

**Story County E911 Service Board
Board Proceedings
April 2, 2009**

The E911 Service Board met on 4/2/2009 at 12:30 p.m. in the Sheriff's Squad Room at the Story County Justice Center. Chuck Cychosz, Mark Farren and Jerry Stewart present with Paul Fitzgerald presiding.

Guests: Thomas Cahill, Cahill Law Offices; Marie Carlson, Iowa State University Department of Public Safety; Wayne Clinton, Story County Board of Supervisors; Scott DeYoung, City of Cambridge; Dee Gibbs, City of Maxwell; Jane Halliburton, Story County Board of Supervisors; Joan Hinders, Story County Sheriff's Office; Doug Houghton, Ames Police Support Services; Stephen Owen, Story County Attorney's Office; Ron Peirce, City of Slater; Mark Pote, City of Huxley; Mike Tupper, City of Nevada; Barbara Vos, State of Iowa E911; and Dana Wipperman, City of Nevada.

Introductions were made.

Approval of minutes from previous Board Meeting

Cychosz moved; Farren seconded to approve the minutes of the meeting 2/13/2009. Motion carried unanimously.

Story County Ambulance Funding Request

Hambly advised Story County Ambulance was busy with a patient transfer and unable to attend the meeting so this issue will be tabled until next meeting.

E911 Service Board Membership

Fitzgerald provided a brief history of the Story County E911 Service Board and how it was created by a 28E Agreement in 1989. Fitzgerald then introduced Barb Vos, State E911 Program Manager to discuss the membership of the Service Board. Vos advised a Public Safety subcommittee of the Iowa House of Representatives met on April 4th to consider three different bills relating to the State of Iowa Code requirements for the makeup of E911 Service Boards. Those bills were postponed but a request was made to the Office of Homeland Security and Emergency Management to review the membership of the Story County E911 Service Board. The recent bills were an attempt to assure state compliance. Fitzgerald stated the Board had always operated with the intent to include not exclude. Most recently, Attorney Cahill created an Amendment to the 28E Agreement for the purpose of allowing additional members to the Board. That document was presented at the Mayors Meeting on February 4th and given to Nevada's Mayor Gull to collect the appropriate signatures. Vos acknowledged she was aware of the amendment but stated three members are representing entities that are not considered "political subdivisions". Iowa State University is a state agency as is the Iowa Department of Public Safety. The public-at-large representative is designated by the Board of Supervisors and creates two voting memberships for Story County. Each political subdivision is allowed one.

Stewart questioned Vos about 34A.3 paragraph 4. “A political subdivision or state agency having a public safety agency within its territory or jurisdiction shall participate in a joint E911 service board and cooperate in preparing the E911 service plan”. Vos stated she would check with the Attorney General’s Office for clarification. Clinton stated the 28E Agreement was signed in 1989, prior to the creation of 34A. Vos stated Chapter 477B was the governing code prior to 34A and was implemented in 1988. 477B also states the board is to be composed of representatives of each political subdivision. Halliburton advised she was Chairperson for the Board of Supervisors during the formation of enhanced 911. The implementation was a long process and took place over a two year period. The reasoning behind the membership was based on the Public Safety Answering Points (PSAPs) and the entities responsible for their operations. The at-large position was created to represent Fire and EMS. This concept has been the basis for many boards. Vos agreed and added a 28E Agreement is used by many agencies and is a tool to manage the quorum issue.

Fitzgerald asked Vos what steps needed to be taken. Vos stated a letter was needed from the E911 Service Board requesting an opinion from the Attorney General’s Office concerning Iowa State University and membership on a 28E Agreement Service Board. Fitzgerald asked if Mary Greeley Hospital and Story County Hospital would be eligible for membership since they are not operated by city or county. Vos said to include them in the request.

Cahill stated he would draft a new amendment to the 28E Agreement as soon as the Board receives the opinion of the Attorney General. Fitzgerald directed Hambly to create the request for the opinion.

Emergency Notification System Update

Fitzgerald reported the E911 Service Board had proceeded with the purchase of an emergency notification system-CodeRed. The Ruling on the E911 Service Board Appeal stated the purchase of a system may be allowable from the wireline surcharge fund. Fitzgerald also stated the use of the system would only be utilized in a manner directly relating to providing 911 emergency telephone communication services. Vos clarified by stating the activation of the system has to be a direct result of a 911 call. Reports from the National Weather Service would not constitute an activation, however a citizen reporting a funnel by dialing 911 would be an allowable use.

Hambly advised paperwork to establish the users pass codes was sent to CodeRed earlier in the week. There will be a training session soon for those individuals.

Story County Radio Study Update

Houghton reported the Radio Study Group attended a meeting with state officials responsible for managing the Iowa Statewide Interoperable Communications System Board grant program and they have begun the process of coordinating paperwork to secure that grant. The group also identified several Iowa counties that have recently been through the process of consolidating or improving radio systems. The group will make contact with those counties to review their experiences and outcomes. Houghton also

reported he had attended the International Wireless Communications Expo. Information from that conference will assist in the development of next generation radio in the county. The Board discussed the need for a consultant to provide independent expertise on radio technology in the future. The group will provide information on this topic at the next meeting.

Old Business

None

New Business

None

Comments from the Public

DeYoung asked the reasoning for maintaining a 28E Service Board rather than establishing a 34A. Fitzgerald responded that a quorum is needed to conduct business. A 28E Service Board would consist of members who want to be on and have an interest in participating as an active member.

Comments from E911 Service Board Members

Cychosz reported Ames PSAP is prepared to move forward with Emergency Medical Dispatch (EMD). Mary Greeley Hospital will be the funding source.

Stewart moved; Farren seconded to adjourn. Motion carried unanimously.