

Story County  
Board of Supervisors Meeting  
Minutes

4/30/2013 - Minutes

1. CALL TO ORDER: 10:00 A.M.

The Board of Supervisors met on 04/30/13 at 10:00 a.m. in the Story County Administration Building. Rick Sanders, Paul Toot, and Wayne Clinton with Rick Sanders presiding. (All audio of meetings: WWW.STORYCOUNTYIOWA.GOV or call the Auditor's Office: (515) 382-7210).

2. PLEDGE OF ALLEGIANCE:

3. PUBLIC COMMENT #1: This Comment Period Is For The Public To Address Topics On Today's Agenda

Arden Greiner of rural Colo, Iowa commented about tax increment financing (TIF) districts. He appreciates the County is limiting itself to using 50% or less of available revenues. He believes the restriction should include wording stating TIF revenues will not be used outside of the school district or township in which they are collected.

4. CONSIDERATION OF MINUTES:

Toot moved, Clinton seconded the approval of 4/16/13 minutes. (MCU)

I. 4/16/13 & 4/23/13 Minutes

5. CONSIDERATION OF PERSONNEL ACTIONS:

I. Action Forms:

1)pay adjustment - longevity in Sheriff's Office (union contract) effective 4/21/13 for Jaime Johnson @ \$1,787.54/bw; 1st yr step increase for Jamie Schmitz @ \$1,754.92/bw; 4th yr step increase for Jeffrey Scott @ \$2,017.87/bw; effective 5/5/13 9 yr for Gary Backous @ \$2,653.39/bw; 12 yr for Colin Chinery @ \$1,800.21/bw; 1 yr step increase for Trevor McGraw @ \$1,549.15/bw. Toot moved, Clinton seconded approval. Roll call vote. (MCU)

6. CONSENT AGENDA:

Toot requested moving items #7, #8, and #9 for discussion; he will recuse himself from the vote due to consanguinity. Clinton moved, Toot seconded to approve the consent agenda adding road closures as follows:

I. Acknowledgement Of Updated Manure Management Plan For Maxwell Farms, Inc., Indian Creek Twp

II. Consideration Of FY 13 Provider And Program Participation Agreement With NAMI Of Central Iowa Effective 5/1/13 - 6/30/13

III. Consideration Of The FY 13 Provider And Program Participation Agreement With American Red Cross Effective 7/1/12 - 6/30/13

IV. Consideration Of The FY 14 Provider And Program Participation Agreement With American Red Cross Effective 7/1/13 - 6/30/14

V. Acknowledgement Of Updated Manure Management Plan For Woodland Farms, Inc., Howard Twp

VI. Consideration Of The 28 E Agreements Between Story County, IA And Story City For Dispatch Services At The Rate Of \$5.54 Per Capita To Begin July 1, 2013 And Shall Continue Until Either Party Terminates Or Terms Of Contracts Are Changed

VII. Consideration Of Contract For Highway Right Of Way With Andrew M. Moser For The Purchase Of Temporary And Permanent Easement In The Amount Of \$1,364.20 (Project No. L-NEV11- -73-85).

Clinton stated the potential conflict of interest and the proper course of action. Clinton moved, Sanders seconded the approval of the right-of- way with Andrew Moser. Clinton aye, Toot abstained, Sanders aye. Motion carried.

VIII. Consideration Of Contract For Highway Right Of Way With Erin M. Toot And Steven J. Jay For The Purchase Of Permanent Easement In The Amount Of \$476.60 (Project No. LNEV11- -73-85)

Clinton stated the same circumstance. Clinton moved, Sanders seconded the approval of right-of-way with Erin Toot and Steven Jay. Clinton aye, Toot abstained, Sanders aye. Motion carried.

IX. Consideration Of Contract For Highway Right Of Way With Stephanie M. Moser For The Purchase Of Permanent Easement In The Amount Of \$460.60 (Project No. L-NEV11- -73- 85)

Clinton added the same. Clinton moved, Sanders seconded approval of right-of-way with Stephanie Moser. Clinton aye, Toot abstained, Sanders aye. Motion carried.

X. Consideration Of FY' 14 Request For Bid To Iowa Department Of Public Health (IDPH) For County Substance Abuse Prevention Services @ \$10,000.00

XI. Consideration Of Renewal Of Agreement Between Story County And Youth And Shelter Services As Subcontract For County Substance Abuse Prevention Service Effective 7/1/13 - 6/30/14 @ \$10,000.00

- XII. Consideration Of The FY 13 Provider And Program Participation Agreement With ARC Of Story County Effective 5/1/13 - 6/30/13
- XIII. Consideration Of The FY 14 Provider And Program Participation Agreement With Center For Creative Justice Effective 7/1/13 - 6/30/14
- XIV. Consideration Of The FY 14 Provider And Program Participation Agreement With Mid-Iowa Community Action Effective 7/1/13 - 6/30/14
- XV. Consideration Of The FY 14 Provider And Program Participation Agreement With NAMI Of Central Iowa Effective 7/1/13 - 6/30/14
- XVI. Consideration Of The FY 13 Provider And Program Participation Agreement With Legal Aid Society Of Story County Effective 5/1/13 - 6/30/13
- XVII. Consideration Of The FY 14 Provider And Program Participation Agreement With Legal Aid Society Of Story County Effective 7/1/13 - 6/30/14
- XVIII. Consideration Of Road Closures: #13-54, #13-55
- XIX. Consideration Of Utility Permit: #13-56  
Motion carried unanimously (MCU) on a roll call vote.

7. PUBLIC HEARING ITEMS:

8. ADDITIONAL ITEMS:

- I. Consideration Of Sending Final FY'13 Budget Amendment To Publication For 5/28 Public Hearing - Lisa Markley  
Assistant Auditor, requested to send for publication the final FY13 budget amendment public hearing on May 28. Markley currently estimates an ending fund balance for the general and supplemental funds of approximately 27%. Notice of the public hearing will be published on May 16th. Toot moved, Clinton seconded the approval of sending publication public note for a May 28, 2013 public hearing. Roll call vote. (MCU)
- II. Consideration Of Resolution #13-65, FY'13 Appropriation Amendment - Lisa Markley  
Assistant Auditor, stated the resolution will appropriate the remaining dollars for salaries for all departments plus 100% of appropriations for Veterans Affairs and Juvenile Court. Toot moved, Clinton seconded the approval of Resolution #13-65, FY13 Appropriation Amendment. Roll call vote. (MCU)
- III. Discussion And Consideration Of DHS Rental Estimate Which Is Used In The Amortization For Quarterly LAE Reports  
Cal Pearson, Facilities Director, reported on background information. The Department of Human Services (DHS) has questions about the square footage attributed to the agency. Darin Thompson of DHS reported on the 2011 reduction of space. Pearson stated he will recalculate the square footage and return. Sanders asked for Thompson and Pearson to meet regarding recalculation. Thompson agreed to participate, obtain two additional rental estimates for comparison, and to return to a future meeting.
- IV. Discussion And Consideration Of Using Outside Consultant To Assist With Contract Negotiations For FY14 - Paul Toot  
Alissa Wignall, Human Resources Director, requested a third party to assist with upcoming union contract negotiations. In the past, negotiations have been handled in-house. Toot stated the request does not reflect on the abilities of Wignall and the Attorney's Office but is to avoid conflict of interest. Jessica Reynolds, Assistant Attorney, stated there are inherent conflicts for both the Attorney's Office and Human Resources (HR). Sanders expressed support and asked Reynolds, Wignall, and Toot analyze and return to the Board with a recommendation. Discussion took place. Sanders asked if formal action was necessary or just direction. Reynolds agreed direction was sufficient.
- V. Discussion Of Current Compensation Policy And Consideration Of Exception Of Policy To Hire Below Minimum Rate Of Pay Grade Due To New Compensation Schedule And Cost Of Living Increase For FY14 - Alissa Wignall  
HR Director, reported on the request for an exception to the compensation policy and schedule and conflicts to hire below the pay grade for a position in Animal Control. Clinton moved, Toot seconded the approval of an exception to hire below minimum rate of pay grade due to the New Compensation Schedule and Cost of Living Increase for FY14. Roll call vote. (MCU). Wignall reported on the current policy to allow for additional duties and special projects. There are two ways to compensate: a 2% increase of base salary or a lump sum amount. Discussion took place. The open meetings law and the process for closed sessions was discussed. Sanders suggested a future conversation with Wignall to discuss the option of one-time lump sums within this fiscal year.
- VI. Consideration Of Establishing The Planning Services To Communities Pilot Program-Leanne Harter  
Planning and Development (P&D) Director, reported on receiving three responses. Cities responding are Kelley, McCallsburg, and Colo. Harter went over the options. She estimates staff time to be about four hours a month. Clinton moved, Toot seconded the approval of Planning Services to Communities Pilot Program and with option #3. Roll call vote. (MCU)
- VII. Consideration Of Revisions To The Story County, Iowa - Economic Development Process And Policies - Leanne Harter  
P&D Director, reported on the process and policies, amendments made, future modifications, timeline, reports, and project and fund updates. Harter reported on amending the urban renewal area plan. Sanders remarked on Greiner's comments from the public comment period. Clinton moved, Toot seconded the approval of the revisions to the Story County, Iowa Economic Development Process and Policies. Roll call vote. (MCU)
- VIII. Consideration Of Final Plans And Authorization To Solicit Bids For The Dakins Lake Expansion Project - Mike Cox

Director of Conservation, reported that he will return with a bid soliciting timeline. Permits still need to be secured. Cox reported on background information at the County's recreational sites. Carol Williams, Project Manager, gave a presentation of the design of the lake. Cox estimates an opening of July 1, 2014. Sanders stated that Conservation should consider scheduling the opening to coincide with Zearing Days. Cox agreed.  
Adjourn @ 11:40 a.m. for a five minute recess and reconvened at 11:45 a.m.

IX. Consideration Of Agreement Between Communications Engineering Co (CEC) And The Treasurer For The Treasurer's Office Security Camera Proposal @ \$29,687.49 - Renee Twedt

Renee Twedt, Treasurer, reported on the proposal for new cameras and subsequent insurance cost savings. Sanders stated appreciation for Twedt's legwork. He questioned how security cameras interact with the current security fob system. Cal Pearson, Facilities Director, stated it may be possible to join the systems in the future. John Asmussen, Jail Administrator, gave specifics on system monitoring and related issues. Barb Steinback, IT Director, stated storage would be an issue. Jessica Reynolds, Assistant Attorney, reported anything on video is public record. If cameras are placed in offices with confidential information, that information will need to be redacted. The Board needs to consider this additional factor. The Board talked about camera locations. Ward Jorgensen of CEC, listed the critical areas. Sanders asked about the number of cameras. Jorgensen stated twelve with unlimited additions. Sanders asked about cost savings. Brian Anderson, Knapp Tedesco Insurance Agency, stated an insurance credit of 5% is possible. Clinton about signage. Reynolds stated signs for the public about the presence of cameras is a good idea. Twedt stated her proposal is not county-wide; it covers the public entrance, including audio. Jorgensen gave a presentation. Toot commented this is a good start but we need a county-wide plan. Sanders stated the Board is concerned for the entire county; this proposal is \$30,000 and only covers a small portion. He asked the Assistant Attorney for cost requirement comments. Reynolds stated a county-wide proposal is approximately \$100,000.00. A project of that size requires public bid and a public hearing. Sanders stated the County has \$50,000. The Board concurred that the Justice Center is high priority although a county-wide project is preferred. Sanders requested Pearson and Steinback to work with Twedt and Asmussen and return to the first meeting in June. Harter reported on an action plan for security; she will be asking the Board to take action in the future and will coordinate her plan with the security camera proposal.

X. Discussion And Consideration Of Removing David Weigel From The Planning And Zoning Commission  
Sanders reported on receiving the written resignation. Clinton moved, Toot seconded the approval of accepting the resignation of David Weigel from the Planning and Zoning Commission. Roll call vote. (MCU)

9. AGENCY REPORTS:

I. Emergency Residence Project Agency Report - Vic Moss  
No report.

II. Department Of Human Services - Pat Penning

Darin Thompson, reported on statistics and programs. He also reported on Decategorization funding and Medicaid (Title XIX).

III. Lutheran Services In IA (LSI) - Lisa Heddens

J. Mark Roberts reported on LSI's programs for child welfare, mental health, parent education, child abuse prevention, foster care, adoption, disability services, refugee services, behavior management, home health care and many other areas. Amy Robak, Crisis Child Care Caseworker, reported on People Place including services provided and statistics.

10. DEPARTMENTAL REPORTS:

I. IRVM Departmental Report - Joe Kooiker  
No report.

II. Community Life Program - Ron Christensen

Ron Christensen - Submitted a written report (available in the Auditor's Office).

11. LIAISON ASSIGNMENTS & COMMITTEE MEETINGS UPDATES:

Clinton reported on a meeting with Ron Christensen of Community Life Program. Sanders reported on a meeting with three judges regarding options for courthouse security.

12. OTHER REPORTS:

None

13. PUBLIC FORUM #2: Comments From The Public On Items Not On This Agenda. The Board May Not Take Any Action On The Comments Due To The Requirements Of The Open Meetings Law, But May Do So In The Future.

None.

14. ANNOUNCEMENTS FROM THE SUPERVISORS:

Clinton announced attending the Story County Youth Voluntary Awards presentation to celebrate of the youth in our community and a Youth and Shelter Services breakfast.

15. ADJOURNMENT