

Story County  
Board of Supervisors Meeting  
Minutes

6/11/2013 - Minutes

1. CALL TO ORDER: 10:00 A.M.

The Board of Supervisors met on 06/11/13 at 10:00 a.m. in the Story County Administration Building. Rick Sanders, Paul Toot and Wayne E. Clinton with Rick Sanders presiding. (All audio of meetings: [www.storycountyiowa.gov](http://www.storycountyiowa.gov) or call the Auditor 's Office: (515) 382-7210).

2. PLEDGE OF ALLEGIANCE:

3. PUBLIC COMMENT #1:

None

4. CONSIDERATION OF MINUTES:

I. 6/4/13 Minutes

Clinton moved, Toot seconded the approval of 6/04/13 minutes. Roll call vote. (MCU)

5. CONSIDERATION OF PERSONNEL ACTIONS:

I. Action Forms:

1) new hire in CLP - temporary effective 6/16/13 for Shelly Terpstra @ \$7.25/hr; CLP effective 6/17/13 for Tiffany Cheshier @ \$10.77/hr; Garrett Riedmann @ \$10.77/hr; 2) Promotion in Facilities Management effective 6/16/13 for Jon Eickholt @ \$2,098.52/bw. Toot moved, Clinton seconded the approval of personnel forms. Roll call vote. (MCU)

6. CONSENT AGENDA:

Toot moved, Clinton seconded approval of the consent agenda with noted changes as follows:

I. Acknowledgment Sheriff's Office Purchase (Non-Budgeted) Of Three Tactical Vests From Galls Equipment For A Total Of \$5,429.97.

II. Consideration Of State Bid For FY14 Purchase Of A 2013 Chevrolet Silverado 2WD In The Amount Of \$19,400.00.

III. Consideration Of State Bid For FY14 Purchase Of A 2013 Chevrolet Silverado 4WD In The Amount Of \$24,300.00.

IV. Consideration Of The Employment Agreement Between Story County, Iowa And The Newly Appointed Reserve Deputy Sheriffs; Seth Bean, Bruce Bjorklund, Jeffrey Brenneman, Brian Drewry, Nathan Jones, Mark Miller, Mark Mills And Ross Sorensen Whereas Each Reserved Agrees To Reimburse Story County For The Cost Of Training, And Equipment For A Total Dollar Amount Of \$859 Should He Fail To Complete The Training Program Or Fails To Serve As A Reserve Deputy For At Least Four Years From Their Date Of Appointment.

V. Acknowledgement Of Updated Manure Management Plan For Crawford Premium Pork, LLC, Richland Twp

VI. Consideration Of Resolution #13-83, For ;The Abatement Of Taxes On Mobile Homes Removed Without The Treasurers Knowledge

VII. Consideration Of Contract With Denco Highway Construction Corp., Mingo, IA For HMA Crack Sealing In The Amount Of \$69,219.00 Project #CS-2013.

VIII. Consideration Of Of Policy FLX-965430 For Group Life Insurance Effective 7/1/2013 (Proprietary)

IX. Consideration Of Of Policy LK-751375 For Group Short Term Disability Effective 7/1/2013 (Proprietary)

X. Consideration Of Of Policy LK-963772 For Group Long Term Disability Effective 7/1/2013 (Proprietary)

XI. Consideration Of Of Policy OK 967014 For Group Accident Insurance Effective 7/1/2013 (Proprietary)

XII. Consideration Of An Agreement Between Story County, IA And SAFRAN MorphoTrak For An Extension Of Maintenance And Support Agreement For The Live Scan Fingerprint Machine For The Period Of 7/1/13 Through 6/30/14 In The Amount Of \$4,824.00

XIII. Consideration Of Contract With Rognes Bros. Excavating, Inc., Lake Mills, IA For Box Culvert Replacement On 667th Avenue In Sec 11 Nevada Twp In The Amount Of \$85,413.17, Project #L-NEV11- -73-85.

XIV. Consideration Of Contract With Rognes Bros. Excavation Inc., Lake Mills, IA, For Box Culvert Replacement On 730th Avenue In Sec 26 Collins Twp In The Amount Of \$49,213.88, Project # L-COL26- -73-85.

XV. Consideration Of Roadway Maintenance Agreement With Iowa State University For Routine Road Maintenance On 2.50 Lane Miles At \$1,050.00 Per Lane Mile In The Amount Of \$2,625.00 For The Period Of 7/1/2013 Thru 6/30/2014..

XVI. Consideration Of Non-Appropriation Addendum With US Bank Equipment Finance And The Following: Auditor, Information Technology, And Recorder

XVII. Consideration Of Utility Permit(S): #13-60

Motion carried unanimously (MCU) on a roll call vote.

7. PUBLIC HEARING ITEMS:

8. ADDITIONAL ITEMS:

I. Discussion And Consideration Of Iowa Card Consortium - Doug Ragaller Market President

Representatives from US Bank presented information: Doug Ragaller, Market President, reported on the background information and Danene Miller, Product Specialist/Corporate Payables, reported on the purchase card program provided by the Iowa Card Consortium. Program includes no annual fees, no minimum spend limit, policies to customize the program, and estimated cost savings using card transactions instead of paper checks. Miller discussed the AP analysis and recommendation process, starting with card projects and other additional products/services offered by US Bank.

Miller explained other monitoring mechanisms including MCC codes and velocity control to increase control and mitigate risk with the card program. Clinton asked whether departments could be individually identified. Miller stated yes as it will collate with the general ledger, traceable by department. Sanders asked to clarify cost of cards and county logo. Miller reported there was no cost for the county logo but one customer had requested a custom plastic color, costing \$2500.00.

Toot asked about fuel cards for Secondary Roads & Sheriff's uses with no taxes. Miller stated yes, cards can be set up with certain vendors that would not charge sales tax. Clinton asked about process/input from Auditor's Office.

Discussion took place as the US Bank presentation was considered information gathering. Sanders stated this is at the initial stage as Wells Fargo will also present information during an upcoming Board meeting. He would like the Auditor's Office, Treasurer's Office, Alissa Wignall and department heads to look at the opportunity to streamline some processes, control purchases, and possible rebates. Sanders stated the Board will take the information, form a committee, and come back to this. Miller directed the Board to [usbpayment.com](http://usbpayment.com), US Bank's website, for additional information. Lauris Olsen, Ames, expressed concern for Board to form a taskforce first, then ask for information and request for bids. Olsen, as a businessperson, questioned what the companies presenting have to gain, as the interchange explained affects the small businesses, credit cards processor charges & what this may cost the vendors that service Story County.

II. Discussion And Consideration Of Changes To The Calendar Year 2013 Planning And Development Work Program – Leanne Harter

Director of Planning & Development, reported on the proposed changes to the work program, staff coverage, and highlights. Harter discussed outstanding projects and adjusted timelines. Sanders clarified the pilot program as February to November, asking Harter to make that correction on documentation presented. Clinton moved, Toot seconded the approval of the Calendar Year 2013 Planning and Development Work Program. Roll call vote. (MCU)

III. Discussion And Consideration Of Creating And Empowering A Capital Improvements Program (CIP) Task Force And Associated Timetable – Leanne Harter

reported on background information, process and task force group members. Harter recommended the timetable of June 2013 to January 2014. Sanders stated this taskforce will manage this every year, suggesting the taskforce be an ongoing group. Harter agreed as this will involve a learning curve with a new way of doing things. Toot moved, Clinton seconded the approval of creating and empowering a Capital Improvements Program (CIP) Task Force and Associated Timetable. Roll call vote. (MCU)

IV. Discussion And Consideration Of Accepting The Phase Two Grant For Planning In The Squaw Creek Watershed In The Amount Of \$160,900 From The IEDA – Leanne Harter

Paul Toot reported on a grant received in the past, background information for the Squaw Creek watershed committee, and 28E agreement for the Water Shed Management Authority. Story County has been offered the 2nd phase grant and is the fiscal agent, so next step is deciding if the county should accept, and how to administer the grant and procurement process (the RFP process). Harter reported on in-kind contribution (not built into the budget), staffing, verified with the State that part of funding can be used for a temporary help, and the project will be very beneficial to the watershed.

Sanders asked about the goal. Toot responded the goal is to do planning for that watershed. Sanders stated this is the opportunity to meet our goal. Toot stated yes, the concern is if we accept the grant we are not in the position to carry out what is in the grant. Toot talked with the City of Ames and Boone County and the goals of the watershed hasn't changed, and to realize the goal. Clinton remarked on the grant cycle. Harter stated the help would be upfront to help the procurement process (the RFP process). Sanders directed Harter to notify IDEA with acceptance and asked about the process. Harter stated an official offer will come from IDEA to present at a Board meeting. Sanders stated the need to reach out to everyone involved and make sure there is buy in still to make a decision.

9. AGENCY REPORTS:

I. Emergency Management Agency Report - Keith Morgan

Melissa Spencer, Deputy Director, reported on hazard mitigation strategies and AMEC draft documents of the plan, HSGP reallocation update grant: bidirectional antenna system and cell phone booster, and portable go kits to enhance capabilities during a disasters. Upcoming exercises in Huxley include a tornado exercise in Huxley/safe room on July 18th and Monsanto to test the county's mass casualty response plan, emergency support functions, and joint information center. Spencer reported on the severe weather update and spotter coordination, Story County granted a Governor's Proclamation of Disaster, FEMA and HSEMD here to assess damages to county infrastructure and county properties, meeting the threshold (\$300,000). Spencer also updated on the DuPont Stover Fire near Colo and follow-up meetings, ISU Security Assessments in conjunction with Homeland Security of Memorial Union and Curtis Hall, and upcoming EOC training with web program.

II. University Of Community Childcare - Penny Pepper

Director, reported on a reminder for non-profit childcare, type of care provided, budget, stats for FY2011-2012, waiting list,

and rates.

10. DEPARTMENTAL REPORTS:

- I. Engineer Departmental Report - Darren Moon  
will report at a later date.

11. LIAISON ASSIGNMENTS & COMMITTEE MEETINGS UPDATES:

Clinton reported on meeting with Community Life Program and Community Services Directors about end of the year budgets and regionalization.

12. OTHER REPORTS:

None

13. PUBLIC FORUM #2:

None

14. ANNOUNCEMENTS FROM THE SUPERVISORS:

Clinton will be out until Monday, June 17th. Toot reported on State Wide District 1 meeting Wednesday, and on Thursday afternoon MH regional meeting. Sanders announced on Friday @ noon the sesquicentennial rededication of the cannon and unveiling of the plaque.

15. ADJOURNMENT:

Clinton moved. Toot seconded to adjourn @ 12:00 p.m. Roll call vote. (MCI)