

Story County  
Board of Supervisors Meeting  
Minutes

12/16/2014 - Minutes

1. CALL TO ORDER: 10:00 A.M.

The Board of Supervisors met on 12/16/2014 at 10:00 a.m. in the Story County Administration Building. Paul Toot, Rick Sanders, and Wayne E. Clinton with Paul Toot presiding. (all audio of meetings available at [storycountyiowa.gov](http://storycountyiowa.gov))

2. PLEDGE OF ALLEGIANCE:

None

3. PUBLIC COMMENT #1:

None

4. CONSIDERATION OF MINUTES:

I. 12/09/14 Minutes And 12/9/14 CM Special CSD Election Minutes

Sanders moved, Clinton seconded the approval. Motion carried unanimously (MCU) on a roll call vote.

5. CONSIDERATION OF PERSONNEL ACTIONS:

I. Action Forms:

1) new hire in CLP effective 12/16/14 for Christopher Sorensen @ \$3,426.92/bw; 2) pay adjustment in the Auditor's Office effective 12/28/14 for Kevin Norris @ \$2,108.50/bw; Bre Van Sickle @ \$1,245.77/bw; 3) promotion in CLP effective 1/3/15 for Michelle VanMaaren @ \$2,884.62/bw. Clinton moved, Sanders seconded the approval of action forms. Roll call vote. (MCU)

6. CONSIDERATION OF CLAIMS:

I. 12/18/14 Claims

of \$369,313.43 (run date 12/12/14, 36 pages, on file in the Auditor's Office) and authorize the Auditor to issue checks in payment of these claims and payment requests from BooST School Ready Services (\$10,407.65), Boost Early Childhood (\$10,341.81), CIDTF (\$9,557.04), Emergency Management (\$563.70), E911 Surcharge (\$2,586.84), County Assessor (\$3,067.30), City Assessor (\$20,128.45), Holding-Seized Funds (\$0), Case Management (\$0). Clinton moved, Sanders seconded the approval of claims. Roll call vote. (MCU)

7. CONSENT AGENDA:

Sanders moved, Clinton seconded to approve consent agenda with the addition of utility permit #15-40, #15-41. Roll call vote. (MCU)

I. Consideration Of Credit Application For Reinhart Foodservice, LLC To Open An Account For The Sheriff's Office To Use For Purchasing Of Items For Prisoners

II. Consideration Of Resolution #15- 46, Amending Resolution #15-38 (Approved On 11/18/14) Showing The Length Of Lines And Values Of The Centrally Assessed Utilities In Story County For The 2014 Assessment Year

III. Consideration Of Certificate Of Appointment Of Civil Process Server For Jan Leigh Chance And Kimberly Anne Nicholas Effective December 8, 2014

IV. Consideration Of Letter Of Understanding Between Story County And PPME Local 2003

V. Consideration Of Utility Permit(S): #15-40, #15-41

Motion carried unanimously (MCU) on a roll call vote.

8. PUBLIC HEARING ITEMS:

None

9. ADDITIONAL ITEMS:

I. Consideration Of The Site Development Plan Of Application For Zoning Permit# 8270 A

Commercial/Industrial Zoning Permit For Construction Of A Warehouse For Storage Units Located At 0907100105, In Section 07, Washington Township. - Charlie Dissell

Planning and Development Director, reported on the property. The issue is proposed construction is within five feet of drainage tile for Boone-Story #4. Dissell spoke about a proposed agreement regarding repairs and possible relocation of the tile. Discussion took place. Sanders moved, Clinton seconded to refer the application back to staff and request an agreement from developer regarding drainage issue. Roll call vote.

(MCU)

- II. Consideration Of Resolution #15-49, Approving The Final Agricultural Subdivision Plat Of LBD Properties Located On Certain Lands Under The Ownership Of Weston And Shanna Wunder Located In Section 19 Of Palestine Township.

Planning and Development Director, reported on background information and provided an overview of the staff report. Sanders asked about concerns. Dissell stated the Engineer questioned access. Sanders moved, Clinton seconded the approval of Resolution #15-49, approval of the final agricultural subdivision plat of LBD Properties. Roll call vote. (MCU) Sanders stated for the record to note the Engineer's concerns.

10. AGENCY REPORTS:

- I. Department Of Human Services - Pauline Rutherford And Angie Crees

Angie Crees, Supervisor, reported on food assistance statistics, and the Iowa Health and Wellness plan. Pauline Rutherford, Manager, provided updates on staffing. Written reports were provided to the Board.

11. DEPARTMENTAL REPORTS:

- I. Emergency Management Departmental Report - Keith Morgan

Director, reported on planning, training, preparedness, outreach, exercises, workshops, and upcoming drills.

- II. Planning And Development Departmental Report - Charlie Dissell

Director, reported on quarterly statistics for permitting, addressing, enforcement, current development cases, conceptual review, meeting times and vacancies for the Board of Adjustment and the Planning and Zoning Commission, and approved subdivisions.

12. OTHER REPORTS:

- I. Discussion Of Time Frame, Tasks, And Budget For The Coordinated Long Range Plan - Charlie Dissell And Leanne Harter

Harter, County Outreach & Special Projects Manager, reported on planning, various elements, next steps, timeframe, and community meetings. Sanders stated the Board has committed \$50,000 for next year.

- II. Discussion And Direction On Centralized Mail Delivery System - Leanne Harter

County Outreach and Special Projects Manager, has reviewed the current outgoing mail process by department and building. She provided the current list of leased postage machines. The Intelligent Mail package barcode (IMpb) will be required as of 1/26/14 requiring an additional investment in software and hardware. She presented options and is working with the vendor to meet the USPS requirements.

Sanders questioned the number of leases. Harter spoke with the vendor, Pitney Bowes, and was told consolidation of leases was not feasible. Sanders wants clarification and additional conversation with Pitney Bowes. Toot stated the current setup works for the County. Harter stated she will schedule a meeting with Sanders, Treasurer Twedt and the Pitney Bowes representative. Sanders stated usage should be reflected in departmental budgets. Twedt stated a new postage machine will be needed.

Sander concurs.

13. LIAISON ASSIGNMENTS & COMMITTEE MEETINGS UPDATES:

Clinton reported meeting with Deb Schildroth about the Regional Governance Board processes and updating the Governance Board about the Community Life Program (CLP).

14. PUBLIC FORUM #2:

None

15. ANNOUNCEMENTS FROM THE SUPERVISORS:

Clinton announced there is a downtown open house starting at 5 pm for the City of Ames as part of its sesquicentennial celebration.

16. ADJOURNMENT:

Sanders moved, Clinton seconded to adjourn at 11:20 a.m. Roll call vote. (MCU)