

Story County  
Board of Supervisors Meeting  
Minutes

12/17/2013 - Minutes

1. CALL TO ORDER: 10:00 A.M.

The Board of Supervisors met on 12/17/13 at 10:00 a.m. in the Story County Administration Building. Rick Sanders, Paul Toot, and Wayne E. Clinton with Rick Sanders presiding. (All audio of meetings: [www.storycountyiowa.gov](http://www.storycountyiowa.gov) or call the Auditor's Office: (515) 382-7210). Sanders moved the Department of Human Services (DHS) item so that the presenters can leave for a meeting in Des Moines.

2. PLEDGE OF ALLEGIANCE:

None

3. PUBLIC COMMENT #1:

None

4. CONSIDERATION OF MINUTES:

I. 12/3/13 Canvass Nevada Public Measure & 12/10/13 Minutes

Sanders withdrew the 12/10/13 minutes until the next meeting. Clinton moved, Toot seconded the approval of minutes. Roll call vote. (MCU)

5. CONSIDERATION OF PERSONNEL ACTIONS:

I. Action Forms:

Toot recused himself due to conflict of interest. 1) pay adjustment-longevity in a) CLP (union) effective 12/29/13 for David Sharp @ \$13.29/hr; b) Secondary Roads (union) for David Toot @ \$28.66/hr; c) Sheriff's Office (union) for Loretta Smith @ \$1,829.07/bw; step increase (union) James Schroeder @ \$2,058.47/bw. Clinton moved, Sanders seconded the approval of action forms. Clinton aye, Sanders aye, Toot abstained. Motion passed.

6. CONSIDERATION OF CLAIMS:

I. 12/19/13 Claims

of \$440,334.49 (run date 12/05/13, 36 pages, on file in the Auditor's Office) and authorize the Auditor to issue checks in payment of these claims and payment requests from BooST School Ready Services (\$19,545.20), BooST Early Childhood (\$13,302.57), CIDTF (\$1,401.76), Homeland Security Region 1 (\$0), Holding-Seized Funds (\$0), Emergency Management (\$375.44), E911 Surcharge (\$1,500.29), County Assessor (\$2,451.52), City Assessor (\$12,864.24). Toot moved, Clinton seconded the approval of Claims. Roll call vote. (MCU)

7. CONSENT AGENDA:

Clinton moved, Toot seconded the approval of the consent agenda, pulling items #7 and #8 for discussion, as follows:

I. Acknowledgement Of Resignation From Aaron Steele For The Board Of Adjustment

II. Consideration Of Contract With Christensen Brothers Inc. Of Cherokee, Iowa, For Bridge

Replacement On 295th Street Over East Indian Creek Approximately 2 Miles North Of Maxwell, Iowa, In The Amount Of \$479,586.60. Project # BROS-CO85(68)- -5F-85

III. Consideration Of Resolution #14-59 For Setting Road Vacation Public Hearing For Vacating A Portion Of 650th Avenue, In Sections 10 And 15, Indian Creek Township.

IV. Consideration Of Contract Between Protex Central And Information Technology For Hardware Maintenance Effective 01/01/2014-12/31/2014 @\$510.00

V. Consideration Of Wellness Program Agreement Between The Iowa State Association Of Counties And Story County

VI. Consideration Of Medical Reserve Corps Contract #5884BT105 With Iowa Dept Of Public Health In The Amount Of \$3,750

VII. Consideration Of Resolution No. 14-56 Setting A Public Hearing For January 7, 2014, For First Consideration Of Ordinance No. 227 Prohibiting The Sale Of Nicotine Delivery Systems And Unregulated Products Containing Nicotine Without A Retail Cigarette Or Tobacco Products Permit, Restricting Publicly Accessible Display Of Such Products And Prohibiting The Sale Of Nicotine Delivery Systems And Unregulated Products Containing Nicotine Minors. - Board Of Health & YSS

Toot asked Randi Peters to the microphone to provide information. Peters said nicotine products should be treated as tobacco products and subject to the same rules. Currently, a six-year-old could purchase e-cigarettes. These products are being marketed to youth; increasing prices and restricting access will limit exposure. Sanders explained that today the Board is just setting the date of the Public Hearing. Clinton moved, Toot seconded setting the date of the public hearing. Roll call vote. (MCU)

- VIII. Consideration Of Resolution No. 14-57 Setting A Public Hearing For January 7, 2014, For First Consideration Of Ordinance No. 228 Adopting 641 Iowa Administrative Code 1.12, Quarantine And Isolation.

Sanders reported that a clerical error listing the wrong date for the hearing on the resolution has been corrected to January 7th, 2014, and the minutes of the Board of Health were removed from the documentation. Toot moved, Clinton seconded the approval of the date change. Roll call vote. (MCU)

Motion carried unanimously (MCU) on a roll call vote.

8. PUBLIC HEARING ITEMS:

None

9. ADDITIONAL ITEMS:

- I. Consideration Of DHS Rental Agreement For Space Allocation Reimbursement And Discuss With The Board For Budget Aspect Of The New Phone System In Relationship To This FY14 & FY15 LAE - Pauline Rutherford & Darin Thompson

Pauline Rutherford & Darin Thompson - Thompson gave background on the final rental agreement. He asked the Board to approve it. Sanders asked how the DeCAT and conference room costs were calculated. Thompson replied as a percentage of the total space. Thompson gave details. Cal Pearson, Director of Facilities Management, stated he had nothing to add. Toot moved, Clinton seconded the approval of the DHS rental agreement for space allocation reimbursement @ \$8,091.00. Roll call vote. (MCU)

Thompson asked questions about the new phone system in order to prepare for the FY15 budget work session. A T1 line will be replaced with a regular line. However, the contract cannot be canceled until the end of the term (May). New wireless and wireless headsets will be needed as the old equipment is not compatible with the new phone system. The change will provide long-term savings but create short-term expenses.

- II. Discussion And Consideration Of Purchase Agreement With Ziegler CAT For The Purchase Of Challenger ML68 Loader With Self Leveling In The Amount Of \$8,870.00. - Darren Moon  
Engineer, reported this is an unbudgeted item. One of three loaders needed by the County was damaged beyond repair. The loaders load road salt onto trucks. Moon proposes using a portion of funds originally budgeted for motor graders which will now be leased instead of purchased. Toot moved, Clinton seconded the approval of the purchase agreement with Ziegler CAT for the purchase of Challenger ML68 Loader with self-leveling @ \$8,870.00. Roll call vote. (MCU)
- III. Discussion And Consideration Of Resolution #14-58, For Roads Added To The Class B Road System. - Darren Moon

Engineer, reported on background, including the public hearing on November 12. Of the original four roads proposed, he recommends designating two to Class B and taking no action on the other two. Moon presented aerial photography of the proposed roads. He recommends designating 315th Street and 650th Avenue within Story County as Area Service "B" roads pursuant to Iowa Code §309.57, for a reduced level of maintenance in order to best utilize maintenance funds. He gave information about the other two roads originally proposed. One is resolved and the other has bridge issues and other concerns. Load posting will buy the road some time while options are considered. No motor grader can use the bridge. Clinton asked about current signage. No public comments received regarding the two roads that Moon is proposing today. Clinton moved, Toot seconded the approval of Resolution #14-58, for Roads Added to the Class B Road System. Roll call vote. (MCU)

Moon also provided an update of 590th Avenue. Improvements are necessary for a proposed windfarm to

access its turbines. Ownership of the right-of-way is divided between the County and the Iowa Department of Transportation (DOT). The DOT owns all access rights. Moon has met with Reynolds and Harter to discuss options. Any project will have to be planned, budgeted, and a contract let. It will not be a quick process. To improve the road to Level A status would cost approximately \$140,000. A citizen petition may be received by the County. A special assessment would be levied on the property owners for at least half. Sanders asked about the affect to traffic on Highway 30. Toot asked about the bridge just north of Highway 30 as it is also an issue.

- IV. Discussion And Consideration Of Urban Renewal Area Project Reimbursement Request - Leanne Harter Planning and Development (P&D) Director, reported on the form to be used to disburse funding to entities. Assistant Auditor Markley and Assistant County Attorney Reynolds reviewed the form. Reimbursement requests shall use the form and provide proof of expenditures. Once received, forms will follow the normal County claims process. Reimbursements must be received by November 20 of each year. Reimbursements must be signed by the highest elected official of the entity requesting reimbursement. Clinton asked if this form and supporting documentation will be used as proof of completion of work. Yes. Sanders asked if any requests have been submitted yet. Harter has received one request for reimbursement. Toot moved, Clinton seconded the approval of the Urban Renewal Area Project Reimbursement Request. Roll call vote. (MCU)

10. AGENCY REPORTS:

- I. Retired And Senior Volunteer Program (RSVP) Agency Report - Kalen Petersen  
Petersen handed out an annual summary and reported on history, recruitment, programs, statistics, budget, partnerships with other entities, and volunteer opportunities. She thanked the County for participating in ASSET funding. RSVP celebrated forty years of service in Story County in April of 1973.

11. DEPARTMENTAL REPORTS:

- I. Planning And Development Departmental Report - Leanne Harter  
P&D Director, reported on program activities, statistics, caseloads, permits, subdivisions, addresses, professional development, and gave a preview of her annual report.

12. LIAISON ASSIGNMENTS & COMMITTEE MEETINGS UPDATES:

Clinton reported attending a brief meeting on December 16 with Ron Christiansen regarding the Community Life Program billing.

13. OTHER REPORTS:

- I. Discussion On North Dakota Avenue Reconstruction Options. - Darren Moon

Engineer, brought back options as requested by the Board. He stated he normally presents road options as part of his five-year plan but as many of the options include local budget impacts, he preferred to present them to the Board now. The road has been raised as an issue for many years. It is a narrow road with curves and the pavement is in poor condition. Moon showed photographs of the pavement condition.

The road is designated as a farm-to-market road (FTM), however, in order for the County to access FTM funding from the State, North Dakota needs to be brought up to FTM standards which entails widening the right-of-way (R-O-W) and adding shoulders. If FTM standards will not be met, the only funding option is local dollars. Moon presented accident statistics. Straightening the curves was analyzed. Adding ditches and shoulders requires both condemnation of land and tree removal. He presented the land use impact to certain land owners. Less than an acre needs to be purchased from the Reillys but they oppose any sales. Landowners on North Dakota had asked about the possibility of building a new half mile road along the section line to replace part of North Dakota. Because Onion Creek meanders greatly, a 600-foot bridge would be necessary. The bridge length can be reduced to 150 feet if the road is moved off of the section line. Such a road results in tight curves as well. Moon provided cost options to the Board. A new road would require a minimum of 25 acres and cost, depending on location, between \$3.7M and \$5.1M of County dollars. FTM funding would not be available. Moving the road requires condemning at least one residence. Reconstructing the entire two miles of existing road, which would require condemnation, is estimated at \$1.4M of FTM dollars and \$100,000 of County funding. Reconstructing only the existing straightaways and overlaying the curves is estimated at \$750,000 FTM and \$225,000 County dollars.

Some condemnation of land would be necessary. Overlaying the entire two miles with two inches of pavement is estimated at \$300,000, all coming from local funds. Doing nothing but continuing to patch as needed buys the County 3-5 years to discuss and plan for options. The bridge culvert is already in the plan and will be installed. In his analysis, Moon discovered that just north of Onion Creek, there is a private fence inside the R-O-W. All options with condemnation require up-front action by the Board.

Sanders asked about moving the FTM designation to a new road and removing it from the existing one. Moon says the switch would not be approved by the DOT because R38 is also a FTM road and the new road would be even closer to R38 than North Dakota. Sanders clarified that using FTM on the straight sections of North Dakota does not address the dangerous curves. The road needs to be part of the Urban Fringe conversation with the City of Ames. Sanders stated all the options are poor. The County can patch while it plans and budgets over the next few years. Clinton asked about environmental impacts, agricultural impact, and future development. Sanders said it is worth discussing a new road with the landowners. Toot said the landowners are largely the same as those on the existing road. Clinton said development patterns and the actions of the City of Ames will impact the decision. Annexation may negate the conversation for the County in the long-term. In the short-term, the County may be able to resolve certain issues. The County can initiate the conversation. Sanders stated Boone County has new subdivisions just across the County line which increase traffic on the road. Moon said options for North Dakota will be discussed again as part of the five-year plan. Moon stated he needs the signed bridge contract from today's Consent Agenda. He will collect it before he leaves.

II. Discussion Of Comprehensive Plan Audit - Leanne Harter

P&D Director, reported on the purpose of this report, presented background information and then entertained questions. Harter stated no official action is required today. The intention of the plan's audit is to identify those elements of a comprehensive plan that have been officially adopted by the Story County Board of Supervisors. This item emerged from the Community Planning Assistance Team (CPAT) Report presented to the Board of Supervisors in early 2012. The report spells out what constitutes a comprehensive plan. She went over the eleven elements, the process, and the findings. Sanders stated he and Harter are working on vision and goals to present to the Board. Funding has been secured from the Iowa State Association of Counties (ISAC). Sanders asked Harter about the timeline. She plans to finalize it no later than the end of May 2014. Sanders spoke about working with department heads. Harter went over implementation strategies and the interconnectedness of the elements. She spoke about assessment and intergovernmental cooperation. She listed next steps as adopting the 2014 calendar (approved), funding, and adoption of the elements. Sanders stated he is pleased that Story County has achieved many of the pieces, now it just needs to pull everything together. He looks forward to further discussion.

III. Discussion Of The Appointments For The Organizational Meeting: Board And Commissions, Go Green Team, And Safety Committee

Sanders reported appointments for Boards and Commissions will take place during the Board's organizational meeting on January 2. Sanders added DeCAT and BooSt to the list for consideration. He thinks it is a conflict of interest for a Supervisor to serve on both groups. He asked the Board for additional corrections and additions. Toot corrected the appointees to the Central Iowa Juvenile Detention Board; he is the primary and Clinton is the alternate. Sanders asked if the Go Green Team is currently active.

Harter was asked to address the question. Harter stated the team was a National Organization of Counties (NaCo) initiative and originally she and former Facilities Director, Al Hahn, directed efforts and spent 6-8 months on goal setting and planning. A plan was adopted for 2009-2014. About three years ago, staff members Terri Loneman and John Asmussen were appointed to the committee. Harter said the conversation may be part of the Comprehensive Plan discussion. Toot stated currently efforts include recycling in the County buildings. Harter said the team looked at a number of options, including a four-day day work week and other day-to-day strategies to conserve energy. Clinton stated he would like Toot and Sanders to review the original recommendations of the Go Green Team.

14. PUBLIC FORUM #2:

None

15. ANNOUNCEMENTS FROM THE SUPERVISORS:

Clinton reported on an upcoming meeting with Connect Iowa and County Planner, Charlie Dissell. He will be at ISAC to meet with DHS regarding Mental Health Redesign. Toot reminded everyone there is no Board meeting on December 24; the next meeting is Thursday, January 2.

16. ADJOURNMENT:

Clinton moved, Toot seconded to adjourn at 11:53 a.m. Roll call vote. (MCU)