

Story County
Board of Supervisors Meeting
Minutes

6/18/2013 - Minutes

1. CALL TO ORDER: 10:00 A.M.

The Board of Supervisors met on 06/18/13 at 10:00 a.m. in the Story County Administration Building. Rick Sanders, Paul Toot and Wayne E. Clinton with Rick Sanders presiding. (All audio of meetings: www.storycountyiowa.gov or call the Auditor 's Office: (515) 382-7210). Sanders added Milford Township markers under other reports.

2. PLEDGE OF ALLEGIANCE:

3. PUBLIC COMMENT #1:

None

4. CONSIDERATION OF MINUTES:

I. 06/11/13 Minutes

Clinton moved, Toot seconded the approval of 6/11/13 minutes. Roll call vote. (MCU)

5. CONSIDERATION OF CLAIMS:

I. 06/20/13 Claims

6/20/13 Claims of \$2,530,786.77 (run date 06/14/13, 54 pages, on file in the Auditor's Office) and authorize the Auditor to issue checks in payment of these claims and payment requests from BooST School Ready Services (\$25,795.66), BooST Early Childhood (\$12,414.53), CIDTF (\$622.68), Homeland Security Region 1 (\$91,207.46), Holding-Seized Funds (\$0), Emergency Management (\$9,249.28), E911 Surcharge (\$6,753.09), County Assessor (\$28,339.34), City Assessor (\$17,491.32). Toot moved, Clinton seconded the approval of Claims. Roll call vote. (MCU)

6. CONSIDERATION OF PERSONNEL ACTIONS:

I. Action Forms:

1)new hire in a)CLP effective 6/19/13 for Lori Cheshier @ \$10.77/hr; temporary - effective 6/30/13 for Jonathan Moses @ \$7.25/hr; 2)pay adjustment-longevity (union) in Secondary Roads effective 6/16/13 for Steve Johnson @ \$28.18/hr; Paul Ogden @ \$25.83/hr. . Toot moved, Clinton seconded the approval of personnel forms. Roll call vote. (MCU)

7. OTHER REPORTS:

Jurine Moore (Borton) reported on background information of Milford Township, historical book, maps, and asked to place signs for historical sites/events within Milford Township. Clinton asked if County would be responsible for upkeep of sign/area and possible costs. Moore commented no. Clinton asked for another meeting with input from County Engineer & Planning & Development and commented this signage would enhance Story County. Toot suggested adding this item on an upcoming board meeting and meet with Darren Moon, County Engineer with regards to safety and fence line proximity. Sanders stated that the Board cannot take action today but will meet with Darren Moon, County Engineer, and Leanne Harter, Planning & Development Director, to add this to a future agenda. Lauris Olsen, Ames, reported on this item and that there was no 24 hour public notice.

I. Discussion Of Work Done On Airport Rd For Central Iowa Building Systems - Burnett Mens

Burnett Mens, Nevada, reported on work completed by DrainTech & county, cleaned out tile filled with tree roots and water now drains. Sanders stated he appreciates Mens bringing it to the Board 's attention. Mens asked for future consideration for enlarging tile from 4" to 6" and thanked the Board for taking action.

II. Presentation Of The Wells Fargo Corporate Credit Card - Jeff Travis Steve Bakken Gordon Guthrie

Steve Bakken, Business Banking Manager of Ames/Des Moines market, reported on Wells Fargo, vision and background information. Jeff Travis, Treasury Management Consultant, reported on commercial card strategy, efficiencies, cost reduction, and improving working capital. Travis reported on challenges, transitioning, control and implementation of program. Clinton questioned marketing strategies for counties to notify current vendors. Travis reported on mailers, teams from Wells Fargo that can contact on behalf of County, and/or what the County would want. Gordon Guthrie, with Treasury Management, reported on the transition, revenue share and time management. Clinton questioned agencies that we have fiscal agreements with. Guthrie reported this can be done relatively easy and County can have oversight. Toot asked Lisa Markley, Assistant Auditor, if she had additional questions. Sanders reported on the process and suggested people with expertise to evaluate the process: Alissa Wignall -HR, Lucy Martin - Auditor, Renee Twedt - Treasurer, and proposed timeline. Clinton questioned the timeline and requirements. Sanders clarified. Toot asked about the timeline. Sanders will visit with Wignall, Martin and Twedt to report back to the Board. All board members concurred.

8. CONSENT AGENDA:

Clinton moved, Toot seconded approval of the consent agenda with noted changes as follows:

- I. Consideration Of Application For Cigarette/Tobacco Permits Effective 7/1/13 - 6/30/14 For The Following: Ames Golf & Country Club, Ballard Golf & Country Club, And Casey's General Store #2301,

- II. Consideration Of Agreement Between Iowa County Attorney's Case Management Project And Information Technology For Software Maintenance Effective 05/14/2013 - 05/14/2014 @ \$9950.00
 - III. Consideration Of Annual Adopt-A-Road Renewal Application Effective 1/1/13 Thru 12/31/13; #95-06 For Franklin 4-H On County Road E23 From US Highway 69 To County Road R50 (GW Carver).
 - IV. Consideration Of The FY 14 Provider And Program Participation Agreement With University Community Childcare Effective 7/1/13 - 6/30/14
 - V. Consideration Of Waiver Of The Site Development Plan Review Process For Application For Zoning Permit Application# 7094 A Commercial/Industrial Zoning Permit For An Insignificant Modification To A Cell Tower Located At 09-07-300-105, In Section 07, Washington Township.
 - VI. Consideration Of Application For Permit To Display Fireworks For Elwyn Myhre Jr., 25720 - 620th Ave., Nevada On July 4th, 2013 @ Dusk
 - VII. Consideration Of Resolution #13-85, For The Abatement Of Delinquent Mobile Home Taxes Removed Without The Treasurer's Knowledge
 - VIII. Acknowledgement Of The Cruise The Cornfields Ride Which Will Be Coming Through Story County On June 22 And 23. Approximately 200 Riders Will Be Riding From Urbandale To Ames, Utilizing Both Trails And Secondary Roads. Riders Will Begin At 7:30am On Saturday, June 22.
 - IX. Consideration Of DOT Contract With Manatt's, Inc., Brooklyn, IA For HMA Pavement Widening On Country Club Road From 260th Street North 1.7 Miles To A Point 335 Feet South Of South G Avenue In Nevada, Iowa @ \$419,934.17. Project # STP-E-C085(117)- -8V-85
 - X. Consideration Of Road Closure(S): #13-63, #13-64, And #13-65
Motion carried unanimously (MCU) on a roll call vote.
9. PUBLIC HEARING ITEMS:
10. ADDITIONAL ITEMS:
- I. Discussion And Consideration Of HIRTA's Request To Reallocate Story County Funds @ \$3,626 From Iowa City Trips To General Story County Trips For FY 13- Deb Schildroth And Julia Castillo
Director of Community Services, reported on the allocation for Iowa City trips funded through ASSET, unrestricted, and request to reallocate toward regular County funded trips. Julia Castillo, Executive Director, reported many trips to Broadlawns in Des Moines instead of Iowa City. Toot moved, Clinton seconded the approval of request to reallocate Story County funds @ \$3,626 from Iowa City trips to general Story County trips for FY-13. Roll call vote. (MCU)
 - II. Discussion And Consideration Of Story County Funds @ \$19,760 To Be Allocated To HIRTA For FY 13 Transportation Needs - Deb Schildroth
Community Services Director, read a letter presented to the Board of Supervisors as directed by Sanders. Schildroth reported on background information for transportation, total allocation of general funds \$106,760.00, \$3000.00 local option dollars and mirrors the old service of Heartland. Sanders clarified an increase of transportation. Julia Castillo, Director, reported yes, increase in weekend transportation, and lowered the cost so more can utilize the transportation. Toot moved, Clinton seconded the approval of Story County Funds @ \$19,760.00 to be allocated to HIRTA for FY'13 Transportation Needs. Roll call vote. (MCU)
 - III. Discussion And Consideration Of Pay Adjustments For The Animal Control Director, County Engineer, Community Services Director, Human Resources Director And Planning & Development Director - Board Of Supervisors
Rick Sanders reported on previous discussion at several board meetings in the past few months for each liaisons to identify personnel for a salary increase, as the salary survey was completed, recognizing a process not done regularly in the past, and the Board each gave a letter of recommendation and read the letters into the record. Clinton reiterated within policy. Jessica Reynolds, Assistant Attorney, reported on the process, consulted with the Board and was done appropriately. Sanders stated pay adjustments effective immediately and pay adjustment will be added to the base salary for FY13. 1)Animal Control Director - Toot moved, Clinton seconded the approval of 3% pay adjustment for the Animal Control Director. Roll call vote. (MCU) 2)County Engineer - Sanders moved, Clinton seconded the approval of 3% pay adjustment for the Engineer. Roll call vote (MCU). 3)Community Services Director - Clinton moved, Toot seconded the approval of 3% pay adjustment for the Community Services Director. Roll call vote. (MCU) 4)Human Resources Director - Sanders moved, Toot seconded the approval of 3% pay adjustment for Human Resources Director. Roll call vote. (MCU) 5)Planning & Development Director - Toot moved, Clinton seconded the approval of 3% pay adjustment for Planning & Development Director. Roll call vote. (MCU)
 - IV. Consideration Of Resolution #13-86, FY13 Appropriation Amendment - Lisa Markley
Assistant Auditor, reported on the needs for additional dollars (Juvenile Courts), due to contractual agreement with YS&S and JC subcontract (\$10,300) and \$5,000 to protective living appropriations. Toot moved, Clinton seconded the approval of Resolution #13-86 FY'13 Appropriation Amendment. Roll call vote. (MCU) Markley asked about upcoming appropriation resolution for beginning of fiscal year at 50% for upcoming year, just like last year. The Board concurred.
11. AGENCY REPORTS:
12. DEPARTMENTAL REPORTS:
- I. Community Services Departmental Report - Deb Schildroth
Director, reported on the MH re-design, regionalization, and ASSET. Schildroth reported on re-design changes regarding

residency base concept & Iowa Health and Wellness plans and implementation update and updated on regionalization recap of the 28E agreement and DHS input progress/postponement. Sanders asked about the status of the agreement. Reynolds stated we will form our own 28E agreement, when approved we will file the revised 28E agreement with DHS (we are following protocol of other Counties, and/or red tape). Toot remarked it is the unofficial recommendation of DHS. Schildroth concurred. Schildroth updated on ASSET with DHS involvement including changes to ASSET manual and approval by DHS. Schildroth will also bring the policy/procedures changes and more information to the Board in August.

13. LIAISON ASSIGNMENTS & COMMITTEE MEETINGS UPDATES:

Sanders reported on the celebration for the Sesquicentennial event at the Administration Building on June 14 and congratulated Gretchen Triplett, Brett McClain, and Facilities Management on their great job.

14. PUBLIC FORUM #2:

None

15. ANNOUNCEMENTS FROM THE SUPERVISORS:

None