

The Board of Supervisors met on 5/23/17 at 10:00 a.m. in the Story County Administration Building. Members present: Marty Chitty, Lauris Olson, and Rick Sanders, with Sanders presiding. (all audio of meetings available at storycountyia.gov).

**RECOGNITION OF CRAIG PHARES FOR 33 YEARS OF SERVICE:** The Board presented Phares with a plaque in appreciation of his years of service to the County—October 1983 to May 2017—as a secondary roads employee.

**PROCLAMATION RECOGNIZING MAY 2017 AS MENTAL HEALTH MONTH:** Sanders read the proclamation recognizing May 2017 as Mental Health Month. Karla Webb, Community Services Director, noted that there will be a Mental Health Expo on 9/19/17 at Iowa State University. Olson moved, Chitty seconded approval of the proclamation. Roll call vote. (MCU)

**JUVENILE COURT SERVICES AGENCY REPORT** – Jerome Rewerts, Juvenile Court Officer, reported on recent collaboration between the Board, the County Attorney's office and Juvenile Court Services regarding school truancy issues. He also reported on staffing, programs offered, budgeting, and current operational statistics.

**THE SALVATION ARMY AGENCY REPORT** – Cari McPartland, Director, reported on emergency disaster and bill payment programs.

**AMERICAN RED CROSS AGENCY REPORT** – will report at a later date.

**OVERVIEW OF MINUTES PROCEDURE** – Lucy Martin, Auditor, outlined relevant sections in the *Code of Iowa* and read excerpts from a pertinent 1982 Iowa Attorney General opinion. Martin detailed the Auditor's Office weekly minutes procedures. Olson asked for clarification on edits. Chitty made remarks about publication. Discussion took place.

**MINUTES:** 5/2/17, 5/9/17, and 5/16/17 Minutes. Olson moved, Chitty seconded approval of minutes. Motion carried unanimously (MCU) on a roll call vote.

**PERSONNEL ACTIONS:** Sanders stated that the correct lump sum amount for Ardis Baldwin is \$33.60 bi-weekly.

1) pay adjustment, effective 6/11/17, in a) Animal Control for Brittany Frahm @ \$15.75/hr; b) Attorney's Office for Casandra Eames @ \$18.76/hr; c) Facilities Management for Richard Carter @ \$22.91/hr; d) Secondary Roads for Dennis Clatt @ \$28.36/hr; Paul Ogden @ \$28.43/hr; e) Sheriff's Office for Andrew Boeckman @ \$2,204.96/bw; Diane Hobart @ \$2,160.22/bw; Jerri Levri @ \$1,983.26/bw; Janet Stoll @ \$1,993.66/bw; f) Treasurer's Office for Ardis Baldwin (lump sum) @ \$45.6033.60/bw.

Chitty moved, Olson seconded approval of Personnel Actions with the noted corrected amount for Baldwin. Roll call vote. (MCU)

Sanders requested to remove item 8 for individual consideration. Olson requested to remove items 3 and 9 for individual consideration.

Chitty moved, Olson seconded approval of the remainder of the Consent Agenda as presented.

1. FY18 Provider and Program Participation Agreement with Mid Iowa Community Action (MICA), effective 7/1/17 –6/30/18, and Releasing Funds for the Dental Clinic Services during FY18 Contract Period as Criteria Recommended by Analysis of Social Services Evaluation Team (ASSET) have been met
2. Renewal of Iowa Retail Permit Application for Cigarette/Tobacco/Nicotine/Vapor Retail Permit for Casey's General Store (17005 US Highway 69, Gilbert, Iowa), effective 7/1/17-6/30/18
4. Adopt-a-Road Application Renewal, effective 1/1/17- 12/31/17: a) #01-03, ABATE District 25 on County Road R38 (500<sup>th</sup> Avenue) from County Road E23 south to County Road E26 (Cameron School Road); b) #02-01, Knights of Columbus Story-Marshall #12496 on County Road E41 (Lincoln Highway) from County Road S27 (650<sup>th</sup> Avenue) east to 670<sup>th</sup> Avenue
5. Purchase Agreement with Iowa Trailer MFG. Co., LLC for FY18 purchase of 2017 46' 6" ITM Belly Dump Gravel Trailer for \$54,286.00
6. Tenant Agreements for Highway Right-of-Way with Daryl Doerder for the purchase of permanent easements for \$75.00 total - Project #L-F15- -73-85 (three parcels)
7. Contracts for Highway Right-of-Way with James A. Roth and Jeanne R. Roth as Co-Trustees of the James A. Roth Revocable Trust and Jeanne R. Roth and James A. Roth as Co-Trustees of the Jeanne R. Roth Revocable Trust for purchase of permanent easement for \$1,145.00 and \$3,525.00. Project #FM-C085(W21)- -55-85
10. Renewal Contract Between Mail Services LLC and the Treasurer's Office for Property Tax Statement Processing in 2017
11. Utility Permits: #17-110, #17-111

Roll call vote. (MCU)

3. Request to Use the Story County Credit Card for Renewal of a Budgeted Maintenance Domain Certificate, Effective 7/31/17-7/12/18 for \$400.00 – Olson asked about documentation of the vendor's acceptable payment methods. Alissa Wignall, Human Resources (HR) Director, stated she has the documentation and will attach it to the request. Olson moved, Chitty seconded approval of the request to use the County credit card. Roll call vote. (MCU)
8. Application for Permit to Display Fireworks for Alan Dotts, 26727 19<sup>th</sup> Street, Nevada, on 5/29/17 (rain date 5/30/17) – Lucy Martin, Auditor, presented the changes in the *Code of Iowa* regarding fireworks displays. The application submitted is for a date that falls outside the new allowable range for consumer fireworks of June 1 to July 8. Olson moved, Chitty seconded the approval of the permit. Sanders noted that state law does not allow approval. Roll call vote. Olson nay, Chitty nay, Sanders nay. Motion failed.  
[see Minutes of BOS 5/26/17 Special Meeting for follow-up]
9. Waiving the Employment Agreement Reimbursement between Story County and Seth Bean in the Amount of \$6,207.81 – Captain Barry Thomas noted that since Bean will still be serving areas of Story County in his new role with the Iowa State Patrol, the Sheriff's Office is requesting reimbursement be waived. Olson asked about the frequency of these situations. Thomas responded that such occurrences are rare. Discussion took place. Chitty moved, Sanders seconded the waiver as presented. Roll call vote. Chitty aye, Sanders aye, Olson nay. Motion passed.

**RESOLUTION #17-101, FY17 APPROPRIATIONS AMENDMENT** – Lisa Markley, Assistant Auditor, presented an amendment that will bring the listed departments closer to 100 percent appropriation. Olson asked about the negative

amounts listed. Markley noted that those departments requested to lower their budgets and/or appropriations for various reasons. Chitty moved, Olson seconded approval of the resolution as presented. Roll call vote. (MCU)  
**REVISIONS TO THE STORY COUNTY CREDIT CARD POLICY (AFTER SEVEN-DAY REVIEW)** – Lucy Martin, Auditor, presented the revised policy. Chitty moved, Olson seconded approval of the revised policy as presented. Roll call vote. (MCU)

**TEAM STORY FUNDING REQUEST IN THE AMOUNT OF \$500.00 AND REQUEST TO BLOCK OFF SOUTH PARKING LOT ON JUNE 21, 2017** – Casandra Eames, Team Leader, requested that the south parking lot be blocked off on 6/21/17 and reserved for the food trucks for Team Story's Food Fest. A request for \$500.00 was also made to pay for an ice cream truck at the event. Chitty noted that the parking lot closure is straightforward. Sanders stated that the funding request would be difficult to support as a public benefit. Chitty moved, Olson seconded approval of the parking lot closure. Roll call vote. (MCU) The Board members pledged to fund the ice cream truck personally.

**VIETNAM VETERANS BOOKS FOR STORY COUNTY VIETNAM VETERANS FOR \$12,570.00** – Brett McLain, Veterans Affairs Director, and Dan Gannon, chairman of the Iowa Commission of Veterans Affairs, provided statistics on Vietnam-era veterans in the state and in Story County. Recent census reports indicate 1,257 Vietnam-era veterans in Story County. As books are \$10, the request would cover a free book for each Vietnam-era veteran; books will be available in the County's Veterans Affairs office. McLain he will receive an initial supply of 629 books on 6/30/17. Discussion took place about funding sources and tracking. The Board requested that McLain track the number of books picked up in his office and return regularly to the Board.

**DISCUSSION AND CONSIDERATION OF ADDING ONE ADDITIONAL DETENTION OFFICER POSITION TO THE STORY COUNTY SHERIFF'S OFFICE** – Sanders stated the Sheriff requested the item be removed from consideration until a later date; the Sheriff was at training and unable to attend today's meeting.

**2017 CLASSIFICATION AND COMPENSATION PLAN UPDATE - MARKET STUDY AND UPDATED COMPENSATION PLAN EFFECTIVE 7/1/17** – Julie Urell, Assistant Vice President of the Springsted Group, and Alissa Wignall, Director of Human Resources, presented an updated classification and compensation plan. Urell provided survey summaries, data, a proposed pay scale, and an impact summary. Discussion took place. Olson moved, Chitty seconded adoption of the plan as presented with the exception of the proposed compensation schedule. Roll call vote. (MCU)

Sanders recessed the meeting at 12:17 p.m. for a short break; he reconvened the meeting at 12:20 p.m.

**RESOLUTION #17-106, IRON BRIDGE VOLUNTARY ANNEXATION INTO THE CITY OF HUXLEY** – Jerry Moore, Planning and Development Director, presented the proposed annexation and development plan. He reported on the history of the rezoning process of the affected area. Olson moved, Chitty seconded approval of the resolution as presented. Roll call vote. Olson nay, Chitty aye, Sanders aye. Resolution adopted.

**RESOLUTION #17-103, ORCHARD VIEW MINOR SUBDIVISION PLAT** – Amelia Schoeneman, Planner, presented the proposed subdivision, a reconfiguration of five lots into three. A proposed wastewater treatment facility for the City of Nevada would be located on one of the lots. Matt Mardesen, Nevada City Administrator, stated the city is required by state regulations to upgrade its wastewater facility. Although construction is not planned immediately, the current property owner is a willing seller. Chitty asked if existing nearby residences could potentially tie in to the wastewater system. Olson asked about safety standards in the event of a failure. Chitty moved, Olson seconded approval of the resolution. Joe Kooiker, 62835 270<sup>th</sup> Street, Nevada, shared concerns about possible traffic congestion. Roll call vote. (MCU)

**DIRECTION REGARDING FINANCING OF PHASE II OF THE TEDESCO ENVIRONMENTAL LEARNING CORRIDOR** – Leanne Harter, County Outreach and Special Projects Manager and Michael Cox, Conservation Director, provided updates on Phase I of the project, overall goals, and a projected Phase I funding summary. Phase II includes program components and development. Projected expenses for Phase II are approximately \$1.46M. Phase III includes a trail connector to County Road R-38; total projected cost of Phase III is \$1.35M. Cox stated other external funding sources, including grants, will be sought. The Board recommended that funding Phase II with tax increment financing (TIF) funding be considered. Harter will return at a later date with a detailed timeline of the TIF funding option.

**UPDATE ON THE DRAFT FLOOD HAZARD PRODUCTS FROM THE FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) AND THE IOWA DEPARTMENT OF NATURAL RESOURCES (DNR)** – Leanne Harter, County Outreach and Special Projects Manager, provided background on flood maps created after the 2008 floods and the need to update the maps. Technology upgrades will allow for greater detail and accuracy in the new maps. Staff will review the modeling methodology and send comments to the DNR. Staff will compile a list of properties potentially affected by the updated maps. Chitty moved, Olson seconded the acknowledgement that the Board is now in the 30-day period for review of methodology. Roll call vote. (MCU)

**COMMUNITY PLANNING ASSISTANCE TEAM (CPAT) REPORT CARD** – Sanders requested Harter give the report at next week's meeting due to time constraints.

**LIAISON ASSIGNMENTS, COMMITTEE MEETINGS UPDATES, AND ANNOUNCEMENTS FROM THE SUPERVISORS:** Sanders reported on his delegation trip to Washington, DC.

Chitty moved, Olson seconded to adjourn at 1:32 p.m. Roll call vote. (MCU)

Story County  
Board of Supervisors Meeting  
Tentative Agenda  
5/23/17

1. CALL TO ORDER: 10:00 A.M.
2. PLEDGE OF ALLEGIANCE:
3. PUBLIC COMMENT #1:  
This comment period is for the public to address topics on today's agenda
4. Recognition Of Craig Phares For His 33 Years Of Service

Department Submitting HR

5. Proclamation Recognizing May 2017 As Mental Health Month

Department Submitting Community Services

Documents:

PROCLAMATION MAY 2017.PDF

6. AGENCY REPORTS:

- I. Juvenile Court Services Agency Report - Jerome Rewerts

Department Submitting Auditor

Documents:

JCS MAY 2017.PDF  
JCS MAY 2017 2.PDF

- II. The Salvation Army Agency Report - Cari McPartland

Department Submitting Auditor

Documents:

SALVATION ARMY EDS.PDF  
SALVATION ARMY BILL PAYER.PDF

- III. American Red Cross Agency Report - Tawnta Staten

Department Submitting Auditor

7. Overview Of Minutes Procedure - Lucy Martin

Department Submitting Auditor

Documents:

OVERVIEW OF MINUTES PROCEDURE.PDF

8. CONSIDERATION OF MINUTES:

I. 5/2/17, 5/9/17, And 5/16/17 Minutes

Department Submitting Auditor

9. CONSIDERATION OF PERSONNEL ACTIONS:

I. Action Forms

1)pay adjustment effective 6/11/17 in a)Animal Control for Brittany Frahm @ \$15.75/hr; b)Attorney's Office for Casandra Eames @ \$18.76/hr; c)Facilities Management for Richard Carter @ \$22.91/hr; d)Secondary Roads for Dennis Clatt @ \$28.36/hr; Paul Ogden @ \$28.43/hr; e)Sheriff's Office for Andrew Boeckman @ \$2,204.96/bw; Diane Hobart @ \$2,160.22/bw; Jerri Levri @ \$1,983.26/bw; Janet Stoll @ \$1,993.66/bw; f)Treasurer's Office for Ardis Baldwin (lump sum) @ \$45.60/bw.

Department Submitting HR

10. CONSENT AGENDA:

(All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time the Board votes on the motion.)

I. Consideration Of FY18 Provider And Program Participation Agreement With Mid Iowa Community Action Effective 7/1/17 - 6/30/18, And Consideration Of Releasing Funds For The Dental Clinic Services During FY18 Contract Period As Criteria Recommended By ASSET Have Been Met

Mid Iowa Community Action - Family Development Education(Not to exceed \$7,039) \$91.71/1 Client Hour; Food Pantry(Not to Exceed \$2,000)\$9.94/1 Client Contact; Child Dental(Not to exceed \$900)\$180.56/1 Clinic Hour; Clinics - Fluoride(Not to exceed \$150)\$37.88/1 Clinic Hour; Dental Clinic(Not to exceed \$23,737)\$137.64/1 Clinic Hour

Department Submitting Board of Supervisors

Documents:

MID IOWA COMMUNITY ACTION FY18 CONTRACT.PDF

II. Consideration Of Renewal Of Iowa Retail Permit Application For Cigarette/Tobacco/Nicotine/Vapor Retail Permit For Casey's General Store (17005 US Hwy 69, Gilbert) Effective 7/1/17 - 6/30/18

Department Submitting Auditor

Documents:

TOBACCO PERMIT CASEYS GILBERT FY 18.PDF

III. Consideration Of Request To Use The Story County Credit Card For Renewal Of A Budgeted Maintenance Domain Certificate, Effective 07/31/17-07/12/18 For \$400.00

Department Submitting Information Technology

Documents:

VISA1.PDF

- IV. Consideration Of Adopt-A-Road Application Renewal Effective 1/1/17 Thru 12/31/17: A) #01-03, ABATE District 25 On County Road R38 (500th Ave) From County Road E23 South To County Road E26 (Cameron School Road); B) #02-01, KNIGHTS OF COLUMBUS Story-Marshall #12496 On County Road E41 (Lincoln Highway) From County Road S27 (650th Ave) East To 670th Ave

Department Submitting Engineer

Documents:

AAR 0201 17.PDF  
AAR 0103 17.PDF

- V. Consideration Of Purchase Agreement With Iowa Trailer MFG. Co., LLC For FY 2018 Purchase Of 2017 46' 6" ITM Belly Dump Gravel Trailer For \$54,286.00

Department Submitting Engineer

Documents:

PA IOWA TRAILER.PDF

- VI. Consideration Of Tenant Agreements For Highway Right-Of-Way With Daryl Doerder For The Purchase Of Permanent Easements For \$75 Total - Project #L-F15- -73-85 (3 Parcels)

Department Submitting Engineer

Documents:

TNT AGR DOERDER 3.PDF  
TNT AGR DOERDER 2.PDF  
TNT AGR DOERDER 1.PDF

- VII. Consideration Of Contracts For Highway Right Of Way With James A. Roth And Jeanne R. Roth As Co-Trustees Of The James A. Roth Revocable Trust And Jeanne R. Roth And James A. Roth As Co-Trustees Of The Jeanne R. Roth Revocable Trust For Purchase Of Permanent Easement For \$1,145.00 And \$3,525.00. Project #FM-C085 (W21)- -55-85

Department Submitting Engineer

Documents:

ROW CTR ROTH 2.PDF  
ROW CTR ROTH 1.PDF

VIII. Consideration Of Application For Permit To Display Fireworks For Alan Dotts, 26727  
19th St., Nevada, On May 29, 2017

Department Submitting Auditor

Documents:

FIREWORKS APP DOTTS 052917.PDF

IX. Consideration Of Waiving The Employment Agreement Reimbursement Between Story  
County And Seth Bean In The Amount Of \$6,207.81

Department Submitting Sheriff

Documents:

BEAN .PDF

X. Consideration Of Renewal Contract Between Mail Services LLC And The Treasurers  
Office For Property Tax Statement Processing, 2017

Department Submitting Treasurer

Documents:

MAILSERVICES (2).PDF

XI. Consideration Of Utility Permit(S): #17-110, #17-111  
Consent

Department Submitting Engineer

Documents:

UT 17 110.PDF

UT 17 111.PDF

11. PUBLIC HEARING ITEMS:

12. ADDITIONAL ITEMS:

I. Discussion And Consideration Of Resolution #17-101, FY'17 Appropriations Amendment  
- Lisa Markley

Department Submitting Auditor

Documents:

RES 17101.PDF

II. Consideration Of Revisions To The Story County Credit Card Policy (After Seven-Day  
Review) - Lucy Martin

Department Submitting Auditor

Documents:

DRAFT - POLICY FOR STORY COUNTY CREDIT CARD LAST REVISED  
5.9.17.PDF

III. Discussion And Consideration Of Team Story Funding Request In The Amount Of \$500  
And Request To Block Off South Parking Lot On June 21, 2017 - Casandra Eames

Department Submitting Team Story

Documents:

LETTER.PDF

IV. Discussion And Consideration Of Vietnam Veterans Books For Story County Vietnam  
Veterans For \$12,570.00 - Brett Mclain  
Additional Items

Department Submitting Veterans Affairs

Documents:

VA BOOKS.PDF

V. Discussion And Consideration Of Adding One Additional Detention Officer Position To  
The Story County Sheriff's Office

Department Submitting Sheriff

Documents:

JAIL DOCUMENTATION.PDF

VI. Discussion And Consideration Of 2017 Classification And Compensation Plan Update -  
Market Study And Updated Compensation Plan Effective 7/1/2017 - Julie Urell And  
Alissa Wignall

Department Submitting BOS

Documents:

2017 FINAL REPORT.PDF  
ATTACHMENT 1 SURVEY RECIPIENTS.PDF  
ATTACHMENT 2 SALARY SURVEY SUMMARY.PDF  
ATTACHMENT 3 SAFE SYSTEM.PDF  
ATTACHMENT 4 SALARY CURVE.PDF  
ATTACHEMNT 5 PAY SCALE.PDF  
ATTACHMENT 6 TITLE AND GRADE.PDF  
ATTACHMENT 7 IMPACT SUMMARY.PDF

VII. Discussion And Consideration Of Resolution #17-106, Iron Bridge Voluntary Annexation

In City Of Huxley - Jerry Moore

Department Submitting Planning and Development

Documents:

STAFF MEMO.PDF  
IRON BRIDGE PRELIMINARY PLAT.PDF  
IRONBRIDGE ANNEXATION RESOLUTION.PDF  
VOLUNTARY ANNEXATION PETITIONS.PDF

VIII. Discussion And Consideration Of Resolution #17-103, Orchard View Minor Subdivision Plat - Amelia Schoeneman

Department Submitting Planning and Development

Documents:

STAFF REPORT BOS.PDF  
MINOR PLAT SET.PDF  
SUPPLEMENTAL DOCUMENTS.PDF  
SUDIVISION APPLICATION.PDF  
RESOLUTION 17 103.PDF

IX. Discussion And Direction Regarding Financing Of Phase II Of The Tedesco Environmental Learning Corridor - Leanne Harter And Michael Cox

Department Submitting Board of Supervisors

Documents:

TELC PHASE 2 FINANCING DISCUSSION MEMO.PDF

13. OTHER REPORTS:

I. Update On The Draft Flood Hazard Products From FEMA And Iowa DNR - Leanne Harter

Department Submitting Board of Supervisors

Documents:

FEMALETTERMAY2017.PDF

II. Community Planning Assistance Team (CPAT) Report Card - Leanne Harter

Department Submitting Board of Supervisors

Documents:

STORY COUNTY CPAT REPORT CARD.PDF  
CPAT FINAL REPORT.PDF

14. DEPARTMENTAL REPORTS:

15. PUBLIC FORUM #2:

Comments from the Public on Items not on this Agenda. The Board may not take any Action on the Comments due to the Requirements of the Open Meetings Law, but May Do So In the Future.

16. LIAISON ASSIGNMENTS, COMMITTEE MEETINGS UPDATES, AND ANNOUNCEMENTS FROM THE SUPERVISORS:

17. ADJOURNMENT:

Story County strives to ensure that its programs and activities do not discriminate on the basis of race, color, national origin, sex, age or disability. Persons requiring assistance, auxiliary aids or services, or accommodation because of a disability may contact the county's ADA coordinator at (515)382-7204.

**Story County Meeting  
Board of Supervisors  
5/23/17**

**NAME**

**ADDRESS**

Jerry Moore  
 Amelia Schmeemann  
 Haley Weber  
 Jerome Reupers  
 BARRY M. THOMAS  
 CAL PEARSON  
 Jeanne M  
 Jane Purke  
 Paula Webb  
 Larry Stevens  
 Gus Mackley  
 Jackie UREN  
 Steve Coates  
 Brent McLain  
 DAN GANNON  
 Austin Harmon  
 Cari McPartland  
 Brie Van Sickle  
 DARREN MOON  
 AKSAL OREN  
 Cassandra Eames  
 Debbie Koepf  
 STEVE DOMINIO  
 Craig Smith  
 Jess Nelson  
 MATT MARSHEN

P 10  
 P: D  
 P&D  
 Ames - JCS  
 STORY COUNTY SHERIFF OFFICE  
 FACILITIES  
 BOS  
 Nevada  
 Community Services  
 HCC/ Nevada  
 JUD  
 ST. PAUL MN  
 Ames  
 VA  
 IA Comm. of V.A.  
 Ames Trib  
 The Salvation Army  
 Auditor  
 ENG.  
 BOS  
 Team Story  
 Team Story  
 BELLA HOMES  
 Bella Homes  
 62835 270th St  
 CITY OF MIRAIDA



## **Mental Health Month May 2017 Proclamation**

WHEREAS, mental health is essential to everyone's overall health and well-being; and

WHEREAS, mental illnesses are real and prevalent in our nation, and half of us will have a mental health diagnosis at some point in our lives; and

WHEREAS, all Americans experience times of difficulty and stress in their lives, and should feel comfortable in seeking help and support to manage these times; and

WHEREAS, engaging in prevention, early identification, and early intervention are as effective ways to reduce the burden of mental illnesses as they are to reduce the burden of other chronic conditions; and

WHEREAS, there is a strong body of research that identifies behavioral health risks and supports specific tools that all Americans can use to protect their health and well-being; and

WHEREAS, with effective treatment, all individuals with mental illnesses – even serious mental illnesses - can make progress toward recovery and lead full, productive lives; and

WHEREAS, jails and prisons have often become the default places of custodial care for even nonviolent people with serious mental illnesses; and

WHEREAS, each business, school, government agency, healthcare provider, organization and citizen has a responsibility to promote mental health and well-being for all.

THEREFORE, I Rick Sanders, do hereby proclaim May 2017 as Mental Health Month. As the Chair of the Story County Board of Supervisors, I also call upon the citizens, government agencies, public and private institutions, businesses and schools to recommit our community to increasing awareness and understanding of mental health, the steps our citizens can take to protect their mental health, and the need for appropriate and accessible services for all people with mental illnesses at all stages.

A handwritten signature in blue ink, appearing to read "Rick Sanders", located at the bottom right of the page.

# Second Judicial District Juvenile Court Services

Ames Sub-District Office  
126 S. Kellogg Ave., Suite 202

Ames, Iowa 50010

(515) 233-3346

Fax (515) 233-3364

Chief Juvenile Court Officer  
Shirley Faircloth  
Juvenile Court Officer IV  
Jerome Rewerts

## Counties

Story  
Marshall  
Boone

RECEIVED  
Board Member In. 125

Meeting Date: 8-23-17

Follow-up action: \_\_\_\_\_

## STORY COUNTY BOARD OF SUPERVISORS

May 2017

Chief JCO Shirley Faircloth and JCO Supervisor Jerome Rewerts recently teamed up with County Attorney Jessica Reynolds and BOS Rick Sanders, with a truancy initiative throughout the county. JCS has provided a JCO at five meetings to date and they are currently scheduling a sixth. Story County has offered to help JCS with transportation costs since the Judicial Branch is currently under a travel restriction. It appears this initiative will be successful.

Due to the current State of Iowa Judicial Branch hiring freeze, Story County Juvenile Court Services is currently down one Juvenile Court Officer. This will likely not change during FY18.

JCS staff continues to use Effective Practice in Community Supervision (EPICS) through the University of Cincinnati. This model has proven to lead to reductions in recidivism. Staff is required to administer four EPICS sessions a month and submit one audio to help ensure fidelity and proficiency of the model. Each audio is coded (graded) by the internal coach and productive feedback is shared. The productive EPICS session takes between 18 and 30 minutes.

Juvenile Court Services continues to partner with Deb Schildroth and others; discussing billing concerns from Central Iowa Juvenile Detention. Neighboring Counties have seen exigent billing on higher risk youth detained at CIJDC, and billing itemized for mental health and medical reasons. Members from Boone and Hamilton County also participate in these meetings and discussions.

### COUNTY BUDGET:

FY15/16

All line items were within the budget levels. The below line items were underspent:

#### Juvenile Court

Personal Items – Utilized 0% of funding	Balance \$ 100.00
Protective Living – Utilized 41% of funding	Balance \$64,927.39

#### Youth and Shelter Services

Agency Services – Utilized 96% of funding	Balance 3,505.00
Outreach – Utilized 89% of funding	Balance \$ 2,318.75

**FY 16/17**

<b>Line Item</b>	<b>Allocated Amount/Balance</b>	
<b>Personal Items (01000 03300 32461)</b>	<b>\$ 50</b>	<b>Balance \$ 50.00</b>

This line item is utilized for special needs for indigent clients such as emergency medicine, clothes, bus tickets, etc. Juvenile Court uses this as a last resort of funding and will seek utilization of individual services from Story County Decategorization.

<b>Protective Living (01000 03310 311 61)</b>	<b>\$100,000</b>	<b>Balance \$48,148.96</b>
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This fund is used to pay for court ordered detention and the county's share of court ordered shelter care in shelter's besides Rosedale. This line item also covers medical expenses while youth are placed in detention and partially funds evaluations. This line item continues to be hard to predict. JCS continues to seek shelter care, electronic monitoring and tracking to reduce the use of detention costs when possible.

Last fiscal year, Story County placed 38 children in Shelter outside of Rosedale at the cost of \$27,288.40. (21/DHS & 17/ JCS) Medical expenses totaled \$736.61

**YOUTH AND SHELTER SERVICES (YSS):FY16/17 Allocations**

<b>Sheltered Workshop--YSS Rosedale Shelter (01000 03300 360 61)</b>	<b>\$ 80,000</b>
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**Balance \$ 53,333.36**

This is the amount to pay for the county's share of state mandated share of the cost of court ordered shelter care. This amount is a guarantee to YSS to provide the 24/7 Child Welfare Emergency Service to Story County male/female youth, ages 10 through 17. YSS will bill no more and possibility less than this. The long term arrangement has been beneficial to Story County in the past; however increased usage for court ordered clients from the Polk County area have had a significant impact on the census of Story County clients. With the increase in Polk County referrals, Rosedale Shelter did not turn away and Story County CWES/Shelter placement referrals in the last fiscal year (FY 15-16). Story County does benefit from having a local shelter facility. The Rosedale Shelters non-system data report is attached to this report. Child Welfare Emergency Services (CWES) are also provided by Rosedale Shelter and gives law enforcement the opportunity to utilize this service in lieu of charges or court ordered placement depending on the situation. This service can also be beneficial in diverting youth from entering the DHS/JCS system.

JCS/DHS and Rosedale staff continues to work with local law enforcement agencies regarding the utilization of Community Welfare Emergency Services (CWES).



### **State Budget FY 17:**

The Legislature and the Governor did not appropriate sufficient funds to allow the Judicial Branch to maintain the current level of services. For FY17 the judicial branch received an appropriation of \$178.7 million, equal to the appropriation in FY 16, however, over \$5 million short of the amount needed to fully fund judicial branch operations at the current level of service. The Judicial Branch will have a freeze on filling positions with a few exceptions (Chief Juvenile Court Officer). In addition, judgeships that become vacant during the fiscal year will be held open for six months. Other cost –savings items include 10% reduction in travel, 10% reduction in training, 20% reduction in office supplies and postage and 50% reduction in furniture. These cuts will have an impact on the community we serve.

The current legislation has reduced the FY18 Judicial budget an additional \$3 million, it is too early to speculate the effects of such. Furthermore, it was recently declared all judicial employees, except Judges will be furloughed (unpaid leave) on May 26, 2017. Please see the attached email from David K. Boyd, State Court Administrator.

Juvenile Court Services continues to subscribe to the Balanced and Restorative Justice model of Juvenile Justice. In each delinquency case, we have three goals:

- 1) To assure community safety.
- 2) To hold the young person accountable for breaking the law.
- 3) To teach that young person new skills so that he or she will make better decisions in the future.

State funding for Delinquency treatment programs historically comes through three line items in the Department of Human Service budget: Graduated Sanctions, Court Ordered Services and Juvenile Drug Courts. This fiscal year there was a shift of drug court funds from the child welfare budget to the Judicial Branch of approximately \$520,000 (state-wide). There is also a small allocation of federal dollars through the Criminal and Juvenile Justice Planning (CJJP) division of the Department of Human Rights. The Chief Juvenile Court Officers are often able to leverage delinquency funds with other community funding sources to enhance the services available. One way this happens is through the local Decategorization (DCAT) Projects, collaborations that allow JCS, DHS and counties to share funds and have joint planning in order to better serve their clients and families. JCS may also work with school districts or other community funding sources to jointly fund treatment programs. Sometimes families are asked to pay a fee or access their private insurance if they are able and delinquency funds help offset costs for families who do not have other resources.

**Programs available for Story County Juvenile Court Clients include:**

**Alcohol and Drug Education Classes-** These programs are for clients who have a 1st or 2<sup>nd</sup> alcohol or drug related charge and who it is felt that supervision and education can deter recidivism. Funding for these programs vary from private pay/DCAT funding.

**Aggression Replacement Training** – ART includes three coordinated and integrated components: Social Skills Training, Anger Control Training and Moral Reasoning.

**Communication Contract** – This service can increase client/family contact and participation in uncontested court hearing, family visits and staffing. JCS/families are able to utilize specific electronic communications (skype/go to meeting etc.) per facility. This has decreased court ordered transportation and increased family contact while clients are in placement.

**Community Service:** Juvenile Court Services utilizes community service as a rehabilitative tool on a regular basis. Depending on risk level clients will either set up hours on their own or JCS will provide supervised work sites within the county.

**Detention-** Detention is available for youth who, if released, would be a significant risk to cause serious bodily harm to themselves or other, a significant risk to commit serious damage to the property of others or for who there is a substantial probability they would be unavailable for their court hearing.

**Drug Testing:** Urinalysis samples are collected by JCO, Trackers and School Liaisons.

**Fire Prevention Program-** Designed to intervene in a destructive behavior. Intervention process begins with initial interview and assessment by local Fire Department followed by the planning and implementation of a strategy.

**Functional Family Therapy-** Serves families with youth ages 10 – 18. FFT is a short term strength based service with an average of 12- 15 sessions over a four month period. Services are usually provided in the home or office. FFT is effective treatment for a wide range of family problems including Substance Abuse, Conduct Disorder, Oppositional Defiant Disorder/Family Conflict issues/Grief and Loss, Depression and Runaway behaviors. There are three phases of FFT: 1) Engage and Motivate 2) Change Behavior 3) Generalize. This service is an option for community/school referrals with approval/staffing of the Juvenile Court Office.

**Individual and Family Therapy** - Behavioral Health Intervention Services (BHIS) and Juvenile Court Network: In home or in office counseling, group counseling and skill development.

**Juvenile Court School Liaison (JCSL)** – The Juvenile Court School Liaison are school staff supported by Juvenile Court Services to help JCS clients be more successful in school and help support connections between the family and school staff. Jacque Burkhardt is the JCSL at Ames High School. Ellyn Grimm is a part-time JCSL at Ames Middle School. Ellyn attended Victim Mediation Training last fall.

**Restitution Program:** Allows financially challenged clients to perform community service to work off their restitution. For each hour performed, the client's victim receives \$7.00 per hour up to a total of \$500.00.

**Theft Diversion Program** – This program is for clients who have a 1<sup>st</sup> theft referral and who it is felt that supervision and education can deter recidivism.

**Tracking and Monitoring:** Programs are available for intensive supervision of moderate and high risk clients for daily community checks if needed.

**Transportation-** Gas cards are available for families to visit a child placed in treatment facilities. Families are provided \$10.00 gas card for each 50 miles. (Only one trip per month)

**Victim Offender Mediation** – This program teaches victim-empathy to the perpetrators of criminal acts and then brings the victim and the perpetrator together so the perpetrator can hear first-hand how his or her actions affected the life of the victim. JD Reich, Story County JCO is one of four trained JCO mediators in the Second District.

**Weekend Offender Program** (Rabblers/Males only): Provides 2 days of skill development, community service and education.

**Wrap Around Services** – Miscellaneous items related to the case plan. Can be utilized with informal and formal clients. (i.e.: funding for HiSet, clothing etc)

**Story County Decategorization:**

The agenda and minutes from the meetings can be located at [storycountycppc.com](http://storycountycppc.com) listed under the Happenings tab, DCAT Agendas FY16, DCAT Minutes FY16

The Decat Governance Board contains five voting members; Spence Evans (Ames Community Schools, Chair), Jerome Rewerts (JCS), Marty Chitty (BOS, Elected Official), Darin Thompson (DHS), and Erin Rewerts (Story County Community Services, Co-Chair)).

**Story County Current Placement Cases:** (As of: 5/16/17)

State Training School	1
Detention:	1
Shelter	2
Residential Treatment	6
Independent Living	0
Enhanced Supervision	3
Hospital/Evaluation	0
Foster Care	1
PMIC	2

**Attachments:**

David K. Boyd; 4/12/17 Email

Rosedale Law Enforcement and Non-System Data Report; January 2017

Juvenile Delinquency Complaints (January 2017 – April 2017)

YSS Report to Story County Board of Supervisors, Third Quarter FY 16/17

From: David K Boyd/SCA/JUDICIAL  
To: All Court Personnel  
Date: 04/12/2017 03:50 PM  
Subject: legislative/budget update

To All Judicial Branch Personnel:

Today, the Joint Justice Systems Appropriations Subcommittee voted to appropriate to the judicial branch \$175,686,612 for operations and \$3,100,000 for jury and witness fees for a total appropriation of \$178,786,612 in FY 18, which commences July 1st. This is the same amount as we received for the current fiscal year, FY 17 following our January deappropriation of \$3 million.

As previously reported, our FY 17 appropriation was \$5.5 million short of the amount needed to maintain a full service court system for all Iowans. In January, the legislature reduced our funding by an additional \$3 million. As you know, in order to balance our budget this year we implemented a hiring freeze, held open judicial vacancies, reduced travel, reduced furniture and equipment purchases, shifted ongoing IT operational expenses to our technology funds, and scheduled one court closure day on May 26th.

Receiving a status quo appropriation will mean more difficult decisions for FY 18. These decisions will be made by the supreme court once the appropriation is finalized by the legislature and signed by the governor. As I said last week, all options will be considered including, but not limited to, layoffs, reduction in hours, and/or reduction or elimination of specialty courts and other new programs that have recently been developed to better meet the critical needs of Iowans.

Make no mistake these are tough times. Tough decisions will need to be made. Court services will probably have to be reduced in order to live within the funding appropriated to the branch. In the meantime, please feel free to submit any comments or suggestions you might have on the subject to [scahr@iowacourts.gov](mailto:scahr@iowacourts.gov).

My thanks to each of you for everything you do every day on behalf of the citizens of our state and the judicial branch.

David K. Boyd  
State Court Administrator

**Rosedale Shelter  
Non-System Data Report  
Fiscal Year: 2016-2017  
Month: April**

Parent/Guardian:

County	Current Month	Year-to-Date
Story	1	5
Boone	0	2
Marshall	0	0
Hamilton	0	1
Other (specify)	0	1
<b>Total</b>	<b>1</b>	<b>9</b>

Law Enforcement:

County	Current Month	Year-to-Date
Story	0	4
Boone	0	0
Marshall	0	0
Hamilton	0	0
Other	0	0
<b>Total</b>	<b>0</b>	<b>4</b>

Basic Center Grant:

County	Current Month	Year-to-Date
Story	0	3
Boone	0	0
Marshall	0	0
Hamilton	0	0
Other	0	2
<b>Total</b>	<b>0</b>	<b>5</b>

YSS Intra-Agency (from YRH/712):

Current Month	Year-to-Date Total
0	0

Year-to-Date Placement Summary:

Placement Type	Year-to-Date Total
Parent/Guardian	9
Law Enforcement	4
Basic Center Grant	5
YSS Intra-agency	0
<b>Total Non-system Placements</b>	<b>18</b>

RHYMIS Forms:

Current Month	Year-to-Date Total
4	65

HelpLine Crisis/Information Calls:

Type of Call	Current Month (Story Co.)	Year-to-Date (Story Co.)
with Runaway/Homeless History	19 (7)	172 (63)
Total Crisis/Info Calls	35 (9)	301 (91)

Placement Diversions:

County	Current Month	Year-to-Date
Story	8	76
Boone	1	14
Marshall	2	11
Hamilton	2	9
Other	21	172
Total Diversions	34	282

Story County Diversion Narrative:

1 – 4.2.17 – RDS Staff processed information with the caller (Parent) and de-escalated the crisis. RDS Staff provided information about the program & recommended individual and family counseling services. RDS Staff also recommended contacting the DHS Worker that was already involved to update on the situation.
2 – 4.5.17 – RDS Staff processed information with the caller (IHH Worker) and provided information about the program. RDS Staff recommended individual and family counseling services and asked that the parent/guardian call back for additional information/services, if necessary.
3 – 4.5.17 – RDS Staff processed information with the caller (Parent) and de-escalated the crisis. RDS Staff provided information about the program & recommended individual and family counseling services. Since the potential client was currently on run, RDS Staff recommended contacting law enforcement to report them missing. Staff also recommended contacting the assigned JCO and DHS (they recently became involved) to update them about the recent behavior/situation.
4 – 4.17.17 – RDS Staff processed information with the caller (Law Enforcement). While gathering basic information about the situation & potential client, the caller said that the crisis was resolved and they no longer needed any services.
5 – 4.20.17 – RDS Staff processed information with the caller (Parent) and provided information about the program. Since the caller was interested for shelter for their entire family (they did not want the children separated from the parent), RDS Staff provided information for family shelters in the area and recommended individual and family counseling services.
6 – 4.21.17 – RDS Staff processed information with the caller (Parent) and de-escalated the crisis. RDS Staff provided information about the program & recommended individual and family counseling services.
7 – 4.22.17 – RDS Staff processed information with the caller (Parent) and de-escalated the crisis. RDS Staff provided information about the program & recommended individual and family counseling services. RDS Staff also recommended taking the potential client to the hospital to be assessed for safety.
8 – 4.28.17 – RDS Staff processed information with the caller (Hospital Staff) and provided information about the program. RDS Staff asked that the parent/guardian call back for additional information/services, if necessary.

STORY COUNTY ALLEGATIONS JANUARY 1, 2017 - APRIL 30, 2017

	Totals
ALCOHOL	4
ASSAULT	11
BURGLARY	6
DRUG POSSESSION	16
OTHER COURT	1
OTHER PUB ORD	7
SEX	2
THEFT	21
TRAFFIC	2
VANDALISM	10
	80

	Caucasian	Hispanic	African America	Other	Sum:
F	15	2	12	2	31
M	29		19	1	49
Sum:	44	2	31	3	80

	Caucasian	Hispanic	African America	Other	Sum:
11 and 12-13	2		2	1	5
12-13	1		6		7
14-15	11		4		15
16-17	30	2	19		51
Other				2	2
Sum:	44	2	31	3	80

QUARTERLY REPORT  
 STORY COUNTY BOARD OF SUPERVISORS AND JUVENILE COURT SERVICES  
 SUBMITTED BY YOUTH AND SHELTER SERVICES, INC.

**Third Quarter (January, February, March) Fiscal Year 2016-2017**

Type of Service provided for STORY COUNTY RESIDENTS (unduplicated)	FY 2015-2016		FY 2016-2017			
	PAST YEAR TOTALS		NEW QUARTER		YEAR TO DATE	
	CLIENTS	UNITS	CLIENTS	UNITS	CLIENTS	UNITS
<i>Residential Services</i>						
<b>ROSEDALE SHELTER</b>						
Clients Served (Unit=1 day)	66	696	13	281	40	698
Clients Diverted from Shelter Placement	84	N/A	20	N/A	68	N/A
<b>YOUTH RECOVERY HOUSE/SEVEN-12 HOUSE</b>						
Clients Served (Unit=1 day)	8	347	1	84	3	205
<b>TRANSITIONAL LIVING PROGRAM</b>						
Clients Served (Unit=1 day)	12	2112	5	**	10	**
<b>LIGHTHOUSE PROGRAM</b>						
Clients Served (Unit=1 day)	9	1640	1	**	6	**
<i>Outclient Services</i>						
<b>IOWA AFTERCARE SERVICES NETWORK</b>						
Participants Served	20	N/A	3	N/A	39	N/A
<b>COUNSELING PROGRAM</b>						
Integrated Health Services participants	306	**	13	**	321	**
Assessment (Unit=Session)	224	320	77	116	275	318
Individual Therapy (Unit=Session)	199	2897	28	984	293	2762
Family Therapy (Unit=Session)	120	1175	8	164	121	589
Supervised Visitation/Unit=30 minutes	4	75	1	3	5	30
Individual, Family, Group Skill (Unit=Session)	73	5950	1	300	82	1081
Crisis Intervention (Unit = 2 hours) (Informal)	**	757	**	113	**	444
Individual/Family Therapy (Unit =15 min) (Informal)	22	1163	5	94	40	191
<b>CHEMICAL DEPENDENCY OUTPATIENT/STUDENT ASSISTANCE</b>						
Assessment (Unit=Session)	85	119	7	10	16	21
Individual Therapy (Unit=Session)	109	1450	2	20	16	65
OWI Assessment (Unit=Session)	14	14	0	0	6	6
Crisis Intervention (Unit = 2 hours) (Informal)	**	41	**	1	**	33
Intensive Outpatient Program (Unit=1 day)	1	22	0	0	0	0
<b>PSYCHIATRY SERVICES</b>						
Care Coordination (Unit=30 days)	215	992	23	209	208	593
Assessment/Psychotherapy/Medication Mgmt (Unit=Session)	225	1149	32	279	294	891

QUARTERLY REPORT  
STORY COUNTY BOARD OF SUPERVISORS AND JUVENILE COURT SERVICES  
SUBMITTED BY YOUTH AND SHELTER SERVICES, INC.

**Third Quarter (January, February, March) Fiscal Year 2016-2017**

Type of Service provided for STORY COUNTY RESIDENTS (unduplicated) <i>Outclient Services</i>	FY 2015-2016		FY 2016-2017			
	PAST YEAR TOTALS		NEW QUARTER		YEAR TO DATE	
	CLIENTS	UNITS	CLIENTS	UNITS	CLIENTS	UNITS
<b>VOLUNTEER SERVICES (agency wide)</b>						
Number of Volunteers (Unit=1 hour)	2243	20,098	725	7581	930	16,497
<b>MENTORING PROGRAM (Story County only)</b>						
Number of one-to-one matches (Unit=1 hour)	258	2763	**	**	165	1325
Staff Hours worked (all Story Co. staff)	N/A	5637	**	**	N/A	1325
<b>YOUTH EMPLOYMENT PROGRAM</b>						
Number of youth (Unit=1 hour)	838	206	**	**	207	219
<b>CHILD SAFETY</b>						
Participants served (Unit=1 hour)	492	273	**	34	123	112
<b>FaDDS (PATHWAYS) PROGRAM</b>						
Number of Adults and Children (Unit=1 hour)	72	1720	**	**	26	1299
<b>HEALTHY FUTURES</b>						
Number of Adults and Children (Unit=1 hour)	105	317	**	**	77	328
<b>STORK'S NEST</b>						
Participants Served (Unit=1 hour)	78	150	**	**	141	106
<b>BALLARD KIDS CLUB PROGRAM</b>						
Participants Served (Unit=3 hours)	107	9039	4	3075	**	**
<b>BALLARD TEEN CLUB PROGRAM</b>						
Participants Served (Unit=3 hours)	28		12	**	28	**
<b>GILBERT KIDS CLUB PROGRAM</b>						
Participants Served (Unit=3 hours)	188	13200	2	4713	**	**
<b>ROLAND/STORY KIDS CLUB PROGRAM</b>						
Participants Served (Unit=3 hours)	90	8276	1	2567	**	**
<b>COLLINS/MAXWELL TEEN CLUB</b>						
Participants Served (Unit=3 hours)	16		19	**	19	**

\*\* did not have this data at the time of completing this report

PREVENTION/EDUCATION SERVICES  
FOR STORY COUNTY\*\*

**Third Quarter (January, February, March) Fiscal Year 2016-2017**

	FY 2015-2016		FY 2016-2017	
	PAST YEAR TOTALS		CURRENT YEAR TOTALS	
	CLIENTS	UNITS	CLIENTS	UNITS
Adults	6863	1256	3666	1564
Professionals	2685	845	1159	438
Community	6501	691	2544	297
Preschool	1019	343	969	416
K-6 <sup>th</sup> Grade	10,058	705	8238	435
Junior High School	14,200	791	5524	587
Senior High School	1785	394	1358	199
<b>Total Outreach and Prevention/Education</b>	<b>43,111**</b>	<b>5,023</b>	<b>23,458</b>	<b>3,936</b>

\*\*Duplicate

**THE SALVATION ARMY**  
**MID-YEAR REPORT FOR OUTCOME PROGRESS**  
**Reporting for: July 1, 2016 – May 16, 2017**

**Program Name:** Emergency Disaster Services (EDS)

**Brief Description of Program:** The Salvation Army of Story County provides EDS for the entire county. We assist first responders and victims of fire, flood, tornado and other natural disasters as needed. The provision of basic needs helps the first responders stay hydrated and fed and helps the community members have the resources to rebuild and move forward. The Salvation Army requires monthly statistics on EDS services provided.

Though we did not respond to any weather or fire related disasters, TSA did assist a gentleman who lost his home to a fire in March with four days of lodging, food and funds for TSA Thrift Store. We were also able to connect him to a local church group who are seeking out situations like this to step in and provide help.

In addition, TSA is a partner in the Story County Disaster Coalition. Staff has attended two quarterly meetings and has worked internally with Divisional Headquarters to begin reviewing our disaster plan. We are fortunate to have canteens in close proximity (Boone and Des Moines) in the event of a large scale disaster and we have the full support of Divisional and Territorial offices in the event of a large natural disaster.

The biggest barrier we encounter is our volunteer pool is non-existent. However, as stated, we are able to pull from various Corps around our Division in the event of a large scale disaster.

Report prepared by Cari McPartland, Service Center Administrator

*RECEIVED*  
~~APPROVED~~ **DENIED**

Board Member Initials: CS

Meeting Date: 5-23-17

Follow-up action: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**THE SALVATION ARMY**  
**MID-YEAR REPORT FOR OUTCOME PROGRESS**  
**Reporting for: July 1, 2016 – May 16, 2017**

**Program Name:** Bill Payer Program

**Brief Description of Program:** This program enlists volunteers to assist our clients create a monthly budget, organize paperwork, write checks for the client's signature and balance their checkbooks. Our hope is that by providing this service, it will decrease the likelihood of elder abuse and prevent premature higher level of care for that individual.

We would also like to utilize the Bill Payer Program as a transition option for those clients who utilize our Representative Payee Service but are taking the steps to manage their own benefits. This step will allow for these clients to have a skilled mentor meeting with them and offering support so the client can experience success before being on their own

We are serving three Senior's as of this date. Our fourth Senior was moved into the Masonic Lodge in Boone therefore we discharged her from our program. We have had several referrals with three on the waiting list until we are able to find volunteers that will match up with our clients. Our volunteers meet as frequently as necessary with their clients. We feel the benefit to our customers is they are able to remain living in the least restrictive home environment as well as having a person who can check on our customer's status in their home and report any concerns they may see. Our volunteers meet as frequently as necessary with their clients. The volunteers document their sessions as well as tracking the time they spend with their client. When the data is received by TSA, the information is entered into Service Point. We also track the number of volunteer hours and report that to RSVP as well as documenting TSA monthly statistics.

We have three volunteers assisting with the program, one of our volunteers sees two customers. We also have a volunteer who provides checks and balances by reviewing the bank statements and the work of the volunteers working directly with the customers. This is to assure security for the customers. Through this date, we have provided 145 hours of service for the Bill Payer customers. Staff times includes responding to the volunteers needs, training volunteers, entering statistics/notes, volunteer recruitment, interviewing new customers, to name a few.

The biggest barrier we encounter is not having enough volunteers available. This requires patience on the part of the volunteer as we don't always have the need for their assistance however, it seems that we get referrals in bunches. When that happens, we scramble to find suitable volunteers to assist. RSVP and Story County Volunteer Center are both great resources and assist me in finding volunteers.

Report prepared by Cari McPartland, Service Center Administrator

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APR 27 2017

Story County  
Provider and Program Participation Agreement

STORY COUNTY  
BOARD OF SUPERVISORS

**THIS AGREEMENT** (the Agreement), entered into this First day of July, 2017 is by and between **Story County** and **Mid Iowa Community Action Agency** (Provider).

The statements and intentions of the parties, to this Agreement, are as follows:

Story County is a governmental entity organized under the Code of Iowa, governed by the Board of Supervisors. Story County is interested in contracting with Provider to purchase Covered Services for the benefit of Story County Individuals.

Provider is interested in contracting with Story County to provide Covered Services for the benefit of Story County Individuals.

In consideration of the premises and promises contained herein, it is mutually agreed by and between Story County and Provider as follows:

**SECTION 1**

**Definitions**

**Co-payment:** The amount which may be charged to Story County Individual at the time services are rendered.

**Subcontract:** The act in which one party to the original contract enters into a contract with a third party to provide some or all of the services listed in the original contract.

**SECTION 2**

**Duties of Provider**

**Section 2.1 Provision of Covered Services.** Provider shall provide Covered Services to each Story County Individual who is eligible to receive such services to the extent designated in Attachment A, Service Definitions and Rates. The programs or services must conform to the standardized definitions used by the Analysis of Social Services Evaluation team (ASSET). Such services shall be rendered in compliance with applicable laws and regulations. Provider shall also provide Covered Services in a manner which: (a) documents the services provided, in conformance with Federal (including the Health Insurance Portability and Accountability Act, HIPAA, if applicable), State and local laws and regulations, (b) protects the confidentiality of the Story County Individual's medical records, and (c) records and maintains specified program information and performance measures in Clear Impact Scorecard at <https://app.resultsscorecard.com> at the frequency defined through ASSET.

**Section 2.2 Access to Books and Records.** Unless otherwise required by applicable statutes or regulation, Provider shall allow Story County access to books and records, for purposes of appeals, utilization, grievance, claims payment review, individual medical records review or financial audits, during the term of this contract and seven (7) years following its termination. Provider shall provide records or copies of records as requested.

### **SECTION 3**

#### **Claims Submission and Payment**

**Section 3.1 Claims Submission.** Provider agrees to submit all claims **and supporting documentation** for reimbursement **no later than forty-five (45) days** from the date Covered Services are rendered.

**Section 3.2 Claims Payment.** Story County will make monthly payments to the Provider based upon the reimbursement requests submitted by the Provider in accordance with Attachment A to this contract. The maximum total amount payable by Story County under this agreement is detailed on Attachment A, and no greater amount shall be paid.

**Section 3.3 Compensation to Provider.** Provider agrees to accept payment from Story County for Covered Services provided to Story County Individuals under this Agreement as payment in full, less any Co-payment or other amount which is due from Story County Individuals for such services. Compensation for Covered Services is included as Attachment A, Service Definitions and Rates.

For Providers accessing funding through the Story County ASSET process, an agency audit or IRS Form 990 shall be submitted within six months following the end of the agency's fiscal year. If an agency audit or IRS Form 990 is not submitted, Story County reserves the right to withhold payments until the audit and/or IRS Form 990 is submitted.

### **SECTION 4**

#### **Relationship Between the Parties**

**Section 4.1 Relationship Between Story County and Provider.** The relationship between Story County and Provider is solely that of independent contractor and nothing in this Agreement shall be construed or deemed to create any other relationship including one of employment, agency or joint venture. Provider shall maintain Social Security, worker's compensation and all other employee benefits covering Providers employees as required by law.

### **SECTION 5**

#### **Hold Harmless, Indemnification and Liability Insurance**

**Section 5.1 Provider Hold Harmless and Indemnification.** Provider shall defend, hold harmless and indemnify Story County against any and all claims, liability, damages or judgments asserted against, imposed or incurred by Story County that arise out of acts or omission of Provider or Provider's employees, agents or representatives in the discharge of its responsibilities under this Agreement.

**Section 5.2 Story County Hold Harmless and Indemnification.** Story County shall defend, hold harmless and indemnify Provider against any and all claims, liability, damages or judgments asserted against, imposed or incurred by Provider that arise out of acts or omission of Story County or Story County employees, agents or representatives in the discharge of its responsibilities under this Agreement.

**Section 5.3 Provider Liability Insurance.** Provider shall procure and maintain, at the Provider's own expense, insurance in amounts sufficient to provide coverage in the following areas, when

applicable: (1) comprehensive general liability; (2) comprehensive motor vehicle liability and (3) professional liability. Provider shall furnish the County with certificates of insurance and with original endorsements effecting coverage required by this clause. The certificates and endorsement for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The County reserves the right to require complete, certified copies of all required insurance policies, at any time.

## **SECTION 6**

### **Laws and Regulations**

**Section 6.1 Laws and Regulations.** Provider warrants that it is, and during the term of this Agreement will continue to be, operating in full compliance with all applicable federal (including the Health Insurance Portability and Accountability Act, HIPAA) and state laws.

**Section 6.2 Reports from State Authority or Agency.** The Provider will be expected to comply fully with all rules and regulations imposed by a State licensing authority. All written or verbal communications or reports from a State authority or agency, including but not limited to summaries of inspection reports or complaints of abuse or neglect resulting in investigation(s), shall be provided to Story County immediately upon receipt of same by the Provider.

**Section 6.3 Compliance with Civil Rights Laws.** Provider agrees not to discriminate or differentiate in the treatment of any individual based on sex, race, color, age, religion, national origin or otherwise qualified handicapped individual. Provider agrees to ensure services are rendered to Story County Individuals in the same manner, and in accordance with the same standards and with the same availability, as offered to any other individual receiving services from Provider.

**Section 6.4 Equal Opportunity Employer.** Story County is an equal employment opportunity employer. Story County supports a policy which prohibits discrimination against any employee or applicant for employment on the basis of age, race, sex, color, national origin, religion, physical or mental disability, veteran or any other classification protected by law or ordinance. Provider agrees that it is in full compliance with Story County's Equal Employment Policy as expressed herein.

**Section 6.5 Confidentiality of Records.** Story County and Provider agree to maintain the confidentiality of all information regarding Covered Services provided to Story County Individuals under this Agreement in accordance with any applicable laws and regulations. Provider acknowledges that in receiving, storing, processing, or otherwise dealing with information from Story County about Individuals, it is fully bound by federal (including the Health Insurance Portability and Accountability Act, HIPAA, if applicable) and state laws and regulations governing the confidentiality of medical records and mental health records.

## **SECTION 7**

### **Term and Termination**

**Section 7.1 Term.** The term of this Agreement shall be for a period of one (1) year, commencing on the date first above written.

**Section 7.2 Termination of Agreement Without Cause.** Either party may terminate this Agreement without cause upon ninety (90) days prior written notice of termination to the other party.

**Section 7.3 Termination With Cause by Story County.** Story County shall have the right to terminate this Agreement immediately by giving written notice to Provider upon the occurrence of any of the following events: (a) restriction, suspension or revocation of Provider's license, certification or accreditation; (b) Provider's loss of any liability insurance required under this Agreement; (c) chapter 7 bankruptcy files by the Provider, or (d) Provider's material breach of any of the terms or obligations of this Agreement.

**Section 7.4 Termination With Cause by Provider.** Provider shall have the right to terminate this Agreement immediately by giving written notice to Story County upon the occurrence of Story County's material breach of any of the terms or obligations of this Agreement.

**Section 7.5 Information to Story County Individuals.** Provider acknowledges the right of Story County to inform Story County Individuals of Provider's termination and agrees to cooperate with Story County in deciding on the form of such notification.

**Section 7.6 Nonrenewal of Agreement.** Either party may choose not to renew this agreement upon ninety (90) days written notice to the other party prior to the expiration of the contract.

## **SECTION 8** **Amendments**

**Section 8.1 Amendment.** This Agreement may be amended at any time by the mutual written agreement of the parties. In addition, Story County may amend this Agreement upon sixty (60) days advance notice to Provider and if Provider does not provide written objection to Story County within the sixty (60) day period, then the amendment shall be effective at the expiration of the sixty (60) day period.

**Section 8.2 Regulatory Amendment.** Story County may also amend this Agreement to comply with applicable statutes and regulations and shall give written notice to Provider of such amendment and its effective date. Such amendment will not require sixty (60) days advance written notice.

## **SECTION 9** **Other Terms and Conditions**

**Section 9.1 Non-Exclusivity.** This Agreement does not confer upon the Provider any exclusive right to provide services to Story County Individuals in Provider's geographical area. Story County reserves the right to contract with other providers. The parties agree that Provider may continue to contract with other organizations.

**Section 9.2 Assignment.** Provider may not assign any of its rights and responsibilities under this Agreement to any person or entity without the prior written approval of Story County.

**Section 9.3 Subcontracting.** Provider may not subcontract any of its rights and responsibilities under this Agreement to any person or entity without prior notification to Story County.

**Section 9.4 Entire Agreement.** This Agreement and attachments attached hereto constitute the entire agreement between Story County and Provider, and supersedes or replaces any prior agreements between Story County and Provider relating to its subject matter.

**Section 9.5 Rights of Provider and Story County.** Provider agrees that Story County may use Provider's name, address, telephone number, description of Provider and Provider's care and specialty services in any promotional activities. Otherwise, Provider and Story County shall not use each other's name, symbol or service mark without prior written approval of the other party.

**Section 9.6 Invalidity.** If any term, provision or condition of this Agreement shall be determined invalid by a court of law, such invalidity shall in no way effect the validity of any other term, provision or condition of this Agreement, and the remainder of the Agreement shall survive in full force and effect unless to do so would substantially impair the rights and obligations of the parties to this Agreement.

**Section 9.7 No Waiver.** The waiver by either party of a breach or violation of any provisions of this Agreement shall not operate as or be construed to be a waiver of any subsequent breach.

**Section 9.8 Notices to Story County.** Any notice, request, demand, waiver, consent, approval or other communication to Story County which is required or permitted herein shall be in writing and shall be deemed given only if delivered personally, or sent by registered mail or certified mail, or by express mail courier service, postage prepaid, as follows:

Story County Board of Supervisor's Office  
Story County Administration Building, 900 6<sup>th</sup> Street  
Nevada, Iowa 50201  
Attention: Deb Schildroth

**Section 9.9 Notices to Provider.** Any notice, request, demand, waiver, consent, approval or other communication to Provider which is required or permitted herein shall be in writing and shall be deemed given only if delivered personally, or sent by registered mail or certified mail, or by express mail courier service, postage prepaid, as follows:

MICA  
1001 So 18<sup>th</sup> Ave  
Marshalltown, IA 50158  
Attention: Arlene M. Aree

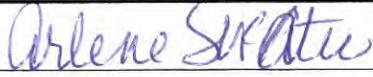
**Section 9.10 Laws.** This contract is governed by the laws of the State of Iowa with venue in Story County District Court.

*This Agreement has been executed by the parties hereto, through their duly authorized officials.*

**COUNTY:**

**PROVIDER:**

By: 

Mid Iowa Community Action Agency  
By: 

Print Name: Rick Sanders

Print Name: Arlene McAtee

Print Title: Story County Board of Supervisors

Print Title: Executive Director

Date: 5-23-17

Date: 4/24/17

**ATTACHMENT A**  
**SERVICE DEFINITIONS AND RATES**  
**FISCAL YEAR: 2018**

<b>Service Description</b>	<b>Unit of Service</b>	<b>Rate</b>
Family Development Education Not to Exceed \$7,039	1 Client Hour	\$91.71
Food Pantry Not to Exceed \$2,000	1 Client Contact	\$9.94
Child Dental Not to Exceed \$900.00	1 Clinic Hour	\$180.56
Clinics - Fluoride Not to Exceed \$150.00	1 Clinic Hour	\$37.88
Dental Clinic Not to Exceed \$23,737	1 Clinic Hour	\$137.64

**Instructions on the reverse side**

For period (MM/DD/YYYY) 06 / 30 / 2017 through June 30, 2018

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

**Business Information:**

Trade Name/DBA CASEY'S MARKETING COMPANY/DBA CASEY'S GENERAL STORE #2301  
Physical Location Address 17005 HWY 69 City GILBERT ZIP 50105  
Mailing Address PO BOX 3001 City ANKENY State IA ZIP 50021  
Business Phone Number 515-446-6404

**Legal Ownership Information:**

Type of Ownership: Sole Proprietor  Partnership  Corporation  LLC  LLP   
Name of sole proprietor, partnership, corporation, LLC, or LLP CASEY'S GENERAL STORE, INC.  
Mailing Address PO BOX 3001 City ANKENY State IA ZIP 50021  
Phone Number 515-446-6404 Fax Number 515-965-6205 Email JESSICA.FISHER@CASEYS.COM

**Retail Information:**

Types of Sales: Over-the-counter  Vending machine   
Types of Products Sold: (Check all that apply)  
Cigarettes  Tobacco  Alternative Nicotine Products  Vapor Products

**Type of Establishment: (Select the option that best describes the establishment)**

Alternative nicotine/vapor store  Bar  Convenience store/gas station  Drug store   
Grocery store  Hotel/motel  Liquor store  Restaurant  Tobacco store   
Has vending machine that assembles cigarettes  Other  \_\_\_\_\_

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

**Signature of Owner(s), Partner(s), or Corporate Official(s)**

Name (please print) JULIA L. JACKOWSKI, SECRETARY FOR CASEY'S MARKETING CO. Name (please print) \_\_\_\_\_  
Signature Julia L. Jackowski Signature \_\_\_\_\_  
Date 05/10/2017 Date \_\_\_\_\_

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

**FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE**

- Fill in the amount paid for the permit: \$ 50.00
- Fill in the date the permit was approved by the council or board: 5-23-17
- Fill in the permit number issued by the city/county: \_\_\_\_\_
- Fill in the name of the city or county issuing the permit: Story
- New  Renewal

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: [iapledge@iowaabd.com](mailto:iapledge@iowaabd.com)
- Fax: 515-281-7375





GSA Office of Information,  
Integrity and Access,  
Office of Government-wide Policy

[Print](#)

**Below is your Preliminary Invoice for Selected DOTGOV Domains in your current cart**

**DATE: May 17, 2017**

**PRELIMINARY INVOICE**

Domain Name	Current Expiration Date	Payment Status	Term Selected	Amount Due
STORYCOUNTYMOWA.GOV	13-JUL-2017	Due	1 Year	\$ 400.00
<b>Total Domains Selected : 1</b>				
			<b>Total Amount</b>	<b>\$400.00</b>

The above domains have not yet been paid. Please return to the Domains Cart page to finalize your cart and check out. Upon payment, each domain transaction will appear as an individual unique record on your card statement.

Please visit [www.dotgov.gov](http://www.dotgov.gov) for more details.

If you have any questions regarding your .GOV domain name or account, please contact the .GOV Help Desk by e-mail at: [registrar@dotgov.gov](mailto:registrar@dotgov.gov) or by telephone at 877-734-4688.

.GOV Customer Service  
[registrar@dotgov.gov](mailto:registrar@dotgov.gov)

STORY COUNTY  
837 N Avenue  
Nevada, IA 50201  
382-7355

Email: [engineer@storycounty.com](mailto:engineer@storycounty.com)

APPLICATION RENEWAL FOR STORY COUNTY  
ADOPT-A-ROAD LITTER REMOVAL PROGRAM

Permit Number 01-03  
Road Name Co Rd R38 (500<sup>th</sup> Ave)

SPONSOR:

ABATE District 25 Number of Volunteers: 10  
Name of Sponsor (Organization, Group or Individual)

1298 182<sup>nd</sup> Ln, Boone, IA 50036  
Mailing Address (Street, P.O. Box, City, State, Zip Code)

Brian Boyd (Same as above) 515-298-2875 bcbarleyman@hotmail.com  
Contact Person Address Phone # Email

Description of the road for which application is being made: County Road R38(500<sup>th</sup> Ave) from County Road E23 south to County Road E26 (Cameron School Road)

Number of miles requested for litter removal 2.5 mile

Approval is hereby requested to enter the County highway right-of-way to perform litter removal on the above described road/roads.

Story County reserves the right to terminate this agreement and remove the Adopt-A-Road signs when in the sole judgment of the County it is found that the sponsor(s) has not met the terms and conditions of this agreement.

This agreement shall remain in force from January 1, 2017 until December 31, 2017.

James A. Boyd 5-17-17  
Applicant Date

STORY COUNTY APPROVAL

Daren Mow 5-17-17  
County Engineer Date

A 5-23-17  
Chair, Story County Board of Supervisors Date

The following tentative dates are for the clean up of our Adopt-A-Road Project. I know that if the date does not work, an alternate date will be provided to the Engineer's Office prior to clean up of the area.

Spring clean up date \_\_\_\_\_ Fall clean up date \_\_\_\_\_

STORY COUNTY

837 N Avenue

Nevada, IA 50201

382-7355

Email: engineer@storycounty.com

APPLICATION RENEWAL FOR STORY COUNTY  
ADOPT-A-ROAD LITTER REMOVAL PROGRAM

Permit Number 02-01

Road Name County Road E41 (Lincoln Highway)

SPONSOR:

KNIGHTS OF COLUMBUS Story-Marshall #12496 Number of Volunteers: \_\_\_\_\_  
Name of Sponsor (Organization, Group or Individual)

P.O. Box 528 Nevada IA 50201 \_\_\_\_\_  
Mailing Address (Street, P.O. Box, City, State, Zip Code)

Jim Kurtenbach (same as above) 515-382-3110 jim@kurtenbach.us.  
Contact Person Address Phone # Email

Description of the road for which application is being made: County Road E41 (Lincoln Highway) from  
County Road S27 (650<sup>th</sup> Ave) east to 670<sup>th</sup> Ave

Number of miles requested for litter removal 2.0 mile

Approval is hereby requested to enter the County highway right-of-way to perform litter removal on the  
above described road/roads.

Story County reserves the right to terminate this agreement and remove the Adopt-A-Road signs when in  
the sole judgment of the County it is found that the sponsor(s) has not met the terms and conditions of this  
agreement.

This agreement shall remain in force from January 1, 2017 until December 31, 2017.

Joe Melcher, Trustee 5/9/17  
Applicant Date

STORY COUNTY APPROVAL

Daren Moon 5-9-17  
County Engineer Date

[Signature] 5-23-17  
Chair, Story County Board of Supervisors Date

The following tentative dates are for the clean up of our Adopt-A-Road Project. I know that if the date  
does not work, an alternate date will be given to the Engineer's Office prior to the clean up of our area.

Spring clean up date 5-9-17 Fall clean up date \_\_\_\_\_



# IOWA TRAILER MFG. CO., LLC

1806 East Richland  
PO Box 246  
Storm Lake, IA 50588

---

## 46'6" Purchase Agreement

Story County Roads  
837 N Ave  
Neveda Iowa 50201  
515-450-1195  
Charlie

05/01/17

**Qty 1 -** Model: 2017 46' 6" ITM Belly Dump Gravel Trailer

**Capacity:** 28.5 cubic yards with 18 inch bang boards

**Dimensions:** Length- 46' 6"  
Width- Top 102"  
Height- 9' 7"

**Gates:** 12' Gates  
100,000 yield Domex® steel  
**Versa air controlled valve Infinite Gate control,**  
Pin Stop system for varying spreads from 9" to 30  
Integrated pin safety lock open/close system  
Chain hooks on both door ends.  
**Change door gap to accommodate plastic lining.**

**Hopper:** Top hopper opening 231" x 102"  
Bottom hopper opening 108" x 63"  
**Ladder on inside Rear**

**Air System:** 2- Composite 8" cylinders  
**2- 60 Gallon reservoir air tank**  
Watts lubricator  
Watts filter  
Deltron quick releases

**Fifth Wheel:** Oscillating rubber bushing king pin plate

**Wheels:** 11- Steel

**Tires:** 11- 11r 22.5 Dunlop Sp160



# IOWA TRAILER MFG. CO., LLC

1806 East Richland  
PO Box 246  
Storm Lake, IA 50588

- Axles:** 3- 25,000 LBS 5 inch tube axles
- Lights:** Truck Lite sealed wiring harness, L.E.D. Lights, 4 strobe system 2 located on light bar and 2 located on back side of hopper.
- Suspension:** Neway RL-230 Front Tandem, Neway RL250 Air Ride Air Lift Rear 10'8" spread
- Landing Gear:** Stiff leg pin adjustment mounted front of doors
- Fenders:** Full fenders bolt on aluminum
- Paint:** Sand Blasted and Powder Coated Light Gray.
- Est Weight:** 15,250 LBS
- Push Block:** Bolt on push block
- Dirt Deflector:** Mounted on front
- Brake Chambers:** Mounted on top of axle, Automatic slacks, Q+ brake shoes,
- Top Rail:** 4" x 4" x 3/16 70,000 min yield spec tube
- Bottom Rail:** 4" x 4" x 3/16 70,000 min yield spec tube
- Sides:** 54" 11 gauge yield Domex® steel
- Mudflaps:** Anti-sail Black
- Tarp:** None
- Registration Holder:** Yes

**Total 1- ITM Gravel Trailers** **\$54,286.00**  
**County F.E.T. 12% Exempt**  
**F.O.B. Storm Lake Iowa**  
**Total Due:** **\$ 54,286.00**

Signature  \_\_\_\_\_ Date 5-23-17 PO # \_\_\_\_\_

Recommended for approval by:  
 5-9-17  
 Darren R. Moon, P.E. Date

Phone: 712-213-0049 Fax: 712-732-4476



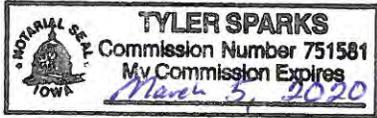
SELLER'S SIGNATURE AND CLAIMANT'S CERTIFICATION: Upon due approval and execution by the Buyer, we the undersigned claimants certify the total lump sum payment shown herein is just and unpaid.

X Daryl Doerder  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**SELLER'S ACKNOWLEDGMENT**

STATE OF IOWA: ss On this 2<sup>nd</sup> day of MARCH, 20 17, before me, the undersigned, personally appeared DARYL DOERDER

Known to me to be the identical persons named in and who executed the foregoing instrument and acknowledged that they executed the same as their voluntary act and deed.



Tyler Sparks  
Notary Public in and for the State of Iowa

**BUYER'S APPROVAL**

Darren Moon

5-3-17

Recommended by: Darren Moon P.E., Story County Engineer (Date)

[Signature]

5-23-17

Approved by: Chairperson, Story County Board of Supervisors (Date)

Prepared By: Story County Engineer's Office, 837 N Ave., Nevada, Iowa 50201, 515-382-7355

"Exhibit A"

# STORY COUNTY SECONDARY ROADS EASEMENT ACQUISITION

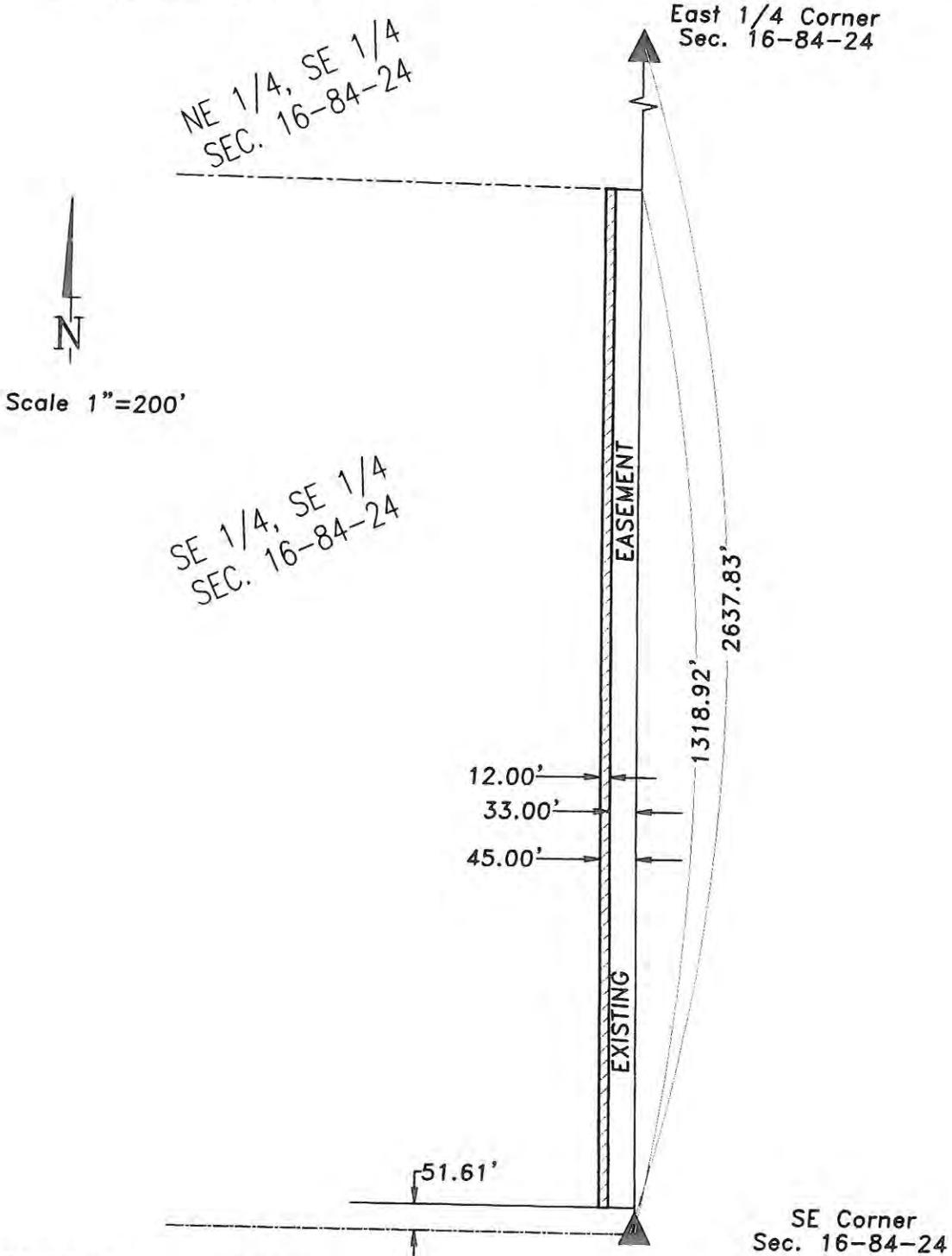
PROJECT NO. L-F15-73-85 PARCEL NO. 05-16-400-400

SECTION 16, TOWNSHIP 84N, RANGE 24W, OF THE 5TH P.M., STORY COUNTY, IOWA.

ACQUIRED FROM Nancy Fincham 3/13, Benjamin Fincham, ETAL

EXISTING R.O.W. 0.96 ACRES NEW R.O.W. 0.35ACRES TOTAL R.O.W. 1.31 ACRES

The West 12.00 feet of the East 45.00 feet of the SE 1/4 of the SE 1/4, except the South 51.61 feet thereof, all in Section 16, Township 84 North, Range 24 West of the 5th P.M., Story County, Iowa, containing 0.35 acres of additional easement.



DATE DRAWN 5/24/16

g:\Autocad\Projects\Paving\Grant Ave Grade-and-Pave\EASEMENTPLATS\Parcel.dwg



SELLER'S SIGNATURE AND CLAIMANT'S CERTIFICATION: Upon due approval and execution by the Buyer, we the undersigned claimants certify the total lump sum payment shown herein is just and unpaid.

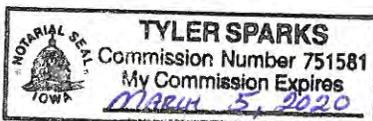
X Daryl Doerler  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**SELLER'S ACKNOWLEDGMENT**

STATE OF IOWA: ss On this 2<sup>nd</sup> day of MAY, 20 17, before me, the undersigned, personally appeared

Daryl Doerler  
\_\_\_\_\_

Known to me to be the identical persons named in and who executed the foregoing instrument and acknowledged that they executed the same as their voluntary act and deed.



Tyler Sparks  
Notary Public in and for the State of Iowa

**BUYER'S APPROVAL**

Darren Moon 5-3-17  
\_\_\_\_\_

Recommended by: Darren Moon P.E., Story County Engineer (Date)

[Signature] 5-23-17  
\_\_\_\_\_

Approved by: Chairperson, Story County Board of Supervisors (Date)

"Exhibit A"

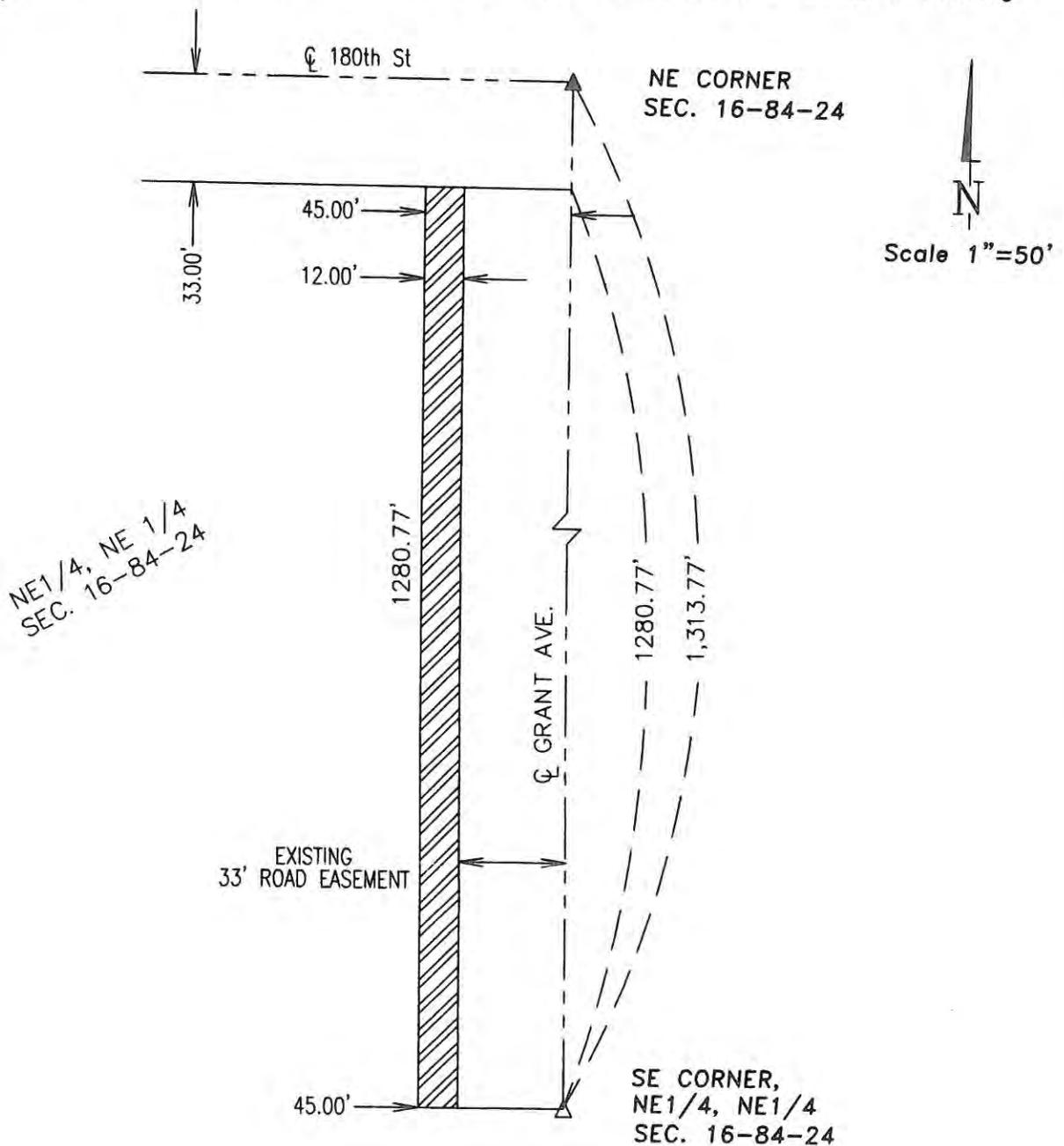
## STORY COUNTY SECONDARY ROADS EASEMENT ACQUISITION

PROJECT NO. L-F15--73-85 PARCEL NO. 05-16-200-200  
SECTION 16, TOWNSHIP 84N, RANGE 24W, OF THE 5TH P.M., STORY COUNTY, IOWA.

ACQUIRED FROM Fincham, Nancy et al

EXISTING R.O.W. 0.97 ACRES NEW R.O.W. 0.36 ACRES TOTAL R.O.W. 1.32 ACRES

The West 12.00 feet of the East 45.00 feet of the Northeast Quarter of the Northeast Quarter in Section 16, Township 84 North, Range 24 West of the 5th P.M., Story County, Iowa. Easement contains 1.32 acres of which 0.97 acres is existing R.O.W.



DATE DRAWN 04/18/16



SELLER'S SIGNATURE AND CLAIMANT'S CERTIFICATION: Upon due approval and execution by the Buyer, we the undersigned claimants certify the total lump sum payment shown herein is just and unpaid.

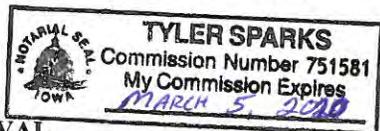
X Daryl Doerder  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**SELLER'S ACKNOWLEDGMENT**

STATE OF IOWA: ss On this 2<sup>nd</sup> day of MAY, 20 17, before me, the undersigned,

personally appeared  
Daryl Doerder  
\_\_\_\_\_

Known to me to be the identical persons named in and who executed the foregoing instrument and acknowledged that they executed the same as their voluntary act and deed.



Tyler Sparks  
Notary Public in and for the State of Iowa

**BUYER'S APPROVAL**

Darren Moon 5-3-17  
\_\_\_\_\_

Recommended by: Darren Moon P.E., Story County Engineer (Date)

[Signature] 5-23-17  
\_\_\_\_\_

Approved by: Chairperson, Story County Board of Supervisors (Date)

"Exhibit A"

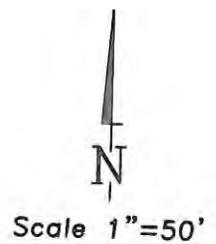
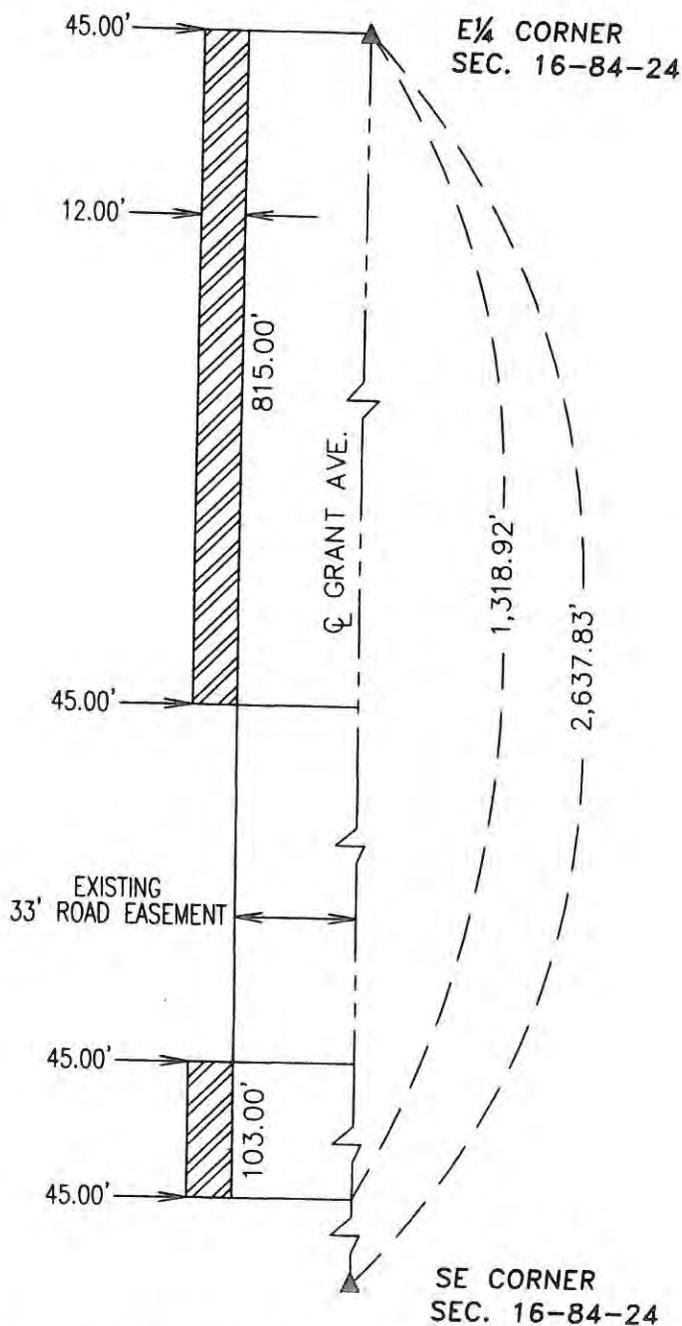
# STORY COUNTY SECONDARY ROADS EASEMENT ACQUISITION

PROJECT NO. L-F15--73-85 PARCEL NO. 05-16-400-200  
SECTION 16, TOWNSHIP 84N, RANGE 24W, OF THE 5TH P.M., STORY COUNTY, IOWA.  
ACQUIRED FROM Fincham, Nancy et al

EXISTING R.O.W. 0.70 ACRES NEW R.O.W. 0.25 ACRES TOTAL R.O.W. 0.95 ACRES

The West 12.00 feet of the East 45.00 feet of the North 815.00 feet and the South 103.00 feet of the Northeast Quarter of the Southeast Quarter in Section 16, Township 84 North, Range 24 West of the 5th P.M., Story County, Iowa. Easement contains 0.95 acres of which 0.70 acres is existing R.O.W.

NE 1/4, SE 1/4  
SEC. 16-84-24



DATE DRAWN 04/18/16

Prepared by: Darren R. Moon, Story County Engineer's Office, 837 N Ave., Nevada, IA 50201 515-382-7355

## CONTRACT FOR HIGHWAY RIGHT OF WAY

PARCEL No: 09-21-200-275  
PROJECT No: FM-C085(W21)--55-85  
ROAD No: University (530<sup>th</sup>) Avenue

THIS AGREEMENT made and entered into this 10<sup>th</sup> day of MAY, A.D. 20 17 by and between

JAMES A. ROTH and JEANNE R. ROTH as CO-TRUSTEES of THE JAMES A. ROTH REVOCABLE TRUST AND JEANNE R. ROTH and JAMES A. ROTH AS CO-TRUSTEES OF THE JEANNE R. ROTH REVOCABLE TRUST

Seller, and the Story County Secondary Roads Department, acting for the County of Story, Buyer.

1.a SELLER AGREES to sell and Buyer agrees to buy the following real estate, hereinafter referred to as the premises, situated in parts of the following (1/4 1/4 Sec./Twp./Rge.):

The West 12.00 feet of the East 45.00 feet of the North 300.00 feet of South 1175.90 feet of the SE 1/4 of the NE 1/4 of Section 21, Township 83 North, Range 24 West of the 5th P.M., Story County, Iowa, containing 0.08 acres of additional easement.

County of Story, State of Iowa, and more particularly described on Page 3 and which include the following buildings, improvements and other property:

See attached graphical representation

1.b SELLER ALSO GRANTS to Buyer a temporary easement as shown on the Temporary Easement Plot attached as Page —, and as shown on the project plans for said highway improvement. Said temporary easement shall terminate upon completion of this highway project.

1.c The premises also include all estates, rights, title and interests, including all easements, and all advertising devices and the rights to erect such devices as are located thereon. SELLER CONSENTS to any change of grade of the highway and accepts payment under this contract for any and all damages arising therefrom. SELLER ACKNOWLEDGES full settlement and payment from the Buyer for all claims per the terms of this contract and discharges the Buyer from liability because of this contract and the construction of this public improvement project.

2. Possession of the premises is the essence of this contract and Buyer may enter and assume full use and enjoyment of the premises per the terms of this contract. Buyer may take immediate possession of premises upon the execution of the contract by both Seller and Buyer.

3. Buyer agrees to pay and SELLER AGREES to grant the right of possession, convey title, and to surrender physical possession of the premises as shown:

	Payment Amount	Agreed Performance
\$	<u>1,145.00</u>	on right of possession
\$		on conveyance of title
\$		on surrender of possession
\$		on possession and conveyance
\$	<u>1,145.00</u>	<b>TOTAL LUMP SUM</b>

BREAKDOWN:	ac.=acres	sq.ft.=square feet		
Land by Fee Title		ac./sq.ft.	\$	Buildings & Improvements \$
Underlying Fee Title		ac./sq.ft.	\$	Fence ___ rods woven \$
Permanent Easement	<u>0.08</u>	ac./sq.ft.	\$ <u>1,120.00</u>	Fence ___ rods barb \$
Temporary Easement		ac./sq.ft.	\$	
Damages for:				\$
			<u>Future Abstract Entry in the amount of \$25.00</u>	

4. The Seller is responsible for any and all matters relating to any tenant on the land and hereby releases the Buyer from all tenant liabilities.

SELLER'S SIGNATURE AND CLAIMANT'S CERTIFICATION: Upon due approval and execution by the Buyer, we the undersigned claimants certify the total lump sum payment shown herein is just and unpaid.

X James A. Roth  
X Jeanne R. Roth

5. Each page and each attachment is by this reference made part hereof and the entire agreement consists of 3 pages.

6. In the event that said premises is burdened by the lien of a mortgage, judgement or other encumbrance, Sellers agree to fully cooperate with Buyer in securing a release of such lien from said premises, and if necessary and proper, Sellers agree that any part of the sum owing to them under this contract may be paid to the holder of such lien for such release.

7. Buyer agrees that any drain tile that is located within the premises and is damaged by highway construction shall be repaired at no expense to Seller. Where Buyer specifically agrees to construct and maintain fence, the fence shall be constructed and maintained for vehicle access control purposes only at no expense to the Seller. Buyer shall have the right of entry upon Sellers remaining property along the right of way line, if necessary, for the purpose of connecting said drain tile and constructing and maintaining said fence. Seller may pasture against said fence at his own risk. Buyer will not be liable for fencing private property of maintaining the same to restrain livestock.

8. If the Seller holds title to the premises in joint tenancy with full rights of survivorship and not as tenants in common at the time of this contract, Buyer will pay any remaining proceeds to the survivor of that joint tenancy and will accept title solely from that survivor, provided the joint tenancy has not been destroyed by operation of law or acts of the Seller.

9. These premises are being acquired for public purposes and this transfer is exempt from the requirements for the filing of a Declaration of Value by the Code of Iowa.

10. Seller states and warrants that, to the best of Seller's knowledge, there are no burial site, well, solid waste disposal site, hazardous substance, nor underground storage tank on the premises described and sought herein except,

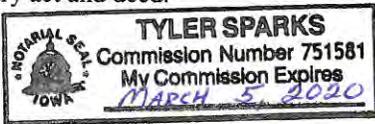
11. This Written contract constitutes the entire agreement between Buyer and Seller and there is no agreement to do or not to do any act or deed except as specifically provided for herein.

**Additional Right of Way Agreements:**

**SELLER'S ACKNOWLEDGMENT**

STATE OF IOWA: ss On this 10<sup>th</sup> day of MAY, 2017, before me, the undersigned, personally appeared James A. Roth and Jeanne R. Roth

Known to me to be the identical persons named in and who executed the foregoing instrument and acknowledged that they executed the same as their voluntary act and deed.



Tyler Sparks  
Notary Public in and for the State of Iowa

**BUYER'S APPROVAL**

Darren Moon

5-11-17

Recommended by: Darren Moon P.E., Story County Engineer

(Date)

[Signature]

5-23-17

Approved by: Chairperson, Story County Board of Supervisors

(Date)

"Exhibit A"

# STORY COUNTY SECONDARY ROADS EASEMENT ACQUISITION

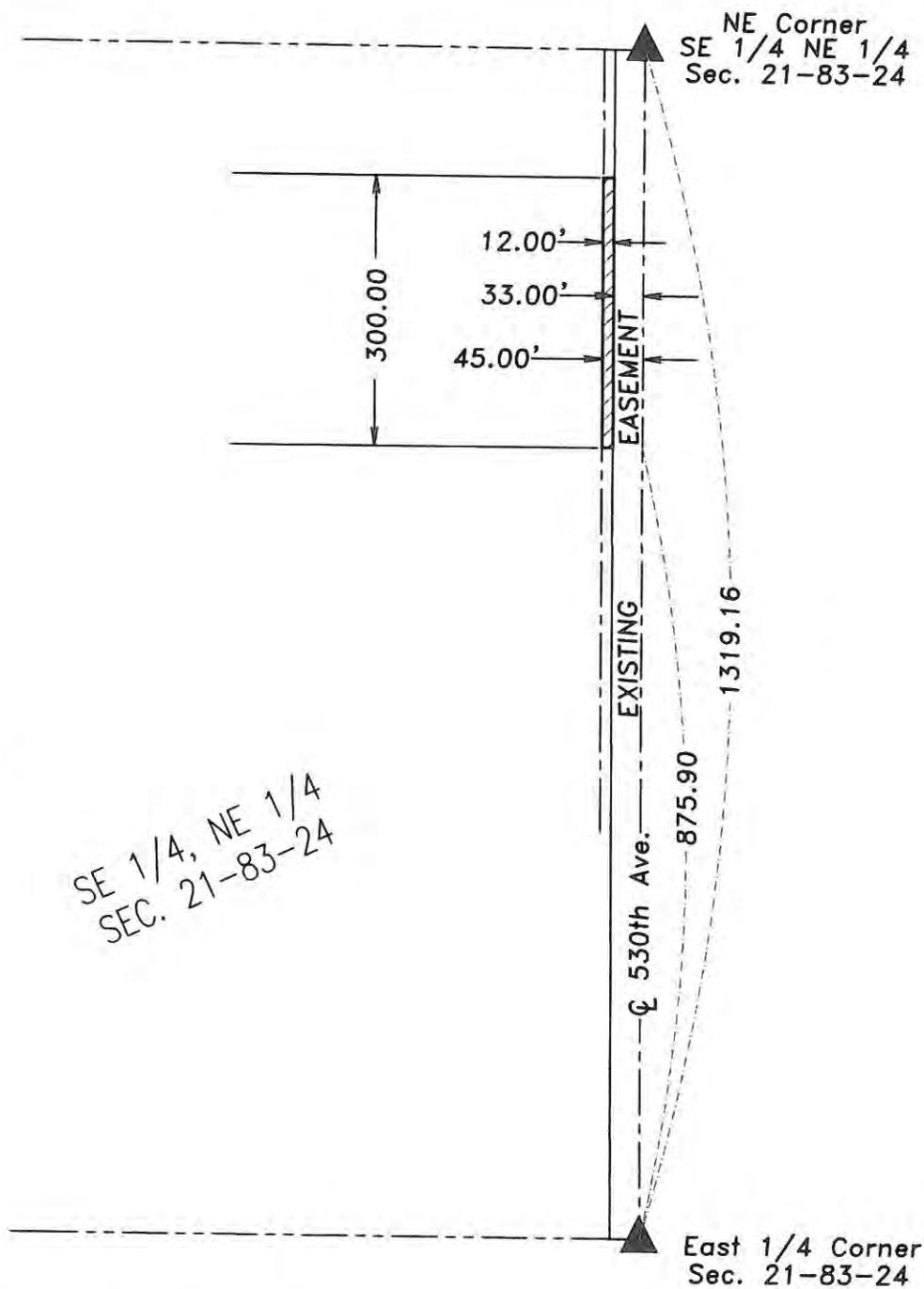
PROJECT NO. FM-C085(W21)--55-85 PARCEL NO. 09-21-200-275

SECTION 21, TOWNSHIP 83N, RANGE 24W, OF THE 5TH P.M., STORY COUNTY, IOWA.

ACQUIRED FROM James A. Roth and Jeanne F Roth as Co-Trustees

EXISTING R.O.W. 0.23 ACRES NEW R.O.W. 0.08 ACRES TOTAL R.O.W. 0.31 ACRES

The West 12.00 feet of the East 45.00 feet of the North 300.00 feet of South 1175.90 feet of the SE 1/4 of the NE 1/4 of Section 21, Township 83 North, Range 24 West of the 5th P.M., Story County, Iowa, containing 0.08 acres of additional easement.



Scale 1"=200'

SE 1/4, NE 1/4  
SEC. 21-83-24

DATE DRAWN 4/21/17

Prepared by: Darren R. Moon, Story County Engineer's Office, 837 N Ave., Nevada, IA 50201 515-382-7355

### CONTRACT FOR HIGHWAY RIGHT OF WAY

PARCEL No: 09-21-200-450  
PROJECT No: FM-C085(W21)--55-85  
ROAD No: University (530<sup>th</sup>) Avenue

THIS AGREEMENT made and entered into this 10<sup>th</sup> day of MAY, A.D. 20 17 by and between

JAMES A. ROTH and JEANNE R. ROTH as CO-TRUSTEES of THE JAMES A. ROTH REVOCABLE TRUST AND JEANNE R. ROTH and JAMES A. ROTH AS CO-TRUSTEES OF THE JEANNE R. ROTH REVOCABLE TRUST

Seller, and the Story County Secondary Roads Department, acting for the County of Story, Buyer.

1.a SELLER AGREES to sell and Buyer agrees to buy the following real estate, hereinafter referred to as the premises, situated in parts of the following (1/4 1/4 Sec./Twp./Rge.):

The West 22.00 feet of the East 55.00 feet of the South 487.00 feet of the SE 1/4 of the NE 1/4 of Section 21, Township 83 North, Range 24 West of the 5th P.M., Story County, Iowa, containing 0.25 acres of additional easement.

County of Story, State of Iowa, and more particularly described on Page 3 and which include the following buildings, improvements and other property:

See attached graphical representation

1.b SELLER ALSO GRANTS to Buyer a temporary easement as shown on the Temporary Easement Plot attached as Page —, and as shown on the project plans for said highway improvement. Said temporary easement shall terminate upon completion of this highway project.

1.c The premises also include all estates, rights, title and interests, including all easements, and all advertising devices and the rights to erect such devices as are located thereon. SELLER CONSENTS to any change of grade of the highway and accepts payment under this contract for any and all damages arising therefrom. SELLER ACKNOWLEDGES full settlement and payment from the Buyer for all claims per the terms of this contract and discharges the Buyer from liability because of this contract and the construction of this public improvement project.

2. Possession of the premises is the essence of this contract and Buyer may enter and assume full use and enjoyment of the premises per the terms of this contract. Buyer may take immediate possession of premises upon the execution of the contract by both Seller and Buyer.

3. Buyer agrees to pay and SELLER AGREES to grant the right of possession, convey title, and to surrender physical possession of the premises as shown:

	Payment Amount	Agreed Performance
\$	<u>3,525.00</u>	on right of possession
\$		on conveyance of title
\$		on surrender of possession
\$		on possession and conveyance
\$	<u>3,525.00</u>	<b>TOTAL LUMP SUM</b>

BREAKDOWN:		ac.=acres	sq.ft.=square feet				
Land by Fee Title			ac./sq.ft.	\$	Buildings & Improvements	\$	
Underlying Fee Title			ac./sq.ft.	\$	Fence ___ rods woven	\$	
Permanent Easement	<u>0.25</u>		ac./sq.ft.	\$	<u>3,500.00</u>	Fence ___ rods barb	\$
Temporary Easement			ac./sq.ft.	\$			
Damages for:						\$	
	<u>Future Abstract Entry in the amount of \$25.00</u>						

4. The Seller is responsible for any and all matters relating to any tenant on the land and hereby releases the Buyer from all tenant liabilities.

SELLER'S SIGNATURE AND CLAIMANT'S CERTIFICATION: Upon due approval and execution by the Buyer, we the undersigned claimants certify the total lump sum payment shown herein is just and unpaid.

X James A. Roth  
X Jeanne R. Roth

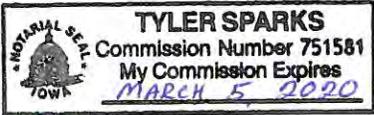
- 5. Each page and each attachment is by this reference made part hereof and the entire agreement consists of 3 pages.
- 6. In the event that said premises is burdened by the lien of a mortgage, judgement or other encumbrance, Sellers agree to fully cooperate with Buyer in securing a release of such lien from said premises, and if necessary and proper, Sellers agree that any part of the sum owing to them under this contract may be paid to the holder of such lien for such release.
- 7. Buyer agrees that any drain tile that is located within the premises and is damaged by highway construction shall be repaired at no expense to Seller. Where Buyer specifically agrees to construct and maintain fence, the fence shall be constructed and maintained for vehicle access control purposes only at no expense to the Seller. Buyer shall have the right of entry upon Sellers remaining property along the right of way line, if necessary, for the purpose of connecting said drain tile and constructing and maintaining said fence. Seller may pasture against said fence at his own risk. Buyer will not be liable for fencing private property of maintaining the same to restrain livestock.
- 8. If the Seller holds title to the premises in joint tenancy with full rights of survivorship and not as tenants in common at the time of this contract, Buyer will pay any remaining proceeds to the survivor of that joint tenancy and will accept title solely from that survivor, provided the joint tenancy has not been destroyed by operation of law or acts of the Seller.
- 9. These premises are being acquired for public purposes and this transfer is exempt from the requirements for the filing of a Declaration of Value by the Code of Iowa.
- 10. Seller states and warrants that, to the best of Seller's knowledge, there are no burial site, well, solid waste disposal site, hazardous substance, nor underground storage tank on the premises described and sought herein except.
- 11. This Written contract constitutes the entire agreement between Buyer and Seller and there is no agreement to do or not to do any act or deed except as specifically provided for herein.

**Additional Right of Way Agreements:**

**SELLER'S ACKNOWLEDGMENT**

STATE OF IOWA: ss On this 10<sup>th</sup> day of MAY, 20 17, before me, the undersigned, personally appeared James A. Roth and Jeanne R. Roth

Known to me to be the identical persons named in and who executed the foregoing instrument and acknowledged that they executed the same as their voluntary act and deed.



Tyler Sparks  
Notary Public in and for the State of \_\_\_\_\_

**BUYER'S APPROVAL**

Darren Moon 5-11-17

Recommended by: Darren Moon P.E., Story County Engineer (Date)

[Signature] 5-23-17

Approved by: Chairperson, Story County Board of Supervisors (Date)

"Exhibit A"

# STORY COUNTY SECONDARY ROADS EASEMENT ACQUISITION

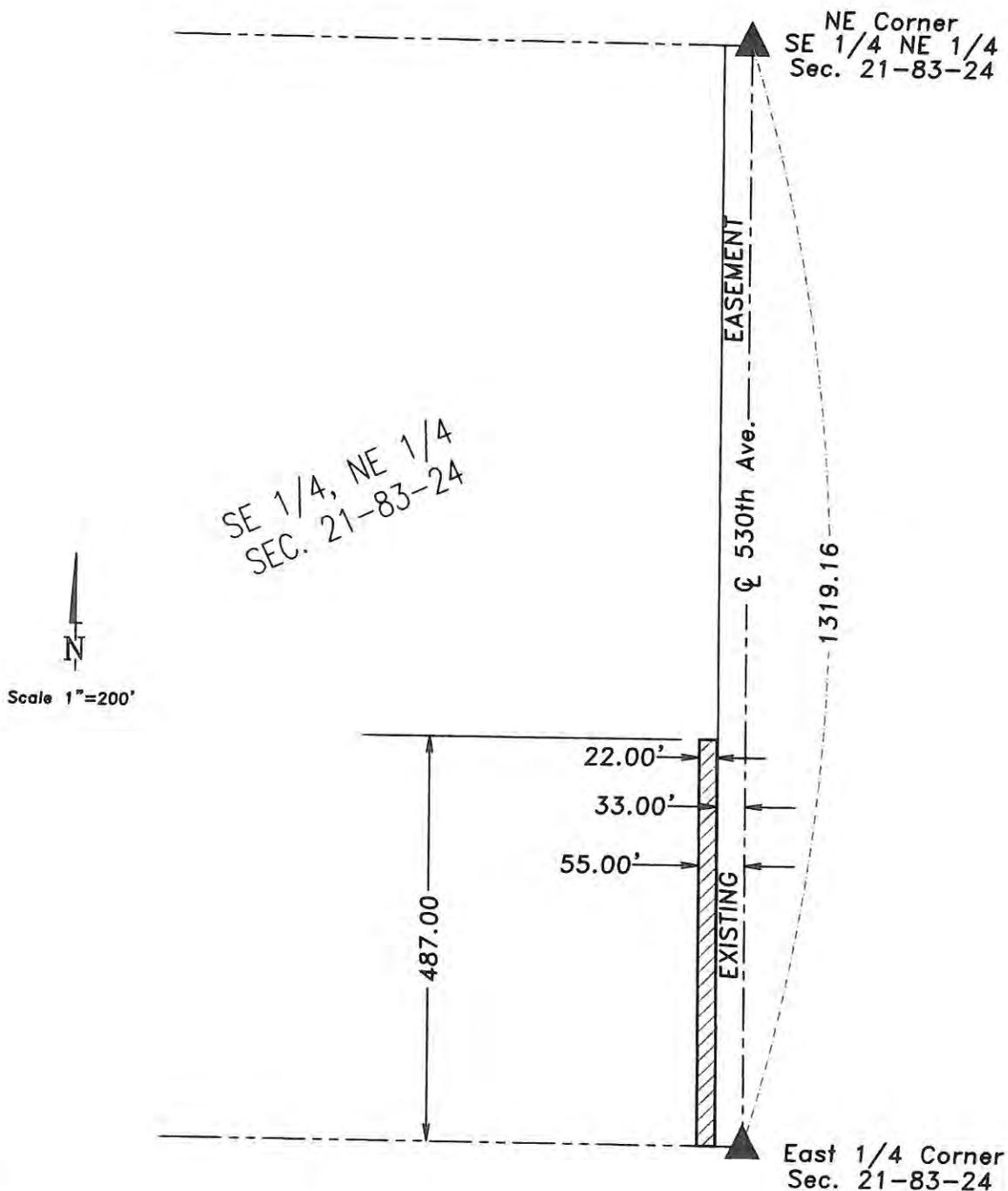
PROJECT NO. FM-C085(W21)--55-85 PARCEL NO. 09-21-200-450

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ACQUIRED FROM James A. Roth and Jeanne F Roth as Co-Trustees

EXISTING R.O.W. 0.37 ACRES NEW R.O.W. 0.25 ACRES TOTAL R.O.W. 0.62 ACRES

The West 22.00 feet of the East 55.00 feet of the South 487.00 feet of the SE  $\frac{1}{4}$  of the NE  $\frac{1}{4}$  of Section 21, Township 83 North, Range 24 West of the 5th P.M., Story County, Iowa, containing 0.25 acres of additional easement.



DATE DRAWN 4/21/17

**STORY COUNTY**  
**APPLICATION FOR PERMIT**  
**TO USE OR EXPLODE DISPLAY FIREWORKS**

**FILED**  
7 MAY 18 PM 12:57

STORY COUNTY AUDITOR

**APPLICANT INFORMATION**

Name: Alan Dotts  
Address: 26727 19th St.  
Phone: Day: 515-290-2963 Evening: 515-382-1405  
Operator's name and address (if different from applicant): ~~Member of Pyrotechnics Guild~~

**DESCRIPTION OF OPERATOR'S COMPETENCY**

Member of Pyrotechnics Guild International (PGI)  
Renewed operator training in 2014. Over 20 yrs exp as lead display operator.

**EVENT INFORMATION**

Date: 5/29/17 Time: 8pm - 11pm Location: 26727 19th St  
Rain Date: 5/30/17 Nevada, IA

**INSURANCE INFORMATION**

Are you insured?

Yes  No

Name, address, and phone number of insurance company and agent:

America Family Ins. Scott Lawrence (515) 232-3333

**A certificate of insurance shall accompany the application.**

[Signature]

5/18/2017

SIGNATURE OF APPLICANT

DATE

"Pursuant to Iowa Code §331.304(8) and §727.2, the Story County Board of Supervisors may grant a permit for the use or explosion of display fireworks upon a written application when the display fireworks will be handled by a competent operator. The operator shall handle and discharge the display fireworks according to applicable law and manufacturer's recommendations, and shall operate safely under all circumstances. The permittee/operator certifies that s/he has authority to operate display fireworks on and over the location listed in the permit where the display is to occur. Any such permit shall be void if the use occurs when a 'burn ban' is in effect or if conditions are conducive to fire. Any permit is valid only in the unincorporated areas of Story County, Iowa, and this permit is immediately void if any display fireworks are operated over any part of a city, airport, airstrip or outside of Story County (except non-nuisance airborne smoke that may drift from the display location). Any permit so issued does not immunize the applicant or operator from complying with all laws and regulations concerning the purchase, transportation, possession, storage, firing, and discharge of explosives and fireworks. The permittee/operator shall comply with lawful directives of any peace officer and emergency services worker and the permittee/operator shall produce the permit upon request of any peace officer or emergency services worker. The applicant/permittee and/or operator shall assume all liability and risk of loss, injury or death to any entity or person associated with the handling and/or discharge of the display fireworks, and agrees to indemnify and hold Story County, its agents and employees, harmless from any and all liability associated with the use or explosion of display fireworks. The permittee/operator specifically and voluntarily agrees to the foregoing and understands the granting or denial of this application is a matter of discretion resting solely with the Story County Board of Supervisors, its agents and/or assigns."

- Attach certificate of insurance to the application
- Submit completed application and insurance information to the following:

Story County Auditor's Office  
900 6<sup>th</sup> St.  
Nevada, Iowa 50201

The deadline for the Board of Supervisors' weekly meeting agenda is Thursday at 3 pm. Completed applications received by the deadline shall be placed on the agenda for the following Tuesday.

**OFFICIAL USE ONLY**

APPLICATION APPROVED

[Signature]  
CHAIRPERSON, BOARD OF SUPERVISORS

APPLICATION DENIED

5-23-17  
DATE

Per Iowa Law



# Sheriff's Office

Story County

PAUL H. FITZGERALD, Sheriff



Emergency 911 • Office: 515-382-6566 • Fax #: 515-382-7479 • P.O. Box 265 • Nevada, Iowa 50201

May 16, 2017

Story County Board of Supervisors  
Rick Sanders, Chairperson  
Martin Chitty  
Lauris Olson  
900 6<sup>th</sup> St  
Nevada, IA 50201

**APPROVED**      **DENIED**  
Board Member Initials: RS  
Meeting Date: 5-23-17  
Follow-up action: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

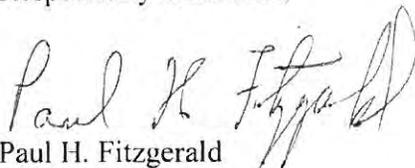
Dear Chairperson Sanders:

On August 21, 2014, Seth Bean signed an agreement with Story County to be a deputy sheriff. As you are aware, the agreement states the deputy sheriff is committing to a minimum of four years of service. If the minimum requirement is not met, the deputy sheriff is responsible for reimbursing the county for expenses incurred on a pro-rated basis.

Seth has been employed with Story County for almost three years and his reimbursement obligation would be \$6,207.81. His initial goal was to work for Iowa State Patrol due to his enjoyment of traffic enforcement. He has finally achieved that goal, and has turned in his resignation letter.

Since Seth will continue to utilize his training to benefit the citizens of the State of Iowa, I am requesting the Story County Board of Supervisors waive his responsibility for reimbursing the county for the expenses accrued during his initial training. Thank you for your consideration to this request.

Respectfully submitted,

  
Paul H. Fitzgerald  
Story County Sheriff

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
~~Follow-up action:~~  
~~Meeting Date:~~  
~~BOARD MEMBER INITIALS:~~  
**DENIED**      **DENIED**

**Iowa County Treasurers  
Mail Services LLC, Service Agreement - Statement of Work  
For  
Property Tax Statement Processing for 2017 (8.5 x 14 format)**

**1. Pricing:**

**Print tax statement: \$.084 per printed statement:**

Price includes 8-1/2 x 14, 24# custom preprinted perforated form  
Price includes CASS certification (postal addressing standardization)  
Bad Address Report  
Service: Laser print - duplex

**Mail preparation: \$.121 per envelope:**

Price includes #10 window envelope or 9 x12 window envelope. Individuals receiving 1-4 page statements will be folded and inserted into a #10 window envelope. Individuals receiving 5 or more page statements will be inserted (flat) into a 9x12 window envelope. Mail Services will forward statements with 5 or more pages to any counties making this request.

Service: fold, insert, seal, apply postage, sort and submit to USPS

Statements to same individual mailed in "one envelope based on grouping options: Exact Name, Exact Name & Address, or No grouping (one statement per envelope).

**Postage:** Each 1 oz. (Letter) envelope will be attempted to be sorted to 5-digit letter rates: \$.373 (effective: 01/22/17). In the event the weight of a sealed envelope exceeds two ounces or qualifies at a higher rate than the 5-digit level, applicable postage costs will be billed accordingly. All 9 x 12 flat mailers are mailed at the 3 digit Full Service postage rate according to envelope weight.

**Programming:**

Preprint design, custom layout and data mapping: 3 hours @75.00/hr

Cycle fee: no charge/ not applicable

Custom Programming beyond the committee approved form will be billed at \$75.00/hour.

**NCOA Link (optional): \$0.25 per change of address provided**

NCOA Link searches your database for individuals, families and businesses who have filed a change of address with the USPS in the last 18 months and notifies you of their new address. Move Update Report provided.

**Customization (optional):**

Mail Services has the ability to make changes to the final design, print and insert special notices, insert reply envelopes, etc. by request. Charges for additional services will be discussed with the county requesting said services.

**2. Requirements**

To ensure Mail Services will be able to issue statements from files provided by Tyler Technologies/CMS, Solutions or custom software; Mail Services will contact each software provider to provide a data sample prior to the live run.

**Live Run:**

Counties to submit live data between July 1, 2017 and August 30, 2017

Counties will receive verification of date and time data was received by Mail Services.

An electronic proof will be available within 48 hours of receipt of correctly formatted data.

Notification will be provided within 24 hours of receipt of data if we are unable to provide a proof due to problems with data. Upon receipt by Mail Services of proof approval, allow 3-5 business days for the print-to-mail process.

**Additional Feature:** Counties will have the option to view statements and edit statements on-line prior to the actual printing of the statements. Upon completion of viewing and/or editing statements, county selects "resubmit" which returns data to Mail Services for print-to-mail processing.

**Additional Feature:** Counties will have the option to view statements or search for a particular statement on-line for up to 30 days after the statements have been printed and mailed.

**Additional Feature:** Archive file (made available via email as a SHARE file download) containing a PDF image of each statement in the print file. This file will be provided to all requesting Counties for an additional charge of \$50.00. Also available on CD.

**3. Terms and Conditions**

Each treasurer will have the option to purchase additional blank forms from Mail Services. Pricing of additional forms will be based on the total statement volume derived from the counties participating in the program.

Mail Services has read the Request for Proposal published by the Property Tax Committee in full and understands the terms and conditions and requirements set forth therein.

**Time is of the Essence.** Time is of the essence in the performance of this Agreement but Mail Services shall not be responsible for unavoidable delays in the provision of its services beyond the control of Mail Services including but not limited to events such as fire, flood, severe weather, terrorism, or acts of God.

**Limitation of Liability and Warranty.** Mail Services sole liability hereunder is limited to re-performance of the services provided. In the event this limitation of remedy is deemed to fail its essential purpose, or in any other event, Mail Services liability is limited to the payments made hereunder for the individual performance giving rise to the particular claim. **IN NO EVENT WILL MAIL SERVICES BE LIABLE FOR INDIRECT, SPECIAL, INCIDENTAL OR CONSEQUENTIAL DAMAGES EVEN IF MAIL SERVICES HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.**

**Indemnification:** Client agrees to indemnify and hold Mail Services harmless from and against any loss, cost, damage or expense (including without limitation reasonable attorney's fees, and expenses) incurred by Mail Services as a result of Client's failure to fulfill its obligation under, or comply with the terms and conditions of this Agreement, including without limitation, the shipment of illegal products through the mail or any other violation by Client of U.S. Postal laws or regulations.

**Payment Terms:** Billing is processed on a weekly basis. All service fees and other charges are due and payable (7) days from the date of the invoice.

**Accepted For:** Mail Services, LLC

Name: Shayne Huston

Title: CEO/GM

Signature: 

Date: 5/16/17

**Accepted For:** Story County

Name: Rick Sanders

Title: Chair BOS

Signature: 

Date: 5-23-17

## STORY COUNTY UTILITY PERMIT

Date 5-16-17

To the Board of Supervisors, Story County, Iowa:

The Windstream Iowa Communications, LLC. Company, incorporated under the laws of authorize to do business within the State of Iowa, with its principal place of business at Little Rock, AR, does hereby make application requesting permission to occupy certain portions of public right-of-way and that the County Engineer be directed to establish the location of lines of transmission of Copper Cable on secondary route 630th Ave., from 322nd to 630th Ave., a distance of 0 miles. (W/O#713372059;OSP-5461)

Agreements: The utility company, corporation, applicant, permittee, or licensee, (hereinafter referred to as the permittee) agrees that the following stipulations shall govern under this permit.

1. The Permittee will file a plat setting out the location of proposed line on the secondary route and that the description of the proposed installation including type, height, and spacing of poles, maximum voltage, lengths of cross arms, minimum clearance and number of wires, type, size and capacity of underground cables, conduits, tile lines, and pipe lines, maximum working pressures for pipe lines carrying gas or flammable petroleum products are described as follows:

2. The installation shall meet the requirements of county, state, and federal laws, franchise rules, and of the Iowa State Commerce Commission Regulations and Directives, Utilities Division, the Iowa State Department of Health, and any other laws or regulations applicable.

3. The Permittee shall be fully responsible for any future adjustments of its facilities within the established highway right-of-way caused by highway construction or maintenance operations.

4. Story County assumes no responsibility for damages to the Permittee's property occasioned by any construction or maintenance operations on said highways.

5. The Permittee shall take all reasonable precautions during the construction and maintenance of said installation to protect and safeguard the lives and property of the traveling public and adjacent property owners.

6. The Permittee, and its contractors, shall carry on the construction or repair of the accommodated utility with serious regard to the safety of the public. Traffic protection shall be in accordance with Part VI of the current Iowa Department of Transportation Manual on Uniform Control Devices for Streets and Highways.

7. The Permittee shall be responsible for any damage resulting to said highways because of the construction operation, or maintenance of said utility, and shall reimburse Story County for any expenditure the County may have to make on said highways because of said permittee's utility having been constructed, operated, and maintained thereon.

8. The Permittee shall indemnify and save harmless Story County from any and all causes of action, suits at law or in equity, or losses, damages, claims, or demands, and from any and all

liability and expense of whatsoever nature for, on account of or due to the acts or omissions of said Permittee's officers, members, agents, representatives, contractors, employees or assigns arising out of or in connection with its (or their) use or occupancy of the public highway under this permit.

9. Noncompliance with any of the terms of permit, or agreement, may be considered cause for shut down of utility construction operations, or revocation of the permit.

10. The following special requirements, if applicable, shall apply to this permit:

Whenever the route of the proposed cable line runs along a paved secondary highway, the location of said cable shall be constructed on top of the road shoulder so as to be within approximately two-feet of the pavement edge.

Whenever the route of the proposed cable line runs along a dirt or gravel surfaced highway, the location of said cable shall be constructed on top of the road surface and as near possible to the shoulder line

Whenever a cross road culvert or bridge is encountered along the route of the proposed cable lines, said cable shall be constructed around the ends of said cross road culvert or bridge even though this looping is not designated on the situation plans attached hereto.

The crossing of the cable line from one side of the highway to the other shall be accomplished at a near right angle rather than diagonally so as to disturb the roadbed of the traveled way as little as possible.

Whenever the route of the proposed cable line is to cross a paved highway, such crossing shall be in a bored hole rather than open cut trench.

Date May 15, 2017

Windstream Iowa Communications, LLC.  
Name of Company (Applicant - Permittee)

Brandie McGehee (501) 748-4342  
by Brandie McGehee Analyst II - Engineering Support Phone no.

Recommended for Approval:

Date 5-16-17

Daren Moran 515-382-7355  
County Engineer Phone no.

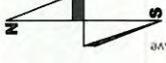
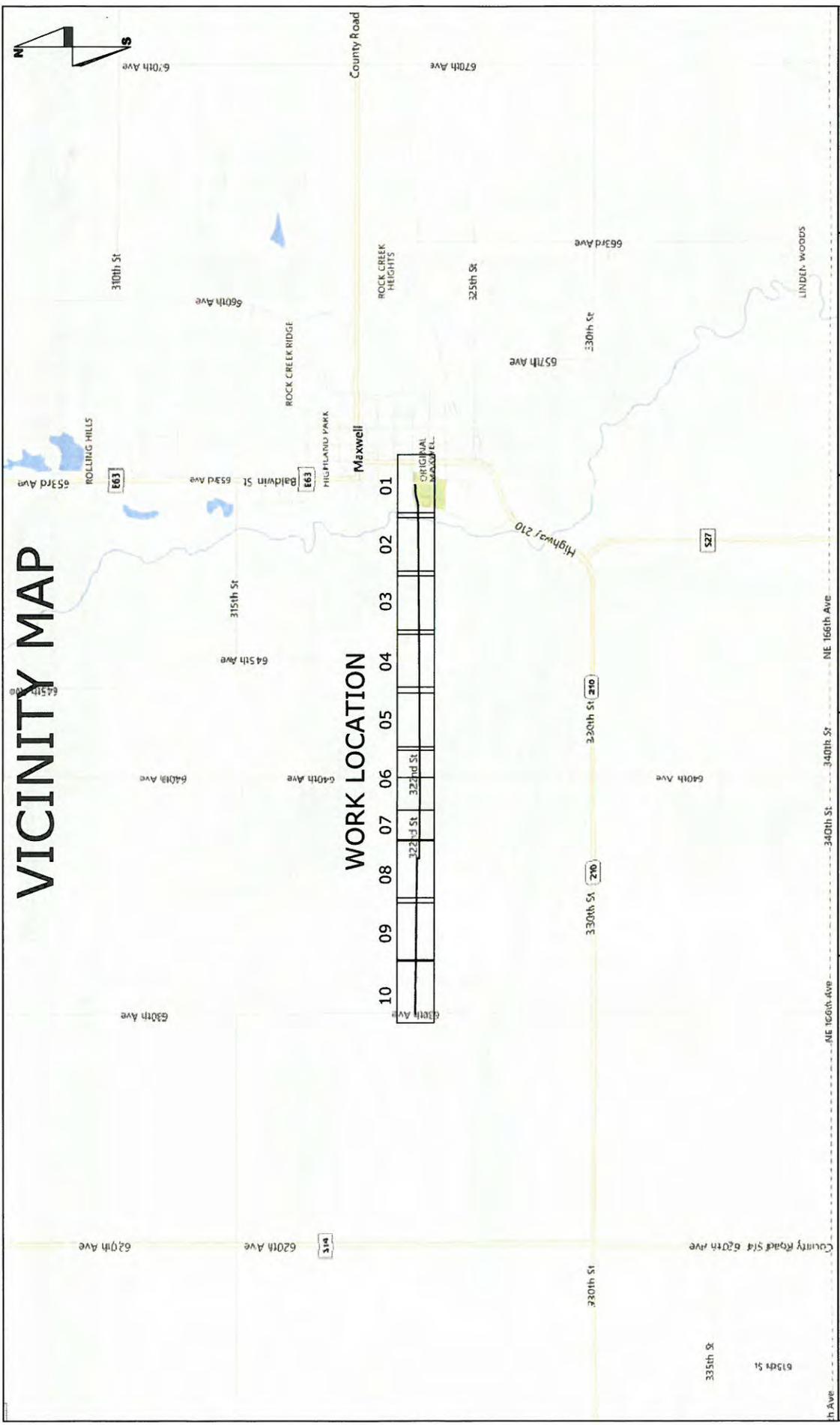
Approved:

Date 5-23-17

[Signature]  
Chair, Board of Supervisors  
Story County, Iowa

Three (3) copies of this form will be required for each installation. A plat shall be attached to each copy submitted.

# VICINITY MAP



**REPLACE DEFECTIVE AIR CORE CABLE**  
 STORY COUNTY, MAXWELL, IOWA  
 COUNTY PERMIT REQUIRED

SCALE: NTS

**ENGINEER:** WINDSTREAM  
 DALE GRAFF  
**FIELD ENGINEER:** POWER ENGINEERS  
 JERRY TOWEY  
**DRAWN BY:** POWER ENGINEERS  
 MIKE THAMERT

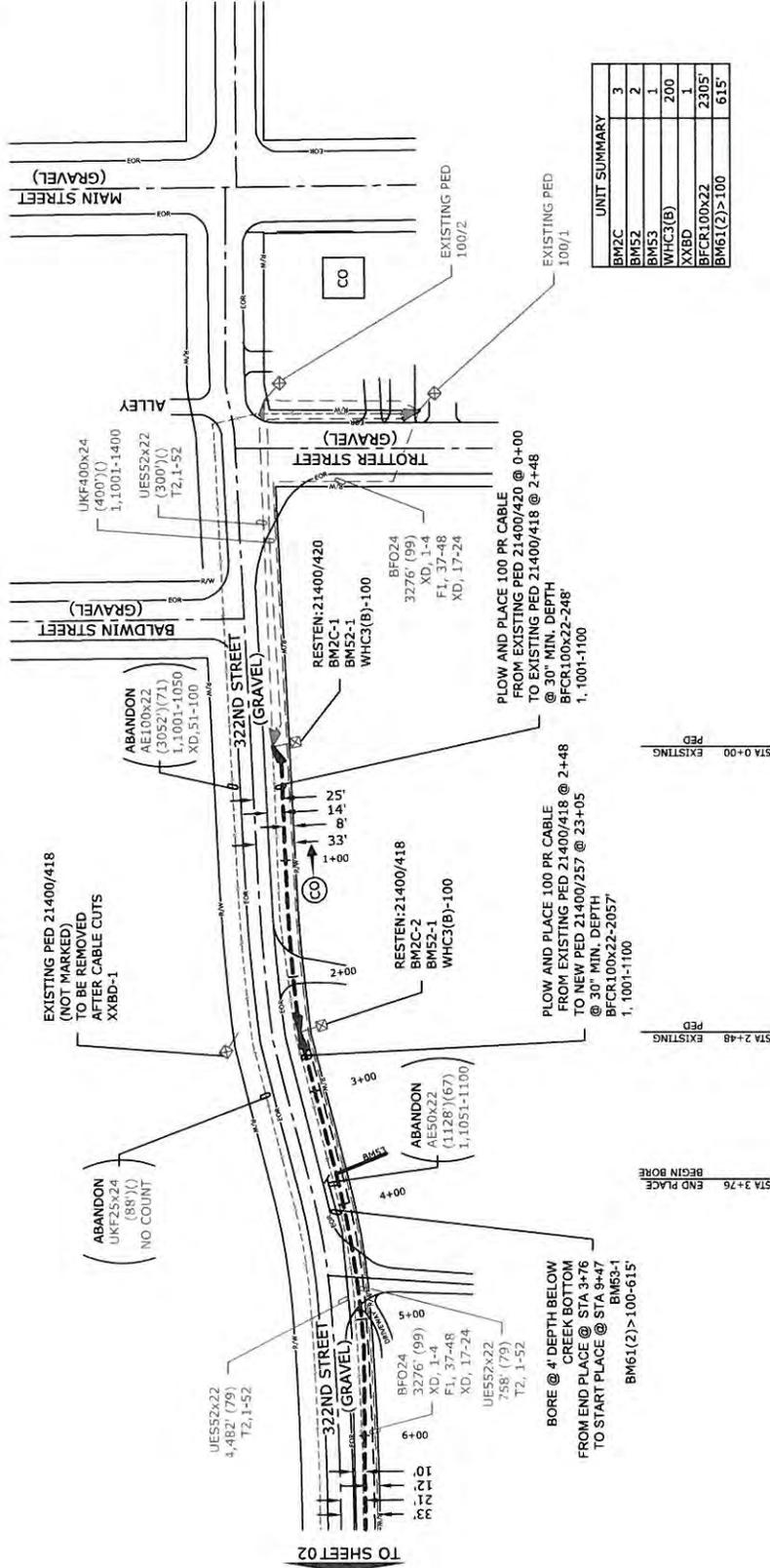
**PROJECT:** 713372059  
**EXCH:**  
 REPLACE (2) DEFECTIVE 50 PR AIR CORE  
 CABLES WITH (1) 100 PR CABLE

**SHEET:** LOCATION REV:      **DATE:** 04/25/17





INDIAN CREEK TOWNSHIP  
T82N  
R22W  
SECTION 27



UNIT SUMMARY	QUANTITY
BM2C	3
BMS2	2
BMS3	1
WMC3(B)	200
XXBD	1
BFCR100x22	2305'
BM61(2)>100	615'

STA 0+00  
PED  
EXISTING

STA 2+48  
PED  
EXISTING

STA 3+76  
END PLACE  
BEGIN BORE

**REPLACE DEFECTIVE AIR CORE CABLE**  
STORY COUNTY, MAXWELL, IOWA  
COUNTY PERMIT REQUIRED

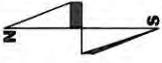
SCALE: 1"=100'



ENGINEER: WINDSTREAM - DALE GRAFF  
FIELD ENGINEER: POWER ENGINEERS JERRY TOWEY  
DRAWN BY: POWER ENGINEERS MIKE THAEMERT

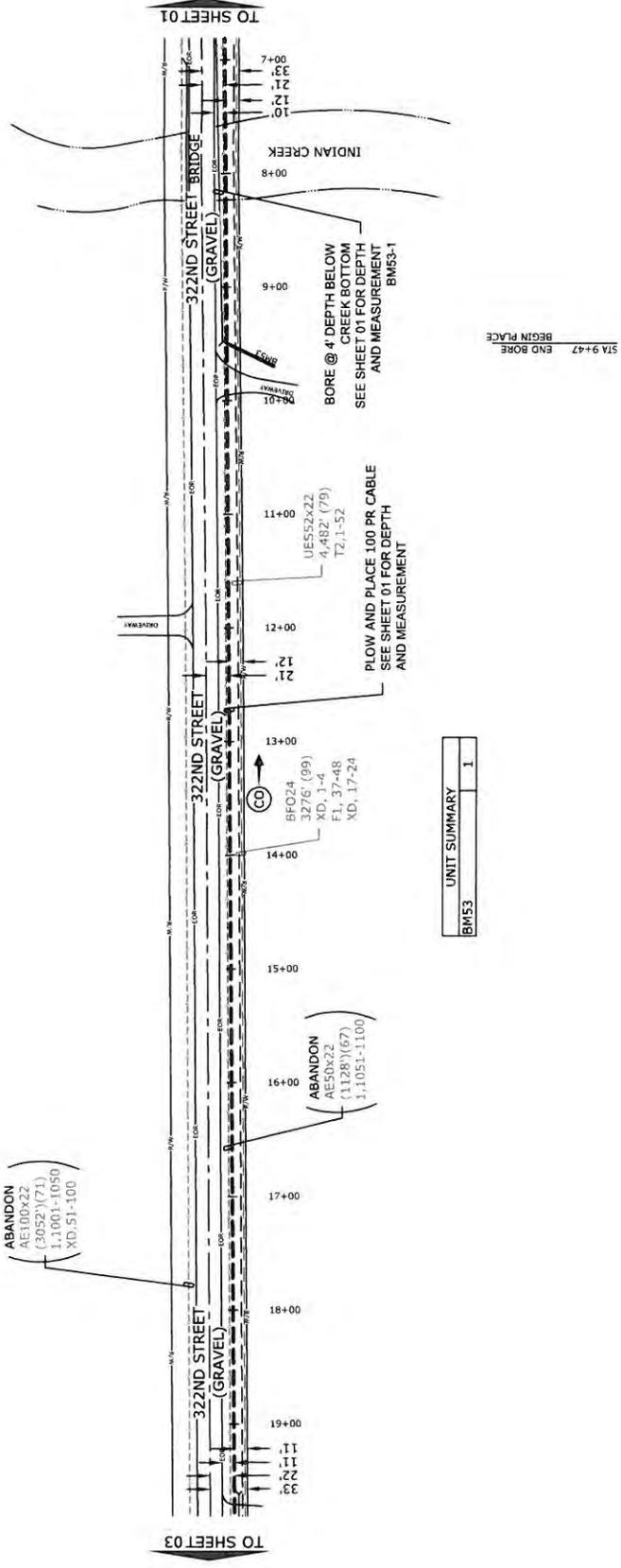
PROJECT: 713372059  
REPLACE (2) DEFECTIVE 50 PR AIR CORE CABLES WITH (1) 100 PR CABLE  
SHEET: 01 OF 10 REV: DATE: 04/25/17





INDIAN CREEK TOWNSHIP  
T82N  
R22W  
SECTION 27

INDIAN CREEK TOWNSHIP  
T82N  
R22W  
SECTION 28



BMS3	UNIT SUMMARY	1
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REPLACE DEFECTIVE AIR CORE CABLE  
STORY COUNTY, MAXWELL, IOWA  
COUNTY PERMIT REQUIRED

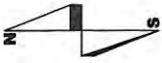
SCALE: 1" = 100'

ENGINEER: WINDSTREAM - DALE GRAFF  
FIELD ENGINEER: POWER ENGINEERS JERRY TOWEY  
DRAWN BY: POWER ENGINEERS MIKE THAEMERT

PROJECT: 713372059  
REPLACE (2) DEFECTIVE 50 PR AIR CORE CABLES WITH (1) 100 PR CABLE  
SHEET: 02 OF 10 REV: DATE: 04/25/17







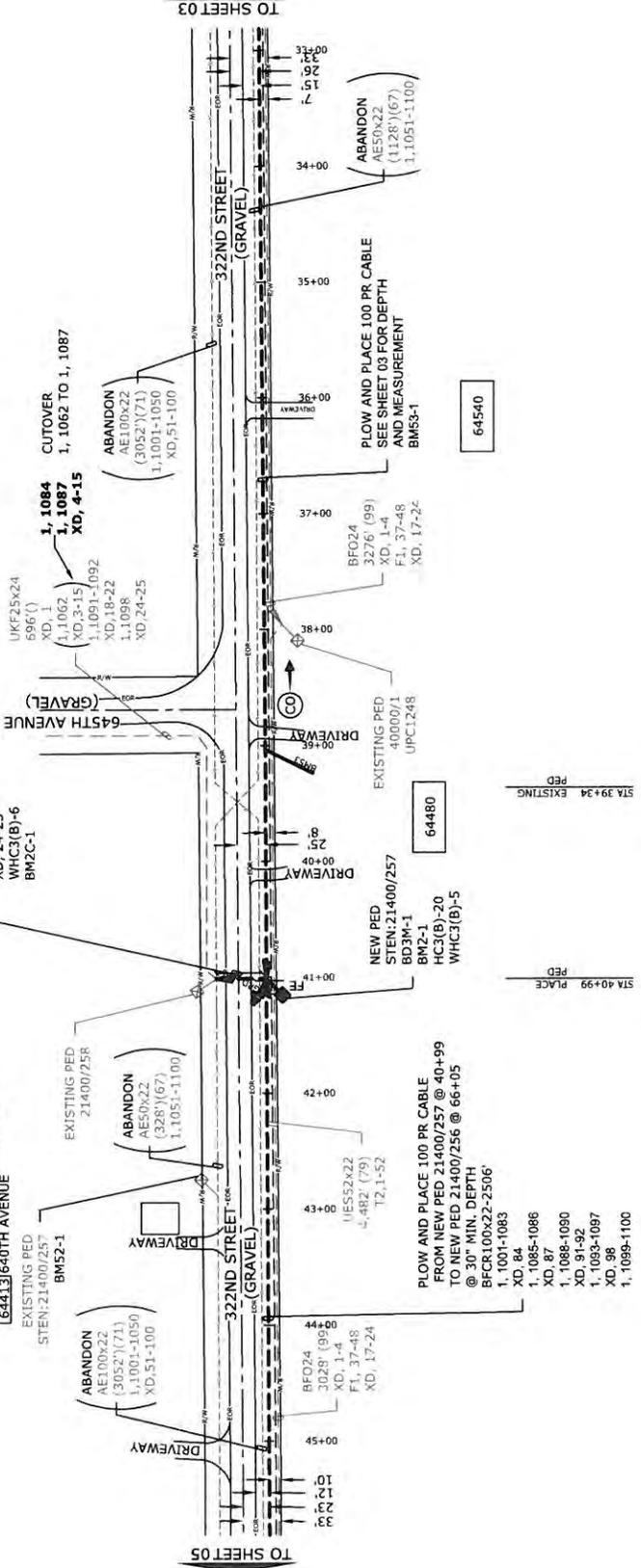
INDIAN CREEK TOWNSHIP  
T82N  
R22W  
SECTION 28

UNIT SUMMARY	
BM61(2)	25'
BFCR25x22	2531'
BD3M	1
BM2	1
HC3(B)	20
WHC3(B)	11
BM63	1
BM52	1
BM2C	1

BORE AND PLACE 25 PR CABLE  
ACROSS ROAD @ 30" MIN DEPTH  
FROM PED 21400/257  
TO PED 21400/258

- BM61(2)-25'
- BFCR25x22-25'
- 1, 1084
- 1, 1087
- XD, 3-15
- 1, 1091-1092
- XD, 18-22
- 1, 1098
- XD, 24-25
- WHC3(B)-6
- BM2C-1

PRIVATE PROPERTY CONTACT INFO:  
[64413] 640TH AVENUE  
STEN: 21400/257



PLOW AND PLACE 100 PR CABLE  
FROM NEW PED 21400/257 @ 40+99  
TO NEW PED 21400/256 @ 66+05  
@ 30" MIN. DEPTH  
BFCR100x22-2506  
1, 1001-1083  
XD, 84  
1, 1085-1086  
XD, 87  
1, 1088-1090  
XD, 91-92  
1, 1093-1097  
XD, 98  
1, 1099-1100



64540

64480

REPLACE DEFECTIVE AIR CORE CABLE  
STORY COUNTY, MAXWELL, IOWA  
COUNTY PERMIT REQUIRED

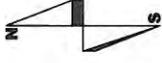
SCALE: 1"=100'



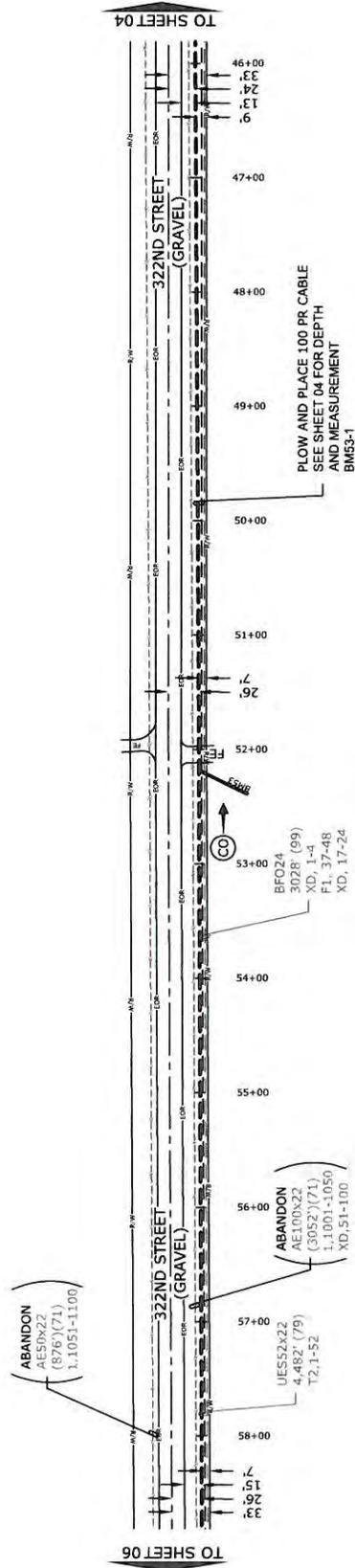
ENGINEER: WINDSTREAM - DALE GRAFF  
FIELD ENGINEER-POWER ENGINEERS JERRY TOWEY  
DRAWN BY: POWER ENGINEERS MIKE THAEMERT

PROJECT: 713372059  
REPLACE (2) DEFECTIVE 50 PR AIR CORE CABLES WITH (1) 100 PR CABLE  
SHEET: 04 OF 10 REV: DATE: 04/25/17





INDIAN CREEK TOWNSHIP  
T82N  
R22W  
SECTION 28



BM53	UNIT SUMMARY	1
------	--------------	---

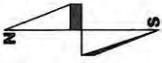


PROJECT: 713372059  
REPLACE (2) DEFECTIVE 50 PR AIR CORE  
CABLES WITH (1) 100 PR CABLE  
SHEET: 05 OF 10 REV: DATE: 04/25/17

ENGINEER: WINDSTREAM - DALE GRAFF  
FIELD ENGINEER: POWER ENGINEERS - JERRY TOWEY  
DRAWN BY: POWER ENGINEERS - MIKE THAMERT



REPLACE DEFECTIVE AIR CORE CABLE  
STORY COUNTY, MAXWELL, IOWA  
COUNTY PERMIT REQUIRED  
SCALE: 1"=100'



INDIAN CREEK TOWNSHIP  
T82N  
R22W  
SECTION 28

INDIAN CREEK TOWNSHIP  
T82N  
R22W  
SECTION 29

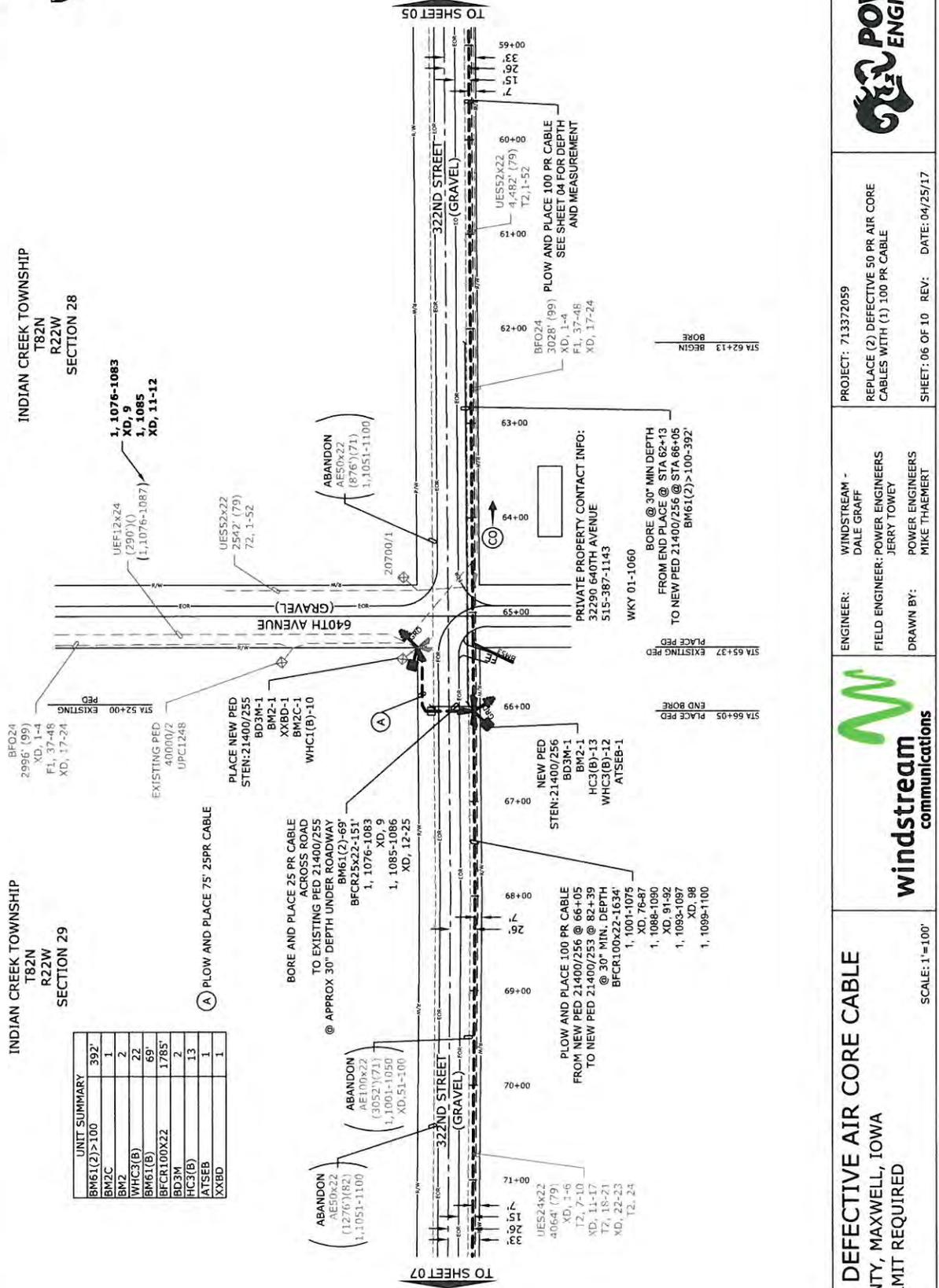
UNIT SUMMARY	
BM61(2)>100	392
BM2C	1
BM2	2
WHC3(B)	22
BM61(B)	69
BFCR100X22	1785
BD3M	2
HC3(B)	13
ATSEB	1
XXBD	1

1, 1076-1083  
XD, 9  
1, 1085  
XD, 11-12

(A) PLOW AND PLACE 75' 25PR CABLE

BORE AND PLACE 25 PR CABLE  
ACROSS ROAD  
TO EXISTING PED 21400/255  
@ APPROX 30' DEPTH UNDER ROADWAY

PLOW AND PLACE 100 PR CABLE  
FROM NEW PED 21400/256 @ 66+05  
TO NEW PED 21400/253 @ 82+30  
@ 30' MIN. DEPTH



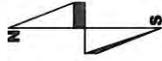
REPLACE DEFECTIVE AIR CORE CABLE  
STORY COUNTY, MAXWELL, IOWA  
COUNTY PERMIT REQUIRED

SCALE: 1" = 100'

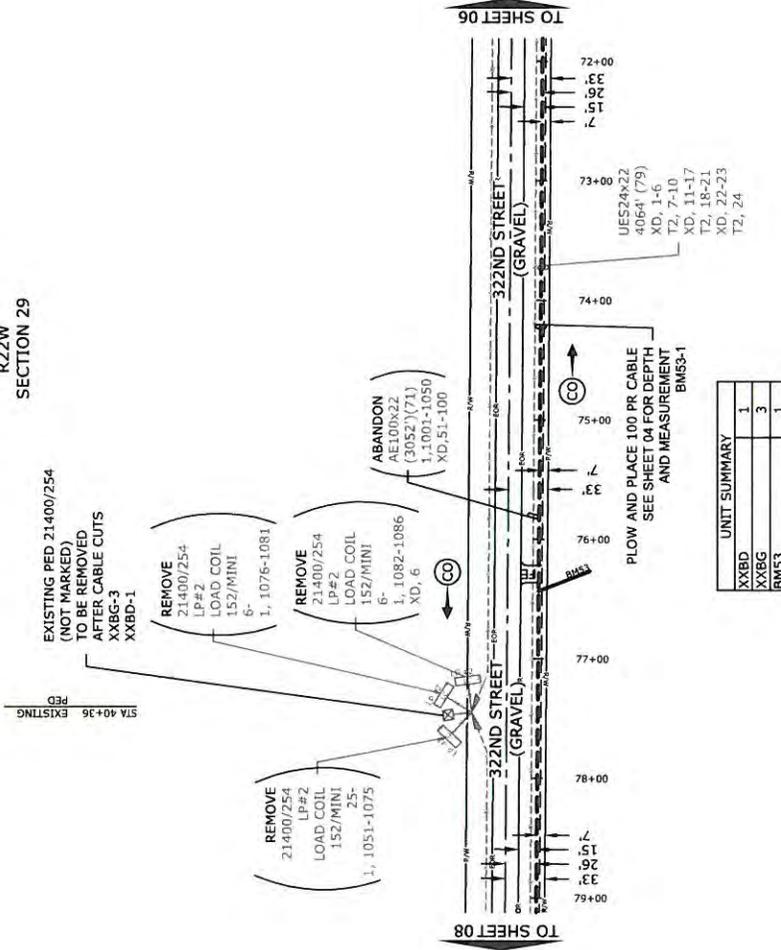
ENGINEER: WINDSTREAM - DALE GRAFF  
FIELD ENGINEER: POWER ENGINEERS JERRY TOWEY  
DRAWN BY: POWER ENGINEERS MIKE THAEMERT

PROJECT: 713372059  
REPLACE (2) DEFECTIVE 50 PR AIR CORE CABLES WITH (1) 100 PR CABLE  
SHEET: 06 OF 10 REV: DATE: 04/25/17





INDIAN CREEK TOWNSHIP  
T82N  
R22W  
SECTION 29

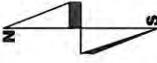


PROJECT: 713372059  
REPLACE (2) DEFECTIVE 50 PR AIR CORE CABLES WITH (1) 100 PR CABLE  
SHEET: 07 OF 10 REV: DATE: 04/25/17

ENGINEER: WINDSTREAM - DALE GRAFF  
FIELD ENGINEER: POWER ENGINEERS JERRY TOWEY  
DRAWN BY: POWER ENGINEERS MIKE THAEMERT



REPLACE DEFECTIVE AIR CORE CABLE  
STORY COUNTY, MAXWELL, IOWA  
COUNTY PERMIT REQUIRED  
SCALE: 1"=100'



INDIAN CREEK TOWNSHIP  
T82N  
R22W  
SECTION 29

END OF 2484 AE50x22

UNIT SUMMARY	
WHCI(B)	50
BG22x100S	1
XXBG	2
BM61(2)	50'
BFCR100x22	2980'
BM61(2)>100	800'
BM53	2
XXBD	1
BD3M	1
BM2	1

REMOVE  
400/2  
LP#6  
LOAD COIL  
152/662  
25-  
XD, 1  
1, 1002-1005  
XD, 6  
1, 1007  
XD, 8-9  
1, 1010-1023  
XD, 24-25

REMOVE EXISTING LOADS  
PLACE NEW 100PR SMART COIL  
SPLICE LOADED PAIRS ONLY  
WHCI(B)-50  
BG22x100S-1  
XD, 1  
1, 1002-1005  
XD, 6  
1, 1007  
XD, 7-9  
1, 1010-1023  
XD, 24-26  
1, 1027  
XD, 28-30  
1, 1031-1035  
XD, 36-100  
STEN: LP#2  
XXBG-2

BORE @ 30" MIN DEPTH  
FROM END PLACE @ STA 83+71  
TO START PLACE @ STA 9+27  
BM61(2)>100-800  
BM53-1

ABANDON  
AE50x22  
(2484')(67)  
1, 1051-1100

ABANDON  
AE50x22  
(306')(82)  
1, 1051-1100

BORE @ 30" MIN DEPTH  
ACROSS 322ND ST  
BM61(2)-50'  
BM53-1

ABANDON  
AE100x22  
(3052')(71)  
1, 1001-1050  
XD, 51-100

ABANDON  
AE50x22  
(760')(1)  
1, 1051-1100

UES24x22  
4064' (79)  
XD, 1-6  
T2, 7-10  
XD, 11-17  
T2, 18-21  
XD, 22-23  
T2, 24

REMOVE  
400/2  
LP#6  
LOAD COIL  
152/662  
6-  
1, 1027  
1, 1031-1035

REMOVE EXISTING PED  
STEN: 21400/253  
XXBD-1  
BD3M-1  
BM2-1

PLOW AND PLACE 100 PR CABLE  
SEE SHEET 04 FOR DEPTH  
AND MEASUREMENT

PLOW AND PLACE 100 PR CABLE  
FROM NEW PED 21400/253 @ 82+39  
TO NEW PED 21400/252 @ 112+19  
@ 30" MIN. DEPTH  
BFCR100x22-2980'  
1, 1001-1075  
1, XD, 76-87  
1, 1088-1090  
XD, 87  
1, 1088-1090  
XD, 91-92  
1, 1093-1097  
XD, 98  
1, 1099-1100

STA 91+27 END BORE

STA 86+81 BRIDGE

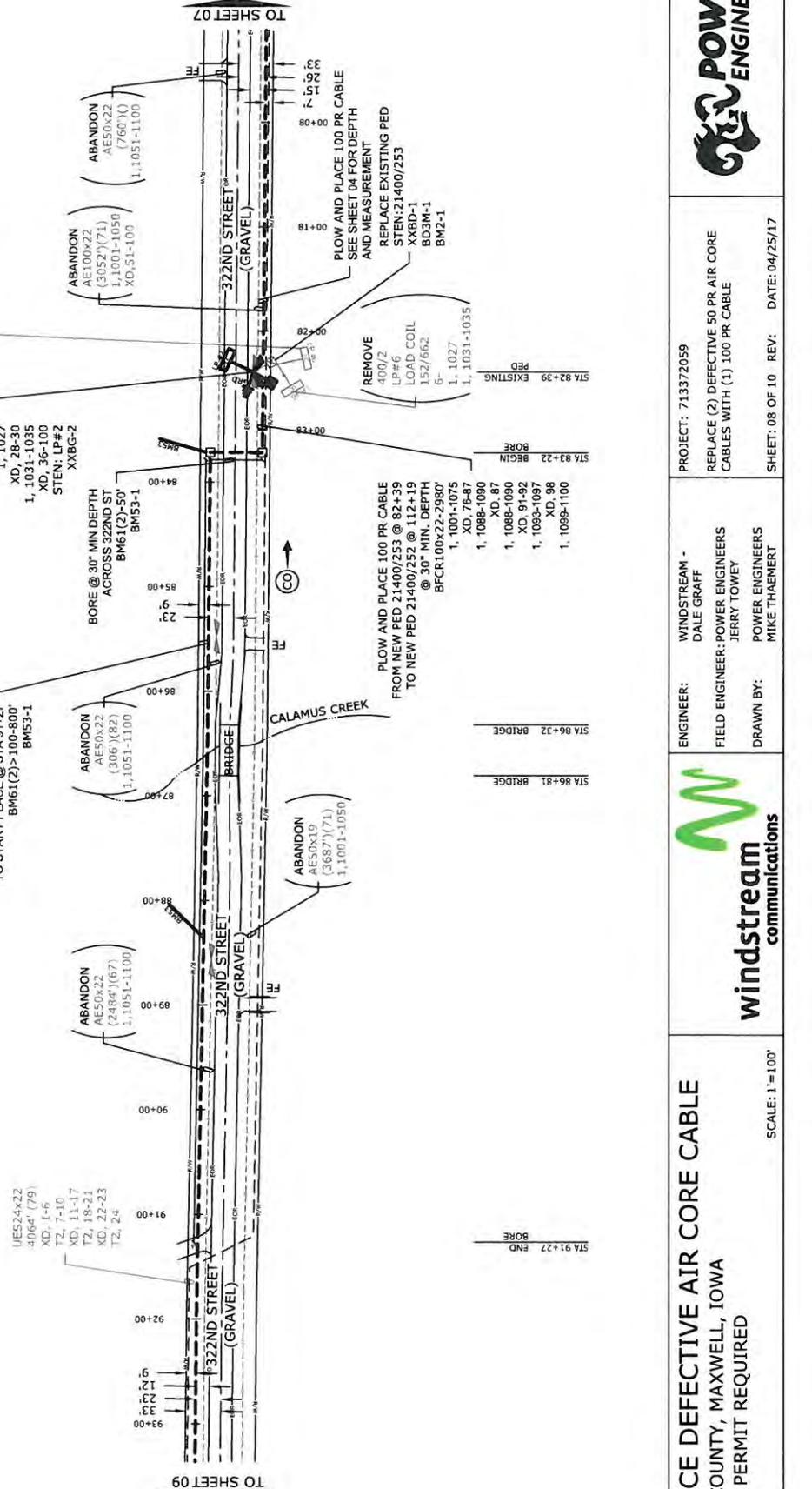
STA 86+32 BRIDGE

STA 93+22 BEGIN BORE

STA 92+39 EXISTING PED

TO SHEET 09

TO SHEET 07



REPLACE DEFECTIVE AIR CORE CABLE  
STORY COUNTY, MAXWELL, IOWA  
COUNTY PERMIT REQUIRED

SCALE: 1"=100'

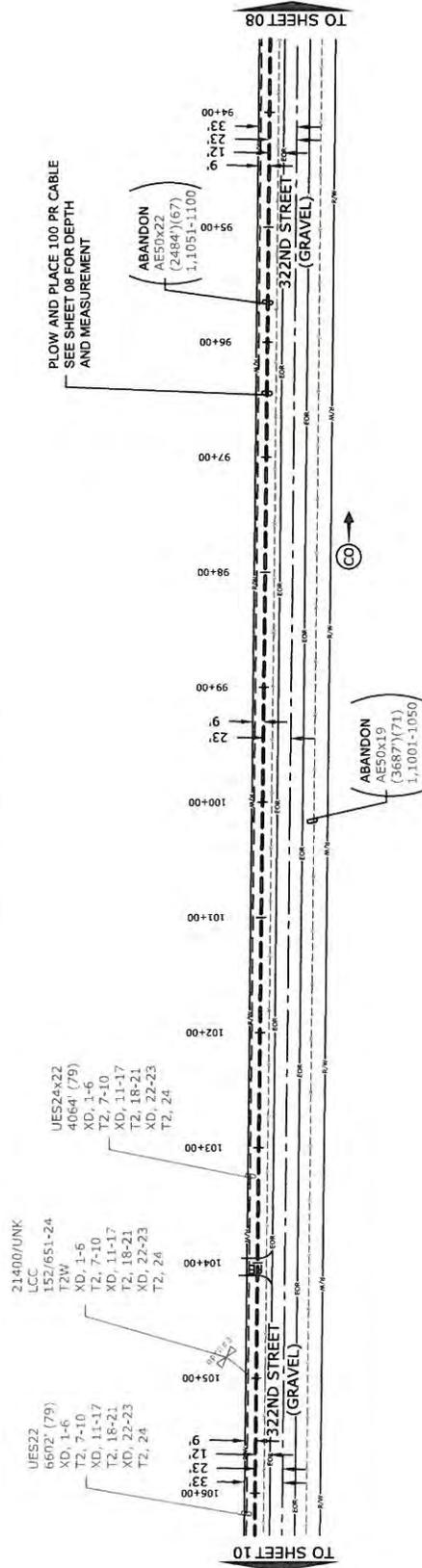
ENGINEER: WINDSTREAM - DALE GRAFF  
FIELD ENGINEER: POWER ENGINEERS JERRY TOWEY  
DRAWN BY: POWER ENGINEERS MIKE THAMERT

PROJECT: 713372059  
REPLACE (2) DEFECTIVE 50 PR AIR CORE CABLES WITH (1) 100 PR CABLE  
SHEET: 08 OF 10 REV: DATE: 04/25/17





INDIAN CREEK TOWNSHIP  
T82N  
R22W  
SECTION 29



REPLACE DEFECTIVE AIR CORE CABLE  
STORY COUNTY, MAXWELL, IOWA  
COUNTY PERMIT REQUIRED

SCALE: 1" = 100'



ENGINEER: WINDSTREAM - DALE GRAFF  
FIELD ENGINEER: POWER ENGINEERS JERRY TOWEY  
DRAWN BY: POWER ENGINEERS MIKE THAEMERT

PROJECT: 713372059  
REPLACE (2) DEFECTIVE 50 PR AIR CORE CABLES WITH (1) 100 PR CABLE  
SHEET: 09 OF 10 REV: DATE: 04/25/17





## STORY COUNTY UTILITY PERMIT

Date 5-17-17

To the Board of Supervisors, Story County, Iowa:

The CenturyLink Company, incorporated under the laws of authorize to do business within the State of Iowa, with its principal place of business at , 100 CenturyLink Drive, Monroe, LA 71203 , does hereby make application requesting permission to occupy certain portions of public right-of-way and that the County Engineer be directed to establish the location of lines of transmission of telecommunications on secondary route Sand Hill Trail , from \_\_\_\_\_ to \_\_\_\_\_ , a distance of \_\_\_\_\_ miles. all work to be done at 25573 Sand Hill Trail

Agreements: The utility company, corporation, applicant, permittee, or licensee, (hereinafter referred to as the permittee) agrees that the following stipulations shall govern under this permit.

1. The Permittee will file a plat setting out the location of proposed line on the secondary route and that the description of the proposed installation including type, height, and spacing of poles, maximum voltage, lengths of cross arms, minimum clearance and number of wires, type, size and capacity of underground cables, conduits, tile lines, and pipe lines, maximum working pressures for pipe lines carrying gas or flammable petroleum products are described as follows:
2. The installation shall meet the requirements of county, state, and federal laws, franchise rules, and of the Iowa State Commerce Commission Regulations and Directives, Utilities Division, the Iowa State Department of Health, and any other laws or regulations applicable.
3. The Permittee shall be fully responsible for any future adjustments of its facilities within the established highway right-of-way caused by highway construction or maintenance operations.
4. Story County assumes no responsibility for damages to the Permittee's property occasioned by any construction or maintenance operations on said highways.
5. The Permittee shall take all reasonable precautions during the construction and maintenance of said installation to protect and safeguard the lives and property of the traveling public and adjacent property owners.
6. The Permittee, and its contractors, shall carry on the construction or repair of the accommodated utility with serious regard to the safety of the public. Traffic protection shall be in accordance with Part VI of the current Iowa Department of Transportation Manual on Uniform Control Devices for Streets and Highways.
7. The Permittee shall be responsible for any damage resulting to said highways because of the construction operation, or maintenance of said utility, and shall reimburse Story County for any expenditure the County may have to make on said highways because of said permittee's utility having been constructed, operated, and maintained thereon.
8. The Permittee shall indemnify and save harmless Story County from any and all causes of action, suits at law or in equity, or losses, damages, claims, or demands, and from any and all

liability and expense of whatsoever nature for, on account of or due to the acts or omissions of said Permittee's officers, members, agents, representatives, contractors, employees or assigns arising out of or in connection with its (or their) use or occupancy of the public highway under this permit.

9. Noncompliance with any of the terms of permit, or agreement, may be considered cause for shut down of utility construction operations, or revocation of the permit.

10. The following special requirements, if applicable, shall apply to this permit:

Whenever the route of the proposed cable line runs along a paved secondary highway, the location of said cable shall be constructed on top of the road shoulder so as to be within approximately two-feet of the pavement edge.

Whenever the route of the proposed cable line runs along a dirt or gravel surfaced highway, the location of said cable shall be constructed on top of the road surface and as near possible to the shoulder line

Whenever a cross road culvert or bridge is encountered along the route of the proposed cable lines, said cable shall be constructed around the ends of said cross road culvert or bridge even though this looping is not designated on the situation plans attached hereto.

The crossing of the cable line from one side of the highway to the other shall be accomplished at a near right angle rather than diagonally so as to disturb the roadbed of the traveled way as little as possible.

Whenever the route of the proposed cable line is to cross a paved highway, such crossing shall be in a bored hole rather than open cut trench.

Date 5-17-17

CenturyLink  
Name of Company (Applicant - Permittee)

 5155090011  
by Lucille Davis Phone no.

Recommended for Approval:

Date 5-17-17

 515-382-7355  
County Engineer Phone no.

Approved:

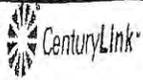
Date 5-23-17

  
Chair, Board of Supervisors  
Story County, Iowa

Three (3) copies of this form will be required for each installation. A plat shall be attached to each copy submitted.

\* 005 \*

\* SOL \*



Company Code: T600

Date Submitted to Contractor:

CMS#

Pg. 1

CenturyLink Constant Job Order/Maintenance Work Authorization

Employee Name: Jim Demmon
NPA/NNX: 515 233 City: Ames
Date of Work: 5-9 Work Activity: MTC Service order #: 0484190
Was Temp Placed: N Damage Billing: Damage Claim #: Damaged Facility#

Customer Information

Customer Name: ALL TRACS DATA INC Phone #: 460 4975 CBR#: 460 4975
Address: 25573 SAND HILL TRAIL Customer Contacted: Y

Cross Another Property: N If Yes, What Address:
Nearest Cross St: Hwy 30 Terminal Address: 1104 S 15

Ped # County: Story Township:
Lot# Section: Range: TWP# Plat Page:

Location/Directions:

Description of Work/Special Instructions: CROSS GRAVEL ROAD

Other if known (Fenced Yard, Sprinkler System, Propane, Well, Septic, Invisible Dog Fence, etc..)

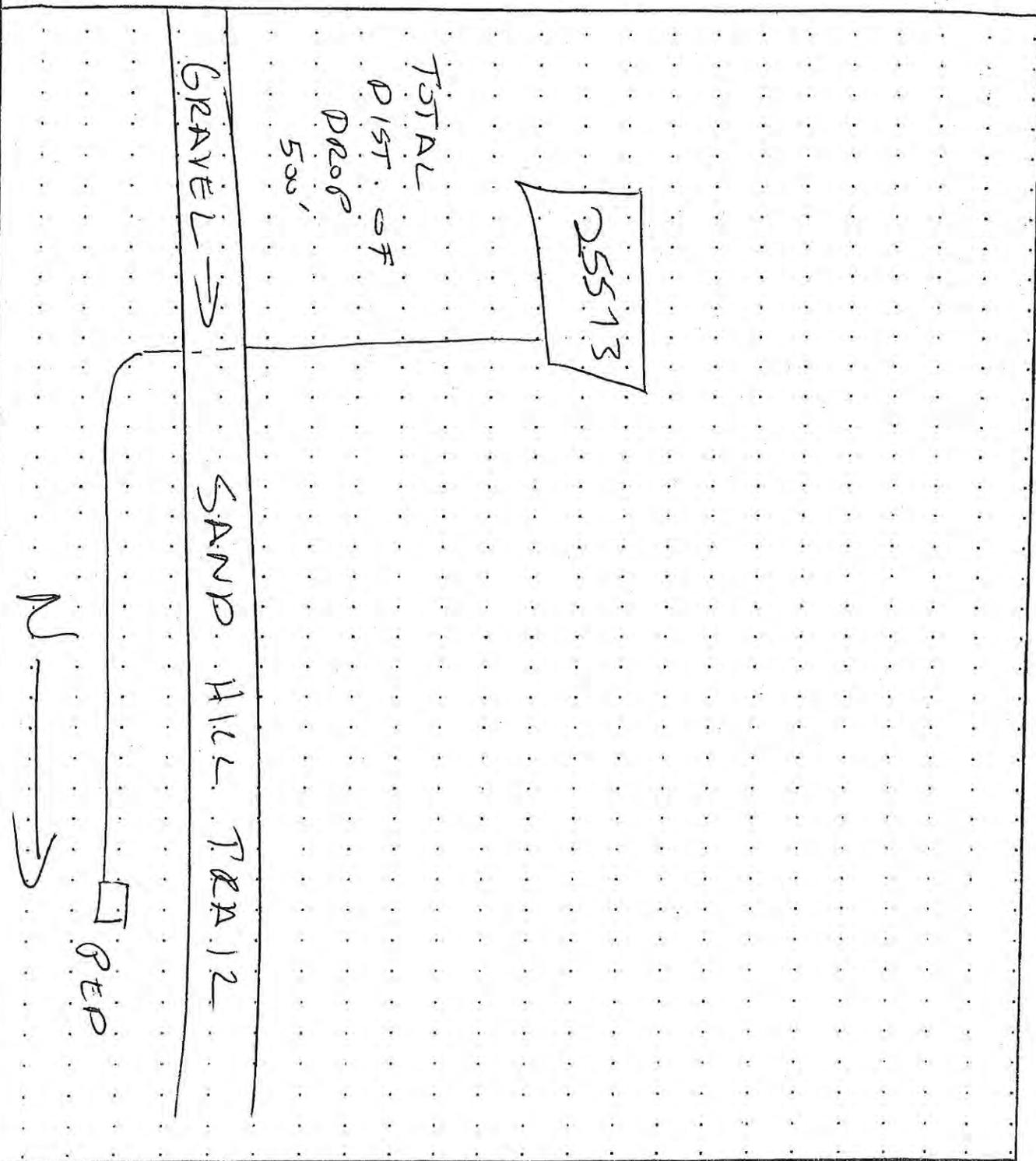
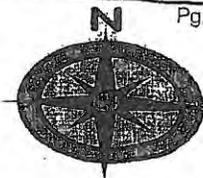
Contractor Information

Contractor Meet Requested: N Permit Needed: N Type of Wire: 6 PR Total Footage: 500'
Bore: N Total Bore Footage Sidewalk/Driveway: Total Bore Footage Street/Alley:
Supervisor: LUCY DAVIS Supervisor Contact#: 515 509 0611

Table with 5 columns: Material/Labor Units, Description, Notes, Est Qty, Actual Qty, Placed By (Foreman/Crew Name)

Originated By: Date: Completed By: Date:
Authorized By: (APS) Date: Customer Contacted:
Authorized By: (AOM) Date: Notes:
Cutover By: Date: Inspected By: Date:

Inspection Notes:



**RESOLUTION NO. 17-101  
APPROPRIATIONS AMENDMENT**

WHEREAS, Resolution No. 16-76 dated June 28, 2016 set appropriations by department for Fiscal Year 2017, and

WHEREAS, Resolution No. 17-09 dated August 2, 2016 amended appropriations by department for Fiscal Year 2017, and

WHEREAS, Resolution No. 17-35 dated November 1, 2016 amended appropriations by department for Fiscal Year 2017, and

WHEREAS, Resolution No. 17-87 dated March 21, 2017 amended appropriations by department for Fiscal Year 2017, and

NOW THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Story County, Iowa, to amend department appropriations by the following amounts:

<u>Dept# &amp; Name</u>	<u>\$ Amount</u>	<u>Dept# &amp; Name</u>	<u>\$ Amount</u>
01-Bd of Supervisors	28,842	02-Auditor	29,784
03-Treasurer	17,082	04-Attorney	168,832
05-Sheriff	530,386	07-Recorder	(19,580)
08-Animal Control	5,900	10-Gen Co Betterment	12,500
20-Engineer	299,214	21-Veteran's Affairs	4,750
22-Conservation Bd	(374,733)	23-Environmental Hlth	18,407
24-IRVM	(5,025)	25-Community Services	26,750
50-Human Serv. Center	50,110	51-Facilities Mngmt	26,000
52-Information Tech	42,950	53-Planning & Development	27,700
54-Justice Cntr Fac.	30,500	60-Mental Health	1,111,890
99-Countywide Services	220,651		

Motion by: Chitty Seconded by: Olson

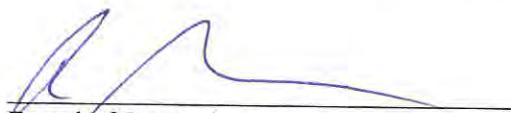
Voting Aye: Olson, Chitty, Sanders

Voting Nay: none

Abstaining: none

Absent: none

The above resolution was adopted by the Board of Supervisors of Story County, Iowa, on the 23rd day of May, 2017, and the Auditor is directed to correct her books accordingly.

  
Board of Supervisors

  
Attest: County Auditor

**APPROVED**

**DENIED**

Board Member Initials: RS

Meeting Date: 5-23-17

Follow-up action: \_\_\_\_\_

First Adopted: 12/19/02  
Last Revised: ~~03/31/2015~~ 05/09/17  
Effective Date: ~~04/07/2015~~ 05/23/17

## Story County Credit Card Policy

The Board of Supervisors authorizes the issuance of credit cards for Story County.

Departments under the Board's jurisdiction shall have on file with the Board's office the number of credit cards and the list of authorized users within that department.

Each elected official's office shall have within the office the number of credit cards and the list of individuals or positions authorized to use the credit card.

Charges on a Story County credit card are to be for the following purposes:

- Motel/hotel expenses and guarantee of reservations
- County vehicle expenses
- Meals in conjunction with overnight stay
- Airline reservations
- Registration fees
- Car rental with prior approval from Board of Supervisors or Elected Official
- Education-related manuals
- Bus ~~passes/tickets for transportation~~ for transient General Assistance and Veterans Affairs clients
- Trial exhibits and other unforeseen trial-related expenses

No personal charges will be paid using a Story County credit card.

In the event there is no other payment method available for a ~~software or software license~~ purchase, the Board of Supervisors may consider use of the County's credit card. Board consideration shall be prior to purchase. Any such purchase shall be considered as a separate agenda item, and, if approved, purchases shall be made with the Board's card. The inability to use any other means of payment shall be documented and included with the agenda item.

Each department shall be responsible for its own department's billing. Claims for payment should include a statement of explanation. All charges shall be substantiated with an itemized receipt to clearly show the basis of the claim. Each receipt on a claim shall be coded to the proper budgeted line item number. Line item numbers on claims should reflect the total amount of the charge to that line item number.

Charges without an itemized receipt are subject to inclusion as taxable income to the employee.

NOTE: Changes under consideration for 5/23/17 are highlighted in yellow; deletions by strike-out



**Team Story Committee**

- Casandra Eames, Attorney (Team Leader)*
- Stephanie Jones, Environmental Health (Team Manager)*
- Erica Place, Conservation (Secretary)*
- Debbie Koepp, Recorder (Treasurer)*
- Aaron Borton, Facilities (Can Redemption)*
- Bre Van Sickle, Auditor*
- Cody Brimeyer, Treasurer (Outreach)*
- Lori Mensing, Engineer*
- Jennifer Kerns, Community Services*

May 18, 2017

Dear Board of Supervisors,

The purpose of Team Story is to unify all county employees by improving the morale through communication, teamwork, and activity participation.

Team Story is excited to announce its first event, Food Fest! This will be held June 21<sup>st</sup> at the Administration Building. We will provide free lunch to all employees and are inviting three local food trucks to supply the food. I am writing to you on behalf of Team Story to request funding from Story County to provide an ice cream truck for this event; Sweet Treats from Jewell, IA. We are requesting 125 scoops of \$4 per scoop (tax and gratuity included) for a total of \$500. We would also like to request the south parking lot be blocked off the night of the 20<sup>th</sup> in order to host Food Fest.

Team Story has received an abundance of positive feedback since being created and we are hoping the Board of Supervisors can assist us in fulfilling our purpose.

Thank you for considering our request.

Sincerely,

*Casandra Eames*

Casandra Eames  
Team Leader

**APPROVED**      **DENIED**  
Board Member Initials:   *RS*    
Meeting Date: \_\_\_\_\_  
Follow-up action:   *Parking lot only*    
\_\_\_\_\_  
\_\_\_\_\_

Michelle L. Bellile

From: Brett D. McLain  
Sent: Tuesday, May 09, 2017 9:11 AM  
To: Michelle L. Bellile  
Subject: RE: VN Books

Vietnam Books for Story County Vietnam Veterans

Sent from my U.S. Cellular Smartphone

----- Original message -----  
From: "Michelle L. Bellile" <MBellile@storycountyowa.gov>  
Date: 5/9/17 7:27 AM (GMT-06:00)  
To: "Brett D. McLain" <BMcLain@storycountyowa.gov>  
Subject: RE: VN Books

Please tell me what you want the item to be. The wording??

From: Brett D. McLain  
Sent: Monday, May 08, 2017 4:02 PM  
To: Michelle L. Bellile <MBellile@storycountyowa.gov>  
Subject: Fwd: VN Books

Shelly  
Can you put me on the agenda for this request the last Tuesday in May

Thanks  
Brett

Sent from my U.S. Cellular Smartphone

----- Original message -----  
From: Gannonobx@aol.com  
Date: 5/8/17 12:38 PM (GMT-06:00)  
To: "Brett D. McLain" <BMcLain@storycountyowa.gov>  
Cc: gannonobx@gmail.com  
Subject: Re: VN Books

Brett,  
According to the census report the total number of Vietnam Veterans for Story County is: 1257 at a cost of \$10.00 per book = \$12,570. Remember this number would include all era Vietnam Veterans, which is our ultimate goal. Anything else, let me know.  
Dan

In a message dated 5/8/2017 11:19:29 A.M. Central Daylight Time, [BMcLain@storycountyowa.gov](mailto:BMcLain@storycountyowa.gov) writes:

**APPROVED** NO ACTION  
**DENIED**  
Board Member Initials: RS  
Meeting Date: \_\_\_\_\_  
Follow-up action: TRACK BOOKS  
Given out

Dan,

Can you give me a dollar number of the cost for a VN book for all of Story County VN Veterans. I might be able to get some from the county at the end of the budget cycle.

Sincerely,

Brett McLain, Director  
Story County Veterans Affairs  
126 South Kellogg Ave. Suite 001  
Ames, Iowa 50010  
515.296.2626

**IMPORTANT NOTICE:** The information provided in this e-mail message, along with any attachments, may be privileged, confidential, and covered by the Electronic Communications Privacy Act, U.S. CC.2510-2521 as well as other State and Federal laws. If you have received this e-mail in error, please contact me at the above phone number or e-mail address immediately. If the reader of this e-mail is not the intended recipient, you are hereby notified that distribution, retention, dissemination, or copying of this communication is strictly prohibited.



## STATE OF IOWA

GOVERNOR TERRY E. BRANSTAD  
LIEUTENANT GOVERNOR KIM REYNOLDS

IOWA DEPARTMENT OF VETERANS AFFAIRS  
ROBERT O. STEBEN, INTERIM EXECUTIVE DIRECTOR

March 23, 2017

Iowa Department of Veterans Affairs  
Iowa Commission of Veterans Affairs  
7105 NW 70<sup>th</sup> Avenue  
Camp Dodge, Bldg. 3465  
Johnston, IA. 50131-3501

To whom it may concern:

I am writing to ask if you will consider joining us, as we begin an unprecedented and very personal outreach to our 76,000 Vietnam Veterans living in Iowa. As you may know, the nation is in midst of the peak years of the Vietnam 50<sup>th</sup> Commemoration. Fifty years ago America sent over 3 million of our sons and daughters to Vietnam and millions more assigned all over the world. When they came home, we ignored them and did not give them the respect they deserved. That was the best-case scenario as we know many experienced far worse. Today's America is very different—we know how to separate the war from the warrior. Today, we welcome them all home with honor and gratitude. So now it is critical that we not let this 50<sup>th</sup> Commemoration slip by without trying to right that wrong of 50 years ago when America neglected to welcome home our millions of warriors. We invite you to join us as one of the few sponsors of a gift that is currently in progress in 35 other states. This gift consists of a beautiful hardbound book, *A Time to Honor: Stories of Service, Duty and Sacrifice*, accompanying eBook, and documentary, *The Journey Home*. This gift has a state-specific foreword section that allows our Iowa partners to include their message of gratitude to our honored Iowa Vietnam Veterans, and as partners, we have the opportunity to help present this gift to them and their families. We hope you will consider meeting with us as soon as your schedule allows so we may provide a little more detail. Enclosed is the executive summary for a little more background. Please make checks payable to: Iowa Department of Veterans Affairs.

Thank you for your consideration and we look forward to seeing you.

Sincerely,

Daniel J. Gannon, Chair  
Iowa Commission of Veterans Affairs



# Vietnam War 50<sup>th</sup> Commemorative Gift

## EXECUTIVE SUMMARY:

### Iowa Edition

On behalf of the Iowa Department of Veterans Affairs, Iowa Commission of Veterans Affairs, and the Vietnam Veterans of America, and in cooperation with the Vietnam Veterans Memorial Fund, the Naval Historical Foundation and the Library of Congress Veterans History Project, we invite you to join with us to recognize all Iowa Vietnam Veterans and their families in a meaningful and lasting way. Together with the rest of the nation, we take part in the Vietnam War 50<sup>th</sup> Commemoration by telling their story of service, duty and sacrifice as it should have been told all along, and presented as a gift to our Vietnam Veterans during the commemorative period. This national gift is only available as a state-customized edition. The Iowa Edition will have its own foreword section with the Governor's message of gratitude, a narrative with photos showing Iowa's support for our Vietnam veterans, and messages of gratitude from state and private sponsors.

#### Overview

- The Commemorative Gift is a 175-page hardbound book, feature documentary and interactive eBook that is meant for all Iowa Vietnam-generation Veterans to receive as a gift during the peak 50<sup>th</sup> Commemorative years of 2017-2018 in recognition of their service, duty and sacrifice. A first-edition Commemorative Gift has been presented to the President of the United States, all members of Congress, all Governors, and all state presidents of the Vietnam Veterans of America.
- This gift is a strategic communications platform to express gratitude and respect to Vietnam Veterans in a format they can easily share with children and grandchildren, and display in their homes. This is considered an heirloom gift that will be preserved and cherished by families all throughout Iowa – a “memorial” that will fit in their home.
- This Vietnam 50<sup>th</sup> gift is based on the overwhelming success of the Korean War 60th Commemoration Gift which RMS completed in collaboration with the Department of Defense and the Republic of Korea on Veterans Day 2013; 250,000 copies were presented to Korean War veterans in all 50 states, fully funded by Korean companies and individuals, and distributed in cooperation with National Guard, State Veterans agencies and VSOs. Similarly, the Desert Storm 25<sup>th</sup> commemorative is currently in distribution.



**“This special book is truly an affirmation of the worth of our service during that difficult period in our country's history.”**

**-Malcolm Smith, 3 tours Vietnam,  
2 time Purple Heart**

- This unprecedented gift includes:
  - A hardbound, 175-page book *"A Time to Honor: Stories of Service, Duty and Sacrifice"*
  - A 60-minute feature documentary *"The Journey Home"* including interviews of Vietnam Veterans from all over the country
  - An eBook with no sharing restrictions, and an online repository with print function for all Iowa-specific stories

- The book honors the service, duty and sacrifice of Vietnam Veterans with minimal attention to the divisive historical policies of war. The managing editor is Colonel (ret) Ray Bluhm with the Army Historical Foundation, and previous author of the history of the Vietnam War. Oversight for the accuracy and credibility of all stories was also provided by Dr. Ed Marolda, Chief Historian of the U.S. Navy for 37 years. The state-customized Foreword section of the book/eBook includes:
  - Founding Partners message (funders for the production of book and documentary)
  - White House message
  - 9-page State messaging, including the Governor's statement, Commissioner of Veterans Affairs messaging, VVA and private sponsors messages of gratitude.

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## Funding

The cost of the gift is \$10 each (total cost, including shipping and handling), with a minimum run of 20,000 copies (South Dakota, Wyoming are two states that will be doing lower amounts due to fewer Vietnam Veterans). Iowa has an estimated 75,000 Vietnam Veterans. However, a smaller first run of 50-60,000 is recommended in order to ensure successful distribution, with follow on printing runs as needed. Potential sources for the \$500-600k needed for this gift fall in two categories:

- **State Funds:** The rationale for state sponsorship includes
  - a) The importance of recognizing Vietnam Veterans by remembering and telling the story of service, duty and sacrifice in a format that can be easily shared
  - b) A strategic communications tool that gives an opportunity for the state to reach out to veterans and their families with relevant information about their benefits, and access
  - c) A communication outreach to gather more data on the veterans living in Iowa in order to better serve them
- **Private Sponsors:** Private sponsors can serve to match state funds, or if needed, fund the entire first or second printings. In the Utah pilot for instance, the state provided half (\$235,000) of the funds, and private sponsors matched with the remaining \$235,000 for the 47,000 copies needed. For those private sponsors that participate, their deliverable includes:
  - a) Messages of gratitude in the book as part of the narrative in the Foreword sections
  - b) Hyperlinks in the eBook to sponsor website, and video messages for more in-depth communications opportunities to demonstrate gratitude
  - c) Participation in the distribution of the gift, and involvement at any screenings/events
  - d) Messages of gratitude included in the press releases, and on the Iowa page of the [www.Vietnam50gift.com](http://www.Vietnam50gift.com) website

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## Distribution

Distribution channels include the following:

- VVA chapters are hubs for state-wide points of distribution
- Veterans Offices statewide also serve as distribution centers
- Dept. of Veterans Affairs, and other state offices can make presentations at official functions, nursing homes, events, free screenings of the documentary, county and state fairs, trade shows, expos, etc.
- All VSOs should welcome the opportunity to support distribution as well
- Private sponsors engage their employees as volunteers to personally deliver copies to Vietnam Veterans in their area to express in person: "thank you and welcome home."

For more information, please contact Sharlene Hawkes at 801-860-6820 or [shawkes@remembermyservice.com](mailto:shawkes@remembermyservice.com)



Springsted Incorporated  
 380 Jackson Street, Suite 300  
 Saint Paul, MN55101-2887  
 Tel: 651-223-3000  
 Fax: 651-223-3002  
 www.springsted.com

**APPROVED** **DENIED**  
 Board Member Initials: RS  
 Meeting Date: 5-23-17  
 Follow-up action: Everything except comp schedule

MEMORANDUM

TO: Story County, Iowa - Board of Supervisors  
 Alissa Wignall, Director of Internal Operations and Human Resources

FROM: Julie Urell, AVP and Consultant

DATE: May 23, 2017

SUBJECT: 2017 Classification and Compensation Plan Update – Market Study

In 2012, Story County asked Springsted to complete a classification and compensation study of all County non-union positions, as well as an analysis of salary and benefits market data. In doing so, the County provided an effective means of ensuring that pay was competitive within the region, and that the rates of pay for County employees were equitable. At that time, Story County purchased the SAFE database and has been using it to maintain equity for designated non-union positions over the intervening time-period. In November of 2016, Story County asked Springsted to perform a compensation and classification plan update that included the following objectives:

- o A review of position/job class specifications and job descriptions that may have been added or changed since the last study in 2012
- o A review of the current County SAFE database and recommendations for job class point adjustments (if any)
- o A salary and benefits survey to compare the County’s positions with analogous positions in comparable organizations within the County’s defined labor market
- o An updated compensation plan for designated non-union positions with recommended job evaluation and grade adjustments

During the study, Springsted reviewed position descriptions and analyzed information gathered in Position Analysis Questionnaires (PAQs) completed by non-union employees in designated job classes at Story County. Next, Springsted distributed a customized survey to organizations with positions similar to Story County, to obtain compensation and benefit information for matching positions in the immediate market. **Attachment 1** provides the field of survey recipients, color-coded per response status. **Attachment 2** provides a snapshot of the survey results. On average, we found Story County pay levels to be slightly above pay rates in the labor market. Specifically, the average minimum wage at Story County across all positions is .98% above the market; the average midpoint wage is 3.75% above the market; and the average maximum wage is 6.22% above the market wages for similar organizations.

Springsted reviewed the PAQs to analyze current job evaluation points for each position using the SAFE® System, which is the same system used to evaluate Story County jobs in 2012. The SAFE System provides an objective and systematic process for defining internal relationships among organizational positions. More details about the SAFE System are included in **Attachment 3**. In some cases, job evaluation scores were adjusted in accordance with our recommendations.

### Survey Recipients

Entities in **bold print** responded to the salary survey. Entities in green print did not participate.

<u>Entity (Iowa)</u>	<u>Population</u>
<b>Black Hawk County</b>	<b>130,000</b>
Boone County	
<b>Cerro Gordo County</b>	<b>43,017</b>
<b>City of Ames</b>	
<b>City of Urbandale</b>	<b>42,449</b>
<b>City of Waterloo</b>	<b>68,360</b>
<b>Clinton County</b>	<b>49,116</b>
<b>Dallas County</b>	<b>80,000</b>
<b>Des Moines County</b>	<b>40,055</b>
Dubuque County	
<b>Hamilton County</b>	<b>15,673</b>
Hardin County	
<b>Iowa DOT Office - Ames</b>	<b>N/A</b>
<b>Iowa State University</b>	<b>N/A</b>
Jasper County	
<b>Johnson County</b>	<b>140,000</b>
<b>Marion County</b>	<b>33,252</b>
Marshall County	
<b>Pottawattamie County</b>	<b>93,671</b>
<b>Scott County</b>	<b>160,000</b>
<b>Sioux County</b>	<b>33,704</b>
<b>State of Iowa</b>	<b>N/A</b>
<b>Warren County</b>	<b>47,336</b>
Webster County	
Woodbury County	

14

Story County, Iowa  
2017 Salary Survey Summary

Sheet	Position Surveyed	Number of Respondents	Average		Minimum Salary			Midpoint Salary			Maximum Salary		
			FTEs	YOS	Lowest	Highest	Average	Lowest	Highest	Average	Lowest	Highest	Average
1	Administrative Assistant/Budget Supervisor	11	1.00	16.29	39,412.00	52,018.46	45,289.55	49,262.50	61,198.15	59,113.00	70,377.84	62,914.20	
2	DNU - Animal Control Director	1	1.00		61,477.00	61,477.00	61,477.00	76,243.00	76,243.00	91,009.00	91,009.00	91,009.00	
3	Assistant Auditor/Budget Manager	10	1.50	10.86	49,029.00	61,477.00	57,202.08	58,727.50	75,000.00	68,426.00	90,891.00	77,027.25	
4	Assistant County Engineer	11	3.09	14.13	62,095.00	85,000.00	69,136.73	82,180.00	91,998.00	89,565.00	110,398.00	100,716.39	
5	Assistant Facilities Management Director	8	1.00	7.50	45,500.00	60,672.30	53,803.19	58,727.50	71,379.15	67,633.00	82,086.00	74,373.75	
6	Community Services Director	9	1.22	10.57	59,592.00	86,514.00	72,123.07	75,508.00	100,073.50	87,284.00	120,088.00	102,556.53	
7	Community Services Program Coordinator	7	1.00	8.83	51,331.00	57,491.00	54,264.50	61,370.50	67,631.00	70,007.00	79,768.00	75,724.92	
8	County Engineer	20	1.00	11.27	90,000.00	105,569.00	98,536.47	112,382.50	119,216.24	104,917.00	139,560.00	119,030.62	
9	County Outreach and Special Projects Manager	5	3.40	3.00	49,064.00	60,228.00	53,270.31	61,198.15	73,956.00	70,377.84	87,684.00	80,362.10	
10	DNU - Deputy Emergency Management Coordinator	6	1.00	4.50	49,660.00	57,096.00	53,307.74	61,198.15	61,198.15	70,377.84	70,377.84	70,377.84	
11	Director of Conservation	11	1.55	22.80	68,011.00	91,453.44	80,671.47	86,300.50	107,592.29	100,972.00	123,731.14	112,767.54	
12	DNU - Director of External Operations and County Services	3	1.00	11.00	100,980.29	180,000.00	109,006.07	87,634.43	90,661.50	100,779.64	108,794.00	104,786.82	
13	Director of Internal Operations and Human Resources	12	1.00	9.17	74,489.22	93,610.00	84,229.38	87,634.43	115,473.50	86,687.00	140,455.00	115,753.33	
14	Director of Veterans Affairs	6	1.00	11.18	45,906.00	61,411.00	54,253.10	54,018.00	67,810.08	62,130.00	77,981.54	70,055.77	
15	Emergency Management Coordinator	11	1.00	11.91	51,331.00	70,765.24	62,316.57	64,163.50	77,009.01	76,996.00	83,252.78	80,842.93	
16	Environmental Education Coordinator	7	1.00	12.43	46,503.00	63,865.36	54,312.05	58,129.00	75,135.71	69,755.00	86,406.06	77,633.52	
17	DNU - Environmental Health Director	11	1.09	7.88	52,521.00	82,729.00	68,882.61	74,410.00	99,155.50	89,292.00	115,582.00	104,853.93	
18	Facilities Management Director	8	2.50	5.14	57,000.00	70,765.24	62,551.83	79,445.50	83,253.04	95,740.84	112,778.00	98,550.68	
19	Human Resources Generalist	9	2.78	10.40	38,713.00	54,756.52	48,242.32	54,891.00	68,848.00	67,944.00	87,714.00	79,560.90	
20	Information Technology Director	20	1.80	12.25	63,820.00	94,203.00	79,139.23	84,174.50	107,796.00	95,517.00	126,610.00	115,566.20	
21	DNU - Legal Executive Officer	6	1.33	21.25	44,043.00	74,895.00	60,680.83	50,686.00	110,469.50	56,146.00	146,044.00	97,528.01	
22	Network Administrator	11	1.45	7.63	55,390.00	74,562.00	61,883.19	65,176.50	85,893.50	74,963.00	104,104.00	88,703.19	
23	Parks Superintendent	8	1.50	14.50	50,717.00	70,765.24	57,836.55	67,411.50	83,253.04	80,894.00	95,740.84	87,100.04	
24	Planning and Development Director	11	1.00	13.43	59,000.00	82,537.00	70,616.30	85,988.00	102,095.00	90,709.00	122,514.00	105,808.86	
25	Road Maintenance Superintendent	10	5.70	16.60	53,836.00	63,835.00	58,414.21	64,488.50	68,889.50	72,905.00	83,720.00	81,246.71	
26	Vegetation Management Biologist	4	1.00	11.00	48,596.00	57,638.62	51,697.21	56,949.50	67,810.08	65,303.00	77,981.54	72,190.18	
	<b>Averages</b>	<b>9.08</b>	<b>1.61</b>	<b>11.42</b>									
	DNU - did not use survey information												



## Components of the SAFE® Job Evaluation System

The Systematic Analysis and Factor Evaluation (SAFE®) System ensures a consistent and equitable method of evaluating jobs. The basis for the system is an arrangement of job groupings predicated on Characteristics of Work. A series of job factors are then applied to the work characteristics in order to determine a numerical value for each position. The system ensures that each element of job responsibility and each work characteristic is given proper consideration. The total of the points assigned represents the rank of the position in relation to all other positions within the organization.

### Characteristics of Work

Characteristics of work can be defined as the general character of the scope of the work performed by a position or class of positions that distinguishes it from other positions. There are 16 work characteristics that are grouped by skill level that, when used in conjunction with job factors, determine the value of a position as it relates to other positions within the organization. There are 6 skill levels. Following are the sixteen work characteristics (grouped by characteristic not skill level):

Manual	Human Support	Administrative Support
Semiskilled	Skilled Human Support	Skilled Administrative Support
Skilled Trades	Advanced Human Support	Administrative
Technical	Protective Services	Professional
Skilled Technical	Advanced Protective Services	Executive
Advanced Technical		

### Job Factors

There are 9 job factors which detail components of work that are present in most job classes. These factors are:

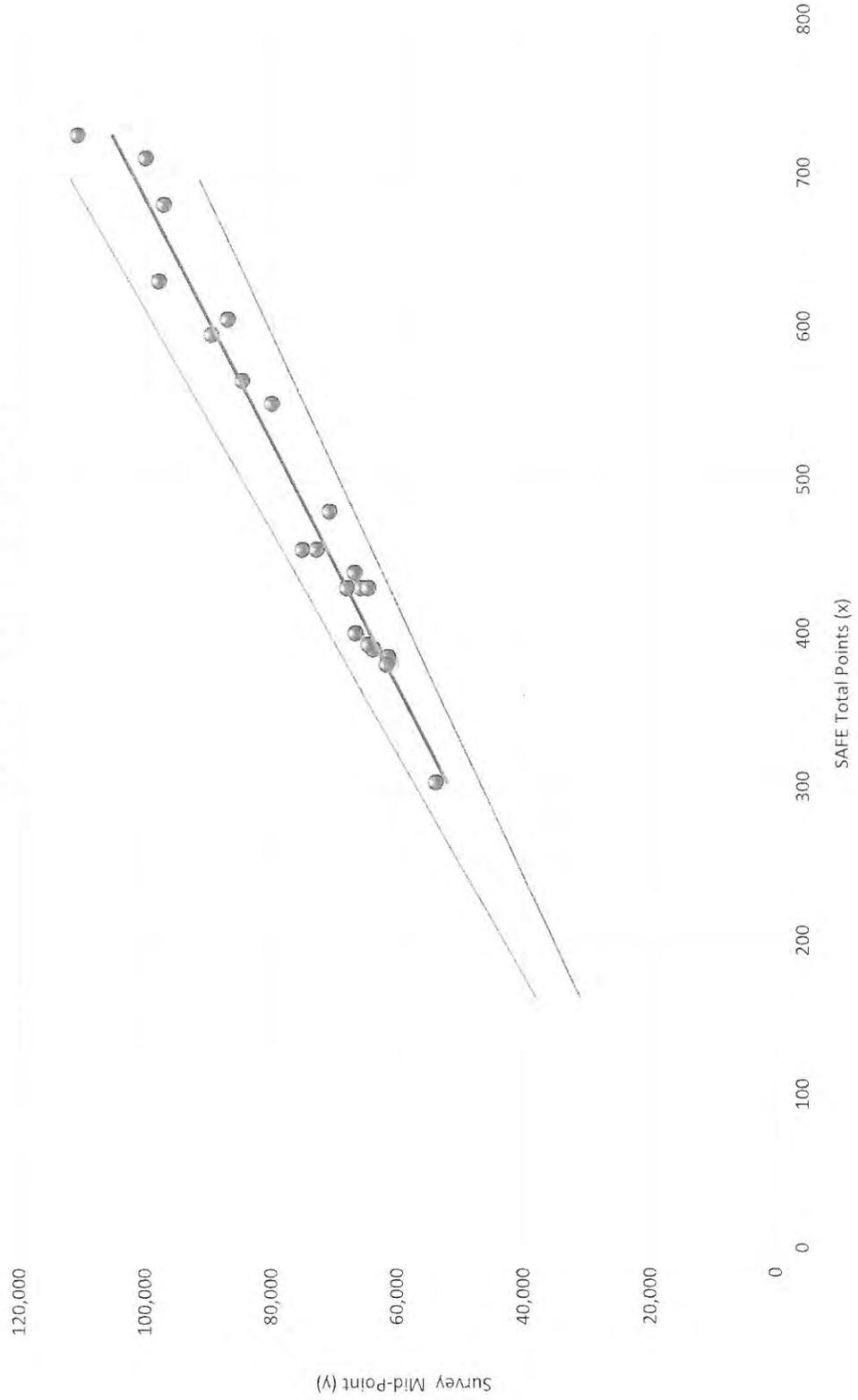
Training and Ability:	includes education and specialized training, licenses, certifications, and registrations which are required of the position.
Experience:	the time usually required for a person with the required training and ability to develop the necessary skills and abilities to perform the job.
Level of Work:	is the position entry level of the type of work performed, intermediate level, advanced/supervisory level, or a mastery/managerial level.
Human Relations:	the responsibility of working with or through other people, and the extent, frequency, and purpose of the contacts.
Physical Demands:	the job requirements which induce physical fatigue through exertion or strain.
Working Conditions and Hazards:	the extent of disagreeable or hazardous environmental or physical conditions or mental effort and/or stress and the frequency and duration of the undesirable conditions.
Independence of Actions:	how much freedom or independence is allowed or required of the position.
Impact of End Results:	the extent to which the job directly influences and affects actions impacting the end results, i.e. how much do the decisions or actions of the employee impact the organization and what are the consequences.
Supervision:	the responsibility for oversight or supervision over other employees.

The following factors are **not** considered in evaluating positions:

- Job performance
- Length of service
- Education or Degree unless it is a requirement of the job
- Current job
- Current rate of pay
- Market rates

### Story County, IA 2017 Compensation Survey

$Y = 126.27x + 13918$   
 $R^2 = 0.9681$



Story County, Iowa  
2017 Proposed Pay Schedule

% Between Grades:		8%	
Range:		50.0%	
Starting midpoint:		32,136	
Salary Range			
Grade	Min	Mid	Max
8	44,060.37	55,075.46	66,090.55
9	47,585.19	59,481.49	71,377.79
10	51,392.01	64,240.01	77,088.02
11	55,503.37	69,379.21	83,255.06
12	59,943.64	74,929.55	89,915.46
13	64,739.13	80,923.91	97,108.70
14	69,918.26	87,397.83	104,877.39
15	75,511.72	94,389.65	113,267.59
16	81,552.66	101,940.83	122,328.99
17	88,076.87	110,096.09	132,115.31

Story County, Iowa  
Title and Grade

Department	Title	Grade	Proposed Range			Salary Survey vs Proposed				Current vs Proposed						
			Min	Mid	Max	% Diff	Min	Mid	Max	% Diff	% Diff	Min	Mid	Max	% Diff	
Sheriff	Administrative Assistant/Budget Supervisor	8	44,060.37	55,075.46	66,090.55	-2.79%	54,054.42	1.89%	62,914.20	5.05%	44,060.00	0.00%	55,075.50	0.00%	66,091.00	0.00%
Emergency Management Agency	Deputy Emergency Management Coordinator	10	51,392.01	64,240.01	77,088.02	-0.59%	61,943.69	3.71%	72,190.18	6.78%	51,392.00	0.00%	64,240.00	0.00%	77,088.00	0.00%
Conservation	Vegetation Management Biologist	10	51,392.01	64,240.01	77,088.02	-5.57%	61,740.97	4.05%	70,055.77	10.04%	55,503.00	-8.00%	69,379.00	-8.00%	83,255.00	-8.00%
Veterans Affairs	Director of Veterans Affairs	10	51,392.01	64,240.01	77,088.02	6.53%	64,075.55	0.26%	79,560.90	-3.21%	55,503.00	-8.00%	69,379.00	-8.00%	83,255.00	-8.00%
Board of Supervisors	Human Resources Generalist	10	51,392.01	64,240.01	77,088.02	-4.69%	64,825.44	-0.91%	74,373.75	3.65%	51,392.00	0.00%	64,240.00	0.00%	77,088.00	0.00%
Facilities Management	Assistant Facilities Management Director	10	51,392.01	64,240.01	77,088.02	-3.06%	66,928.61	3.66%	77,027.25	8.09%	55,503.00	0.00%	69,379.00	0.00%	83,255.00	0.00%
Auditor	Assistant Auditor/Budget Manager	11	55,503.37	69,379.21	83,255.06											
Attorney	Legal Executive Officer	11	55,503.37	69,379.21	83,255.06											
Conservation	Environmental Education Coordinator	11	55,503.37	69,379.21	83,255.06	2.19%	66,084.87	4.99%	77,633.52	7.24%	55,503.00	0.00%	69,379.00	0.00%	83,255.00	0.00%
Engineering	Road Maintenance Superintendent	11	55,503.37	69,379.21	83,255.06	0.16%	68,314.19	1.56%	81,246.71	2.47%	59,944.00	-8.00%	74,929.50	-8.00%	89,915.00	-8.00%
Community Services	Community Services Program Coordinator	11	55,503.37	69,379.21	83,255.06	2.28%	64,875.64	6.94%	75,724.92	9.94%	59,944.00	-8.00%	74,929.50	-8.00%	89,915.00	-8.00%
Animal Control	Animal Control Director	11	55,503.37	69,379.21	83,255.06											
Board of Supervisors	County Outreach and Special Projects Manager	11	55,503.37	69,379.21	83,255.06	4.19%	67,072.93	3.44%	80,362.10	3.60%	59,944.00	-8.00%	74,929.50	-8.00%	89,915.00	-8.00%
Information Technology	Network Administrator	12	59,943.64	74,929.55	89,915.46	-3.24%	75,457.75	-0.70%	88,703.19	1.37%	59,944.00	0.00%	74,929.50	0.00%	89,915.00	0.00%
Conservation	Parks Superintendent	12	59,943.64	74,929.55	89,915.46	3.64%	73,117.45	2.48%	87,100.04	3.23%	59,944.00	0.00%	74,929.50	0.00%	89,915.00	0.00%
Emergency Management Agency	Emergency Management Coordinator	12	59,943.64	74,929.55	89,915.46	-3.96%	71,103.44	5.38%	80,842.93	11.22%	64,739.00	-8.00%	80,924.00	-8.00%	97,109.00	-8.00%
Environmental Health	Environmental Health Director	13	64,739.13	80,923.91	97,108.70											
Facilities Management	Facilities Management Director	13	64,739.13	80,923.91	97,108.70	3.50%	80,389.71	0.66%	98,550.68	-1.48%	69,918.00	-8.00%	87,397.50	-8.00%	104,877.00	-8.00%
Engineering	Assistant County Engineer	14	69,918.26	87,397.83	104,877.39	1.13%	85,022.06	2.79%	100,716.39	4.13%	69,918.00	0.00%	87,397.50	0.00%	104,877.00	0.00%
Planning and Development	Planning and Development Director	14	69,918.26	87,397.83	104,877.39	-1.00%	89,947.36	-2.92%	105,808.86	-0.89%	64,739.00	8.00%	80,924.00	8.00%	97,109.00	8.00%
Community Services	Community Services Director	14	69,918.26	87,397.83	104,877.39	-3.15%	87,360.56	0.04%	102,556.53	2.26%	69,918.00	0.00%	87,397.50	0.00%	104,877.00	0.00%
Information Technology	Information Technology Director	15	75,511.72	94,389.65	113,267.59	-4.80%	98,268.27	-4.11%	115,566.20	-2.03%	75,512.00	0.00%	94,390.00	0.00%	113,268.00	0.00%
Conservation	Director of Conservation	16	81,552.66	101,940.83	122,328.99	1.09%	97,488.75	4.57%	112,767.54	8.48%	81,553.00	0.00%	101,941.00	0.00%	122,329.00	0.00%
Board of Supervisors	Director of Internal Operations and Human Resources	16	81,552.66	101,940.83	122,328.99	-3.28%	100,381.97	1.55%	115,753.33	5.68%	81,553.00	0.00%	101,941.00	0.00%	122,329.00	0.00%
Board of Supervisors	Director of External Operations and County Services	16	81,552.66	101,940.83	122,328.99											
Engineering	County Engineer	17	88,076.87	110,096.09	132,115.31	-11.88%	111,122.15	-0.93%	119,030.62	10.99%	88,077.00	0.00%	110,096.00	0.00%	132,115.00	0.00%

Story County, Iowa  
Impact

At Least a 2% Increase

	# of Staff	Current Salary	Proposed Salary	Difference	% Increase
Totals	25	\$ 1,751,535.37	\$ 1,786,566.08	\$ 35,030.71	2.00%
Employee Below Min	0	\$ -	\$ -	\$ -	
Employee Within Range	25	\$ 1,751,535.37	\$ 1,786,566.08	\$ 35,030.71	2.00%
Employee Above Max	0	\$ -	\$ -	\$ -	

**DO NOT WRITE IN THE SPACE ABOVE, RESERVED FOR RECORDER**

Prepared by Jerry L. Moore, Story County Planning & Development Department, 900 6<sup>th</sup> St., Nevada, Iowa 50201 515-382-7245

**Please return to:  
Planning & Development**

**STORY COUNTY IOWA  
RESOLUTION OF THE BOARD OF SUPERVISORS  
RESOLUTION NO. 17-106**

WHEREAS, there has been submitted to the Board of Supervisors for Story County, Iowa, a copy of a Voluntary Annexation application from the City of Huxley involving four parcels totaling 39.83 acres and includes part of the 550<sup>th</sup> Avenue road right of way (easement) totaling 2.3 acres located in north Huxley. The properties are owned by Michael Cockerham, Ryan & Jamie Ann Haaland, Ivan & Laurel Kinnan, Charles B. Lee, including right-of-way property owned by the Ballard Golf & Country Club, Deer Creek Homeowners Association, Ernie & Gloria Wilkening and BSI Properties located in Palestine Township, unincorporated Story County, Iowa; and

WHEREAS, Chris Gardner, Bella Homes is proposing to construct a single-family residential development on the property (Iron Bridge) containing 39.83 total acres and as identified below;

<b>Property Owners</b>	<b>Parcel Size (acres)</b>
Charles B. Lee	2 parcels – 14.12 & 17.49
Ryan & Jamie Ann Haaland	6.61
Ivan & Laurel Kinnan	1.61
<b>Road Right of Way (easement) to be Annexed</b>	2.3 total
Ballard Golf & Country Club	
Deer Creek Homeowners Association	
BSI Properties	
Michael Cockerham	
Ernie & Gloria Wilkening	
<b>Total Annexation Area</b>	<b>42.13</b>

WHEREAS, these parcels are described as identified on Attachment "A"; and

WHEREAS, Attachment "B" is a drawing that illustrates the total territory (identified as Iron Bridge Annexation Exhibit) for which the City of Huxley is contemplating annexation; and

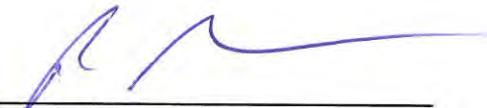
WHEREAS, the Huxley City Council plan to address the requested voluntary annexation at their May 23, 2017 meeting; and

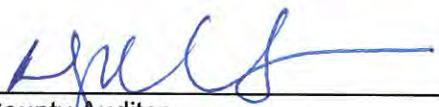
WHEREAS, the members of this Board of Supervisors takes no action for or against the proposed voluntary annexation application.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Story County, Iowa, that its records shall reflect that the Board of Supervisors takes no action for or against the proposed voluntary annexation, and

BE IT FURTHER RESOLVED that a copy of this Resolution 17-106 shall be forwarded to the City Clerk of the City of Huxley, Iowa.

Dated this 23<sup>rd</sup> day of May 2017.

  
\_\_\_\_\_  
Board of Supervisors  
Story County, Iowa

  
\_\_\_\_\_  
County Auditor  
Story County, Iowa

Moved by: Olson  
Seconded by: Chitty  
Voting Aye: Chitty, Sanders  
Voting Nay: Olson  
Absent: none

Chairperson declared this Resolution 17-106: **ADOPTED AND APPROVED.**

**ATTACHMENT "A"**

**Legal Descriptions:**

AREA 1

A PART OF THE WEST HALF OF THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER OF SECTION 14, TOWNSHIP 82 NORTH, RANGE 24 WEST OF THE FIFTH PRINCIPAL MERIDIAN, STORY COUNTY, IOWA AND MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE EAST QUARTER CORNER OF SAID SECTION 14; THENCE NORTH 89°46'54" WEST ALONG THE SOUTH LINE OF SAID SOUTHEAST QUARTER OF THE NORTHEAST QUARTER, 624.70 FEET TO THE SOUTHEAST CORNER OF PARCEL 'F' AS SHOWN ON THE PLAT OF SURVEY RECORDED AS INSTRUMENT NO. 94-12250, IN CERTIFICATE AND FIELD NOTES BOOK 12, PAGE 192, BEING PART OF SAID WEST HALF OF THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER; THENCE NORTH 89°54'53" WEST ALONG THE SOUTH LINE OF SAID PARCEL 'F', A DISTANCE OF 448.97 FEET TO THE SOUTHWEST CORNER OF SAID PARCEL 'F'; THENCE NORTH 1°17'09" WEST ALONG THE WESTERLY LINE OF SAID PARCEL 'F', A DISTANCE OF 302.63 FEET TO THE POINT OF BEGINNING; THENCE NORTH 1°03'09" WEST, 415.84 FEET; THENCE SOUTH 45°36'03" EAST, 115.23 FEET; THENCE NORTH 89°01'33" EAST, 119.11 FEET TO SAID WESTERLY LINE; THENCE SOUTH 1°03'38" EAST ALONG SAID WESTERLY LINE, 335.27 FEET; THENCE SOUTH 89°26'20" WEST CONTINUING ALONG SAID WESTERLY LINE, 200.00 FEET TO THE POINT OF BEGINNING AND CONTAINING 1.61 ACRES (70,214 SQUARE FEET).

AND

AREA 2

A PART OF PARCEL 'F' AS SHOWN ON THE PLAT OF SURVEY RECORDED AS INSTRUMENT NO. 94-12250, IN CERTIFICATE AND FIELD NOTES BOOK 12, PAGE 192, BEING PART OF THE WEST HALF OF THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER OF SECTION 14, TOWNSHIP 82 NORTH, RANGE 24 WEST OF THE FIFTH PRINCIPAL MERIDIAN, STORY COUNTY, IOWA AND MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE EAST QUARTER CORNER OF SAID SECTION 14; THENCE NORTH 89°46'54" WEST ALONG THE SOUTH LINE OF SAID SOUTHEAST QUARTER OF THE NORTHEAST QUARTER, 624.70 FEET TO THE SOUTHEAST CORNER OF SAID PARCEL 'F' AND THE POINT OF BEGINNING; THENCE NORTH 89°54'53" WEST ALONG THE SOUTH LINE OF SAID PARCEL 'F', A DISTANCE OF 448.97 FEET TO THE SOUTHWEST CORNER OF SAID PARCEL 'F'; THENCE NORTH 1°17'09" WEST ALONG THE WESTERLY LINE OF SAID PARCEL 'F', A DISTANCE OF 302.63 FEET; THENCE NORTH 89°26'20" EAST CONTINUING ALONG SAID WESTERLY LINE, 200.00 FEET; THENCE NORTH 1°03'38" WEST CONTINUING ALONG SAID WESTERLY LINE, 541.11 FEET; THENCE NORTH 17°27'17" EAST CONTINUING ALONG SAID WESTERLY LINE, 128.39 FEET; THENCE SOUTH 60°51'55" EAST, 242.03 FEET TO THE EAST LINE OF SAID PARCEL 'F'; THENCE SOUTH 1°04'07" EAST ALONG SAID EAST LINE, 850.99 FEET TO THE POINT OF BEGINNING AND CONTAINING 6.61 ACRES (287,914 SQUARE FEET).

AND

AREA 3

THE EAST HALF OF THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER OF SECTION 14, TOWNSHIP 82 NORTH, RANGE 24 WEST OF THE FIFTH PRINCIPAL MERIDIAN, STORY COUNTY, IOWA, EXCEPT PARCEL 'G' AS SHOWN ON THE PLAT OF SURVEY RECORDED AS INSTRUMENT NO. 95-04706, IN CERTIFICATE AND FIELD NOTES BOOK 13, PAGE 74, BEING PART OF THE NORTHEAST QUARTER OF SAID SECTION 14. PROPERTY CONTAINS 17.49 ACRES (761,713 SQUARE FEET).

AND

AREA 4

A PART OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 13, TOWNSHIP 82 NORTH, RANGE 24 WEST OF THE FIFTH PRINCIPAL MERIDIAN, STORY COUNTY, IOWA AND MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE WEST QUARTER CORNER OF SAID SECTION 13; THENCE NORTH  $0^{\circ}54'34''$  EAST ALONG THE WEST LINE OF SAID SECTION 13, A DISTANCE OF 1318.17 FEET TO THE NORTHWEST CORNER OF SAID SOUTHWEST QUARTER OF THE NORTHWEST QUARTER; THENCE SOUTH  $89^{\circ}14'22''$  EAST ALONG THE NORTH LINE OF SAID SOUTHWEST QUARTER OF THE NORTHWEST QUARTER, 630.08 FEET; THENCE SOUTH  $1^{\circ}07'21''$  WEST, 746.09 FEET TO THE CENTERLINE OF 550TH AVENUE; THENCE SOUTHWESTERLY ALONG SAID CENTERLINE AND A CURVE CONCAVE SOUTHEASTERLY WHOSE RADIUS IS 300.00 FEET, WHOSE ARC LENGTH IS 73.71 FEET AND WHOSE CHORD BEARS SOUTH  $61^{\circ}46'21''$  WEST, 73.53 FEET; THENCE SOUTH  $54^{\circ}44'01''$  WEST CONTINUING ALONG SAID CENTERLINE, 544.11 FEET; THENCE SOUTHWESTERLY CONTINUING ALONG SAID CENTERLINE AND A CURVE CONCAVE SOUTHEASTERLY WHOSE RADIUS IS 300.00 FEET, WHOSE ARC LENGTH IS 60.99 FEET AND WHOSE CHORD BEARS SOUTH  $48^{\circ}54'32''$  WEST, 60.89 FEET; THENCE SOUTH  $46^{\circ}54'56''$  EAST, 33.00 FEET TO THE SOUTHEASTERLY LINE OF AN EXISTING ROADWAY EASEMENT FOR SAID 550TH AVENUE; THENCE SOUTHWESTERLY ALONG SAID SOUTHEASTERLY LINE AND A CURVE CONCAVE SOUTHEASTERLY WHOSE RADIUS IS 267.00 FEET, WHOSE ARC LENGTH IS 171.08 FEET AND WHOSE CHORD BEARS SOUTH  $24^{\circ}43'43''$  WEST, 168.16 FEET TO THE SOUTH LINE OF SAID SOUTHWEST QUARTER OF THE NORTHWEST QUARTER; THENCE NORTH  $89^{\circ}05'47''$  WEST ALONG SAID SOUTH LINE, 35.16 FEET TO THE POINT OF BEGINNING AND CONTAINING 14.12 ACRES (615,229 SQUARE FEET).

AND

AREA 5

A TRACT OF LAND BEING A PART OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 13 AND PART OF THE NORTHEAST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 14, ALL IN TOWNSHIP 82 NORTH, RANGE 24 WEST OF THE FIFTH PRINCIPAL MERIDIAN, STORY COUNTY, IOWA, SAID TRACT OF LAND ALSO BEING AN EXISTING ROADWAY EASEMENT FOR 550TH AVENUE AS SHOWN ON THE FINAL PLAT FOR DEER CREEK SUBDIVISION, AN OFFICIAL PLAT IN STORY COUNTY, IOWA, RECORDED AS INSTRUMENT NO. 02904, IN CERTIFICATE AND FIELD NOTES BOOK 109, PAGE 25 AND MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE WEST QUARTER CORNER OF SAID SECTION 13; THENCE EAST ALONG THE NORTH LINE OF SAID NORTHWEST QUARTER OF THE SOUTHWEST QUARTER, 57.0 FEET TO THE EASTERLY LINE OF SAID EXISTING ROADWAY EASEMENT FOR 550TH AVENUE; THENCE SOUTHERLY ALONG SAID EASTERLY LINE TO A POINT ON THE SOUTH LINE OF SAID NORTHWEST QUARTER OF THE SOUTHWEST QUARTER, SAID POINT BEING 41.0 FEET EAST OF THE SOUTHWEST CORNER OF SAID NORTHWEST QUARTER OF THE SOUTHWEST QUARTER; THENCE WEST ALONG SAID SOUTH LINE, 41.0 FEET TO SAID SOUTHWEST CORNER OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER; THENCE CONTINUING WEST ALONG THE SOUTH LINE OF SAID NORTHEAST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 14, A DISTANCE OF 25.5 FEET TO THE WESTERLY LINE OF SAID EXISTING ROADWAY EASEMENT FOR 550TH AVENUE; THENCE NORTH ALONG SAID WESTERLY LINE TO A POINT ON THE NORTH LINE OF SAID NORTHEAST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 14, SAID POINT BEING 25.5 FEET WEST OF SAID WEST QUARTER CORNER OF SECTION 13; THENCE EAST ALONG SAID NORTH LINE, 25.5 FEET TO THE POINT OF BEGINNING AND CONTAINING 2.3 ACRES MORE OR LESS.





Story County Planning and Development  
Administration Building  
900 6<sup>th</sup> Street, Nevada, Iowa 50201

Ph. 515-382-7245 Fax 515-382-7294  
[www.storycountyiaowa.gov](http://www.storycountyiaowa.gov)

## MEMORANDUM

**TO:** Story County Board of Supervisors  
**FROM:** Jerry L. Moore, Planning and Development Director  
**RE:** Iron Bridge Voluntary Annexation – (Located North of Huxley on 550<sup>th</sup> Avenue)  
Resolution 17-106  
**DATE:** May 18, 2017

The City of Huxley received several voluntary annexation petitions from current property owners located approximately ¼ mile north of the City's current corporate limits, north of the Ballard Golf and Country Club, on the west side of 550<sup>th</sup> Avenue. The purpose of the voluntary annexation is to accommodate Chris Gardner, Bella Homes who plans to acquire the properties, subdivide the land and develop as Iron Bridge, 17 lots for single-family residential dwellings and two outlots. Lots for dwellings range in size from ½ acre to three acres.

Three property owners (Charles B Lee, Ryan & Jamie Ann Haaland, and Ivan & Laurel Kinnan) representing four parcels including right of way owned by four additional property owners (Ballard Golf and Country Club, Michael Cockerham, Ernie & Gloria Wilkening, BSI Properties & Deer Creek Homeowners Association) submitted the Voluntary Annexation Petitions to the City of Huxley. The voluntary annexation includes 39.83 acres and 2.3 acres of right of way currently under private ownership.

The voluntary annexation will include paving the gravel road beginning from the edge of the current paved surface located at the City's corporate limits to north of a proposed cul-de-sac road that is planned to extend westerly from 550<sup>th</sup> Avenue into the proposed development. Both roads will be paved by the developer and maintained by the City. In addition, an existing 8-inch City water main located near the northeast area of Northview Heights residential development will be extended northward to the proposed Iron Bridge development.

The City's plan is to initially zone the property A-1 Agricultural District and to the R-1 Residential District. The minimum lot sizes under the R-1 District requirements is 10,000 sq. ft. A provision in the R-1 District requires detached buildings in rear yards bordering Ballard Creek or its tributaries to be 50 feet from the rear property line and no more than 50% of shrubs and trees may be removed for purposes of maintaining a wildlife corridor.

The Iron Bridge rezoning and subdivision plat was initially submitted to Story County and was denied by the Story County Planning and Zoning Commission by a 4-1 vote at their January 4, 2017 meeting. The item was tabled on January 31, 2017 by the Board of Supervisors to allow all Board members to consider the rezoning and subdivision plat request. The Board of Supervisors approved the applicant's request to withdraw the rezoning and subdivision plat at the Board's February 7, 2017 meeting.



PLEASE RECYCLE



Story County Planning and Development Department  
Ph. 515-382-7245 Fax: 515-382-7294

The City of Huxley held a courtesy consultation meeting to discuss the voluntary annexation plans with the County staff May 16, 2017. State law requires consultation meetings with the County when the voluntary annexation area includes up to 20% of the land area representing nonconsenting property owners. All land in this annexation represents consenting property owners. In annexation requests that include nonconsenting property owners, the County has 30 days from the consultation meeting to respond to the annexation request by resolution stating whether or not it supports the annexation or takes no position for or against the request. It further states the County is to consider the County's comprehensive plan when acting on the resolution. The voluntary annexation will be addressed by the Huxley City Council at their May 23, 2017 meeting at 6 PM.

**Points to consider in reviewing the proposed voluntary annexation are as follows:**

1. The proposed voluntary annexation area is not located in an Urban Expansion area identified in the County's Corner Stone to Capstone Plan. These are areas generally located near the corporate limits of cities and identified by city officials as growth areas having potential to be annexed and developed under city development standards.
2. Property owners located outside Urban Expansion areas also reserve the right to request annexation to a city.
3. A portion of the existing gravel road (550<sup>th</sup> Avenue) is being paved to eliminate any concern regarding dust control problems for property owners located south of the proposed Iron Bridge development and to address potential road wear issues.
4. The City water main is being extended to the proposed development.
5. There are no non-consenting property owners in the voluntary annexation. Chris Gardner, Bella Homes plans to acquire the property if the voluntary annexation is approved by the City of Huxley and develop the property as Iron Bridge, a 17 lot single-family residential development with two outlots.
6. In the R-1 District, the City requires a minimum 50 feet setback for detached buildings from rear property lines on lots adjacent to Ballard Creek. There is also a limitation of removing no more than 50% of the shrubs and trees to maintain a wildlife corridor.
7. The applicant's request to withdraw the rezoning and subdivision plat from consideration was approved by the Board of Supervisor's at their February 7, 2017 meeting.
8. The voluntary annexation request will be addressed by the Huxley City Council at their May 23, 2017 meeting.

Resolution 17-106 was prepared for the Board of Supervisors to take no action for or against the requested voluntary annexation.



PLEASE RECYCLE

APPLICATION FOR VOLUNTARY ANNEXATION  
TO THE CITY OF HUXLEY, IOWA

To: The City of Huxley, Iowa

THE UNDERSIGNED, Berkland Golf & Country Club, owner(s) of the property legally described in Exhibit "B" attached hereto and by this reference made a part hereof, respectfully request that said property (hereafter "Subject Property") be annexed and become a part of the City of Huxley, Iowa. The Subject Property is shown on Exhibit "A".

This Application for Voluntary Annexation is signed 11<sup>th</sup> day of April, 2017.

Owner:

Dated: 4/11/17

By: *Paula E. Schinger*  
Owner: President

Dated: 7/11/2017

By: *Kim M. Chong*  
Secretary

*Please note that, pursuant to Section 312.3(4), Iowa Code (2007), the Mayor and City Council are required to certify to the State Treasurer of the State of Iowa the population of any areas annexed since the last federal census.*

**RECEIVED**  
MAY 01 2017  
STORY COUNTY  
BOARD OF SUPERVISORS

APPLICATION FOR VOLUNTARY ANNEXATION  
TO THE CITY OF HUXLEY, IOWA

To: The City of Huxley, Iowa

THE UNDERSIGNED, Tyson Creek Homeowner Assoc, owner(s) of the property legally described in Exhibit "B" attached hereto and by this reference made a part hereof, respectfully request that said property (hereafter "Subject Property") be annexed and become a part of the City of Huxley, Iowa. The Subject Property is shown on Exhibit "A".

This Application for Voluntary Annexation is signed 15th day of April, 2017.

Owner:

Dated: April 15, 2017

By: [Signature]

Owner:

Dated: \_\_\_\_\_

By: \_\_\_\_\_

*Please note that, pursuant to Section 312.3(4), Iowa Code (2007), the Mayor and City Council are required to certify to the State Treasurer of the State of Iowa the population of any areas annexed since the last federal census.*

**RECEIVED**

MAY 01 2017

STORY COUNTY  
BOARD OF SUPERVISORS

APPLICATION FOR VOLUNTARY ANNEXATION  
TO THE CITY OF HUXLEY, IOWA

To: The City of Huxley, Iowa

THE UNDERSIGNED, MICHAEL S. COLEMAN, owner(s) of the property legally described in Exhibit "B" attached hereto and by this reference made a part hereof, respectfully request that said property (hereafter "Subject Property") be annexed and become a part of the City of Huxley, Iowa. The Subject Property is shown on Exhibit "A".

This Application for Voluntary Annexation is signed 22 day of March, 2017.

Owner:

Dated: March 22 2017

By: [Signature]

Owner:

Dated: \_\_\_\_\_

By: \_\_\_\_\_

*Please note that, pursuant to Section 312.3(4), Iowa Code (2007), the Mayor and City Council are required to certify to the State Treasurer of the State of Iowa the population of any areas annexed since the last federal census.*

**RECEIVED**

MAY 01 2017

STORY COUNTY  
BOARD OF SUPERVISORS

APPLICATION FOR VOLUNTARY ANNEXATION  
TO THE CITY OF HUXLEY, IOWA

To: The City of Huxley, Iowa

THE UNDERSIGNED, Ryan Harland & Jamie Ann Harland, owner(s) of the property legally described in Exhibit "B" attached hereto and by this reference made a part hereof, respectfully request that said property (hereafter "Subject Property") be annexed and become a part of the City of Huxley, Iowa. The Subject Property is shown on Exhibit "A".

This Application for Voluntary Annexation is signed 12<sup>th</sup> day of January, 2017.

Owner: Ryan Harland

Dated: 3/12/17

By: [Signature]

Owner: Jamie Ann Harland

Dated: 3/12/2017

By: Jamie Ann Harland

*Please note that, pursuant to Section 312.3(4), Iowa Code (2007), the Mayor and City Council are required to certify to the State Treasurer of the State of Iowa the population of any areas annexed since the last federal census.*

**RECEIVED**  
MAY 01 2017  
STORY COUNTY  
BOARD OF SUPERVISORS

APPLICATION FOR VOLUNTARY ANNEXATION  
TO THE CITY OF HUXLEY, IOWA

To: The City of Huxley, Iowa

THE UNDERSIGNED, Doreen M. Tucker Korman, owner(s) of the property legally described in Exhibit "B" attached hereto and by this reference made a part hereof, respectfully request that said property (hereafter "Subject Property") be annexed and become a part of the City of Huxley, Iowa. The Subject Property is shown on Exhibit "A".

This Application for Voluntary Annexation is signed 15<sup>th</sup> day of March, 2017.

Owner:

Dated: 3/15/2017

By: [Signature]

Owner:

Dated: 3/15/2017

By: [Signature]

*Please note that, pursuant to Section 312.3(4), Iowa Code (2007), the Mayor and City Council are required to certify to the State Treasurer of the State of Iowa the population of any areas annexed since the last federal census.*

**RECEIVED**

MAY 01 2017

STORY COUNTY  
BOARD OF SUPERVISORS

APPLICATION FOR VOLUNTARY ANNEXATION  
TO THE CITY OF HUXLEY, IOWA

To: The City of Huxley, Iowa

THE UNDERSIGNED, \_\_\_\_\_, owner(s) of the property legally described in Exhibit "B" attached hereto and by this reference made a part hereof, respectfully request that said property (hereafter "Subject Property") be annexed and become a part of the City of Huxley, Iowa. The Subject Property is shown on Exhibit "A".

This Application for Voluntary Annexation is signed 13 day of March, 2017.

Owner:

Dated: 3/13/17

By: \_\_\_\_\_

Owner:

Dated: \_\_\_\_\_

By: \_\_\_\_\_

*Please note that, pursuant to Section 312.3(4), Iowa Code (2007), the Mayor and City Council are required to certify to the State Treasurer of the State of Iowa the population of any areas annexed since the last federal census.*

**RECEIVED**

MAY 01 2017

STORY COUNTY  
BOARD OF SUPERVISORS

APPLICATION FOR VOLUNTARY ANNEXATION  
TO THE CITY OF HUXLEY, IOWA

To: The City of Huxley, Iowa

THE UNDERSIGNED, Ernie Wickert-Gloria M. Wickert, owner(s) of the property legally described in Exhibit "B" attached hereto and by this reference made a part hereof, respectfully request that said property (hereafter "Subject Property") be annexed and become a part of the City of Huxley, Iowa. The Subject Property is shown on Exhibit "A".

This Application for Voluntary Annexation is signed 10 day of March, 2017.

Owner:

Dated: March 10, 2017

By: Ernie Wickert

Owner:

Dated: March 10, 2017

By: Gloria M. Wickert

*Please note that, pursuant to Section 312.3(4), Iowa Code (2007), the Mayor and City Council are required to certify to the State Treasurer of the State of Iowa the population of any areas annexed since the last federal census.*

**RECEIVED**

**MAY 01 2017**

**STORY COUNTY  
BOARD OF SUPERVISORS**

APPLICATION FOR VOLUNTARY ANNEXATION  
TO THE CITY OF HUXLEY, IOWA

To: The City of Huxley, Iowa

THE UNDERSIGNED, B&I Properties / Michael Christman, owner(s) of the property legally described in Exhibit "A" attached hereto and by this reference made a part hereof, and as shown on the map Exhibit "B" attached hereto and by this reference made a part hereof, respectfully request that said property (hereafter "Subject Property") be annexed and become a part of the City of Huxley, Iowa. The Subject Property is shown on Exhibit "B".

This Application for Voluntary Annexation is signed 12<sup>th</sup> day of March, 2017.

Owner: B&I Properties / Michael Christman

Dated: 3/20/17

By: 

Owner:

Dated: \_\_\_\_\_

By: \_\_\_\_\_

Iowa Code Section 368.7 gives the landowner(s) consenting to voluntary annexation of their land the right to withdraw consent to annexation within three business days after the public hearing on the application to annex land unless this right is waived. I hereby waive my right to withdraw consent to annexation within three business days after the public hearing on the application as evidenced by my signature below.

Owner: B&I Properties / Michael Christman

Dated: 3/20/17

By: 

Owner:

Dated: \_\_\_\_\_

By: \_\_\_\_\_

Please note that, pursuant to Section 312.3(4), Iowa Code (2007), the Mayor and City Council are required to certify to the State Treasurer of the State of Iowa the population of any areas annexed since the last federal census.

RECEIVED

MAY 01 2017

STORY COUNTY  
BOARD OF SUPERVISORS

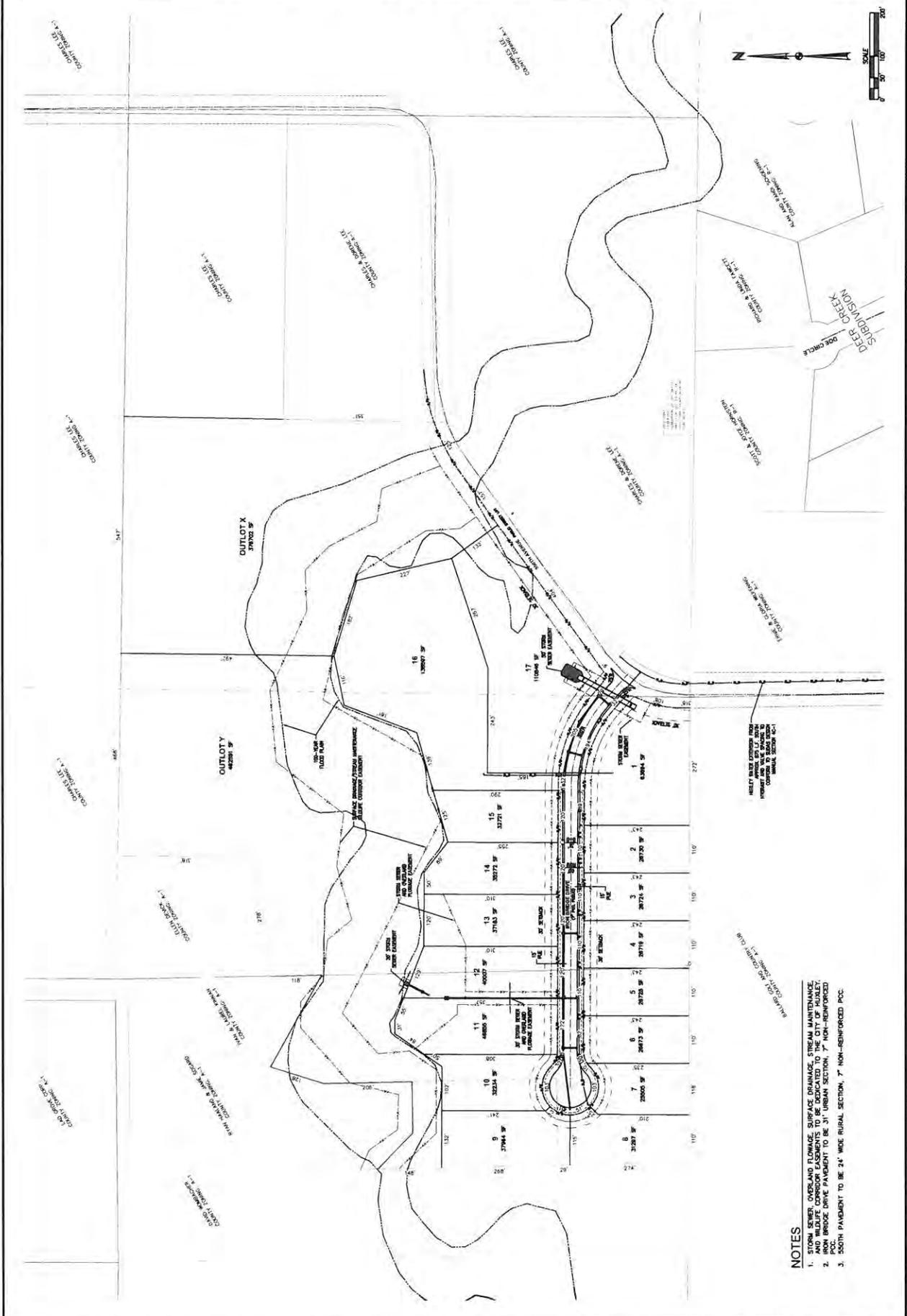




IRON BRIDGE  
PRELIMINARY PLAT

CIVIL DESIGN ADVANTAGE  
ENGINEER:  
PHONE: (515) 369-4400 FAX: (515) 369-4410  
3405 S.E. CROSSROADS DRIVE, SUITE G  
GRIMES IOWA 50111

TECH:  
REVISIONS  
DATE  
APPROVED  
FIRST SUBMITTAL  
SECOND SUBMITTAL



- NOTES**
1. STORM SEWER OVERLAND FLOWAGE SURFACE DRAINAGE, STREAM MAINTENANCE, AND WILDLIFE CORRIDOR EASEMENTS TO BE DEDICATED TO THE CITY OF HUXLEY, IOWA.
  2. BRIDGE DRIVE PAVEMENT TO BE 31" URBAN SECTION, 7" NON-REINFORCED PCC.
  3. 500TH PAVEMENT TO BE 24" WIDE RURAL SECTION, 7" NON-REINFORCED PCC.



# Staff Report

## Board of Supervisors

**Date of Meeting:**  
May 23, 2017

Case Number SUB05-17  
Minor Subdivision Plat – Orchard View Subdivision

**APPLICANTS:**

Larry Stevens, HR Green  
On Behalf of the City of Nevada  
1209 6<sup>th</sup> Street  
Nevada, IA 50201

**PROPERTY OWNERS:**

Willie and Donna See  
62650 270<sup>th</sup> Street  
Nevada, IA 50201

**STAFF PROJECT MANAGER:** Amelia Schoeneman, Planner

**SUMMARY:** The Orchard View Minor Subdivision Plat is a request to consider the reconfiguration of five existing parcels to create three platted lots: one lot (Lot 1) and two outlots (Outlots A and B). A wastewater treatment plant for the City of Nevada is proposed to be located on Lot 1. The reconfiguration will allow for the plant's operation on an appropriately sized parcel with adequate separation from residences and discharge into Indian Creek. The subdivision will also place portions of the creek and floodplain, as well as part of the subject property that is split zoned R-1 residential, into outlots to prevent their development. A conditional use permit will be requested at a future date to allow for the construction of the plant. At their May 3, 2017 meeting, the Planning and Zoning Commission recommend approval of the subdivision request.





## Background

### Property Owners

Willie and Donna See

### Parcel Identification Number

11-31-200-105, 11-31-200-235, 11-31-200-300, 11-31-200-400, 11-31-200-205

### Size of Area

143.23 gross acres, 0.95 acres of road right of way

### Current Zoning

A-1 Agricultural and R-1 Residential

### Description of Proposed Subdivision

The application is a request to consider a Minor Subdivision Plat to reconfigure five existing parcels located in the Northeast Quarter of Section 31 of Nevada Township to create three proposed, platted lots (see Figure 1). Proposed Lot 1 will contain 122.62 net acres and include a proposed wastewater treatment plant for the City of Nevada. The City of Nevada will purchase Lot 1 from the current owner. Proposed Outlots A and B contain 8.79 and 10.87 net acres, respectively. The two outlots are composed of floodplain from Indian Creek and treed areas designated as Natural Resource Areas by the C2C plan Future Land Use Map. Outlot A also includes an area on one of the subject properties that is split zoned R-1 Residential (see Figure 2). The outlots are not buildable, as noted on the proposed plat. The current owners will retain ownership of the outlots. Lot 1 also contains portions of floodplain and Natural Resource Area. The subdivision is being requested now due the current property owners' interest in selling the land to the City of Nevada.

**Current Configuration**



**Proposed Division**



Figure 1: Current versus Proposed Configuration

**Zoning Map**

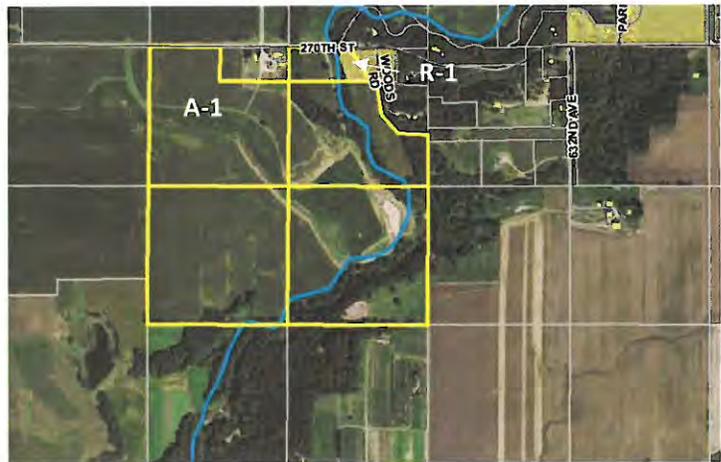


Figure 2: Current Configuration with Zoning



**Explanation of the Need for the Proposed Subdivision**

According to the applicant, the City of Nevada’s existing wastewater treatment plant is required by its National Pollutant Discharge Elimination System (NPDES) permit from the Iowa Department of Natural Resources (IDNR) to upgrade its facilities in order to meet more stringent effluent limitations. The upgrades will require the site to comply with the 1,000-foot separation distance from residences that is required by the IDNR as part of the permit. The existing site does not meet the required separation distance.

In addition, and according to the applicant, Lot 1 in the proposed subdivision was selected as the site of the proposed water treatment plant based on several criteria: the new plant had to be downstream from the existing plant to allow for discharge into Indian Creek and allow for a gravity sanitary sewer main. The site also had to be at least 50 acres in size to allow for the plant and the IDNR required separation standard from residences. The city also desired a willing seller. Road and utility access were also factors in the site selection.

Public water and sewage treatment facilities are allowed in the A-1 and R-1 Districts with a conditional use permit. The proposed use must meet the Standards of Approval for conditional use permit in Section 90.04 of the Story County Land Development Regulations regarding compatibility, transition, traffic, parking and loading, signs and lighting, and environmental protection. The applicant has elected to apply for the conditional use permit at a later date once a site plan has been developed. The timeline for the completion of the project is within the next five to six years. The Minor Subdivision Plat request is the first step in the process to construct a new wastewater treatment plant.

In summary, the proposed reconfiguration will allow for an appropriately sized parcel with adequate separation from residences and discharge into Indian Creek. The subdivision will also place portions of the creek, floodplain, and an area split zoned R-1 Residential into outlots to prevent their development.

**History of Applicant’s Property**

The subject property is located in Nevada Township on the south side 270<sup>th</sup> Street, to the east of 620<sup>th</sup> Avenue, and to the west of the 632<sup>nd</sup> Avenue and the terminus of 19<sup>th</sup> Street. It is approximately two-and-a-half to three miles south of Nevada. The two southern-most parcels that are part of the subject property are original quarter quarters. The portion of the northwest quarter of the northeast quarter that is part of the subject property is the remainder of the division of the farmstead from a farm that occurred in 1977. Two parcels in the northeastern quarter of the northeastern quarter that are part of the subject property were created as remainders of other divisions of the quarter quarter in 1979 and 1998. None of the parcels that are part of the subdivision are platted lots, as is required by the Story County Land Development Regulations for Minor Subdivisions.

The subject property is mainly agricultural land with approximately 50 acres in trees or grassed waterways near the floodplain of Indian Creek. No improvements have been made to the land.

**Current Surrounding Land Use**

There are 39 parcels within one quarter mile of the subject property. Of these parcels, 14 contain single-family dwellings. Six parcels within a quarter mile of the subject property meet the 35-acre requirement to obtain a zoning permit for a single-family dwelling from Story County.



### **North**

There are four properties directly to the north of the subject property and on the same (south) side of 270<sup>th</sup> Street as the subject property. All four lots contain single-family dwellings. Beginning with the western-most of these parcels, there is a 4.5 net-acre parcel with a single-family dwelling owned by Willie and Donna See, the owners of the subject property. To the east of this parcel, and to the east of the northern-most parcel that is part of the subject property, are the two lots that are zoned R-1 Residential and each contain a single-family dwelling. These lots were platted in 1979 as part of the Wilderness Addition Subdivision and are .83 and .84 acres. One additional parcel to the east of the Wilderness Addition Subdivision and north of the subject property is zoned A-1 Agricultural, is 2.42 gross acres in size, and contains a single-family dwelling. The parcel is the remainder from the division of the Wilderness Addition Subdivision.

On the north side of 270<sup>th</sup> street and adjacent to the subject property are three large agricultural parcels ranging from 8.7 to 30.3 net-acres in size. There is also a 4.10 net-acre parcel that contains a single-family dwelling. These parcels are all zoned A-1 Agricultural.

### **East**

The parcels to the east of and adjacent to the subject property include a large agricultural parcel that is the original quarter quarter and two smaller parcels that do not appear to be in agricultural use nor contain single-family dwellings. The parcels are 3.62 and 4.93 gross-acres in size and one of the parcels is considered buildable for a single-family dwelling. There is also a 4.82 net-acre parcel that contains a single-family dwelling.

### **South**

To the south of and adjacent to the subject property are two parcels that are original quarter quarters. They are zoned A-1 Agricultural and contain agricultural row crop production and trees in the floodplain.

### **West**

The parcels to the west of and adjacent to the subject property include two large agricultural parcels. One is an original quarter quarter and the other is the remainder of a split to create a 166.62-acre parcel owned by Story County Conservation. The parcel owned by Story County Conservation also has a portion adjacent to the subject property. Indian Creek runs through the parcel and there are also several other waterbodies. Portions of the parcel also appear to be in agricultural production based on review of aerial photos.

### **Cities within Two Miles**

None.

### **C2C Plan**

A conditional use permit requires a development be in accord with the Story County C2C plan. While compatibility with the C2C plan is not required for the approval of a Minor Subdivision Plat, it is important to consider given the need for a conditional use permit for the project.

The subject property is designated as Agricultural Conservation Area and Natural Resource Area (approximately the same area as the floodplain) on the C2C Comprehensive Plan Future Land Use Map. These designations help to guide future development as they correspond with zoning district



designations and provide principles for development. The Agricultural Conservation Area corresponds with the A-1 Agricultural, A-2 Agribusiness, and A-R Agricultural Residential Districts. The Natural Resource Area corresponds with the GBC Greenbelt Conservation District and RC Residential/Conservation Design Overlay District.

Principle 3 of the C2C plan for Agricultural Conservation Areas is to “encourage high-value agricultural lands to remain as agricultural and discourage non-agricultural development of such lands. Direct future non-agricultural development toward the designated Urban Expansion, Rural Residential, Rural Village, and Commercial Industrial Area designations on the Future Land Use Map.”

The selected site has a low corn suitability rating (CSR) due to soils, slopes, and flooding in the area. The CSR is based on the U.S. Department of Agriculture’s Natural Resource Conservation Service’s current soil survey for Story County. A CSR rating can range in value from 5-100 where a rating of 100 is the most productive soil and five (5) is the least productive. The weighted average CSR for the site is 55. The average CSR for Story County is 77.6. It can thus be concluded that the proposed site is not a high-value agricultural area compared to other areas of the county and does not violate Principle 3 of the C2C plan for Agricultural Conservation Areas.

The applicant has also taken steps to indicate the Natural Resource Area on the plat and created outlots to prevent development in the floodplain and Natural Resource Areas and an area split zoned R-1 Residential. These steps meet Principal 2 of the C2C plan for Natural Resource Areas to mitigate impacts of proposed development contiguous to areas identified as Natural Resource Areas. Further, according to the applicant, the proposed wastewater treatment plant will meet more stringent effluent limitations and could potentially provide future service to residential areas eliminating private septic systems.

### **Applicable Regulations – Story County Land Development Regulations**

#### **87.08 MINOR SUBDIVISION PLATS**

A subdivision may be submitted for review and approval as a minor subdivision plat when all of the following are true:

1. The subdivision contains no more than four (4) new development lots;
2. All development lots within the subdivision are fronted on an existing public street;
3. The subdivision includes no land set apart for new streets, alleys, parks, dedicated open space, school property or public use;
4. No agricultural or minor subdivisions have been approved for the tract(s) being divided after December 31, 2003.

#### **Commentary**

The following comments are part of the official record of the proposed **Minor Subdivision Plat- Orchard View Subdivision**. If necessary, conditions of approval may be formulated based on these comments:

#### **Comments from the Conceptual Review Team**



A Conceptual Review meeting for the proposed Orchard View Subdivision was held on Thursday, April 13, 2017. The complete application was also forwarded to the members of the Interagency Review Team on Monday, April 17, 2017. The following comments are those most applicable to the Board of Supervisors' consideration of the request:

Planning and Development Department

1. Please note that a conditional use permit is required for the issuance of a zoning permit to construct the wastewater treatment plant.
2. The Story County Land Development Regulations Chapter 87.08 (3)(B)(5) requires a site evaluation be conducted for a septic system. Please provide a statement that the building's waste system will be connected to the waste water treatment facility/sewer.

Applicant Response:

*When the proposed wastewater treatment plant is constructed on Lot 1 of the Orchard View Subdivision, the building's waste system will be connected to the wastewater treatment facility and be properly treated. No on-site septic system will be necessary when the property is developed.*

Story County Engineer

1. How much traffic would this facility generate on the gravel roads?

Applicant Response:

*The only normal traffic from the wastewater treatment plant would be the employees arriving and leaving, max of 10 cars a day. There would be occasional trucks delivering products. Truck traffic estimated at 1 per day.*

Story County Floodplain Manager

1. I would still like to see all of the floodplain located in an outlot along with deed restrictions, but we cannot require that at this time. The applicant must determine applicable base flood elevations, if not already defined in any applicable flood insurance study, prior to any conditional use permit approvals by the Board of Adjustment.

**Comments from the General Public**

Notification letters were mailed to surrounding property owners regarding the subdivision request on April 26<sup>th</sup>, 2017. No written or verbal comments were received from the general public prior to the Planning and Zoning Commission Meeting.

At the May 3, 2017 Planning and Zoning Commission Meeting several members of the public provided comment for the record:

Ray Ringgenberg, 2530 Oakwood Road, Ames, Iowa, farms property north of the site. He was concerned that no notice had been provided to property owners whose properties would ultimately have a sewer main pass through them as part of the project.



Dean Henry, 62785 280<sup>th</sup> Street, Nevada, Iowa, is the owner and operator of the Berry Patch Farm located to the south and downstream of the proposed wastewater treatment plant. He was concerned about maintaining his water quality permit for his food growing operation with the plant located upstream. If water quality were affected, it would hurt his ability to grow crops, business, and reputation of his farm. He is also concerned about who would pay for damages if flooding occurred.

## Analysis

Points to consider in evaluating the proposed Hugh Minor Subdivision:

1. The Orchard View Subdivision meets the requirements for a Minor Subdivision Plat.
  - a. Lot 1 is the only development lot and is fronted on 270<sup>th</sup> Street.
  - b. The subject property does not contain any platted lots.
2. The subject property is located in an area that is designated as Agricultural Conservation and Natural Resource on the C2C Comprehensive Plan Future Land Use Map.
  - a. The subject property is currently in agricultural use but is not of high agricultural value.
  - b. Parts of the floodplain and Natural Resource Areas, as well as an area spit zoned R-1 Residential, will be placed in Outlots A and B.
  - c. According to applicant, more stringent effluent limitations that will be met by the new plant and areas upstream of the wastewater treatment plant and in the sanitary sewer corridor may be able to connect to the sewer. As many of these areas are designated as Rural Residential on the C2C plan Future Land Use Map, this would support that use and urban expansion in appropriate areas.
3. Of the 39 parcels within ¼ mile of the subject property, 14 contain single-family dwellings. There are five adjacent properties with single-family dwellings. The wastewater treatment plant is required to be located 1,000 feet or more from these residences and the site was selected to meet this requirement.
4. A conditional use permit is required for the construction of the wastewater treatment plant. The permit will be reviewed by Story County Departments, the Planning and Zoning Commission, and the Board of Adjustment. Public notice will be sent at the time a conditional use permit application is received.

## Recommendation

At their May 3, 2017 meeting, the Planning and Zoning Commission recommend the Board of Supervisors approve the requested Minor Subdivision Plat – Orchard View Subdivision as put forth in Case #SUB05-17 (alternative one).

## Alternatives

The Board of Supervisors may consider the following alternatives on the Minor Subdivision Plat – Orchard View Subdivision. These alternatives are:

1. **The Story County Board of Supervisors approves the Minor Subdivision Plat – Orchard View Subdivision as put forth in case SUB05-17.**



2. The Story County Board of Supervisors approves the Minor Subdivision Plat – Orchard View Subdivision as put forth in case SUB05-17 with conditions.
3. The Story County Board of Supervisors denies the Minor Subdivision Plat – Orchard View Subdivision as put forth in case SUB05-17.
4. The Story County Board of Supervisors remands the Minor Subdivision Plat – Orchard View Subdivision, as put forth in case SUB05-17, and directs the applicant to address specific areas for additional information, review and/or modifications, and requests staff to place the subdivision plat on the May 30, 2017 Story County Board of Supervisors Agenda.

**Applicant**

*If the Applicant is not the Property Owner, please attach consent and authority of the Property Owner for you to apply on his/her behalf.*

(Last Name) \_\_\_\_\_ (First Name) \_\_\_\_\_  
 City of Nevada, IA  
 (Address) 1209 6th Street (City) Nevada (State) Iowa (Zip) 50201  
 (Phone) 515-382-5466 (Email) mmardesen@midiaowa.net

(Property Address) TBD (Parcel ID Numbers) 1131200105, 1131200235, 1131200300, 1131200400, 1131200205

**Subdivision**

Proposed Name: Orchard View

- Residential Parcel Plat (\$175)
- Agricultural Plat (\$175)
- Minor Plat (\$275)
- Major Plat—Preliminary (\$275)
- Major Plat—Final (\$175)

- Filing Fee
- Digital copy of all materials
- Legal description that will be used on all required legal documents

Proposed subdivision plat

All required submittal requirements as outlined in Chapter 87 of the Story County Code of Ordinances (87.06(3) for Residential Parcel, 87.07(3) for Agricultural, 87.08(3) for Minor, 87.09(3) for Major-Preliminary and 87.09(5) for Major-Final

**Vacation**

- Right-of-way  Plat
- Filing Fee: \$175
- Legal description that will be used on all required legal documents

**Waiver**

Current Name: \_\_\_\_\_  
 Proposed Name: \_\_\_\_\_

- Filing Fee: \$275
- Digital copy of all materials
- Written narrative explaining justification for proposed waiver and conformance to the legal principles outlined in Section 92.04(2) of the Story County Code of Ordinances

**CERTIFICATION**

I/we certify that the information and exhibits submitted are true and correct to the best of my knowledge and that in filing this application I am acting with the knowledge, consent and authority of the owners\*\* of the property. Pursuant to said authority, I hereby permit County officials to enter upon the property for the purpose of inspection, and, if necessary, post a public notice sign on the property.

**SIGNATURE** Larry Stevens **DATE** April 18, 2017

Digitally signed by Larry Stevens  
 Date: 2017.04.18 10:34:31 -0500'

Submit Application

Date Received _____
Receipt No. _____
Receipt Amount _____

**WHEN RECORDED RETURN TO:**

Erin M. Clanton  
6701 Westown Parkway, Ste 100  
West Des Moines, IA 50266

Preparer Information: Erin M. Clanton, 6701 Westown Parkway, Ste 100, West Des Moines, IA 50266 (515) 274-1450

SPACE ABOVE THIS LINE FOR RECORDER

**CONSENT OF RECORD TITLEHOLDER**

The undersigned, Willie E. See and Donna M. See, husband and wife, first duly sworn, depose and state that they are the legal fee titleholders to that property hereinafter legally described as:

The Northeast Quarter (NE $\frac{1}{4}$ ) of Section Thirty-one (31), Township Eighty-three (83) North, Range Twenty-two (22) West of the 5th P.M., Story County, Iowa; except the East 300 feet of the North 330 feet of the NE $\frac{1}{4}$  of Sec. 31-T83N-R22W of the 5th P.M., Story County, Iowa; and except the South 22 feet of the North 352 feet of the East 300 feet of the NE $\frac{1}{4}$  of Sec. 31-T83N-R22W of the 5th P.M., Story County, Iowa; and except Wilderness Addition to Story County, Iowa; and except Parcel "A" a part of the NE $\frac{1}{4}$  of the NE $\frac{1}{4}$  of Sec. 31-T83N-R22W of the 5th P.M., Story County, Iowa, as shown on the "Plat of Survey" filed in the office of the Recorder of Story County, Iowa, on March 11, 1998, as Inst. No. 98-02857, Book 15, Page 136; and except the North 330 feet of the East 660 feet of the NW $\frac{1}{4}$  of the NE $\frac{1}{4}$  of Sec. 31-T83N-R22W of the 5th P.M., Story County, Iowa,

which is to be known as Orchard View Subdivision, subsequent to recording of the same, an Official Plat included in and forming a part of Story County, Iowa.

The undersigned voluntarily executed this consent to platting, to be received, filed, and made a part of the permanent record pursuant to the subdivision and zoning ordinances of Story County Iowa, to evidence the undersigneds' consent to the preliminary and final plat of Orchard View Subdivision, an Official Plat, now included in and forming a part of Story County, Iowa.

The undersigned owner states that this Plat has been prepared with its free consent and in accordance with its desire.

The undersigned acknowledged the execution of this Consent to Plat the 11 day of April, 2017, in Story County, Iowa.

Willie E. See

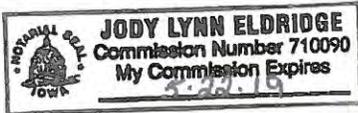
By: Willie E. See

Donna M. See

By: Donna M. See

State of Iowa, )  
                          )ss:  
Story County )

On this 11<sup>th</sup> day of April, 2017, before me, a Notary Public in and for Story County, Iowa, personally appeared Willie E. See and Donna M. See, to me personally known, who being by me duly sworn, did acknowledge the execution of the instrument to be their voluntary act and deed.



Jody Lynn Eldridge  
Notary Public in and for Story County, Iowa

**WHEN RECORDED RETURN TO:**

Erin M. Clanton  
6701 Westown Parkway, Suite 100  
Polk City, Iowa 50266

Preparer Information: Erin M. Clanton, 6701 Westown Parkway, Suite 100, West Des Moines, Iowa 50266 (515) 274-1450

**CONSENT TO PLAT BY MORTGAGEE**

As legal holder and owner of all the notes and other evidence of indebtedness secured by a Mortgage recorded on May 15, 1997 as Instrument No. 97-04637 in the records of the office of the Story County Recorder, Story County, Iowa, to Willie E. See and Donna M. See, the undersigned, Community Bank, Nevada, Iowa, and by its duly authorized officers, hereby consents to the preliminary and final plat to be entitled as "Orchard Views Subdivision", to become an Official Plat, included in and forming a part of Story County, Iowa, said plat being more particularly described as:

The Northeast Quarter (NE¼) of Section Thirty-one (31), Township Eighty-three (83) North, Range Twenty-two (22) West of the 5th P.M., Story County, Iowa; except the East 300 feet of the North 330 feet of the NE¼ of Sec. 31-T83N-R22W of the 5th P.M., Story County, Iowa; and except the South 22 feet of the North 352 feet of the East 300 feet of the NE¼ of Sec. 31-T83N-R22W of the 5th P.M., Story County, Iowa; and except Wilderness Addition to Story County, Iowa; and except Parcel "A" a part of the NE¼ of the NE¼ of Sec. 31-T83N-R22W of the 5th P.M., Story County, Iowa, as shown on the "Plat of Survey" filed in the office of the Recorder of Story County, Iowa, on March 11, 1998, as Inst. No. 98-02857, Book 15, Page 136; and except the North 330 feet of the East 660 feet of the NW¼ of the NE¼ of Sec. 31-T83N-R22W of the 5th P.M., Story County, Iowa.

The undersigned Mortgagee consents to the preliminary and final platting procedure of said property, pursuant to the subdivision and zoning ordinance of Story County, Iowa, and

requests that this Consent to Plat, as to the said property, be received, filed, and made a part of the permanent records of Story County, Iowa, as to any and all present and/or subsequent plats, now or hereafter filed, as to said property described above.

The undersigned Mortgagee states that this Plat has been prepared with its full consent and in accordance with its desire.

Dated the 26<sup>th</sup> day of April, 2017, in the City of Nevada, Story County, State of Iowa.

MORTGAGEE  
Community Bank, Nevada, Iowa

By: Brad Murty  
Name: Brad Murty  
Title: SVP

**STATE OF IOWA, STORY COUNTY, ss:**

On the 26<sup>th</sup> day of April, 2017, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Brad Murty to me personally known, who being by me duly sworn, did say that ~~he~~she is SVP of Community Bank, Nevada, Iowa; that said instrument was signed on behalf of the company by authority of its Board of Directors; and that Ronald K. Kemmerer as such officer acknowledged the executive of the foregoing instrument to be the voluntary act and deed of the company, by it and by him/her voluntarily executed.

Ronald K. Kemmerer  
Notary Public in and for the State of Iowa



**WHEN RECORDED RETURN TO:**

Erin M. Clanton  
6701 Westown Parkway, Suite 100  
Polk City, Iowa 50266

Preparer Information: Erin M. Clanton, 6701 Westown Parkway, Suite 100, West Des Moines, Iowa 50266 (515) 274-1450

**CONSENT TO PLAT BY MORTGAGEE**

As legal holder and owner of all the notes and other evidence of indebtedness secured by a Mortgage recorded on April 29, 1997 as Instrument No. 97-04075 in the records of the office of the Story County Recorder, Story County, Iowa, to Willie E. See and Donna M. See, the undersigned, Community Bank, Nevada, Iowa, and by its duly authorized officers, hereby consents to the preliminary and final plat to be entitled as "Orchard Views Subdivision", to become an Official Plat, included in and forming a part of Story County, Iowa, said plat being more particularly described as:

The Northeast Quarter (NE $\frac{1}{4}$ ) of Section Thirty-one (31), Township Eighty-three (83) North, Range Twenty-two (22) West of the 5th P.M., Story County, Iowa; except the East 300 feet of the North 330 feet of the NE $\frac{1}{4}$  of Sec. 31-T83N-R22W of the 5th P.M., Story County, Iowa; and except the South 22 feet of the North 352 feet of the East 300 feet of the NE $\frac{1}{4}$  of Sec. 31-T83N-R22W of the 5th P.M., Story County, Iowa; and except Wilderness Addition to Story County, Iowa; and except Parcel "A" a part of the NE $\frac{1}{4}$  of the NE $\frac{1}{4}$  of Sec. 31-T83N-R22W of the 5th P.M., Story County, Iowa, as shown on the "Plat of Survey" filed in the office of the Recorder of Story County, Iowa, on March 11, 1998, as Inst. No. 98-02857, Book 15, Page 136; and except the North 330 feet of the East 660 feet of the NW $\frac{1}{4}$  of the NE $\frac{1}{4}$  of Sec. 31-T83N-R22W of the 5th P.M., Story County, Iowa.

The undersigned Mortgagee consents to the preliminary and final platting procedure of said property, pursuant to the subdivision and zoning ordinance of Story County, Iowa, and

requests that this Consent to Plat, as to the said property, be received, filed, and made a part of the permanent records of Story County, Iowa, as to any and all present and/or subsequent plats, now or hereafter filed, as to said property described above.

The undersigned Mortgagee states that this Plat has been prepared with its full consent and in accordance with its desire.

Dated the 26<sup>th</sup> day of April, 2017, in the City of Nevada, Story County, State of Iowa.

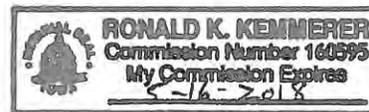
MORTGAGEE  
Community Bank, Nevada, Iowa

By: [Signature]  
Name: Brad Marty  
Title: SVP

**STATE OF IOWA, STORY COUNTY, ss:**

On the 26<sup>th</sup> day of April, 2017, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Brad Marty to me personally known, who being by me duly sworn, did say that he/she is S.V.P. of Community Bank, Nevada, Iowa; that said instrument was signed on behalf of the company by authority of its Board of Directors; and that Ronald K Kemmerer as such officer acknowledged the executive of the foregoing instrument to be the voluntary act and deed of the company, by it and by him/her voluntarily executed.

[Signature]  
Notary Public in and for the State of Iowa





ERIN M. CLANTON  
ATTORNEY

T: 515-274-1450  
F: 515-274-1488

[Erin.Clanton@brickgentrylaw.com](mailto:Erin.Clanton@brickgentrylaw.com)

April 7, 2017

### ATTORNEY'S PLATTING OPINION

Story County Treasurer  
900 6<sup>th</sup> Street  
Nevada, Iowa 50201

**Re: Orchard View Subdivision**

Dear Sir or Madam:

This will certify that I have examined the Abstract of Title for the following described real property:

The Northeast Quarter (NE $\frac{1}{4}$ ) of Section Thirty-one (31), Township Eighty-three (83) North, Range Twenty-two (22) West of the 5th P.M., Story County, Iowa; except the East 300 feet of the North 330 feet of the NE $\frac{1}{4}$  of Sec. 31-T83N-R22W of the 5th P.M., Story County, Iowa; and except the South 22 feet of the North 352 feet of the East 300 feet of the NE $\frac{1}{4}$  of Sec. 31-T83N-R22W of the 5th P.M., Story County, Iowa; and except Wilderness Addition to Story County, Iowa; and except Parcel "A" a part of the NE $\frac{1}{4}$  of the NE $\frac{1}{4}$  of Sec. 31-T83N-R22W of the 5th P.M., Story County, Iowa, as shown on the "Plat of Survey" filed in the office of the Recorder of Story County, Iowa, on March 11, 1998, as Inst. No. 98-02857, Book 15, Page 136; and except the North 330 feet of the East 660 feet of the NW $\frac{1}{4}$  of the NE $\frac{1}{4}$  of Sec. 31-T83N-R22W of the 5th P.M., Story County, Iowa.

This opinion is prepared for use in connection with the platting of property described above, said property to be known as Orchard View Subdivision. Said opinion may be relied upon by all parties intending to benefit from this opinion, as prescribed in Iowa Code Chapter 354.

For purposes of rendering this opinion we have examined Abstract No. 76521 for the real estate described above from the root of title to March 30, 2017 at 8:00 a.m. through Entry #83, as prepared by Abstract & Title Services of Story County. Our opinion covers only matters applying herein to that date based on the Iowa Title Standards and the laws of the State of Iowa.

Based on our examination of the Abstract of Title, we find good and merchantable title is vested of record in **Willie E. See and Donna M. See, husband and wife as joint tenants with full rights of survivorship and not as tenants in common**, subject, however, to the following comments and objections:

1. **MORTGAGE.** At Entry No. 70 of the Abstract appears a mortgage by Willie E. See and Donna M. See to Community Bank, Nevada, Iowa, in the principal amount of \$230,000.00, as recorded on April 29, 1997 as Instrument No. 97-04075 in the Story County Recorder's Office.
2. **MORTGAGE.** At Entry No. 71 of the Abstract appears a mortgage by Willie E. See and Donna M. See to Community Bank, Nevada, Iowa, in the principal amount of \$230,000.00, as recorded on May 15, 1997 as Instrument No. 97-04637 in the Story County Recorder's Office.
3. **REAL ESTATE TAXES.** At Entry No. 82 of the Abstract it shows:  
SECTION:31 TOWNSHIP:83 RANGE:22 NE NE N330' EX E300' & EX WILDERNESS ADD  
Story County Treasurer's Parcel No.: 11-31-200-205  
Real Estate, for the fiscal year beginning 7/1/2015 and ending 6/30/2016:  
First half, delinquent after 9/30/2016, paid in the amount of \$43.00.  
Second half, delinquent after 3/31/2017, paid in the amount of \$43.00.  
Special Assessments: None.  
Drainage Taxes: None.

SECTION: 31 TOWNSHIP:83 RANGE:22 NE NE EX N330' & EX S22' N352' E300' & EX PARCEL "A"CFN 15-136  
Story County Treasurer's Parcel No.: 11-31-200-235  
Real Estate, for the fiscal year beginning 7/1/2015 and ending 6/30/2016:  
First half, delinquent after 9/30/2016, paid in the amount of \$172.00.  
Second half, delinquent after 3/31/2017, paid in the amount of \$172.00.  
Special Assessments: None.  
Drainage Taxes: None.

SECTION: 31 TOWNSHIP:83 RANGE:22 NW NE EX N330' E660'  
Story County Treasurer's Parcel No.: 11-31-200-105  
Real Estate, for the fiscal year beginning 7/1/2015 and ending 6/30/2016:  
First half, delinquent after 9/30/2016, paid in the amount of \$332.00.  
Second half, delinquent after 3/31/2017, paid in the amount of \$332.00.  
Special Assessments: None.  
Drainage Taxes: None.

SECTION: 31 TOWNSHIP:83 RANGE:22 SW NE  
Story County Treasurer's Parcel No.: 11-31-200-300  
Real Estate, for the fiscal year beginning 7/1/2015 and ending 6/30/2016:  
First half, delinquent after 9/30/2016, paid in the amount of \$403.00.  
Second half, delinquent after 3/31/2017, paid in the amount of \$403.00.

Special Assessments: None.  
Drainage Taxes: None.

SECTION: 31 TOWNSHIP:83 RANGE:22 SE NE

Story County Treasurer's Parcel No.: 11-31-200-400

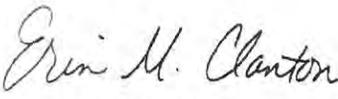
Real Estate, for the fiscal year beginning 7/1/2015 and ending 6/30/2016:  
First half, delinquent after 9/30/2016, paid in the amount of \$174.00.  
Second half, delinquent after 3/31/2017, paid in the amount of \$174.00.  
Special Assessments: Nonc.  
Drainage Taxes: None.

You are advised that the abstractor has conducted all necessary searches against the titleholders and all prior titleholders and has found nothing except as otherwise set out herein.

We hereby certify that the property described herein is free from encumbrances, other than set forth in this opinion and that this opinion may be relied upon by Story County, Iowa, the City of Nevada, Iowa and such other governmental agencies such as the Story County Treasurer, for purposes of submittal of the Orchard View Subdivision.

Respectfully Submitted,

BRICK GENTRY, P.C.

By: 

Erin M. Clanton  
Title Guaranty #10101

**WHEN RECORDED RETURN TO:**  
Erin M. Clanton  
6701 Westown Parkway, Ste 100  
West Des Moines, IA 50266

Preparer Information: Erin M. Clanton, 6701 Westown Parkway, Ste 100, West Des Moines, IA 50266 (515) 274-1450  
**SPACE ABOVE THIS LINE FOR RECORDER**

**CERTIFICATE OF TREASURER OF STORY COUNTY, IOWA**

STATE OF IOWA            )  
                                  ) SS.  
COUNTY OF STORY        )

I, Renee M. Twedt, Treasurer of Story County, having examined the records of my office, in accordance with the provision of Iowa Code Section 354.11(5), pertaining to real properties as specifically described as:

The Northeast Quarter (NE¼) of Section Thirty-one (31), Township Eighty-three (83) North, Range Twenty-two (22) West of the 5th P.M., Story County, Iowa; except the East 300 feet of the North 330 feet of the NE¼ of Sec. 31-T83N-R22W of the 5th P.M., Story County, Iowa; and except the South 22 feet of the North 352 feet of the East 300 feet of the NE¼ of Sec. 31-T83N-R22W of the 5th P.M., Story County, Iowa; and except Wilderness Addition to Story County, Iowa; and except Parcel "A" a part of the NE¼ of the NE¼ of Sec. 31-T83N-R22W of the 5th P.M., Story County, Iowa, as shown on the "Plat of Survey" filed in the office of the Recorder of Story County, Iowa, on March 11, 1998, as Inst. No. 98-02857, Book 15, Page 136; and except the North 330 feet of the East 660 feet of the NW¼ of the NE¼ of Sec. 31-T83N-R22W of the 5th P.M., Story County, Iowa,

Story County Parcel No:  
11-31-200-205; 11-31-200-235; 11-31-200-105; 11-31-200-300; 11-31-200-400

which is to be known as Orchard Views Subdivision hereby certify that same is free from real estate taxes.

Nor are there any personal taxes due and payable against Willie E. See and Donna M. See, the record titleholders of said real estate, and that the above real estate is free from all taxes and special assessments so far as the records of the Story County Treasurer, Story County, Iowa so reveal.

DATED this 11 day of April, 2017.

Renee M. Twedt, Story County

By: Renee M. Twedt  
Treasurer

Subscribed and sworn to before me this 11 day of APRIL, 2017.



Rhonda Sykes  
Notary Public in and for the State of Iowa



# Central Iowa Water Association

1351 Iowa Speedway Drive  
Newton, IA 50208  
Phone (641) 792-7011  
Toll Free (800) 400-6066  
Fax (641) 792-6982  
Web Site: [www.ciawa.com](http://www.ciawa.com)

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*This Institution is an Equal Opportunity Employer and Provider*

April 6, 2017

City of Nevada  
Attn: Matthew Mardesen  
1209 6<sup>th</sup> St, PO Box 530  
Nevada, IA 50201

RE: Water service for proposed wastewater treatment facility

Dear Matthew,

Central Iowa Water Association has a 2" water main which runs along the north side of 270<sup>th</sup> St, Nevada, IA and currently would be able to provide service for a fee with a 5/8" x 3/4" meter to the proposed lot which is located in Section 31, Nevada Township in Story County.

CIWA does not reserve capacity to serve a location until an application for service has been made. Please contact our office if you would like to proceed with an application.

Sincerely,  
Central Iowa Water Association

Deborah McElroy



## Will Serve Letter

A Touchstone Energy® Cooperative 

April 11<sup>th</sup>, 2017

City of Nevada

City Administrator Matt Mardesen

1209 6<sup>th</sup> St., Nevada, IA 50201

Dear Administrator Mardesen:

Your project is located in Consumers Energy's electrical service territory. Consumers Energy will serve the site known as Orchard View Subdivision. We currently have single phase service near the site which I assume will require three phase service which we have along S14. This would entail additional costs but is completely doable.

The scope of the electrical utility work required will be in regards to:

- Site plans as required along with load requirements
- Applicable fees
- Local permits
- Required easement documents as needed

Your project will be scheduled for construction once Consumers Energy has all of the necessary information for your project and you have agreed to the requirements stated above and paid any necessary fees.

Consumers Energy appreciates your business. If you have any questions, please feel free to call me at 641-754-1644.

Respectfully,

*C.D. Kendall*

C.D. Kendall

Energy Advisor



**Tracy Schmidt**  
Police Sergeant

**Josh Cizmadia**  
Police Sergeant

## NEVADA PUBLIC SAFETY DEPARTMENT

1209 6 Street – P.O. Box 530 Nevada, Iowa 50201 Tele: 515-382-4593

**Ricardo Martinez II**  
Public Safety Director  
Chief of Police



**Ray Reynolds**  
Director of Fire & EMS

**Cathy Jager**  
Assistant to the Chief

April 6, 2017

City of Nevada  
City Administrator Matt Mardesen  
1209 6th Street  
Nevada, Iowa 50201

Dear Administrator Mardesen:

The Nevada Community Fire Department is aware of a future plan to develop a waste water treatment facility south of Nevada in Section 31 of the Nevada Township of Story County. Our fire department currently provides fire protection and emergency medical services to all of this township.

We have reviewed the proposed location and do not have objections to the development of this property for the purposes stated. Our fire department currently holds an ISO class 5 rating. The rating will not be affected by this development. Let me know if you have additional concerns I can address.

Respectfully,

Ray Reynolds  
Director of Fire and EMS  
City of Nevada

CC: Director Ricardo Martinez, II.



ERIN M. CLANTON  
ATTORNEY

T: 515-274-1450  
F: 515-274-1488

[Erin.Clanton@brickgentrylaw.com](mailto:Erin.Clanton@brickgentrylaw.com)

April 14, 2017

City of Nevada  
c/o City Administrator Matt Mardesen  
1209 6<sup>th</sup> Street  
Nevada, Iowa 50201

**RE: Orchard View Subdivision—Covenants and Restrictions**

Dear Mr. Mardesen:

As you know, the City has plans to subdivide the area legally known as follows:

The Northeast Quarter (NE $\frac{1}{4}$ ) of Section Thirty-one (31), Township Eighty-three (83) North, Range Twenty-two (22) West of the 5th P.M., Story County, Iowa; except the East 300 feet of the North 330 feet of the NE $\frac{1}{4}$  of Sec. 31-T83N-R22W of the 5th P.M., Story County, Iowa; and except the South 22 feet of the North 352 feet of the East 300 feet of the NE $\frac{1}{4}$  of Sec. 31-T83N-R22W of the 5th P.M., Story County, Iowa; and except Wilderness Addition to Story County, Iowa; and except Parcel "A" a part of the NE $\frac{1}{4}$  of the NE $\frac{1}{4}$  of Sec. 31-T83N-R22W of the 5th P.M., Story County, Iowa, as shown on the "Plat of Survey" filed in the office of the Recorder of Story County, Iowa, on March 11, 1998, as Inst. No. 98-02857, Book 15, Page 136; and except the North 330 feet of the East 660 feet of the NW $\frac{1}{4}$  of the NE $\frac{1}{4}$  of Sec. 31-T83N-R22W of the 5th P.M., Story County, Iowa.

I have reviewed the proposed area with City staff and the City's engineering team, and there will not be any covenants and restrictions placed on this property.

Please let me know if you have any questions or need additional information.

Respectfully Submitted,

BRICK GENTRY, P.C.

By:   
Erin M. Clanton

**CONSENT OF RECORD TITLEHOLDER TO APPLY FOR SUBDIVISION  
PLAT APPROVAL**

The undersigned, Willie E. See and Donna M. See, husband and wife, depose and state that they are the legal fee titleholders to the property hereinafter legally described as:

The Northeast Quarter (NE $\frac{1}{4}$ ) of Section Thirty-one (31), Township Eighty-three (83) North, Range Twenty-two (22) West of the 5th P.M., Story County, Iowa; except the East 300 feet of the North 330 feet of the NE $\frac{1}{4}$  of Sec. 31-T83N-R22W of the 5th P.M., Story County, Iowa; and except the South 22 feet of the North 352 feet of the East 300 feet of the NE $\frac{1}{4}$  of Sec. 31-T83N-R22W of the 5th P.M., Story County, Iowa; and except Wilderness Addition to Story County, Iowa; and except Parcel "A" a part of the NE $\frac{1}{4}$  of the NE $\frac{1}{4}$  of Sec. 31-T83N-R22W of the 5th P.M., Story County, Iowa, as shown on the "Plat of Survey" filed in the office of the Recorder of Story County, Iowa, on March 11, 1998, as Inst. No. 98-02857, Book 15, Page 136; and except the North 330 feet of the East 660 feet of the NW $\frac{1}{4}$  of the NE $\frac{1}{4}$  of Sec. 31-T83N-R22W of the 5th P.M., Story County, Iowa,

which is to be known as Orchard View Subdivision, subsequent to recording of the same, an Official Plat included in and forming a part of Story County, Iowa.

The undersigned voluntarily executed this consent to allow the City of Nevada, Iowa to apply to Story County, Iowa for preliminary and final plat approval of the Orchard View Subdivision.

The undersigned acknowledged the execution of this Consent to apply on the 26<sup>th</sup> day of April, 2017, in Story County, Iowa.

Willie E. See

By: Willie E. See

Donna M. See

By: Donna M. See

**DO NOT WRITE IN THE SPACE ABOVE, RESERVED FOR RECORDER**  
Prepared by Amelia Schoeneman, Story County Planning & Development Department, 900 6<sup>th</sup> St., Nevada, Iowa 50201 515-382-7248

Please return to:  
Planning & Development

**STORY COUNTY IOWA  
RESOLUTION OF THE BOARD OF SUPERVISORS  
RESOLUTION NUMBER 17-103**

WHEREAS, there has been submitted to the Board of Supervisors of Story County, Iowa, an application to subdivide real estate under the ownership of Willie E. and Donna M. See, 62650 270<sup>th</sup> Street, Nevada, Iowa and the proposed Minor Subdivision is located in Section 31 of Nevada Township and identified as parcels #11-31-200-105, #11-31-200-300, #11-31-200-400, #11-31-200-235, and #11-31-200-205, containing approximately 143.23 gross acres shereinafter described on Attachment A and shown on Attachment B, and

WHEREAS, Willie E. and Donna M. See are the legal titleholders of said platted real estate, and

WHEREAS, it appears that all conditions and requirements prescribed by Chapter 354 and Chapter 355, *Code of Iowa*, and as prescribed by the *Story County C2C Plan* and the *Code of Ordinances, of Story County, Iowa*, have been complied with and met,

WHEREAS, the Story County Planning and Zoning Commission recommended approval of the Minor Subdivision on May 3, 2017 and

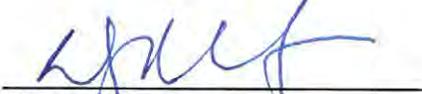
WHEREAS, it is the opinion of the Board of Supervisors of Story County, Iowa, that it is advisable and in the best interests of Story County, Iowa, and all persons concerned, that said Plat be approved, and accepted.

NOW, THEREFORE, BE IT RESOLVED that the plat of the Orchard View Subdivision involving real estate hereinafter described on Attachment A and shown on Attachment B being the same, is hereby approved and accepted and all acts and deeds of the said owners and grantors in the premises are hereby confirmed and approved and the real estate hereinafter described on Attachment A shall hereinafter be known as the Orchard View Subdivision.

IT IS FURTHER RESOLVED that the Chair of the Board of Supervisors and the County Auditor are authorized and they are hereby directed to certify a copy of this Resolution #17-103 to be affixed to said Final Plat upon its approval by the Board of Supervisors.

Dated this 23<sup>rd</sup> day of May, 2017.

  
\_\_\_\_\_  
Board of Supervisors  
Story County, Iowa

  
\_\_\_\_\_  
County Auditor  
Story County, Iowa

Moved by: Chitty  
Seconded by: Olson  
Voting Aye: Olson, Chitty, Sanders  
Voting Nay: none  
Absent: none

## **ATTACHMENT A**

### **LEGAL DESCRIPTION:**

SUBDIVISION LOCATED IN THE NORTHEAST 1/4 OF SECTION 31, TOWNSHIP 83 NORTH, RANGE 22 WEST OF THE 5TH P.M., STORY COUNTY, IOWA.  
MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEGINNING AT THE NORTH 1/4 CORNER OF SAID SECTION 31; THENCE, S89°27'21"E 650.15' ALONG THE NORTH LINE OF THE NORTHEAST 1/4 OF SAID SECTION 31 TO THE NORTHWEST CORNER OF A CERTAIN TRACT OF LAND DESCRIBED AS THE NORTH 330' OF THE EAST 660' OF THE NORTHWEST 1/4 OF THE NORTHEAST 1/4 OF SAID SECTION 31; THENCE, S0°23'14"W 330.00' ALONG THE WEST LINE OF SAID TRACT; THENCE, S89°27'21"E 660.00' ALONG THE SOUTH LINE OF SAID TRACT; THENCE, N0°23'13"E 330.00' ALONG THE EAST LINE OF SAID TRACT TO THE NORTHEAST CORNER OF THE NORTHWEST 1/4 OF THE NORTHEAST 1/4 OF SAID SECTION 31; THENCE, S89°27'21"E 505.25' ALONG THE NORTH LINE OF THE NORTHEAST 1/4 OF THE NORTHEAST 1/4 OF SAID SECTION 31; THENCE, S89°39'48"E 92.07' ALONG SAID NORTH LINE TO THE NORTHWEST CORNER OF WILDERNESS ADDITION PLAT ONE, AS RECORDED IN BOOK 177, PAGE 120 IN THE OFFICE OF THE RECORDER, STORY COUNTY, IOWA; THENCE, S0°25'27"W 60.00' ALONG THE WEST LINE OF SAID WILDERNESS ADDITION PLAT ONE TO THE NORTHWEST CORNER OF LOT 1 OF SAID WILDERNESS ADDITION PLAT ONE; THENCE, S31°12'46"E 317.68' ALONG THE WEST LINE OF SAID LOT 1 TO THE SOUTHWEST CORNER OF SAID LOT 1; THENCE, S89°27'25"E 55.00' ALONG THE SOUTH LINE OF SAID LOT 1 TO THE SOUTHEAST CORNER OF SAID LOT 1, ALSO BEING THE NORTHWEST CORNER OF PARCEL "A" LOCATED IN THE NORTHEAST 1/4 OF THE NORTHEAST 1/4 OF SAID SECTION 31, AS RECORDED IN INSTRUMENT NO. 98-02857 IN THE OFFICE OF THE RECORDER, STORY COUNTY, IOWA; THENCE, S6°28'12"E 318.83' ALONG THE WEST LINE OF SAID PARCEL "A"; THENCE, S42°46'12"E 246.00' ALONG THE SOUTHWESTERLY LINE OF SAID PARCEL "A"; THENCE, S89°27'25"E 288.38' ALONG THE SOUTH LINE OF SAID PARCEL "A" TO THE SOUTHEAST CORNER OF SAID PARCEL "A"; THENCE, S0°09'28"W 1785.22' ALONG THE EAST LINE OF THE NORTHEAST 1/4 OF SAID SECTION 31 TO THE EAST 1/4 CORNER OF SAID SECTION 31; THENCE, N89°46'16"W 2641.20' ALONG THE SOUTH LINE OF THE NORTHEAST 1/4 OF SECTION 31 TO THE CENTER OF SAID SECTION 31; THENCE, N0°36'55"E 2624.92' ALONG THE WEST LINE OF THE NORTHEAST 1/4 OF SAID SECTION 31 TO THE POINT OF BEGINNING, CONTAINING 143.23 ACRES, INCLUDING 0.95 ACRES OF PRESENTLY ESTABLISHED ROAD RIGHT OF WAY. SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD, IF ANY.

### **PROPERTY LOCATION**

Section 31, Township 83, Range 22

### **PARCEL IDENTIFICATION NUMBERS**

#11-31-200-105, #11-31-200-300, #11-31-200-400, #11-31-200-235, and #11-31-200-205



# MINOR PLAT ORCHARD VIEW SUBDIVISION NEVADA, IOWA

**SURVEYOR AND ENGINEER**  
 TRAVIS R. STEWART, P.L.S.  
 MARK S. CRAMFORD, P.E.  
 CLAPSADDLE-GARBER  
 ASSOCIATES  
 P.O. BOX 754 - 16 E. MAIN  
 STREET  
 MARSHALLTOWN, IOWA 50158  
 (641)752-6701

**ZONING INFORMATION:**  
 CURRENT: A-1 AGRICULTURE/R-1 TRANSITIONAL RESIDENTIAL  
 PROPOSED: A-1 AGRICULTURE/R-1 TRANSITIONAL RESIDENTIAL  
**SURVEY REQUESTED BY:**  
 CITY OF NEVADA  
 NEVADA, IOWA 50201

**CLOSURE:**  
 - ALL SUBDIVISION BOUNDARIES ARE WITHIN THE 1:10,000  
 ERROR OF CLOSURE REQUIREMENT  
 - ALL LOTS ARE WITHIN THE 1:5000 ERROR OF CLOSURE  
 REQUIREMENT.

**NOTE:**  
 ALL BEARINGS ARE THE RESULT OF G.P.S.  
 OBSERVATIONS USING NAD83/IOWA STATE PLAN  
 NORTH ZONE

**OWNERS OF RECORD**  
 WILLE E. AND DONNA M. SEE  
 82850 270TH STREET  
 NEVADA, IOWA 50201

**FLOOD ZONE:**  
 FEMA FIRM MAP NUMBER: 19169C0305E  
 EFFECTIVE FEBRUARY 20, 2008

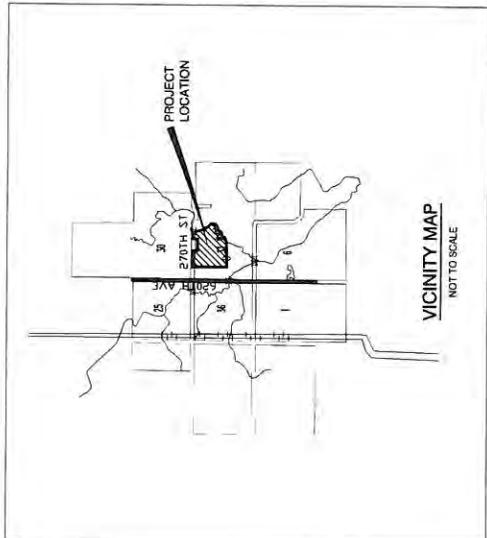
**SITE DATA:**  
 SETBACK:  
 FRONT YARD = 50'  
 STREETSIDE = 50'  
 INTERIOR SIDE = 10'  
 REAR YARD = 50'

**UTILITIES:**  
 CENTRAL IOWA WATER ASSOCIATION;  
 CONTACT NAME: HEATHER LOSHAW  
 WINDSTREAM COMMUNICATIONS;  
 CONTACT NAME: COLE BISHOP  
 CONTACT PHONE: (641)752-1901  
 CONSUMERS ENERGY;  
 CONTACT NAME: JIM HIDD

**DISTRICTS:**  
 SCHOOL: NEVADA COMMUNITY SCHOOL  
 DRAINAGE: NONE  
 AMBULANCE: STORY COUNTY  
 FIRE: NEVADA FIRE DEPARTMENT

**NOTES:**  
 1. ALL NEW LOTS SHALL REQUIRE AN E911 ADDRESS FOR  
 HABITATED STRUCTURES, INCLUDING RESIDENCES AND  
 BUSINESSES, TELECOMMUNICATIONS TOWERS AND  
 FACILITIES, AND FOR ANY PUBLIC ASSEMBLY AREA  
 INCLUDING OPEN-AIR, OUTDOOR ACTIVITIES, E911  
 ADDRESSES SHALL BE ASSIGNED BY STORY COUNTY AT  
 THE REQUEST OF THE PROPERTY OWNER.  
 2. OUTLOTS "A" AND "B" ARE NOT BUILDABLE.

**SURVEY LEGEND**  
 1. GOVERNMENT CORNER MONUMENT FOUND  
 2. GOVERNMENT CORNER MONUMENT NOT FOUND  
 3. 1/2" x 3/8" REBAR W/BLUE PLASTIC ID CAP # 17162  
 4. 1/2" x 3/8" REBAR W/BLUE PLASTIC ID CAP # 17162  
 5. SET 1/2" x 3/8" REBAR W/BLUE PLASTIC  
 6. ID CAP # 17162  
 ( ) RECORDED AS



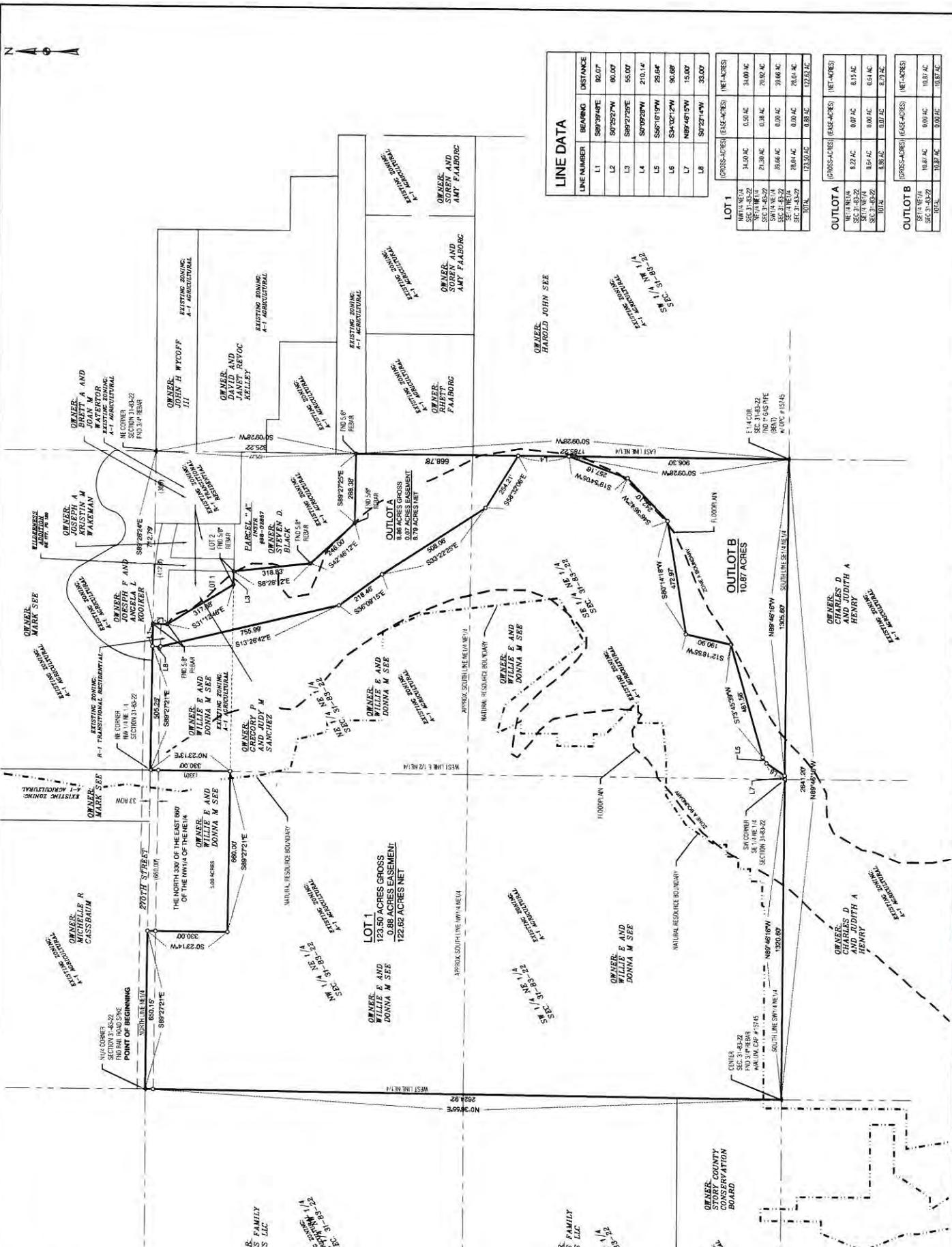
SAID PROPERTY IS LEGALLY DESCRIBED AS:  
 SUBDIVISION LOCATED IN THE NORTHEAST 1/4 OF SECTION 31, TOWNSHIP 85 NORTH, RANGE 22 WEST OF THE 5TH P.M.,  
 STORY COUNTY, IOWA,  
 MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEGINNING AT THE NORTH 1/4 CORNER OF SAID SECTION 31; THENCE  
 S89°27'21"E 680.15' ALONG THE NORTH LINE OF THE NORTHEAST 1/4 OF SAID SECTION 31; TO THE 1/4 CORNER OF THE  
 A CERTAIN TRACT OF LAND DESCRIBED AS THE NORTH 330' OF THE EAST 860' OF THE NORTHWEST 1/4 OF THE NORTHEAST  
 1/4 OF SAID SECTION 31; THENCE, S0°23'14"W 330.00' ALONG THE WEST LINE OF SAID TRACT; THENCE, S89°27'21"E 680.00'  
 ALONG THE SOUTH LINE OF SAID TRACT; THENCE, N0°23'13"E 330.00' ALONG THE EAST LINE OF SAID TRACT TO THE  
 NORTHEAST CORNER OF THE NORTHEAST 1/4 OF THE NORTHEAST 1/4 OF SAID SECTION 31; THENCE, S89°27'21"E 505.25'  
 ALONG THE NORTH LINE OF THE NORTHEAST 1/4 OF THE NORTHEAST 1/4 OF SAID SECTION 31; THENCE, S89°39'48"E 92.07'  
 ALONG SAID NORTH LINE TO THE NORTHWEST CORNER OF WILDERNESS ADDITION PLAT ONE, AS RECORDED IN BOOK 177,  
 PAGE 120 IN THE OFFICE OF THE RECORDER, STORY COUNTY, IOWA; THENCE, S0°25'27"W 60.00' ALONG THE WEST LINE OF  
 SAID WILDERNESS ADDITION PLAT ONE TO THE NORTHWEST CORNER OF LOT 1 OF SAID WILDERNESS ADDITION PLAT ONE,  
 THENCE, S51°11'12"E 51.00' ALONG THE SOUTH LINE OF SAID LOT 1 TO THE SOUTHWEST CORNER OF SAID LOT 1; THENCE,  
 S89°27'25"E 51.00' ALONG THE SOUTH LINE OF SAID LOT 1 TO THE SOUTH CORNER OF SAID LOT 1; ALSO BEING THE  
 NORTHWEST CORNER OF PARCEL "A" LOCATED IN THE NORTHEAST 1/4 OF THE NORTHEAST 1/4 OF SAID SECTION 31;  
 RECORDED IN INSTRUMENT NO. 98-02857 IN THE OFFICE OF THE RECORDER, STORY COUNTY, IOWA; THENCE, S82°31'26"  
 318.83' ALONG THE WEST LINE OF SAID PARCEL "A"; THENCE, S42°46'12"E 248.00' ALONG THE SOUTHWESTERLY LINE OF SAID  
 SAID PARCEL "A"; THENCE, S89°27'25"E 288.38' ALONG THE SOUTH LINE OF SAID PARCEL "A" TO THE SOUTHWEST CORNER OF  
 SAID PARCEL "A"; THENCE, S0°09'28"W 1785.22' ALONG THE SOUTH LINE OF THE EAST LINE OF THE NORTHEAST 1/4 OF SAID SECTION 31 TO THE  
 EAST 1/4 CORNER OF SAID SECTION 31; THENCE, N89°46'16"W 864.20' ALONG THE SOUTH LINE OF THE NORTHEAST 1/4 OF  
 SECTION 31 TO THE CENTER OF SAID SECTION 31; THENCE, N0°36'55"E 2864.92' ALONG THE WEST LINE OF THE NORTHEAST 1/4 OF  
 1/4 OF SAID SECTION 31 TO THE POINT OF BEGINNING, CONTAINING 143.29 ACRES, INCLUDING 0.95 ACRES OF PRESENTLY  
 ESTABLISHED ROAD RIGHT OF WAY, SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD, IF ANY.

I hereby certify that this land surveying document was prepared  
 by me or under my direct personal supervision and that I am a duly  
 Licensed Professional Land Surveyor under the laws of the State of Iowa.

TRAVIS R. STEWART, PLS  
 Iowa License Number: 22559  
 My License Renewal Date is December 31, 2017  
 Pages or sheets covered by this seal: \_\_\_\_\_  
 SEE US AT: E.P. 3 AND 3.09.3

PROJECT NO. 77253105		SHEET NO. 1 OF 3	
<b>MINOR PLAT</b>			
<b>ORCHARD VIEW SUBDIVISION</b> NEVADA, IOWA			
DESIGNED BY	DATE	CHECKED BY	DATE
DRAWN BY	DATE	DATE	DATE
APPROVED BY	DATE	DATE	DATE
 Capital-Center Associates, Inc. 1000 North Lincoln Street, Suite 100 Marshalltown, Iowa 50158 Phone: (641) 752-6701 www.capitalcenter.com			

NOTE:  
 NOT ALL UTILITIES WERE LOCATED.  
 ASSUMED TO BE ALONG RIGHT OF  
 WAY OF 270TH STREET.  
 911 ADDRESS SHALL BE OBTAINED  
 FOR LOT 1.  
 A CONDITIONAL USE PERMIT IS  
 REQUIRED FOR THE ISSUANCE OF  
 A LEASING PERMIT TO CONSTRUCT  
 THE WASTEWATER TREATMENT  
 PLANT.



**LINE DATA**

LINE NUMBER	BEARING	DISTANCE
L1	S89°39'49"E	92.07
L2	S0°29'27"W	60.00
L3	S89°27'29"E	55.00
L4	S0°02'29"W	210.14
L5	S65°16'19"W	29.64
L6	S34°02'27"W	90.69
L7	N89°48'15"W	15.00
L8	S0°29'41"W	33.00

**LOT 1**

SECTION	ACRES	NET ACRES
N1/4 NE 1/4	34.40 AC	0.50 AC
SEC 3-43-22	21.30 AC	0.38 AC
SW 1/4 NE 1/4	35.66 AC	0.00 AC
SEC 3-43-22	28.81 AC	0.00 AC
SEC 3-43-22	123.50 AC	0.88 AC
<b>TOTAL</b>	<b>123.50 AC</b>	<b>1.76 AC</b>

**OUTLOT A**

SECTION	ACRES	NET ACRES
NE 1/4 NE 1/4	8.22 AC	0.07 AC
SEC 3-43-22	0.64 AC	0.00 AC
SEC 3-43-22	0.82 AC	0.07 AC
<b>TOTAL</b>	<b>9.68 AC</b>	<b>0.14 AC</b>

**OUTLOT B**

SECTION	ACRES	NET ACRES
SE 1/4 NE 1/4	10.87 AC	0.00 AC
SEC 3-43-22	10.87 AC	0.00 AC
<b>TOTAL</b>	<b>21.74 AC</b>	<b>0.00 AC</b>

**MINOR PLAT**

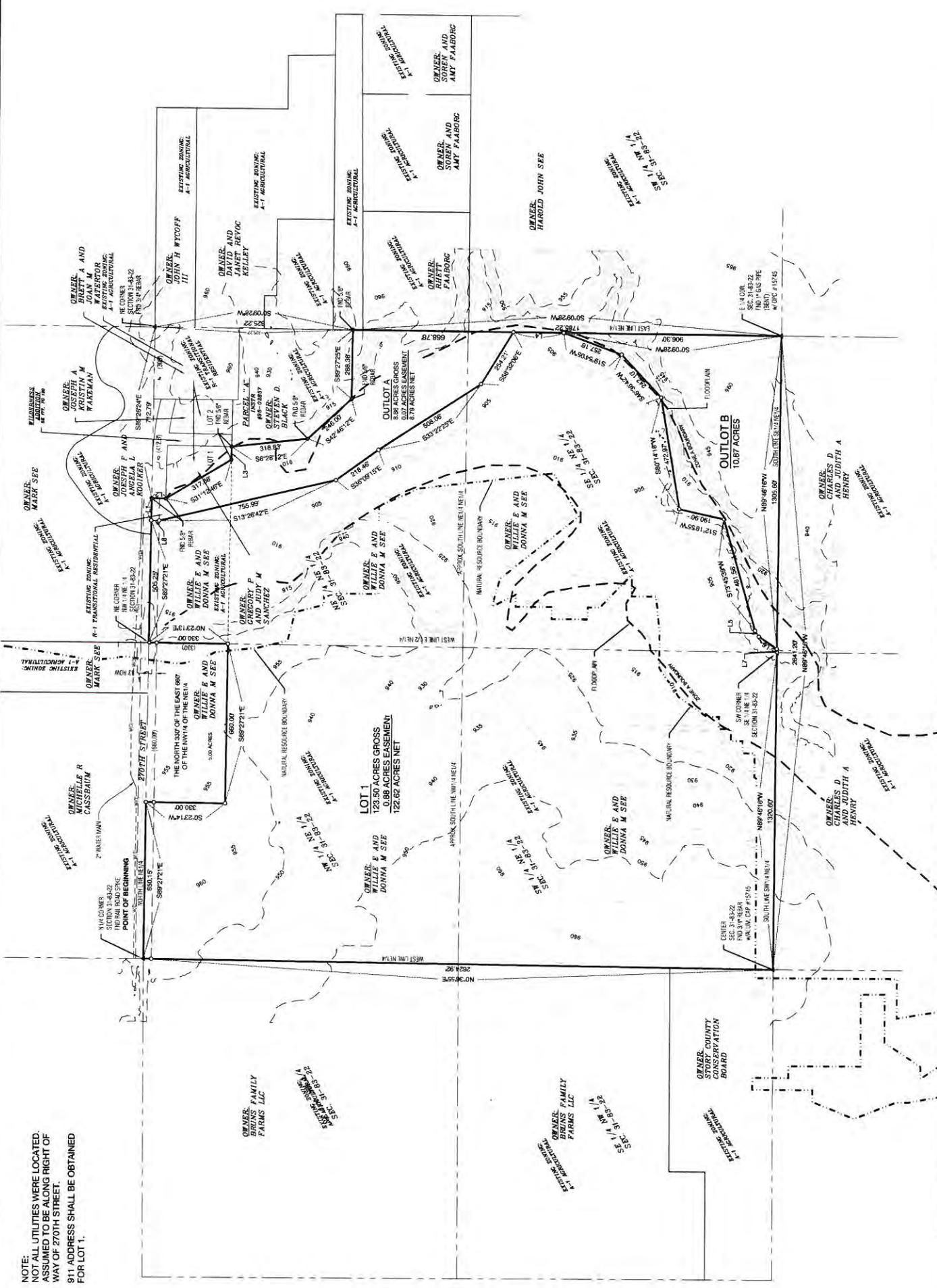
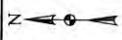
**ORCHARD VIEW SUBDIVISION**  
NEVADA, IOWA

DESIGNED BY: \_\_\_\_\_ DATE: \_\_\_\_\_  
 DRAWN BY: \_\_\_\_\_ DATE: \_\_\_\_\_  
 CHECKED BY: \_\_\_\_\_ DATE: \_\_\_\_\_  
 APPROVED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

CGA  
 Commercial Geomatics Associates, Inc.  
 1115 East Main Street, Suite 1010B  
 Marshalltown, Iowa 50158  
 Phone: 562-2200  
 Fax: 562-2201  
 www.commercialgeomatics.com

GRAPHIC SCALE: 0 200 400 600

PROJECT NO. 77253.105  
 SHEET NO. 2 OF 3



NOTE:  
 NOT ALL UTILITIES WERE LOCATED.  
 ASSUMED TO BE ALONG RIGHT OF  
 WAY OF 270TH STREET.  
 911 ADDRESS SHALL BE OBTAINED  
 FOR LOT 1.

PROJECT NO.  
77253.05  
 SHEET NO.  
3 OF 3

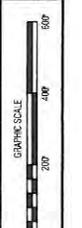
MINOR PLAT

ORCHARD VIEW SUBDIVISION  
 NEVADA, IOWA

DESIGNED BY	DATE
DRAWN BY	DATE
CHECKED BY	DATE
APPROVED BY	DATE



NO.	REVISION	BY	DATE





County Outreach and Special Projects Manager  
Story County, Iowa  
Administration Building  
900 6<sup>th</sup> Street, Nevada, Iowa 50201

Ph. 515-382-7247 Email: [lharter@storycountyiowa.gov](mailto:lharter@storycountyiowa.gov)  
[www.storycountyiowa.gov](http://www.storycountyiowa.gov)

**TO:** Story County Board of Supervisors  
**CC:** Michael Cox, Story County Conservation Director  
**FROM:** Leanne Lawrie Harter, AICP, CFM  
**RE:** Discussion and direction regarding financing of Phase II of the Tedesco Environmental Learning Corridor  
**DATE:** May 18, 2017

The Board of Supervisors formally adopted the *"Agreement for Public Improvements and Other Work Pertaining to the Iowa State University Research Park Phase III"* on February 16, 2017. Following that action, the Board directed staff to bring forward a discussion item regarding the financing of the first phase of the park (not yet known as the Tedesco Environmental Learning Corridor).

In April 2016, Story County started the process to amend the Urban Renewal Area Plan to incorporate Phase I of the park, and in July 2016, the Board received and approved bids for the sale of bonds for \$1,500,000.

The Additional Item on your agenda for May 23<sup>rd</sup> seeks direction from the BOS to staff as to the types of financing mechanisms applicable for Phase 2 and timing of such action. Both Michael Cox, Story County Conservation Director, and I will be at the May 23<sup>rd</sup> meeting of the Board of Supervisors to present this issue and receive your direction.

**TEDESCO ENVIRONMENTAL LEARNING CORRIDOR  
COST ESTIMATE**

#	ITEM DESCRIPTION	QUANTITY	UNITS	UNIT COST	TOTAL COST
<b>Phase 1   Stream Restoration</b>					
1	Engineering - Park Design	1	LS	\$305,000.00	\$305,000.00
2	Hunziker Trail Construction	1	LS	\$80,000.00	\$80,000.00
3	Contractor Tree Cutting	1	LS	\$11,500.00	\$11,500.00
4	CCI - Timberstand Improvements	1	LS	\$12,600.00	\$12,600.00
5	Field Stone Hauling	620	TON	\$30.00	\$18,600.00
6	Plantings - Tree, 1"-2.5" Cal	95	EA	\$400.00	\$38,000.00
7	Plantings - Shrubs	183	EA	\$40.00	\$7,320.00
8	Plantings - Live Stakes	5,517	EA	\$10.00	\$55,170.00
9	Plantings - Pints	2,143	EA	\$15.00	\$32,145.00
10	Plantings - Plugs	8,043	EA	\$3.50	\$28,150.50
11	Engineering - Construction CA/CO, Testing	1	LS	\$90,000.00	\$90,000.00
12	Construction	1	LS	\$961,893.50	\$961,893.50
<b>Phase 1 Total</b>					<b>\$1,640,379.00</b>

<b>Phase 2   In-Park Trail Paving, Amenities, Interpretation</b>					
1	Engineering - Trail Design Amendment	1	LS	\$110,000.00	\$110,000.00
2	Engineering - Construction CA/CO, Testing	1	LS	\$95,000.00	\$95,000.00
3	Construction	1	LS	\$1,242,940.00	\$1,242,940.00
4	Prairie Seeding (by Owner)	7	AC	\$2,000.00	\$14,000.00
<b>Phase 2 Total</b>					<b>\$1,461,940.00</b>

<b>Phase 3   Trail Connection to R38</b>					
1	Engineering - Construction CA/CO, Testing	1	LS	\$90,000.00	\$90,000.00
2	Construction	1	LS	\$1,267,850.00	\$1,267,850.00
<b>Phase 3 Total</b>					<b>\$1,357,850.00</b>

**Project Total \$4,460,000.00**

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TEDESCO ENVIRONMENTAL LEARNING CORRIDOR  
95% DESIGN COST ESTIMATE

#	ITEM DESCRIPTION	QUANTITY	UNITS		UNIT COST		TOTAL COST
<b>Phase 1   Stream Restoration</b>							
1	MOBILIZATION	1	LS	*	\$57,000.00	=	\$57,000.00
2	SITE PREPARATION / CLEARING & GRUBBING	1	LS	*	\$30,000.00	=	\$30,000.00
3	TOPSOIL RESPREAD	2000	CY	*	\$6.00	=	\$12,000.00
4	EXCAVATION, FLOODPLAIN/WETLAND	7540	CY	*	\$8.00	=	\$60,320.00
5	EXCAVATION, STREAMBANK	8270	CY	*	\$13.00	=	\$107,510.00
6	RIFFLE CONSTRUCTION - CLASS 'D' REVETMENT	970	TON	*	\$50.00	=	\$48,500.00
7	RIFFLE CONSTRUCTION - FIELD STONE	2040	LF	*	\$10.00	=	\$20,400.00
8	RIFFLE CONSTRUCTION - GRAVEL/COBBLE	395	TON	*	\$75.00	=	\$29,625.00
9	J-HOOK VANE - FIELD STONE	1	LS	*	\$3,500.00	=	\$3,500.00
10	BANK STABILIZATION - EROSION CONTROL FIBER MAT	11350	SY	*	\$5.00	=	\$56,750.00
11	BANK STABILIZATION - ROOT WAD INSTALLATION	20	EA	*	\$750.00	=	\$15,000.00
12	BANK STABILIZATION - COIR LOG	329	LF	*	\$25.00	=	\$8,225.00
13	BANK STABILIZATION - TOE BOULDER REVETMENT	883	LF	*	\$20.00	=	\$17,660.00
14	BANK STABILIZATION - LIVE SOIL LIFTS	174	LF	*	\$115.00	=	\$20,010.00
15	FORD CONSTRUCTION - FIELD STONE	1	LS	*	\$5,000.00	=	\$5,000.00
16	LETDOWN CONSTRUCTION - FIELD STONE	18	TON	*	\$50.00	=	\$900.00
17	BRIDGE ABUTMENT REVETMENT - FIELD STONE	236	TON	*	\$35.00	=	\$8,260.00
18	SEEDING - BANK STABILIZATION MIX	2	AC	*	\$8,000.00	=	\$16,000.00
19	SEEDING - WETLAND BENCH MIX	1.6	AC	*	\$6,000.00	=	\$9,600.00
20	SEEDING - WET MEADOW MIX	2.3	EA	*	\$6,000.00	=	\$13,800.00
21	SEEDING - PRAIRIE UPLAND DRY MIX	3.2	EA	*	\$5,000.00	=	\$16,000.00
22	SEEDING - PRAIRIE UPLAND WET MESIC MIX	0.8	EA	*	\$5,000.00	=	\$4,000.00
23	STORM SEWER TRENCHED, RCP, 30"	48	LF	*	\$175.00	=	\$8,400.00
24	STORM SEWER FLARED END SECTION, RCP, 30"	2	EA	*	\$2,500.00	=	\$5,000.00
25	TILE OUTLET, CMP	4	EA	*	\$700.00	=	\$2,800.00
26	INFILTRATION BASIN OUTLET STRUCTURE, CMP	1	LS	*	\$3,500.00	=	\$3,500.00
27	SATURATED BUFFER	1	LS	*	\$15,000.00	=	\$15,000.00
28	PRE-ENGINEERED STEEL TRUSS TRAIL BRIDGE (50')	2	EA	*	\$100,000.00	=	\$200,000.00
29	STORMWATER POLLUTION PREVENTION PLAN, MANAGEMENT	1	LS	*	\$5,000.00	=	\$5,000.00
30	TEMPORARY STREAM FLOW MANAGEMENT	1	LS	*	\$20,000.00	=	\$20,000.00
31	EROSION CONTROL, STRAW WATTLE, 6"	1681	LF	*	\$3.50	=	\$5,883.50
32	EROSION CONTROL, SILT FENCE	4500	LF	*	\$2.50	=	\$11,250.00
33	EROSION CONTROL, TEMPORARY SEEDING	4	AC	*	\$3,000.00	=	\$12,000.00
34	CONSTRUCTION SURVEY	1	LS	*	\$10,000.00	=	\$10,000.00

**Subtotal** \$858,893.50

Contingency (12%) \$103,000.00

**Phase 1 Construction Total** \$961,893.50

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**TEDESCO ENVIRONMENTAL LEARNING CORRIDOR  
60% DESIGN COST ESTIMATE**

#	ITEM DESCRIPTION	QUANTITY	UNITS		UNIT COST		TOTAL COST
<b>Phase 2a   In-Park Trail Paving</b>							
1	Mobilization	1	LS	*	\$28,000.00	=	\$28,000.00
2	Excavation, Class 10	4,100	CY	*	\$5.00	=	\$20,500.00
3	Subgrade Preparation, 12"	7,250	SY	*	\$2.50	=	\$18,125.00
4	6" PCC Trail	5,900	SY	*	\$45.00	=	\$265,500.00
5	12" RCP	80	LF	*	\$80.00	=	\$6,400.00
6	15" RCP	16	LF	*	\$90.00	=	\$1,440.00
7	12" RCP Flared End Section	8	EA	*	\$1,500.00	=	\$12,000.00
8	15" RCP Flared End Section	2	EA	*	\$1,800.00	=	\$3,600.00
9	Revetment, Class D	120	TON	*	\$50.00	=	\$6,000.00
10	Topsoil Strip, Salvage, & Respread	2900	CY	*	\$9.00	=	\$26,100.00
11	Silt Fence	350	LF	*	\$2.50	=	\$875.00
12	Wattles, Straw, 6" Diameter	1000	LF	*	\$4.00	=	\$4,000.00
13	Erosion Control (Mat)	450	SQ	*	\$25.00	=	\$11,250.00
14	Temporary Seeding	1	AC	*	\$3,500.00	=	\$3,500.00
15	Permanent Seeding	2.4	AC	*	\$5,500.00	=	\$13,200.00
16	Construction Survey	1	LS	*	\$8,000.00	=	\$8,000.00

**Phase 2a Subtotal** \$428,490.00

<b>Phase 2b   Park Amenities, Interpretation (Masterplan)</b>							
1	Mobilization	1	LS	*	\$47,000.00	=	\$47,000.00
2	Earthwork	800	CY	*	\$6.00	=	\$4,800.00
3	Topsoil Respread/Finish Grading	500	CY	*	\$9.00	=	\$4,500.00
4	6" PCC Pavement (Cope, Nest, )	600	SY	*	\$45.00	=	\$27,000.00
5	Nature Trails Prep (Mulch, Mowed, Dirt)	3,000	LF	*	\$5.00	=	\$15,000.00
6	Secondary Trail Culverts	80	LF	*	\$50.00	=	\$4,000.00
7	Water Service, 2"	750	LF	*	\$35.00	=	\$26,250.00
8	Wetland Boardwalk (8' Width)	700	SF	*	\$150.00	=	\$105,000.00
9	The Confluence	1	LS	*	\$10,000.00	=	\$10,000.00
10	The Cope	1	LS	*	\$20,000.00	=	\$20,000.00
11	The Ford	1	LS	*	\$5,000.00	=	\$5,000.00
12	The Nest	1	LS	*	\$65,000.00	=	\$65,000.00
13	Walnut Grove	1	LS	*	\$3,000.00	=	\$3,000.00
14	Streamside Rest	1	LS	*	\$15,000.00	=	\$15,000.00
15	Savanna Overlook	1	LS	*	\$5,000.00	=	\$5,000.00
16	The Riffles Destination	1	LS	*	\$5,000.00	=	\$5,000.00
17	Stormwater Pond Enhancements, Access	1	LS	*	\$20,000.00	=	\$20,000.00
18	Lighting	1	LS	*	\$10,000.00	=	\$10,000.00
19	Erosion Control	5000	LF	*	\$2.50	=	\$12,500.00
20	Temporary Seeding	2	AC	*	\$1,500.00	=	\$3,000.00
21	Prairie Reconstruction (By Owner)	14	AC	*	\$1,100.00	=	\$15,400.00
22	Timberland Improvements (By Owner)	1	LS	*	\$15,000.00	=	\$15,000.00
23	Interpretive Programming, 1 Kiosk	1	LS	*	\$60,000.00	=	\$60,000.00
24	Park Entrance Signing	1	LS	*	\$20,000.00	=	\$20,000.00
25	South Access Patio	1	LS	*	\$25,000.00	=	\$25,000.00
26	Adaptive Management (Stream Restoration)	1	LS	*	\$100,000.00	=	\$100,000.00
27	East Entrance PCC Paving	1800	SY	*	\$0.00	=	\$0.00
28	West Entrance PCC Paving	4300	SY	*	\$0.00	=	\$0.00
29	North Trail Access (to Research Park)	1	LS	*	\$0.00	=	\$0.00
30	Bridge and Trail Connection to Workiva	1	LS	*	\$0.00	=	\$0.00
31	Construction Survey	1	LS	*	\$10,000.00	=	\$10,000.00

**Phase 2b Subtotal** \$652,450.00

Contingency (15%) \$162,000.00

**Phase 2 Construction Total** \$1,242,940.00

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**TEDESCO ENVIRONMENTAL LEARNING CORRIDOR  
MASTERPLAN COST ESTIMATE**

#	ITEM DESCRIPTION	QUANTITY	UNITS		UNIT COST		TOTAL COST
<b>Phase 3   Trail Connection to R38</b>							
1	Mobilization	1	LS	*	\$72,000.00	=	\$72,000.00
2	Clearing and Grubbing	1	LS	*	\$15,000.00	=	\$15,000.00
3	Earthwork - Trail Grading	15,000	CY	*	\$7.00	=	\$105,000.00
4	Subgrade Preparation - Trail	17,900	SY	*	\$2.50	=	\$44,750.00
5	6" PCC Trail, 10' Width (13,400 LF)	14,900	SY	*	\$45.00	=	\$670,500.00
6	Crossing (Road/Driveway)	2	EA	*	\$8,500.00	=	\$17,000.00
7	Crossing (Field Entrance)	5	EA	*	\$2,300.00	=	\$11,500.00
8	15" Culvert	1	EA	*	\$3,000.00	=	\$3,000.00
9	18" Culvert	2	EA	*	\$3,500.00	=	\$7,000.00
10	24" Culvert	1	EA	*	\$4,000.00	=	\$4,000.00
11	36" Culvert	1	EA	*	\$5,000.00	=	\$5,000.00
12	Existing Culvert Modifications (Dual 48" Crossing)	1	LS	*	\$10,000.00	=	\$10,000.00
13	Revetment, Class D	100	TON	*	\$50.00	=	\$5,000.00
14	Minor Ag Drainage Adjustments	1	LS	*	\$10,000.00	=	\$10,000.00
15	Topsoil Respread/Finish Grading	5000	CY	*	\$9.00	=	\$45,000.00
16	Erosion Control	6000	LF	*	\$2.50	=	\$15,000.00
17	Permanent Seeding	6.2	AC	*	\$5,500.00	=	\$34,100.00
18	Signage (Pedestrian Crossing, Wayfinding)	1	LS	*	\$15,000.00	=	\$15,000.00
19	Construction Survey	1	LS	*	\$14,000.00	=	\$14,000.00

**Subtotal** \$1,102,850.00

Contingency (15%) \$165,000.00

**Phase 3 Construction Total** \$1,267,850.00

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# Federal Emergency Management Agency

Region VII  
9221 Ward Parkway, Suite 300  
Kansas City, Missouri 64114-3372

RECEIVED  
MAY 15 2017  
STORY COUNTY  
BOARD OF SUPERVISORS

May 10, 2017

Rick Sanders  
Chair, Board of Supervisors  
Story County Administration Building  
900 6th Street, 2nd Floor  
Nevada, Iowa 50201

Dear Mr. Sanders:

This letter is to notify you that the Federal Emergency Management Agency (FEMA) of the Department of Homeland Security and the Iowa Department of Natural Resources (Iowa DNR) have initiated a flood hazard mapping project in Story County, Iowa, including both the incorporated and unincorporated areas.

This project includes the development of Draft Flood Hazard Product maps showing the proposed Special Flood Hazard Areas (SFHAs) in Story County. A SFHA is the area that is subject to inundation from the 1-percent-annual-chance flood (also called the base flood). This high-risk flood hazard area is where the National Flood Insurance Program's (NFIP's) minimum floodplain management regulations must be enforced in participating communities and where the mandatory purchase of flood insurance applies for Federally-backed loans.

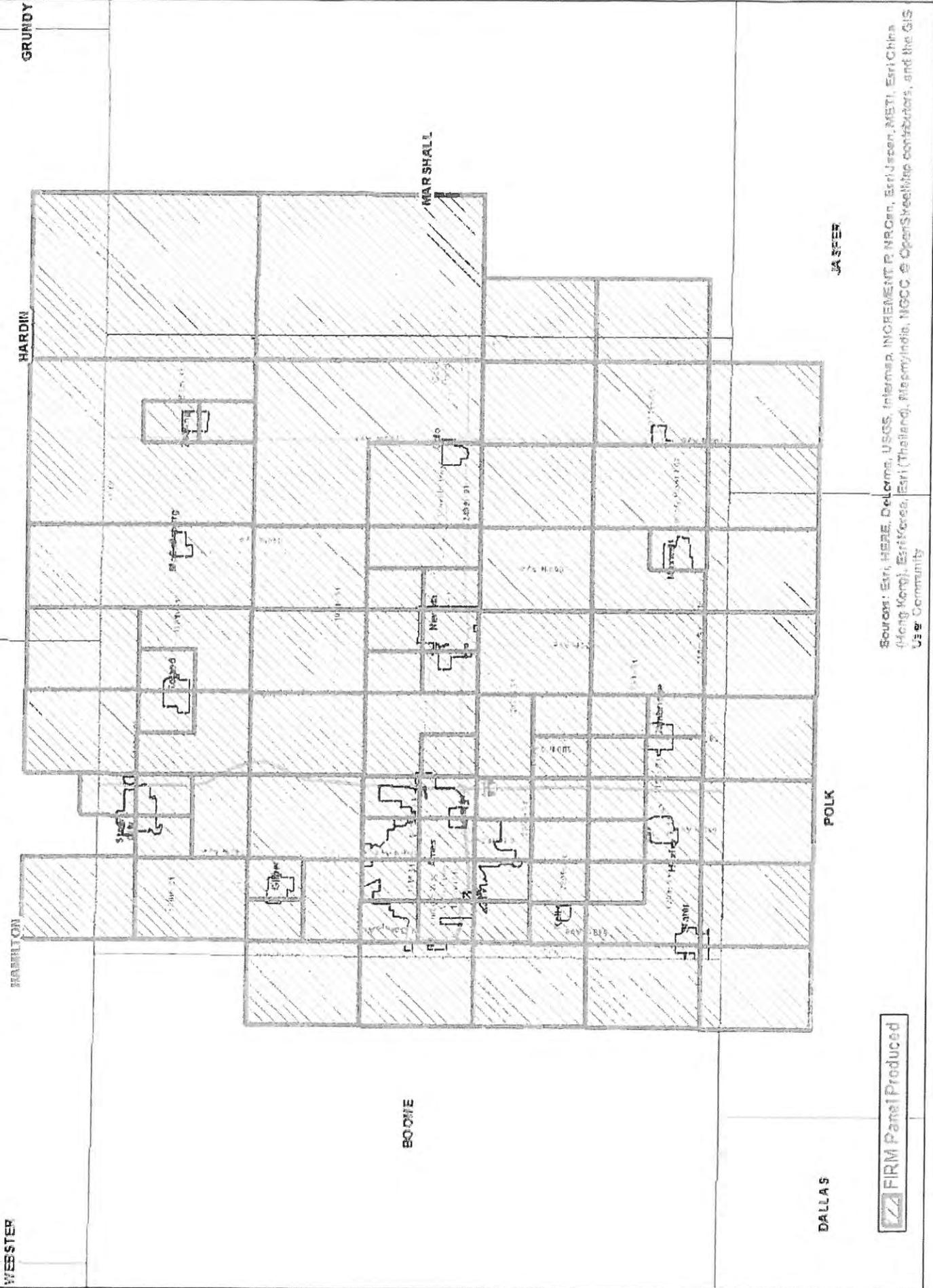
FEMA and the Iowa DNR hosted a Draft Flood Hazard Products Review Meeting to discuss the proposed SFHAs with community officials. You should have already received a letter for this meeting through a separate invitation. If you did not, please contact Scott Ralston whose contact information is below.

The draft SFHAs for Story County were developed using different modeling methods depending on the zone designations. Zone A-designated streams were developed using regression equations and/or gage analyses to develop the peak discharges, HEC-RAS steady-state analyses to develop the 1-percent-annual-chance flood elevations, and the best available Light Detection and Ranging (LiDAR) topographic data acquired from the State of Iowa to delineate the flood hazard boundaries. This method is appropriate for the level of flood risk and the terrain slope within the floodplain being mapped. The streams that were studied using these methods are presented in the enclosed map.

The Zone AE-designated streams were assessed based on the requirements of FEMA's Coordinated Needs Management Strategy (CNMS) database. If the Zone AE stream was determined to be valid, the regulatory water surface elevations were redelineated on the Iowa LiDAR data, producing updated SFHA boundaries. If the Zone AE stream was determined to be unverified, the boundaries of the SFHA were digitally captured (remain unchanged) from the effective Flood Insurance Rate Map (FIRM). The streams that were studied using these methods are also presented in the enclosed map.

An additional map has been included to present the proposed FIRM panel layout, showing which maps will be developed into regulatory flood management products for your use. Your entire county will be mapped unless there are levees present. In some instances, further evaluation of the levee will be required and those

# Preliminary FIRM Panels for Story County



Source: Esri, HERE, DeLorme, USGS, Intermap, INCREMENT P, NRCan, Esri/Japan, METI, Esri/China (Hong Kong), Esri/Korea, Esri (Thailand), Swisstopo, NCCO, OpenStreetMap contributors, and the GIS User Community

FIRM Panel Produced

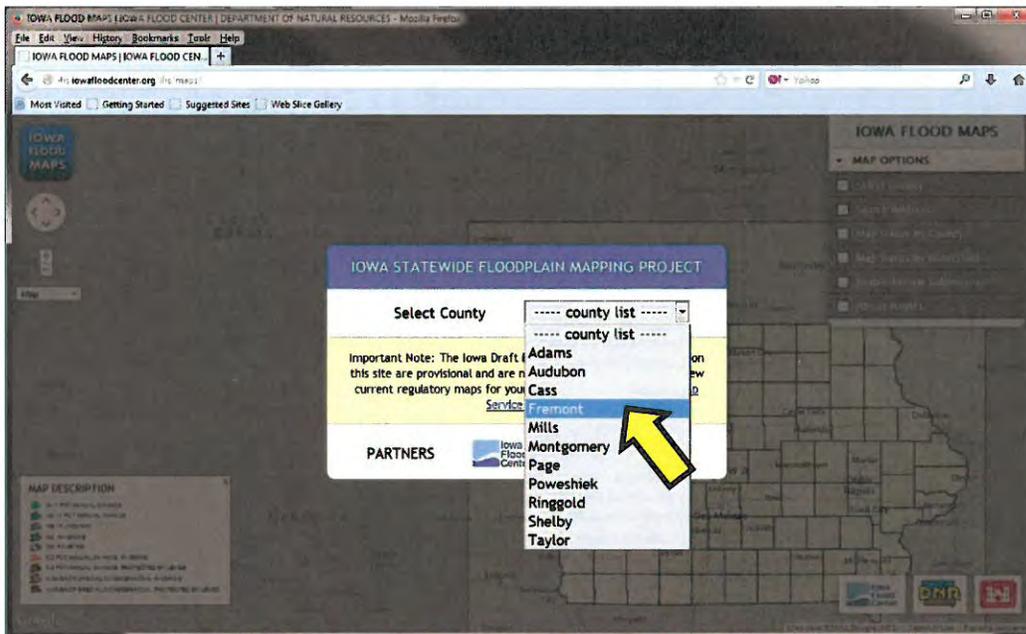
# Providing Feedback for Draft Flood Hazard Products

The screenshot shows the homepage of the Iowa Statewide Floodplain Mapping Project. At the top, there are logos for DNR, Iowa Flood Center, and IHR (Hydroscience & Engineering). The main heading is "Iowa Statewide Floodplain Mapping Project" with a subtitle "A collaboration between the Iowa Flood Center and the Iowa Department of Natural Resources". A navigation menu includes Home, Maps by County, Events, Project Status, Methodology, Partnerships, Staff, Links, Contact, and Maps. The main content area has a "Home" section with a "Draft Flood Hazard Maps" subsection. This subsection features a map thumbnail, the text "100- and 500-year Draft Flood Hazard Products are available online", and a "View the Maps" button. A yellow arrow points to this button. Below it is a "Flood Risk Management Maps" subsection with another map thumbnail, the text "Scour-prone floodplain areas, flood depths, and gradients of flood risk", and another "View the Maps" button. To the right of these sections is a "Draft Flood Hazard Products" section with introductory text and an "Important Note" regarding regulatory status. Below that is a "Draft Flood Hazard Product Review Meetings" section stating "None scheduled". At the bottom right, there are dates: "Last modified on February 20th, 2015" and "Posted on September 27th, 2013".

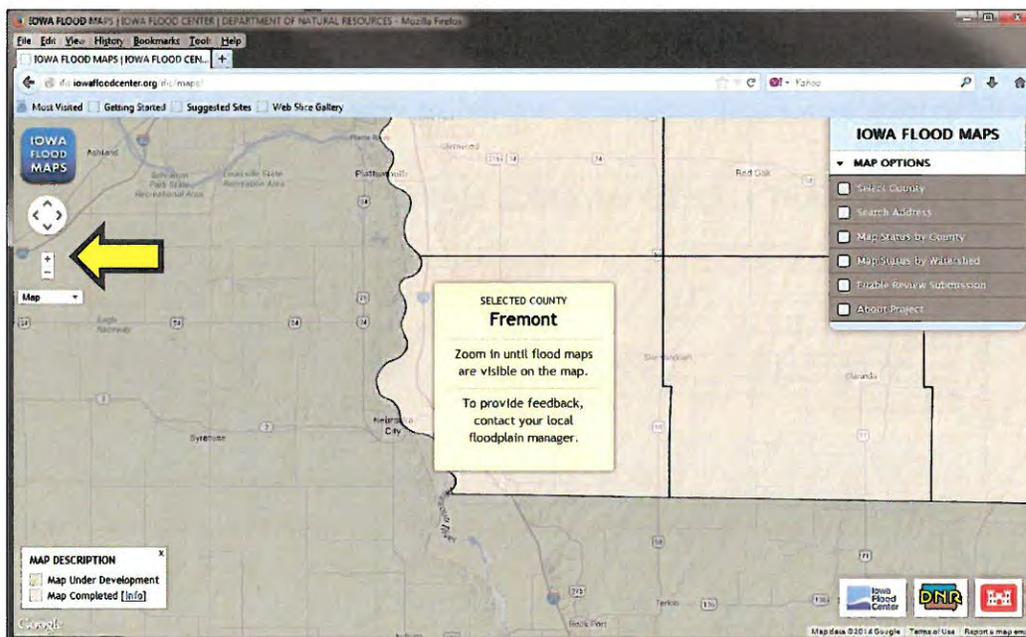
Navigate to the IFC website, [www.iowafloodmaps.org](http://www.iowafloodmaps.org), and click on **View the Maps** under **Draft Flood Hazard Maps**.

The screenshot shows the content page titled "IOWA DRAFT FLOOD HAZARD MAPS". It lists three types of maps: "Draft Flood Hazard Maps" (100-year and 0.2 percent annual flood boundaries), "Preliminary Flood Insurance Rate Maps" (100-year and 0.2 percent annual floodplains under review), and "Flood Insurance Rate Maps" (100-year and 0.2 percent annual floodplains adopted by FEMA and NRP). A "DISCLAIMER" section follows, stating that the information is preliminary and not for regulatory use. At the bottom, there is a navigation menu with buttons for ABOUT MAPS, HELP & TUTORIAL, VIDEO TUTORIAL, WEB SERVICE, DATA DOWNLOAD, and CONTACT US. A yellow arrow points to the "VIEW MAPS" button in the top right corner, and another yellow arrow points to the "ABOUT MAPS" button in the bottom left corner.

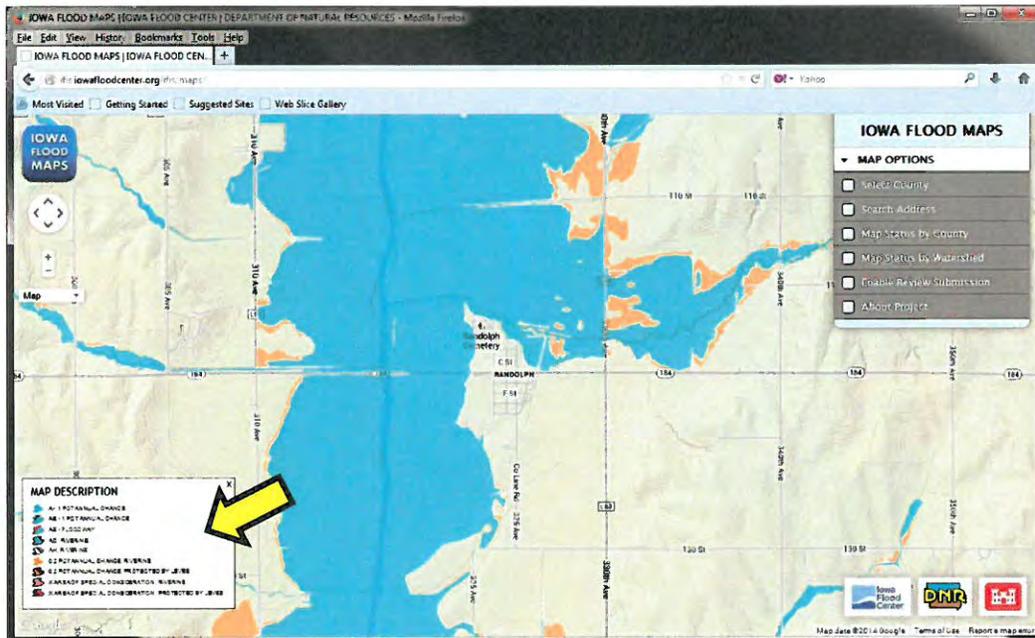
You will be taken to a description window with information about the project and links to other helpful information, click on **View Maps** to go into the feedback/viewing application.



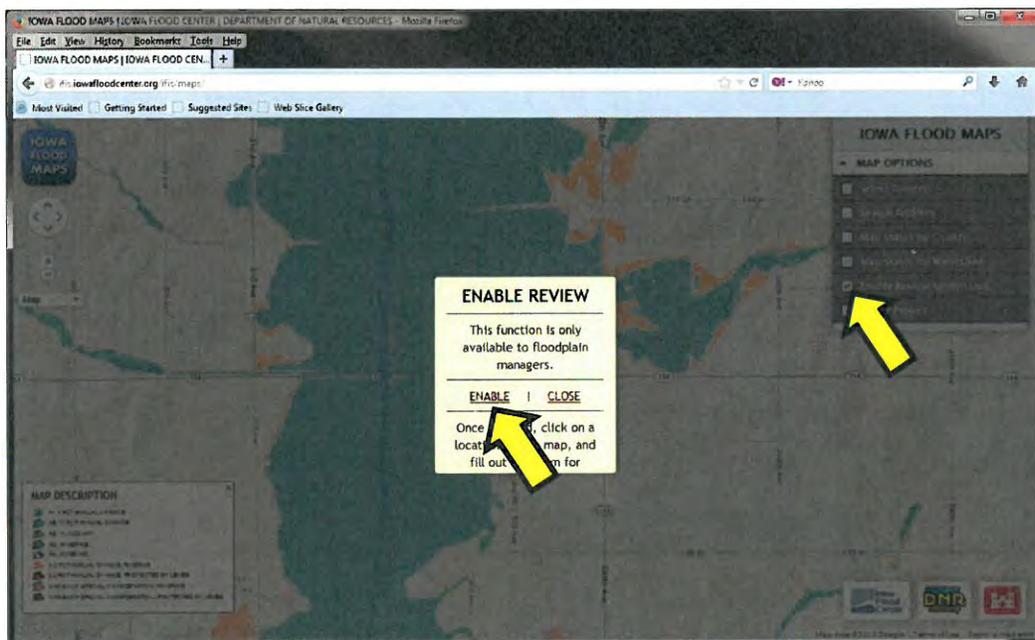
Click on the county of interest in the **"Select County"** dropdown to zoom to county.



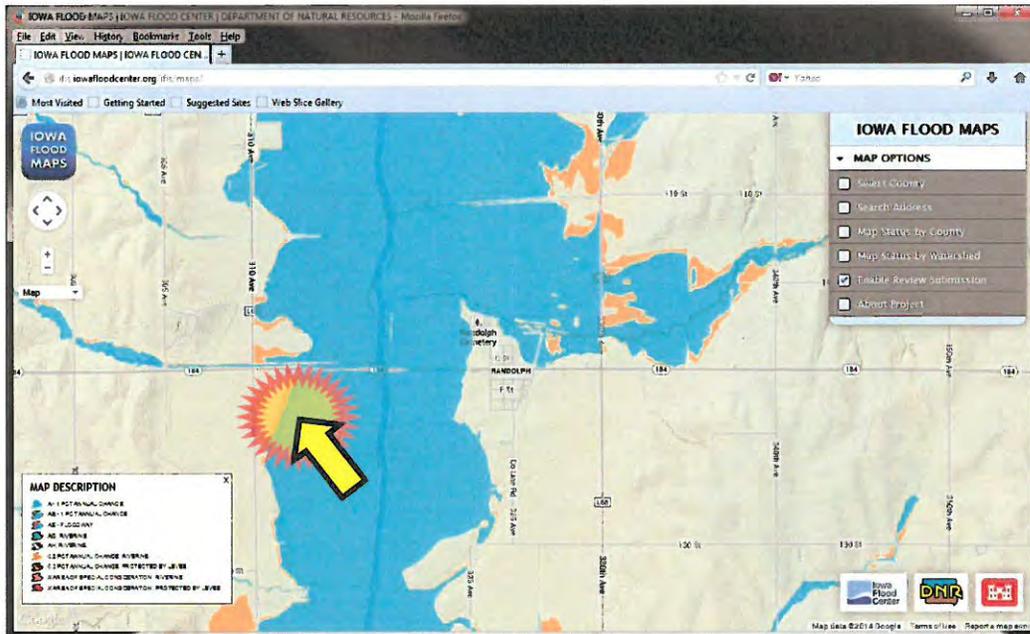
You will be taken to the county of interest, zoom in until the inundations show up. You can zoom and pan using the **Google Maps onscreen tools**, or using the mouse wheel to zoom and holding down the right mouse button to pan.



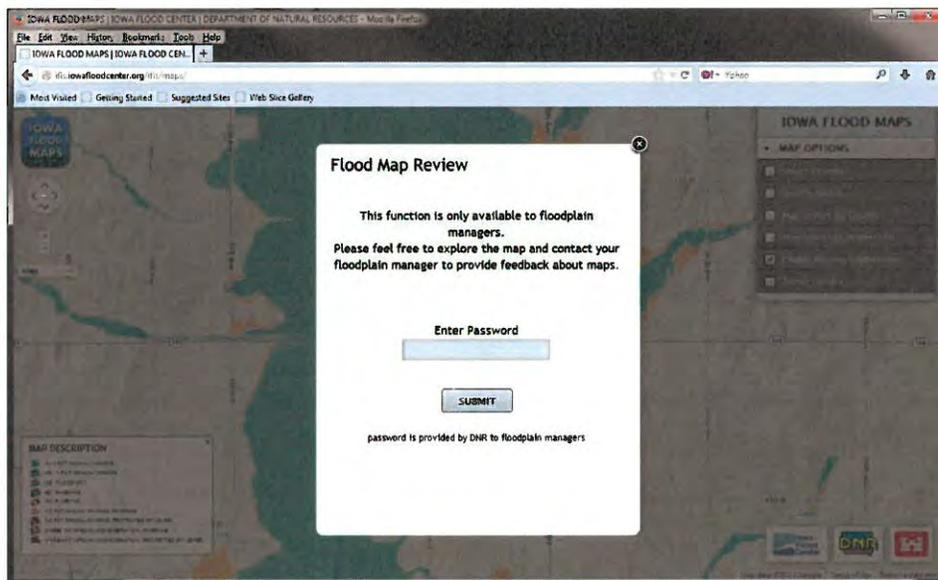
100- and 500-year mapping data that are under review or have completed the review process are displayed in the same interface. They are distinguished by color scheme: 100-year floodplain boundaries are **blue**, 500-year floodplain boundaries are **orange**. A legend is in the lower left.



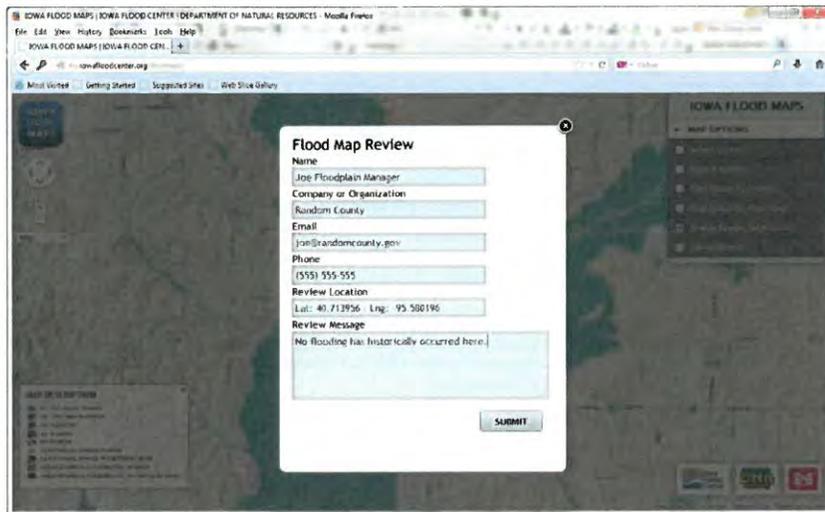
In order to provide feedback first you must check the **"Enable Review Submission"** button in the upper right. Then click **ENABLE** in the popup that appears.



Once the user has zoomed and/or panned to the location of interest, they can identify the location they would like to comment on using a **single mouse click**.



A dialog box will appear click "I am a Floodplain Manager", another will appear asking the user for a password. County flood plain management officials will be given a password at our meeting and are asked to be our point of contact for review purposes. Please submit comments for the public if valid circumstances are present to justify further inspection of the maps.



After clicking “submit” (assuming the correct password was entered) another dialog box will appear asking the user for contact information and comments. The coordinates of the review location will be populated automatically. After the user clicks “submit,” the data are stored in a Google Docs spreadsheet.

Following the 30-day review period for a given watershed/county, we will extract the data that overlap the watershed/county using ArcGIS and develop a document responding to the comments.

# Viewing Flood Risk Management Maps

The screenshot shows the website for the Iowa Statewide Floodplain Mapping Project. The header includes logos for the Iowa Department of Natural Resources (DNR), the Iowa Flood Center, and the Iowa Hydroscience & Engineering (IHR) Center. The main navigation bar contains links for Home, Maps by County, Events, Project Status, Methodology, Partnerships, Staff, Links, Contact, and Maps. The content area is titled 'Home' and features three main sections: 'Draft Flood Hazard Maps' with a map thumbnail and a 'View the Maps' button; 'Flood Risk Management Maps' with a map thumbnail and a 'View the Maps' button highlighted by a yellow arrow; and 'Draft Flood Hazard Products' with a text block. The page also includes an 'Important Note' and 'Draft Flood Hazard Product Review Meetings' section.

Navigate to the IFC website, [www.iowafloodmaps.org](http://www.iowafloodmaps.org), and click on **View the Maps** under **Flood Risk Management Maps**.

Instead of the previous set of data you may have gone into, which was regulatory only, this will be data for all 8 frequencies which include the 2yr, 5yr, 10yr, 25yr, 50yr, 100yr, 250yr and 500yr. These can also be referred to as 50%, 20%, 10%, 4%, 2%, 1% and 0.2 % annual chance frequency respectively. This data is meant to provide a more overall picture of the flooding source. Rather than just giving the low frequency but high water events (100 and 500 year) that are used for regulatory purposes the higher frequency but lower water events are shown as well. So the 2yr event, which is a 50% annual chance of happening every year, can be considered when planning development or natural resource practices.

There will be a **Flood Risk Gradient** dataset that shows a compilation of all 8 frequencies to detect flooding hotspots. Also included are **Depth Grids** which show the depth of flooding at a particular flooding event frequency. This can be used in deciding during emergency response if evacuation or elevation is appropriate for sites with hazardous chemicals or if sandbagging is an appropriate response for a city or neighborhood. There are also **Scour Prone Potential** maps which show scour potential for flooding events. These can be used for locating areas of highest scour potential in order to control erosion or plan for infrastructure improvements. More information can be found in the *"About Maps"*

## IOWA FLOOD RISK MANAGEMENT MAPS

**Scour-prone Floodplain Areas**  
Areas likely to experience floodplain scour during major flood events

**Flood Depth Maps**  
High-resolution maps of flood depths associated with the 50-, 20-, 10-, 4-, 2-, 1-, 0.5-, and 0.2-percent annual probabilities

**Flood Risk Maps**  
Floodplain areas associated with varying degrees of risk

**DISCLAIMER**  
Supplemental flood map data can be viewed with the understanding and concurrence to the following conditions:

- Flood hazard information provided is preliminary and subject to revision
- Flood hazard information provided should not be used for regulation, enforcement, or insurance rating purposes.
- Flood hazard information provided is intended for outreach, advisory, and review purposes.

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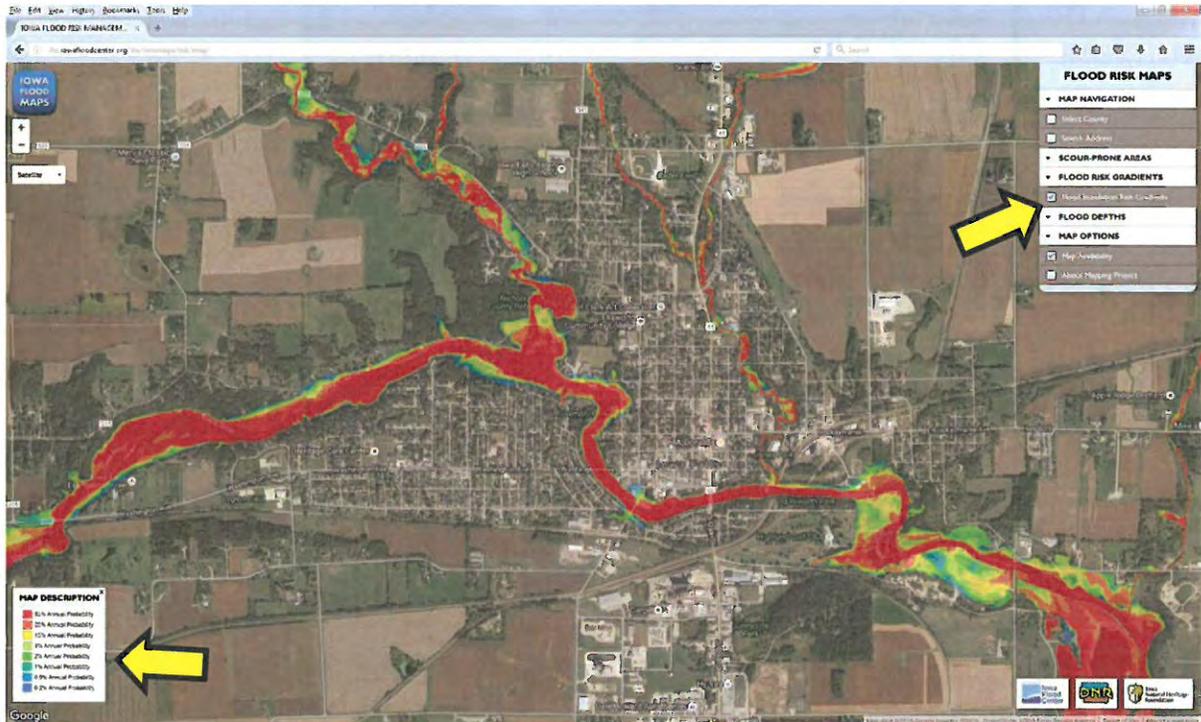
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You will be taken to a description window with information about the project and links to other helpful information, click on **View Maps** to go into the viewing application.

The screenshot shows the web application interface. The main map area displays Iowa with blue shaded watersheds. On the right side, there is a 'FLOOD RISK MAPS' sidebar with several expandable sections: 'MAP NAVIGATION', 'SCOUR-PRONE AREAS', 'FLOOD RISK GRADIENTS', 'FLOOD DEPTHS', and 'MAP OPTIONS'. The 'FLOOD DEPTHS' section is expanded, showing a list of 'Annual Chance' options from 10% to 0.2%. The 'MAP OPTIONS' section is also expanded, showing 'Map Availability' checked and 'Avoid Mapping' unchecked. A legend in the bottom left corner provides details about the blue shaded areas. A yellow arrow points to the 'Map Availability' checkbox, and another yellow arrow points to the legend in the bottom left.

Click on Map Availability to see where Flood Risk Management products are available (blue shaded watersheds). There is a listing of products available in this dropdown as well that enable the user to look at different % Annual Chance Flood Depths (Depth Grids) as well as Scour-Prone Areas. Legends for these products will appear in the lower left of the window when you start viewing with Flood Risk Gradient being the default dataset. Click on legend in bottom left.

Flood Risk Gradient is a compilation of all 8 frequencies on top of each other. This can be very useful for locating hotspots of flooding with the 2yr being shaded red. See legend in bottom left.



Depth Grids for flooding frequencies.

