

# **CENTRAL IOWA COMMUNITY SERVICES**

Regional Governance Board

June 30, 2014 @ 1:00PM

Public Meeting Room, Story County Administration Building  
900 6<sup>th</sup> Street, Nevada, IA 50201

## **Agenda**

Welcome and Introductions

### **Agenda & Minutes**

Action

### **28E Agreement Update** (John)

Informational

### **Legislative Update** (Russell and Deb)

Informational

### **Proposed Dates for Future Meetings** (Deb)

Action

### **Election of Admin. Team Officers**

Action

- Recommendation: Deb Schildroth, Chair/CEO and Jody Eaton, Vice Chair and Secretary

## **Committee Reports**

### Finance

#### Duties of the Finance Committee (Jill)

Action

- Recommendation: The Committee would be responsible for:
  1. Reviewing Fiscal Policy changes and making recommendations to the Governing Board.
  2. The Committee would review monthly regional financial reports.
  3. All other recommendations from the Admin. Team to the Governance Board regarding fiscal matters would be shared with the Committee for informational purposes.

#### Expenditure Approval Authority (Jill)

Action

- Recommendation: Beginning in FY 15, Authorize individual County Boards of Supervisors to approve claims up to budgeted amount in County's Fund 10.

Payment Protocol for Regional Pooled Funds (Jill)	Action
<ul style="list-style-type: none"> <li>• The Governing Board shall first authorize any payments from the Regional Pooled funds account.</li> <li>• The CEO will then review/approve all claims and send to the Fiscal agent for payment.</li> </ul>	
Protocol for Applying for Pooled Funds (Jill)	Action
<ul style="list-style-type: none"> <li>• A County would project ending monthly fund balances for the FY.</li> <li>• The County would determine If there would be insufficient funds to process bills during any of those months.</li> <li>• If so, the County would submit an application to the Admin. Team Finance Committee Chair</li> <li>• Admin. Team would make a recommendation of action to the Governance Board.</li> </ul>	
Story County Community Life/Consultation Update (Deb)	Action
<ul style="list-style-type: none"> <li>• Recommendation: Approve discussion of scope of work RFP proposal with Parker Dennison</li> </ul>	
Grinnell Medical Center Request – (Jill and Dawn)	Action
<ul style="list-style-type: none"> <li>• Recommendation: Approve \$43,593.72 for initial start-up costs</li> </ul>	
Fiscal Agent Update (Heidi)	Informational
<u>County Enterprise Services</u> (Deb)	
Case Management Updates	Informational
<u>Policy/Management Plan/Info/Public Affairs</u>	
Regional Plan Updates (Jody)	Informational
Transition Plan (Jody)	Action
<ul style="list-style-type: none"> <li>• Recommendation: Approve Initial Transition Plan for DHS review</li> </ul>	
IT Contract Update (Russell)	Informational
<u>Rate Setting/Contracting</u> (Linn)	
<ul style="list-style-type: none"> <li>• Recommendation: Approve FY 15 contracts</li> </ul>	Action
<b>Regional Advisory Board</b> (Mary & Al)	Informational
<b>ASSET</b> (Deb)	Action
<ul style="list-style-type: none"> <li>• Recommendation: Approve CICS Region as a Funder</li> </ul>	
<b>Regional Functions</b> (John/Deb)	Informational

**HIPAA Protocol Update** (John & Russell) Action

- Recommendation: Admin. Team representatives will provide:
  - Handbook updates
  - Training
  - Consultationto member County covered employees at no cost.

**Liability Coverage** (John) Action

- Recommendation: Approve ICAP Proposal

**Supported Employment RFP Update** (Russell) Action

- Recommendation: Approve NIVC proposal for Franklin and Hardin Counties
- Recommendation: Rebid Story County
- Recommendation: Approve Contract with Progress Industries

**County Updates** Informational

**Public Comment**

**Adjourn**

July – December 2014  
Proposed Regional Board Meeting Dates

Monday, July 21<sup>st</sup> at 1:00pm

Monday, August 18<sup>th</sup> at 1:00pm

Monday, September 22<sup>nd</sup> at 1:00pm

Monday, October 20<sup>th</sup> at 1:00pm

Monday, November 17<sup>th</sup> at 1:00pm

Monday, December 22<sup>nd</sup> at 1:00pm