

BOARD PROCEEDINGS

02/22/11

The Board of Supervisors met on 02/22/11 at 10:00 a.m. in the Story County Administration Building. Wayne E. Clinton, Paul Toot, and Rick Sanders with Chair Wayne E. Clinton presiding.

MINUTES: 02/15/11 - Sanders moved, Toot seconded the approval. (MCU).

INFORMATION TECHNOLOGY DEPARTMENTAL REPORT – Sandra Hunter reported on the Tyler Real Estate application & progress, software transition task force, imaging system for CLP & Community Services, CLiP application design phase, software system additions for phones, RFP for website system, and miscellaneous items. (Consideration of approval for the Story County Logo/Seal Acceptable Use Policy on the agenda for next week – additional items)

COMMUNITY SERVICES DEPARTMENTAL REPORT – Deb Schildroth reported on general assistance program: caseloads, denials, applied for services, primary types of assistance, SSI Interim reimbursement program, and substance abuse. Schildroth reported on ASSET, and MH/DD: case management, and other activities. Sanders asked that Schildroth ask the Auditor's Office about the additions to the phone system being an appropriate expenditure.

JUVENILE COURT AGENCY REPORT – Shirley Faircloth reported on referral system & data, census data and impacts, and Electronic Document Management Systems (EDMS) & meetings.

AMES COMMUNITY PRESCHOOL AGENCY REPORT – Sue Wuhs reported on background information, a non-profit agency, and the ASSET funding offset the sliding fee schedule for clients.

LIAISON ASSIGNMENTS & COMMITTEE MEETINGS UPDATES - Toot reported on a conversation with the P&Z Office and a request from contractors that the office opens earlier. Toot stated that Harter has put together a schedule to start a pilot program beginning in April with office hours from 7:00 am to 5:30 pm in order to provide better service. Toot stated if there are no concerns then to approve the change, but for Harter to make sure that the front doors are open @ 7:00 a.m. Sanders asked that usage be tracked. Clinton reported on additional staff for Veterans Affairs, ideas for this, and the Veterans Affairs manual.

DISCUSSION REGARDING THE CITY OF COLLINS ANNEXATION - Charlie Dissell reported that the City is updating its current wastewater lagoon which includes annexing property, but the City had not included the old lagoon in the annexation. Dissell stated that was probably just an oversight. The County, City, and Township trustees can hold a consulting meeting or the Board can waive the consultation. Dissell recommended handling in the same manner as the recent annexation by the City Nevada: by letter, waive the meeting but include the old lagoon in the annexation description. Clinton reiterated that the Board respond with all necessary and appropriate documentation. The Board concurred and placed the response on next week's agenda.

DISCUSSION REGARDING SCHEDULE FOR THE LINCOLN HIGHWAY STUDY – Leanne Harter reported on the proposed schedule, will send invitations for a forum with property owners and a brown bag lunch with cities of Ames, Nevada, and Colo and economic development representatives, both to be held the week of March 21st. Sanders requested a Lincoln Way Study 101 for March 8th. On April 5th the study will be on the agenda for discussion and action.

REVIEW PROPOSED NAMING OPTIONS FOR THE PLANNING & ZONING DEPARTMENT – Harter reported on suggestions. Toot suggested circulating options to other departments for feedback, narrowing choices to 3 or 4 names and returning to the Board for official approval.

DIRECTION REGARDING ESTABLISHING A STEERING COMMITTEE FOR ECONOMIC DEVELOPMENT STRATEGIC PLANNING PROPOSAL – Harter reported that the P&Z Commission can assist the Steering Committee. Sanders discussed bringing in community stakeholders for complete buy in, and he agrees that the P&Z Commission will be helpful to the Steering Committee. The Board concurred. Harter stated she will discuss with the P&Z Commission.

Public Comment #2: Leanne Harter (P&Z)/Melissa Spencer (Emergency Management) updated the Board on the House file 305: FEMA maps, the process, concerns, background history. Sanders asked about open meetings laws. Spencer reported on those laws, emergency bills and position in the State.

CORRESPONDENCE: Clinton reported on a memo that Iowa DOT received \$5M dollars for grant programs that fund transportation initiatives; it will be allocated to local transit agencies across the State and HIRTA will benefit. (All documentation on file in the Auditor's Office).

Toot moved, Sanders seconded to adjourn at 11:44 a.m. (MCU).

BOARD PROCEEDINGS

02/22/11

The Board of Supervisors met on 02/22/11 at 5:30 p.m. in the Story County Administration Building. Wayne E. Clinton, Paul Toot, and Rick Sanders with Chair Wayne E. Clinton presiding. Sanders moved, Toot seconded to approve the consent agenda removing item #13 “utility permit” and #14 “road closure” and pull item #12 for discussion as follows:

1. Personnel actions: 1)new hire in CLP-temporary effective 2/23/11 for Diane Fay @ \$7.25/hr; effective 3/7/11 for Daniele Conley @ \$1,461.53/bw; 2)pay adjustment-longevity a)CLP effective 2/13/11 for Pamela Breer @ \$14.06/hr; effective 2/27/11 for Jeannine Norem @ \$1,534.76/bw; b)Community Services effective 2/13/11 for Kimberly Moomaw @ \$1,380.72/bw; c)Facilities management for Laura Smith @ \$1,184.32/bw; Norm Woods @ \$1,851.71/bw; d)I.T. for Joel Ahrens @ \$1,978.88/bw; e)Secondary Roads effective 2/27/11 for Charlie Carsrud @ \$24.79/bw; f)Sheriff's Office effective 2/13/11 for Nicolas Briseno @ \$1,456.07/bw-2nd yr. step increase; Tracy Geffre @ \$1,698.30/bw-4th yr step increase; Laura Judge @ \$2,101.02/bw; Michael Warnick @ \$1,790.11/bw-5th yr step & 5 yr longevity; Joshua Webster @ \$2,109.39/bw; effective 2/27/11 for Krystal Johnson @ \$1,556.85/bw -2 yr step increase; Karissa Tande @ \$2,106/99/bw-5th yr step increase & 5 yr longevity; g)Treasurer's Office effective 2/13/11 for Vanessa Borwick @ \$1,178.38/bw; Rhonda Sykes @ \$1,156.80/bw; 3)fund change effective 2/27/11 for Michael Waldbillig wages moved to general fund
2. Purchase two (2) 2010 Chevrolet Impalas for Community Services from George White Chevrolet, Ames, IA @ \$29,360/total
3. Renewal of Professional Consultant Service agreement between CLP & Lauri Hinnens effective 03/10/11 – 03/10/12 @ \$35.00/hr
4. Renewal of Class B Beer (BB)(Includes Wine Coolers) license for Oaks Golf Course, Inc., 630 W. 190th St., Ames, IA., including outdoor service and Sunday sales effective 3/7/11 – 3/6/12
5. Resolution #11-60 for abatement of taxes on a Mobile Home removed from Huxley Regency without the Treasurers' knowledge
6. Service agreement and letter of authorization for the lease between Department of Human Service & Paetec for the T1 telephone line
7. Resolution #11-61, to approve Certificate of Appointment
8. Adopt-A-Road Renewal, effective 1/1/11 thru 12/31/11: a)#95-03, for Boy Scout #157 on County Road E23 (170

th Street) from Co. Rd. R50 (Geo. Washington Carver) west to Co. Rd. R38 (500th Avenue); b) #00-01, for Indian Creek Circles 4-H Club on Co. Rd. S27 (650th Avenue) from City limits of Maxwell north to 295th Street; c) #03-02, for Roland Kiwanis on Co. Rd. E18 (130th Street) from Roland City limits west to I-35

9. Contract with Knife River Midwest, Stratford, Iowa, for road gravel hauling from Beach pit @ \$388,878.25
10. Fiber construction proposal between Community Life Program and the Human Services Center @ \$57,816.79
11. Addendum to the fiber construction proposal for fiber for the Hazel Group Home @ \$3,988.71
13. Amended Professional Consultant agreement between CLP & Anna Kosloski effective 10/20/10 – 02-28/11 @ \$25.00/hr

Motion carried unanimously (MCU) on a roll call vote.

12. Change the Board of Supervisors Meeting on Tuesday, March 1, 2011 from 5:30 p.m. to 6:30 p.m., due to Board of Health Meeting @ 4:30 p.m. – Toot suggested having only a morning meeting the 1st Tuesday of each quarter. Sanders also recommended having just a morning meeting on March 8th, 2011. Sanders moved, Toot seconded the approval. Roll call vote. (MCU).

ADDITIONAL MH/DD EXPENSES FOR FY '10-'11 – Deb Schildroth reported on piloting a day program service for NAMI of Central Iowa: nutrition classes and art classes. Pilot will run from March through June to see how many clients will participate, cost is \$2,400.00. Sanders asked if any funds available after June. Schildroth stated it would need to be amended in FY'12 and that funding is available. Sanders moved, Toot seconded the approval of the pilot program for NAMI of Central Iowa at \$2,400.00. Schildroth reported on the discussion regarding the MH/DD agencies and capital repairs/equipment and that the Auditor's Office had contacted the State Auditors for clarification. The State Auditor stated that could be problematic because those agencies also serve clients outside of Story County and expenditures may not meet the test of public use of funds. Schildroth stated that agencies serve anyone eligible and the majority of agencies service clients from other counties. Clinton stated there should be a cost share from other counties, but there is not a clean separation and that may be why it is problematic. Schildroth stated she will seek more clarification.

AMERICAN PLANNING ASSOCIATION-COMMUNITY PLANNING ASSISTANCE TEAM COMMUNITY APPLICATION AND FEE OF \$50.00 – Leanne Harter asked about letters of support; the deadline is today. Harter reported on the need to adopt and promote a County Economic Development Mission statement in order to guide the direction and focus of economic development, clarify goals, and provide a framework for other related county activities. Sanders stated that timing is tight and apologized that the others didn't get letters of support and he will contact them. Harter stated she has permission to file the application late if necessary. Sanders moved, Toot seconded the approval submittal of the application and the fee. (MCU).

ANNOUNCEMENTS FROM THE SUPERVISORS – Clinton announced that the March 1st and March 8th meetings will be held at the 10:00 a.m. time only.

Toot moved, Sanders seconded to adjourn at 5:51 p.m. (MCU).

Wayne E. Clinton
Chair, Board of Supervisors

Lucinda J. Martin
Auditor