



**STORY COUNTY
BOARD OF HEALTH**
STORY COUNTY ADMINISTRATION
900 6TH STREET
NEVADA, IOWA 50201

Minutes

AN AUDIO RECORDING OF THE FULL MEETING MAY BE FOUND IN THE ENVIRONMENTAL HEALTH DEPARTMENT, OR BY VISITING WWW.STORYCOUNTYIOWA.GOV

DATE: June 7, 2016

Dr. John Paschen, BOH Chair
Dr. Kristen Obbink, Vice-Chair
Dr. John Kluge
Mark Speck (Absent)
Rick Sanders

CALL TO ORDER: 2:00 p.m.

PLACE: Administration Building, 2nd Floor

OTHER PEOPLE PRESENT: Denise Denton, Kyle Briese, Terri Olinger, Marty Chitty, Deb Schildroth, LeAnn Harter, Renee Twedt, Ardy Baldwin, Rhonda Sykes, Ethan Anderson, Carin Forbes, Karla Webb, Brant Lemer, Doron Allee, Annie Lewis, Kathleen Hocutt, Anton Zaccou, Clarence Morrow, Shari Reilly, Nate Detken, Miguel Bioft, Laurie Bell, Kathy Clapp

STAFF PRESENT: Margaret Jaynes; Environmental Health Director, Matthew Cory; Environmental Specialist, Cathy Bazylnski; Environmental Specialist

1. CALL TO ORDER

- Paschen called the meeting to order at 2:00 p.m.

I. ASSIGNMENT OF MEMBERS

- Sanders moved to nominate Paschen as Chair and Obbink as Vice Chair. Second by Kluge; MCU

2. CONSENT AGENDA (All items listed under the consent agenda were enacted by one motion. No separate discussion of these items.)

Approval of Agenda

Approval of Minutes from April 19, 2016, and May 3, 2016

- **Moved by Sanders, Second by Obbink; MCU**

3. PUBLIC FORUM

- Annie Lewis spoke about the water at Crestview. Sanders stated that this item would be discussed at a later time on the agenda

4. AGENCY AND DEPARTMENTAL REPORTS

I. Youth and Shelter Services

- Report by Denise Denton

II. Story County Public Health

- Report by Kyle Briese and Terry Olinger

III. Story County Environmental Health

- Report by Margaret Jaynes



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5. ADDITIONAL ITEMS

- I. Crestview Mobile Home Park.** Margaret Jaynes gave an update on Crestview Mobile Home Park. Jaynes listed possibilities for requirements if Mr. Lemer is able to reduce the number of trailers down to fourteen or less. There was much discussion between the Board and Mr. Lemer about requirements.
- Paschen called a five minute recess at 3:02.
 - Meeting was called back to order at 3:06.
 - Several people from the public spoke, requesting an extended closure date that coincides with the Ames rental market, more funds to help with moving expenses, and the lack of affordable housing in the area.
 - After much discussion, Paschen proposed that Mr. Lemer would be required to:
- Have an operator or the Story County Environmental Health Department (EH) test for free and total chlorine levels once per week at two different trailers; sample locations to be determined by the EH.
 - Have an operator or the EH collect and submit a sample for bacteria once/week until there are three consecutive "no bacteria present" samples, then continue testing for bacteria once/month; sample location to be determined by the EH.
 - Sever dead end water service lines, and loop the remaining water lines. No later than July 5, 2016, submit your plan and the date you will have the work completed by to the BOH.
 - If you do not plan to reduce your service connections to less than 15 (house is one connection and the four-plex is one connection, leaving 12 available connections for trailers), please inform the BOH as soon as you have come to this decision.
 - If you do plan to reduce your service connections to less than 15, the targeted chlorine residuals are .3 mg/l free chlorine or 1.5 mg/l total chlorine, and zero bacteria.
- A date will be decided on for Mr. Lemer to sever all dead ends and loop water lines at our next meeting on July 5, 2016. Mr. Lemer shall provide in writing his intent to accept requirements and go to fourteen or less connections by July 5, 2016. Discussion followed. **Moved by Paschen, Second by Sanders; MCU.**
- II. Consideration of Agreement Between Story County Board Of Health and Mary Greeley Home Health Service For Public Health And Home Care Services Effective July 1, 2016. Moved to approve by Sanders, Second by Obbink; MCU**
- III. Consideration Of Contract Between Iowa Department Of Public Health And Story County Board Of Health Effective July 1, 2016 To June 30, 2019. Moved to approve by Sanders, Second by Obbink; MCU**
- IV. Approval Of Employee Action Form: Pay Adjustment Effective 6/26/16 For Margaret Jaynes At \$2847.04 Per Pay Period. Moved to approve by Sanders, Second by Obbink; MCU**
- V. Approval Of Employee Action Form: Pay Adjustment Effective 6/26/16 For Cathy Bazylnski at \$24.42/Hourly. Moved by Sanders, Second by Klugge; MCU**
- VI. Approval Of Employee Action Form: Pay Adjustment Effective 6/26/16 For Matthew Cory at \$23.25/Hourly. Moved by Klugge, Second by Sanders; MCU**
- VII. Approval Of Employee Action Form: Pay Adjustment Effective 6/26/16 For Stephanie Jones at \$17.18/Hourly. Moved by Sanders, Second by Klugge; MCU**



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VIII. **COMMENTS:** None

IX. **ADJOURNMENT** at 3:41 p.m. – Moved by Sanders, Second by Obbink; MCU

Dr. John Paschen, MD

Approval of Minutes

Chairman, BOH. 7/5/2016

Title and Date