



## Story County Board of Health

# MINUTES

<b>DATE:</b> June 10, 2008	Jane Halliburton, Chair	2010
	John Kluge	2008
<b>CALL TO ORDER:</b> 4:32 p.m.	*John Paschen, V. Chair	2008
	Mark Speck	2009
<b>LOCATION:</b> Administration Building 900 Sixth Street, Nevada	Dorathy Twedt	2009

**ADJOURNMENT:** 5:26 p.m. \*Absent

**OTHER PEOPLE PRESENT:** Don Nolting, Director; Cathy Bazylinski, Environmental Specialist; Angie Huisman, Recording Secretary; Terri Olinger; Deb Beelner; Judie Hoffman; Eileen Mullan

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### APPROVAL OF CONSENT AGENDA Kluge / Speck (MCU)

1. Approval of March 4, 2008 Minutes
2. Approval of Agenda
3. Affirmation of signature of Chairperson for Memorandum of Understanding number MOU-2009-AW-85.
4. Affirmation of signature of Chairperson for amendment to Childhood Lead Poisoning Prevention Program increasing budget by \$1,077.00 totaling \$27,837.00.

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### PUBLIC FORUM:

None.

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### QUARTERLY REPORTS & DISCUSSIONS:

#### 1.) **HOMEWARD Health Services – Eileen Mullan and Terri Olinger**

Ms. Eileen Mullan of Homeward distributed her quarterly report to the Board.

Ms. Mullan summarized the financial findings of her report and the changed allocations of the funding.

Ms. Jane Halliburton discussed the April publication by the Bureau of Disease Prevention, asking Ms. Mullan if she had any comments about the document. Ms. Mullan stated that she had reviewed the publication; however has no comment at this time. Ms. Halliburton described the annual report, specifically the section regarding immunizations and routed it among the Board members.

Ms. Halliburton asked Ms. Mullan if she had received any direct communication about a new employee. Ms. Mullan responded that Mr. Bryan Dieter is the new CEO approved at a special meeting the previous evening at Mary Greeley. The Board discussed the announcement published in the newspaper and suggested inviting Mr. Dieter to a Board of Health meeting, noting the possibility of calling a special meeting for such.

Ms. Halliburton described the new emphasis on the Health Department for emergency responding.

Mr. John Kluge requested that the Board also invite the head of the Story County Medical Center.

**MOTION: Move to invite the CEOs of Mary Greeley Medical Center and Story County Medical Center to meet with the Board of Health in the near future. Kluge / Twedt (MCU)**

Ms. Halliburton discussed the letter preparation to invite them and discuss scheduling in the future.

Ms. Terri Olinger, public health nurse with Homeward, distributed her report and An Ethical Framework for Use in a Pandemic handout to the Board.

Ms. Olinger described the recent clinics and immunizations provided as well as the updated donation prices as of July 1<sup>st</sup>.

Ms. Olinger discussed the increase in senior foot clinics.

Ms. Olinger described the events scheduled for June 14<sup>th</sup> at Inis Grove Park in Ames, displays include lead prevention, lifeline, hospice, home care services, new health buddy, home disaster preparedness booklets, and blood pressure screenings.

Ms. Olinger continued to detail her report and listed some specific cases reported.

Ms. Olinger described the progress being made on the pandemic planning, including upcoming exercises scheduled.

Ms. Halliburton discussed the recent flooding and the often overlooked concern with Tetanus, suggesting that Ms. Olinger work with Ms. Lori Morrissey of Emergency Management to release information about Tetanus. Ms. Halliburton cited other sources of information and asked Ms. Olinger to provide an update on the matter at the next Board meeting.

Ms. Olinger summarized her coordination with emergency rooms and the potential for extra clinics. Ms. Halliburton commented on the extensive flooding in several towns around the

County, offering the Board's assistance if needed.

Mr. Speck asked for clarification to the price of three vaccinations. Ms. Olinger clarified that the price is per vaccine.

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## **2). Story County Health Department Regular Report – Don Nolting**

Mr. Don Nolting distributed the quarterly report.

Mr. Nolting noted that he has added to the report and left in last year's data as a reference to compare to this year.

Mr. Nolting described the limitations the weather imposed on some of the Department's work as well as contractors.

Mr. Nolting discussed the amount of incomplete systems discovered through their inspection efforts, noting that they are mostly found on older farmsteads. Mr. Nolting added that ten (10) incomplete systems have been identified already and that last year's total was only fifteen (15).

Mr. Nolting pointed out that the amount of geothermal wells being drilled has increased again this year, and attributes the increase to the benefits to consumers.

Mr. Nolting informed the Board that the rehabilitation program funds have been exhausted and that he expects that they will increase again after the fiscal year begins July 1<sup>st</sup> with the receipt of additional funds.

Mr. Nolting compared the amount of site evaluations this year (51) to that of last year (160).

Mr. Nolting described the classes offered for discharging systems and the NPDES program, adding that the Department has accounted for 117 systems requiring permits and sampling. Mr. Nolting further described the classes and attendance. Mr. Nolting compared the amount in Story County (117) to that of Boone County (over 1,000).

Mr. Nolting described the upcoming NEHA 77<sup>th</sup> annual conference in Tucson that Ms. Cathy Bazylnski will attend in June.

Mr. Speck asked for the status of the Onion Creek Farm violation. Mr. Nolting responded that no progress has been made due to the wet conditions. Mr. Speck asked if Mr. Joe Lynch has been contacted by the Department. Mr. Nolting affirmed, adding that he intends to give him an appropriate timeframe that meets the weather conditions, noting the steep slope on the property.

Mr. Kluge asked if cisterns were also looked for when inspecting for abandoned wells on properties. Mr. Nolting commented that cisterns are a liability for homeowners, adding that the grant funds have been paying for cistern filling as well as wells, but that it may or may not continue to do so in the future. Mr. Nolting added that abandoned cisterns have been treated the same as abandoned wells, but are not considered a violation.

Ms. Dorothy Twedt asked for clarification about the liability of a cistern. Mr. Nolting described the safety concerns of cisterns, noting that they can be maintained and used as an alternate source of non-drinking water. Ms. Twedt described a cistern on her property, adding that she

keeps it as an alternate source of water incase of fire or other emergency. Mr. Nolting acknowledged this use, but noted that some instances of cross-contamination with the drinking water have occurred.

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### **3). Story County Tobacco Task Force – Judie Hoffman**

Ms. Judie Hoffman of the Story County Tobacco Task Force presented her quarterly report.

Ms. Halliburton distributed an article by ISAC regarding a smoking progress report, offering to provide a copy to Ms. Hoffman.

Ms. Hoffman summarized her work through the grant for the Story County Tobacco Taskforce over the past five (5) years. Ms. Hoffman noted that her grant concludes on July 1<sup>st</sup> and that it is the same date that the Smoke Free Air Act is scheduled to go into effect, adding that this will be her last regular visit to the Board of Health.

Ms. Hoffman briefly recapped the amount of hotels and restaurants that have become either partially or completely smoke free.

Ms. Hoffman described her work with sororities and fraternities in an effort to have them be smoke free.

Ms. Hoffman summarized the progress made to have medical centers be smoke free.

Ms. Hoffman informed the Board of a kick-off event for smoke free air in Iowa to be held on Tuesday, June 24<sup>th</sup>, one week prior to the law going into effect. Ms. Hoffman added that awards will be given out and that the Attorney General will be speaking. Ms. Hoffman distributed invitations for the event.

Mr. Kluge asked for clarification to the enforcement of the Act. Ms. Hoffman clarified that IDPH will be in charge, but anticipate that local entities will actually be in charge. Ms. Halliburton added that the IDPH has designated local areas of enforcement and provided draft rules online. Further discussion continued about the local enforcement of the Act.

Ms. Halliburton commented that a FEMA representative from Oregon intends to model a similar law after the one adopted here in Iowa. Ms. Halliburton continued to describe the adopted Act and the exemptions thereof, noting the challenges of the transition that typically occur. Further discussions about the details of the law were discussed, including signage.

Ms. Jane Larkin of Youth and Shelter Services and the Tobacco Taskforce described a statewide handout distributed and offered to answer questions, adding that an excellent Q&A section is available on the IDPH website.

Ms. Larkin described the quarterly report, adding that much more information is provided in the report than necessary.

Ms. Larkin discussed the smoking bill and the effects on local parks.

Ms. Larkin summarized her recent meeting with the Story County Fair Board, noting that it was decided that the Story County Fair will be tobacco free and that they are the first fair to adopt such a policy.

Ms. Larkin described the addition of a Just Eliminate Lies (JEL) group in Story County. Ms. Larkin described the projects that the group has worked on, noting that the table tent cards distributed to the Board were designed by the group as well as the coordination of their printing. Ms. Larkin described the business cards distributed to two schools by the group for an event on April 2<sup>nd</sup>.

Ms. Larkin commented that she is applying for another year for the grant and asked the Board if they would be willing to provide a letter of support for that. Ms. Larkin added that the purpose of the grant would be to provide technical assistance for the newly passed law, helping the youth, working with schools, and providing more awareness about tobacco use and not just smoking. Ms. Larkin provided a sample letter to the Board.

**MOTION: Move to send a letter of support, as described, from the Board of Health to the Iowa Department of Public Health. Speck / Kluge (MCU)**

Mr. Kluge asked for more information regarding the effect of the new law on local parks. Ms. Larkin responded that the parks have gone beyond requirements by the State and have gone tobacco free, not only smoke free.

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## **ADDITIONAL ITEMS:**

### 1. Pandemic Planning Update – Eileen Mullan

Ms. Mullan provided an outline of strategies.

Ms. Mullan commented on the use of guidelines and phases to help determine actions and goals.

Ms. Mullan described the population of Story County including Iowa State University (ISU), and the estimate that 30% becoming ill and having a 3% mortality rate.

Ms. Mullan continued with her slide presentation by showing the incident command system, noting that it has been utilized previously for the Norovirus.

Ms. Mullan described collaboration methods and what has been learned from other efforts.

Ms. Mullan discussed the amount of money provided this fiscal year (approximately \$36,000) to purchase equipment and salaries, noting the 20% decrease for the next fiscal year giving them a total of approximately \$28,000.

Ms. Mullan commented on the enormity of the task and the uncertainty of funds available.

Ms. Mullan described the pandemic steering committee and its members and the subcommittees that were formed under it.

Ms. Mullan discussed the outcome of a Point of Distribution (POD), including the vaccine distribution, a back-up plan, other information about PODs and the different areas involved.

Ms. Mullan described the high amount of volunteers required to operate a POD, noting that each four (4) hour shift would require approximately 191 volunteers comprised of both medical

and non-medical professionals.

Ms. Mullan described the plan to obtain supplies, including where they will come from and how organizations will obtain reimbursement for them.

Ms. Mullan further detailed the volunteer requirements, noting that they are a vital component to success. Ms. Mullan added that RSVP and CDR will be utilized as well as Mary Greeley Medical Center, noting that a database will be developed in the near future.

Ms. Mullan outlined the support systems for quarantine and isolation as well as a morgue, noting that areas for each have been identified.

Ms. Mullan described the phases in which Safeguard Iowa Partnership (SIP) will operate, adding that a report will be available in the future.

Ms. Mullan summarized the activities completed utilizing the grant money.

Ms. Mullan informed the Board that she intends to provide a brief presentation at each meeting in the future, adding that emphasis will be placed on the pandemic planning.

Dr. Kluge acknowledged the information provided regarding morgue capacity, questioning if data has been gathered about burial capacity. Ms. Mullan responded that the planning progressed that far yet.

Dr. Kluge commented that funeral homes have recently exceeded their capacity and has had to outsource the services. Ms. Mullan commented that they committee has not looked at that in detail yet.

Ms. Mullan added that Ms. Olinger is working with multiple entities to coordinate a mass casualty plan that is not yet complete, but will address issues such as burial. Dr. Kluge added that some cemeteries have strict rules regulating how many graves may be dug in one day, as well as limited resources to dig the graves.

## 2. Election of Officers for Calendar Year 2008

Ms. Halliburton commented that she does not necessarily need to be Chair again and offered to pass the duty to another member.

MOTION: Move re-election of Ms. Jane Halliburton as Chair and Dr. John Paschen as Vice Chair of the Board of Health for calendar year 2008. Kluge / Twedt (MCU)

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### **STAFF AND BOARD COMMENTS:**

The Board discussed the next meeting date of September 9<sup>th</sup>, noting the unavailability of the Public Meeting Room at the Administration building due to the school election. The Board discussed the options of either changing the location or the date of the meeting.

Ms. Twedt added that she is not able to attend the meeting if it is to be held on the same date due to her participation as an election worker for the school election.

Ms. Angie Huisman described location and date options as well as the amount of attendees

required for a quorum.

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**ADJOURNMENT:** 5:26 p.m. Twedt / Kluge (MCU)

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Approval of minutes

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Title and date