

BOARD PROCEEDINGS

01/11/11

The Board of Supervisors met on 01/11/11 at 10:00 a.m. in the Story County Administration Building. Wayne E. Clinton, Paul Toot, and Rick Sanders with Chair Wayne E. Clinton presiding.

PLEDGE OF ALLEGIANCE

ANIMAL CONTROL – Sue McCaskey reported on stats, bite reports, adoption rate, volunteer hours, current count, calls, donations, face book page & pet finder, ongoing jobs, welfare checks, and rural area clinics in the spring.

INFORMATION TECHNOLOGY – Sandra Hunter reported on new equipment needs, EDMS procedures, new software implementation and meetings, software task force for jail management system, projects, RFP for website design/website content management system, and webmaster work for Board meeting audio on website.

COMMUNITY SERVICES – Deb Schildroth - no report.

ENGINEER – Darren Moon reported on winter budget status, construction projects, wetland mitigation site, and design of North Dayton project, FEMA update, upcoming drainage district hearings, and new online auction system for used equipment sale.

Adjourn for 5 minute recess @ 10:55 a.m. and reconvene @ 11:00 a.m.

LIAISON ASSIGNMENTS & COMMITTEE MEETINGS UPDATES:

Clinton reported on conversation with Deb Schildroth and a Community Service network meeting next week, legislative agenda, and the House representative Deyoe will have a point of contact with Deb Schildroth. Sanders reported on the Mini Conference Board with the Ames Assessor and the process of the relationship and to come to the Board with information.

DISCUSSION AND UPDATE OF REVIEW OF COSTS ASSOCIATED WITH COUNTY LAW LIBRARY - Steve Owen, Asst. Attorney reported on subscription costs for printed material and if it justified, background information regarding what the County is required by law to do, and that there is no contract for payment of the subscriptions for this. The judges were notified of the proposed discontinuation, electronic research tools provided, and this is a general county expense (countywide) with no justification and Markley will discuss at the budget work session on the 24th. Clinton asked about stations for law clerk and lawyers to go to. Owen would like to see hot spot for the Attorney's to go to. There is a computer up in the law library. Sanders asked about wireless capabilities. Hunter stated no public wireless. Clinton asked Hunter to find out a cost.

DISCUSSION FOR EDMS (ELECTRONIC DATA MANAGEMENT SYSTEM) – Stephen Holmes, Attorney - will report next week.

REVIEW OF QUARTERLY FINANCIAL REPORT – Lisa Markley reported that the financial reports are on the S drive. Markley reported on expenditures, budget amendments for departments, the County is at 54% of expenditures overall. A review of fund balances was done. Markley reported on revenues with 12 departments over 50%, and budget work sessions start this week. Markley commented on the agenda item later in the day regarding the use of LOST funding. The billing will be done internally.

Sanders moved, Toot seconded to adjourn at 11:21 a.m.

BOARD PROCEEDINGS

01/11/11

The Board of Supervisors met on 01/11/11 at 5:30 p.m. in the Story County Administration Building. Wayne E. Clinton, Paul Toot, and Rick Sanders with Chair Wayne E. Clinton presiding. Sanders moved, Toot seconded to approve the consent agenda removing item #6 "utility permit" as follows:

PLEDGE OF ALLEGIANCE:

APPROVAL OF MINUTES: 01/03/11 - Sander moved, Toot seconded the approval of minutes. (MCU).

1. Personnel actions: 1)new hire in a)Attorney's Office-temporary effective 1/10/11 for Lindsay Schrader @ \$10.00/hr; b)CLP effective 1/17/11 for Joanna Myers @ \$1,265.38/bw; 2)pay adjustment-longevity in Engineer's Office for Timothy Durlin effective 1/16/11 @ \$2,260.45/bw; Austin Kane @ \$1,689.79/bw; 3)re-evaluation of position in CLP effective 1/16/11 for Melynda Dyer @ \$10.77/hr; 4) military leave for Brent Wiersma effective 1/05/11
2. Appointments of Kyle D Schultz and Nicholas John Hochberger as Story County Deputy Sheriff's effective 01/02/2011
3. Modification of the Sharepoint User MOU with the IDPH (Iowa Department of Public Health), adding Lisa Markley as an authorized user for execution and submission of financial documents
4. Resolution #11-55, abatement of taxes on two mobile homes abandoned at Huxley and being removed by new owners, City of Huxley
5. Sign for grant agreements between Iowa Homeland Security and Emergency Management Division (HSEMD) and Story County Auditor as fiscal agent: Grant 2010-SS-T000-31-01, 2010-SS-T00031-02, and 2010-SS-T00031-03
6. Secondary Roads road closure #11-25 for the purpose of work on RR tracks overpass in Franklin Twp, Sec 31 on 500th Ave. (R38) Boone/Story Co. line, from 215th St. to 220th St. for approximately 1 day per request from Union Pacific RR.

Motion carried unanimously (MCU) on a roll call vote.

PROPOSAL FROM HR-ONE SOURCE FOR DIRECTOR OF HUMAN RESOURCES SEARCH – PROCESS AND TIMELINE

– Clinton stated this may be some direction for filling this position, respond to this proposal and ask questions. Sanders asked about the current contract, and what kind of search capabilities within that contract. Jack Lipovac, HR One Source, stated the contract is for general HR duties and if we did the search at the same time it would take away from the current services. Nancy Roehrkasse, HR One Source, stated the need for the position, training for special items and special projects can be done through outside sources. Clinton asked about adding performance measurements and standards. Roehrkasse replied that that process had been started by Hansen. Lipovac stated for a public entity there needs to be full departments buy-in along with staff training and an investment of time with employees. Sanders stated this may be premature as there are still the issues of budget, job description, and what the relationship with HR One Source will look like. Discussion took place. Toot's concern is the budget and a full search. Roehrkasse stated the need to revise a job description, decide what is important and search for 5-10 years general experience. Sanders moved, Toot seconded to establish a timeline, Clinton and Roehrkasse to work together, report in a morning meeting, and then to bring as a public item for the 1st Tuesday evening in February. (MCU).

RELEASE OF LOST FUNDING FOR THE ADDRESSING OF CEMETERIES AND PARKS IN THE UNINCORPORATED AREAS OF STORY COUNTY FOR AN AMOUNT NOT TO EXCEED \$5,500.00 – Charlie Dissell reported on background information, map of sites, the total of estimate. Clinton had a concern about the issue of charging for staff time. Discussion took place. Sanders moved, Toot seconded the approval of Lost Funding for the addressing of cemeteries and parks in the Un-incorporated area of Story County for an amount not to exceed \$5,500.00.

Sanders Aye, Toot Aye, Clinton Nay. Motion carried.

STRATEGIC PLANNING PROPOSAL FOR ECONOMIC DEVELOPMENT – Sanders reported on the proposal and is asking tonight to be able to refer to staff, see where the County wants to go, to prioritize and the timeline with action in February. Sanders reported on a meeting with Ames Seed capital group, money pulled together for businesses in Ames, and he asked for the next fund to raise \$3M and make it countywide, and to refer to Planning & Zoning and staff comment. Sanders moved, Toot seconded to acknowledge receipt of the document and to send to staff to receive information. Roll call vote. (MCU).

THE FORMATION OF A CITIZENS' COMMISSION TO EXPLORE THE STRUCTURE AND FUNCTION OF STORY COUNTY'S ELECTED OFFICES – Sanders reported on the structure of the Board, County government as a whole, this Body needs a commission to take a look at the structure, look at other Counties', options, some recommendations, and possible items to go before the people. Clinton stated he supports the concept, the structure of County government is defined by the Code, and some Counties have merged departments. He wants the focus on the 3 vs. 5 supervisors but isn't comfortable with looking at the other elected offices. Toot stated a commission would look at things within in the Code, and then come back with recommendations. Discussion took place. Sanders moved, Toot seconded to develop a solid proposal to form a Citizens' Commission including the number and the make-up of that Commission no later than the 1st of March, for discussion. Clinton called the question. Sanders Aye, Toot Aye, Clinton Nay. Motion carried. Sanders proposed that he or Paul create what a commission could look like. Toot recommended Sanders for this.

Sanders moved, Toot seconded to adjourn at 6:52 p.m. (MCU).

Wayne E. Clinton
Chair, Board of Supervisors

Renee M. Twedt
County Auditor