

R.I.P., Ltd.  
988 Iron Horse Place  
Monticello, IL 61856  
217-898-2422

RECEIVED

FEB 21 2017

STORY COUNTY  
BOARD OF SUPERVISORS

February 16, 2017

Leanne Harter  
County Outreach and Special Projects Manager  
Story County  
900 6<sup>th</sup> Street  
Nevada, Iowa 50201-2087

Re: Cemetery Class/Workshop

Hello Leanne,

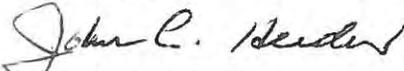
This packet contains the following:

- Brochure - "Saving Pieces of History"
- John Heider - Biography and Credentials
- What to Expect at a Cemetery Class or Workshop
- Cemetery Workshop Training
- Workshop Host Responsibilities
- Announcement - Cemetery Preservation Training
- Registration Form
- Registration Confirmation
- Sample Agenda
- Promotion Ideas
- Permission Form
- Training Fees
- Photos

Some of the literature contains names, dates, times, locations of other workshops and these documents are intended to serve only as examples.

If you have any questions, please call or write.

Sincerely,

  
John C. Heider

Enc.

~~Approved~~ **RECEIVED**  
Board Member Initials: JS  
Meeting Date: 3-28-17  
Follow-up action: \$1500.00



# John Heider

## Biography

John Heider is a teacher. He grew up on a farm in central Illinois, attended small rural schools, and received academic degrees from two state universities. For thirty years John taught in the private and public school systems and continues to teach cemetery preservation in community colleges.

John also has a business background; he presently owns and operates a mini-warehouse system. Thirty-five years ago he purchased interstate exchange property and built the first mini-warehouse business in east central Illinois.

For thirty years, John and his father-in-law restored rare and unusual antique farm machinery. During that period, the collection grew and became well-known throughout vintage farm shows. Because of storage space and a change in personal interest, he sold the entire collection in one day. At that auction, there were over three hundred registered buyers who represented seven states and five countries.

Today, gravestone and cemetery preservation are his passion. This interest started with his ability to locate hidden grave sites and developed into an avocation for teaching gravestone repair and cemetery conservation.



In the last ten years, John has repaired or reset over three thousand grave markers. He has worked at or taught classes in forty-seven Illinois counties and the states of Indiana, Ohio, Missouri, Iowa, Wisconsin, and Oklahoma.

As a result of this post-retirement career, John Heider has received national and state awards, was featured in a university documentary, and had his work presented on RFD America. He regularly conducts gravestone repair workshops and is a program speaker to various groups on the subject of cemetery preservation.

John is a consultant and co-author of several State of Illinois cemetery preservation booklets and a contributor to the State Association for the Preservation of Iowa Cemeteries website and newsletter. He also holds memberships with the Illinois Genealogical Society, the Association for Gravestone Studies, and the State Association for the Preservation of Iowa Cemeteries.

John Heider believes that education is endless and he enjoys sharing his knowledge of cemetery preservation with those who are willing to learn.

**John C. Heider**  
Gravestone Conservation Specialist  
R.I.P., Ltd. (Business)  
988 Iron Horse Place  
Monticello, IL 61856  
217-898-2422

## **CREDENTIALS**

### **State**

Approved by the State of Illinois

- Illinois Department of Natural Resources
- Illinois Historic Preservation Agency
- Illinois Nature Preserve Agency
- Illinois Nature Preserve Commission

Certified by the State of Indiana

- Indiana Historic Preservation and Archaeology
- Indiana Historic Society

### **Academic**

Instructor, Parkland College

Champaign, Illinois

Business Training and Community Education

- Cemetery Care and Restoration
- Gravestone Repair

Instructor, Lake Land College

Mattoon, Illinois

Community and Professional Programs

- Cemetery Care and Gravestone Preservation

Consultant, State of Illinois Cemetery Preservation Program

Springfield, Illinois

- Illinois Department of Natural Resources
- Illinois Nature Preserves Commission
- Illinois Historic Preservation Agency

Instructor, State of Illinois Cemetery Preservation Program

**Published Material**

*Cemetery Preservation Training, 2012*

*Cemetery Care and Gravestone Repair, 2016*

**Educational Preservation Workshops and/or Classes by:**

***Jonathan Appell***, Gravestone Conservator Professional

New England Cemetery Service (Business)

West Hartford, CT

Trustee, Association of Gravestone Studies

***Jason Church***, Materials Conservator

Materials Conservator Program

National Center for Preservation Technology & Training

Natchitoches, LA

Division of the National Park Service

U.S. Department of the Interior

***John Walters***, Instructor for the State of Indiana Agencies

Indiana Historic Preservation and Archaeology

Indiana Historic Society

Cemetery Restoration Professional

Graveyard Groomer (Business)

Connersville, IN

*....education is continuing and endless*

## What to Expect at a Cemetery Class or Workshop

The purpose of a cemetery restoration class or workshop is to offer information that presents comprehensive preservation methods, products, and the use of related tools.

In Iowa, there are no state laws, agencies or cemetery programs that outline a course of action for the preservation of a gravestone or cemetery; however there are available professional programs that teach the best preservation practices and standards. Some of these programs are available through the Federal government, national associations, foundations, community educational institutions, and specialized companies. Other sources include higher educational institutions that provide accredited classes or course work related to historic preservation. These programs offer the following information in their classes and/or workshops:

### **Cemetery Preservation Training Class**

The course is designed to be a comprehensive classroom training program that will:

- Introduce current information.
- Provide modern methods.
- Present approved materials.
- Illustrate the application of suitable tools.

The class content follows methods, products, and tools that are approved by the National Park Service and non-governmental organizations.

---

### Workshop

The focus of a workshop is to provide progressive hands-on training programs that present current preservation methods, accepted products, and simple, uncomplicated equipment.

Each part is designed to:

- Decrease unintentional damage to cemetery grounds.
- Reduce harm to individual grave markers or monuments.
- Demonstrate the application of suitable methods, materials, hand tools, and equipment.

The two workshops programs are:

**Basic Cemetery Training**

**Advanced Cemetery Training**

Each workshop program is an invaluable resource for anyone interested in the latest and best practices for gravestone and cemetery preservation.

---

Additional preservation resources may be obtained from:

The Association of Gravestone Studies, [www.gravestonestudies.org](http://www.gravestonestudies.org)

The Chicora Foundation, [www.chicora.org](http://www.chicora.org)

The National Park Service's National Center for Preservation Technology and Training,

[www.ncptt.nps.gov](http://www.ncptt.nps.gov)



## Cemetery Preservation Training

Educational training for volunteers and cemetery personnel will help keep costs and mistakes at a minimum and reduce costs by allowing for more in-house work. A class or workshop will expose workers to skills necessary for such tasks as documentation, site maintenance, probing for buried markers, stone cleaning, resetting and repairing.

A training session gives individuals the opportunity to gain experience in identifying problems encounter and a hands-on experience to arrive at correct solutions. Sometimes the most valuable lesson learned is: a clear understanding of what is best left to the experienced professionals.

A training manual, on-site photos or video captured during the workshop will help train future people and will make certain the original experience will not be lost to techniques which deviate -- more each year -- from the standards set at the workshop.

Following more in-depth training, volunteers can undertake elementary (basic) conservation efforts such as detailed documentation, washing or resetting specific types of markers. An advance training workshop completes the scope toward the more complex gravestone preservation objectives.

Working with historical materials is very different from new construction and requires specific skills, tools, knowledge and techniques that are appropriate to each situation. Correct techniques must be used in the stabilization and repair of each component within the burial ground. Materials and techniques will vary with each repair objective and often with each cemetery feature. Failure to use appropriate methods can result in permanent damage and diminish historic value.

It is important to be aware of what techniques to avoid. Commonly-used improper and damaging techniques include: setting stones in wet cement, repairing broken pieces with incorrect adhesives, using harmful cleaning solutions and techniques, applying modern mortars that are too hard and chemical applications.

Three types of educational preservation training: Classroom, Basic, and Advanced. Classroom training is usually held during the off-season (late fall through early spring).

Basic and Advance workshops are held (rain or shine) in a cemetery with hands-on experience.

<b>Classroom</b>	<b>Basic Training</b>	<b>Advance Training</b>
Cemetery Care	(Prerequisite: Classroom	(Prerequisite: Basic
Preservation	Workshop)	Workshop)
Threats	Research	Probing
Master Plan	Site Maintenance	Find Original Locations
Ethics, Principles, Criteria	Stone Cleaning	Stone Break Repair
Maintenance	Straighten and Level Markers	Crack Repair
Laws and Policies	Reset in Slotted Bases	Mortar Recipes
Material Issues	Tools	Obelisk and Pillar Reset
Cleaning Methods	Documentation	Equipment and Tools
Resetting	Safety	Professional Qualifications
Safety	Laws	Safety
Sources of Funds		



## WORKSHOP HOST RESPONSIBILITIES

- Establish the activity of workshop: Classroom, Basic, Advanced
- Selecting a host: Professional-Business, Civic Group, Private
- Visit and choose a cemetery
- Obtain written permission from person in authority
- Accessibility issues for equipment, people
- Amenities (food, water, restrooms, shelter, etc.)
- Will the cemetery accommodate work needs
- Parking for vehicles
- Is water available on site for workshop requirements
- How many people can be accommodated so they will all have the opportunity to participate and ask questions
- What tools are required for participants (depends on workshop focus)
- Who will speak and on what topic
- What handouts will be needed, quantity, copy, and distribute
- Arrangements for recording workshop
- Event promotion and time table
- Registration list (encourage payment with registration)
- Confirm all registrations
- Host meeting to outline workshop schedule and activities
- Arrange for extra personnel to help with attendees, workshop activities
- Evaluation from participants and workshop leaders



**CEMETERY PRESERVATION TRAINING  
BASIC Workshop  
Classroom and Hands-On  
Dexter, Iowa**

**Presented by**

**State Association for the Preservation of Iowa Cemeteries  
and  
The Dallas County Historical Society**

**Saturday, May 17, 2014  
10:00 a.m. to 4:00 p.m.**

**Class at the .....  
Cemetery Workshop at Wiscotta Cemetery 1:00pm - 4pm  
Workshop is limited to twelve (12) participants  
Registration Required  
Contact: Rod Stanley  
641-757-9173**



**John Heider, a retired educator and SAPIC member, travels throughout the Midwest teaching cemetery preservation, is a recipient of national and state awards, appeared in a university documentary, and was featured on RFD America.**

**Gain valuable knowledge for documenting a cemetery, safe cleaning practices, probing, repairing and resetting certain types of grave markers.**

**EXAMPLE ONLY**

**CEMETERY PRESERVATION TRAINING  
BASIC Workshop  
Classroom and Hands-On  
Independence, Iowa**

**Presented by**

**State Association for the Preservation of Iowa Cemeteries  
and  
The Buchanan County Historical Society**

**Saturday, May 17-18, 2014  
10:00 a.m. to 4:00 p.m.**

**Class at the Independence Public Library      10:00am – 12 noon  
Cemetery Workshop at Oakwood Cemetery      1:00pm – 4pm**

**Registration**

**Name (last, first):** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_

**E-mail Address:** \_\_\_\_\_ **Phone #:** \_\_\_\_\_

**Registration Fee: \$35 per person / \$60 per couple**

**Please make registration check payable to BCBS.  
Indicate on your check that it is for the Basic Workshop.**

**Submit registration form & payment by May 10, 2014 to:**

**BCBS  
Attn: Leanne Harrison  
514 5<sup>th</sup> Ave. SW  
Independence, IA 5064**

**Space for the class & workshop is limited to twelve (12) participants  
Please direct questions to: Leanne Harrison, BCBS, Phone: 319-334-4616  
e-mail: [bchs.lkh@gmail.com](mailto:bchs.lkh@gmail.com)**

**Basic Workshop - Additional Information**

The morning session will be held in the Independence Public Library meeting room. Afternoon session of the workshop will be outdoors in Oakwood Cemetery. You may want to bring a camera, lawn chair, bug spray, sun block, hat, gloves, and bottled water. We will be documenting, cleaning, and resetting several gravestones; dress appropriately. Lunch will be on your own. Maps and addresses will be provided.

EXAMPLE ONLY

## REGISTRATION CONFIRMATION

Thank you for registering for the Cemetery Workshop.  
This correspondence confirms your application.

### Details

#### **Conditions:**

The on-site session will take place rain or shine, so please dress for the weather and for working in the cemetery.

#### **Items to Bring:**

A folding chair (strongly recommended), hat, gloves, sunglasses, bug spray, sunscreen, snacks, poncho or jacket.

#### **Dates and Times:**

#### **Location and Parking:**

#### **Lunch:**

#### **Questions:**

If you have questions, please contact.....

We look forward to seeing you at the workshop.

#### **Directions and Map**

## PROMOTION IDEAS

The following are suggestions that may be helpful to promote the activity.

- **Flyer or brochure to area cemetery trustees or sextons**
- **Historical and/or Genealogy Societies in local and neighboring counties**
- **Contact State agencies**
- **Web sites**
- **Radio station interview**
- **Newspapers**
- **City/county informational media**
- **Public bulletin boards**
- **Ask for monetary donations or in-kind donations**
- **Organization Newsletters**

Timing for any promotion is important too; a lead time of 30-60 days for the workshop is recommended.



# Class and Workshop

**Basic Cemetery Preservation**  
**Class: Riverside or Independence Library**  
**Workshop: Oakwood Cemetery**  
**Independence, Iowa**  
**May 17-18, 2014**

Sponsored by the

**State Association for the Preservation of Iowa Cemeteries  
and  
Buchanan County Historical Society**

## AGENDA

**9:00 – 11:00**

### Class Activities

- Registration
- Welcome and Introduction
- **PowerPoint Presentation**  
“How to Preserve a Cemetery and Gravestones”
- **Cleaning**
  - Stone Evaluation
  - Tools
  - Supplies
  - Methods
  - Results
- **Q & A Period**

**12:00 – 3:30**

### On - Site Activities

- **Gravestone Types**
- **Documenting**
- **Cleaning**
- **Probing**
- **Straightening/Leveling**
- **Resetting**
- **Q & A Period**

**3:30 – 4:00**

**Clean Up**  
**Evaluation**

**EXAMPLE ONLY**

# CAPITAL IMPROVEMENTS PLAN



STORY COUNTY, IOWA

**APPROVED**      **DENIED**

Board Member Initials: RS

Meeting Date: 3-28-17

Follow-up action: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

DRAFT

**MARCH 2017**  
Story County Board of Supervisors  
900 6th Street  
Nevada, Iowa 50201

[www.storycountyiowa.gov](http://www.storycountyiowa.gov)







# CAPITAL IMPROVEMENTS PLAN

## Introduction 1

Process 2

Definitions 3

Projects 4

## Introduction

---

The Story County Capital Improvements Plan (CIP) is a multi-year guide to the construction and/or improvement of county facilities and the acquisition of equipment. Through the process of preparing and updating this CIP, the County meets the need for orderly maintenance of the County's physical assets. This CIP is intended to serve as a planning tool and is structured to present meaningful long-range perspective of the County's long-range capital needs and to be used as an implementation tool for the acquisition, development, construction, maintenance, and renovation of public facilities, infrastructure, and capital equipment.

The Story County Board of Supervisors first identified the development of this Plan in the May 2013 Strategic Plan adopted by the Board and have adopted a CIP each following year . The CIP runs on a fiscal year basis – July 1st through June 30th, and defines projects on a five year timeframe.

The CIP adopts the 5-Year Story County Secondary Road Construction Program, updated and adopted annually, by reference.

The following project timeframes are identified in this current CIP:

Current Projects	Those in the current FY cycle (FY 17)
Year 1	FY 18: July 2017 – June 2018
Year 2	FY 19: July 2018 – June 2019
Year 3	FY 20: July 2019 – June 2020
Year 4	FY 21: July 2020 - June 2021
Year 5	FY 22: July 2021 - June 2022

# CAPITAL IMPROVEMENTS PLAN



Introduction 1

**Process 2**

Definitions 3

Projects 4

## Process to Develop CIP

---

It is anticipated that the CIP is reviewed annually and is updated as necessary. Preparation of the CIP is an interactive process that takes approximately four to six months each cycle. The CIP is developed in a manner consistent with approved County financial policies that set guidelines for the CIP and for the funding of maintenance and replacement projects.

Elected Officials and Department Heads were asked to submit proposed projects in December 2016 in line with the initial budget preparations. County staff members reviewed proposed projects and identified those to recommend to the Board of Supervisors to include in the CIP. As budgets were prepared and submitted, additional projects were included as identified through the Board of Supervisors' worksessions in January 2017.

The projects are categorized beginning on page six by year as noted above. The CIP is not meant to be a static document - it is intended to help the Board of Supervisors in their budgeting discussions and prioritization. As a guiding document, it may be amended as warranted.



# CAPITAL IMPROVEMENTS PLAN

Introduction 1

Process 2

**Definitions 3**

Projects 4

## Terms and Definitions

---

Story County has defined key terms in order to help guide the development of this CIP.

### **Capital Assets**

Capital assets include land, facilities, parks, playgrounds and outdoor structures, special projects from Secondary Roads, pedestrian and bicycle systems, water and sewer infrastructure, technology systems and equipment, and other items of value from which the County derives benefit for a significant number of years.

### **Capital Projects**

Capital projects result in economic activities that lead to the acquisition, construction, or extension of the useful life of capital assets. They have a total project cost in the range of \$25,000 or more; range from construction of new buildings to renovations, additions, conversions, or demolitions of existing buildings; have a useful life of five years or longer, significantly extend the useful life of an asset, or significantly alter the nature and character of an asset (not to include annual asset maintenance costs, annual warranty costs or other ongoing costs.)

The CIP includes four different types of projects: equipment, new project/construction, modification of existing project, and maintenance.

- ◆ **Equipment**  
The proposed purchases/lease/rental of equipment, including vehicles, software, hardware, and other applications when the costs exceed \$75,000.

Projects such as new building(s), land acquisition, remodels, and related items costing over \$25,000 are included and identified in one the following three categories:

- ◆ **New Project/Construction**
- ◆ **Modification of Existing Project (includes project extension)**
- ◆ **Building Maintenance**

# CAPITAL IMPROVEMENTS PLAN



## Projects

---

Introduction 1

Process 2

Definitions 3

**Projects 4**

Projects are listed in order of potential fiscal year in which the project may be undertaken. However, as this is a dynamic document, project schedules may change and be moved up or down on the timeframe, due to many factors, such as budget, staffing, and priorities. Also, estimated amounts and potential funding sources are meant only as guidance in this document. Elected Officials, Department Heads, and the Board of Supervisors identify the projects and funding mechanisms in the annual budget process.



# CAPITAL IMPROVEMENTS PLAN

Introduction 1

Process 2

Definitions 3

**Projects 4**

## Projects—Fiscal Year 2017

### Sensitive Areas Inventory Update

Type of Project	New Project/Construction
Fiscal Year	2017
CIP Year	Current Year
Department	Conservation
Estimated Budgeted Amount	\$40,000
Potential Funding Source	General Fund

### Animal Shelter Improvements—Phase 1 (Architectural/Engineering Design)

Type of Project	New Project/Construction
Fiscal Year	2017
CIP Year	Current Year
Department	Animal Control/Board of Supervisors
Estimated Budgeted Amount	\$25,000
Potential Funding Source	General Fund, Friends of Animals Fund

### Praeri Rail Trail Extension Planning

Type of Project	New Project/Construction
Fiscal Year	2017
CIP Year	Current Year
Department	Conservation
Estimated Budgeted Amount	\$155,620
Potential Funding Source	TIF, General Fund, Grants

### Secondary Roads Building Improvements—Kelley Shed

Type of Project	New Project/Construction
Fiscal Year	2017
CIP Year	Current Year
Department	Secondary Roads
Estimated Budgeted Amount	\$365,000
Potential Funding Source	Secondary Roads Fund



# CAPITAL IMPROVEMENTS PLAN

Introduction 1

Process 2

Definitions 3

Projects 4

## Projects—Fiscal Year 2017

### Hickory Grove Campground Shower Building and Storm Shelter Construction

Type of Project	New Project/Construction
Fiscal Year	2017
CIP Year	Current Year
Department	Conservation
Estimated Budgeted Amount	\$820,060
Potential Funding Source	Conservation Reserve, General Fund, Trust Fund

### Justice Center Project—Courthouse and Building Security, Attorney’s Office Consolidation, and Jail Maintenance—Study and Planning Work

ITEM TO BE DISCUSSED DURING CALENDAR YEAR 2017

Type of Project	New Project/Construction
Fiscal Year	2017
CIP Year	Current Year
Department	County Attorney, Sheriff, Facilities
Estimated Budgeted Amount	\$TBD
Potential Funding Source	Fines Recovery, General Fund and Other Funding to be Determined

### Phase 1 - Tedesco Environmental Learning Corridor—Design and Mobilization

Type of Project	New Project/Construction
Fiscal Year	2017
CIP Year	Current Year
Department	Conservation
Estimated Budgeted Amount	\$750,000
Potential Funding Source	TIF, Conservation Reserve, General Fund

### Paving of Grant Avenue from 190th to Gilbert City Limits

Type of Project	New Project/Construction
Fiscal Year	2017
CIP Year	Current Year
Department	Secondary Roads
Estimated Budgeted Amount	\$1,934,000
Potential Funding Source	Secondary Roads Fund



# CAPITAL IMPROVEMENTS PLAN

Introduction 1

Process 2

Definitions 3

**Projects 4**

## Projects—Fiscal Year 2017

### Hickory Grove Watershed Improvement Project (Managed by IDNR)

Type of Project	New Project/Construction
Fiscal Year	2017
CIP Year	Current Year
Department	Conservation
Estimated Budgeted Amount	\$25,000
Potential Funding Source	General Fund

### Dakins Lake—Vault Toilet

Type of Project	New Project/Construction
Fiscal Year	2017
CIP Year	Current Year
Department	Conservation
Estimated Budgeted Amount	\$50,000
Potential Funding Source	Conservation Reserve

### Core Switch Replacements

Type of Project	Equipment
Fiscal Year	2017
CIP Year	Current Year
Department	Information Technology
Estimated Budgeted Amount	\$90,000
Potential Funding Source	General Fund

### Tandem Truck Purchases

Type of Project	Equipment
Fiscal Year	2017
CIP Year	Current Year
Department	Secondary Roads
Estimated Budgeted Amount	\$450,000
Potential Funding Source	Secondary Roads Fund



# CAPITAL IMPROVEMENTS PLAN

Introduction 1

Process 2

Definitions 3

**Projects 4**

## Projects—Fiscal Year 2018

### Sensitive Areas Inventory Update

Type of Project	New Project/Construction
Fiscal Year	2018
CIP Year	Year 1
Department	Conservation
Estimated Budgeted Amount	\$31,500
Potential Funding Source	General Fund

### Tandem Truck Purchase

Type of Project	Equipment
Fiscal Year	2018
CIP Year	Year 1
Department	Secondary Roads
Estimated Budgeted Amount	\$290,000
Potential Funding Source	Secondary Roads Fund

### U.S.A.C.E Land Acquisition

Type of Project	New Project/Construction
Fiscal Year	2018
CIP Year	Year 1
Department	Conservation
Estimated Budgeted Amount	\$TBD
Potential Funding Source	Conservation Reserve, General Fund

### Phase 1 - Tedesco Environmental Learning Corridor

Type of Project	New Project/Construction
Fiscal Year	2018
CIP Year	Year 1
Department	Conservation
Estimated Budgeted Amount	\$900,000
Potential Funding Source	TIF, Conservation Reserve, General Fund, IDOT



# CAPITAL IMPROVEMENTS PLAN

Introduction 1

Process 2

Definitions 3

**Projects 4**

## Projects—Fiscal Year 2018

### Praeri Rail Trail Extension Construction

Type of Project	New Project/Construction
Fiscal Year	2018
CIP Year	Year 1
Department	Conservation
Estimated Budgeted Amount	\$545,000
Potential Funding Source	TIF, Conservation Reserve, General Fund, Grants

### Jordan Acres Land Acquisition

Type of Project	New Project/Construction
Fiscal Year	2018
CIP Year	Year 1
Department	Conservation
Estimated Budgeted Amount	\$875,000
Potential Funding Source	Grant, General Fund, Trust Fund

### Secondary Roads Building Improvements—Roland Shed

Type of Project	New Project/Construction
Fiscal Year	2018
CIP Year	Year 1
Department	Secondary Roads
Estimated Budgeted Amount	\$365,000
Potential Funding Source	Secondary Roads Fund

### Hickory Grove Sewer

Type of Project	New Project/Construction
Fiscal Year	2018
CIP Year	Year 1
Department	Conservation
Estimated Budgeted Amount	\$446,000
Potential Funding Source	Conservation Reserve



# CAPITAL IMPROVEMENTS PLAN

Introduction 1  
 Process 2  
 Definitions 3  
**Projects 4**

ITEM TO BE DISCUSSED DURING CALENDAR YEAR 2017

## Projects—Fiscal Year 2018

### Justice Center Project—Courthouse and Building Security, Attorney’s Office Consolidation, and Jail Maintenance—Construction Improvements

Type of Project	New Project/Construction
Fiscal Year	2018
CIP Year	Year 1
Department	County Attorney, Sheriff, Facilities
Estimated Amount	\$TBD
Potential Funding Source	Fines Recovery, General Fund, and Other Funding to be Determined

### Hickory Grove Watershed Improvement Project (Managed by IDNR)

Type of Project	New Project/Construction
Fiscal Year	2018
CIP Year	Year 1
Department	Conservation
Estimated Budgeted Amount	\$142,500
Potential Funding Source	General Fund

### Animal Shelter Improvements—Phase 2 (Construction to Architectural Specifications)

Type of Project	New Project/Construction
Fiscal Year	2018
CIP Year	Year 1
Department	Animal Control/Board of Supervisors
Estimated Budgeted Amount	\$225,000
Potential Funding Source	General Fund, Friends of Animals Fund

### West 190th Bridge Replacement West 190th Bridge Replacement

Type of Project	New Project/Construction
Fiscal Year	2018
CIP Year	Year 1
Department	Secondary Roads
Estimated Amount	\$400,000
Potential Funding Source	Secondary Roads Fund



# CAPITAL IMPROVEMENTS PLAN

Introduction 1

Process 2

Definitions 3

**Projects 4**

## Projects—Fiscal Year 2019

---

### Tedesco Environmental Learning Corridor Construction

Type of Project	New Project/Construction
Fiscal Year	2019
CIP Year	Year 2
Department	Conservation
Estimated Amount	\$TBD
Potential Funding Source	Conservation Reserve, General Fund, and Other Funding to be Determined

### Hickory Grove Watershed Improvement Project (Managed by IDNR)

Type of Project	New Project/Construction
Fiscal Year	2019
CIP Year	Year 2
Department	Conservation
Estimated Amount	\$450,000
Potential Funding Source	General Fund



# CAPITAL IMPROVEMENTS PLAN

- Introduction 1
- Process 2
- Definitions 3
- Projects 4**

## Projects—Fiscal Year 2020

### Outbuilding Storage

ITEM TO BE DISCUSSED DURING CALENDAR YEAR 2017

Type of Project	New Project/Construction
Fiscal Year	2020
CIP Year	Year 3
Department	Sheriff, Facilities
Estimated Amount	\$TBD
Potential Funding Source	General Fund and Other Funding to be Determined

### Administration Building Infill Addition—Study and Planning Work

ITEM TO BE DISCUSSED DURING CALENDAR YEAR 2017

Type of Project	New Project/Construction
Fiscal Year	2020
CIP Year	Year 3
Department	Facilities, Auditor
Estimated Amount	\$TBD
Potential Funding Source	General Fund and Other Funding to be Determined

### Tedesco Environmental Learning Corridor Construction

Type of Project	New Project/Construction
Fiscal Year	2020
CIP Year	Year 3
Department	Conservation
Estimated Amount	\$TBD
Potential Funding Source	Conservation Reserve, General Fund, and Other Funding to be Determined



# CAPITAL IMPROVEMENTS PLAN

## Projects—Fiscal Year 2021

---

Introduction 1

Process 2

Definitions 3

**Projects 4**

### **Tedesco Environmental Learning Corridor Construction**

<b>Type of Project</b>	New Project/Construction
<b>Fiscal Year</b>	2021
<b>CIP Year</b>	Year 4
<b>Department</b>	Conservation
<b>Estimated Amount</b>	\$TBD
<b>Potential Funding Source</b>	Conservation Reserve, General Fund, and Other Funding to be Determined



# CAPITAL IMPROVEMENTS PLAN

Introduction 1  
 Process 2  
 Definitions 3  
**Projects 4**

## Projects—Fiscal Year 2022

### Tedesco Environmental Learning Corridor Construction

<b>Type of Project</b>	New Project/Construction
<b>Fiscal Year</b>	2022
<b>CIP Year</b>	Year 5
<b>Department</b>	Conservation
<b>Estimated Amount</b>	\$TBD
<b>Potential Funding Source</b>	Conservation Reserve, General Fund, and Other Funding to be Determined

### Administration Building Infill Addition—

<b>Type of Project</b>	New Project/Construction
<b>Fiscal Year</b>	2022
<b>CIP Year</b>	Year 5
<b>Department</b>	Facilities, Auditor
<b>Estimated Amount</b>	\$TBD
<b>Potential Funding Source</b>	General Fund and Other Funding to be

ITEM TO BE DISCUSSED DURING CALENDAR YEAR 2017

# CAPITAL IMPROVEMENTS PLAN



The Board of Supervisors adopted the first Capital Improvements Plan for Story County in February 2014. The steps towards the CIP adoption and implementation started in May 2013, with the identification of the CIP on the Board's Strategic Plan, stating:

***Develop Capital Improvements Program***

*Benefits: Better schedule public improvements that require more than one year to construct. Provide an opportunity for long-range financial planning and management.*

The adopted CIP runs on a fiscal year basis – July 1st through June 30th, and defines projects on a five year timeframe. It will be reviewed annually and updated as necessary.



**Rick Sanders**

**Lauris Olson**

**Marty Chitty**

[www.storycountyiowa.gov](http://www.storycountyiowa.gov)

**March 2017**

Approved by the Story County Board of Supervisors

## Employee Recognition Policy

### General Policy

It is the policy of Story County to recognize employees for continuous year of service to the organization, for outstanding service to the County and upon their retirement from County employment. The County recognizes the value and importance of its employees in providing service to the citizens of the County.

### Scope

This policy is applicable to the all Story County employees responsible to the Story County Board of Supervisors; all Story County employees responsible to a county elected office holder and all employees not directly responsible to either the Board of Supervisors or an elected office holder and whose governing body and the Board of Supervisors has certified its applicability.

Whenever the provisions of this policy are in conflict with the Code of Iowa, or with a collectively-bargained agreement between the County and a certified bargaining unit, the provisions of the collectively-bargained agreement and/or the Code of Iowa will prevail.

### Recognition for Years of Service

In appreciation of dedicated and continuous service, Story County employees shall receive a recognition award at the completion of five (5) years and in five (5) year increments thereafter. Years of service awards will be given annually at a recognition breakfast held in a designated location for all employees to attend.

The schedule of awards will be as follows:

<u>Years of Continuous Service</u>	<u>Recognition Award</u>
5 years	County ceramic mug or Tervis tumbler
10 years	Clock
15 years	Cross pen and pencil set
20 years	Clock or glass award
25 years	Clock, barometer or glass award
30 years	Glass clock or glass award
35 years and continuous 5-year increments	Watch or jewelry item (up to \$125 value)



## STORY COUNTY EMPLOYEE RECOGNITION PROGRAM

### Purpose

The purpose of the Employee Recognition Program is to motivate, recognize, and reward exemplary performance or demonstration of Story County's core values. Recognition is an effective method for motivating employees by endorsing their high-quality performance in highly visible programs and ceremonies, and helps employees identify the skills and behaviors that are of priority value to the County.

Recognition can take many forms and all employees are encouraged to recognize co-workers and fellow employees for exceptional performance or significant contributions.

### Program Specifics

The Employee Recognition Program provides events that encompass all County employees and smaller events to recognize each department/office for individual and team achievements.

#### Employee Recognition Breakfast Events:

- Late January – employee recognition breakfast and years of service awards ceremony
- May – employee recognition breakfast in honor of Public Service Recognition Week

#### Monthly Recognition: Highlight an elected office/department

- Feature the elected office/department in the monthly Story County News, which would include an elected office/department photo, synopsis of the elected office/department's role for the County and testimonials from employees.
- Casual breakfast or afternoon refreshments presented by the Board of Supervisors to the honorary department.
- Elected Officials/Department Heads may recognize employees for exemplary service or demonstration of Story County's core values at the elected office/department recognition event.

~~APPROVED~~ DENIED

Board Member Initials: RS

Meeting Date: 5-28-17

Follow-up action: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

# Quarterly Report

*County Outreach and Special Projects Manager*

*Leanne Lawrie Harter – AICP, CFM*

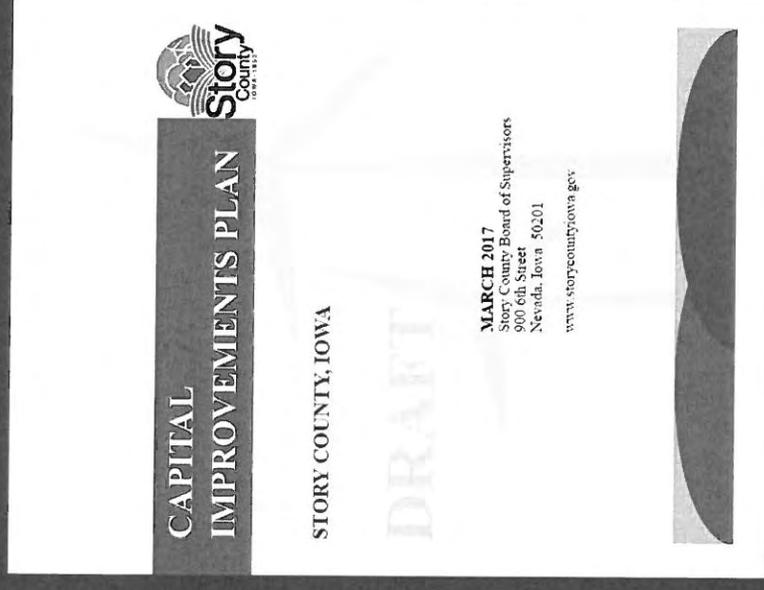
Presented to the Story County Board of Supervisors on March 28, 2017

# 2017 Calendar Year Work Program

- Capital Improvements Plan
- Communications Plan
- Cornerstone to Capstone Comprehensive Plan
- Connect Iowa
- COOP/COG Plan
- Watershed Management Planning
- Floodplain Management Program/CRS Program
- Public Information Officer
- Miscellaneous Items
- Urban Renewal Area

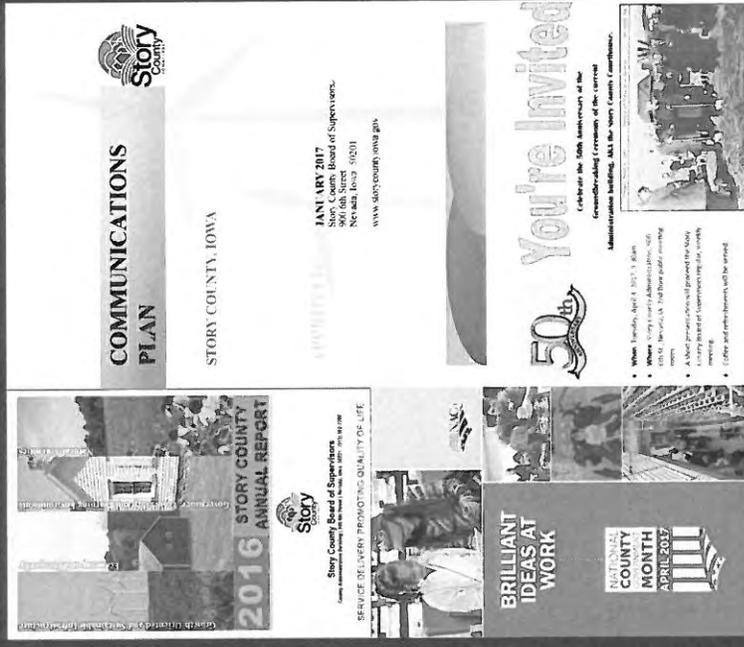
# Capital Improvements Plan

- Applications out/projects review
- Draft CIP scheduled for BOS
- Develop and publicize CIP Storymap
- BOS Action and print/distribution



# Communications Plan

- Update Communications Plan for 2017
- County website re-design
- Publish County News
- State of Community
- Publish Our Story (The Sun)
- Quadrant meetings
- 50th anniversary of ground-breaking
- National County Government Month
- Update Speakers Bureau presentation
- Quarterly media coffee talks
- Annual Report
- Presentations to civic groups as scheduled



# Cornerstone to Capstone Comprehensive Plan



- Create "executive summary" and website materials
- C2C "tour" of cities/school boards
- Community indicators project for annual review
- Annual review of C2C Plan
- Public outreach toolkit for C2C Plan Amendment process
- Complete online survey following format and questions used in C2C Plan development
- Explore partnerships to build on existing and potential agri-tourism programs
- Determine viability of using health impact assessments
- Develop and implement information regarding public safety to be available at community facilities
- Develop outreach campaigns for Flood Awareness Month and National Preparedness Month
- Conduct annual meetings with city administrations
- Communicate with IDOT, UP, IEDA and IDOT Freight Optimization Program to determine freight train capacities and plans
- Continue to fund and look for ways to promote the Home Base lowa programming
- Consider development of solar farm regulations
- Conduct a biennial review of Story County Code of Ordinances
- Develop and distribute business development toolkit
- Explore opportunities to provide staff assistance to the Housing Trust fund and implement Business Development Coordinator position in Story County
- Master Transportation Plan RFP
- Conduct annual available lands analysis

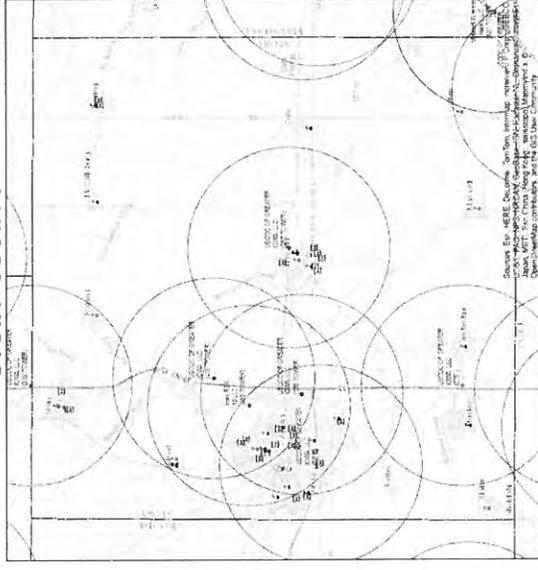
# Connect Iowa

- Develop or Identify a Broadband Training and Awareness Program for Small and Medium Businesses
- Establish a "Community Technology Academy"
- Facilitate a technology summit
- Complete a vertical assets inventory
- Perform an analysis of local policies and ordinances

## Vertical Asset Inventory Methodology

1. Download all the existing asset/tower GIS Data including the FCC, Connect MI, and any other miscellaneous sources online.
2. Overlay and plot the GIS data on a large map with unique color coding for each data source (helped with duplicate data identification while in the field)
3. Print the database tables to bring into the field.
4. Manually drive to each location and verify the towers existence, number of towers in immediate area, structure type, and recorded the posted Reg. number/contact info posted on the tower fence/building
5. Systematically crisscross the target area to locate any additional towers and remove duplicates from the GIS data (there were many). Spring and fall work are ideal times because of the leaf off conditions and the ability to drive the most seasonal roads.
6. In the office, merge all the points to one feature file and edit it accordingly to field findings
7. Add ortho imagery and adjust the tower points to the actual tower location and then regenerate the lat/long for the dataset.
8. Clean up the database. Add fields in the database to help keep things straight. The different data sources all have different License IDs attached to each tower Reg number. Try to record everyone in one database.
9. Use ortho/Google Maps and export an aerial photo of the tower to include in the report.
10. Use the FCC website search to pull the FCC database table by using the tower registration number ( <http://wireless.fcc.gov/Utilities/AsstSearch/AsstRegistration.asp?techid=2656923> )
11. Use Google maps imagery with current imagery and street view feature to assist in location registry. <http://www.google.com/maps/@43.335255,-93.535255,15z> <http://www.google.com/maps/@43.335255,-93.535255,15z>
12. Generate a report with all findings.

## STORY COUNTY



TOWER: CELLULAR  
HEIGHT: > 50'  
BUFFER RING: 5 MILES

- School
- Government
- Health Care Facilities

- Cellular - 50 or greater
- Cellular - 50 or less

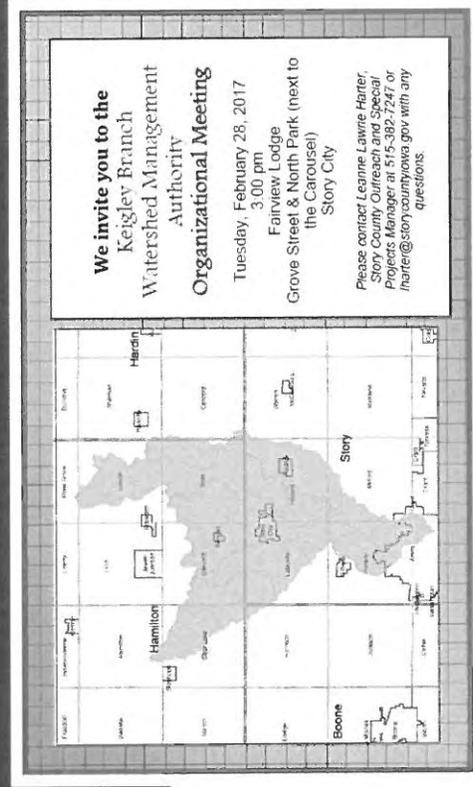


# COOP/COG Plan

- Annual review of COOP/COG Plan
- Formalize calling tree and Story County, Iowa Alerts
- Finalize drive-away kits
- Finalize COOP/COG training schedule
- Activation checklists
- Supply kits
- Formalize Orders of Success and Letters of Delegation
- Procurement Policy review
- Digital record plan developed
- ISAC Disaster Recovery Toolkit

# Watershed Management Planning

- Keigley Branch WMA formation
- County-wide watershed assessments - RFP and proposal selection
- Squaw Creek WMA
- Four-Mile Creek WMA



**We invite you to the**  
Keigley Branch  
Watershed Management  
Authority  
**Organizational Meeting**  
Tuesday, February 28, 2017  
3:00 pm  
Fairview Lodge  
Grove Street & North Park (next to  
the Carousel)  
Story City

Please contact Leanne Lavrie Harter,  
Story County Outreach and Special  
Projects Manager at 515-382-7247 or  
lharter@storycountyowa.gov with any  
questions.

Estimate & Order Resources, Inc.  
for Story County, Iowa

Proposal for Watershed Planning Consulting Services for  
Development of County-Wide Scale Watershed Assessments



02-15-2017



# Floodplain Management Program/CRS Program



- Create stormwater best management practices brochure
- Release "Know your Floodplain" curriculum to middle school and high school science/voc-ag teachers
- Enhance links to Emergency Management information online
- Integrate floodplain management regulations and permitting requirements on the Story County Assessor's (BEACON) website
- Mailer sent to all properties in the floodplain
- Mailer targeted to commercial/industrial properties
- Mailer to RPL properties
- Presentations on disaster preparedness to groups, civic associations, communities, schools
- Update all outreach materials
- Amendments to regulations/administrative procedures
- Update TCM with all splits/comboines - scrub Access database
- Review and update PPI
- Review and update all GIS files for annual FEMA audit
- Annual review of annexations and distribution to FEMA
- Floodplain training to development-community members
- Floodplain training to County staff

# Public Information Officer

- Create press release templates/pre-populate materials on computer/flash drives
- Review need/location for Joint Information Center
- Review and update all contact lists (e.g., media, PIO, and other agencies) every six months. Include basic information such as telephone numbers (e.g., office, home, cell), fax numbers, e-mail addresses, and web sites.
- Identify special needs/multilingual language translation and other services to ensure appropriate and timely information reaches those in the affected areas with special needs.

	HAVE THIS NEED THIS N/A
<b>Equipment</b>	
Computer with wireless capability	
Cell phone with email capability	
Digital camera and batteries	
Other	
<b>Information</b>	
Flash drives and CDs* containing the elements of the crisis communications plan (including news media contact lists, PIO team contact lists, information materials, etc.)	
*Redundancy is important in case the computer you are using doesn't have an available or operating USB port or CD drive.	
Manuals and background information necessary to provide needed information to the public and media.	
Top-specific fact sheets, backgrounders, talking points, and news release templates (hard copy and electronic)	
Other	
<b>Other Resources</b>	
Business cards with 24/7 contact information	
Funding mechanism (i.e., credit card, etc.) that can be used to purchase operational resources as needed.	
Paper forms, in case there is no electronic access (i.e., no Internet access, power outage, etc.)	
Other	
<b>Personal Care and Comfort Items</b>	
Glasses/contacts (spares)	
Prescription medications; basic first-aid supplies	
Weather gear (e.g., rain poncho, gloves, sunscreen)	
Hand sanitizer, wipes, paper towels	
Energy bars, water	
Other	

# Miscellaneous Items

- Annual review of Strategic Plan
- Discuss implementation of Technical Assistance Program for spring 2017
- AEDC contracts
- Story County video
- Finalize ordinance manual
- Review steps to put resolutions online
- Colo housing development technical assistance
- Cemetery training
- Story County Economic Development Group - technical assistance
- Collins-Maxwell Comprehensive Planning
- Finalize RFP manual
- IRVM signage design
- Update and reprint County Services sheets
- Quarterly newsletter to dealers
- Animal Shelter RFPs
- CECD exam prep
- Red Cross Blood Drives
- United Way Day of Caring
- Leadership Nevada



# Story County at Ames Day at the Capital



## Welcome to Story County, Iowa!

This simple resource guide contains information on our buildings and a variety of services and programs offered by elected officials and departments in Story County. For additional information, please visit Story County's website at [www.storycountyia.gov](http://www.storycountyia.gov).



### Story County Buildings

#### Administration Building

Location: 900 6th Street  
 Nevada, Iowa 50201  
 Hours: Monday—Friday, 8:00 AM—4:00 PM  
 Contact Phone: 315-382-6381

#### Animal Shelter

Location: 975 West Lincoln Hwy  
 Nevada, Iowa 50201  
 Hours: Monday—Friday, 11:00 AM—4:00 PM  
 Saturday—Pre-approved Adoptions Only  
 Contact Phone: 315-382-3333

#### Engineer and Secondary Roads

Location: 837 N Avenue  
 Nevada, Iowa 50201  
 Hours: Monday—Friday, 7:30 AM—4:00 PM  
 Contact Phone: 315-382-7359

#### Human Services Center

Location: 126 South Kellogg  
 Ames, Iowa 50010  
 Hours: Monday—Friday, 8:00 AM—4:30 PM  
 Contact Phone: 315-382-2930

#### Justice Center

Location: 1315 South B Avenue  
 Nevada, Iowa 50201  
 Hours: Monday—Friday, 8:00 AM—5:00 PM  
 Contact Phone: Attorney—315-382-7233  
 Sheriff—315-382-6566

#### Conservation Center

Location: 56461 180th Street  
 Ames, Iowa 50010  
 Hours: Monday—Friday, 8:30 AM—4:30 PM  
 Contact Phone: 315-332-2216



## County Services—Permits—Licenses

By Department (Location of Office)

- Absentee Ballots - Auditor (Administration Building)
- Access/ID Inquiries - Permits - Engineer (Engineer's Office)
- Address-Books - Engineer (Engineer's Office)
- Address Change Form - Auditor (Administration Building)
- Address Markers - P&D (Administration Building)
- ATV Registration - Recorder (Administration Building)
- Beer & Liquor Licenses - Auditor (Administration Building)
- Birth Certificates - Recorder (Administration Building)
- Boat Registration - Recorder (Administration Building)
- Bridge Construction/Maintenance - Engineer (Engineer's Office)
- Budget Information - Auditor (Administration Building)
- Building Permits - P&D (Administration Building)
- Business Property Tax Credit - Assessor (Administration Building)
- CAFDs - Environmental Health (Administration Building)
- Camping Information - Conservation (304 4th and Oak)
- Claims and Warrants - Auditor (Administration Building)
- Community Health Programs - Story County Public Health (315.382.6736)
- County Website - Information Technology (Administration Building)
- Death Certificates - Recorder (Administration Building)
- Deeds and Contracts - Recorder (Administration Building)
- Disaster Planning - Emergency Management (Administration Building)
- Ditches (fresh/mowing) - Engineer (Engineer's Office)
- Drainage Districts - Auditor (Administration Building)
- Dust Control - Engineer (Engineer's Office)
- Economic Development - BOS (Administration Building)
- Election Information - Auditor (Administration Building)
- E911 Addresses - P&D (Administration Building)
- Employment - Human Resources (Administration Building)
- Fugate Information Grant - BOS (Administration Building)
- Family Farm Credit - Assessor (Administration Building)
- Fire Recovery - County Attorney (Administration Building)
- Fire Ban - Emergency Management (Administration Building)
- Fireworks Display Permit - Auditor (Administration Building)
- Floodplain Questions and Permits - BOS (Administration Building)
- Flu Clinics - Public Health (315.382.6736)
- Forest Reserve - Assessor (Administration Building)
- General Assistance - Community Services (BOS Building)
- Geothermal Heating and Cooling Exemption - Assessor (Administration Building)
- Geothermal Well Permit - Environmental Health (Administration Building)
- Home Base Iowa - BOS (Administration Building)
- Home Business Permit - P&D (Administration Building)
- Homebased Credit - Assessor (Administration Building)
- Hunting and Fishing Access - Conservation (Administration Building)
- Hunting and Fishing Licenses - Recorder (Administration Building)
- Jail Administration - Sheriff (Jailer's Office)
- Lead Paint Concerns - Environmental Health (Administration Building)
- License Plate Registrations - Treasurer (Administration Building)
- Measure Management - Environmental Health (Administration Building)
- Maps - GIS Coordinator (Administration Building)
- Maps (subdivision plats) - Recorder (Administration Building)
- Maps (political boundaries) - Auditor (Administration Building)
- Marriage License - Recorder (Administration Building)
- Mental Health and Disability Services - Community Services (Public Building)
- Military Exemption - Assessor (Administration Building)
- Moving Permit - Engineer (Engineer's Office)
- Native Wine Permits - Auditor (Administration Building)
- Passports - Recorder (Administration Building)
- Permits (zoning and development applications) - P&D (Administration Building)
- Pet Adoption - Animal Shelter (Animal Shelter)
- Flat Books - Auditor (Administration Building)
- Pool, Tanning, and Tanning Bed Inspections - Environmental Health (Administration Building)
- Property Assessments - Assessor (Administration Building)
- Property Tax Payments - Treasurer (Administration Building)
- Property Research - P&D (Administration Building)
- Prosecutor - County Attorney (Justice Center)
- Radon Information - Environmental Health (Administration Building)
- Real Estate Transfer Information - Auditor (Administration Building)
- Recreational Lakes, Forest Covers, River and Streams, and River and Streams Banks (Slough) - Assessor (Administration Building)
- Reporting Stray Animals - Animal Shelter (Animal Shelter)
- Reasoning - P&D (Administration Building)
- Right of Way (ROW) Permits - Engineer (Engineer's Office)
- Road Signs - P&D (Administration Building and Engineer's Office)
- Septic Permit - Environmental Health (Administration Building)
- Sign Permit - P&D (Administration Building)
- Snowmobile Registration - Recorder (Administration Building)
- Subdividing - P&D (Administration Building)
- Tax Abatements - Auditor (Administration Building)
- Tax Credit Claim - Treasurer (Administration Building)
- Tax Levy Information - Auditor (Administration Building)
- Urban Renewal Area - BOS (Administration Building)
- Urban Revitalization Abatements - Assessor (Administration Building)
- Utility Permits - Engineer (Engineer's Office)
- Vehicle Titles and Registrations - Treasurer (Administration Building)
- Veteran's Assistance - Veterans Affairs (BOS Building)
- Veteran's Disabled Homestead - Assessor (Administration Building)
- Victim Witness Assistance - County Attorney (Jailer's Office)
- Voter Registration - Auditor (Administration Building)
- Weapons Permits - Sheriff (Jailer's Office)
- Well Inspection - Environmental Health (Administration Building)
- Well Plugging - Environmental Health (Administration Building)
- Water Well Permit - Environmental Health (Administration Building)
- Weed Commissioner - (BVM) - Engineer's Office

P&D is the Planning and Development Department  
 \*BOS is the Board of Supervisors  
 \*BVM is Integrated Recreates Vegetative Management

## Give blood.

Every 2 seconds someone in the U.S. needs blood.  
 American Red Cross

## Story County Blood Drive

Human Services Center  
 Second Floor Conference room  
 126 S Kellogg, Ames IA

Thursday, May 4, 2017  
 11:00 AM to 4:00 PM

Sponsored by the Wellness Committee  
 For an appointment call 1-800-RED-CROSS (1-800-739-2787) or visit [redcrossblood.org](http://redcrossblood.org)

Bring a photo ID or your blood donor card, or two other forms of ID.  
 You can save up to 15 minutes when you donate blood by using RapidPass! Visit [redcrossblood.org/RapidPass](http://redcrossblood.org/RapidPass) for more information

1-800-RED-CROSS | 1-800-739-2787 | [redcrossblood.org](http://redcrossblood.org) | [www.redcross.org](http://www.redcross.org) | [www.redcross.org](http://www.redcross.org) | [www.redcross.org](http://www.redcross.org)



## Checklist for Developing or Building in Unincorporated (Rural) Story County

In the event an environmental review of Story County, it is important to find out the following before building on property, changing the use of property, or preparing to divide the land:

- Property Boundaries, Easements, Covenants.** Check title of survey, deed or abstract of title to determine limitations on the use of the property. Determine also before subdividing whether the property is suitable for subdivision. Call the Planning and Development Department at 315.382.7145 to request the Property Plat to be subdivided.
- Zoning Questions.** Call the Planning and Development Department at 315.382.7246.
- Floodplain Questions.** Call the Floodplain Manager at 315.382.7247 or one of the staff at [www.storycountyia.gov](http://www.storycountyia.gov).
- Geothermal Well Permit.** Call the Environmental Health Department at 315.382.7246.
- Permits for Well and Septic.** Call the Environmental Health Department at 315.382.7246.
- Permits for Well and Septic.** Call the Environmental Health Department at 315.382.7246. Every well installation must have a permit and emergency service location.
- Access/Driveway.** Call the Treasurer's Office at 315.382.7355. Existing road easements should be checked for residential use; new driveways and easements must also be permitted.
- School District.** Call the Planning and Development Department at 315.382.7145. Based on legal description of property, the office can tell you the school district to which the property belongs.
- Homebased and Voluntary Tax Credits.** Call the Story County Auditor's Office at 315.382.7310. Property tax credits are available to qualified individuals.
- Health, Fire, and Package Delivery.** Check with respective service providers.
- Utilities.** Call appropriate utility to set up service and billing.

Checklist: \_\_\_\_\_  
 Sewer (if applicable): \_\_\_\_\_  
 Telephone: \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_  
 State: \_\_\_\_\_  
 Zip: \_\_\_\_\_  
 Date: \_\_\_\_\_

This checklist is just a start. Try to inform yourself fully of your rights and responsibilities so that you are not surprised by unforeseen problems as you develop your new home or plan to change your property.

Visit Story County online at [www.storycountyia.gov](http://www.storycountyia.gov)

# Urban Renewal Area

- Receive applications
- Review and follow administrative steps
- TIF reporting
- ISU Research Park funding - second phase
- Annual training session
- URA Worksession



# Questions?

Leanne Lawrie Harter

[lharter@storycountyiowa.gov](mailto:lharter@storycountyiowa.gov)

# PROCLAMATION

## National County Government Month

April 2017

"Brilliant Ideas at Work"

**WHEREAS**, the nation's 3,069 counties serving more than 300 million Americans provide essential services to create healthy, safe and vibrant; and

**WHEREAS**, counties move America forward by providing health care, administering justice, keeping communities safe, creating economic opportunities and much more; and

**WHEREAS**, Story County and all counties take pride in their responsibility to protect and enhance the health, welfare and safety of its residents in efficient and cost-effective ways; and

**WHEREAS**, through National Association of Counties President Bryan Desloge's "Brilliant Ideas at Work" initiative, NACo is encouraging counties to focus on the most innovative programs and services that strengthen communities; and

**WHEREAS**, in order to remain healthy, vibrant and safe, America's counties provide public health, justice, safety, infrastructure, transportation, technology, environmental stewardship and economic services that play a key role in everything from residents' daily commutes to emergency response; and

**WHEREAS**, each year since 1991 the National Association of Counties has encouraged counties across the country to actively promote their own programs and services to the public they serve; and

**NOW, THEREFORE, BE IT RESOLVED THAT I**, Rick Sanders, Chair of the Story County Board of Supervisors, do hereby proclaim April 2017 as National County Government Month and encourage all county officials, employees, schools and residents to participate in county government celebration activities.

  
SIGNATURE 3-28-17  
DATE

  
SIGNATURE 3-28-17  
DATE

  
SIGNATURE 3-28-17  
DATE





*Paul D. Pate*  
 Secretary of State  
 State of Iowa

# 28E Agreement

FOR OFFICE USE ONLY:

FILED

M509896

3/30/2017 7:53:55 AM

**PLEASE READ INSTRUCTIONS ON BACK BEFORE COMPLETING THIS FORM**

**Item 1.** The full legal name, organization type and county of each participant to this agreement are:

	Full Legal Name	Organization Type	*County
Party 1	City of Huxley	City	Story
Party 2	Story County Sheriff's Office	County	Story
Party 3			
Party 4			
Party 5			

*\*Enter "Other" if not in Iowa*

**Item 2.** The type of Public Service included in this agreement is: 110 Police Protection  
(Enter only one Service Code and Description) Code Number Service Description

**Item 3.** The purpose of this agreement is: *(please be specific)*  
 The City of Huxley has no office wherein the police department may receive or dispatch telephone and radio messages on a 24 hr. per day basis.

**Item 4.** The duration of this agreement is: *(check one)*  Agreement Expires 6/30/2018  Indefinite Duration  
[mm/dd/yyyy]

**Item 5.** Does this agreement amend or renew an existing agreement? *(check one)*  
 NO  
 YES Filing # of the agreement: M508985  
(Use the filing number of the most recent version filed for this agreement)  
 The filing number of the agreement may be found by searching the 28E database at: <http://sos.iowa.gov/28e>.

**Item 6.** Attach two copies of the agreement to this form if not filing online.

**Item 7.** The primary contact for further information regarding this agreement is: *(optional)*

LAST Name Bellile FIRST Name Michelle  
 Title Clerk Department Clerk  
 Email mbellile@storycountyiowa.gov Phone 515-382-7218

Return to:  
Shelly B.  
Auditor's Office  
Will Call

Instrument #: 2017-02559  
03/28/2017 03:45:09 PM Total Pages: 3  
28E 28E AGREEMENTS  
Recording Fee: \$ 0.00  
Stacie Herridge, Recorder, Story County Iowa



Prepared by Paul H. Fitzgerald, Story County Sheriff, Nevada, Iowa 50201, 515-382-6566

### DISPATCHING SERVICES CONTRACT

THIS AGREEMENT is entered into this 14 day of February, 2017, by and between Story County, Iowa, and the City of Huxley, Iowa, and is duly authorized by Chapter 28E of the Code of Iowa.

The City of Huxley has no office wherein the police department may receive or dispatch telephone and radio messages on a 24 hour per day basis. Huxley agrees to the following terms with the Story County Sheriff's Office:

1. This contractual agreement shall commence on the first day of July, 2017 and shall continue for one (1) year ending on June 30, 2018. The per capita charge shall automatically increase by 4 percent or an amount equal to the U.S. Consumer Price Index for all Urban Consumers (CPI-U) for a 12 month period, to be reviewed each November and increased the lesser amount. The new rate will begin on the first day of each July.
2. Story County shall be reimbursed by Huxley for its dispatching services at a rate of \$5.75 per capita based on the 2010 census figure of 3,317 for Huxley and 827 for the City of Cambridge, combined population of 4,144, for an annual fee of \$23,828.00. This fee shall be paid in equal quarterly installments to the Story County Sheriff's Office on July 1, October 1, January 1 and April 1.
3. The Sheriff of Story County and his deputies or duly designated representatives agree to receive in the Sheriff's Office or county jail, such telephone calls, teletype messages and radio messages as are directed to the Police Department and the Fire Department of the Cities of Huxley and Cambridge and transmit the same to the officers of the respective departments.

The Sheriff of Story County and his deputies or duly designated representatives agree to receive or dispatch telephone, radio and teletype messages on a 24 hour per day basis in the Sheriff's Office or county jail as are directed to the Huxley and Cambridge Wastewater Treatment Plant and transmit same to said department.

The Sheriff's Office telephone number shall be included on the Automatic Dialing Alarm System for the Water Department and Wastewater Treatment Plant.

4. The Sheriff or Sheriff's Designee will provide the Huxley Police Department with copies of teletype messages of general and specific interest to all law enforcement officers and agencies in Story County.
5. The Sheriff or Sheriff's Designee will provide a printed daily report to the Huxley Police Chief or the Chief's Designee of all phone calls received in the Dispatch Center and other such calls for service and activities that are entered into the Computer Aided Dispatch System for the Huxley Police Department.
6. The Sheriff agrees to provide and allow the Huxley Police Chief or Chief's Designee computer terminal access to the records contained in the Computer Aided Dispatch System that pertain to the activities of the Huxley Police Department and its officers.
7. The Story County Sheriff shall keep in the Story County Jail, under his control and supervision, any and all prisoners who have been committed to its care by the Chief of Police of the City of Huxley or his duly authorized agents or police officers, for violation of the city ordinances of Huxley and Cambridge, Iowa, at no additional charge.
8. The Sheriff and his deputies or duly designated representatives shall take fingerprints and forward same of all persons arrested and brought into custody at the Story County Jail by members of the Huxley Police Department to the Iowa Division of Criminal Investigation and the Federal Bureau of Investigation as required by State and Federal law.
9. The Sheriff agrees to allow the Huxley Police Chief or the Chief's Designee access to the criminal history and jail record files of all prisoners brought into custody at the Story County Jail by members of the Huxley Police Department.
10. The City of Huxley agrees to pay all medical and doctor expenses for injuries to or sickness of their prisoners held on City of Huxley and City of Cambridge ordinance violations and all other extraordinary expenses related to those prisoners which may occur and which are not due to the negligence of Story County or its employees.
11. Story County will furnish and maintain the necessary radio equipment to provide the services named above (The City of Huxley will pay for their telephone service on the designated police department line installed in the Sheriff's telephone system.)
12. In accordance with Section 28E.7 of the Code of Iowa, this agreement shall not relieve any of the parties hereto of any obligation or responsibility imposed upon it or them by law, except that to the extent of actual and timely performance

thereof by either of the contracting parties hereto, said performance may be offered in satisfaction of the obligation or responsibility.

- 13. No separate legal or administrative entity or organization shall be created by this agreement; no separate budget shall be established and no tangible property shall be acquired which would require disposition upon the termination of this agreement.
- 14. The duly elected Sheriff of Story County, Iowa, and the duly appointed City Administrator of Huxley, Iowa, shall be joint co-administrators of this agreement as provided by Section 28E.6(1) of the Code of Iowa.
- 15. As joint co-administrators the duly elected Sheriff of Story County, Iowa and the City Administrator, shall develop the necessary procedures to effectively administer this agreement including but not limited to addressing new situations not covered by this agreement and conflict resolution.
- 16. Story County shall file a copy of this agreement with the Secretary of State and the County Auditor of Story County, Iowa, and record a copy with the Story County Recorder pursuant to Section 28E.8 of the Code of Iowa. The city seal shall be affixed to the contract before returning to the county for filing.
- 17. This contract may be terminated by either party. Termination is effective at the end of the current quarterly billing cycle and must be preceded with a minimum 30 day written notice to either party. Notice shall be accomplished by certified mail or personal service.
- 18. Any amendments or addendums to this Agreement shall be created and passed in the same manner and with reference made to this original document.
- 19. The initial term of the Agreement shall be automatically extended for successive one-year periods upon the same terms and conditions provided by this Agreement for the initial term, unless this Agreement is terminated or modified by the express election of either City or County as hereinafter provided. Modification to this Agreement may be made by mutual consent of both parties.

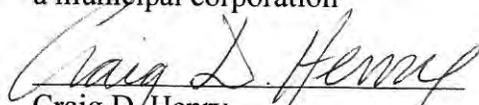
STORY COUNTY, IOWA, a political subdivision of the State of Iowa

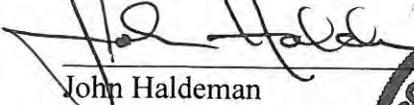
  
Story County Board of Supervisors

ATTEST:   
Story County Auditor

APPROVED:   
Paul H. Fitzgerald  
Story County Sheriff

CITY OF HUXLEY, IOWA  
a municipal corporation

  
Craig D. Henry  
Mayor, City of Huxley

  
John Haldeman  
Huxley City Administrator





*Paul D. Pate*  
**Secretary of State**  
*State of Iowa*

# 28E Agreement

FOR OFFICE USE ONLY:

FILED

M509897

3/30/2017 7:55:27 AM

**PLEASE READ INSTRUCTIONS ON BACK BEFORE COMPLETING THIS FORM**

**Item 1.** The full legal name, organization type and county of each participant to this agreement are:

	Full Legal Name	Organization Type	*County
Party 1	Story County	County	Story
Party 2	City of Nevada	City	Story
Party 3			
Party 4			
Party 5			

*\*Enter "Other" if not in Iowa*

**Item 2.** The type of Public Service included in this agreement is: 110 Police Protection  
(Enter only one Service Code and Description) Code Number Service Description

**Item 3.** The purpose of this agreement is: *(please be specific)*

Dispatching Services Contract City Of Nevada Has No Office Wherein The Police Department May Receive Or Dispatch Telephone And Radio Messages On A 24 Hour Per Day Basis. Nevada Agrees With The Story County Sheriff'S Office For The Sheriff'S Office To Rece

**Item 4.** The duration of this agreement is: *(check one)*  Agreement Expires 6/30/2018  Indefinite Duration  
[mm/dd/yyyy]

**Item 5.** Does this agreement amend or renew an existing agreement? *(check one)*

NO

YES Filing # of the agreement: M508986

(Use the filing number of the most recent version filed for this agreement)

The filing number of the agreement may be found by searching the 28E database at: <http://sos.iowa.gov/28e>.

**Item 6.** Attach two copies of the agreement to this form if not filing online.

**Item 7.** The primary contact for further information regarding this agreement is: *(optional)*

LAST Name Bellile FIRST Name Michelle

Title Clerk Department Clerk

Email mbellile@storycountyiowa.gov Phone 515/382/7218

Return to:  
Shelly B.  
Auditor's Office  
Will Call

Instrument #: 2017-02560  
03/28/2017 03:49:50 PM Total Pages: 4  
28E 28E AGREEMENTS  
Recording Fee: \$ 0.00  
Stacie Herridge, Recorder, Story County Iowa



Prepared by Paul H. Fitzgerald, Story County Sheriff, Nevada, Iowa 50201, 515-382-6566

### DISPATCHING SERVICES CONTRACT

THIS AGREEMENT is entered into this 28<sup>th</sup> day of March, 2017, by and between Story County, Iowa, and the City of Nevada, Iowa, and is duly authorized by Chapter 28E of the Code of Iowa.

The City of Nevada has no office wherein the police department may receive or dispatch telephone and radio messages on a 24 hour per day basis. Nevada agrees to the following terms with the Story County Sheriff's Office:

1. This contractual agreement shall commence on the first day of July, 2017 and shall continue for one (1) year ending on June 30, 2018. The per capita charge shall automatically increase by 4 percent or an amount equal to the U.S. Consumer Price Index for all Urban Consumers (CPI-U) for a 12 month period, to be reviewed each November and increased the lesser amount. The new rate will begin on the first day of each July.
2. Story County shall be reimbursed by Nevada for its dispatching services at a rate of \$5.75 per capita based on the 2010 census figure of 6,798; the annual fee is \$39,088.50. This fee shall be paid in equal quarterly installments to the Story County Sheriff's Office on July 1, October 1, January 1 and April 1.
3. The Sheriff of Story County and his deputies or duly designated representatives agree to receive in the Sheriff's Office or county jail, such telephone calls, teletype messages and radio messages as are directed to the Police Department and the Fire Department of the City of Nevada and transmit the same to the officers of the respective departments.

The Sheriff of Story County and his deputies or duly designated representatives agree to receive or dispatch telephone, radio and teletype messages on a 24 hour per day basis in the Sheriff's Office or county jail as are directed to the Nevada Wastewater Treatment Plant and transmit same to said department.

The Sheriff's Office telephone number shall be included on the Automatic Dialing Alarm System for the Water Department and Wastewater Treatment Plant.

4. The Sheriff or Sheriff's Designee will provide the Nevada Police Department with copies of teletype messages of general and specific interest to all law enforcement officers and agencies in Story County.
5. The Sheriff or Sheriff's Designee will provide a printed daily report to the Nevada Police Chief or the Chief's Designee of all phone calls received in the Dispatch Center and other such calls for service and activities that are entered into the Computer Aided Dispatch System for the Nevada Police Department.
6. The Sheriff agrees to provide and allow the Nevada Police Chief or Chief's Designee computer terminal access to the records contained in the Computer Aided Dispatch System that pertain to the activities of the Nevada Police Department and its officers.
7. The Story County Sheriff shall keep in the Story County Jail, under his control and supervision, any and all prisoners who have been committed to its care by the Chief of Police of the City of Nevada or his duly authorized agents or police officers, for violation of the city ordinances of Nevada, Iowa, at no additional charge.
8. The Sheriff and his deputies or duly designated representatives shall take fingerprints and forward same of all persons arrested and brought into custody at the Story County Jail by members of the Nevada Police Department to the Iowa Division of Criminal Investigation and the Federal Bureau of Investigation as required by State and Federal law.
9. The Sheriff agrees to allow the Nevada Police Chief or the Chief's Designee access to the criminal history and jail record files of all prisoners brought into custody at the Story County Jail by members of the Nevada Police Department.
10. The City of Nevada agrees to pay all medical and doctor expenses for injuries to or sickness of their prisoners held on City of Nevada ordinance violations and all other extraordinary expenses related to those prisoners which may occur and which are not due to the negligence of Story County or its employees.
11. Story County will furnish and maintain the necessary radio equipment to provide the services named above (The City of Nevada will pay for their telephone service on the designated police department line installed in the Sheriff's telephone system.)
12. In accordance with Section 28E.7 of the Code of Iowa, this agreement shall not relieve any of the parties hereto of any obligation or responsibility imposed upon it or them by law, except that to the extent of actual and timely performance thereof by either of the contracting parties hereto, said performance may be offered in satisfaction of the obligation or responsibility.
13. No separate legal or administrative entity or organization shall be created by this agreement; no separate budget shall be established and no tangible property shall

be acquired which would require disposition upon the termination of this agreement.

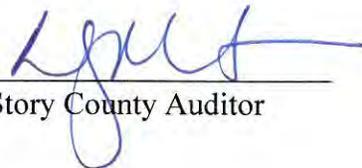
- 14. The duly elected Sheriff of Story County, Iowa, and the duly appointed City Administrator of Nevada, Iowa, shall be joint co-administrators of this agreement as provided by Section 28E.6(1) of the Code of Iowa.
- 15. As joint co-administrators the duly elected Sheriff of Story County, Iowa and the City Administrator, shall develop the necessary procedures to effectively administer this agreement including but not limited to addressing new situations not covered by this agreement and conflict resolution.
- 16. Story County shall file a copy of this agreement with the Secretary of State and the County Auditor of Story County, Iowa, and record a copy with the Story County Recorder pursuant to Section 28E.8 of the Code of Iowa. The city seal shall be affixed to the contract before returning to the county for filing.
- 17. This contract may be terminated by either party. Termination is effective at the end of the current quarterly billing cycle and must be preceded with a minimum 30 day written notice to either party. Notice shall be accomplished by certified mail or personal service.
- 18. Any amendments or addendums to this Agreement shall be created and passed in the same manner and with reference made to this original document.
- 19. The initial term of the Agreement shall be automatically extended for successive one-year periods upon the same terms and conditions provided by this Agreement for the initial term, unless this Agreement is terminated or modified by the express election of either City or County as hereinafter provided. Modification to this Agreement may be made by mutual consent of both parties.

STORY COUNTY, IOWA, a political subdivision of the State of Iowa

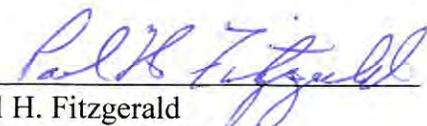
CITY OF NEVADA, IOWA a municipal corporation

  
 Story County Board of Supervisors

  
 Lynn Lathrop  
 Mayor, City of Nevada

ATTEST:   
 Story County Auditor

  
~~Elizabeth Hansen~~ Matt Mardesen  
 Nevada City Administrator

APPROVED:  
  
 Paul H. Fitzgerald  
 Story County Sheriff



**RESOLUTION NO. 042 (2016/2017)**

**A RESOLUTION TO ENTER INTO A 28E AGREEMENT WITH STORY COUNTY  
FOR THE PROVISION OF DISPATCH AND JAIL SERVICES  
FOR FISCAL YEAR 2017/2018**

WHEREAS, the City of Nevada has no facilities to house and care for prisoners committed to jail for violation of City Ordinances, State or Federal Statutes; and

WHEREAS, the City has no office wherein the Police Department may receive or dispatch telephone and radio messages on a twenty-four hour per day basis; and

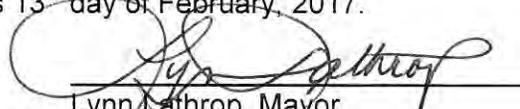
WHEREAS, the Story County Sheriff's Department has such facilities; and

WHEREAS, the Story County Sheriff's Department has submitted to the City of Nevada for its approval a proposed 28E Agreement concerning the matter, a copy of which is attached to the Resolution and marked Exhibit "A" and incorporated herein as if set out in full; and

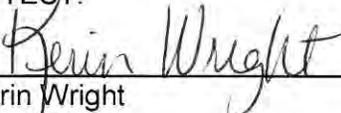
WHEREAS, it is in the best interest of the City of Nevada and the citizens thereof to enter into the proposed 28E Agreement with the Story County Sheriff's Department.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Nevada, Story, County, Iowa, that the City of Nevada shall contract with the Story County Sheriff's Department for jail and dispatch services beginning July 1, 2017 and continuing through June 30, 2018 for the annual fee of \$39,088.50. The Mayor and City Administrator are hereby authorized to execute the agreement on behalf of the City.

PASSED AND APPROVED this 13<sup>th</sup> day of February, 2017.

  
Lynn Lathrop, Mayor

ATTEST:

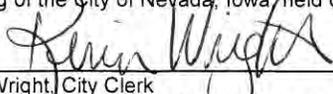
  
Kerin Wright  
City Clerk

Moved by Council Member Jim Walker, seconded by Council Member Brett Barker, that Resolution No. 042 (2016/2017) be adopted.

AYES: Walker, Barker, Schwichtenberg, Kelly, Mittman, Hanson  
NAYS: None  
ABSENT: None

The Mayor declared Resolution No. 042 (2016/2017) adopted.

I hereby certify that the foregoing is a true copy of a record of the adoption of Resolution No. 042 (2016/2017) at the regular Council Meeting of the City of Nevada, Iowa, held on the 13<sup>th</sup> day of February, 2017.

  
Kerin Wright, City Clerk

W:\OFFICE\COUNCIL\RESOLUTIONS\2016-2017\042-28E DISPATCH SERVICES WITH COUNTY.DOC



Paul D. Pate  
Secretary of State  
State of Iowa

# 28E Agreement

FOR OFFICE USE ONLY:

FILED

M509898

3/30/2017 7:57:43 AM

**PLEASE READ INSTRUCTIONS ON BACK BEFORE COMPLETING THIS FORM**

**Item 1.** The full legal name, organization type and county of each participant to this agreement are:

	Full Legal Name	Organization Type	*County
Party 1	Story County Sheriff's Dept.	County	Story
Party 2	City of Story City	City	Story
Party 3			
Party 4			
Party 5			

*\*Enter "Other" if not in Iowa*

**Item 2.** The type of Public Service included in this agreement is: 110 Police Protection  
(Enter only one Service Code and Description) Code Number Service Description

**Item 3.** The purpose of this agreement is: *(please be specific)*  
 Dispatching Services contract. The City of Story City has no office wherein the police department may receive or dispatch telephone and radio messages on a 24 hour per day basis.

**Item 4.** The duration of this agreement is: *(check one)*  Agreement Expires 6/30/2018  Indefinite Duration  
[mm/dd/yyyy]

**Item 5.** Does this agreement amend or renew an existing agreement? *(check one)*  
 NO  
 YES Filing # of the agreement: M508987  
(Use the filing number of the most recent version filed for this agreement)  
 The filing number of the agreement may be found by searching the 28E database at: <http://sos.iowa.gov/28e>.

**Item 6.** Attach two copies of the agreement to this form if not filing online.

**Item 7.** The primary contact for further information regarding this agreement is: *(optional)*

LAST Name Bellile FIRST Name Michelle  
 Title Clerk Department Clerk  
 Email mbellile@storycountyiowa.gov Phone 515/382-7218

Return to:  
Shelly B.  
Auditor's Office  
Will Call

Instrument #: 2017-02561  
03/28/2017 03:49:50 PM Total Pages: 3  
28E 28E AGREEMENTS  
Recording Fee: \$ 0.00  
Stacie Herridge, Recorder, Story County Iowa



Prepared by Paul H. Fitzgerald, Story County Sheriff, 1315 S B Avenue, Nevada, Iowa 50201 PBX 515-382-6566

### DISPATCHING SERVICES CONTRACT

THIS AGREEMENT is entered into this 28<sup>th</sup> day of March, 2017, by and between Story County, Iowa, and the City of Story City, Iowa and is duly authorized by Chapter 28E of the Code of Iowa.

The City of Story City has no office wherein the police department may receive or dispatch telephone and radio messages on a 24 hour per day basis. Story City agrees to the following terms with the Story County Sheriff's Office:

1. This contractual agreement shall commence on the first day of July, 2017 and shall continue for one (1) year ending on June 30, 2018. The per capita charge shall automatically increase by 4 percent or an amount equal to the U.S. Consumer Price Index for all Urban Consumers (CPI-U) for a 12 month period, to be reviewed each November, and increased the lesser amount. The new rate will begin on the first day of each July.
2. Story County shall be reimbursed by Story City for its dispatching services at a rate of \$5.75 per capita based on the 2010 census figure of 3,431; the annual fee is \$19,728.25. This fee shall be paid in equal quarterly installments to the Story County Sheriff's Office on July 1, October 1, January 1 and April 1.
3. The Sheriff of Story County and his deputies or duly designated representatives agree to receive in the Sheriff's Office or county jail, such telephone calls, teletype messages and radio messages as are directed to the Police Department and the Fire Department of the City of Story City and transmit the same to the officers of the respective departments.

The Sheriff of Story County and his deputies or duly designated representatives agree to receive or dispatch telephone, radio and teletype messages on a 24 hour per day basis in the Sheriff's Office or county jail as are directed to the Story City Wastewater Treatment Plant and transmit same to said department. The Sheriff's Office telephone number shall be included on the Automatic Dialing Alarm System for the Water Department and Wastewater Treatment Plant.

4. The Sheriff or Sheriff's Designee will provide the Story City Police Department with copies of teletype messages of general and specific interest to all law enforcement officers and agencies in Story County.
5. The Sheriff or Sheriff's Designee will provide a printed daily report to the Story City Police Chief or the Chief's Designee of all phone calls received in the Dispatch Center and other such calls for service and activities that are entered into the Computer Aided Dispatch System for the Story City Police Department.
6. The Sheriff agrees to provide and allow the Story City Police Chief or Chief's Designee computer terminal access to the records contained in the Computer Aided Dispatch System that pertain to the activities of the Story City Police Department and its officers.
7. The Story County Sheriff shall keep in the Story County Jail, under his control and supervision, any and all prisoners who have been committed to its care by the Chief of Police of the City of Story City or his duly authorized agents or police officers, for violation of the city ordinances of Story City, Iowa, at no additional charge.
8. The Sheriff and his deputies or duly designated representatives shall take fingerprints and forward same of all persons arrested and brought into custody at the Story County Jail by members of the Story City Police Department of Public Safety and the Federal Bureau of Investigation as required by State and Federal law.
9. The Sheriff agrees to allow the Story City Police Chief or the Chief's Designee access to the criminal history and jail record files of all prisoners brought into custody at the Story County Jail by members of the Story City Police Department.
10. The City of Story City agrees to pay all medical and doctor expenses for injuries to or sickness of their prisoners held on City of Story City ordinance violations and all other extraordinary expenses related to those prisoners which may occur and which are not due to the negligence of Story County or its employees.
11. Story County will furnish and maintain the necessary radio equipment to provide the services named above (The City of Story City will pay for their telephone service on the designated police department line installed in the Sheriff's telephone system.)
12. In accordance with Section 28E.7 of the Code of Iowa, this agreement shall not relieve any of the parties hereto of any obligation or responsibility imposed upon it or them by law, except that to the extent of actual and timely performance thereof by either of the contracting parties hereto, said performance may be offered in satisfaction of the obligation or responsibility.

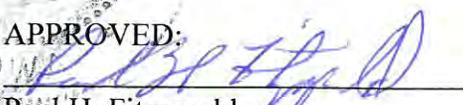
13. No separate legal or administrative entity or organization shall be created by this agreement; no separate budget shall be established and no tangible property shall be acquired which would require disposition upon the termination of this agreement.
14. The duly elected Sheriff of Story County, Iowa, and the duly appointed City Administrator of Story City, Iowa, shall be joint co-administrators of this agreement as provided by Section 28E.6(1) of the Code of Iowa.
15. As joint co-administrators the duly elected Sheriff of Story County, Iowa, and the City Administrator, shall develop the necessary procedures to effectively administer this agreement including but not limited to addressing new situations not covered by this agreement and conflict resolution.
16. Story County shall file a copy of this agreement with the Secretary of State and the County Auditor of Story County, Iowa and record a copy with the Story County Recorder pursuant to Section 28E.8 of the Code of Iowa. The city seal shall be affixed to the contract before returning to the county for filing.
17. This contract may be terminated by either party. Termination is effective at the end of the current quarterly billing cycle and must be preceded with a minimum 30 day written notice to either party. Notice shall be accomplished by certified mail or personal service.
18. Any amendments or addendums to this agreement shall be created and passed in the same manner and with reference made to this original document.
19. The initial term of the Agreement shall be automatically extended for successive one-year periods upon the same terms and conditions provided by this Agreement for the initial term, unless this Agreement is terminated or modified by the express election of either City or County as hereinafter provided. Modification to this Agreement may be made by mutual consent of both parties.

STORY COUNTY, IOWA, a political  
subdivision of the State of Iowa

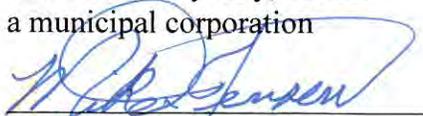


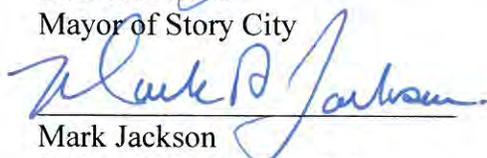
  
\_\_\_\_\_  
Story County Board of Supervisors

ATTEST:   
\_\_\_\_\_  
Story County Auditor

APPROVED:   
\_\_\_\_\_  
Paul H. Fitzgerald  
Story County Sheriff

CITY OF Story City, IOWA  
a municipal corporation

  
\_\_\_\_\_  
Michael Jensen  
Mayor of Story City

  
\_\_\_\_\_  
Mark Jackson  
Story City Administrator



*Paul D. Pate*  
 Secretary of State  
 State of Iowa

# 28E Agreement

FOR OFFICE USE ONLY:

FILED

M509899

3/30/2017 7:59:54 AM

**PLEASE READ INSTRUCTIONS ON BACK BEFORE COMPLETING THIS FORM**

**Item 1.** The full legal name, organization type and county of each participant to this agreement are:

	Full Legal Name	Organization Type	*County
Party 1	Story County Sheriff's Dept.	County	Story
Party 2	City of Collins	City	Story
Party 3			
Party 4			
Party 5			

*\*Enter "Other" if not in Iowa*

**Item 2.** The type of Public Service included in this agreement is: 110 Police Protection  
(Enter only one Service Code and Description) Code Number Service Description

**Item 3.** The purpose of this agreement is: *(please be specific)*  
 The Story County Sheriff's Office will provide the City of Collins, Iowa with law enforcement services.

**Item 4.** The duration of this agreement is: *(check one)*  Agreement Expires 6/30/2018  Indefinite Duration  
[mm/dd/yyyy]

**Item 5.** Does this agreement amend or renew an existing agreement? *(check one)*  
 NO  
 YES Filing # of the agreement: M508988  
(Use the filing number of the most recent version filed for this agreement)  
 The filing number of the agreement may be found by searching the 28E database at: <http://sos.iowa.gov/28e>.

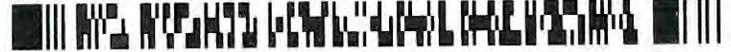
**Item 6.** Attach two copies of the agreement to this form if not filing online.

**Item 7.** The primary contact for further information regarding this agreement is: *(optional)*

LAST Name Bellille FIRST Name Michelle  
 Title Clerk Department Clerk  
 Email mbellille@storycountyowa.gov Phone 515/382-7218

Return to:  
Shelly B.  
Auditor's Office  
Will Call

Instrument #: 2017-02562  
03/28/2017 03:49:50 PM Total Pages: 2  
28E 28E AGREEMENTS  
Recording Fee: \$ 0.00  
Stacie Herridge, Recorder, Story County Iowa



Prepared By: Paul H. Fitzgerald, Story County Sheriff, Nevada, Iowa 50201 515-382-6566

### LAW ENFORCEMENT SERVICES CONTRACT

On this 2nd day of March, 2017, the City of Collins and Story County, Iowa, enter into the following agreement:

1. The Story County Sheriff's Office will provide the City of Collins, Iowa, with law enforcement services. These services will include but not be limited to:
  - A. Radar operations to control speed.
  - B. Issuing violations under city ordinances (excluding animal control ordinances) upon request.
  - C. Housing inmates who have been incarcerated under a city ordinance.
  - D. Service of abatement notices on request.
  - E. Periodically checking commercial buildings for unlocked doors and trespassers.
  - F. Investigation of traffic accidents and complaints.
  - G. Dispatch of city fire departments and first responders.
  - H. Staffing a 24 hour E911 dispatch center.
  - I. Providing a detective division to investigate crimes and conduct on-going investigations.
  - J. Investigation of drug-related offenses.
  - K. Supplying schools or community clubs with officers and materials for special programs and talks upon request.
  - L. Routine patrols and special patrols upon request.
  - M. Supply fully equipped patrol cars with radio, lights, siren and all related equipment, gasoline and oil, tires, and maintenance, uniforms and all other personal equipment.
  
2. In consideration for the law enforcement services above described, the City of Collins, Iowa will pay a per capita rate of \$58.11 (based on the 2010 census of 495) to Story County, Iowa, which amounts to the annual sum of \$28,764.45. This shall be paid in equal quarterly installments to the Story County Sheriff on July 1, October 1, January 1 and April 1. Any per capita increase in contract cost for the following year shall be negotiated by December for the next fiscal year. For the purposes of this contract, fiscal year shall be from July 1, through June 30, of the following year.

AGREEMENT

Page 2

3. The Sheriff shall be the administrator of this Agreement. Law Enforcement policy, regulations and matters pertaining to the employment of the Sheriff's personnel shall be determined solely by the Sheriff. The time, place and manner in which these services are implemented shall be in the sole discretion of the Sheriff. The Mayor, Mayor Pro Tem and the City Administrator shall be authorized to make requests to the Sheriff for performance of specific law enforcement services as specified in this Agreement.
4. The initial term of the Agreement shall be automatically extended for successive one-year periods upon the same terms and conditions provided by this Agreement for the initial term, unless this Agreement is terminated or modified by the express election of either City or County as hereinafter provided. Modification to this contract may be made by mutual consent of both parties.
5. In accordance with Chapter 28E, Code of Iowa, a copy of this Agreement shall be filed with the Secretary of State and recorded with the Story County Recorder. Signatures will include the Mayor of Collins, the City Clerk of Collins, the Chairperson of the Story County Board of Supervisors, the Story County Auditor and the Story County Sheriff. The city seal shall be affixed to the contract before returning to the county for filing.
6. City shall fund the consideration for this Agreement from general revenues under the City's annual general budget. There shall be no joint property acquired pursuant to this Agreement.
7. This contract may be terminated by either party. Termination is effective at the end of the current quarterly billing cycle and must be preceded with a 30 day written notice to either party. Notice shall be accomplished by certified mail or personal service.

STORY COUNTY, IOWA



  
\_\_\_\_\_  
Story County Board of Supervisors

  
\_\_\_\_\_  
Attest: Story County Auditor

  
\_\_\_\_\_  
Paul H. Fitzgerald  
Story County Sheriff

CITY OF COLLINS, IOWA

  
\_\_\_\_\_  
Brett Comegys, Mayor  
City of Collins, Iowa

  
\_\_\_\_\_  
City Clerk for Collins, Iowa





Paul D. Pate  
Secretary of State  
State of Iowa

# 28E Agreement

FOR OFFICE USE ONLY:

FILED

M509900

3/30/2017 8:01:25 AM

**PLEASE READ INSTRUCTIONS ON BACK BEFORE COMPLETING THIS FORM**

**Item 1.** The full legal name, organization type and county of each participant to this agreement are:

	Full Legal Name	Organization Type	*County
Party 1	Story County Sheriff's Dept.	County	Story
Party 2	City of Colo	City	Story
Party 3			
Party 4			
Party 5			

*\*Enter "Other" if not in Iowa*

**Item 2.** The type of Public Service included in this agreement is: 110 Police Protection  
(Enter only one Service Code and Description) Code Number Service Description

**Item 3.** The purpose of this agreement is: *(please be specific)*  
 The Story County Sheriff's Office will provide the City of Colo, Iowa with law enforcement services

**Item 4.** The duration of this agreement is: *(check one)*  Agreement Expires 6/30/2018  Indefinite Duration  
[mm/dd/yyyy]

**Item 5.** Does this agreement amend or renew an existing agreement? *(check one)*  
 NO  
 YES Filing # of the agreement: M508989

(Use the filing number of the most recent version filed for this agreement)  
 The filing number of the agreement may be found by searching the 28E database at: <http://sos.iowa.gov/28e>.

**Item 6.** Attach two copies of the agreement to this form if not filing online.

**Item 7.** The primary contact for further information regarding this agreement is: *(optional)*

LAST Name Bellile FIRST Name Michelle  
 Title Clerk Department Clerk  
 Email mbellile@storycountyiowa.gov Phone 515/382-7218

Return to:  
Shelly B.  
Auditor's Office  
Will Call

Instrument #: 2017-02563  
03/28/2017 03:49:50 PM Total Pages: 2  
28E 28E AGREEMENTS  
Recording Fee: \$ 0.00  
Stacie Herridge, Recorder, Story County Iowa



Prepared by: Paul H. Fitzgerald, Story County Sheriff, Nevada, Iowa 50201 515-382-6566

### LAW ENFORCEMENT SERVICES CONTRACT

On this 6th day of February, 2017, the City of Colo and Story County, Iowa, enter into the following agreement:

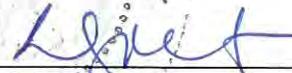
1. The Story County Sheriff's Office will provide the City of Colo, Iowa, with law enforcement services. These services will include but not be limited to:
  - A. Radar operations to control speed.
  - B. Issuing violations under city ordinances (excluding animal control ordinances) upon request.
  - C. Housing inmates who have been incarcerated under a city ordinance.
  - D. Service of abatement notices on request.
  - E. Periodically checking commercial buildings for unlocked doors and trespassers.
  - F. Investigation of traffic accidents and complaints.
  - G. Dispatch of city fire departments and first responders.
  - H. Staffing a 24 hour E911 dispatch center.
  - I. Providing a detective division to investigate crimes and conduct on-going investigations.
  - J. Investigation of drug-related offenses.
  - K. Supplying schools or community clubs with officers and materials for special programs and talks upon request.
  - L. Routine patrols and special patrols upon request.
  - M. Supply fully equipped patrol cars with radio, lights, siren and all related equipment, gasoline and oil, tires, and maintenance, uniforms and all other personal equipment.
  
2. In consideration for the law enforcement services above described, the City of Colo, Iowa will pay a per capita rate of \$58.11 (based on the 2010 census of 876) to Story County, Iowa, which amounts to the annual sum of \$50,904.36. This shall be paid in equal quarterly installments to the Story County Sheriff on July 1, October 1, January 1 and April 1. Any per capita increase in contract cost for the following year shall be negotiated by December for the next fiscal year. For the purposes of this contract, fiscal year shall be from July 1, through June 30, of the following year.

AGREEMENT

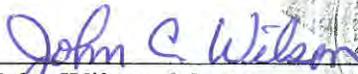
Page 2

3. The Sheriff shall be the administrator of this Agreement. Law Enforcement policy, regulations and matters pertaining to the employment of the Sheriff's personnel shall be determined solely by the Sheriff. The time, place and manner in which these services are implemented shall be in the sole discretion of the Sheriff. The Mayor, Mayor Pro Tem and the City Administrator shall be authorized to make requests to the Sheriff for performance of specific law enforcement services as specified in this Agreement.
4. The initial term of the Agreement shall be automatically extended for successive one-year periods upon the same terms and conditions provided by this Agreement for the initial term, unless this Agreement is terminated or modified by the express election of either city or county as hereinafter provided. Modification of this contract may be made by mutual consent of both parties.
5. In accordance with Chapter 28E, Code of Iowa, a copy of this Agreement shall be filed with the Secretary of State and recorded with the Story County Recorder. Signatures will include the Mayor of Colo, the City Clerk of Colo, the Chairperson of the Story County Board of Supervisors, the Story County Auditor and the Story County Sheriff. The city seal shall be affixed to the contract before returning to the county for filing.
6. The city shall fund the consideration for this Agreement from general revenues under the City's annual general budget. There shall be no joint property acquired pursuant to this agreement.
7. This contract may be terminated by either party. Termination is effective at the end of the current quarterly billing cycle and must be preceded with a 30 day written notice to either party. Notice shall be accomplished by certified mail or personal service.

STORY COUNTY, IOWA

  
\_\_\_\_\_  
Story County Board of Supervisors  
\_\_\_\_\_  
Attest: Story County Auditor  
\_\_\_\_\_  
Paul H. Fitzgerald  
Story County Sheriff

CITY OF COLO, IOWA

  
\_\_\_\_\_  
John Wilson, Mayor  
City of Colo, Iowa  
\_\_\_\_\_  
City Clerk for Colo, Iowa



Paul D. Pate  
Secretary of State  
State of Iowa

# 28E Agreement

FOR OFFICE USE ONLY:

FILED

M509901

3/30/2017 8:02:44 AM

**PLEASE READ INSTRUCTIONS ON BACK BEFORE COMPLETING THIS FORM**

**Item 1.** The full legal name, organization type and county of each participant to this agreement are:

	Full Legal Name	Organization Type	*County
Party 1	Story County Sheriff's Dept	County	Story
Party 2	City of Gilbert	City	Story
Party 3			
Party 4			
Party 5			

\*Enter "Other" if not in Iowa

**Item 2.** The type of Public Service included in this agreement is: 110 Police Protection  
(Enter only one Service Code and Description) Code Number Service Description

**Item 3.** The purpose of this agreement is: *(please be specific)*  
 The Story County Sheriff's Office will provide the City of Gilbert, Iowa with law enforcement services.

**Item 4.** The duration of this agreement is: *(check one)*  Agreement Expires 6/30/2018  Indefinite Duration  
[mm/dd/yyyy]

**Item 5.** Does this agreement amend or renew an existing agreement? *(check one)*  
 NO  
 YES Filing # of the agreement: M508990

(Use the filing number of the most recent version filed for this agreement)  
 The filing number of the agreement may be found by searching the 28E database at: <http://sos.iowa.gov/28e>.

**Item 6.** Attach two copies of the agreement to this form if not filing online.

**Item 7.** The primary contact for further information regarding this agreement is: *(optional)*

LAST Name Bellile FIRST Name Michelle  
 Title Clerk Department Clerk  
 Email mbellile@storycountyiowa.gov Phone 515/382-7218

Return to:  
Shelly B.  
Auditor's Office  
Will Call

Instrument #: 2017-02564  
03/28/2017 03:49:50 PM Total Pages: 2  
28E 28E AGREEMENTS  
Recording Fee: \$ 0.00  
Stacie Herridge, Recorder, Story County Iowa



Prepared by: Paul H. Fitzgerald, Story County Sheriff, Nevada, Iowa 50201 515-382-6566

### LAW ENFORCEMENT SERVICES CONTRACT

On this 6<sup>th</sup> day of February, 2017, the City of Gilbert and Story County, Iowa, enter into the following agreement:

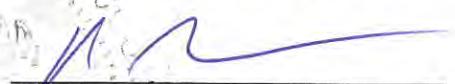
1. The Story County Sheriff's Office will provide the City of Gilbert, Iowa, with law enforcement services. These services will include but not be limited to:
  - A. Radar operations to control speed.
  - B. Issuing violations under city ordinances (excluding animal control ordinances) upon request.
  - C. Housing inmates who have been incarcerated under a city ordinance.
  - D. Service of abatement notices on request.
  - E. Periodically checking commercial buildings for unlocked doors and trespassers.
  - F. Investigation of traffic accidents and complaints.
  - G. Dispatch of city fire departments and first responders.
  - H. Staffing a 24 hour E911 dispatch center.
  - I. Providing a detective division to investigate crimes and conduct on-going investigations.
  - J. Investigation of drug-related offenses.
  - K. Supplying schools or community clubs with officers and materials for special programs and talks upon request.
  - L. Routine patrols and special patrols upon request.
  - M. Supply fully equipped patrol cars with radio, lights, siren and all related equipment, gasoline and oil, tires, and maintenance, uniforms and all other personal equipment.
  
2. In consideration for the law enforcement services above described, the City of Gilbert, Iowa will pay a per capita rate of \$58.11 (based on the 2010 census of 1,082) to Story County, Iowa, which amounts to the annual sum of \$62,875.02. This shall be paid in equal quarterly installments to the Story County Sheriff on July 1, October 1, January 1 and April 1. Any per capita increase in contract cost for the following year shall be negotiated by December for the next fiscal year. For the purposes of this contract, fiscal year shall be from July 1, through June 30, of the following year.

AGREEMENT

Page 2

3. The Sheriff shall be the administrator of this Agreement. Law Enforcement policy, regulations and matters pertaining to the employment of the Sheriff's personnel shall be determined solely by the Sheriff. The time, place and manner in which these services are implemented shall be in the sole discretion of the Sheriff. The Mayor, Mayor Pro Tem and the City Administrator shall be authorized to make requests to the Sheriff for performance of specific law enforcement services as specified in this Agreement.
4. The initial term of the Agreement shall be automatically extended for successive one-year periods upon the same terms and conditions provided by this Agreement for the initial term, unless this Agreement is terminated or modified by the express election of either city or county as hereinafter provided. Modification of this contract may be made by mutual consent of both parties.
5. In accordance with Chapter 28E, Code of Iowa, a copy of this Agreement shall be filed with the Secretary of State and recorded with the Story County Recorder. Signatures will include the Mayor of Gilbert, the City Clerk of Gilbert, the Chairperson of the Story County Board of Supervisors, the Story County Auditor and the Story County Sheriff. The city seal shall be affixed to the contract before returning to the county for filing.
6. The city shall fund the consideration for this Agreement from general revenues under the City's annual general budget. There shall be no joint property acquired pursuant to this agreement.
7. This contract may be terminated by either party. Termination is effective at the end of the current quarterly billing cycle and must be preceded with a 30 day written notice to either party. Notice shall be accomplished by certified mail or personal service.

STORY COUNTY, IOWA



Story County Board of Supervisors

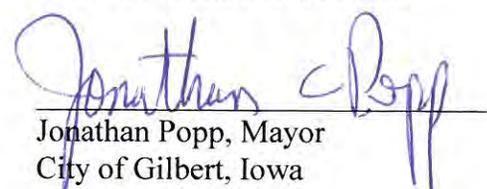


Attest: Story County Auditor



Paul H. Fitzgerald  
Story County Sheriff

CITY OF GILBERT, IOWA



Jonathan Popp, Mayor  
City of Gilbert, Iowa



City Clerk for Gilbert, Iowa





Paul D. Pate  
Secretary of State  
State of Iowa

28E  
Agreement

FOR OFFICE USE ONLY:

FILED

M509902

3/30/2017 8:04:11 AM

**PLEASE READ INSTRUCTIONS ON BACK BEFORE COMPLETING THIS FORM**

Item 1. The full legal name, organization type and county of each participant to this agreement are:

	Full Legal Name	Organization Type	*County
Party 1	Story County Sheriff's Dept.	County	Story
Party 2	City of Kelley	City	Story
Party 3			
Party 4			
Party 5			

\*Enter "Other" if not in Iowa

Item 2. The type of Public Service included in this agreement is: 110 Police Protection  
(Enter only one Service Code and Description) Code Number Service Description

Item 3. The purpose of this agreement is: *(please be specific)*  
 The Story County Sheriff's Office will provide the City of Kelley, Iowa with law enforcement services.

Item 4. The duration of this agreement is: *(check one)*  Agreement Expires 6/30/2018  Indefinite Duration  
[mm/dd/yyyy]

Item 5. Does this agreement amend or renew an existing agreement? *(check one)*  
 NO  
 YES Filing # of the agreement: M508991  
(Use the filing number of the most recent version filed for this agreement)  
 The filing number of the agreement may be found by searching the 28E database at: <http://sos.iowa.gov/28e>.

Item 6. Attach two copies of the agreement to this form if not filing online.

Item 7. The primary contact for further information regarding this agreement is: *(optional)*

LAST Name Bellile FIRST Name Michelle  
 Title Clerk Department Clerk  
 Email mbellile@storycountyiowa.gov Phone 515/382-7218

Return to:  
Shelly B.  
Auditor's Office  
Will Call

Instrument #: 2017-02565  
03/28/2017 03:49:50 PM Total Pages: 2  
28E 28E AGREEMENTS  
Recording Fee: \$ 0.00  
Stacie Herridge, Recorder, Story County Iowa



Prepared by: Paul H. Fitzgerald, Story County Sheriff, Nevada, Iowa 50201 515- 382-6566

**LAW ENFORCEMENT SERVICES CONTRACT**

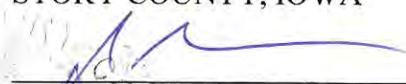
On this 14<sup>th</sup> day of February, 2017, the City of Kelley and Story County, Iowa, enter into the following agreement:

1. The Story County Sheriff's Office will provide the City of Kelley, Iowa, with law enforcement services. These services will include but not be limited to:
  - A. Radar operations to control speed.
  - B. Issuing violations under city ordinances (excluding animal control ordinances) upon request.
  - C. Housing inmates who have been incarcerated under a city ordinance.
  - D. Service of abatement notices on request.
  - E. Periodically checking commercial buildings for unlocked doors and trespassers.
  - F. Investigation of traffic accidents and complaints.
  - G. Dispatch of city fire departments and first responders.
  - H. Staffing a 24 hour E911 dispatch center.
  - I. Providing a detective division to investigate crimes and conduct on-going investigations.
  - J. Investigation of drug-related offenses.
  - K. Supplying schools or community clubs with officers and materials for special programs and talks upon request.
  - L. Routine patrols and special patrols upon request.
  - M. Supply fully equipped patrol cars with radio, lights, siren and all related equipment, gasoline and oil, tires, and maintenance, uniforms and all other personal equipment.
  
2. In consideration for the law enforcement services above described, the City of Kelley, Iowa will pay a per capita rate of \$58.11 (based on the 2010 census of 309) to Story County, Iowa, which amounts to the annual sum of \$17,995.99 This shall be paid in equal quarterly installments to the Story County Sheriff on July 1, October 1, January 1 and April 1. Any per capita increase in contract cost for the following year shall be negotiated by December for the next fiscal year. For the purposes of this contract, fiscal year shall be from July 1, through June 30, of the following year.

3. The Sheriff shall be the administrator of this Agreement. Law Enforcement policy, regulations and matters pertaining to the employment of the Sheriff's personnel shall be determined solely by the Sheriff. The time, place and manner in which these services are implemented shall be in the sole discretion of the Sheriff. The Mayor, Mayor Pro Tem and the City Administrator shall be authorized to make requests to the Sheriff for performance of specific law enforcement services as specified in this Agreement.
4. The initial term of the Agreement shall be automatically extended for successive one-year periods upon the same terms and conditions provided by this Agreement for the initial term, unless this Agreement is terminated or modified by the express election of either city or county as hereinafter provided. Modification of this contract may be made by mutual consent of both parties.
5. In accordance with Chapter 28E, Code of Iowa, a copy of this Agreement shall be filed with the Secretary of State and recorded with the Story County Recorder. Signatures will include the Mayor of Kelley, the City Clerk of Kelley, the Chairperson of the Story County Board of Supervisors, the Story County Auditor and the Story County Sheriff. The city seal shall be affixed to the contract before returning to the county for filing.
6. The city shall fund the consideration for this Agreement from general revenues under the City's annual general budget. There shall be no joint property acquired pursuant to this agreement.
7. This contract may be terminated by either party. Termination is effective at the end of the current quarterly billing cycle and must be preceded with a 30 day written notice to either party. Notice shall be accomplished by certified mail or personal service.

STORY COUNTY, IOWA



  
\_\_\_\_\_  
Story County Board of Supervisors

  
\_\_\_\_\_  
Attest: Story County Auditor

  
\_\_\_\_\_  
Paul H. Fitzgerald  
Story County Sheriff

CITY OF KELLEY, IOWA



  
\_\_\_\_\_  
Kenneth L. Kling, Mayor  
City of Kelley, Iowa

  
\_\_\_\_\_  
City Clerk for Kelley, Iowa



*Paul D. Pate*  
**Secretary of State**  
*State of Iowa*

# 28E Agreement

FOR OFFICE USE ONLY:

FILED

M509903

3/30/2017 8:05:23 AM

**PLEASE READ INSTRUCTIONS ON BACK BEFORE COMPLETING THIS FORM**

**Item 1.** The full legal name, organization type and county of each participant to this agreement are:

	Full Legal Name	Organization Type	*County
Party 1	Story County Sheriff's Dept.	County	Story
Party 2	City of Maxwell	City	Story
Party 3			
Party 4			
Party 5			

*\*Enter "Other" if not in Iowa*

**Item 2.** The type of Public Service included in this agreement is: 110 Police Protection  
(Enter only one Service Code and Description) Code Number Service Description

**Item 3.** The purpose of this agreement is: *(please be specific)*  
 The Story County Sheriff's Office will provide the City of Maxwell, Iowa law enforcement services.

**Item 4.** The duration of this agreement is: *(check one)*  Agreement Expires 6/30/2018  Indefinite Duration  
[mm/dd/yyyy]

**Item 5.** Does this agreement amend or renew an existing agreement? *(check one)*  
 NO  
 YES Filing # of the agreement: M508992

(Use the filing number of the most recent version filed for this agreement)  
 The filing number of the agreement may be found by searching the 28E database at: <http://sos.iowa.gov/28e>.

**Item 6.** Attach two copies of the agreement to this form if not filing online.

**Item 7.** The primary contact for further information regarding this agreement is: *(optional)*

LAST Name Bellile FIRST Name Michelle  
 Title Clerk Department Clerk  
 Email mbellile@storycountyiowa.gov Phone 515/382-7218

Return to:  
Shelly B.  
Auditor's Office  
Will Call

Instrument #: 2017-02566  
03/28/2017 03:49:50 PM Total Pages: 2  
28E 28E AGREEMENTS  
Recording Fee: \$ 0.00  
Stacie Herridge, Recorder, Story County Iowa



Prepared by: Paul H. Fitzgerald, Story County Sheriff, Nevada, Iowa 50201 515-382-6566

**LAW ENFORCEMENT SERVICES CONTRACT**

On this 1<sup>ST</sup> day of February, 2017, the City of Maxwell and Story County, Iowa, enter into the following agreement:

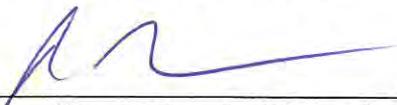
1. The Story County Sheriff's Office will provide the City of Maxwell, Iowa, with law enforcement services. These services will include but not be limited to:
  - A. Radar operations to control speed.
  - B. Issuing violations under city ordinances (excluding animal control ordinances) upon request.
  - C. Housing inmates who have been incarcerated under a city ordinance.
  - D. Service of abatement notices on request.
  - E. Periodically checking commercial buildings for unlocked doors and trespassers.
  - F. Investigation of traffic accidents and complaints.
  - G. Dispatch of city fire departments and first responders.
  - H. Staffing a 24 hour E911 dispatch center.
  - I. Providing a detective division to investigate crimes and conduct on-going investigations.
  - J. Investigation of drug-related offenses.
  - K. Supplying schools or community clubs with officers and materials for special programs and talks upon request.
  - L. Routine patrols and special patrols upon request.
  - M. Supply fully equipped patrol cars with radio, lights, siren and all related equipment, gasoline and oil, tires, and maintenance, uniforms and all other personal equipment.
  
2. In consideration for the law enforcement services above described, the City of Maxwell, Iowa will pay a per capita rate of \$58.11 (based on the 2010 census of 920) to Story County, Iowa, which amounts to the annual sum of \$53,461.20. This shall be paid in equal quarterly installments to the Story County Sheriff on July 1, October 1, January 1 and April 1. Any per capita increase in contract cost for the following year shall be negotiated by December for the next fiscal year. For the purposes of this contract, fiscal year shall be from July 1, through June 30, of the following year.

AGREEMENT

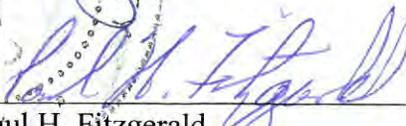
Page 2

3. The Sheriff shall be the administrator of this Agreement. Law Enforcement policy, regulations and matters pertaining to the employment of the Sheriff's personnel shall be determined solely by the Sheriff. The time, place and manner in which these services are implemented shall be in the sole discretion of the Sheriff. The Mayor, Mayor Pro Tem and the City Administrator shall be authorized to make requests to the Sheriff for performance of specific law enforcement services as specified in this Agreement.
4. The initial term of the Agreement shall be automatically extended for successive one-year periods upon the same terms and conditions provided by this Agreement for the initial term, unless this Agreement is terminated or modified by the express election of either city or county as hereinafter provided. Modification of this contract may be made by mutual consent of both parties.
5. In accordance with Chapter 28E, Code of Iowa, a copy of this Agreement shall be filed with the Secretary of State and recorded with the Story County Recorder. Signatures will include the Mayor of Maxwell, the City Clerk of Maxwell, the Chairperson of the Story County Board of Supervisors, the Story County Auditor and the Story County Sheriff. The city seal shall be affixed to the contract before returning to the county for filing.
6. The city shall fund the consideration for this Agreement from general revenues under the City's annual general budget. There shall be no joint property acquired pursuant to this agreement.
7. This contract may be terminated by either party. Termination is effective at the end of the current quarterly billing cycle and must be preceded with a 30 day written notice to either party. Notice shall be accomplished by certified mail or personal service.

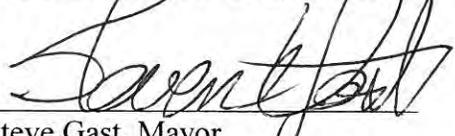
STORY COUNTY, IOWA

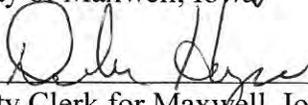
  
\_\_\_\_\_  
Story County Board of Supervisors

  
\_\_\_\_\_  
Attest: Story County Auditor

  
\_\_\_\_\_  
Paul H. Fitzgerald  
Story County Sheriff

CITY OF MAXWELL, IOWA

  
\_\_\_\_\_  
Steve Gast, Mayor  
City of Maxwell, Iowa

  
\_\_\_\_\_  
Dale Hayes  
City Clerk for Maxwell, Iowa





Paul D. Pate  
Secretary of State  
State of Iowa

# 28E Agreement

FOR OFFICE USE ONLY:

FILED

M509904

3/30/2017 8:07:01 AM

**PLEASE READ INSTRUCTIONS ON BACK BEFORE COMPLETING THIS FORM**

**Item 1.** The full legal name, organization type and county of each participant to this agreement are:

	Full Legal Name	Organization Type	*County
Party 1	Story County Sheriff's Dept.	County	Story
Party 2	City of McCallsburg	City	Story
Party 3			
Party 4			
Party 5			

*\*Enter "Other" if not in Iowa*

**Item 2.** The type of Public Service included in this agreement is: 110 Police Protection  
(Enter only one Service Code and Description) Code Number Service Description

**Item 3.** The purpose of this agreement is: *(please be specific)*  
 The Story County Sheriff's Office will provide the City of McCallsburg, Iowa law enforcement services.

**Item 4.** The duration of this agreement is: *(check one)*  Agreement Expires 6/30/2018  Indefinite Duration  
[mm/dd/yyyy]

**Item 5.** Does this agreement amend or renew an existing agreement? *(check one)*

NO

YES Filing # of the agreement: M508993

(Use the filing number of the most recent version filed for this agreement)

The filing number of the agreement may be found by searching the 28E database at: <http://sos.iowa.gov/28e>.

**Item 6.** Attach two copies of the agreement to this form if not filing online.

**Item 7.** The primary contact for further information regarding this agreement is: *(optional)*

LAST Name Bellile FIRST Name Michelle

Title Clerk Department Clerk

Email mbellile@storycountyiowa.gov Phone 515/382-7218

Return to:  
Shelly B.  
Auditor's Office  
Will Call

Instrument #: 2017-02567  
03/28/2017 03:49:50 PM Total Pages: 2  
28E 28E AGREEMENTS  
Recording Fee: \$ 0.00  
Stacie Herridge, Recorder, Story County Iowa



Prepared by Paul H. Fitzgerald, Story County Sheriff, Nevada, Iowa 50201, 515-382-6566

### LAW ENFORCEMENT SERVICES CONTRACT

On this 6 day of February, 2017, the City of McCallsburg and Story County, Iowa, enter into the following agreement:

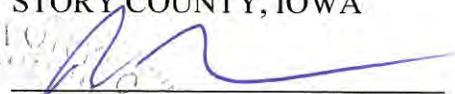
1. The Story County Sheriff's Office will provide the City of McCallsburg, Iowa, with law enforcement services. These services will include but not be limited to:
  - A. Radar operations to control speed.
  - B. Issuing violations under city ordinances (excluding animal control ordinances) upon request.
  - C. Housing inmates who have been incarcerated under a city ordinance.
  - D. Service of abatement notices on request.
  - E. Periodically checking commercial buildings for unlocked doors and trespassers.
  - F. Investigation of traffic accidents and complaints.
  - G. Dispatch of city fire departments and first responders.
  - H. Staffing a 24 hour E911 dispatch center.
  - I. Providing a detective division to investigate crimes and conduct on-going investigations.
  - J. Investigation of drug-related offenses.
  - K. Supplying schools or community clubs with officers and materials for special programs and talks upon request.
  - L. Routine patrols and special patrols upon request.
  - M. Supply fully equipped patrol cars with radio, lights, siren and all related equipment, gasoline and oil, tires, and maintenance, uniforms and all other personal equipment.
  
2. In consideration for the law enforcement services above described, the City of McCallsburg, Iowa will pay a per capita rate of \$58.11 (based on the 2010 census of 333) to Story County, Iowa, which amounts to the annual sum of \$19,350.63. This shall be paid in equal quarterly installments to the Story County Sheriff on July 1, October 1, January 1 and April 1. Any per capita increase in contract cost for the following year shall be negotiated by December for the next fiscal year. For the purposes of this contract, fiscal year shall be from July 1, through June 30, of the following year.

AGREEMENT

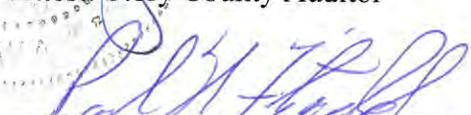
Page 2

3. The Sheriff shall be the administrator of this Agreement. Law Enforcement policy, regulations and matters pertaining to the employment of the Sheriff's personnel shall be determined solely by the Sheriff. The time, place and manner in which these services are implemented shall be in the sole discretion of the Sheriff. The Mayor, Mayor Pro Tem and the City Administrator shall be authorized to make requests to the Sheriff for performance of specific law enforcement services as specified in this Agreement.
4. The initial term of the Agreement shall be automatically extended for successive one-year periods upon the same terms and conditions provided by this Agreement for the initial term, unless this Agreement is terminated or modified by the express election of either city or county as hereinafter provided. Modification of this contract may be made by mutual consent of both parties.
5. In accordance with Chapter 28E, Code of Iowa, a copy of this Agreement shall be filed with the Secretary of State and recorded with the Story County Recorder. Signatures will include the Mayor of McCallsburg, the City Clerk of McCallsburg, the Chairperson of the Story County Board of Supervisors, the Story County Auditor and the Story County Sheriff. The city seal shall be affixed to the contract before returning to the county for filing.
6. The city shall fund the consideration for this Agreement from general revenues under the City's annual general budget. There shall be no joint property acquired pursuant to this agreement.
7. This contract may be terminated by either party. Termination is effective at the end of the current quarterly billing cycle and must be preceded with a 30 day written notice to either party. Notice shall be accomplished by certified mail or personal service.

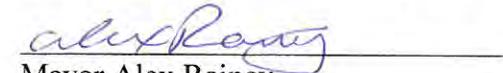
STORY COUNTY, IOWA

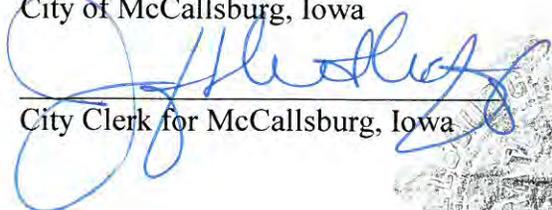
  
Story County Board of Supervisors

  
Attest: Story County Auditor

  
Paul H. Fitzgerald  
Story County Sheriff

CITY OF MCCALLSBURG, IOWA

  
Mayor Alex Rainey  
City of McCallsburg, Iowa

  
City Clerk for McCallsburg, Iowa





Paul D. Pate  
Secretary of State  
State of Iowa

# 28E Agreement

FOR OFFICE USE ONLY:

FILED

M509905

3/30/2017 8:08:12 AM

**PLEASE READ INSTRUCTIONS ON BACK BEFORE COMPLETING THIS FORM**

**Item 1.** The full legal name, organization type and county of each participant to this agreement are:

	Full Legal Name	Organization Type	*County
Party 1	Story County Sheriff's Dept.	County	Story
Party 2	City of Roland	City	Story
Party 3			
Party 4			
Party 5			

*\*Enter "Other" if not in Iowa*

**Item 2.** The type of Public Service included in this agreement is: 110 Police Protection  
(Enter only one Service Code and Description) Code Number Service Description

**Item 3.** The purpose of this agreement is: *(please be specific)*  
 The Story County Sheriff's Office will provide the City of Roland, Iowa with law enforcement services.

**Item 4.** The duration of this agreement is: *(check one)*  Agreement Expires 6/30/2018  Indefinite Duration  
[mm/dd/yyyy]

**Item 5.** Does this agreement amend or renew an existing agreement? *(check one)*

NO

YES Filing # of the agreement: M508994

(Use the filing number of the most recent version filed for this agreement)

The filing number of the agreement may be found by searching the 28E database at: <http://sos.iowa.gov/28e>.

**Item 6.** Attach two copies of the agreement to this form if not filing online.

**Item 7.** The primary contact for further information regarding this agreement is: *(optional)*

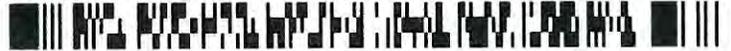
LAST Name Bellile FIRST Name Michelle

Title Clerk Department Clerk

Email mbellile@storycountyiowa.gov Phone 515/382-7218

Return to:  
Shelly B.  
Auditor's Office  
Will Call

Instrument #: 2017-02568  
03/28/2017 03:49:50 PM Total Pages: 2  
28E 28E AGREEMENTS  
Recording Fee: \$ 0.00  
Stacie Herridge, Recorder, Story County Iowa



Prepared by: Paul H. Fitzgerald, Story County Sheriff, Nevada, Iowa 50201 515-382-6566

### LAW ENFORCEMENT SERVICES CONTRACT

On this 1st day of February, 2017, the City of Roland and Story County, Iowa, enter into the following agreement:

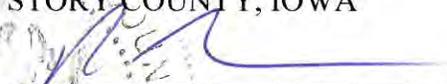
1. The Story County Sheriff's Office will provide the City of Roland, Iowa, with law enforcement services. These services will include but not be limited to:
  - A. Radar operations to control speed.
  - B. Issuing violations under city ordinances (excluding animal control ordinances) upon request.
  - C. Housing inmates who have been incarcerated under a city ordinance.
  - D. Service of abatement notices on request.
  - E. Periodically checking commercial buildings for unlocked doors and trespassers.
  - F. Investigation of traffic accidents and complaints.
  - G. Dispatch of city fire departments and first responders.
  - H. Staffing a 24 hour E911 dispatch center.
  - I. Providing a detective division to investigate crimes and conduct on-going investigations.
  - J. Investigation of drug-related offenses.
  - K. Supplying schools or community clubs with officers and materials for special programs and talks upon request.
  - L. Routine patrols and special patrols upon request.
  - M. Supply fully equipped patrol cars with radio, lights, siren and all related equipment, gasoline and oil, tires, and maintenance, uniforms and all other personal equipment.
  
2. In consideration for the law enforcement services above described, the City of Roland, Iowa will pay a per capita rate of \$58.11 (based on the 2010 census figures of 1,284) to Story County, Iowa, which amounts to the annual sum of \$74,613.24. This shall be paid in equal quarterly installments to the Story County Sheriff on July 1, October 1, January 1 and April 1. Any per capita increase in contract cost for the following year shall be negotiated by December for the next fiscal year. For the purposes of this contract, fiscal year shall be from July 1, through June 30, of the following year.

AGREEMENT

Page 2

3. The Sheriff shall be the administrator of this Agreement. Law Enforcement policy, regulations and matters pertaining to the employment of the Sheriff's personnel shall be determined solely by the Sheriff. The time, place and manner in which these services are implemented shall be in the sole discretion of the Sheriff. The Mayor, Mayor Pro Tem and the City Administrator shall be authorized to make requests to the Sheriff for performance of specific law enforcement services as specified in this Agreement.
4. The initial term of the Agreement shall be automatically extended for successive one-year periods upon the same terms and conditions provided by this Agreement for the initial term, unless this Agreement is terminated or modified by the express election of either city or county as hereinafter provided. Modification of this contract may be made by mutual consent of both parties.
5. In accordance with Chapter 28E, Code of Iowa, a copy of this Agreement shall be filed with the Secretary of State and recorded with the Story County Recorder. Signatures will include the Mayor of Roland, the City Clerk of Roland, the Chairperson of the Story County Board of Supervisors, the Story County Auditor and the Story County Sheriff. The city seal shall be affixed to the contract before returning to the county for filing.
6. The city shall fund the consideration for this Agreement from general revenues under the City's annual general budget. There shall be no joint property acquired pursuant to this agreement.
7. This contract may be terminated by either party. Termination is effective at the end of the current quarterly billing cycle and must be preceded with a 30 day written notice to either party. Notice shall be accomplished by certified mail or personal service.

STORY COUNTY, IOWA

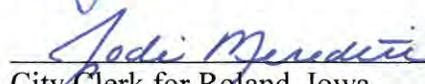
  
\_\_\_\_\_  
Story County Board of Supervisors

  
\_\_\_\_\_  
Attest: Story County Auditor

  
\_\_\_\_\_  
Paul H. Fitzgerald  
Story County Sheriff

CITY OF ROLAND, IOWA

  
\_\_\_\_\_  
Jerry Balmer, Mayor  
City of Roland, Iowa

  
\_\_\_\_\_  
Jodi Mendicino  
City Clerk for Roland, Iowa





Paul D. Pate  
Secretary of State  
State of Iowa

# 28E Agreement

FOR OFFICE USE ONLY:

FILED

M509906

3/30/2017 8:09:22 AM

**PLEASE READ INSTRUCTIONS ON BACK BEFORE COMPLETING THIS FORM**

**Item 1.** The full legal name, organization type and county of each participant to this agreement are:

	Full Legal Name	Organization Type	*County
Party 1	Story County Sheriff's Dept.	County	Story
Party 2	City of Slater	City	Story
Party 3			
Party 4			
Party 5			

\*Enter "Other" if not in Iowa

**Item 2.** The type of Public Service included in this agreement is: 110 Police Protection  
(Enter only one Service Code and Description) Code Number Service Description

**Item 3.** The purpose of this agreement is: *(please be specific)*  
 The Story County Sheriff's Office will provide the City of Slater, Iowa law enforcement services.

**Item 4.** The duration of this agreement is: *(check one)*  Agreement Expires 6/30/2018  Indefinite Duration  
[mm/dd/yyyy]

**Item 5.** Does this agreement amend or renew an existing agreement? *(check one)*  
 NO  
 YES Filing # of the agreement: M508995  
(Use the filing number of the most recent version filed for this agreement)  
 The filing number of the agreement may be found by searching the 28E database at: <http://sos.iowa.gov/28e>.

**Item 6.** Attach two copies of the agreement to this form if not filing online.

**Item 7.** The primary contact for further information regarding this agreement is: *(optional)*

LAST Name Bellile FIRST Name Michelle  
 Title Clerk Department Clerk  
 Email mbellile@storycountyiowa.gov Phone 515/382-7218

Return to:  
Shelly B.  
Auditor's Office  
Will Call

Instrument #: 2017-02569  
03/28/2017 03:49:50 PM Total Pages: 2  
28E 28E AGREEMENTS  
Recording Fee: \$ 0.00  
Stacie Herridge, Recorder, Story County Iowa



Prepared by: Paul H. Fitzgerald, Story County Sheriff, Nevada, Iowa 50201 515-382-6566

### LAW ENFORCEMENT SERVICES CONTRACT

On this 15<sup>th</sup> day of February, 2017, the City of Slater and Story County, Iowa, enter into the following agreement:

1. The Story County Sheriff's Office will provide the City of Slater, Iowa, with law enforcement services. These services will include but not be limited to:
  - A. Radar operations to control speed.
  - B. Issuing violations under city ordinances (excluding animal control ordinances) upon request.
  - C. Housing inmates who have been incarcerated under a city ordinance.
  - D. Service of abatement notices on request.
  - E. Periodically checking commercial buildings for unlocked doors and trespassers.
  - F. Investigation of traffic accidents and complaints.
  - G. Dispatch of city fire departments and first responders.
  - H. Staffing a 24 hour E911 dispatch center.
  - I. Providing a detective division to investigate crimes and conduct on-going investigations.
  - J. Investigation of drug-related offenses.
  - K. Supplying schools or community clubs with officers and materials for special programs and talks upon request.
  - L. Routine patrols and special patrols upon request.
  - M. Supply fully equipped patrol cars with radio, lights, siren and all related equipment, gasoline and oil, tires, and maintenance, uniforms and all other personal equipment.
  
2. In consideration for the law enforcement services above described, the City of Slater, Iowa will pay a per capita rate of \$58.11 (based on the 2010 census of 1,489) to Story County, Iowa, which amounts to the annual sum of \$86,525.79. This shall be paid in equal quarterly installments to the Story County Sheriff on July 1, October 1, January 1 and April 1. Any per capita increase in contract cost for the following year shall be negotiated by December for the next fiscal year. For the purposes of this contract, fiscal year shall be from July 1, through June 30, of the following year.

AGREEMENT

Page 2

3. The Sheriff shall be the administrator of this Agreement. Law Enforcement policy, regulations and matters pertaining to the employment of the Sheriff's personnel shall be determined solely by the Sheriff. The time, place and manner in which these services are implemented shall be in the sole discretion of the Sheriff. The Mayor, Mayor Pro Tem and the City Administrator shall be authorized to make requests to the Sheriff for performance of specific law enforcement services as specified in this Agreement.
4. The initial term of the Agreement shall be automatically extended for successive one-year periods upon the same terms and conditions provided by this Agreement for the initial term, unless this Agreement is terminated or modified by the express election of either city or county as hereinafter provided. Modification of this contract may be made by mutual consent of both parties.
5. In accordance with Chapter 28E, Code of Iowa, a copy of this Agreement shall be filed with the Secretary of State and recorded with the Story County Recorder. Signatures will include the Mayor of Slater, the City Clerk of Slater, the Chairperson of the Story County Board of Supervisors, the Story County Auditor and the Story County Sheriff. The city seal shall be affixed to the contract before returning to the county for filing.
6. The city shall fund the consideration for this Agreement from general revenues under the City's annual general budget. There shall be no joint property acquired pursuant to this agreement.
7. This contract may be terminated by either party. Termination is effective at the end of the current quarterly billing cycle and must be preceded with a 30 day written notice to either party. Notice shall be accomplished by certified mail or personal service.

STORY COUNTY, IOWA



Story County Board of Supervisors

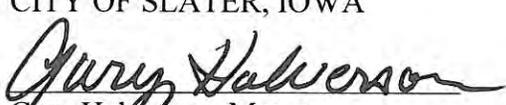


Attest: Story County Auditor



Paul H. Fitzgerald  
Story County Sheriff

CITY OF SLATER, IOWA



Gary Halverson, Mayor  
City of Slater, Iowa



City Clerk for Slater, Iowa





*Paul D. Pate*  
**Secretary of State**  
*State of Iowa*

# 28E Agreement

FOR OFFICE USE ONLY:

FILED

M509907

3/30/2017 8:10:29 AM

**PLEASE READ INSTRUCTIONS ON BACK BEFORE COMPLETING THIS FORM**

**Item 1.** The full legal name, organization type and county of each participant to this agreement are:

	Full Legal Name	Organization Type	*County
Party 1	Story County Sheriff's Dept.	County	Story
Party 2	City of Zearing	City	Story
Party 3			
Party 4			
Party 5			

*\*Enter "Other" if not in Iowa*

**Item 2.** The type of Public Service included in this agreement is: 110 Police Protection  
(Enter only one Service Code and Description) Code Number Service Description

**Item 3.** The purpose of this agreement is: *(please be specific)*  
 The Story County Sheriff's Office will provide the City of Zearing, Iowa law enforcement services.

**Item 4.** The duration of this agreement is: *(check one)*  Agreement Expires 6/30/2018  Indefinite Duration  
[mm/dd/yyyy]

**Item 5.** Does this agreement amend or renew an existing agreement? *(check one)*  
 NO  
 YES Filing # of the agreement: M508996  
(Use the filing number of the most recent version filed for this agreement)  
 The filing number of the agreement may be found by searching the 28E database at: <http://sos.iowa.gov/28e>.

**Item 6.** Attach two copies of the agreement to this form if not filing online.

**Item 7.** The primary contact for further information regarding this agreement is: *(optional)*

LAST Name Bellile FIRST Name Michelle  
 Title Clerk Department Clerk  
 Email mbellile@storycountyowa.gov Phone 515/382-7218

Return to:  
Shelly B.  
Auditor's Office  
Will Call

Instrument #: 2017-02570  
03/28/2017 03:49:50 PM Total Pages: 2  
28E 28E AGREEMENTS  
Recording Fee: \$ 0.00  
Stacie Herridge, Recorder, Story County Iowa



Prepared by: Paul H. Fitzgerald, Story County Sheriff, Nevada, Iowa 50201 515-382-6566

### LAW ENFORCEMENT SERVICES CONTRACT

On this 13<sup>th</sup> day of February, 2017, the City of Zearing and Story County, Iowa, enter into the following agreement:

1. The Story County Sheriff's Office will provide the City of Zearing, Iowa, with law enforcement services. These services will include but not be limited to:
  - A. Radar operations to control speed.
  - B. Issuing violations under city ordinances (excluding animal control ordinances) upon request.
  - C. Housing inmates who have been incarcerated under a city ordinance.
  - D. Service of abatement notices on request.
  - E. Periodically checking commercial buildings for unlocked doors and trespassers.
  - F. Investigation of traffic accidents and complaints.
  - G. Dispatch of city fire departments and first responders.
  - H. Staffing a 24 hour E911 dispatch center.
  - I. Providing a detective division to investigate crimes and conduct on-going investigations.
  - J. Investigation of drug-related offenses.
  - K. Supplying schools or community clubs with officers and materials for special programs and talks upon request.
  - L. Routine patrols and special patrols upon request.
  - M. Supply fully equipped patrol cars with radio, lights, siren and all related equipment, gasoline and oil, tires and maintenance, uniforms and all other personal equipment.
  
2. In consideration for the law enforcement services above described, the City of Zearing, Iowa will pay a per capita rate of \$58.11 (based on the 2010 census of 554) to Story County, Iowa, which amounts to the annual sum of \$32,192.94. This shall be paid in equal quarterly installments to the Story County Sheriff on July 1, October 1, January 1 and April 1. Any per capita increase in contract cost for the following year shall be negotiated by December for the next fiscal year. For the purposes of this contract, fiscal year shall be from July 1, through June 30, of the following year.

AGREEMENT

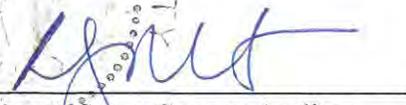
Page 2

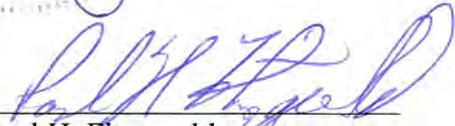
3. The Sheriff shall be the administrator of this Agreement. Law Enforcement policy, regulations and matters pertaining to the employment of the Sheriff's personnel shall be determined solely by the Sheriff. The time, place and manner in which these services are implemented shall be in the sole discretion of the Sheriff. The Mayor, Mayor Pro Tem and the City Administrator shall be authorized to make requests to the Sheriff for performance of specific law enforcement services as specified in this Agreement.
4. The initial term of the Agreement shall be automatically extended for successive one-year periods upon the same terms and conditions provided by this Agreement for the initial term, unless this Agreement is terminated or modified by the express election of either city or county as hereinafter provided. Modification of this contract may be made by mutual consent of both parties.
5. In accordance with Chapter 28E, Code of Iowa, a copy of this agreement shall be filed with the Secretary of State and recorded with the Story County Recorder. Signatures will include the Mayor of Zearing, the City Clerk of Zearing, the Chairperson of the Story County Board of Supervisors, the Story County Auditor and the Story County Sheriff. The city seal shall be affixed to the contract before returning to the county for filing.
6. The city shall fund the consideration for this Agreement from general revenues under the City's annual general budget. There shall be no joint property acquired pursuant to this agreement.
7. This contract may be terminated by either party. Termination is effective at the end of the current quarterly billing cycle and must be preceded with a 30 day written notice to either party. Notice shall be accomplished by certified mail or personal service.

STORY COUNTY, IOWA

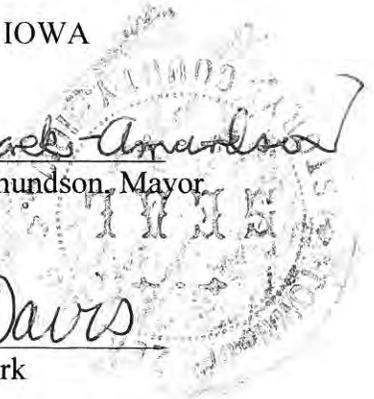


  
\_\_\_\_\_  
Story County Board of Supervisors

  
\_\_\_\_\_  
Attest: Story County Auditor

  
\_\_\_\_\_  
Paul H. Fitzgerald  
Story County Sheriff

CITY OF ZEARING, IOWA



  
\_\_\_\_\_  
Edwina Formanek-Amundson, Mayor  
City of Zearing, Iowa

  
\_\_\_\_\_  
Karen Davis, City Clerk  
City of Zearing, Iowa

The Board of Supervisors met on 3/28/17 at 10:00 a.m. in the Story County Administration Building. Members present: Marty Chitty, Lauris Olson, and Rick Sanders, with Sanders presiding. (all audio of meetings available at [storycountyia.gov](http://storycountyia.gov)).

**MARY GREELEY MEDICAL CENTER-HOME HEALTH SERVICES ANNUAL REPORT** – Kyle Briese will report at another meeting.

**MINUTES: 3/21/17 Minutes** – Chitty moved, Olson seconded the approval of the minutes as submitted. Motion carried unanimously (MCU) on a roll call vote.

**PERSONNEL ACTIONS:** 1) pay adjustment in Sheriff's Office, effective 4/4/16, for Jordan Carman @ \$1,709.19/bw and back pay of \$2,097.27; 2) pay adjustment in Sheriff's Office, effective 4/16/17, for Jordan Carman @ \$1,786.19/bw; Jaime Johnson @ \$1,969.52/bw; Jamie Schmitz @ \$2,306.76/bw; Rebecca Smith @ \$1,709.19/bw. Olson moved, Chitty seconded the approval of Personnel Actions as submitted. Roll call vote. (MCU)

Chitty moved, Olson seconded the approval of the Consent Agenda as submitted.

1. Temporary Construction Easement and Permanent Electric Line and Facilities Easement Amendment and Estoppel Certificate between Story County and Michelangelo Wind 1 LLC, effective 1/19/16
2. 28E Agreement for dispatch services between the Story County Sheriff's Office and the following cities: Huxley, Nevada, and Story City, effective 7/1/17, and to continue until the agreement is modified or terminated by any of the parties at the rate of \$5.75 per capita for each community as follows: Huxley and Cambridge, population 4,144, at \$23,828.00; Nevada, population 6,798, at \$39,088.50; and Story City, population 3,431, at \$19,728.25 per fiscal year
3. 28E Agreements between Story County, Iowa, and the following cities: Collins, Colo, Gilbert, Kelley, Maxwell, Roland, Slater, and Zearing for contract law enforcement services at the rate of \$58.11 per capita beginning 7/1/17 through 6/30/18 and shall continue until either party terminates or terms of the contracts are changed
4. Campground attendant contract between Story County Conservation Board and Rod Schmitt, effective 4/3/17-10/29/17, for \$7,200.00
5. Contract with Emmons & Olivier Resources, Inc., effective 3/28/17, for \$79,303.00 for Watershed Planning Consulting Services
6. Adopt-A-Road annual renewal, effective 1/1/17-12/31/17, #16-01 for the Balke and Caple families on County Road S27 (650<sup>th</sup> Avenue) from the city limits of Maxwell north to 295<sup>th</sup> Street
7. Contract for Highway Right-of-Way with James L. Groepper, Tom Groepper, Corey Groepper, and Tyler Groepper for the purchase of permanent and temporary easements for \$412.20. Project #L-NA21- -73-85
8. Final Pay Voucher for Peterson Contractors, Inc., Reinbeck, Iowa, Project #FM-C085(136)- -55-85
9. Adding blood drives to Story County Wellness Initiatives
10. Road Closure Resolutions: #17-38, #17-39
11. Utility Permits: #17-79, #17-80, #17-81, #17-82, #17-83, #17-84, #17-85

Roll call vote. (MCU)

**CENTRAL IOWA RETIRED SENIOR VOLUNTEER PROGRAM (RSVP) REQUEST FOR \$3,000.00 FOR TRANSPORTATION PROGRAM EXPANSION** – Deb Schildroth, Director of External Operations and County Services, reported on previous meetings and discussions for a possible expansion; the Analysis of Social Services Evaluation Team (ASSET) Board approved \$3,000.00. Kalen Petersen, Central Iowa RSVP Director, reported on additional background information, and volunteer feedback and survey. The request is for unallocated current year ASSET funds; providing the expanded service will offset certain expenses. Discussion took place. Olson asked for clarification on the funding. Schildroth stated it is unallocated, general funds. Olson moved, Chitty seconded the approval of the Central Iowa RSVP request for \$3,000.00 for the Transportation Program Expansion. Roll call vote. (MCU)

**BID TABULATION FOR PROJECT #L-M22- -73-85 - 590<sup>TH</sup> AVENUE RCB CULVERT** – Darren Moon, Engineer, reviewed the tabulated bids; the low bid was from Peterson Contractors, Inc., Reinbeck, Iowa, for \$114,288.45. Moon recommended preparing a contract with Peterson. Olson moved, Chitty seconded the approval of Peterson Contractors, Inc. contract for the Bid Tabulation for Project #L-M22- -7-85 - Twin Box on 590<sup>th</sup> Avenue over unnamed waterway 0.33 miles south of the NW corner of Section 22 of T84N-R23W (Milford Township). Roll call vote. (MCU)

**BID TABULATION FOR PROJECT #L-NA21- -73-85 – 250<sup>TH</sup> STREET TWIN CMP CULVERTS** – Darren Moon, Engineer, reviewed the tabulated bids; the low bid was from Peterson Contractors, Inc., Reinbeck, Iowa, at \$46,023.93. Moon recommended preparing a contract with Peterson. Olson moved, Chitty seconded the approval of the Bid Tabulation for Project #L-NA21--73-85 - 250<sup>th</sup> Street, Twin CMP Culverts, awarding the bid to Peterson Contractors, Inc., and preparing a contract for \$46,023.93. Roll call vote. (MCU)

**REQUEST FOR FUNDING ASSISTANCE FROM THE RICHLAND TOWNSHIP TRUSTEES FOR THE PLACEMENT OF A BUS SHELTER IN FERNALD** – Leanne Harter, County Outreach and Special Projects Manager, provided background information; the request is for 50% of the total cost. Debra Thompson, Richland Township Clerk, reported on improvements to the Fernald park; there is no place or shelter for the kids to wait for the bus. Olson moved, Chitty seconded the approval of the Request for Funding Assistance from the Richland Township Trustees for a Placement of a Bus Shelter in Fernald for \$2,447.50. Olson moved, Chitty seconded to amend the motion to specify funds are from FY17. Roll call vote. (MCU)

**APPLICATION SUBMITTED BY THE CITY OF ZEARING FOR THE STORY COUNTY FAÇADE IMPROVEMENT GRANT PROGRAM** – Leanne Harter, County Outreach and Special Projects Manager, provided background information about the façade improvement grant program. Olson pointed out the request does not meet the standards of program. Discussion took place. Karen Davis, Zearing City Clerk, provided additional information. Sanders asked Davis for a letter of intent from an interested business. The Board may revisit additional information, the language of the policy, and consider the request at a future meeting.

**CEMETERY TRAINING** – Leanne Harter, County Outreach and Special Projects Manager, reported on previous discussions; many township officials have expressed interest. John Heider has been contracted to provide training this spring to up to 20 individuals. Sanders requested Amy Yoakum, Natural Resource Specialist at Conservation, and the

County Attorney's Office be included in the training. Sanders asked about location of training. Chitty moved, Olson seconded the approval of Cemetery Training up to \$1,500.00. Roll call vote. (MCU)

DRAFT CAPITAL IMPROVEMENTS PLAN (CIP) – Leanne Harter, County Outreach and Special Projects Manager, stated a previous Board item, and reviewed the revisions. Olson moved, Chitty seconded the approval of the Draft Capital Improvements Plan, 2017-2022. Roll call vote. (MCU)

STORY COUNTY EMPLOYEE RECOGNITION POLICY (FOR SEVEN-DAY REVIEW) – Alissa Wignall, Human Resources (HR) Director, provided history, a description of changes, and information about IRS guidelines. Discussion took place. Chitty moved, Olson seconded the approval of the Story County Employee Recognition Policy for a seven-day review. Roll call vote. (MCU)

STORY COUNTY RECOGNITION PROGRAM – Noelle McLatchie, HR Generalist reported on background information. The recent employee breakfast was positively received. A similar event is planned for May during Public Service Recognition Week. Each month a department or office will be highlighted in the Story County News and refreshments provided in acknowledgment. Sanders clarified the process. Chitty moved, Olson seconded the approval of the Story County Recognition Program. Roll call vote. (MCU)

COUNTY OUTREACH AND SPECIAL PROJECTS QUARTERLY REPORT – Leanne Harter, Manager, reported on the current calendar year work program: Capital Improvements Plan (CIP), Communications Plan, Cornerstone to Capstone Comprehensive Plan (C2C), Connect Iowa, Continuity of Operations/Continuity of Government (COOP/COG) Plan (Disaster Recovery), Watershed Management Planning, Floodplain Management Program/Community Rating System (CRS) Program, Public Information Officer duties, miscellaneous items, and Urban Renewal Area/Tax Increment Financing (TIF).

PROCLAMATION RECOGNIZING APRIL 2017 AS NATIONAL COUNTY GOVERNMENT MONTH – Leanne Harter, County Outreach and Special Projects Manager, read the proclamation. Sanders reported on the 50<sup>th</sup> Anniversary of the County Administration Building. Harter provided detail of events scheduled. Chitty moved, Olson seconded the approval of the Proclamation Recognizing April 2017 as national County Government Month. Roll call vote. (MCU)

LIAISON ASSIGNMENTS, COMMITTEE MEETINGS UPDATES, AND ANNOUNCEMENTS FROM THE SUPERVISORS: Olson reported on the Heart of Iowa Regional Transit Agency (HIRTA) Board meeting, legislative issues, dispatch, visiting a confined animal feeding operation (CAFO), and a drainage workshop in Ames. Chitty reported on the drainage meeting at the Story County Community Building at the 4H grounds at 6:30 pm tonight, the Central Iowa Juvenile Detention Center meeting, and the Board of Health meeting. Sanders stated the estimated cost for the Grant #5 drainage district project is \$4.9M.

Chitty moved, Olson seconded to adjourn at 11:26 a.m. Roll call vote. (MCU)