

Story County
Board of Supervisors Meeting
Minutes

12/18/2012 - Minutes

1. CALL TO ORDER: 10:00 A.M.

The Board of Supervisors met on 12/18/12 at 10:00 a.m. in the Story County Administration Building. Wayne E. Clinton, Rick Sanders, and Paul Toot, with Wayne E. Clinton presiding.
(All audio of meetings: WWW.STORYCOUNTYIOWA.GOV or call the Auditor's Office: (515)382-7210).
Clinton asked for everyone to take a moment of silence for the people in Sandy Hook, CT.

2. PLEDGE OF ALLEGIANCE:

3. PUBLIC COMMENT #1: This Comment Period Is For The Public To Address Topics On Today's Agenda
None

4. CONSIDERATION OF MINUTES:

I. 12/11/12 & 12/11/12 Canvass Minutes

Toot moved, Sanders seconded the approval of minutes. (MCU)

5. CONSIDERATION OF PERSONNEL ACTIONS:

I. Action Forms:

1) pay adjustment-longevity (union contract) in Secondary Roads effective 12/30/12 for David Toot @ \$28.10/hr; 2) re-hire - temporary in Attorney's Office effective 1/2/12 for Madelyn Smith @ \$10.00/hr; 3) re-evaluation of position in CLP effective 12/30/12 for Sandra Boro @ \$12.18/hr. Toot moved, Sanders seconded the approval of personnel actions. (MCU)

6. CONSIDERATION OF CLAIMS:

I. 12/20/12 Claims

of \$646,702.36 (run date 12/14/12, 39 pages, on file in the Auditor's Office) and authorize the Auditor to issue checks in payment of these claims and payment requests from BooST School Ready Services (\$9,452.90), BooST Early Childhood (\$7775.98), CIDTF (\$1310.53), Homeland Security Region 1 (\$2,358.32), Holding-Seized Funds (\$0), Emergency Management (\$335.28), E911 Surcharge (\$1,901.19), County Assessor (\$8,987.15), City Assessor (\$15,916.06). Sanders moved, Toot seconded the approval of Claims. (MCU)

7. CONSENT AGENDA:

Toot moved, Sanders seconded the approval of the consent agenda as follows:

I. Consideration Of Contract Between Insight Public Sector And Information Technology For Software Maintenance Effective 12/05/2012-12/04/2013 @ \$3495.00

II. Consideration Of Contract Between Protex Central And Information Technology For Fire Suppression Inspections In The Administration Bldg Effective 01/01/2013-12/31/2013 @ \$510.00

III. Consideration Of Resolution #13-41 Updating 2013 Planning And Development Forms A-G.

IV. Consideration Of Waiver Of The Site Development Plan Review Process For Application For Zoning Permit Application# 6089 A Commercial/Industrial Zoning Permit For Equipment Addition To Existing Communication Tower Located At 1407300301, In Section 07, Union Township.

V. Consideration Of Waiver Of The Site Development Plan Review Process For Application For Zoning Permit Application# 6090 A Commercial/Industrial Zoning Permit For A Co-Location Cell Tower Antenna Upgrade Located At 0416100100, In Section 16, Lincoln Township.

Motion carried unanimously (MCU) on a roll call vote.

8. PUBLIC HEARING ITEMS:

I. Consideration Of Resolution #13-35 FY'13 Budget Amendment - Lisa Markley

Lisa Markley, Assistant Auditor, reported on the published amendment. The resolution increases revenues by \$4.3M, about \$4.1M is related to tax increment financing (TIF) bonding; expenses were amended by \$3.9M. Sanders asked about the operating transfer between revenues and expenses. Markley stated it is to re-pay the \$500,000 internal loan for TIF expenses. Markley reported on revenues being amended: Attorney's special projects, Friends of Animals, grant for Veterans Affairs, Environmental Health half-time clerk, Hazard Mitigation Grant in county-wide services, court settlement fees, and proceeds for the TIF

projects. Part of the expense amendment is to cover General Election costs which totalled approximately \$264,000. Markley reported on fund balances for the General Fund, Supplemental Fund, Rural Services, and Secondary Roads. Clinton opened the public hearing @ 10:16 a.m., hearing none, closed the public hearing @ 10:16 a.m. Toot moved, Sanders seconded approval of Resolution #13-35, FY'13 Budget Amendment. Roll call vote. (MCU)

9. ADDITIONAL ITEMS:

I. Consideration Of Resolutions #13-36, Appropriation Amendment - Lisa Markley

Lisa Markley, Assistant Auditor, reported on spending by a breakdown of departments. Toot moved, Sanders seconded the approval of Resolution #13-36, Appropriation Amendment. Roll call vote. (MCU)

II. Consideration Of Resolution #13-37, Amendment Of Interfund Operating Transfers - Lisa Markley

Lisa Markley, Assistant Auditor, reported on amending the operating transfers for general and rural funds. Toot moved, Sanders seconded the approval of Resolution #13-37, Amendment of Interfund Operating Transfers. Roll call vote. (MCU)

III. Discussion Of The Manure Management Plan Procedures - Lucy Martin

Lucy Martin, County Auditor, reported on the current process and the suggestion by Environmental Health that it receives plans instead of the Auditor. Martin read the relevant Code and Administrative Code sections; the Board may designate someone other than the Auditor. She recommended posting any subsequent changes to procedure and sending a notice to those entities with filed plans. Toot requested the Board make a decision about designating an office other than the Auditor at a future Board meeting.

IV. Discussion Of Township Meeting Agenda - Lucy Martin

Lucy Martin, County Auditor, spoke about preparing for the annual township officials meeting and gave a suggested date of February 13, 2013. The Auditor's Office will be mailing the valuation report and budget materials to township officials and would like to include information about the annual meeting. Martin asked for suggestions for the agenda. Toot stated he would contact DuPont to present on its new facility in the county. Sanders stated the 13th works for the meeting.

V. Discussion And Consideration Of The Proposed Story County Pay Plan And Determine The Effective Date And Implementation Of The Plan - Alissa Wignall

Alissa Wignall, Human Resources Director, reported on implementing the proposed new plan so as to include it in the upcoming FY14 budget work sessions. She gave an overview of the plan which includes new titles and a new grade schedule. Wignall stated if adopted today, the plan can be used at the work sessions and the county can include raising the salaries of employees currently below grade, a \$70,000 budget impact affecting seven departments. Sanders stated the Board is facing three issues: what compensation schedule to utilize, getting below-grade employees up to the minimum within a timeframe, and deciding how to manage the four employees over their pay grades. Sanders moved, Toot seconded the approval of the Proposed Story County Pay Plan. (MCU). Sanders asked since the \$70,000 for people below the minimum is not included in the FY13 budget, if raises were included in FY14, what would that do to the grade schedule. Wignall stated that can be determined. Sanders moved, Toot seconded that the new compensation and grade plan is effective today and to bring any employees up to their grade minimum on July 1, 2013. (MCU). Sanders clarified that the effective date is today. Sanders questioned the four employees currently above the new pay schedule. Wignall stated the scale will eventually catch up. Sanders commented such employees should not receive raises until the pay scale catches up with them. Toot stated these employees are not overpaid by any fault of their own, it is the result of past management practices. Discussion took place. Sanders stated the four positions can be further discussed during the budget sessions. Toot and Clinton concurred.

10. AGENCY REPORTS:

I. Story County Emergency Management Agency Report - Keith Morgan

Keith Morgan, Emergency Management Director, reported on joint training for Story County and other local entities to revise the county hazard mitigation plan. He also reported on the revision of Emergency Support Function (ESF) 11 (Agricultural and Natural Resources), and ESF 7 which outlines procedures to track and prioritize disaster resources, and an upcoming drill to test our abilities. Morgan reported on joint planning meetings, and liaising with DuPont, Iowa State University, and Story County agencies to assess the potential fire risk of bulk storage of corn stover. Morgan reported on the annual Governor's Conference and the value of the EOC training. Exercises included a drill to evaluate Iowa DOT, Story County EMA, City of Ames, Iowa State University, the Ames Convention & Visitors Bureau, and the Red Cross if I-35 closed, search and rescue for missing persons in Story County, and monitoring the growing impacts of drought. A second hazard mitigation planning meeting will be held in February. EMA will begin its public awareness campaign for Severe Weather Awareness Week (March 25-29); the statewide tornado drill will be March

27, 2013 at 10 a.m. Sanders asked Morgan to describe the agency's structure in more depth. Morgan stated that Story County houses EMA but that the agency's procedures are dictated by the Code of Iowa, the 28E agreement and the agency's internal bylaws. Morgan reported the EMA updated its bylaws so as not to duplicate or conflict with the Code or any future changes. Jessica Reynolds, Assistant County Attorney, stated Story County is just one vote for the agency and does not take full responsibility for liability or contracts. She will bring this issue more fully to the Board at a later date.

11. DEPARTMENTAL REPORTS:

I. Planning And Development - Leanne Harter

Leanne Harter, Planning and Development Director, reported on current and long-range planning and commission and adjustment board meetings. Harter spoke about the potential for additional wind farms in the county including a modification request for turbine equipment, pending preliminary development permits, and preconstruction permits. She reported on her office's scanning project and other ongoing projects.

12. LIAISON ASSIGNMENTS & COMMITTEE MEETINGS UPDATES:

None

13. OTHER REPORTS:

None

14. PUBLIC FORUM #2: Comments From The Public On Items Not On This Agenda. The Board May Not Take Any Action On The Comments Due To The Requirements Of The Open Meetings Law, But May Do So In The Future.

Lauris Olsen, Ames, inquired about the openings on the different Boards and Commissions and suggested posting on the web so interested persons can be notified. Toot stated the County updates the Boards and Commissions on an annual basis at the organizational meeting.

15. ANNOUNCEMENTS FROM THE SUPERVISORS:

Clinton commented on a meeting for the ISAC Supervisors' affiliate lobbyist position interviews, the December 19 Risk Pool report is due to the governor, and a meeting for MH/DD re-design.

16. ADJOURNMENT:

Sanders moved, Toot seconded to adjourn @ 11:30 a.m. Roll call vote. (MCU)