

Story County
Board of Supervisors Meeting
Minutes

1/10/2017 - Minutes

1. CALL TO ORDER: 10:00 A.M.

The Board of Supervisors met on 01/10/17 at 10:00 a.m. in the Story County Administration Building. Members present: Rick Sanders, Marty Chitty, and Lauris Olson, with Sanders presiding. (all audio of meetings available at: storycountyiowa.gov)

2. PLEDGE OF ALLEGIANCE:

none

3. PUBLIC COMMENT #1:

None

4. Discussion And Consideration Of Funding From Story County For The Inclusive Playground And Miracle Field - Tricia Crain And Drew Kemp

Tricia Crain, Director, The Ark, provided background information, funding goals, and timeline. Drew Kemp, Story County Outreach, Ames Chamber of Commerce, reported the property and funding. They requested Story County fund \$150,000, \$75,000 each in this fiscal year and the next, of the estimated \$1.5-1.7M needed to complete the project. Sanders asked about amounts from other entities. Kemp stated City of Ames has indicated it will contribute \$150,000. Discussion took place. Olson moved, Chitty seconded to support the Inclusive Playground and Miracle Field with a funding amount to be determined later. Roll call vote. (MCU)

5. CONSIDERATION OF MINUTES:

I. 1/3/17 Minutes

Sanders stated the minutes will be considered next week.

6. CONSIDERATION OF PERSONNEL ACTIONS:

I. Action Forms

1) pay adjustment in Community Services effective 1/22/17 for Kathy Johnson @ \$20.92/hr. Chitty moved, Olson seconded the approval of Personnel Actions as submitted. Roll call vote. (MCU)

7. CONSIDERATION OF CLAIMS:

I. 1/12/17 Claims

of \$503,483.32 (run date 1/06/17, 23 pages, on file in the Auditor's Office) and authorize the Auditor to issue checks in payments of these claims and payment requests from BooSt School Ready Services (\$41,443.88), BooST Early Childhood Funds (\$6,812.57), CIDTF (\$3,157.51), Emergency Management (\$609.81), E911 Surcharge (\$3,379.31), County Assessor (\$10,234.47), and City Assessor (\$25,472.36). Olson moved, Chitty seconded the approval of claims as presented. Olson remarked on a few claims. Roll call vote. (MCU)

8. CONSENT AGENDA:

Olson moved, Chitty seconded to pull item #11 and #12 for discussion.

I. Consideration Of A 28E Agreement Between Iowa Department Of Transportation And ISU Research Park, Story County Conservation Board, And Story County Board Of Supervisor For Stream Mitigation Measures On The ISU Research Park Greenbelt

- II. Consideration Of Changing The Sheriff's Mileage Rate To \$.535 Effective Immediately
- III. Consideration Of 2016 Weed Commissioner's Report For Story County
- IV. Consideration Of Resolution #17-65, Setting A Date And Time For Public Hearing For January 31, 2017, For First Consideration Of Ordinance No. 257 Amending Certain Boundaries Of The Official Zoning Map Of Story County Iowa - Iron Bridge Rezoning
- V. Consideration Of Resolution 17-51, Setting A Date And Time For A Public Hearing For Tuesday, January 17th, 2017 For First Consideration Of Ordinance No. 253 Agritourism Ordinance, Amending Land Development Regulations: Chapter 88 General Site Planning Standards Of The Story County Code Of Ordinances Including Table 88-5 – Parking Ratios By Type; Chapter 89 Home Businesses And Signs Of The Story County Code Of Ordinances; And Proposed Amendments To Chapter 90 Conditional Uses Of The Story County Code Of Ordinances Including Table 90-1 – Table Of Conditional Uses
- VI. Consideration Of Final Plan For RCB Culvert Replacement - Twin Box On 190th Str.; 0.25 Mi. East Of The NW Corner Of Section 20-84-24. Project #L-F20- -73-85
- VII. Consideration Of Scheduling Bid Letting On February 14, 2017 At 10:00 A.m. In The Board Room At The Story County Administration Building For RCB Culvert Replacement - Twin Box On 190th St.; 0.25 Mi. East Of The NW Corner Of Section 20-84-24, Project #L-F20- -73-85
- VIII. Consideration Of Story County Conservation Shower/Storm Shelter Building Zoning Permit Application And Site Development Plan
- IX. Consideration Of Resolution #17-69, Appointment Of Timothy C. Meals As Lead Criminal Prosecuting Story County Attorney
- X. Consideration Of Utility Permit(S): #17-057
- XI. Consideration Of Assistance Of Story County Outreach And Special Projects Manager, Leanne Harter, In Developing A Disaster Recovery Plan Toolkit To Be Used By Iowa State Association Of Counties (ISAC) As A Resource To Our Member Counties
Sanders reported on the ISCA toolkit and that this was pulled as a discussion item to add to the work schedule. Leanne Harter, County Outreach and Special Projects Manager, stated this is not currently in her work plan. Olson moved, Chitty seconded to appoint or add to Harter's duties to develop a toolkit for Emergency Management to be used by ISAC. Sanders stated that Harter's responsibilities to the County come first. Roll call vote. (MCU)
- XII. Acknowledgement Of Appointment To Compensation Board: Steve McGill Through 6/30/17

McGill replaces Patrick Sheets. Olson thanked the County Attorney for her help; Sheets is an elected official to the Story County Hospital Board Trustees and ineligible to serve. Olson moved, Chitty seconded the approval of appointment to Compensation Board, Steve McGill term ending 6/30/17. Roll call vote. (MCU)

Motion carried unanimously (MCU) on a roll call vote.

9. PUBLIC HEARING ITEMS:

- I. Second Consideration Of Ordinance No. 248, Amending The Story County, Iowa Code Of Ordinances Adding A New Chapter 83 Land Development Regulations: Special Events - Jerry Moore
Planning and Development (P&D) Director, reported on background information and additional language. Olson reported on a public comment received about graduations and asked for comments. Moore stated family events are not regulated as there is no compensation. Sanders opened the public hearing

at 10:36 a.m., and, hearing no comments, he closed the public hearing at 10:36 a.m. Discussion took place regarding amendments and recommendations. Chitty moved, Olson seconded the approval of the Second Consideration of Ordinance No. 248, Amending the Story County, Iowa Code or Ordinances adding a New Chapter 83 Land Development Regulations: Special Events as amended and Set Third and Final Consideration for 2/7/17. Roll call vote. (MCU)

- II. Second Consideration Of Ordinance No. 249, Amending The Story County, Iowa Code Of Ordinances Chapter 85 Land Development Regulations: General Provisions And Definitions - Jerry Moore And Leanne Harter

County Outreach and Special Projects, Manager, provided an overview. Sanders opened the public hearing at 10:40 a.m., and, hearing no comments, he closed the public hearing at 10:40 a.m. Olson moved, Chitty seconded the approval of the Second Consideration of Ordinance No. 249, Amending the Story County, Iowa Code of Ordinances Chapter 85 Land Development Regulations: General Provisions and Definitions and Setting Third and Waived Third and Final Consideration. Roll call vote. (MCU)

- III. Second Consideration Of Ordinance No. 250, Amending The Story County, Iowa Code Of Ordinances Chapter 86 Land Development Regulations: District Regulations - Jerry Moore And Leanne Harter

Sanders opened the public hearing at 10:341 a.m., and, hearing no comments, he closed the public hearing at 10:41 a.m. Olson moved, Chitty seconded the approval of the Second Consideration of Ordinance No. 250, Amending the Story County, Iowa Code of Ordinances Chapter 86 Land Development Regulations: District Regulations and Setting Third and Waived the Third and Final Consideration. Roll call vote. (MCU)

- IV. Second Consideration Of Ordinance No. 251, Amending The Story County, Iowa Code Of Ordinances Chapter 90 Land Development Regulations: Conditional Uses (Proposed Amendments To Add Regulations Regarding Commercial Solar Energy Systems And Necessary Amendments Related To The Cornerstone To Capstone Comprehensive Plan.) - Jerry Moore And Leanne Harter

Sanders opened the public hearing at 10:41 a.m. and, hearing no comments, he closed the public hearing at 10:41 a.m. Chitty moved, Olson seconded the approval of the Second Consideration of Ordinance No. 251, Amending the Story County, Iowa Code of Ordinances Chapter 90 Land Development Regulation: Conditional Uses (proposed amendments to add regulation regarding Commercial Solar Energy Systems and necessary amendments related to the Cornerstone to Capstone Comprehensive Plan.) and Waived the Third and Final Consideration. Roll call vote. (MCU)

- V. Second Consideration Of Ordinance No. 252, Amending The Story County, Iowa Code Of Ordinances Chapter 92 Land Development Regulations: Administration - Jerry Moore And Leanne Harter

Sanders opened the public hearing at 10:42 a.m., and, hearing no comments, he closed the public hearing at 10:42 a.m. Chitty moved, Olson seconded the approval of the Second Consideration of Ordinance No. 252, Amending the Story County, Iowa Code of Ordinances Chapter 92 Land Development Regulations: Administration and Waived the Third and Final Consideration. Roll call vote. (MCU)

10. ADDITIONAL ITEMS:

- I. Discussion And Consideration Of Procedure For Petition To Detach Property From Rural Water District - Jessica Reynolds

Story County Attorney, stated that an attorney from the Central Iowa Water Association (CIWA) contacted her and stated they are an Association which is different from a rural water district.

Reynolds stated she will research the issue and provide the Board with a written opinion; she requested a three-week extension. Matt Mardesen, Nevada City Administrator, reported this will not affect the city. Discussion took place. Chitty moved, Olson seconded to defer this matter for three weeks (1/31/17). Olson moved to amend the motion from a specific date to allow the County Attorney to return at her earliest possible convenience, Chitty seconded. Roll call vote. (MCU)

- II. Consideration Of Appointment For Four Mile Creek Watershed Management Authority: Leanne Harter For An Unexpired Term

Harter provided background information. Chitty moved, Olson seconded the approval of appointment for the Four Mile Creek Watershed Management Authority: Leanne Harter for an unexpired term. Roll call

vote. (MCU)

III. Consideration Of Staff Appointment To The Story County Economic Development Group: Leanne Harter For An Unexpired Term

Harter reported on approved revised by-laws approved which states minutes of meetings shall be taken by a staff member. Chitty moved, Olson seconded the approval of appointment for the Story County Economic Development Group: Leanne Harter for an unexpired term. Roll call vote. (MCU)
Sanders called for a five-minute recess at 11:00 a.m.; he reconvened the Board at 11:05 a.m.

IV. Discussion And Consideration Of 2017 Communications Plan - Leanne Harter

County Outreach and Special Projects Manager, provided background information, changes to strategies, and action steps, and listed changes for each. Discussion took place. Olson moved to enhance display capabilities, Chitty seconded. Roll call vote. (MCU)

V. Discussion And Consideration Of Calendar Year 2017 Project Work Program For County Outreach And Special Projects Manager - Leanne Harter

County Outreach and Special Projects Manager, provided an overview. Olson moved, Chitty seconded the Approval the Calendar Year 2017 Project Work Program for County Outreach and Special Project Manager as amended. Roll call vote. (MCU)

VI. Discussion And Consideration Of Draft Request For Proposal (RFP) For Watershed Planning Consulting Services For Development Of County-Wide Scale Watershed Assessments - Leanne Harter And Michael Cox

Sanders reported on background information. Leanne Harter, County Outreach and Special Projects Manager, provided additional detail and reported on cost and evaluation criteria. Olson moved, Chitty seconded the approval of the timeline and concept of the Draft Request for Proposal RFP for Watershed Planning Consulting services for Development of County-Wide Scale Watershed Assessments and Amend timeframes. Roll call vote. (MCU)

VII. Discussion And Consideration Of Distracted Driving Policy (For 7 Day Review) - Alissa Wignall

Human Resources Director, provided details, and asked for questions. Sanders clarified the County's policy process. Olson moved, Chitty seconded the Approval of the Distracted Driving Policy for seven-day review with the amendment of additions, and to return on 1/17/17. Roll call vote. (MCU)

VIII. Discussion And Consideration Of Driver's License And Insurance Coverage Verification Policy (For 7 Day Review) - Alissa Wignall

Human Resources Director, stated this is a recommendation from the County's liability carrier. The language mirrors that already in the Employee Handbook. She made one change. Chitty moved, Olson seconded the Approval of the Driver's License and Insurance Coverage Verification Policy for seven-day review and to return on 1/17/17 with noted change. Roll call vote. (MCU)

11. AGENCY REPORTS:

None

12. DEPARTMENTAL REPORTS:

I. Planning And Development Quarterly Report - Jerry Moore

Director, reported statistics, annexations, regional plan updates, staffing and the 2017 work program.

13. OTHER REPORTS:

None

14. PUBLIC FORUM #2:

None

15. LIAISON ASSIGNMENTS & COMMITTEE MEETINGS UPDATES:

Olson reported on touring the Animal Control building last Friday. Chitty reported on his meeting schedule.

Sanders reported on the Conservation Board meeting.

16. ANNOUNCEMENTS FROM THE SUPERVISORS:

Chitty announced Leanne Harter was appointed as a director of the Nevada Community School District.

17. ADJOURNMENT:

Chitty moved, Olson seconded to adjourn at 12:11 p.m. Roll call vote. (MCU)