes Career Fair Flyers	124.66
03/19/18	Alpha Copies - Pop socket Mailing	662.12
03/27/18	Sigler Companies - Business cards for Brenda	165.57
03/27/18	DMACC Certification Ad	127.50
03/27/18	Sigler Companies - Work in Ames	224.56
03/29/18	Brenda Dryer - Workforce mileage, career fairs, meetings, etc.	570.61
03/31/18	Online Visa - John - Durham visit	659.96
03/31/18	Online Visa - Brenda - Career Fairs, Alumni Events, Workforce meetings, Denver flight for Workforce	2,813.20
04/10/18	ISU Alumni Center - VISIONS ad	1,250.00
04/10/18	Alpha Copies - WorkInAmes Business Cards	71.10
04/10/18	Sigler Companies - Storage fees	6.00
04/10/18	The Messenger - Career Fair	100.00
04/23/18	Alpha Copies - Pop socket mailer	158.84
04/23/18	Ames Convention & Visitors Bureau - CYtes Guide	1,000.00
04/25/18	Studio A Designs - Brand Image Startup Package	2,340.00
04/30/18	Online Visa - Brenda - Workforce, SYiA meetings	709.63
04/30/18	COC ck 23125 Calli Sandahl-SYiA meetings	10.36
04/30/18	Postage allocation	45.47
04/30/18	Brenda Dryer - Workforce meeting mileage	177.13
05/07/18	Tasteful Dinners Tasteful Catering	300.00
05/08/18	National Financial Educators - Adam Carroll / SYiA	1,250.00
05/08/18	Sigler Companies - Storage fees	6.00
05/21/18	Prairie Moon Winery - Deposit for July SYiA event	284.00
05/31/18	Online Visa - Brenda - SYiA planning, Job Fairs, Hire Heros	1,386.34
05/31/18	COC ck 23177 SYiA and Workforce meeting mileage	15.48
05/31/18	Alpha Copies - Postage for mailing	447.44
05/31/18	Fast Signs - SYiA retractor graphic	144.45
05/31/18	Alpha Copies - SYiA Flyers	55.38
05/31/18	Your Local Consumer - June 2018-2019 Full Color 1/4 page ad	245.00
05/31/18	Brenda Dryer - Workforce, SYiA mileage	208.74
06/07/18	Alpha Copies - Denver postcard mailing	648.70
06/19/18	Sigler Companies - Storage	6.00
06/19/18	Alpha Copies - SYiA Flyers	16.61
06/19/18	Fast Signs - Work in Ames "A" frame sign	240.75
06/19/18	Heuss Printing - My Iowa Future Smartphone stands	1,299.16
06/25/18	Brenda Dryer - Workforce meeting mileage, SYiA mileage	173.31
06/25/18	Alpha Copies - SYiA #3 Flyers	16.75
06/26/18	Tasteful Dinners Tasteful Catering	1,465.81

56,316.24

7/5/2018

Dept Name	#	Amount	Reason	Funding Source
Animal Control	08	35,030	Salaries	Rural Fund
		2,700	FICA	Rural Fund
		3,150	IPERS	Rural Fund
		146	Employer's Flex Benefit	Rural Fund
		300	Employee's Insurance	Rural Fund
<i>Rural Fund</i>		41,326		
		194,500	Special Animal Care	Friends of Animal
<i>Friends of Animal Fund</i>		194,500		
Department Total		235,826		
Secondary Roads	20	235,000	Real Estate & Buildings	Secondary Roads Fund Bal
		235,000		
Conservation	22	88,000	Equipment & Machinery	General Fund Balance
Department Total		88,000		
Community Life	26	275,000	Remodeling	General Fund
Department Total		275,000		
Facilities Manager	51	16,500	Equipment/Machinery	General Fund
Department Total		16,500		
Countywide Services	99	32,000	E911 Consulting -Mission Critical	General Fund
		6,250	Facilities Vehicle Accessories	General Fund
		85,000	Engineering/Architectural	DAPL pass thru
		25,000	Equipment & Machinery (Generator)	General Fund
<i>General Fund</i>		148,250		
		32,000	Insurance Reserve-Sheriff Vehicle repl	General Supplemental
		200,000	Insurance Reserve-Self Ins acct	General Supplemental
<i>Gen Supp Fund</i>		232,000		
		3,780	Employee Programs	Wellness Fund
<i>Empl Wllness Fund</i>		3,780		
		208,000	Animal Shelter remodel	Cap Proj Fund
<i>Cap Proj</i>		208,000		
		948,753	TELC	Loan/ Cap Proj fund balance
<i>Cap Proj - TIF</i>		948,753		
Department Total		1,540,783		

\$2,391,109 Total Amendment (Expenses)

General Fund:	527,750
Gen Supplemental Fund	232,000
Rural Fund	41,326
Secondary Roads Fund	235,000
Employee Wellness	3,780
Capital Projects Fund	208,000
Capital Projects TIF Fund	948,753
Conservation Land Acquisition	
Friends of Conservation	
Friends of Animals Fund	194,500
	2,391,109

Expenses

7/5/2018

Dept Name	#	Amount	Reason	Funding Source
Countywide Services	99	256,000	Local Gov't Payment	Region
		<u>85,000</u>	Miscellaneous	
Department Total		341,000		
Total Request		341,000	Total Amendment (Revenues)	
			General Fund:	<u>341,000</u>
				341,000

Revenues

"STATEMENT OF CHANGE IN FUNDS BALANCE"

FUND NAME & NUMBER	BEGINNING BALANCE	REVENUES	DISBURSEMENTS	ENDING BALANCE			
FY'19 BUDGET							
GENERAL BASIC #01000	8,070,604	20,011,240	19,287,577	8,794,267	3,251,251		29.85%
GEN. SUPPLEMENTAL #02000	1,662,857	4,375,647	4,376,260	1,662,244	<i>Restricted</i>		37.98% 33.00%
COUNTY MHDS FUND #10000	757,208	2,226,217	1,979,364	1,004,061	<i>Restricted</i>		50.73%
RURAL SERVICES #11000	980,535	5,876,501	5,963,465	893,571	45,572		21.95%
TIF #15000	0	968,779	965,750	3,029	<i>Restricted</i>		
URBAN RENEWAL PPROJ #17000	273,281	273,350	273,350	273,281	<i>Restricted</i>		
SECONDARY ROADS #20000	2,640,541	7,523,060	7,810,300	2,353,301	<i>Restricted</i>		30.13%
SPEC. LAW ENFCMENT #22000	18,275	8,550	8,300	18,525	<i>Restricted</i>		
REAP #23000	86,748	515,380	468,580	133,548	<i>Restricted</i>		
EMPLOYEE WELLNESS #26000	84	0	0	84	<i>Restricted</i>		
RECORDERS RECORDS #27000	83,052	14,700	15,000	82,752	<i>Restricted</i>		
JAIL INMATE CMSRY #28000	115,838	50,600	75,000	91,438	<i>GF Assigned</i>		
DEBT SERVICE #29000	52,890	818,440	826,280	45,050	<i>Restricted</i>		
CAPITAL PROJECTS #30000	132,893	150,000	0	282,893	<i>Restricted</i>		
CAPITAL PROJECTS TIF #32000	750,056	0	743,223	6,833	<i>Restricted</i>		
SHERIFF RES OFFICERS #35000	35,707	6,000	12,000	29,707	<i>Restricted</i>		
CO ATTY FINE COLLECTION #38000	270,761	30,000	0	300,761	<i>GF Assigned</i>		
CONSERV LAND ACQ & CAP#68000	566,964	138,000	0	704,964	<i>GF Assigned</i>		
FRIENDS OF CONSERV #73000	827,421	134,400	75,000	886,821	<i>Restricted</i>		
FRIENDS OF ANIMALS #74000	164,808	26,000	18,000	172,808	<i>Restricted</i>		
TOTAL	17,490,523	43,146,864	42,897,449	17,739,938			
7/31/2018							
FY'19 PROPOSED AMENDMENT							
GENERAL BASIC #01000	9,015,754	20,352,240	19,815,327	9,552,667	2,650,977		36.14%
GEN. SUPPLEMENTAL #02000	1,706,491	4,375,647	4,608,260	1,473,878	<i>Restricted</i>		31.98% 33.00%
COUNTY MHDS FUND #10000	811,811	2,226,217	1,979,364	1,058,664	<i>Restricted</i>		53.49%
RURAL SERVICES #11000	979,747	5,876,501	6,004,791	851,457	61,804		20.22%
TIF #15000	266,985	968,779	965,750	270,014	<i>Restricted</i>		
URBAN RENEWAL PPROJ #17000	213,208	273,350	273,350	213,208	<i>Restricted</i>		
SECONDARY ROADS #20000	4,656,402	7,523,060	8,045,300	4,134,162	<i>Restricted</i>		51.39%
SPEC. LAW ENFCMENT #22000	20,943	8,550	8,300	21,193	<i>Restricted</i>		
REAP #23000	98,738	515,380	468,580	145,538	<i>Restricted</i>		
EMPLOYEE WELLNESS #26000	3,780	0	3,780	0	<i>Restricted</i>		
RECORDERS RECORDS #27000	87,207	14,700	15,000	86,907	<i>Restricted</i>		
JAIL INMATE CMSRY #28000	136,232	50,600	75,000	111,832	<i>GF Assigned</i>		
DEBT SERVICE #29000	52,933	818,440	826,280	45,093	<i>Restricted</i>		
CAPITAL PROJECTS #30000	270,273	150,000	208,000	212,273	<i>Restricted</i>		
CAPITAL PROJECTS TIF #32000	1,691,976	0	1,691,976	0	<i>Restricted</i>		
SHERIFF RES OFFICERS #35000	43,452	6,000	12,000	37,452	<i>Restricted</i>		
CO ATTY FINE COLLECTION #38000	271,653	30,000	0	301,653	<i>GF Assigned</i>		
CONSERV LAND ACQ & CAP#68000	585,626	138,000	0	723,626	<i>GF Assigned</i>		
FRIENDS OF CONSERV #73000	933,012	134,400	75,000	992,412	<i>Restricted</i>		
FRIENDS OF ANIMALS #74000	273,786	26,000	212,500	87,286	<i>Restricted</i>		
TOTAL	22,120,009	43,487,864	45,288,558	20,319,315			

COUNTY NAME: STORY	NOTICE OF PUBLIC HEARING AMENDMENT OF CURRENT COUNTY BUDGET	CO NO: 85
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The County Board of Supervisors will conduct a public hearing on the proposed amendment to the current County budget as follows:

Meeting Date: 07/31/18	Meeting Time: 10:00 a.m.	Meeting Location: Public meeting room, Story Co. Admin.
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At the public hearing any resident or taxpayer may present objections to, or arguments in favor of, the proposed amendment. An approved budget amendment is required in order to permit increases in any class of expenditures as last certified or last amended.

County Telephone No.: (515) 382-7212	For Fiscal Year Ending:	6/30/2019
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Iowa Department of Management Form 653 A-R Sheet 1 of 2 (Publish) (revised 05/01/14)	Total Budget as Certified or Last Amended	Proposed Current Amendment	Total Budget After Current Amendment
REVENUES & OTHER FINANCING SOURCES			
Taxes Levied on Property	1 25,838,588		25,838,588
Less: Uncollected Delinquent Taxes - Levy Year	2 0		0
Less: Credits to Taxpayers	3 1,054,456		1,054,456
Net Current Property Taxes	4 24,784,132	0	24,784,132
Delinquent Property Tax Revenue	5 3,050		3,050
Penalties, Interest & Costs on Taxes	6 75,000		75,000
Other County Taxes/TIF Tax Revenues	7 3,496,431		3,496,431
Intergovernmental	8 8,777,341		8,777,341
Licenses & Permits	9 78,970		78,970
Charges for Service	10 1,867,815		1,867,815
Use of Money & Property	11 452,025		452,025
Miscellaneous	12 516,750	341,000	857,750
Subtotal Revenues	13 40,051,514	341,000	40,392,514
Other Financing Sources:			
General Long-Term Debt Proceeds	14		0
Operating Transfers In	15 3,093,350		3,093,350
Proceeds of Fixed Asset Sales	16 2,000		2,000
Total Revenues & Other Sources	17 43,146,864	341,000	43,487,864
EXPENDITURES & OTHER FINANCING USES			
Operating:			
Public Safety & Legal Services	18 12,136,760		12,136,760
Physical Health & Social Services	19 2,540,695		2,540,695
Mental Health, ID & DD	20 1,979,364		1,979,364
County Environment & Education	21 3,982,840	129,326	4,112,166
Roads & Transportation	22 6,800,300	235,000	7,035,300
Government Services to Residents	23 1,248,592		1,248,592
Administration	24 5,925,726	565,530	6,491,256
Nonprogram Current	25	85,000	85,000
Debt Service	26 1,518,680		1,518,680
Capital Projects	27 3,671,142	1,376,253	5,047,395
Subtotal Expenditures	28 39,804,099	2,391,109	42,195,208
Other Financing Uses:			
Operating Transfers Out	29 3,093,350		3,093,350
Refunded Debt/Payments to Escrow	30		0
Total Expenditures & Other Uses	31 42,897,449	2,391,109	45,288,558
Excess of Revenues & Other Sources over (under) Expenditures & Other Uses	32 249,415	(2,050,109)	(1,800,694)
Beginning Fund Balance - July 1,	33 17,490,523	4,629,486	22,120,009
Increase (Decrease) in Reserves (GAAP Budgeting)	34 0		0
Fund Balance - Nonspendable	35 0		0
Fund Balance - Restricted	36 7,425,935	2,141,796	9,567,731
Fund Balance - Committed	37 1,410,000		1,410,000
Fund Balance - Assigned	38 3,360,987	(921,095)	2,439,892
Fund Balance - Unassigned	39 5,543,016	1,358,676	6,901,692
Total Ending Fund Balance - June 30,	40 17,739,938	2,579,377	20,319,315

Explanation of changes:

Projects carried forward that weren't completed in FY18: Animal Control Building remodel, Crisis Center (Hazel Group home remodel), Secondary Roads buildings, TELC.

APPROVED **DENIED**

Board Member Initials: RS

Meeting Date: 7/10/18

Follow-up action: _____

[Back to Quote](#)



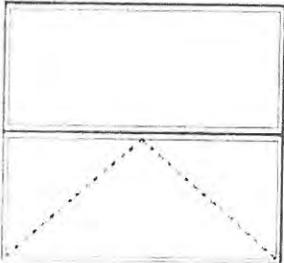
LOWE'S HOME CENTERS, LLC #581
 120 AIRPORT RD.
 AMES, IA 50010-8203
 USA
 (515) 233-0404



Date: 05/15/2018

Project #: 544317510 Description: PSE Pella Window install
 Customer Name: JOBY BROGDEN
 Customer Phone: (515) 382-7401
 Customer Address: 900 6TH ST.
 NEVADA, IA 50201
 USA

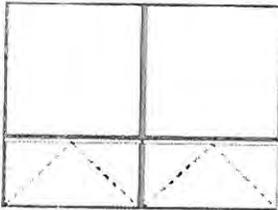
Line Item	Product Code	Unit Price	Quantity	Total Price
Frame Size	Description			
0001 Size = 53-in W x 50-in H	Manufacturer: Pella (R) 450 Series Division: Millwork Product: Windows Type: Awnings Manufacturer: Pella (R) 450 Series Will This Product Be Installed By Lowe's (R)?: Installed By Lowe's (R) Energy Star (R) Qualified Products Only: Yes - I would like to view only the units that are qualified for Energy Star (R). Energy Star (R) Zone: Northern Product Family: Full Frame Pella Products Room Location: Other I Configuration: 2 High Actual Frame Width: 53-in Actual Frame Height: 50-in Fits Opening Width: 53 3/4-in Fits Opening Height: 50 3/4-in Operation / Venting: Vent / Fixed Unit Type: Complete Unit Exterior Material Type: Clad Wood Type: Pine Actual Base Frame Depth: 5-in Actual Base Wall Depth: 3 11/16-in Exterior Paint Grade: Standard EnduraClad Exterior Color: Brown Interior Finish: Golden Oak Stain Glazing Type: Insulated Insulated Type: Dual Glass Strength: Annealed Insulated Glass Options: Low-E Low-E Glass Style: AdvancedComfort Low-E Insulating Glass Gas Filled: Argon High Altitude: Non High Altitude Hardware Type: Wash Hinge Hardware Hardware Style: Fold-Away Crank			
		\$1,506.56	8	\$12,052.48



APPROVED **DENIED**
 Board Member Initials: AS
 Meeting Date: 7/10/12
 Follow-up action: Lowes Bid
approved

Hardware Finish: Champagne
 Operating Hardware Shipping Option: Shipped In Unit
 Limited Opening Hardware: No Limited Opening Hardware
 Operator Location: Left Jamb
 Screen Option: Full Screen
 Screen Color: Champagne
 Screen Cloth: InView (TM)
 Screen Shipping Option: Shipped Separate
 Grille Type: No Grille
 Attachment Method: EnduraClad (R) Exterior Trim
 Installation Method: Full Frame Replacement
 Actual Head Exterior Trim: 3 1/2-in Flat Casing
 Actual Left Jamb Exterior Trim: 3 1/2-in Flat Casing
 Actual Right Jamb Exterior Trim: 3 1/2-in Flat Casing
 Actual Sill Exterior Trim: 3 1/2-in Flat Casing Sill Nose
 Attachment Method Application: Factory Applied
 Exterior Overall Width Including Trim: 59.420000
 Exterior Overall Height Including Trim: 56.420000
 Actual Jamb Extended Wall Depth: 3 11/16-in
 Wall Depth Application: Factory Applied
 Is This A Remake?: No
 Lead Time: 26 Days
 Item Number: 313791

0002
 Size 94 1/2-in W x 72-in
 H



Manufacturer: Pella (R) 450 Series
 Division: Millwork
 Product: Windows
 Type: Awnings
 Manufacturer: Pella (R) 450 Series
 Will This Product Be Installed By Lowe's (R)?: Installed By
 Lowe's (R)
 Energy Star (R) Qualified Products Only: Yes - I would like
 to view only the units that are qualified for Energy Star (R).
 Energy Star (R) Zone: Northern
 Product Family: Full Frame Pella Products
 Room Location: Other 1
 Configuration: 2 Wide Casement Over Awning
 Actual Frame Width: 94 1/2-in
 Actual Frame Height: 72-in
 Fits Opening Width: 95 1/4-in
 Fits Opening Height: 72 3/4-in
 Actual Top Unit Height: 47-in
 Actual Bottom Unit Height: 25-in
 Top Row Operation Venting: Fixed / Fixed
 Bottom Row Operation Venting: Vent / Vent
 Unit Type: Complete Unit
 Exterior Material Type: Clad
 Wood Type: Pine
 Actual Base Frame Depth: 5-in
 Actual Base Wall Depth: 3 11/16-in
 Exterior Paint Grade: Standard EnduraClad
 Exterior Color: Brown
 Interior Finish: Golden Oak Stain
 Glazing Type: Insulated
 Insulated Type: Dual
 Glass Strength: Annealed
 Insulated Glass Options: Low-E
 Low-E Glass Style: AdvancedComfort Low-E Insulating
 Glass

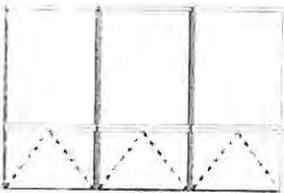
\$3,743.84

5 \$18,719.20

Gas Filled: Argon
 High Altitude: Non High Altitude
 Hardware Type: Wash Hinge Hardware
 Hardware Style: Fold-Away Crank
 Hardware Finish: Champagne
 Operating Hardware Shipping Option: Shipped In Unit
 Limited Opening Hardware: No Limited Opening Hardware
 Bottom Row Operator Location: Left Jamb / Left Jamb
 Screen Option: Full Screen
 Screen Color: Champagne
 Screen Cloth: InView (TM)
 Screen Shipping Option: Shipped Separate
 Grille Type: No Grille
 Attachment Method: EnduraClad (R) Exterior Trim
 Installation Method: Full Frame Replacement
 Actual Head Exterior Trim: 3 1/2-in Flat Casing
 Actual Left Jamb Exterior Trim: 3 1/2-in Flat Casing
 Actual Right Jamb Exterior Trim: 3 1/2-in Flat Casing
 Actual Sill Exterior Trim: 3 1/2-in Flat Casing Sill Nose
 Attachment Method Application: Factory Applied
 Exterior Overall Width Including Trim: 100.920000
 Exterior Overall Height Including Trim: 78.420000
 Actual Jamb Extended Wall Depth: 3 11/16-in
 Wall Depth Application: Factory Applied
 Is This A Remake?: No
 Lead Time: 26 Days
 Item Number: 197998

0003

Size 106 1/2-in W x 72-in
H

**Manufacturer:** Pella (R) 450 Series

Division: Millwork
 Product: Windows
 Type: Awnings
 Manufacturer: Pella (R) 450 Series
 Will This Product Be Installed By Lowe's (R)?: Installed By
 Lowe's (R)
 Energy Star (R) Qualified Products Only: Yes - I would like
 to view only the units that are qualified for Energy Star (R).
 Energy Star (R) Zone: Northern
 Product Family: Full Frame Pella Products
 Room Location: Other 1
 Configuration: 3 Wide Casement Over Awning
 Actual Frame Width: 106 1/2-in
 Actual Frame Height: 72-in
 Fits Opening Width: 107 1/4-in
 Fits Opening Height: 72 3/4-in
 Actual Top Unit Height: 47-in
 Actual Bottom Unit Height: 25-in
 Top Row Operation Venting: Fixed / Fixed / Fixed
 Bottom Row Operation Venting: Vent / Vent / Vent
 Unit Type: Complete Unit
 Exterior Material Type: Clad
 Wood Type: Pine
 Actual Base Frame Depth: 5-in
 Actual Base Wall Depth: 3 11/16-in
 Exterior Paint Grade: Standard EnduraClad
 Exterior Color: Brown
 Interior Finish: Golden Oak Stain
 Glazing Type: Insulated
 Insulated Type: Dual

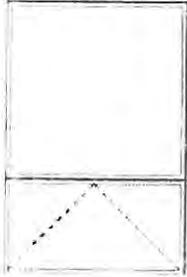
\$5,010.81

1

\$5,010.81

Glass Strength: Annealed
 Insulated Glass Options: Low-E
 Low-E Glass Style: AdvancedComfort Low-E Insulating Glass
 Gas Filled: Argon
 High Altitude: Non High Altitude
 Hardware Type: Wash Hinge Hardware
 Hardware Style: Fold-Away Crank
 Hardware Finish: Champagne
 Operating Hardware Shipping Option: Shipped In Unit
 Limited Opening Hardware: No Limited Opening Hardware
 Operator Location: Left Jamb / Left Jamb / Left Jamb
 Screen Option: Full Screen
 Screen Color: Champagne
 Screen Cloth: InView (TM)
 Screen Shipping Option: Shipped Separate
 Grille Type: No Grille
 Attachment Method: EnduraClad (R) Exterior Trim
 Installation Method: Full Frame Replacement
 Actual Head Exterior Trim: 3 1/2-in Flat Casing
 Actual Left Jamb Exterior Trim: 3 1/2-in Flat Casing
 Actual Right Jamb Exterior Trim: 3 1/2-in Flat Casing
 Actual Sill Exterior Trim: 3 1/2-in Flat Casing Sill Nose
 Attachment Method Application: Factory Applied
 Exterior Overall Width Including Trim: 112.920000
 Exterior Overall Height Including Trim: 78.420000
 Actual Jamb Extended Wall Depth: 3 11/16-in
 Wall Depth Application: Factory Applied
 Is This A Remake?: No
 Lead Time: 26 Days
 Item Number: 197998

0004
 Size 47-in W x 72-in H



Manufacturer: Pella (R) 450 Series
 Division: Millwork
 Product: Windows
 Type: Awnings
 Manufacturer: Pella (R) 450 Series
 Will This Product Be Installed By Lowe's (R)?: Installed By Lowe's (R)
 Energy Star (R) Qualified Products Only: Yes - I would like to view only the units that are qualified for Energy Star (R).
 Energy Star (R) Zone: Northern
 Product Family: Full Frame Pella Products
 Room Location: Other I
 Configuration: 1 Wide Casement Over Awning
 Actual Frame Width: 47-in
 Actual Frame Height: 72-in
 Fits Opening Width: 47 3/4-in
 Fits Opening Height: 72 3/4-in
 Actual Top Unit Height: 47-in
 Actual Bottom Unit Height: 25-in
 Top Row Operation Venting: Fixed
 Bottom Row Operation Venting: Vent
 Unit Type: Complete Unit
 Exterior Material Type: Clad
 Wood Type: Pine
 Actual Base Frame Depth: 5-in
 Actual Base Wall Depth: 3 11/16-in
 Exterior Paint Grade: Standard EnduraClad

\$1,690.53

1

\$1,690.53

Exterior Color: Brown
 Interior Finish: Golden Oak Stain
 Glazing Type: Insulated
 Insulated Type: Dual
 Glass Strength: Annealed
 Insulated Glass Options: Low-E
 Low-E Glass Style: AdvancedComfort Low-E Insulating Glass
 Gas Filled: Argon
 High Altitude: Non High Altitude
 Hardware Type: Wash Hinge Hardware
 Hardware Style: Fold-Away Crank
 Hardware Finish: Champagne
 Operating Hardware Shipping Option: Shipped In Unit
 Limited Opening Hardware: No Limited Opening Hardware
 Bottom Row Operator Location: Left Jamb
 Screen Option: Full Screen
 Screen Color: Champagne
 Screen Cloth: InView (TM)
 Screen Shipping Option: Shipped Separate
 Grille Type: No Grille
 Attachment Method: EnduraClad (R) Exterior Trim
 Installation Method: Full Frame Replacement
 Actual Head Exterior Trim: 3 1/2-in Flat Casing
 Actual Left Jamb Exterior Trim: 3 1/2-in Flat Casing
 Actual Right Jamb Exterior Trim: 3 1/2-in Flat Casing
 Actual Sill Exterior Trim: 3 1/2-in Flat Casing Sill Nose
 Attachment Method Application: Factory Applied
 Exterior Overall Width Including Trim: 53.420000
 Exterior Overall Height Including Trim: 78.420000
 Actual Jamb Extended Wall Depth: 3 11/16-in
 Wall Depth Application: Factory Applied
 Is This A Remake?: No
 Lead Time: 26 Days
 Item Number: 197998

0005
 Mull Kits and Accessories
 Accessories/Parts/Other



Manufacturer: Pella Windows & Patio Doors with Window Fashions
Division: Millwork
Product: Windows
Type: Accessories/Parts/Other
Manufacturer: Pella Windows & Patio Doors with Window Fashions
Material: Aluminum Clad Wood
Frame: Aluminum Clad Wood Frame
Product Family: Accessories/Parts/Other
Configuration: Mull Kits and Accessories
Accessory Item: Mull Kits
Actual Accessory Type: 8 1/2-in Mull Kit
Exterior Color: Brown
Exterior Paint Grade: Standard EnduraClad
Interior Finish: Unfinished-ready for site finishing
Series: 750 Series
Is This A Remake?: No
Lead Time: 26 Days
Item Number: 286319

\$29.39	1	\$29.39
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0006
 Installation Accessories
 Accessories/Parts/Other

Manufacturer: Pella Windows & Patio Doors with Window Fashions
Division: Millwork

\$53.45	10	\$534.50
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m2o

Product: Windows
 Type: Accessories/Parts/Other
 Manufacturer: Pella Windows & Patio Doors with Window Fashions
 Material: Aluminum Clad Wood
 Frame: Aluminum Clad Wood Frame
 Product Family: Accessories/Parts/Other
 Configuration: Installation Accessories
 Accessory Item: Installation Accessories
 Accessory Type: Installation Tape 150-ft (Qty 1)
 Series: 750 Series
 Is This A Remake?: No
 Lead Time: 26 Days
 Item Number: 286319

0007
 Installation Accessories
 Accessories/Parts/Other

m2o

Manufacturer: Pella Windows & Patio Doors with Window Fashions
 Division: Millwork
 Product: Windows
 Type: Accessories/Parts/Other
 Manufacturer: Pella Windows & Patio Doors with Window Fashions
 Material: Aluminum Clad Wood
 Frame: Aluminum Clad Wood Frame
 Product Family: Accessories/Parts/Other
 Configuration: Installation Accessories
 Accessory Item: Installation Accessories
 Accessory Type: Pella (R) Sealant
 Exterior Color: Brown
 Series: 750 Series
 Is This A Remake?: No
 Lead Time: 26 Days
 Item Number: 286319

\$13.21	12	\$158.52
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Project Total: \$38,195.43

Salesperson: STEVE LANGE (S0581SL3)

Accepted by: _____

Date: 05/15/2018

[Print Detailed Quote](#)

This quote is an estimate only and valid for 30 days on all regularly priced items. For promotional items please refer to the dates listed above. This estimate does not include tax or delivery charges. Estimated arrival will be determined at the time of purchase. All of the above quantities, dimensions, specifications and accessories have been verified and accepted by the customer.

PSE Sheet - Windows

Store : 581

Date : 5/15/2018

Customer Name : Joby
Brogden for McFarland Park

Jobsite Address : McFarland
Park

City : Nevada

State : IA

Zip : 50201

Home Phone : 515-382-7401

Product & Labor

Description	Quantity	selectable	Unit	Amount	Ext. Price
5/8" J Channel Vinyl White			Each	\$4.55	
MDF CASE 2 1/4 X 5/8 7'			Each	\$4.04	
OAK CASE 2-1/4"X1/2"X10'			Each	\$10.49	
OAK CASE 2-1/4X5/8X10'			Each	\$13.70	
OAK CASE 2-1/4X5/8X7'			Each	\$9.59	
OAK Casing 1/2" x 2 1/4" x 7'			Each	\$7.34	
Pella Tape (1 roll will cover 4 windows)			Each	\$21.38	
PFJ Brick Mould 1-1/4" x 2" x 8'			Each	\$12.67	
PFJ Casing 2 1/4" x 11/16" x 7'			Each	\$5.09	
PNE CASE 5/8"X3-7/16"X8'			Each	\$12.67	
PNE CASE 2 1/4 X 11/16 10'			Each	\$9.63	
PNE CASE 2 1/4 X 11/16 7'			Each	\$6.74	
PVC Brick Mould 10'			Each	\$11.77	
PVC Brick Mould 8'			Each	\$9.42	
PVC Exterior Trim Provision 1 x 3.5 x 10			Each	\$22.36	
PVC Exterior Trim Provision 1 x 5.5 x 10			Each	\$35.42	
PVC Exterior Trim Provision 3/4 x 1.5 x 12			Each	\$10.40	
PVC Exterior Trim Provision 3/4 x 3.5 x 12			Each	\$21.19	
PVC Exterior Trim Provision 3/4 x 3.5 x 8			Each	\$14.12	
PVC Exterior Trim Provision 3/4 x 5.5 x 12			Each	\$31.71	
PVC Exterior Trim Provision 3/4 x 5.5 x 8			Each	\$21.14	
PVC Exterior Trim Provision 3/4 x 7.25 x 12			Each	\$44.81	
PVC Exterior Trim Provision 3/4 x 7.25 x 8			Each	\$29.87	
PVC Exterior Trim Provision 3/4 x 9.25 x 12			Each	\$55.21	
PVC Exterior Trim Provision 3/4 x 9.25 x 8			Each	\$36.81	
PVC Exterior Trim Provision 3/4 x1.5 x 8			Each	\$6.93	
PVC QTR RD 1/2" x 1/2"			Each	\$4.37	
PVC QTR RD 3/4" x 3/4"			Each	\$7.10	
				Sub Total	

Other Product

Description	Unit	Quantity	Price	Ext. Price
Add On Project	Each			
Additional product (enter qty of 1, calculate price and add tax)	Each			
Additional product (enter qty of 1, calculate price and add tax)	Each			
M2O Window pricing (enter qty of 1, add tax to your total window price)	Each	1	\$39,000.00	\$39,000.00
Stock or Special Order Trim Coil (Product Only) for wrapping/capping windows, doors, beams, fascia or posts	Each			
			Sub Total	\$39,000.00

Additional Labor

Description	Unit	Type	Quantity	Price	Tax	Ext. Price
BASIC LABOR PATIO DR-HINGE/FRENCH	Each	Additional		\$510.00		
BASIC LABOR PATIO SLIDING DOOR	Each	Additional		\$470.00		
Basic Labor Windows	Each	Additional		\$159.00		
INST STORM WINDOW REMOVE/DISPOSE	Each	Additional		\$15.90		

Description	Unit	Type	Quantity	Price	Tax	Ext. Price
LAB EXT Additional/Custom Work	Each	Additional	14	\$100.00		\$1,400.00
LAB EXT BOW/BAY WINDOW	Each	Additional		\$737.00		
LAB EXT BRICK MOULD/CASING	Each	Additional	28	\$65.00		\$1,820.00
LAB EXT GARDEN WINDOW	Each	Additional		\$617.00		
LAB EXT OVERSIZED WINDOW	Each	Additional	14	\$309.00		\$4,326.00
LAB EXT REPLACE WINDOW SILL	Each	Additional		\$48.00		
LAB EXT RMV NAIL FIN/FULL FRM RMV	Each	Additional	14	\$50.00		\$700.00
LAB EXT WRAP PATIO DOOR	Each	Additional		\$100.00		
LAB EXT WRAP WINDOW BASIC	Each	Additional		\$79.00		
LAB EXT WRAP WINDOW LABOR ONLY	Each	Additional		\$35.00		
LAB EXT WRAP WINDOW OVERSIZE	Each	Additional		\$107.00		
LAB INST EXT DR. HARDWD UPGRADE	Each	Additional		\$122.00		
LAB INST Window Scaffold Charge	Each	Additional				
LAB INST WINDOW ABOVE 2ND FLOOR	Each	Additional		\$47.00		
					Sub Total	\$8,246.00

Other Fees

Description	Unit	Type	Quantity	Price	Tax	Ext. Price
LAB INST WINDOW LEAD ASSESMENT	Each	Other		\$18.00		
LABOR INSTL MWRK WINDOWS MILEAGE	Each	Other	100	\$2.00		\$200.00
LABOR WINDOW LEAD SAFE PRCT	Each	Other		\$40.00		
Lowe's Delivery	Each	Other				
Permit Charge (if required)	Each	Other				
					Sub Total	\$200.00

Description	Type	Unit	Quantity	Price	Ext. Price	uom
Install Window - Minimum	Labor Minimum	Each		\$375.00	\$375.00	LI_EA
				Additional Labor Sub Total:		
				Up Charge:		

Total: \$47,446.00

Final Price: \$47,446.00

Comment:

Joby,

This is how i figured your Labor, I rounded up the windows for Misc. materials. then put in my Labor charges as listed above.

Please keep in Mind that Mac is very new to Lowes and was probably shooting from the hip. This is an exact bid that i would do the work for. I understand that you want to install some of them to keep cost down. Lowes would like to work with you even if we only did a few. Based on Lowes policy I only measure for Price, My Installer will measure for Fit. Also these prices have the Metal Frame Expanders fitted to them from Pella. This will also attribute to a higher Price. If you want to install yourself I would need you to give your measurement to the Millwork staff and they will order them based on your measurements.



2018 Urban Renewal Area Project Schedule Specific for Tedesco Environmental Learning Corridor —Phase 3

DIRECTION APPROVED DENIED
 Board Member Initials: RS
 Meeting Date: 7/10/18
 Follow-up action: to direct staff approved as presented.

Date/Deadline	Task/Item
7/10/18	BOS reviews timeline, discusses project, and gives direction to staff to develop proposed changes to the Urban Renewal Area Plan
7/17/18	BOS reviews changes to the Urban Renewal Plan presented (for information and public notification purposes) to the BOS
	BOS directs staff to bring forward a resolution to schedule a public hearing on amendments for <i>8/14/18 (Res) 8/28/18 (PH)</i>
	BOS directs staff to send notice via USPS of the proposed amended plan (including copy of draft amended plan) to affected taxing entities and schedule consultation meeting for <i>8/7/18</i>
7/25/18	Legal notice on resolution scheduling public hearing to amend the Urban Renewal Plan sent for publication on <i>8/9/18</i>
8/7/18	Consultation meeting at 9:00 am (affected taxing entities have 7 days to recommend, in writing, any modifications.)
8/9/18	Legal notice published (for resolution setting public hearing)
8/14/18	Resolution setting public hearing on consent
8/14/18	Written recommendations on modifications from affected taxing entities due.
8/15/18	Legal notice on public hearing to amend the Urban Renewal Plan sent to the Ames Tribune for publication on <i>8/23/18</i>
8/14/18	Time period for BOS to respond (within 7 days) - no later than seven days before the public hearing on the proposed plan is held)
8/23/18	Legal notice for public hearing on <i>8/28/18</i> published
8/28/18	Public hearing - Resolution approving amendments to the Urban Renewal Plan - Story County Urban Renewal Area
8/29/18	Legal notice on resolution setting public hearing dates on entering into a tax increment revenue loan agreement sent to paper for publication on <i>9/6/18</i>
9/11/18	Resolution setting public hearing dates for tax increment revenue loan agreement on consent <i>9/11/18 (Res) 9/25/18 (PH)</i>
9/12/18	Legal notice on public hearing for tax increment revenue loan agreement sent to paper for publication on <i>9/20/18</i>
9/25/18	Public hearing - Resolution expressing intent to authorize a Tax Increment Revenue Loan Agreement in an amount not to exceed \$1.0M.
10/16/18	Treasurer distributes bid sheets soliciting bids from local banks (can do this right after the public hearing, but need to wait at least 15 days after the public hearing for appeal period-starts an entire 24 hours following the hearing)
10/30/18	Treasurer presents responses
11/13/18	Resolution approving a loan agreement, awarding the sale and authorizing the issuance of a \$1.0M Urban Renewal Tax Increment Revenue Bond, Series 2018, pledging to the payment of the Bond funds and portions of taxes created pursuant to the authority of Subsection 2 of Section 403.19 of the Code of Iowa, providing for the securing of the Bond and certifying the Bond to the County Auditor, all for urban renewal purposes of Story County, Iowa.



**STORY COUNTY
BOARD OF SUPERVISORS
RICK G. SANDERS
MARTY CHITTY
LAURIS OLSON**

Story County Administration
900 Sixth Street
Nevada Iowa 50201
515-382-7200
515-382-7206 (fax)

July 10, 2018

Memorandum of Clarification

RE: Supervisor Olson's proposed Housing Pilot Program

In an effort to clear up any confusion about Story County's official position on Supervisor Lauris Olson's recent community presentations seeking feedback on a housing proposal she is currently developing, we the Story County Board of Supervisors offer the following information:

- The Story County Board of Supervisors has not taken any position on this proposal.
- There is no money in the budget to support any such program.
- No County resources have been allocated to develop this proposal.
- There is no County Committee or formal workgroup looking into this for the County.

The County currently funds the Story County Housing Trust Fund Board (SCHTFB) and believes that any new housing initiatives should come from, or at least flow through that Board. Supervisor Marty Chitty is the County representative on the SCHTFB.

While we fully support the right of any member of the Board of Supervisors to pursue and/or develop any initiative or program as they see fit, it is important to separate the wishes and desires of one Supervisor from the perceived support of the County.

We hope this clears up any confusion regarding these presentations or the County's position on this matter. As always, please reach out to any of the three of us anytime you have questions.

This Memo was approved by the Board of Supervisors on July 10, 2018.

Sincerely,

A handwritten signature in blue ink, appearing to be "Rick Sanders", written over a horizontal line.

Rick Sanders
Chair, Story County Board of Supervisors



Secondary Road Department
Darren R. Moon, P.E. County Engineer

Road Department
Quarterly Board Report
7-10-2018

Maintenance Work Update:

Flood damage update: south central Story County hit hardest, working on damage estimates. Mostly loss of gravel and some culvert damage. Some minor bridge damage
Story City shed roof repair
Rock hauling – spring contract haul to far east side of county completed
Pavement Crack Sealing, Slurry Leveling and Pavement Marking completed
Equipment issues – Motor grader engine, truck box, pup arm

Construction Project Updates:

Seven projects this summer

W 190 th – HMA Overlay	\$ 216,680.00 - Fall ✓
University Ave. Paving	\$ 781,901.00 - Start ASAP ✓
Lincoln 13 Bridge	\$ 316,164.00 - Completed ✓
Lincoln 5 Box Culvert	\$ 82,909.00
Collins 2 Box Culvert	\$ 135,481.00
Lincoln 10 Box Culvert	\$ 180,661.00
Sand Hill Trail Bridge -	\$ 497,581.00 - Fall

Construction Project Design:

-Working on plans for six bridge replacements for FY19 and starting survey and design work on 220th St. (13th St.) paving plans, met with Nevada about possible participation.

280th St. Skunk River Bridge Closure:

County Attorney working on temporary/permanent access agreement with City of Ames
In the process of completing some low costs repairs to bridge
Bridge will now be posted 8 tons so motor grader and heavy ag equipment still cannot use bridge so a long term agreement will be needed with Ames for access

New Shed Construction: Both Kelley and Roland sheds have been completed. We plan to move in soon. FY19 budget amendment needed to account for FY carry over.

Kelley tile issues

RAGBRAI:

In Story County on July 24th and 25th. On July 24th, R38 northbound will be closed from E57 (270th St.) north to Hwy 30. Working with DOT to place message board at Hwy 210 to direct traffic to the east to use I-35 or Hwy 69 if it is not closed for Ames construction project.

NextEra Wind Turbine Project:

Will have similar agreement in place for possible road damage that was used for the original construction.

Iowa DOT project updates:

Flyover I-35/30 bridge construction underway. Completion may push into 2019.

Cambridge truck route on R70:

96,000 lb. trucks allowed on non-interstate roads

Ken Maril Rd, Historic Bridge Issues

Skunk River erosion

Drainage District Issues:

DD #20 - now working with RR maintenance to jet and televise tile

Televising showed issues with tile under railroad

Requesting that we hire Kent Rode to design and prepare bid package for boring a new tile under railroad.

-Fernald tile, getting estimate to replace tile in front of tree

-John Hunter request for tile in Fernald

DD #32 - 600' tile replacement work completed

New hires: Tile Crew Leader position filled – Nick Herridge

**Story County FY18 Quarterly Report
June 30, 2018**

Departmental Revenues:	Annual Budget	Amended	YTD Total	Percent of Budget	Amount Remaining
Auditor	\$98,200.00	\$105,700.00	\$109,462.97	103.56%	-\$11,262.97
Treasurer	\$943,200.00	\$968,200.00	\$1,096,203.55	113.22%	-\$128,003.55
County Attorney	\$417,996.00	\$291,596.00	\$286,158.85	98.14%	\$5,437.15
Sheriff	\$1,206,595.00	\$1,237,445.00	\$1,228,372.30	99.27%	\$9,072.70
Recorder	\$554,655.00	\$524,655.00	\$512,825.78	97.75%	\$11,829.22
Animal Control	\$31,000.00	\$39,100.00	\$41,738.31	106.75%	-\$2,638.31
Engineer	\$7,321,450.00	\$7,090,150.00	\$7,215,985.80	101.77%	-\$125,835.80
Veteran Affairs	\$10,150.00	\$10,150.00	\$10,214.36	100.63%	-\$64.36
Conservation Board	\$1,219,900.00	\$642,275.00	\$653,158.71	101.69%	-\$10,883.71
Environmental Health	\$73,390.00	\$73,390.00	\$78,420.01	106.85%	-\$5,030.01
IRVM	\$44,300.00	\$41,000.00	\$28,197.80	68.78%	\$12,802.20
Community Services	\$6,300.00	\$0.00	\$1,350.00		-\$1,350.00
Community Life	\$200,000.00	\$200,000.00	\$198,671.43	99.34%	\$1,328.57
Human Services Center	\$0.00	\$3,600.00	\$3,675.74	102.10%	-\$75.74
Facilities Management	\$1,200.00	\$1,200.00	\$1,768.09	147.34%	-\$568.09
Information Technology	\$9,600.00	\$13,200.00	\$13,195.00	99.96%	\$5.00
Planning & Development	\$42,670.00	\$42,670.00	\$45,502.65	106.64%	-\$2,832.65
DHS	\$182,500.00	\$200,420.00	\$202,184.03	100.88%	-\$19,684.03
Mental Health	\$21,840.00	\$0.00	\$122.57		-\$122.57
Juvenile Court Services	\$10,100.00	\$10,100.00	\$11,773.98	116.57%	-\$1,673.98
Countwide Services	\$29,860,686.00	\$31,475,609.00	\$31,077,837.43	98.74%	\$397,771.57
Total Revenues:	\$42,255,732.00	42,970,460.00	\$42,816,819.36	99.64%	\$128,220.64

Story County FY18 Quarterly Report
June 30, 2018

Expenditures:	Original		Amended	Apr-May-June		YTD Total	Percent of Budget	Amount Remaining
	Annual Budget			Total				
Board of Supervisors	\$900,767.00		\$949,017.00	\$255,829.38	\$899,136.16	94.74%	\$49,880.84	
Auditor	\$1,005,372.00		\$1,116,522.00	\$308,339.98	\$1,056,068.99	94.59%	\$60,453.01	
Treasurer	\$833,645.00		\$834,510.00	\$204,899.97	\$804,152.63	96.36%	\$30,357.37	
County Attorney	\$2,488,601.00		\$2,540,851.00	\$681,961.04	\$2,505,980.84	98.63%	\$34,870.16	
Sheriff	\$8,584,787.00		\$8,865,703.00	\$2,559,982.04	\$8,798,116.97	99.24%	\$67,586.03	
Recorder	\$408,770.00		\$413,670.00	\$117,457.88	\$397,860.75	96.18%	\$15,809.25	
Animal Control	\$466,170.00		\$524,250.00	\$112,587.74	\$402,352.97	76.75%	\$121,897.03	
General Betterment (40% L.O.S.T.)	\$852,893.00		\$871,593.00	\$318,224.58	\$849,834.99	97.50%	\$21,758.01	
Engineer	\$7,916,900.00		\$11,253,900.00	\$2,746,070.74	\$9,044,295.24	80.37%	\$2,209,604.76	
Veteran Affairs	\$103,969.00		\$112,014.00	\$36,025.32	\$110,310.82	98.48%	\$1,703.18	
Conservation Board	\$3,124,385.00		\$2,682,350.00	\$961,447.59	\$2,511,758.05	93.64%	\$170,591.95	
Environmental Health	\$291,914.00		\$303,989.00	\$80,947.90	\$293,293.55	96.48%	\$10,695.45	
IRVM	\$250,930.00		\$265,977.00	\$60,915.21	\$264,382.55	99.40%	\$1,594.45	
Community Services	\$313,120.00		\$363,420.00	\$88,877.63	\$348,292.51	95.84%	\$15,127.49	
Community Life	\$84,650.00		\$334,650.00	\$41,725.07	\$98,959.42	29.57%	\$235,690.58	
Human Services Center	\$396,475.00		\$404,830.00	\$99,733.50	\$397,184.08	98.11%	\$7,645.92	
Facilities Management	\$660,100.00		\$720,550.00	\$169,940.94	\$693,139.68	96.20%	\$27,410.32	
Information Technology	\$1,018,475.00		\$1,185,900.00	\$424,209.59	\$1,095,056.53	92.34%	\$90,843.47	
Planning & Development	\$266,370.00		\$276,975.00	\$73,959.85	\$271,847.84	98.15%	\$5,127.16	
Justice Center Facilities	\$745,965.00		\$754,415.00	\$199,944.52	\$733,423.00	97.22%	\$20,992.00	
DHS	\$61,500.00		\$61,500.00	\$12,903.43	\$54,579.98	88.75%	\$6,920.02	
Mental Health	\$1,796,720.00		\$2,309,070.00	\$1,815,491.46	\$2,030,929.31	87.95%	\$278,140.69	
Juvenile Court Services	\$386,050.00		\$386,050.00	\$90,001.85	\$309,595.86	80.20%	\$76,454.14	
Countywide Services	\$9,022,841.00		\$8,590,671.00	\$1,386,597.65	\$6,501,022.88	75.68%	\$2,089,648.12	
Total Expenditures:	\$41,980,769.00		\$46,204,377.00	\$12,848,074.86	\$40,471,575.60	87.59%	\$5,650,801.40	
Fund Balance Status:				Committed	Assigned	% of exp YTD	EFB %	
General Basic Fund	\$9,015,754.23			\$1,600,000	\$1,321,417	94.96%	32.95%	
General Supplemental Fund	\$1,706,490.96				\$100,000	97.55%	42.49%	
County Services MHDS Fund	\$811,811.16					87.93%	39.98%	
Rural Services Fund	\$979,747.18				\$217,529	99.20%	20.47%	
TIF Fund	\$266,985.31					70.16%		
Secondary Roads Fund	\$4,656,401.80			\$661,140		80.37%	44.17%	

Dept	# of items		comments
	verified	# not found	
Animal Control	3	0	
Attorney	3	0	
Auditor	12	0	
Board of Supervisors	2	0	
City Assessor	3	0	
Community Service	2	0	
Conservation	17	0	
County Assessor	3	0	
DHS	2	0	
EMA	4	0	
Engineer	12	2	2 items traded/swapped
Env Health	1	0	
Facilities/HSC/Justice Center/Group Homes	15	2	2 items replaced by Optima
GIS	1	0	
IRVM	6	0	
IT	23	0	
P&D	1	0	
Recorder	2	0	
Sheriff	29	1	1 item deleted but no card done
Treasurer	1	0	
VA	1	0	
	<u>143</u>	<u>5</u>	
Total Items	148	3.38%	

Inventory Report

To: Board of Supervisors

From: Story County Auditor

Date: July 10, 2018

As items over \$500 are purchased throughout the year, the bookkeeping department updates and maintains an ongoing inventory list by department. Inventory numbers are assigned by the Auditor's office and given to the departments to place on the items. Each February or March, we send out a list of all items on inventory to individual departments with the request that they review, locate and update/correct the provided list. These are typically returned to our office by sometime in April. After the lists are returned, the bookkeeping department randomly chooses a percent of the items to do physical inventory on. Each employee in the Auditor's office is given a couple of departments to visit and locate the highlighted items. This task is completed between April and the end of June. A verification form is signed by the department and the Auditor office staff member with the findings, the number of items verified, number not verified, reasons for non-verification and comments. This information is then shared with the State Auditor's when they are performing our annual audit. The results of this process for FY18 are as follows: 24 departments (including the Assessors, EMA, E911 & GIS) were visited, 143 items were verified and 5 (or 3.4%) were not verified. Reasons for non-verification were almost always that the item was replaced/sold/junked without providing a delete card to Auditor's Office.