

# STORY COUNTY BOARD OF HEALTH

STORY COUNTY ADMINISTRATION  
900 6<sup>TH</sup> STREET  
NEVADA, IOWA 50201



## Minutes

**DATE:** August 6, 2013

**CALL TO ORDER:** 2:00 p.m.

**PLACE:** Administration Building, 2<sup>nd</sup> Floor

Paul Toot, Chair

\*Dr. John Paschen, Vice-Chair

Dr. John Kluge

Dr. Glenda Dvorak

Mark Speck (2:08PM)

\*Absent

**ADJOURNMENT:** 3:09 p.m.

**OTHER PEOPLE PRESENT:** Denise Denton, Laura Bell, Heather Bombei, Terri Olinger, Eileen Mullan, Leah Fonua

**STAFF PRESENT:** Matt Cory; Environmental Specialist II, Cathy Bazylnski; Environmental Specialist II, Kristin Cook; Recording Secretary

**Chair Paul Toot called the meeting to order.**

**Roll Call: Present – Toot, Kluge, Speck, Dvorak  
Absent - Paschen**

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**CONSENT AGENDA: (All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time the Board votes on the motion.)**

2. I Approval of Agenda

2. II Approval of Minutes  
June 4, 2013

2. III Identification Badge Policy

2. IV Acknowledgement of Receipt and Approval of the Story County Public Health Emergency Plan for 2014

2. V Story County ~~Sexual~~ Workplace Harassment Policy

### **APPROVAL OF CONSENT AGENDA ITEMS (MCU)**

MOTION: Kluge

SECOND: Dvorak

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**3. PUBLIC FORUM:** Opened 2:05 p.m. – Closed 2:05 p.m.

### **AGENCY REPORT:**

#### **4. I MICA**

**Ms. Leah Fonua, Child Health Coordinator**

#### **PRESENTATION:**

Ms. Fonua gave an overview of current MICA Child Health Services provided in Story County, which include Dental Sealant Program, Early and Periodic Screening Diagnosis/Treatment, hawk-i Outreach, and I-Smile. Ms. Fonua reviewed the schools currently being provided with services and education regarding said programs.

Ms. Fonua also gave an overview of the Maternal Health and WIC programs.

Dr. Glenda Dvorak questioned the participant usage for the provided programs. Ms. Fonua stated that participation across

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the board has decreased slightly.



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## AGENCY REPORT:

### 4. II Youth and Shelter Service (YSS)

Ms. Denise Denton; Ms. Laura Bell

## PRESENTATION:

Ms. Denise Denton gave an overview of the current education being distributed throughout Story County schools regarding healthy behavior. Ms. Denton stated that underage drinking and binge drinking has decreased by 1-5%.

Ms. Denton stated that the Story County Prevention is building its capacity and acquiring a wide range of representation. Ms. Denton went on to state that the Prevention Board would like a member of Board of Health to join the Prevention Board.

Ms. Denton stated that the proposed Nicotine Ordinance will be coming forward at the next Board of Health meeting.

Mr. Mark Speck asked whether or not smoking in youth has decreased. Ms. Laura Bell stated it has decreased, but would like to see a greater decrease. Ms. Bell gave an overview of Quit-line Iowa.

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## AGENCY REPORT:

### 4. III HOMEWARD

Ms. Eileen Mullan; Ms. Terri Olinger

## PRESENTATION:

Ms. Terri Olinger gave an overview of current illnesses reported in Story County:

- Pertussis – 6
- Salmonella – 4
- Clostridium perfringens – 1 outbreak at a wedding
- Cyclospora – 2
- Cryptosporidium – 1

Ms. Olinger stated the amount of current Influenza vaccinations available. Ms. Olinger also stated that there are no new active cases of TB in Story County.

Ms. Eileen Mullan reviewed ending FY13 budget numbers stating that the entire budget was utilized. Ms. Mullan also stated the following

- 76% of clients met their goals
- 33 enteric disease cases were referred to HOMEWARD from IDPH for the FY13
- HOMEWARD provided Homemaker service to 214 Story County residents
  - All funding was exhausted in May 2013; Funds were then pulled from other sources
- HOMEWARD received an additional \$12,500 from reallocation funds to purchase FIT testing software
- \$189,077 Grant has been awarded to Story County for FY14
  - \$25k will be allocated to local BOH
  - The rest of the grant dollars will be used for healthy aging: skilled nursing and HCA
  - Expectations of the IDPH Grant is to submit how the BOH improved the health of the county. Possible options will may be endeavors by Story Co Quality of Life Alliance and their work with the community needs assessment goals, and Youth and Shelter Services initiatives regarding substance abuse
- State compliance review was conducted in February 2013
  - Minor items to be in compliance
  - Full compliance as of 8-6-13

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Mr. Mark Speck stated that he had received hi accolades from an employee of IDPH for Ms. Mullan and Ms. Olinger stating that they do an outstanding job with Emergency Planning for the county.

Dr. John Kluge questioned whether HOMEWARD services are being utilized for a home care initiative with Bethany Manor. Ms. Mullan stated that HOMEWARD has offered their assistance, but has not heard back.

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## **AGENCY REPORT:**

### **4. IV Environmental Health**

**Ms. Cathy Bazylinski; Mr. Matt Cory**

#### **PRESENTATION:**

Mr. Matt Cory reviewed the current number of permits, violations, and water tests that have been issued since June 4, 2013. Ms. Cathy Bazylinski stated that the County has received \$30,000 in grant monies for FY14 to plug or rehab wells. Ms. Bazylinski reviewed the rehab process and stated the amount of grant money allowed per well plugging or rehab.

Mr. Cory reviewed current lead cases and the status of each.

The Pools, Tattoos, and Tanning program was reviewed and updates given.

- Board of Health and Board of Supervisors have signed the contract with IDPH
- Hardin county conducted all inspections prior to July 1, 2013; Story County will conduct inspections as requested for the remaining FY13
- A review of current pool bacteria reports was given

Mr. Cory gave an overview of recent staff training.

Mr. Cory reviewed plume area and regulations.

Mr. Cory stated that the Whitaker hog confinement application had been withdrawn.

Mr. Cory reviewed recent complaints; sewage in ditch; uncontrolled garbage

Mr. Paul Toot gave an overview of the confinement application process. Mr. Toot also gave an overview of a current hog confinement application and reviewed public meeting that had been held regarding such. Mr. Toot reviewed the Board of Supervisors role in the said application process.

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## **PUBLIC HEARING ITEMS:**

### **5. NONE**

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## **ADDITIONAL ITEMS:**

### **6. I Discussion Update of Environmental Specialist Job Description/Pay Grade.**

**Mr. Paul Toot**

#### **PRESENTATION:**

Mr. Paul Toot gave an overview of past discussions regarding said agenda item. Mr. Toot stated the pay grade was determined based on education requirements. Mr. Toot stated that a Planner position requires a four year degree and an Environmental Specialist does not require formal education. Mr. Toot stated that the Environmental Specialist job

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description required a bachelor's degree or comparable job experience. Mr. Toot went on to state that the Environmental Health Director signed off on the job descriptions which were then submitted so Springsted for review.

Mr. Cory stated that each staff member reviewed the proposed job description and both Mr. Cory and Ms. Bazylnski stated they checked the box that asked for a review of said description. Ms. Bazylnski sited multiple websites which define said job description as professional versus technical. Discussion continued between staff members and Board members regarding job descriptions and job requirements.

Mr. Toot stated that the BOH should meet during budget time to determine staff wages. Board members agreed.

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## STAFF COMMENTS:

NONE

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## BOARD COMMENTS:

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**ADJOURNMENT:** 3:09 p.m.

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**Approval of Minutes**

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**Title and Date**