



# Story County Board of Health

## Draft Minutes

<b>DATE:</b> December 7, 2010	* Jane Halliburton, Chair	2010
	John Kluge	2011
<b>CALL TO ORDER:</b> 4:35 p.m.	John Paschen, V. Chair	2011
	Mark Speck	2012
<b>LOCATION:</b> Administration Building 900 Sixth Street, Nevada	Dorathy Twedt	2012
<b>ADJOURNMENT:</b> 5:45 p.m.	*Absent	

**OTHER PEOPLE PRESENT:** Margaret Jaynes, Environmental Health Director; Cathy Bazylinski, Environmental Specialist II; Matt Cory, Environmental Specialist II, Jane Larkin, YSS, Eileen Mullan, HOMEWARD, Terri Olinger, HOMEWARD, Shelly Lumsden CFR, MECCA, Pam Oliver, Office Asst. Environmental Health

John Paschen, V. Chair, sitting in for Jane Halliburton  
**APPROVAL OF CONSENT AGENDA** Speck/Kluge (MCU)

**PUBLIC FORUM: Opened: 4:36 p.m. – Closed: 4:36 p.m.**  
None.

### QUARTERLY REPORTS & DISCUSSIONS:

**1. Youth & Shelter Services Regular Quarterly Report – Jane Larkin, Certified Drug & Alcohol Counselor/Prevention Specialist, Community Prevention Coordinator with YSS**

Refer to report by Jane Larkin  
Additional comments by Jane Larkin:

- Bags were given out by Ms. Larkin to those at the BOH meeting with regard to the Family Meals Campaign. YSS worked with an ISU class to develop a Family Meals Campaign. ISU came up with the design of the bags and ‘attention getters’ for the community, showing the importance of families having meals together. The National Family Meals Day is at the end of September. For the months of September and October YSS went to various grocery stores and farmer’s markets to set up a booth and hand out the bags and material inside (example: family discussion starters). The bags were given to the 1<sup>st</sup> and 5<sup>th</sup> graders throughout Story Co. with a \$5,000 grant. YSS also partnered with restaurants and other businesses where they offered coupons that supported the Family Meals Campaign. Table tents were set up at the different restaurant sites. A great success!

## 2. **HOMEWARD Regular Quarterly Report – Eileen Mullan, Director of HOMEWARD, Story Co. Public Health**

Refer to reports by Eileen Mullan

Additional comments by Ms. Mullan:

- Home Care Aide grant funding source will be using more of monies in December.
- Community Needs Assessment done every five years and showed great response of greater than 50%. Story County Community Coalition (SCCC) will do more drill down of information they have from the Community Needs Assessment to see what the needs are in Story County.

The Board of Health & Story County Public Health has responsibility to put together the CHNA/HIP (Community Health Needs Assessment & Health Improvement Plan) plan and send it to the State by the end of February.

Refer to report by **Terri Olinger, Story Co. Public Health Nurse, HOMEWARD**

Additional comments by Ms. Olinger:

- 200 of the 500 doses of flu vaccine were high dose with 4 times the antigen.
- With regard to Lead Ms. Jaynes states the landlord will try repainting windows vs. replacing.
- Every clinic on the east side of the county received a vaccine refrigerator.
- This year's grant money will afford the training of an extra nurse who will assist in reportable communicable diseases and contact investigations.
- Will continue working with the retired senior volunteer program with updating medical data base.
- Continue to train people in incident command.
- One of the grant activities this year is to have the BOS and BOH authorize the Bioemergency Preparedness Plan for Story Co. Dr. Kluge suggests putting revisions in **red** or **bold**. Training plan for this program December 16, 2010, from 8-10 a.m. at Mary Greeley.

Mr. Speck asked about meningitis cases and Ms. Olinger stated there were two presumptive cases. Dr. Paschen asked about influenza cases and Ms. Olinger reported there were 3-4 at Iowa State a month ago. One case of pertussis this month and one case in August.

## 3. **Story Co. Environmental Health Dept. Quarterly Report**

Refer to report by **Margaret Jaynes, Environmental Health Dept.**

Additional comments by Ms. Jaynes:

- No concrete suggestions re: bed bug prevention from BOH other than the possibility of using plastic coverings. Will wait and see what's going on statewide and if they're still offering furniture.
- Ames BOH – Still no decision on that. IDPH attorney trying to get a hold of the City of Ames Attorney to see if Ames wants to continue to have their own BOH or if they'll be under Story Co. Mr. Speck asked what Ames does now? Ms. Jaynes states the City of Ames' code can declare their city council as their BOH because they are over 25,000 people. They do not have a medical doctor on their board. There are a few other cities with the same problem. This affects the lead grant and the lead code that is trying to be adopted and also septic systems.
- Crestview MHP – Ms. Jaynes did have an unofficial meeting with some of the city officials, city council and manager and they were not encouraging at all to have Crestview served by the City of Ames sewer system.
- Moose MHP – Everyone has moved out, there are about ten empty trailers that are wrecks with taxes due on them and the owner of the trailer park doesn't own the trailers. They have to go through some legalities to be able to move them off the land. Steve Owen, the assistant county attorney, said they definitely will work with them by getting a hold of the treasurer's office to wipe the taxes off the board to expedite the process of cleaning up the mobile home park. Their plan is not to open it again as a park.  
Mr. Speck asked what is going to be done with Crestview to be in compliance. Ms. Jayne states the DNR is overseeing their septic system, lagoon, mound and their public water system. Story Co. Environmental Health handles mostly nuisance complaints.

- Meeting with Assistant Co. Attorney re:

- Liability insurance for staff & BOH members – Contact Knapp-Tedesco insurance agency that covers the county to see what level of risk they want to take on and what they recommend for liability insurance for us.
  - BOH by-laws – Not required; but, Mr. Owen thinks it's a good idea for the BOH to write up some by-laws.
  - City vs. county code enforcement – These are cities not including Ames that don't have their own health dept. but have nuisance codes. They have wanted the Story Co. Health Dept. to enforce these codes and Mr. Owens' recommendation is to allow or encourage each city to enforce their own code.
  - Authorization to enter property –
    - Environmental Health is an agent of the state but has no warrant authority. Tenant and owner have to have reasonable expectation of privacy and can ask the health dept. to get off their property. Mr. Owen did recommend rewriting regulations to enhance ability to enter property.
- What's up for next quarter –
- Ms. Jaynes is recommending and including in the ordinance 110 that the contractors have to be certified by taking the NEHA Certified Installer Onsite Wastewater Treatment Systems basic exam.

With regard to expenditures on the budget for next year, Ms. Jaynes mentioned the 2005 Taurus station wagon with about 44,000 miles that is not exactly a good field vehicle with little clearance from the ground. Maybe look to replace with a truck or something higher off the ground. Dr. Paschen asked about buying a used DOT truck at their sales.

**MOTION: Recommend to BOS to approve Environmental Health Budget for FY 2012  
Speck/Kluge (MCU)**

**4. MECCA Problem Gambling Service presentation – Shelly Lumsden, Certified Prevention Specialist**

Refer to report by Shelly Lumsden  
Additional comments by Ms. Lumsden:

- 'Casino nights' go on after prom party events so MECCA works with committees to have alternatives and not engage youth in those kinds of activities.
- Also does assessments at fairs and teachings at Ames High School.

**MOTION: Approve the Story Co. Bioemergency Preparedness Plan for FY 2010  
Kluge/Speck (MCU)**

**MOTION: To approve adoption of 2011 Calendar  
Twedt/Kluge (MCU)**

**STAFF COMMENTS**

Table election of BOH chair till next meeting.

**BOARD COMMENTS**

Dr. Paschen mentions Jane Halliburton's retirement party December 28, 2010.  
Dr. Kluge mentions the possibility of enteric outbreaks from selling unpasteurized milk.

**ADJOURNMENT: 5:45 p.m. Speck/Kluge (MCU)**

Approval of minutes

Title and date