

Story County
Board of Supervisors Meeting
Minutes

1/28/2014 - Minutes

1. CALL TO ORDER: 10:00 A.M.

The Board of Supervisors met on 1/28/14 at 10:00 a.m. in the Story County Administration Building. Paul Toot, Rick Sanders, and Wayne E. Clinton with Paul Toot presiding. (All audio of meetings: www.storycountyiowa.gov or call the Auditor's Office: (515) 382-7210).

2. PLEDGE OF ALLEGIANCE:

None

3. PUBLIC COMMENT #1:

None

4. CONSIDERATION OF MINUTES:

I. 01/21/14 Minutes

will be presented at a later meeting

5. CONSIDERATION OF PERSONNEL ACTIONS:

I. Action Forms:

1) new hire in Treasurer's Office effective 1/31/14 for Cody Brimeyer @ \$1192.31/bw; 2) Re-hire in a) Auditor's Office effective 2/18/14 for Russell Cruse @ \$10.50/hr; Dru Toresdahl @ \$10.50/hr; b) CLP effective 1/29/14 for Jennifer Wilson @ \$10.85/hr. Sanders moved, Clinton seconded the approval of personnel actions. Roll call vote. (MCU)

6. CONSIDERATION OF CLAIMS:

I. 1/30/14 Claims

of \$537,297.86 (run date 1/16/14, 34 pages, on file in the Auditor's Office) and authorize the Auditor to issue checks in payment of these claims and payment requests from BooST School Ready Services (\$12,352.52), BooST Early Childhood (\$2,123.00), CIDTF (\$3,186.19), Homeland Security Region 1 (\$0), Holding-Seized Funds (\$990.00), Emergency Management (\$122.50), E911 Surcharge (\$3,202.44), County Assessor (\$2,188.99), City Assessor (\$18,705.55). Sanders moved, Clinton seconded the approval of Claims. Roll call vote. (MCU)

7. CONSENT AGENDA:

Clinton moved, Sanders seconded the approval of the consent agenda, as follows:

I. Consideration Of Intrusion - Monitoring With Simplex Grinnell For Hazel/Duluth/Calhoun Effective 2/1/14-1/31/15 @ 1,751.84

II. Consideration Of Contract For Highway Right Of Way With Nancy Yarnall Schutte Revocable Trust For The Purchase Of Permanent Easement In The Amount Of \$125.00, Project # FM-CO85(122)-55-85

III. Consideration Of Special Class C Liquor License (BW) (Beer/Wine) For Cox's Army Inc. - Suburban Restaurant, 17029 Hwy 69, Ames, IA. Effective 3/21/14 - 3/20/15

IV. Consideration Of Quarterly Reports: Recorder

V. Acknowledge Receipt Of Ames Economic Development Commission (AEDC) Monthly Report
Motion carried unanimously (MCU) on a roll call vote.

8. PUBLIC HEARING ITEMS:

None

9. ADDITIONAL ITEMS:

I. Consideration To Move \$576.32 From Revenue To Marketing For A Commissioners Ad For An Opening - Brett Mclain, Director
reported he would like to amend his budget to pay for advertising. Discussion took place. Jessica Reynolds, Assistant Attorney, reported she has ideas for contacts at no cost. Mclain reported on stats for

female veterans. Lisa Markley, Assistant Auditor, reported on the budget amendment process. Toot stated Mclain should work with Reynolds. Sanders moved, Clinton seconded to refer to Reynolds. Roll call vote. (MCU)

- II. Discussion And Consideration Of FY 2015 ASSET Recommendations - Deb Schildroth
Community Services Director, reported on the FY15 recommendations. Schildroth reported on allocation of funds. Sanders clarified the ASSET process with Schildroth. Sanders moved, Clinton seconded the approval of the FY2015 ASSET Recommendations, with allocation assistance of Markley. Roll call vote. (MCU)
- III. Discussion And Consideration Of Re-Allocating \$1,888 From Heartland Senior Services To The Salvation Army For Bill Payer Services Effective January 1, 2014.
Community Services Director, reported a funded program, previously managed by Heartland Senior Services is now be managed by the Salvation Army. Sanders moved, Clinton seconded the approval of re-allocating \$1,888.00 from Heartland Senior Services to the Salvation Army to continue for Bill Payer Services effective 1/1/14. Roll call vote. (MCU)
- IV. Discussion And Consideration Of Proposal From CAT Ziegler, Altoona, IA For Purchase Of 2013 Trail King TK102HDG Flatbed Trailer In The Amount Of \$68,535.00 Including Trade - Darren Moon
Engineer, stated this is an unbudgeted item but funding is available due to the motor grader lease program. The current trailer is 35-years old and presents safety concerns. Sanders moved, Clinton seconded the approval of the purchase of 2013 Trail King TK102HDG flatbed trailer @ \$68,535.00 including trade-in value. Roll call vote. (MCU)
- V. Discussion And Consideration Of Contract Between Story County And Roseland, Mackey, Harris Architects, PC For Schematic Design Services For Story County Justice Center Courtyard Infill Addition - Cal Pearson And Jessica Reynolds

Cal Pearson, Facilities Management Director, reported space needs and remodeling at the Justice Center and recommends approval. Jessica Reynolds, Assistant Attorney, reported on the relevant Code sections and the bid process. Toot asked if Pearson had worked with this company in the past. Pearson stated no, but has heard great things for them. Sanders asked about available funding and timeframe. Pearson stated funding is available in FY14. Pearson reported on the cost for each itemized stage of the project. Clinton moved, Sanders seconded the approval of the contract between Story County and Roseland, Mackey, Harris Architects, PC for Schematic Design Services for Story County Justice Center Courtyard Infill Addition. Sanders stated it is one of the goals on the Boards priority list. Roll call vote. (MCU). Lauris Olson, Ames, questioned the proprietary information and attachments. Shelly Bellile, Clerk asked, and Toot repeated, if Olson had requested to review the documentation on file in the Auditor's Office prior to the meeting. Olson stated no. Reynolds stated she will consider this an open records request.

- VI. Discussion And Consideration Of Contract Between Story County And Roseland, Mackey, Harris Architects, PC For Story County Community Life Re-Roofing Project Architectural Fees - Cal Pearson And Jessica Reynolds
Facilities Management Director, reported on the Community Life Program (CLP) building roof and leak issue. Repair is not a viable solution and he recommends a new roof. Pearson provided background information. Sanders stated it is a 20-year problem that can be solved with a new design and roof. Sanders moved, Clinton seconded the approval of the contract between Story County and Roseland, Mackey, Harris Architects, PC for Story County Community Life Re-Roofing Project Architectural Fees. Roll call vote. (MCU). Olson requested the same information from Reynolds regarding the proprietary nature of the contract.
- VII. Discussion And Consideration Of 2014 Communications Plan-Leanne Harter
P&D Director, reported on the background information, project overview, and goals. Toot asked about the adjustability of the plan. Harter stated it can be revised. Clinton moved, Sanders seconded the approval of the 2014 Communications Plan. Sanders commented that Story County being a model for communication, transparency, and best practices. Roll call vote. (MCU)
- VIII. Discussion And Consideration Of Countynews@Storycounty.com Email Address - Leanne Harter
P&D Director, reported on this will be part of the Communications Plan, and may require an annual \$50 fee. Barb Steinbeck, Information Technology Director, reported on the link, the process, and the current use by the Attorney's Office. There is no licensing fee, folders can be added and it dovetails with Harter's plan. Harter will work with Elected Officials and Department Heads. Discussion took place. Steinbeck stated the County owns the domain and to change to dot gov. Sanders moved, Clinton seconded that

Harter and Steinbeck work together, the approval of the use of countynews@storycounty.gov email address to county news with the capability to receive and send. Roll call vote. (MCU)

10. AGENCY REPORTS:

None

11. DEPARTMENTAL REPORTS:

I. Animal Control - Sue McCaskey

Animal Control Director, reported on the adoption rate is 99%. She reported on livestock calls, volunteer hours, and standards as a no-kill shelter. The new PetCo in Ames chose the Story County Animal Shelter as its partner for adoptions. McCaskey reported Emergency Management's work to create a plan for handling animals. McCaskey reported on calls, school visits and donations, including a large bequest from the estate of Mr. and Mrs. House of Colo. McCaskey stated her gratitude on behalf of the Animal Shelter.

II. Community Life Program - Ron Christensen

CLP Director, reported on client statistics, billing standards, the new financial manager, Vocational Programs and services, and Day services.

III. Veterans Affairs - Brett Mclain

Veterans Affairs Director, reported on programs statistics, claims, and enrollment for health care. He showed a book about Korea from its government that will be given to all veterans of the Korean War. He reported on outreach efforts and a third honor flight planned for this fall.

IV. Youth And Shelter Services - George Belitsos

Executive Director, reported on the history of Rosedale Shelter. He also spoke of the recent death of Ann Lundvale and how she will be missed. Belitsos reported e-cigarettes and filed State legislation. He reported on visits of youth to the Legislature. Staff submitted and reported on the following programs: Kids Club, Grip Mentoring, and Counseling & Treatment. Belitsos reported on efforts to end human trafficking. (All reports on file in the Auditor's Office.)

Recess @ 11:50 a.m. Reconvened @ 11:55 a.m.

12. OTHER REPORTS:

I. Discussion And Direction Regarding Community Vision Plan - Leanne Harter

P&D Director, reported the Community Vision Plan was a recommendation from the Community Planning Assistance Team (CPAT) report. Sessions will be held towards the end of March 2014, facilitated by LaDene Bowen, Associate Director, Institute for Decision Making at University of Northern Iowa (UNI). Discussion took place. Sanders stated for Harter to proceed as presented, and within the available budget.

II. Building Code Feasibility Study Discussion - Leanne Harter
will address at a later date.

13. LIAISON ASSIGNMENTS & COMMITTEE MEETINGS UPDATES:

Toot reported on meeting with the Bike Club.

14. PUBLIC FORUM #2:

Lauris Olson, Ames, asked about the parameters of meeting dialogue.

15. ANNOUNCEMENTS FROM THE SUPERVISORS:

Clinton will be attending the Regional Health Equity Council meeting from Tuesday to Friday. Toot reported that the Ames Conference Board is meeting tonight in Ames.

16. ADJOURNMENT:

Sanders moved, Toot seconded to adjourn @ 12:10 p.m. Roll call vote. (MCU)