

The Board of Supervisors met on 1/9/18 at 10:00 a.m. in the Story County Administration Building. Members present: Marty Chitty, Lauris Olson and Rick Sanders, with Sanders presiding. (all audio of meetings available at storycountyiowa.gov) Sanders commented on Olson.

PUBLIC COMMENTS #1 – Wayne Clinton, Ames, commented on item #8 under Additional Items, voicing his concerns about the proposal. George Bellisos, Ames, encouraged the Board to partake in the National Association for the Advancement of Colored People (NAACP), and to join the Martin Luther King Day celebration on 1/15/18.

PROCLAMATION DECLARING THE WEEK OF JANUARY 7, 2018, AS “SLAVERY AND HUMAN TRAFFICKING PREVENTION AND AWARENESS WEEK” – Sanders read the proclamation. Chitty moved, Olson seconded the approval of Proclamation Declaring the Week of January 7, 2018 as “Slavery and Human Trafficking Prevention and Awareness Week. Motion carried unanimously (MCU) on a roll call vote.

MINUTES: 1/2/18 Minutes – Chitty moved, Olson seconded approval of the Minutes as presented. Roll call vote. (MCU)

CLAIMS: 1/11/18 Claims of \$901,730.36 (run date 1/5/18, 22 pages, on file in the Auditor's Office) and authorize the Auditor to issue checks in payments of these claims and payment requests from BooST School Ready Service (\$29,934.59), BooST Early Childhood (\$7,981.92), Central Iowa Drug Task Force (CIDTF) (\$482.80), Emergency Management (\$365.91), E911 Surcharge (\$16,981.27), County Assessor (\$8,506.61), and Ames City Assessor (\$18,709.20). Olson moved, Chitty seconded approval of the Claims as presented. Sanders clarified the Parents Way claims are being paid. Roll call vote. (MCU)

Sanders requested to remove items #1 and #4 from the Consent Agenda for individual discussion. Olson asked the same for items #2 and #3. Olson moved, Chitty seconded approval of the Consent Agenda with noted changes.

5. Appointment of Louisa Tabatabai to the Civil Service Commission for a six-year term ending 12/31/23
6. Contract for Highway Right of Way with David Alan Van Waus for the Purchase of Permanent and Temporary Easement for \$235.00 (Project No. L-C2—73-85)
7. Final Pay Voucher for Heartland Asphalt, Inc., Mason City, Iowa, for HMA Resurfacing Project #STP-S-C085(141)—5E-85
8. Final Plans for Bridge Replacement-CCS on 120th Street, Section 13, Lincoln Township (Project No. L-L13—73-85)
9. Adopt-A-Road Application Renewal, effective 1/1/18-12/31/18: a) #09-01 Timber Road Group on Timber Road from 265th Street to County Road E57 (280th Street); b) #16-02 Family of Jameson O'Connor on County Road R70 (580th Avenue) from the city limits of Cambridge north to 290th Street; c) #16-06 Jonathan Wilson on Cameron School Road from 500th Avenue east to George Washington Carver; d) #11-01 Helen and Matthew Nelson on West 190th Street from George Washington Carver Avenue west to 510th Avenue; E) #16-04 ISU Transportation Student Association on County Road R38 (510th Avenue) from 260th Street south to 280th Street
10. Resolution #18-68, Setting Date and Time for a Public Hearing for 1/16/18, for the First Consideration of Ordinance No. 268, for the Purpose of Amending Certain Boundaries of the Official Zoning Map of Story County
11. Resolution #18-72, Construction Evaluation Resolution, relating to the construction of a Confined Animal Feeding Operation (CAFO) structure

Roll call vote. (MCU)

1. Clarification of Board's Intent with Regard to Resolution #18-71 – Sanders reported the action from 1/2/18 requires clarification. Chitty moved, Olson seconded the approval of appointees to the Central Iowa Regional Transportation Planning Alliance (CIRTPA) as follows: CIRTPA Transportation Policy Committee (TPC) primary representative Lauris Olson, alternate Rick Sanders; CIRTPA Transportation Technical Committee (TTC) primary representative Darren Moon, Engineer, alternate Tyler Sparks. Roll call vote. (MCU)
2. Appointment of Shala Harsh to Aging Resources Advisory Council for a three-year term, ending 6/30/20 – Deb Schildroth, Director, External Operations and County Services, provided background information. Olson moved, Chitty seconded the approval of the Appointment of Shala Harsh to Aging Resources Advisory Council for a three-year term, ending 6/30/20. Roll call vote. (MCU)
3. Appointment of Spence Evans to the Decategorization (DeCat) Board for a three-year term, ending 12/31/20 – Schildroth reported on the DeCat bylaws and the need for someone from the educational system. Olson moved, Chitty seconded approval of Appointment of Spence Evans to the DeCat Board for a three-year term, ending 12/31/20. Roll call vote. (MCU)
4. Appointment of Jerry Stewart to E-911 Service Board for a one-year term, ending 12/31/18 – Sanders requested to change the nominee to Michael Newton. Olson moved, Chitty seconded the approval of Appointment for E-911 Board for a one-year term, ending 12/31/18 for Michael Newton. Roll call vote. (MCU)

WEBSITE REFRESH – Leanne Harter, County Outreach and Special Projects Manager, reported on the proposed layout of the updated website, timeline, and requested direction from the Board. Discussion took place about layout and content. Olson moved, Chitty seconded approval with Website Refresh direction. Roll call vote. (MCU)

COUNTY SUPPORT OF THE AMES BRANCH OF THE NATIONAL ASSOCIATION FOR THE ADVANCEMENT OF COLORED PEOPLE (NAACP) – Sanders reported on the request to sponsor a table at the annual banquet.

Sanders suggested sending a notice to employees regarding attendance. Chitty moved, Olson seconded for Sanders to send a notice to County employees for the purchase of a table and attending the event. Roll call vote. (MCU) Linda Murken, Franklin Township, commented the Board might want to seek legal counsel's opinion regarding the event's public purpose.

EMPLOYEE ASSISTANCE PROGRAM POLICY (FOR SEVEN-DAY REVIEW) – Alissa Wignall, Human Resources Director, provided background and detailed information. Chitty moved, Olson seconded the approval of the Employee Assistance Program Policy for seven-day review. Roll call vote. (MCU)

2017 ANNUAL REPORT – Leanne Harter, County Outreach and Special Projects Manager, stated the Board has provided this report for several years. It will be available on the website; Harter will do a cost estimate for printing in-house and distributing to city halls and libraries. Intern Christina Tesar provided additional information. Sanders

thanked Harter and staff. Olson moved, Chitty seconded the approval of the 2017 Annual Report as presented. Roll call vote. (MCU)

2018 COMMUNICATIONS PLAN - Leanne Harter, County Outreach and Special Projects Manager, reported on background information and four elements within the plan. Intern Christina Tesar reported on research, goals, strategies, and action steps. Chitty moved, Olson seconded the approval of the 2018 Communications Plan with noted changes. Roll call vote. (MCU)

CONTINUITY OF OPERATIONS PLAN/CONTINUITY OF GOVERNMENT (COOP/COG) PLAN EXERCISE – Leanne Harter, County Outreach and Special Projects Manager, reported on a proposal of three training day exercises and explained specifics of each day of training. Olson moved, Chitty seconded the approval of COOP/COG Plan Exercise for a seven-day review. Roll call vote. (MCU)

ANNUAL REVIEW OF THE CONTINUITY OF OPERATIONS PLAN/CONTINUITY OF GOVERNMENT PLAN (COOP/COG) – CLOSED SESSION POSSIBLE TO DISCUSS PORTIONS OF THE PLAN CONSIDERED CONFIDENTIAL UNDER CODE OF IOWA §21.5(K) – Leanne Harter, County Outreach and Special Projects Manager, reported on background information and reviewed non-confidential proposed changes. Discussion took place regarding chain of command. Sanders suggested restructuring numbered pages by section so that any portion can be changed without reprinting the entire document. The Board concurred. Olson suggested grammatical corrections. Olson moved, Chitty seconded the approval of the Annual Review of the COOP/COG with the noted changes made by Sanders and Olson. Roll call vote. (MCU)

Recessed at 12:07 p.m. and reconvene at 12:09 p.m.

PROPOSED PRINCIPLES OF OPERATION FOR THE BOARD OF SUPERVISORS – Olson provided an overview of the nine items. Discussion took place regarding each proposed item. Wayne Clinton, Ames, spoke about communication between Supervisors and with constituents. Nancy Miller, Grant Township, spoke about not micro-managing staff. Sanders spoke about Item #4 regarding evaluation of the Board's staff. The Board agreed to return to its previous evaluation method. No action was taken.

PLANNING AND DEVELOPMENT QUARTERLY REPORT – will report next week.

LIAISON ASSIGNMENTS, COMMITTEE MEETINGS UPDATES, AND ANNOUNCEMENTS FROM THE SUPERVISORS - Supervisors Chitty and Olson both reported on multiple meetings. Sanders announced there is a public meeting on 1/12/18 for union negotiations at 8:00 am in Assessor's Conference Room.

Chitty moved, Olson seconded to adjourn at 1:12 p.m. Roll call vote. (MCU)

Story County
Board of Supervisors Meeting
Agenda
1/9/18

1. CALL TO ORDER: 10:00 A.M.
2. PLEDGE OF ALLEGIANCE:
3. PUBLIC COMMENT #1:
This comment period is for the public to address topics on today's agenda
4. Consideration Of Proclamation Declaring The Week Of January 7, 2018, As "Slavery And Human Trafficking Prevention And Awareness Week"
YSS, Access, Protecting our Children, Story County Sheriff's Office, Central Iowa Service Network Against Human Trafficking, Teens Against Human Trafficking, Story County Attorney's Office

Department Submitting Board of Supervisors

Documents:

PROCLAMATION FOR SLAVERY AND HUMAN TRAFFICKING PREVENTION AND AWARENESS WEEK.PDF

5. CONSIDERATION OF MINUTES:

- I. 1/2/18 Minutes

Department Submitting Auditor

6. CONSIDERATION OF PERSONNEL ACTIONS:

7. CONSIDERATION OF CLAIMS:

- I. 1/11/18 Claims

Department Submitting Auditor

Documents:

CLAIMS 011118.PDF

8. CONSENT AGENDA:

(All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time the Board votes on the motion.)

- I. Clarification Of Board's Intent With Regard To Resolution #18-71

Department Submitting Auditor

- II. Consideration Of Appointment For Aging Resources Advisory Council For A 3 Year Term Ending 6/30/2020 For Shala Harsh

Department Submitting BOS

- III. Consideration Of Appointment For DeCat Board For A 3 Year Term Ending 12/31/2020
Spence Evans

Department Submitting BOS

- IV. Consideration Of Appointment For E-911 Service Board For A 1 Year Term Ending
12/31/18 For Jerry Stewart

Department Submitting Board of Supervisors

- V. Consideration Of Appointment To The Civil Service Commission: Louisa Tabatabai For A
Six Year Term Expiring 12/31/23

Department Submitting Board of Supervisors

- VI. Consideration Of Contract For Highway Right Of Way With David Alan Van Waus For
The Purchase Of Permanent And Temporary Easement For \$325.00 (Project No. L-C2--
73-85)

Department Submitting Engineer

Documents:

ROW VAN WAUS 16 02 200 120.PDF

- VII. Consideration Of Final Pay Voucher For Heartland Asphalt Inc., Mason City, IA For
HMA Resurfacing Project #STP-S-C085(141) - -5E-85

Department Submitting Engineer

Documents:

FINAL PAY HEARTLAND 121417.PDF

- VIII. Consideration Of Final Plans For Bridge Replacement- CCS On 120th Street, Section
13, Lincoln Township (Project No. L-L13--73-85)

Department Submitting Engineer

Documents:

120TH ST BRIDGE REPLACEMENT.PDF

- IX. Consideration Of Adopt-A-Road Application Renewal Effective 1/1/18 Thru 12/31/18: A)
#09-01 Timber Road Group On Timber Road From 265th Street To County Road E57
(280th Street); B) #16-02 Family Of Jameson O'Connor On County Road R70 (580th
Avenue) From The City Limits Of Cambridge North To 290th Street; C) #16-06 Jonathan
Wilson On Cameron School Road From 500th Avenue East To George Washington
Carver; D) #11-01 Helen And Matthew Nelson On West 190th Street From George
Washington Carver Avenue West To 510th Avenue; E) #16-04 ISU Transportation

Student Association On County Road R38 (510th Avenue) From 260th Street South To 280th Street

Department Submitting Engineer

Documents:

AAR 0901 18.PDF
AAR 1602 18.PDF
AAR 1606 18.PDF
AAR 1101 18.PDF
AAR 1604 18.PDF

- X. Consideration Of Resolution #18-68, Setting Date And Time For A Public Hearing For January 16, 2018, For The First Consideration Of Ordinance No. 268, For The Purpose Of Amending Certain Boundaries Of The Official Zoning Map Of Story County

Department Submitting Planning and Development

Documents:

RESOLUTION 18 68 SETTING PUBLIC HEARING.PDF

- XI. Consideration Of Resolution #18-72, Construction Evaluation Resolution, Relating To The Construction Of A Confinement Feeding Operation Structure

Department Submitting Environmental Health

Documents:

RESOLUTION 1872.PDF

9. PUBLIC HEARING ITEMS:

10. ADDITIONAL ITEMS:

- I. Discussion And Consideration Of Website Refresh - Leanne Harter And Barbara Steinback

Department Submitting Auditor

- II. Discussion And Consideration Of County Support Of The Ames Branch Of The NAACP

Department Submitting Board of Supervisors

Documents:

2018 AMES NAACP BANQUET.PDF

- III. Discussion And Consideration Of Employee Assistance Program Policy (For 7-Day Review) - Alissa Wignall

Department Submitting Board of Supervisors

Documents:

EMPLOYEE ASSISTANCE PROGRAMDRAFT.PDF

IV. Discussion And Consideration Of 2017 Annual Report - Leanne Harter And Christina Tesar

Department Submitting Board of Supervisors

Documents:

DRAFT ANNUAL REPORT FOR BOS AGENDA.PDF

V. Discussion And Consideration Of 2018 Communications Plan - Leanne Harter And Christina Tesar

Department Submitting Board of Supervisors

Documents:

2018 COMMUNICATIONS PLAN.PDF
BOSPRESNTATION FOR 1 9.PDF

VI. Discussion And Consideration Of Continuity Of Operations Plan/Continuity Of Government (COOP/COG) Plan Exercise - Keith Morgan And Leanne Harter

Department Submitting Board of Supervisors

Documents:

18 01 03 STORY CO COOP TRAINING CONCEPT.PDF

VII. Discussion And Consideration Of Annual Review Of The Continuity Of Operations Plan/Continuity Of Government Plan - Leanne Harter (May Go Into Closed Session To Discuss Portions Of The Plan Considered Confidential Under Iowa Code 21.5(K). Portions Of This Document Are Considered Confidential Under Iowa Code 21.5(K).

Department Submitting Board of Supervisors

Documents:

ANNUAL REVIEW FOR COOPCOGADOPTIONPRESENTATIONTO
SCBOS.PDF

VIII. Discussion And Consideration Of Proposed Principles Of Operation For The Board Of Supervisors - Lauris Olson

Department Submitting Board of Supervisors

Documents:

BOS PROPOSED PRINCIPLES OF OPERATION.PDF

11. AGENCY REPORTS:

12. DEPARTMENTAL REPORTS:

I. Planning And Development Quarterly Report - Jerry Moore

Department Submitting Auditor

Documents:

PLANNING AND DEVELOPMENT QUARTERLY REPORT.PDF

13. OTHER REPORTS:

14. PUBLIC FORUM #2:

Comments from the Public on Items not on this Agenda. The Board may not take any Action on the Comments due to the Requirements of the Open Meetings Law, but May Do So In the Future.

15. LIAISON ASSIGNMENTS, COMMITTEE MEETINGS UPDATES, AND ANNOUNCEMENTS FROM THE SUPERVISORS:

16. ADJOURNMENT:

Story County strives to ensure that its programs and activities do not discriminate on the basis of race, color, national origin, sex, age or disability. Persons requiring assistance, auxiliary aids or services, or accommodation because of a disability may contact the county's ADA coordinator at (515)382-7204.

Proclamation for Slavery and Human Trafficking Prevention and Awareness Week

Whereas, one of the United States founding principles is that all people are created equal with the unalienable right to life, liberty and the pursuit of happiness, in addition, the Thirteenth Amendment to the Constitution abolished slavery and involuntary servitude;

Whereas, slavery within the United States today is most often found in the form of forced labor and sex trafficking, which weakens our social fabric, increases violence in organized crime, and debases our humanity;

Whereas, this heinous crime is found within our own community;

Whereas, the Iowa Network Against Human Trafficking has been working for ten (10) years to abolish all forms of human trafficking through education, volunteerism, advocacy and collaboration;

Whereas, every business, community organization, faith community, family and individual can make a difference by working to protect our young people from sexual exploitation; by addressing the problem of internet sex trafficking and pornography; and by becoming more aware of the problem and possible solutions;

Therefore, We, the members of the Story County Board of Supervisors do hereby proclaim the week of January 7th, 2018 as Slavery and Human Trafficking Prevention and Awareness Week, and encourage all of our citizens to become more informed on this growing problem, to be vigilant and report suspicious activity, and to work towards solutions to end trafficking in all its forms in our community. If you see something that doesn't look right, take action and call the National Human Trafficking Hotline at 888-373-7888 or contact local law enforcement at 911.

APPROVED **DENIED**
Board Member Initials: RS
Meeting Date: 1-9-18
Follow-up action: _____

Prepared by: Darren R. Moon, Story County Engineer's Office, 837 N Ave., Nevada, IA 50201 515-382-7355

CONTRACT FOR HIGHWAY RIGHT OF WAY

PARCEL No: 16-02-200-120
 PROJECT No: L-C2-73-85
 ROAD No: 280TH ST.

THIS AGREEMENT made and entered into this 19th day of December, A.D. 20 17 by and between
 DAVID ALAN VAN WAUS

Seller, and the Story County Secondary Roads Department, acting for the County of Story, Buyer.

1.a SELLER AGREES to sell and Buyer agrees to buy the following real estate, hereinafter referred to as the premises, situated in parts of the following (1/4 1/4 Sec./Twp./Rge.):

The South 12.00 feet of the North 45.00 feet of the East 125.00 feet of the West 940.00 feet of the NW¼, NE¼ in Section 2, Township 82 North, Range 21 West of the 5th P.M., Story County, Iowa. Easement contains 0.13 acres of which 0.10 acres is existing R.O.W.

County of Story, State of Iowa, and more particularly described on Page 3 and which include the following buildings, improvements and other property:

See attached graphical representation

1.b SELLER ALSO GRANTS to Buyer a temporary easement as shown on the Temporary Easement Plot attached as Page 4, and as shown on the project plans for said highway improvement. Said temporary easement shall terminate upon completion of this highway project.

1.c The premises also include all estates, rights, title and interests, including all easements, and all advertising devices and the rights to erect such devices as are located thereon. SELLER CONSENTS to any change of grade of the highway and accepts payment under this contract for any and all damages arising therefrom. SELLER ACKNOWLEDGES full settlement and payment from the Buyer for all claims per the terms of this contract and discharges the Buyer from liability because of this contract and the construction of this public improvement project.

2. Possession of the premises is the essence of this contract and Buyer may enter and assume full use and enjoyment of the premises per the terms of this contract. Buyer may take immediate possession of premises upon the execution of the contract by both Seller and Buyer.

3. Buyer agrees to pay and SELLER AGREES to grant the right of possession, convey title, and to surrender physical possession of the premises as shown:

	Payment Amount	Agreed Performance
\$	<u>325.00</u>	on right of possession
\$		on conveyance of title
\$		on surrender of possession
\$		on possession and conveyance
\$	<u>325.00</u>	TOTAL LUMP SUM

BREAKDOWN:		ac.=acres	sq.ft.=square feet			
Land by Fee Title			ac./sq.ft.	\$	Buildings & Improvements	\$
Underlying Fee Title			ac./sq.ft.	\$	Fence _____ rods woven	\$
Permanent Easement	<u>0.03</u>		ac./sq.ft.	\$ <u>150.00</u>	Fence _____ rods barb	\$
Temporary Easement	<u>0.05</u>		ac./sq.ft.	\$ <u>150.00</u>		
Damages for:						\$
				<u>Future Abstract Entry in the amount of \$25.00</u>		

4. The Seller is responsible for any and all matters relating to any tenant on the land and hereby releases the Buyer from all tenant liabilities.

SELLER'S SIGNATURE AND CLAIMANT'S CERTIFICATION: Upon due approval and execution by the Buyer, we the undersigned claimants certify the total lump sum payment shown herein is just and unpaid.

x David Van Waus

- 5. Each page and each attachment is by this reference made part hereof and the entire agreement consists of 4 pages.
- 6. In the event that said premises is burdened by the lien of a mortgage, judgement or other encumbrance, Sellers agree to fully cooperate with Buyer in securing a release of such lien from said premises, and if necessary and proper, Sellers agree that any part of the sum owing to them under this contract may be paid to the holder of such lien for such release.
- 7. Buyer agrees that any drain tile that is located within the premises and is damaged by highway construction shall be repaired at no expense to Seller. Where Buyer specifically agrees to construct and maintain fence, the fence shall be constructed and maintained for vehicle access control purposes only at no expense to the Seller. Buyer shall have the right of entry upon Sellers remaining property along the right of way line, if necessary, for the purpose of connecting said drain tile and constructing and maintaining said fence. Seller may pasture against said fence at his own risk. Buyer will not be liable for fencing private property of maintaining the same to restrain livestock.
- 8. If the Seller holds title to the premises in joint tenancy with full rights of survivorship and not as tenants in common at the time of this contract, Buyer will pay any remaining proceeds to the survivor of that joint tenancy and will accept title solely from that survivor, provided the joint tenancy has not been destroyed by operation of law or acts of the Seller.
- 9. These premises are being acquired for public purposes and this transfer is exempt from the requirements for the filing of a Declaration of Value by the Code of Iowa.
- 10. Seller states and warrants that, to the best of Seller's knowledge, there are no burial site, well, solid waste disposal site, hazardous substance, nor underground storage tank on the premises described and sought herein except,
- 11. This Written contract constitutes the entire agreement between Buyer and Seller and there is no agreement to do or not to do any act or deed except as specifically provided for herein.

Additional Right of Way Agreements:



SELLER'S ACKNOWLEDGMENT

STATE OF IOWA: ss On this 19th day of December, 20 17, before me, the undersigned, personally appeared David Van Waus

Known to me to be the identical persons named in and who executed the foregoing instrument and acknowledged that they executed the same as their voluntary act and deed.

Nicole L. Banks
Notary Public in and for the State of Iowa

BUYER'S APPROVAL

Darren Moon 12-28-17

Recommended by: Darren Moon P.E., Story County Engineer (Date)

[Signature] 1-9-18

Approved by: Chairperson, Story County Board of Supervisors (Date)

Contract 034025



Iowa Department of Transportation
CONTRACT CONSTRUCTION PROGRESS VOUCHER

STP-S-C085 (14.1) --5E-85
 HMA Resurfacing
 STORY COUNTY ENGINEER

Voucher No. 7

DATE LAST VOUCHER 12-14-17
 MO. DAY YR.

THIS VOUCHER MO. DAY YR.

ITEM NO.	DAYS WORKED		RET. %	CONTRACTOR NO.	18395	HEARTLAND ASPHALT INC	MASON CITY, IA	PARTICIPATING			
	LAST VOUCH.	AUTH.						RURAL PARTICIPATING	NON-PARTICIPATING	URBAN PARTICIPATING	URBAN NON-PARTICIPATING
0010	2516.200	2516.200	0	410	410	2217860	000	000	000	000	
0020	3.700	3.700	0	441	441	3700	000	000	000	000	
0030	497.200	497.200	0	441	441	497200	000	000	000	000	
0040	4253.800	4253.800	0	442	442	4416290	000	000	000	000	
0050	4253.800	4253.800	0	442	442	4355560	000	000	000	000	
0060	510.500	510.500	0	442	442	494500	000	000	000	000	
0070	600.000	600.000	0	442	442	600000	000	000	000	000	
0080	1.000	1.000	0	442	442	000	000	000	000	000	
0090	1.000	1.000	0	442	442	000	000	000	000	000	

I certify that the work items shown herein are just and unpaid, and that the requirements of the Iowa Department of Transportation specifications for this project, including all requirements as to maximum hours of labor and minimum wages have been complied with.

1-3-18 DATE 1-9-18 PROJECT ENGINEER CERTIFICATION George Jessen

2- DATE 1-9-18 CHAIRMAN OF BOARD OF SUPERVISORS APPROVAL George Jessen

3- DATE 12/22/17 DISTRICT CONSTRUCTION/LOCAL SYSTEMS ENGINEER OR OFFICE DIRECTOR APPROVAL George Jessen

CERTIFICATION FOR HOURS AND LABOR APPLIES ONLY TO FEDERAL PARTICIPATING PROJECT.

CLAIMANT'S CERTIFICATION (Required for Final Payment Only)
 George Jessen the President

for Heartland Asphalt (contractor) certify that the work items shown herein are just and unpaid, and that the requirements of the Iowa Department of Transportation specifications for this project, including all requirements as to maximum hours of labor and minimum wages have been complied with.

12/22/17 DATE George Jessen SIGNED CLAIMANT (CONTRACTOR)

Contract No. 034025



Iowa Department of Transportation
CONTRACT CONSTRUCTION PROGRESS VOUCHER

STP-S-C085 (141) --5E-85
 HMA Resurfacing
 STORY COUNTY ENGINEER

Voucher No. 7

DATE LAST VOUCHER 12-14-17
 MO. DAY YR.

THIS VOUCHER MO. DAY YR.

DAYS WORKED		RET. %
LAST VOUCH.	AUTH.	
11.0	20.0	3.000

ITEM NO.	QUANTITY AWARDED	ITEM DESCRIPTION	QUANTITY AUTHORIZED	MEASURE	FCT.	PARTICIPATING			
						RURAL PARTICIPATING	NON-PARTICIPATING	URBAN PARTICIPATING	URBAN NON-PARTICIPATING
0100	863.370	863.370 Station	442	Station	442	860257	000	000	000
		PAINTED PAV'T MARK, WATERBORNE/SOLVENT							
0110	2850.000	2850.000 Lump Sum	401	Lump Sum	401	2850000	000	000	000
		TRAFFIC CONTROL							
0120	40.000	40.000 Each	401	Each	401	24500	000	000	000
		FLAGGER							
0130	20.000	20.000 Each	401	Each	401	5000	000	000	000
		PILOT CAR							
0140	20000.000	20000.000 Lump Sum	401	Lump Sum	401	20000000	000	000	000
		MOBILIZATION							
8001	1.000	1.000	401		401	1000	000	000	000
		PAY ADJ I/D HMA MIXTURE LABORTORY VOIDS							
8002	1.000	1.000	401		401	1000	000	000	000
		PAY ADJ L/D-HMA MIXTURE FIELD VOIDS							
8999	1.000	1.000 Lump Sum	401	Lump Sum	401	000	000	000	000
		STOCKPILED MATERIALS							

I certify that the work items shown herein are just and unpaid, and that the requirements of the Iowa Department of Transportation specifications for this project, including all requirements as to maximum hours of labor and minimum wages have been complied with.

CLAIMANT'S CERTIFICATION (Required for Final Payment Only)

for _____ the _____ (contractor) certify that the work items shown herein are just and unpaid, and that the requirements of the Iowa Department of Transportation specifications for this project, including all requirements as to maximum hours of labor and minimum wages have been complied with.

1. DATE _____ PROJECT ENGINEER CERTIFICATION _____

2. DATE _____ CHAIRMAN OF BOARD OF SUPERVISORS APPROVAL _____
 IDOT is not involved in this Farm to Market project.

3. DATE _____ DISTRICT CONSTRUCTION/LOCAL SYSTEMS ENGINEER OR OFFICE DIRECTOR APPROVAL _____
 Project records reviewed. Project records not reviewed. Recommend payment based on the project engineers certification.
 Project approved for payment.

CERTIFICATION FOR HOURS AND LABOR APPLIES ONLY TO FEDERAL PARTICIPATING PROJECT.

DATE 12/22/17

SIGNED CLAIMANT (CONTRACTOR)

STORY COUNTY

BRIDGE REPLACEMENT-CCS

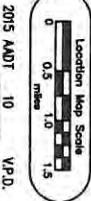
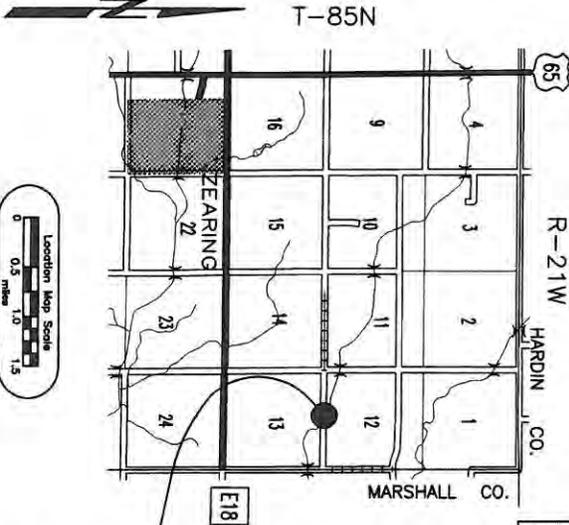
Letting Date Feb. 27, 2018

Proj. No. L-L13--73-55

PROJECT TRAFFIC CONTROL PLAN
 THIS ROAD WILL BE CLOSED TO THROUGH TRAFFIC DURING CONSTRUCTION. LOCAL TRAFFIC TO ADJACENT PROPERTIES WILL BE MAINTAINED AS PROVIDED. TRAFFIC CONTROL DEVICES, PROCEDURES, LAYOUTS, SIGNING, AND PLACEMENT MARKINGS INSTALLED WITHIN THE LIMITS OF THIS PROJECT SHALL CONFORM TO THE MANUAL ON TRAFFIC CONTROL DEVICES FOR STREETS AND HIGHWAYS, 6TH EDITION, CHAPTER 701 OF THE IOWA ADMINISTRATIVE CODE (IAC) CHAPTER 120.
 ALL TRAFFIC CONTROL DEVICES SHALL BE FURNISHED, ERECTED, AND MAINTAINED BY THE CONTRACTOR.

UTILITIES INFORMATION
 UTILITY COMPANIES WHOSE FACILITIES ARE SHOWN ON THESE PLANS OR SHOWN TO BE WITHIN THE CONSTRUCTION LIMITS SHALL BE NOTIFIED BY THE CONTRACTOR OF THE CONSTRUCTION STARTING DATE AND SCHEDULED WORK IN THE AREA.
 CENTRAL IOWA WATER ASSN.: 641-792-7011
 CONSUMERS ENERGY: 641-794-1642
 AMERENIA VALLEY TELEPHONE & CABLE: 641-487-7399

IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO NOTIFY THE OWNERS OF UTILITIES IN THE PROJECT AREA PRIOR TO THE BEGINNING OF ANY CONSTRUCTION. THE CONTRACTOR SHALL OBTAIN ACCESS TO THESE UTILITIES AND RECORDS. THE CONTRACTOR SHALL OBTAIN ACCESS TO THESE UTILITIES AND RECORDS, AND THEIR LOCATIONS ARE ONLY APPROXIMATE. IT IS POSSIBLE THERE MAY BE OTHER UTILITIES THE EXISTENCE OF WHICH IS UNKNOWN TO THE CONTRACTOR. THE CONTRACTOR SHALL BE RESPONSIBLE TO DETERMINE ALL UTILITIES IN THE PROJECT AREA AND THEIR EXACT LOCATION AND TO AVOID DAMAGE TO THEM. NO CLAIMS FOR ANY INTERFERENCE OR DELAY CAUSED BY SUCH WORK.



IOWA DEPARTMENT OF TRANSPORTATION

PLANS OF PROPOSED IMPROVEMENT ON THE HIGHWAY DIVISION LOCAL ROAD SYSTEM STORY COUNTY BRIDGE REPLACEMENT - CCS

On 120th St.; 0.46 miles East of the Northwest Corner of Section 13--85--21.

Refer to Proposal Form for a list of applicable specifications.

Scales: As Noted

CORPS OF ENGINEERS PERMIT
 CONSTRUCT THIS PROJECT ACCORDING TO THE REQUIREMENTS OF U.S. ARMY CORPS OF ENGINEERS AND IOWA STATE PERMIT NO. 2017-001-2017-1005. A COPY OF THIS PERMIT IS AVAILABLE FROM THE IOWA DOT RESERVE OFFICE. THE U.S. ARMY CORPS OF ENGINEERS RESERVES THE RIGHT TO VISIT THE SITE WITHOUT PRIOR NOTICE.

IOWA ONE CALL
 811
 1-800-292-8989
 www.iowadotonecall.com

SEND SHOP DRAWINGS TO:
 STORY COUNTY ENGINEER
 837 N AVE.
 NEWADA, IOWA 50201

PROJECT LOCATION
 STA. 244+12.60, ON 120TH ST.;
 0.46 MILES EAST OF THE
 NORTHWEST CORNER OF
 SECTION 13--85--21.

DESIGN FOR:
 70' x 30'
 THREELANE CONCRETE
 SLAB BRIDGE ON 45' SKEW

Project No. L-L13--73-85
 FHWA No.: 315750

INDEX OF SHEETS

No.	Description
A.01	TITLE SHEET
C.01	QUANTITY INFORMATION SHEET
C.02	GENERAL NOTES SHEET
C.03	TRAILATIONS SHEET
C.04	SOUNDING DATA SHEET
D.01	PLAN AND PROFILE SHEET
V.01	SITUATION PLAN SHEET
V.02	SUPERSTRUCTURE DATA SHEET
W.01	CROSS SECTIONS
W.04	CROSS SECTIONS

MILEAGE SUMMARY

Div.	Location	Ln. Ft.	Miles
1	STL. 22+50.00 TO STL. 25+50.00	300.00	0.557
Total		300.00	0.557

STANDARD ROAD PLANS

Number	Date	Description
DR-305	04-21-15	SUBURBAN OUTLETS (STANDARD, PRESSURE RELEASE AND SPECIAL)
EC-204	04-18-17	PERMANENT AND SLOPE SEDIMENT CONTROL DEVICES
EM-101	10-17-17	EMBANKMENT AND REBUILDING EMBANKMENTS
EM-102	10-20-15	ALLOWABLE PLACEMENT OF UNSUITABLE SOILS IN EMBANKMENTS
EM-401	10-20-15	TEMPORARY STREAM CROSSING, CAUSEWAY, OR EQUIPMENT PAD
EM-501	10-20-15	RUNOFF ENTRANCES
SI-173	04-18-18	OBJECT MARKERS
SI-211	10-18-18	OBJECT MARKER AND DELINEATOR PLACEMENT WITH GUARDRAIL
TC-252	04-19-18	ROUTES CLOSED TO TRAFFIC

STANDARD BRIDGE PLANS

Sheet	Revised	Sheet	Revised	Sheet	Revised
ASD-01A-06	06-13	ASD-22-06	07-09	ASD-38-06	06-13
ASD-02A-06	07-16	ASD-23-06	06-14	ASD-45-06	12-08
ASD-03A-06	07-19	ASD-24-06	07-09	ASD-46-06	07-14
ASD-04A-06	06-12	ASD-25-06	06-13	ASD-47-06	07-18
		ASD-26-06		ASD-48-06	
				PIA	
					11-15



I hereby certify that this engineering document was prepared by me or under my direct personal supervision and that I am a duly licensed Professional Engineer under the laws of the State of Iowa.
 Date: 12-28-17
 Dwight R. Moore, P.E. 14851

Approved Story County Board of Supervisors
 [Signature]

Story County Project Number: L-L13--73-85 Sheet No. A.01

ESTIMATED PROJECT QUANTITIES OF QUANTITIES
(1 DIVISION PROJECT)

ITEM	ITEM CODE	ITEM	UNIT	TOTAL
1	2101-0850001	CLEARING AND GRUBBING	ACRE	0.5
2	2102-2710070	EXCAVATION, CL 10, ROADWAY AND BORROW	CY	622.0
3	2104-2710020	EXCAVATION, CL 10, CHANNEL	CY	184.5
4	2401-6745625	REMOVAL OF EXISTING BRIDGE	LS	1.00
5	2402-2720000	EXCAVATION, CLASS 20	CY	114.4
6	2403-0100010	STRUCTURAL CONCRETE (BRIDGE)	CY	172.2
7	2404-7775000	REINFORCING STEEL	LB	42,136
8	2414-6424124	CONCRETE OPEN RAILING, TL-4	LF	164.5
9	2501-0201042	PILES, STEEL, HP 10 X 42	LF	1,330.0
10	2501-5478042	CONCRETE ENGAGEMENT OF STEEL H PILES, HP 10 X 42 (PILO TYPE 3)	LF	181.1
11	2507-3250005	ENGINEER FABRIC	SY	717.0
12	2507-6800081	REVEALMENT, CLASS E	TON	549.8
13	2518-6910000	SAFETY CLOSURE	EACH	4
14	2528-8445110	TRAFFIC CONTROL	LS	1.00
15	2533-4980005	MOBILIZATION	LS	1.00
16	2539-9999003	REMOVAL AND DISPOSAL OF BROKEN CONCRETE REVEALMENT	CY	42.4
17	2602-0000312	PERIMETER AND SLOPE SEDIMENT CONTROL DEVICES	LF	280
18	2602-0010010	MOBILIZATIONS, EROSION CONTROL	LS	1.00

GENERAL NOTES

Story County to stake bridge control and right-of-way, furnish and place granular surfacing, and perform seeding and mulching.
Contractor shall maintain access to individual properties during construction. This work shall be considered incidental to this project.

INDIANA BMT HABITAT:

See Iowa DOT Specification Section 2101.01.

EMERALD ASH BORER NOTE:

Any living, dead, cut or fallen material of the ash (Frodoxus spp.) including trees, nursery stock, logs, firewood, stumps, roots, branches, and composted or uncompacted ash piles must be freshly moved within the yellow areas of the most recent Federal EAB Quarantine & Authorized Transit.

https://www.aphis.usda.gov/plant_health/plant_pest_info/emerald_ash_b/downloads/eab-quarantine-map.pdf

Obtain appropriate Compliance Agreements from USDA APHIS PPO prior to moving any of the above listed ash articles to areas outside the yellow zone on the map.
For questions, concerns, and general assistance, contact:

USDA APHIS PPO, Iowa office, 515-414-3295

Or

Iowa Department of Agriculture & Land Stewardship
515-725-1470
Entomology@iowadagriculture.gov

ESTIMATE REFERENCE INFORMATION

ITEM NO.	DESCRIPTION
1.	The entire project shall be cleared and grubbed from BOP to EOP and from ROW line to ROW line.
2.	Plan quantity is based on approximately 316.6 CY of fill (30% shrink factor) and 622.0 CY of cut and 305.4 CY of waste. Type A composition required. Contractor shall meet requirements for topsoil conservation practices. Topsoil to be spread smooth to a minimum of 4" on all disturbed areas from catch points to edge of road within project limits. Slopes to be finished smooth to allow for seeding. No payment for overhead will be made. See Cross Section sheets for station-by-station dirt quantities.
3.	Item for excavation below the classification line (frazzled) for sloping the channel. Excavated material may be used as fill for any channel relocation or deepened and back filled on station on Sheet V.01 for dimensions.
4.	Contractor to remove an existing 32"x18" steel beam bridge with concrete deck and concrete high-wall abutments. Material from the old structure shall become the property of the Contractor according to article 104.08 of the Standard Specifications, and removed from site.
5.	Item for abutment footing excavations. Backlog Contractor shall have abutment berms built to the construction limits and dimensions shown in the drawings prior to excavating for abutments. Excavated material shall be used to supplement Class 10 roadway fill.
6.	Certified Plant Inspection (CPI) shall be included in bid price for Structural Concrete. Bridge deck concrete shall be Class C; substitution of Class D concrete is not allowed. Article 2428 deck smoothness requirements do not apply on this project. No additional payment will be allowed for heating and protecting of concrete, if necessary.
8.	CPI is required. Open roll concrete shall be Class C; no substitutions allowed.
9.	See Pile Notes on Sheet C.02 and situation view on Sheet V.01 for details.
10.	Item for encasement of Type 3, P10L piling. Contractor may use either square or round encasement as per P10L specifications. See Sheet V.01 for dimensions per pile. Any excavation necessary for encasements shall be included in bid price for encasement. Cap steel is required.
11.	Item for placing fabric under treatment. All fabric legs should have upslope lap on top.
12.	Item for placing treatment stone on abutment berms and steep ditch slopes adjacent to the berms. See situation plan on Sheet V.01 for details. Quantity includes 173.1 Tons on the west ditch slope, 149.2 Tons on the east ditch slope, 107.8 Tons on the west bridge berm, and 119.7 Tons on the east bridge berm (all 1½ feet thick).
13.	See Tabulation 108-13A on Sheet C.03 for Safety Closure stationing and quantities.
14.	See Standard Road Plan TC-292 for details.
16.	Item for reroofing and disposing of existing broken concrete on stream banks and in stream bed. See plan view on Sheet D.01 for locations. Size, shape and details of reroofing to be shown on drawings. The broken concrete will be stockpiled and measured and the Contractor will be paid the actual quantity removed. All material removed shall become the property of the Contractor and removed from the site.
17.	Contractor shall install sediment control devices at the earliest practical time. See Tabulation 100-19 on Sheet C.03 and Standard Road Plans EC-204 for details.

GENERAL NOTES

SPECIFICATIONS:

Design: MASHTO LRFD, Series 2004 with Interim 2005.

Construction: Iowa Department of Transportation Standard Specifications For Highway and Bridge Construction, Series 2015, plus applicable General Supplement Specifications, Supplemental Specifications, Supplemental Specifications and Special Provisions shall apply to construction work on this project.

DESIGN STRESSES:

Design stresses for the following materials are in accordance with the MASHTO LRFD Bridge Design Specifications, 3rd Ed., Series 2004, Section 5, Grade 60. Concrete in accordance with MASHTO Section 5, Grade 60. Structural steel in accordance with LRFD MASHTO Section 5, Grade 50 (ASTM A709 Grade 36 or Grade 50 (MASHTO M270 Grade 36 or Grade 50)), 21-m² for tension steel, 21-m² for compression steel, HI-83 live load plus 20 lbs. per sq. ft. for future wearing surface. End span length is used to calculate equivalent width in abutment loads. Six feet of approach slab depth & live load included in abutment loads. Control of cracking by distribution of reinforcement for slab design based on pre 2005 LRFD Interims.

GENERAL NOTES:

Contractor to construct a three-span 70'x30' reinforced concrete slab bridge on a 45' skew on 120th St. over an unnamed branch of Minerva Creek and grade the approaches. The bridge is an Iowa DOT standard J-Series. Standard Bridge Plans and Standard Road plans are available from the Iowa Department of Transportation website at <http://www.iowadot.gov/enr/index.html>

It shall be the contractor's responsibility to provide waste areas or disposed sites for excess material (excavated material or broken concrete) which is not desirable to be incorporated into the work involved on this project. These areas shall not impact wetlands or Waters Of The U.S. No payment for overfill will be allowed for material hauled to these sites. No material shall be placed within the right-of-way, unless specifically stated in the plans.

The prime Contractor shall be responsible for all erosion control measures and shall employ methods to reduce the erosiveness of the soils in the construction area adjacent to surface waters and wetlands, including piling and maintaining erosion control measures during and after construction.

CONTRACTOR'S WORK AREA:

The Contractor's work and material storage area shall be defined by the Contractor and noted to the Engineer. Upon project completion, the Contractor shall restore these areas to their original condition. Payment for any and all work shall be paid for under the Class "D" Excavation bid item. Areas outside the Contractor's defined work and material storage area shall be the responsibility of the Contractor. The Contractor shall be restored to their original condition by the Contractor and no additional payment shall be made for this work.

STREAM CROSSING NOTES:

The Contractor is encouraged to conduct construction activities during periods of low flow. Any temporary stream crossings shall include enough culverts to accommodate low flows and must be removed after completion of work on this project. Temporary stream crossings shall be constructed in accordance with Standard Road Plan EW-401. The cost of installation, maintenance, and removal of any temporary stream crossings (including culverts) shall be included in the price bid for "Mobilization".

Construction of any necessary stream crossing shall be done to prevent the dumping or spilling of material into streams, wetlands, or other bodies of water except as approved herein.

The Contractor shall employ measures to ensure that no petroleum products, chemicals, or other deleterious materials enter streams, wetlands, or other bodies of water.

Construction activities, equipment, and materials shall be kept out of the streams, wetlands, or other bodies of water to the maximum extent practicable.

UTILITY NOTES:

The Contractor shall call One Call at least 48 hours prior to beginning work. Utility companies found to be located within the construction area are listed on the title sheet of these plans. See Section 1107.15 of the Iowa DOT Standard Specifications for Highway And Bridge Construction, Series 2012, regarding utility related responsibilities.

GENERAL PILE NOTES:

Sounding and test boring data shown on these plans were accumulated for designing and estimating purposes. Their inclusion in these plans does not constitute a guarantee that conditions other than those indicated will not be encountered. For Piers subject to scour, the design bearing shall be obtained below the scour elevation. The scour elevation is indicated and shown on the Situation Plan on Sheet V.01.

This project uses the Load and Resistance Factor Design (LRFD) methodology for determining pile contract length and nominal axial bearing resistance. Nominal axial bearing resistance will be approximately the same. The County will manage construction control with the WCAP analysis formula that gives the relationship between required nominal axial bearing resistance and blow count.

For the Contractor's bidding purposes, particularly for the sizing of the pile driving hammer, the approximate previous design methodology bearing values at End of Drive (EOD) are given below. These values shall not be used for construction control and are given only for comparative purposes.

PILE DESIGN NOTES:

The contract length of 40 feet for the Abut piles is based on a mixed soil classification, a total factored axial load per pile (P_u) of 60.0 kips, and a geotechnical resistance factor (F_{ti}) of 0.65. The nominal axial bearing resistance (R_n) for construction control was determined from a mixed soil classification and a geotechnical resistance factor (F_{ti}) of 0.85.

The contract length of 35 feet for the Pier piles is based on a cohesive soil classification, a total factored axial load per pile (P_u) of 60.0 kips, and a geotechnical resistance factor (F_{ti}) of 0.65. The nominal axial bearing resistance for construction control was determined from a cohesive soil classification and a geotechnical resistance factor (F_{ti}) of 0.65. Design scour (100-year) was assumed to affect the upper 3.6 feet of embedded pile length and cause 11 kips of driving resistance.

PILE DRIVING NOTES:

The required nominal axial bearing resistance for Abut piles is 46 tons at End of Drive. The pile contract length shall be driven as per plan. Abut piles are to be driven to full penetration where practical. Construction control requires a WCAP analysis with bearing graph, supplied by the County.

The required nominal axial bearing resistance for Pier piles is 70 tons at End of Drive. The pile contract length shall be driven as per plan. Pier piles are to be driven to full penetration where practical. Construction control requires a WCAP analysis with bearing graph, supplied by the County.

HAZARDOUS MATERIALS NOTES:

A scope sample was taken from one area of this bridge to get an indication of the existence of the level of total Chromium and total lead. Analysis of total lead on this sample was 130,000 parts per million (PPM), analysis of total Chromium on this sample was 4249 PPM. These analyses show the existence of these two toxic materials. No other constituents were analyzed. The bidder should not rely on the Department's testing and analysis for any purpose other than as an indication of the existence of these two toxic constituents.

The Contractor shall exercise care during the removal of existing structures to prevent any paint from coming off of painted surfaces. Should any paint come off, the Contractor shall collect and dispose of the paint according to Section 2506 of the Standard Specifications.

Before delivery of any salvaged materials that may contain toxic constituents, the Contractor shall provide a written notice to the receiving facility. This written notice shall contain at least:

- a copy of the lab results of the scope sample
- signature block for the receiving facility to confirm their receipt of this information
- notification that salvaged materials include paint that may contain toxic constituents at levels that may be hazardous to employees or the environment.

A copy of this notice, signed by the receiving facility, shall be returned to the Engineer before any hazardous material is removed from the site.

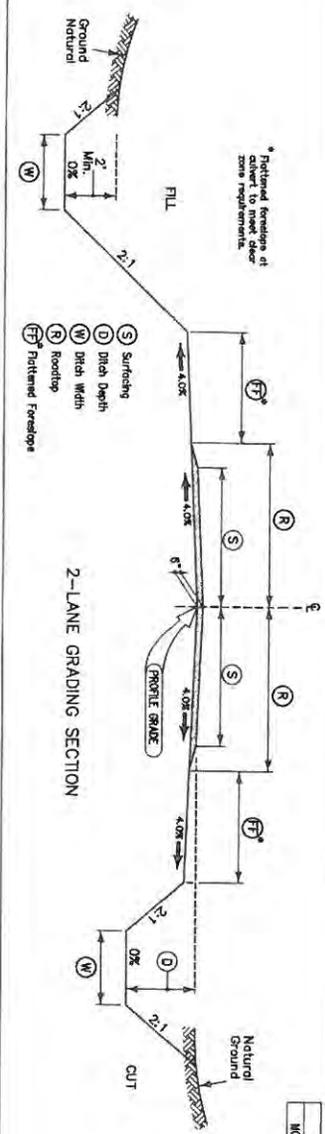
All costs associated with removal and disposal of hazardous materials shall be incidental to the "Removal of Existing Bridge" bid item.

An asbestos survey was conducted and found no asbestos at this site.

Normal section shown may be modified
appropriately in areas of super-elevated
curves or other conditions specifically
designated by the Engineer.

See Plan & Profile sheets
and cross sections for
additional details of
grades and locations.

ROAD IDENTIFICATION	SIDE	STATION TO STATION	DIMENSIONS				
			FF ¹	D	W	R	S
			Feet	Feet	Feet	Feet	Feet
120th St.	LT	22+50.0	0	var.	6	13	11
120th St.	RT	22+50.0	0	var.	6	13	11
120th St.	LT	23+01.4	0	var.	6	13	11
120th St.	RT	23+01.4	0	var.	6	13	11
120th St.	LT	23+51.4	0	var.	6	13	11
120th St.	RT	23+51.4	0	var.	6	13	11
120th St.	LT	24+48.6	0	var.	6	13	11
120th St.	RT	24+48.6	0	var.	6	13	11
120th St.	LT	24+98.6	0	var.	6	13	11
120th St.	RT	24+98.6	0	var.	6	13	11
120th St.	LT	25+50.0	0	var.	6	13	11
120th St.	RT	25+50.0	0	var.	6	13	11
120th St.	LT	25+23.8	0	var.	6	13	11
120th St.	RT	25+23.8	0	var.	6	13	11
120th St.	LT	25+50.0	0	var.	6	13	11
120th St.	RT	25+50.0	0	var.	6	13	11



PERIMETER AND SLOPE
SEDIMENT CONTROL DEVICE

Refer to E2-294

100-19
(6-16-12)

LOCATION	6 IN. DIA. 9 IN. DIA. 12 IN. DIA. 20 IN. DIA.	REMARKS
BEGN. STATION	LF	
END STATION	LF	
24+00	BT	Temp ST streambank control (prior to rip rap placement)
24+28	LT	Temp SS streambank control (prior to rip rap placement)
28+40	LT	Temp RT streambank control (prior to rip rap placement)
29+75	BT	Temp NE streambank control (prior to rip rap placement)
TOTALS		280

TABLATION OF SAFETY CLOSURES

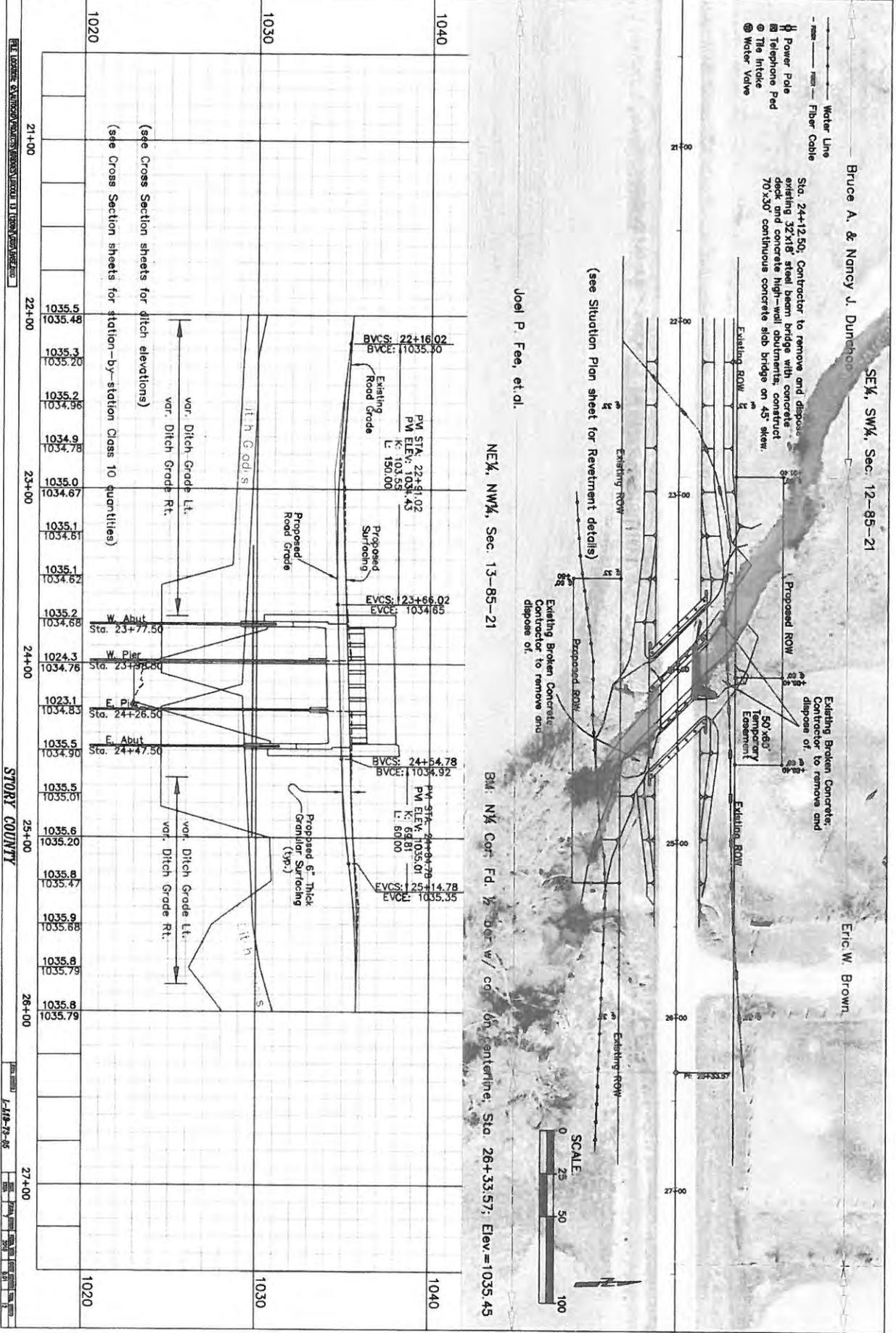
Refer to Section 209 of the Standard Specifications

100-13A
(8-27-08)

STATION	ROAD QTY.	HAZARD QTY.	REMARKS
22+50.0	1		
23+00.0		1	
25+00.0	1		
25+50.0		2	
TOTAL	2	2	TOTAL = 4.00

PLAN AND PROFILE SHEET

PROJ No. L-113--73-85



- Water Line
- Fiber Cable
- Power Pole
- Telephone Ped
- The Intake
- Water Valve

Sta. 24+12.50, Contractor to remove and dispose existing 32'x18' steel beam bridge with concrete deck and concrete high-wall abutments; construct 70'x30' continuous concrete slab bridge on 45' skew.

Bruce A. & Nancy J. Dunne

Eric W. Brown

Joel P. Fee, et al.

NE 1/4, NW 1/4, Sec. 13-85-21

BM: N 1/2 Cor. Fd. 1/2 Sec. W/ cor. on centerline, Sta. 26+33.57; Elev = 1035.45



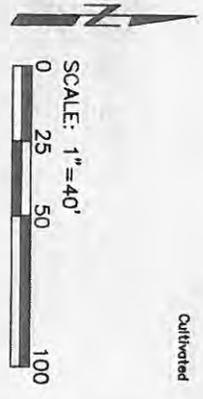
FILE LOCATION: G:\WORKING\PROJECTS\85035\TABLE 13 (1020) PLAN AND PROFILE SHEET

STORY COUNTY

PROJ No. L-113-73-85

DATE: 11/11/03

THE IOWA DEPARTMENT OF TRANSPORTATION HAS REVIEWED THIS DESIGN FOR CONFORMANCE WITH THE IOWA DEPARTMENT OF TRANSPORTATION DESIGN MANUAL



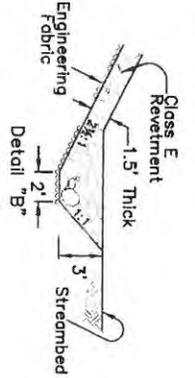
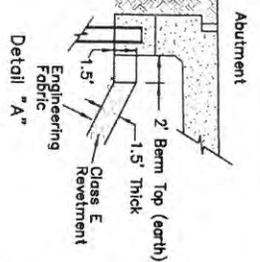
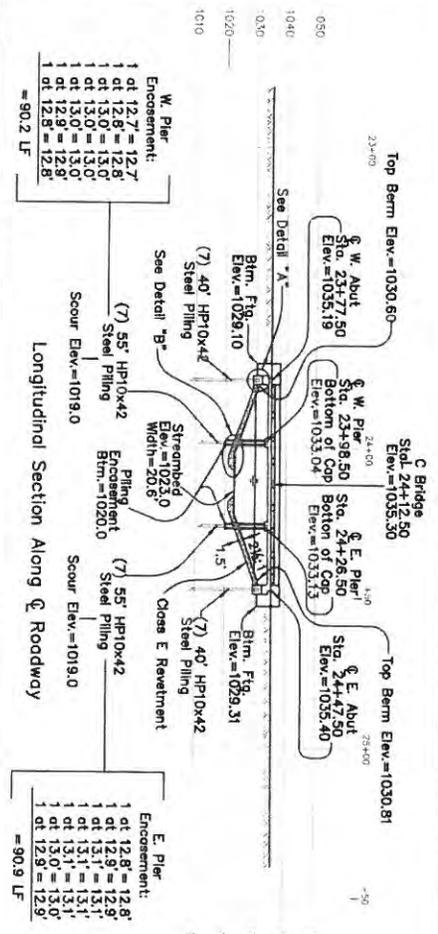
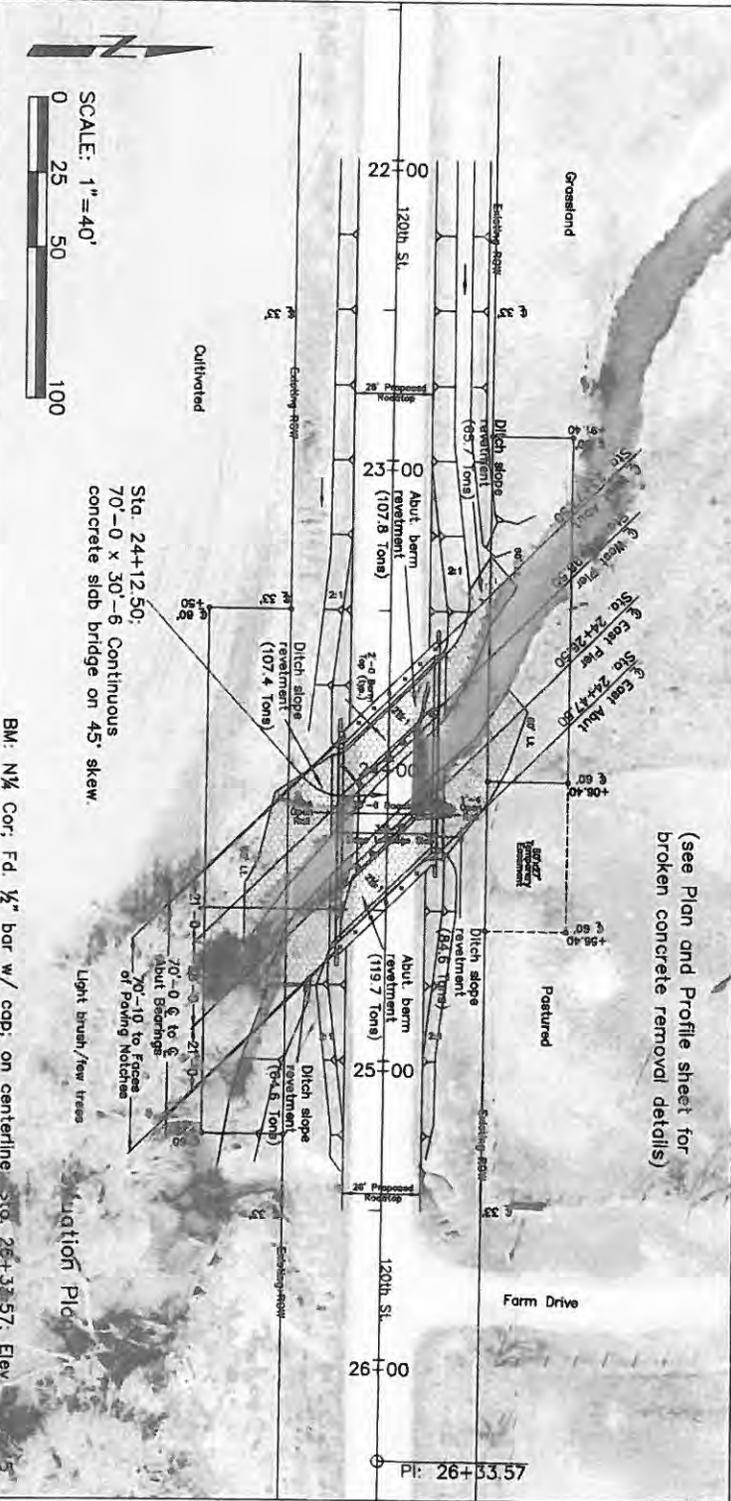
Sta. 24+12.50:
70'-0" x 30'-6" Continuous
concrete slab bridge on 45° skew.

BM: N¼ Cor. Fd. ½" bar w/ cap. on centerline sta. 26+33.57; Elev

STORY COUNTY

L-41E-28-85

DATE: 11/11/11



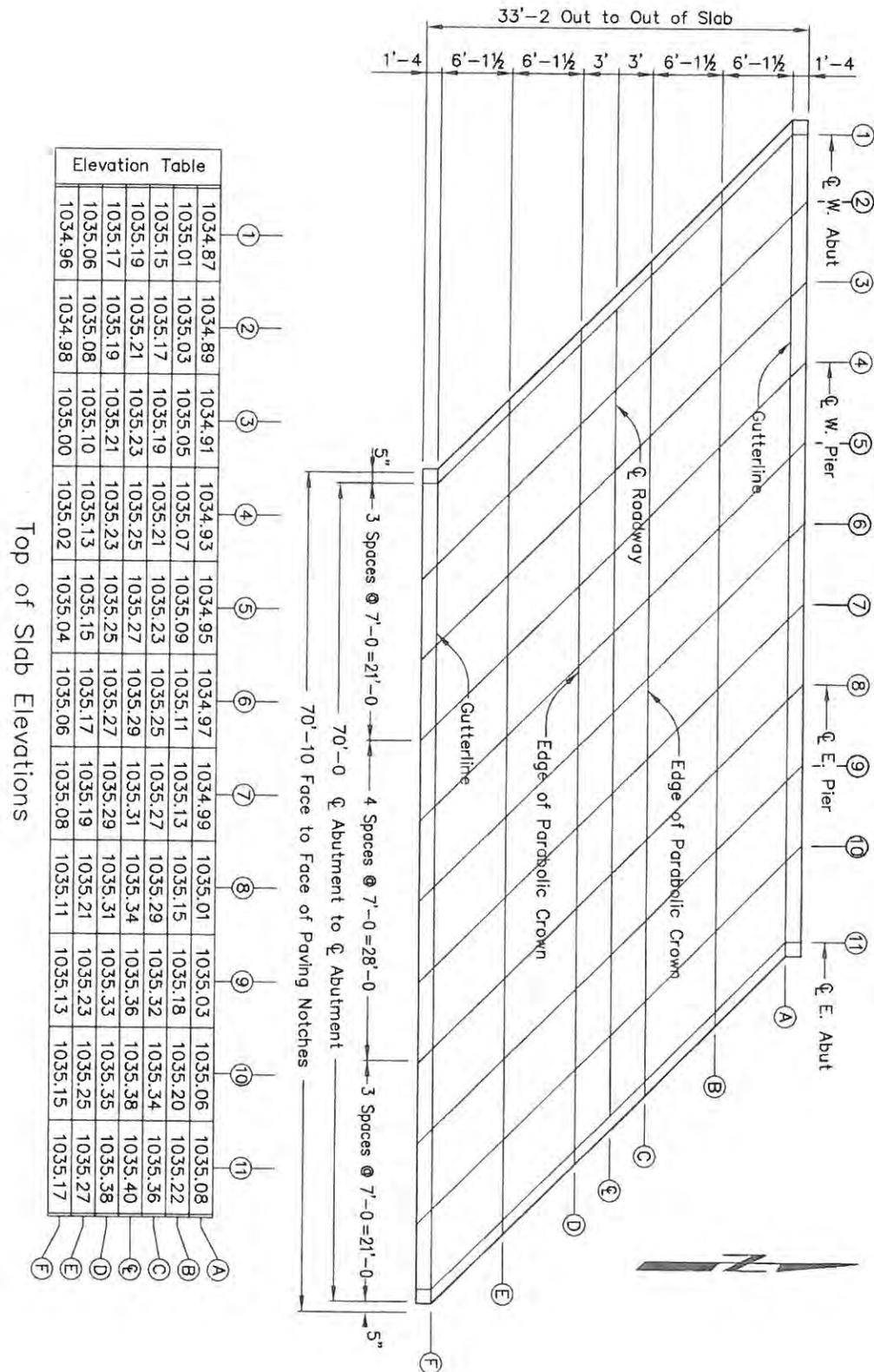
(see Plan and Profile sheet for broken concrete removal details)

HYDRAULIC DATA
(StreamStats Version 3.0)

- Drainage Area = 14.4 sq. mi.
- Main Channel Slope = 13.8 ft./mi.
- Site Stream Slope = 0.00267 ft./ft.
- Q₅₀ = 872 cfs
- Natural Stage = 1,029.17'
- Backwater = 0.26'
- Backwater = 1,029.37'
- Bridge Velocity = 5.02 fps
- Bridge Waterway Opening = 245.7'
- Q₅₀ = 1,050 cfs
- Natural Stage = 1,029.75'
- Backwater = 0.29'
- Backwater = 1,029.95'
- Bridge Velocity = 5.31 fps
- Bridge Waterway Opening = 279.7'
- Q₁₀₀ = 1,240 cfs
- Natural Stage = 1,030.31'
- Backwater = 0.33'
- Backwater = 1,030.51'
- Bridge Velocity = 5.58 fps
- Bridge Waterway Opening = 314.4'
- Est. Q₁₀₀ Scour Elev. = 1,019.4'
- Begin Overlapping Flow = 4,350 cfs
- Recorded Highwater = 1,035.0'
- Recorded Low Water = unknown
- Observed Low Water = unknown

LOCATION

On 120th St. east of NW Corner, Section 13, R25W, R21W, Over an unnamed branch on Milvero Creek, in Story County, Iowa



Elevation Table

①	1034.87	1034.89	1034.91	1034.93	1034.95	1034.97	1034.99	1035.01	1035.03	1035.06	1035.08	1035.08	1035.17
②	1035.01	1035.03	1035.05	1035.07	1035.09	1035.11	1035.13	1035.15	1035.18	1035.20	1035.22	1035.22	1035.36
③	1035.15	1035.17	1035.19	1035.21	1035.23	1035.25	1035.27	1035.29	1035.32	1035.34	1035.36	1035.36	1035.40
④	1035.19	1035.21	1035.23	1035.25	1035.27	1035.29	1035.31	1035.34	1035.36	1035.38	1035.40	1035.38	1035.38
⑤	1035.17	1035.19	1035.21	1035.23	1035.25	1035.27	1035.29	1035.31	1035.33	1035.35	1035.38	1035.35	1035.27
⑥	1035.06	1035.08	1035.10	1035.13	1035.15	1035.17	1035.19	1035.21	1035.23	1035.25	1035.27	1035.25	1035.27
⑦	1034.96	1034.98	1035.00	1035.02	1035.04	1035.06	1035.08	1035.11	1035.13	1035.15	1035.17	1035.15	1035.17

Top of Slab Elevations

BM: N¼ Cor. Fd. ½" bar w/ csp. on centerline; Sta. 26+33.57; Elev.=1035.45

CROSS SECTIONS SHEET

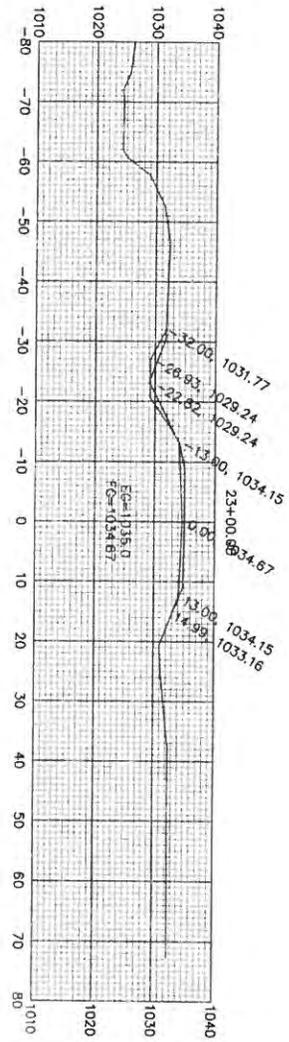
PROJ No. L-113--73-85

THE LOCATION OF AUTOMATIC PROJECTS BEING LOCATED IN 1/2 MILE INTERVALS

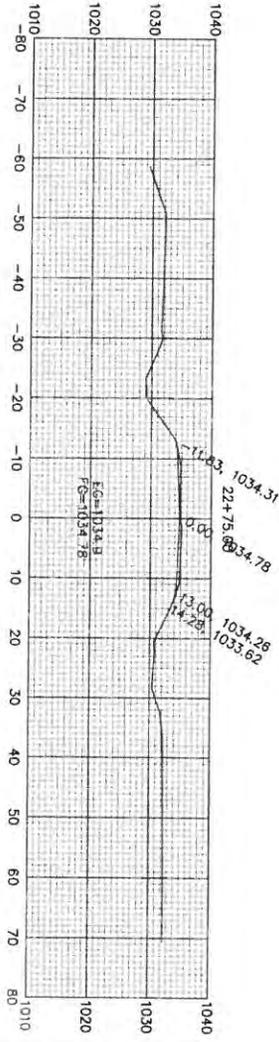
STORY COUNTY

DATE: 1-15-76-85

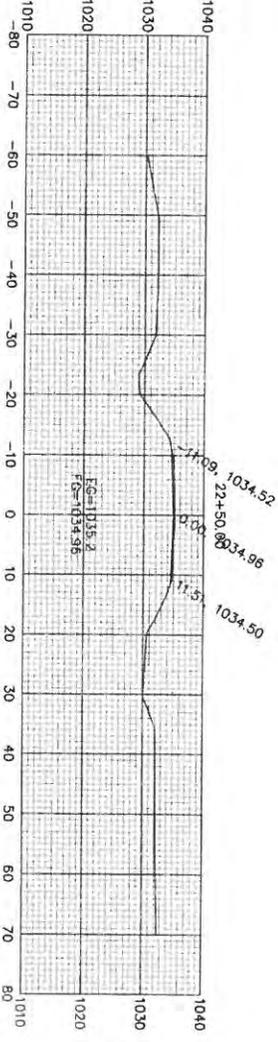
BY: [Signature]



Sta. 23+00.00	
Cut Area	12.47
Fill Area	33.04
Cut Vol	11.25
Fill Vol	26.69



Sta. 22+75.00	
Cut Area	11.84
Fill Area	11.31
Cut Vol	8.87
Fill Vol	13.50



Sta. 22+50.00	
Cut Area	7.33
Fill Area	11.12
Cut Vol	6.94
Fill Vol	18.89

CROSS SECTIONS SHEET

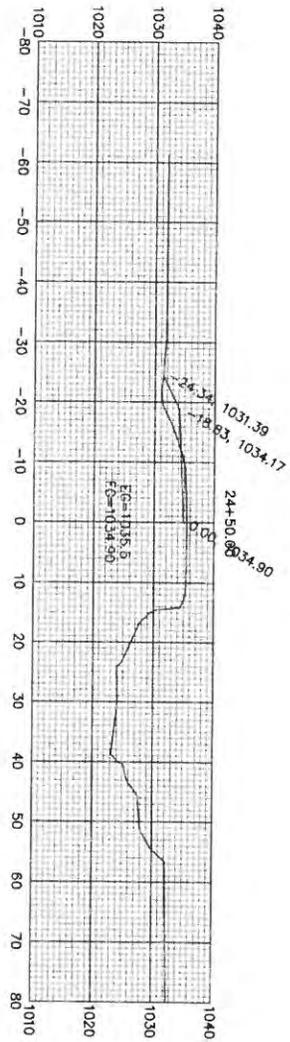
PROJ No. L-113--73-85

THE LOCATION IS APPROXIMATELY BASED UPON THE 1:12500 VERTICAL SCALE

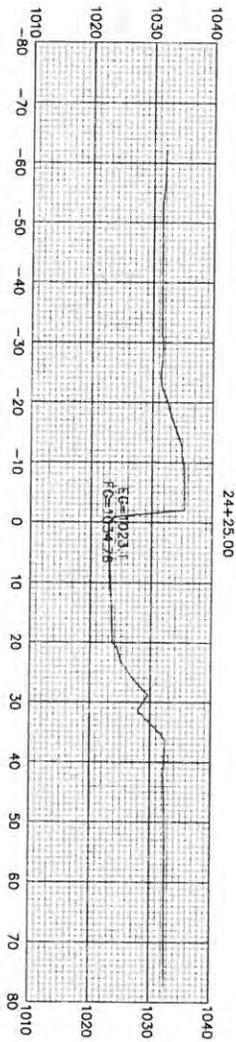
STORY COUNTY

L-113-73-85

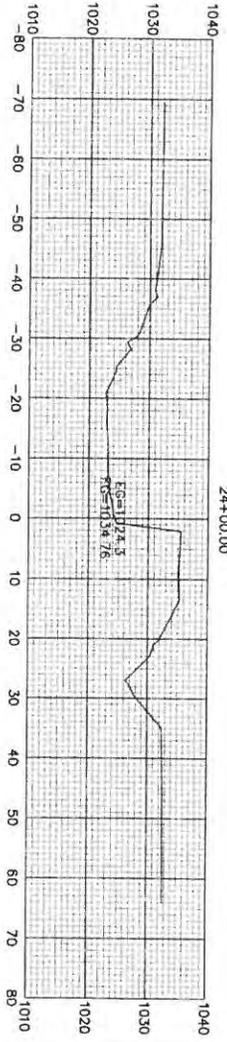
DATE: 7/20/85



Sta. 24+50.00	
Cut Area	9.43
Fill Area	56.36
Cut Vol	46.56
Fill Vol	46.34



Sta. 24+25.00	
Cut Area	91.14
Fill Area	20.64
Cut Vol	139.37
Fill Vol	15.62



Sta. 24+00.00	
Cut Area	209.91
Fill Area	5.30
Cut Vol	180.07
Fill Vol	7.62

CROSS SECTIONS SHEET

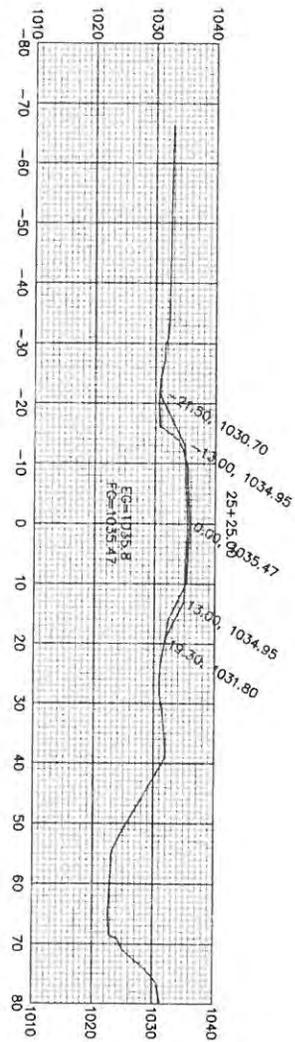
PROJ No. L-L13--73-85

THE LOCATION OF ANY CROSS SECTIONS SHOULD BE SHOWN ON THIS SHEET

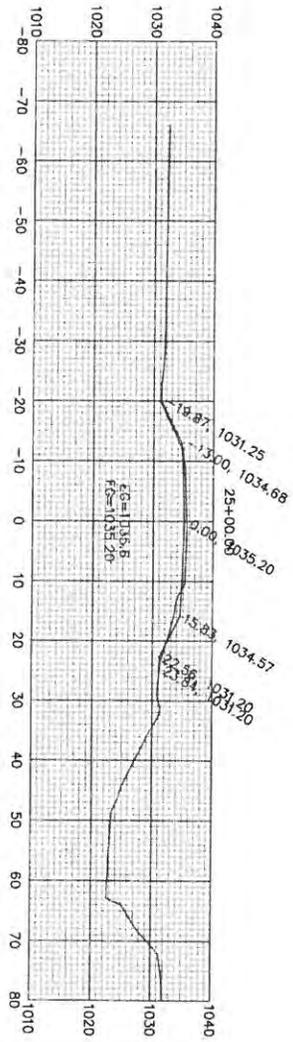
STORY COUNTY

DATE: 12-13-78

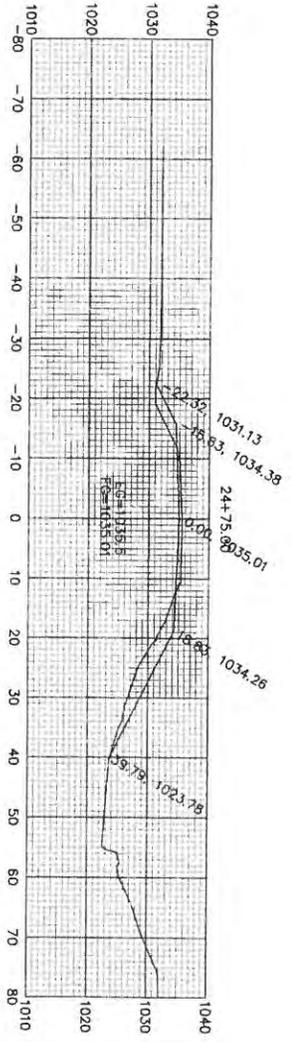
BY: [Signature]



Sta. 25+25.00	
Cut Area	7.66
Fill Area	20.26
Cut Vol	9.00
Fill Vol	6.25



Sta. 25+00.00	
Cut Area	19.44
Fill Area	10.38
Cut Vol	15.94
Fill Vol	16.32



Sta. 24+75.00	
Cut Area	14.99
Fill Area	16.74
Cut Vol	11.30
Fill Vol	43.99

STORY COUNTY
837 N Avenue
Nevada, IA 50201
382-7355

Email: engineerweb@storycountyiowa.gov

APPLICATION RENEWAL FOR STORY COUNTY
ADOPT-A-ROAD LITTER REMOVAL PROGRAM

Permit Number 09-01
Road Name Timber Road

SPONSOR:

Timber Road Group Number of Volunteers: _____
Name of Sponsor (Organization, Group or Individual)

27548 Timber Road Kelley, IA 50134
Mailing Address (Street, P.O. Box, City, State, Zip Code)

Kay Thomson 27548 Timber Road, Kelley, IA 50134 769-2333 ckt@huxcomm.net
Contact Person Address Phone # Email

Description of the road for which application is being made: Timber Road from 265th Street to County Road E57 (280th Street).

Number of miles requested for litter removal 2 miles

Approval is hereby requested to enter the County highway right-of-way to perform litter removal on the above described road/roads.

Story County reserves the right to terminate this agreement and remove the Adopt-A-Road signs when in the sole judgment of the County it is found that the sponsor(s) has not met the terms and conditions of this agreement.

This agreement shall remain in force from January 1, 2018 until December 31, 2018.

Kay Thomson 12-22-17
Applicant Date

STORY COUNTY APPROVAL

Canon Mon 12-28-17
County Engineer Date

[Signature] 1-9-18
Chair, Story County Board of Supervisors Date

The following tentative dates are for the clean up of our Adopt-A-Road Project. I know that if the date does not work, an alternate date will be given to the Engineer's Office prior to the clean up of our area.

Spring clean up date March 1 Fall clean up date Oct. 1

837 N Avenue
Nevada, IA 50201
382-7355

Email: engineerweb@storycountyiowa.gov

**APPLICATION RENEWAL FOR STORY COUNTY
ADOPT-A-ROAD LITTER REMOVAL PROGRAM**

Permit Number 16-02
Road Name R70 (580th Ave).

SPONSOR:

Family of Jameson O'Connor Number of Volunteers: _____
Name of Sponsor (Organization, Group or Individual)

511 N 2nd Avenue, Huxley, IA 50124
Mailing Address (Street, P.O. Box, City, State, Zip Code)

Patrick O'Connor same as above 515-229-5076 p.oconnor@nchs.i.com
Contact Person Address Phone # Email

Description of the road for which application is being made: County Road R70 (580th Avenue) from the city limits of Cambridge north to 290th Street

Number of miles requested for litter removal 2.00 mile

Approval is hereby requested to enter the County highway right-of-way to perform litter removal on the above described road/roads.

Story County reserves the right to terminate this agreement and remove the Adopt-A-Road signs when in the sole judgment of the County it is found that the sponsor(s) has not met the terms and conditions of this agreement.

This agreement shall remain in force from January 1, 2018 until December 31, 2018.

Patrick O'Connor 12-27-2017
Applicant Date

STORY COUNTY APPROVAL

Darion Moran 12-28-17
County Engineer Date

[Signature] 1-9-18
Chair, Story County Board of Supervisors Date

The following tentative dates are for the clean up of our Adopt-A-Road Project. I know that if the designated date does not work, an alternate date will be given to the Engineer's Office prior to clean up of our area.

Spring clean up date will be 3/30/18 Fall clean up date will be 10/1/18

STORY COUNTY
837 N Avenue
Nevada, IA 50201
382-7355

Email: engineerweb@storycountyiowa.gov

APPLICATION RENEWAL FOR STORY COUNTY
ADOPT-A-ROAD LITTER REMOVAL PROGRAM

Permit Number 16-06
Road Name Cameron School Road

SPONSOR:

Jonathon Wilson Number of Volunteers: _____
Name of Sponsor (Organization, Group or Individual)

1314 North Dakota Ave, Unit #1, Ames, IA 50014
Mailing Address (Street, P.O. Box, City, State, Zip Code)

Jonathon Wilson (same as above) 515-520-9807 jonathon.wilson@lsiowa.org
Contact Person Address Phone # Email

Description of the road for which application is being made: Cameron School Road from N. 500th Avenue east to George Washington Carver

Number of miles requested for litter removal 2.0 mile

Approval is hereby requested to enter the County highway right-of-way to perform litter removal on the above described road/roads.

Story County reserves the right to terminate this agreement and remove the Adopt-A-Road signs when in the sole judgment of the County it is found that the sponsor(s) has not met the terms and conditions of this agreement.

This agreement shall remain in force from January 1, 2018 until December 31, 2018.

Jonathon Wilson 12/25/17
Applicant Date

STORY COUNTY APPROVAL

Daniel Nelson 12-28-17
County Engineer Date

[Signature] 1-9-18
Chair, Story County Board of Supervisors Date

The following tentative dates are for the clean up of our Adopt-A-Road Project. I know that if the date does not work, an alternate date will be provided to the Engineer's office prior to clean up of our area.

Spring clean up date 5/26/18 Fall clean up date 10/5/18

STORY COUNTY
837 N Avenue
Nevada, IA 50201
382-7355

Email: engineerweb@storycountylowa.gov

APPLICATION RENEWAL FOR STORY COUNTY
ADOPT-A-ROAD LITTER REMOVAL PROGRAM

Permit Number 11-01

Road Name W. 190th Street

SPONSOR:

Helen and Matthew Nelson Number of Volunteers:
Name of Sponsor (Organization, Group or Individual)

6507 Prairie Ridge Road, Ames IA 50014
Mailing Address (Street, P.O. Box, City, State, Zip Code)

Helen Nelson (Same as above) 515-708-1978 benesh@iastate.edu
Contact Person Address Phone # Email

Description of the road for which application is being made: W. 190th Street from G.W. Carver Avenue west to 510th Avenue

Number of miles requested for litter removal 1.0 mile

Approval is hereby requested to enter the County highway right-of-way to perform litter removal on the above described road/roads.

Story County reserves the right to terminate this agreement and remove the Adopt-A-Road signs when in the sole judgment of the County it is found that the sponsor(s) has not met the terms and conditions of this agreement.

This agreement shall remain in force from January 1, 2018 until December 31, 2018.

Helen Nelson 1-3-18
Applicant Date

STORY COUNTY APPROVAL

Daren Mon 1-3-18
County Engineer Date

[Signature] 1-9-18
Chair, Story County Board of Supervisors Date

The following tentative dates are for the clean up of our Adopt-A-Road Project. I know that if the date does not work, an alternate date will be given to the Engineer's Office prior to the clean up.

Spring clean up date June 9 Fall clean up date October 13

STORY COUNTY
837 N Avenue
Nevada, IA 50201
382-7355

Email: engineerweb@storycountyiowa.gov

APPLICATION RENEWAL FOR STORY COUNTY
ADOPT-A-ROAD LITTER REMOVAL PROGRAM

Permit Number 16-04
Road Name R38 (510th Ave)

SPONSOR:

ISU Transportation Student Association Number of Volunteers: 15
Name of Sponsor (Organization, Group or Individual)

2711 South Loop Drive Suite 4700, Ames, IA 50010
Mailing Address (Street, P.O. Box, City, State, Zip Code)

Trevor Kirsch same as above 5862560848 tjkirsch@iastate.edu
Contact Person Address Phone # Email

Description of the road for which application is being made: County Road R38 (510th Avenue) from 260th Street south to 280th Street

Number of miles requested for litter removal 2.00 mile

Approval is hereby requested to enter the County highway right-of-way to perform litter removal on the above described road/roads.

Story County reserves the right to terminate this agreement and remove the Adopt-A-Road signs when in the sole judgment of the County it is found that the sponsor(s) has not met the terms and conditions of this agreement.

This agreement shall remain in force from January 1, 2018 until December 31, 2018.

Trevor Kirsch 1-4-18
Applicant Date

STORY COUNTY APPROVAL

[Signature] 1-4-18
County Engineer Date

[Signature] 1-9-18
Chair, Story County Board of Supervisors Date

The following tentative dates are for the clean up of our Adopt-A-Road Project. I know that if the designated date does not work, an alternate date will be given to the Engineer's Office prior to clean up of our area.

Spring clean up date will be April 21st Fall clean up date will be September 29

DO NOT WRITE IN THE SPACE ABOVE, RESERVED FOR RECORDER
Prepared by Jerry Moore, Story County Planning & Development Department, 900 6th St., Nevada, Iowa 50201 515-382-7245

Please return to:
Planning & Development

RESOLUTION NO. 18-68

RESOLUTION OF THE BOARD OF SUPERVISORS OF STORY COUNTY, IOWA, SETTING DATE AND TIME FOR PUBLIC HEARING FOR FIRST CONSIDERATION OF ORDINANCE NO. 268 AMENDING CERTAIN BOUNDARIES OF THE OFFICIAL ZONING MAP OF STORY COUNTY IOWA, AS REFERENCED IN SECTION 86.02 OF THE STORY COUNTY CODE OF ORDINANCES. THE SUBJECT PROPERTY IS LOCATED IN SECTION 19 OF FRANKLIN TOWNSHIP IN UNINCORPORATED STORY COUNTY, UNDER THE OWNERSHIP OF KURTCO LLC. THE REQUESTED AMENDMENT IS FROM THE A-1 AGRICULTURAL DISTRICT TO THE A-R AGRICULTURAL RESIDENTIAL DISTRICT.

WHEREAS, the Board of Supervisors approved the *Code of Ordinances of Story County, Iowa, on May 21, 2013; and*

WHEREAS, Section 1.11 (2)(A) states, a proposed ordinance shall be considered and receive a favorable vote for passage in accordance with Section 331.302 (6) of the Code of Iowa, as amended;

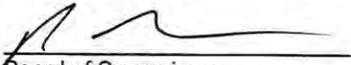
AND WHEREAS, Section 1.11 (2)(B) states the title of the proposed ordinance shall be published in accordance with Section 331.305 of the *Code of Iowa*, as amended, prior to its first consideration by the Board. Copies of the full text of the ordinance shall be made available to the public at the time of publication at the office of the County Auditor, and the published notice shall specify where such copies may be obtained;

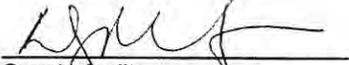
AND WHEREAS, Kurtco, LLC (Kurt Friedrich) submitted a rezoning application request to change the zoning of the 9.75 acre property located at 5026 W 190th Street (Parcel# 05-19-200-140) from the A-1 Agricultural District to A-R Agricultural Residential District;

AND WHEREAS, the Story County Planning and Zoning Commission recommended approval of the requested zoning amendment at their January 3, 2018 meeting;

NOW THEREFORE BE IT RESOLVED that a public hearing date on this matter be held on the proposed Ordinance No. 268 on the 16th day of January, 2018, in the Public Meeting Room of the Story County Administration Building, Nevada, Iowa, at 10:00 AM and the Board of Supervisors directs Planning and Development staff to place copies of the full text of the ordinance with the Office of the County Auditor.

Dated this 9th day of January, 2018.


Board of Supervisors
Story County, Iowa


County Auditor
Story County, Iowa

Moved by: Olson
Seconded by: Chitty
Voting Aye: Olson, Chitty, Sanders
Voting Nay: None
Absent: None

RESOLUTION #18-72
CONSTRUCTION EVALUATION RESOLUTION

WHEREAS, Iowa Code section 459.304(3) sets out the procedure if a board of supervisors wishes to adopt a "construction evaluation resolution" relating to the construction of a confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and

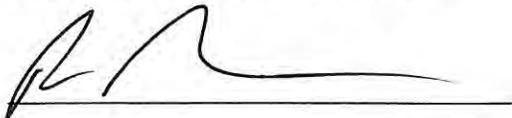
WHEREAS, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR's decision regarding a specific application; and

WHEREAS, by adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the board of supervisors between February 1, 2018 and January 31, 2019 and submit an adopted recommendation regarding that application to the DNR; and

WHEREAS, the board of supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the board's recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF STORY COUNTY that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3).

Dated this 9th day of January, 2018.



Board of Supervisors
Story County, Iowa



County Auditor
Story County, Iowa

Moved by: Olson

Seconded by: Chitty

Voting Aye: Olson, Chitty, Sanders

Voting Nay: None

Absent: None

NOTICE OF APPOINTMENT

PERSON APPOINTED: Shala Harsh

BOARD COMMISSION OR COMMITTEE APPOINTED TO:

Aging Resources Advisory Council

LENGTH OF TERM: 3 years

(IS THIS APPOINTMENT TO FILL AN UNEXPIRED TERM? no)

IF SO, WHOSE TERM? _____

WHO NEEDS TO BE NOTIFIED? Board of Supervisors

DATE APPOINTED: 01/09/2018

DATE TERM EXPIRES: 06/30/2020

~~APPROVED~~

DENIED

Board Member Initials: SH

Meeting Date: 1-9-18

Follow-up action: _____

NOTICE OF APPOINTMENT

PERSON APPOINTED: Spence Evans

BOARD COMMISSION OR COMMITTEE APPOINTED TO:

DeCat Board

LENGTH OF TERM: 3 years

(IS THIS APPOINTMENT TO FILL AN UNEXPIRED TERM? no

IF SO, WHOSE TERM? _____

WHO NEEDS TO BE NOTIFIED? Board of Supervisors

DATE APPOINTED: 01/09/2018

DATE TERM EXPIRES: 12/31/2020

APPROVED **DENIED**
Board Member Initials: KS
Meeting Date: 1-9-18
Follow-up action: _____

NOTICE OF APPOINTMENT

PERSON APPOINTED: Michael Newton

BOARD COMMISSION OR COMMITTEE APPOINTED TO:

E-911 Service Board

LENGTH OF TERM: 1 year

(IS THIS APPOINTMENT TO FILL AN UNEXPIRED TERM? no

IF SO, WHOSE TERM? _____

WHO NEEDS TO BE NOTIFIED? Board of Supervisors

DATE APPOINTED: 01/09/2018

DATE TERM EXPIRES: 12/31/2018

APPROVED

DENIED

Board Member Initials: RN

Meeting Date: 1-9-18

Follow-up action: _____

NOTICE OF APPOINTMENT

PERSON APPOINTED: Louisa Tabatabai

BOARD COMMISSION OR COMMITTEE APPOINTED TO:

Civil Service Commission

LENGTH OF TERM: 6 years

(IS THIS APPOINTMENT TO FILL AN UNEXPIRED TERM? no

IF SO, WHOSE TERM? _____

WHO NEEDS TO BE NOTIFIED? Board of Supervisors

DATE APPOINTED: 01/09/2018

DATE TERM EXPIRES: 12/31/2023

APPROVED **DENIED**

Board Member Initials: LS

Meeting Date: 1-9-18

Follow-up action: _____

WEBSITE REFRESH UPDATE – JANUARY 9, 2018

APPROVED **DENIED**

Board Member Initials: RS

Meeting Date: 1-9-18

Follow-up action: _____

Project Timeline Story County, IA

PHASE 0	
PROJECT KICKOFF MEETING Monday, September 11, 2017 TIME: 11:00 am CT Prepare for website development project.	<input checked="" type="checkbox"/>
PHASE 1	
DESIGN DISCOVERY MEETING Thursday, October 19, 2017 11:00 am CT Discuss design preferences and process.	<input checked="" type="checkbox"/>
PHASE 2	
DESIGN PRESENTATION MEETING Wednesday, December 13, 2017 10:00 am CT Meeting to review initial design concept in JPG format.	<input checked="" type="checkbox"/>
PHASE 3	
CONTENT CUT-OFF DATE Friday, February 23, 2018 End of Day !!! Content development begins, NO content changes on your current website will be transferred to your new website !!!	<input checked="" type="checkbox"/>
PHASE 4	
WEBSITE REVIEW MEETING Wednesday, March 21, 2018 10:00 am CT QA meeting regarding completed production website.	<input checked="" type="checkbox"/>
PHASE 5	
PRE-LAUNCH CHECK-IN MEETING Wednesday, April 4, 2018 10:00 am CT Project check-in meeting to discuss preparation for website launch.	<input checked="" type="checkbox"/>

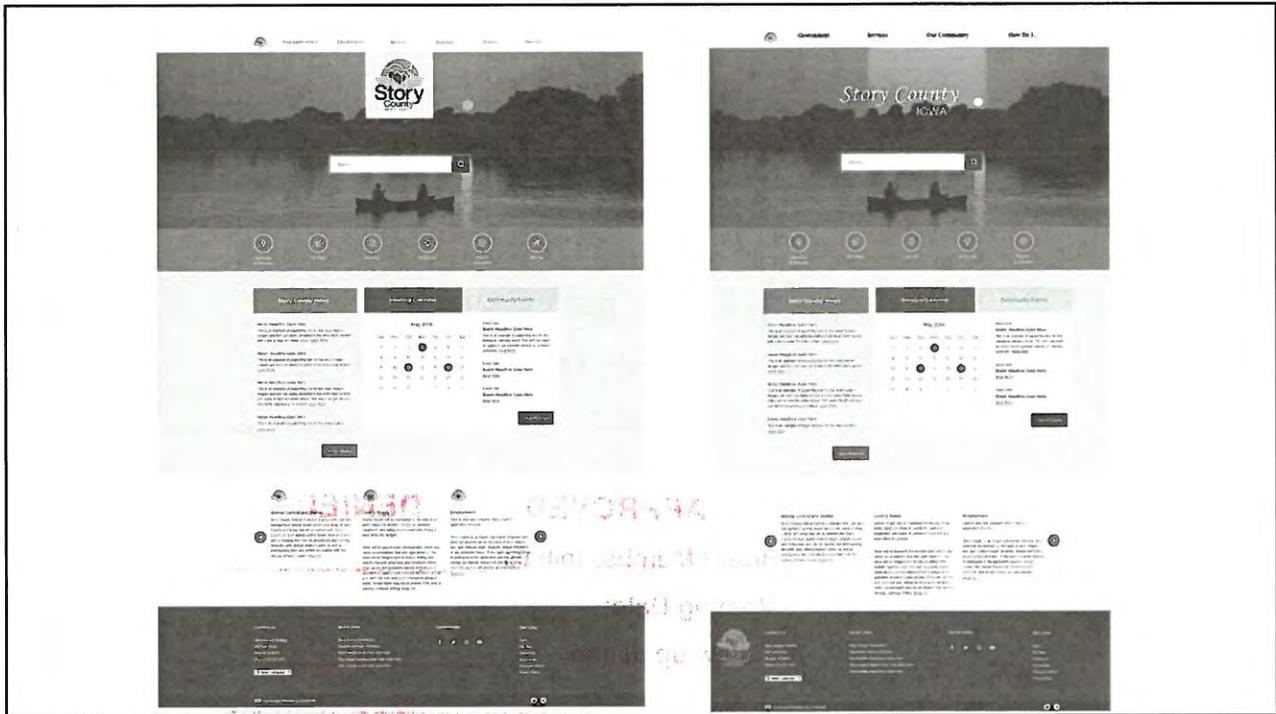
TIMELINE

DESIGN APPROVAL DUE Friday, February 2, 2018 End of Day Complete approval form for website design.	PHASE 3 PRODUCTION WEBSITE COMPLETE Friday, March 16, 2018 End of Day Completed production website (content and design) sent to you for review.
CONTENT CUT-OFF DATE Friday, February 23, 2018 End of Day !!! Content development begins, NO content changes on your current website will be transferred to your new website !!!	PHASE 4 TRAINING Monday, March 26, 2018 Thursday, March 29, 2018 4 Days of onsite training.
WEBSITE REVIEW MEETING Wednesday, March 21, 2018 10:00 am CT QA meeting regarding completed production website.	PHASE 5 WEBSITE LAUNCH Monday, April 9, 2018 New website goes live.

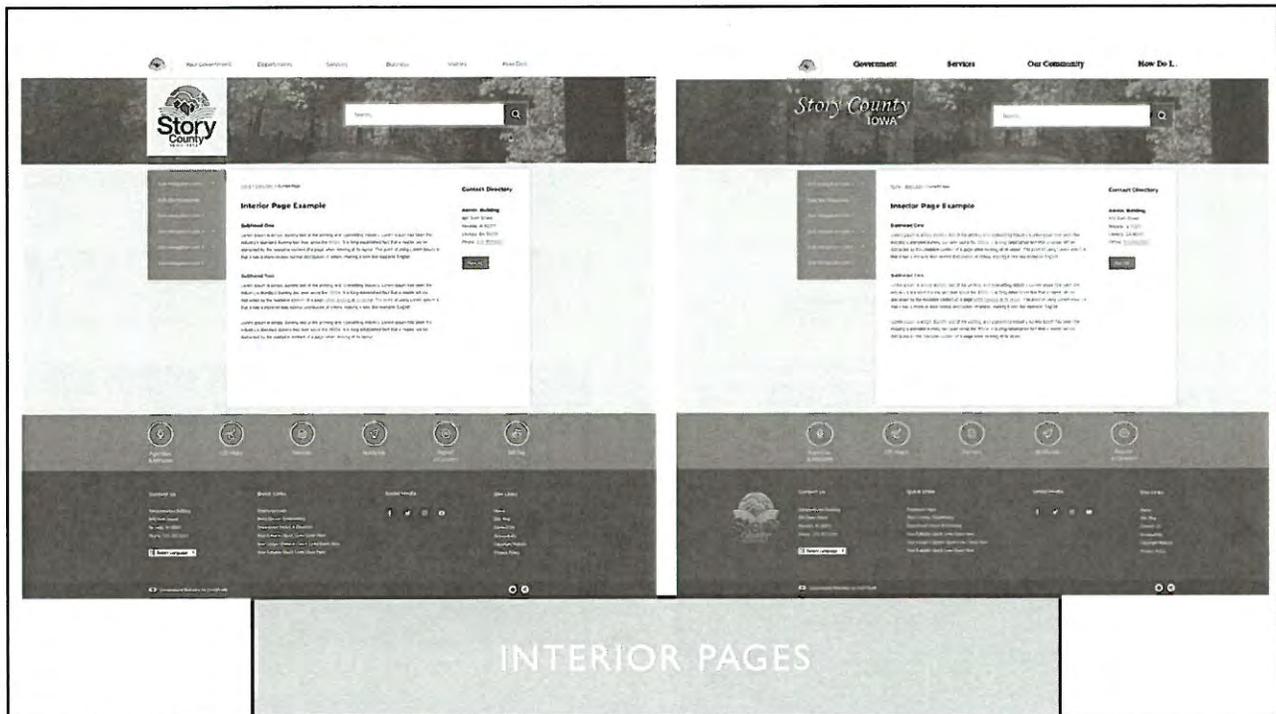
COLOR KEY

MEETING	CIVICPLUS ACTION ITEM
DUE DATE FOR YOU	ACTION ITEM FOR YOU
TRAINING	WEBSITE LAUNCH

Your Project Manager Lauryn Monstorf is available at monstorf@civicplus.com
Lead Project Manager Shane Pope is available at pope@civicplus.com



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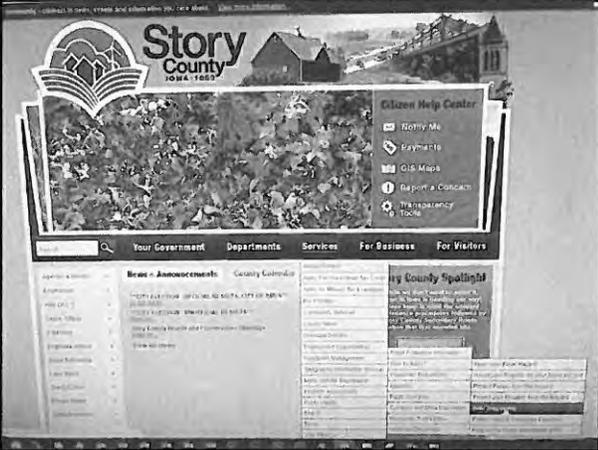
NAVIGATION AND CONTENT



- Your Government
- Our Community
- Services
- How Do I...

NAVIGATION AND CONTENT

STAIR STEP - CURRENT



MEGA MENU - PROPOSED



GRAPHIC BUTTONS

• **Graphic Button or Graphic Link**

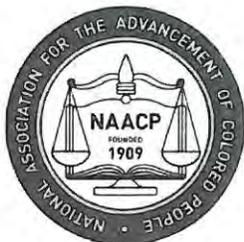
- A link that is graphically highlighted to draw the eye. These links may be carried to all pages or restricted to the home page only. These may include links to modules, documents, third party websites or resources, other pages within the website, or other items of special interest to the community.



What to include?

- Agendas and Minutes, Beacon (GIS Maps), Online Payments, Notify Me, Report a Concern
- Who's in Jail?
- Jobs?
- Civic plus recommends sweet spot is 6 buttons.

QUESTIONS?



Ames Branch NAACP Freedom Fund Banquet

Thursday, February 1, 2018, Gateway Hotel, Ames, Iowa
Reception 5:30 p.m.; Dinner/Program 6:00 to 8:30 p.m.

2018 Corporate Sponsorship Levels and Benefits

Diamond Sponsor: \$5,000

- Seating for 20 guests at two VIP tables
- 20 one-year NAACP memberships
- Logo recognition as Diamond Sponsor during banquet program
- Verbal recognition during banquet program
- Recognition Plaque
- Logo and link placement on NAACP Ames Web Site & Facebook page for program year

Platinum Sponsor: \$3,500

- Seating for 10 guests (one VIP table), including 10 one-year NAACP memberships
- Logo recognition as Platinum Sponsor during banquet program
- Verbal recognition during banquet program
- Logo placement on NAACP Ames Web Site & Facebook page for program year

Silver Sponsor: \$2,500

- Seating for 10 guests (one VIP table), including 10 one-year NAACP memberships;
- Logo recognition as Silver Sponsor during banquet program
- Verbal recognition during banquet program

Bronze Sponsor: \$1,000.00

- Seating for 10 guests including 10 one-year NAACP memberships
- Logo recognition as Bronze Sponsor during banquet program

Sustaining Sponsor: \$750

- Seating for 5 guests (1/2 table) including 5 one-year NAACP memberships
- Listing as Sustaining Sponsor in banquet program

Each ticket also includes a one-year subscription to *The Crisis Magazine*

APPROVED **DENIED**

Board Member Initials: RS

Meeting Date: 1-9-18

Follow-up action: Email to all County Employees asking interest bring back next week



___ YES, please count on us for the following commitment level:

___ **Diamond Sponsor** ___ **Platinum Sponsor** ___ **Silver Sponsor**

___ **Bronze Sponsor** ___ **Sustaining Sponsor**

Amount Enclosed: \$ _____

Please complete your contact information below:

Name: _____

Address: _____ E-mail _____

City/ State / Zip: _____ Phone _____

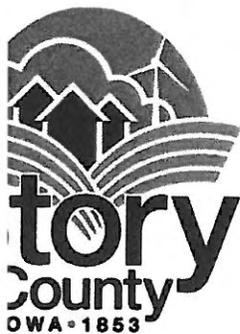
***Please indicate how you want your name to appear in the program. To appear in the program, you must respond by January 25, 2018.**

To assure your name is printed in the Program Book, please complete and return this form with your check to the address below by January 25, 2018. **Please also include the names of each guest that will be seated at your table.**

Make your check payable to and submit to:

**Ames Branch of NAACP
P.O. Box 529
Ames, IA 50010**

For additional information contact: Vanessa Baker-Latimer at ffbames@gmail.com.



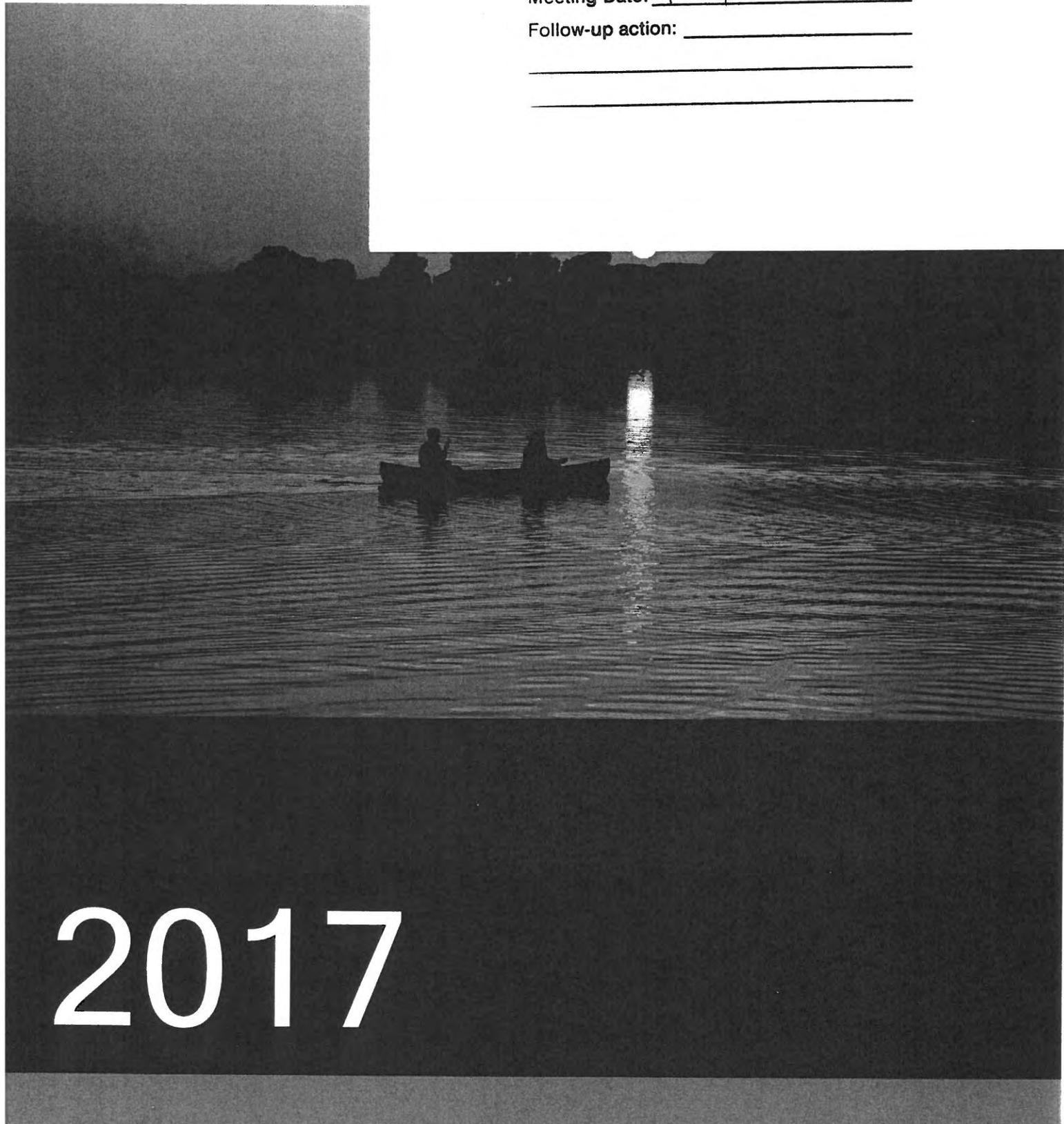
Boat SUPE

APPROVED DENIED

Board Member Initials: AS

Meeting Date: 1-9-18

Follow-up action: _____



2017



Board of Supervisors

Story County, Iowa

Employee Assistance Program Policy

Approval Date:

__/__/____

Effective Date:

__/__/____

Revision No:

__

Reference: BOS Minutes: __/__/__

Initially Adopted: __/__/__

Distribution: (Elected Officials, Department Heads, County Employee Handbook, Intranet, etc. -> list all that apply)

General Policy

It is the policy of Story County to offer an Employee Assistance Program to its employees and their families to provide confidential assistance to them with personal problems that may adversely affect job performance, family relationships and their general well-being. This program is designed to provide employee education coupled with counseling services for assessment, referral and follow-up care.

Scope

This policy is applicable to:

All Story County employees including County elected office holders, appointed deputies, and assistant county attorneys.

All employees not directly responsible to either the Board of Supervisors or an elected office holder and whose governing body and the Board of Supervisors have certified its applicability and have elected to participate in the Employee Assistance Program established by the Board of Supervisors for county employees.

When there is a conflict between this policy and a collective bargaining agreement and/or the Iowa Code, the provisions of a collective bargaining agreement and/or the Iowa Code prevail.

Purpose of the Employee Assistance Program

The confidential employee assistance program (EAP) is designed to provide professional services to employees and their family members in addressing life issues that may interfere with their work performance, health or overall well-being. The EAP provides a variety of counseling sessions, consultations, resources and coaching benefits to help employees and their dependents manage many of life's challenges.

Confidentiality

All information related to an individual's participate in the EAP will be held in strict confidence by the EAP provider. The EAP provider is responsible for the collection and confidential storage of all information related to EAP activity at Story County. Story County will receive aggregate data concerning

EAP usage annually. Information related to an individual's participation in the EAP shall not be released without prior written consent of the participant except in the following cases:

- Mandatory reporting to the Iowa Department of Human Services of any suspected or known cases of child abuse;
- If determined or there is probable cause to believe a person may constitute a danger to themselves or others;
- When disclosure is required by law.

Training

Periodic training will be provided to supervisory staff on how to identify and handle performance problems that may be corrected through an employee's participation in the EAP. Training will be offered by the provider and coordinated with Human Resources.

In addition, the EAP provider may conduct periodic educational programs and distribute information about the services to employees and their families.

Administrative Procedures

Procedure for Self-Referral

An employee or family member is encouraged to seek confidential assistance through the EAP on his/her own initiative by contacting the EAP provider. Contact information is available on the employee intranet or through Human Resources.

Procedure for Supervisory Referral

A supervisor may refer an employee to the EAP for assessment and appropriate referrals when there are concerns related to an employee's work performance, behavior, attendance or specific job-related incidents that indicate the possible presence of a personal problem. Supervisors should consult with Human Resources prior to making a mandatory referral. In the case of a mandatory referral, the EAP provider will provide Human Resources with confirmation that the employee has attended the required session(s).

APPROVED **DENIED**

Board Member Initials: AS

Meeting Date: 1-9-17

Follow-up action: SEVEN-DAY REVIEW

COMMUNICATIONS PLAN



STORY COUNTY, IOWA

APPROVED **DENIED**

Board Member Initials: JS

Meeting Date: 1-9-18

Follow-up action: _____

JANUARY 2018
Story County Board of Supervisors
900 6th Street
Nevada, Iowa 50201

www.storycountyiowa.gov

COMMUNICATIONS PLAN *Story County, Iowa*



Historical Overview 1

Goals 2

Target Audiences 3

Strategies &
Action Steps 4

We use this Plan to communicate:

Timely: We will communicate what we know when we know it.

Openly: We will provide all public information in a way that is easy to access and understand.

Proactively: We will engage our customers and stakeholders before being asked to provide information and determine future needs.

Historical Overview

A communications plan is a living, breathing document used to align information activities with the goals, objectives, and key communication messages of the organization. It prioritizes needs, identifies audiences, determines the message and how it is delivered, and measures whether or not the effort was successful. The plan is assessed and updated annually and includes measurable objectives and outcomes.

In January 2014, the Story County Board of Supervisors adopted the first Communications Plan aimed at a set of goals to improve the work we do. Since then, these goals have undergone revision to better meet the progress we have made and our objectives for the future. Our goals are now as follows:

- ◆ *Transparency and accessibility through duration of projects and issues in Story County and access to factual information for the public and County employees.*
- ◆ *Share the Story County vision with the general public and decision-makers.*
- ◆ *Improve communications between the Board of Supervisors and our constituents.*
- ◆ *Engage the community through service and recognition.*
- ◆ *Enhance emergency response communication.*

The Plan contains the following elements:

Goals

Target Audience

Strategies

Action Steps

This Plan serves as a roadmap to encourage participation and focus on what, how, where, and when we communicate so we can better inform, educate and engage citizens in Story County. It allows us to coordinate our messages, tell our stories and present a cohesive identity to the public.

COMMUNICATIONS PLAN *Story County, Iowa*



Goals

Historical Overview 1

Goals 2

Target Audiences 3

Strategies &
Action Steps 4

Transparency and accessibility through duration of projects and issues in Story County and access to factual information for the public and County employees.

- ◆ Increase citizen participation and trust in local government.
- ◆ Spread awareness of issues and projects.
- ◆ Generate and distribute accurate information for residents, community organizations, businesses, other governmental organizations and media sources that serve these groups.

Share the Story County vision with the general public and decision-makers.

- ◆ The reality of county government in Iowa is that it is a somewhat decentralized operation, serving the diverse needs of our residents, while facing the fiscal realities of budgeting and other economic constraints. Our communication strategies must be designed with this in mind.

Improve communications between the Board of Supervisors and our constituents.

- ◆ Integrate strategies that promote two-way dialogue between citizens and government.

Engage the community through service and recognition.

- ◆ We recognize it is important to serve the county through multiple outlets. We will strive to encourage participation and service in community activities and events, along with recognizing outstanding County Staff, citizens and employees.

Enhance emergency response communication.

- ◆ Story County excels in communicating in emergency response and related issues. Story County will continue to plan for enhancing communication strategies in this area, identifying all appropriate solutions to reach necessary populations for all types of incidents.



COMMUNICATIONS
PLAN
Story County, Iowa



Target Audiences

Historical Overview 1

Goals 2

Target Audiences 3

Strategies &
Action Steps 4

Not only are Story County's communication strategies targeted towards those already "in the know" about what is happening in Story County – the targeted audiences are far greater! Story County identifies six **Target Audiences** (described below) towards whom strategies are directed as further outlined in this Plan, including:

*County Employees - Public Officials - General Public
Businesses - Media - Other*

COUNTY EMPLOYEES

Story County employees work in various locations and buildings throughout Story County. Within the Story County government framework, there are six elected offices – Board of Supervisors, Auditor, Recorder, Treasurer, Sheriff and Attorney, and over twenty different County departments or program areas in this structure. Communication amongst County staff at all levels ensures the vision for Story County is presented in a consistent manner.

PUBLIC OFFICIALS

There are over 500 "public officials" in Story County – whether it be a local council member in one of our smaller communities, township trustee, volunteer first responder, member of the local Planning and Zoning Commission, or one of over 200 individuals appointed by the Board of Supervisors to serve on a board or commission. These individuals rely on Story County for information and support services.

GENERAL PUBLIC

According to the 2010 *US Census*, there are 89,542 residents in Story County. Of that, 17.8% of those people are under the age of 18, and 10% are over the age of 65. In addition, 95.1% of those people (age 25+) are high school graduates, and 45.4% (age 25+) hold at least a Bachelor's Degree. Our population continues to grow and the demographic dynamics dictate that we explore new communication strategies to continue to engage and encourage participation.

COMMUNICATIONS
PLAN
Story County, Iowa



Target Audiences -Continued

Historical Overview 1

Goals 2

Target Audiences 3

Strategies &
Action Steps 4

BUSINESSES

Through the C2C Plan and Implementation Matrix, Story County identifies goals, objectives, and strategies that continue to encourage and support the strong, vibrant economy we experience. In order to meet these goals, the C2C Plan encourages Story County to foster countywide communication and strengthen collaborative efforts. Communication efforts regarding County programs should be targeted to existing businesses as well as potential emerging business throughout Story County.

MEDIA

As media continues to shift how news and information is delivered, we need to continue to use outlets to cooperate with them in getting out our messages, news, and happenings. Media is much more than the local newspaper, radio and television. It now includes blogs, online resources, YouTube channels, and social networking sites such as Facebook, Twitter, LinkedIn and many others.

OTHER

Messages and information Story County shares must go beyond our perceived county boundaries. With I-35 and US Hwy 30 bisecting in our county, along with Iowa State University and many other attractions, we have to employ methods that reach our visitors. Not only those already here – but also those thinking about coming.

What kind of information do they need to reach all their decisions?

Are our communications strategies designed so that their questions are answered or can be asked in a manner to which Story County can respond efficiently and quickly?

Also, we need to be cognizant of that workforce that does not live here in Story County but spends the vast majority of their daylight hours here – nearly 20% of our workforce is from out of Story County. According to 2010 *Census* figures, there were 45,010 individuals working in Story County and 81.5% of those people live in Story County.

COMMUNICATIONS
PLAN
Story County, Iowa



Strategies and Action Steps

Listed below are the strategies and actions steps corresponding to the goal they are working toward.

Historical Overview 1

Goals 2

Target Audiences 3

**Strategies &
Action Steps 4**

Transparency and accessibility through duration of projects and issues in Story County and access to factual information for the public and County employees.

- ◆ Annual Report
- ◆ County News– internal newsletter for County employees
- ◆ Department videos– video descriptions of department duties and services
 - ◆ Increase quality of audio and visual production
- ◆ State of the County Address
- ◆ Updated County Services sheet– summary

Share the Story County vision with the general public and decision-makers.

- ◆ Assist the Human Resources Department with creating Onboarding materials
- ◆ Consistent messaging and branding
 - ◆ County website re-design
 - ◆ Produce posters, bulletin boards, mailed letters and other products
 - ◆ Tradeshow Toolkit– display board
- ◆ Develop mission statement for County
- ◆ Our Story– quarterly County-wide newsletter
- ◆ Use digital and multimedia platforms to create compelling, creative content to share the County’s story

- ◆ **Strategies**
- ◇ **Action Steps**

*Note that strategies and action steps may work toward multiple goals, but are listed under the goal with which the strategy aligns most.

COMMUNICATIONS
PLAN
Story County, Iowa



Strategies & Action Steps

-Continued

Historical Overview 1

Goals 2

Target Audiences 3

**Strategies &
Action Steps 4**

◆ **Strategies**

◇ **Action Steps**

*Note that strategies and action steps may work toward multiple goals, but are listed under the goal with which the strategy aligns most.

Improve communications between the Board of Supervisors and our constituents.

- ◆ Increase engagement on social media
- ◆ Help organize and facilitate special events for the County
- ◆ Monthly radio updates of County events and activities
- ◆ Quadrant Meetings– biannual quadrant meetings with the Board of Supervisors, local elected officials and members of the public
- ◆ Provide a timely respond to public records requests

Engage the community through service and recognition.

- ◆ Citizen of the Year
- ◆ National County Government Month
- ◆ County employee participation in United Way Day of Caring

Enhance emergency response communication.

- ◆ Continue supporting exercises for the Emergency Operations Center and the COOP/COG
- ◆ Enhance distribution of information post disaster
- ◆ Improve 911 response radio system
 - ◇ Purchase new radio and paging system to meet public safety grade and expand capacity and coverage of response system for the entire county
- ◆ Outreach campaigns for Flood Awareness Month and National Preparedness Month
- ◆ Update the Story County Comprehensive Emergency Operations Plan Emergency Support Function (ESF) 15 External Affairs
 - ◇ Create Story County EMA Public Affairs Activation Checklist
 - ◇ Create Public Information Officer Procedures Guide

COMMUNICATIONS PLAN



In January 2014, the Story County Board of Supervisors adopted the first Communications Plan. Annually, the Plan is reviewed by the Board and updated as necessary. The Board updated the Plan as follows:

February 2015
February 2016
January 2017
January 2018

Story County Board of Supervisors



Lauris Olson

Rick Sanders

Marty Chitty

www.storycountyiowa.gov

January 2018

**STORY COUNTY
BOARD OF SUPERVISORS**



Regular Meeting

January 9, 2018

CONSIDERATION OF DRAFT COMMUNICATIONS PLAN

- First adopted in January 2014
- Amended May 2014
- February 2015
- February 2016
- January 2017
- Draft January 2018



COMMUNICATIONS PLAN ELEMENTS

- **Goals**
- **Target Audience**
- **Strategies**
- **Actions Steps**

COMMUNICATIONS
PLAN
Story County, Iowa

Historical Overview 1
Goals 2
Target Audiences 3
Strategies 4



GOALS

- *Transparency and accessibility through duration of projects and issues in Story County and access to factual information for the public and County employees.*
- *Share the Story County vision with the general public and decision-makers.*
- *Improve communications between the Board of Supervisors and our constituents.*
- *Engage the community through service and recognition.*
- *Enhance emergency response communication.*

GOALS

Transparency and accessibility through duration of projects and issues in Story County and access to factual information for the public and County employees.

- Increase citizen participation and trust in local government.
- Spread awareness of issues and projects.
- Generate and distribute accurate information for residents, community organizations, businesses, other governmental organizations and media sources that serve these groups.

GOALS

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- The reality of county government in Iowa is that it is a somewhat decentralized operation, serving the diverse needs of our residents, while facing the fiscal realities of budgeting and other economic constraints. Our communication strategies must be designed with this in mind.

GOALS

Improve communications between the Board of Supervisors and our constituents.

- Integrate strategies that promote two-way dialogue between citizens and government.

GOALS

Engage the community through service and recognition.

- We recognize it is important to serve the county through multiple outlets. We will strive to encourage participation and service in community activities and events, along with recognizing outstanding County Staff, citizens and employees.

GOALS

Enhance emergency response communication.

- Story County excels in communicating in emergency response and related issues. Story County will continue to plan for enhancing communication strategies in this area, identifying all appropriate solutions to reach necessary populations for all types of incidents.

STRATEGIES AND ACTION STEPS

Transparency and accessibility through duration of projects and issues in Story County and access to factual information for the public and County employees.

- Annual Report
- County News– internal newsletter for County employees
- Department videos– video descriptions of department duties and services
 - Increase quality of audio and visual production
- State of the County Address
- Updated County Services sheet– summary

STRATEGIES AND ACTION STEPS

Share the Story County vision with the general public and decision-makers.

- Assist the Human Resources Department with creating Onboarding materials
- Consistent messaging and branding
 - County website re-design
 - Produce posters, bulletin boards, mailed letters and other products
 - Tradeshow Toolkit– display board
- Develop mission statement for County
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- Use digital and multimedia platforms to create compelling, creative content to share the County's story

STRATEGIES AND ACTION STEPS

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STRATEGIES AND ACTION STEPS

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STRATEGIES AND ACTION STEPS

Enhance emergency response communication.

- Continue supporting exercises for the Emergency Operations Center and the COOP/COG
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COOP/COG Training Outline
As of Jan 3, 2018

Training Day 1 (1/2 Day): Conditions: January 13th, 10:30 am, temp is 13° with light snow (Proposed date May 2, 2018).

-Departments will be requested to bring whatever documentation they have for COOP/COG operations. The Story Co COOP/COG plan will be available electronically on the screen.

-Prior to the session:

--Facilities will be advised they will be briefing what the status of Story Co buildings during an electrical outage is at each building; what is powered and status of HVAC.

--IT will be advised they will be briefing the status of phones, servers, and most computers (ask who has battery back-up or lap tops).

-The session will begin with a review of the purpose of a COOP/COG plan.

-Brief everyone that the power has just gone out in your building.

-Have each department brief which of their essential functions (per the COOP/COG) this power outage impacts and how it will affect each function.

-Have each of the departments describe what actions they will take and who will direct them.

--If the person that would approve or direct the action is not at the exercise, the representative will be asked to contact the representative and get the guidance.

-Have BOS rep describe how they will get situational awareness of the status of county operations.

-What does the chain-of-command look like?

Training Day 2 (1/2 Day): Conditions: January 13th, 11:00 am (30 min after initial outage), temp is 15° with moderate snow. (Proposed date Aug 29, 2018)

-Review outcomes of workshop Day 1 then separate participants by the buildings at which they work. Provide them the scenario update and if they want to communicate with a different building, they must write out the message and identify a communications pathway that is working. The exercise staff will determine if the communications is successful.

-Scenario Update: People are seeing on their smart phones that there are massive nationwide outages. Extreme cell phone congestion makes cell phone calls almost impossible, 1 in 10 text messages make it through.



Story County Board of Supervisors

Tuesday, January 9, 2018

~~APPROVED~~

DENIED

Board Member Initials: _____

KS

Meeting Date: 1-9-18

Follow-up action: _____



Continuity of Operations Plan/Continuity of Government (COOP/COG)

Story County, Iowa

SEPTEMBER 2016

UPDATED JANUARY 2018

APPROVED **DENIED**

Board Member Initials: *JS*

Meeting Date: *1-9-18*

Follow-up action: _____



**STORY COUNTY
BOARD OF SUPERVISORS
RICK G. SANDERS
MARTY CHITTY
LAURIS OLSON**

Story County Administration
900 Sixth Street
Nevada Iowa 50201
515-382-7200
515-382-7206 (fax)

TO: Rick Sanders and Marty Chitty
FROM: Lauris Olson
RE: Proposed Board of Supervisors Operating Principles
DATE: January 2, 2018

In the last year, I have been unable to locate any written document that establishes internal operating guidelines for the Story County Board of Supervisors and/or documentation outlining the parameters of authority allotted to the chairperson of the Board. My search remained fruitless even after submitting verbal inquiries to 2017 Board Chairperson Rick Sanders and County Attorney Jessica Reynolds.

I believe cooperation among this board's members will increase, misunderstandings will decrease and communication will improve if we agree upon some basic operating principles and commit to those in writing.

Attached are nine principles that I would ask we consider adopting at our Jan. 9 meeting. Perhaps you have ones you believe should be added to the list.

Thank you.

No Motion

APPROVED

DENIED

Board Member Initials: _____

Meeting Date: _____

Follow-up action: _____

Proposed Principles of Operation 2018 Story County Board of Supervisors

1. Election as Chairperson of the Board grants a limited expansion of authority. The Board Chairperson's approved additional duties are:
 - a. Carrying out responsibilities expressly dictated to the Chairperson by Story County's Charter and the Code of the State of Iowa,
 - b. Executing documents approved by vote at the Board table,
 - c. Setting special meetings,
 - d. Establishing Board agendas,
 - e. Presiding over Board meetings, award ceremonies and special events,
 - f. Initiating emergency protocols and
 - g. Serving as formal point of contact for the Board of Supervisors.
2. Supervisors shall rotate assisting Department Heads, the Director of Internal Operations, the Director of External Operations and the Outreach and Special Projects Manager who seek advice and direction.
3. Supervisors shall work with staff to identify informal and unwritten policies, rules and operating processes in use and to bring them before the Board for discussion.
4. Supervisors shall participate equally in evaluating performance and setting goals for the External Director of Operations, Internal Director of Operations and the Outreach and Special Projects Manager, utilizing a process where both preliminary and final review meetings occur at the board table. Per Iowa Code, the employee will decide whether the review meetings will occur in open or closed session.
5. Supervisors shall vote on appointments and assignments of Department Heads, the Internal Director of Operations, the External Director of Operations, and the Outreach and Special Projects Manager to committees and work groups, both internal and external.
6. Supervisors shall vote on the creation of inter-departmental project work teams charged with developing programming or services, exploring and executing the construction or renovation of capitol assets, forming partnerships or other similar tasks.
7. Board Members may serve on internal work or project teams from inception through final approval. A Board Member on an internal work team may vote on any motions related to the work team and the project.
8. Board Members will regularly share information regarding the liaison, board and commission assignments and alternate assignments approved at the beginning of the year. Board Members should notify their alternates when they will not be able to attend a meeting or related event so the county may still be represented. Also, assigned alternates have right-of-first refusal to represent the county at special events, meetings, tours, conventions and presentations when the assigned Supervisor is not attending.
9. A board member receiving written correspondence or verbal input from constituents concerning county services, programs or personnel, or requesting assistance with resolving a county-related issue, shall notify the other board members of the contact and inform them if the input or request has been turned over to county staff for resolution.