

Story County
Board of Supervisors Meeting
Minutes

7/28/2015 - Minutes

1. CALL TO ORDER: 10:00 A.M.

The Board of Supervisors met on 7/28/15 at 10:00 a.m. in the Story County Administration Building. Rick Sanders, Paul Toot, and Wayne E. Clinton with Sanders presiding. (all audio of meetings available at storycountyiowa.gov)

2. PLEDGE OF ALLEGIANCE:

None

3. PUBLIC COMMENT #1:

None

4. CONSIDERATION OF MINUTES:

I. 7/21/15 Minutes

Clinton moved, Toot seconded approval. Motion carried unanimously (MCU) on a roll call vote.

5. CONSIDERATION OF PERSONNEL ACTIONS:

I. Action Forms:

1) pay adjustment - longevity effective 8/9/15 for a) Auditor's Office for Michelle Bellile @ \$1,455.73/bw; b) E911 for Connie Hambly @ \$1,821.22/bw; c) Facilities Management for Shelley Grimard @ \$1,325.54/bw; Aaron Borton @ \$1,767.32/bw; d) Secondary Roads (union) for Roger Holland @ \$27.48/hr; e) Sheriff's Office (union) for Rodney Bunn @ \$2,827.96/bw; Jeff Dodds @ \$3,451.83/bw; f) Treasurer's Office for Tammie Lehman @ \$1,340.55/bw; 2) pay adjustment effective 8/9/15 for a) Information Technology for Paula Habermann @ \$1,742.98/bw; 3)re-hire in Auditor's Office - temporary for Lacy White @ \$10.50/hr. Clinton moved, Toot seconded approval of the action forms as listed. Roll call vote. (MCU)

6. CONSIDERATION OF CLAIMS:

I. 07/30/15 Claims

of \$443,439.30 (run date 07/24/15, 32 pages, on file in the Auditor's Office) and authorize the Auditor to issue checks in payments of these claims and payment requests from BooSt School Ready Services (\$22,873.20), BooSt Early Childhood (\$3,617.12), CIDTF (\$14,479.20), Emergency Management (\$544.94), E911 Surcharge (\$80,299.31), County Assessor (\$1,540.33), City Assessor (\$3,337.17), Holding-Seized Funds (\$15,148.00), Case Management (\$90,086.30). Toot moved, Clinton seconded the approval of claims. Roll call vote. (MCU)

7. CONSENT AGENDA:

Toot moved, Clinton seconded to approve consent agenda with additional road closures #16-03 and #16-04; Toot requested to pull item #3 for discussion as listed. Roll call vote. (MCU)

I. Consideration Of Group Master Contract Between Coventry Health Care Of Iowa, Inc. And Story County Effective July 1, 2015.

II. Consideration Of Treasurer's Semi Annual Report

III. Consideration Of Updated Law Enforcement Agency (LEA) Application For Participation For The 1033

Program/State Plan Of Operation For The Story County Sheriff's Office

Sanders stated the application is for the Mine-Resistant Ambush Protected (MRAP) vehicle and other excess federal Department of Defense equipment; participation in the 1033 program was discussed during the Sheriff's budget work session. Jessica Reynold, 1st Assistant County Attorney, stated the application is for annual renewal of the 1033 program; program participation involves adherence to the State of Iowa's plan of operation and the State's agreement with the federal Defense Logistics Agency.

While previous applications were signed by the Sheriff, the item is required to be approved by the Board due to liability issues. Sanders stated outside of any emergency use, no tax dollars will be expended on the 1033 equipment. Toot moved, Clinton seconded the approval of the Updated Law Enforcement Agency (LEA) Application for Participation for the 1033 Program/State Plan of Operation for the Story County Sheriff's Office. Roll call vote. (MCU)

- IV. Consideration Of Renewal Of Class B Native Wine Permit (WBN) For Montage Hair Design Studio, 2519 Meadow Glen Rd., Ames, IA. 50014 Effective 10/2/15 - 10/1/16 Including Living Quarters

- V. Road Closure(S): #16-03, #16-04

Motion carried unanimously (MCU) on a roll call vote.

8. PUBLIC HEARING ITEMS:

- I. First Consideration Of Ordinance No. 240 Amending Chapter 87, Land Division Requirements, Of The Story County Code Of Ordinances- Ryan Newstrom

Planner, Planning and Development (P&D), provided information about land division requirements and the County's process. Sanders opened the public hearing at 10:08 a.m., hearing no comments, he closed the public hearing at 10:08 a.m. Toot moved, Clinton seconded the approval on First Consideration of Ordinance No. 240, amending Chapter 87, Land Division Requirements, of the Story County Code of Ordinances and set Second Consideration on August 4, 2015. Roll call vote. (MCU)

9. ADDITIONAL ITEMS:

- I. Consideration Of Resolution #16-07, Assignment Of Fund Balances - Lisa Markley

Assistant Auditor, reported on assigning fund balances in accordance with accounting standards. Clinton asked for highlights which Markley provided. Toot moved, Clinton seconded the approval of Resolution #16-07, Assignment of Fund Balances. Roll call vote. (MCU)

- II. Discussion And Consideration Of Contract Between ACS And Information Technology For The CLIP Archive Reporting Proposal For \$7,500.00 - Barbara Steinback

IT Director, provided background information. In order for the files to be accessible as required by HIPAA, the data must be exported into a readable format. Sanders stated the project would be appropriate for Mental Health transition funding; Deb Schildroth, Director of External Operations, concurred. Sanders stated to formally ask the Regional Governance Board. Clinton moved, Toot seconded the approval of the contract with ACS for the CLIP Archive reporting proposal at \$7,500.00 and requesting formal approval through the Regional Board to pay for the contract with Mental Health transition funds. Roll call vote. (MCU)

- III. Discussion And Consideration Of Recorder Quarterly Report And Fiscal Year End Report - Stacie Herridge

Recorder, began by thanking her staff and recognizing their efforts and achievements. Herridge then presented her quarterly and fiscal year-end reports. New services include passport photos and the resumption of issuing hunting and fishing licenses. Herridge reported on scanning and archiving efforts, and analyzing new recording equipment. Clinton asked for any legislative issues. Herridge stated collaboration with the Department of Natural Resources to match fees is something Recorders would like to see. Toot moved, Clinton seconded the approval of the Recorder Quarterly and Fiscal Year-end reports. Roll call vote. (MCU)

- IV. Consideration Of Clean Air/Tobacco Use Policy (After Seven-Day Review) - Alissa Wignall

Human Resource Director, reported on scope of policy and change in language to clarify the Conservation Board's control of its grounds and facilities. She received no comments. Clinton moved,

Toot seconded the approval of the Clean Air/Tobacco Use Policy after the seven-day review. Roll call vote. (MCU) Wignall stated she will direct Facilities Management to update signs.

10. AGENCY REPORTS:

I. Youth & Shelter Services (YSS) - George Belitsos And Andrew Allen

George Belitsos, Founder and former CEO, introduced the new CEO, Andrew Allen. Andrew Allen, provided information on his background and credentials; he is very excited about provided the best possible service. Sanders welcomed Allen. Belitsos reported on the next steps, and thanked the Board for its support. YSS will be asking for more support for new services from Juvenile Court. Belitsos spoke about efforts to curb youth tobacco use. He reported on the YSS 2014 Annual Report. Jason Haglund, Treatment Coordinator, reported on a number of programs, initiatives, and events, including Mental Health First Aid training. Belitsos reported on staff and afterschool program statistics. Geri Bugg, Treatment Services Director, reported on outcomes and statistics for several programs. Belitsos spoke about a strong leadership and management team, and a new capital campaign for a youth shelter center in Story County and a new center in Webster City. Sanders asked what would be the ideal property. Belitsos stated a one-story property accommodating 15 beds with green space. Allen stated comprehensive services are key. Belitsos thanked the Board again.

11. DEPARTMENTAL REPORTS:

I. Community Services - Karla Webb

Community Services Director, reported on general assistance, caseloads, denials, types of assistance, reimbursements, and substance abuse statistics. Webb reported on the ASSET policies, procedures, and funding priorities. Webb reported on the many programs of the Central Iowa Community Services Region. Erin Rewerts reported on case management, including statistics, referral activities, staff changes, communication improvements, cost report, and Medicaid Modernization.

12. OTHER REPORTS:

I. Update Of FY15 Quarterly Financial Report - Lisa Markley

Assistant Auditor, reported the County spent 91% of its FY15 amended budget of \$46.6M. She provided fund balance information by fund. Sanders spoke about the budgeting process. Markley spoke about appropriations. She provided FY15 revenue information. Markley provided a schedule for the upcoming annual audit. She spoke about amending the current year budget based on actual insurance usage. Sanders spoke about the Board's plan to eventually self-insure the County. He spoke about the drainage district process and upcoming issues.

II. Update Of FY15 Inventory Report - Lisa Markley

Assistant Auditor, provided background and policy information about the County's physical inventory. The Auditor's Office works with all departments and offices to maintain current inventory records and audits a random selection of items every year. In FY15, 137 items were audited and five were not verified. Markley provided comparison data to the previous year.

13. PUBLIC FORUM #2:

None

14. LIAISON ASSIGNMENTS & COMMITTEE MEETINGS UPDATES:

Clinton reported he will attend Iowa State Association of Counties (ISAC) planning meetings for the upcoming Fall School on Thursday and Friday. Sanders announced he will be representing the County on the City Assessor Conference Board at tonight's meeting.

15. ANNOUNCEMENTS FROM THE SUPERVISORS:

None

16. ADJOURNMENT:

Clinton moved, Toot seconded to adjourn at 11:37 a.m. Roll call vote. (MCU)

