

Story County
Board of Supervisors Meeting
Minutes

9/13/2016 - Minutes

1. CALL TO ORDER: 10:00 A.M.

The Board of Supervisors met on 9/13/16 at 10:00 a.m. in the Story County Administration Building. Members present: Rick Sanders, Wayne E. Clinton, and Marty Chitty, with Sanders presiding. (all audio of meetings available at: storycountyiowa.gov)

2. PLEDGE OF ALLEGIANCE:

None

3. PUBLIC COMMENT #1:

Katherine Fromm, Ames, reported on poverty and food assistance statistics in Story County; she urged the Board to discuss raising the minimum wage.

4. Presentations By Potential Vendors -Infomax And Marco Regarding Managed Print Services RFP - Barbara Steinback

Information Technology (IT) Director. Nate Fennell, Infomax Account Manager, reported the analysis of Story County's needs. Infomax is the current vendor for the County Assessor. The company can satisfy the County's list of needs including no third party leases, volume adjustments, and detailed invoicing.

Sanders provided background information on the RFP. Jeff Clark, Marco, provided detail on its proposal, including single invoicing and no third-party leases. Prices may jump slightly as not all equipment was included in the request. Steinback provided information on the process to date. Sanders requested a recommendation at a future meeting. Chitty asked about the reduced printer count and Steinback replied.

5. Consider And Choose Of An Option To Fill The County Attorney Vacancy, Pursuant To Code Of Iowa §69.14A (2); And Consideration Of Additional Action And Timeline Necessitated By Chosen Option - Sanders

I. Presentation Of Hypothetical Timelines And Estimated Costs For Both Appointment And Special Election – Lucy Martin

Auditor, outlined the options available to the Board under the Code of Iowa: appointment or special election. If the Board chooses appointment, citizens may petition for a special election. The required number of signatures is 3,285. Martin estimated costs for a special election at approximately \$30,000 and for appointment at around \$300. The earliest practicable date for a special election is Tuesday, January 10. Martin estimated turnout would be approximately 15%. She provided information about how candidates would file to be on the ballot. The last countywide special election was held in 1987 for local option sales tax. Sanders stated the County has regularly opted for appointment to fill vacancies for at least the last 20 years.

II. Receive Public Comments

Susie Petra, Ames, spoke in favor of a special election.

III. Consideration And Choice Of Option (Appointment Or Special Election)

Sanders reiterated options and indicated he favors appointment. Clinton stated the Board must act in the best interests of the public. Chitty spoke in favor of appointment. Sanders listed the options available to the Board. Clinton moved, Chitty seconded to make an appointment to fill the vacancy of Story County Attorney. Roll call vote. (MCU)

IV. Consideration Of Process

Sanders recommended the Board discuss the qualification matrix at its next meeting on Tuesday, September 20, set 10 am on Tuesday, September 27 as the deadline for applications, and set a special

meeting for 1 pm on Friday, September 30 to hear from qualified applicants and consider an appointment. Clinton asked for additional clarification. Sanders stated he recommends setting qualifications on the 20th, setting the deadline for applications on the 27th, and holding the special meeting on September 30th. Sanders asked for additional suggestions from the Board. Clinton stated the process as outlined is similar to previous appointment schedules. Sanders reiterated the proposed process once again. Clinton moved, Chitty seconded the recommendation of the Chair for the process as outlined.

V. Consideration Of Setting Date(S) Associated With Chosen Option

Sanders listed the following dates: at its meeting on Tuesday, September 20, the Board determines the qualification matrix; Tuesday, September 27 at 10 am as the deadline for applicants to submit materials to Human Resources; and a special meeting at 1 pm on Friday, September 30 to hear from applicants and make an appointment. Sanders asked for other or additional suggestions. Clinton stated the proposed schedule is similar to those for past appointments. Chitty asked about the matrix. Sanders stated he has developed one for consideration next week. Clinton asked for additional detail. Sanders stated let's deal with the dates right now. Chitty moved, Clinton seconded setting dates as follows: September 20th to determine the qualification matrix; September 27th at 10:00 am as the deadline of applications; and September 30th at 1:00 pm to hear from applicants and consider an appointment. Sanders reiterated the dates and times. Roll call vote. (MCU)

VI. Consideration Of Any Additional Action As Necessitated By Chosen Option

Sanders stated the matrix will allow the Board to score applicants. Sanders asked Clinton to work with the Iowa State Association of Counties (ISAC) regarding qualifications. Clinton agreed. Chitty stated additional questions may be added. Sanders requested a September 20th agenda item to consider a scoring matrix for the County Attorney qualifications, discussion, and input from the public at the beginning of the agenda. Sanders asked if there were any further comments on the topic.

6. CONSIDERATION OF MINUTES:

I. 8/30/16 & 9/6/16 Minutes

Clinton moved, Chitty seconded the approval of 8/30/16 and 9/6/16 Minutes as listed. Roll call vote. (MCU)

7. CONSIDERATION OF PERSONNEL ACTIONS:

I. Action Forms

1) new hire in Auditor's Office/temporary effective 9/19/16 for Kenneth Blackledge @ \$10.50/hr; LaRae Dolph @ \$10.50/hr; LeAnn Eggers @ \$10.50/hr; Cynthia Gaunt @ \$10.50/hr; Janet Herink @ \$10.50/hr; Tracy Jones @ \$10.50/hr; Marilyn Lowe @ \$10.50/hr; Rebecca Ludwick @ \$10.50/hr; Stacey Massey @ \$10.50/hr; Kathy McElroy @ \$10.50/hr; Jessica Yoder @ \$10.50/hr; 2) pay adjustment in a) Community Services effective 10/2/16 for Erin Rewerts @ \$2,393.97/bw; b) Facilities Management for Todd Sullivan @ \$23.32/hr; c) Sheriff's Office for Marilyn Mosinski @ \$1,807.83/bw; Kimberly Nicholas @ \$1,700.99/bw; Michael Waldbillig @ \$2,407.54/bw; 3) re-hire in Auditor's Office/temp. effective 9/19/16 for Dolores Betts @\$10.50/hr; Susan Braland @ \$10.50/hr; Jane Evans @ \$10.50/hr; Marylou Nelson @ \$10.50/hr. Clinton moved, Chitty seconded the approval of Personnel Actions as listed. Roll call vote. (MCU)

8. CONSENT AGENDA:

Chitty moved, Clinton seconded to approve the consent agenda with the following changes: adding Road Closure #17-13 and Utility Permit #17-023.

I. Consideration Of Keyless Web Hosting Fees Between Story County And Strauss For The Conservation McFarland Park 9/1/16-6/30/17 @ \$294.20

II. Consideration Of Resolution #17-29, Abate Property Taxes On A Parcel Owned By A Political Subdivision – Board Of Regents – State Of Iowa Acting On Behalf Of ISU Science & Technology

- III. Consideration Of Resolution #17-30, To Abate Property Taxes On A Parcel Owned By A Political Subdivision, City Of Zearing
- IV. Consideration Of Security Services Agreement Between Story County And Strauss Security Solutions For An Alarm System At Conservation McFarland Park For \$1,382.36 And Monthly Monitoring At \$24.95
- V. Consideration Of Road Closure Resolution(S): #17-13
- VI. Consideration Of Utility Permit(S): #17-023
Motion carried unanimously (MCU) on a roll call vote.

9. PUBLIC HEARING ITEMS:

- I. Third And Final Consideration Of Ordinance #245, Amending Ordinance No. 243 (Standards For The Road Identification And Address Numbering System) By Renaming A Portion Of Grant Ave. To Hyde Ave. In Unincorporated Story County, Township 84, Range 24, Sections 21 & 22 Of Franklin Township; Repealing All Ordinances And Parts Of Ordinances In Conflict Here Within And Establishing An Effective Date - Jerry Moore
Planning and Development (P&D) Director. Sanders asked for additions comments. Moore stated he received none. Sanders opened the public hearing at 11:00 am, and, hearing none, he closed the public hearing at 11:00 a.m. Clinton moved, Chitty seconded the approval of the Third and Final Consideration of Ordinance No. 245, amending Ordinance No. 243 (Chapter 32, standards for the road identification and address numbering system) by renaming a portion of Grant Avenue to Hyde Avenue in unincorporated Story County, in sections 21 and 22 of Township 84N, Range 24W (Franklin Township); repealing all Ordinances and parts of Ordinances in conflict here within; and establishing an effective date of today, 9/13/16. Moore stated he will send out notifications and waive the fee. Roll call vote. (MCU)
- II. Discussion And Consideration Of Resolution No. 17-11 Amending The Urban Renewal Plan Story County Urban Renewal Area - Leanne Harter
County Outreach and Special Projects Manager, reported on the background information on the process, qualifications, and match of 25% of project cost required. The Planning and Zoning (P&Z) Commission has reviewed and recommends approval by the Board. Harter provided an overview of changes and provided the Board with four alternatives. Chitty read a letter from the mayor of the City of Collins. Sanders opened the public hearing at 11:08 am, and, hearing none, he closed the public hearing at 11:08 a.m. Sanders used Zearing as an example of the work that has been accomplished. Clinton spoke about a late application and the process. Chitty agreed; going forward late applications will not be looked upon kindly. Chitty moved, Clinton seconded the approval of Resolution #17-11, Amending the Urban Renewal Plan Story County Urban Renewal Area. Roll call vote. (MCU)
- III. First Consideration Of Ordinance #242, Amending Chapter 8 – Urban Renewal Of The Story County Code Of Ordinances - Leanne Harter
County Outreach and Special Projects Manager, outlined the process and provided background information. Sanders asked for the number of wind turbines in the County. Harter stated 138. Sanders opened the public hearing at 11:19 am, hearing none, he closed the public hearing at 11:19 a.m. Chitty moved, Clinton seconded the approval of First Consideration of Ordinance No. 242, Amending Chapter 8 – Urban Renewal of the Story County Code of Ordinances and Set Second Consideration for September 20, 2016. Roll call vote. (MCU)

10. ADDITIONAL ITEMS:

- I. Discussion And Consideration Of Continuity Of Operations Plan/Continuity Of Government (COOP/COG) Story County, Iowa - Leanne Harter (May Go Into Closed Session To Discuss Portions Of The Plan Considered Confidential Under Iowa Code 21.5(K).

Leanne Harter, County Outreach and Special Projects Manager, stated some items in the plan are confidential and have been redacted, pursuant to Iowa law. The plan is meant to be reviewed on a regular basis. She outlined the plan and next steps. Chitty asked about the open meetings laws. Jessica Reynolds, First Assistant County Attorney, stated in an emergency situation it is not necessary to adhere to 24 hour public notice. Sanders asked about a drive-away kit. Harter gave examples. Sanders asked Keith Morgan, Emergency Management Director, about training in the spring. Sanders asked for additional questions. Clinton stated his appreciation. Sanders asked for public comment. Lauris Olson, Ames, stated staff did an excellent job. Chitty moved, Clinton seconded the approval of Continuity of Operations Plan/Continuity of Government (COOP/COG) Story County, Iowa. Roll call vote. (MCU) Harter reported on next steps.

11. AGENCY REPORTS:

None

12. DEPARTMENTAL REPORTS:

None

13. OTHER REPORTS:

None

14. PUBLIC FORUM #2:

None

15. LIAISON ASSIGNMENTS & COMMITTEE MEETINGS UPDATES:

Clinton reported on meeting with Community Services Director Karla Webb. Chitty reported on an upcoming meeting for the Colo Economic Development Committee and the quest for affordable housing.

16. ANNOUNCEMENTS FROM THE SUPERVISORS:

Clinton reported he will attend meeting on Thursday (Central Iowa Regional Transportation Planning Alliance) and Friday (County Strategic Technology Assistance Resource). Chitty reported on a follow-up meeting with the Boys and Girl Club on Wednesday.

17. ADJOURNMENT:

Chitty moved, Clinton seconded to adjourn at 12:04 p.m. Roll call vote. (MCU)