

The Board of Supervisors met on 12/5/17 at 10:00 a.m. in the Story County Administration Building. Members present: Marty Chitty, Lauris Olson and Rick Sanders, with Sanders presiding. (all audio of meetings available at storycountyiowa.gov). Sanders requested to remove item #3 from Additional Items and to make a change in hourly rate for the Action Form for Laura Lacquement to \$15.44 an hour.

PUBLIC COMMENT #1: Linda Murken, Franklin Township, read a statement about Judie Hoffman, a civic leader who died recently. Murken spoke about Hoffman's many public achievements, and her courage and civility.

SUPERVISOR OLSON'S INAPPROPRIATE PRESENTATION TO THE AMES CITY COUNCIL ON 11/14/17 – Sanders stated Olson exceeded her authority during her presentation to the Ames City Council on 11/14/17. Sanders stated Olson apologized but the Board needs to be transparent. Discussion took place. Jessica Reynolds, County Attorney, reported on reviewing the video; at times Olson acted as a representative for the Board of Supervisors and went beyond the scope of the letter the Board sent to the City Council. The Board concurred on no action.

RETIRED AND SENIOR VOLUNTEER PROGRAM (RSVP) AGENCY REPORT – Kalen Petersen, Director, reported on the annual report for FY17 including statistics on volunteers' years of service for volunteers. Peterson thanked the Board for its additional support for transportation programs.

MINUTES: 11/28/17 Minutes – Olson moved, Chitty seconded approval of the Minutes as presented. Motion carried unanimously (MCU) on a roll call vote.

PERSONNEL ACTIONS: 1) new hire in a) Animal Control, effective 12/14/17, for Laura Lacquement @ \$15.44/hr; b) Attorney's Office, effective 12/6/17, for Rachel Kom @ \$10.00/hr; c) Sheriff's Office, effective 12/11/17, for Emily Carlson @ \$1,678.95/bw; 2) pay adjustment, effective 12/10/17, for a) Attorney's Office for Amie Cerka @ \$23.82/hr; b) Facilities Management for Kelly Ruther @ \$17.57/hr; c) Sheriff's Office for Aaron Kester @ \$2,479.44/bw; 3) transfer in Sheriff's Office, effective 12/10/17, for Cody Hamilton @ \$1,882.05/bw. Olson moved, Chitty seconded the approval of personnel actions as presented. Roll call vote. (MCU)

Olson moved, Chitty seconded approval of the Consent Agenda with the removal of items #2 and #5 for individual consideration.

1. Acknowledgement of Appointment to the Compensation Board of Richard Parker by the Recorder for a term expiring 6/30/19
3. Annual Maintenance Agreement with Adkins Election Services, effective 1/1/18–12/31/18, for \$40,260.00
4. Acknowledgement of the Juvenile Court Services Agency Report
6. Memorandum of Understanding (MOU) between Arrhythmia Alliance and Story County for a voluntary agreement to assist in the implementation of "Arrhythmia Alliance: Defibs Save Lives" to raise money for the purchase of automated external defibrillators
7. Resolution #18-66, Renaming of Dayton Park Major Subdivision
8. Contract for Highway Right-of-Way with Scott A. Perisho and Peggy M. Perisho for the Purchase of Permanent Easement for \$375.00 (Project No. FM-C085 (147)--55-85)
9. Final Plans for Farm-to-Market System RCB Culvert Replacement - Twin Box, Section 10, Lincoln Township (Project No. FM-C085(147)--55-85)

Roll call vote. (MCU)

2. Resolution #18-67, for the Abatement of Delinquent Mobile Home Taxes per §555C.2, *Code of Iowa* – Renee Twedt, Treasurer, reported on Crestview Mobile Home Park cleanup; the resolution abates taxes on ten remaining abandoned mobile homes at the location. Rhonda Sykes, Property Tax Supervisor provided additional detail. Olson moved, Chitty seconded approval of Resolution #18-67, for the Abatement of Delinquent Mobile Home Taxes per §555C.2, *Code of Iowa*. Roll call vote. (MCU)
5. Appointment of Ron Smith as the Story County Non-Public Official Representative on the Aging Resources of Central Iowa Board for a two-year term ending 12/31/19 – Deb Schildroth, Director External Operations and County Services, reported on the appointment process, positions needed, and background information. Discussion took place. Chitty moved, Olson seconded the Approval of Appointment of Ron Smith as the Story County Non-Public Official Representative on the Aging Resources of Central Iowa Board for a two-year term. Chitty aye, Olson nay, Sanders aye. Motion passed.

MODIFICATIONS TO THE HOME BASE IOWA (HBI) INCENTIVE PACKAGE – Leanne Harter, County Outreach and Special Projects Manager, provided background on the Story County Active Learning Environment (SCALE program), and reported on existing restrictions and proposed modifications and incentives to HBI. Discussion took place. Sanders directed Harter to track usage and report at a future meeting. Chitty moved, Olson seconded the approval of Modifications to the Home Base Iowa Incentive Package as listed. Roll call vote. (MCU)

PROPOSED MODIFICATIONS TO THE ECONOMIC DEVELOPMENT POLICIES – Leanne Harter, County Outreach and Special Projects Manager, reported on the annual review, and reviewed proposed changes. The Board went over the changes. Chitty moved, Olson seconded the approval of the Proposed Modifications to the Economic Development Policies as proposed. Roll call vote. (MCU)

MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN STORY COUNTY AND STORY COUNTY MEDICAL CENTER – removed.

CONDUCTING A HOUSING NEEDS ASSESSMENT STUDY – Olson provided background information, funding, Iowa Finance Authority (IFA) statistical data collection, and needed actions. Discussion took place. Brenda Dyer, Ames Economic Development Commission (AEDC) and Housing Trust Fund Board member, spoke in favor of a study. Sanders spoke about timing. Olson asked to re-address the issue in July. The Board concurred. Sanders suggested denying this until more information is available. Olson moved, Chitty seconded to deny this Conducting a Housing Needs Assessment Study. Roll call vote. (MCU)

STORY COUNTY NEW CONSTRUCTION AND SUBSTANTIAL REHABILITATION HOUSING GRANT PILOT PROGRAM FOR 7/18-6/19 – Olson provided detail on the draft proposal. Lengthy discussion took place regarding funding, process, and administration. Olson moved, Chitty seconded to refer the proposal to the Attorney's Office for legal review and commentary. Roll call vote. (MCU)

Sanders recessed the Board meeting at 12:35 p.m. for a break; he reconvened the Board at 12:40 p.m.

ENHANCEMENTS TO SOFTWARE BEING USED WITHIN STORY COUNTY – Barbara Steinback, Information Technology (IT) Director, reported on reviewing the Sheriff's Office's programs; \$21,000.00 will correct current issues. Discussion took place about funding source. Olson moved, Chitty seconded the approval of the Enhancements to Software being used within Story County. Roll call vote. (MCU)

FACILITIES MANAGEMENT QUARTERLY REPORT – Cal Pearson introduced Joby Brodgen as the new Director. Pearson reported on projects completed and work order statistics.

ENVIRONMENTAL HEALTH QUARTERLY REPORT – report will be added to the consent agenda next week.

INFORMATION TECHNOLOGY QUARTERLY REPORT – Barbara Steinback provided updates on multiple projects.

PUBLIC FORUM #2: Sanders asked to add an item to the agenda about Olson's interactions with Board staff. Discussion took place.

LIAISON ASSIGNMENTS, COMMITTEE MEETINGS UPDATES, AND ANNOUNCEMENTS FROM THE SUPERVISORS: The Board reported on several meetings.

Chitty moved, Olson seconded to adjourn at 1:25 p.m. Roll call vote. (MCU)

Story County
Board of Supervisors Meeting
Agenda
12/5/17

1. CALL TO ORDER: 10:00 A.M.
2. PLEDGE OF ALLEGIANCE:
3. PUBLIC COMMENT #1:
This comment period is for the public to address topics on today's agenda
4. Discussion And Consideration Of Supervisor Olson's Inappropriate Presentation To The Ames City Council On November 14, 2017 - Sanders
[HTTP://AMES.GRANICUS.COM/MEDIAPLAYER.PHP?VIEW_ID=1&CLIP_ID=917](http://AMES.GRANICUS.COM/MEDIAPLAYER.PHP?VIEW_ID=1&CLIP_ID=917)
(Item 24 - 3:29:33 to 3:50:00)

Department Submitting BOS

Documents:

LTR TO AMES COUNCIL RE HOUSING NEEDS ASSESSMENT2.PDF

5. AGENCY REPORTS:
 - I. Retired And Senior Volunteer Program Agency Report - Kalen Petersen

Department Submitting Auditor

Documents:

ANNUAL REPORT.PDF

6. CONSIDERATION OF MINUTES:
 - I. 11/28/17 Minutes

Department Submitting Auditor

7. CONSIDERATION OF PERSONNEL ACTIONS:

I. Action Forms

1)new hire in a)Animal Control effective 12/14/17 for Laura Lacquement @ \$15.00/hr; b)Attorney's Office effective 12/6/17 for Rachel Kom @ \$10.00/hr; c)Sheriff's Office effective 12/11/17 for Emily Carlson @ \$1,678.95/bw; 2)pay adjustment effective 12/10/17 for a)Attorney's Office for Amie Cerka @ \$23.82/hr; b)Facilities Management for Kelly Ruther @ \$17.57/hr; c)Sheriff's Office for Aaron Kester @ \$2,479.44/bw; 3) transfer in Sheriff's Office effective 12/10/17 for Cody Hamilton @ \$1,882.05/bw

Department Submitting HR

8. CONSENT AGENDA:

(All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time the

Board votes on the motion.)

- I. Acknowledgement Of Appointment To The Compensation Board By The County Recorder Of Richard Parker For A Term Expiring 6/30/2019

Department Submitting Recorder

- II. Consideration Of Resolution #18-67, For The Abatement Of Delinquent MH Tax Per Section 555C.2, Code Of Iowa

Department Submitting Treasurer

Documents:

RES1867.PDF
ADDENDUM.PDF

- III. Consideration Of The Annual Maintenance Agreement With Adkins Election Services Effective 1/1/18–12/31/18 For \$40,260.00

Department Submitting Auditor

Documents:

AGREEMENT.PDF

- IV. Acknowledgement Of The Juvenile Court Services Agency Report

Department Submitting Auditor

Documents:

JCS.PDF
10252.PDF
JCS 1.PDF
JCS 2.PDF

- V. Consideration Of Appointment Of Ron Smith As The Story County Non-Public Official Representative On The Aging Resources Of Central Iowa Board For A 2 Year Term Ending 12/31/19

Department Submitting Board of Supervisors

- VI. Consideration Of MOU Between Arrhythmia Alliance And Story County For A Voluntary Agreement To Assist In The Implementation Of "Arrhythmia Alliance: Defibs Save Lives" To Raise Money For The Purchase Of AED's

Department Submitting Sheriff

Documents:

AA MOU.PDF

VII. Consideration Of Resolution #18-66, Renaming Of Dayton Park Major Subdivision

Department Submitting Planning and Development

Documents:

MEMO.PDF
RESOLUTION 18 66.PDF

VIII. Consideration Of Contract For Highway Right Of Way With Scott A. Perisho And Peggy M. Perisho For The Purchase Of Permanent Easement For \$375.00 (Project No. FM-C085(147)--55-85)

Department Submitting Engineer

Documents:

ROW PERISHO.PDF

IX. Consideration Of Final Plans For Farm-To-Market System RCB Culvert Replacement-Twin Box, Section 10, Lincoln Township (Project No. FM-C085(147)--55-85)

Department Submitting Engineer

Documents:

FINAL PLAN CVRT 113TH.PDF

9. PUBLIC HEARING ITEMS:

10. ADDITIONAL ITEMS:

I. Discussion And Consideration Of Proposed Modifications To The Economic Development Policies - Leanne Harter

Department Submitting Board of Supervisors

Documents:

TIF POLICY DOCUMENT PROPOSED CHANGES DECEMBER 2017.PDF

II. Discussion And Consideration Of Modifications To The Home Base Iowa Incentive Package - Leanne Harter

Department Submitting Board of Supervisors

Documents:

FINAL HOME BASE IOWA PRESENTATION.PDF
HOME BASE IOWA COUNTY FINDINGS.PDF

III. Discussion And Consideration Of Memorandum Of Understanding Between Story County And Story County Medical Center - Nate Thompson, CEO

Department Submitting BOS

Documents:

STORY COUNTY 340B MOU.PDF

- IV. Discussion And Consideration Of Conducting A Housing Needs Assessment Study - Lauris Olson

Department Submitting Board of Supervisors

Documents:

MEMO LO TO BOS ON HOUSING NEEDS ASSESSMENT NOVEMBER 2017.PDF

- V. Discussion And Consideration Of Story County New Construction And Substantial Rehabilitation Housing Grant Pilot Program For 7/2018-6/2019 - Lauris Olson

Department Submitting Board of Supervisors

Documents:

HOUSINGPILOTPROGRAMPROPOSAL DECEMBER 1 2017 DRAFT.PDF

- VI. Discussion And Consideration Of Enhancements To Software Being Used Within Story County-Barbara Steinback
Additonal Items

Department Submitting Information Technology

11. DEPARTMENTAL REPORTS:

- I. Facilities Management Quarterly Report - Cal Pearson

Department Submitting Auditor

Documents:

2017QUARTERLYREPORT.PDF

- II. Environmental Health Quarterly Report - Margaret Jaynes

Department Submitting Auditor

Documents:

BOS 12 17.PDF

- III. Information Technology Quarterly Report - Barbara Steinback

Department Submitting Auditor

Documents:

IT QTR RPRT.PDF

12. OTHER REPORTS:

13. PUBLIC FORUM #2:

Comments from the Public on Items not on this Agenda. The Board may not take any Action on the Comments due to the Requirements of the Open Meetings Law, but May Do So In the Future.

14. LIAISON ASSIGNMENTS, COMMITTEE MEETINGS UPDATES, AND ANNOUNCEMENTS FROM THE SUPERVISORS:

15. ADJOURNMENT:

Story County strives to ensure that its programs and activities do not discriminate on the basis of race, color, national origin, sex, age or disability. Persons requiring assistance, auxiliary aids or services, or accommodation because of a disability may contact the county's ADA coordinator at (515)382-7204.



**STORY COUNTY
BOARD OF SUPERVISORS
RICK G. SANDERS
MARTIN CHITTY
LAURIS OLSON**

Story County Administration
900 Sixth Street
Nevada Iowa 50201
515-382-7200
515-382-7206 (fax)

JULY 13, 2017

Mayor Ann Campbell and Ames City Council
515 Clark Ave.
Ames, IA 50010

Re: Ames/Story County Housing Needs Assessment Study

Dear Mayor Campbell and Council Members,

The Story County Board of Supervisors would like to commission an updated comprehensive housing needs assessment for the entire county. In 1998, Ames and Story County jointly commissioned and funded the last such study. We would like to invite the City of Ames to join us in commissioning an updated study.

There are many uses for such a study in both the government and private sectors, from providing information needed for project funding and government grants to serving as a base for future planning.

While there have been substantial changes in Ames and Story County since 1998, we would expect contracting for a study that exceeds the amount of statistical detail, visual research and community input in that 1998 study. Supervisor Olson's preliminary inquiries with Iowa companies who do this type of work indicate that such a study would take 9 months to a year and cost around \$70,000.

If we follow the organizational model of the 1998 study, a task force of 20 to 24 county citizens representing a variety of stakeholders would guide the company selected to conducting the study. However, the first two steps would be agreement to jointly fund the project and asking our respective staffs to work together to draft an RFP.

The BOS appreciates the outstanding relationship we have with Ames and the Council. We hope that this is another area where we can work together for the good of our community.

Sincerely,

Rick Sanders, Chair
Story County Board of Supervisors

12/5/17 BOS Agenda

final thoughts...

2016-2017 Statistics

Total # of RSVF Volunteers: 734
 Total Volunteer Hours Served: 43,509
 Monetary Value of the Volunteer Hours: \$998,551

*Based on the Independent Sector (or Iowa's dollar value of a volunteer hour

2016-2017 Funding Sources/General Operating Budget

Federal Grant (Corporation for National & Community Service)

State of Iowa
 Story County

City of Ames
 United Way of Story County

Marshalltown Area United Way

Other Cities: Gilbert, Nevada, Story City, Zeoring

THANK YOU to our financial supporters!

Contractual Funding

- City of Ames & Story County Emergency Management: Emergency/Disaster Volunteer Management
- Mary Greeley Home Health Services: POD (Mass Clinic) Volunteer Management

• Story City Senior Citizens: Building Rental Management
 Self-Generated: Donations, Special Grants, United Way Designations, Newsletter Sponsors, Fundraising Revenue 5, etc.

Total 2016-2017 Revenues (Operating Budget): **\$323,379***
 Total 2016-2017 Expenses (Operating Budget): **\$322,371**

*Includes \$4,000 transfer from reserves for Transportation Program Services.

2016-2017 Special Grants

Winter Weatherization 2016 (to conduct winter weatherization projects in Story, Marshall, Hamilton, and Webster Counties): Resources were provided by Saint Thomas Aquinas Church in Webster City, Fort Dodge United Way and Community Foundation.

Sources of funding that were carried over from the 2015-2016 project was also utilized, specifically the Make a Difference Day grant awarded to the Volunteer Center of Story County and RSVF.

RSVP BASE Senior Fitness Program: Received donations from Webster City Rotary (\$1000) and Fort Dodge Kiwanis Club (\$50)

US Bank Community Possible Grant: **\$1,125**

United Way Golf "Fore" Kids Grant (for the RSVF Speak UP Program): **\$595**

Story County Community Foundation: **\$1,100 Capacity Building Grant**
 This grant provided RSVF with the financial resources needed to conduct an RSVF Endowment marketing and fundraising campaign modeling to our donor base (see Annual Highlights)

Central Iowa RSVF Endowment (part of the Story County Community Foundation Family of Funds - As of September 30, 2017, contributions and realized gains have brought the balance to: \$10,839



RSVP volunteers serving at Emergency Residence Project in Ames

OFFICE LOCATIONS

STORY CITY (Main Office)

503 Elm Avenue
 515-733-4917 888-781-7787 (toll free)

AMES (Serving Story County)

110 Crystal Street 515-292-8890

MARSHALLTOWN (Serving Marshall County)

2608 S. 2nd Street 641-752-0279

FORT DODGE (Serving Webster County)

617 Central Street 515-573-3477

WEBSTER CITY (Serving Hamilton County)

749 Second Street 515-832-2525

FOR MORE INFORMATION ON RSVP OFFICE LOCATIONS AND STAFF, PLEASE GO TO:
www.rsvfvolunteer.org



Central Iowa RSVF 20+ Volunteer Celebration and Recognition Event



Serving Story, Marshall, Hamilton, and Webster Counties

engaging Volunteers Age 55+

An annual summary of accomplishments and impact
 2016-2017

Community Impact

Continuing to Provide "Bang for the Buck"

OUR MISSION

Volunteer Management

Enhance the lives of adults age 55 and older by connecting them with rewarding volunteer experiences that meet community needs.

OUR VISION

To be the premiere volunteer management resource for mobilizing adults age 55 and older. RSVF provides a proven and effective infrastructure to screen, recruit, and place volunteers to meet local needs.

ADDITIONAL SERVICES

Emergency Services
 Contracting with the City of Ames and Story County
 Emergency Management, RSVF coordinates the management of volunteers mobilized in natural disasters and public health and public safety emergencies.

Transportation Services

RSVP supplements existing transportation services by providing the recruitment, management, and scheduling of volunteers providing rides to Story County residents. The primary (but not exclusive) purpose of the program is to provide Story County's older adults with safe and reliable transportation to and from medical appointments and other essential services.

Annual Highlights >>>

... **RSVP 20+ CELEBRATION:** On June 8th, Central Iowa RSVF hosted a dinner for RSVF volunteers who have been actively involved for 20 years or more. These 28 remarkable volunteers are part of the **RSVP 20+ Club** and have provided over 85,000 hours of service with a monetary value of \$1,442,800. Special recognition went to Esther Wicks from Story City who has been an active RSVF volunteer for 41 years!

... WINTER WEATHERIZATION:

RSVP facilitated this project in all four counties, providing weatherization services to 94 homes of low-income, frail elderly residents and veterans. This service helps reduce home heating costs for those who need it most.

... STORY COUNTY COMMUNITY FOUNDATION (SCCF) GRANT AWARDED

RSVP received a Story County Community Foundation (SCCF) grant award, which provided the resources to conduct a fundraising letter campaign in 2016. Nearly \$4,800 was generated through this campaign. Thanks to all of our wonderful supporters and SCCF!

"Volunteering with RSVF has provided me with learning experiences I hadn't expected. It has allowed outlets for me to utilize my interests by sharing my knowledge and skills. I have had enjoyable volunteer opportunities participating in programs for kids while working with other adult volunteers."
 Arjess Petersen, Zeoring

CENTRAL IOWA RSVP SIGNATURE PROGRAM ACCOMPLISHMENTS

RSVP Signature Programs are those assignments that are either coordinated exclusively by RSVP or ones that RSVP plays a significant role in direct partnership with another organization or organizations.

Educational Services - Helping our Youth Succeed Academically

SPEAK UP!

RSVP volunteers (14 provided 249 hours) conducted 8-week sessions of SPEAK UP!, a public speaking course designed by RSVP to improve 5th grade students' confidence and public speaking skills. RSVP volunteers taught 210 students to develop public speaking techniques writing and delivering speeches. Partners: Schools - Colo-NESCO, Gilbert and Nevada, St. Cecilia's, Sawyer (Ames), St. Edmund's (Fort Dodge)

RSVP Pen Pal Program

(Photos on the right - Story County Project) RSVP volunteers (371 provided 8,953 hours) were matched one-on-one with 585 elementary or middle school students as Pen Pals. Students learned important letter writing skills and developed a relationship through the mail with a "grandbuddy". Partners: Schools - Ames (Sawyer; Meeker); Colo-NESCO, Gilbert, Nevada, Roland-Stony, Northeast Hamilton, South Hamilton, St. Thomas Aquinas, Stratford, Webster City

"RSVP Speak Up! and Pen Pal programs provide students with life skills in an authentic learning environment. The learning goes beyond the basic skills to learning about a new generation. Students are excited about learning and look forward to each experience with the RSVP volunteers!"

Victorie Wilson, 5th grade teacher - Colo-Nesco Schools



Youth Teaching Garden

RSVP volunteers (15 provided 395 hours) served as garden mentors and day camp instructors, taking 205 Marshall County youth through multiple steps of gardening and connecting them to the importance of preparing and eating healthy foods. Partners: Iowa State University Extension - Marshall County (5 garden locations)



Healthy Futures - Helping Citizens Stay Healthy and Maintain Control of Their Wellbeing

RSVP Volunteer Driver Program

RSVP volunteer drivers (47 provided 1,549 hours) serving 98 Story County residents with safe and reliable transportation to and from essential services, with priority given to older adults needing rides to medical appointments. Volunteers used their own vehicles to provide 997 round trips and drove 25,852 miles.

"My family lives out of town. I don't know what I'd do without the RSVP Transportation Program. Every driver and the staff are wonderful. RSVP thank you very much for your service. You are the best!"

Margie Ingleduc, Ames

RSVP BASE Fitness Program (See photo on the left)

RSVP volunteers in Hamilton and Webster Counties (26 provided 1,028 hours) facilitated free senior fitness programs at 17 locations for 328 seniors that focused on increasing healthy exercise habits that positively impact Balance, Agility, Strength, and Endurance. Partners: City of Webster City and City of Fort Dodge Parks & Recreation Departments; McFarland Clinic Physical Therapy Department; Leah Feltz Fitness

Volunteer Management for Emergency Services, Public Health & Safety - Keeping Our Communities Safe and Prepared

Disaster Services

Volunteer Management for Emergencies serving Story County* in a natural disaster or other emergency, RSVP volunteers staff a volunteer reception center and phone bank, conducting community volunteer intake and providing information and referral services for non-emergency calls related to the disaster. Trainings/Drills: 8 held with 106 volunteers (65 unduplicated), training hours: 229 Partners: Story County Emergency Management (EMA), Cities of Ames, Hawley, Nevada, and Story City

*RSVP also maintains and updates a database of community volunteers who want to serve in the event of a disaster or local emergency and can be called on to respond in a variety of capacities.

Assist Local Law Enforcement

RSVP volunteers (45 provided 1,921 hours) served local law enforcement in a variety of capacities including: monitoring 911 calls, data entry, answering non-emergency calls, fingerprinting the public, overseeing jail visitation, and providing pre-trained volunteers to assist the Sheriff's Office in the event of a child-abduction or missing person (answering a tip hotline and registering spontaneous volunteers who want to assist with search and rescue). Partners: Ames Police Department, Story County Sheriff's Office/Jail

Public Health Emergency Preparedness

RSVP volunteers are trained to serve in a variety of capacities in the facilitation of PODS (Points of Dispensing) in the event of a pandemic or infectious outbreak, including assistance in the following areas: Set-up, Greeters, Registration, Runners Traffic/Crowd Control and Flow, and Data Entry. Trainings/Drills: 2 held with 41 volunteers, training hours: 99

Partner: Mary Greeley Home Health Services (Story County Public Health Agency)

Webster County Winter Weatherization Volunteers 2016



Capacity Building - Providing diverse volunteer recruitment and placement support that enhances or supplements the existing services of public, non-profit and health care agencies

- Hospital/Care Facility Assistance
- Home Meal Delivery
- Assist at Food Pantries/Community Meals
- Library Assistance
- Reading Tutors in Schools
- Homeless Shelter Assistance
- Assisting at Veteran's Facilities
- Conservation/Rail Maintenance
- Bill Payers and Representative Payees
- Help at Thrift Stores
- Mentoring Youth
- Head Start Assistants
- IRIS (Reading for the Blind)

- 48 volunteers served 4,483 hours
- 75 volunteers served 2,391 hours
- 34 volunteers served 1,480 hours
- 27 volunteers served 949 hours
- 40 volunteers served 1,222 hours
- 4 volunteers served 552 hours
- 9 volunteers served 514 hours
- 15 volunteers served 376 hours
- 9 volunteers served 317 hours
- 13 volunteers served 287 hours
- 6 volunteers served 182 hours
- 4 volunteers served 107 hours
- 6 volunteers served 92 hours

- Placements
- RSVP volunteers were placed in these and many other assignments, providing critical capacity building services to many agencies that depend on this volunteer support.
- RSVP Volunteer Placements: 574
- RSVP Volunteer Stiles Served: 56

Marshall County Home Delivered Meals



NOTICE OF APPOINTMENT

PERSON APPOINTED: Richard Parker

BOARD COMMISSION OR COMMITTEE APPOINTED TO:

Compensation Board – Recorder

LENGTH OF TERM: 2 years

(IS THIS APPOINTMENT TO FILL AN UNEXPIRED TERM? no)

IF SO, WHO'S TERM? _____

WHO NEEDS TO BE NOTIFIED? Recorder

DATE APPOINTED: 12/05/2017

DATE OF TERM EXPIRED: 06/30/2019

~~APPROVED~~ DENIED
Board Member Initials: RS
Meeting Date: 12.5.17
Follow-up action: _____

Story County, Iowa

LUCY MARTIN, AUDITOR

V# 6539

IN ACCOUNT WITH (Claimant)

Adkins Election Services

Address

Henry Adkins & Sons

331 W. Independence Ave

Clinton, MO 64735

INVOICE DATE	INVOICE NO.	DESCRIPTION	AMOUNT
11/20/2017	14847	maintenance on 48 OVCS/optical	22,500.00
11/21/2017	14903	firmware licenses - 48 units	17,760.00
		<i>11/18 - 12/31/18</i>	
TOTAL CLAIM			\$40,260.00

APPROVED **DENIED**

Board Member Initials: *RS*

Meeting Date: *12-5-17*

Follow-up action:

FOR AUDITOR'S OFFICE USE ONLY

Claim No. _____

Check No. _____

Date Paid _____

APPROVED BY BOARD OF SUPERVISORS ON CLAIM REGISTER DATE _____

FUND NAME

CODE NO.

01000-08000-444-02=

AMOUNT CLAIMED

\$40,260.00

CLAIMANT SIGNATURE (if applicable)

DEPARTMENT APPROVAL

Second Judicial District Juvenile Court Services

Ames Sub-District Office

126 S. Kellogg Ave., Suite 202

Ames, Iowa 50010

(515) 233-3346

Fax (515) 233-3364

Chief Juvenile Court Officer
Shirley Faircloth
Juvenile Court Officer IV
Jerome Rewerts

Counties

Story
Marshall
Boone

Acknowledgment
~~RECEIVED~~ **DELETED**

Board Member Initials: *NS*

Meeting Date: *12-5-17*

Follow-up action: _____

STORY COUNTY BOARD OF SUPERVISORS

November 2017

Since July 1, 2017, Juvenile Court Services (JCS) has experienced the new Procurement administrated by the Department of Human Services (DHS). The change mandates that JCS place kids in their designated DHS service area, Story County is located in the Des Moines Service Area. Evidence shows it is beneficial to have kids closer to their home, family and school when removed from the community and placed in either shelter or group care. Shelter and group care providers are contracted to have a no reject and no eject policy. Each contracted provider must curtail the treatment and programming, to match the needs of the individual child. So far, this has been a smooth change in our practices of such. Shelter and Group care service area maps are attached, please review.

From October 2, 2017 to November 1, 2017, JCS participated in a workload time study contracted through the National Center for State Courts (NCSC). The purpose of the study is to quantify the amount of time it takes Juvenile Court Officers and Specialists to process and supervise cases, across all status types. This included a breakdown between; Intake, diversion, informal and formal clients. Further breakdown included the risk level to recidivate; low, medium and high for each client. Additionally, the time study tracked administration duties, travel time, training opportunities, time in meetings and time off. Please see attachment.

Juvenile Court Services continues to partner with the County Attorney on truancy. This initiative is attempting to tackle the barriers that prevent children attending school regularly. During this reporting period, they conducted three mediations in two different school districts within the county.

COUNTY BUDGET:

FY 17

All line items were within the budget levels. The below line items were underspent:

Juvenile Court

Personal Items – Utilized 0% of funding	Balance \$ 50.00
Protective Living – Utilized 56% of funding	Balance \$ 44,204.96

Youth and Shelter Services

Agency Services – Utilized 97% of funding	Balance \$ 3,027.87
Outreach – Utilized 80% of funding	Balance \$ 7,825.00

FY 18

Line Item	Allocated Amount/Balance		
Personal Items (01000 03300 32461) \$50	Balance \$50.00	Used: 0%	

This line item is utilized for special needs for indigent clients such as emergency medicine, clothes, bus tickets, etc. Juvenile Court uses this as a last resort of funding and will seek utilization of individual services from Story County Decategorization.

Protective Living (01000 03310 311 61) \$100,000	Balance \$73,324.92	Used: 27%	
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This fund is used to pay for court ordered detention and the county's share of court ordered shelter care in shelters besides Rosedale. This line item also covers medical expenses while youth are placed in detention and partially funds evaluations. This line item continues to be hard to predict. JCS continues to seek alternatives to detention.

Last fiscal year: FY 17, Story County Juvenile Court Services placed 13 children in Shelter care outside of Rosedale. The 13 children were placed for 248 days, for a 19 day average.

In FY 17: JCS placed 19 kids in detention for 403 days, for a 21 day average.

YOUTH AND SHELTER SERVICES (YSS):FY 18 Allocations

Sheltered Workshop—YSS Rosedale Shelter (01000 03300 360 61)	\$ 80,000
---	------------------

Balance \$ 53,333.32 Used: 33%

This is the amount to pay for the county's share of state mandated share of the cost of court ordered shelter care. This amount is a guarantee to YSS to provide the 24/7 Child Welfare Emergency Service to Story County male/female youth, ages 10 through 17. Child Welfare Emergency Services (CWES) are also provided by Rosedale Shelter and gives law enforcement the opportunity to utilize this service in lieu of charges or court ordered placement depending on the situation. This service can also be beneficial in diverting youth from entering the DHS/JCS system.

Agency Services (01000 03300 366 61) \$ 90,500	Balance \$52,810.43	Used: 42%	
---	----------------------------	------------------	--

A sub-portion of the contract (83,000) will provide for voluntary services so that clients referred by parents, schools, law enforcement agencies or juveniles themselves can receive outpatient or in-home counseling without having to be formally involved with the court. These funds are used to make up the difference between the cost of the services that the clients receive and money received from the parents based on a sliding fee scale. Additional services are crisis intervention services in which the presenting problem was resolved in one or two sessions, or crisis mediation.

Public Education Services (01000 03300 373 61) \$62,000 Balance \$43,000 USED: 31%

Services are provided in Story County schools and community meetings to address substance abuse prevention. This line item also continues to provide seed money for after school programs for elementary and middle school children.

Outreach/Nevada Youth Services Bureau (0100003300 387 61) \$41,500

Balance \$29,766.68 Used: 28%

The services provided include a portion (23,500) of the coordinator's salary and benefits to youth development, crisis intervention, and community collaboration. This funding may also be utilized as match for grants to support the work of YSS of Eastern Story County. The coordinator's position will also provide support for a Community Advisory Board and promotion of collaboration with other local service providers.

Revenue:

Youth and Shelter Services /IDPH Grant (01000 00053 2710-61) – This is a pass through grant of;
\$10,000 Balance \$7,527.79 Used; 25%

State Budget FY 18:

The Iowa Judicial Branch continues with the same budget short falls and difficulties that have been shared in previous reports. It is anticipated that these same budget concerns will continue through FY19.

Due to the current State of Iowa Judicial Branch hiring freeze, Story County Juvenile Court Services is currently down one Juvenile Court Officer. This will likely not change during FY18.

Story County Decategorization:

The agenda and minutes from the meetings can be located at storycountycppc.com listed under the Happenings tab, DCAT Agendas FY18, DCAT Minutes FY18.

The Decat Governance Board contains five voting members; Spence Evans (Ames Community Schools, Chair), Jerome Rewerts (JCS), Marty Chitty (BOS, Elected Official), Darin Thompson (DHS), and Erin Rewerts (Story County Community Services, Co-Chair).

Story County Current Placement Cases: (As of: 11/07/17)

State Training School	2
Detention:	0
Shelter	0
Residential Treatment	6
Enhanced Supervision (GPS)	4
Hospital/Evaluation	0
Foster Care	1
PMIC	0

Attachments:

DHS Service area maps for shelter and group care, DHS statewide provider distribution maps.

Iowa JCS Quick Reference Guide, Workload time study NCSC.

Juvenile Delinquency Complaints (January 1, 2017 – October 31, 2017)

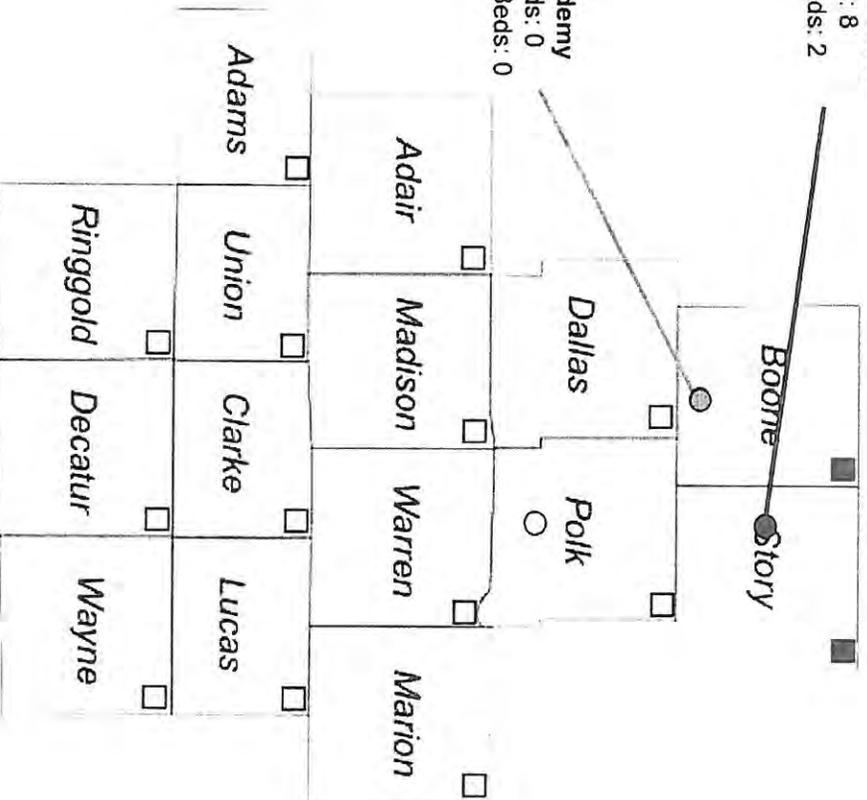
Des Moines Service Area (SA 5)

Total Guaranteed Beds: 51

	CWES Shelter Locations
	CWES Alternative Services Counties

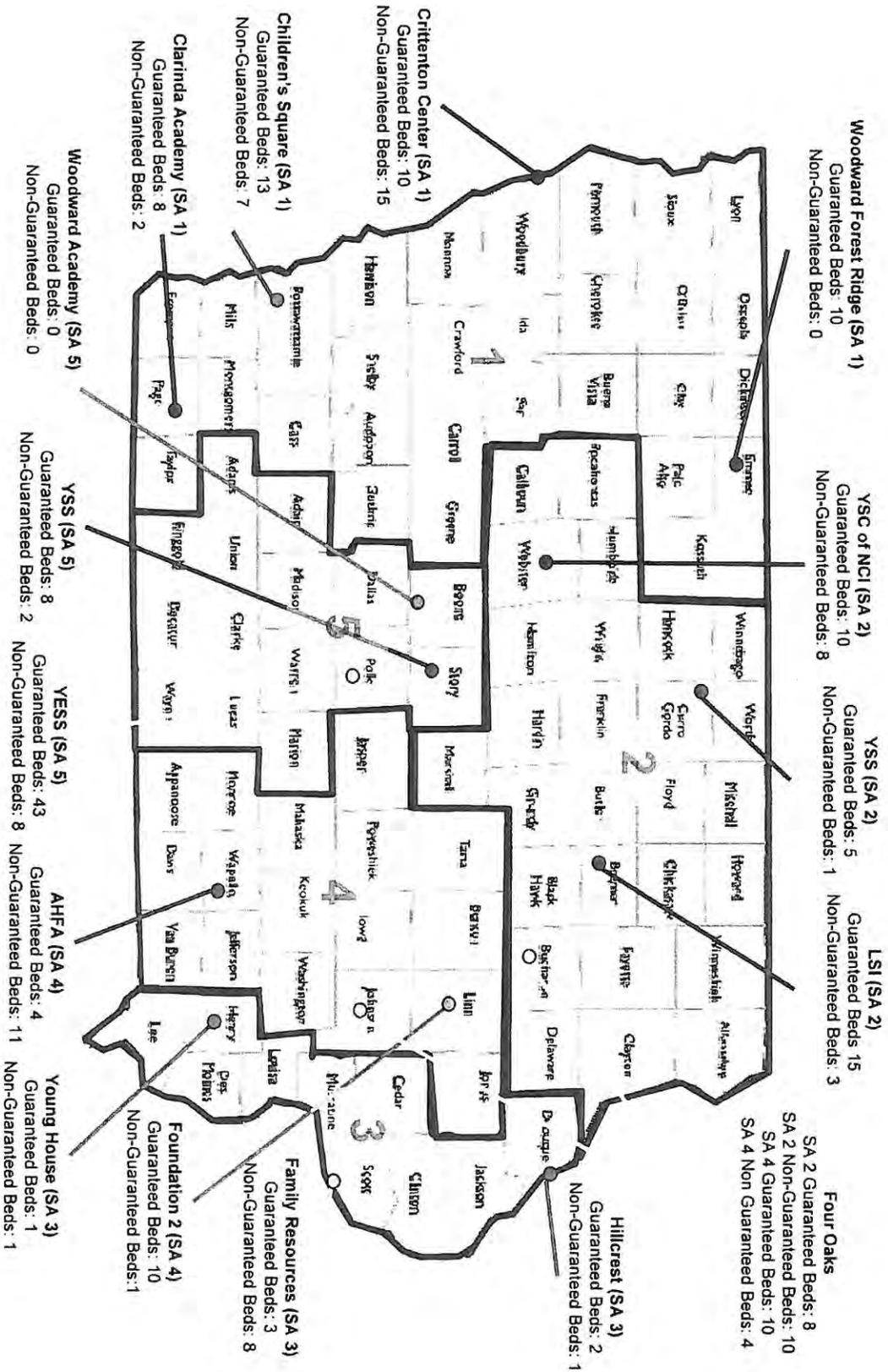
Youth and Shelter Services
 Guaranteed Beds: 8
 Non-Guaranteed Beds: 2

Woodward Academy
 Guaranteed Beds: 0
 Non-Guaranteed Beds: 0



Youth Emergency Services & Shelter
 Guaranteed Beds: 43
 Non-Guaranteed Beds: 8

CWES Statewide Provider Distribution



Des Moines Service Area (SA 5)

Total guaranteed beds: 198

(Note: PLUS 10 beds intended to serve children in southern SA2)

FGCS Facility Location



Woodward Academy

Guaranteed D1 Beds: 69
 Guaranteed D2 Beds: 45
 Guaranteed D3 Beds: 0

Male Beds: 91
 Female Beds: 23
 Beds reserved for Problematic Sexualized Behavior treatment: 15

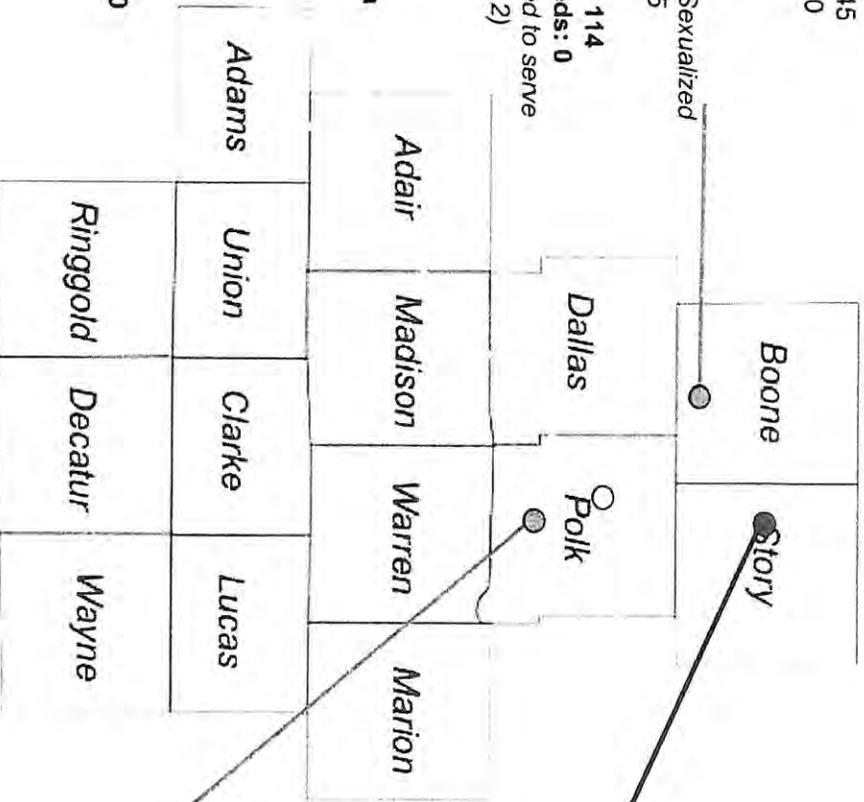
Total Guaranteed Beds: 114
Total Non-Guaranteed Beds: 0

(Note: 10 male D2 beds intended to serve children in southern SA 2)

Youth Homes of Mid-America

Guaranteed D1 Beds: 0
 Guaranteed D2 Beds: 15
 Guaranteed D3 Beds: 35

Male Beds: 50
 Female Beds: 0
Total Guaranteed Beds: 50
Total Non-Guaranteed Beds: 0



Lutheran Services in Iowa
 Guaranteed D1 Beds: 0
 Guaranteed D2 Beds: 24
 Guaranteed D3 Beds: 0

Male Beds: 12
 Female Beds: 12
Total Guaranteed Beds: 24
Total Non-Guaranteed Beds: 0

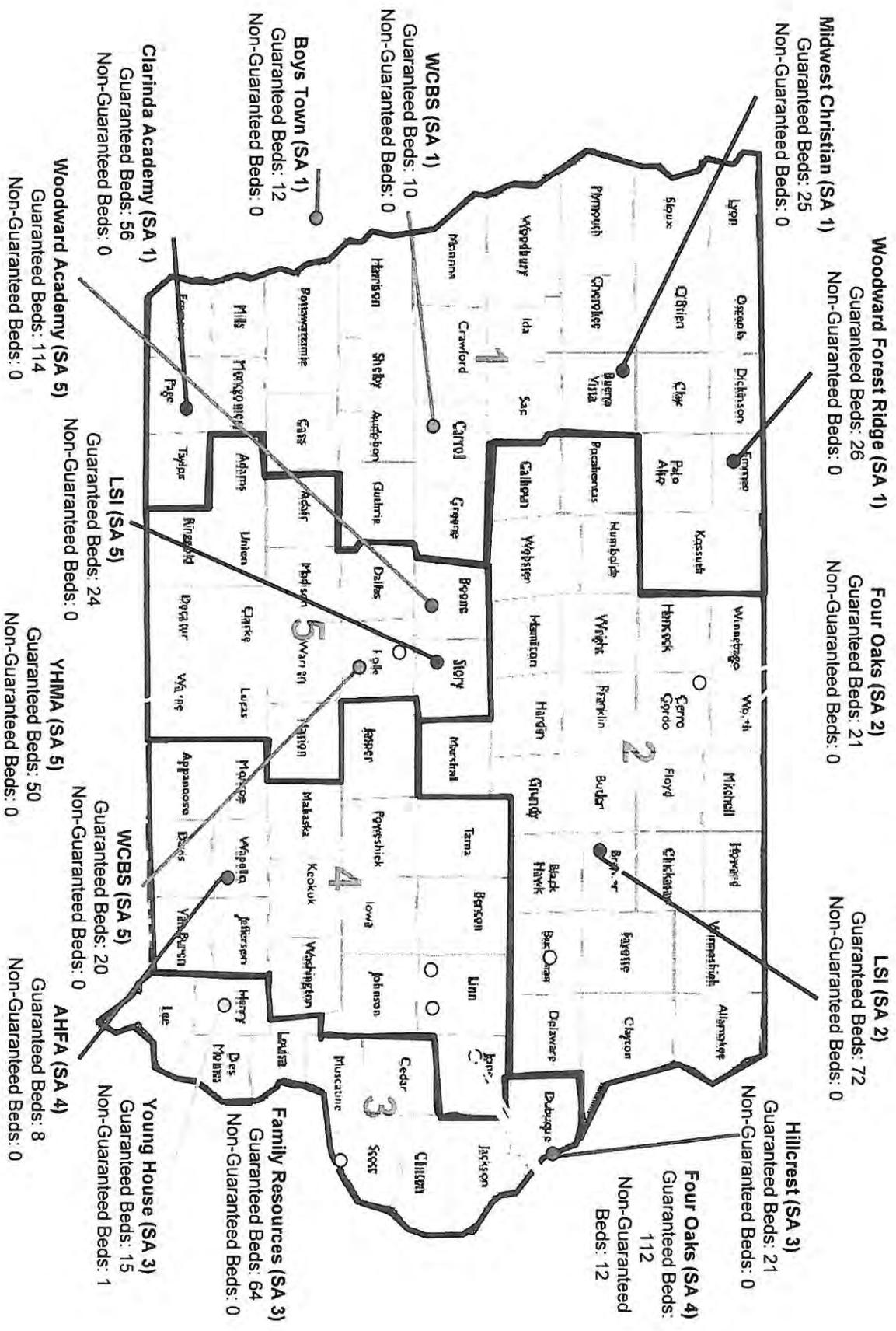
Woodward Community Based Services

Guaranteed D1 Beds: 0
 Guaranteed D2 Beds: 20
 Guaranteed D3 Beds: 0

Male Beds: 0
 Female Beds: 20
Total Guaranteed Beds: 20
Total Non-Guaranteed Beds: 0

Note: The bed distribution by gender shall be subject to change based upon mutual agreement between the Agency and the Contractor.

FGCS Statewide Provider Distribution



Non-Case-Related Activities

A. JCS Supervision (Administration/ Personnel Duties)

All time associated with SUPERVISOR SPECIFIC administrative tasks including, personnel matters, meetings and other work related to supervisors.

B. Juvenile Specialist Staff Work

Juvenile specialist administrative work; this work is not considered JCO work. (This category should be used exclusively by juvenile specialist).

C. Prevention Work

Activities and programs that are prevention-oriented including, but not limited to, cases tracked, monitored and other prevention work for persons not officially in the system.

D. General Administrative Work

General administrative tasks such as: timesheets, administrative paperwork, emails, returning calls, etc.

E. Community Activities, Committees, Meetings & Related Work & Providing Training

Community activities, committee and other non-supervisory meetings including staff meetings and other local committee meetings and all time associated with preparing for relevant meetings. Also, record all time spent PROVIDING training in this category.

F. Receiving Education and Training

Includes all time spent receiving professional training, continuing education and attending conferences, whether in person or on-line.

G. General Research and Literature Review

Includes all time spent doing general research or reading professional literature.

H. Work-Related Travel

All non-commuting travel time associated with JC work, including home visits, school visits, visits with treatment providers, etc. Includes all reimbursable travel time.

I. Vacation, Illness, or Other Leave

Record all time away from the office due to vacation, illness or other personal leave time.

J. Other

Any non-case-related activity not included on this list that is done in your professional capacity.

K. NCSC Data Reporting Time

All time associated with tracking and entering your data for the current time study.

Iowa Juvenile Court Services Quick Reference Guide

Case Status Categories

1. **Intake/ Referral**
Includes cases in intake or referral phase including cases where youth is currently under supervision and has a new matter.
2. **Hold Open Status**
Cases held open for various reasons (need info, restitution, treatment info, etc., includes post-intake while waiting for additional information).
3. **Diversion (includes pre-diversion and diversion cases)**
All cases in diversion or pre-diversion status.
4. **Interstate Compact Cases into Iowa**
All work on cases **sent** to Iowa for consideration for supervision.

Case Status Categories

5. **Pending Adjudication**
All cases that have been referred to or will be filed with the county attorney.
6. **Informal - Unknown Risk**
All cases placed on informal where youth has not yet been scored on IDA.
7. **Informal – Low Risk**
All cases placed on informal where the youth scores low risk on the IDA.
8. **Informal – Moderate Risk**
In all cases placed on informal where the youth scores moderate risk on the IDA.
9. **Informal – High Risk**
All cases placed on informal where the youth scores high risk on the IDA.
10. **Formal – Unknown Risk**
All cases placed on formal where the youth has not yet been scored on IDA.
11. **Formal – Low Risk**
All cases placed on formal where the youth scores low risk on the IDA.
12. **Formal – Moderate Risk**
All cases placed on formal where youth scores moderate risk on the IDA.
13. **Formal – High Risk**
All cases placed on formal where the youth scores high risk on the IDA.
14. **Formal - Sex Offender**
All court cases where the offense is a sex offense.
15. **Waivers/ Reverse Waivers**
All waiver or reverse waiver case time recorded here.

Case Related Activity Types for Case Status Categories 1-4

1. **Intake/ Referral**
All activities associated with new referrals, intakes.
2. **Hold Open Status**
All work done while cases are on "hold" status.
3. **Diversion (includes pre-diversion and diversion cases)**
All work after a diversion agreement has been made.
4. **Interstate Compact Cases into Iowa**
All activities associated with evaluation for acceptance and all supervision activities associated with interstate cases.

Case Related Activity Types for Case Status Categories 5-13

5. **Face-to-Face Meetings**
All meetings conducted regardless of whether they are individual or the youth is accompanied by other persons.
6. **In-Court time (excluding drug court)**
Time spent in court including waiting for hearings and time testifying.
7. **In-Drug Court Time (drug court or community panels)**
Time spent in **juvenile drug court** or **community panels**.
8. **Case Management**
Time spent outside court on case plan development and any other work that does not fall into one of the other activity types. Does NOT include data entry.
9. **IDA Data Entry**
All data entry work specific to the IDA.
10. **Data Entry (Other, Non-IDA)**
Data entry work OTHER than IDA, including police reports, entry of UA data, etc.
11. **Report Writing**
Writing reports including research (may include home visits to obtain report information).
12. **Out of State Placement**
Activity associated with placing clients in schools/ facilities outside of Iowa (not interstate compact work).
13. **Child Welfare-Related Work**
Work requirements such as TOPS/ CFSR, care match, etc.

NCSC

Story County Allegations January 1, 2017 - October 31, 2017

		Totals
ALCOHOL	12	12
ASSAULT	48	48
BURGLARY	10	10
DRUG POSSESSION	32	32
DRUG TRAFFICKING	1	1
MURDER/MANSL.	1	1
OTHER COURT	2	2
OTHER PROPERTY	3	3
OTHER PUB ORD	18	18
OWI	2	2
SEX	6	6
THEFT	52	52
TRAFFIC	2	2
VANDALISM	23	23
	0	0
	212	212

	Caucasian	Hispanic	African Ame	Other	Asian	Sum:
F	41	2	27		2	72
M	101	6	31		1	140
Sum:	142	8	58		3	212

	Caucasian	Hispanic	African Ame	Other	Asian	Sum:
11 and U	11		3		1	15
12-13	17		12			29
14-15	43		19			63
16-17	71	8	24		2	105
Sum:	142	8	58		3	212

MEMORANDUM OF UNDERSTANDING

BETWEEN

ARRHYTHMIA ALLIANCE

AND

STORY COUNTY SHERIFF'S OFFICE

This Memorandum of Understanding (MOU), is entered into between Arrhythmia Alliance and Story County Sheriff's Office (Sheriff), while not a legally binding document, it does indicate a voluntary agreement to assist in the implementation of the plans described in "Arrhythmia Alliance: Defibs Save Lives", a public awareness campaign to place Automated External Defibrillator (AED's) in assigned places throughout the county. All funds obtained through the campaign will go to Arrhythmia Alliance and will be restricted to the Story County Hearts Matter's campaign only.

Project Goal: Forty-five AED's to be placed within patrol vehicles. Other areas or locations may be assigned for AED's as needed.

Term and Duration. This MOU shall begin upon execution by both parties. This MOU shall remain in effect for one year, unless terminated earlier in writing by either party for its convenience upon thirty (30) days' prior written notice to the other party. The agreement is subject to revision due to legislation, change in operating practices and policies of the involved parties, or other factors, as agreed to by the involved parties. It may be amended by mutual written agreement of the parties.

Arrhythmia Alliance Responsibilities: In addition to the current on-going campaign "Arrhythmia Alliance: Defibs Save Lives - Story County Hearts Matter" Arrhythmia Alliance will provide the following services in specific support of this project:

- a) Campaign support and guidance
- b) Press releases, communications, and social media outreach
- c) Educational resources, ordering AED's, demonstration of device/training on device operation
- d) Fundraising support
- e) Provide monthly reports to Sheriff on donation amounts

Sheriff Responsibilities: In addition to participating in the planning and review process of the above mentioned campaign, Sheriff will provide the following services in specific support of this campaign:

- a) Campaign launch in conjunction with Arrhythmia Alliance (press releases, media interviews, etc...)
- b) Placement of AED's with Arrhythmia Alliance's guidance
- c) A minimum of two fundraisers benefiting the campaign.
- d) Agree to use the full campaign name in any documents, publications, or communications related to the campaign or AED's as follows: "Arrhythmia Alliance: Defibs Save Lives - Story County Hearts Matter."

Not a Joint Venture. Nothing in this MOU shall be construed as creating or constituting the relationship of a partnership, joint venture, Iowa Code Chapter 28E Agreement, other association of any kind, or

agent/principal relationship between the parties thereto. Each party shall be deemed to be an independent contractor, contracting for services and acting towards the mutual benefits expected to be derived from this MOU. Neither party, unless otherwise specifically provided for in this MOU, has the authority to enter into any contract or create an obligation or liability on behalf of, in the name of, or binding upon another party to this MOU.

Tracie Galasso

Arrhythmia Alliance

Founder / CEO 11/28/2017
Title Date

Story County, Iowa

[Signature] 12-5-17
Chairperson Date

Attest:
[Signature] 12-5-17
Auditor Date

Story County Sheriff
[Signature]
By: 11-30-17 Date



Story County Planning and Development
Administration Building
900 6th Street, Nevada, Iowa 50201

Ph. 515-382-7245 Fax 515-382-7294
www.storycountyiowa.gov

MEMORANDUM

TO: Story County Board of Supervisors
FROM: Emily Zandt, Planning and Development
RE: Repeal of Resolution No. 18-35 and Consideration of Resolution No.18-66
DATE: December 5, 2017

On September 19, 2017, the Board of Supervisors passed Resolution No. 18-35, approving the Dayton Park Major Subdivision preliminary plat for the property located at 2272 Dayton Parkway, Ames, IA (parcel #05-24-200-215) and owned by Jeffrey and Mary Gibbons. On November 13, 2017, the Story County Auditor's Office Staff contacted the Planning and Development Department notifying that the subdivision name Dayton Park has already been used within the City of Ames and they requested a new name for the subdivision.

This information was relayed to the applicant and a revised site plan with a revised subdivision name was submitted. The previously approved Dayton Park Major Subdivision will now be named Dayton Ridge Major Subdivision and the name of the street will be changed from Dayton Circle to Dayton Ridge Road. All final plat documentation will use the name Dayton Ridge Major Subdivision.

To proceed, the Board of Supervisors may support a motion on the consent agenda repealing Resolution No. 18-35 and adopting Resolution No. 18-66, approving changing the name of the Major Subdivision preliminary plat from Dayton Park to Dayton Ridge and the street name from Dayton Circle to Dayton Ridge Road.



DO NOT WRITE IN THE SPACE ABOVE. RESERVED FOR RECORDER

Prepared by Emily Zandt Story County Planning & Development, 900 6th St., Nevada, Iowa 50201 515-382-7245
Return to Planning & Development, Nevada, Iowa 50201 515-382-7245

**RESOLUTION OF THE BOARD OF SUPERVISORS OF STORY COUNTY, IOWA
REPEALING RESOLUTION NUMBER 18-35
AND ACTING ON REVISED RESOLUTION NUMBER 18-66**

WHEREAS, there has been submitted to the Board of Supervisors of Story County, Iowa, an application to subdivide real estate under the ownership of Jeffrey and Mary Gibbons, 2272 Dayton Parkway, Ames, Iowa. The proposed Major Subdivision Preliminary Plat is located at 2272 Dayton Parkway, Ames, Iowa, in Section 24 of Franklin Township and identified as parcel #05-24-200-215, containing approximately 10.91 gross acres, and

WHEREAS, Jeffrey L. and Mary L. Gibbons are the legal titleholders of said real estate, and

WHEREAS, it appears that all conditions and requirements prescribed by Chapter 354 and Chapter 355, Code of Iowa, and as prescribed by the Story County C2C Plan and the Code of Ordinances, of Story County, Iowa, have been complied with and met, and

WHEREAS, the Story County Planning and Zoning Commission recommended denial (vote 5-1) of the Dayton Park Major Subdivision Preliminary Plat on September 6, 2017, and

WHEREAS, the Story County Board of Supervisors approved the Dayton Park Major Subdivision preliminary Plat on September 19, 2017; and

WHEREAS, the Office of the Auditor has requested the name of the Major Subdivision Preliminary Plat be changed from Dayton Park to Dayton Ridge due to the name currently being used for Dayton Park Subdivision, Additions 1-5 inside the City of Ames, and

WHEREAS, the name of the street in the subdivision will also be changed from Dayton Circle to Dayton Ridge Road; and

WHEREAS, all subdivision documents here forth will contain the names Dayton Ridge Major Subdivision and Dayton Ridge Road;

WHEREAS, it is the opinion of the Board of Supervisors of Story County, Iowa, that it is advisable and in the best interests of Story County, Iowa, and all persons concerned, that said Plat be approved, and accepted.

NOW, THEREFORE, BE IT RESOLVED that the Dayton Ridge Major Subdivision Preliminary Plat involving real estate hereinafter described on Attachment A and shown on Attachment B being the same, is hereby approved and accepted and all acts and deeds of the said owners and grantors in the premises are hereby confirmed and approved and the real estate hereinafter described on Attachment A shall hereinafter be known as the Dayton Ridge Major Subdivision Preliminary Plat.

IT IS FURTHER RESOLVED that Resolution #18-35 is hereby repealed and Resolution #18-66 is approved and that the Chair of the Board of Supervisors and the County Auditor are authorized and they are hereby directed to certify a copy of this Resolution #18-66 to be affixed to said Major Subdivision Preliminary Plat upon its

approval by the Board of Supervisors.

Dated this 5th day of December, 2017.



Board of Supervisors
Story County, Iowa



County Auditor
Story County, Iowa

Moved by: Olson

Voting Nay: None

Seconded by: Chitty

Absent: None

Voting Aye: Olson, Chitty, Sanders

ATTACHMENT A

LEGAL DESCRIPTION:

THAT PART OF THE NORTH HALF (N ½) OF THE NORTH HALF (N ½) OF THE NORTHEAST QUARTER (NE ¼) OF SECTION TWENTY-FOUR (24), TOWNSHIP EIGHTY-FOUR (84) NORTH, RANGE TWENTY-FOUR (24) WEST OF THE 5TH P.M., IOWA, EXCEPT THE WEST 24 ACRES THEREOF, AND LYING SOUTH OF THE CENTERLINE OF THE 60-FOOT STRIP DESCRIBED AS FOLLOWS: A STRIP OF LAND 60.0 FEET WIDE, 30.0 FEET EACH SIDE OF A CENTERLINE BEGINNING AT A POINT ON THE EAST LINE OF THE NORTHEAST QUARTER OF SECTION 24, TOWNSHIP 84 NORTH, RANGE 24 WEST OF THE FIFTH P.M., STORY COUNTY, IOWA, WHICH IS 30.0 FEET SOUTH OF THE NORTHEAST CORNER OF SAID SECTION: THENCE S89°56'w 62.12 FEET; THENCE WESTERLY 168.4 FEET ALONG A 540.0 FOOT RADIUS CURVE, CONCAVE SOUTHERLY; THENCE S72°04'W 407.37 FEET; THENCE WESTERLY 88.23 FEET ALONG A 350.67 FOOT RADIUS CURVE, CONCAVE NORTHERLY; THENCE WESTERLY 86.73 FEET ALONG A 168.55 FOOT RADIUS CURVE, CONCAVE SOUTHERLY; THENCE S57°00'W 122.36 FEET; THENCE WESTERLY 140.19 FEET ALONG A 765.00 FOOT RADIUS CURVE, CONCAVE NORTHERLY; THENCE S67°30'W 81.71 FEET TO A POINT WHICH IS 386.82 FEET SOUTH OF THE NORTHEAST CORNER OF THE WEST 24.0 ACRES OF THE NORTH 656.0 FEET OF THE SAID NORTHEAST QUARTER.

THE NORTHERLY 30 FEET OF THE REAL ESTATE BEING CONVEYED HEREBY IS SUBJECT TO THE PRIVATE DRIVEWAY WHICH IS 60 FEET IN WIDTH IS DESCRIBED ABOVE; AND EXCEPT THAT TRACT DEEDED TO STORY COUNTY, IOWA, ALONG THE EAST SIDE THEREOF.

PROPERTY LOCATION

Section 24, Township 84 N, Range 24 W

PARCEL IDENTIFICATION NUMBER

#05-24-200-215

Prepared by: Darren R. Moon, Story County Engineer's Office, 837 N Ave., Nevada, IA 50201 515-382-7355

CONTRACT FOR HIGHWAY RIGHT OF WAY

PARCEL No: 04-10-200-100
 PROJECT No: FM-C085(147)--55-85
 ROAD No: 113TH ST.

THIS AGREEMENT made and entered into this 20th day of November, A.D. 20 17 by and between
 SCOTT A. PERISHO AND PEGGY M. PERISHO

Seller, and the Story County Secondary Roads Department, acting for the County of Story, Buyer.

1.a SELLER AGREES to sell and Buyer agrees to buy the following real estate, hereinafter referred to as the premises, situated in parts of the following (1/4 1/4 Sec./Twp./Rgc.):

The North 17.00 feet of the South 50.00 feet of the East 100.00 feet of the West 2,974.99 feet of the NW¼, NE¼ in Section 10, Township 85 North, Range 21 West of the 5th P.M., Story County, Iowa. Easement contains 0.12 acres of which 0.08 acres is existing R.O.W.

County of Story, State of Iowa, and more particularly described on Page 3 and which include the following buildings, improvements and other property:

See attached graphical representation

1.b SELLER ALSO GRANTS to Buyer a temporary easement as shown on the Temporary Easement Plot attached as Page 4, and as shown on the project plans for said highway improvement. Said temporary easement shall terminate upon completion of this highway project.

1.c The premises also include all estates, rights, title and interests, including all easements, and all advertising devices and the rights to erect such devices as are located thereon. SELLER CONSENTS to any change of grade of the highway and accepts payment under this contract for any and all damages arising therefrom. SELLER ACKNOWLEDGES full settlement and payment from the Buyer for all claims per the terms of this contract and discharges the Buyer from liability because of this contract and the construction of this public improvement project.

2. Possession of the premises is the essence of this contract and Buyer may enter and assume full use and enjoyment of the premises per the terms of this contract. Buyer may take immediate possession of premises upon the execution of the contract by both Seller and Buyer.

3. Buyer agrees to pay and SELLER AGREES to grant the right of possession, convey title, and to surrender physical possession of the premises as shown:

	Payment Amount	Agreed Performance
\$	<u>375.00</u>	on right of possession
\$		on conveyance of title
\$		on surrender of possession
\$		on possession and conveyance
\$	<u>375.00</u>	TOTAL LUMP SUM

BREAKDOWN:	ac.=acres	sq.ft.=square feet			
Land by Fee Title		ac./sq.ft.	\$	Buildings & Improvements	\$
Underlying Fee Title		ac./sq.ft.	\$	Fence _____ rods woven	\$
Permanent Easement	<u>0.05</u>	ac./sq.ft.	\$ <u>200.00</u>	Fence _____ rods barb	\$
Temporary Easement	<u>0.04</u>	ac./sq.ft.	\$ <u>150.00</u>		
Damages for:					\$
			<u>Future Abstract Entry in the amount of \$25.00</u>		

4. The Seller is responsible for any and all matters relating to any tenant on the land and hereby releases the Buyer from all tenant liabilities.

SELLER'S SIGNATURE AND CLAIMANT'S CERTIFICATION: Upon due approval and execution by the Buyer, we the undersigned claimants certify the total lump sum payment shown herein is just and unpaid.

X Scott Perisho
X Peggy Perisho

5. Each page and each attachment is by this reference made part hereof and the entire agreement consists of 4 pages.

6. In the event that said premises is burdened by the lien of a mortgage, judgment or other encumbrance, Sellers agree to fully cooperate with Buyer in securing a release of such lien from said premises, and if necessary and proper, Sellers agree that any part of the sum owing to them under this contract may be paid to the holder of such lien for such release.

7. Buyer agrees that any drain tile that is located within the premises and is damaged by highway construction shall be repaired at no expense to Seller. Where Buyer specifically agrees to construct and maintain fence, the fence shall be constructed and maintained for vehicle access control purposes only at no expense to the Seller. Buyer shall have the right of entry upon Sellers remaining property along the right of way line, if necessary, for the purpose of connecting said drain tile and constructing and maintaining said fence. Seller may pasture against said fence at his own risk. Buyer will not be liable for fencing private property of maintaining the same to restrain livestock.

8. If the Seller holds title to the premises in joint tenancy with full rights of survivorship and not as tenants in common at the time of this contract, Buyer will pay any remaining proceeds to the survivor of that joint tenancy and will accept title solely from that survivor, provided the joint tenancy has not been destroyed by operation of law or acts of the Seller.

9. These premises are being acquired for public purposes and this transfer is exempt from the requirements for the filing of a Declaration of Value by the Code of Iowa.

10. Seller states and warrants that, to the best of Seller's knowledge, there are no burial site, well, solid waste disposal site, hazardous substance, nor underground storage tank on the premises described and sought herein except,

11. This Written contract constitutes the entire agreement between Buyer and Seller and there is no agreement to do or not to do any act or deed except as specifically provided for herein.

Additional Right of Way Agreements:

SELLER'S ACKNOWLEDGMENT

STATE OF IOWA: ss On this 20th day of November, 2017, before me, the undersigned, personally appeared Scott Perisho and Peggy Perisho,

Known to me to be the identical persons named in and who executed the foregoing instrument and acknowledged that they executed the same as their voluntary act and deed.



Notary Public in and for the State of Iowa

Tyler Sparks

BUYER'S APPROVAL

Recommended by: Darren Moon P.E., Story County Engineer

(Date)

11-21-17

Approved by: Chairperson, Story County Board of Supervisors

(Date)

12-5-17

Letting Date Feb. 20, 2018

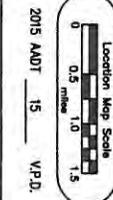
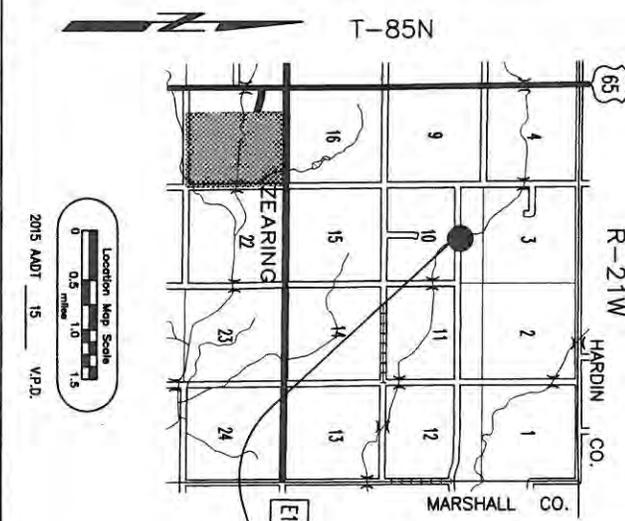
Proj. No. FM-C085(147)--55-85

PROJECT TRAFFIC CONTROL PLAN
 THIS ROAD WILL BE CLOSED TO THROUGH TRAFFIC DURING CONSTRUCTION. ALL TRAFFIC CONTROL DEVICES SHALL BE FINISHED, SPECTED, AND MAINTAINED BY THE CONTRACTOR.
 ALL TRAFFIC CONTROL DEVICES SHALL BE FINISHED, SPECTED, AND MAINTAINED BY THE CONTRACTOR.

UTILITIES INFORMATION
 UTILITY COMPANIES WHOSE FACILITIES ARE SHOWN ON THESE PLANS OR SHOWN TO BE WITHIN THE CONSTRUCTION LIMITS SHALL BE NOTIFIED BY THE CONTRACTOR. THE CONSTRUCTION STAKING SHIP AND SUBSEQUENT WORK IN THE AREA.

INDIANA POWER COOPERATIVE, 515-298-4111
 MINERVA VALLEY TELEPHONE, 941-497-7399

IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO NOTIFY THE OWNERS OF UTILITIES IN THE PROJECT AREA PRIOR TO THE BEGINNING OF CONSTRUCTION. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING FACILITIES FOR NECESSARY MODIFICATIONS, UNDERGROUND FACILITIES, STRUCTURES AND UTILITIES HAVE BEEN PLOTTED FROM AVAILABLE SURVEYS. POSSIBLE THERE MAY BE OTHER UTILITIES THE EXISTENCE OF WHICH IS PRESUMED, NOT KNOWN OR SHOWN. IT IS THE CONTRACTOR'S RESPONSIBILITY TO DETERMINE ALL UTILITIES IN THE PROJECT AREA AND OBTAIN NECESSARY PERMISSIONS FROM THE OWNERS OF SUCH UTILITIES. ADDITIONAL COMPENSATION WILL BE ALLOWED TO THE CONTRACTOR FOR ANY INTERFERENCE OR DELAY CAUSED BY SUCH WORK.



2015 AADT 15 VP.D.

SEE LOCATIONS & UTILITIES INFORMATION ON DRAWING SHEETS

IOWA
 DEPARTMENT OF TRANSPORTATION
 Highway Division
 PLANS OF PROPOSED IMPROVEMENT ON THE
 FARM-TO-MARKET ROAD SYSTEM
 STORY COUNTY
 RCB CULVERT REPLACEMENT
 -TWIN BOX

On 113th St.; 0.56 miles East of the Southwest Corner of the Northwest Quarter of the Northwest Quarter of Section 10-85-21.

Refer to Proposal Form for a list of applicable specifications.

Scales: As Noted

CORPS OF ENGINEERS PERMIT
 CONSTRUCT THIS PROJECT ACCORDING TO THE REQUIREMENTS OF U.S. ARMY CORPS OF ENGINEERS. A copy of this permit is available from the Iowa DOT website (<http://www.iowadot.gov/permits>). THE U.S. ARMY CORPS OF ENGINEERS RESERVES THE RIGHT TO VISIT THE SITE WITHOUT PRIOR NOTICE.

IOWA ONE CALL
 1-800-292-8989
 www.iowadotcall.com
 Call before you dig

PROJECT LOCATION
 STA 29+40.15, ON 113TH ST.;
 0.56 MILES EAST OF THE
 SOUTHWEST CORNER OF THE
 NORTHWEST QUARTER OF THE
 NORTHWEST QUARTER OF
 SECTION 10-85-21.

DESIGN FOR:
 TWIN 12'X8'X50' PRE-CAST
 CONCRETE BOX CULVERT
 ON 20° SKEW

Project No. FM-C085(147)--55-85
 FHWA No.: 315720
INDEX OF SHEETS

No.	Description
A01	TITLE SHEET
C01	QUANTITY INFORMATION SHEET
C02	GENERAL NOTES SHEET
C03	TABULATIONS SHEET
C04	CULVERT DETAIL SHEET
D01	PLAN AND PROFILE SHEET
W01	CROSS SECTIONS
W03	

MILEAGE SUMMARY

Div.	Location	Ln. Ft.	Miles
1	STA. 28+50.00 TO STA. 30+25.00	175,000	0.033
Total		175,000	0.033

STANDARD ROAD PLANS

Number	Date	Title
DR-101	04-18-17	PRE CULVERT (BEDDING AND BACKFILL)
DR-302	10-20-15	SUBGRANS STANDARD (FARM TIE REPLACEMENT)
DR-303	10-17-17	SUBGRANS (CONVENTIONAL)
DR-305	04-21-15	SUBGRAN OUTLETS (STANDARD, PRESSURE RELEASE AND SPECIAL)
TC-232	04-19-16	ROUTES CLOSED TO TRAFFIC

SEND SHOP DRAWINGS TO:
 STORY COUNTY ENGINEER
 837 N AVE
 NEVADA, IOWA 50201

I hereby certify that this engineering document was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Iowa.
 Date: 11-21-17
 Signature: *Carroll Wilson*
 Design & Construction Division (Professional Engineer)
 (Please add date of revision specified below)

Approved Story County Board of Supervisors

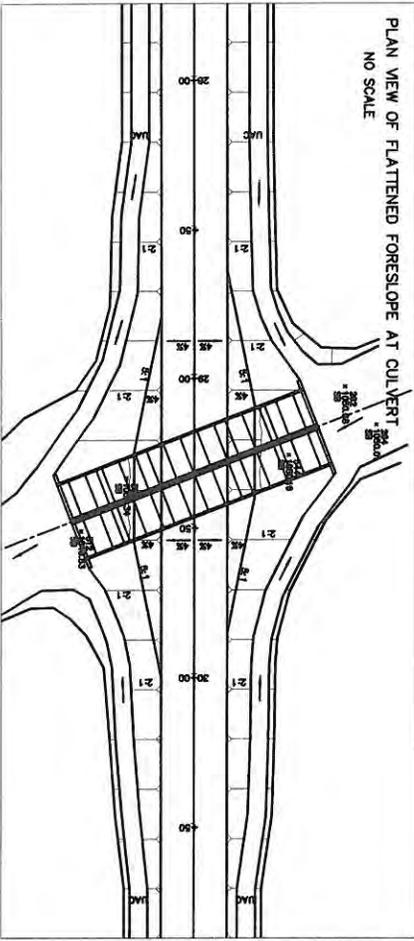
ESTIMATED PROJECT QUANTITIES OF QUANTITIES
(1 DIVISION PROJECT)

100-1A
07-15-97

ITEM	ITEM CODE	ITEM	UNIT	TOTAL	AS BUILT
1	2101-0850001	CLEARING AND GRUBBING	ACRE	0.3	
2	2102-2710070	EXCAVATION, CL 10, ROADWAY AND BORROW	CY	335.4	
3	2104-2710020	EXCAVATION, CL 10, CHANNEL	CY	87.2	
4	2401-6745625	REMOVAL OF EXISTING BRIDGE	LS	1.0	
5	2402-2720000	EXCAVATION, CLASS 20	CY	345.0	
6	2415-2111208	PRECAST CONCRETE BOX CULVERT, 12 FT. X 8 FT.	LF	100.0	
7	2415-2201208	PRECAST CONCRETE BOX CULVERT STRAIGHT END SECTION, 12 FT. X 8 FT.	EACH	4.0	
8	2502-8212108	SUBDRAN, PLASTIC PIPE, 8 IN.	LF	10.0	
9	2502-8221305	SUBDRAN OUTLET, DR-305	EACH	1.0	
10	2507-3250005	ENGINEER FABRIC	SY	49.8	
11	2507-6800061	REVEMENT, CLASS E	TON	35.0	
12	2507-6875002	REVEMENT, REMOVE AND REPLACE	CY	5.6	
13	2518-6910000	SAFETY CLOSURE	EACH	4.0	
14	2528-8445110	TRAFFIC CONTROL	LS	1.0	
15	2533-4980005	MOBILIZATION	LS	1.0	

GENERAL NOTES

Contractor shall maintain access to individual properties during construction, and any associated work shall be considered incidental to this project.
Story County to stake culvert control and right-of-way, apply seeding and mulching, place erosion control devices, and granular surfacing on roadway.



ESTIMATE REFERENCE INFORMATION

ITEM NO.	DESCRIPTION
1.	The entire project shall be cleared and grubbed from BOP to EOP and from ROW line to ROW line.
2.	Plan quantity is based on approximately 262.6 CY of fill (30% shrink factor) and 335.4 CY of cut and 72.8 CY of waste. Excavation material can be wasted on slopes. Type A compaction required. No payment for overhaul will be made. Approximately 85 cy of this item includes the stripping, stockpiling, and spreading (topsoil, topsoil to be spread smooth to a minimum of 4" on all disturbed areas from catch points to edge of road. Slopes to be finished smooth to allow for seeding. See Cross Section sheets for station-by-station dirt quantities.
3.	Item for excavating a 28'x12'x2' rock splash basin at the outlet, and matching the inlet channel. Quantity includes 26.7 cy for the outlet splash basin. Suitable excavated material may be used as fill for any channel relocation or drained on roadway foreslopes with the approval from the Engineer.
4.	Materials from the old structure shall become the property of the Contractor according to article 1104.08 of the Standard Specifications, and removed from site. The existing structure is a 24'x24' pre-cast concrete bridge on a 0 skew with timber piling, backwalls, and wingwalls. No asbestos was found in this bridge.
5.	Item for excavation for culvert placement. Suitable material may be used to backfill culvert and supplement Class 10 roadway quantity with approval from the Engineer.
6-7.	Precast RCB culvert shall be two single 12'x8'x50" cells, side-by-side, with straight and sections on the outlet and inlet. The culvert shall be supplied by the Contractor as per plan, which includes dropwells. See Tabulation 104-4 on Sheet C.03 and notes on Sheet C.02 for details. All joints shall be tied flush with the bars. Approximately 82 tons of 1" rock is required under the box for bedding. The bedding is incidental to bid this item. This item includes all materials (concrete and formwork) between the two culvert barrels.
8-9.	Items for the relocation of existing road ties. Road ties are common design features and are usually encountered during construction. Existing road ties that are found during the preliminary survey are identified on these plans; however, occasionally, existing road ties may not be found during the survey and only discovered during construction activities. This bid item includes all bands, fittings, and adapters.
10-11.	Items for the construction of a rock splash basin at the outlet. See Tabulation 100-23 on Sheet C.03 for stationing and quantities, and Typical 4404 on Sheet C.04 for details.
12.	Item for the removal, stockpiling, and reuse of existing rebar and broken concrete. Preliminary survey shows several pieces of broken concrete lying in the streambed and on the stream banks. Rebar and broken concrete shall be placed to armor the streambanks at culvert outlet. Quantity is an estimate only. Contractor shall be paid actual quantity by measuring the stockpile and computing its volume. Basis of Payment shall be in cubic yards as computed by measurements.
13.	See Tabulation 108-13A on Sheet C.03 for stationing and quantities.
14.	See Standard Road Plan TO-252 for details.

GENERAL NOTES

GENERAL NOTES:

Contractor to construct a twin 12"x8" pre-cast concrete box culvert on a 20' skew, on 113th St. over an unnamed branch of Minerva Creek, and grade approaches.

It shall be the contractor's responsibility to provide waste areas or disposal sites for excess material (excavated material or broken concrete) which is not reusable to be incorporated into the work involved on this project. These areas shall not impede vehicles or "Waters of the U.S." No payment for overhaul will be allowed for material hauled to these sites. No material shall be placed within the right-of-way, unless specifically stated in the plans.

Construction activities, equipment, and materials shall be kept out of the streams, wetlands, or other bodies of water to the maximum extent practicable.

CONTRACTOR'S WORK AREA:

The Contractor's work and material storage area shall be defined by the Contractor and noted to the Engineer. Any area outside the Contractor's work and material storage area that is disturbed by the Contractor shall be repaired to its original condition by the Contractor and no additional payment shall be made for this work.

UTILITY NOTES:

The Contractor shall call One Call at least 48 hours prior to beginning work. Utility companies found to be located within the construction area are listed on the title sheet of these plans. See Section 1107.15 of the current Iowa DOT Standard Specifications for Highway And Bridge Construction, regarding utility related responsibilities.

SHOP DRAWING NOTES:

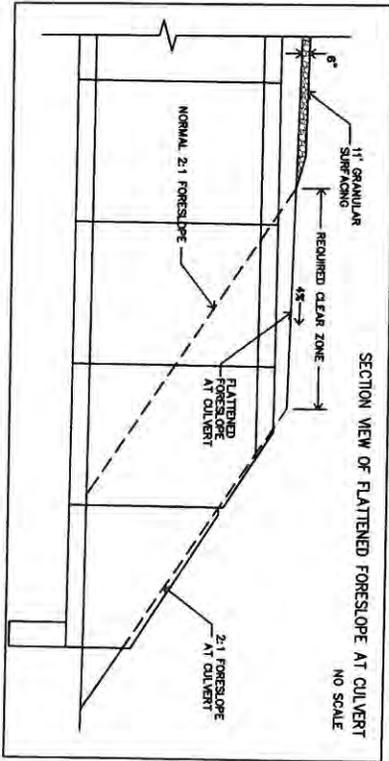
Working drawings and calculations shall be furnished by the Contractor and certified by a licensed engineer in the State of Iowa, and shall be submitted to the Story County Engineer for review and approval. Refer to Section 1105.03 for additional information.

EMERALD ASH BORER NOTE:

Dispose of all wood material generated as a result of clearing and/or grubbing according to the Iowa Department of Agriculture and Land Stewardship's Emerald Ash Borer (EAB) Quarantine Order. For more information refer to http://www.iowadotpests.com/eab_regulations.html.

IOWA DOT SPECIFICATION:

See Iowa DOT Specification Section 2101.01



INSTALLATION NOTES:

The twin culvert shall actually be two single 12"x8" pre-cast concrete culverts placed side by side, 6" apart. The space between the culverts and end sections shall be filled with concrete to the top of the culverts, and the vertical faces at the end sections shall be formed for pouring. See detail on this sheet below. All work including material and labor associated with filling the space between the culverts with concrete shall be incidental to the bid item Precast Concrete Box Culvert. The estimated concrete quantity is approximately 16.5 cy (with 6" space between culverts).

Precast concrete box culvert sections shall be laid with the groove end of each section up-grade, and the sections shall be tightly joined. All openings between sections should be as tight as practicable and limited to a maximum of 1/8" openings. The joint butyl rope gasket shall be sealed with a flexible water tight 1 inch butyl rope gasket on per Materialford. The joint inches above the bottom flange shall be in accordance with the recommendations of the manufacturer and shall extend vertically 6 foot wide piece of engineering fabric around the top and sides of each precast joint. The contractor shall also place a 2 inch wide piece of engineering fabric around the top and sides of each section to prevent the fabric from slipping off the joint during backfilling operations. Attachment methods shall be approved by the engineer.

DESIGN REQUIREMENTS:

All casts including material, equipment, and labor necessary for installing the culvert as detailed herein, shall be included in the bid item Precast Concrete Box Culvert. The engineering fabric shall meet the material requirements as set forth in 4196.01C of the Iowa DOT Standard Specifications. During backfilling the composition adjacent to the bottom flange shall be accomplished with a mechanical hand compactor. The contractor shall furnish and install lifting hole plugs for each section. Lifting holes shall be plugged with a precast concrete plug, sealed and covered with mastic or mortar.

PRE-CONSTRUCTION NOTES:

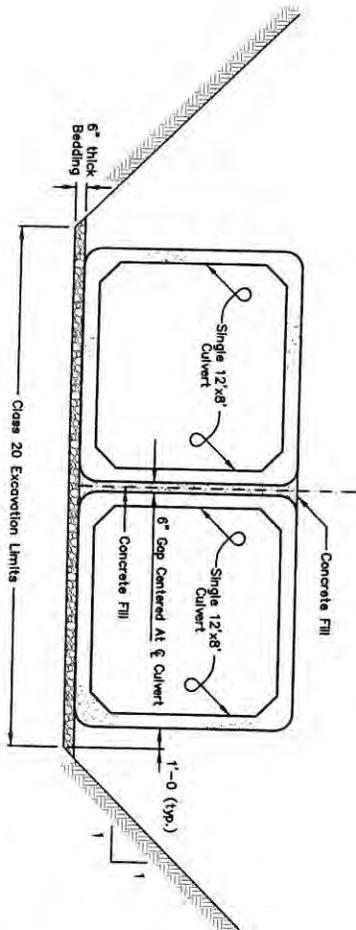
The contractor shall submit details of the proposed precast box sections to the Story County engineers office for approval. These details shall include a situation plan, culvert barrel cross sections showing steel, and end section details. The length in linear feet of precast concrete box culvert will be based on the plan quantity.

For the number of linear feet given on the plan, the Contractor will be paid the contract unit price per linear foot. The payment shall be full compensation for furnishing all materials (including propels and dropalls), labor and equipment necessary to complete the work except for items in and sections and Class 20 Excavation.

For each precast box culvert and section installed the Contractor will be paid the contract price for each. The payment shall be full compensation for furnishing all materials (including propels and dropalls), labor and equipment necessary to complete the work except for items in and sections and Class 20 Excavation.

Propels, dropalls, and wing walls shall be precast.

The Contractor shall furnish culvert ties for all joints. The main section joints will have one tie on each side of the barrel and the last barrel section will be secured to the end sections with two ties per side. Culvert ties shall be included in the cost for precast concrete box culvert. The rods will be 1/2 inch in diameter steel and shall meet requirements of ASTM A 709 grade 35 or equal. Culvert tie assemblies shall be galvanized or painted according to 2408.30 of the Iowa DOT Standard Specifications. Acrylic topcoat not required.



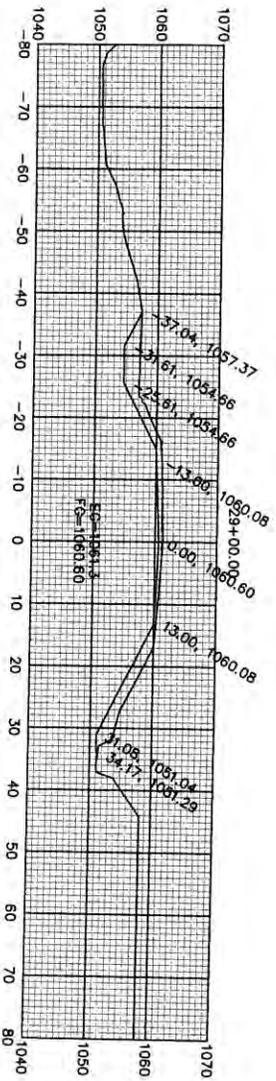
STORY COUNTY

FM-C085(147)-55-85

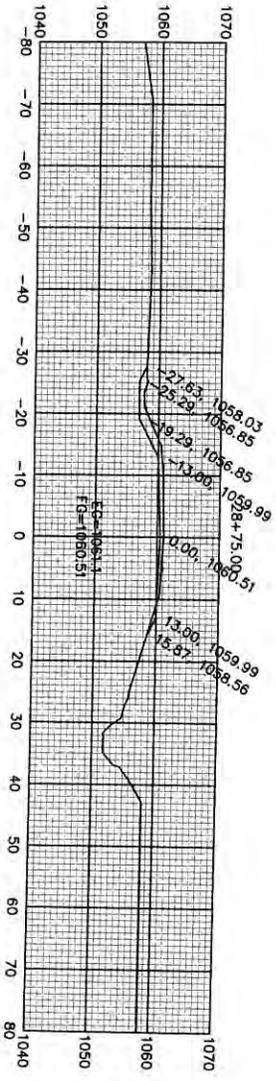
CROSS SECTIONS SHEET

PROJ No. FM-C085(147)--55-85

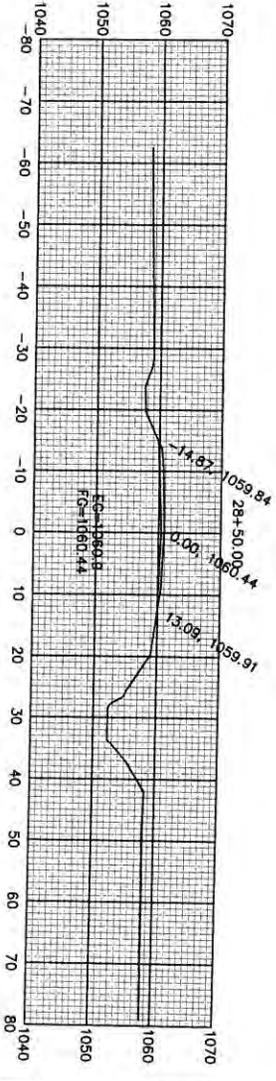
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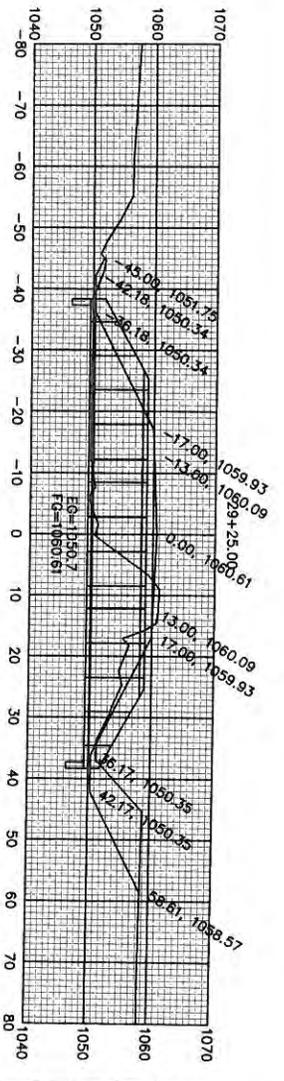
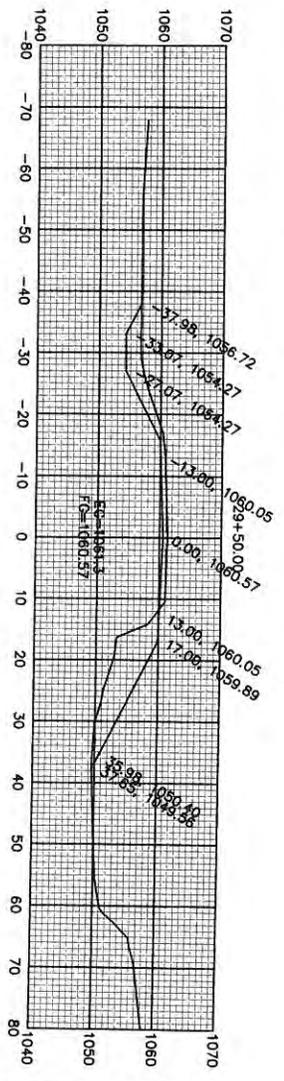
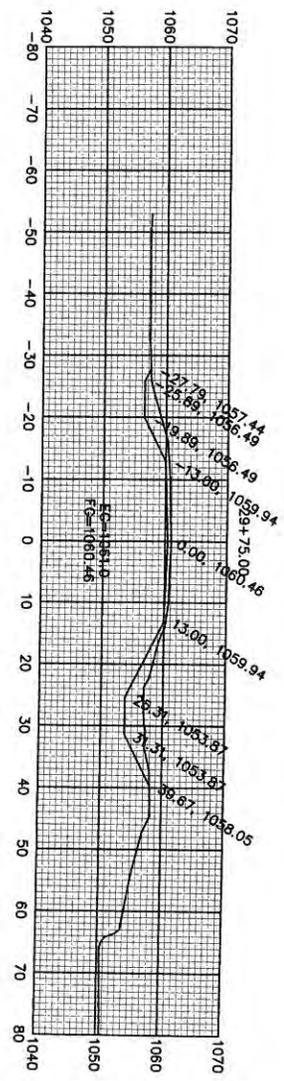
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STORY COUNTY

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STORY COUNTY



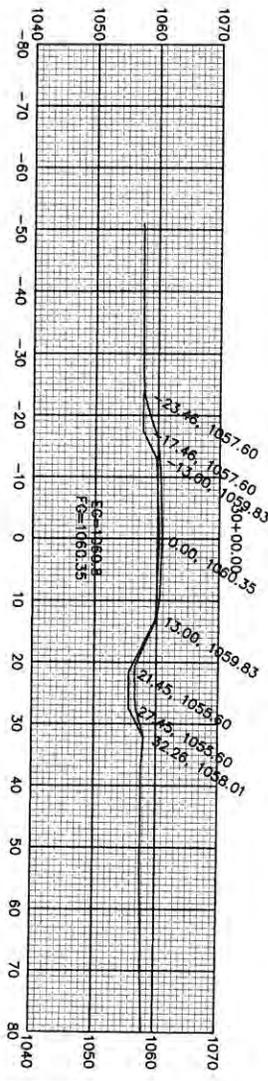
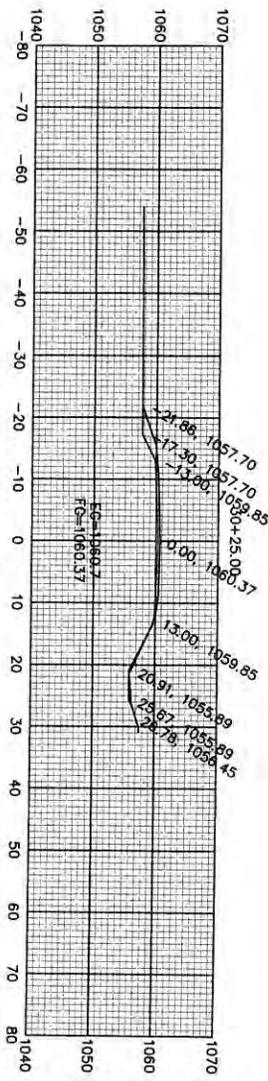
CROSS SECTIONS SHEET

PROJ No. FM-C085(147)--55-85

THE LOCATION OF ANY AND ALL CHANGES SHALL BE INDICATED BY DASHED LINES

STORY COUNTY

100' SCALE
FM-C085(147)--55-85



BOARD OF SUPERVISORS RESOLUTION NO. 18-67

RESOLUTION TO ABATE TAXES ASSESSED AGAINST SAID MOBILE HOMES

WHEREAS, the following mobile homes are located at Crestview Mobile Home Park, 5615 W Lincoln Way, Ames, Iowa, Story County, Iowa; and,

WHEREAS, said mobile homes were abandoned and will be removed; and,

WHEREAS, the said mobile homes have outstanding tax certificates and delinquent taxes; and,

WHEREAS, the said mobile homes are being removed from the park pursuant to the provisions of Section 555C.2, Code of Iowa; and,

WHEREAS, Section 435.25 of the Code of Iowa, states that when it is administratively impractical to pursue tax collection through the remedies of this section, all taxes, regular and special, interest, and costs shall be abated by resolution of the county board of supervisors. The resolution shall direct the treasurer to strike from the tax book the reference to said mobile homes;

NOW, THEREFORE BE IT RESOLVED, that all delinquent taxes on the following mobile homes are hereby abated. The county treasurer is directed to strike from the tax book the delinquent taxes that are in reference to said mobile homes:

See Attached Addendum

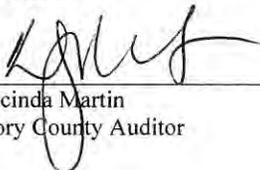
APPROVED this 5th day of December, 2017.

Moved By: Olson
Seconded By: Chitty
Voting Aye: Olson, Chitty, Sanders
Voting Nay: None
Not Voting: None
Absent: None

ATTEST:



Chairperson
Story County Board of Supervisors



Lucinda Martin
Story County Auditor

OWNER	VIN	TITLE	DELINQUENT TAX
Crestview Mobile Home Park	4127503451868W	850133679-JC	\$2,960.00
Crestview Mobile Home Park	12653CKDFL3704AII	850133680-JC	\$1,416.00
Crestview Mobile Home Park	4929	850133681-JC	\$2,460.00
Crestview Mobile Home Park	1278M7	850133682-JC	\$1,204.00
Crestview Mobile Home Park	445AG541	850133683-JC	\$526.00
Crestview Mobile Home Park	155M2TLA18609	850133684-JC	\$810.00
Crestview Mobile Home Park	22917	850133739-JC	\$1,821.00
Crestview Mobile Home Park	7372	850133740-JC	\$8,589.00
Crestview Mobile Home Park	9293	850133741-JC	\$407.00
DUHN, TAD ALAN	3424242397	85AB34691	\$377.00
CIFRE, ANA MILAGROS	3JB4712F2N26525	85AB71216	\$2,539.00
PERKINS, PAUL & AIMMIE	KA0067A	85AC04845	\$229.00
			\$23,338.00

APPROVED
DENIED

Board Member Initials: ks

Meeting Date: 12-5-17

Follow-up action: _____

NOTICE OF APPOINTMENT

PERSON APPOINTED: Ron Smith

BOARD COMMISSION OR COMMITTEE APPOINTED TO:

Aging Resources of Central Iowa Board-Non-Public Official Representative

LENGTH OF TERM: 2 years

(IS THIS APPOINTMENT TO FILL AN UNEXPIRED TERM? no)

IF SO, WHO'S TERM? _____

WHO NEEDS TO BE NOTIFIED? Board of Supervisors

DATE APPOINTED: 12/1/17

DATE OF TERM EXPIRED: 12/31/2019

APPROVED **DENIED**
Board Member Initials: RS
Meeting Date: 12-5-17
Follow-up action: _____

HOMIE BASE IOWA

PRESENTATION PREPARED BY AMANDA HARTER (NEVADA COMMUNITY SCHOOL DISTRICT) AND GRANT VAN ZEE (BALLARD COMMUNITY SCHOOL DISTRICT)
FALL 2017 SCALE PROGRAM



APPROVED

DENIED

Board Member Initials: AS

Meeting Date: 12.5-17

Follow-up action: _____



Introduction - Incentives

- Review of HBI Communities – General Incentives include:
 - Community Tours: arranging for a community tour and facilitating meetings with various service providers in the community.
 - For Veteran’s with family members in school, arranging school tour(s) of their choice
 - Welcome Basket
 - Relocation Assistance Package
 - Hotel stay(s)
- Incentives from lending institutions

Welcome Package

- Each Veteran visiting Story County receives:
- Complimentary welcome basket including \$50 in dining dollars for you to use during your visit to Story County.
- VIP tour and coordination of meetings associated with community points of interest. (schools, sports, recreation, etc.)

Housing Incentives

- “Welcome Home to Story County, Iowa, Relocation Assistance Program” Housing Incentive Package
- Modifications Proposed

Bank Incentives

Depending on the bank and HBI Community, different incentives have been offered. Some incentives offered in other counties include:

- Waive \$500 origination fee for a residential real estate loan for a Veteran.
- \$500 off closing costs of a new home
- Mortgage and \$50 deposited into any new checking or savings account
- \$5,000 grant available for down payment and/or closing cost

Existing Restrictions

- Be relocating to Story County and establish Story County as the primary residence;
- Real estate being purchased must be located within Story County (excluding within the city boundaries of the City of Ames);
- Be employed in a full-time position within Story County (qualifying jobs must meet middle or higher skill job level);
- Be an employee of a Story County Home Base Iowa Business;
- Apply to the Welcome Home to Story County Relocation Assistance Program within 24 months of military discharge; and
- Real estate to be purchased is financed through a Story County bank.

Recommended Modifications to Restrictions

- Be relocating to Story County and establish Story County as the primary residence;
- Real estate being purchased must be located within Story County (excluding within the city boundaries of the City of Ames);
- ~~Be employed in a full-time position within Story County (qualifying jobs must meet middle or higher skill job level);~~
 - This excludes Veterans who are working to a degree in college.
- ~~Be an employee of a Story County Home Base Iowa Business;~~
- Apply to the Welcome Home to Story County Relocation Assistance Program within 24 months of military discharge; and
- ~~Real estate to be purchased is financed through a Story County bank.~~
 - The applicant does not have to be required to use a Story County bank.
 - Many Veterans use online banks for easy access to their banking while on active duty.
 - Instead of requiring them to bank with a local bank, an option could be to include a listing of existing local lending institutions.

Welcome Home

to Story County Relocation Assistance Program



AMES
ECONOMIC DEVELOPMENT COMMISSION

As part of the Home Base Iowa initiative, Story County has established the Welcome Home to Story County Relocation Assistance Program which allows up to \$2,500 in relocation assistance. The following items are eligible uses of the fund.

- Moving expenses
- Purchase of appliances
- Utility deposits
- Down-payment assistance (for home purchase)
- Rent deposits
- Rent for temporary housing while waiting for permanent housing.

Each Veteran is eligible for a one-time maximum grant up to \$2,500 to assist with relocation purposes. These funds are paid on a reimbursable basis. Documentation of all eligible expenses must be submitted when applying for funds.

Eligible applicants must meet all the following criteria:

- Be relocating to Story County and establish Story County as the primary residence;
- If purchasing a home, real estate being purchased must be located within Story County;
- Be discharged under honorable conditions; and
- Apply to the Welcome Home to Story County Relocation Assistance Program;

Please contact the County Outreach and Special Projects Manager at 515-382-7247 or via email at lharter@storycountyiowa.gov for more information and to request application forms.

Other Incentives (both others)

- Scholastic Passes: Community School Districts in Story County would provide free events passes for one academic year to Veterans with children in the School District of their choice in Story County
- Iowa State Athletics Passes: Iowa State University could provide free passes to athletic events to Veterans through the Home Base Iowa program.
- One free standard TV installation and free Internet installation for bundle customers.
- Local fitness centers could waive the joining fee, key card fee and offers a discount 18% on monthly rate. One-year free annual membership
- Local aquatic centers could be asked to give each service member's family a total of \$100 parks and recreation bucks to be spent on services, classes, and facility rentals per calendar year

Next Steps

- Board of Supervisors discuss proposed modifications to Welcome Home to Story County Relocation Assistance Program
- Modifications to websites – communicated to HBI for updates to State’s information page
 - HBI newsletter (State) featuring Story County
- Update Application Forms
- Outreach Packages Distributed
- Business partners invited to meet in early 2018

Questions

*Thank you to Grant Van Zee and
Amanda Harter for the research and
development of the presentation as
part of the SCALE project.*





HOME BASE IOWA

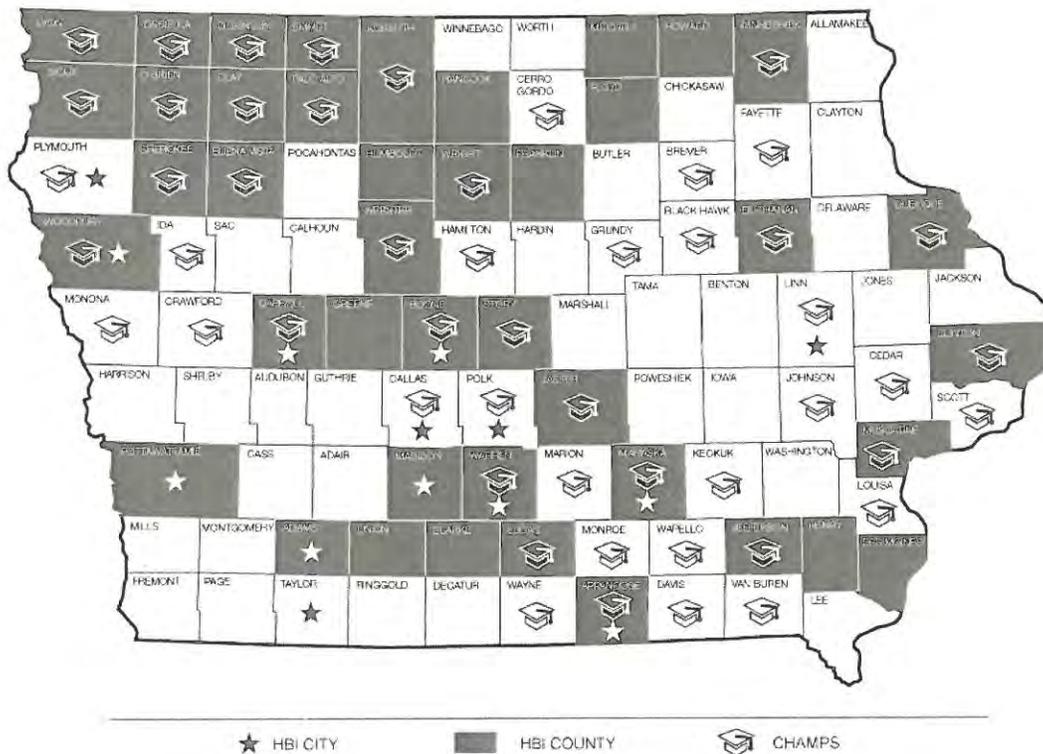
Review of Incentives Packages of HBI Communities

Prepared for Story County, Iowa
Compiled by Grant Van Zee and Amanda Harter
SCALE Program - DMACC Business and Communications Technology
Respectfully Submitted November 2017

The following pages provide a summary of the various incentive packages offered by Home Base Iowa communities located throughout Iowa. These are in addition to those put in place following the Home base Iowa Act in 2017 that contains the following provisions:

- State income tax exemption on 100 percent of military pension
- Up to \$7,500 military and homeowner assistance
- Permissive veteran preference in employment
- Streamlined occupational licensure processes
- Automatic in-state tuition for qualified veterans, spouses and their dependents
- Veteran-specific license plates

The map below (from the HBI website) illustrates Home Base Iowa communities (both cities and counties) with local incentive packages available.



Information in this summary was derived from the Home Base Iowa website (<https://www.homebaseiowa.gov>) where each HBI community has a dedicated information sheet listing out specific incentive packages.

Henry County

- **Job Search Assistance:**
 - Pre-Application: The Mount Pleasant Area Chamber Alliance (MPACA) will offer a pre application job form on the Home Base Iowa page of the MPACA website that can be completed and sent to the employer of the veteran's choice. The employers will then contact the veteran for the next step.
 - Community Single Point of Contact: A Mount Pleasant Area Chamber of Commerce representative will be listed on the Home Base Iowa page of the MPACA website and will serve as the local point of contact for the veteran. The MPACA representative will arrange for the veteran to receive welcome package incentives.
 - Hotel Incentive: MPACA representatives will arrange for one free overnight stay (courtesy of Comfort Inn or Super 8) for a veteran travelling to Henry County for a job interview with a Home Base Iowa business. Free overnight stays are limited and subject to room availability.
 - Gas/Food vouchers: MPACA will provide \$25 in local "Chamberbucks" to be used like cash in local businesses to help offset gas and food costs associated with travelling to Henry County for a job interview with a Home Base Iowa business. Total vouchers not to exceed \$2,000 in one calendar year.
 - Community Tour: MPACA will arrange for a community tour and facilitate meetings with various service providers in the community.
- **Transition Assistance:**
 - New mortgage Incentive: Veterans receiving incentives through the Home Base Iowa program can receive \$300 off closing costs of a new home mortgage from participating lenders. Funding for this incentive is limited.
 - Property Tax Abatement: The cities of Mount Pleasant, Wayland, and Winfield offer 5-year property tax abatement on first \$75,000 of improvements. The City of New London offers 3-year property tax abatement on 100% of improvements.
- **Welcome Package:**
 - Community discounts: Veterans joining the community through the Home Base Iowa program will receive a variety of incentives and discounts to welcome them to the Henry County community, including:
 - Scholastic Passes: Mount Pleasant Community School District will provide free events passes for one academic year to veterans with children in the Mount Pleasant Community School District.
 - Iowa Wesleyan Athletics Passes: Iowa Wesleyan University will provide free passes to athletic events to veterans through the Home Base Iowa program.

- Chamber Membership: The Mount Pleasant Area Chamber of Commerce will provide one year Associate Membership to veterans joining the community through the Home Base Iowa program. Membership benefits include access to a wide variety of networking and social events.
- REC Center discount: The Mount Pleasant REC Center provides a discount on membership to veterans.
 - Veteran's Affairs assistance: Assistance is available from the Henry County Veterans Service Office located in Mount Pleasant.

Greene County

Home Base Iowa (HBI) communities offer valuable incentives for veterans who relocate to their community. The incentives listed below are offered through the program.

- County banks have instigated a program that eliminates closing costs for veterans applying for VA financing.
- County businesses offer a \$2000 relocation support package to help move the employee's family to our community.
- To make relocation easier we have a central housing site on our Chamber Website that lists all available properties for sale/rent/lease.
- We offer a pre-application job form on the Chamber Website that can be completed on-line and then sent to any of the list of employers provided on the site. The employers will then contact the applicant for the next step.
- For veterans' families looking to purchase a home in our community we offer 100% three-year property tax abatement for new construction or remodeling. (Available only within Jefferson City limits.)
- Jefferson Telecom offers 1 free standard TV installation and free Internet installation for bundle customers.

Lucas County

- Lucas County Welcome Package
- Pre-Application
 - We will offer a streamlined pre-application job form on the Lucas County Development Corporation's Home Base Iowa page that can be completed and sent to the employer of the veteran's choice. The employer will follow up with the veteran.
- Community Point of Contact
 - Chariton Area Chamber/Main Street and Lucas County Development are partnering in this endeavor. Chamber/Main Street will be the contact person for the veteran. There will be a link on the Lucas County Development Corporations Home Base Iowa page to the Chamber website for additional community information. A Chamber/Main Street representative will arrange for veterans to receive their welcome package incentives. Lucas County Development Corporation will continue to be the business contact for Lucas County.

- Welcome Basket
 - Each veteran visiting Lucas County will receive a welcome basket on their first visit to the community. Included are Chariton Gift Certificates that may be used at any local business, Hy-Vee Gift Card, community memorabilia from local businesses, and day pass to Greenburg Aquatic Center.
- Community Tour
 - LCDC and CACMS will arrange for a community tour individually designed to fit each Veteran's Needs.
- Motel Incentives
 - The following lodging incentives will be made available to each veteran visiting Lucas County. Arrangements may be made directly with the motels or through our community contact.
 - Country Cabins a 10% discount off rooms for veterans on any room package.
 - Super 8 is offering a significant automatic rate deduction for military personnel and veterans.
- Closing Cost Incentives
 - These incentives are available to any veteran relocating into Lucas County.
 - Community 1st Credit Union - \$350 off closing costs on a new home mortgage.
 - Midwest Heritage Bank
 - \$500 off closing costs on a new home mortgage.
- Utility Deposit Incentives
 - Chariton Water Department is waiving the full deposit for new accounts.
- Quality of Life
 - Snap Fitness will waive the \$49 joining fee, \$10 key card fee and offers a discount 18% on monthly rate. One-year free annual membership to Chariton Area Chamber/Main Street.

City of West Des Moines

To Military Families living in West Des Moines or considering West Des Moines as their New Home:

Welcome! The City of West Des Moines is a proud supporter of Home Base Iowa and is excited to enter a new partnership with the State of Iowa and the West Des Moines Business Leaders to become a Home Base Iowa Community.

Considered a regional employment hub in the Des Moines West Des Moines Metropolitan area, the City of West Des Moines looks forward to the opportunity to work with Veterans and bring their unique experiences and advanced training to our community.

Choosing the City of West Des Moines

The City of West Des Moines offers Service Members and their families a unique experience: a one-stop shop for educational, professional, and recreational opportunities to thrive and enjoy life. The City of West Des Moines is a growing community with an estimated population of 63,000 and a daytime population of over 120,000. The choice of several excellent school systems, advanced educational opportunities, adult learning, and recreational opportunities are just a few examples of how West Des Moines is a great choice for your next home. Recognized as a Main Street Iowa Community, West Des Moines proudly promotes Historical Valley Junction as well as the regional retail centers, Jordan Creek Town Center, West Glen Town Center, and Valley West Mall. West Des Moines offers diverse living options that can meet your family's needs. Veterans Welcome Package Contact McKinley Ritter with the City of West Des Moines at (515) 222- 3598 to receive your Veteran's Welcome Package. Current and new residents that have served in the Military are eligible for the welcome package. The Welcome Package contains Parks and Recreation Bucks, VIP Shopping Card for Historical Valley Junction, Professional Development Scholarship opportunities, information on Small Business Consultations, City Tours and more!

QUALITY OF LIFE

Water Fun – Making a splash! Choose one of the premier WDM Aquatic Centers or Blue Heron Lake in Raccoon River Park. Blue Heron Lake offers swimming and other recreational activities with lake access for sailboats and paddleboats. **Want to try a new class, purchase a family Aquatic Pass?** The City of West Des Moines will give each Service Member family a total of \$100 Parks and Recreation bucks to be spent on West Des Moines services, classes, and facility rentals per calendar year. Contact McKinley Ritter at (515) 222-3598 for more information.

Enjoying the great outdoors West Des Moines has many trails to choose from, connectivity to over 50 miles of bike & walking trails throughout West Des Moines and access to an extensive trail system throughout the metropolitan area. To view a full parks and trails map visit <http://www.wdm.iowa.gov/home/showdocument?id=5855>.

Parks & Recreation Guide Fun activities for the whole family! To view a full list of these seasons Parks & Recreation Program Guide visits www.wdm.iowa.gov/parksandrec.

Shopping— New, used, and vintage! There are plenty of shopping centers located in West Des Moines. This includes Jordan Creek Town Center, West Glen Town Center, Valley West Mall and Historic Valley Junction. In need of some VIP Retail? Valley Junction will offer families their VIP Shopping Discount in the City Welcome package for the retailers and restaurants in the Historic Valley Junction District.

Movie Theaters

Several theaters to choose from in the metro area with the WDM premier Jordan Creek Theaters offering the most recent releases.

Restaurants

- What's your flavor – we've got it! Visit <http://www.wdm.iowa.gov/home/showdocument?id=11307> to view a list of West Des Moines restaurant directory. Local Churches There are over ten churches located within West Des Moines including Valley Church, Ashworth Road Baptist Church, St. Francis of Assisi Catholic Church and Lutheran Church of Hope. Local Grocery Stores Everything from La Michoacán, Trader Joes, and Whole Foods to Fareway and Hy-Vee are options in West Des Moines for all your grocery shopping needs. For more information visit www.wdm.iowa.gov/HBIAttractions.

PROFESSIONAL OPPORTUNITIES

We have a job for you! How does my skillset transfer to civilian jobs? Determine your SOC based on your current MOC. <http://www.onetonline.org/crosswalk>

Looking for local employers?

Research Home Base Iowa Businesses in West Des Moines at <http://wdm.iowa.gov/HBIBusiness>. Leadership Development Opportunity-- Interested in meeting professionals in the community and networking with employers? Apply for the next West Des Moines Leadership Academy class, today! Academy fees will be sponsored by the City of West Des Moines upon acceptance into the program. More information:

<https://www.wdmchamber.org/programs/wdm-leadership-academy/>

Entrepreneurship Consultation

Greater Dallas County Development Alliance, a West Des Moines partner, will offer a free consultation for Veterans interested in business opportunities to provide education and links to the top business resources in the Des Moines Metropolitan area. Contact McKinlee.Ritter@wdm.iowa.gov or (515) 222-3598 for more information. Visit GDCDA here: <http://www.dallascounty-ia.org/>.

MILITARY SERVICES

VA Central Iowa Health Care Systems - <http://www.centraliowa.va.gov/>

Polk County Veterans Affairs - <https://www.polkcountyiowa.gov/veteranaffairs/>

Regional Benefits Office - <http://www1.va.gov/directory/guide/facility.asp?ID=375>

Iowa Department of Veterans Affairs - <https://va.iowa.gov/>

Iowa PVA Chapter -

<http://www.pva.org/site/c.ajlRK9NJLcJ2E/b.6463509/k.BF57/Iowa.htm>

Camp Dodge -

<http://www.iowanationalguard.com/Camp%20Dodge/Pages/Home.aspx>

Iowa Property Tax Exemptions - <https://tax.iowa.gov/military-taxinformation>

For a map of military services go to www.wdm.iowa.gov/MilitaryServices.

INTERIM LODGING

Camp Dodge -

<http://www.iowanationalguard.com/Camp%20Dodge/Pages/Billeting.aspx> Hotels

- <http://des.moines.hotelguide.net/hl1wd.htm#>

Purchasing a Home Looking for a new home? The City of West Des Moines will offer a tour of our business districts and neighborhoods to help make your

decision easier. Contact McKinley Ritter at (515) 222-3598 to schedule your tour today. West Des Moines Banks Wells Fargo West Bank Iowa Northwest Bank American Trust & Savings Bank Bank of the West US Bank West Des Moines Realtors Keller Williams Realty: 515-334-4900 www.kwdsm.com Iowa Realty: 515-453-6222 www.iowarealty.com ReMax: 515 -987-4668 www.remax.com

GETTING CONNECTED Utilize our New Residents Guide to help maneuver the ins-and-outs of moving! Visit <http://www.wdm.iowa.gov/residents/new-residentguide> for more information.

Education

Primary and Secondary Education in West Des Moines

West Des Moines Community Schools <http://www.wdmcs.org/district/our-schools/>

Iowa Christian Academy- <http://www.icablazers.org/>

Sacred Heart School- <http://www.sacredheartwdm.org/>

St. Francis of Assisi School- <http://www.saintfrancischurch.org/>

Waukee Community Schools- <http://www.waukeeschools.org/>

Dowling High School- <http://www.dowlingcatholic.org/>

Higher Education in West Des Moines

DMACC West <https://www.dmac.edu/west/Pages/welcome.aspx>

Simpson- <http://simpson.edu/ewg/>

Upper Iowa- <http://www.uiu.edu/> Vatterott- <http://www.vatterott.edu/>

Appanoose County

Come explore diverse jobs and careers, educational opportunities, recreational outdoor amenities, and the great quality of life we have in Centerville and Appanoose County, Iowa. Contact Us and Apply for Incentives

Union County

Home Base Iowa (HBI) communities offer valuable incentives for veterans who relocate to their community. The incentives listed below are offered through the program.

- Moving expenses
- Purchase of appliances
- One-year residential property tax refund
- One-year membership to Southern Prairie YMCA
- Utility Deposits
- Each veteran is eligible for a maximum of \$2,000.00 to assist with relocation purposes.
- Introduction to participating realtors for housing
- Provide a list of apartments for transitional housing -Guided community tours

Mahaska County

- Welcome Basket

- Community Tour
- Hotel Incentives:
 - Super 8 Motel – Will provide half-off room rate for up to three nights (\$45 per night). * Does not include high peak season.
 - EverSpring Inn & Suites – 20% off regular room rate.
 - Americas Best Value Inn – Purchase three nights at discounted rate of \$59.49 and receive the fourth night stay for free.
- Banking Assistance:
 - Bank Iowa: \$500 off closing costs for a residential real estate loan for a veteran.
 - Bank Iowa: 1st 12 months free – safe deposit box.
 - Bank Iowa: Discounted commercial loan rates for veterans moving to Mahaska County.
- Relocating & Home Ownership Incentives:
 - First Time Homebuyer Assistance program includes a zero percent interest loan of up to \$3,500 to assist a first time home buyer with the down payment and/or closing costs of purchasing a home in the city of Oskaloosa. For more information visit www.oskaloosaiowa.org
 - Five year tax abatement on new construction homes in the city of Oskaloosa. For more information visit www.oskaloosaiowa.org
 - Rural Housing Trust Fund Rehabilitation Program offers up to \$12,000 per home. New construction, rental, demolition and emergency repair programs are also available.
- Business Assistance Incentives:
 - One Year of Free Membership in the Oskaloosa Area Chamber & Development Group.
 - Low-Interest loans from the Mahaska County Revolving Loan Fund.
- Quality of Life Incentives:
 - A free one-year Mahaska County YMCA Membership for veterans and their families.
 - A free trail tram tour of the Mahaska Community Recreation 15-mile trail around Oskaloosa.
 - Free transportation on the Oskaloosa Rides bus which includes 17 stops including Mahaska Health Partnership, Hy-Vee and Walmart.
 - Free membership to the Mahaska Young Professionals organization.
 - Free one year subscription to the Oskaloosa Herald local newspaper.
- Veterans Affairs Office:
 - Transportation to veteran’s administration health care appointments.
 - The Director and Commissioner of Veteran Affairs of Mahaska County offers assistance in filing all pensions, service connected

disability (compensation), non-service connected disability or social security benefits.

Lyon County

- Rock Rapids – Abatement of property taxes on the first \$75,000 assessed valuation for five years for new home construction
- Rock Rapids – Affordable Existing Housing Program- \$2,000 grant on existing home purchase for income qualifying applicants
- American State Bank (Alvord) - Waive \$500 origination fee for a residential real estate loan for a veteran. www.ambankiowa.com
- Frontier Bank (Rock Rapids, George, Little Rock) - \$500 off closing costs of a new home mortgage and \$50 deposited into any new checking or savings account. www.frontierbk.com
- Peoples Bank (Lester) - \$5,000 grant available for down payment and/or closing cost assistance- Iowa Finance Authority Military Homeownership Assistance Program lender. \$500 of closing costs if you do not qualify for the grant. www.peoples-ebank.com
- Security Savings Bank- (Larchwood, Inwood, George) - \$500 off closing costs of a new home mortgage. www.ssbia.net

Osceola County

- Ashton State Bank (Ashton): The Ashton State Bank provides a credit of up to \$500.00 off your origination fee and also participates in the Iowa Finance Authority's Military Homeownership Assistance Program.
- Melvin Savings Bank (Melvin & Sibley): Will waive its \$500 origination fee on a new residential real estate mortgage loan for a veteran. The Melvin Savings Bank also participates in a VA long-term residential real estate mortgage program.
- Sibley State Bank (Sibley): In addition to friendly personalized service, the Sibley State Bank also participates in a VA long term mortgage program for residential real estate.
- United Community Bank (Ocheyedan): Will waive \$500 origination fee for a residential real estate loan for a veteran. United Community Bank will also participate in VA long-term mortgage loan program on residential real estate.
- US Bank: U.S. Bank has products especially for military service members, including VA loans and great checking benefits. For details visit <https://www.usbank.com/military.aspx>

Dickinson County

- \$500 housing assistance from City of Spirit Lake to use towards (rental expenses, utilities and/or new home acquisition expenses).
- Farmers Savings Bank - Milford: \$500 reduction on the purchase of home in Dickinson County

- Northwest Bank – Spirit Lake, Lake Park, Milford, Arnolds Park: \$500 reduction on the purchase of home
- Central Bank – Spirit Lake: \$500 off the purchase of a home in Dickinson County
- The State Bank – Spirit Lake: \$500 reduction on the purchase of a home in Dickinson County
- Savings Bank – Lake Park: \$500 reduction for closing costs for purchase of a home in Dickinson County
- United Community Bank – Lake Park, Milford & Okoboji: Waive \$500 origination fee for a residential real estate loan for a veteran. Participate in VA long-term mortgage loan program.
- Bank Midwest – Spirit Lake: \$500 towards the purchase of a home in Dickinson County, plus waive any internal origination fees on the home loan.

Emmet County

- Employees Credit Union: Will waive mortgage origination fees; check with credit union for more details
- Northwest Bank: \$500 reduction in purchase of new home

Mitchell County

- Mitchell County will grant you an additional \$1,000 in down payment assistance towards a purchase of a home in Mitchell County or the City of Riceville
- Choose employment in Mitchell County with one of our Mitchell County Home Base Iowa Businesses.

Sioux County

- Rock Valley: \$5,000 interest free loan for new home construction. \$3,000 grant for new home construction.
- Sioux Center: \$2,000 rebate for homes purchased in the County View Development.
- Orange City Iowa: 2-year tax abatement for new construction.

O'Brien County

- \$5,000 rebate on the purchase of a lot in our brand-new Sheldon Crossing Residential Development for new construction
- \$1 lots available for purchase in our Sunshine Residential Development for new construction
- Citizens State Bank: \$250 off closing costs of a new home mortgage loan with a FREE safe deposit box for the life of the new home mortgage loan; or 2 FREE boxes of checks with the opening of a new checking account
- Iowa State Bank: Agree to waive \$500 origination fee of a new home

- Northwestern Bank: \$250 reduction on the closing cost of new home mortgage
- Peoples Bank:
 - \$250 off the closing costs of a new mortgage home loan
 - \$10 deposit into any new checking or savings account opened

Clay County

- \$1,000 rental assistance form City of Spencer
- Community State Bank: \$1,000 reduction for closing cost for purchase of home
- Farmers Trust & Savings Bank: \$500 reduction on the purchase of home
- Farmers Savings Bank: \$500 reduction on the purchase of home
- Northwest Bank: \$500 reduction on the purchase of home

Palo Alto County

- Application for \$5,000 housing assistance tax abatements where applicable
- Free garbage and recycling fees for one year

Hancock County

- County businesses offer up to \$1000.00 relocation support package to help move the employee's family to our community.

Cherokee County

- Cherokee State Bank
 - \$500 off closing costs on a new home mortgage in Cherokee County
- Central Bank
 - \$500 off the origination fee on a new home mortgage in Cherokee County
 - Participating Lender in IFA. IFA will match (up to \$5,000) on down payments towards a new home for a veteran
- North Star Community Credit Union
 - \$500 (max) credit per military family/Veteran/household toward closing costs on a first-time personal residence mortgage in Cherokee County
- First Trust & Savings Bank
 - Preferred rates for qualified new home loans to a veteran in Cherokee County
- State Savings Bank
 - No Fee Checking and Savings Accounts for qualified veterans
 - No Origination Fee on Mortgage Loans for qualified veterans in Cherokee County

Buena Vista

- Central Bank: \$500 off the purchase of a home in Buena Vista County
- Citizens 1st National Bank: 1% credit on any residential mortgage or consumer loan. Also, a one-year membership to the National Rifle Association (NRA)
- Community State Bank: \$1,000 reduction for closing cost for purchase of home
- Meta Bank: No application fee on a home loan for a qualifying veteran who relocated into Buena Vista County
- Northwest Bank: \$500 reduction on the purchase of home
- Security Trust and Savings Bank: No application fee on a home loan for a qualifying veteran who relocates into Buena Vista County

Story County, Iowa

Economic Development Process and Policies



Adopted by the Story County Board of Supervisors on the 2nd day of October, 2012 (amended the 30th day of April, 2013, 27th day of May, 2014, 17th day of May, 2016, 5th day of December 2017).

Revisions approved in ~~May 2016~~ December 2017 effective January 1, ~~2017~~2018.

Due to potential tax increment financing revenues available to the County, the Board of Supervisors can expect to receive requests regarding various projects throughout the County.

Because these requests may become routine, the Story County Board of Supervisors developed this process and policies to establish structure and objectivity to the standard operating procedures for evaluating economic development projects. Establishing standard procedures and a framework for incentives will allow applicants to more clearly understand the County's intentions in evaluating such projects and ensure that the County's financial resources are used as efficiently and effectively as possible while limiting the impact to public budgets. Funds may or may not be available in any given year.

Tax Increment Financing (TIF) goals, objectives and strategies

TIF assistance in Story County will be used to enhance the taxpayer's enjoyment of the county and/or to increase the taxable valuation of lands in Story County. Story County established the Urban Renewal Area Program as the formal mechanism in which to receive applications and determine funding awards as applicable. It is with the goal of **community improvement** in mind that we have developed the following criteria for evaluating proposals through the Urban Renewal Area Program using TIF assistance in Story County, Iowa:

1. Percentage Limitation

In order to maintain appropriate and consistent tax revenues for all taxing entities, TIF (revenues collected) debt payments should not exceed 50% of the available TIF increment created by the TIF property in any year. This limitation is set to realize the needs and obligations of the general fund, townships and school districts and to ensure that the utilization of TIF will have minimal impact to their ongoing operations.

2. School Funding Recognition

The County will recognize any changes to State funding capabilities and reevaluate the Economic Development Process and Policies (TIF policy) should the State change ~~its funding of schools~~ school funding formulas.

3. Eligibility.

The following types of Economic Development projects will be considered ~~for~~ through the Urban Renewal Area Program TIF assistance:

- a) Transportation Infrastructure Enhancement
- b) Public Land and Trail Improvement
- c) Communication and Utility Infrastructure Expansion
- d) Main Street and Town Center Revitalization

4. **No Tax Increment Rebate, Grants, Loans or Assistance to Private Business.**

In recognition of government's limited appropriate role in the private business cycle, Story County will not use TIF funds to participate in any direct disbursement or rebate to a private entity.

5. **Required Match Guidelines.** It is expected that applicants identify a match of 25% of the total project costs.

Economic Development Project Process

The following **standard operating procedure** applies to project requests for economic development funding through the *Urban Renewal Area Program*:

Step 1 - Pre-Application Conference (*prior to the First Tuesday of April*). Annually, County staff will hold an information session to review application forms, timeline, and procedures. In order to be deemed an eligible applicant, potential Applicants are encouraged to must attend this meeting.

Step 2 - Application Deadline (*prior to the First Tuesday of June – ~~Annually~~*) This is the information gathering stage of a project which will provide the foundation for subsequent decision making by the Board of Supervisors. Applicants shall submit the ~~attached~~ Urban Renewal Area Project Application and include as much information as possible. Only one application is allowed per organization per grant cycle. If an organization submits more than one grant application, all applications submitted by that organization will be deemed ineligible for grant funds and will not be reviewed. ~~Only one proposal is allowed per organization, and only one project is allowed per proposal, per grant cycle. If an organization submits a proposal requesting funding for more than one project, the proposal will be deemed ineligible and will not be reviewed.~~ To ensure fairness for all, applications that are incomplete, do not follow the guidelines, did not have a representative attend the Pre-Application Conference, or miss the deadline will not be reviewed.

Step 3 – Acknowledgement of Applications (*prior to the Third Tuesday of June – Annually*)

Step 3 4 – Notification of Applications and Consultation Meeting (*prior to the First Tuesday of July – Annually July 1*). The Board of Supervisors shall notify the school district, municipality, and/or township trustees ~~that exist in the from~~ TIF district from which monies will may be utilized for payment of the proposed TIF projects through the Urban Renewal Area Program. Further notice is sent to taxing authorities associated with the individual projects.

The Board of Supervisors will schedule a consultation meeting to discuss potential projects will affected taxing entities. The notice shall be given by regular mail and shall notify the above-referenced entities of indicate how to view the project applications on file, and the date of the next available regularly-scheduled Board of Supervisors meeting, date of consultation meeting, and include a copy of the existing Urban Renewal Area Plan. The notice requirement's intent is designed to encourage input from the area from which taxes will be utilized so that the Board can consider input from the public in its evaluation stage.

Step 5 – Consultation Meeting (*Fourth Tuesday of July – Annually*)

Step 4 6 – Evaluation (*prior to the Third Tuesday of August 4 – Annually*). The purpose of the evaluation stage is to weigh the public costs and benefits of the project. The Board of Supervisors will evaluate the public purpose/benefit involved, the strength of the opportunity, and the public costs involved. As part of the

evaluation process, the Auditor shall prepare a report showing the status of all TIF projects, monies expended and monies owed on current TIF projects so that the Board of Supervisors can evaluate the funds available for all proposed projects. Further, the Board of Supervisors recognizes the importance of citizen input on proposed projects and will post all applications for projects on its website prior to decisions on the project so that the public may review the applications and prepare for any comment at the weekly meetings of the Board of Supervisors.

Step 5 7 – Urban Renewal Area Plan Updated (prior to November 1). Story County in consultation with the Story County Civil Attorney will prepare necessary updates to the Urban Renewal Area Plan to reflect any approved projects and present for action by the Board of Supervisors.

Step 6 7 – Incur Debt (i.e. borrow money – prior to November 1).

Step 7 8 - Debt Certified (December 1). Costs of all approved projects and the repayment schedule will be certified to the County Auditor.

Addition of TIF Property Process

The following **standard operating procedure** applies to requests for adding property to the Tax Increment Financing list, requiring amendments to Chapter 8 – Urban Renewal of the Story County Code of Ordinances.

Step 1- Identification (prior to September 1). A parcel is identified as a possible addition to the TIF list. Primary consideration will be given to utility structures and/or facilities, including wind turbines (as part of a Commercial - Wind Energy Conversation System (C-WEC) and solar installations as part of a Commercial - Solar Energy System (C-SES)). Secondary consideration will be given to specific development requesting a specific improvement; i.e. a potential Commercial Facility requests a specific upgrade/improvement to public infrastructure.

Step 2- Evaluation (prior to September 15). The Board of Supervisors will work with the County Assessor to ascertain projected taxable values for the property in question.

Step 3 – Urban Renewal Area Plan and Ordinance Updated (prior to November 1). Story County in consultation with the Story County Civil Attorney will prepare necessary updates to reflect any approved property to the Urban Renewal Area Plan and present the Urban Renewal Area Plan and Ordinance to the Board of Supervisors for consideration (including three readings).

~~APPROVED~~ DENIED

Board Member Initials: MS

Meeting Date: 12-5-17

Follow-up action: _____



**ISTORY COUNTY
BOARD OF SUPERVISORS**

**RICK G. SANDERS
MARTY CHITTY
LAURIS OLSON**

APPROVED

DENIED

Story County Administration Initials: RS

900 Sixth Street
Nevada Iowa 50201

Meeting Date: 12-5-17

515-382-7200
515-382-7206 (fax)

Follow-up action: _____

TO: Story County Board of Supervisors
FROM: Lauris Olson
CC: Deb Schildroth, Director of External Operations and County Services
Leanne Lawrie Harter, County Outreach and Special Projects Manager
RE: Discussion and Consideration of Housing Needs Assessment
DATE: November 30, 2017

Earlier this year, the Board of Supervisors indicated its interest in commissioning a study on the housing stock that exists in Story County. A previous housing study was published in 1998, but is no longer considered an accurate reflection of the county's housing availability, affordability, quality, quality, and other pertinent information like population demographics and land use patterns.

I did some preliminary research on the likely cost of a new study with the scope of the previous one. I received verbal estimates from \$60,000 to \$80,000.

The Board decided to determine if the City of Ames would like to partner in commissioning a new study. The Ames City Council declined the County's invitation at the November 14, 2017, Council meeting, noting a heavy workload for the staff as the City will be developing a new comprehensive plan in 2018. However, City staff expects to be assembling and analyzing much of the data that a consultant would be seeking, so the City has offered to share its data.

As result, the consultant should not need to assemble the Ames data and the cost should be significantly reduced. The County work group is now using an estimate of \$50,000.

Today, we are asking the Board of Supervisors to:

- Affirm your intention to commission a housing study and needs assessment in early 2018, with the final report due in December 2018.
- Appoint County Outreach and Special Projects Manager Leanne Harter as Project Coordinator and Liaison for a project to be called the Story County Housing Needs Assessment and authorize Director of External Operations and County Services Deb Schildroth to assist as requested.
- Indicate your desire to appoint a task force to oversee development and execution of a plan to assemble data and community input, and produce a report containing relevant information, analysis and projections to aid in housing planning and policy formation.
- Approve use of a consultant to advise the County in the formation of the task force and to conduct the research and produce the report under the direction of the task force.
- Direct Leanne Harter to create by end of January 2018 a draft of a Request for Proposals to seek a consultant.
- Authorize \$50,000 for the study, with a tentative plan of \$25,000 coming from FY18 funds and \$25,000 from FY19.

Story County New Construction and Substantial Rehabilitation Housing Grant

Pilot Program

July 2018—June 2019



Purpose

To provide grants to governmental, not-for-profit and charitable groups, alone or in partnership with other sources of funding, to increase the number of housing units in Story County by reducing overall costs of construction, conversion, renovation, and, in the case of mobile/modular homes, initial acquisition and siting of units that are new to the county.

This pilot program provides financial assistance for projects of up to twenty-four (24) dwelling units, by either building new units, converting non-residential property into units, building new or expanding existing mobile home and modular park infrastructure, filling spaces in consistently under-utilized existing mobile home and modular parks or rehabilitating vacant units. To be considered vacant, the unit must have been deemed uninhabitable by an overseeing jurisdiction for at least six months.

Grantees may partner with individuals, other governmental, not-for-profit and charitable groups, and for-profit entities. Infill, existing and new development opportunities are allowed.

Preference will be given to applications that add housing units in communities with populations under 8,000 and/or in the unincorporated areas of the county

Dwelling or housing "unit" for the purpose of this program is "one (1) or more rooms used by one (1) family for living and sleeping purposes which must contain kitchen and bathroom facilities for use solely by one (1) family. All rooms comprising a dwelling unit shall have access through an interior door to other parts of a dwelling unit.

Program Requirements

Eligible Applicants

Eligible grantees for this pilot program include municipalities, municipal housing authorities, not-for-profit corporations and charitable organizations. These should be entities working on developing affordable housing, expanding infrastructure, entering into development agreements with private individuals or entities for the creation of new housing or assisting property owners in funding repairs necessary to return residential rental property to a habitable state.

Grants are not made directly to developers, builders, property owners, individual homebuyers or tenants. However, grantees may create agreements to partner on projects with private entities such as builders, developers and property owners; using grant funds to reimburse these partners for expenses as listed under "Eligible Costs" (see below).

These Grantees are responsible, in turn, for ensuring that 1) the funds are used only for the purpose of adding new legally habitable dwelling units to the existing housing stock resulting in a net increase of housing units in Story County and 2) rental unit(s) are made available to the public at or below the market rate for similar type and square footage of housing for the first three years of tenant occupancy and the total project costs may not exceed \$200,000 per unit for new construction or \$250,000 per unit for new construction whether intended for tenant or homeowner occupancy.

Location

Properties must be located in Story County, with selection preference given to applications that add housing units in communities with populations under 8,000 and/or in the unincorporated areas of the county.

Eligible Properties

New construction, infill lots, correctly zoned and code compliant mobile/modular home parks and uninhabitable property requiring substantial rehabilitation (with or without acquisition) and intended for rental occupancy for at least three years after completion of the project using Program funds. Development of emergency shelters for the homeless is not eligible.

Eligible Costs

- Property acquisition
- Demolition
- On-site improvements
- Off-site utility connections
- Construction costs (materials and third-party labor) necessary to construct a non-luxury project with suitable amenities
- In the case of acquisition of mobile or modular housing units constructed after 2010 that previously has not been sited in Story County, the lesser of 10% of the purchase price or \$5,000.
- Soft costs associated with the development and financing of the project
- Existing structures relocation costs
- Grantee administrative costs not to exceed \$750.

Ineligible Costs/Uses

- Costs associated with construction items or materials of a luxury nature.
- Furnishings except where required for special needs projects
- Most off-site improvements (utility connections into the adjacent street are eligible costs)
- Down payments, rental subsidies, buydowns of mortgage rates and other financial considerations between buyers and sellers or tenants and landlords in individual housing market transactions, except as specifically listed above under "Eligible Costs."
- Costs associated with dwelling units that are created to replace existing units currently being used as housing or legally eligible to be used for housing are not eligible for this grant.
- Sweat equity allowances.
- Marketing events such as groundbreaking or grand opening
- Substitution of County funds for any source of funds that has been previously committed to the project, or represented to any other funding source as being available for the project, is not permitted.
- Capitalized replacement reserve

Program Application Process and Timeline

December 2017	Introduce program concept to Story County Board of Supervisors.
January 2018	Create application forms and accompanying documentation
February 2018	Solicit Notice of Intent letters from known eligible agencies and organizations,
April 16, 2018	Notice of Intent Letters due to Story County
June 1, 2018	Grant applications due
June 2018	Supervisors review and select successful pilot applicants.
June 30, 2019	Applicants must have secured all funding commitments



Timeline of County Funding Commitment

County financing commitments are made through June 30, 2019. All other sources of funds must be committed within that time frame. A six-month extension can be requested from the Board of Supervisors under extraordinary circumstances and are due at least 30 days prior to the June 30, 2019 expiration date. If the extension period elapses without the commitment of full project financing, the County funding commitment will be revoked.

Application Deadline

Notice of Intent letters are due April 16, 2018. Applications are due June 1, 2018. Applications cannot be submitted on a speculative basis. The property must be identified and already under the Grantee or a partner's control, and there must be a detailed plan of improvements, including cost estimates. In addition, the application must be approved by the Board of Supervisors prior to work being undertaken. Initial pilot projects will be selected by June 30, 2018.

Maximum Grant Amount

During the Pilot Program, total disbursement by the County shall be \$150,000.00. The County reserves the right to fund one or several applications as funding allows. An applicant may only submit and receive funding for one application each fiscal year, but more than one eligible property/project may be included in that application.

Grants are available for up to \$6,750 per dwelling unit.

No more than 50% of the total amount appropriated for the program may be allocated to projects in a single municipality or, in the case of an unincorporated area, a single township.

Disbursement of Funds

Funds will be disbursed to Grantee only for costs actually incurred. A complete copy of bills from expenses relating to the project must be presented to Story County before the grant money will be reimbursed. The amount of the grant may be adjusted if the actual cost is lower than the estimated cost.

No Action

APPROVED **DENIED**

Board Member Initials: _____

Meeting Date: _____

Follow-up action: _____



August 30, 2017-November 29, 2017

Completed	Work Orders	On-Call
Admin	140	3
GH	5	3
Conservation	22	0
HSC	88	6
Jail	55	11
JC	64	4
Animal Control	7	0
Engineer	6	0
Total	387	27

Snow days: 0

Chuck Bratland retired

Hired Danny Harrison

promoted Kevin Warren to night mechanic

Sewer check valve replaced at Calhoun GH

Bid awarded for generator at HSC to HPC

Continued window replacement at HSC

Panic buttons active at Admin

Sprinkler inspections completed at Admin and JC

New flooring 2nd floor lobby at HSC

New flooring in Sheriff's main hallway

New flooring visitation hallway at JC

Assisted Auditor's office for September and November election supply delivery

Domestic water booster pumps installed at JC

Geothermal flush at Admin

Changing over equipment for snow removal

Replaced Conservation outside lighting with LED

Stained Conservation deck

City of Ames transformer maintenance at HSC

All exterior windows cleaned at all buildings

Baseboard heaters installed in Attorney's office at JC

Windows (3) shot at HSC