

Story County
Board of Supervisors Meeting
Minutes

11/10/2015 - Minutes

1. CALL TO ORDER: 10:00 A.M.

The Board of Supervisors met on 11/10/15 at 10:00 a.m. in the Story County Administration Building. Rick Sanders, Paul Toot and Wayne E. Clinton, with Sanders presiding. (all audio of meetings available at storycountyiowa.gov) Sanders asked for a moment of silence in honor of tomorrow's Veterans Day.

2. PLEDGE OF ALLEGIANCE:

None

3. PUBLIC COMMENT #1:

None

4. Discussion And Consideration Of Veteran Affairs Office Staffing Needs - Deb Schildroth, Alissa Wignall And Story County Veteran Affairs

Deb Schildroth, External Operations & County Services Director, provided background information about the issue. A second position in the office was created in 2011 specifically to accommodate an employee. That employee left County service this past summer. Schildroth's office has been analyzing the current staffing needs of Veterans Affairs in consultation with the Veterans Commission and by comparing data around the state. Schildroth stated the common theme found was the need for administrative support such as phone answering, data entry, copying, and mail. Everyone agrees that the main goal is to keep the office open and available to veterans at all times, whether for walk-ins, calls or emails. How to best reach this goal is the open question. Sanders asked for additional detail. Alissa Wignall, Human Resource Director, provided additional background information, including comparison data to other counties. Schildroth stated providing VA Director Brett Mclain with administrative support is possible due to the anticipated changes in Community Services because of Medicaid privatization by the State. Both departments are housed in the Human Services Center, the departments were previously co-located, and additional training can be provided to Community Services staff. Wignall stated even with two employees, it is difficult to keep the VA office open full time due to sickness and vacations; the County may need the assistance of more certified officers. Clinton stated the Board needs to do whatever it can to serve the veterans. Toot concurred; Board's role is to support Mclain in serving veterans and co-location with Community Services will achieve that goal. Lee Bauer, chair of the Veterans Commission, stated the Commission is unanimous in its support of re-filling the vacant position, and the services needed in Story County warrant two people.

He also stated the Commission's unanimous support for not moving the office from its current location. He stated the County is a Home Base Iowa county and should lead efforts, not trail behind. Brett Mclain, Director, reported on the number of veterans and surviving spouses served, and gave examples of services provided and changes in dollar amounts of benefits provided. Bauer asked to see the analysis referenced by Schildroth and Wignall. Schildroth reported on Mclain's time allocation. Wignall stated the need to provide one-on-one, face-to-face sessions with veterans. Sanders asked if the County is understaffed.

Schildroth stated more evaluation is warranted. Sanders asked if there was a problem in the past with the co-location of departments. Schildroth stated she was not aware of any and the crossover of clientele between departments is significant. Clinton asked Community Services Director Karla Webb for her comments. Webb stated support for the plan and sees the benefit of co-location. Schildroth reported on past support of VA by Community Services. Discussion took place. Terry Greenfield, VA Commissioner, reported on concerns of veterans being handled by non-veterans. Toot disagreed with this statement.

Patrick Peakin, VA Commissioner, stated support for keeping the office in its current location. Clinton agreed. Sanders clarified that under discussion is whether or not to hire a second certified full time VA officer, whether to keep the VA office in its current location or move it down to a lower floor with Community Services, and whether or not additional administrative support is warranted. Toot stated he wants to do what is right which would be to co-locate the VA office with Community Services, provide administrative support for the day-to-day work, and identify someone with the proper skill set and personality to work with veterans. If necessary, that person can be certified. Webb stated current Community Services staff can

undertake the duties and have a high skill set. Jerry Erickson, Story City, stated support for an additional certified officer. Tim McLaughlin, Nevada, stated support for an additional certified officer who is also a veteran. Sanders stated the Board needs to provide the VA with administrative support which includes co-locating the office with Community Services and identifying a current staff member to send to certification training in May. Toot moved, Clinton seconded the approval to co-locate Veterans Affairs with Community Services, move to hire a full time administrative assistant in the Community Services office, and certify an employee as soon as possible as a County Veterans Services Officer (CVSO). Discussion took place.

Toot stated Community Services is a service-based office staffed with highly-trained, long-term employees. Clinton stated the motion does not reflect the request of the VA Commission. Sanders stated this is the best option and it is the Board's authority to determine space usage. He called the question. Toot (aye), Clinton (nay), Sanders (aye). Motion passes. Webb was directed to give the VA Commissioners a tour of the Community Services space to determine the location of VA offices. Short recess called 12:14 p.m.; the Board reconvened at 12:16 p.m.

5. CONSIDERATION OF MINUTES:

- I. 10/27/15 Minutes, 11/3/15 Minutes, And 11/5/15 City Of Ames Run-Off Canvass
Clinton moved, Toot seconded the approval of Minutes. Roll call vote. (MCU)

6. CONSIDERATION OF PERSONNEL ACTIONS:

I. Action Forms

1)new hire in Treasurer's Office effective 11/16/15 for Cathy Naumann @ \$1,211.54/bw; 2)pay adjustment-longevity in Sheriff's Office (union) effective 11/15/15 for Michael Kennedy @ \$2,090.44/bw;Stephanie Memmer @ \$1,917.83/bw; Amy Peters @ \$1,996.48/bw; Natosha Scheuerman -step increase (union) @ \$1,879.67.bw; Sherry Sinclair-step increase (union)\$16.36/hr.
Toot moved, Clinton seconded the approval of Personnel Actions. Roll call vote. (MCU)

7. CONSENT AGENDA:

Clinton moved, Toot seconded to approval of the consent agenda with the addition of Utility Permit #16-38, #16-39, and #16-40. Roll call vote. (MCU)

I. Consideration To Cancel The November 24, 2015 Board Of Supervisors Meeting

II. Consideration Of Request For Story County's Participation In Operation Blanket Effective 11/9/15 Through 12/4/2015

III. Consideration Of Contract For Highway Right Of Way With Collins-Maxwell Community School District For Purchase Of Permanent And Temporary Easement In The Amount Of \$310.00. Project # FM-C085 (139)- -55-85

IV. Consideration Of Deadline Extension For Urban Renewal Area Project For The City Of Huxley From June 30, 2016 Through November 30, 2016

V. Consideration Of Veterans Affairs Quarterly Report

VI. Consideration Of Utility Permit(S): #16-38, #16-39, #16-40
Motion carried unanimously (MCU) on a roll call vote.

8. PUBLIC HEARING ITEMS:

None

9. ADDITIONAL ITEMS:

None

10. AGENCY REPORTS:

None

11. DEPARTMENTAL REPORTS:

I. Conservation Quarterly Report - Mike Cox

Director, reported on Dakins Lake usage, the upcoming winter tournament, a community meeting for the Praeri Rail Trail draft concept plan, the ISU Research Park, his contributions to the C2C plan, and the Hickory Grove Lake Watershed project. Cox reported on McFarland Park work, and the Jennett Heritage Area.

12. OTHER REPORTS:

I. Discussion Of Options For Story County And The Board Of Supervisors To Participate In The 2016 Housing Symposium - Deb Schildroth And Vic Moss

will be held at a later date when all parties are available.

13. PUBLIC FORUM #2:

None

14. LIAISON ASSIGNMENTS & COMMITTEE MEETINGS UPDATES:

Clinton reported on meeting with Karla Webb, Community Services Director, regarding anticipated changes to Case Management. Sanders spoke about the letter drafted and sent to the Iowa Department of Transportation summarizing the Board's action and public input at the 11/03/15 Board meeting. It will also be available on the County's website.

15. ANNOUNCEMENTS FROM THE SUPERVISORS:

Clinton reported on upcoming meetings: ISAC Fall School in Cedar Rapids and the IMWCA Board meeting on Tuesday morning. He will not be in attendance at the Board's November 17 meeting. The Conservation Board is moving its December meeting to Nov 30th.

16. ADJOURNMENT:

Clinton moved, Toot seconded to adjourn at 12:30 a.m. Roll call vote. (MCU)