

BOARD PROCEEDINGS

07/13/10

The Board of Supervisors met on 07/13/10 at 9:30 a.m. in the Story County Administration Building. Wayne E. Clinton, James Strohmman, and Jane E. Halliburton, and with Chair Wayne E. Clinton presiding. Halliburton moved, Strohmman seconded to approve the consent agenda removing item #10 "Road closures" as follows:

1. Minutes of the meetings on 07/02/10 Special Meeting & 07/06/10
2. Personnel actions: 1)new hire in a)Attorney's Office effective 7/19/10 for Angela Eldridge @ \$1,160.00/bw; b)CLP effective 7/19/10 for Benjamin Schnable @ \$7.25/hr; c)Environmental Health effective 7/14/10 for Pamela Oliver @ \$13.00/hr; 2)pay adjustment-longevity in a)Auditor's Office effective 7/4/10 for Donna Dean @ \$1,210.14/bw; Scott Wall @ \$1,725.61/bw; b)Engineer's Office effective 7/18/10 for Lori Mensing @ \$1,784.80/bw; c)Facilities Management effective 7/18/10 for Jeffrey Smith @ \$1,316.20/bw; d)Recorder's Office for Nancy Weuve @ \$1,145.20/bw; e)Secondary Roads for Mike Evans @ \$24.79/hr; 3)re-hire in CLP effective 7/18/10 for Brianne Hyer @ \$10.77/hr; 4)transfer in Sheriff's Office effective 7/18/10 for Luke Jensen
3. Annual insurance renewal between Iowa Communities Assurance Pool (ICAP) & Story County for property and liability insurance effective 07/01/10-06/30/11 @ \$299,318.45 with a credit of \$18,174.45
4. Acknowledge the receipt of changes of Manure Management Plan for Couser Cattle Co., 19568-620th Ave., Nevada, IA., Sec. 19, Richland Twp., Story County
5. Fourth Quarter Report & Yearly Report for the following: Auditor, and Sheriff
6. Resolution #11-01 appointing Jaime Johnson as Civil Process Server effective July 1, 2010 for the Story County Sheriff's Office
7. Quotation/contract from Knife River Midwest, LLC, Stratford, IA for road gravel stockpile at Beach pit for approximately 80,000 ton at \$4.37/ton
8. Contract for Highway Right of Way with Christopher G. Kayser and Renee J. Kayser for the purchase of permanent easement in the amount of \$477.36, parcel no. 5-12-400-425 (project no. BROS-CO85(73)-5F-85)
9. Secondary Roads utility permit #11-02 for Iowa Telecom is requesting permission to occupy certain portions of public right-of-way to establish the location of communications lines on 520th St., from north to south, a distance of 1400 ft. Utility permit #11-03 for Consumers Energy is requesting permission to occupy certain portions of public right-of-way to establish the location of electric lines on Sand Hill Trail, from 25479 Sand Hill Trail to across the road, a distance of 70 ft. Utility permit #11-04 for Huxley Communications is requesting permission to occupy certain portions of public right-of-way to establish the location of fiber optics on 29302 – 560th Ave., to 56426 - 290th St., a distance of .6 miles.

Motion carried unanimously (MCU) on a roll call vote.

LINCOLNWAY AMERICAN RED CROSS ANNUAL REPORT – Kirk Brocker, Executive Director, reported on the Red Cross building, help from Emergency Management, and large & small disasters.

FY'10 QUARTERLY FINANCIAL REPORT AND YEAR END FUND BALANCE INFORMATION – Lisa Markley, Assistant Auditor, reported that 8 departments spent under 85% of their budgeted FY10 expenses. 7 departments spent ~ 95% of their budget. Savings was seen in utilities and maintenance, and personnel costs for unfilled positions. Overall, Story County spent 80.65% of budgeted expenses, and revenues came in at an overall of 93.5% of the budgeted amount. Markley reported on local option sales tax and fund balances.

RESOLUTION #11-02, FY'10 FUND BALANCE DESIGNATION – Lisa Markley reported on requests: ASSET needs, jail software, multi-agencies, rural services balance to be reserved as needed, and capital project of roof replacement at administrative building. Strohmman moved, Halliburton seconded the approval of Resolution #11-02, FY'10 Fund Balance Designation. Roll call vote. (MCU).

UPDATE OF INVENTORY REPORT – Lisa Markley reported that the Auditor's office conducts an annual inventory review within all departments for all items over \$500.00. Staff then does a random sampling of these items. Only 3% of the inventory items were not available during this verification process.

PRESENTATION AND CONSIDERATION OF EMPLOYEE HANDBOOK – Dave Hansen, Interim HR Director, reported on the steps involved with the handbook update. This includes various employment laws and HR policies and procedures. Hansen requested to electronically distribute to all employees and hard copy to employees without computers, and after 5 day review period an email will be sent to obtain an acknowledgement form by all employees to be returned to the HR Department. Strohmman moved, Halliburton seconded to accept the new employee handbook and the process recommended by the Consultant of HR-OneSource. (MCU).

PRESENT A STATEMENT OF SUPPORT FOR THE GUARD AND RESERVES – Brett McLain, Director of Veterans Affairs, reported on ESGR statement for guard and reserve employees, and requested the Board sign. Strohmman moved, Halliburton seconded the approval to sign the statement of support for the Guard and Reserves. (MCU).

DISCUSSION OF THE I-JOBS GRANT FUNDING TO ASSIST IN THE DEVELOPMENT AND COMPLETION OF PUBLIC CONSTRUCTION PROJECTS RELATING TO DIASTER PREVENTION AND LISTING OF POTENTIAL PROJECTS – Leanne Harter, Director, provided information on the different types of jobs, construction projects related to disasters, the targeted disaster rebuilding, program documents, and Board action. Halliburton asked the Engineer if any of his projects would benefit. Darren Moon responded there was no disaster related projects. Strohmman asked about the deadline. Harter replied a resolution needs approved by the Board in support of the grant application for the smart planning principles to take advantage of this. Margaret Jaynes, Environment Health, asked about the Crestview Mobile Home Park being a possible project.

PLANNING & ZONING QUARTERLY REPORT – Leanne Harter reported on floodplain management, permit activity, association to Iowa Floodplain and Storm water Management Association (IFSMA), Development Review, E911 Addressing, staff changes, code enforcement, and upcoming items. Strohmman asked for an update from the Fieldstone project meeting. Charlie Dissell, County Planner, reported on the meeting with the City of Ames, and options discussed.

EMERGENCY MANAGEMENT QUARTERLY REPORT – Lori Morrissey reported on a disaster declaration declined for the December '09 winter storms, emergency operations revisions, spring drills, training requirements, hazardous plan, mitigation planning, and tornado sirens.

ENVIRONMENTAL HEALTH QUARTERLY REPORT – Margaret Jaynes, Program Manager, reported permits, plugged wells, water testing, septic systems discharges, inspections for lead poisoning, and training.

CENTER FOR CREATIVE JUSTICE ANNUAL REPORT – Mark Kubik, Director, reported on probation, rehabilitation, and court cost stats.

Strohmman moved, Halliburton seconded to adjourn at 11:16 a.m. (MCU).

Wayne E. Clinton
Chair, Board of Supervisors

Mary Mosiman
County Auditor