

The Board of Supervisors met on 6/6/23 at 10:00 a.m. in the Story County Administration Building. Latifah Faisal, Linda Murken and Lisa Heddens, with Faisal presiding. (all audio of meetings available at storycountyiowa.gov; any resolution is effective upon signature and can be inspected M-F, 8-4:30, at 900 6th Street, Nevada, Iowa)

ADOPTION OF AGENDA: Heddens moved, Murken seconded adopting the agenda as present. Motion carried unanimously (MCU) on a roll call vote.

PROCLAMATION RECOGNIZING JUNE 2023 AS LGBTQIA+ PRIDE MONTH IN STORY COUNTY: The Board members read the proclamation in full. Murken moved, Heddens seconded the approval of the Proclamation Recognizing June 2023 as LGBTQIA+ Pride Month in Story County. Roll call vote. (MCU)

MINUTES: 5/30/23 Minutes – Heddens moved, Murken seconded approving the 5/16/23 Minutes as presented. Roll call vote. (MCU)

PERSONNEL ACTIONS: 1) new hire, effective 6/12/23, in a) Animal Control for Melissa Krepfle @ \$18.29/hr; effective 6/7/23, in a) Attorney's Office for Avery Hinson @ \$12.00/hr; 2) pay adjustment, effective 5/22/23, in a) Conservation - IRVM for Mikaila Frost @ \$13.75/hr. Murken moved, Heddens seconded approving Personnel Actions as listed.

CLAIMS: 6/8/23 Claims of \$636,682.69 (run date 6/2/23, 27 pages, on file in the Auditor's Office) and authorize the Auditor to issue checks in payments of these claims and payment requests from CIDTF (\$265.48), BooSt School Ready (\$19,501.89), BooSt Early Childhood (\$1,645.57), Emergency Management (\$3,634.22), E911 (\$7,536.35), County Assessor (\$15,819.82), City Assessor (\$42,823.67), Central Iowa Community Services (\$517,782.72). Heddens moved, Murken seconded approving claims as presented. Roll call vote. (MCU)

Murken moved, Heddens seconded the approval of the Consent Agenda as listed.

1. Change Order No. 1 for McFarland Lake Renovation totaling \$3,430.00 for additional needed dredging and filling from Aaron Crane Construction
2. Road Way Maintenance Agreement for Iowa State University institutional roads with the Iowa Department of Transportation, effective 7/1/23-6/30/24
3. FY24 Provider and Program Participation Agreement with Campfire USA, effective 7/1/23-6/30/24: Out of School Program (not to exceed \$5,000.00) \$61.61/one partial day (three hours)
4. FY24 Provider and Program Participation Agreement with Raising Readers, effective 7/1/23-6/30/24: Advocacy for Social Development (not to exceed \$4,472.00) \$192.34/one staff hour; Family Dev/Education (not to exceed \$5,132.00) \$29.49/one client hour; Out of School Program (not to exceed \$6,054.00) \$96.82/one partial day (three hours)
5. Amendment No. 2 to the Grant Agreement between United Way of Story County (UWSC) and Story County for Reimagining What's Next for Story County: Emergency Food And 2-1-1 Supports
6. New Special Class C Retail Alcohol License for The 1850 Homestead, LLC, 57304 Highway 210, Cambridge, Iowa, effective 6/6/23-6/5/24
7. Utility Permits: #23-6903, #23-6994

Roll call vote. (MCU)

BID FROM HAROLD PIKE CONSTRUCTION FOR PERMANENT FRONT COUNTER BARRIERS PROJECT – \$330,000.00: Joby Brogden, Facilities Management Director, reported one bid was received. He stated the price is not out-of-line. The need for the project still exists. If the County decides to put the project back out for bid, more bids may be received but costs may not be lower. Discussion took place. Brogden reported on concerns. Additional discussion took place. Murken moved, Heddens seconded the approval of the bid from Harold Pike Construction for the Permanent Front Counter Barriers Project for \$330,000.00, without alternative #1. Roll call vote. (MCU)

REVISED STORY COUNTY LOGO AND SEAL TERMS OF USE POLICY (AFTER SEVEN-DAY REVIEW):

Leanne Harter, County Outreach and Special Project Manager, reported (via Zoom) on background information, and reviewed the comments received. Heddens moved, Murken seconded the approval of the Revised Story County Logo and Seal Terms of Use Policy. Roll call vote. (MCU)

FACILITIES MANAGEMENT QUARTERLY REPORT: Director Joby Brogden reported on work orders, work on the new storage building, and routine maintenance of all County buildings.

LIAISON ASSIGNMENTS, COMMITTEE MEETINGS UPDATES, AND ANNOUNCEMENTS FROM THE SUPERVISORS: All Board members reported on upcoming items.

Heddens moved, Murken seconded to adjourn at 10:42 a.m. Roll call vote. (MCU)

Story County Board of Supervisors
Tentative Agenda
Administration Building
900 6th St., Nevada, IA
6/6/23

1. SPECIAL NOTE TO THE PUBLIC: This Meeting Is Also Being Offered Via Zoom. While Joining Via Zoom, If You Have A Question And/Or Comment, You May Raise Your Hand To Speak During Public Forum Or Use The Chat Feature And The Chair Will Ask The Zoom Moderator To Review All Comments During Public Forum.

Members of the public can participate by using the information below:

To join the zoom meeting by computer, tablet, smartphone:

Join from a PC, Mac, iPad, iPhone or Android device:

Please click the link below to join the webinar:

[HTTPS://US02WEB.ZOOM.US/J/81909605844?
PWD=NFDNVVPRZHPJB0HMEWW5VFDTVVRTZZ09](https://us02web.zoom.us/j/81909605844?pwd=NFDNVVPRZHPJB0HMEWW5VFDTVVRTZZ09)

Passcode: 117434

Or One tap mobile :

US: +13017158592,,81909605844#,,,, *117434# or
+13052241968,,81909605844#,,,, *117434#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 301 715 8592 or +1 305 224 1968 or +1 309 205 3325 or +1 312
626 6799 or +1 646 931 3860 or +1 929 205 6099 or +1 253 205 0468 or +1
253 215 8782 or +1 346 248 7799 or +1 360 209 5623 or +1 386 347 5053 or
+1 507 473 4847 or +1 564 217 2000 or +1 669 444 9171 or +1 669 900 6833
or +1 689 278 1000 or +1 719 359 4580

Webinar ID: 819 0960 5844

Passcode: 117434

International numbers available:

[HTTPS://US02WEB.ZOOM.US/U/KBJHQXM1SR](https://us02web.zoom.us/j/81909605844?pwd=NFDNVVPRZHPJB0HMEWW5VFDTVVRTZZ09)

2. CALL TO ORDER: 10:00 A.M.
3. PLEDGE OF ALLEGIANCE:
4. ADOPTION OF AGENDA:

5. PUBLIC COMMENT #1:

This comment period is for the public to address topics on today's agenda

6. AGENCY REPORTS:

7. Consideration Of Proclamation Recognizing June 2023 As LGBTQIA+ Pride Month In Story County

Department Submitting Board of Supervisors

Documents:

PRIDE MONTH.PDF

8. CONSIDERATION OF MINUTES:

I. 5/30/23 Minutes

Department Submitting Auditor

9. CONSIDERATION OF PERSONNEL ACTIONS:

I. Action Forms

1) new hire, effective 6/12/23, in a) Animal Control for Melissa Kreple @ \$18.29/hr; effective 6/7/23, in a) Attorney's Office for Avery Hinson @ \$12.00/hr; 2) pay adjustment, effective 5/22/23, in a) Conservation-IRVM for Mikaila Frost @ \$13.75/hr;

Department Submitting HR

10. CONSIDERATION OF CLAIMS:

I. 6/8/23 Claims

Department Submitting Auditor

Documents:

060823 CLAIMS.PDF

11. CONSENT AGENDA:

(All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time the Board votes on the motion.)

I. Consideration Of Change Order No. 1 For McFarland Lake Renovation For \$3,430.00 From Aaron Crane Construction

Department Submitting Conservation

Documents:

AARON CRANE CO1.PDF

II. Consideration Of Road Way Maintenance Agreement For Iowa State University

Institutional Roads With Iowa Department Of Transportation Effective 07/01/23-06/30/24

Department Submitting Engineer

Documents:

DOT RW MAINT ARG.PDF

- III. Consideration Of FY24 Provider And Program Participation Agreement With Campfire USA Effective 7/1/23-6/30/24
Campfire USA-Out of School Program (Not to exceed \$5,000) \$61.61/1 Partial Day (3 Hours)

Department Submitting Board of Supervisors

Documents:

CAMPFIRE USA FY24.PDF

- IV. Consideration Of FY24 Provider And Program Participation Agreement With Raising Readers Effective 7/1/23-6/30/24
Raising Readers-Advocacy for Social Development (Not to exceed \$4,472) \$192.34/1 Staff Hour; Family Dev/Education (Not to exceed \$5,132) \$29.49/1 Client Hour; Out of School Program (Not to exceed \$6,054) \$96.82/1 Partial Day (3 Hours)

Department Submitting Board of Supervisors

Documents:

RAISING READERS FY24.PDF

- V. Consideration Of Amendment No. 2 To The Grant Agreement Between United Way Of Story County (UWSC) And Story County For The Reimagining What's Next For Story County: Emergency Food And 2-1-1 Supports Project

Department Submitting Board of Supervisors

Documents:

SIGNED AMD 2.PDF

- VI. Consideration Of New Special Class C Retail Alcohol License For The 1850 Homestead, LLC, 57304 Highway 210, Cambridge, Ia., Effective 6/6/23-6/5/24

Department Submitting Auditor

Documents:

SKM_650I23060114100.PDF

- VII. Consideration Of Utility Permit(S): #23-6903, #23-6994

Department Submitting Engineer

Documents:

UT 23 6903.PDF

UT 23 6994.PDF

12. PUBLIC HEARING ITEMS:

13. ADDITIONAL ITEMS:

- I. Discussion And Consideration Of Bid From Harold Pike Construction For Permanent Front Counter Barriers Project - \$330,000.00 - Joby Brogden

Department Submitting Facilities Management

Documents:

MEMO PERMANT FRONT COUNTER SHILED.S.PDF

- II. Discussion And Consideration Of Revised Story County Logo And Seal Terms Of Use Policy (After 7 Day Review) –Leanne Harter

Department Submitting Board of Supervisors

Documents:

SEAL AND LOGO POLICY FINAL.PDF

14. DEPARTMENTAL REPORTS:

- I. Facilities Management Quarterly Report - Joby Brogden

Department Submitting Auditor

Documents:

QUARTERLY REPORT Q2 2023.PDF

15. OTHER REPORTS:

16. UPCOMING AGENDA ITEMS:

17. PUBLIC COMMENT #2:

Comments from the Public on Items not on this Agenda. The Board may not take any Action on the Comments due to the Requirements of the Open Meetings Law, but May Do So In the Future.

18. LIAISON ASSIGNMENTS, COMMITTEE MEETINGS UPDATES, AND ANNOUNCEMENTS FROM THE SUPERVISORS:

19. ADJOURNMENT:

Story County strives to ensure that its programs and activities do not discriminate on the basis of race, color, national origin, sex, age or disability. Persons requiring assistance, auxiliary aids or

services, or accommodation because of a disability may contact the county's ADA coordinator at (515) 382-7204.

Story County Board of Supervisors

Agenda

6/06/23

NAME

AGENCY

Sandra P

BOS

Joby Bradley

SLPM

Laura Johnston

EH

Terri Loneman

Facilities

Lisa Markley

Aud

PROCLAMATION LGBTQIA+ Pride Month

June 2023

WHEREAS, Individuals who identify as Lesbian, Gay, Bisexual, Transgender, Queer, Intersex, Asexual and their allies celebrate LGBTQIA Pride Month Nationwide each year in the month of June; and

WHEREAS, this month was chosen to commemorate the events that took place 50 years ago at the Stonewall Inn in Manhattan, New York, on June 28, 1969, and is often viewed as the beginning of the modern LGBTQIA rights movement; and

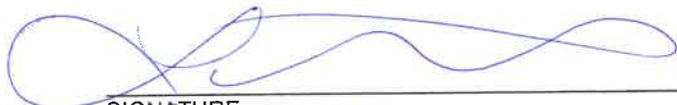
WHEREAS, it is important during this month to take the time to reflect on the LGBTQIA rights movement; and

WHEREAS, Individuals who identify in the LGBTQIA community in the United States, the State of Iowa, and Story County have made, and continue to make, vital contributions to the world in every aspect; and

WHEREAS, LGBTQIA Americans have achieved significant milestones, ensuring that future generations of people in the United States will enjoy a more equal and just society;

WHEREAS, We will continue to advocate for protections for all LGBTQIA individuals to make our county a place where all people, regardless of their sexual orientation, gender identity, or gender expression, are treated with dignity and respect;

NOW, THEREFORE, BE IT RESOLVED THAT, We, the Story County Board of Supervisors, do hereby proclaim June 2023 as LGBTQIA+ Pride Month in Story County and encourage citizens to inspire equity, create alliances, celebrate diversity, and establish safe environments in our schools and communities throughout the County.



SIGNATURE

6-6-2023

DATE



SIGNATURE

6/6/23

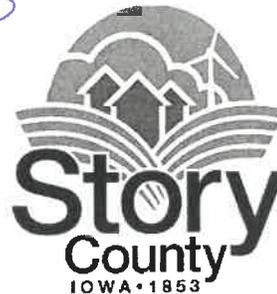
DATE



SIGNATURE

6-6-2023

DATE





Story County Conservation Board - McFarland Park 56461 180th St. - Ames, Iowa 50010-9451
Phone (515) 232-2516 - Fax (515)232-6989 - Email: conservation@storycounty.com
www.storycountyconservation.org

Memorandum

To: Story County Board of Supervisors
Through: Michael D. Cox, Director
From: Ryan Wiemold, Parks Superintendent
Date: June 6, 2023
Re: Consideration of Change Order No. 1 for McFarland Lake Renovation for \$3,430.00 from Aaron Crane Construction.

The attached Change Order modifies the contract with Aaron Crane Construction for additional dredging and filling of the dry sediment forebay. Previously unknown conditions necessitate removal of unsuitable fill material from the forebay and replacement of that material with earthen fill material suitable for the forebay embankment.

Funds for this Change Order are within the budgeted amount for the project.

Staff recommends your approval.

Approval

Disapproval

6.6.23

Date

Date

CHANGE ORDER

DATE:
May 25, 2023

PROJECT:
McFarland Lake Restoration
420543-0

CHANGE ORDER NUMBER:
01

OWNER:
Story County Conservation
56461 180th St
Ames, IA 50324

CONSULTANT:
Shive-Hattery, Inc.
4125 Westown Pkwy, Suite 100
West Des Moines, IA 50266

CONTRACTOR:
Aaron Crane Construction
1833 120th Ave
Manchester, IA 52057

THE CONTRACT IS MODIFIED AS FOLLOWS UPON EXECUTION OF THIS CHANGE ORDER:

The final project quantities are adjusted as follows:

1. The foundation material in the area of the DOT forebay embankment is unsuitable for embankment construction. A 2' layer of unsuitable material will need to be removed in the area prior to embankment construction. When accounting for the planned quantity of 6" of topsoil removal, this results in an additional 1.5' of excavation in this area. 1.5' of material will be removed across an area of 6,300 SF, which equates to an additional excavation volume of 350 cubic yards. This will be paid at the contract price for forebay dredging, which is \$5.00 per cubic yard. 350 cubic yards at \$5.00 per cubic yard is an increase of \$1,750.
2. The excavated unsuitable material will need to be replaced with suitable fill material. When accounting for 20% shrink, this is a fill volume of 420 cubic yards. This will be paid at the contract price for embankment fill, which is \$4.00 per cubic yard. 420 cubic yards at \$4.00 per cubic yard is an increase of \$1,680.

There will be no change to the Contract Time as a result of this Change Order.

Original Contract Sum	\$	932,779.00
Net Change by previously authorized Change Orders	\$	0.00
Contract Sum prior to this Change Order	\$	932,779.00
Amount that this Change Order will increase the Contract Sum	\$	3,430.00
New Contract Sum including this Change Order	\$	936,209.00

The Contract Time will be increased by zero (0) days.
The date of Substantial Completion will remain December 1, 2023.

THIS DOCUMENT IS NOT VALID UNTIL SIGNED BY CONSULTANT, CONTRACTOR, AND OWNER.

Shive-Hattery, Inc.

Aaron Crane Construction

Story County *Board of Supervisors*

CONSULTANT

CONTRACTOR

OWNER

Luke Monat

Aaron Crane

SIGNATURE

SIGNATURE

SIGNATURE

Luke Monat, P.E.

Aaron Crane

PRINTED NAME

PRINTED NAME

PRINTED NAME

2023-05-25

5-26-2023

DATE

DATE

DATE



ROADWAY MAINTENANCE AGREEMENT

INSTITUTION Iowa State University
AGENCY _____
COUNTY Story
CITY Nevada

This written agreement made and entered into by and between Story County Board of Supervisors, Party of the First Part, and the Iowa Department of Transportation, Party of the Second Part. The parties hereby desire to enter into this roadway maintenance agreement for the portion of Fiscal Year 2023 that the Department of Human Services owns the following roadway:

Institutional roads at Iowa State University (see attached list of roadways)

1. ROUTINE MAINTENANCE

A. Party of the First Part will perform the following routine maintenance:

Winter maintenance such as snow and ice control; Roadside maintenance such as mowing, herbicide application, and maintaining clear channels through and adjoining drainage structures; Pavement maintenance such as patching, joint/crack filling, spot HMA overlays, transverse joint leveling, strip sealing, and edge sealing; Granular surface maintenance of shoulders and roadways such as application and shaping of granular material; Safety appurtenance maintenance such as repair of guardrail and safety grates; Traffic control device maintenance such as replacment of signs and pavement markings;

B. Party of the First Part will perform the above described routine maintenance in compliance with the Iowa Department of Transportation’s standard maintenance policies and procedures which include, but are not limited to, the Department’s standards for maintenance activities and instructional memorandums. Particularly, Party of the First Part shall comply with:

Approved DOT policies, design guidance, and adopted national manuals (i.e. - MUTCD).

C. Party of the Second Part will perform the following routine maintenance:

None

2. SPECIAL MAINTENANCE

A. Party of the First Part will perform the following special maintenance:

Not applicable

B. Party of the First Part will perform the above described special maintenance in compliance with the Iowa Department of Transportation’s standard maintenance policies and procedures which include, but are not limited to, the Department’s standards for maintenance activities and instructional memorandums. Particularly, Party of the First Part shall comply with:

Not applicable

C. Party of the Second Part will perform the following special maintenance:

Not applicable

3. PAYMENT

A. It is agreed that payment for the routine maintenance operations will be made after the work has been completed for the fiscal year ending June 30, and payment for maintenance operations will be made after the work has been completed. It is also understood and agreed that the right is reserved

May 24, 2023

Darren Moon, P.E.
Story County Engineer
837 N Avenue
Nevada, IA 50201-1411

Subject: Fiscal Year 2024 Roadway Maintenance Agreement with Story County Board of Supervisors for Roads within Iowa State University

Dear Darren,

Enclosed is a copy of the proposed Fiscal Year 2024 Roadway Maintenance Agreement for routine maintenance on institutional roads within Iowa State University.

This agreement will be effective for the period beginning 7/1/2023 and ending 6/30/2024.

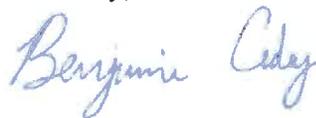
The terms of the agreement are the same as last year.

If you accept the proposed agreement, please sign and return a scanned copy by *email* or an original copy by *mail*. A scanned copy will be emailed for your records, and a paper copy can be mailed upon request.

Compensation for the prior fiscal year Roadway Maintenance Agreement will be processed at the end of June.

If you have any questions, please contact me at 515-239-1194 or benjamin.adey@iowadot.us.

Sincerely,



Benjamin Adey
District 1 Staff Engineer - North Area

Enclosure

cc: Allison Smyth, IA DOT District 1
Bob Ellis, IA DOT District 1
Cheryl Parrish, IA DOT District 1
Tony Gustafson, IA DOT District 1

by both Parties to review, adjust, or terminate this Agreement at any time, provided however that written notice be given either Party at least thirty days prior to such review, adjustment, or termination. The payment will be prorated for the portion of the year that the Department of Human Services maintains the roadway.

B. Payment for routine maintenance at the rate of \$ 2,000.00 per lane mile per year.

Total lane miles 2.50 at \$ 2,000.00 per lane mile = \$ 5,000.00

C. Payment for special maintenance shall be made as follows:

4. AGREEMENT TIME PERIOD

Beginning Date: 7/1/2023

Ending Date: 6/30/2024

- 5. Party of the First Part agrees to indemnify and save harmless the Party of the Second Part, the State of Iowa, and its agents or employees from any and all causes of action, suits, at law or in equity, for losses, damages, claims or demands, and from any and all liability and expense of whatsoever nature (including reasonable attorney fees), arising out of or in connection with the execution, performance, or attempted performance of this Agreement and work provided herein.
6. If any section, provision or part of this Agreement shall be found to be invalid or unconstitutional, such judgment shall not affect the validity of the Agreement as a whole or any section, provision, or part thereof not found to be invalid or unconstitutional.
7. Party of the First Part will follow all federal and state laws and regulations with regard to worker safety and the handling and disposal of hazardous waste and/or substances in performing any maintenance task.
8. Any subsequent change or modification to the terms of this Agreement shall be in the form of a duly executed addendum or amendment to this Agreement.

RECOMMENDED FOR APPROVAL:

Story County Board of Supervisors
(AGENCY) (COUNTY) (CITY) (BOARD)

BY [Signature] 6-6-23 (DATE)

TITLE Chair, BOS

IOWA DEPARTMENT OF TRANSPORTATION

BY District Engineer (DATE)

Recommended for approval by:

[Signature] 5-26-23
Darren R. Moon, P.E. Date

Institutional Roads maintained by Story County for Iowa State University

#070 – in Sec 17 & 20 – T83N – R24W (2 lane gravel road) 0.25 miles of 2 lane = 0.50 miles

#071 – in Sec 20 & 21 – T83N – R25W (2 lane gravel road) 1.00 miles of 2 lane = 2.00 miles

1.25 miles x 2 lane = 2.50
Total 2.50 miles

Story County Provider and Program Participation Agreement

THIS AGREEMENT (the Agreement), entered into this First day of July, 2023 is by and between **Story County** and **Campfire USA** (Provider).

The statements and intentions of the parties, to this Agreement, are as follows:

Story County is a governmental entity organized under the Code of Iowa, governed by the Board of Supervisors. Story County is interested in contracting with Provider to purchase Covered Services for the benefit of Story County Individuals.

Provider is interested in contracting with Story County to provide Covered Services for the benefit of Story County Individuals.

In consideration of the premises and promises contained herein, it is mutually agreed by and between Story County and Provider as follows:

SECTION 1

Definitions

Co-payment: The amount which may be charged to Story County Individual at the time services are rendered.

Subcontract: The act in which one party to the original contract enters into a contract with a third party to provide some or all of the services listed in the original contract.

SECTION 2

Duties of Provider

Section 2.1 Provision of Covered Services. Provider shall provide Covered Services to each Story County Individual who is eligible to receive such services to the extent designated in Attachment A, Service Definitions and Rates. The programs or services must conform to the standardized definitions used by the Analysis of Social Services Evaluation team (ASSET). Such services shall be rendered in compliance with applicable laws and regulations. Provider shall also provide Covered Services in a manner which: (a) documents the services provided, in conformance with Federal (including the Health Insurance Portability and Accountability Act, HIPAA, if applicable), State and local laws and regulations, (b) protects the confidentiality of the Story County Individual's medical records, and (c) records and maintains specified program information and performance measures in Clear Impact Scorecard at <https://app.resultsscorecard.com> at the frequency defined through ASSET.

Section 2.2 Access to Books and Records. Unless otherwise required by applicable statutes or regulation, Provider shall allow Story County access to books and records, for purposes of appeals, utilization, grievance, claims payment review, individual medical records review or

financial audits, during the term of this contract and seven (7) years following its termination. Provider shall provide records or copies of records as requested.

SECTION 3

Claims Submission and Payment

Section 3.1 Claims Submission. Provider agrees to submit all claims and supporting documentation for reimbursement no later than forty-five (45) days from the date Covered Services are rendered.

Section 3.2 Claims Payment. Story County will make monthly payments to the Provider based upon the reimbursement requests submitted by the Provider in accordance with Attachment A to this contract. The maximum total amount payable by Story County under this agreement is detailed on Attachment A, and no greater amount shall be paid.

Section 3.3 Compensation to Provider. Provider agrees to accept payment from Story County for Covered Services provided to Story County Individuals under this Agreement as payment in full, less any Co-payment or other amount which is due from Story County Individuals for such services. Compensation for Covered Services is included as Attachment A, Service Definitions and Rates.

For Providers accessing funding through the Story County ASSET process, an agency audit or IRS Form 990 shall be submitted within six months following the end of the agency's fiscal year. If an agency audit or IRS Form 990 is not submitted, Story County reserves the right to withhold payments until the audit and/or IRS Form 990 is submitted.

SECTION 4

Relationship Between the Parties

Section 4.1 Relationship Between Story County and Provider. The relationship between Story County and Provider is solely that of independent contractor and nothing in this Agreement shall be construed or deemed to create any other relationship including one of employment, agency or joint venture. Provider shall maintain Social Security, worker's compensation and all other employee benefits covering Providers employees as required by law.

SECTION 5

Hold Harmless. Indemnification and Liability Insurance

Section 5.1 Provider Hold Harmless and Indemnification. Provider shall defend, hold harmless and indemnify Story County against any and all claims, liability, damages or judgments asserted against, imposed or incurred by Story County that arise out of acts or omission of Provider or Provider's employees, agents or representatives in the discharge of its responsibilities under this Agreement.

Section 5.2 Story County Hold Harmless and Indemnification. Story County shall defend, hold harmless and indemnify Provider against any and all claims, liability, damages or judgments asserted against, imposed or incurred by Provider that arise out of acts or omission of Story County or Story County employees, agents or representatives in the discharge of its responsibilities under this Agreement.

Section 5.3 Provider Liability Insurance. Provider shall procure and maintain, at the Provider's own expense, insurance in amounts sufficient to provide coverage in the following areas, when applicable: (1) comprehensive general liability; (2) comprehensive motor vehicle liability and (3) professional liability. Provider shall furnish the County with certificates of insurance and with original endorsements effecting coverage required by this clause. The certificates and endorsement for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The County reserves the right to require complete, certified copies of all required insurance policies, at any time.

SECTION 6

Laws and Regulations

Section 6.1 Laws and Regulations. Provider warrants that it is, and during the term of this Agreement will continue to be, operating in full compliance with all applicable federal (including the Health Insurance Portability and Accountability Act, HIPAA) and state laws.

Section 6.2 Reports from State Authority or Agency. The Provider will be expected to comply fully with all rules and regulations imposed by a State licensing authority. All written or verbal communications or reports from a State authority or agency, including but not limited to summaries of inspection reports or complaints of abuse or neglect resulting in investigation(s), shall be provided to Story County immediately upon receipt of same by the Provider.

Section 6.3 Compliance with Civil Rights Laws. Provider agrees not to discriminate or differentiate in the treatment of any individual based on sex, race, color, age, religion, national origin or otherwise qualified handicapped individual. Provider agrees to ensure services are rendered to Story County Individuals in the same manner, and in accordance with the same standards and with the same availability, as offered to any other individual receiving services from Provider.

Section 6.4 Equal Opportunity Employer. Story County is an equal employment opportunity employer. Story County supports a policy which prohibits discrimination against any employee or applicant for employment on the basis of age, race, sex, color, national origin, religion, physical or mental disability, veteran or any other classification protected by law or ordinance. Provider agrees that it is in full compliance with Story County's Equal Employment Policy as expressed herein.

Section 6.5 Confidentiality of Records. Story County and Provider agree to maintain the confidentiality of all information regarding Covered Services provided to Story County Individuals under this Agreement in accordance with any applicable laws and regulations. Provider acknowledges that in receiving, storing, processing, or otherwise dealing with

information from Story County about Individuals, it is fully bound by federal (including the Health Insurance Portability and Accountability Act, HIPAA, if applicable) and state laws and regulations governing the confidentiality of medical records and mental health records.

SECTION 7

Term and Termination

Section 7.1 Term. The term of this Agreement shall be for a period of one (1) year, commencing on the date first above written.

Section 7.2 Termination of Agreement Without Cause. Either party may terminate this Agreement without cause upon ninety (90) days prior written notice of termination to the other party.

Section 7.3 Termination With Cause by Story County. Story County shall have the right to terminate this Agreement immediately by giving written notice to Provider upon the occurrence of any of the following events: (a) restriction, suspension or revocation of Provider's license, certification or accreditation; (b) Provider's loss of any liability insurance required under this Agreement; (c) chapter 7 bankruptcy files by the Provider, or (d) Provider's material breach of any of the terms or obligations of this Agreement.

Section 7.4 Termination With Cause by Provider. Provider shall have the right to terminate this Agreement immediately by giving written notice to Story County upon the occurrence of Story County's material breach of any of the terms or obligations of this Agreement.

Section 7.5 Information to Story County Individuals. Provider acknowledges the right of Story County to inform Story County Individuals of Provider's termination and agrees to cooperate with Story County in deciding on the form of such notification.

Section 7.6 Nonrenewal of Agreement. Either party may choose not to renew this agreement upon ninety (90) days written notice to the other party prior to the expiration of the contract.

SECTION 8

Amendments

Section 8.1 Amendment. This Agreement may be amended at any time by the mutual written agreement of the parties. In addition, Story County may amend this Agreement upon sixty (60) days advance notice to Provider and if Provider does not provide written objection to Story County within the sixty (60) day period, then the amendment shall be effective at the expiration of the sixty (60) day period.

Section 8.2 Regulatory Amendment. Story County may also amend this Agreement to comply with applicable statutes and regulations and shall give written notice to Provider of such amendment and its effective date. Such amendment will not require sixty (60) days advance written notice.

SECTION 9
Other Terms and Conditions

Section 9.1 Non-Exclusivity. This Agreement does not confer upon the Provider any exclusive right to provide services to Story County Individuals in Provider's geographical area. Story County reserves the right to contract with other providers. The parties agree that Provider may continue to contract with other organizations.

Section 9.2 Assignment. Provider may not assign any of its rights and responsibilities under this Agreement to any person or entity without the prior written approval of Story County.

Section 9.3 Subcontracting. Provider may not subcontract any of its rights and responsibilities under this Agreement to any person or entity without prior notification to Story County.

Section 9.4 Entire Agreement. This Agreement and attachments attached hereto constitute the entire agreement between Story County and Provider, and supersedes or replaces any prior agreements between Story County and Provider relating to its subject matter.

Section 9.5 Rights of Provider and Story County. Provider agrees that Story County may use Provider's name, address, telephone number, and description of Provider and Provider's care and specialty services in any promotional activities. Otherwise, Provider and Story County shall not use each other's name, symbol or service mark without prior written approval of the other party.

Section 9.6 Invalidity. If any term, provision or condition of this Agreement shall be determined invalid by a court of law, such invalidity shall in no way effect the validity of any other term, provision or condition of this Agreement, and the remainder of the Agreement shall survive in full force and effect unless to do so would substantially impair the rights and obligations of the parties to this Agreement.

Section 9.7 No Waiver. The waiver by either party of a breach or violation of any provisions of this Agreement shall not operate as or be construed to be a waiver of any subsequent breach.

Section 9.8 Notices to Story County. Any notice, request, demand, waiver, consent, approval or other communication to Story County which is required or permitted herein shall be in writing and shall be deemed given only if delivered personally, or sent by registered mail or certified mail, or by express mail courier service, postage prepaid, as follows:

Story County Board of Supervisor's Office
Story County Administration Building
900 6th Street
Nevada Iowa 50201
Attention: Sandra King

Section 9.9 Notices to Provider. Any notice, request, demand, waiver, consent, approval or other communication to Provider which is required or permitted herein shall be in writing and shall be deemed given only if delivered personally, or sent by registered mail or certified mail, or by express mail courier service, postage prepaid, as follows:

Camp Fire HOI
5615 Hickman Rd
DSM IA 50310

Attention: Kelly Peterson

This Agreement has been executed by the parties hereto, through their duly authorized officials.

COUNTY:

PROVIDER:

By: 

By: 

Print Name: Latifah Faisal

Print Name: Kelly Peterson

Print Title: Story County Board of Supervisors

Print Title: Executive Director

Date: 6.6.23

Date: 5/22/2023

ATTACHMENT A
SERVICE DEFINITIONS AND RATES
FISCAL YEAR: 2024

Service Description	Unit of Service	Rate
Out of School Program Not to Exceed \$5,000	1 Partial Day (3 Hours)	\$61.61

Story County Provider and Program Participation Agreement

THIS AGREEMENT (the Agreement), entered into this First day of July, 2023 is by and between **Story County** and **Raising Readers** (Provider).

The statements and intentions of the parties, to this Agreement, are as follows:

Story County is a governmental entity organized under the Code of Iowa, governed by the Board of Supervisors. Story County is interested in contracting with Provider to purchase Covered Services for the benefit of Story County Individuals.

Provider is interested in contracting with Story County to provide Covered Services for the benefit of Story County Individuals.

In consideration of the premises and promises contained herein, it is mutually agreed by and between Story County and Provider as follows:

SECTION 1 **Definitions**

Co-payment: The amount which may be charged to Story County Individual at the time services are rendered.

Subcontract: The act in which one party to the original contract enters into a contract with a third party to provide some or all of the services listed in the original contract.

SECTION 2 **Duties of Provider**

Section 2.1 Provision of Covered Services. Provider shall provide Covered Services to each Story County Individual who is eligible to receive such services to the extent designated in Attachment A, Service Definitions and Rates. The programs or services must conform to the standardized definitions used by the Analysis of Social Services Evaluation team (ASSET). Such services shall be rendered in compliance with applicable laws and regulations. Provider shall also provide Covered Services in a manner which: (a) documents the services provided, in conformance with Federal (including the Health Insurance Portability and Accountability Act, HIPAA, if applicable), State and local laws and regulations, (b) protects the confidentiality of the Story County Individual's medical records, and (c) records and maintains specified program information and performance measures in Clear Impact Scorecard at <https://app.resultsscorecard.com> at the frequency defined through ASSET.

Section 2.2 Access to Books and Records. Unless otherwise required by applicable statutes or regulation, Provider shall allow Story County access to books and records, for purposes of appeals, utilization, grievance, claims payment review, individual medical records review or

financial audits, during the term of this contract and seven (7) years following its termination. Provider shall provide records or copies of records as requested.

SECTION 3

Claims Submission and Payment

Section 3.1 Claims Submission. Provider agrees to submit all claims and supporting documentation for reimbursement no later than forty-five (45) days from the date Covered Services are rendered.

Section 3.2 Claims Payment. Story County will make monthly payments to the Provider based upon the reimbursement requests submitted by the Provider in accordance with Attachment A to this contract. The maximum total amount payable by Story County under this agreement is detailed on Attachment A, and no greater amount shall be paid.

Section 3.3 Compensation to Provider. Provider agrees to accept payment from Story County for Covered Services provided to Story County Individuals under this Agreement as payment in full, less any Co-payment or other amount which is due from Story County Individuals for such services. Compensation for Covered Services is included as Attachment A, Service Definitions and Rates.

For Providers accessing funding through the Story County ASSET process, an agency audit or IRS Form 990 shall be submitted within six months following the end of the agency's fiscal year. If an agency audit or IRS Form 990 is not submitted, Story County reserves the right to withhold payments until the audit and/or IRS Form 990 is submitted.

SECTION 4

Relationship Between the Parties

Section 4.1 Relationship Between Story County and Provider. The relationship between Story County and Provider is solely that of independent contractor and nothing in this Agreement shall be construed or deemed to create any other relationship including one of employment, agency or joint venture. Provider shall maintain Social Security, worker's compensation and all other employee benefits covering Providers employees as required by law.

SECTION 5

Hold Harmless. Indemnification and Liability Insurance

Section 5.1 Provider Hold Harmless and Indemnification. Provider shall defend, hold harmless and indemnify Story County against any and all claims, liability, damages or judgments asserted against, imposed or incurred by Story County that arise out of acts or omission of Provider or Provider's employees, agents or representatives in the discharge of its responsibilities under this Agreement.

Section 5.2 Story County Hold Harmless and Indemnification. Story County shall defend, hold harmless and indemnify Provider against any and all claims, liability, damages or judgments asserted against, imposed or incurred by Provider that arise out of acts or omission of Story County or Story County employees, agents or representatives in the discharge of its responsibilities under this Agreement.

Section 5.3 Provider Liability Insurance. Provider shall procure and maintain, at the Provider's own expense, insurance in amounts sufficient to provide coverage in the following areas, when applicable: (1) comprehensive general liability; (2) comprehensive motor vehicle liability and (3) professional liability. Provider shall furnish the County with certificates of insurance and with original endorsements effecting coverage required by this clause. The certificates and endorsement for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The County reserves the right to require complete, certified copies of all required insurance policies, at any time.

SECTION 6

Laws and Regulations

Section 6.1 Laws and Regulations. Provider warrants that it is, and during the term of this Agreement will continue to be, operating in full compliance with all applicable federal (including the Health Insurance Portability and Accountability Act, HIPAA) and state laws.

Section 6.2 Reports from State Authority or Agency. The Provider will be expected to comply fully with all rules and regulations imposed by a State licensing authority. All written or verbal communications or reports from a State authority or agency, including but not limited to summaries of inspection reports or complaints of abuse or neglect resulting in investigation(s), shall be provided to Story County immediately upon receipt of same by the Provider.

Section 6.3 Compliance with Civil Rights Laws. Provider agrees not to discriminate or differentiate in the treatment of any individual based on sex, race, color, age, religion, national origin or otherwise qualified handicapped individual. Provider agrees to ensure services are rendered to Story County Individuals in the same manner, and in accordance with the same standards and with the same availability, as offered to any other individual receiving services from Provider.

Section 6.4 Equal Opportunity Employer. Story County is an equal employment opportunity employer. Story County supports a policy which prohibits discrimination against any employee or applicant for employment on the basis of age, race, sex, color, national origin, religion, physical or mental disability, veteran or any other classification protected by law or ordinance. Provider agrees that it is in full compliance with Story County's Equal Employment Policy as expressed herein.

Section 6.5 Confidentiality of Records. Story County and Provider agree to maintain the confidentiality of all information regarding Covered Services provided to Story County Individuals under this Agreement in accordance with any applicable laws and regulations. Provider acknowledges that in receiving, storing, processing, or otherwise dealing with

information from Story County about Individuals, it is fully bound by federal (including the Health Insurance Portability and Accountability Act, HIPAA, if applicable) and state laws and regulations governing the confidentiality of medical records and mental health records.

SECTION 7

Term and Termination

Section 7.1 Term. The term of this Agreement shall be for a period of one (1) year, commencing on the date first above written.

Section 7.2 Termination of Agreement Without Cause. Either party may terminate this Agreement without cause upon ninety (90) days prior written notice of termination to the other party.

Section 7.3 Termination With Cause by Story County. Story County shall have the right to terminate this Agreement immediately by giving written notice to Provider upon the occurrence of any of the following events: (a) restriction, suspension or revocation of Provider's license, certification or accreditation; (b) Provider's loss of any liability insurance required under this Agreement; (c) chapter 7 bankruptcy files by the Provider, or (d) Provider's material breach of any of the terms or obligations of this Agreement.

Section 7.4 Termination With Cause by Provider. Provider shall have the right to terminate this Agreement immediately by giving written notice to Story County upon the occurrence of Story County's material breach of any of the terms or obligations of this Agreement.

Section 7.5 Information to Story County Individuals. Provider acknowledges the right of Story County to inform Story County Individuals of Provider's termination and agrees to cooperate with Story County in deciding on the form of such notification.

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Section 8.2 Regulatory Amendment. Story County may also amend this Agreement to comply with applicable statutes and regulations and shall give written notice to Provider of such amendment and its effective date. Such amendment will not require sixty (60) days advance written notice.

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Section 9.3 Subcontracting. Provider may not subcontract any of its rights and responsibilities under this Agreement to any person or entity without prior notification to Story County.

Section 9.4 Entire Agreement. This Agreement and attachments attached hereto constitute the entire agreement between Story County and Provider, and supersedes or replaces any prior agreements between Story County and Provider relating to its subject matter.

Section 9.5 Rights of Provider and Story County. Provider agrees that Story County may use Provider's name, address, telephone number, and description of Provider and Provider's care and specialty services in any promotional activities. Otherwise, Provider and Story County shall not use each other's name, symbol or service mark without prior written approval of the other party.

Section 9.6 Invalidity. If any term, provision or condition of this Agreement shall be determined invalid by a court of law, such invalidity shall in no way effect the validity of any other term, provision or condition of this Agreement, and the remainder of the Agreement shall survive in full force and effect unless to do so would substantially impair the rights and obligations of the parties to this Agreement.

Section 9.7 No Waiver. The waiver by either party of a breach or violation of any provisions of this Agreement shall not operate as or be construed to be a waiver of any subsequent breach.

Section 9.8 Notices to Story County. Any notice, request, demand, waiver, consent, approval or other communication to Story County which is required or permitted herein shall be in writing and shall be deemed given only if delivered personally, or sent by registered mail or certified mail, or by express mail courier service, postage prepaid, as follows:

Story County Board of Supervisor's Office
Story County Administration Building
900 6th Street
Nevada Iowa 50201
Attention: Sandra King

Section 9.9 Notices to Provider. Any notice, request, demand, waiver, consent, approval or other communication to Provider which is required or permitted herein shall be in writing and shall be deemed given only if delivered personally, or sent by registered mail or certified mail, or by express mail courier service, postage prepaid, as follows:

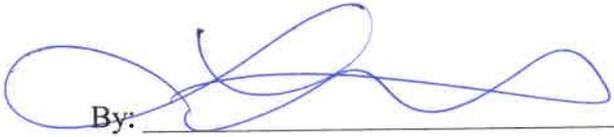
Raising Readers in Story County
PO Box 2374
Ames, IA 50010

Attention: Kristi Mayo

This Agreement has been executed by the parties hereto, through their duly authorized officials.

COUNTY:

PROVIDER:

By:  _____

By: Kristi Mayo

Print Name: Latifuh Faisal

Print Name: Kristi Mayo

Print Title: Story County Board of Supervisors

Print Title: executive director

Date: 6-6-23

Date: 5/23/23

ATTACHMENT A
SERVICE DEFINITIONS AND RATES
FISCAL YEAR: 2024

Service Description	Unit of Service	Rate
Advocacy for Social Development Not to Exceed \$4,472	1 Staff Hour	\$192.34
Family Dev/Education Not to Exceed \$5,132	1 Client Hour	\$29.49
Out of School Program Not to Exceed \$6,054	1 Partial Day (3 Hours)	\$96.82

AMENDMENT NO. 2
To
Grant Agreement
for
CONTRACT FOR UNITED WAY OF STORY COUNTY – Reimagining What’s Next for Story County:
Emergency Food and 2-1-1 Supports
ARPA SUBRECIPIENT NO. 17
Dated June 6, 2023

This AMENDMENT No. 1 is by and among the County of Story, Iowa and the United Way of Story County (collectively, “the Parties”). In consideration of the mutual covenants herein made, the Parties agree as follows:

SECTION 1. PURPOSE OF AMENDMENT

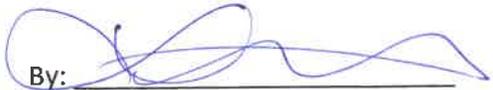
1. Parties agree that an amendment should be made the following from Exhibit B of the Grant Agreement:
 - a. Amend the program budget so that \$30,000 of the dollars requested for "Food Distribution (BackPack Program)" be moved to "Food Distribution (General)".

SECTION 2. AMENDMENT ALLOWED.

1. The Grant Agreement provides for this Amendment in Section 6 (D) as follows:
Complete Agreement; Waivers and Amendments. All conditions, covenants, duties and obligations contained in the Agreement may be amended only through a written amendment signed by the Subrecipient and the County unless otherwise specified in this Agreement. At the date of execution hereof, one Application is attached hereto as Exhibit B and made a part hereof. From time to time after the date hereof, the Subrecipient may apply for, and the County may agree to make, additional Grants pursuant to additional Applications. In such event, such additional Applications shall become a part of new Agreement. The parties understand and agree that this Agreement and Application attached hereto, which are expressly incorporated herein by reference, supersedes all other verbal and written agreements and negotiations by the parties regarding the matters contained herein.
2. All other terms and conditions of the Agreement identified in the caption hereof shall remain in full force and effect except as specifically modified by this amendment.

STORY COUNTY, IOWA (County)

UNITED WAY OF STORY COUNTY (Subrecipient)

By: 
Chairperson of the Board of Supervisors

By: 

Dated: 2023.06.06

Dated: May 31, 2023

(App-179230)

License or Permit Type

License or Permit Type

Length of License Requested

Special Class C Retail Alcohol License

12 Month

Tentative Effective Date

Tentative Expiration Date

2023-06-01

2024-05-31

Privileges / Sub-Permits Information

Privileges

Sub-Permits

APPROVED **DENIED**
Board Member Initials: SA
Meeting Date: 6-6-23
Follow-up action: _____

Premises Information

Business Information

*** (required) Name of Legal Entity (The name of the individual, partnership, corporation or other similar legal entity that is receiving the income from the alcoholic beverages sold)**

THE 1850 HOMESTEAD LLC

*** (required) Name of Business (D/B/A)**

1850 HOMESTEAD

Indicate how the business will be operated

Limited Liability Company

*** (required) Federal Employer ID #**

92-2069074

*** (required) Business Number of Secretary of State**

727318

Tentative Expiration Date

May 31, 2024

Premises Information

Please select here if your location is in an unincorporated town

Address of Premises:

You must use the Address or location field below to search for your operating location. If your event does not populate, please find the closest applicable address and then modify your premises street field to better identify the address of your event.

Address or location

57304 HIGHWAY 210,CAMBRIDGE,Iowa,STORY

Search by a location name or address to automatically populate the address fields below (optional)

*** (required) Premises Street**

57304 HIGHWAY 210

Premises Suite/Apt Number

STORY COUNTY UTILITY PERMIT

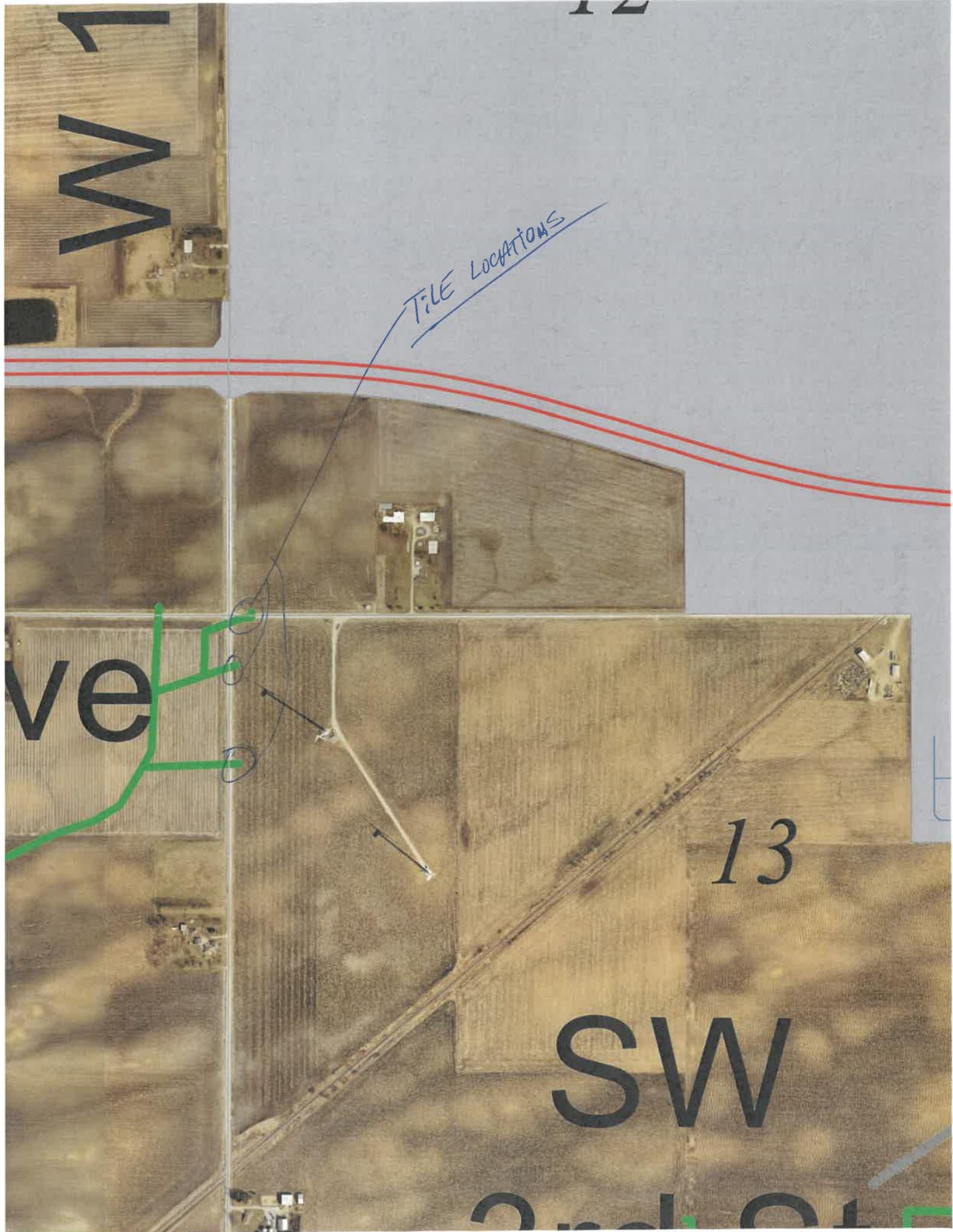
Date 5/26/23

To the Board of Supervisors, Story County, Iowa:

The Windstream Iowa Communications, LLC Company, incorporated under the laws of authorize to do business within the State of Iowa, with its principal place of business at Little Rock, AR, does hereby make application requesting permission to occupy certain portions of public right-of-way and that the County Engineer be directed to establish the location of lines of transmission of internet/telecommunications on secondary route Maple Ave, from 610th Ave to Maple Ave, a distance of 1.5 miles.

Agreements: The utility company, corporation, applicant, permittee, or licensee, (hereinafter referred to as the permittee) agrees that the following stipulations shall govern under this permit.

1. The Permittee will file a plat setting out the location of proposed line on the secondary route and that the description of the proposed installation including type, height, and spacing of poles, maximum voltage, lengths of cross arms, minimum clearance and number of wires, type, size and capacity of underground cables, conduits, tile lines, and pipe lines, maximum working pressures for pipe lines carrying gas or flammable petroleum products are described as follows:
2. The installation shall meet the requirements of county, state, and federal laws, franchise rules, and of the Iowa State Commerce Commission Regulations and Directives, Utilities Division, the Iowa State Department of Health, and any other laws or regulations applicable.
3. The Permittee shall be fully responsible for any future adjustments of its facilities within the established highway right-of-way caused by highway construction or maintenance operations.
4. Story County assumes no responsibility for damages to the Permittee's property occasioned by any construction or maintenance operations on said highways.
5. The Permittee shall take all reasonable precautions during the construction and maintenance of said installation to protect and safeguard the lives and property of the traveling public and adjacent property owners.
6. The Permittee, and its contractors, shall carry on the construction or repair of the accommodated utility with serious regard to the safety of the public. Traffic protection shall be in accordance with Part VI of the current Iowa Department of Transportation Manual on Uniform Control Devices for Streets and Highways.
7. The Permittee shall be responsible for any damage resulting to said highways because of the construction operation, or maintenance of said utility, and shall reimburse Story County for any expenditure the County may have to make on said highways because of said permittee's utility having been constructed, operated, and maintained thereon.
8. The Permittee shall indemnify and save harmless Story County from any and all causes of action, suits at law or in equity, or losses, damages, claims, or demands, and from any and all



W 1

TILE LOCATIONS

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13

SW

STORY COUNTY UTILITY PERMIT

Date 5/26/2023

To the Board of Supervisors, Story County, Iowa:

The Colo Telephone Company, incorporated under the laws of Iowa, with its principal place of business at 303 Main St Colo IA, does hereby make application requesting permission to occupy certain portions of public right-of-way and that the County Engineer be directed to establish the location of lines of transmission of fiber optic drop cable on secondary route W 190th, from George Carver Ave/W 190th to 6036 George Carver Ave, a distance of .03 miles.

Agreements: The utility company, corporation, applicant, permittee, or licensee, (hereinafter referred to as the permittee) agrees that the following stipulations shall govern under this permit.

1. The Permittee will file a plat setting out the location of proposed line on the secondary route and that the description of the proposed installation including type, height, and spacing of poles, maximum voltage, lengths of cross arms, minimum clearance and number of wires, type, size and capacity of underground cables, conduits, tile lines, and pipe lines, maximum working pressures for pipe lines carrying gas or flammable petroleum products are described as follows:
2. The installation shall meet the requirements of county, state, and federal laws, franchise rules, and of the Iowa State Commerce Commission Regulations and Directives, Utilities Division, the Iowa State Department of Health, and any other laws or regulations applicable.
3. The Permittee shall be fully responsible for any future adjustments of its facilities within the established highway right-of-way caused by highway construction or maintenance operations.
4. Story County assumes no responsibility for damages to the Permittee's property occasioned by any construction or maintenance operations on said highways.
5. The Permittee shall take all reasonable precautions during the construction and maintenance of said installation to protect and safeguard the lives and property of the traveling public and adjacent property owners.
6. The Permittee, and its contractors, shall carry on the construction or repair of the accommodated utility with serious regard to the safety of the public. Traffic protection shall be in accordance with Part VI of the current Iowa Department of Transportation Manual on Uniform Control Devices for Streets and Highways.
7. The Permittee shall be responsible for any damage resulting to said highways because of the construction operation, or maintenance of said utility, and shall reimburse Story County for any expenditure the County may have to make on said highways because of said permittee's utility having been constructed, operated, and maintained thereon.
8. The Permittee shall indemnify and save harmless Story County from any and all causes of action, suits at law or in equity, or losses, damages, claims, or demands, and from any and all

liability and expense of whatsoever nature for, on account of or due to the acts or omissions of said Permittee's officers, members, agents, representatives, contractors, employees or assigns arising out of or in connection with its (or their) use or occupancy of the public highway under this permit.

9. Noncompliance with any of the terms of permit, or agreement, may be considered cause for shut down of utility construction operations, or revocation of the permit.

10. The following special requirements, if applicable, shall apply to this permit:

Whenever the route of the proposed cable line runs along a paved secondary highway, the location of said cable shall be constructed on top of the road shoulder so as to be within approximately two-feet of the pavement edge.

Whenever the route of the proposed cable line runs along a dirt or gravel surfaced highway, the location of said cable shall be constructed on top of the road surface and as near possible to the shoulder line

Whenever a cross road culvert or bridge is encountered along the route of the proposed cable lines, said cable shall be constructed around the ends of said cross road culvert or bridge even though this looping is not designated on the situation plans attached hereto.

The crossing of the cable line from one side of the highway to the other shall be accomplished at a near right angle rather than diagonally so as to disturb the roadbed of the traveled way as little as possible.

Whenever the route of the proposed cable line is to cross a paved highway, such crossing shall be in a bored hole rather than open cut trench.

Date 5/26/2023

Colo Telephone Company
Name of Company (Applicant - Permittee)

Shane Bellon 641-377-2202
by Phone no.

Recommended for Approval:

Date 5-30-23

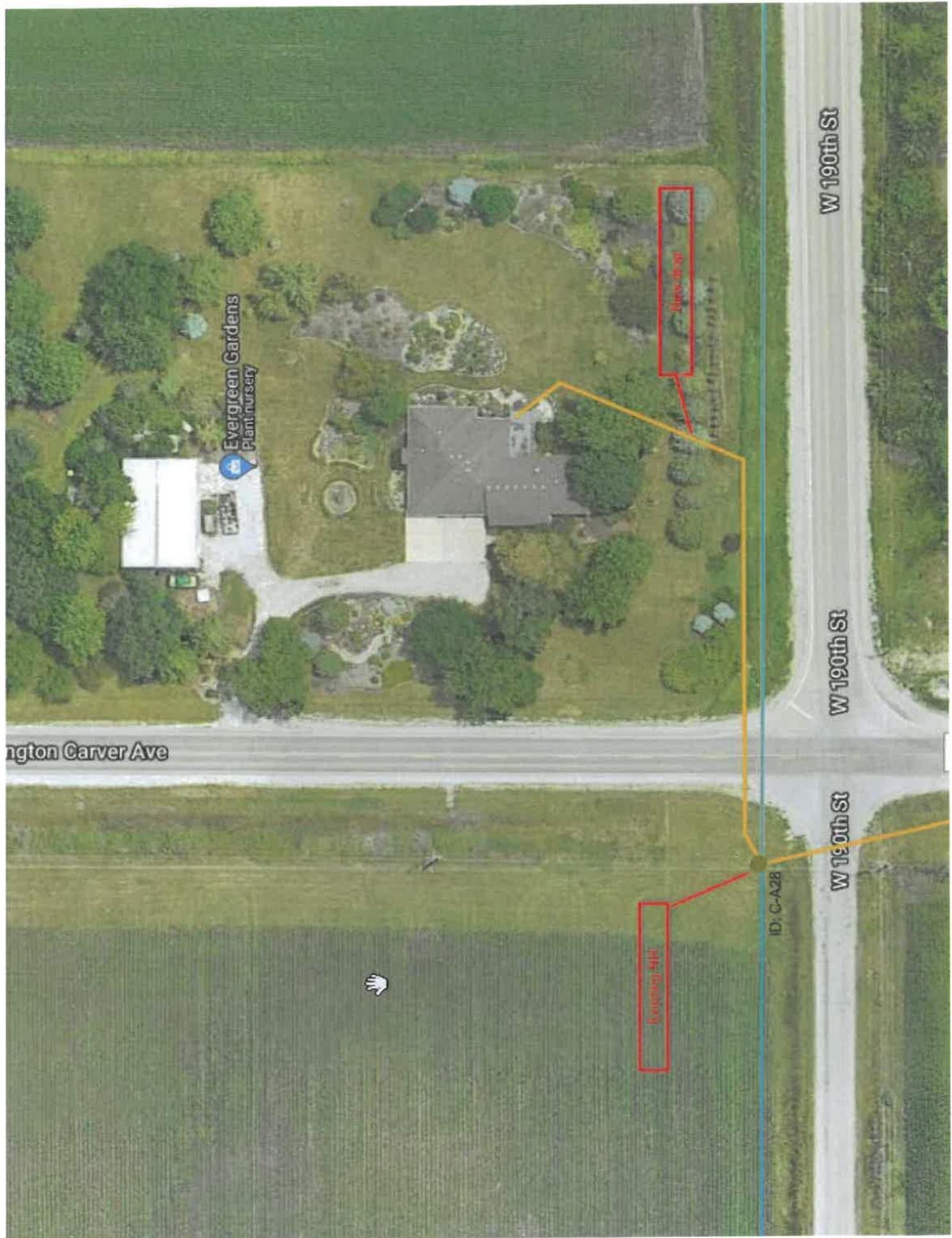

County Engineer 515-382-7355
Phone no.

Approved:

Date 6.6.23


Chair, Board of Supervisors
Story County, Iowa

Three (3) copies of this form will be required for each installation. A plat shall be attached to each copy submitted.



Evergreen Gardens
Plant nursery

Black chip

Black chip

ID: C-A28

W 190th St

W 190th St

W 190th St

ngton Carver Ave



STORY COUNTY

Facilities Management

JOBY BROGDEN

Director
515.382.7401

JON EICKHOLT

Assistant
515.382.7402

Story County Administration
900 6th St.

Nevada, Iowa 50201
515.382.7404 FAX

DATE: June 1, 2023
TO: Board of Supervisors
FROM: Joby J. Brogden
RE: Bid for Story County Permanent Counter Shields

Story County received one bid for the Story County Permanent Counter Shields. The bid received is as follows;

- HPC, Ames IA -Base Bid \$330,000.00
 - Alternative #1 – Add \$25,000.00 for barriers at Administration Front Entry Desk

After reviewing the bid received, contractor workloads, in my opinion, is the major reason this project came in higher than the estimated \$223,000.00.

Facilities Management has two options for consideration of the Board Members:

- Option A would be accepting HPC bid for \$330,000.00, with consideration for Alternative #1 – Add \$25,000.00 for Information Desk.
- Option B would be rejecting all HPC bids and re-bid project in the fall, with hopes of receiving more bids.

Both options have pros and cons; I'm looking forward to discussing in more detail on 6/6/2023.

APPROVED **DENIED**
Board Member Initials: JB
Meeting Date: 6.6.23
Follow-up action: Alternative #1
w/o additional \$25,000⁰⁰
for Information Desk



Board of Supervisors

Story County, Iowa

Story County Logo and Seal Terms of Use Policy		
Approval Date:	Effective Date:	Revision No:
05/30/2023	06/06/2023	02
Reference: BOS Minutes: 02/07/2012 Initially Adopted: 02/07/2012	Distribution: Elected Officials, Department Heads, County Employee Handbook, S drive, Website	

APPROVED

DENIED

Board Member Initials: _____

Meeting Date: 6-6-23

Follow-up action: _____

PURPOSE: Story County has two representative images that it uses in its business operations. A public "Brand" Image embodied on our County logo (4-color logo) and a County Seal that bears importance as an official endorsement and acceptance on items that bear the seal image.

This policy standardizes the use and appearance of the Story County logo and seal. It maintains the integrity of the design by enforcing uniform public application of the County logo in representing Story County. In addition, it limits the use of the seal as a legal endorsement of Story County on documents and as the official mark in exercise of the business of the elected officials of Story County

Throughout this policy, "County" refers to Story County, Iowa, including its offices, departments, boards, employees, and agents.

SCOPE: This logo and seal use policy applies to all offices, agencies, boards, and departments of Story County unless exempted by provision in this policy.

RESPONSIBILITY: The Story County Board of Supervisors shall be responsible for enforcement of this policy, monitoring adherence, approving use requests, and amending this policy as needed. Elected officials and department heads shall ensure compliance within their organizations. All County employees, elected officials and parties granted approval to use the Story County logo must adhere to these guidelines. All elected officials (and their designees) who are authorized to use the County Seal are bound to adhere to this policy.

POLICY AND PROCEDURE

LOGO GUIDELINE INTRODUCTION:

The County logo is to be the pervasive public persona of Story County Government and the geographical region that it covers. The logo embodies the unique landscape and quality of life that citizens in the county enjoy, along with the high-quality service and dedication of the County's Employees. Visual association and branding are paramount.

Whether it's the condition of County vehicles, the cleanliness of facilities, the look and function of documents and forms, or consistent use of the official Story County logo, these visual associations aid in forging our County's identity.

SPECIFIC REQUIREMENTS:

1. The unapproved use of the Story County logo is a violation of State and Federal laws and is subject to litigation. Permission to use the Story County logo may be granted by the Story County Board of Supervisors by completing this application form, <https://www.storycountyiowa.gov/FormCenter/County-Outreach-9/Story-County-Logo-Use-Request-Form-136>
2. The Story County logo is copyrighted and will be registered as a trademark of Story County.

GENERAL LOGO INFORMATION: The Story County logo was designed to be unique and catch the attention of viewers among the hundreds of images that pervade their lives daily. In one glance the Story County logo captures the terrain that surrounds us, the lifestyles that sustain us and the ideals that the people of Story County inside its government and out adhere to. It is an image that engenders the ideals that drive the County's work and mission.

1. **FLEXIBILITY:** Flexibility is important. This policy will spell out choices that allow for the most appropriate application of the logo while adhering to the policies outlined in this document.
 - a. Use of the Story County Logo on clothing, advertising, promotional items or any location that can be widely seen is encouraged.
 - b. For use in computer applications, please contact Story County Information Technology Department.
 - c. For usage approval, you must complete the application on the Story County website at this address, <https://www.storycountyiowa.gov/FormCenter/County-Outreach-9/Story-County-Logo-Use-Request-Form-136>
2. **COPYRIGHT & TRADEMARK:** The Story County logo has a copyright to protect its use. The logo is also the registered trademark (®) of Story County, Iowa.
 - a. Unapproved use of the logo is a violation of State and Federal laws and subject to litigation. To obtain permission please complete the application on the Story County website at this address, <https://www.storycountyiowa.gov/FormCenter/County-Outreach-9/Story-County-Logo-Use-Request-Form-136>
3. **PRIVATE SECTOR USE:** The County logo is not to be used by any private party or for any use unrelated to County business without the expressed written permission of the Story County Board of Supervisors
 - a. Requests for approval by the Board of Supervisors for use of the logo must include intent, duration and scope of use of the County's logo.

- b. All agencies/organizations/individuals that are approved to use the Story County logo are bound to adhere to the terms outlined in this policy.
- c. Permission to use the County logo is non-transferable and is limited to the scope and use intended in the original request for permission to use the logo.
- d. Application for logo usage can be found here, <https://www.storycountyiowa.gov/FormCenter/County-Outreach-9/Story-County-Logo-Use-Request-Form-136>

VEHICLE MARKING POLICY: It is the policy of Story County that all County vehicles shall be identified by the use of the County logo affixed to the doors of all passenger cars and trucks with the name of the department/office under the logo in a standard application as described in this procedure. All heavy equipment shall be identified by a County logo affixed as is practical, given the structure of the individual piece of equipment.

1. **GRANTED VEHICLE EXEMPTIONS:** The following vehicles are granted an exemption from bearing the Story County logo:
 - a. All Sheriff's vehicles which are marked in accordance with the standard State of Iowa Sheriff's Department markings.
 - b. Any vehicle used for undercover operations.
 - c. If the use of a marked vehicle may jeopardize the confidentiality of a client or any citizen where confidentiality is reasonably expected.
 - d. If the vehicle is used for some type of enforcement effort where use of a marked vehicle may interfere with the ability to perform the enforcement duties, such as unannounced inspections.
 - e. If the bona fide County activity may be jeopardized or interfered with in a way that is not in the best interest of the citizens by having a marked vehicle (i.e., site visits to property under consideration for purchase, where the negotiations would be jeopardized if County interest was disclosed).

2. **DENIED VEHICLE EXEMPTIONS:**
 - a. Desire not to have citizens stop employees to ask questions or to voice concerns to employees in the field.
 - b. Concern over perceptions to passersby during performance of a bona fide County function (i.e., sitting at an intersection for long periods of time doing traffic counts, County vehicles parked at bars or restaurants when performing inspections or investigations).
 - c. To avoid citizen calls or complaints.

3. **MIXED USE VEHICLES:** Many County vehicles may require an exception at one time or another, but not on an ongoing basis. For these vehicles, magnetic logos and department/office identification may be used that can be removed when necessary.

LOGO GUIDELINES: These guidelines may not address all possible or potential ways the County logo may be used. *Exceptions* to the guidelines must be approved in advance by the Story County Board of Supervisors. It is forbidden to print or distribute logos that do not comply with these guidelines without an exemption from the Board, and the County will not pay or reimburse for nonconforming items produced by outside vendors.

1. **THE COUNTY LOGO:** The Story County logo has three required parts, and one optional modifiable component:
 - a. Required elements. These elements must be included when using the logo:
 - i. The graphic symbol featuring houses are made of arrows, used to represent both progress and community. The curved lines in the middle represent agriculture, as in rows of crops; education, as in an open book; and hands coming together, as in people helping each other. The clouds in the background characterize Iowa's beautiful landscapes, while the windmill represents technology and the opportunities Iowa presents.
 1. The green use for the crop rows is to be Pantone Color 369 C in four (4) color option, three (3) color option and black or white in the two (2) color option. No variations will be allowed.
 2. The color for the sky is to be Pantone Color 646 C in the four (4) color option, Pantone Color 369 C in the three (3) color option, and black or white in the two (2) color option. No variations will be allowed.
 3. The color for the houses/arrows is to be Pantone 202 C in the four (4) color option, black in the three (3) color option, and black or white in the two (2) color option. No variations will be allowed.
 - ii. The wording Story County is required in the Helvetica Neue 65 Medium font in black in all options. No variations will be allowed.
 - iii. The words Iowa (dot) 1853 is required in the Helvetica Neue 87 Heavy Condensed kerned out font in black. The dot separating the words Iowa and 1853 is to be Pantone Color 369 C in the four (4) color option, three (3) color option, and black in the two (2) color option. No variations will be allowed.
 - b. Optional elements:
 - i. The Department, Office, Board, Commission or Operating Unit name appearing beneath the above required elements. This must be in the Helvetica Neue 87 Heavy Condensed kerned out font in Pantone 369 C in the four (4) color option, three (3) color option and black in the two (2) color option. Variation is limited to department/office names only.



2. **LOGO MODIFICATION:** The logo and its parts must never be distorted, altered, redrawn, or modified in any way. This guideline is especially important to keep in mind when the logo is being embroidered on uniforms, painted on a sign, or silk-screened on a banner, for instance.
- a. Internal Users:
 - i. Computer users may access copies prepared for computer use on the County's network in the folder named: **S:\County Logo & Seal**
 - ii. Modifying department/office names or other text can be provided by Story County Information Technology Department
 - b. External Users:
 - c. Copies of the County logo may be obtained by contacting the Story County Board of Supervisors. These logos may only be used with the expressed permission of the Story County Board of Supervisors. Application for logo usage can be found here:
<https://www.storycountyiowa.gov/FormCenter/County-Outreach-9/Story-County-Logo-Use-Request-Form-136>

3. **ALTERNATIVE LOGO:** On occasion space or design requirements may not allow for optimal placement of the logo. In cases where the large nature of the logo prevent it from being displayed with visibility and distinction an alternative logo may be used in immediate proximity to the other required components of the logo including the wording of Story County in Helvetica Neue 65 Medium font in black, and the words Iowa (dot) 1853 is required in the Helvetica Neue 87 Heavy Condensed kerned out font in black.



4. LOGO USE:

- a. The logo is to be used by all County departments / offices / units / agencies except the following which have the option to use the logo at their discretion:
 - i. Story County Sheriff's Office
 - 1. To maintain integrity of established badge logo
 - ii. Story County Conservation Board
 - 1. To maintain integrity of established Conservation Board "Sun" logo.
- b. The County logo should appear on all Story County forms and documents, except documents having a strictly internal use, i.e. notations, inter-office memoranda, working papers, etc.
- c. The logo may be used in conjunction with the County seal in documents needing the official endorsement of the County and/or its' elected officers.
- d. The logo should appear in all print advertising and display materials for County programs and events.
- e. All County departments/offices with the exception of those excluded from this policy above shall cease use of the County seal as a logo, or any other existing logos and adopt the use of this logo on letterheads, documents, business cards, pamphlets or any publicly visible instruments of Story County.

5. LOGO REPRODUCTION: The logo should always be reproduced from high-quality artwork to maintain the clarity and quality of its appearance.

- a. Printing and Resolution:
 - i. Versions of the logo generated by 600-dpi laser printers are usually sufficient for reproduction.
 - ii. For some applications, however, a high-resolution copy of the logo may be necessary for best reproduction. For assistance, contact the Board of Supervisor's Office. 515-382-7200.
 - iii. Embroidered products. Special care must be taken when reproducing the County logo by embroidery. Thread companies do not use the same universal codes for colors as printers do, therefore, purchasers of embroidered products bearing the logo must ensure that the thread colors match the official logo colors before placing an order. The process involves carefully picking the correct thread colors with the vendor.

6. FORMS DESIGN AND LAYOUT:

- a. Detailed formats have been developed for the County's letterhead, letterhead envelope, and business cards. These formats specify the particular typefaces to be used with the logo, and the placement of both primary and secondary items such as department/office names and phone numbers. .

- i. To help maintain consistency among the County's many printed materials, all departments/offices which develop forms or documents bearing the County logo should obtain these typeface and placement guidelines from the Board of Supervisors Office.
- b. When using the multi-colored logo design, forms and other County documents should be printed on white paper, recycled is preferred. When using a solid color logo, any color paper is appropriate, recycled preferred.
- c. As much as possible, the design of forms should mirror the County letterhead (logo in the same size and upper-left-corner position). However, it is recognized that such consistency may not always be possible, and that alternative placements of the County logo may be necessary on some forms and documents. *Remember:* Designing forms that are both attractive and easy to use-and which meet the logo guidelines-can be difficult, it may be best to assign such work to a professional graphic artist or typesetter.
- d. A "soft letterhead" or letterhead template is available through the County's computer system enabling users to easily produce documents in an approved letterhead format. The letterhead template can be customized with your Department/Office's name. Please contact Information Technology for a copy at 515-382-7300.
- e. In most cases, the names of individuals (such as County officers or department managers) should not be included on printed forms and documents, to prevent waste when turnover occurs.

COMMON USAGE MISTAKES (SAMPLES):





Incorrect



Incorrect



Incorrect



Incorrect



Incorrect



Correct

- The logo must never be stretched nor compressed.
- It must never be screened or printed in a shaded color.
- The County name may not be deleted.
- The County name may not be printed in any other typeface (even one that resembles the original).
- The logo may not be decorated with lines, boxes, symbols or other kinds of artwork

OWNERSHIP OF LOGO & ENFORCEMENT:

1. Story County, via its Board of Supervisors, is the owner of all rights, titles and interests in and to certain designations comprising designs, trade names, trademarks and service marks including, without limitation, the names “Story County, Iowa,” “Story County,” “County of Story” logotypes and seals incorporating one or more of the foregoing names and/or abbreviations, and certain logo graphics and/or symbols which have come to be associated with Story County, Iowa.
2. In consideration of the valuable property rights inherent in Story County, Iowa, name and indicia which are inseparable from the good name and reputation of Story County, Iowa, both domestically and internationally, this policy is established to govern the use of the Story County, Iowa, name and indicia.

3. The Story County Board of Supervisors may take any action reasonably necessary to ensure these policies are followed and to secure the integrity of the logo. The Board of Supervisors may direct that violators cease use of the logo and may seek assistance from any County department/office to enforce these policies.

SEAL GUIDELINE INTRODUCTION:

The County seal is to be the limited use legal endorsement of Story County Government. The County seal's use is intended to be limited to official and legally binding documents, and then only as a visual endorsement of the document itself. The County seal may be used in conjunction with the County logo, or on its own. The use of the County seal is limited to elected officials and their designees in the execution of the duties of their respective offices. Application of the County seal should be used sparingly and only on occasions that are deemed to require the weight of an official County Endorsement.

GENERAL SEAL INFORMATION: Story County currently has an official seal featuring Roman goddess Justitia (Lady Justice) This is a historical reference to County's historical namesake U.S. Supreme Court Justice Joseph Story.

SPECIFIC REQUIREMENTS:

1. The unapproved use of the Story County seal is a violation of State and Federal laws and is subject to litigation. Permission to use the Story County Seal is solely available to Story County Elected Officers (Attorney, Auditor, Sheriff, Supervisors, Recorder, and Treasurer) Elected Boards and those supporting departments and committees acting at their direction with their approval.
2. This policy empowers the County seal as the official mark of endorsement of County Officers, Committees and those acting on their behalf. Any images resembling the County seal that do not meet the standards outlined in this policy are deemed as invalid and not an official endorsement.

LIMITATION OF USE: As an implementation of best use practices the Story County seal shall be limited in its use in Story County government business to those uses specifically outlined within this policy. This is an effort to give the County seal value, meaning and immediate identifiable significance by County employees, officers and the public as the official endorsement of the County or an individual elected officer acting within the duties of their office.

1. **ALLOWED SPECIFIC USES OF THE STORY COUNTY SEAL:** The following are acceptable applications of the Story County seal.
 - a. Legal Notices originating from an office of Story County Government at the behest of an elected official.
 - b. Documents of Elected Officials or their designee acting in accordance with their duties mandated by the Code of Iowa.
 - c. Tax Statements
 - d. County Ordinances
 - e. County Policies

- f. Board / Committee Proceedings
 - i. Agendas
 - ii. Minutes
- g. Resolutions of the County Board of Supervisors
- h. Contracts
- i. Bids
- j. Human Resources documents

2. RESTRICTED USES

- a. All applications not expressly authorized above.

3. **PRIVATE SECTOR USE:** The County seal is prohibited in use by any private party.

COUNTY SEAL GUIDELINES: These guidelines may not address all possible or potential ways that the County seal can be used. It is forbidden to print, duplicate or distribute seals that do not comply with these guidelines. The County will not pay for nonconforming items produced by outside vendors.

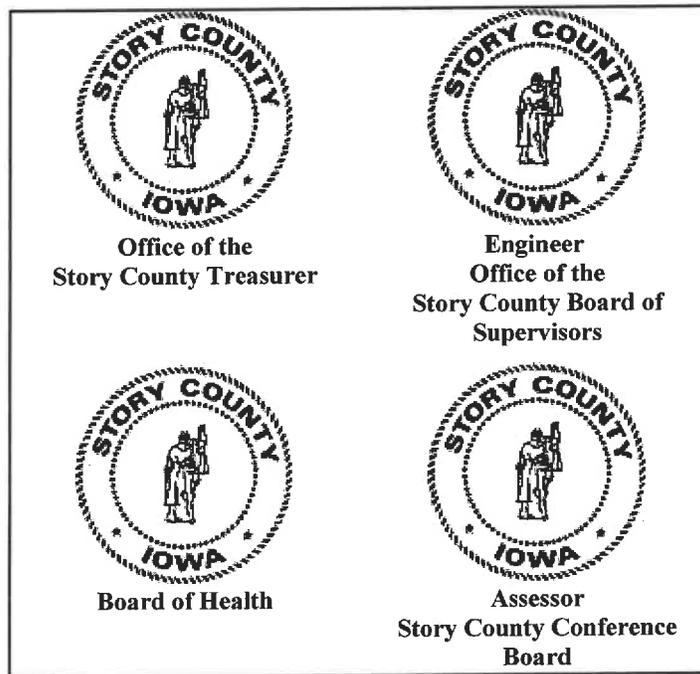
1. **THE COUNTY SEAL:** The Story County seal has the following requirements for its authorized use.

- a. A “braided” outer perimeter
- b. An inner perimeter consisting of dots
- c. Two individual stars separating the text of Story County and Iowa to the left and right respectively of the word Iowa.
- d. An image of the goddess Justitia centered within the logo
- e. Text immediately beneath the seal indicating the office of origin in accordance with the following sample format(s) when originating from an Elected Officer:
 - i. Office of the Story County Attorney
 - ii. Office of the Story County Auditor
 - iii. Office of the Story County Board of Supervisors
 - iv. Office of the Story County Recorder
 - v. Office of the Story County Sheriff
 - vi. Office of the Story County Treasurer
- f. Text immediately beneath the seal indicating the office of origin in accordance with the following sample format(s) when originating from a supporting department acting at the direction of an elected official:
 - i. Engineer - Office of the Story County Board of Supervisors
 - ii. Planning & Development - Office of the Story County Board of Supervisors
 - iii. Information Technology - Office of the Story County Board of Supervisors
- g. Text immediately beneath the seal indicating the board or committee of origin in accordance with the following sample format(s) when originating

from a board or committee acting at the appointment or in coordination with an elected official:

- i. Board of Health
 - ii. Board of Adjustment
 - iii. Planning & Zoning Commission
- h. Text immediately beneath the seal indicating the board or committee of origin in accordance with the following sample format(s) when originating from a support department or agency acting at the direction of a board or committee serving by appointment or in coordination with an elected official:
- i. Assessor – Story County Conference Board
 - ii. Sanitarian – Story County Board of Health
 - iii. Planning & Development – Story County Planning & Zoning Commission

VALID USE SAMPLES:



2. **SEAL MODIFICATION:** The seal and its parts must never be distorted altered or redrawn, or modified in any way.

- a. Internal Users:
 - i. Computer users may access copies prepared for computer use on the County's network in the folder named:
S:\County Logo & Seal
- b. External Users:
 - i. Copies of the County seal are not made available to agencies or individuals outside of Story County Government.

3. SEAL USE:

- a. The seal is to be used by all elected officials and boards and those offices and departments acting on their behalf for the aforementioned purposes. The following Story County organizations may use their discretion in using the Seal:
 - i. Story County Sheriff's Office
 1. Maintain consistency of familiar badge logo
 - ii. Story County Conservation Board
 1. May use their "Sun" logo.
- b. The County seal should appear on all documents endorsed by elected officials, boards or employees acting at their direction that were mentioned in the allowed uses section, and legal documents that would benefit from an endorsement shown by the seal.
- c. The County seal may be used in conjunction with the County logo in documents needing the official endorsement of the County and its officers.
- d. All County departments, offices and agencies shall cease use of the County seal outside the prescribed use by an Elected Official, Board or Committee elected outright or appointed by an elected official in acting at their direction in the execution of their duties outlined by the Code of Iowa.
- e. Any use of the seal that deviates from the application and use guidelines outlined in this policy is not an official seal and does not represent the endorsement from Story County as a whole, or any of its officers or committees.
- f. The Story County seal is to play a central role of the Story County flag.
- g. The Story County flag will fly at all County owned and maintained properties with the exception of the Story County Conservation Board operated properties, where the Conservation Board flag and logo may be used alone or in conjunction with the Story County flag.
- h. The flag shall be flown on its' own flag pole/mount if there are individual poles for each flag with the pole flying the United States flag always being the highest and most prominent.
- i. The flag may be flown beneath the United States flag, the flag of the State of Iowa on one flag pole as long as they are in the following order:
 - i. United States Flag
 - ii. State of Iowa Flag
 - iii. Story County Flag

INVALID COUNTY SEAL SAMPLES:



**County Treasurer
INVALID**



**Engineer & Board of
Supervisors
INVALID**



**Department of Health
INVALID**



**Conference Board Story County
INVALID**

Work Orders:

Q2 2022, our numbers were:

Location	Work Orders Opened	Work Orders Closed	On-Call
Admin	147	142	2
Group Homes	37	41	2
McFarland	17	13	0
HSC	114	108	4
Justice Center	218	216	11
Animal Control	15	15	1
Engineer	20	18	0
Equip/Vehicles	24	26	0
West Ames Shed	0	0	0
Total	592	579	20

Q2 2023, our numbers are:

Location	Work Orders Opened	Work Orders Closed	On-Call
Admin	147	127	0
Group Homes	75	71	1
McFarland	33	26	1
HSC	131	118	0
Justice Center	212	191	7
Animal Control	22	20	0
Engineer	30	27	0
Equip/Vehicles	34	34	0
West Ames Shed	0	0	0
Total	684	614	9

General Information: Facilities staff continues to be very busy taking care of the routine maintenance for all buildings and keeping all equipment and vehicles in good working condition.

- Filled our 1st shift Maintenance Assistant position which opened up the Building Services-Maintenance Supervisor position. We have an accepted offer; we are waiting on results from physical.
- Finalized former Mosaic building purchase and begun doing demolition work on the interior to add overhead doors.

Administration Building:

- Completed Election Deputy office in Auditor's office.
- New wax in progress of being laid in Treasurer's office

- Additional cameras have been installed, waiting on programming
- Filter changes complete at all buildings

Animal Control:

- Nothing to report

Engineer's building:

- Replaced flag light

Group Homes:

- Annual fire system inspection completed
- Replaced tub and surround in a bathroom at Duluth

Human Services Center:

- Adding de-ionized water to geothermal well field to remedy a PH balance issue
- Front entry concrete has been replaced
- Annual sprinkler inspection has been completed
- Annual fire system inspection has been completed

Justice Center:

- Grease trap in jail kitchen has been replaced
- Contractor is finishing up punch list items for HVAC, Phase 2 & 3 project
- Adding soffit to Courthouse overhang
- Plumbing upgrade completed in H-Unit
- Annual fire system inspection has been completed

McFarland Park:

- Nothing to report