

Story County
Board of Supervisors Meeting
Minutes

7/9/2013 - Minutes

1. CALL TO ORDER: 10:00 A.M.

The Board of Supervisors met on 07/09/13 at 10:00 a.m. in the Story County Administration Building. Rick Sanders, Paul Toot and Wayne E. Clinton with Rick Sanders presiding. (All audio of meetings: www.storycountyiowa.gov or call the Auditor's Office: (515) 382-7210).

2. PLEDGE OF ALLEGIANCE:

3. PUBLIC COMMENT #1:

None

4. CONSIDERATION OF MINUTES:

I. 07/02/13 Minutes

Toot moved, Clinton seconded the approval of 7/02/13 minutes. Roll call vote. (MCU)

5. CONSIDERATION OF PERSONNEL ACTIONS:

I. Action Forms:

1) new hire in Sheriff's Office, effective 7/15/13, of Nicholas Neal Rosenberg at \$14.32/hr; 2) pay adjustment - longevity in a) Planning & Development, effective 7/28/13, for Ryan Newstrom at \$1,678.30/bw, b) Community Services, effective 7/14/13, for Penny I. Riedel at \$1,746.64/bw, c) Facilities Management, effective 7/14/13, for Jeffrey Hilsabeck at \$1,689.25/bw, d) Recorder, effective 7/14/13, for Nancy Weuve at \$1,320.50/bw; 3) re-evaluation of position in Community Life Program for Cindy S. Maxwell at \$16.61/hr. Clinton moved, Toot seconded the approval of personnel forms. Roll call vote. (MCU)

6. CONSENT AGENDA:

Toot moved, Clinton seconded approval of the consent agenda with noted changes as follows:

- I. Consideration Of Service Agreement And Statement Of Work - Communications Engineering Company (CEC) For Justice Center Security Equipment Maintenance - July 1, 2013 To June 30, 2014; Consideration Of Purchase Of Additional Security Equipment At \$21,455.
- II. Consideration Of The FY14 Provider And Program Participation Agreement With Maura Peglar Effective 7/1/13 - 6/30/14
- III. Consideration Of The FY14 Provider And Program Participation Agreement With Lutheran Services In Iowa Effective 7/1/13 - 6/30/14
- IV. Consideration Of The FY14 Provider And Program Participation Agreement With Journey Counseling And Consultation Effective 7/1/13 - 6/30/14
- V. Consideration Of The FY14 Provider And Program Participation Agreement With HIRTA Public Transit Effective 7/1/13 - 6/30/14
- VI. Consideration Of The FY14 Provider And Program Participation Agreement With Gloria Billings Effective 7/1/13 - 6/30/14
- VII. Consideration Of The FY14 Provider And Program Participation Agreement With Gabrielle Barloon Effective 7/1/13 - 6/30/14
- VIII. Consideration Of The FY14 Provider And Program Participation Agreement With Anne McCrea Effective 7/1/13 - 6/30/14
- IX. Consideration Of The FY14 Provider And Program Participation Agreement With Mosaic In North Center Iowa Effective 7/1/13 - 6/30/14
- X. Acknowledgement Of Updated Manure Management Plan For Ellsworth Turkey - Blue-Sky Farm, Sherman Twp, Hardin County
- XI. Acknowledgement Of Updated Manure Management Plan For Ellsworth Turkey - South-Side Farm, Lincoln Twp, Hamilton County
- XII. Consideration Of Final Pay Voucher From Steger Construction, Dyersville, IA For Culvert Replacement On 295th Street, Union Twp, Sec 12 In The Amount Of \$1,542.40. Project #L-U12- -73-85
- XIII. Consideration Of Final Pay Voucher From Steger Construction, Dyersville, IA For Culvert Replacement On 560th Avenue, Lafayette Twp, Sec 24 In The Amount Of \$1,350.19. Project #L-LAF24- -73-85.
- XIV. Acknowledge The Resignation Of Appointment Of Brian Drewry And Kimberly Drewry As Medical Examiner Investigator
- XV. Consideration Of Annual Insurance Renewal Between Iowa Communities Assurance Pool (ICAP) And Story County For Property And Liability Insurance Effective 7/1/13 - 6/30/14 @\$294,190.92 With A Credit Of \$15,393.49.
- XVI. Acknowledgement Of The Audit Report On The Central Iowa Juvenile Detention Center Ending 6/30/12
- XVII. Acknowledgement Of Updated Manure Management Plan For H&K Enterprise, Milford Twp
- XVIII. Acknowledgement Of Updated Manure Management Plan For Upchurch Feeders, Inc, New Albany Twp
- XIX. Consideration Of The FY 13 Provider And Program Participation Agreement With Eyerly Ball Community Mental Health Services Effective 7/1/13 - 6/30/14

- XX. Consideration Of The FY 14 Provider And Program Participation Agreement With Legal Aid Society Of Story County Effective 7/1/13 - 6/30/14
- XXI. Consideration Of The FY 14 Provider And Program Participation Agreement With NAMI Of Central Iowa Effective 7/1/13 - 6/30/14
- XXII. Consideration Of Acceptance Of FY14 Byrne-JAG Grant From Grip Mentoring Subcontracted With YSS @ \$18,000
- XXIII. Consideration Of Subcontract With YSS For GRIP Mentoring Grant Effective 7/1/13 - 6/30/14
- XXIV. Consideration Of Resolution #14-01, For The Abatement Of Delinquent Taxes On Two Mobile Homes Removed From Park Without Treasurer's Knowledge.
- XXV. Consideration Of Appointment Of And The Professional Consultant Services Agreement For Jessica Jessen As Medical Examiner Investigator Effective 7/1/13 - 12/31/13
- XXVI. Consideration Of Contract With DHS And Premier Office Equipment For Sharp SX453, 1056.00/Yr And Sharp S153E @ \$1,716.00/Yr
- XXVII. Consideration Of Resolution #14-02, Bridge Embargo, Establishing Vehicle And Load Limits On Certain County Bridges Pursuant To Iowa Code §321.236(8), §321.255, And §321.471 To §321.473
- XXVIII. Consideration Of Yearly Maintenance Agreement Between G&S Laser Printer Supplies, LLC And Story County For Auditor And Recorder Typewriter Maintenance 7/1/13 - 6/30/14
- XXIX. Consideration Of Utility Permit(S): #14-01
Motion carried unanimously (MCU) on a roll call vote.

7. PUBLIC HEARING ITEMS:

- I. Consideration Of Resolution #13-87 And 13-88 And, Authorizing Sale Of Real Property, Delivery Of Conveyance, Easement Agreement, And Purchase Agreement To The Iowa DOT For Right Of Way Near Collins, Iowa - Mike Cox
Conservation Director, reported on the DOT bridge replacement project which extends into County property, prompting the DOT request for right-of-way. Cox provided maps to illustrate the area. Sanders asked about responsibilities. Cox stated the DOT will maintain the structure while the County will be responsible for the removal of trash, etc. Sanders opened the public hearing @ 10:05 a.m., hearing none, closed the public hearing @ 10:05 a.m. Clinton moved, Toot seconded the approval of resolutions #13-87 and #13-88. Roll call vote. (MCU)

8. ADDITIONAL ITEMS:

- I. Bids Opening For The Dakins Lake Expansion Project - Mike Cox

Conservation Director, introduced Luke Monat and Matt Castor, representatives of Shive-Hattery, Inc., and opened the bids as follows:

- 1) McAninch Corp, Des Moines, Iowa, bid bond included @ 5%, acknowledged addendum #1 & #2, base bid @ \$3,540,728.00, alternate #1 @ \$9,287.00, alternate #2 @ \$18,706.00
- 2) Peterson Contractors Inc., Reinbeck, Iowa, bid bond included @ 5%, acknowledged addendum #1 & #2, base bid @ \$3,390,906.75, alternate #1 @ \$6,560.00, alternate #2 @ \$8,640.00
- 3) CJ Moyna & Sons, Inc., Elkader, Iowa, bid bond included @ 5%, acknowledged addendum #1 & #2, base bid @ \$3,230,000.00, alternate #1 @ \$6,500.00, alternate #2 @ \$11,000.00
- 4) Keller Excavating Inc., Boone, Iowa, bid bond included @ 5%, acknowledged addendum #1 & #2, base bid @ \$2,721,087.00, alternate #1 @ \$6,500.00, alternate #2 @ \$17,000.00

Sanders asked for details on next steps. Cox stated that following a review of the bids and available funding, Shive-Hattery will give a recommendation to Conservation Board at Monday night's meeting. Cox will return to the Supervisors on July 16 for consideration of awarding the contract based on the decision of the Conservation Board. Sanders asked about the budgeted dollars. Cox replied the bids are greater than the Engineer's estimate.

- II. FY13 Quarterly Financial Report - Lisa Markley

Assistant Auditor, reported that the County spent 82.2% of the amended budget expenditures. Most of the unspent dollars were Mental Health dollars and bond proceeds. The bond dollars will be amended into the current fiscal year. The ending fund balance for the General Fund was a very healthy 29.7% and all ending balances came in over the original budget.

Almost all departments exceeded revenue projections. Overall, revenues were 93% of budgeted estimates, a number skewed by the fact that the County did not receive \$3M in Mental Health dollars from the State.

- III. Consideration Of Resolution 14-04, Authorizing The Chair To Sign The 28E Agreement For The Iowa Precinct Atlas Consortium - Lucy Martin

Auditor, reported on the creation of the 28E agreement by the Precinct Atlas counties, replacing the individual Memoranda of Understanding (MOUs) each county had with Cerro Gordo County. The cost to the County is the same. Martin outlined the latest upgrades to the software. Jessica Reynolds, Assistant County Attorney, reviewed the 28E; she recommended approval. Clinton moved, Toot seconded the approval of Chair to sign the 28E agreement for IPAC. Roll call vote. (MCU)

- IV. Consideration Of The 28E Agreement For The Iowa Precinct Atlas Consortium - Lucy Martin

see previous item. Clinton moved, Toot seconded the approval of the 28E agreement for IPAC. Roll call vote. (MCU)

- V. Consideration Of Identification Badges Policy (After Seven-Day Review) - Alissa Wignall

Human Resources (HR) Director, reported on the few comments she received as well as the clarification added. Instruction forms for employees have been added. Clinton spoke about questions received about members of County boards. They will not receive or wear badges as they are not County employees. Clinton agreed the final draft provides clarity. Toot moved, Clinton seconded the final approval of the Identification Badges Policy (after seven-day review). Roll call vote. (MCU)

VI. Discussion And Consideration Of Workplace Harassment Policy (Seven-Day Review) - Alissa Wignall

HR Director, reported on the proposed update to the County's existing policy document. Toot moved, Clinton seconded approval of the workplace harassment policy pending seven-day review. Wignall stated as she will be out of the office on July 16, final consideration will be presented on July 23. Roll call vote. (MCU)

VII. Discussion And Consideration Of Response To The Iowa Department Of Transportation Concerning An Environmental Assessment For U.S. Highway 30 Planning Study - Rick Sanders

Rick Sanders reported he asked Mike Cox, Conservation Director, to review. Cox stated his review is still preliminary. Sanders asked Cox to return in 30 days to report.

VIII. Discussion And Consideration Of Setting The Board Calendar Through The End Of August 2013 - Rick Sanders

Rick Sanders informed Toot and Clinton that he will be absent for the regularly scheduled meetings on July 23, July 30, and August 20. As Clinton will also be absent on July 23, Sanders suggested the Board place a July 16 agenda item to consider canceling the meeting.

IX. Consideration Of Resolution #14-03, Approving The Final Agricultural Subdivision Plat Of Peaceful Valley Located On Certain Lands Under The Ownership Of Paul W. And LaVonne Harker Located In Section 23 Of Union Township - Ryan Newstrom

Leanne Harter, Planning and Development Director, reported on property location, current zoning, current dwelling, and proposed lots. The plat adds no new development lots and all requirements for an agricultural plat have been satisfied. Staff recommends approval with two conditions: setbacks and a correction of the legal description. John Harker, Ames, an adjoining land owner, asked for a clarification of the use of the property. The property and its use remains agricultural. Toot moved, Clinton seconded the approval of Resolution #14-03, approval of the final agricultural subdivision plat of Peaceful Valley under the ownership of Paul W. and LaVonne Harker with conditions as stated. Roll call vote. (MCU)

X. Discussion And Consideration Of Diversion/Substance Abuse Treatment Program In The Story County Jail And Proposals For Providing Services Submitted By Community And Family Resources And Story County Community Life Program

Sanders reminded the Board that Jail Diversion and its staff person had been shifted from CLP to the Sheriff's Office in November of 2012; this is the first progress report since the change. Amy Peters, Case Manager, reported on changes since the move in November. The intent was to combine jail-based services and community services. Practically, it is now a jail-based program with plans for expansion, contingent on funding and staffing. Peters stated the new proposed program can be replicated and become a model throughout Iowa. Sanders and Clinton both spoke about how the new regionalization of Mental Health services can support this plan. Lauris Olson, Ames, asked to speak and stated concerns regarding the process. She asked if a Request for Proposals (RFP) had been issued or was forthcoming. John Asmussen, Jail Administrator, spoke about the process. This is the only the initial presentation to the Board. Sanders requested Asmussen and Peters return.

9. AGENCY REPORTS:

None

10. DEPARTMENTAL REPORTS:

I. Engineer - Darren Moon

Darren Moon, Engineer, reported on June flood damage to secondary roads. Moon reported on bridge projects, culvert projects, the shared road with ISU, the bridge inspection report, the bridge posting resolution, maintenance activities, road repairs, and the ending fund balance. Moon reported on possible future agenda items, including options for two level B roads. He reported on additional enforcement and signage for Grant Avenue, concerns regarding the lack of a storage shed/garage in Slater, a proposed gas pipeline, and the DOT five-year plan which does not include Highway 30.

II. Veterans Affairs - Brett Mclain

reported on a new commissioner, Terry Greenfield. Mclain reported on services provided and the Civil War program held on June 14. He spoke about State and Federal benefits for veterans. Mclain reported on a proposed service agreement with Boone County due to the recent and sudden death of its Veterans Affairs Director.

11. LIAISON ASSIGNMENTS & COMMITTEE MEETINGS UPDATES:

Clinton reported on meetings with Community Services, HIRTA and the Mental Health region. He spoke about recent legislation.

12. OTHER REPORTS:

None

13. PUBLIC FORUM #2:

Lauris Olson, Ames, commented on communication with the public; she recommends discussion at one meeting and action at a later date. Sanders spoke about the Board's procedures.

14. ANNOUNCEMENTS FROM THE SUPERVISORS:

Clinton will be attending a MPO meeting tonight, July 16th. Sanders reported on a Farm Bureau meeting tonight, July 16th.

15. ADJOURNMENT:

Clinton moved, Toot seconded to adjourn @ 12:26 p.m. Roll call vote. (MCU)