

Story County  
Board of Supervisors Meeting  
Minutes

4/15/2014 - Minutes

1. CALL TO ORDER: 10:00 A.M.

The Board of Supervisors met on 4/15/14 at 10:00 a.m. in the Story County Administration Building. Paul Toot, Rick Sanders, and Wayne E. Clinton with Paul Toot presiding. (All audio of meetings available at [storycountyiowa.gov](http://storycountyiowa.gov)) Clinton asked all present to reflect upon the Boston Marathon bombing on this first anniversary.

2. PLEDGE OF ALLEGIANCE:

None

3. PUBLIC COMMENT #1:

None

4. CONSIDERATION OF MINUTES:

I. 4/8/14 Minutes

Clinton moved, Sanders seconded the approval of minutes. Motion carried unanimously (MCU) on a roll call vote.

5. CONSIDERATION OF PERSONNEL ACTIONS:

I. Action Forms:

1)correction for a new hire - temporary in CLP from 2/26/14 to effective 3/24/14 for Kate Appleton @ \$7.25/hr; 2)re-evaluation of position in CLP effective 4/20/14 for Charlotte Wingert @ \$11.71/hr; 2)transfer from CLP to Auditor effective 4/20/14 for Kevin Norris @ \$45,501/40/annual. Sanders moved, Clinton seconded the approval of personnel actions. Roll call vote. (MCU)

6. CONSENT AGENDA:

Clinton moved, Sanders seconded the approval of the consent agenda, pulling item #12 for discussion and adding Road Closures #14-30, #14-31, #14-32, #14-33 and #14-34, and a Utility Permit #14-40, as follows:

- I. Consideration Of Resolution #14-88, Appointment Of Deputy Auditor
- II. Consideration Of Military Vehicle Certification Of Compliance Of Federal Motor Vehicle Standards For The 2012 BAE Systems Caiman
- III. Consideration Of Contract For Highway Right Of Way With Woodland Farms Inc. For The Purchase Of Permanent Easement In The Amount Of \$175.00. Project # L-LAF25- -73-85
- IV. Consideration Of Final Plans For RCB Culvert Replacement - Twin Box On 550th Street; 0.61 Mile South Of The NW Corner Of Section 25-85-24. Project # L-LAF25- -73-85
- V. Consideration Of IDOT Contract With Peterson Contractors, Inc. Of Reinbeck, IA For RCB Culvert Replacements - Single Box Project On GW Carver Ave., Lafayette Twp, Section 16, Single Box Project On 270th St., New Albany Twp, Section 32, Single Box Project On 170th St., Richland Twp, Section 11, In The Amount Of \$242,102.20. Projects - FM-CO85(120)--55-85, FM-CO85(121)--55-85, FM-CO85(122)--55-85
- VI. Consideration Of FY 15 Provider And Program Participation Agreement With Homeward Effective 7/1/14 - 6/30/15
- VII. Consideration Of The FY 15 Provider And Program Participation Agreement With The Salvation Army Effective 7/1/14 - 6/30/15
- VIII. Consideration For Maintenance Agreement Between Auditor And InfoMax For The Folder Effective 5/1/14- 4/1/15 @ \$543.88
- IX. Consideration Of Campground Attendant Contract Between Story County Conservation Board And Patricia Jensen, 4/18/14-10/30/14 @ \$6,720
- X. Consideration Of Quarterly Reports: Auditor, Recorder, And Sheriff
- XI. Consideration Of Title VI Non-Discrimination Agreement Between Iowa Department Of Transportation And Story County
- XII. Consideration Of Contract Between Robert Half Technology And Information Technology For A Contract To Hire Network Position Effective 4/21/14 @ \$49.00/Hr

Barb Steinbeck, IT Director, reiterated the discussion from the April 8th meeting. Sanders asked for clarification regarding the length of the contract. Toot asked if Assistant Attorney, Jessica Reynolds, had reviewed and approved the agreement. Reynolds stated Steinbeck drafted an addendum stating the contract length is six months. Sanders moved, Clinton seconded the approval of the contract between Robert Half Technology and IT for a contract, with the addendum as stated by Steinbeck and to be printed, to hire a network administrator position effective 4/21/14 @ \$49.00/hour. Roll call vote. (MCU)

XIII. Consideration Of Road Closure Resolution: #14-30, #14-31, #14-32, #14-33, #14-34

XIV. Consideration Of Utility Permit(S): #14-40

Motion carried unanimously (MCU) on a roll call vote.

7. PUBLIC HEARING ITEMS:

None

8. ADDITIONAL ITEMS:

- I. Bid Opening For April 15, 2014 @ 10:00 A.m. In The Board Room At The Story County Administration Building For RCB Culvert Replacement - Single Box On 140th St.; 0.32 Mi. East Of The NW Corner Of Section 25, Lincoln Township (L-LIN25- -73-85) - Darren Moon

Engineer, opened the bids as follows: 1) Gehrke, Inc., Eldora, Iowa – bid bond attached and signed of \$83,454.65; 2) Peterson Contractors Inc., Reinbeck, Iowa – bid bond attached and signed of \$75,594.81; 3) Richards Construction Co., Inc., Sac City, Iowa – bid bond attached and signed of \$70,301.78. Moon stated the low bidder appears to be Richards Construction Co., but he will review the numbers and return to next week's regularly-scheduled Board meeting.

- II. Consideration Of The Purchase Of A 2014 Ford F-150 @ \$16,590.00 With Trade In And A Truck Topper @ ~\$5,000.00 For Animal Control (Non-Budgeted) - Sue McCaskey

Director, gave the reasons for a new truck: the age of the current truck, the need for a livestock trailer (currently hire the service), and the high cost of a trailer package for the current truck. The new truck comes with a tow package. She recommended approval. Toot asked if the truck was discussed as part of FY15. McCaskey stated yes. Sanders asked about the towing capacity. McCaskey stated a 17-foot aluminum livestock trailer. Sanders moved, Clinton seconded the approval of the purchase of the 2014 Ford F-150 Truck at \$16,590.00 and the purchase of a topper estimated to be \$5,000.00. Roll call vote. (MCU)

- III. Consideration Of Resolution #14-89 Planning And Development Forms To Be Effective 5/1/14 - 12/31/14 - Leanne Harter And Margaret Jaynes

Harter, the Planning & Development (P&D) Director, spoke about amending the P&D application forms to include health permits. Harter reviewed the affected permits. The amendment is in response to a policy change enacted by the Board of Health. Jaynes, Environmental Health Director, provided additional information. The applications now include septic system disclosures to assess water quality. The County changed its policy to be in compliance with State regulations. If changes to a property are being requested, septic systems will be examined as part of the process. Jaynes reported on permit statistics and effect on staff workloads. Sanders moved, Clinton seconded the approval of Resolution #14-89, Planning and Development forms to be effective 5/1/14-12/31/14. Roll call vote. (MCU)

9. AGENCY REPORTS:

- I. Mainstream Living - William J. Vaughn, President/CEO reported on programs and statistics.

10. DEPARTMENTAL REPORTS:

- I. Community Services - Deb Schildroth, Director, reported on General Assistance program including caseload statistics, applications, rent and utilities assistance, SSI Interim Reimbursement program, and Substance Abuse Services. Schildroth reported on the ASSET funding process. \$3,339,512 was allocated for FY15; the County funds one third. Schildroth reported on ongoing changes with MH/DS, the rollout of Integrated Health Homes (IHH) beginning July 1, 2014, changes to the 28E agreement for the Central Iowa Community Services Region, a request for proposals (RFP) for supported employment, and the regionalization of case management. Schildroth reported on current legislative changes. A lively discussion ensued.
- II. Community Life Program - Ron Christensen Director

reported on people served, structural changes, the addition of supervisors to group homes, day services, and supported employment. Billing is up-to-date (report on file in the Auditor's Office). Christensen stated he is working to maintain staff. Sanders stated the Board will provide support to minimize stress. Christensen stated they are staying positive.

11. OTHER REPORTS:

I. FY14 Quarterly Financial Report - Lisa Markley

Assistant Auditor, provided information through the third quarter of the fiscal year. Overall, expenditures are at 68%. Five departments have exceeded 75% of expenditures. Ten departments have requested budget amendments, and seven departments require additional appropriations as well as a budget amendment. Markley will return in May with a budget amendment. 13 departments have exceeded revenue projections. Overall, revenues are at 88%. Markley provided current fund balances.

II. Update And Discussion On Community Rating System (CRS) - Leanne Harter

, P&D Director, provided an update of her January 21, 2014 presentation regarding the CRS application. The National Flood Insurance Program's (NFIP) voluntary Community Rating System (CRS) recognizes the floodplain management and outreach activities of communities that exceed the NFIP minimum standards. Harter has notified the Iowa Department of Natural Resources (DNR) and the Federal Emergency Management Agency (FEMA) of the County's interest. Harter presented an overview of the process, estimates of reductions in flood insurance policies, timeframe, requirements, and next steps.

12. LIAISON ASSIGNMENTS & COMMITTEE MEETINGS UPDATES:

Clinton reported on meetings with Brett Mclain, Veterans Affairs Director, and Deb Schildroth, Community Services Director.

13. PUBLIC FORUM #2:

None

14. ANNOUNCEMENTS FROM THE SUPERVISORS:

Clinton reported on distributing information to department heads about cybersecurity. Sanders stated that Toot will be the representative at the Emergency Management meeting Wednesday night while Sanders attends the ISU Economics Club meeting. Toot pointed out two historical pictures of the old County Home that were restored and printed by Photosynthesis of Ames, and are displayed in the Public Meeting Room.

15. ADJOURNMENT:

Sanders moved, Clinton seconded to adjourn at 11:30 a.m. Roll call vote. (MCU)