

The Board of Supervisors met on 4/24/18 at 10:00 a.m. in the Story County Administration Building. Members present: Marty Chitty, Lauris Olson, and Rick Sanders, with Sanders presiding. (all audio of meetings available at storycountyiowa.gov)

**RECOGNITION OF DAVE TOOT** – Sanders reported on Toot's 19 years of County service in Secondary Roads and his upcoming retirement. He thanked Dave on behalf of the Board and wished him the best. The Board presented Toot with a plaque.

**REMODELING PLANS FOR 124 S. HAZEL, AMES (HAZEL GROUP HOME) AS PROPOSED BY ROSELAND, MACKEY, HARRIS (RMH) ARCHITECTS FOR \$440,013.00** – Jeff Harris, RMH, reported on the project cost opinion and provided detail. Christy Krause, Mary Greeley Medical Center, reported on additional detail. Sanders questioned the size of the proposed generator. Harris agreed to review if necessary. Joby Brogden, Facilities Management Director, reported on analysis and potential savings. Discussion took place. Lisa Markley, Assistant Auditor, stated Central Iowa Community Services (CICS) will refund the County up to \$225,000.00 for the remodel. Sanders outlined costs of approximately \$310,000.00 with the generator as an option and in-house construction by Facilities Management for certain components. Olson moved, Chitty seconded the approval of \$310,000.00 for the remodeling of the 124 S. Hazel, Ames with the generator as an alternative, and Facilities Management constructing the smoke house. Motion carried unanimously (MCU) on a roll call vote.

**IOWA SPORTS FOUNDATION ANNUAL REPORT** – Chuck Long CEO and Executive Director, reported on Iowa Games and other programs. Discussion took place regarding future funding. Long read the plaque he presented to the Board.

**MINUTES: 4/17/18 Minutes** – Chitty moved, Olson seconded the approval of the minutes as submitted. Roll call vote. (MCU)

**PERSONNEL ACTIONS:** 1) new hire, effective 5/7/18, in a) Board of Supervisors for Mathew Evans @ \$11.00/hr; b) Attorney's Office for Riley Noble @ \$10.00/hr; c) Secondary Roads, effective 5/14/18, for Samantha McInroy @ \$11.50/hr; 2) re-hire, effective 5/14/18, for Ryan Smith @ \$12.75/hr; 3) transfer to Animal Control, effective 4/29/18, for Debbie Koepp @ \$16.51/hr. Olson moved, Chitty seconded approval of the Personnel Actions as presented. Roll call vote. (MCU)

Chitty moved, Olson seconded approval of the Consent Agenda as presented.

1. Acknowledgment of the signature of the Board Chair on an amendment to a contract with Cott Systems for scanning services
2. Contract between Story County and Tyler Technologies Eagle Recorder, effective 4/1/18-3/31/19, for \$17,363.00 (budgeted)
3. Contract with Manatt's Inc., for PCC Pavement - Grade and New, for \$781,901.32 - Project Number FM-C085(146)--55-85
4. Contract for Highway Right-of-Way with Deseret Trust Company for the purchase of permanent easement in the amount of \$175.00 (Project No. L-LIN5--73-85)
5. Resolution # 18-98, Abate Taxes Assessed Against Said Mobile Home
6. Asset Purchase Agreement with Optimae LifeServices, effective 4/24/18
7. Resolution #18-99, Noxious Weed Notice
8. Adopt-a-Road Application Renewal, effective 1/1/18-12/31/18: a) #07-01 OTS on East Riverside Road from Highway 69 east to County Road R63 (North Dayton Avenue); b) 95-06 Franklin 4-H Happy-Go-Luckies on County Road E23 (170<sup>th</sup> Street) from Highway 69 to County Road R50 (George Washington Carver)
9. Contract with Fort Dodge Asphalt Co. for \$142,687.75 for HMA Crack Sealing/ Filling/ Slurry Leveling
10. Road Closure Resolution #18-30
11. Utility Permits: #18-75; 18-76

Roll call vote. (MCU)

**SECOND CONSIDERATION OF ORDINANCE NO. 270, AMENDING CERTAIN BOUNDARIES OF THE OFFICIAL ZONING MAP OF STORY COUNTY, IOWA – AYA RANCH LLC REZONING** – Amelia Schoeneman, County Planner, reported on background information, no additional comments received, and discussion for codification process. Sanders opened the public hearing at 10:38 a.m., and, hearing none, he closed the public hearing at 10:38 a.m. Chitty moved, Olson seconded the approval of the Second Consideration of Ordinance No. 270, Amending Certain Boundaries of the Official Zoning Map of Story County, Iowa – AYA Ranch LC Rezoning as presented, and Waiving Third and Final Reading. Roll call vote. (MCU)

**PUBLICATION TO SET PUBLIC HEARING FOR FY18 BUDGET AMENDMENT** – Lisa Markley, Assistant Auditor, reported on the final amendment for the FY18 budget; she reported details on salaries, expenses, and revenues. Olson moved, Chitty seconded the approval of Publication to Set Public Hearing for FY18 Budget Amendment. Roll call vote. (MCU)

**FAÇADE GRANT APPLICATION SUBMITTED BY THE CITY OF CAMBRIDGE FOR \$1,170.00** – Leanne Harter, County Outreach and Special Project Manager, reported on the program guidelines, detailed the request, and reviewed of past projects and amounts. Olson moved, Chitty seconded the approval of the Façade Grant Application submitted by the City of Cambridge for \$1,170.00. Roll call vote. (MCU)

**HOLIDAY POLICY (AFTER SEVEN-DAY REVIEW)** – Alissa Wignall, Human Resources Director, reported on comments and minor revisions from the County Attorney, reviewed changes, and stated the effective date is 7/1/18. Chitty moved, Olson seconded the approval of the Holiday Policy (after seven-day review) as presented, effective 7/1/18. Roll call vote. (MCU)

**ON-CALL AND CALL-BACK COMPENSATION POLICY (AFTER SEVEN-DAY REVIEW)** – Olson moved, Chitty seconded the approval of the On-Call and Call-Back Compensation Policy (after seven-day review) as presented, effective 7/1/18. Roll call vote. (MCU)

**OVERTIME COMPENSATION POLICY (AFTER SEVEN-DAY REVIEW)** – Olson moved, Chitty seconded the approval of the Overtime Compensation Policy (after seven-day review) as presented, effective 7/1/18. Roll call vote. (MCU)

**PAID LEAVE POLICY (AFTER SEVEN-DAY REVIEW)** – Chitty moved, Olson seconded the approval of the Paid Leave Policy (after seven-day review) as presented, effective 7/1/18. Roll call vote. (MCU)

**REVISED CLASSIFICATION AND COMPENSATION POLICY (AFTER SEVEN-DAY REVIEW)** – Olson moved, Chitty seconded the approval of the Revised Classification and Compensation Policy (after seven-day review) as presented, effective 7/1/18. Roll call vote. (MCU)

**SICK LEAVE POLICY (AFTER SEVEN-DAY REVIEW)** – Chitty moved, Olson seconded the approval of the Sick Leave Policy (after seven-day review) as presented, effective 7/1/18. Roll call vote. (MCU)

**UNIFORM ALLOWANCE POLICY (AFTER SEVEN-DAY REVIEW)** – Olson moved, Chitty seconded the approval of the Uniform Allowance Policy (after seven-day review) as presented, effective 7/1/18. Roll call vote. (MCU)

**VACATION POLICY (AFTER SEVEN-DAY REVIEW)** – Chitty moved, Olson seconded the approval of the Vacation Policy (after seven-day review) as presented, effective 7/1/18. Roll call vote. (MCU)

**REGARDING THE STATUS AND AVAILABILITY OF CRESTVIEW MOBILE HOME PARK RELOCATION ASSISTANCE FUNDS** – Karla Webb, Community Services Director, reported on background information, applications received, and options left for residents. Sanders stated funds will be available through 6/15/18. Olson moved, Chitty seconded the approval of an ending date for Crestview Mobile Home Park Relocation Assistance Funds of 6/1/18 with Community Services continuing outreach to eligible residents. Roll call vote. (MCU)

**COMMUNITY SERVICES QUARTERLY REPORT** – Karla Webb reported on types of assistance, regional efforts, and training.

**LIAISON ASSIGNMENTS, COMMITTEE MEETINGS UPDATES, AND ANNOUNCEMENTS FROM THE SUPERVISORS:** All Board members reported on multiple meetings.

Chitty moved, Olson seconded to adjourn at 11:40 a.m. Roll call vote. (MCU)

Story County  
Board of Supervisors Meeting  
Agenda  
4/24/18

1. CALL TO ORDER: 10:00 A.M.

2. PLEDGE OF ALLEGIANCE:

3. PUBLIC COMMENT #1:

This comment period is for the public to address topics on today's agenda

4. Discussion And Consideration Of Remodeling Plans For 124 S. Hazel, Ames (Hazel Group Home) As Proposed By RMH Architects For \$440,013.00 - Jeff Harris, Chris McIntosh, Christy Krause, And Joby Brogden

Department Submitting Board of Supervisors

Documents:

SCCH PROJECT COST OPINION 20180418.PDF  
SCCH 20180412 ARCH PLUMBING ELECTRICAL.PDF

5. Iowa Sports Foundation Annual Report - Chuck Long CEO/Executive Director  
first on the agenda

Department Submitting Auditor

6. CONSIDERATION OF MINUTES:

I. 4/17/18 Minutes

Department Submitting Auditor

7. CONSIDERATION OF PERSONNEL ACTIONS:

I. Action Forms

1)new hire effective 5/7/18 in a)Board of Supervisors for Mathew Evans @ \$11.00/hr;  
b)Attorney's Office for Riley Noble @ \$10.00/hr; c)Secondary Roads effective 5/14/18  
for Samantha McInroy @ \$11.50/hr; 2)re-hire effective 5/14/18 for Ryan Smith @  
\$12.75/hr; 3)transfer in Animal Control effective 4/29/18 for Debbie Koepp @  
\$16.51/hr.

Department Submitting HR

8. CONSENT AGENDA:

(All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time the Board votes on the motion.)

I. Acknowledgment Of The Signature Of The Board Chair On An Amendment To A Contract With Cott Systems For Scanning Services

Department Submitting Auditor

Documents:

SIGNED CHANGE ORDER COTT.PDF

- II. Consideration Of Contract Between Story County And Tyler Technologies Eagle Recorder Effective 4/1/18-3/31/19 For \$17,363.00 (Budgeted)

Department Submitting Recorder

Documents:

INVOICE TYLER SUBSCRIPTION YEAR 2.PDF

- III. Consideration Of Contract With Manatt's Inc., For PCC Pavement- Grade And New For \$781,901.32 - Project Number FM-C085(146)-55-85

Department Submitting Engineer

Documents:

CONTRACT WITH MANATTS C085 146 55 85.PDF

- IV. Consideration Of Contract For Highway Right Of Way With Deseret Trust Company For The Purchase Of Permanent Easement In The Amount Of \$175.00 (Project No. L-LIN5-73-85)

Department Submitting Engineer

Documents:

ROW DESERET TRUST COMPANY 04 05 300 100.PDF

- V. Consideration Of Resolution # 18-98, Abate Taxes Assessed Against Said Mobile Home

Department Submitting Treasurer

Documents:

RESOLUTION 1898.PDF  
DOCUMENTS.PDF

- VI. Consideration Of Asset Purchase Agreement With Optima LifeServices Effective 4/24/18

Department Submitting Board of Supervisors

Documents:

ASSETPUCHAGREEMENT.PDF

- VII. Consideration Of Resolution #18-99, Noxious Weed Notice

Department Submitting Conservation - IRVM

Documents:

WEED RESOLUTION 2018.PDF

- VIII. Consideration Of Adopt-A-Road Application Renewal Effective 1/1/18 Thru 12/31/18: A) #07-01 OTS On East Riverside Road From Highway 69 East To County Road R63 (North Dayton Avenue); B) 95-06 Franklin 4-H Happy-Go-Luckies On County Road E23 From Highway 69 To County Road R50 (George Washington Carver)

Department Submitting Engineer

Documents:

AAR 0701 18.PDF

AAR 9506 18.PDF

- IX. Consideration Of Contract With Fort Dodge Asphalt Co. For \$142,687.75 For HMA Crack Sealing/ Filling/ Slurry Leveling

Department Submitting Engineer

Documents:

CONTRACT WITH FORT DODGE ASPHALT CO CS 2018.PDF

- X. Consideration Of Road Closure Resolution(S): #18-030

Department Submitting Engineer

Documents:

RC 18 30.PDF

- XI. Consideration Of Utility Permit(S): #18-75, 18-76

Department Submitting Engineer

Documents:

UT 18 075.PDF

UT 18 076.PDF

9. PUBLIC HEARING ITEMS:

- I. Second Consideration Of Ordinance #270, Amending Certain Boundaries Of The Official Zoning Map Of Story County, Iowa; Aya Ranch LLC Rezoning – Amelia Schoeneman

Department Submitting Planning and Development

Documents:

STAFF REPORT.PDF  
ORDINANCE 270.PDF

10. ADDITIONAL ITEMS:

- I. Consideration Of Publication To Set Public Hearing For FY18 Budget Amendment –Lisa Markley

Department Submitting Auditor

Documents:

FY18 AMENDMENT PUBLICATION.PDF  
FY18 AMENDMENT DOCUMENTS.PDF

- II. Discussion And Consideration Of Facade Grant Application Submitted By The City Of Cambridge In The Amount Of \$1,170 - Leanne Harter

Department Submitting Board of Supervisors

Documents:

CAMBRIDGE FACADE APP.PDF

- III. Discussion And Consideration Of Holiday Policy (After 7 Day Review) - Alissa Wignall

Department Submitting Board of Supervisors

Documents:

HOLIDAY POLICYFINAL.PDF

- IV. Discussion And Consideration Of On-Call And Call-Back Compensation Policy (After 7 Day Review) - Alissa Wignall

Department Submitting Board of Supervisors

Documents:

ON CALL AND CALL BACK COMPENSATION POLICYFINAL.PDF

- V. Discussion And Consideration Of Overtime Compensation Policy (After 7 Day Review) - Alissa Wignall

Department Submitting Board of Supervisors

Documents:

OVERTIME POLICYFINAL.PDF

- VI. Discussion And Consideration Of Paid Leave Policy (After 7 Day Review) - Alissa Wignall

Department Submitting Board of Supervisors

Documents:

PAID LEAVE POLICYFINAL.PDF

VII. Discussion And Consideration Of Revised Classification And Compensation Policy (After 7 Day Review) - Alissa Wignall

Department Submitting Board of Supervisors

Documents:

COMPENSATION POLICY REVISEDFINAL.PDF

VIII. Discussion And Consideration Of Sick Leave Policy (After 7 Day Review) - Alissa Wignall

Department Submitting Board of Supervisors

Documents:

SICK LEAVE POLICYFINAL.PDF

IX. Discussion And Consideration Of Uniform Allowance Policy (After 7 Day Review) - Alissa Wignall

Department Submitting Board of Supervisors

Documents:

UNIFORM ALLOWANCE POLICYFINAL.PDF

X. Discussion And Consideration Of Vacation Policy (After 7 Day Review) - Alissa Wignall

Department Submitting Board of Supervisors

Documents:

VACATION POLICYFINAL.PDF

XI. Discussion And Consideration Regarding The Status And Availability Of Crestview Mobile Home Park Relocation Assistance Funds

Department Submitting Community Services

Documents:

CRESTVIEW REPORT.PDF

11. AGENCY REPORTS:

12. DEPARTMENTAL REPORTS:

I. Community Services Quarterly Report - Karla Webb

Department Submitting Auditor

Documents:

JANUARY 2018 MARCH 2018.PDF

13. OTHER REPORTS:

14. PUBLIC FORUM #2:

Comments from the Public on Items not on this Agenda. The Board may not take any Action on the Comments due to the Requirements of the Open Meetings Law, but May Do So In the Future.

15. LIAISON ASSIGNMENTS, COMMITTEE MEETINGS UPDATES, AND ANNOUNCEMENTS FROM THE SUPERVISORS:

16. ADJOURNMENT:

Story County strives to ensure that its programs and activities do not discriminate on the basis of race, color, national origin, sex, age or disability. Persons requiring assistance, auxiliary aids or services, or accommodation because of a disability may contact the county's ADA coordinator at (515)382-7204.

Story County Board of Supervisors  
Meeting  
4/24/18

NAME

ADDRESS

Jerry Moore  
David Toot  
Brandi Dyer  
Amelia Schoeneman  
John Brasen  
JEFF HARRIS  
Chuck Lamb  
Kulau Leht  
April Johnson  
Christy Krause  
Tara Purke  
Tina Eickhoff  
Andrew Thompson  
Lucy Mark  
Ann Markley  
Aissa Wignall

P&D Dept  
Rd. Dept  
HEND.  
P&D  
Facilities  
RMH ARCHITECTS  
ISF - Inland County  
Community Services  
BOS  
Mary Shelley Mudd  
Nevada  
Facilities  
64309 Lincoln Hwy  
Auditor  
BOS

Story County Crisis Stabilization Transitional Living Center Improvements

Ames, Iowa



Project Cost Opinion

4/18/2018

Design Status: Construction Documents

**APPROVED**      **DENIED**

Board Member Initials: *[Signature]*

Meeting Date: 4/24/18

Follow-up action: *generator as alternate option, w/ smoke house done in-house*

	Units	Unit Cost	Total
Division 1 - General Conditions		10%	\$30,109

Division 2 - Existing Conditions

*Building Demolition*

Remove Existing Walls & Fixed Glazing	300	SF	\$2.25	\$675
Remove Doors & Frames	12	EA	\$150.00	\$1,800
Remove Existing Concrete Pads & Sidewalk	120	SF	\$1.50	\$180
Remove Existing Casework	25	SF	\$2.00	\$50
Remove Carpet	2,855	SF	\$1.00	\$2,855
Remove Resilient Flooring	835	SF	\$1.00	\$835
Remove Tile Flooring	196	SF	\$2.00	\$392
Remove Bedroom Window Treatments	8	EA	\$5.00	\$40
Remove Bedroom Closet Shelving	8	EA	\$25.00	\$200
Remove Toilet Room Accessories	1	LS	\$200.00	\$200
Remove ADA Bath FRP Ceiling	20	SF	\$1.00	\$20
Remove & Dispose of Debris	1	LS	\$5,000.00	\$5,000

*Cleaning of Existing Building*

Steam cleaning of porch for smoke odor removal	1	LS	\$1,500.00	\$1,500
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*Electrical Demolition included in Electrical*

*Plumbing Demolition included in Plumbing*

Division 3 - Concrete

Concrete Sidewalk	32	SF	\$7.50	\$240
Concrete Generator Pad - Included in "Generator and Transfer Switch" under Electrical				

Division 4 - Masonry

*Nothing Required*

Division 5 - Metals

*Nothing Required*

Division 6 - Carpentry & Millwork

*Rough Carpentry*

Misc Blocking and Framing	1	LS	\$1,200.00	\$1,200
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*Casework*

P-Lam Countertop & Backsplash w/ Supports	23	LF	\$90.00	\$2,070
P-Lam Base Cabinets	3	SF	\$90.00	\$270
P-Lam Countertop & Backsplash	2	LF	\$70.00	\$140
P-Lam Shelves w/ Standards, 12"	8	LF	\$40.00	\$320
Bedroom Closet Storage Units	72	SF	\$90.00	\$6,480
Removable Wood Veneer Panels at Bath Vanity	36	SF	\$35.00	\$1,260



	Units		Unit Cost	Total
<b>Division 7 - Thermal &amp; Moisture Protection</b>				
<i>Caulking</i>				
	1	LS	\$500.00	\$500
<b>Division 8 - Doors &amp; Windows</b>				
<i>New Interior Doors &amp; Wood Frames</i>				
Door Frames	4	EA	\$250.00	\$1,000
Passage Frames	8	EA	\$235.00	\$1,880
Doors 3'-0" x 6'-8" w/ Full Lite	3	EA	\$650.00	\$1,950
Doors 2'-6" x 6'-8"	1	EA	\$400.00	\$400
Doors 2'-0" x 6'-8"	1	EA	\$400.00	\$400
Interior Finish Hardware	26	EA	\$480.00	\$12,480
Door Alarms	2	EA	\$250.00	\$500
<i>New Interior Windows &amp; Wood Frames</i>				
Window Frames	3	EA	\$400.00	\$1,200
Security Glazing	75	SF	\$12.00	\$900
Transaction Window Hardware	1	LS	\$100.00	\$100
Exterior Gate Hardware Reconfiguration	2	EA	\$50.00	\$100
<b>Division 9 - Finishes</b>				
Interior Partition Framing	300	SF	\$6.00	\$1,800
Sound Batt Insulation	300	SF	\$1.00	\$300
Gyp Board	600	SF	\$4.00	\$2,400
<i>Flooring</i>				
Carpet (Mat + Install)	317	SY	\$33.00	\$10,461
Resilient Flooring (Mat + Install)	115	SY	\$45.50	\$5,233
Tile Flooring Patching, Repairs & Sealing	1	LS	\$500.00	\$500
<i>Wall Finishes</i>				
Painting - New Gyp Board	600	SF	\$1.75	\$1,050
Painting - Existing Gyp Board	9,705	SF	\$1.00	\$9,705
Wood Wainscoat Paneling Refurbishment	982	SF	\$1.50	\$1,473
Doors, Frames, Casing & Base Refurbishment	1	LS	\$4,000.00	\$4,000
Tile Finishes: New Walls, Patching & Repairs	1	LS	\$2,500.00	\$2,500
Shower Bench	1	LS	\$400.00	\$400
<i>Ceiling Finishes</i>				
Painting - Existing Gyp Board	4,416	SF	\$1.00	\$4,416
FRP Panel in ADA Bath	32	SF	\$12.00	\$384
<b>Division 10 - Specialties</b>				
<i>Toilet Room Accessories</i>				
Grab Bars	4	EA	\$200.00	\$800
Toilet Paper Holders	5	EA	\$150.00	\$750
Towel/Robe Hook Strips	4	EA	\$100.00	\$400
Mirrors	1	EA	\$350.00	\$350
<b>Division 11 - Equipment</b>				
<i>Nothing Required</i>				



	Units		Unit Cost	Total
<b>Division 12 - Furnishings</b>				
<i>Window Treatments</i>				
Window Curtains & Track (Bedrooms)	120	SF	\$7.00	\$840
<i>Shower Enclosures</i>				
Shower Curtains & Track (ADA & Standard Baths)	170	SF	\$7.00	\$1,190
<b>Division 13 - Special Construction</b>				
Prefabricated Shelter: Materials, Freight & Install	1	LS	\$15,000	\$15,000
<b>Division 14 - Conveying Systems</b>				
<i>Nothing Required</i>				
<b>Division 22 - Plumbing</b>				
<i>Plumbing (per Bluestone Engineering)</i>	1	LS	\$25,000	\$25,000
<b>Division 26 - Electrical</b>				
<i>Electrical (per Bluestone Engineering)</i>				
Generator and Transfer Switch	1	LS	\$100,000	\$100,000
Lighting & Power Upgrades	1	LS	\$45,000	\$45,000
<b>Division 27 - Communications</b>				
<i>Technology Scope (per Bluestone Engineering)</i>	1	LS	\$20,000	\$20,000
Sub-Total of Direct Costs				\$331,198
Contractors Overhead & Profit			10%	\$33,119.75
Total Construction Cost				\$364,317
<b>Professional Fees</b>				
<i>Architectural &amp; MEP Design Services</i>				\$26,770
<i>Architectural &amp; MEP Construction Administration</i>				\$8,925
Project Sub-Total				\$400,012
Contingency		10%	\$40,001	
Total Project Cost				\$440,013



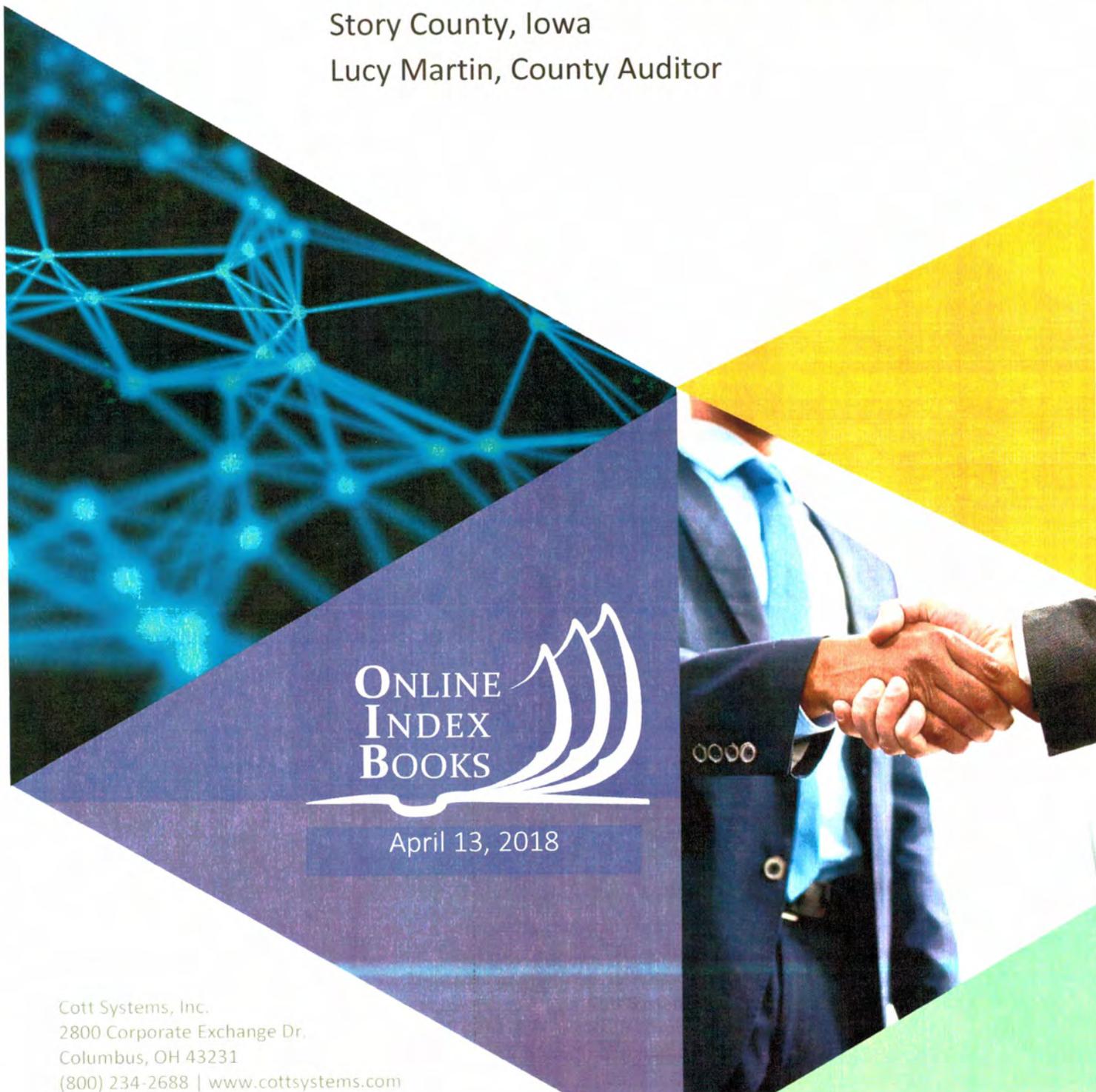
Contract for  
**Additional Hosted Online Index Books**  
Story County, Iowa  
Lucy Martin, County Auditor

ONLINE  
INDEX  
BOOKS



April 13, 2018

Cott Systems, Inc.  
2800 Corporate Exchange Dr.  
Columbus, OH 43231  
(800) 234-2688 | [www.cottsystems.com](http://www.cottsystems.com)





1. **Online Index Books.** Transfers. 22 additional books.
2. **Index Source.** Onsite scanning by Cott.
3. **Total Estimated Index Images:** 11,000
4. **GB of Images.** 2 GB.

<b>Fees</b>		<b>\$8,050</b>
<b>Project Fee</b>	<b>\$0</b>	
<b>Image Fee</b>	<b>\$8,050<sup>1</sup> – based upon estimated images</b>	
<b>Total Fee</b>	<b>\$8,050</b>	

<sup>1</sup> Fees are based in part on the initial estimated number of images, which was prepared based on information provided from an on-site survey of the records. If the actual number of images processed is less than the estimate, Customer will be invoiced for an aggregate amount that is less than the total specified herein. If the actual number of images processed is higher than the initial estimate, additional image charges will apply that will be the responsibility of the Customer. Cott will notify Customer of any additional charges.

<b>Schedule of Payments</b>	<b>Invoice upon receipt of signed contract</b>	<b>\$0</b>
	<b>Due upon subsequent invoices</b>	<b>\$8,050<sup>2</sup></b>
	<b><u>Final invoice to be issued by June 1, 2018</u></b>	

<sup>2</sup> Cott will issue subsequent invoice(s) until the project is complete. Invoice(s) will be issued to reflect project fee plus the actual number of images processed by Cott for the previous month. Invoice(s) may also be issued for the actual number of images imported by Cott for the previous month. Cott will apply any applicable credit on your account from the initial down payment.

Invoices are due within thirty (30) days of issue.

**PLEASE NOTE:**

The price of this offer is valid through 4/17/2018. After this date, this offer will be priced at the then current rate.

X Customer Acknowledgement:  Date: 4-17-18

Cott and Customer have executed this **Contract for Additional Hosted Online Index Books** to be effective as of the date it is signed by Customer. Cott's **Master Agreement for Products and Services** also applies to the provision of services by Cott and the terms of such agreement are hereby incorporated by reference. The terms actually set forth in this **Contract for Additional Hosted Online Index Books** will govern in the event of any conflict or inconsistency between its terms and the terms set forth in any other document between the parties.

Master Agreement for Products and Services 2/27/2018  
(Date Signed)

Online Index Books Hosted Services Addendum 2/27/2018  
(Date Signed)

Addendum for Online index Services 2/27/2018  
(Date Signed)

County Auditor, Story County, Iowa

(County, Parish, Town)

**COTT SYSTEMS, INC.**

**CUSTOMER**

Deborah A. Ball 4/13/2018

Deborah A. Ball

Chief Executive Officer

Jane E. Miller

[Signature] 4-17-18

RICK SANDERS

CHAIR, BOARD OF SUPERVISORS

[Signature]

Customer acknowledgement also required on additional page(s.)

Please digitally sign and initial; or print, sign, and initial original copy.

Once contract is signed, please fax or email the **entire** contract to Cott.

To: Cott Systems | ATTN: Finance Dept. | 1.866.540.1072 | [contracts@cottsystems.com](mailto:contracts@cottsystems.com)



# CONTRACT

Letting Date: Mar 20, 2018 10:00 A.M.

Contract ID: 85-C085-146

Call Order No.: 109

County: STORY

Project Engineer: STORY COUNTY ENGINEER

Cost Center: 801000

Object Code: 890

DBE Commitment: \$0.00

Contract Work Type: PCC PAVEMENT - GRADE AND NEW

This agreement made and entered by and between the Contracting Authority,

BOARD OF SUPERVISORS OF STORY COUNTY

and Contractor,

MANATT'S, INC.

Vendor ID: MA225

City: BROOKLYN

State: IA

It is agreed that the notice and instructions to bidders, the proposal filed by the Contractor, the specifications, the plan, if any, for project(s) listed herein, together with Contractor's performance bond, are made a part hereof and together with this instrument constitute the contract. This contract contains all of the terms and conditions agreed upon by the parties hereto.

Contractor, for and in considerations of \$ 781,901.32 payable as set forth in the specifications constituting a part of this contract, agrees to construct various items of work and/or provide various materials or supplies in accordance with the plans and specifications therefore, and in the locations designated in the Notice to Bidders.

Contractor certifies by signature on this contract, under pain of penalties for false certification, that the Contractor has complied with Iowa Code Section 452A.17(8) as amended, if applicable, and Iowa Code Section 91C.5 (Public Registration Number), if applicable.

In consideration of the foregoing, Contracting authority hereby agrees to pay the Contractor promptly and according to the requirements of the specifications the amounts set fourth, subject to the conditions as set forth in the specifications.

It is further understood and agreed that the above work shall also be commenced or completed in accordance with Page 1B of this Contract and assigned Proposal Notes.

To accomplish the purpose herein expressed, the Contracting authority and Contractor have signed this and one other identical instrument.

For Federal-Aid Contracts the Contractor certifies that each subcontract is evidenced in writing and that it contains all pertinent provisions and requirements of the contract.

By, Yukhi Butler, Contract Adm, \_\_\_\_\_  
Contractor Contractor (if joint venture)

By, Chair Bos, \_\_\_\_\_  
Contracting Authority Contract Award Date 4-24-18

Iowa DOT Concurrence \_\_\_\_\_  
For Local Agency Contracts Concurrence Date



Contract Project(s)

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Contract ID: 85-C085-146

Call Order No.: 109

Letting Date: Mar 20, 2018 10:00 A.M.

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Project Number: FM-C085(146)-55-85

County: STORY

Project Work Type: PCC PAVEMENT - GRADE AND NEW Accounting ID: 35080

Location: On 530th Ave. from 260th St. north 0.7 Miles on ELINE S21 T83 R24

Route: 530TH AVE

Non-Federal Aid - Predetermined Wages are not in Effect

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Contract Schedule

Contract ID: 85-C085-146

Awarded Vendor: MA225

MANATT'S, INC.

SECTION 0001 ROADWAY ITEMS

\$781,901.32

Alt Set ID: Alt Mbr ID:

Contract Line Number	Item Number Item Description	Item Quantity and Units	Unit Price		Bid Amount	
			Dollars	Cents	Dollars	Cents
0010	2101-0850001 CLEARING AND GRUBBING	9.900 ACRE	500.00		4,950.00	
0020	2102-0425070 SPECIAL BACKFILL	3,165.700 TON	15.50		49,068.35	
0030	2102-2710070 EXCAVATION, CLASS 10, ROADWAY AND BORROW	9,842.000 CY	6.50		63,973.00	
0040	2105-8425015 TOPSOIL, STRIP, SALVAGE AND SPREAD	2,803.100 CY	8.00		22,424.80	
0050	2121-7425010 GRANULAR SHOULDERS, TYPE A	2,141.700 TON	25.50		54,613.35	
0060	2123-7450020 SHOULDER FINISHING, EARTH	80.600 STA	65.00		5,239.00	
0070	2213-6745500 REMOVAL OF CURB	0.060 STA	8,000.00		480.00	
0080	2213-7100400 RELOCATION OF MAIL BOXES	2.000 EACH	500.00		1,000.00	
0090	2301-1033090 STANDARD OR SLIP FORM PORTLAND CEMENT CONCRETE PAVEMENT, CLASS C, CLASS 3 DURABILITY, 9 IN.	11,139.000 SY	36.25		403,788.75	
0100	2315-8275025 SURFACING, DRIVEWAY, CLASS A CRUSHED STONE	247.100 TON	26.50		6,548.15	
0110	2401-6745650 REMOVAL OF EXISTING STRUCTURES	LUMP SUM			3,500.00	

Contract Schedule

Contract ID: 85-C085-146

Awarded Vendor: MA225 MANATT'S, INC.

SECTION 0001 ROADWAY ITEMS \$781,901.32  
 Alt Set ID: Alt Mbr ID:

Contract Line Number	Item Number Item Description	Item Quantity and Units	Unit Price		Bid Amount	
			Dollars	Cents	Dollars	Cents
0120	2402-2720100 EXCAVATION, CLASS 20, FOR ROADWAY PIPE CULVERT	143.000 CY	15.00		2,145.00	
0130	2416-0100024 APRONS, CONCRETE, 24 IN. DIA.	6.000 EACH	1,200.00		7,200.00	
0140	2416-0100048 APRONS, CONCRETE, 48 IN. DIA.	6.000 EACH	2,300.00		13,800.00	
0150	2416-1180024 CULVERT, CONCRETE ROADWAY PIPE, 24 IN. DIA.	150.000 LF	59.00		8,850.00	
0160	2416-1180048 CULVERT, CONCRETE ROADWAY PIPE, 48 IN. DIA.	146.000 LF	141.00		20,586.00	
0170	2417-1040015 CULVERT, CORRUGATED METAL ENTRANCE PIPE, 15 IN. DIA.	710.000 LF	20.00		14,200.00	
0180	2435-0251218 INTAKE, SW-512, 18 IN.	7.000 EACH	1,300.00		9,100.00	
0190	2502-8212106 SUBDRAIN, PLASTIC PIPE, 6 IN.	200.000 LF	22.00		4,400.00	
0200	2502-8212108 SUBDRAIN, PLASTIC PIPE, 8 IN.	80.000 LF	25.00		2,000.00	
0210	2510-6745850 REMOVAL OF PAVEMENT	59.700 SY	18.00		1,074.60	
0220	2510-6750600 REMOVAL OF INTAKES AND UTILITY ACCESSES	5.000 EACH	175.00		875.00	
0230	2512-1725256 CURB AND GUTTER, P.C. CONCRETE, 2.5 FT.	209.400 LF	44.00		9,213.60	

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Contract Addenda

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Contract ID: 85-C085-146

Call Order No.: 109

Letting Date: Mar 20, 2018 10:00 A.M.

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No Addenda for this Contract.

Contract Specifications List

Contract ID: 85-C085-146

Call Order No.: 109

Letting Date: March 20, 2018 10:00 A.M.

Note	Description
001.2015	<p>*** STANDARD SPECIFICATIONS -- SERIES 2015 ***</p> <p>The Iowa Department of Transportation STANDARD SPECIFICATIONS FOR HIGHWAY AND BRIDGE CONSTRUCTION, SERIES 2015, plus applicable General Supplemental Specifications, Developmental Specifications, Supplemental Specifications AND Special Provisions shall apply to construction work on this contract.</p>
005.1113	<p>*** ELECTRONIC DOCUMENT STORAGE ***</p> <p>Section 1113 shall apply to this contract.</p>
410.11	<p>*** STORM WATER POLLUTION PREVENTION PLAN ***</p> <p>A Storm Water Pollution Prevention Plan has been developed by the Contracting Authority for one or more projects on this contract. See the project plans (or other contract document) for specific Storm Water Pollution Prevention Plan details.</p>
500.01	<p>*** WINTER WORK ***</p> <p>The free time allowed between November 15 and April 1 will not be permitted on this project. The Contractor shall work during the winter on all working days as defined in Article 1101.03 'Working Day'.</p>
GS-15005	<p>GENERAL SUPPLEMENTAL SPECIFICATIONS FOR HIGHWAY AND BRIDGE CONSTRUCTION</p>



03/23/2018 14:48:33

AASHTOWare Project v3.01.164.01

Page 2 of 4

Contract Time

Contract ID: 85-C085-146

Call Order No.: 109

Letting Date: Mar 20, 2018 10:00 A.M.

Site ID	Site Details	Liquidated Damages
00	Late Start Date 07/23/2018 50 WORK DAYS	\$1,000.00

(\*) - Indicates Cost Plus Time Site. See Schedule of Items for Cost Per Unit

Notes

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Contracts ID: 85-C085-146

Call Order No.: 109

Letting Date: Mar 20, 2018 10:00 A.M.

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Notes :

There are no notes for this contract.



Contract Schedule

Contract ID: 85-C085-146

Awarded Vendor: MA225

MANATT'S, INC.

SECTION 0001

ROADWAY ITEMS

\$781,901.32

Alt Set ID:

Alt Mbr ID:

Contract Line Number	Item Number Item Description	Item Quantity and Units	Unit Price		Bid Amount	
			Dollars	Cents	Dollars	Cents
0240	2518-6910000 SAFETY CLOSURE	17.000 EACH	25.00		425.00	
0250	2526-8285000 CONSTRUCTION SURVEY	LUMP SUM			4,160.00	
0260	2527-9263109 PAINTED PAVEMENT MARKING, WATERBORNE OR SOLVENT-BASED	111.760 STA	22.00		2,458.72	
0270	2528-8445110 TRAFFIC CONTROL	LUMP SUM			3,500.00	
0280	2533-4980005 MOBILIZATION	LUMP SUM			47,500.00	
0290	2602-0000020 SILT FENCE	712.000 LF	2.50		1,780.00	
0300	2602-0000030 SILT FENCE FOR DITCH CHECKS	1,584.000 LF	3.00		4,752.00	
0310	2602-0000101 MAINTENANCE OF SILT FENCE OR SILT FENCE FOR DITCH CHECK	2,296.000 LF	1.00		2,296.00	
0320	2602-0010010 MOBILIZATIONS, EROSION CONTROL	4.000 EACH	500.00		2,000.00	
0330	2602-0010020 MOBILIZATIONS, EMERGENCY EROSION CONTROL	4.000 EACH	1,000.00		4,000.00	
<b>Total Bid:</b>						<b>\$781,901.32</b>

# IOWA DOT CONTRACTOR'S PERFORMANCE BOND

Bond Number: IAC 68055

Contract I.D.: 85-C085-146

County: Story

KNOW ALL PERSONS BY THESE PRESENTS: That we,

Manatt's, Inc.

of 1775 Old 6 Road, Brooklyn, IA 52211

(hereinafter called the Principal) and Merchants Bonding Company(Mutual)

of 6700 Westown Parkway, West Des Moines, IA 50266

(hereinafter called the Surety) are held and firmly bound unto the

Story County Board of Supervisors  
(Iowa DOT, County, or City name, etc.)

(hereinafter called the Contracting Authority) Iowa, in the sum of

Seven Hundred Eighty One Thousand Nine Hundred One and 32/100 Dollars dollars

( \$781,901.32 ),

lawful money of the United States, to the payment of which sum, well and truly to be made, we bind ourselves, our executors, administrators, successors, and assigns jointly and severally by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, THAT whereas the above bounden Principal did enter into a written contract

with the Contracting Authority to perform

Project No.: FM-C085(146)--55-85 PCC Pavement-Grade and New, Story County

Copy of which contract, together with all of its terms, covenants, conditions, and stipulations, is incorporated herein and made a part hereof as fully and completely as if said contract were recited at length; and whereas, the principal and sureties on this bond hereby agree to pay all persons, firms, or corporations having contracts directly with the principal or with subcontractors, all just claims due them for labor performed or materials furnished, in the performance of the contract on account of which this bond is given, when the same are not satisfied out of the portion of the contract price which the public corporation is required to retain until completion of the public improvements, but the principal and sureties shall not be liable to said persons, firms, or corporations unless the claims of said claimants against said portion of the contract price shall have been established as provided by law.

Now, if the principal shall in all respects fulfill his said contract according to the terms and tenor thereof, and shall satisfy all claims and demands incurred for the same, and shall fully indemnify and save harmless the Contracting Authority from all costs and damages which it may suffer by reason of failure to do so and shall fully reimburse and repay the Contracting Authority all outlays and expense which it may incur in making good any such default, then the obligation is to be void and of no effect: otherwise to remain in full force and effect. Every surety on this bond shall be deemed and held, any contract to the contrary notwithstanding, to consent without notice:

1. To any extension of time to the contractor in which to perform the contract.
2. That the bond shall remain in full force and effect until the contract is completed within the specified contract period, within an extension thereof, or within a period of time after the contract period has elapsed and the liquidated damage is being charged against the contractor.
3. To any change in the plans, specifications, or contract, when such change does not involve an increase of more than 20 percent of the total contract price, and shall then be released only as to such excess increase.
4. That no provision of this bond or of any other contract shall be valid which limits to less than five years from the completion of the contract the right to sue on this bond for defects in work quality or material not discovered or known to the Contracting Authority at the time such work is accepted.

This bond is to be considered a performance bond and secures the Contracting Authority the right to recover from the contractor on account of material or labor entered into the work or work performed not in accordance with the contract, specifications, or plans. The contractor does not by this obligation guarantee to maintain the work for five years.

# IOWADOT

## CONTRACTOR'S PERFORMANCE BOND

Bond Number: IAC 68055

Contract I.D.: 85-C085-146

County: Story

IN WITNESS WHEREOF, we have hereunto set our hands and seals this 9th day of April, 2018,

Manatt's, Inc. Principal

By: Nikki Butler  
Nikki Butler, Contract Adm.  
Title

Merchants Bonding Company(Mutual) Surety

By: John McKusker  
John McKusker Attorney-in-Fact  
Title

Address: P.O. Box 14498, Des Moines, IA 50306-3498

Principal

By: \_\_\_\_\_  
Title

Surety

By: \_\_\_\_\_  
Title

Address: \_\_\_\_\_

Principal

By: \_\_\_\_\_  
Title

Surety

By: \_\_\_\_\_  
Title

Address: \_\_\_\_\_

**For contracts where a County Board of Supervisors is the Contracting Authority:**

This bond approved by the Board of Supervisors of <u>STORY</u> County.	
this <u>24</u> day of <u>April</u> ,	
<u>[Signature]</u> Signature	<u>Chair BOS</u> Title

**For contracts where neither the DOT nor a County Board of Supervisors is the Contracting Authority:**

This bond approved by the _____ (Contracting Authority)	
this _____ day of _____,	
_____ Signature	_____ Title

**DISCLOSURE STATEMENT FOR CONTRACTOR'S PERFORMANCE BONDS**

The information requested will be used by the Iowa Department of Transportation to determine if a contractor/vendor is bonded in accord with the requirements established by the contracting authority. This secures the IDOT and/or the State of Iowa the right to recover from the contractor/vendor if material or labor entered into the work performed is not in accord with the contract, specifications, or plans. Persons outside the Department may occasionally request this information. Failure to provide all required information will result in denial of the award of the contract.

CON 0401 IA (12/16)

# MERCHANTS BONDING COMPANY™ POWER OF ATTORNEY

Know All Persons By These Presents, that MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., both being corporations of the State of Iowa (herein collectively called the "Companies") do hereby make, constitute and appoint, individually,

**John McKusker**

their true and lawful Attorney(s)-in-Fact, to sign its name as surety(ies) and to execute, seal and acknowledge any and all bonds, undertakings, contracts and other written instruments in the nature thereof, on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

This Power-of-Attorney is granted and is signed and sealed by facsimile under and by authority of the following By-Laws adopted by the Board of Directors of Merchants Bonding Company (Mutual) on April 23, 2011 and amended August 14, 2015 and adopted by the Board of Directors of Merchants National Bonding, Inc., on October 16, 2015.

"The President, Secretary, Treasurer, or any Assistant Treasurer or any Assistant Secretary or any Vice President shall have power and authority to appoint Attorneys-in-Fact, and to authorize them to execute on behalf of the Company, and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof."

"The signature of any authorized officer and the seal of the Company may be affixed by facsimile or electronic transmission to any Power of Attorney or Certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the Company, and such signature and seal when so used shall have the same force and effect as though manually fixed."

In connection with obligations in favor of the Florida Department of Transportation only, it is agreed that the power and authority hereby given to the Attorney-in-Fact includes any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts required by the State of Florida Department of Transportation. It is fully understood that consenting to the State of Florida Department of Transportation making payment of the final estimate to the Contractor and/or its assignee, shall not relieve this surety company of any of its obligations under its bond.

In connection with obligations in favor of the Kentucky Department of Highways only, it is agreed that the power and authority hereby given to the Attorney-in-Fact cannot be modified or revoked unless prior written personal notice of such intent has been given to the Commissioner-Department of Highways of the Commonwealth of Kentucky at least thirty (30) days prior to the modification or revocation.

In Witness Whereof, the Companies have caused this instrument to be signed and sealed this 9th day of April, 2018

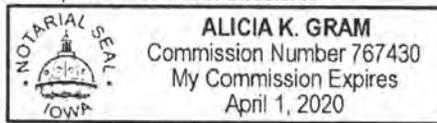


MERCHANTS BONDING COMPANY (MUTUAL)  
MERCHANTS NATIONAL BONDING, INC.

By *Larry Taylor*  
President

STATE OF IOWA  
COUNTY OF DALLAS ss.

On this this 9th day of April, 2018, before me appeared Larry Taylor, to me personally known, who being by me duly sworn did say that he is President of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC.; and that the seals affixed to the foregoing instrument are the Corporate Seals of the Companies; and that the said instrument was signed and sealed in behalf of the Companies by authority of their respective Boards of Directors.



*Alicia K. Gram*  
Notary Public

(Expiration of notary's commission does not invalidate this instrument)

I, William Warner, Jr., Secretary of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., do hereby certify that the above and foregoing is a true and correct copy of the POWER-OF-ATTORNEY executed by said Companies, which is still in full force and effect and has not been amended or revoked.

In Witness Whereof, I have hereunto set my hand and affixed the seal of the Companies on this 9th day of April, 2018



*William Warner Jr.*  
Secretary

**BOARD OF SUPERVISORS RESOLUTION NO. 18-98**

**RESOLUTION TO ABATE TAXES ASSESSED AGAINST SAID MOBILE HOME**

**WHEREAS**, the following mobile home is located at 31100 – 653<sup>rd</sup> Avenue, Lot #8, Maxwell, Iowa, also known as Rolling Hills Mobile Home Park, Story County, Iowa; and,

**WHEREAS**, said mobile home has been abandoned and the whereabouts of the owner is unknown; and,

**WHEREAS**, said mobile home has delinquent taxes and/or outstanding County Tax Sale; and,

**WHEREAS**, pursuant to the provisions of Section 555C.2 of the Code of Iowa, an “Affidavit – Removal of Valueless Mobile or Manufactured Home” was filed in the Story County Treasurer’s Office on April 18<sup>th</sup>, 2018; and,

**WHEREAS**, Section 435.25 of the Code of Iowa, states that when it is administratively impractical to pursue tax collection through the remedies of this section, all taxes, regular and special, interest, and costs shall be abated by resolution of the county board of supervisors. The resolution shall direct the treasurer to strike from the tax book the reference to said mobile homes;

**NOW, THEREFORE BE IT RESOLVED**, that all delinquent taxes on the following mobile home are hereby abated. The county treasurer is directed to strike from the tax book the delinquent taxes that are in reference to said mobile home:

Crabtree, Paul

VIN # BU4434F

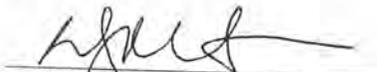
Title #85AB036996

**APPROVED** this 24th day of April, 2018.

Moved By: Chitty  
Seconded By: Olson  
Voting Aye: Chitty, Olson, Sanders  
Voting Nay: None  
Not Voting: None  
Absent: None

  
\_\_\_\_\_  
Chairperson  
Story County Board of Supervisors

**ATTEST:**

  
\_\_\_\_\_  
Lucinda Martin  
Story County Auditor

Prepared by: Darren R. Moon, Story County Engineer's Office, 837 N Ave., Nevada, IA 50201 515-382-7355

## CONTRACT FOR HIGHWAY RIGHT OF WAY

PARCEL No: 04-05-300-100  
 PROJECT No: L-LIN5--73-85  
 ROAD No: 690<sup>TH</sup> AVENUE

THIS AGREEMENT made and entered into this 16<sup>th</sup> day of April, A.D. 20 18 by and between

DESERET TRUST COMPANY

Seller, and the Story County Secondary Roads Department, acting for the County of Story, Buyer.

1.a SELLER AGREES to sell and Buyer agrees to buy the following real estate, hereinafter referred to as the premises, situated in parts of the following (1/4 1/4 Sec./Twp./Rge.):

The East 12.00 feet of the West 45.00 feet of the North 125.00 feet of the South 2,198.08 feet of the NW¼, SW¼ in Section 5, Township 85 North, Range 21 West of the 5th P.M., Story County, Iowa. Easement contains 0.13 acres of which 0.10 acres is existing R.O.W.

County of Story, State of Iowa, and more particularly described on Page \_\_\_ and which include the following buildings, improvements and other property:

See attached graphical representation

1.b SELLER ALSO GRANTS to Buyer a temporary easement as shown on the Temporary Easement Plot attached as Page \_\_\_, and as shown on the project plans for said highway improvement. Said temporary easement shall terminate upon completion of this highway project.

1.c The premises also include all estates, rights, title and interests, including all easements, and all advertising devices and the rights to erect such devices as are located thereon. SELLER CONSENTS to any change of grade of the highway and accepts payment under this contract for any and all damages arising therefrom. SELLER ACKNOWLEDGES full settlement and payment from the Buyer for all claims per the terms of this contract and discharges the Buyer from liability because of this contract and the construction of this public improvement project.

2. Possession of the premises is the essence of this contract and Buyer may enter and assume full use and enjoyment of the premises per the terms of this contract. Buyer may take immediate possession of premises upon the execution of the contract by both Seller and Buyer.

3. Buyer agrees to pay and SELLER AGREES to grant the right of possession, convey title, and to surrender physical possession of the premises as shown:

	Payment Amount	
\$	175.00	<b>Agreed Performance</b>
\$		on right of possession
\$		on conveyance of title
\$		on surrender of possession
\$		on possession and conveyance
\$	175.00	<b>TOTAL LUMP SUM</b>

BREAKDOWN:	ac.=acres	sq.ft.=square feet		
Land by Fee Title		ac./sq.ft.	\$	
Underlying Fee Title		ac./sq.ft.	\$	
Permanent Easement	0.03	ac./sq.ft.	\$ 150.00	Buildings & Improvements \$
Temporary Easement		ac./sq.ft.	\$	Fence ___ rods woven \$
Damages for:		ac./sq.ft.	\$	Fence ___ rods barb \$
				Future Abstract Entry in the amount of \$25.00 \$

4. The Seller is responsible for any and all matters relating to any tenant on the land and hereby releases the Buyer from all tenant liabilities.

SELLER'S SIGNATURE AND CLAIMANT'S CERTIFICATION: Upon due approval and execution by the Buyer, we the undersigned claimants certify the total lump sum payment shown herein is just and unpaid.

X John M. Barger  
JOHN M. BARGER  
President/CEO

5. Each page and each attachment is by this reference made part hereof and the entire agreement consists of \_\_\_\_ pages.

6. In the event that said premises is burdened by the lien of a mortgage, judgement or other encumbrance, Sellers agree to fully cooperate with Buyer in securing a release of such lien from said premises, and if necessary and proper, Sellers agree that any part of the sum owing to them under this contract may be paid to the holder of such lien for such release.

7. Buyer agrees that any drain tile that is located within the premises and is damaged by highway construction shall be repaired at no expense to Seller. Where Buyer specifically agrees to construct and maintain fence, the fence shall be constructed and maintained for vehicle access control purposes only at no expense to the Seller. Buyer shall have the right of entry upon Sellers remaining property along the right of way line, if necessary, for the purpose of connecting said drain tile and constructing and maintaining said fence. Seller may pasture against said fence at his own risk. Buyer will not be liable for fencing private property of maintaining the same to restrain livestock.

8. If the Seller holds title to the premises in joint tenancy with full rights of survivorship and not as tenants in common at the time of this contract, Buyer will pay any remaining proceeds to the survivor of that joint tenancy and will accept title solely from that survivor, provided the joint tenancy has not been destroyed by operation of law or acts of the Seller.

9. These premises are being acquired for public purposes and this transfer is exempt from the requirements for the filing of a Declaration of Value by the Code of Iowa.

10. Seller states and warrants that, to the best of Seller's knowledge, there are no burial site, well, solid waste disposal site, hazardous substance, nor underground storage tank on the premises described and sought herein except,

11. This Written contract constitutes the entire agreement between Buyer and Seller and there is no agreement to do or not to do any act or deed except as specifically provided for herein.

**Additional Right of Way Agreements:**

SELLER'S ACKNOWLEDGMENT  
STATE OF Iowa ss On this 16<sup>th</sup> day of April, 2018, before me, the undersigned, personally appeared John M. Barger

Known to me to be the identical persons named in and who executed the foregoing instrument and acknowledged that they executed the same as their voluntary act and deed.



Diane R. Clawson  
Notary Public in and for the State of Utah

BUYER'S APPROVAL  
Darren Moon 4-18-18

Recommended by: Darren Moon P.E., Story County Engineer (Date)

[Signature] 4-24-18  
Approved by: Chairperson, Story County Board of Supervisors (Date)

## ASSET PURCHASE AGREEMENT

This Asset Purchase Agreement (this "Agreement"), dated as of April 18<sup>th</sup>, 2018, is entered into between Story County, Iowa, a government entity ("Seller") and Optimae LifeServices, Inc., an Iowa corporation ("Buyer").

WHEREAS, Buyer and Seller entered into a lease agreement, whereby Buyer agreed to lease and Seller agreed to lease real property situated at 124 S. Hazel Ave., Ames, IA 50010;

WHEREAS, the lease term is scheduled to end on June 1, 2018, and Seller wishes to sell to Buyer, and Buyer wishes to also purchase from Seller, the Purchased Assets (as defined below), subject to the terms and conditions set forth herein;

NOW, THEREFORE, in consideration of the mutual covenants and agreements hereinafter set forth and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

### ARTICLE I PURCHASE AND SALE

**Section 1.01 Purchase and Sale of Assets.** Subject to the terms and conditions set forth herein, Seller shall sell, assign, transfer, convey and deliver to Buyer, and Buyer shall purchase from Seller, all of Seller's right, title and interest in all of Seller's assets listed in Exhibit B (the "Purchased Assets"), free and clear of any mortgage, pledge, lien, charge, security interest, claim or other encumbrance ("Encumbrance").

**Section 1.02 No Liabilities.** Buyer shall not assume any liabilities or obligations of Seller of any kind, whether known or unknown, contingent, matured or otherwise, whether currently existing or hereinafter created.

**Section 1.03 Purchase Price.** The aggregate purchase price for the Purchased Assets shall be \$1.00 (the "Purchase Price"). The Buyer shall pay the Purchase Price to Seller upon execution of this agreement in cash.

### ARTICLE II CLOSING

**Section 2.01 Closing.** The closing of the transactions contemplated by this Agreement (the "Closing") shall take place upon execution of this agreement.

**Section 2.02 Closing Deliverables.** At the Closing, Seller shall deliver to Buyer a bill of sale in the form of Exhibit A attached hereto (the "Bill of Sale") and duly executed by Seller. At the Closing, Buyer shall deliver to Seller the Purchase Price.

### ARTICLE III REPRESENTATIONS AND WARRANTIES OF THE PARTIES

Buyer and Seller represent and warrant that the statements contained in this Article III are true and correct as of the date hereof.

**Section 3.01 Organization and Authority of the Parties; Enforceability.** The Parties are duly organized, validly existing and in good standing under the laws of the state of Iowa. The Parties have full power and authority to enter into this Agreement and the documents to be delivered hereunder, to carry out its obligations hereunder and to consummate the transactions contemplated hereby.

**Section 3.02 No Conflicts; Consents.** The execution, delivery and performance by the Parties of this Agreement and the documents to be delivered hereunder, and the consummation of the transactions contemplated hereby, do not and will not: (a) violate or conflict with any organizational documents of the Parties; (b) violate or conflict with any judgment, order, decree, statute, law, ordinance, rule or regulation applicable to the Parties or the Purchased Assets; (c) conflict with, or result in (with or without notice or lapse of time or both) any violation of, or default under, or give rise to a right of termination, acceleration or modification of any obligation or loss of any benefit under any contract or other instrument to which either Party is a party or to which any of the Purchased Assets are subject; or (d) result in the creation or imposition of any Encumbrance on the Purchased Assets. No consent, approval, waiver or authorization is required to be obtained by either Party from any person or entity (including any governmental authority) in connection with the execution, delivery and performance by the Parties of this Agreement and the consummation of the transactions contemplated hereby.

**Section 3.03 Title to Purchased Assets.** Seller owns and has good title to the Purchased Assets, free and clear of all Encumbrances.

#### **ARTICLE IV MISCELLANEOUS**

All notices, requests, consents, claims, demands, waivers, and other communications hereunder (each, a "Notice") shall be in writing and addressed to the parties at the addresses that may be designated by the receiving party from time to time. All Notices shall be delivered by personal delivery, nationally recognized overnight courier (with all fees pre-paid), facsimile or email (with confirmation of transmission) or certified or registered mail (in each case, return receipt requested, postage pre-paid). Except as otherwise provided in this Agreement, a Notice is effective only (a) upon receipt by the receiving party, and (b) if the party giving the Notice has complied with the requirements of this Section. This agreement contains the entire agreement between the parties with respect to the subject matter hereof and all prior negotiations, writings, and understandings relating to the subject matter of this agreement are merged in and are superseded and canceled by, this agreement. This agreement may not be modified or amended except by a writing signed by the parties. This agreement may be signed in any number of counterparts, each of which will be an original with the same effect as if the signatures were upon the same instrument, and it may be signed electronically. Any provision in this agreement that is held to be invalid, illegal, or unenforceable in any respect by a court of competent jurisdiction will be ineffective only to the extent of such invalidity, illegality, or unenforceability without affecting in any way the remaining provisions hereof. This agreement shall be governed by and construed in accordance with the laws of the State of Iowa. Any legal suit, action or proceeding arising out of or based upon this Agreement may be instituted in the federal courts of the United States of America or the courts of the state of Iowa in each case located in the City of Ames and the County of Story County and each party irrevocably submits to jurisdiction of such courts. Following the Closing, each of the parties hereto shall execute and deliver such additional documents, instruments, conveyances and assurances and take such further actions as may be reasonably required to carry out the provisions hereof and give effect to the transactions contemplated by this Agreement and the documents to be delivered hereunder.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed as of the date first written above by their respective officers thereunto duly authorized.

**Story County, Iowa**

By   
Name: Rick Sanders  
Title: Board of Supervisors, chair

**Optima Life Services, Inc.,**

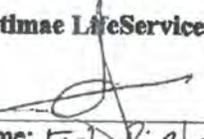
By   
Name: Ed Biebel  
Title: program director - STORY COUNTY

Exhibit A

WARRANTY BILL OF SALE

**KNOW ALL MEN BY THESE PRESENTS:** Effective as of April 7-14, 2018, Story County, Iowa, (the "**Seller**"), in consideration of the performance of that certain Asset Purchase Agreement dated April \_\_\_\_\_, 2018, by and between Seller and Optima LifeServices, Inc., an Iowa corporation, (the "**Buyer**") (the "**Agreement**"), does hereby sell, assign, transfer, convey, and set over unto Buyer all of the Purchased Assets, to have and to hold the same unto Buyer, its legal representatives, successors, and assigns forever, free and clear of all liens, security interests, claims, and encumbrances.

Seller hereby warrants, represents, and covenants with and to Buyer that: (i) Seller holds good title to the Purchased Assets, and (ii) Seller has good and lawful authority to sell and convey said Purchased Assets as set forth herein and in the Agreement.

The interpretation and construction of this Warranty Bill of Sale is intended to be consistent with the terms of the Agreement. To the extent that the terms of this instrument and the Agreement are unable to be interpreted consistently, the Agreement shall control. Any capitalized terms not defined herein shall have the meanings set forth in the Agreement. This Warranty Bill of Sale may be executed in counterparts, each of which shall be deemed an original, but all of which together shall be deemed to be one and the same agreement. A signed copy of this Warranty Bill of Sale delivered by facsimile, e-mail or other means of electronic transmission shall be deemed to have the same legal effect as delivery of an original signed copy of this Warranty Bill of Sale.

Story County Iowa

By:   
Print: Rick Sanders  
Title: Board of Supervisors, Chair

Optima LifeServices, Inc.

By:   
Print: Ed Bibbel  
Title: Program Director - Story County

**EXHIBIT B**

Furniture at  
Hazel Group Home

DEN	LIVING ROOM	DINING ROOM	PATIO	SMOKING PORCH	Sm STAFF OFFICE	W. ENTRYWAY	BEDROOMS
2 couches 1 chair 2 end tables 2 lamps TV and TV table	2 cloth chairs 4 end tables TV console 2 lamps Sofa pillows	TV trays	Green round table Free standing grill	2 white plastic chairs	Desk Chair Shelving unit	Wall mirror Bench Plant stand	8 Beds* 8 Dressers 8 Night stands

\*Box springs, mattresses,  
and most bed frames  
already belong to  
Optimae

4/17/2018

**RESOLUTION #18-99**

**NOTICE TO ALL PROPERTY OWNERS  
WEED COMMISSIONER NOTICE**

BE IT RESOLVED by the Board of Supervisors of Story County, Iowa, that pursuant to the provisions of Chapter 317.13, Code of Iowa 2003, it is hereby ordered:

Each owner and each person responsible for managing lands shall cut, burn, or otherwise control or eradicate all noxious weeds as defined in this chapter. The order shall be consistent with the Story County Integrated Roadside Vegetation Management Plan adopted by the Board of Supervisors. The owner and person responsible for managing any lands shall keep said lands free from the growth of any other weeds that make the streets or highways adjoining said land unsafe for public travel. Producers with sensitive crops or anyone with roadside spraying concerns should contact the Story County Weed Commissioner's Office (515-382-7355).

Noxious weeds from the Iowa Code 317 that are present in Story County shall be controlled as often as is necessary throughout the growing season. Control is defined as the prevention of the spread of noxious weeds by limiting the production of reproductive structures.

This list includes, but is not limited to:

Bull Thistle      Leafy Spurge      Annual Sunflower      Canada Thistle      Poison Hemlock  
Musk Thistle      Teasel

In case of failure to comply in any order of control of weeds, the commissioner, the deputies, or agents may, subsequent to the time after service of the notice provided for in Section 317.6, enter upon the land and control the weeds or impose a maximum penalty of \$10 per day, up to ten days, that the owner or person responsible for managing the land fails to comply. If a penalty is imposed and the owner or person responsible for managing the land fails to comply, the commissioner shall cause the weeds to be controlled. If the commissioner, the deputies, or the agents enter the land and control the weeds, the actual cost and expense of cutting, burning, or otherwise controlling the weeds, along with the cost of serving notice and special meetings or proceedings, shall be paid by the county and together with the additional assessment to apply toward costs of supervision and administration, be recovered by an assessment against the tract of real estate on which the weeds were growing as provided in Section 317.21. Any fine imposed shall be recovered by a similar assessment.

The Story County Integrated Roadside Vegetation Management program shall control noxious weed infestations and other problem vegetation in county road rights-of-way which may threaten public health, cause economic loss or effect safe travel. Costs to control noxious weed problems associated with physical changes in the right-of-way, (i.e. over spray, excess tillage, untimely mowing) may be assessed to those responsible for such acts per Story County ordinance 107.VI.1. Soil erosion by wind and water promotes annual and perennial weed growth on agricultural land and in road rights-of-way. Landowners and operators are encouraged to be good land stewards and utilize erosion control methods such as conservation tillage, cover crops, field borders, buffer strips, and grassed waterways

Recommended Approval By: Joseph F. Kooiker      4/19/18  
Joseph F. Kooiker      Date  
Story County Weed Commissioner

Adopted this 24th day of April, 2018

Moved by: Chitty  
Seconded by: Olson  
Voting aye: Chitty, Olson, Sanders  
Voting nay: None  
Not voting: None  
Absent: None

Rick Sanders  
Rick Sanders  
Chair, Board of Supervisors

ATTEST:  
[Signature]  
Auditor

STORY COUNTY  
837 N Avenue  
Nevada, IA 50201  
382-7355

Email: [engineerweb@storycountyia.gov](mailto:engineerweb@storycountyia.gov)

APPLICATION RENEWAL FOR STORY COUNTY  
ADOPT-A-ROAD LITTER REMOVAL PROGRAM

Permit Number 07-01  
Road Name E. Riverside Road

SPONSOR:

OTS \_\_\_\_\_ Number of Volunteers \_\_\_\_\_  
Name of Sponsor (Organization, Group or Individual)

~~H2 Strawberry Lane, Ames, IA 50014~~ 411 Strawberry Lane Ames, IA 50010  
Mailing Address (Street, P.O. Box, City, State, Zip Code)

Rose Robuccio (Rods-juz) (Same as above) 717-449-9408 robuccio@iastate.edu  
Contact Person Address Phone # Email

Description of the road for which application is being made: E. Riverside Road from Hwy 69 east to  
County Road R63 (N. Dayton Avenue)

Number of miles requested for litter removal 2.0 miles

Approval is hereby requested to enter the County highway right-of-way to perform litter removal on the above described road/roads.

Story County reserves the right to terminate this agreement and remove the Adopt-A-Road signs when in the sole judgment of the County it is found that the sponsor(s) has not met the terms and conditions of this agreement.

This agreement shall remain in force from January 1, 2018 until December 31, 2018.

Rose Rodriguez 4/18/18  
Applicant Date

STORY COUNTY APPROVAL

Daren Moran 4-18-18  
County Engineer Date

[Signature] 4-24-18  
Chair, Story County Board of Supervisors Date

The following tentative dates are for the clean up of our Adopt-A-Road Project. I know if the date does not work, an alternate date will be given to the Engineer's Office prior to clean up of our area.

Spring clean up date \_\_\_\_\_ Fall clean up date \_\_\_\_\_

STORY COUNTY

837 N Avenue  
Nevada, IA 50201  
382-7355

Email: engineerweb@storycountyiowa.gov

APPLICATION RENEWAL FOR STORY COUNTY  
ADOPT-A-ROAD LITTER REMOVAL PROGRAM

Permit Number 95-06

Road Name E29

SPONSOR:

Franklin 4-H Happy-Go-Luckies Number of Volunteers: 40  
Name of Sponsor (Organization, Group or Individual)

3359 Stagecoach Road Ames, IA 50010  
Mailing Address (Street, P.O. Box, City, State, Zip Code)

Sandy Goff same as above 515-231-1410 stokesgoff@gmail.com  
Contact Person Address Phone # Email

Description of the road for which application is being made: County Road E23 from US Highway 69 to  
County Road R50 (George Washington Carver)

Number of miles requested for litter removal 2.0 mile

Approval is hereby requested to enter the County highway right-of-way to perform litter removal on the above described road/roads.

Story County reserves the right to terminate this agreement and remove the Adopt-A-Road signs when in the sole judgment of the County it is found that the sponsor(s) has not met the terms and conditions of this agreement.

This agreement shall remain in force from January 1, 2018 until December 31, 2018.

Sandra Goff 04/18/2018  
Applicant Date

STORY COUNTY APPROVAL  
[Signature] 4-19-18  
County Engineer Date

[Signature] 4-24-18  
Chair, Story County Board of Supervisors Date

The following tentative dates are for the clean up of our Adopt-A-Road Project. I know that if the designated date does not work, an alternate date will be given to the Engineer's Office prior to clean up of our area.

Spring clean up date will be 05/06/2018 Fall clean up date will be 09/09/2018

# CONTRACT

Kind of Work **HMA CRACK SEALING / FILLING /SLURRY LEVELING**

Miles \_\_\_\_\_

Project No. **CS-2018**

County **Story**

THIS AGREEMENT made and entered by and between **Story** County, Iowa, by its Board of Supervisors consisting of the following members

**Marty Chitty, Lauris Olson, Rick Sanders**

Contracting Authority, and

**FORT DODGE ASPHALT CO.**

of **FORT DODGE, IOWA** Contractor.

WITNESSETH: That the Contractor, for and in consideration of: **\$(142,687.75) One hundred Forty Two Thousand Six Hundred Eighty Seven Dollars and Seventy Five cents** payable as set forth in the specifications constituting a part of this contract, hereby agrees to construct in accordance with the plans and specifications therefore, and in the locations designated in the notice to bidders, the various items of work as follows:

Item No.	Item	Quantity	Units	Unit Price	Amount
1	Segment 1: County Rd. E23	1.00	LS		\$3,819.00
2	Segment 2: County Rd. E57	1.00	LS		\$3,819.00
3	Segment 3: County Rd. R38 * (CLEAN & FILL)	1.00	LS		\$33,087.00
4	Segment 4: County Rd. E63	1.00	LS		\$12,054.00
5	Segment 5: County Rd. E63	1.00	LS		\$12,054.00
6	IDOT Approved Sealant	18,000.00	LBS	\$0.67	\$12,060.00
7	Segment 6: County Rd. S14	1.00	LS		\$12,470.00
8	Segment 7: County Rd. S27	1.00	LS		\$18,705.00
9	IDOT Approved Crack Filler Material	3,825.00	GAL	\$2.35	\$8,988.75
10	Segment 8: County Rd. E18	1.00	LS		\$25,631.00
				<b>TOTAL:</b>	<b>\$142,687.75</b>

Said specifications and plans are hereby made a part of the basis of this agreement and a true copy of said plans and specifications are now on file in the office of the County Engineer.

That in consideration of the foregoing, the Contracting Authority hereby agrees to pay the Contractor, promptly and according to the requirements of the specifications the amounts set forth subject to the Conditions as set forth in the specifications.

That it is mutually understood and agreed by the parties hereto that the notice to bidders, the proposal, the specifications for Project No. **CS-2018**

in **Story** County, Iowa, the within contract, the contractor's bond, and the general and detailed plans are and constitute the basis of contract between the parties thereto.

That it is further understood and agreed by the parties of this contract that the above work shall be commenced and completed on or before:

Approximate Starting Date	Specified Starting Date	Late Start Date	Number of Working Days
		<b>COMPLETED BY 9/30/18</b>	<b>NA</b>

That time is the essence of this contract and that said contract contains all of the terms and conditions agreed upon by the parties hereto. It is further understood that the Contractor consents to the jurisdiction of the courts of Iowa to hear, determine and render judgment as to any controversy arising hereunder.

This contract, and all sub-contracts that derive from it, requires compliance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the U.S. Department of Transportation

IN WITNESS WHEREOF the parties hereto have set their hands for the purposes herein expressed to this and three other instruments of like tenor, as of the

Recommended Approval by:   
 \_\_\_\_\_  
 Story County Engineer

Approved by: \_\_\_\_\_  
 Story County Board of Supervisors

Date: **4-19-18**

Date: **4/17/2018**  
 By:   
 Contractor Date **4/17/18**

Closure No. 18-30

Date 4/16/2018

## Resolution

### BE IT RESOLVED

by the Board of Supervisors of Story County, Iowa, to approve the road closure(s) for the purpose of Storm Damage in Lafayette Twp. Sect. 23/24 on On 550th Ave. from 130th St. to 140th St

Motion by: Chitty

Seconded by: Olson

Olson  Aye  
 Nay  
 Absent

Sanders  Aye  
 Nay  
 Absent

Chitty  Aye  
 Nay  
 Absent



Story County Board of Supervisors

## STORY COUNTY UTILITY PERMIT

Date

4/17/18

To the Board of Supervisors, Story County, Iowa:

The Interstate Power and Light Company, incorporated under the laws of Iowa, authorize to do business within the State of Iowa, with its principal place of business at 1284 XE PL Ames, IA 50014, does hereby make application requesting permission to occupy certain portions of public right-of-way and that the County Engineer be directed to establish the location of lines of transmission of Primary electric on secondary route 660th ave, from north of 14830 660th ave to South of McCallsburg, a distance of 500' miles.

Agreements: The utility company, corporation, applicant, permittee, or licensee, (hereinafter referred to as the permittee) agrees that the following stipulations shall govern under this permit.

1. The Permittee will file a plat setting out the location of proposed line on the secondary route and that the description of the proposed installation including type, height, and spacing of poles, maximum voltage, lengths of cross arms, minimum clearance and number of wires, type, size and capacity of underground cables, conduits, tile lines, and pipe lines, maximum working pressures for pipe lines carrying gas or flammable petroleum products are described as follows:

Install 2 45' class 3 poles on back side of ROW. These poles will support a platform that holds 3 voltage regulators.

2. The installation shall meet the requirements of county, state, and federal laws, franchise rules, and of the Iowa State Commerce Commission Regulations and Directives, Utilities Division, the Iowa State Department of Health, and any other laws or regulations applicable.

3. The Permittee shall be fully responsible for any future adjustments of its facilities within the established highway right-of-way caused by highway construction or maintenance operations.

4. Story County assumes no responsibility for damages to the Permittee's property occasioned by any construction or maintenance operations on said highways.

5. The Permittee shall take all reasonable precautions during the construction and maintenance of said installation to protect and safeguard the lives and property of the traveling public and adjacent property owners.

6. The Permittee, and its contractors, shall carry on the construction or repair of the accommodated utility with serious regard to the safety of the public. Traffic protection shall be in accordance with Part VI of the current Iowa Department of Transportation Manual on Uniform Control Devices for Streets and Highways.

7. The Permittee shall be responsible for any damage resulting to said highways because of the construction operation, or maintenance of said utility, and shall reimburse Story County for any expenditure the County may have to make on said highways because of said permittee's utility having been constructed, operated, and maintained thereon.

8. The Permittee shall indemnify and save harmless Story County from any and all causes of action, suits at law or in equity, or losses, damages, claims, or demands, and from any and all

liability and expense of whatsoever nature for, on account of or due to the acts or omissions of said Permittee's officers, members, agents, representatives, contractors, employees or assigns arising out of or in connection with its (or their) use or occupancy of the public highway under this permit.

9. Noncompliance with any of the terms of permit, or agreement, may be considered cause for shut down of utility construction operations, or revocation of the permit.

10. The following special requirements, if applicable, shall apply to this permit:

Whenever the route of the proposed cable line runs along a paved secondary highway, the location of said cable shall be constructed on top of the road shoulder so as to be within approximately two-feet of the pavement edge.

Whenever the route of the proposed cable line runs along a dirt or gravel surfaced highway, the location of said cable shall be constructed on top of the road surface and as near possible to the shoulder line

Whenever a cross road culvert or bridge is encountered along the route of the proposed cable lines, said cable shall be constructed around the ends of said cross road culvert or bridge even though this looping is not designated on the situation plans attached hereto.

The crossing of the cable line from one side of the highway to the other shall be accomplished at a near right angle rather than diagonally so as to disturb the roadbed of the traveled way as little as possible.

Whenever the route of the proposed cable line is to cross a paved highway, such crossing shall be in a bored hole rather than open cut trench.

Date 4-13-18

Interstate Power & Light Company

Name of Company (Applicant - Permittee)

by Tom Keller 545-268-3107  
Alliant Energy (IPL) 4-13-18  
Phone no.

Recommended for Approval:

Date 4-17-18

Ramon Miron

County Engineer

515-382-7355  
Phone no.

Approved:

Date 4-24-18

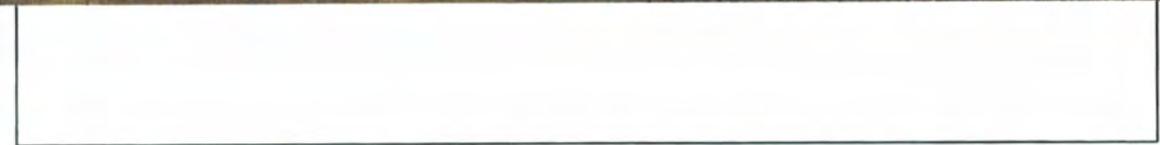
[Signature]

Chair, Board of Supervisors  
Story County, Iowa

Three (3) copies of this form will be required for each installation. A plat shall be attached to each copy submitted.



REG BANK INSTALL



## STORY COUNTY UTILITY PERMIT

Date 4/18/18

To the Board of Supervisors, Story County, Iowa:

The Iowa Regional Utilities Association Company, incorporated under the laws of Iowa authorize to do business within the State of Iowa, with its principal place of business at 1351 Iowa Speedway Drive, Newton, Iowa 50208, does hereby make application requesting permission to occupy certain portions of public right-of-way and that the County Engineer be directed to establish the location of lines of transmission of Potable Water on secondary route 190th St., from ROW to ROW, a distance of 160 feet. ~~x miles x~~

**Agreements:** The utility company, corporation, applicant, permittee, or licensee, (hereinafter referred to as the permittee) agrees that the following stipulations shall govern under this permit.

1. The Permittee will file a plat setting out the location of proposed line on the secondary route and that the description of the proposed installation including type, height, and spacing of poles, maximum voltage, lengths of cross arms, minimum clearance and number of wires, type, size and capacity of underground cables, conduits, tile lines, and pipe lines, maximum working pressures for pipe lines carrying gas or flammable petroleum products are described as follows: Directional boring and excavating from ROW to ROW under 190th Street installing a 1" PVC Service Line thru 2" PVC Encasement a minimum of 5 feet deep. See attached Plan Sheet.
2. The installation shall meet the requirements of county, state, and federal laws, franchise rules, and of the Iowa State Commerce Commission Regulations and Directives, Utilities Division, the Iowa State Department of Health, and any other laws or regulations applicable.
3. The Permittee shall be fully responsible for any future adjustments of its facilities within the established highway right-of-way caused by highway construction or maintenance operations.
4. Story County assumes no responsibility for damages to the Permittee's property occasioned by any construction or maintenance operations on said highways.
5. The Permittee shall take all reasonable precautions during the construction and maintenance of said installation to protect and safeguard the lives and property of the traveling public and adjacent property owners.
6. The Permittee, and its contractors, shall carry on the construction or repair of the accommodated utility with serious regard to the safety of the public. Traffic protection shall be in accordance with Part VI of the current Iowa Department of Transportation Manual on Uniform Control Devices for Streets and Highways.
7. The Permittee shall be responsible for any damage resulting to said highways because of the construction operation, or maintenance of said utility, and shall reimburse Story County for any expenditure the County may have to make on said highways because of said permittee's utility having been constructed, operated, and maintained thereon.
8. The Permittee shall indemnify and save harmless Story County from any and all causes of action, suits at law or in equity, or losses, damages, claims, or demands, and from any and all

liability and expense of whatsoever nature for, on account of or due to the acts or omissions of said Permittee's officers, members, agents, representatives, contractors, employees or assigns arising out of or in connection with its (or their) use or occupancy of the public highway under this permit.

9. Noncompliance with any of the terms of permit, or agreement, may be considered cause for shut down of utility construction operations, or revocation of the permit.

10. The following special requirements, if applicable, shall apply to this permit:

Whenever the route of the proposed cable line runs along a paved secondary highway, the location of said cable shall be constructed on top of the road shoulder so as to be within approximately two-feet of the pavement edge.

Whenever the route of the proposed cable line runs along a dirt or gravel surfaced highway, the location of said cable shall be constructed on top of the road surface and as near possible to the shoulder line

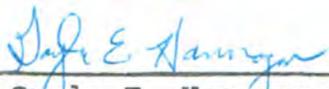
Whenever a cross road culvert or bridge is encountered along the route of the proposed cable lines, said cable shall be constructed around the ends of said cross road culvert or bridge even though this looping is not designated on the situation plans attached hereto.

The crossing of the cable line from one side of the highway to the other shall be accomplished at a near right angle rather than diagonally so as to disturb the roadbed of the traveled way as little as possible.

Whenever the route of the proposed cable line is to cross a paved highway, such crossing shall be in a bored hole rather than open cut trench.

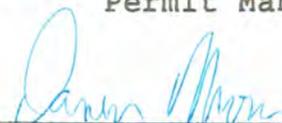
Date 4-18-2018

Iowa Regional Utilities Association  
Name of Company (Applicant - Permittee)

  
by Gayla E. Hannagan, Phone no. 641-792-7011  
Permit Manager

Recommended for Approval:

Date 4-18-18

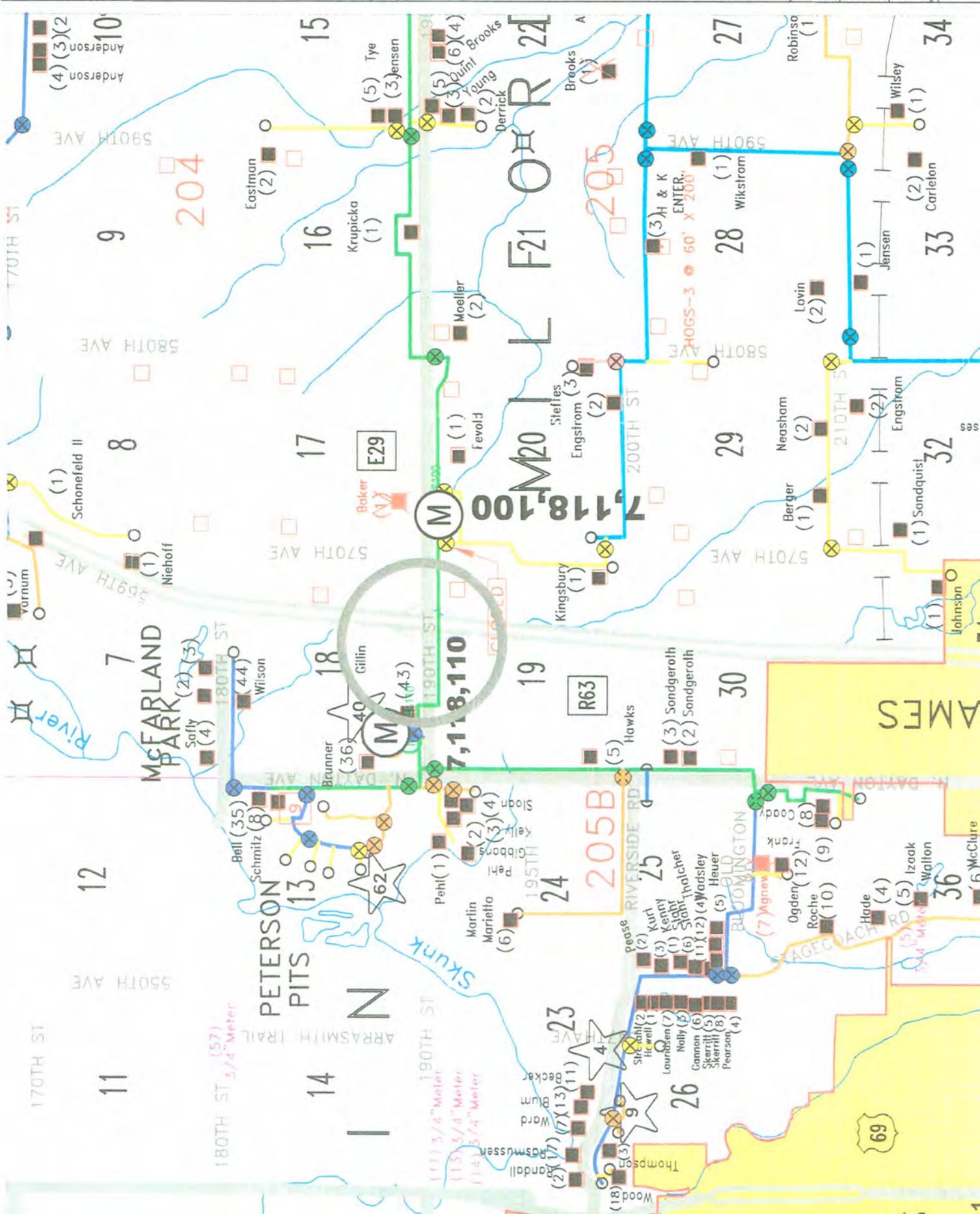
  
County Engineer Phone no. 515-382-7355

Approved:

Date 4-24-18

  
Chair, Board of Supervisors  
Story County, Iowa

Three (3) copies of this form will be required for each installation. A plat shall be attached to each copy submitted.



170TH ST  
 550TH AVE  
 11

180TH ST (57)  
 5/4" Meter  
 14

190TH ST  
 190TH ST  
 13

200TH ST  
 200TH ST  
 12

210TH ST  
 210TH ST  
 11

220TH ST  
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STORY COUNTY

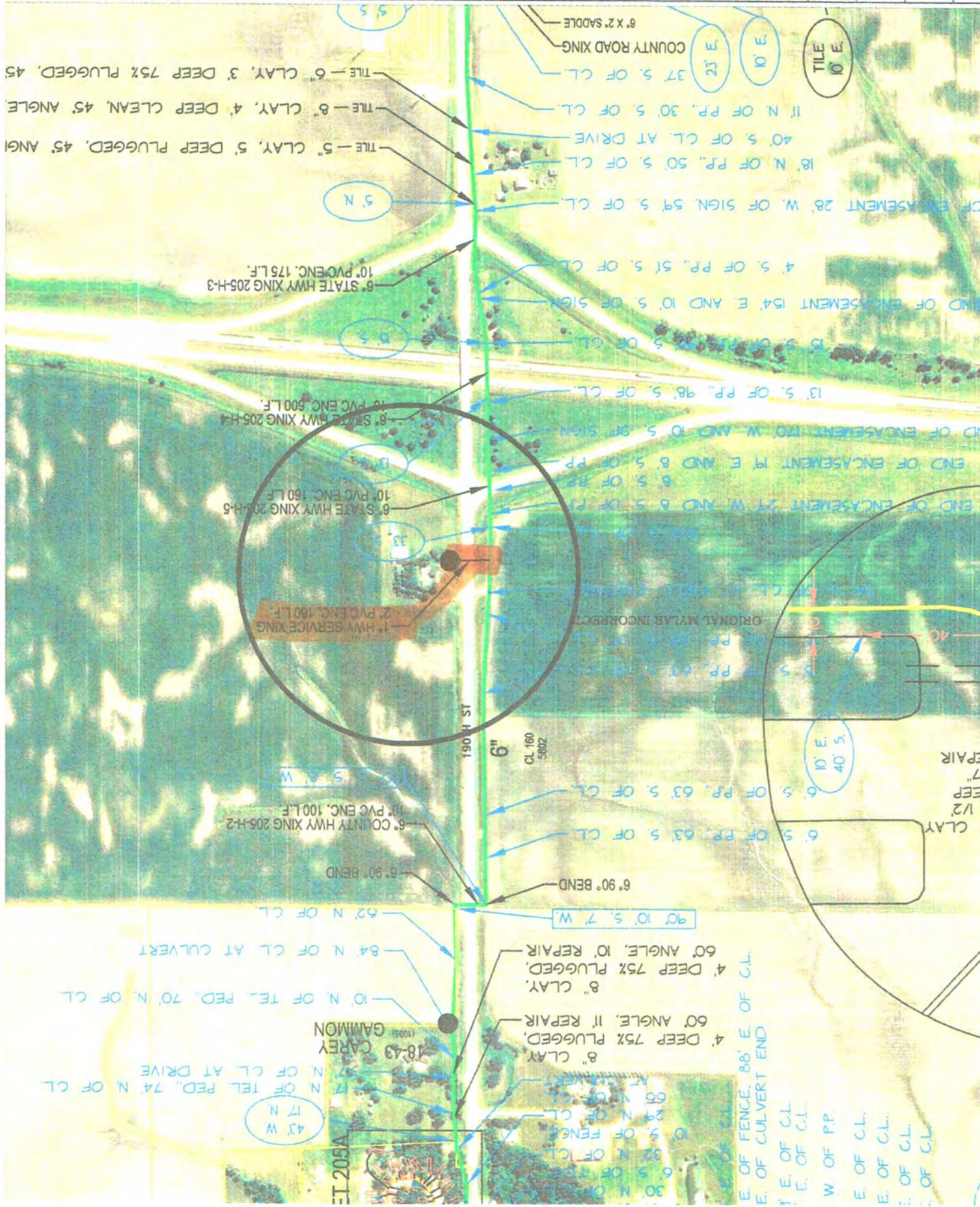
STORY COUNTY

IOWA REGIONAL UTILITIES ASSOCIATION  
3801 IOWA SPEEDWAY DRIVE, NEWTON, IOWA 50208-8245  
(641) 792-7011

DRAWN BY  
CANK  
4/5/2018

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Main Office  
1351 Iowa Speedway Dr.  
Newton, IA 50208  
Ph: 800-400-6066  
Fax: 641-792-6982



Branch Office  
205 C Avenue  
Grundy Center, IA 50638  
Ph: 319-824-5920  
Fax: 319-824-6045

[www.irua.net](http://www.irua.net)

*We Flow That Extra Mile!*

April 18, 2018

Darren Moon  
Story County Engineer  
837 N Avenue  
Nevada, Iowa 50201

RE: Permit Request – One (1) Road Crossing

Mr. Moon:

Please find enclosed a Story County permit application for a 1" service line installation from South ROW line to North ROW under 190<sup>th</sup> Street, in Sections 18 and 19, in Milford Township in Story County.

Enclosed is the permit application and a map of this location.

If you require further information concerning this permit application, please do not hesitate to contact me.

Thank you.

Sincerely,  
IOWA REGIONAL UTILITIES ASSOCIATION

Gayla E. Hannagan  
Permit Manager

Enc.  
GEH/dm

**DO NOT WRITE IN THE SPACE ABOVE, RESERVED FOR RECORDER**

Prepared By: Amelia Schoeneman, Story County Planning and Development, 900 6<sup>th</sup> Street, Nevada, IA 50201 (515) 382-7245

Please return to:  
Planning & Development

**ORDINANCE NO. 270**

**AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF STORY COUNTY, IOWA; AND CHANGING THE BOUNDARIES OF THE DISTRICTS ESTABLISHED AND SHOWN ON SAID MAP AS PROVIDED IN CHAPTER 92 OF THE CODE OF ORDINANCES, STORY COUNTY, IOWA; REPEALING ALL ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT HERewith AND ESTABLISHING AN EFFECTIVE DATE.**

WHEREAS; the Story County Planning and Zoning Commission at their meeting on April 4, 2018, recommended conditional approval of the requested rezoning amendment submitted by Elliot Thompson, Alluvial Brewing Company, 3211 Lettie Street, Ames, Iowa, on behalf of Aya Ranch LC, 6423 Pine Grove Lane, Ames, Iowa, as referenced in the Official Zoning Map of Story County, Iowa, and identified under the process to change the boundaries of the districts established and authorized by Section 92.06 of the *Code of Ordinances, Story County, Iowa, and as referenced* as follows:

The following described property, under the ownership of Aya Ranch LC, 6423 Pine Grove Lane, Ames, Iowa, subject to conditions of approval as outlined on the attached Conditional Rezoning Agreement (Attachment B), be amended from the A-1 AGRICULTURAL ZONING DISTRICT TO THE A-2 AGRIBUSINESS DISTRICT

GENERAL PROPERTY LOCATION:

Franklin Township, Section 17, located at 3715 W 190<sup>th</sup> Street, Ames, Iowa, and identified as parcel #05-17-400-300 and as described on Attachment A, and;

WHEREAS; the condition of the rezoning is as follows and as outlined on the attached Conditional Rezoning Agreement (Attachment B):

All permitted uses in the A-2 Zoning District are allowed, except the following:

1. Anhydrous ammonia storage and/or pumping facilities,
2. Fertilizer and agricultural chemical and seed sales,
3. Grain elevators;
4. Liquid propane storage tanks (2,000 gallons or greater) with intent to distribute.
5. Storage, retail or wholesale marketing, or processing of agricultural products into a value-added agricultural product uses that are not incidental to an agritourism use or on-site agricultural production, subject to the provisions for agritourism in the Story County Land Development Regulations.

WHEREAS; all other ordinances and parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict; and

WHEREAS; this ordinance is in full force and effect from and after its adoption and publication as provided by law.

THEREFORE HEREBY BE IT ORDAINED, that the Story County Board of Supervisors

approves Ordinance No. 270 requesting the Story County Zoning Map amendment from the A-1 Agricultural District to the A-2 Agribusiness District subject to conditions of approval as outlined on the attached Conditional Rezoning Agreement (Attachment B).

Action upon FIRST Consideration: Approval  
DATE: April 17, 2018

Moved by: Chitty  
Seconded by: Olson  
Voting Aye: Chitty, Olson, Sanders  
Voting Nay: None  
Not Voting: None  
Absent: None

Action upon SECOND Consideration: Approval  
DATE: April 24, 2018

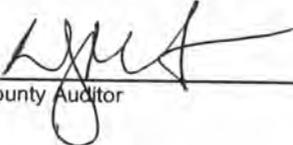
Moved by: Chitty  
Seconded by: Olson  
Voting Aye: Chitty, Olson, Sanders  
Voting Nay: None  
Not Voting: None  
Absent: None

Action upon THIRD Consideration: Waived  
DATE: May 8, 2018

Moved by: \_\_\_\_\_  
Seconded by: \_\_\_\_\_  
Voting Aye: \_\_\_\_\_  
Voting Nay: \_\_\_\_\_  
Not Voting: \_\_\_\_\_  
Absent: \_\_\_\_\_

ADOPTED THIS 24th day of April, 2018.

  
\_\_\_\_\_  
Story County Board of Supervisors

  
\_\_\_\_\_  
ATTEST: County Auditor

**ATTACHMENT "A"**

**Legal Description of Rezoning Area**

The Southwest Quarter (SW  $\frac{1}{4}$ ) of the Southeast Quarter (SE  $\frac{1}{4}$ ) of Section Seventeen (17), Township Eighty-four (84) North, Range Twenty-four (24), West of the 5th P.M., Story County, Iowa.

ATTACHMENT "B"

Conditional Rezoning Agreement

We, the undersigned owners of property described on Attachment A and having made a petition to rezone lands from A-1, Agricultural, to A-2, Agribusiness, do hereby consent and agree as conditions of rezoning to the following:

All permitted uses in the A-2 Zoning District are allowed, except the following:

1. Anhydrous ammonia storage and/or pumping facilities,
2. Fertilizer and agricultural chemical and seed sales,
3. Grain elevators;
4. Liquid propane storage tanks (2,000 gallons or greater) with intent to distribute.
5. Storage, retail or wholesale marketing, or processing of agricultural products into a value-added agricultural product uses that are not incidental to an agritourism use or on-site agricultural production, subject to the provisions for agritourism in the Story County Land Development Regulations.

It is acknowledged that these conditions are binding to the property owner, heirs and assigned until released by Ordinance by the Board of Supervisors of Story County, Iowa.

This agreement is made pursuant to Chapter 335.7, Code of Iowa.

April 17, 2018

April 24, 2018

May 8, 2018

*First Consideration of Ordinance No. 270*

*Second Consideration of Ordinance No. 270 (unless waived)*

*Third Consideration of Ordinance No. 270 (unless waived)*

\_\_\_\_\_  
Holyce J. Nissen

\_\_\_\_\_  
Date

\_\_\_\_\_  
Notary

\_\_\_\_\_  
Date

4-24-18

\_\_\_\_\_  
Rick Sanders, Chairperson

\_\_\_\_\_  
Date

4.24.18

\_\_\_\_\_  
Lucy Martin, Story County Auditor

\_\_\_\_\_  
Date

# Staff Report

Story County  
Board of Supervisors

**Date of Meeting:**  
April 24, 2018

## **Case Number REZ01-18 Summary**

Story County Zoning Map Amendment Request from the A-1 Agricultural District to the A-2 Agribusiness District for a 39 net-acre parcel located at 3715 W 190<sup>th</sup> Street in Section 17 of Franklin Township. If the rezoning is granted, the applicant proposes to continue distributing beer from Alluvial Brewing Company (located on the subject property) off-site to several accounts in Ames and Des Moines. No significant changes in activities currently occurring are proposed. Conditional use permits for the brewery and recent expansion (CUP02-08.2 and CUP02-08.3) were approved under the provisions for agritourism. The current A-1 District and agritourism provisions do not permit off-site distribution. The A-2 District permits "Storage, retail or wholesale marketing, or processing of agricultural products into a value-added agricultural product." The A-2 District is also compatible with the surrounding land use and with the parcel's Land Use Designation as Agriculture and Farm Service on the *Ames Urban Fringe Plan*, with recommended conditions to limit the industrial uses and intensity of uses permitted in the A-2 district. At their April 4, 2018, meeting, the Planning and Zoning Commission recommended approval with a conditional rezoning agreement.

### **APPLICANT:**

Elliot Thompson  
3211 Lettie Street  
Ames, Iowa, 50014

### **PROPERTY OWNER:**

Aya Ranch, LC  
Steven Nissen  
6423 Pine Grove Lane  
Ames, Iowa, 50014

**STAFF PROJECT MANAGER:** Amelia Schoeneman, Planner





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**Property Information**

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**GENERAL PROPERTY LOCATION**

Section: 17 Township: 84 Range: 24 SW SE, in unincorporated Story County

Located north of W. 190<sup>th</sup> Street, west of George Washington Carter one quarter mile

**LEGAL DESCRIPTION OF THE PARCEL**

The Southwest Quarter (SW ¼) Southeast Quarter (SE ¼) of Section 17, Township 84, Range 24

**PARCEL IDENTIFICATION NUMBER**

05-17-400-300

**PARCEL SIZE**

39 net-acres

**CURRENT ZONING**

A-1 Agricultural

**FUTURE LAND USE MAP DESIGNATION**

The *Ames Urban Fringe Plan* currently designates this property Agriculture and Farm Service

**CITIES WITHIN TWO MILES**

Ames  
Gilbert

---

**Background**

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**CURRENT USE**

The subject property is a 40-gross acre parcel that has served several different agricultural uses since current property owner acquired the subject property in 2004. From 2004 until 2012, the subject property remained undeveloped and in agricultural production. In 2009, the applicant began managing agricultural production on the subject property. The applicant began a small fruit and vegetable farm on five acres and a rotation of organic soybeans, alfalfa, and corn on the remaining 35-acres. A barn was constructed in 2012 through an agricultural exemption. In 2013, a farm store was established in the barn that is the current location of the Alluvial Brewing Company taproom. The store was permitted through a conditional use permit for a retail or novelty farm (now agritourism). According to the applicant, the farm store did not prove to be economically viable to support the organic farming operation.

The subject property's owner also owns Prairie Moon Winery, a winery and vineyard located on several parcels located to the west. The winery was established in 2004 and was permitted through a conditional use permit (CUP 07-04) for a retail and novelty farm (now agritourism). The parcel on which the winery tasting room and buildings where the wine is produced are located is zoned A-2 Agribusiness. The property was rezoned in 1992. The property was used for a seed research and sales business with a seed nursery located on adjacent land when the rezoning occurred. The rezoning was approved with three conditions related to screening and landscaping to provide adequate transition to the Squaw Valley Subdivision, located to the south:



- A. That landscape screening be provided on the south side of the property to be rezoned to lessen the impact of the use on the adjacent residential area to the south.
- B. A landscape plan shall be submitted at the time of application for any required zoning Permit which shall show the location, type and size of proposed landscaping. The landscape plan shall be approved by the Planning and Zoning Administrator prior to issuance of the zoning permit.
- C. Landscaping shall be installed within 4 months of issuance of the Zoning Permit

In 2014, a modification to the conditional use permit (CUP02-08.2) was approved to permit Alluvial Brewing Company on the subject property. Because of the brewery's success, the applicant has been able to invest in the conservation of the agricultural land, converting it to prairie and wetland, and make other investments including the recently approved expansion of the brewery through CUP02-08.3 on January 17, 2018. The expansion was permitted under the Story County Land Development Regulations' provisions for agritourism. In approving the conditional use permit modification for the expansion, the Board of Adjustment found that the use met the supplemental standards for agritourism, including:

- A. The agritourism farm promotes the county's rural character or crop and/or livestock production through value-added agriculture or educational activities.
- B. The agritourism farm use shall not alter or detract from the primary crop and/or livestock production use.
- C. The agritourism farm use is accessory in size and operation, and is ancillary to the primary crop and/or livestock production use.

Currently, the site includes an existing 40-foot by 80-foot barn (the current location of Alluvial Brewing Company's taproom), a 60-foot-by-90-foot accessory structure to the north of the taproom (that serves as the location of the brewing equipment), and a five-acre organic farm located east of the east of the 60-foot-by-90-foot accessory. The remaining acres have been converted from row crop production to prairie and wetland. There are 16 acres in prairie through the USDA's CRP program, seven acres have been restored to wetland by the applicant, and the applicant has also completed prairie restoration on the remaining acres of land closest to the brewery. The applicant has indicated that the prairie closest to the brewery is intended to provide opportunities for visitors to explore the area, and future improvements such as trails are planned. There are trees and grapevines planted along the south property line, to the south of the converted prairie and wetland, and trees planted in the parking areas in compliance with Story County Land Development Regulations. A 50-foot-by-50-foot area is required to be planted with 70 hop plants in the spring of 2018 as a condition of a conditional use permit modification for the brewery's expansion. The applicant has worked with the Iowa State University extension on this project as, according to the applicant, testing of hop growth and breweries to test the final product are needed for the Extension's research. The plot will be directly east of the patio and accessible to customers. Also required as a condition of the conditional use permit modification for the expansion, a new sour beer reserve program is planned using berries grown on-site in a new high tunnel that will be located east of the 60-foot-by-90-foot accessory structure where the brewing equipment is located.

Access to the site is off West 190<sup>th</sup>, a paved County road with 35 MPH speed limit. Traffic has increased in the area—the Iowa Department of Transportation Traffic Average Annual Daily Traffic Counts show 400 cars in 1999 on W 190<sup>th</sup>, west of 510<sup>th</sup> and East of George Washington Carver. Average Annual Daily Traffic Counts in 2011 showed 620 cars and in 2015, 580 cars in this area. To address distance issues associated with the access, a condition of the conditional use permit for the



expansion is that the east entrance off West 190<sup>th</sup> to Alluvial be used for entering traffic and the west entrance at Prairie Moon be used for exiting traffic.

### PROPOSED USE

The proposed rezoning is from the A-1 Agricultural District to the A-2 Agribusiness District to District to accommodate off-site distribution of beer. The current zoning designation of the subject property is A-1 Agricultural. Agritourism is permitted as a conditional use in both the A-1 and A-2 districts if standards of approval and supplemental standards are met.

During the process to permit the expansion of the brewery (CUP02-08.3), the applicant informed staff that limited distribution of beer was occurring to several accounts in Ames and Des Moines. Staff concluded that distribution could not be permitted through the conditional use permit as the current definition of agritourism is specific to on-site activities:

“Agritourism” means a farm, accessory to crop and/or livestock production, that offers services, products, or experiences, whether seasonal or not, for sale available to the public **on-site** . . .

Further, the A-1 District does not permit off-site distribution. Principal permitted uses include:

- A. Agriculture-crop and/or livestock production.
- B. Single-family dwelling.
- C. Cemeteries, including mausoleums.
- D. Public or private stables and riding academies and clubs.
- E. Parks and forest preserves.

As a result, the conditional use permit was approved with the condition that “If distribution is planned to continue, the applicant shall submit a text amendment by March 19, 2018, to be heard at the April 4, 2018, Planning and Zoning Commission meeting.”

The applicant met with County departments for conceptual review of the proposed text amendment on February 15, 2018. At that time, staff and the applicant determined that a rezoning to the A-2 Agribusiness District was more appropriate than a text amendment to the agritourism conditional use permit. The A-2 District permits “Storage, retail or wholesale marketing, or processing of agricultural products into a value-added agricultural product” in addition to crop and livestock production and was therefore also concluded to be a more compatible zoning district with the activities currently occurring on site.

The applicant currently distributes to four to five accounts in Ames and Des Moines. With the recent expansion, the amount of beer produced may increase. However, the applicant’s goal is to maintain limited distribution where new customers are exposed to the beer and as a result, visit the brewery. With the rezoning, the applicant may also provide beer to local and regional festivals. The applicant notes that “we pride ourselves on being able to sell the majority [of the beer] on-site.” Alluvial distributes the beer itself in a cargo van. Deliveries to Des Moines occur every other week.

The A-2 Agribusiness District also permits the following principal permitted uses:

- A. Agriculture – crop and/or livestock production. (Ordinance No. 184)
- B. Farmstead.
- C. Cemeteries, including mausoleums.
- D. Public or private stables and riding academies and clubs.
- E. Parks and forest preserves.



- F. Animal hospitals, and veterinary clinics, provided however, that such uses not be permitted on parcels where the LESA score is 267-300.
- G. Anhydrous ammonia storage and/or pumping facilities.
- H. Fertilizer and agricultural chemical and seed sales.
- I. Grain elevators.
- J. Livestock feed and grain sales providing dust is effectively controlled.
- K. Seed research facility including lab facilities, storage and refrigeration.
- L. Liquid propane storage tanks (2,000 gallons or greater) with intent to distribute.
- M. Storage, retail or wholesale marketing, or processing of agricultural products into a value-added agricultural product.

The subject property is designated as Agriculture and Farm Service in the Ames Urban Fringe Plan. Figure 1 is a map of the AUFPP Fringe Land Use Designations for the subject property and surrounding area. Applicable policies for the Agriculture and Farm Service Designation include:

AFS Policy 1 Recognizing that agricultural land is a natural resource of the Ames Urban Fringe that should be protected, farming and agricultural production is and will continue to be the predominant land use of areas given the Agriculture and Farm Service designation. Land given this designation has been determined to be moderate to high value agricultural land with regard to one or more of the following general factors: soil productivity, effect of surrounding land uses on agricultural use, and physical characteristics that affect the ease with which the land can be utilized for agriculture. (Relates to RSACA Goals 2.1, 2.5)

AFS Policy 2: Recognizing that industrial and commercial land uses dependent on proximity to local agricultural land uses are essential to the continued feasibility of farming in Story County and Boone County, support these services within the Agriculture and Farm Service designation. (Relates to RSACA Goals 2.1, 2.5)

AFS Policy 3: Strategically locate such industrial and commercial uses in order to:

- utilize existing adequate access and road capacity and otherwise assure the existence of adequate public facilities;
- protect productive soils and environmental resources;
- support the continued use of these areas for farming and agricultural production. (Relates to RSACA Goals 2.1, 2.2, 2.3, 2.6)

AFS Policy 5 Allow the clustering of agricultural-related development at a limited scale where properties have adequate access to a public road. Such development shall be configured and designed to be harmonious with agricultural activities and avoid negative impacts to agricultural operations.

The Ames Urban Fringe Plan Joint and Cooperative Agreement also references that rezonings to the A-2 District in non-industrial AUFPP designations may result in future incompatibilities with agricultural areas. With the growth of the agribusiness and agritech industries, the intensity of permitted uses in the district could escalate. To address potential incompatibilities, the County committed as part of the agreement to use conditional rezoning agreements when applying the A-2 Agribusiness District outside the areas designated as Planned Industrial and Industrial Reserve to remove certain incompatible uses and limit the intensity of uses.



### SURROUNDING LAND USE

The land use of adjacent parcels is as follows:

**North**—There is a 40-acre parcel in row crop production directly to the north

**Northeast**—There is one 40-acre parcel in agricultural row crop production to the northeast

**East**—There is a 40-acre parcel in row crop production directly to the east

**Southeast**—There is one 40-acre parcel in agricultural row crop production to the southeast

**South**—There are three residential parcels located to the south. They are zoned R-1 residential and two contain single-family dwellings. There is also one 35-acre parcel in agricultural row crop production to the south.

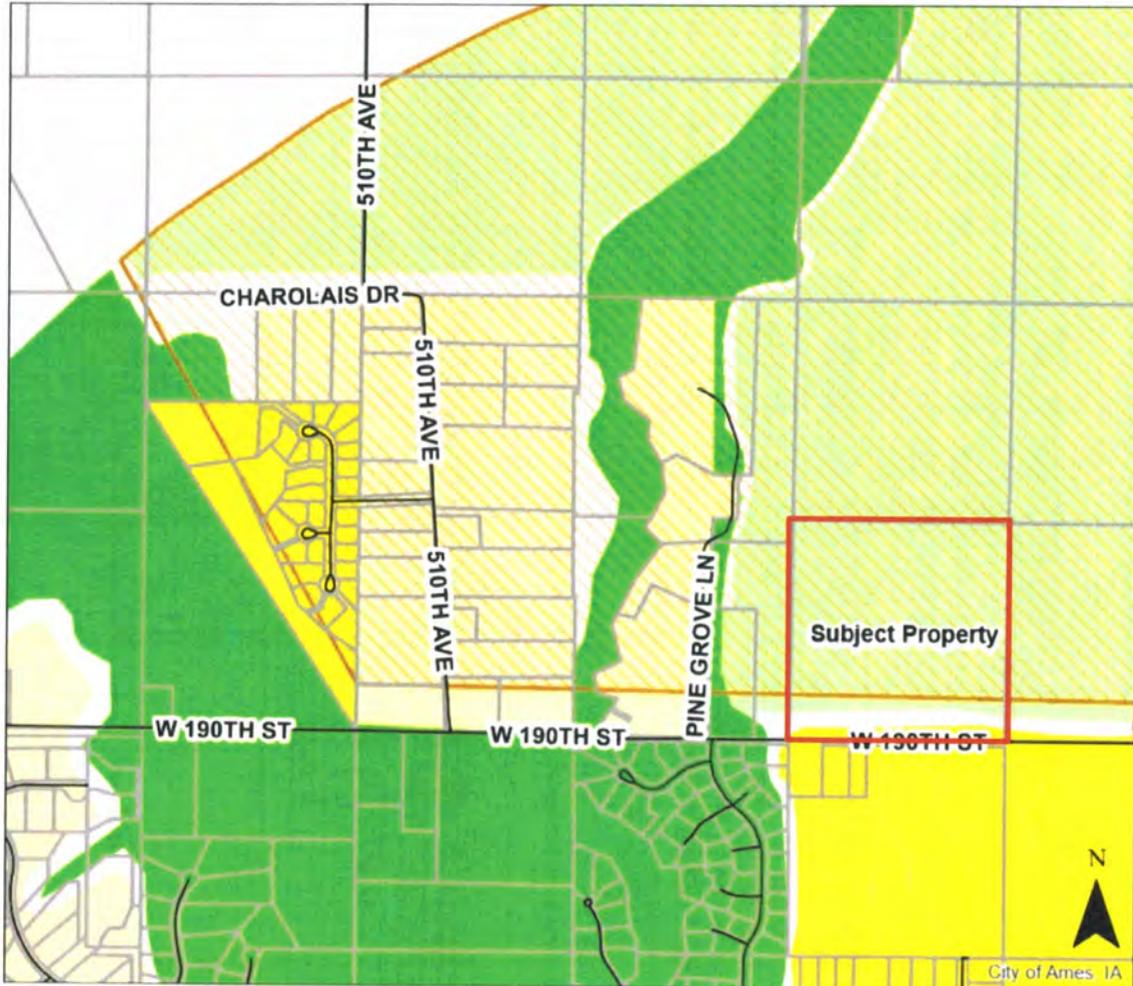
**Southwest**—There is a parcel directly to the southwest that is the location of an electric substation. The Squaw Valley Subdivision is also located to the southwest. It contains 52 residential lots, one of which is the location of the substation, and 48 dwellings.

**West**—Directly to the west are several parcels associated with Prairie Moon Winery that provide parking and serve as the location of the vineyards and winery.

**Northwest**—there is one approximately 10-acre parcel to the northwest recently acquired by Prairie Moon.

Figure 2 is a zoning map of the adjacent and surrounding parcels.

**Figure 1: AUPF Fringe Land Use Designation Map**



0 0.075 0.15 0.3 Miles

**Legend**

- Roads
- ▭ Parcels
- Community Commercial Node
- Convenience Commercial Node
- Airport Protection Area
- Gateway Protection Area
- Story County Study Area
- Watershed Protection Area
- Airport\_Paving
- Government Land

**Fringe Land Use Designations**

- Land Use Classification**
- General Industrial
  - Highway-Oriented Commercial
  - Industrial Reserve-Research Park
  - Agriculture and Farm Service
  - Mining Impacted
  - Natural Areas
  - Parks and Open Space
  - Planned Industrial
  - Priority Transitional Residential
  - Rural Residential
  - Rural Transitional Residential
  - Urban Residential

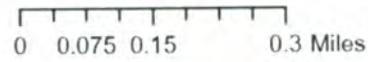
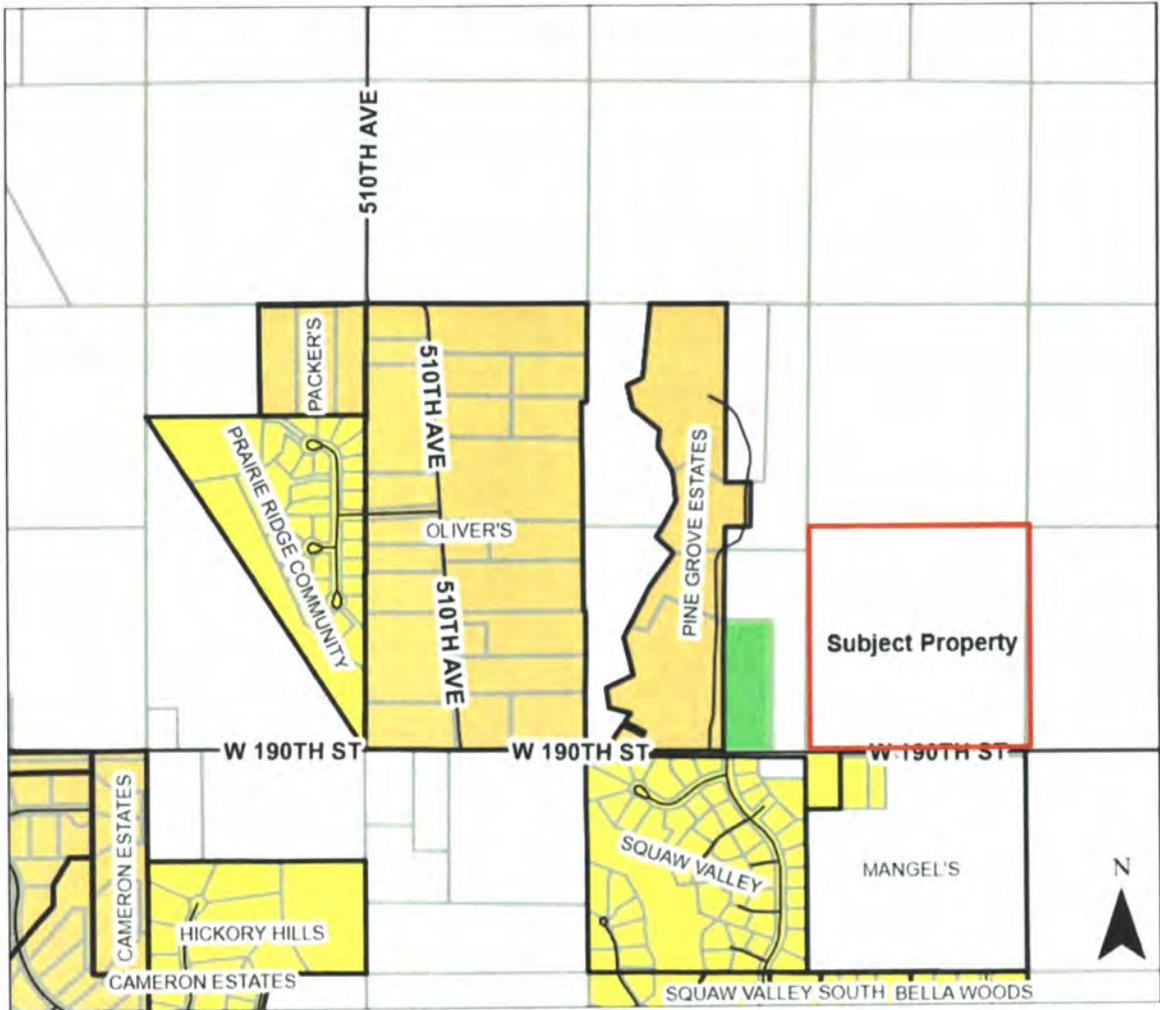


Map created on  
3/16/2018  
by the  
Story County  
Planning and Development  
Department

**DISCLAIMER**  
Story County's digital cadastral data is a representation of recorded plats and surveys for use within the Geographical Information System for the purpose of data access and analysis. These and other digital data do not replace or modify land surveys, deeds and/or other legal instruments defining land ownership or use.

Iowa State University Property (July 2006)

**Figure 2: Zoning and Subdivision Map**



**Legend**

- Roads
- ▭ Subdivisions
- ▭ Parcels

**Zoning**

- A-1 AGRICULTURAL
- A-2 AGRIBUSINESS
- C-LI COMMERCIAL/LIGHT INDUSTRIAL
- HI HEAVY INDUSTRIAL
- A-R AGRICULTURAL RESIDENTIAL
- R-1 TRANSITIONAL RESIDENTIAL
- R-2 URBAN RESIDENTIAL
- RMH RESIDENTIAL MANUFACTURED HOUSING
- GB-C GREENBELT-CONSERVATION



Map created on  
3/16/2018  
by the  
Story County  
Planning and Development  
Department

**DISCLAIMER**  
Story County's digital cadastral data is a representation of recorded plats and surveys for use within the Geographical Information System for the purpose of data access and analysis. These and other digital data do not replace or modify land surveys, deeds and/or other legal instruments defining land ownership or use.



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**Analysis**

**Rezoning Standards of Approval**

According to Section 92.06(2) of the *Story County, Iowa Code of Ordinances*, applicable standards for approval include:

**1. The proposed rezoning shall conform to the Story County Development Plan (C2C).**

**Applicant Response:** We are seeking this amendment to rezone to A-2 District in order to allow Alluvial Brewing Company to distribute beer off premise. This allows us to further promote and market our business and the farmland that surrounds it. The brewery is essential to the 40 acres of farmland in that it allows us to reinvest money into the preservation and restoration of this unique setting. The existing brewery is already a retail commercial use but this will allow us to showcase our product in other markets, which in turn draws people to the farm. This A-2 rezoning also would allow us to participate in local and regional festivals.

**Staff Comment:** The subject property is located in the Ames Urban Fringe Plan and designated as Agriculture and Farm Service. Applicable policies for this designation include:

*AFS Policy 1 Recognizing that agricultural land is a natural resource of the Ames Urban Fringe that should be protected, farming and agricultural production is and will continue to be the predominant land use of areas given the Agriculture and Farm Service designation. Land given this designation has been determined to be moderate to high value agricultural land with regard to one or more of the following general factors: soil productivity, effect of surrounding land uses on agricultural use, and physical characteristics that affect the ease with which the land can be utilized for agriculture. (Relates to RSACA Goals 2.1, 2.5)*

The A-2 Agribusiness District allows both crop and livestock production as a principal permitted use. The applicant intends to maintain the agricultural and conservation uses that make up the majority of the site. As previously stated, the area not occupied by the brewery has been converted to prairie by the applicant. Five acres is also rented to a tenant farmer for an organic farm.

*AFS Policy 2: Recognizing that industrial and commercial land uses dependent on proximity to local agricultural land uses are essential to the continued feasibility of farming in Story County and Boone County, support these services within the Agriculture and Farm Service designation. (Relates to RSACA Goals 2.1, 2.5)*

The brewery was established as an accessory use to crop production after the farm store was not successful and another use was needed to make the agricultural operations viable. The brewery's success has allowed for the investments in conserving the agricultural land as prairie and wetland to be made and future proposed investments in hops and berry production on site to be used in the beers. The applicant's goal is to maintain limited distribution where new customers are exposed to the beer and as a result, visit the brewery and farm.

*AFS Policy 3: Strategically locate such industrial and commercial uses in order to:*



- *utilize existing adequate access and road capacity and otherwise assure the existence of adequate public facilities;*
- *protect productive soils and environmental resources;*
- *support the continued use of these areas for farming and agricultural production. (Relates to RSACA Goals 2.1, 2.2, 2.3, 2.6)*

The applicant has worked with the Environmental Health Department to install two new septic systems at the brewery and accessory structure where the new brewing equipment will be housed. The brewery is served by well water and the winery by rural water.

Regarding supporting the continued use of farming, the A-2 Agribusiness District allows both crop and livestock production and “Storage, retail or wholesale marketing, or processing of agricultural products into a value-added agricultural product” as a principal permitted uses. The applicant intends to maintain the agricultural and conservation uses on the site. The applicant has converted the acres not occupied by the brewery have been converted from row crop production to prairie and wetland. A five-acre organic farm is located on the site and future investments in agricultural are required as conditions of the conditional use permit, including planting of hops and berries for use in the beers.

See comments on road and access as part of AFS Policy 5 below.

*AFS Policy 5: Allow the clustering of agricultural-related development at a limited scale where properties have adequate access to a public road. Such development shall be configured and designed to be harmonious with agricultural activities and avoid negative impacts to agricultural operations.*

The subject property is located approximately 200 feet from another A-2 Agribusiness zoned property where Prairie Moon Winery is located. The developments share a parking area, and both have access to W 190<sup>th</sup> Street, a paved County road. An access was previously installed on the subject property that connects to the driveway on the subject property and on-site parking for the brewery. The Story County Engineer identified that the access was paved without permission and has sight distance issues for cars leaving the property. To address the sight distance issues, a condition of the conditional use permit approved in January of 2018 is that the entrance be used only for entering traffic and the west entrance at Prairie Moon be used for exiting traffic and appropriate directional signage be posted.

The Ames Urban Fringe Plan Joint and Cooperative Agreement also references that rezonings to the A-2 District in non-industrial AUFPP designations may result in future incompatibilities with agricultural areas. With the growth of the agribusiness and agritech industries, the intensity of permitted uses in the district could escalate. To address potential incompatibilities, the County committed as part of the agreement to use conditional rezoning agreements when applying the A-2 Agribusiness District outside the areas designated as Planned Industrial and Industrial Reserve to remove certain incompatible uses and limit the intensity of uses.

Given that the AUFPP designation is Agriculture and Farm Service, and given the predominately residential and agricultural character of the surrounding area, a conditional rezoning agreement is necessary to ensure compatibility of future uses. Prior to the



adoption of the AUPF, the property on which Prairie Moon Winery is located was rezoned conditionally to ensure compatibility with the residential area to the southwest.

A conditional rezoning agreement has been prepared with the following conditions—the applicant and property owners have reviewed the draft agreement and agree to its terms:

All permitted uses in the A-2 Zoning District are allowed, except the following:

1. Anhydrous ammonia storage and/or pumping facilities,
2. Fertilizer and agricultural chemical and seed sales,
3. Grain elevators;
4. Liquid propane storage tanks (2,000 gallons or greater) with intent to distribute.
5. Storage, retail or wholesale marketing, or processing of agricultural products into a value-added agricultural product uses that are not incidental to an agritourism use or on-site agricultural production, subject to the provisions for agritourism in the Story County Land Development Regulations

**2. The proposed rezoning shall conform to the Statement of Intent for the proposed district and district requirements.**

The statement of intent for the A-2 district is:

*The A-2 District is intended and designed to provide for those activities strongly interrelated with agricultural uses and must therefore be located in agricultural areas. It may be necessary to locate such uses on land scoring 267-300 points based on the Land Evaluation and Site Assessment (LESA) System, although this shall be avoided where possible. It is also intended that, to the degree possible, all A-2 Districts shall be entirely surrounded by the A-1 District.*

**Applicant Response:** The parcel that we sit on is currently zoned A-1. It is 40 acres of farmland, 35 acres of that is being restored to wetland and native prairie, 5 acres of the 40 are fruit and vegetable production. The brewery is the financial support that our farm needs in order to fulfill current projects, future projects and also provide the stability needed to accomplish these.

**Staff Comment:** The LESA score for the subject property is 252, under the threshold of 267. Regarding the interrelation of the brewery use with agriculture, the brewery was established as an accessory use to crop production after the farm store was not successful and another use was needed to make the agricultural operations viable. The brewery's success has allowed for the investments in conserving the agricultural land as prairie and wetland to be made. Future proposed investments, required as conditions of the conditional use permit for the brewery, include working with the Iowa State University Extension to partner on hop research. A 50-foot-by-50-foot area is required to be planted with 70 hop plants in the spring of 2018 as a condition of a conditional use permit modification for the brewery's expansion, approved in January of 2018. The applicant has worked with the Iowa State University extension on this project as, according to the applicant, testing of hop growth and breweries to test the final product are needed for the Extension's research. The plot will be directly east of the patio and accessible to customers. A new sour beer reserve program is planned using berries grown on-site. The completion of the construction of a



high tunnel to be used for high-intensity berry production related to this program is required by the end of the summer, 2018.

The applicant has also cited that the distribution of beer, which would be permitted through the rezoning, as a marketing activity that brings new customers to Alluvial and promotes the agritourism use and farm. The applicant's goal is to maintain limited distribution where new customers are exposed to the beer and as a result, visit the brewery and farm.

The parcel is surrounded on all sides by the A-1 Agricultural District with the exception of three parcels to the south. The parcels are zoned R-1 Residential and two have dwellings. The parcels occupy approximately one-third of the subject property's southern border. Trees and grapevines on the subject property provide screening to these residential properties. Approximately two-thirds of the southern property line is bordered by 35.25 net-acre parcel in agricultural production and zoned A-1 Agricultural.

**3. The proposed rezoning shall be compatible with surrounding land uses and development patterns.**

**Applicant Response:** The brewery is consistent with the principles and practices of Prairie Moon Winery which sits directly to the West of our taproom and facilities. It is already zoned A-2.

**Staff Comment:** The subject property is located approximately 200 feet east of another A-2 Agribusiness zoned property where Prairie Moon Winery is located. The developments share a parking area. When the parcel on which Prairie Moon Winery was located was rezoned to agribusiness in 2004, conditions on the rezoning included provided screening to the residential area (Squaw Valley Subdivision) to the southwest. Three parcels to the south of the subject property are zoned R-1 Residential and two have dwellings. The parcels occupy approximately one-third of the subject property's southern border. Trees and grapevines on the subject property provide screening to these residential properties. Approximately two-thirds of the southern property line is bordered by 35.25 net-acre parcel in agricultural production and zoned A-1 Agricultural.

When the modification to the conditional use permit was being processed in January of 2018, ten residents of the Squaw Valley subdivision provided letters of support for the expansion. No letters in opposition were received. The distribution use is not a new use—the brewery has been distributing to several accounts. It was determined through the conditional use permit process that distribution was not permitted through the permit or A-1 Agricultural District. With the recent expansion, the amount of beer produced may increase. However, the applicant's goal is to maintain limited distribution where new customers are exposed to the beer and as a result, visit the brewery. The applicant notes that "we pride ourselves on being able to sell the majority [of the beer] on-site." Alluvial distributes the beer itself in a cargo van. Deliveries to Des Moines occur every other week. No changes in the current methods of distribution are proposed.

The A-2 Agribusiness District is more consistent with the activities currently occurring on the site than the A-1 Agricultural District and these current activities, including distribution, have not proved to be incompatible.



Given the predominately residential and agricultural character of the surrounding area, and the broadness of the uses permitted in the A-2 District that may permit future, high-intensity, industrial uses, a conditional rezoning agreement is necessary to ensure compatibility in the future if the use of the site changes. The conditional rezoning agreement also ensures the rezoning meets the goal and policies of the Ames Urban Fringe Plan for the area's future land use. A conditional rezoning agreement has been prepared with the following conditions:

All permitted uses in the A-2 Zoning District are allowed, except the following:

1. Anhydrous ammonia storage and/or pumping facilities,
2. Fertilizer and agricultural chemical and seed sales,
3. Grain elevators;
4. Liquid propane storage tanks (2,000 gallons or greater) with intent to distribute.
5. Storage, retail or wholesale marketing, or processing of agricultural products into a value-added agricultural product uses that are not incidental to an agritourism use or on-site agricultural production, subject to the provisions for agritourism in the Story County Land Development Regulations.

The applicant and property owners have reviewed the draft agreement and agree to its terms.

4. **The proposed rezoning shall protect environmental resources. Rezoning of parcels containing more than fifty (50) percent of the gross acreage as lands identified with areas designated Natural Resource Areas on the Story County Development Plan (C2C) shall not be approved unless such requested action results in a district designation more restrictive than the current designation, the R-C Residential Conservation Design (Overlay) District is applied to the property, or conditions protecting the identified areas are attached to the rezoning request. (Ordinance No. 184)**

**Staff Comment:** Not applicable

5. **In areas where the petition to rezone requests a change from A-1 District or A-2 District to another district, lands scoring 267 or above for total LESA score, as determined by a Land Evaluation Site Assessment (LESA) as adopted for Story County, shall not be approved. (Ordinance No. 208)**

**Staff Comment:** Not applicable (the LESA score is 252).

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### Comments

The following comments are part of the official record of the proposed **Story County Zoning Map Amendment, Case No. REZ01-18**. If necessary, conditions of approval may be formulated based off these comments.

### Comments from the Conceptual Review Team



A conceptual Review meeting was held for the proposed rezoning on February 15, 2018. The complete application was also routed for Interagency Review on March 14, 2018. The following are comments that were provided by the Conceptual/Interagency Review Team:

Story County Planning and Development Department:

Could you provide more information on where you distribute, methods (how is the beer stored for distribution, what vehicle(s) is used), quantity distributed versus sold on-site, how frequently you distribute, and any planned future changes with the rezoning (such as canning/bottling for distribution)?

**Comments from Cities in the Ames Urban Fringe Plan**

Notice letters were sent to the City of Ames and the City of Gilbert on March 14, 2018 and March 27, 2018.

*The City of Ames noted the need for a conditional rezoning agreement to ensure compatibility of future land uses on the site with the surrounding area and Ames Urban Fringe Plan.*

**Comments from the General Public**

Notice letters were sent to property owners within ¼ mile of the proposed rezoning March 27, 2018, for the Planning and Zoning Commission meeting and on April 9, 2018, for the Board of Supervisors meeting. Legal notice was published in the Ames Tribune, Nevada Journal, and Story County Sun on March 29, 2018 regarding the Planning and Zoning Commission Meeting on April 4, 2018 and on April 12, 2018 regarding the Board of Supervisors meeting. A sign was placed on the subject property regarding the rezoning.

*Planning and Development has received no comments at the time of the writing of this report. One neighbor did call for more information but did not provide comment.*

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**Recommendation**

At their April 4, 2018, meeting, the Story County Planning and Zoning Commission recommended conditional approval of the proposed rezoning from the A-1 Agricultural District to the A-2 Agribusiness District based on the following:

1. It was determined through the conditional use for the brewery's recent expansion (CUP02-08.3) process that distribution of beer was not permitted through the conditional use permit for agritourism or in the A-1 Agricultural District.
2. The A-2 Agribusiness District allows both crop and livestock production and distribution as principal permitted uses. The applicant intends to maintain the agricultural and conservation uses on the sites. The applicant's goal is to maintain limited distribution where new customers are exposed to the beer and as a result, visit the brewery and farm.
3. Distribution is currently occurring. The applicant currently distributes to four to five accounts in Ames and Des Moines via a cargo van every other week and is not proposing changes.
4. The A-2 Agribusiness District is more consistent with the activities currently occurring on the site than the A-1 Agricultural District and these current activities, including distribution, have not proved to be incompatible.
5. The subject property is located approximately 200 feet from another A-2 Agribusiness zoned property where Prairie Moon Winery is located. The property was rezoned in 2004



- when it was the location of a seed research facility. The rezoning was conditional, with screening required to ensure compatibility with the residential area to the southwest.
6. The parcel is surrounded on all sides by the A-1 Agricultural District with the exception of three parcels to the south. The parcels are zoned R-1 Residential and two have dwellings.
  7. Screening is installed on the south property line of the subject property to provide transition with the residential properties to the south.
  8. When the modification to the conditional use permit was being processed in January of 2018, ten residents of the Squaw Valley Subdivision located to the southwest of the subject property provided letters of support for the expansion. No letters in opposition were received.
  9. Given the predominately residential and agricultural character of the surrounding area, and the broadness of the uses permitted in the A-2 District that may be industrial in nature, a conditional rezoning agreement is necessary to ensure compatibility in the future if the use of the site changes. The conditional rezoning agreement also ensures the rezoning meets the goal and policies of the Ames Urban Fringe Plan for the area’s future land use. The applicant and property owners have reviewed the draft agreement and agree to its terms. The City of Ames also supports the conditional rezoning.

**Alternatives**

At the April 17, 2018, Board of Supervisors meeting, the Board approved the first consideration of the request with conditions.

The Story County Board of Supervisors may consider the following alternatives:

1. The Story County Board of Supervisors approves the proposed Story County Zoning Map Amendment from the A-1 Agricultural District to the A-2 Agribusiness District for the subject property as put forth in case REZ01-18 on second consideration and sets the third consideration for Tuesday, May 8, 2018.
2. **The Story County Board of Supervisors approves the proposed Story County Zoning Map Amendment from the A-1 Agricultural District to the A-2 Agribusiness District for the subject property as put forth in case REZ01-18 with conditions on second consideration and sets the third consideration for Tuesday, May 8, 2018. Approved conditions are as follows:**

All permitted uses in the A-2 Zoning District are allowed, except the following:

1. Anhydrous ammonia storage and/or pumping facilities,
  2. Fertilizer and agricultural chemical and seed sales,
  3. Grain elevators;
  4. Liquid propane storage tanks (2,000 gallons or greater) with intent to distribute.
  5. Storage, retail or wholesale marketing, or processing of agricultural products into a value-added agricultural product uses that are not incidental to an agritourism use or on-site agricultural production, subject to the provisions for agritourism in the Story County Land Development Regulations.
3. The Story County Board of Supervisors denies the proposed Story County Zoning Map Amendment from the A-1 Agricultural District to the A-2 Agribusiness District for the subject property as put forth in case REZ01-18 on second consideration and sets the third consideration for Tuesday, May 8, 2018.



4. The Story County Board of Supervisors remands the proposed Story County Zoning Map Amendment from the A-1 Agricultural District to the A-2 Agribusiness District for the subject property as put forth in case REZ01-18 on second consideration back to the applicant and/or staff for additional information, and directs staff to place the second consideration on the Tuesday, May 8, 2018, Story County Board of Supervisors Agenda.

COUNTY NAME: Story	NOTICE OF PUBLIC HEARING AMENDMENT OF CURRENT COUNTY BUDGET	CO NO: 85
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The County Board of Supervisors will conduct a public hearing on the proposed amendment to the current County budget as follows:

Meeting Date: May 22, 2018	Meeting Time: 10.00 am	Meeting Location: 900 6th St, Nevada, IA Public Meeting Room
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At the public hearing any resident or taxpayer may present objections to, or arguments in favor of, the proposed amendment. An approved budget amendment is required in order to permit increases in any class of expenditures as last certified or last amended.

County Telephone No.: 515 382-7212	For Fiscal Year Ending: 6/30/2018		
Iowa Department of Management Form 653 A-R Sheet 1 of 2 (Publish) (revised 05/01/14)	Total Budget as Certified or Last Amended	Proposed Current Amendment	Total Budget After Current Amendment
<b>REVENUES &amp; OTHER FINANCING SOURCES</b>			
Taxes Levied on Property	1 24,474,068		24,474,068
Less: Uncollected Delinquent Taxes - Levy Year	2 0		0
Less: Credits to Taxpayers	3 1,040,341		1,040,341
Net Current Property Taxes	4 23,433,727	0	23,433,727
Delinquent Property Tax Revenue	5 1,592	1,500	3,092
Penalties, Interest & Costs on Taxes	6 57,000		57,000
Other County Taxes/TIF Tax Revenues	7 3,535,501	43,300	3,578,801
Intergovernmental	8 9,035,939	(934,015)	8,101,924
Licenses & Permits	9 67,800		67,800
Charges for Service	10 1,802,850	10,600	1,813,450
Use of Money & Property	11 512,140	6,000	518,140
Miscellaneous	12 758,695	2,970	761,665
<b>Subtotal Revenues</b>	13 39,205,244	(869,645)	38,335,599
Other Financing Sources:			
General Long-Term Debt Proceeds	14 1,500,000		1,500,000
Operating Transfers In	15 3,121,561		3,121,561
Proceeds of Fixed Asset Sales	16 7,100	6,200	13,300
<b>Total Revenues &amp; Other Sources</b>	17 43,833,905	(863,445)	42,970,460
<b>EXPENDITURES &amp; OTHER FINANCING USES</b>			
Operating:			
Public Safety & Legal Services	18 11,868,605	313,566	12,182,171
Physical Health & Social Services	19 2,641,653	44,726	2,686,379
Mental Health, ID & DD	20 1,797,170	512,350	2,309,520
County Environment & Education	21 4,134,821	369,371	4,504,192
Roads & Transportation	22 7,751,900	0	7,751,900
Government Services to Residents	23 1,237,068	27,550	1,264,618
Administration	24 5,675,062	595,503	6,270,565
Nonprogram Current	25 100,000		100,000
Debt Service	26 1,519,532		1,519,532
Capital Projects	27 7,798,244	(228,444)	7,569,800
<b>Subtotal Expenditures</b>	28 44,524,055	1,634,622	46,158,677
Other Financing Uses:			
Operating Transfers Out	29 3,121,561		3,121,561
Refunded Debt/Payments to Escrow	30 0		0
<b>Total Expenditures &amp; Other Uses</b>	31 47,645,616	1,634,622	49,280,238
<b>Excess of Revenues &amp; Other Sources over (under) Expenditures &amp; Other Uses</b>	32 (3,811,711)	(2,498,067)	(6,309,778)
Beginning Fund Balance - July 1,	33 22,578,317		22,578,317
Increase (Decrease) in Reserves (GAAP Budgeting)	34 0		0
Fund Balance - Nonspendable	35 0		0
Fund Balance - Restricted	36 7,251,493	(676,495)	6,574,998
Fund Balance - Committed	37 2,261,140	0	2,261,140
Fund Balance - Assigned	38 2,179,454	(653,485)	1,525,969
Fund Balance - Unassigned	39 7,074,519	(1,168,087)	5,906,432
<b>Total Ending Fund Balance - June 30,</b>	40 18,766,606	(2,498,067)	16,268,539

Explanation of changes:  
Salary/Benefit/Insurance related adjustments, equipment purchases, remodeling, grant increases/decreases.

~~APPROVED~~ DENIED

Board Member Initials: PS

Meeting Date: 4-24-18

Follow-up action: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

4/19/2018

<b>Dept Name</b>	<b>#</b>	<b>Amount</b>	<b>Reason</b>	<b>Funding Source</b>
Board of Supervisors	01	36,500	Pay Plan Staff Salaries	General Fund
		3,000	Extra help	General Fund
		(900)	Taxable Fringe	
<i>Gen Fund</i>		<b>38,600</b>		
		3,450	FICA	Gen Supp Fund
		4,200	IPERS	Gen Supp Fund
		2,000	Employee's Insurance	Gen Supp Fund
<i>Gen Supp Fund</i>		<b>9,650</b>		
<b>Department Total</b>		<b>48,250</b>		
Auditor	02	2,700	Bargaining Unit Staff	General Fund
		3,000	Extra Help	General Fund
		1,600	Education & Training	General Fund
		20,000	Special Election	General Fund
		(8,000)	Deputies - Mngmt	General Fund
		9,500	Bargaining Unit Staff	General Fund
		5,400	Pay Plan Staff	General Fund
		70,500	Contract Labor	General Fund
<i>Gen Fund</i>		<b>104,700</b>		
		600	FICA-Elections	Gen Supp Fund
		600	IPERS - Elections	Gen Supp Fund
		(1,600)	Employee's Insurance	Gen Supp Fund
		300	FICA - Mngmt	Gen Supp Fund
		400	IPERS - Mngmt	Gen Supp Fund
		(13,850)	Employee's Insurance	Gen Supp Fund
<i>Gen Supp Fund</i>		<b>(13,550)</b>		
<b>Department Total</b>		<b>91,150</b>		
Treasurer	03	(2,200)	Bargaining Unit Staff	General Fund
		(800)	Employer's Flex	General Fund
		10,000	Bargaining Unit Staff	General Fund
		(300)	Taxable Fringe	General Fund
		715	Employer's Flex	General Fund
<i>Gen Fund</i>		<b>7,415</b>		
		(650)	FICA - MV	Gen Supp Fund
		(150)	IPERS - MV	Gen Supp Fund
		(450)	Employee's Insurance	Gen Supp Fund
		1,000	FICA - Mngmt	Gen Supp Fund
		1,450	IPERS - Mngmt	Gen Supp Fund
		(7,750)	Employee's Insurance	Gen Supp Fund
<i>Gen Supp Fund</i>		<b>(6,550)</b>		
<b>Department Total</b>		<b>865</b>		
County Attorney	04	25,000	Pay Plan Staff	General Fund
		10,000	Court Costs - Juvenile	General Fund
<i>Gen Fund</i>		<b>35,000</b>		
		2,200	Salaries Extra Help	Gen Supp Fund
		950	FICA	Gen Supp Fund
		5,600	IPERS	Gen Supp Fund
		(5,300)	Employee's Insurance	Gen Supp Fund
<i>Gen Supp Fund</i>		<b>3,450</b>		
<b>Department Total</b>		<b>38,450</b>		

4/19/2018

Sheriff	05	180,000	Bargaining Unit Staff	General Fund
		5,700	Pay Plan Staff	General Fund
		600	Education Incentive Pay	General Fund
		23,000	Overtime Pay	General Fund
		700	Taxable Fringe	General Fund
		(2,160)	Employer's Flex	General Fund
		88,636	Office Equip/Furniture	General Fund
<i>Gen Fund</i>		<u>296,476</u>		
		10,500	FICA	Gen Supp Fund
		45,000	IPERS	Gen Supp Fund
<i>Gen Supp Fund</i>		<u>(117,700)</u>	Employee's Insurance	Gen Supp Fund
		<b>(62,200)</b>		
		32,000	Bargaining Unit Staff	Rural Fund
		(660)	Education Incentive Pay	Rural Fund
		21,000	Overtime Pay	Rural Fund
		(300)	Taxable Fringe	Rural Fund
		1,500	FICA	Rural Fund
		(2,300)	IPERS	Rural Fund
		(27,500)	Employee's Insurance	Rural Fund
<i>Rural</i>		<u>23,740</u>		
<b>Department Total</b>		<b>258,016</b>		
Recorder	07	8,000	Pay Plan Staff	General Fund
<i>Gen Fund</i>		<u>8,000</u>		
		400	FICA	Gen Supp Fund
		1,500	IPERS	Gen Supp Fund
<i>Gen Supp Fund</i>		<u>(5,000)</u>	Employee's Insurance	Gen Supp Fund
		<b>(3,100)</b>		
<b>Department Total</b>		<b>4,900</b>		
Animal Control	08	17,000	Salaries	Rural Fund
		8,500	Extra Help	Rural Fund
		1,800	OT	Rural Fund
		480	Taxable Fringe	Rural Fund
		1,800	FICA	Rural Fund
		1,800	IPERS	Rural Fund
		500	Employee's Insurance	Rural Fund
		9,200	Equip Parts & Supplies	Rural Fund
		(9,000)	Bldg Repair & Maint	Rural Fund
<i>Rural Fund</i>		<u>32,080</u>		
		20,000	Special Animal Care	Friends of Animal
<i>Friends of Animal Fund</i>		<u>20,000</u>		
<b>Department Total</b>		<b>52,080</b>		
Gen Co Betterment 40%	10	6,000	County Tourism - Ragbrai	Rural Fund
		<u>6,000</u>		
Veterans Affairs	21	4,100	Pay Plan Staff	General Fund
		300	Taxable Fringe	General Fund
		(500)	Uniforms & Equipment	General Fund
		2,900	Marketing	General Fund
		570	Equipment Rent/Maint	General Fund
<i>Gen Fund</i>		<u>7,370</u>		
		325	FICA	Gen Supp Fund
		350	IPERS	Gen Supp Fund
<i>Gen Supp Fund</i>		<u>675</u>		
<b>Department Total</b>		<b>8,045</b>		

Conservation	22	69,500	Bargaining unit Salaries	General Fund Balance
		(27,400)	Pay Plan Staff	General Fund Balance
		1,700	OT	General Fund Balance
		850	Taxable Fringe	General Fund Balance
		(500)	Conservation Board	General Fund Balance
		(4,500)	Env Education Supplies	General Fund Balance
		(5,000)	Equip Parts/Supplies	General Fund Balance
		(3,850)	Vehicle Fuels/Maint	General Fund Balance
		(2,500)	Office Supplies	General Fund Balance
		2,400	Uniforms & Equipment	General Fund Balance
		1,300	Health/Safety	General Fund Balance
		(730)	Marketing	General Fund Balance
		2,400	Communication Services	General Fund Balance
		900	Education & Training	General Fund Balance
		(8,500)	Utilities	General Fund Balance
		5,200	Grounds Maintenance	General Fund Balance
		16,300	Bldg Repair/Maint	General Fund Balance
		3,300	Equip Rent/Maint	General Fund Balance
		31,500	Contract Labor	General Fund Balance
		130,000	Equipment & Machinery	General Fund Balance
		(417,000)	Land Acquisition	General Fund Balance
		(220,780)	Buildings/Equip	General Fund Balance
		(133,000)	Watershed Improvement HG	General Fund Balance
		(30,014)	Water Trail Grant	Grants/General Fund
		(9,650)	ISU Research Park	Grants/General Fund
<i>General</i>		<u>(598,074)</u>		
		2,800	FICA	Gen Supplemental Fund
		4,900	IPERS	Gen Supplemental Fund
		9,935	Empl Insurance	Gen Supplemental Fund
<i>Gen Supp Fund</i>		<u>17,635</u>		
		1,340	Env Education Supplies	REAP Fund
<i>REAP</i>		<u>1,340</u>		
		(161,000)	Buildings/Equip	Conserv Acq & Cap Proj
<i>Conserv Acq &amp; Cap</i>		<u>(161,000)</u>		
<b>Department Total</b>		<u>(740,099)</u>		
Environmental Health	23	10,500	Pay Plan Staff	General Fund Balance
<i>General</i>		<u>10,500</u>		
		525	FICA	Gen Supplemental Fund
		1,050	IPERS	Gen Supplemental Fund
<i>Gen Supp Fund</i>		<u>1,575</u>		
<b>Department Total</b>		<b>12,075</b>		
IRVM	24	1,886	Bargaining unit Salaries	Rural Fund Balance
		2,000	Pay Plan Staff	Rural Fund Balance
		499	FICA	Rural Fund Balance
		(1,200)	IPERS	Rural Fund Balance
		(700)	Empl Insurance	Rural Fund Balance
		(970)	Seed	Rural Fund Balance
		740	Shop Supplies	Rural Fund Balance
		4,100	Vehicle Fuels/Maint	Rural Fund Balance
		652	Health/Safety	Rural Fund Balance
		(170)	Communication Services	Rural Fund Balance
		1,180	Utilities	Rural Fund Balance
		(500)	Machinery Equip Rental	Rural Fund Balance
		170	Contract Labor	Rural Fund Balance
		440	Buildings/Equip	Rural Fund Balance
		6,000	Equipment & Machinery	Rural Fund Balance
		920	Living Roadway Trust	Grant
<b>Department Total</b>		<u>15,047</u>		

Expenses

4/19/2018

Community Services	25	8,000	Pay Plan Staff	General Fund
<i>General</i>		<u>8,000</u>		
		300	FICA	Gen Supplemental Fund
		<u>1,000</u>	IPERS	Gen Supplemental Fund
<i>Gen Supp Fund</i>		<u>1,300</u>		
<b>Department Total</b>		<b>9,300</b>		
Community Life	26	250,000	Remodeling	General Fund
<b>Department Total</b>		<b>250,000</b>		
<b>Human Services Center</b>	50	9,400	Bargaining unit Salaries	General Fund
		2,100	OT	General Fund
		<u>(200)</u>	Employer's Flex Benefits	General Fund
<i>General</i>		<u>11,300</u>		
		470	FICA	General Supplemental
		625	IPERS	General Supplemental
		<u>(4,040)</u>	Empl Insurance	General Supplemental
<i>Gen Supp Fund</i>		<u>(2,945)</u>		
<b>Department Total</b>		<b>8,355</b>		
Facilities Manager	51	2,300	Bargaining unit Salaries	General Fund
		5,700	Pay Plan Staff	General Fund
		3,000	OT	General Fund
		1,500	Vehicle Parts/Supplies	General Fund
		500	Communication Services	General Fund
		<u>18,000</u>	Equipment/Machinery	General Fund
<i>General</i>		<u>31,000</u>		
		400	FICA	General Supplemental
		800	IPERS	General Supplemental
<i>Gen Supp Fund</i>		<u>1,200</u>		
<b>Department Total</b>		<b>32,200</b>		
Information Technology	52	9,300	Bargaining unit Salaries	General Fund
		9,000	Pay Plan Staff	General Fund
		<u>(1,000)</u>	Taxable Fringe	General Fund
		<u>(300)</u>	Employer's Flex Benefits	General Fund
		25,000	Contract Labor	General Fund
		<u>80,000</u>	Data Processing Equip	General Fund
<i>General</i>		<u>122,000</u>		
		1,400	FICA	General Supplemental
		1,650	IPERS	General Supplemental
		<u>(8,400)</u>	Empl Insurance	General Supplemental
<i>Gen Supp Fund</i>		<u>(5,350)</u>		
<b>Department Total</b>		<b>116,650</b>		
Planning & Development	53	3,000	Bargaining unit Salaries	Rural Fund
		4,550	Pay Plan Staff	Rural Fund
		<u>(1,100)</u>	Extra Help	Rural Fund
		750	FICA	Rural Fund
		750	IPERS	Rural Fund
		1,770	Legal Notices	Rural Fund
		785	Education & Training	Rural Fund
		<u>100</u>	Dues & Memberships	Rural Fund
<b>Department Total</b>		<b>10,605</b>		

4/19/2018

Justice Center Facilities	54	8,700	Bargaining unit Salaries	General Fund
		4,500	OT	General Fund
		200	Taxable Fringe	General Fund
		<u>13,400</u>		
		800	FICA	General Supplemental
		1,250	IPERS	General Supplemental
		(7,000)	Empl Insurance	General Supplemental
		<u>(4,950)</u>		
<i>Gen Supp Fund</i>				
<b>Department Total</b>		<b>8,450</b>		
Mental Health Admin	60	16,400	Pay Plan Staff	MHDS Fund
		1,200	FICA	MHDS Fund
		1,500	IPERS	MHDS Fund
		(5,300)	Empl Insurance	MHDS Fund
		5,800	Pay Plan Staff	MHDS Fund
		(100)	FICA	MHDS Fund
		350	IPERS	MHDS Fund
		(7,500)	Empl Insurance	MHDS Fund
		<u>500,000</u>	Regional Fiscal Agent Dist	MHDS Fund
<b>Department Total</b>		<b>512,350</b>		
Countywide Services	99	10,000	Medical Examiner	General Fund
		4,806	Public Health Emergency	General Fund
		10,500	IDPH Comm Serv Grants	General Fund
		54,100	Consultant - Watershed	General Fund
		4,600	Housing Rehab	General Fund
		3,444	Historical Societies - add Colo	General Fund
		(7,850)	EMS Grant	General Fund
		6,850	Audit Clerical	General Fund
		1,983	Dues & Memberships	General Fund
		<u>34,000</u>	E911 Consulting -Mission Critical	General Fund
<i>General Fund</i>		<u>122,433</u>		
		4,000	Court Costs - Indigent	General Supplemental
		(600)	Empl Insurance - GIS	General Supplemental
		<u>20,000</u>	Insurance Reserve	General Supplemental
<i>Gen Supp Fund</i>		<u>23,400</u>		
		1,000	Other	Special Law Enf
		<u>2,100</u>	Attorney Special Projects	Special Law Enf
<i>Spec Law Enf Fund</i>		<u>3,100</u>		
		<u>743,000</u>	TELC	Loan/ Cap Proj fund balance
<i>Cap Proj - TIF</i>		<u>743,000</u>		
<b>Department Total</b>		<b>891,933</b>		

**\$1,634,622 Total Amendment (Expenses)**

General Fund:	468,120
Gen Supplemental Fund	(39,760)
County MHDS Fund	512,350
Rural Fund	87,472
TIF fund	
Urban Renewal Projects	
Secondary Roads Fund	
Special Law Enforcement	3,100
REAP Fund	1,340
Debt Service Fund	
Capital Projects Fund	
Capital Projects TIF Fund	743,000
Conservation Land Acquisition	(161,000)
Friends of Conservation	0
Friends of Animals Fund	20,000
	<u>1,634,622</u>

Expenses

4/19/2018

<b>Dept Name</b>	<b>#</b>	<b>Amount</b>	<b>Reason</b>	<b>Funding Source</b>
Auditor	02	4,100	School Elections	Schools
		3,400	City Elections	Cities
<b>Department Total</b>		<b>7,500</b>		
Treasurer	03	20,000	Auto Registration Fees	Fees
		5,000	Motor Veh Mailing Fees	Fees
<b>Department Total</b>		<b>25,000</b>		
Attorney	04	700	Miscellaneous	
		(100,000)	Collect-Court ordered obligation	
<i>General Fund</i>		<b>(99,300)</b>		
		700	Other State Grants	
<i>Supplemental Fund</i>		<b>700</b>		
		2,200	Sale of Seized Property	
<i>Special Law Enf</i>		<b>2,200</b>		
		(30,000)	Collect-Court ordered obligation	
<i>Co Attorney Fine Coll</i>		<b>(30,000)</b>		
<b>Department Total</b>		<b>(126,400)</b>		
Sheriff	05	6,500	Miscellaneous	
		13,000	Weapons Permits	
		1,100	Other General Gov't Fees	
		4,250	Fuel Tax Refunds	
<i>General Fund</i>		<b>24,850</b>		
		(5,300)	Misc Federal Grants	
		7,500	Other General Gov't Fees	
<i>Rural Fund</i>		<b>2,200</b>		
		500	Donations	
		3,300	Sale of Seized Property	
<i>Special Law Enf</i>		<b>3,800</b>		
<b>Department Total</b>		<b>30,850</b>		
Recorder	07	(45,000)	Recording of Instruments	
		15,000	Real Estate Transfer Tax	
<b>Department Total</b>		<b>(30,000)</b>		
Animal Control	08	1,100	Interest on Investments	Friends of Animals
		5,400	Donations	Friends of Animals
		1,600	Donations for bdg	Friends of Animals
<b>Department Total</b>		<b>8,100</b>		
Secondary Roads	20	800	Miscellaneous	
		6,200	Sale of Fixed Assets	
		1,700	FEMA	
		(392,500)	State Payments	
		77,500	Local Gov't Payments	
		75,000	Donations	
<b>Department Total</b>		<b>(231,300)</b>		

Revenues

4/19/2018

Conservation	22	1,500	Miscellaneous	General Fund
		165,000	State Payments	State
		(783,725)	Other State Grants	State
		1,000	Firewood	General Fund
<i>General Fund Total</i>		<b>(616,225)</b>		
		200	Interest on Investments	REAP
		(9,000)	Reap Funds	REAP
		13,200	State Grants	State - REAP
<i>REAP fund total</i>		<b>4,400</b>		
		29,600	State Grants	
		1,100	Easements	
		3,500	Donations	
<i>Friends of Conservation Total</i>		<b>34,200</b>		
<b>Department Total</b>		<b>(577,625)</b>		
IRVM	24	1,000	Miscellaneous	Rural Fund
		(6,000)	Drainage Dist Services	Rural Fund
		2,000	Other State Grants	Rural Fund
		(300)	Fuel Tax Refunds	Rural Fund
<b>Department Total</b>		<b>(3,300)</b>		
Community Services	25	(300)	Miscellaneous	General Fund
		(6,000)	Other Health Fees	General Fund
<b>Department Total</b>		<b>(6,300)</b>		
Human Services Center	50	3,600	Building Rent	General Fund
<b>Department Total</b>		<b>3,600</b>		
Information Technology	52	3,600	Miscellaneous	General Fund
<b>Department Total</b>		<b>3,600</b>		
DHS	59	420	Miscellaneous	General Fund
		17,500	DHS Admin Reimb	General Fund
<b>Department Total</b>		<b>17,920</b>		
Mental Health	60	(21,840)	Case Management	General Fund
<b>Department Total</b>		<b>(21,840)</b>		
Countywide Services	99	1,500	Delinquent Prop Tax	
		(15,500)	Comm/Ind Replacement	
		10,500	IDPH Comm Serv	State Grant
		1,400	Miscellaneous	
		(7,850)	EMS Grant	State Grant
		4,800	PubHealth Emerg Preparedness	State Grant
<i>General Fund Total</i>		<b>(5,150)</b>		
		(3,000)	Comm/Ind Replacement	
		19,800	Insurance/Damage payments	
		1,100	Miscellaneous	
		(15,000)	District Court Fees/Rev	
<i>Gen Supplemental Total</i>		<b>2,900</b>		
		(4,300)	Comm/Ind Replacement	

Revenues



"STATEMENT OF CHANGE IN FUNDS BALANCE"

FUND NAME & NUMBER	BEGINNING BALANCE	REVENUES	DISBURSEMENTS	ENDING BALANCE			
<b>FY'18 AMENDMENT</b>							
GENERAL BASIC #01000	8,714,775	20,033,587	19,705,106	9,043,256	2,775,974	32.96%	
GEN. SUPPLEMENTAL #02000	1,676,010	4,045,897	4,147,885	1,574,022	Restricted	37.95%	33.85%
COUNTY MHDS FUND #10000	629,835	2,220,523	1,796,570	1,053,788	Restricted	58.66%	
RURAL SERVICES #11000	941,169	5,756,873	5,707,638	990,404	176,167	22.14%	
TIF #15000	75,367	1,061,399	1,084,033	52,733	Restricted		
URBAN RENEWAL PPROJ #17000	546,760	400,561	482,561	464,760	Restricted		
SECONDARY ROADS #20000	6,484,711	7,321,450	11,253,900	2,552,261	661,140	16.80%	
SPEC. LAW ENFCMENT #22000	17,525	7,550	8,800	16,275	Restricted		
REAP #23000	57,647	37,750	0	95,397	Restricted		
EMPLOYEE WELLNESS #26000	9,183	0	4,763	4,420	Restricted		
RECORDERS RECORDS #27000	87,552	14,600	19,000	83,152	Restricted		
JAIL INMATE CMSRY #28000	140,039	50,550	75,000	115,589	GF Assigned		
DEBT SERVICE #29000	40,926	848,665	836,060	53,531	Restricted		
CAPITAL PROJECTS #30000	132,893	150,000	125,000	157,893	Restricted		
CAPITAL PROJECTS TIF #32000	1,191,056	1,500,000	1,941,000	750,056	Restricted		
SHERIFF RES OFFICERS #35000	39,006	6,000	12,000	33,006	Restricted		
CO ATTY FINE COLLECTION #380	240,761	65,000	0	305,761	GF Assigned		
CONSERV LAND ACQ & CAP#6800	428,963	138,000	161,000	405,963	GF Assigned		
FRIENDS OF CONSERV #73000	855,731	157,000	165,300	847,431	Restricted		
FRIENDS OF ANIMALS #74000	268,408	18,500	120,000	166,908	Restricted		
TOTAL	22,578,317	43,833,905	47,645,616	18,766,606			

5/22/2018

**FY'18 PROPOSED AMENDMENT**

GENERAL BASIC #01000	8,714,775	19,337,242	20,173,226	7,878,791	2,930,672	25.40%	
GEN. SUPPLEMENTAL #02000	1,676,010	4,049,497	4,108,125	1,617,382	Restricted	39.37%	27.68%
COUNTY MHDS FUND #10000	629,835	2,216,223	2,308,920	537,138	Restricted	23.26%	
RURAL SERVICES #11000	941,169	5,799,073	5,795,110	945,132	195,297	19.92%	
TIF #15000	75,367	1,061,399	1,084,033	52,733	Restricted		
URBAN RENEWAL PPROJ #17000	546,760	400,561	482,561	464,760	Restricted		
SECONDARY ROADS #20000	6,484,711	7,090,150	11,253,900	2,320,961	661,140	14.75%	
SPEC. LAW ENFCMENT #22000	17,525	13,550	11,900	19,175	Restricted		
REAP #23000	57,647	42,150	1,340	98,457	Restricted		
EMPLOYEE WELLNESS #26000	9,183	0	4,763	4,420	Restricted		
RECORDERS RECORDS #27000	87,552	14,600	19,000	83,152	Restricted		
JAIL INMATE CMSRY #28000	140,039	50,550	75,000	115,589	GF Assigned		
DEBT SERVICE #29000	40,926	848,665	836,060	53,531	Restricted		
CAPITAL PROJECTS #30000	132,893	150,000	125,000	157,893	Restricted		
CAPITAL PROJECTS TIF #32000	1,191,056	1,500,000	2,684,000	7,056	Restricted		
SHERIFF RES OFFICERS #35000	39,006	6,000	12,000	33,006	Restricted		
CO ATTY FINE COLLECTION #380	240,761	35,000	0	275,761	GF Assigned		
CONSERV LAND ACQ & CAP#6800	428,963	138,000	0	566,963	GF Assigned		
FRIENDS OF CONSERV #73000	855,731	191,200	165,300	881,631	Restricted		
FRIENDS OF ANIMALS #74000	268,408	26,600	140,000	155,008	Restricted		
TOTAL	22,578,317	42,970,460	49,280,238	16,268,539			

fund balances

RECEIVED

APR 13 2018

STORY COUNTY BOARD OF SUPERVISORS



# STORY COUNTY FAÇADE IMPROVEMENT GRANT PROGRAM APPLICATION FORM

## PROJECT INFORMATION

PROJECT ADDRESS 217 Water St PROPERTY OWNER Jan Price  
Cambridge IA 50046

BUSINESS OWNER (IF DIFFERENT FROM PROPERTY OWNER) \_\_\_\_\_ NAME OF BUSINESS The Tattered Toad

## CONTACT INFORMATION

APPLICANT (CITY CONTACT PERSON) Steven Kovarik CONTACT ADDRESS 204 Water Street Box 216  
Cambridge IA 50046

PHONE 515-450-6250 E-MAIL SKovarik@gmail.com

AMOUNT REQUESTED: 20% \$850 MATCHING AMOUNT \$1170  
\$1170

### APPLICATION ATTACHMENT CHECKLIST

In addition to the completed application, please attach the following:

- Written consent from property owner giving permission to conduct improvements
- Color photographs of existing conditions
- Written statement that outlines in detail scope of the project
- Project budget that includes detailed cost estimates prepared by contractors
- Any design documents prepared by a licensed architect or engineer, if available

### PLEASE READ

By signing below you certify that to the best of your knowledge you have submitted all the required information to apply for a façade grant and that the information is accurate. You further acknowledge that you have read and agree to the Terms of Agreement outlined on the back of this form.

SIGNATURE OF PROPERTY/BUSINESS OWNER \_\_\_\_\_ DATE 4/1/18

SIGNATURE OF APPLICANT: Steven Kovarik DATE 3/12/2018  
Name and Title (Chief Elected Official)

**SUBMIT COMPLETED APPLICATION TO:**  
 Story County – County Outreach and Special Projects Manager  
 900 6<sup>th</sup> Street - Nevada, Iowa 50201  
 or email to: lharter@storycountyiowa.gov

4/1/2018

I, Dan Price, agree to the Terms of Agreement for the building repairs/façade repairs for The Tattered Toad Bar and Grill at 217 Water St. Cambridge Iowa. The total for the repairs is \$5,850, in which \$1,170 will be paid by The City of Cambridge, \$1,170 will be paid by the Story County Façade Improvement Program, and I am responsible for the remaining amount of \$3,510.

Dan Price, Owner

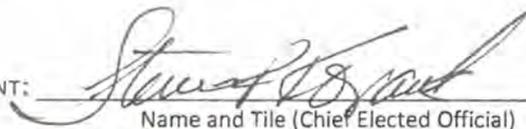
A handwritten signature in black ink, appearing to read 'Dan Price', written in a cursive style.

## Terms of Agreement

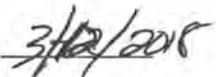
- The applicant is the city.
- The applicant and property/business owner meets all of the eligibility criteria outlined in the **Story County Façade Improvement Grant Program**.
- No funds are approved for the proposed improvements until the applicant is notified in writing and meets all Program requirements. **Work completed prior to final approval is ineligible for funding.**
- All funds are distributed on a reimbursement basis after all work is completed.
- The applicant shall ensure that work is performed in a satisfactory manner, as determined by the County, conforming to the approved application, project budget, and project schedule.
- The applicant shall be responsible for at least the matching funds equal to or greater than the maximum provided by the County. The applicant shall keep record of all documents, receipts, lien waivers, etc., to substantiate that they are in conformance with this requirement.
- No changes to the approved project plans shall be made without prior consent from Story County.
- Grant funds shall be disbursed only upon the satisfactory completion of the project in accordance with the approved plans for the project. It is the responsibility of the applicant and/or business to demonstrate that the project is satisfactorily complete.
- Grant funds are only to be used for the scope of the project approved by the County, and no other renovations or improvements of the structure or business.
- The applicant authorizes Story County to promote their approved project, including, but not limited to, displaying a sign at the site during and after the construction, and using photographs and descriptions of the project in County media materials.

## Acknowledgement of Terms of Agreement

SIGNATURE OF APPLICANT:

  
Name and Title (Chief Elected Official)

DATE







Facade Grant Facilitators:

Project: Building Repairs/Façade Repairs

This project involves a building at 217 Water Street in Cambridge Business District. The building is the current home to The Tattered Toad Bar and Grill. The building is owned by Dan XXX.

The building is in need of multiple façade repairs for removal of stucco that is falling from the building, tuck point of 500 sq ft of area and misc tuck point of other areas all on the north side of the building. The Cambridge City Council has approved matching façade grant funds towards the façade repairs to be done by Dan. Attached is the proposal from Ken Kaiser Restoration for the facade repairs.

The total estimate for the repairs is \$5850.00 according estimate. We would request consideration for the grant at the maximum allowable amount established by the guidelines for the façade improvement grant program.



Dan  
317 Water Street  
Cambridge, Iowa

February 23, 2018

Attn: Dan

Project: Commercial Property  
Bar and grill

We propose to furnish all labor, materials, equipment, supervision and insurance necessary to perform the work listed below.

Scope of work:

Remove remaining stucco  
Tuck point approx. 500 sq. ft. on north side,  
Misc. tuck point above

**Total for North side \$5,850.00**

Thank you, Ken

By signing this proposal, the purchaser accepts as a binding contract. This proposal shall expire 30 days from the date above, unless signed by the purchaser and returned to Ken Kaiser Restoration Co. L.L.C.

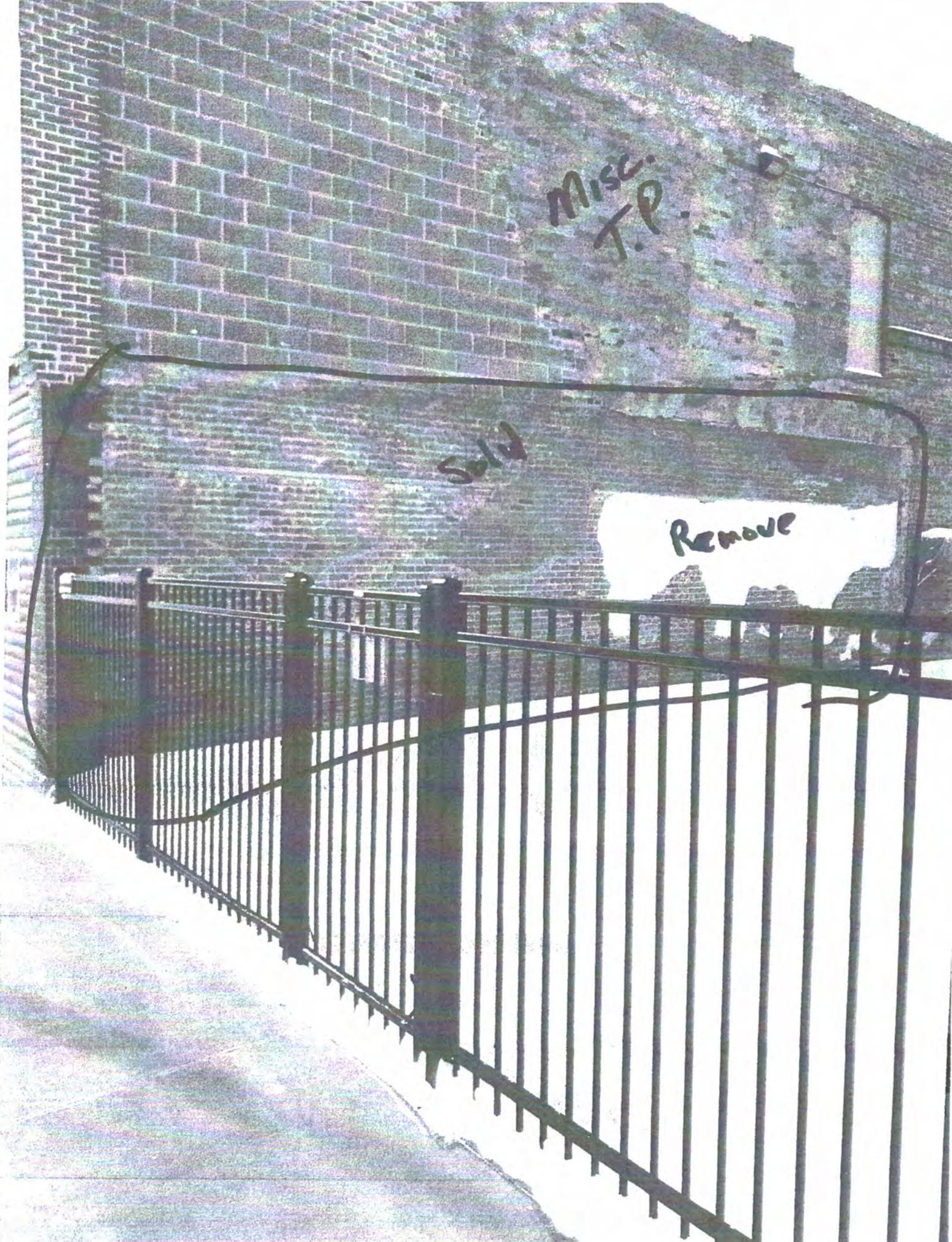
BY: Ken Kaiser  
KEN KAISER

[Signature] 2/23/18  
APPROVAL SIGNATURE DATE

Misc.  
T.P.

Sold

Remove





# Board of Supervisors

## Story County, Iowa

### Holiday Policy

<b>Approval Date:</b>	<b>Effective Date:</b> 07/01/2018	<b>Revision No:</b> 01
<b>Reference:</b> BOS Minutes:  Initially Adopted:	<b>Distribution:</b> Employee Handbook, Intranet, S:drive; Policy Book	

#### General Policy

It is the policy of Story County to provide its employees paid time off for certain holidays as designated by the Board of Supervisors.

APPROVED     DENIED  
 Board Member Initials: \_\_\_\_\_  
 Meeting Date: 4/24/18  
 Follow-up action: \_\_\_\_\_

#### Scope

This policy is applicable to:

All Story County employees responsible to the Board of Supervisors. \_\_\_\_\_

All Story County employees responsible to a county elected office holder with the exception of statutory deputies and assistant county attorneys employed under the provisions of Iowa Code 331.904.

All employees not directly responsible to either the Board of Supervisors or an elected office holder and whose governing body and the Board of Supervisors have certified its applicability.

When there is a conflict between this policy and a collective bargaining agreement and/or the Iowa Code, the provisions of a collective bargaining agreement and/or the Iowa Code prevail.

#### Holidays

The County observes the following holidays each year:

New Year's Day	Veteran's Day
President's Day	Thanksgiving Day
Memorial Day	Friday following Thanksgiving
Independence Day	Two Days at Christmas
Labor Day	Two hours on December 31 <sup>st</sup> *

\*This time is allowed only if December 31<sup>st</sup> falls on a Monday Through Thursday.

Particular dates for each holiday will be determined by the Story County Board of Supervisors at the beginning of each calendar year. Holidays falling on a Saturday are normally observed on the preceding Friday. Holidays falling on a Sunday are normally observed on the following Monday.

**Religious Holidays**

It is the policy of the County to permit absence from work with compensation for employees who wish to observe religious holidays of their faith, providing previous arrangements are made with the County for establishing an alternative work time. If an alternate work period cannot be arranged, an absence will be charged to vacation leave or to leave without pay.

**Holiday Pay**

Full and part-time employees will receive their regular compensation for the holidays approved by the Board of Supervisors. Compensation for each designated holiday will consist of eight (8) hours for full-time employees. Compensation for part-time employees will be on a proportionate basis according to their percentage of full-time status. Employees shall not receive payment for any holiday if they have an unexcused absence or are not on the payroll the working day immediately preceding and following the holiday.

In the case where an employee is required to work on a designated holiday, that employee will be paid at the overtime rate for hours worked on the specific holiday. This shall be in addition to any holiday pay the employee would otherwise receive.

If a recognized holiday falls during an employee's schedule vacation or any period of approved sick leave, it will be counted as a holiday and not charged to the employee's accumulated vacation or sick leave bank.

**Overtime**

Holiday pay is considered work time for the purpose of computing overtime.



### **Scheduling and Working Overtime**

Overtime work may be necessary to maintain County operations. Story County will try to give employees advance notice when overtime work is necessary, however, it will not always be possible to notify workers in advance. Overtime must be approved by an employee's immediate supervisor before it is worked. Overtime is considered a condition of employment, and refusal to accept it when reasonable notice has been given may result in disciplinary action. At the supervisor's discretion, an employee's work schedule may be adjusted during a work week to avoid overtime.

### **Compensatory Time**

Nonexempt employees may accrue compensatory time at the rate of one and one-half (1 ½) hours for each hour of overtime. The maximum number of hours that an employee may accrue is forty (40) hours. Once an employee reaches the maximum of forty (40) hours of compensatory time, overtime will be paid at the rate of one and one-half (1 ½) times the employee's regular hourly rate. The employee and his/her supervisor shall agree prior to July 1<sup>st</sup> of each year if compensatory time will be accrued or if overtime will be paid. Disagreements will be handled through normal **conflict** resolution procedures. The employee will not be allowed to change from compensatory time to overtime and vice versa during the fiscal year. In the event an employee elects to change from compensatory time to overtime from one fiscal year to the next, the amount of compensatory time will be paid out to the employee on the last payroll of June.

Compensatory time off must be requested in advance and approved by the department head or elected official or their designee. Compensatory time is to be used before any charge is made to accrued vacation allowance (unless the employee is at risk of losing vacation through the carryover provision).

### **Administrative Procedures**

The Human Resources Department shall be responsible for monitoring compliance with the Fair Labor Standards Act. In this regard, Human Resources will determine whether a position is classified as exempt or nonexempt and shall maintain a list of those positions which are determined to be exempt from the overtime pay provisions of the FLSA.

The Auditor's Office shall be responsible for time records in accordance with FLSA record-keeping requirements. All County departments and offices will forward time sheets and related payroll documentation to the Auditor's Office for all employees eligible to receive overtime compensation.



# Board of Supervisors

Story County, Iowa

## Paid Leave Policy

(Bereavement Leave, Jury and Witness Duty, and Voting Leave)

<b>Approval Date:</b>	<b>Effective Date:</b> 07/01/2018	<b>Revision No:</b> 01
<b>Reference:</b> BOS Minutes:  Initially Adopted:	<b>Distribution:</b> Employee Handbook, Intranet, S:drive; Policy Book	

### General Policy

It is the policy of Story County to provide its employees with paid leave for reasons not otherwise covered by vacation or sick leave. The amount of leave which an employee may utilize for certain situations is determined by the provisions of this policy.

**APPROVED** **DENIED**

Board Member Initials: \_\_\_\_\_  
Meeting Date: 7/24/18  
Follow-up action: \_\_\_\_\_

### Scope

This policy is applicable to:

All Story County employees responsible to the Board of Supervisors with the exception of temporary and seasonal employees.

All Story County employees responsible to a county elected office holder with the exception of statutory deputies, assistant county attorneys employed under the provisions of Iowa Code 331.904, temporary and seasonal employees.

All employees not directly responsible to either the Board of Supervisors or an elected office holder and whose governing body and the Board of Supervisors have certified its applicability.

When there is a conflict between this policy and a collective bargaining agreement and/or the Iowa Code, the provisions of a collective bargaining agreement and/or the Iowa Code prevail.

### Bereavement Leave

The County acknowledges the need for their employees to attend funeral services of family members and recognizes the responsibility an employee may encounter during this time of loss. Employees are allowed to receive paid time away from work for preparation and/or attendance of the funeral for specified family members.

A period not to exceed forty (40) hours with pay may be granted to an employee upon his/her request due to the death of a member of the employee's immediate family. For the purpose of determining eligibility for bereavement leave, immediate family shall be defined as spouse, parent or step-parent, child (including step-children), brother, sister (including step-brother and step-sister), mother-in-law, father-in-law, son-in-law and daughter-in-law.

In the event of the death of an employee's grandparent (including step-grandparent) or grandchild (including step-grandchild), brother-in-law or sister-in-law the employee may be allowed up to twenty-four (24) hours off with pay.

A period of eight (8) hours with pay may be granted to an employee when attending funeral services for the employee's aunt or uncle.

Employees may be granted four (4) hours with pay when attending funeral services for fellow County employees as well as for fellow retired County employees. Payment for this time shall be made only if the funeral has actually been attended. Every attempt shall be made to ensure the daily activities of the department/office are not reduced and that the service to the public is maintained.

Department Heads and Elected Officials may request documentation from the employee that supports the requests for bereavement leave.

### **Jury and Witness Leave**

An employee shall receive full compensation during the employee's working day for appearance as a witness or jury member before a court, legislative committee or other judicial or quasi-judicial body, in an action involving the Federal Government, the State of Iowa, Story County or a political subdivision thereof, in response to a subpoena or when such an appearance is ordered in connection with the employee's work by the Department Head or Elected Official. Since jury duty is paid time off, any compensation received by the employee for court related activities shall be endorsed over to the County. Certification of number of hours spent in such service shall be submitted to the County. **Reimbursement for mileage or other related expenses may be kept by the employee.** When released from jury duty during working hours, the employee will report to work within two (2) hours unless otherwise arranged with the respective Department Head or Elected Official.

### **Voting Leave**

Every employee is encouraged to exercise his/her privilege to vote. Based on the schedule of hours of work for County employees, employees should be able to find time to vote either before or after their regularly scheduled hours. If for any good reason an employee is unable to vote before or after working hours, the County will grant leave to vote according to state law (Code of Iowa 49.109).

Employees shall request the time off to vote from their supervisor at least two working days prior to the Election Day and the Department Head or Elected Official shall designate the period of time to be taken, not to exceed three (3) hours. Advance notice is required so that the necessary time off can be scheduled at the beginning or end of the work shift to provide the least disruption to the normal work schedule.

### **Overtime**

Bereavement Leave, Jury and Witness Leave and Voting Leave are not considered work time for the purpose of calculating overtime.



# Board of Supervisors

## Story County, Iowa

### Classification and Compensation Policy

<b>Approval Date:</b>	<b>Effective Date:</b> 07/01/2018	<b>Revision No:</b> 02
<b>Reference:</b> BOS Minutes:  Initially Adopted: 07/01/2016	<b>Distribution:</b> Employee Handbook, Intranet, S:drive; Policy Book	

#### General Policy

This policy is intended to provide Story County with a system for classifying and compensating its employees to support the recruitment, motivation, success and retention of qualified and productive employees based on the principles of fairness and equity.

APPROVED     DENIED  
 Board Member Initials: \_\_\_\_\_  
 Meeting Date: 4/24/18  
 Follow-up action: \_\_\_\_\_

#### Scope

**This policy is applicable to:**

All Story County employees responsible to the Story County Board of Supervisors

All Story County employees responsible to a county elected office holder with the exception of statutory deputies, assistant county attorneys employed under the provisions of Iowa Code 331.904.

All employees not directly responsible to either the Board of Supervisors or an elected office holder and whose governing body and the Board of Supervisors has certified its applicability.

When there is a conflict between this policy and a collective bargaining agreement and/or the Iowa Code, the provisions of a collective bargaining agreement and/or the Iowa Code prevail.

#### Classification Plan

Story County's current classification plan utilizes the Systematic Analysis and Factor Evaluation® (SAFE) job evaluation system adopted by the County in 2012. The SAFE job evaluation system considers factors such as level of work, physical demands, supervision exercised, training ability, experience required, human relations skills, working conditions/hazards and impact on end results to determine the placement on the classification grade schedule.

Human Resources is responsible for maintaining the job classification plan, including an analysis of the duties and responsibilities assigned to and the qualification required for each position. Department Heads and Elected Officials shall cooperate with the Human Resources Department

in maintaining an accurate and up-to-date job description for each regular position. New position descriptions or reclassification of existing position descriptions require approval of the Board of Supervisors. The addition of positions or reclassification of existing positions will normally be accomplished during the County's annual budget review. The Board of Supervisors may consider requests for addition of positions or reclassification of existing positions outside the annual budget review in its sole discretion in situations including but not limited to the following: where there is an increase in workload or unanticipated increase in the duties and responsibilities assigned to a given position, the requested change provides greater efficiency of operations, situation where there is a change in key personnel and a reorganization of the department or office is desired, or a situation resulting from a change in external funding.

### **Compensation Plan**

Story County's compensation plan is designed to allow the County to recruit and retain qualified personnel. Human Resources is responsible for maintaining the County compensation plan and administering the pay practices and procedures established in this policy. This shall include periodic salary surveys of comparable position in other comparable organizations and making recommendations concerning the pay plan to the Board of Supervisors for approval.

Story County's compensation plan will consist of a pay matrix for various positions as determined by the Board of Supervisors and a Compensation Schedule that includes grade and pay ranges for professional and management level positions as determined by the Board of Supervisors. The pay matrix and compensation schedule will be approved by the Board of Supervisors prior to the beginning for each fiscal year. In the event an employee's wage/salary shall fall below the minimum of the pay matrix or pay grade, the employee's pay will be increased to the minimum rate of pay.

Hourly pay rates for temporary and seasonal staff shall be established on an as-needed basis. The Human Resources department shall recommend appropriate pay rates for such positions in consultation with the hiring department or office. The Board of Supervisors shall approve the hourly pay rates for temporary and seasonal staff.

### **Entrance Wage/Salary**

The wage/salary for a new non-bargaining employee will normally be established at the minimum of the salary range unless a new employee has credentials, experience or other relevant criteria to warrant a starting salary above the minimum. If the position is included on the pay matrix, the new employee may be initially placed on the matrix up to Step 3, with the approval of the Board of Supervisors. Salaries of professional and management level positions set at or above midpoint require approval from Human Resources and the Board of Supervisors. Recommendations for placement at or above mid-point will be considered when there are special labor market considerations or in recognition of a candidate's exceptional qualifications. Internal equity with current incumbents of the position, candidate qualifications, and relative

success of the current and relevant prior recruitment history shall be used as determining factors for an individual's starting wage/salary.

### **Pay Increases**

The ability of the County to provide wage/salary increases or adjustments for non-bargaining employees is subject to available resources. At its discretion, the Board may authorize one or a combination of the types of pay increases listed below for non-bargaining employees.

1. Across-the-board increases (cost-of-living increases) adjust the pay of all employees on an equal basis. This type of increase does not distinguish or recognize individual employees' performance.
2. Step Increases adjust the pay of employees based on the employee's anniversary date. Non-bargaining employees whose positions fall on the pay matrix will receive a step increase on their anniversary date with the County until the maximum step is reached. Performance evaluations shall be completed and submitted to Human Resources on or before an employee's anniversary date in order to process the step increase. Step increases will be effective the pay period following an employee's anniversary date. An employee, who is on a performance improvement plan due to unsatisfactory job performance or receives a "below average" rating on his/her performance evaluation, shall not be eligible for a step increase. If this situation occurs, the employee will be eligible for the step increase six (6) months after his/her anniversary date if at that time performance is satisfactory and the employee is no longer on a performance improvement plan.
3. Merit Increases are designed to reward competent and contributing employee performance and to provide the appropriate incentives for high employee productivity. Employees whose positions are classified as professional and management as listed on the compensation schedule will be eligible for merit increases on their anniversary date. Employees' whose positions are on a pay matrix that includes step increases, will not be eligible for merit increases. In determining the appropriate merit increase, the Department Head or Elected Official may consider such factors as the employee's performance evaluation, contributions to the overall effectiveness/efficiency of the department, completion of special projects, experience, skills, abilities, attendance, any verbal counseling or disciplinary action or any other factors he/she deems appropriate. An employee, who is on a performance improvement plan due to unsatisfactory job performance or receives a "below average" rating on his/her performance evaluation, shall not be eligible for a merit increase. If this situation occurs, the employee will not be eligible for a merit increase during the current fiscal year. Performance evaluations shall be completed and submitted to Human Resources along with the merit increase recommendation form on or before an employee's anniversary date in order to process the information to submit to the Board of Supervisor's for their consideration to approve the merit increase. All recommendations for merit increases must be adequately documented prior to being processed by the Human Resources Department. Merit increases will be made effective the pay period following an employee's anniversary

date. Merit increases will be award in .50% increments between 1% and 3%. The percentage range for merit increases is subject to Board approval during the budget review for each fiscal year. The Board of Supervisors has the ability to accept, lower or reject the recommended merit increase for an employee based on the documentation provided by the Department Head or Elected Official.

### **Transfers**

When an employee is transferred from one position to another position within the same pay grade, he/she shall continue to receive the same pay rate.

### **Promotions**

When an employee is promoted from a position in a lower pay grade to a different position in a higher pay grade, or his/her position is moved to a higher pay grade after re-evaluation, the employee shall receive a wage/salary increase of either five percent (5%) or the minimum rate established for the higher pay grade, whichever is greater. In the event that the promotion involves movement of two or more pay grade levels, the Board of Supervisors may, upon request and recommendation of the employing Department Head or Elected Official approve an increase greater than five percent (5%). If an employee is promoted from a position on the pay matrix to another position on the pay matrix, the employee will be placed at the next higher paying step in the new classification compared to the current pay of the position in which the employee is being promoted from.

### **Demotions**

When an employee is demoted or voluntarily moves to a job that is graded lower than the previously held position, a pay decrease may occur. Consideration will be given to the reason for the change, the employee's work history and the difference between the employee's current rate of pay and the pay range of the grade to which the new position is assigned. If both positions fall on the pay matrix, the employee will be placed at the closest step compared to current pay. This step may be at or below the current pay, depending on the position to which the employee is being demoted.

### **Compensation for Acting or Interim Department Head Assignments**

An employee who is appointed as Acting or Interim Department Head by the Board of Supervisors shall receive an increase to the minimum pay for the position or 5%, whichever is greater during the appointment. The Acting or Interim Department Head shall be responsible for all duties and responsibilities of the regular Department Head position. The employee's salary/wage will return to the original rate once the appointment is complete.

**Supplemental Pay**

The Board of Supervisors, at the request of the Department Head or Elected Official may approve additional compensation for non-exempt employee that possess a license or certification that is not required by the position, but allows the employee to perform additional functions related to their position. The amount of supplemental pay will be an additional \$1.00 per hour added to the base pay. Employees that possess a State of Iowa license issued in any major trade working in the Maintenance Technician job classification will receive an additional \$2.00 per hour added to the base pay. An employee is only eligible for the amounts specified above regardless of the number of certifications or license an employee possess.





# Board of Supervisors

Story County, Iowa

## Sick Leave Policy

<b>Approval Date:</b>	<b>Effective Date:</b> 07/01/2018	<b>Revision No:</b> 01
<b>Reference:</b> BOS Minutes:  Initially Adopted:	<b>Distribution:</b> Employee Handbook, Intranet, S:drive; Policy Book	

### General Policy

It is the policy of Story County to provide its employees paid sick leave. The amount of sick leave which an employee becomes entitled to is determined by the provisions of this policy.

**APPROVED** **DENIED**

### Scope

This policy is applicable to:

Board Member Initials:                       
Meeting Date: 4/24/18  
Follow-up action:                     

All Story County employees responsible to the Board of Supervisors with the exception of temporary and seasonal employees.

All Story County employees responsible to a county elected officer holder with the exception of statutory deputies, assistant county attorneys employed under the provisions of Iowa Code 331.904, temporary and seasonal employees.

All employees not directly responsible to either the Board of Supervisors or an elected office holder and whose governing body and the Board of Supervisors have certified its applicability.

When there is a conflict between this policy and a collective bargaining agreement and/or the Iowa Code, the provisions of a collective bargaining agreement and/or the Iowa Code prevail.

### Sick Leave Accrual Schedule

Full-time employees shall accrue sick leave at the rate of one and one-half (1 ½) days per month. Part-time employee shall accrue on a proportionate basis according to their percentage of full-time status. Sick leave may be accumulated up to nine hundred sixty (960) hours which is equivalent to one hundred twenty (120) working days. Part-time employees maximum accumulation will be based on their percentage of full-time status. Once the maximum sick leave has been accrued, there will be no further sick leave accrued until the sick leave bank falls below nine hundred sixty (960) hours.

### Provisions

Payment of accrued sick leave benefits will begin on the first (1<sup>st</sup>) day of absence, computed at the employee's regular base pay. If a holiday falls within a paid sick leave, that day will be counted as a holiday and not as sick leave. Sick leave shall not be taken in advance of accrual.

Sick leave, up to a maximum of forty (40) hours per calendar year, beginning the first payroll of the calendar year, may be used to care for an immediate family member (mother, father, spouse or children) for medical reason.

All sick leave shall expire on the date of separation from the County and no employee shall be reimbursed for sick leave accrued but not used at the time of such separation.

When an employee requests vacation time for a definite period and the request is granted, any period of illness during the period of such leave shall be charged to sick leave upon the employee producing a written certificate from a licensed health care provider stating the duration of the illness and the time period that the employee would not have been able to work. The Department Head or Elected official will then determine the number of days to be credited to the employee's accrued vacation time, according to the licensed health care provider's statement.

### **Overtime**

Sick leave is not considered work time for the purpose of calculating overtime.

### **Sick Leave Donation**

In the event that an employee exhausts his/her accumulated sick leave days, vacation, and accumulated compensatory time, the Board, upon the recommendation of the Director of Internal Operations and Human Resources may grant additional sick leave days, or, with permission from the affected individual, The Human Resources Director may request voluntary donations of sick leave from staff for use by the affected employee for his/her personal illness or injury. The Director of Internal Operations and Human Resources will determine the number of days to be granted on a case-by-case basis and in doing so will consider medical information supplied by the affected employee. Each employee may voluntarily donate up to 2 days of sick leave per request. Donations will be taken in the order received until the maximum number of days required is met. The Human Resources Director may approve and request additional donation days for the same individual if the original allotment runs out and the Director of Internal Operations and Human Resources deems it appropriate to offer additional extended leave. Donated sick leave days which are not used by the affected employee will be cancelled and not returned to donating employees.



# Board of Supervisors

Story County, Iowa

## Uniform Allowance Policy

<b>Approval Date:</b>	<b>Effective Date:</b> 07/01/2018	<b>Revision No:</b> 01
<b>Reference:</b> BOS Minutes:  Initially Adopted:	<b>Distribution:</b> Employee Handbook, Intranet, S:drive; Policy Book	

### General Policy

It is the policy of Story County to provide employees with required uniforms and protective clothing or an allowance to purchase such items.

### Scope

This policy is applicable to:

All Story County employees responsible to the Board of Supervisors.

All Story County employees responsible to a county elected office holder ~~with the exception of~~ statutory deputies and assistant county attorneys employed under the provisions of Iowa Code 331.904.

All employees not directly responsible to either the Board of Supervisors or an elected office holder and whose governing body and the Board of Supervisors have certified its applicability.

When there is a conflict between this policy and a collective bargaining agreement and/or the Iowa Code, the provisions of a collective bargaining agreement and/or the Iowa Code prevail.

### Uniforms

Uniforms and clothing requirements will be determined by each individual department or office. Uniform allowances will be approved by the Board of Supervisors through the budgeting process or at a regular Board meeting. The amount of the allowance shall be based on the uniform or clothing requirement set by the individual department or office. Original receipts must be submitted by June 1<sup>st</sup> of each year to be eligible for reimbursement. Purchases must be made during the fiscal year in which reimbursement is requested. The County will comply with IRS regulations in determining whether the allowance is taxable or nontaxable to the employee.

### Safety Shoes or Boots

Each employee that is required to wear safety shoes or boots per OSHA regulations shall be allowed up to \$200.00 per year for the purchase of safety footwear. Requirements for safety footwear will be determined by each individual department or office. Original receipts must be submitted by June 1<sup>st</sup> of

**APPROVED** **DENIED**

Board Member Initials: AS

Meeting Date: 4/24/18

Follow-up action: \_\_\_\_\_

each year to be eligible for reimbursement. The purchase must be made during the fiscal year in which reimbursement is requested. Safety shoes or boots if required to be worn as a condition of employment are nontaxable.



**Story County Community Services**  
**Karla Webb, Director**

Story County Human Services Center  
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**Crestview Mobile Home Park Relocation Assistance Summary Report**  
**Report Completed on 4/18/18**

On 6/13/17 the Story County Board of Supervisors approved relocation assistance in the amount of \$3,000 per occupied mobile home for individuals with residency on or before 6/1/17 at Crestview Mobile Home Park (MHP). Applications for Relocation Assistance were vetted through the Story County Community Services Office General Assistance Program with a modified application process. On 6/15/17 The Board of Supervisors approved the following items to be considered with the Relocation Assistance funds:

- 1<sup>st</sup> Month's rent at new location
- Up to 3 additional months of rent subsidy of up to 25%
- Deposit for rent and utilities
- Payoff existing or past due utility balance when utility bill is in applicant's name or household member's name (bill shall be for utilities incurred while residing at Crestview MHP)
- Pet deposit or additional rent fee for pet – 1<sup>st</sup> month only
- Apartment/Rental application fee
- Preparation work, moving and set up fees associated with moving a mobile home
- Costs associated with boarding of pets
- Storage units
- Hotel costs
- Moving company
- Other items at Director's discretion

On 6/27/17 the Board of Supervisors approved an allowable expense for Crestview Mobile Home Park Relocation Assistance to include demolition or transport of a current owner occupied mobile home with clear title and current taxes.

An informational meeting was held on 6/27/17 with residents of the Crestview Mobile Home Park. Information regarding the Relocation Assistance was shared with residents at this meeting. Our office began receiving applications for assistance on 6/15/17.

We received Relocation Assistance applications from 14 different mobile homes at Crestview MHP. To date in FY18 we have expended \$23,348.60 in Relocation Assistance. Items paid for include: deposit, rent, hotel, utilities, storage units, gas for vehicle, pet boarding, camping fees, asbestos inspections, transport of mobile homes, utility gas line repair, rental application fee. Of the applications we have received all residents have vacated the Crestview MHP. Our office



**Story County Community Services**  
**Karla Webb, Director**

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worked diligently with the applicants, other County Departments, landlords, and other community agencies and resources to assist the applicants as they moved from the Mobile Home Park. Our contact with residents has slowed as they have moved to other housing, exhausted the Relocation Assistance or what the Relocation Assistance can pay for. Two individuals continue to access assistance for a storage unit as they continue to work toward securing their own housing.

The Relocation Assistance remains available until the Board of Supervisors establishes a closure date. I would like to request direction from the Board of Supervisors regarding the status and availability of the Relocation Assistance.

Respectfully submitted,

Karla Webb,  
Story County Community Services Director

**APPROVED** **DENIED**  
Board Member Initials: RS  
Meeting Date: 4-24-18  
Follow-up action: June 15, 2018  
Sunset



MS

**Community Services Quarterly Report for the  
Story County Board of Supervisors  
April 24, 2018  
(Period covering January 2018 – March 2018)**

**General Assistance**

Caseload information:

Single Household Cases	Family Household Cases	Total for Reporting Period	Year-to-date Totals
19	12	31	49 - single
			58 - family
			107 - total

Denials:

# Issued during the reporting period	Year-to-date Totals
195	687

Applied, but did not return to complete assistance process:

# during the reporting period	Year-to-date Totals
4	23

Primary types of assistance:

Rent	Utilities	Misc. (meds, transportation, burial)
\$9,037.77	\$615.58	\$11,667.50

Emergency Services – Crestview Mobile Home Park Relocation Assistance:

Single Household Cases	Family Household Cases	Amount Paid	Year-to-date Totals
6	8	\$2,080.60	24 - single
			25 - family
			49 - total
			\$23,206.60

SSI Interim Reimbursement program: 0 during the reporting period and 0 YTD.

**Substance Abuse Services**

# during the reporting period	Year-to-date Totals
0	12

**MH/DS**

Central Iowa Community Services Region:

CICS Governing Board approved adding Greene County to the CICS Region effective 7/1/18.

The FY19 Annual Service and Budget Plan was completed and approved by the CICS Governing in March 2018 and has been submitted to the Department of Human Services for approval.

Crisis Intervention Training (CIT) was held in Huxley in March 2018 with law enforcement individuals within the CICS region attending.

Patti Treibel Leeds has received certification to facilitate Mental Health First Aid for Youth. A Mental Health First Aid for Adults training was held in Nevada on March 24<sup>th</sup>. Three CICS and some provider staff have been trained to facilitate C3 De-escalation, this training identifies rapid de-escalation skills that can be used when interacting with someone who may becoming aggressive or distraught. We will be working to train staff in our offices and make this training available to providers and other interested individuals.

Mobile Crisis Response Team (MCRT) services with Eyerly Ball Community Mental Health services launched at the end of March in Warren, Madison, Poweshiek and Jasper Counties. Eyerly Ball is working to hire a sufficient number of staff to provide this service in the rest of the CICS counties.

In January the Governing Board approved to let a Request for Proposal for the development of a Transitional Living Center in each Boone and Marshall counties. The submission deadline for Proposals was 3/15/18, contract start date is to be no later than 7/1/18.

**Community Services**

Our office continues to work with individuals accessing Crestview Mobile Home Park Relocation assistance. Relocation assistance provided this quarter includes: rent, utilities, gas line repair/replacement work, and storage unit rental.

We continue to be involved with the Opioid Task Force and Two Rivers Regional Committee that is developing coordinated entry for shelter care.

This quarter 80 interviews were completed with Veterans or surviving spouses by Erin Rewerts, CVSO.

Staff participated in a Mental Health Fair held at the Roland-Story Schools in March.

Tyler Lennon, was hired as a Service Coordinator and started with our office on 3/19/18.