

## BOARD PROCEEDINGS

07/12/11

The Board of Supervisors met on 07/12/11 at 10:00 a.m. in the Story County Administration Building. Wayne E. Clinton, Paul Toot and Rick Sanders, with Chair Wayne E. Clinton presiding.

APPROVAL OF MINUTES: 07/05/11 - Sanders moved, Toot seconded the approval. (MCU).

STORY COUNTY 4<sup>TH</sup> QTR & ANNUAL FINANCIAL OVERVIEW – Lisa Markley reported on year end by department, \$2.1M in funds of expenditures not spent, fund balances, cash report will be distributed, general supplemental, MH fund, rural services fund, Secondary Roads funds, and department revenues (12 departments over 100% of projected). Toot moved, Sanders seconded the approval of the Story County 4<sup>th</sup> Quarter & Annual Financial Overview. (MCU).

DISCUSSION OF STORY COUNTY EMPOWERMENT/DECAT REQUEST FOR FAMILY TEAM MEETING COORDINATOR POSITION – Alissa Wignall and Deb Schildroth – Sanders requested the item to be pulled. Sanders moved, Toot seconded to pull item. (MCU).

RECEIVE BIDS FOR THE RE-ROOFING PROJECT AT THE STORY COUNTY ADMINISTRATION BLDG, 900 – 6<sup>TH</sup> ST, NEVADA, IA. – Al Hahn opened bids as follows: 1)Wood Roofing & Sheet Metal, 5225 NE 17<sup>th</sup> St., Des Moines, Ia., bid bond included, total bid @ \$164,400.00. 2)Imperial Roof Systems Co., 203 Armour St., West Union, IA., bid bond included, total bid @ \$174,250.00. 3)Central State Roofing, PO Box 490, Ames, Ia., bid bond included, total bid @ \$158,900.00. Sanders questioned the amount - budgeted. Markley replied \$177,000.00 was budgeted. Hahn stated –he would return with recommendation.

DISCUSSION ON THE IRS OPTIONAL STANDARD MILEAGE RATE – Clinton reported on e-mail received from Treasurer, Federal government increased to \$.55. Clinton questioned the Story County last mileage rate increase 1/1/2010 to \$.50, this request needs to be considered. Discussion took place. Sanders stated to set at annual budget. Markley stated yes that is done at budgeting session. Clinton reported on State reimbursement. The Board concurred to leave the reimbursement as is and to communicate to the employees to use pool cars, with some exceptions.-.

VETERAN'S AFFAIRS AGENCY REPORT – Brett McLain reported on commissioners, interview of veterans, benefits received, types of assistance, types of veterans, expansion of office, upcoming fund raiser, Federal Regional updates, and honored Brian Anderson for 12 years of service.

ANIMAL CONTROL DEPARTMENTAL REPORT – Sue McCaskey reported on adoptions, calls for assistance, adoption rate, number of animals, calls, -,weather influenced calls, abuse of dogs, Department of Agriculture annual inspection-, the Dog Rescue Award received by Story County, re-sealing of floors, and donations & volunteer workers. McCaskey reported on success stories.

ENGINEER DEPARTMENTAL REPORT – Darren Moon shared presentation of this week's storm, Peterson Pit bridge, bridge repairs, culvert replacements, construction issues, E29 re-pavement project, mitigation protection projects, drainage district work, box culvert replacements, edge drop-off work, driveway bridges, transformer movement for wind farm, update on building repairs, safety team topics, proposed incoming DuPont plant roads & the drainage district tile, the request of 600<sup>th</sup> Ave and issues. Toot requested a count test. Sanders concurred with a traffic count and with DuPont coming in to use the tools that the County has to decide where the traffic comes & goes and to get all necessary information. Moon reported on new stop signs & accident history, the wetland work, and drainage district issue and repairs.

I.T. DEPARTMENTAL REPORT – Sandra Hunter will report at a later date.

### LIAISON ASSIGNMENTS & COMMITTEE MEETINGS UPDATES:

Sanders reported on the Ames City Council and a joint workshop for employment rates and report later to the Board. Toot reported on the country club road bike shoulder, a committee and members, identified some grant opportunities to apply for and the Board will be asked to sign a resolution of support, and will inform the Board later. Clinton reported on a meeting with Schildroth submitting a letter to the Governor for funding and shared information for possible changes with the Department of Human Services.

PERSONNEL ACTIONS: 1)new hire in CLP effective 7/25/11 for Susanna Zaharieva @ \$7.35/hr; 2)pay adjustment-longevity in a)Engineers Office effective 7/17/11 for Lori Mensing @ \$1,823.95/bw; b)Secondary Roads for Michael Evans @ \$25.29/hr. Sanders moved, Toot seconded the approval of personnel actions. (MCU).

Toot moved, Sanders seconded to approve the consent agenda as follows:

1. Contract between Sheriff's Office and Electronic Engineering for radios, maintenance of radios and equipment, vehicle change over costs and variable costs effective 07/01/11 – 06/30/12 @ \$70,612
2. Site development plan of application for zoning permit #4949 – Commercial - Industrial Zoning Permit for construction of additional antennas on existing platform on existing tower & to install 4' lightning rod located at 1922 Old Bloomington Rd. (05-25-400-105), in Sec., 25, Franklin Twp
3. Increase the Sheriff's Office billable mileage rate governed by Iowa Code Section 331.655 (1)(j), the current IRS mileage rate has been increased to \$.55.5, and request to increase billable fee to \$.55
4. FY'12 Provider and Program Participation Agreement with the following Mental Health Providers: Ames Counseling and Psychological Services - Diagnostic Interview @ \$255.70/session; Psychotherapy @ \$116.93/20-30 minute session; Psychotherapy @ \$155.17/45-50 minute session; Psychological Testing @ \$133.31/hr - Heartland Senior Services - Transportation @ \$5.30/trip
5. Application for Reimbursement to Local Governments from the United States EPA, LGR Program for a methamphetamine laboratory
6. Acceptance of the State Auditors report for the Central Iowa Juvenile Detention Center (CIJDC)
7. 4<sup>th</sup> Quarter Revenue Report & FY11 Revenue Report: Auditor, Sheriff, and Veterans Affairs
8. Contract # 11-UNIT-50 between the Iowa Department of Natural Resources and the Story County Board of Health for the inspection of commercial septic tank cleaners for FY-12
9. Service and License Agreement between Story County and CivicPlus for website implementation and hosting effective 7/12/2011 - 7/11/2012 @ \$45,949.00
10. Renewal agreement between Story County and G&S Laser Printer Supplies, LLC for yearly maintenance effective 7/1/11 – 6/30/12 @ \$625.00
11. FY'11 Allocations for the Story County Economic Development Group
12. Secondary Roads utility permit for the purpose of the following: #12-01 for Xenia Rural Water District to establish the location of potable water line , direction bore under 110th St., 38' east of 53462-110th St. for the installation of 1 1/2' PVC water pipe
13. Secondary Roads road closure is for the purpose of the following: #12-01 of culvert replacement in Indian Creek, Sec. 35 on 663rd Ave. between 330th and 340th, closure for approximately 1 week

Motion carried unanimously (MCU) on a roll call vote.

**RECOMMENDATION ON ACCEPTANCE OF BIDDER AND TO PROCEED WITH RE-ROOFING PROJECT - AI**  
Hahn recommended Central States Roofing to be accepted as approved bidder (low bidder), the County did not do a contingency fee for this project, but it will be addressed at the time of work. Sanders moved, Toot seconded the acceptance of Central States Roofing as awarded low bidder. (MCU).

Sanders moved, Toot seconded to recess the Board Meeting to 3:00 p.m. (MCU).

Sanders moved, Toot seconded to adjourn @ 11:30 a.m. (MCU). Toot moved, Sanders seconded to reconvene @ 3:00 p.m. (MCU).

**DISCUSSION REGARDING THE CODE OF ORDINANCE REVIEW** – Leanne Harter reported in early June to review the ordinances for the website, majority of ordinance are P&Z ordinance, many have been amended, spreadsheet, and ready to proceed to the Attorney’s Office. Harter reviewed the ordinances that have been amended and voids and inconsistencies. Sanders reported on the process: direction from the Attorney’s Office, time & resources, rest with the Attorney office, what other counties are doing, other resources, segmented for the average public, tackle section by section with P&Z Commission. Clinton reported on the State Auditor, schedule opportunities with offices over the number of years. Sanders stated this is an opportunity to see what the County has and - consolidate to a more - streamline system. Toot concurred.

**PRESENTATION ON THE LINCOLN HWY SPECIAL CORRIDOR STUDY:** Story County, Iowa – Leanne Harter reported on background information, existing conditions/current plans, stakeholder survey/key issues, corridor development concept, and implementation of the plan. Harter reviewed boundaries between Ames & Nevada, Nevada & Colo, and Colo to the east county line. Discussion took place. Clinton stated this could be a plan for the next 3 to 4 decades. Sanders stated where we are today as the corridor between Ames & Nevada is obsolete and the area from Colo to the eastern county line is okay. Harter concurred and the two cities will have jurisdiction. Harter reviewed the recommendation from the P&Z Commission. Harter stated to communicate -with the cities of Nevada & Ames to move forward, forthright, and to involve them, but there will be concerns. Harter stated to meet one on one. Clinton suggested - to place on agenda in August to move forward, how much of it to adopt, the alternatives, to let the Commission know that the Board addressed the issue, and for all entities to work together. Sanders reported on an Ames Economic meeting, Harter to let everyone know the purpose, and to start with an evening meeting in the middle of August. Harter asked about all property owners to be notified. The Board stated yes.

**LOCAL FOOD AND FARMS** – Discussion of Priorities – Leanne Harter reported on strategic plan approved in fall 2001, action items delayed until new BOS took office in January 2011, and the criteria used. Harter reported on the priority order, the discussion to proceed: do a work program and come back by September. Clinton reported on other Counties programs. Toot asked -how feasible this is, the difficulty would be the interest & practically as Story County produces crops. Sanders stated possible partnerships with other communities, look at the following strategies: Solution strategy 3.1; Solution strategy 2.2; Solution strategy 1.0; Solution strategy 5.1; solution strategy 2.3; solution strategy 3.2. Consider the feasibility and direction Harter needs. Harter stated to return in August.

**COMMUNITY PLANNING ASSISTANCE TEAM APPLICATION UPDATE** – Leanne Harter reported on discussions with American Planning Association staff members, revised time-frame to coincide with when ISU is in session, and possible dates: pre-site visit with team leader one day during the week of Sept. 26<sup>th</sup>; CPAT team visit week of Oct 17<sup>th</sup> or 24<sup>th</sup>. Harter stated concern of budget of meals, transportation, lodging, and that Story County doesn’t pay for any consulting services. Sanders stated the expected cost is \$3,300.00. Harter stated this may be able to come out of their budget. Clinton replied the total cost will be needed. Sanders reviewed the budgeted funds and asked for a process of action. Clinton stated for next week’s agenda. Sanders stated for Harter to work with Auditor for budget and return.

**ANNOUNCEMENTS FROM THE SUPERVISORS** – Clinton will be at the National Association of Counties (NACo) this week.

Sanders moved, Toot seconded to adjourn at 4:36 p.m. (MCU).

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Wayne E. Clinton  
Chair, Board of Supervisors

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Lucinda J. Martin  
Auditor