

Story County
Board of Supervisors Meeting
Minutes

10/22/2013 - Minutes

1. CALL TO ORDER: 10:00 A.M.

The Board of Supervisors met on 10/22/13 at 10:00 a.m. in the Story County Administration Building. Rick Sanders, Paul Toot and Wayne E. Clinton with Rick Sanders presiding. (All audio of meetings: www.storycountyiowa.gov or call the Auditor's Office: (515) 382-7210).

2. PUBLIC COMMENT #1:

Kevin Kennedy, Ames, stated he is here on behalf of himself and Kay Finch for the proposed Kay L. Finch Subdivision (Additional Items) and can answer questions.

3. PLEDGE OF ALLEGIANCE:

None

4. ADDITIONAL ITEMS:

- I. Discussion And Consideration Of Case Management Corrective Action Plan - Erin Rewerts
Community Services Assistant Director, reported on the process. The Advisory Committee recommended approval. Clinton moved, Toot seconded the approval of the Case Management Corrective Action Plan. Roll call vote. (MCU)
- II. Discussion And Consideration Of Case Management Program Assessment Plan - Erin Rewerts
Community Services Assistant Director, reported on the required annual report. She reported on statistics, trends, regionalization, goals and training. Sanders asked about case loads. Deb Schildroth, Director of Community Services, reported on case numbers, policy and procedures, and the State funding cap. Toot moved, Clinton seconded the approval of the Case Management Program Assessment Plan. Roll call vote. (MCU)
- III. Discussion And Consideration Of Changes To The General Assistance Policy And Procedure Manual - Deb Schildroth
Community Services Director, reported on Case Management services. She thanked Rewerts and the case managers for their work. Schildroth reported on financial assistance for clients and eligibility criteria. The changes are necessitated by State changes to Work Force Development. Schildroth requested the change be made effective November 1, 2013. Clinton moved, Toot seconded the approval of the General Assistance Policy and Procedure Manual. Roll call vote. (MCU). Sanders asked Schildroth to report on the CCMS 28E agreement. Schildroth reported this service is housed at ISAC. With the advent of regionalization, the only option to match the service to the new structure is to provide a notice to withdraw, implement the changes, and then enter into a new agreement as required by Section 4 of the 28E with an effective date of 7/1/14.

5. CONSIDERATION OF MINUTES:

I. 10/15/13 Minutes

Toot moved, Clinton seconded the approval of minutes. Roll call vote. (MCU)

6. CONSIDERATION OF PERSONNEL ACTIONS:

I. Action Forms:

1) new hire in a) Auditor's Office - temporary effective 10/23/13 for Andrew Moats @ \$10.50/hr; b) Recorder's Office effective 10/28/13 for Katie Harrington @ \$1,192.00/bw; c) Sheriff's Office effective 11/4/13 for Sherry Sinclair @ \$14.32/hr. Clinton moved, Toot seconded the approval of personnel actions. Roll call vote. (MCU)

7. CONSIDERATION OF CLAIMS:

I. 10/24/13 Claims

of \$1,010,957.94 (run date 10/22/13, 37 pages, on file in the Auditor's Office) and authorize the Auditor to issue checks in payment of these claims and payment requests from BooST School Ready Services (\$21,734.65), BooST Early Childhood (\$9,774.94), CIDTF (\$3,458.48), Homeland Security Region 1 (\$79,588.48), Holding-Seized Funds (\$0), Emergency Management (\$803.08), E911 Surcharge

(\$2,607.41), County Assessor (\$3,828.24), City Assessor (\$8,038.74). Toot moved, Clinton seconded the approval of Claims. Roll call vote. (MCU)

8. CONSENT AGENDA:

Toot moved, Clinton seconded approval of the consent agenda and requested to for discussion and to add Utility Permits and Road Closures:

- I. Consideration Of Written Notification To County Case Management Services To Withdraw From 28E Agreement Effective 7/01/14
- II. Consideration Of Resolution #14-40, Setting Area Service Roads Public Hearing For 10:00 A.m. On Tuesday, November 12, 2013 At The Story County Administration Building, 900 6th Street, Nevada In The Public Board Room.
- III. Consideration Of Contract With Emmons & Olivier Resources, Inc. (EOR) North Oakdale, Minnesota For Economic Development Services In The Amount Of \$138,501 Effective October 23, 2013 - December 31, 2014 - Leanne Harter
- IV. Consideration Of Quarter Reports: Recorder's Office
 - V. Consideration Of Community Life Program Quarterly Reported
- VI. Consideration Of Road Closure #14-17
- VII. Consideration Of Utility Permit(S) #14-18, #14-19, #14-20, And #14-21
Motion carried unanimously (MCU) on a roll call vote.

9. PUBLIC HEARING ITEMS:

- I. Second Consideration Of Ordinance No. 223 Amending Chapter 8 – Urban Renewal Of The Story County Code Of Ordinances - Leanne Harter
Planning and Development (P&D) Director, stated the amendment is to add six wind turbines to the list of properties and amend the Code of Ordinances. Sanders opened the public hearing @ 10:30 a.m. Arden Greiner, Sherman Township, stated tax increment financing (TIF) should not be spent outside of the taxing jurisdiction in which they are collected. Sanders went over procedures. Discussion took place. Clinton stated his appreciation of Greiner's concerns and opinions. Jessica Reynolds, Assistant Attorney, reported on public notice and meetings with affected taxing authorities. Sanders closed the public hearing @ 10:42 a.m. Toot moved, Clinton seconded the approval Second Consideration of Ordinance #223, amending Chapter 8 - Urban Renewal of the Story County Code of Ordinances and to set 3rd and Final Consideration for October 29, 2013. Roll call vote. (MCU)

10. ADDITIONAL ITEMS #2:

- I. Discussion And Consideration On Urban Renewal Area Projects - Leanne Harter
P&D Director, reported on the urban renewal area process. Sanders reported on a meeting with House District 49 Representative Dave Deyoe. Deyoe recommends the County fund the requests for local projects at 50%. Toot stated while it is in the interest of the County to give assistance, he has a difficult time with the County incurring debt to fund projects for other entities. Sanders mentioned the possibility of self-funding the loan, to be repaid from future TIF receipts. Clinton stated this is new territory for the County. Sanders stated the Treasurer has interest revenue from CDs that can be used to benefit the County. Toot asked Assistant Auditor, Lisa Markley, for her comments. Markley stated the history with internal loans has been problematic. Sanders stated the question is whether or not it is worthwhile. Toot questioned whether it was prudent for the County to incur debt in order to give funds away. Sanders stated debt has to be certified to the Auditor by December 1st. The Board agreed to discuss the merits of each application individually and what dollar amounts to consider funding on October 29.
City of Zearing – the total project cost for Main Street revitalization is \$23,000.00. Fifty percent of the request is \$11,500.00. Sanders concurs, Clinton concurs, and Toot stated he would consider no more than \$8,000.00 as that is the city's portion. Sanders stated Zearing has already spent \$23,000.00 for the NuCara building. Toot concurred.
City of Collins – Wellness Center, total project cost \$55,500.00. Sanders and Clinton concur on considering a County contribution of \$20,000.00. Toot expressed reservations, he stated the Board can wait and see if the center is a success.
City of Huxley – Trail maintenance, total project \$52,093, potential County portion is \$ 26,000.00. Sanders stated he doesn't think that the trail qualifies for TIF. Clinton disagreed; trails bring in people and economic development. Clinton clarified his opinion. Toot concurs.
City of McCallsburg – Water system upgrades, total project cost of \$130,567.76, 50% is \$65,283.88. Sanders concurs. Toot stated he does not think a project to improve water quality qualifies as economic development. Sanders expressed a willingness to assist the city. Clinton stated Toot's question raises similar issues for all projects tied to infrastructure.

Sanders adjourned for a five-minute recess @ 11:20 a.m., reconvened @ 11:25 a.m.

Colo-NESCO School District – playground and community area in Zearing, total project cost \$91,405.00, potential County match of \$45,000.00. Sanders stated the benefit to the community. Toot questioned whether or not it was already completed. Harter stated the district has applied for funds from other sources. Clinton and Toot concurred.

City of Roland – Main Street revitalization, total cost \$13,900, County portion of \$6,950.00. Clinton and Toot concur.

City of Kelley – Structure for mailboxes, total project @ \$21,500.00, 50% at \$10,750.00. Sanders stated the project is worthy. Clinton stated he likes the shelter idea but not planting and benches. Drew Kamp, AEDC representative, stated the benches and planting are a future project phase. The concrete base is in. Clinton concurs. Toot stated uncertainty that the project qualifies as economic development.

City of Colo – West Street improvements. Sanders stated he has issues; an existing road does not fit into economic development. Toot concurs; he had a conversation with the City Clerk. West Street connects Highway 30 and Lincoln Way, the need is not immediate, it is not a Farm-to-Market road, and it lies within the City. Clinton stated he struggles with existing roads within City limits. Clinton stated the need for consistency; existing maintenance and improvement within a local jurisdiction doesn't fit within this process.

Sanders asked for further clarification on Huxley. Clinton deferred to Toot. Toot thinks the request should be removed from consideration. Sanders stated the list of projects for consideration on October 29 includes requests from the cities of Zearing, Collins, McCallsburg, Roland, and Kelley and the Colo-NESCO School District; other requests will be removed. Board members concur. Drew Kamp, Ames Economic Development Commission (AEDC) stated the City of Kelley has one phone booth and would like restore an additional booth. Harter reported the total is \$159,200.00 for all projects. Lisa Markley, Assistant Auditor, stated she appreciates Toot questioning the County borrowing money for these projects. The projected FY14 year-end available balance in the TIF fund is \$40,500.00. Any additional dollars require debt of some kind (internal loan, bonds). The \$18M in CDs mentioned by Sanders earlier in the discussion belongs to multiple tax authorities, not just the County. Sanders stated an internal loan of \$500,000.00 was originally used to fund TIF projects when the County's urban renewal area was established in order to cover costs until bond proceeds became available.

- II. Consideration Of Resolution No. 14-39 To Set The Date For A Public Hearing Scheduled For October 29, 2013, On A Tax Increment Loan Agreement - Leanne Harter

P&D Director, reported the public hearing is necessary in order to establish potential funding for any approved projects that exceed current TIF funds. It is also a forum to discuss funding alternatives. The resolution sets the date for the public hearing. Clinton moved, Toot seconded the approval of Resolution #14-39, to set the date for a public hearing scheduled for 10/29/13, on a Tax Increment Loan Agreement. Roll call vote. (MCU)

- III. Consideration And Discussion Of Information Technology To Upgrade The Department Of Human Services To The Story County IP Telephone System - Barbara Steinbeck

Information Technology (IT) Director, reported the DHS phone system is outdated. The system is even older than the one currently used by the County and was transferred into the Human Services Building for DHS from another building. Additional functionality requested by DHS plus an additional switch raise the cost of the new countywide phone system. Steinbeck stated DHS should share in the cost, but, per the Code of Iowa, the County provides DHS with phone service. Steinbeck stated as the County is responsible and she can cut other items to cover costs. Discussion took place about DHS repayment.

Markley stated additional costs do not change what DHS pays the County; reimbursement is based upon a percentage, currently at 27.4%. Steinbeck stated the replacement cost including the switch and cabling is \$15,000. Sanders asked the Assistant Attorney can charge for time and labor. Jessica Reynolds said yes. Sanders suggested using budgeted dollars and no action is necessary.

- IV. Consideration Of Resolution #14-41, Approving The Final Residential Parcel Subdivision Plat Of K.L. Finch Subdivision Located On Certain Lands Under The Ownership Of Kay L Finch Located In Section 04 Of Palestine Township. - Ryan Newstrom

Leanne Harter, P&D Director, reported on property location, ownership, current zoning, number of lots, and floodplain. The property is within two miles of the City of Kelley. P&D recommends approval and gave four alternatives to the Board. Toot moved, Clinton seconded the approval of Resolution #14-41, approving with conditions the final residential parcel subdivision plate of K.L. Finch Subdivision located on certain lands under the ownership of Kay L Finch located in Section 4 of Palestine Township. Roll call vote. (MCU)

11. AGENCY REPORTS:

- I. BooSt Together For Children - Marion Kresse, ECI Area Director

reported on background information. Formerly organized at the county level, ECI has established 45 regions across Iowa. Story County and Boone County make up BooSt Together for Children to help fund services for children ages 0-5.

12. DEPARTMENTAL REPORTS:

None

13. LIAISON ASSIGNMENTS & COMMITTEE MEETINGS UPDATES:

Clinton reported on meeting Monday with Ron Christensen, Community Life Program (CLP) Director.

14. OTHER REPORTS:

I. Discussion Of Wind Tower Site Access Off Of 590th Avenue, A Level B Road - Darren Moon
Engineer, reported the County's current ordinance does not address upgrades for a Level B road. Nor will the Iowa Department of Transportation (DOT) allow access off of Highway 30. The County needs access to maintain the drainage ditch. Moon stated the options include changing the ordinance which will create an issue with the DOT or vacate the road. Moon stated he will seek property owner opinions regarding the vacation of the road.

II. Update By AEDC On Economic Development Contracting Services - Drew Kamp
Ames Economic Development Commission, reported on his work with Story County communities. Lauris Olson, Ames, asked the Board to request that AEDC provide a written report containing statistics.

15. PUBLIC FORUM #2:

None

16. ANNOUNCEMENTS FROM THE SUPERVISORS:

Clinton will attend meetings on Wednesday (DHS) and Thursday (HIRTA).

17. ADJOURNMENT:

Clinton moved, Toot seconded to adjourn at 11:18 a.m. Roll call vote. (MCU)