



## STORY COUNTY BOARD OF HEALTH

Paul Toot-Chair  
Dr. John Paschen, Vice-Chair  
Dr. John Kluge  
Mark Speck  
Dorathy Twedt

STORY COUNTY ADMINISTRATION  
900 6<sup>TH</sup> STREET  
NEVADA, IOWA 50201

### STORY COUNTY BOARD OF HEALTH Minutes

December 6, 2011

Story County Administration Building  
Assessor's Conference Room, 1<sup>st</sup> floor  
900 6<sup>th</sup> Street, Nevada, Iowa 50201

#### **BOARD PROCEEDINGS December 6, 2011**

The Board of Health met on December 6, 2011 at 4:30PM in the Story County Administration Building. The Board members in attendance were Paul Toot-Chair, Dr. John Paschen-Vice Chair, and Dr. John Kluge. Members not in attendance were Mark Speck and Dorathy Twedt. Others at the meeting included: Margaret Jaynes, Cathy Bazylnski, Matt Cory, Ashley Harmon, Terri Olinger, and Eileen Mullen.

#### **CALL TO ORDER 4:30 p.m. by Paul Toot.**

**CONSENT AGENDA (All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time the Board votes on the motion.)**

1. Approval of Agenda.
2. Minutes: September 6, 2011

Agenda for December 6, meeting and minutes from the September 6, meeting, moved by Kluge, seconded by Paschen (MCU)

#### **PUBLIC FORUM**

No comments from the public were made at this time.

#### **ADDITIONAL ITEMS**

No additional items.

#### **QUARTERLY REPORTS AND DISCUSSIONS/ACTIONS**

1. Mid-Iowa Community Action Report – Janelle Durlin  
Janelle was not in attendance.
2. Homeward Regular Report – Eileen Mullan and Terri Olinger  
Eileen reported on her work since the last Board meeting. She is working with a committee which includes the Red Cross, to make all shelters into access and functional needs shelters. Meaning, if there is a person that needs a shelter and they have special needs that shelter needs to be able to accommodate this person. All shelters need to be able to accommodate anyone with a disability (i.e. paraplegic, diabetic, etc) since a disability does not translate into a medical condition. Dr. Paschen asked how this it is possible to accommodate all disabilities in all the shelters. Eileen's response was that if there is a shelter that does not have these capabilities that it will have ways to get what it needs for it to be accessible with help from Red Cross. Eileen talked about the IDPH (Iowa Department of Public Health) surveyed Homeward Public Health, that went well. She also talked about a conference that she and Terri Olinger went to in Omaha, NE, about the Joplin experience. She also talked about the importance of having an emergency response plan in place and things that we can change in our own plans to better our preparedness. Eileen talked about our role in the EOC. There



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will be a Pandemic Meeting by the Story County Emergency Planning Team, a sort of table top to exercise how

### 3. Approval of Emergency Response Plan – Eileen Mullan

Motion to approve moved by Kluge, seconded by Paschen. (MCU)

Terri Olinger, Public Health Nurse reported on immunization audits, she says that the clinics are very busy now getting children caught up on immunizations. Flu shots are also offered at these clinics. No lead visits were made for this quarter; there was a lead coalition meeting on November 22, 2011. Terri reported that there have been two cases of Spinal TB this year. There was a food borne illness outbreak with a few hospitalizations, Norovirus was involved. Terri also reported on other diseases they have been tracking. Other things reported on included Emergency Preparedness Grant, a mass casualty exercise held by Story County Emergency Management and the EOC, and a workshop held by HOMEWARD for public health emergencies.

### 4. Story County Environmental Health Department Regular Report – Margaret Jaynes

Margaret Jaynes reported on the Environmental Health Departments progress since the last meeting in September. Margaret reported on the numbers for the Fiscal year 2012. Complaints from county residents are low; The Septic Pumper Inspection Program will be bringing in \$6,000 for the department and has proven successful in its early stages. The department has been busy with training this season and they have been to many very helpful workshops and conferences. The department is almost done with the Emergency preparedness courses they have been asked to take by Keith Morgan, Story County Emergency Management. There are currently 11 open lead cases in Story County they most vacant houses that are not being rented at this time, the adoption of chapter 68 “Control of Lead-based Paint Hazards” was passed by the Board of Supervisors with no comments received from the public. She mentioned the issues of wastewater in the fringe area of Ames and Gilbert and what they are trying to do to take care of the problems. There have been various meeting and presentations given around the county. The Department was recently audited by The IDPH. They received a grant from The Carbon Monoxide Safety Program and Consumer Protection Safety Commission, Margaret has given eight presentations and handed out 80 Carbon monoxide alarms. Margaret also reported on what she has planned for next quarter.

### 5. Story County Environmental Health Department Budget Report – Margaret Jaynes

(Consideration by the BOH to approve the Environmental Health Department’s FY-13 budget for submission to the BOS)

Margaret talked about the expenses and revenues of the last fiscal year and proposed the new budget for the next fiscal year 2013.

Move by Paschen to approve the budget, seconded by Kluge (MCU).

There was separate discussion on the matter to increase the Environmental Health Department’s Office Assistant position from a ½ time position to a full time position.

Move by Paschen to recommending to the BOS that the Office Assistant position be increased from ½ time to full time, seconded by Kluge (MCU).



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**PUBLIC HEARING ITEMS:**

No items for public hearing.

**STAFF COMMENTS**

No Comments from the staff.

**BOARD COMMENTS**

Paul Toot reported that the Story County Medical Examiner submitted a proposal to The Board of Supervisors to hire 3 death investigators to aid him with investigation calls. The investigator would have to have a medical background or paramedic training. Matt Cory, Environmental Specialist, said that he would be interested in the position and would be willing to volunteer for a six month trial period. The County Medical Examiner knows of another person that would be interested in volunteering for this six month trial period. The BOS will continue negotiations with the medical examiner and keep the BOH informed.

**ADJOURNMENT**

Move by Paschen to adjourn, seconded by Kluge (MCU).  
Meeting adjourned at 5:55 pm.