

The Board of Supervisors met on 2/13/18 at 10:00 a.m. in the Story County Administration Building. Members present: Marty Chitty, Lauris Olson and Rick Sanders, with Sanders presiding. (all audio of meetings available at storycountyowa.gov)

CENTER FOR CREATIVE JUSTICE (CCJ) ANNUAL REPORT – Craig Evans, Executive Director, reported on providing correctional supervision to first-time and non-felony offenders. The CCJ supervises about three-quarters of the community members placed on probation in Story County. Evans provided statistics on caseloads and outcomes, and listed new programs offered. Approximately 90% of participants successfully complete their probation; 94% do not re-offend within the following year.

OVERVIEW OF PROPOSED REAL ESTATE RECORD SCANNING – Lucy Martin, Auditor, reported the request was discussed during the FY19 budget work session; the Board requested moving the project to FY18 if possible. No action requested at this time. Martin provided an overview of scanning permanent property records for ease of access and disaster recovery. Kimberly Tarpey, Cott Systems Representative, provided background information about the scanning processes and search functions. Discussion took place. Tarpey stated the scanned data remains the property of Story County.

MINUTES: 2/6/18 Minutes – Olson moved, Chitty seconded approval of the Minutes as presented. Motion carried unanimously (MCU) on a roll call vote.

PERSONNEL ACTIONS: 1) pay adjustment, effective 2/4/18, in Planning and Development for Amelia Schoeneman @ \$23.72/hr; effective 3/18/18 for Lisa Markley @ \$2,788.48/bw; 2) promotion in Facilities Management, effective 2/18/18, for Danny Harrison @ \$19.64/hr; 3) transfer in Attorney's Office, effective 2/18/18, for Julie Erickson @ \$2,804.00/bw. Chitty moved, Olson seconded approval of the Personnel Actions as presented. Roll call vote. (MCU)

Olson moved, Chitty seconded approval of the Consent Agenda as presented.

1. Memorandum of Understanding between National Centers for Animal Health and Story County, effective upon signing
2. Resolution #18-79, to Disallow Homestead Tax and Military Exemptions for Assessment Year 2017
3. Resolution #18-80, Approving All Family Farm Credit Applications on file, with exceptions, for the 2017 Assessment Year (Payable FY19)
4. Adopt-A-Road Application Renewal, effective 1/1/18-12/31/18: a) #95-08 Sigma Phi Epsilon on County Road R38 (510th Avenue) from US Highway 30 South to 250th Street (Zumwalt Station)
5. Utility Permit: #18-52
6. Resolution #18-70, Setting a Date and Time for Public Hearing for February 20, 2018, for First Consideration of Ordinance No. 269, Amending the Story County, Iowa, Code of Ordinances Chapter 85 General Provisions and Definitions and Chapter 90 Conditional Uses

Roll call vote. (MCU)

RESOLUTION #18-76, TO ENTER INTO A PURCHASE AGREEMENT FOR THE SALE OF COUNTY PROPERTY, KNOWN AS PARCEL "P", A PART OF THE FORMER CHICAGO AND NORTH WESTERN RAILROAD IN THE E3/8 OF THE NW¼ OF SECTION 21-85-21, LOCATED IN ZEARING, IOWA, FOR \$1.00, AND AUTHORIZE THE SIGNATURE UPON THE PURCHASE AGREEMENT AND ALL OTHER NECESSARY DOCUMENTATION TO EFFECTUATE THE SALE BY THE CHAIRMAN OF THE BOARD OF SUPERVISORS –

Ethan Anderson, Civil Attorney, stated the County is paying a dollar for the land for an easement for the Praeri Rail Trail. Sanders opened the public hearing at 10:24 a.m., and, hearing none, he closed the public hearing at 10:24 a.m. Olson moved, Chitty seconded the approval of Resolution #18-76, To Enter Into a Purchase Agreement for the Sale of County Property, Known as Parcel "P", A Part of the Former Chicago and North Western Railroad in the E3/8 of the NW1/4 of Section 21-85-21, Located in Zearing, Iowa, for \$1.00, and Authorize the Signature Upon the Purchase Agreement and All Other Necessary Documentation to Effectuate the Sale by the Chairman of the Board of Supervisors as presented. Roll call vote. (MCU)

MEMORANDUM OF AGREEMENT (MOA) BETWEEN IOWA STATE UNIVERSITY, THE CITY OF AMES, STORY COUNTY, AND STORY COUNTY 911 SERVICE BOARD TO FUND THE PROFESSIONAL SERVICES PROVIDED BY MISSION CRITICAL PARTNERS FOR THE PROCESS OF DESIGNING AND PROCURING A LAND MOBILE RADIO SYSTEM FOR PUBLIC SAFETY AND PUBLIC SERVICE AGENCIES FOR \$134,924.00 (\$33,731.00 EACH) – Sanders provided background information. Chitty moved, Olson seconded the approval of a Memorandum of Agreement between Iowa State University, the City of Ames, Story County, and Story County 911 Service Board to fund the professional services provided by Mission Critical Partners for the Process of Designing and Procuring a Land Mobile Radio System for Public Safety and Public Service Agencies for \$134,924.00. Olson noted each entity will provide \$33,731.00. Sanders provided additional detail on timeline and services provided. Roll call vote. (MCU)

PURCHASE OF A NEW 85-GALLON WATER SOFTENER FROM KINETICO WATER, INSTALLATION AND DISPOSAL FOR THE JUSTICE CENTER FOR \$15,000.00 (UN-BUDGETED) – Joby Brogden, Facilities Management Director, reported the existing softener is offline due to leaking. Due to its age, replacement parts are unavailable. Chitty moved, Olson seconded the approval of the Purchase of a New 85-Gallon Water Softener from Kinetic Water, Installation and Disposal for the Justice Center for \$15,000.00. Roll call vote. (MCU)

PURCHASE OF 2018 FORD HEAVY DUTY PICKUP FROM AMES FORD FOR \$17,796.00, AFTER TRADE-IN (UN-BUDGETED) – Joby Brogden, Facilities Management Director, reported, per budget work session discussions, he moved this purchase to the current fiscal year. Two quotes were received; the accepted bid was from Ames Ford. An additional \$2,000.00 is for attachments. Brogden stated purchase of the snowplow items will be at a later date. Sanders added information about the budget process. Olson moved, Chitty seconded the approval of the Purchase of 2018 Ford Heavy Duty Pickup for \$17,796.00, after trade-in from Ames Ford. Roll call vote. (MCU)

RESOLUTION #18-81 APPROVING THE TECHNICAL ASSISTANCE TO COMMUNITIES PROGRAM FOR FISCAL YEAR 2018 – Leanne Harter, County Outreach and Special Projects Manager, reported on background information, procedures, cost, notification, and timeline. Olson moved, Chitty seconded the approval of Resolution #18-81, approving the Technical Assistance to Communities Program for Fiscal Year 2018 as presented. Sanders reiterated projects must be completed this fiscal year. Roll call vote. (MCU)

AMENDMENTS TO THE ADMINISTRATIVE PROCEDURES FOR FLOODPLAIN MANAGEMENT AND REGULATION

– Leanne Harter, County Outreach and Special Projects Manager, stated these procedures are updated every two years; she provided highlights and stated the website will be updated. Discussion took place. Harter provided additional detail. Olson moved, Chitty seconded the approval of Amendments to the Administrative Procedures for Floodplain Management and Regulation as presented and directed staff to return with a resolution. Roll call vote. (MCU)

CONSERVATION QUARTERLY REPORT – Mike Cox reported on discussions with legislators about the Iowa Water and Land Legacy (IWILL) trust fund. Discussion took place. Cox reported on updating the strategic plan, a new mission statement, upcoming construction phases, improvements, and restoration projects. Chitty reported on the City of Colo sewer discussions related to Hickory Grove Park. Cox reported on events and environmental education. Cox thanked Facilities Management for its efforts at the conservation center.

LIAISON ASSIGNMENTS, COMMITTEE MEETINGS UPDATES, AND ANNOUNCEMENTS FROM THE SUPERVISORS: Each Supervisor reported on multiple meetings.

Chitty moved, Olson seconded to adjourn at 11:48 a.m. Roll call vote. (MCU)

Story County
Board of Supervisors Meeting
Agenda
2/13/18

1. CALL TO ORDER: 10:00 A.M.

2. PLEDGE OF ALLEGIANCE:

3. PUBLIC COMMENT #1:

This comment period is for the public to address topics on today's agenda

4. AGENCY REPORTS:

I. Center For Creative Justice Annual Report - Craig Evans, Executive Director

Department Submitting Auditor

Documents:

BOS PRESENTATION 21318.PDF

5. Overview Of Proposed Real Estate Record Scanning - Lucy Martin And Kimberly Tarpey,
Cott Systems

Department Submitting Auditor

6. CONSIDERATION OF MINUTES:

I. 2/6/18 Minutes

Department Submitting Auditor

7. CONSIDERATION OF PERSONNEL ACTIONS:

I. Action Forms

1)pay adjustment effective 2/4/18 in Planning and Development for Amelia Schoeneman @ \$23.72/hr; effective 3/18/18 for Lisa Markley @ \$2,788.48/bw; 2) promotion in Facilities Management effective 2/18/18 for Danny Harrison @ \$19.64/hr; 3)transfer in Attorney's Office effective 2/18/18 for Julie Erickson @ \$2,804.00/bw.

Department Submitting HR

8. CONSENT AGENDA:

(All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time the Board votes on the motion.)

I. Consideration Of MOU Between National Centers For Animal Health And Story County Effective Upon Signing

Department Submitting Sheriff

Documents:

MOU NCAH.PDF

- II. Consideration Of Resolution #18-79, To Disallow Homestead Tax And Military Exemptions For Assessment Year 2017

Department Submitting Auditor

Documents:

18 79.PDF

- III. Consideration Of Resolution #18-80, Approving All Family Farm Credit Applications On File, With Exceptions, For The 2017 Assessment Year (Payable FY19)

Department Submitting Auditor

Documents:

RES 18 80 2017 DISALLOW RESOLUTION FF.PDF

- IV. Consideration Of Adopt-A-Road Application Renewal Effective 1/1/18 Thru 12/31/18: A) #95-08 Sigma Phi Epsilon On County Road R38 (510th Avenue) From US Highway 30 South To 250th Street (Zumwalt Station)

Department Submitting Engineer

Documents:

AAR 9508 18.PDF

- V. Consideration Of Utility Permit(S): #18-52

Department Submitting Engineer

Documents:

UT 18 052.PDF

- VI. Consideration Of Resolution #18-70, Setting A Date And Time For Public Hearing For February 20, 2018, For First Consideration Of Ordinance No. 269, Amending The Story County, Iowa Code Of Ordinances Chapter 85 General Provisions And Definitions And Chapter 90 Conditional Uses

Department Submitting Planning and Development

Documents:

RESOLUTION1870SETTINGPUBLICHEARINGONORDINANCE269.PDF

9. PUBLIC HEARING ITEMS:

- I. Consideration Of Resolution #18-76, To Enter Into A Purchase Agreement For The Sale Of County Property, Known As Parcel "P", A Part Of The Former Chicago And North

Western Railroad In The E3/8 Of The NW¼ Of Section 21-85-21, Located In Zearing, Iowa, For \$1.00, And Authorize The Signature Upon The Purchase Agreement And All Other Necessary Documentation To Effectuate The Sale By The Chairman Of The Board Of Supervisors - Ethan Anderson

Department Submitting Board of Supervisors

Documents:

RESOLUTION 18 76.PDF
PURCHASE.PDF

10. ADDITIONAL ITEMS:

- I. Consideration Of An Memorandum Of Agreement Between Iowa State University, The City Of Ames, Story County, And Story County 911 Service Board To Fund The Professional Services Provided By Mission Critical Partners For The Process Of Designing And Procuring A Land Mobile Radio System For Public Safety And Public Service Agencies For \$134,924 (At \$33,731.00 Each) - Rick Sanders

Department Submitting Board of Supervisors

Documents:

MOU.PDF

- II. Consideration Of The Purchase Of A New 85 Gallon Water Softener From Kinetico Water, Installation And Disposal For The Justice Center For \$15,000 (Un-Budgeted) - Joby Brodgen

Department Submitting Facilities Management

Documents:

WATER SOFTENER.PDF

- III. Discussion And Consideration Of Purchase Of 2018 Ford Heavy Duty Pickup From Ames Ford For \$17,796.00, After Trade-In (Un-Budgeted) - Joby Brodgen

Department Submitting Facilities Management

Documents:

2018TRUCKBID.PDF
PURCHASE.PDF

- IV. Consideration Of Resolution #18-81 Approving The Technical Assistance To Communities Program For Fiscal Year 2018-Leanne Harter

Department Submitting Board of Supervisors

Documents:

BOSTESOLUTIONTAC2018.PDF

V. Discussion And Consideration Of Amendments To The Administrative Procedures For Floodplain Management And Regulation - Leanne Harter

Department Submitting Board of Supervisors

Documents:

ADMINISTRATIVE PROCEDURESEFFECTIVEFEBRUARY2018.PDF
FLOODPLAINAPPLICATION2018.PDF

11. DEPARTMENTAL REPORTS:

I. Conservation Quarterly Report - Mike Cox

Department Submitting Auditor

Documents:

QUARTERLY REPORT.PDF
SCC EVENTS FEB APRIL.PDF

12. OTHER REPORTS:

13. PUBLIC FORUM #2:

Comments from the Public on Items not on this Agenda. The Board may not take any Action on the Comments due to the Requirements of the Open Meetings Law, but May Do So In the Future.

14. LIAISON ASSIGNMENTS, COMMITTEE MEETINGS UPDATES, AND ANNOUNCEMENTS FROM THE SUPERVISORS:

15. ADJOURNMENT:

Story County strives to ensure that its programs and activities do not discriminate on the basis of race, color, national origin, sex, age or disability. Persons requiring assistance, auxiliary aids or services, or accommodation because of a disability may contact the county's ADA coordinator at (515)382-7204.

Story County Board of Supervisors
Meeting
2/13/18

NAME

ADDRESS

Lucy MARTIN
Craig Evans
Soby Brossin
Jerry Moore
Mike Cox
Etina Anderson
Jane Pundke
Dobbechildroeth
Louisa Tabatabai
Jim Gaunt
Linda Murken

AUDITOR
CCO 200 Lynn Ave. Ames
Facilities
PSD
Conservation
SCAO
Nevada
BOS Office
CSC Ames IA
3423 Clinton Ct. Ames
Franklin Twp

**Story County Board of Supervisors
February 13, 2018**

CCJ is a community based, private non-profit agency providing correctional supervision to adult criminal offenders placed on probation by the local judiciary. CCJ has been in existence since 1974, more than 40 years. To the best of my knowledge we are the oldest privatized probation agency in the country, and we are the largest non-profit agency offering adult probation services in Iowa.

CCJ is mainly assigned first time and non-felony offenders. The Iowa Department of Correctional Services is assigned more felonies and some higher risk clients.

The vast majority of CCJ's clients are assigned by the local court system in Story County and Ames. The Courts represent the local community. YOUR courts continue to RELY on CCJ as an important sentencing option.

We supervise about $\frac{3}{4}$ of the community members placed on probation in Story County.

Today CCJ's active caseload is 655 clients.

CCJ's probation services are important to our communities:

Probation accomplishes two goals:

Rehabilitation: rehabilitating the offender.

And

Public Safety: keeping the community safe from further criminal offenses.

CCJ's probation services are effective:

Our two main outcomes are our success rate & recidivism:

In 2017, 90% of CCJ's probation clients successfully completed their probation.

In 2015, 94% of the clients that successfully completed their probation did not reoffend within the following year.

Clients supervised by CCJ work toward many goals to assist them in successfully completing community supervision. Since I was here last year CCJ has started offering an Anger Management program for community members. Other specific programming options include:

Obtaining a substance abuse evaluation and completing recommended substance abuse education and/or treatment

Completing the School for Drinking Drivers

Obtaining a mental health evaluation and completing recommended treatment

Completing the Iowa Domestic Abuse Program

Payment of victim restitution and Court debt

Probation at CCJ makes financial sense:

Incarceration is expensive and the cost is paid by the taxpayer. It costs approximately \$30,000 to house an offender in an Iowa Prison or County Jail.

One-year probation at CCJ can be completed for as little as \$300. That fee is paid by the client.

Community supervision at CCJ is 1% the cost of incarceration.

In Summary

CCJ provides a cost effective and results oriented community option for working with adult criminal offenders. Reducing criminal conduct has a widespread impact on the entire community. Fewer tax dollars are expended investigating and prosecuting offenders. Victimization is reduced.

Our programming has a positive ripple effect in the community that goes beyond the individuals we provide services to. Clients who receive treatment and stay sober, who learn to manage their anger appropriately, obtain and maintain employment, take responsibility for their actions, manage their finances and pay back victims impact the entire community. They become better partners, parents, coworkers and community members.

Thank you for your time. I would be happy to answer any questions.

Memorandum of Understanding
Between the National Centers for Animal Health and Story County, Iowa

This Memorandum of Understanding, hereafter referred to as MOU, is made on this 5th day of February, 2018 by and between the National Centers for Animal Health and Story County, Iowa, acting by and through the Chairman of the Board of Supervisors, an authorized agent for the county, hereafter referred to as COUNTY, and the National Centers for Animal Health, acting by and through the Board of Directors, as an authorized agent for the National Centers for Animal Health, hereafter referred to as NCAH, both of Story County, State of Iowa, witness:

In guidance of USDA Departmental Manual and due to the criticality of the missions performed at NCAH Campus, any and all documentations of or belonging to the NCAH provided to Story County Sheriff Office will be considered "Security Sensitive Information" and not distributed to any agency or person outside Story County Sheriff Office without prior consent of NCAH.

NCAH requests Story County Sheriff's Office assistance, if available, to provide law enforcement services for the NCAH campus. The NCAH campus is on Federal land and is located at 1920 Dayton Avenue, east side, Ames, Iowa.

Sheriff's Office assistance shall consist of:

1. Law enforcement services and assistance.
2. Irregular patrol by Sheriff's Office of the NCAH campus during non-duty hours; weekdays Mon- Fri, 1630 to 0700 and twenty four hours (24) on weekends.
3. Protocol for emergency and/or 911 calls as needed placed by NCAH security guards will be; if entrance to campus is required, a security guard will meet responders outside the campus and escort them to the emergency scene.

Effective date and termination of this agreement shall be as follows;

1. This agreement shall be effective immediately upon its approval by the governing body of each entity, after the signature by the representative for each body. It shall continue in full force and effect until terminated as provided herein.
2. Termination of this agreement may be made at any time by the mutual agreement of both parties or by authorized agent by furnishing written notice to the other entity of its intent to terminate this agreement.

By entering into this agreement, the parties do not intend to create any obligations other than those set out herein; nor do they intend to create a separate legal entity for the purpose of this MOU; specifically they do not intend to create a legal entity authorized by Chapter 28E of the Code of Iowa; further, this agreement shall not create any rights in any part not a signatory hereto.

Dated: Feb 13, 2018

The County of Story County, Iowa

by [Signature]
Chairperson
Story County Board of Supervisors

Dated: Feb 15, 2018

[Signature]
Attest: Story County Auditor

[Signature]
Paul H. Fitzgerald
Story County Sheriff

Dated: Feb 15, 2018

National Centers for Animal Health

by [Signature]
Robert A. Steffes
Physical Security Manager

BOARD OF SUPERVISORS RESOLUTION #18-79
HOMESTEAD TAX AND MILITARY EXEMPTION DISALLOW ASSESSMENT YEAR 2017

WHEREAS, pursuant to Sections 425 and 427 of the Code of Iowa, the Assessor of Story County and the City of Ames have delivered all signed Homestead Tax Credit and Military Exemption Applications to the Story County Auditor, and

WHEREAS, the Assessor of Story County and the City of Ames have reviewed each claim and recommended each to be allowed or disallowed, and

WHEREAS, pursuant to Section 25B.7 of the Code of Iowa, if a state appropriation made to fund a credit or exemption is not sufficient to fully fund the credit or exemption, the political subdivision shall be required to extend to the taxpayer only that portion estimated by the department of revenue and finance to be funded by the state appropriation, and

BE IT RESOLVED, that the Homestead Tax Credit and the Elderly and Disabled Tax Credit will be paid by Story County at the estimated percentage funded by the State of Iowa, and

BE IT FURTHER RESOLVED, that the Military Exemption Credit will be apportioned to levying bodies at the estimated amount funded by the State of Iowa, and

BE IT FURTHER RESOLVED, that all claims on file in the Office of the Auditor of Story County, Iowa be allowed as recommended, with the following exceptions:

Last Name	First Name	Parcel Number	Reason	Credit Type
Strum	Penelle Kathleen	11-06-475-480	Not in Residence	Homestead Tax
Roscoe	Stephanie L	11-06-475-480	Not in Residence	Homestead Tax
Klingseis	Patrick L	05-27-226-060	Deceased	Homestead Tax/Military Exemption
McDonald	Sherry	02-23-166-140	Deceased	Homestead Tax
Hovde	Shirley	02-23-166-140	Deceased	Homestead Tax
Montgomery	George	09-03-200-310	Does not Qualify	Homestead Tax
Marcov	Chris Allen & Patricia	09-05-105-020	Does not Qualify	Military Exemption

BE IT FURTHER RESOLVED, that the above listed claims be disallowed for the reason that the claimants do not meet the requirements as set out in Sections 425.2 and 427.5 Code of Iowa, and that the Auditor shall notify each claimant of this action and their right to appeal.

BE IT FURTHER RESOLVED, that the Auditor shall include each of these allowed claims on the list of taxes to be collected during the fiscal year ending June 30, 2017.

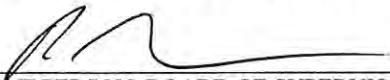
MOTION BY: Olson SECOND BY: Chitty

THOSE VOTING AYE: Olson, Chitty, Sanders

THOSE VOTING NAY: None

THOSE NOT VOTING: None THOSE ABSENT: None

IT WAS HEREBY RESOLVED ON THE 13th DAY OF February, 2018 AT
NEVADA, STORY COUNTY, IOWA.


CHAIRPERSON, BOARD OF SUPERVISORS


STORY COUNTY AUDITOR

BOARD OF SUPERVISORS RESOLUTION #18-80
FAMILY FARM CREDIT ASSESSMENT YEAR 2017

WHEREAS, pursuant to Sections 425 and 427 of the *Code of Iowa*, the Assessors of Story County and the City of Ames have delivered all signed Family Farm Credit applications to the Story County Auditor, and

WHEREAS, the Assessors of Story County and the City of Ames previously had reviewed all claims and recommended to the Story County Board of Supervisors, each to be allowed or disallowed

BE IT HERE RESOLVED, that the claims listed below on file in the Office of the Auditor of Story County, Iowa be allowed as recommended, with the following exception:

APPLICANT NAME: KLEMME, DOUGLAS A
REFERENCE NUMBER: 16-18-200-480
TAX DISTRICT: 50029 (Collins Twp/Collins-Maxwell Sch)
REASON: Does Not Qualify

BE IT FURTHER RESOLVED that the Auditor shall correct the list of taxes to be collected during the fiscal year ending June 30, 2018.

MOTION BY: Olson SECOND BY: Chitty

THOSE VOTING AYE: Olson, Chitty, Sanders

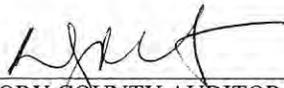
THOSE VOTING NAY: None

THOSE NOT VOTING: None THOSE ABSENT: None

IT WAS HEREBY RESOLVED ON THE 13th DAY OF FEBRUARY 2018 AT NEVADA, STORY COUNTY, IOWA.



CHAIRPERSON, BOARD OF SUPERVISORS



STORY COUNTY AUDITOR

STORY COUNTY
837 N Avenue
Nevada, IA 50201
382-7355

Email: engineerweb@storycountyiowa.gov

APPLICATION RENEWAL FOR STORY COUNTY
ADOPT-A-ROAD LITTER REMOVAL PROGRAM

Permit Number 95-08
Road Name County Road R38 (510th Ave)

SPONSOR:

Sigma Phi Epsilon Number of Volunteers: _____
Name of Sponsor (Organization, Group or Individual)

228 Gray Ave., Ames, IA 50014
Mailing Address (Street, P.O. Box, City, State, Zip Code)

Tyler Knutson (Same as mailing address) tknutson@iastate.edu

Contact Person Address Phone # Email

Description of the road for which application is being made: County Road R38 (510th Ave) from US Highway 30 south to 250th Street (Zumwalt Station)

Number of miles requested for litter removal 1.0 mile

Approval is hereby requested to enter the County highway right-of-way to perform litter removal on the above described road/roads.

Story County reserves the right to terminate this agreement and remove the Adopt-A-Road signs when in the sole judgment of the County it is found that the sponsor(s) has not met the terms and conditions of this agreement.

This agreement shall remain in force from January 1, 2018 until December 31, 2018.

[Signature] 1/10/18
Applicant Date

STORY COUNTY APPROVAL

[Signature] 2-1-18
County Engineer Date

[Signature] 2/13/18
Chair, Story County Board of Supervisors Date

The following tentative dates are for the clean up of our Adopt-A-Road Project. I know that if the date does not work, an alternate date will be given to the Engineer's Office prior to clean up of our area.

Spring clean up date March 4th Fall clean up date September 16

STORY COUNTY UTILITY PERMIT

Date 2/8/17

To the Board of Supervisors, Story County, Iowa:

The Interstate Power & Light Company, incorporated under the laws of Iowa, with its principal place of business at 1284 XE Place, Ames, IA 50014, does hereby make application requesting permission to occupy certain portions of public right-of-way and that the County Engineer be directed to establish the location of lines of transmission of electricity on secondary route E23, from at R50 intersection to n/a, a distance of 0 miles.

Agreements: The utility company, corporation, applicant, permittee, or licensee, (hereinafter referred to as the permittee) agrees that the following stipulations shall govern under this permit.

1. The Permittee will file a plat setting out the location of proposed line on the secondary route and that the description of the proposed installation including type, height, and spacing of poles, maximum voltage, lengths of cross arms, minimum clearance and number of wires, type, size and capacity of underground cables, conduits, tile lines, and pipe lines, maximum working pressures for pipe lines carrying gas or flammable petroleum products are described as follows:

Replacing existing pole on NE corner of E23 & R50 just west of Gilbert. We will install a new 108w LED street light on this pole.

2. The installation shall meet the requirements of county, state, and federal laws, franchise rules, and of the Iowa State Commerce Commission Regulations and Directives, Utilities Division, the Iowa State Department of Health, and any other laws or regulations applicable.

3. The Permittee shall be fully responsible for any future adjustments of its facilities within the established highway right-of-way caused by highway construction or maintenance operations.

4. Story County assumes no responsibility for damages to the Permittee's property occasioned by any construction or maintenance operations on said highways.

5. The Permittee shall take all reasonable precautions during the construction and maintenance of said installation to protect and safeguard the lives and property of the traveling public and adjacent property owners.

6. The Permittee, and its contractors, shall carry on the construction or repair of the accommodated utility with serious regard to the safety of the public. Traffic protection shall be in accordance with Part VI of the current Iowa Department of Transportation Manual on Uniform Control Devices for Streets and Highways.

7. The Permittee shall be responsible for any damage resulting to said highways because of the construction operation, or maintenance of said utility, and shall reimburse Story County for any expenditure the County may have to make on said highways because of said permittee's utility having been constructed, operated, and maintained thereon.

8. The Permittee shall indemnify and save harmless Story County from any and all causes of action, suits at law or in equity, or losses, damages, claims, or demands, and from any and all

liability and expense of whatsoever nature for, on account of or due to the acts or omissions of said Permittee's officers, members, agents, representatives, contractors, employees or assigns arising out of or in connection with its (or their) use or occupancy of the public highway under this permit.

9. Noncompliance with any of the terms of permit, or agreement, may be considered cause for shut down of utility construction operations, or revocation of the permit.

10. The following special requirements, if applicable, shall apply to this permit:

Whenever the route of the proposed cable line runs along a paved secondary highway, the location of said cable shall be constructed on top of the road shoulder so as to be within approximately two-feet of the pavement edge.

Whenever the route of the proposed cable line runs along a dirt or gravel surfaced highway, the location of said cable shall be constructed on top of the road surface and as near possible to the shoulder line

Whenever a cross road culvert or bridge is encountered along the route of the proposed cable lines, said cable shall be constructed around the ends of said cross road culvert or bridge even though this looping is not designated on the situation plans attached hereto.

The crossing of the cable line from one side of the highway to the other shall be accomplished at a near right angle rather than diagonally so as to disturb the roadbed of the traveled way as little as possible.

Whenever the route of the proposed cable line is to cross a paved highway, such crossing shall be in a bored hole rather than open cut trench.

Date 2-5-18

Tom Sailer - Sr. Manager of Customer Operations
Interstate Power & Light Company
Name of Company (Applicant - Permittee)


by _____ 515-268-3407
Phone no.

Recommended for Approval:

Date 2-7-18


County Engineer _____ 515-382-7355
Phone no.

Approved:

Date 2-13-18


Chair, Board of Supervisors
Story County, Iowa

Three (3) copies of this form will be required for each installation. A plat shall be attached to each copy submitted.

↑ North



E23

Mathews Dr

GW Carver Ave

© 2018 Google

STORY COUNTY IOWA
RESOLUTION OF THE BOARD OF SUPERVISORS
RESOLUTION NUMBER 18-70

RESOLUTION OF THE BOARD OF SUPERVISORS OF STORY COUNTY, IOWA,
SETTING DATE AND TIME FOR PUBLIC HEARING FOR FEBRUARY 20, 2018, FOR FIRST
CONSIDERATION OF ORDINANCE NO. 269 AMENDING CHAPTER 85 GENERAL
PROVISIONS AND DEFINITIONS AND CHAPTER 90 CONDITIONAL USES OF THE STORY
COUNTY CODE OF ORDINANCES (PROPOSED AMENDMENTS SUBMITTED BY
BRADLEY PERKINS TO PERMIT PERMANENT CABINS IN COMMERCIAL
CAMPGROUNDS)

WHEREAS, the Board of Supervisors approved the *Code of Ordinances of Story County, Iowa*, on May 21, 2013;

AND WHEREAS, Section 1.11.2.A Ordinance Adoption Procedure of the *Story County Code of Ordinances* requires that a proposed ordinance must be considered and receive a favorable vote by a majority of the supervisors at two regular meetings of the Board;

AND WHEREAS, Section 1.11.2.B Ordinance Adoption Procedure of the *Story County Code of Ordinances* requires that the title of the proposed ordinance shall be published prior to its first consideration by the Board. Copies of the full text of the ordinance shall be made available to the public at the time of publication at the office of the County Auditor, and the published notice shall specify where such copies may be obtained.

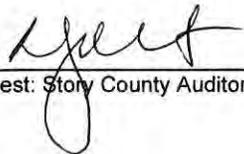
NOW THEREFORE BE IT RESOLVED that a public hearing date on this matter be held on the proposed Ordinance No. 269 on the 20th of February, 2018, at the Story County Administration Building, Nevada, Iowa, at 10 o'clock am and the Board of Supervisors directs staff to place copies of the full text of the ordinance with the Office of the County Auditor.

IT IS FURTHER RESOLVED that the Chair of the Board of Supervisors and the County Auditor are authorized and they are hereby directed to certify a copy of this Resolution upon its approval by the Board of Supervisors.

Dated this 13th day of February 2018.



Board of Supervisors



Attest: Story County Auditor

Moved by: Olson
Seconded by: Chitty
Voting Aye: Olson, Chitty, Sanders
Voting Nay: None
Absent: None

STORY COUNTY, IOWA
RESOLUTION OF THE BOARD OF SUPERVISORS
RESOLUTION #18-76

RESOLUTION TO ENTER INTO A PURCHASE AGREEMENT FOR THE SALE OF COUNTY PROPERTY KNOWN AS PARCEL "P", A PART OF THE FORMER CHICAGO AND NORTH WESTERN RAILROAD IN THE E3/8 OF THE NW ¼ OF SECTION 21-85-21, LOCATED IN ZEARING, IOWA, AND AUTHORIZE THE SIGNATURE UPON THE PURCHASE AGREEMENT AND ALL OTHER NECESSARY DOCUMENTATION TO EFFECTUATE THE SALE BY THE CHAIRMAN OF THE BOARD OF SUPERVISORS.

BE IT RESOLVED by the Board of Supervisors of Story County, Iowa, that in order to dispose of an interest in real property, to facilitate the continuance of the Praeri Rail Recreational Trail, the attached Purchase Agreement between Story County Iowa, and Zearing Fertilizer, Inc., is necessary and advisable to transfer the property.

WHEREAS the County has fully considered the Purchase Agreement and finds that it is a necessary step in the process toward disposing of property in accordance with Iowa Code 331.361.

WHEREAS the entering into said Purchase Agreement is advisable.

NOW, THEREFORE, BE IT RESOLVED that the County shall enter into the attached Purchase Agreement for the sale of PARCEL "P", A PART OF THE FORMER CHICAGO AND NORTH WESTERN RAILROAD IN THE E3/8 OF THE NW ¼ OF SECTION 21-85-21, LOCATED IN ZEARING, IOWA, and any other necessary documentation to complete the transfer.

IT IS FURTHER RESOLVED that the Chairperson of the Board of Supervisors and the Clerk to the Board of Supervisors are authorized and they are hereby directed to certify a copy of this Resolution as the voluntary act and deed of the Board of Supervisors of Story County, Iowa.

Dated this 13th day of February, 2018


BOARD OF SUPERVISORS


ATTEST: AUDITOR

Moved by: Olson
Seconded by: Chitty
Voting Aye: Olson, Chitty, Sanders
Voting Nay: None
Absent: None
Chairperson declared this Resolution: **ADOPTED AND APPROVED.**

Ethan P. Anderson, Attorney

**OFFER TO BUY REAL ESTATE AND ACCEPTANCE
(NONRESIDENTIAL)**

TO: Story County Iowa (SELLER)

The undersigned BUYER hereby offers to buy and the undersigned SELLER by its acceptance agree to sell the real property situated in Ames, Iowa, locally known as former railroad right of way in Zearing, Iowa and legally described as:

Parcel "P" more accurately described as: A part of the former Chicago & North Western Railroad in the East Three-Eighths of the Northwest Quarter of Section 21, Township 85 North, Range 21 West of the 5th P.M., Town of Zearing, Story County, Iowa, being more particularly described as follows: Commencing at the Northeast Corner of the Southeast Quarter of said Northwest Quarter; thence S00° 08' 53" E, 622.49 feet along the east line thereof to the north line of said former railroad and the point of beginning; thence continuing S00° 08' 53" E, 59.85 feet; thence N80° 57' 2" W, 115.39 feet; thence N55° 19' 45" W, 39.06 feet; thence N11° 01' 09" W, 44.91 feet to the north line of said former railroad; thence S80° 57' 23" E, 156.46 feet to the point of beginning, containing 0.20 acres.

together with any easements and appurtenant servient estates, but subject to any reasonable easements of record for public utilities or roads, any zoning restrictions customary restrictive covenants and mineral reservations of record, if any, herein referred to as the "Property."

1. **PURCHASE PRICE.** The Purchase Price shall be one (1) dollar and the method of payment shall be as follows: Purchase price shall be paid in full at the time of closing with funds received from BUYER.

2. **REAL ESTATE TAXES.** Sellers shall pay all taxes currently due and payable and any unpaid real estate taxes payable in prior years. Buyer shall pay all subsequent real estate taxes.

Unless otherwise provided in this Agreement, at closing SELLERS shall pay BUYERS, or BUYERS shall be given a credit for, taxes from the first day of July prior to possession to the date of possession based upon the last known actual net real estate taxes payable according to public records. However, if such taxes are based upon a partial assessment of the present property improvements or a changed tax classification as of the date of possession, such proration shall be based on the current levy rate, assessed value, legislative tax rollbacks and real estate tax exemptions that will actually be applicable as shown by the assessor's records on the date of possession.

3. **POSSESSION AND CLOSING.** If BUYERS timely perform all obligations, possession of the Property shall be delivered to Buyers on or about February 16, 2018, and any adjustments of rent, insurance, interest and all charges attributable to the SELLERS' possession shall be made as of the date of possession. SELLERS agree to permit BUYERS to inspect the Property within

24 hours prior to closing to assure that the premises are in the condition required by this Agreement. If possession is given on a day other than closing, the parties shall make a separate agreement with adjustments as of the date of possession. This transaction shall be considered closed upon the filing of the title transfer documents and receipt of all funds due at closing from BUYER under the Agreement.

4. CONDITION OF PROPERTY. The property as of the date of this Agreement, including buildings, grounds, and all improvements, will be preserved by the SELLERS in its present condition until possession, ordinary wear and tear excepted. SELLERS make no warranties, expressed or implied, as to the condition of the property, other than those expressly provided for in this Agreement, including the conditions precedent to closing.

5. DEED. Upon payment of the Purchase Price, SELLER shall convey the Property to BUYER by Quit Claim deed, free and clear of all liens, restrictions, and encumbrances except as provided in this Agreement. General warranties of the title shall extend to the time of delivery of the deed excepting liens and encumbrances suffered or permitted by BUYER.

6. REMEDIES OF THE PARTIES. BUYERS and SELLERS are entitled to utilize any and all other remedies or actions at law or in equity available to them, including without limitation an action for specific performance and the prevailing parties shall be entitled to obtain judgment for costs and attorney fees.

7. NOTICE. Any notice under this Agreement shall be in writing and be deemed served when it is delivered by personal delivery or mailed by certified mail, addressed to the parties at the addresses given below.

8. GENERAL PROVISIONS. In the performance of each part of this Agreement, time shall be of the essence. Failure to promptly assert rights herein shall not, however, be a waiver of such rights or a waiver of any existing or subsequent default. This Agreement shall apply to and bind the successors in interest of the parties. This Agreement shall survive the closing. This Agreement contains the entire agreement of the parties and shall not be amended except by a written instrument duly signed by SELLERS and BUYERS. Paragraph headings are for convenience of reference and shall not limit or affect the meaning of this Agreement. Words and phrases herein shall be construed as in the singular or plural number, and as masculine, feminine or neuter gender according to the context.

9. NO REAL ESTATE AGENT OR BROKER. Neither party has used the service of a real estate agent or broker in connection with this transaction.

10. CERTIFICATION. Buyers and Sellers each certify that they are not acting, directly or indirectly, for or on behalf of any person, group, entity or nation named by any Executive Order or the United States Treasury Department as a terrorist, "Specially Designated National and Blocked Person" or any other banned or blocked person, entity, nation or transaction pursuant to any law, order, rule or regulation that is enforced or administered by the Office of Foreign Assets Control; and are not engaged in this transaction, directly or indirectly on behalf of, any such person, group, entity or nation. Each party hereby agrees to defend, indemnify and hold

harmless the other party from and against any and all claims, damages, losses, risks, liabilities and expenses (including attorney's fees and costs) arising from or related to my breach of the foregoing certification.

11. INSPECTION OF PRIVATE SEWAGE DISPOSAL SYSTEM. Seller represents and warrants to Buyer that the Property is not served by a private sewage disposal system, and there are no known private sewage disposal systems on the property.

12. ADDITIONAL PROVISIONS. It is expressly acknowledged by the BUYER that SELLER shall have no obligation to close the transaction contemplated by this Agreement unless and until all its obligations expressed in Iowa Code Section §331.361 have been satisfied.

13. ABSTRACT. SELLER will not provide an abstract.

ACCEPTANCE. When accepted, this Agreement shall become a binding contract.

Story County Iowa

Chairman of the Board of Supervisors

ATTEST:
By: _____

Duane Frohwein

Duane Frohwein

President

ATTEST:
By: *Keith Frohwein*

Keith Frohwein, Secretary

**MEMORANDUM OF AGREEMENT
BY AND BETWEEN IOWA STATE UNIVERSITY, THE CITY OF AMES, IOWA, STORY COUNTY,
IOWA AND THE STORY COUNTY 911 SERVICE BOARD**

This Agreement is made and entered into this 21st day of February 2018, by and between Iowa State University of Science and Technology, hereinafter referred to as ISU; the Story County, Iowa, hereinafter referred to as COUNTY; the City of Ames, hereinafter referred to as AMES; and the Story County 911 Service Board, herein after referred to as 911 BOARD, all of Story County, State of Iowa, for the combined use and benefit of all the parties.

PURPOSE

The purpose of this Agreement is to bring together the resources of the parties to fund the professional services provided by Mission Critical Partners in the process of designing and procuring a land mobile radio system for the use of public safety and public service agencies throughout Story County.

BACKGROUND

The parties to this Agreement have recognized that the land mobile radio system that currently provides service to the public safety and public service agencies throughout Story County no longer meets the requirements of the users and needs to be replaced. The parties also recognize that by working together each of the parties will acquire cost effective access to a new radio system.

In September of 2017, after a competitive bidding process, the 911 BOARD entered into a contract with Mission Critical Partners, hereinafter referred to as MCP, of Port Matilda, PA, for a radio system needs analysis study for all public agencies in Story County. MCP delivered a final report on that study in December of 2017. The report was accepted by the 911 BOARD. The report called for the replacement of the current radio system with a new system by joining one of the existing or developing regional radio systems in Iowa. The report also encouraged that the next phase of the process proceed as quickly as possible to take advantage to the competitive environment that currently exists.

PROJECT DETAILS

MCP has put forth a proposal dated January 16, 2018, for Radio Communications Procurement Support. The proposal states that MCP will provide the following services toward the acquisition of new radio system:

1. Conduct a project kick-off and directional meeting.
2. Assist in developing project funding strategies and governance models.
3. Finalize a detailed needs analysis and develop a functional system design.
4. Support the development of a countywide radio talk group system (fleetmap).
5. Prepare and submit the FCC documentation to acquire the appropriate radio frequencies.
6. Prepare comprehensive specifications documents for each potential vendor and solicit vendor proposals.
7. Review, evaluate and make recommendations based on the submitted proposals.
8. Assist in the negotiation process between the vendors and the parties to this agreement and coordinate a final contract agreement.

The MCP proposal calls for an all-inclusive fixed fee of \$134,924 for these services.

The parties recognize that following the phase of the project describe in MCP's proposal, there will still be a need to complete the purchase and construct the system; develop and implement operational policies and protocols; purchase, program and implement new subscriber units (radios); test the components of the constructed system; train new users, and plan and implement a final transition to the new system. Those components are not covered by the current MCP proposal or by this Agreement. Nothing in this

Agreement shall commit a party to procure or participate in the procurement of the land mobile radio system. The parties anticipate entering into a separate agreement should they decide to procure the land mobile radio system.

FINANCING

The parties agree that the fee proposed by MCP should be shared equally between the parties, each agreeing to pay 25% of the total fee. Based on the proposal, the fees would be:

ISU	\$33,731.00
AMES	\$33,731.00
COUNTY	\$33,731.00
911 BOARD	\$33,731.00

Payment shall be made through the 911 BOARD as outlined in the ADMINISTRATION paragraph of this Agreement. Any cost savings realized during the term of this Agreement shall be shared equally by the parties. Any additional costs must be agreed to by all parties in advance of any obligation to pay those costs.

ADMINISTRATION

There shall be an Operational Committee, hereinafter referred to as OC, for this joint effort. The OC shall be comprised of one representative from each of the parties who has decision making authority. Additional representatives may be appointed to the OC as needs arise but regardless of the number of representatives each party to this Agreement shall have only one vote on matters affecting this Agreement. The OC may receive input and advice from various sources to assist in making decisions.

There shall also be a Working Committee, hereinafter referred to as WC, for this joint effort. The WC shall be comprised of those individuals who work most closely with the radio system and can work with MCP on a day-to-day basis to accomplish the goals of this Agreement and complete the project proposed by MCP. The WC shall be comprised of representatives from each of the parties in such numbers as is necessary to accomplish the work with MCP. Regardless of the number of representatives each party shall only have one vote. It is the intent of the parties to keep the WC as simple as possible while meeting the needs of the project. The WC will report to the OC on a regular basis.

The parties agree that the 911 BOARD shall be the entity which enters into the legal agreement with MCP for the professional services described in the January 16, 2018, proposal. The 911 BOARD staff will administer the contract for the parties including serving as the point of contact, and receiving and paying invoices from MCP for services performed. It is the understanding of the parties that MCP will bill periodically (monthly) for a percentage of work completed relevant to total project. The WC shall review and approve each invoice from MCP prior to payment. The 911 BOARD will then invoice the remaining three parties for their 25% share of any invoice received as they come due.

PROPERTY

It is the intent of the parties that the only property that will be acquired under this Agreement is the collection of studies, reports, presentations, manuals, and other work product of MCP. Those items and documents shall be jointly owned by the parties and accessible to each.

The project described may result in the acquisition of radio frequency licenses from the FCC for operation of the new radio system. It is the parties' understanding that those licenses must be held by and for the benefit of the designated public safety agencies that serve the geographic area covered by the license. Should the need arise to designate the named owner of radio frequency, the OC will determine who shall be named. The parties agree that it would in their best interest to have several agencies hold licenses rather than a single party.

NO SEPARATE ENTITY

This Agreement does not create a legal entity separate from the parties.

DURATION AND TERMINATION

This Agreement shall remain in effect until the completion of the work described in MCP's January 16, 2018, proposal and final payment is made. The OC shall determine the final date as the project is completed and this Agreement will terminate at that time.

SIGNATURES OF THE PARTIES

The undersigned parties have caused this instrument to be executed by their duly authorized representatives. There will be four (4) original documents, one for each of the parties.

**IOWA STATE UNIVERSITY OF
SCIENCE AND TECHNOLOGY**

By:
Authorized Representative
Title: Interim Senior VP
Date: 2/16/18

CITY OF AMES, IOWA

By:
Authorized Representative
Title: MAYOR
Date: 2.13.18

STORY COUNTY, IOWA

By:
Authorized Representative
Title: Chair BOS
Date: 2-13-18

STORY COUNTY 911 SERVICE BOARD

By:
Authorized Representative
Title: Sheriff/E911 Chair
Date: 2-21-18



STORY COUNTY

Facilities Management

JOBY BROGDEN

Director
515.382.7401

JON EICKHOLT

Assistant
515.382.7402

Story County Administration
900 6th St.

Nevada, Iowa 50201
515.382.7404 FAX

DATE: February 8, 2018

TO: Board of Supervisors

FROM: Joby Brogden

RE: Replacement Water Softener

Facilities Management Department would like to request the replacement of the water softener system at the Justice Center facility. The system is currently offline due to it leaking water out of the drain line at the rate of approximately 3-5 gallons an hour. The parts needed to repair this problem are obsolete. This softener system has been in operation for over 15 years, is currently unrepairable and past its service life. Soft water for the jail is vital for the proper operation of the intricate valve system for the plumbing fixtures servicing the jail cells. Soft water is also beneficial for the kitchen and laundry equipment utilized in the jail to ensure proper operation and longevity.

Approximate cost of a new water softener system would be around 13,500, approximately \$1,500 for removal of old system and installation of the new system. This includes the Facilities Management Department hauling away the old system for disposal.

Total request for the purchase of a new water softener, installation and disposal would be **\$15,000.**

APPROVED **DENIED**
Board Member Initials: NS
Meeting Date: 2/13/18
Follow-up action: _____



**Culligan of Boone
927 Kate Shelley Drive
Boone, Iowa 50036**

Story County Justice Center
Attn: Jon Eickholt
Re: Existing Softeners

Jon,

I am forwarding this letter as an outline for the existing Water Softeners.

The existing system was installed in 2002 and is a Model Hi-Flo 55E. The Hi-Flo 55E was discontinued in 2004 and many of the replacement parts are unavailable.

Our service Tech Tony Hefler has informed me that the valves have had cartridges and other parts replaced in each of the last two years due to leaking to drain. This can be an indication of the Valve body wearing out. The Valve body is made of Brass and is an item that is not available.

In my opinion it is in your best interest for long term function and budget to upgrade and replace the existing system.

The replacement systems are more efficient in regards to Water and Salt usage. The electronics are state of the art and have the ability to be tied in to many types of networks.

If you have any questions in regards to this matter feel free to contact me direct. I can be reached at 319-493-1280 or via e-mail; kevin@culliganiowa.com

Sincerely,

Kevin J. Gillett, President
Culligan Iowa / US Coffee and Tea
Adel, Boone, Orange City, Spencer and Waterloo

Kinetico Water

705 Railroad Avenue
W Des Moines, IA 50265

515-277-6250

info@kineticodesmoines.com

Quote

Water Test	Date
H - 12	01/17/18

Name / Address
Joby Brogden 900 6th St Neveda, Ia 50201

Project Scope
Kinetico Water Softener System @ 165,000 gal/mon average use

Description	#	Cost	Total
#11182A--Kinetico CP 216s OD Commercial Non Electric Twin Tank Demand Water Softener	2	4,995.00	9,990.00
85 gallon pressure tank w/1.25	1	765.00	765.00T
Uses NO ELECTRICITY, No adjustments, Two conditioning tanks (absolute full demand system), regenerates with soft water- not hard water, 40-60% less salt usage		0.00	0.00
Sediment Trapper 2"	2	167.00	334.00T
Sweat Adapter 1.5" / 1.25"	1	26.00	26.00T
1.5" L Copper tubing / foot	14	10.75	150.50T
1.5" Brass sweat full port ball valve	5	39.75	198.75T
1.5" Copper 90 degree sweat elbow	6	11.66	69.96T
1.5" male/female threaded coupling X 1.5" sweat	8	16.75	134.00T
1.5" Copper Sweat Union	1	56.00	56.00T
2.5" X 1.5" Copper Sweat Elbow Adapter	1	89.25	89.25T
2.5" x 2.5" x 1.5" SWT TEE copper	4	68.58	274.32T
2.5" Copper Tubing	12	21.00	252.00T
2.5" SWT 90 Elbow Copper	2	30.28	60.56T
Water Pressure Gauge	2	8.25	16.50T
1.5" x 1.5" x 1.5" SWT Copper Tee	2	32.00	64.00T
Hourly Labor Charge	16	68.00	1,088.00T
[2] 4" caps and [2] 4" X 2.5" fittings installed by Proctor Mechanical		985.00	985.00
Sales Tax		6.00%	214.73
<p>APPROVED DENIED</p> <p>Board Member Initials: <u>JB</u></p> <p>Meeting Date: <u>2-13-18</u></p> <p>Follow-up action: _____</p>			
Boyd Bader CWS VI, WWW Inc Pres	Total		\$14,768.57

- 214.73
14,553.84



STORY COUNTY

Facilities Management

JOBY BROGDEN

Director
515.382.7401

JON EICKHOLT

Assistant
515.382.7402

Story County Administration
900 6th St.

Nevada, Iowa 50201
515.382.7404 FAX

DATE: February 9, 2018

TO: Board of Supervisors

FROM: Joby Brogden *JB*

RE: Recommendation for Truck Purchase

I am recommending the purchasing of a 2018 Ford F250 ¾ ton truck from Ames Ford. I received two bids: one from George White Chevrolet for the amount of \$18,802 and the other from Ames Ford for the amount of \$17,796. I am recommending purchasing from Ames Ford because it is the lower bid.

APPROVED **DENIED**

Board Member Initials: *JB*

Meeting Date: 2-13-18

Follow-up action: _____

STORY COUNTY FACILITIES MANAGEMENT
VEHICLE QUOTE

Item 5: 2018 4 X 4, Standard Cab, 3/4 ton Heavy Duty pickup truck.

Gross Price	\$ 38,825.00
County Discount (minus)	\$ 13,019.00
Net Price without Trade-In	\$ 25,806.00
2009 Chevy 3/4 ton truck trade-in price	\$ 8,068.00
Net Price with Trade-in	\$ 17,738.00

DETAILED INFORMATION FOR 4 X 4, STANDARD CAB, 3/4 TON HEAVY DUTY TRUCK

Make & Year Ford 2018 Model

Wheelbase (inches) 142"

Engine: Gas

Cylinders: 5 C.I.D.

Alternator (amps) 200

Battery CCA 650

G.V.W.R. (lbs.) 10,000

Axle front capacity (lbs.) 6,000 max

Axle rear capacity (lbs.) 6,200 max

Anticipated Delivery Date

Dealership Ames Ford

By [Signature]
Signature

575-233-1913
Phone No.

Date

Note: The detailed information for each item bid must be submitted with this quote. This quote must be delivered to the Director of Facilities Management, Administration Building, 900 6th St., Nevada, IA 50201 on or before 4:00 p.m., February 8, 2018.

DO NOT WRITE IN THE SPACE ABOVE, RESERVED FOR RECORDER
Prepared by Leanne Harter, AICP, CFM, County Outreach and Special Projects Manager, 900 6th Street, Nevada, Iowa 50201 515-382-7247

STORY COUNTY IOWA
RESOLUTION OF THE BOARD OF SUPERVISORS
RESOLUTION NUMBER 18-81

WHEREAS, the Story County Board of Supervisors recognizes the communities smaller than 3,000 persons in size (according to the 2010 *US Census*) and wholly located within Story County have limited staff resources, and

WHEREAS, the Story County Board of Supervisors recognizes these communities may require technical assistance to update ordinances and policies and develop emergency operations plans and capital improvements plans, and

WHEREAS, the adopted Fiscal Year 2018 budget contains monies for economic development fund purposes and the Board of Supervisors believes it to be appropriate that such funding be used for such technical assistance to communities, and

WHEREAS, with the adoption this resolution, the Story County Board of Supervisors will fund up to \$3,000 of the total projects costs per community for such technical assistance services, and

WHEREAS, funds will be available from February 14, 2018, through June 1, 2018, and

WHEREAS, all technical assistance for which funds are requested must be undertaken and completed during July 1, 2017, through June 30, 2018, and

WHEREAS, if funds are granted to a community, that community guarantees to share all project information with Story County once completed,

AND WHEREAS, the Story County Board of Supervisors has created a Technical Assistance to Communities Program Application form that must be submitted along with all applicable invoices to qualify for funding, and

NOW, THEREFORE, BE IT RESOLVED that the Story County Board of Supervisors formally establishes the Technical Assistance to Communities Program for Fiscal Year 2018 and directs the County Outreach and Special Projects Manager to notify all eligible communities of the program and process to apply for funds.

IT IS FURTHER RESOLVED that the Chair of the Board of Supervisors and the County Auditor are authorized and they are hereby directed to certify a copy of this Resolution upon its approval by the Board of Supervisors.

Dated this 13th day of February 2018.


Board of Supervisors


Attest: Story County Auditor

Moved by: Olson
Seconded by: Chitty
Voting Aye: Olson, Chitty, Sanders
Voting Nay: None
Absent: None

ADMINISTRATIVE PROCEDURES FOR FLOODPLAIN MANAGEMENT AND REGULATION



1.0 STATEMENT OF INTENT

The best way for Story County to implement its floodplain management responsibilities is through consistent administration of the floodplain regulations. In order to do this, Story County has adopted written Administrative Procedures that clearly outline the requirements and regulations that will be applied apply to any development within the floodplain.

2.0 APPLICABLE REGULATIONS

Floodplain management is established through Chapter 80: Floodplain Management Program of the Story County, Iowa Code of Ordinances as amended, which regulates:

- A. Development under provisions of the NFIP. (Development means any man-made change to improved or unimproved real estate, including but not limited to buildings or other structures, mining, dredging, filling, grading, paving, excavation, or drilling operations or storage of equipment or materials. "Development" does not include "minor projects" or "routine maintenance of existing buildings and facilities" as defined in this section. It also does not include gardening, plowing, and/or similar practices that do not involve filling, grading, and/or excavating.)

3.0 FLOODPLAIN MANAGER

The designated Floodplain Manager is the County Outreach and Special Projects Manager or his/her designee designated by the Story County Board of Supervisors. As the agent for implementing the requirements of Chapter 80: Floodplain Management Program, as amended, the designated Floodplain Manager is responsible for:

- A. Understanding regulations governing the floodplain;
- B. Reviewing floodplain development permit applications;
- C. Conducting inspections;
- D. Taking enforcement actions when necessary;
- E. Interacting in variance and appeal processes;
- F. Keeping records of all floodplain development;
- G. Collecting fees;
- H. Investigating complaints for possible violations;
- I. Maintaining and updating administrative forms;
- J. Disseminating floodplain management information; and
- K. Implementing post-flood operating procedures; and
- L. Serving as the Community Rating System (CRS) Coordinator.

APPROVED

DENIED

Board Member Initials: RS

Meeting Date: 2-13-18

Follow-up action: Changes - Resolution

Changes - Resolution

4.0 FLOODPLAIN PERMITS

Story County has established a floodplain development permitting system that includes regulating all floodplain development in the special flood hazard areas within unincorporated areas of Story County. It is important to note that the concept of "development" extends beyond the traditional "zoning" permit. Whereas the zoning permit is concerned solely with structures, the floodplain development permit includes buildings and alterations to landscape (such as excavation or use of fill) that would affect drainage patterns or the flood-carrying capacity of the watercourse. In reviewing an application, the key to remember is that the proposed activity itself must be safe from flooding and it must not increase the flood hazard to other areas.

4.1 Types of Floodplain Permits

Story County issues the following permits for development in the floodplain:

- A. Floodplain Development Permit for Non-Structural Development. This Permit is applicable in cases where there is a proposal for non-structural changes including but not limited to mining, dredging, filling, grading, paving, excavation or drilling operations.
- B. Floodplain Development Permit for Structural Development. This Permit is applicable in cases where there is a proposal for anything constructed or erected on the ground or attached to the ground, or which requires attachment to something having a permanent location on the ground, including but not limited to buildings, factories, sheds, cabins, factory-built homes, storage tanks and other similar uses.

4.2 Permit Application Packet

The Floodplain Development Permit Application(s) package to be submitted by the applicant must include the following required information, as appropriate:

- A. Floodplain Development Permit Application (signed by the applicant);
- B. Technical documentation and required certifications, as required (see Section 4-3-3);
- C. Any additional permits or reviews (see Section 4-3-4 and 4-3-5);
- D. Plans and blueprints; and
- E. Cost analysis for substantial improvement/substantial damages.

4.3 Permit Application Submittal and Review Process

The following application and review process is applicable for all Floodplain Development Permit Applications are processed as follows:

- A. Application Submittal and Review.
 1. Application Submittal. An applicant submits a complete Floodplain Development Permit Application and required submittal materials is submitted by the applicant to the Planning and Development Department or County Outreach and Special Projects to the Floodplain Manager.
 2. Determination of Completeness. The Floodplain Manager will review the application form for completeness. The Floodplain Manager notifies the applicant if an application is deemed incomplete. If the application is incomplete, the applicant will be notified in writing of the deficiencies. The application review process of the application will not begin with

~~a until such time the application is complete application.~~

~~3. Application Review—Once a complete application is filed—The Application and Plan Review is conducted.~~

- a) Review site plans, grading and excavation plans, and building design plans for:
 - 1) Completeness and clarity;
 - 2) Existing and proposed topographic information, including spot elevations;
 - 3) Boundaries of the floodway and the floodplain;
 - 4) Building elevations for all structures showing the level of the base flood elevation (BFE);
 - 5) Proposed obstructions in the floodway;
 - 6) Professional registered architect, engineer or land surveyor seal, if prepared by same;
 - 7) Location of all proposed development;
 - 8) Other considerations:
 - a. Anchoring requirements
 - b. Construction materials and methods
 - c. Utilities
 - d. Subdivisions
 - e. Encroachments
 - f. Elevation of the lowest floor
 - g. Floodways.
- b) Examine site information in detail for:
 - 1) Location of property lines and proposed development;
 - 2) Streets;
 - 3) Watercourses;
 - 4) Existing and proposed structures;
 - 5) Topographic information;
 - 6) Floodway and floodplain boundaries; and
 - 7) References to any special regulations due to location of property.
- c) Assess the elevation data provided in the application:
 - 1) Scrutinize the elevations using the elevation data contained in the Flood Insurance Study (FIS) and other available local data.
 - 2) The flood-related delineations must be consistent with the FIS data.
 - 3) When elevation data is not provided in the FIS for unnumbered A zones, the developer, as a cost of doing business must provide elevations for development in unnumbered A zones.
 - 4) All elevation information should be accurate, as the application package will serve as the record substantiating the issuance of the permit.
 - 5) NFIP requirements also stipulate that lowest floor elevations be recorded.
- d) Review building design plans:
 - 1) Type of structure and proposed use
 - 2) The placement and elevation of the lowest floor

- 3) The type of foundation system
 - 4) The existence of an enclosure below the lowest floor, if any
 - 5) The elevation of the lowest floor in relation to the base flood elevation
 - 6) The kind and potential use of the structure
 - 7) The height to which a nonresidential structure is to be floodproofed
 - 8) Anchoring systems to stabilize the structure during flooding.
- e) Have engineering documents reviewed by the County Engineer. The four separate engineering documents linked to the NFIP requirements are:
- 1) Hydrologic and hydraulic calculations concerning proposed floodway encroachments.
 - 2) Loading calculations and methods of construction relative to floodproofing.
 - 3) Alternative designs for meeting the minimum opening requirements for enclosures below the lowest floor.
 - 4) Design and methods of construction for breakaway walls that exceed SOP loading resistance of twenty pounds per square foot.
- f) Verify that all necessary technical documents are included and properly certified. Three conditions that necessitate the filing of certified documentation:
- 1) Floodway Encroachment/"No Rise" Certificate: If any of part of the proposed project is to be located in a designated floodway, the applicant must submit engineering documentation demonstrating that the proposed encroachment would not result in any increase in base flood heights. There is no form or special format for a "No-Rise" certificate. It may be a written statement, supported by hydraulic computations, signed by a registered professional engineer, who certifies that the development will result in no increase in flood heights.
 - 2) Watertight Floodproofing: In the event a nonresidential structure is to be floodproofed according to the NFIP standards, the applicant must submit a statement or floodproofing certificate from a registered professional engineer or architect certifying that the design and methods of construction meet these standards. Note: To receive a flood insurance rate based on 1% annual chance or greater flood protection, the nonresidential structure must be dry floodproofed to an elevation at least eighteen (18) inches above the base flood elevation to be rated at the base flood elevation rate (i.e. one foot of freeboard).
 - 3) Enclosures Below the Lowest Floor: When an applicant designs an enclosure below the lowest floor using an alternative to the minimum standard for openings prescribed in the NFIP requirements, a registered professional architect or engineer must certify the design accounts for the effects of hydrodynamic loads and buoyancy.
4. **Determination of Compliance/Noncompliance – Pre-Construction Phase Permit Issuance:** When review of a floodplain development permit application is complete, there are three options for action:
- a) Approve the Floodplain Development Permit Application and issue the Pre-Construction Phase Permit (PCPP). This permit is valid for one year from the date of issuance and allows the applicant to undertake the development as outlined in the application.
 - b) Conditionally approve the Floodplain Development Permit Application and issue the Pre-Construction Phase Permit (PCPP) with conditions. This permit is valid for one year from the date of issuance and allows the applicant to undertake the development as outlined in the application.

- c) Deny the Floodplain Development Permit Application. If the proposal fails to comply with the regulations, then a Floodplain Development Permit Application must be denied. It is helpful to the applicant to have the major area(s) of noncompliance pointed out so the appropriate correction(s) can be made. Clarification of deficiencies can help reduce the number of unnecessary appeals to administrative and regulatory decisions. If an application is denied, a new application may be filed for review and action.
5. **Final Inspection:** After development as proposed in the application and permitted through the PCPP is finalized, the Floodplain Manager is contacted to conduct the final inspection. Compliance with application materials and any conditions of approval are verified. When a structure is required to be elevated, an approved FEMA "Elevation Certificate" shall be required.
6. **Final Floodplain Development Permit Issuance.** Upon final inspection and at such time all conditions of approval are satisfied, the Floodplain Manager issues the Final Floodplain Development Permit.
- B. **Certified Documentation.** Certified documentation may include(s):
1. NFIP Elevation Certificate: Provides a record of the as-built elevation of the lowest floor.
 2. NFIP Floodproofing Certificate: Provides a record of the height of floodproofing. When such documentation is required, the applicant is required to use the most current forms developed by FEMA.
- C. **Additional Permits.**
1. In general, ~~a Corps of Engineers~~ the United States Army Corps of Engineers (USACE) "404" permit is required for any placement of material (fill, piers, etc.) in a stream channel, or for the filling or draining of a wetland.
 2. A permit from the Iowa Department of Natural Resources (IDNR) is required for any bridge, levy or dam, or any other development that is not addressed in the floodplain regulations.
 3. At the time of application to Story County, the applicant should provide(s) documentation to the Floodplain Manager stating that all required Federal and State permits have been applied for, and acknowledging that the project will not proceed until those permits are issued.
 4. The Floodplain Manager may want to send copies of the application to the Corps of Engineers, Rock Island Division and to the Iowa Department of Natural Resources (IDNR) for their review.
- D. **Additional Review.**
1. If the project involves an alteration or relocation of a watercourse, the Floodplain Manager must notify adjacent communities, the Iowa Department of Natural Resources Floodplain Permits Branch, and the FEMA Regional Office.
 2. A proposal to change a floodway delineation or a floodplain boundary must be reviewed and approved by FEMA in accordance with established procedures. Contact should be made with the FEMA Regional Office regarding such procedures.

4.4 Inspections

~~After development as proposed in the application and permitted through the PCPP is finalized, the Floodplain Manager is contacted to conduct the final inspection. Compliance with application materials and any conditions of approval are verified. When a structure~~

~~is required to be elevated, an approved FEMA "Elevation Certificate" shall be required.~~

5.0 ENFORCEMENT

~~Enforcement of development not in compliance with requirements of Chapter 80 – Floodplain Management Program of the Story County, Iowa Code of Ordinances is processed in accordance with the requirements of Chapter 3 – Standard Penalty/County Infractions of the Story County, Iowa Code of Ordinances.~~

~~Often, Public complaints serve to augment the routine inspection and enforcement processes. The Floodplain Manager may be called on to investigate these ad hoc inquiries. The Floodplain Manager should use these opportunities to monitor any encroachments that may have occurred in the floodplain (including fill, construction, placement of mobile homes, etc.)~~

~~Additionally, by developing professional relationships with other County staff and instructing them periodically on what types of violations may occur, the Floodplain Manager can increase this floodplain monitoring capacity at no additional cost to the County.~~

5.1 Administrative Methods

~~If the an infraction is found during an inspection of ongoing construction, the Floodplain Manager can take initial steps to correct the problem by pointing out the deficiency to the developer and following up with another timely visit to ensure compliance in compliance with Chapter 3 – Standard Penalty/County Infractions of the Story County, Iowa Code of Ordinances.~~

6.0 VARIANCES AND APPEALS PROCESS

6.1 Variances

~~The Story County Board of Adjustment in empowered to hear and decide variances to Chapter 80: Floodplain Management Program, as amended. However, for a variance to be granted, the request must have concurrent approval by the Iowa Department of Natural Resources in addition to such action by the Story County Board of Adjustment.~~

6.2 Approval of Variance

~~If a variance is approved, the County must send a letter to the applicant, in accordance with Chapter 80: Floodplain Management Program, as amended, stating that the cost of flood insurance will be commensurate with the increased risk resulting from the reduced lowest floor elevation.~~

6.3 Appeals

~~Determinations of the Floodplain Manager are processed as an Appeal of the Director's Decision and appealed to the Story County Board of Adjustment. Once the request for a variance is heard, it must be either granted or denied. If the variance is denied, the owner can seek relief through the judicial court system. Before the case can be presented to the court, all administrative and legislative remedies must be exhausted.~~

7.0 RECORDS

Flood-related information that shall be retained includes:

- A. Floodplain Development Permits/Applications (includes all elevation and floodproofing certificates);
- B. Recorded "As-Built" elevations;
- C. Findings of fact relative to variances and appeals;
- D. Other NFIP correspondence;
- E. Floodplain management data;
- F. "No-Rise" Certifications in cases of floodway development; and
- G. Copies of "Submit for Rate" on all structures built below one percent (1%) annual chance or greater flood levels.

All official records are maintained in a digital format.

8.0 FEES

~~Any required fees which are applicable towards development in the floodplain are as Floodplain Development Application fees approved by the Story County Board of Supervisors by resolution each calendar year are:~~

- A. Structural - \$150 (per parcel)
- B. Non-Structural - \$75 (per parcel)

9.0 MAINTENANCE AND UPDATES TO ADMINISTRATIVE FORMS

Form management should include these considerations:

- A. Forms should include a listing of the application information outlined in the administrative provisions of the ~~ordinance~~ regulations.
- B. Forms should reflect the technical provisions of the ~~ordinance~~ regulations by requiring information relative to those provisions.
- C. The forms should be revised periodically to remain current with the changes in the floodplain management ~~ordinance~~ regulations and to include pertinent information needs.
- D. Floodplain development permit applications, variance requests, and other administrative forms should be kept current and in sufficient supply.
- E. A good administrative form can serve as a checklist for identifying the other kinds of information that should accompany the application submission.

10.0 MAP APPEALS AND REVISIONS

Any official revision of the flood maps accomplished through either a Letter of Map Amendment (LOMA) or Letter of Map Revision (LOMR) should be appended to the official County floodplain map for permanent record.

11.0 MAINTENANCE OF FLOODPLAIN MAPS AND FLOOD DATA

The Floodplain Manager is the contact for the County to determine the extent of the floodplain. As such, the Floodplain Manager should:

- A. Maintain an adequate supply of FEMA maps for administrative purposes;
- B. Record all map corrections and notices of map revision and attach same to the official administrative map(s);
- C. Maintain other sources of known flood data for approximate floodplain areas; and
- D. Ensure the accurate floodplain maps are displayed in an appropriate public place.

12.0 STREAMBANK STABILIZATION MEASURES

When streambank stabilization measures are a component of a floodplain development permit application, the following information and measures are required:

- A. Completed and sign application (Form 36, Protecting Iowa's Waters)
- B. To scale or dimensioned site map showing the project area, property lines, and ownership, roads, buildings, existing levees or spoil banks and any other pertinent physical features. The plan must show the length of the stream reach to be protected.
- C. To scale or dimensioned cross-sectional view of the project showing the bank height, bank slope — both existing and proposed, and a depiction or description of the protection measures including all appropriate dimensions. Include any site preparation work planned for the bank such as sloping, terracing (benching) or filling.
- D. Type and size of material to be used, including any filter fabrics or bedding material. Accepted revetment materials include field stone, quarry rock, and broken concrete. When using broken concrete, all exposed reinforcing steel must be cut flush with the surface of the concrete prior to placement. Any concrete slabs larger than three feet across must be broken into smaller pieces prior to placement. The use of asphalt or other solid waste is prohibited. The horizontal thickness of a revetment blanket should not exceed four feet.
- E. Indicate the spoil disposal site. Disposal of the spoil material directly on top of the streambank in the form of a levee or dike is generally prohibited. The preferred disposal method is to haul the material out of the floodplain or spread it thinly (less than six inches) across the floodplain. In any case, the spoil must not be placed in an area that is or could be considered a regulated wetland.
- F. Names and mailing addresses of the immediate upstream, downstream and adjacent property owners and tenants, if applicable.
- G. Other information as may be required by the Floodplain Manager.

13.0 12.0 POST FLOOD STANDARD OPERATING PROCEDURES

See Appendix A.

AMENDED and ADOPTED by the Story County Board of Supervisors this 13th day of February 2018. *Effective February 14, 2018.*

Story County Board of Supervisors

ATTEST:

Story County Auditor

APPENDIX A - POST FLOOD STANDARD OPERATING PROCEDURES

1. Coordinate with local emergency management, police, fire department, rescue squad and other community agencies or employees who may be involved in flood evacuation to identify specific areas which have flooded.
2. Immediately after a flood event, inspect the flood damaged areas and determine which structures have been damaged. On each flood damaged structure, post a notice which clearly indicates that a development/building permit is required prior to the initiation of any repair of the flood-damaged structure.
3. On an individual, structure-by-structure basis, the floodplain manager will determine when each structure was constructed, whether it is a Pre-FIRM or Post-FIRM and whether it was constructed in compliance with the effective flood elevations. Each structure which is not compliant with the current effective flood elevation requirements will be evaluated to determine whether it has been substantially damaged and compare the fair market value (including labor and materials) of the total repair or improvement against pre-improvement, fair market value of the structure. The tax assessed value of the structure (excluding land) may be used in place of the fair market value. If the structure has been substantially damaged by the flood, it must be brought into full compliance with the elevation, anchoring, and other flood protection measures specified by the ordinance.
4. Allow the property owner, at his/her own expense, to provide an appraisal of the property which represents the current, fair market value of the structure. In the case of a building which has incurred substantial damage, the appraisal should reflect the value immediately prior to the damage. Story County will only accept appraisals performed by trained, qualified, State-licensed real estate appraisers.
5. If the appraisal exceeds the tax assessed value of the structure by more than fifteen (15) percent, Story County will have the property owner's appraisal report reviewed by an independent review appraiser to assure the value established by the appraisal represents the fair market value of the structure. If the review appraiser believes that the appraisal report supports a value greater than the tax assessed value, then the appraised value may be used to evaluate whether the proposed improvements or repairs to the structure would constitute a substantial improvement.
6. The value of the proposed improvement must also represent the current, fair market value of the work to be performed. If the structure has been damaged, the total value of the damage must be determined, regardless of whether the proposed owner proposed to make complete repairs or only repair a portion of the damage. Story County requires submission of a complete itemization of the cost of all the proposed repairs or improvements.
7. If the structure has been damaged, Story County may use the itemized insurance adjuster's report to establish the value of the damage. If there was no insurance coverage, prior to issuing any permit to repair the damage, Story County must determine the value of the total amount of the damage. In order to do this, Story County may require the property owner to provide an itemized breakdown of the costs to repair all the damage, prepared by a local, licensed building contractor. Story County should inspect the property and review this cost estimate to determine if it fairly represents the total damage and repair costs. Story County may hire a qualified building contractor to review the cost estimates.
8. Following a flood or other damage in a floodprone area, the Story County Floodplain Manager should be frequent (preferably daily) physical inspections of the flood damaged area to assure that repair work is not being performed without a permit. Story County should issue a dated, numbered permit, and require it to be posted at the building repair site. Police, Sheriff's

Department, Public Works Department employees and other community officials and employees should be requested to report to the Floodplain Manager any work activities being performed on buildings without a posted permit.

9. After each flood, tornado, wind storm or other event, it is recommended that Story County publish a notice in the local newspaper to remind property owners that permits are required to repair structural damage resulting from a flood, fire, tornado, winter storm or any other event. Property owners should be directed to the Planning and Development Department for assistance and information concerning a repair permit.
10. Periodically, and especially after any flood event, Story County should publicize (in a prominent location in the newspaper(s)), a notice, advertisement, or news article to remind residents that flood hazard areas exist and have been identified and mapped for Story County. Direct residents to the County Outreach and Special Projects Manager for the flood maps and offer assistance to help residents identify their property location relative to the floodplain. It is recommended that the notice or news article also discuss that Story County is a participant in the National Flood Insurance Program and that structures and contents flood insurance coverage is available to any property owner, regardless of the property location. The article or notice should also remind renters that they may purchase flood insurance coverage on their personal property and contents.

Story County Floodplain Management

900 6th Street, Nevada, Iowa 50201
 (515) 382-7247 — lharter@storycountyiaowa.gov — www.storycountyiaowa.gov

FLOODPLAIN DEVELOPMENT PERMIT APPLICATION



1. Property Owner*

(Last Name) _____
 (First Name) _____
 (Address) _____
 (City) _____ (State) _____ (Zip) _____
 (Phone) _____ (Email) _____

2. Applicant (if different than owner)

(Last Name) _____
 (First Name) _____
 (Address) _____
 (City) _____ (State) _____ (Zip) _____
 (Phone) _____ (Email) _____

3. Property Address _____

Parcel ID Number(s) _____

4. Certification and Signature

I/we certify that the information and exhibits submitted are true and correct to the best of my knowledge and that in filing this application I am acting with the knowledge, consent and authority of the owners of the property. Pursuant to said authority, I hereby permit County officials to enter upon the property for the purpose of inspection. **The undersigned agrees that all such work shall be done in accordance with the requirements of Chapter 80—Floodplain Management Program of the Story County, Iowa Code of Ordinances and will all other applicable County ordinances and the laws and regulations of the State of Iowa. *Acknowledgement of property owner is required and may occur via email or signature of this application.**

Property Owner Signature _____ Date _____

Applicant Signature _____

Date _____

Type of Development:

Structural

Non-Structural

Use of Structure*:

Dimensions: _____

**If structural development is proposed, a zoning permit is required prior to issuance of a floodplain development permit.*
 Brief description of the proposed development: _____

Yes No Will any development activity (including filing, grading, or storage) occur in the Floodway?

Yes No Will the development include the relocation or alteration of a watercourse?

Submittal Requirements

Filing Fee (required prior to processing): Structural—\$100 (per parcel) Non-Structural—\$50 (per parcel)

Site Development Plan (See reverse for detailed requirements)

Building/Structural Information (See reverse for detailed requirements)

Certifications (See reverse for detailed requirements)

Special Flood Hazard Area(s) (Please select all applicable)

General Floodplain (Zone A)

Floodway (Zone AE)

Floodway Fringe (Zone AE)

Regulatory Base Flood Elevation: _____

Date Received _____

Receipt No. _____

Receipt Amount _____

FOR OFFICE USE ONLY

All site plans for development within any Special Flood Hazard Area should show the following information. Please refer to the Story County, Iowa - Code of Ordinances, Chapter 80 - Floodplain Management Program, for detailed requirements and standards.

SITE PLAN REQUIREMENTS

(for all development within any Special Flood Hazard Area)

General Information

- North Arrow
- Property Lines
- Topographic information if required, including existing and proposed contour intervals of not less than 5 feet.

Floodplain Information (based on FIRRM map)

- Boundary of Special Flood Hazard Area
- Flood zone(s) designation of the proposed development area
- Boundary of the floodway(s)
- Base flood elevation(s)

Site Development Information

- Location of all areas of development
- Existing and proposed structures
- Utility systems (for public utilities, including details on how the location will minimize flood damage and protect public facilities)
- Grading and pavement areas
- Fill materials (location, type and amounts)
- Storage areas
- Drainage facilities
- Details on the existing and proposed location of any watercourse to be altered

STRUCTURAL APPLICATIONS

(All plans for structures within any Special Flood Hazard Area must show the following information.)

Elevation Information

- Elevation of the proposed structure (including basement)
- Elevation to which any non-residential structure will be floodproofed
- Elevation to which any proposed utility systems will be elevated or floodproofed.

Elevation Certificate

- Initial Application
- Foundation framing in place
- Building completion

- Usage details of any enclosed areas below the lowest floor.

Floodproofing Information

- Floodproofing Certificate
- Inspection and maintenance plan, including installation, exercise, and maintenance of floodproofing measures).
- Operational plan

Foundation Plan

- To-scale drawings of proposed foundation system
- Proposed method of elevation (i.e. fill, solid foundation perimeter wall, solid backfilled foundation, open foundation on columns/posts/shear walls).
- Openings to facilitate automatic equalization of hydrostatic pressure

CERTIFICATION REQUIREMENTS

When any of the following are applicable to the proposed development, the application will not be accepted unless the certification is signed and sealed by the appropriate registered/licensed professional. There will be NO exceptions.

- Elevation Certificate** — FEMA Form 81-31 must be completed and submitted to the Floodplain Administrator within 7 days of the requirements listed above (at each stage).
- Floodproofing Certificate** — If floodproofing, FEMA Form 81-65 must be completed and certified by a professional engineer or architect and submitted with supporting data, an operational plan, and an inspection and maintenance plan.
- Watercourse Alteration/Relocation** — If altering or moving a watercourse, a professional engineer must prepare and certify the report that describes the proposed alteration/location and details the effects of the proposed project on the flood-carrying capacity of the watercourse and the effects to properties located both upstream and downstream. A map illustrating the alteration/relocation must be included.
- No-Rise Certification** — Any development within the Floodway must be certified by a professional engineer that the encroachment will not result in any increase in the flood levels during the occurrence of the base flood, based on hydrologic and hydraulic analyses performed in accordance with standard engineering practice.

**STORY COUNTY CONSERVATION
QUARTERLY REPORT
February 2018**

Michael D. Cox, Conservation Director

Strategic Plan

- The Conservation Board developed a new strategic plan for 2018-2020. The plan focuses on community betterment through engagement in resource conservation. The new mission statement is – Connecting people with nature and improving natural resources – making Story County a great place to live, work, and recreate.

Tedesco Environmental Learning Corridor

- Construction of Phase #1 is substantially complete. Final seeding and tree planting will happen this spring.
- Phase #2 design is in final stages. Public Hearing is scheduled for 2/27 to consider final plans and release request for bids. Construction is anticipated spring and summer of 2018.

Heart of Iowa Nature Trail Paving

- Last fall we met with cities along the trail to discuss trail paving sequencing and other needed improvements. Cities provided updates on trail related news from their communities. It was agreed to begin paving at Slater and work east. We applied for a Central Iowa Regional Transportation Planning Alliance grant and are preparing additional grant applications. Match Money will come from the Energy Transfer Fund.

Praeri Rail Trail Extension

- The old railroad corridor into Zearing has been acquired from the Union Pacific Railroad. We are in the final stages of acquiring easements. Bidding is anticipated for summer 2018.

Jordan Family Wildlife Acres

- Site restoration is nearly complete. Oxbows have been restored, planting will happen this spring.

Hickory Grove Park Lake Renovation

- Contract has been awarded for Phase #1. This work will begin as soon as weather allows. Phase #2 is anticipated to be released for bids in the coming weeks. Dependent on successful award of bid, lake drawdown will begin mid-summer.

Carroll Prairie

- Fundraising is being done by the Iowa Natural Heritage Foundation to transfer this 50-acre parcel containing remnant native prairie, to Story County. Approximately 80% of the required funding has been secured.

Countywide Watershed Assessments

- EOR is in the final stages of preparing the draft watershed assessment report. We should receive the report by March.

Sensitive Areas Inventory

- Fieldwork was completed for the first season of the project. Contractors received largely very favorable responses from landowners and a significant amount of landowner education was offered. Fieldwork will continue this spring and final report is due in June 2018.

Events/Environmental Education

- We have been named the 2018 Best Environmental Education program in Iowa.
- The master river steward course will be presented again this year with the addition of a lab portion. The classroom portion will be offered through the Osher Lifelong Learning Institute. The lab portion will involve fieldwork in water quality monitoring, stream stabilization, and stormwater management.

— CALENDAR OF EVENTS —

Date	Time	Event	Location
FEBRUARY			
Thursday, February 1	1:30 p.m.	OASC Winter Hike	Heart of Iowa Nature Trail
Saturday, February 3	10:00 a.m.	Wild Tots: Winter Wonders	McFarland Park
Thursday, February 8	1:30 p.m.	OASC Winter Hike	Sleepy Hollow Access
Tuesday, February 6	11:00 a.m.	O.W.L.S.: Portraits of Nature in Iowa	McFarland Park
Monday, February 12	5:30 p.m.	Story County Conservation Board Meeting	McFarland Park
Thursday, February 15	7:00 p.m.	Environmental Literature Club: Part 1	Wheatsfield Co-op
Saturday, February 17	7:30 p.m.	Astronomers Meeting: Hubble Space Telescope	McFarland Park
Sunday, February 18	2:00 p.m.	Lotion Bars and Lip Balm	McFarland Park
Monday, February 19	Holiday	Story County Conservation Offices Closed	
Thursday, February 22	7:00 p.m.	Story County Trails Advisory Committee Meeting	McFarland Park
Saturday, February 24	10:00 a.m.	Cocoa Picasso	McFarland Park
Saturday, February 24	1:00 p.m.	Fermenting Foods	McFarland Park
Monday, February 26	6:30 p.m.	Diversify Your Landscape and Eat Your Yard	McFarland Park
MARCH			
Thursday, March 1	6:30 p.m.	Story County Conservation <i>Partners</i> Meeting	McFarland Park
March 5 - 23		Photo Contest Submission Period	McFarland Park
Tuesday, March 6	11:00 a.m.	O.W.L.S.: Iowa River Bones	McFarland Park
Monday, March 12	9:00 a.m.	Winging It Camp	McFarland Park
Monday, March 12	5:30 p.m.	Story County Conservation Board Meeting	McFarland Park
Thursday, March 15	7:00 p.m.	Environmental Literature Club: Part 2	Wheatsfield Co-op
Saturday, March 17	7:30 p.m.	Astronomers Meeting: Telescope Optics	McFarland Park
Thursday, March 29	7:00 p.m.	Story County Trails Advisory Committee Meeting	McFarland Park
Saturday, March 31	10:00 a.m.	Geocache Egg Hunt	McFarland Park
APRIL			
Tuesday, April 3	11:00 a.m.	O.W.L.S.: Aldo Leopold	McFarland Park
Monday, April 9	5:30 p.m.	Story County Conservation Board Meeting	McFarland Park
Thursday, April 19	7:00 p.m.	Environmental Literature Club: Part 3	Wheatsfield Co-op
Saturday, April 21	10:00 a.m.	Explore Your Outdoors: Insects	McFarland Park
Saturday, April 21	7:30 p.m.	Astronomers Meeting: Solar System in 3D	McFarland Park
Sunday, April 22	1:00 p.m.	Earth Day Hike	McFarland Park
Sunday, April 22	2:00 p.m.	Spring Wildflower Hike	Robison Wildlife Acres
Thursday, April 26	7:00 p.m.	Story County Trails Advisory Committee Meeting	McFarland Park
Saturday, April 28	1:00 p.m.	Trail Enhancement and Management Day	Robison Wildlife Acres

TRAIL ENHANCEMENT AND MANAGEMENT (TEAM) DAY

Saturday, April 28, 1 - 3 p.m.

Robison Wildlife Acres (29490 632nd Ave., Nevada)

Be a part of our TEAM and help make improvements to county trail systems. All volunteers are asked to wear long sleeves, pants, and sturdy, closed-toe shoes. Bring work gloves and a water bottle. Registration is required to ensure enough tools and refreshments for everyone. This day at Robison's will focus on trail trimming and grooming. Register by 4 p.m. on Thursday, April 26.

