

The Board of Supervisors met on 3/14/23 at 10:00 a.m. in the Story County Administration Building. Latifah Faisal and Lisa Heddens, with Faisal presiding. Linda Murken present via Zoom. (all audio of meetings available at storycountyowa.gov)

ADOPTION OF AGENDA: Heddens moved, Murken seconded adopting the agenda. Motion carried unanimously (MCU) on a roll call vote.

Faisal stated Additional Item #1 will be discussed and considered following Public Comments #1.

A WRITTEN AGREEMENT FROM STORY COUNTY TO VETERANS' AFFAIRS (VA) CENTRAL IOWA HEALTH CARE SYSTEM FOR GENERAL SERVICES ADMINISTRATION (GSA) VAN TO TRANSPORT VETERANS TO

VA APPOINTMENTS AT AN ANNUAL COST OF \$3,000 - \$3,500 FOR ONE YEAR TO BE PAID IN JULY OF 2023:

Brett McLain, VA Director, reported on need for transport, locations served, and availability of vehicle. Drivers will be needed. Discussion took place. Murken moved, Heddens seconded approving a Written Agreement from Story County to VA Central Iowa Health Care System for a GSA van to transport veterans to VA appointments, for \$3,000.00 for one year to be paid in July 2023, as presented. Roll call vote. (MCU)

ASSAULT CARE CENTER EXTENDING SHELTER & SUPPORT (ACCESS) ANNUAL REPORT: Michelle Cole, Executive Director, reported on survivors served, hours, crisis line calls, and clients diverted from shelters. She stated additional training continues, and challenges are being addressed.

ACCESS AMERICAN RECOVERY PLAN ACT (ARPA) 2023 ANNUAL REPORT: Michelle Cole, Executive Director, reported on emergency shelter services, and working closely with law enforcement.

CENTER FOR CREATIVE JUSTICE ANNUAL REPORT: Staci Shugar, Executive Director, highlighted items from the submitted written report.

MINUTES: 3/7/23 Minutes – Heddens moved, Murken seconded approving minutes as presented. Roll call vote. (MCU)

PERSONNEL ACTIONS: 1) promotion, effective 3/26/23, in a) Facilities Management for Robert Oborny @ \$30.72/hr. Murken moved, Heddens seconded approving Personnel Actions as presented. Roll call vote. (MCU)

CLAIMS: 3/16/23 Claims of \$1,042,026.31 (run date 3/10/23, 38 pages, on file in the Auditor's Office) and authorize the Auditor to issue checks in payments of these claims and payment requests from CIDTF (\$3,281.61), Holding Seized Funds (\$365.00), BooSt School Ready (\$21,558.41), BooSt Early Childhood (\$3,369.40), Emergency Management (\$740.61), E911 (\$720.51), County Assessor (\$2,257.36), City Assessor (\$42,997.74), Central Iowa Community Services (\$239,777.60). Heddens asked for clarification on a Sheriff's Office claim. Sheriff Fitzgerald reported on the benefit of special response teams and necessary training. Discussion took place. Heddens moved, Murken seconded approving claims, including the one discussed. Roll call vote. (MCU)

Murken moved, Heddens seconded the approval of Consent Agenda as presented.

1. Resolution #23-76, Setting Date and Time for Public Hearing for 3/21/23, for Consideration of Resolution #23-77, to enter into an offer to buy real estate and acceptance of the purchase of five acres, more or less, in Section 24 of Union Township owned by the Betty B. Buland Revocable Trust
2. Test Licensing Agreement between Ergometrics and Story County for job applicant testing, effective 3/11/23, not to exceed \$300.00
3. Agreement between Story County, the Story County Conservation Board, and the City of Ames for funding assistance for water nutrient removal practices for up to \$50,000.00
4. Contract between Chuck Posegate and Story County Conservation Board for campground attendant duties at Dakins Lake, 3/29/23-7/9/23, for \$240.00 per week
5. Contract between Terry Adams Jr. and Story County Conservation Board for campground attendant duties at Hickory Grove Park, 7/10/23-10/31/23, for \$240.00 per week
6. Contract between Timothy Heimgartner and Story County Conservation Board for campground attendant duties at Hickory Grove Park, 3/29/23-7/9/23, for \$240.00 per week
7. License Fees and Hardware between Story County and IP Pathways for Duo Security, effective 2/10/23–2/9/24, for \$11,838.00
8. Amendment to Professional Services Agreement with Shive-Hattery for Master Planning Services for \$22,000.00
9. 28E Agreement for Dispatch Services between the Story County Sheriff's Office and the following cities: Huxley; Nevada; and Story City, for \$6.69 *per capita*, effective 7/1/23-6/30/24
10. Road Closure Resolution: #23-34
11. Utility Permits: #23-6802, #23-6803

Roll call vote. (MCU)

DRAFT REQUEST FOR PROPOSALS (RFP) FOR DISASTER DEBRIS SITE MANAGEMENT PLAN FOR 60016

160TH STREET, MILFORD TOWNSHIP, STORY COUNTY, IOWA: Amelia Schoeneman, Planning and Development

Director, reported on plans needed for site use. The previous RFP generated no responses; the amended request reduces the scope of work. She reported on the timeline. Discussion took place. Heddens moved, Murken seconded approving Draft Request for Proposals for Disaster Debris Site Management Plan for 60016 160th Street, Milford Township, Story County, Iowa. Roll call vote. (MCU)

PROPOSAL FOR \$191,000.00 RECEIVED FROM THE MID-IOWA PLANNING ALLIANCE (MIPA) FOR PLANNING CONSULTING SERVICES FOR THE IMPLEMENTATION OF THE HOUSING ACTION PLAN:

Leanne Harter, County Outreach and Special Projects Manager, reported the re-released request for proposals received a bid from MIPA; staff recommends approval. Murken stated she will abstain from the vote as she serves on the MIPA board. Heddens moved, Faisal seconded approving the proposal of \$191,000.00 received from MIPA for Planning Consulting Services for the implementation of the Housing Action Plan. Roll call vote. Heddens aye, Faisal aye, Murken abstains. Motion passes.

INFORMATION TECHNOLOGY QUARTERLY REPORT: Director Barb Steinback, reported on security software, equipment needs, phone replacement, implementing multi-factor authentication, help desk statistics, and website traffic.

LIAISON ASSIGNMENTS, COMMITTEE MEETINGS UPDATES, AND ANNOUNCEMENTS

FROM THE SUPERVISORS: All Board members reported on upcoming meetings and events.

Heddens moved, Murken seconded to adjourn at 11:25 a.m. Roll call vote. (MCU)

Story County Board of Supervisors
Meeting Agenda
Administration Building
900 6th St.,
Nevada, IA
3/14/23

1. SPECIAL NOTE TO THE PUBLIC: This Meeting Is Also Being Offered Via Zoom. While Joining Via Zoom, If You Have A Question And/Or Comment, You May Raise Your Hand To Speak During Public Forum Or Use The Chat Feature And The Chair Will Ask The Zoom Moderator To Review All Comments During Public Forum.

Members of the public can participate by using the information below:

To join the zoom meeting by computer, tablet, smartphone:

Join from a PC, Mac, iPad, iPhone or Android device:

Please click the link below to join the webinar:

[HTTPS://US02WEB.ZOOM.US/J/81909605844?](https://us02web.zoom.us/j/81909605844?pwd=NFDNVVPRZHPJB0HMEWW5VFDTVVRTZZ09)

[PWD=NFDNVVPRZHPJB0HMEWW5VFDTVVRTZZ09](https://us02web.zoom.us/j/81909605844?pwd=NFDNVVPRZHPJB0HMEWW5VFDTVVRTZZ09)

Passcode: 117434

Or One tap mobile :

US: +13017158592,,81909605844#,,,,*117434# or
+13052241968,,81909605844#,,,,*117434#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 301 715 8592 or +1 305 224 1968 or +1 309 205 3325 or +1 312
626 6799 or +1 646 931 3860 or +1 929 205 6099 or +1 253 205 0468 or +1
253 215 8782 or +1 346 248 7799 or +1 360 209 5623 or +1 386 347 5053 or
+1 507 473 4847 or +1 564 217 2000 or +1 669 444 9171 or +1 669 900 6833
or +1 689 278 1000 or +1 719 359 4580

Webinar ID: 819 0960 5844

Passcode: 117434

International numbers available:

[HTTPS://US02WEB.ZOOM.US/U/KBJHQXM1SR](https://us02web.zoom.us/j/81909605844?pwd=NFDNVVPRZHPJB0HMEWW5VFDTVVRTZZ09)

2. CALL TO ORDER: 10:00 A.M.
3. PLEDGE OF ALLEGIANCE:
4. ADOPTION OF AGENDA:

5. PUBLIC COMMENT #1:

This comment period is for the public to address topics on today's agenda

6. AGENCY REPORTS:

I. ACCESS Annual Report - Michelle Cole, Executive Director

Department Submitting Auditor

Documents:

ACCESS.PDF

II. ACCESS ARPA 2023 Annual Report - Michelle Cole

Department Submitting Board of Supervisors

III. Center For Creative Justice Annual Report - Staci Shugar, Executive Director

Department Submitting Auditor

Documents:

CCJ.PDF

7. CONSIDERATION OF MINUTES:

I. 3/7/23 Minutes

Department Submitting Auditor

8. CONSIDERATION OF PERSONNEL ACTIONS:

I. Action Forms

1) promotion, effective 3/26/23, in a) Facilities Management for Robert Oborny @ \$30.72/hr.

Department Submitting HR

9. CONSIDERATION OF CLAIMS:

I. 3/16/23 Claims

Department Submitting Auditor

Documents:

CLAIMS 031623.PDF

10. CONSENT AGENDA:

(All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time the

Board votes on the motion.)

- I. Consideration Of Resolution #23-76, Setting Date And Time For Public Hearing For March 21, 2023, For Consideration Of Resolution #23-77, To Enter Into An Offer To Buy Real Estate And Acceptance For The Purchase Of Five Acres M/L In Section 24 Union Township Owned By The Betty B. Buland Revocable Trust

Department Submitting Conservation

Documents:

RES 2376.PDF

- II. Consideration Of Test Licensing Agreement Between Ergometrics And Story County Effective 03/11/2023 For \$300

Department Submitting Sheriff

Documents:

ERGOMETRICS.PDF

- III. Consideration Of Agreement Between Story County, Iowa, Story County Conservation Board, And The City Of Ames, Iowa For Funding Assistance For Water Nutrient Removal Practices Of Up To \$50,000.00 (Budgeted)

Department Submitting Conservation

Documents:

EOF FUNDING AGREEMENT.PDF

- IV. Consideration Of Contract Between Chuck Posegate And Story County Conservation Board For Campground Attendant Duties At Dakins Lake From 3/29/23-7/9/23 For \$240/Wk

Department Submitting Conservation

Documents:

POSEGATE CA CONTRACT.PDF

- V. Consideration Of Contract Between Terry Adams Jr. And Story County Conservation Board For Campground Attendant Duties At Hickory Grove Park From 7/10/23-10/31/23 For \$240/Wk

Department Submitting Conservation

Documents:

ADAMS CA CONTRACT.PDF

- VI. Consideration Of Contract Between Timothy Heimgartner And Story County

Conservation Board For Campground Attendant Duties At Hickory Grove Park From
3/29/23-7/9/23 At \$240/Wk

Department Submitting Conservation

Documents:

HEIMGARTNER CA CONTRACT.PDF

VII. Consideration Of License Fees And Hardware Between Story County And IP Pathways
For Duo Security Effective 2/10/23 – 2/9/24 For \$11,838.00 (Budgeted)

Department Submitting Information Technology

Documents:

IP PATHWAYS DUO LICENSE.PDF

VIII. Consideration Of Amendment To Professional Services Agreement With Shive-Hattery
For Master Planning Services For \$22,000.00 (Budgeted)

Department Submitting Conservation

Documents:

SHIVE HATTERY AMENDMENT.PDF

IX. Consideration Of 28E Agreement For Dispatch Services Between The Story County
Sheriff's Office And The Following Cities: Huxley, Nevada, And Story City For \$6.69 Per
Capita Effective 7/1/2023 - 6/30/2024

Department Submitting Sheriff

Documents:

HUXLEY.PDF
NEVADA.PDF
STORY CITY.PDF

X. Consideration Of Road Closure Resolution(S): #23-34

Department Submitting Engineer

Documents:

RC 23 34.PDF

XI. Consideration Of Utility Permit(S): #23-6802, 23-6803

Department Submitting Engineer

Documents:

UT 23 6803.PDF
UT 23 6802.PDF

11. PUBLIC HEARING ITEMS:

12. ADDITIONAL ITEMS:

- I. Discussion And Consideration Of A Written Agreement From Story County To VA Central Iowa Health Care System For General Services Administration (GSA) Van To Transport Veterans To VA Appointments, \$3,000 - \$3,500 For One Year To Be Paid In July 2023 - Brett McLain

Department Submitting Auditor

Documents:

VETERANS AFFAIRS.PDF

- II. Discussion And Consideration Of Draft Request For Proposals For Disaster Debris Site Management Plan For 60016 160th Street, Nevada, Story County, Iowa– Amelia Schoeneman

Department Submitting Planning and Development

Documents:

MEMO.PDF
RFP.PDF

- III. Discussion And Consideration Of Proposal For \$191,000 Received From The Mid-Iowa Planning Alliance (MIPA) For Planning Consulting Services For The Implementation Of The Housing Action Plan - Leanne Harter

Department Submitting Board of Supervisors

Documents:

MIPA RESPONSE TO STORY COUNTY RFP.PDF

13. DEPARTMENTAL REPORTS:

- I. Information Technology Quarterly Report - Barb Steinback

Department Submitting Auditor

Documents:

IT QTR.PDF
SYSID TICKETS.PDF
UNIQUE PAGE VIEWS.PDF

14. OTHER REPORTS:

15. UPCOMING AGENDA ITEMS:

16. PUBLIC COMMENT #2:

Comments from the Public on Items not on this Agenda. The Board may not take any Action on the Comments due to the Requirements of the Open Meetings Law, but May Do So In the Future.

17. LIAISON ASSIGNMENTS, COMMITTEE MEETINGS UPDATES, AND ANNOUNCEMENTS FROM THE SUPERVISORS:

18. ADJOURNMENT:

Story County strives to ensure that its programs and activities do not discriminate on the basis of race, color, national origin, sex, age or disability. Persons requiring assistance, auxiliary aids or services, or accommodation because of a disability may contact the county's ADA coordinator at (515) 382-7204.

Story County Board of Supervisors

Agenda

3/14/23

NAME

AGENCY

Sandra Johnson

Michelle Cole

Staci Hughes

Xanny Hansen

Sandra Koff

Andrea Wagner

Sara Camichael

Ruth No Sco

Nick Lennie

Cannit Tarschler

Brett McLean

Barb Steinback

ACCESS

CGS

Bus

P & D

Conservation

CONSERVATION

Story County S.O.

↓

Story County V.A.

SC 21



Story County Commission of Veterans Affairs
Brett D. McLain, Director

Story County Human Services Center
126 S. Kellogg Ave. Suite 001, Ames, Iowa 50010

Ph. 515-956-2626 Fax 515-956-2627
www.storycountylowa.gov
veteransaffairs@storycountylowa.gov

February 23, 2023

VA Central Iowa Health Care System
Center for Development and Civic Engagement / Voluntary Services (135)
Attn: Timothy Hippen
3600 30th Street
Des Moines, Iowa 50310

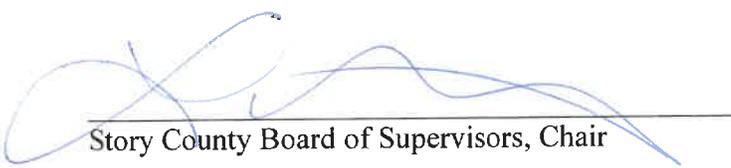
Subject: General Services Administration (GSA) Van

Request assignment of a GSA Van in support of Story County Veterans attending VA Doctor Appointments in Marshalltown, Fort Dodge, Carroll or Des Moines. In addition, there may be a rare occasion where a veteran needs transportation to Iowa City or Omaha for medical appointments. Finally, one other use may be to transport a Veteran to a required compensation exam for a service connected claim in the Des Moines or Ankeny area.

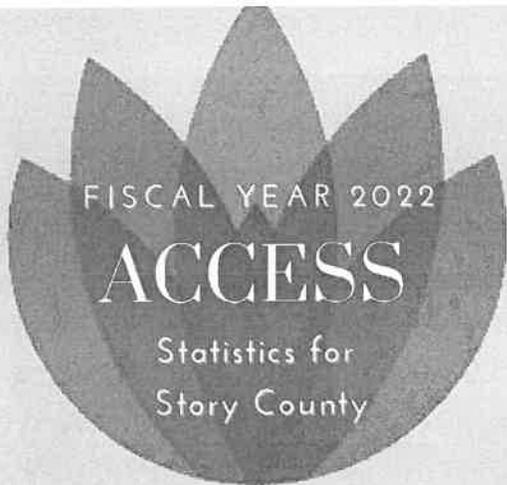
Story County agrees to the commitment of \$3,000 - \$3,500 per year for the use of a van.

We would like commit to one year at this time, and to make a payment in July 2023 for the first year, July 2023 - July 2024.

Also, only authorized drivers will be allowed to use this van only after passing a physical, training and background check per the Volunteer Transportation Network Policy.



Story County Board of Supervisors, Chair



ACCESS has four specialized teams to address the unique needs of survivors based on the crime they have experienced:

- Domestic Abuse Outreach
- Sexual Abuse Outreach
- Housing & Emergency Shelter
- Homicide & Violent Crimes

634 Survivors served in all programs.

4760 Total hours spent assisting survivors.

188 Crisis line calls from known* Story County residents.

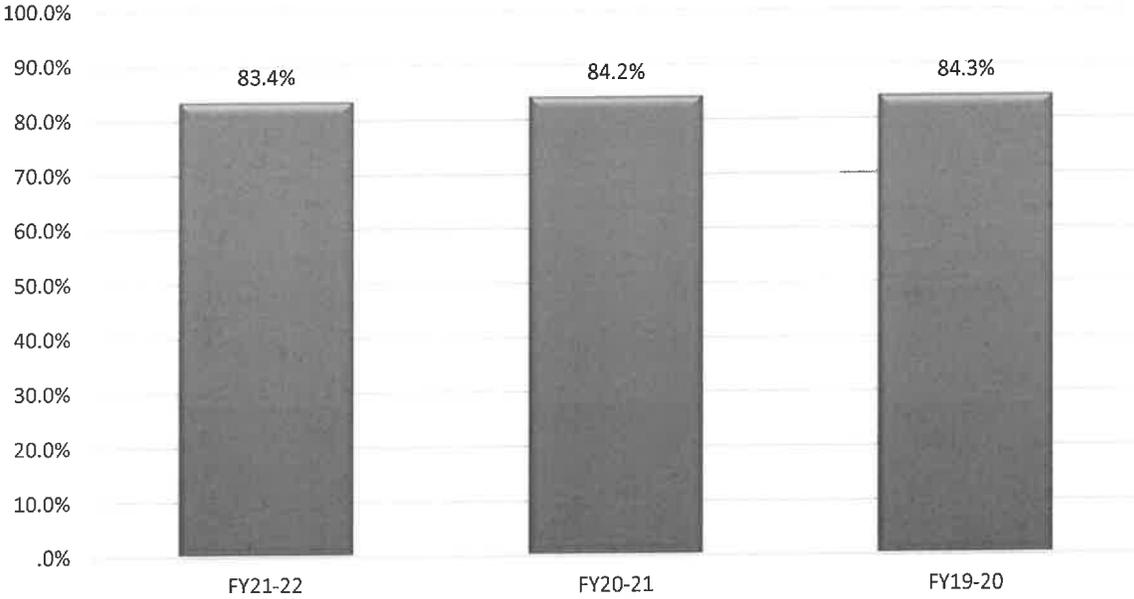
1671 Bed nights in shelter for **46** Story County residents. **369** clients were diverted from shelter

*ACCESS answers a higher volume of crisis calls but demographic information such as location is not always gathered since the immediate focus of the call is the emotional and physical safety of the individual.

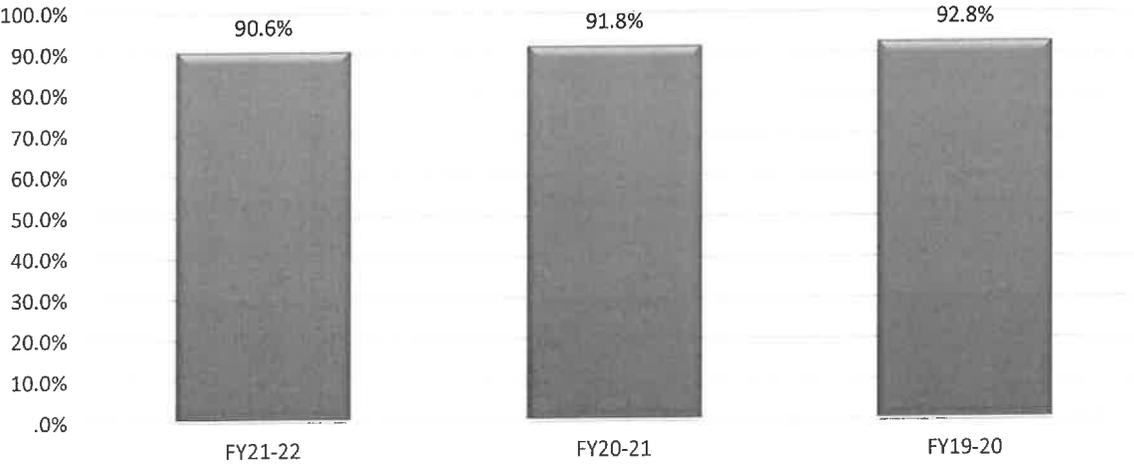
During FY 22 (07/01/21-06/20/22) There were a total of 430 crisis calls.

Data retrieved from the Center for Creative Justice's Clear Impact Scorecard

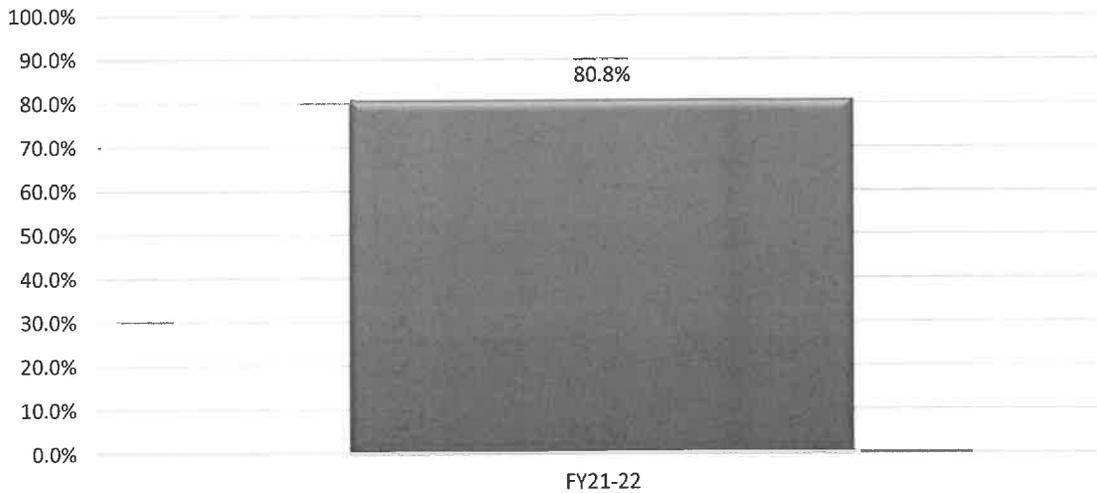
Percentage of Story County Clients Who Successfully Completed Probation Supervision



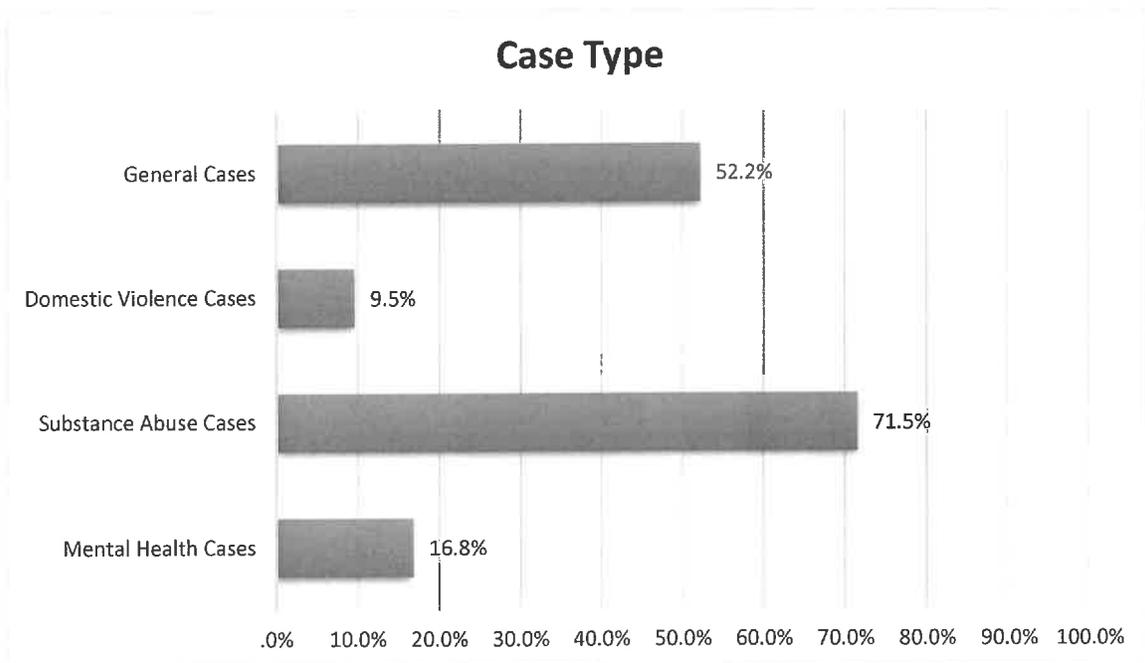
Percentage of Story County Clients Who Successfully Completed Probation Supervision Who Did Not Reoffend for 1 Year Post-Probation



Percentage of Story County Clients Who Successfully Completed Probation Supervision Who Did Not Reoffend for 3 Years Post-Probation

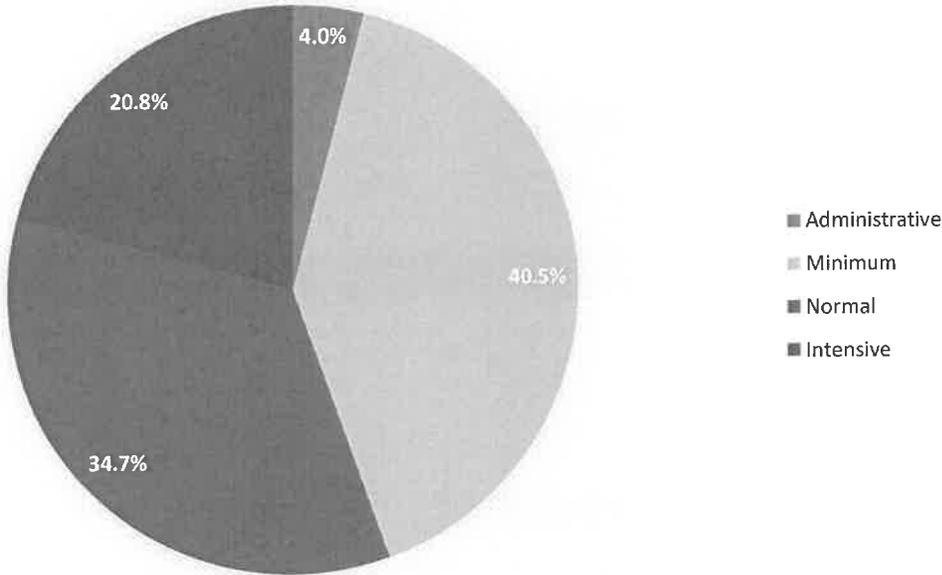


Data retrieved from probation officer responses to the Center for Creative Justice's Case Close Out Surveys



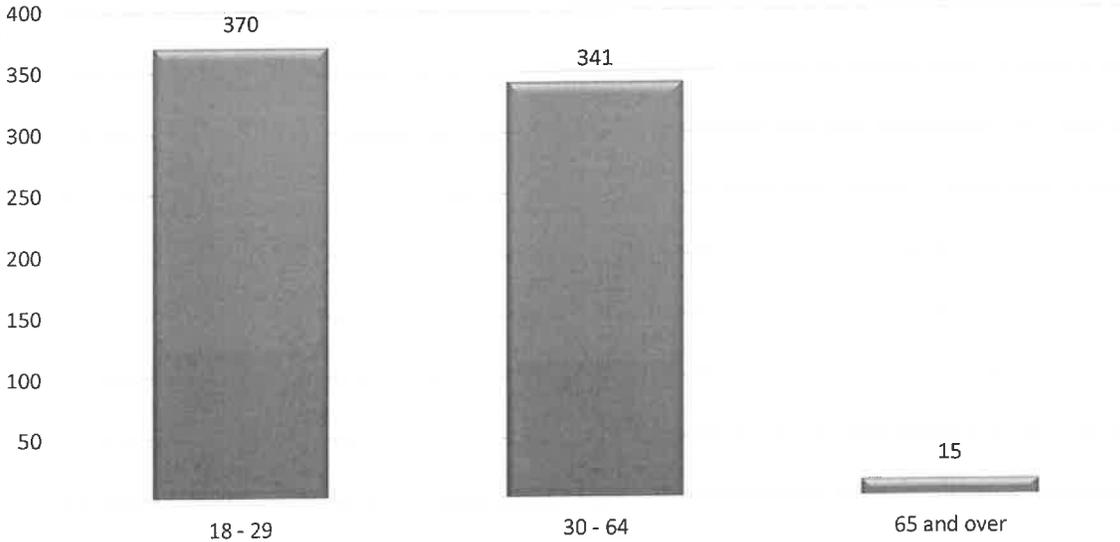
Story Behind the Curve: The total percentage of mental health, substance abuse, domestic violence, and general cases may exceed 100% due to some situations encompassing multiple types of circumstances.

Assessed Risk Level

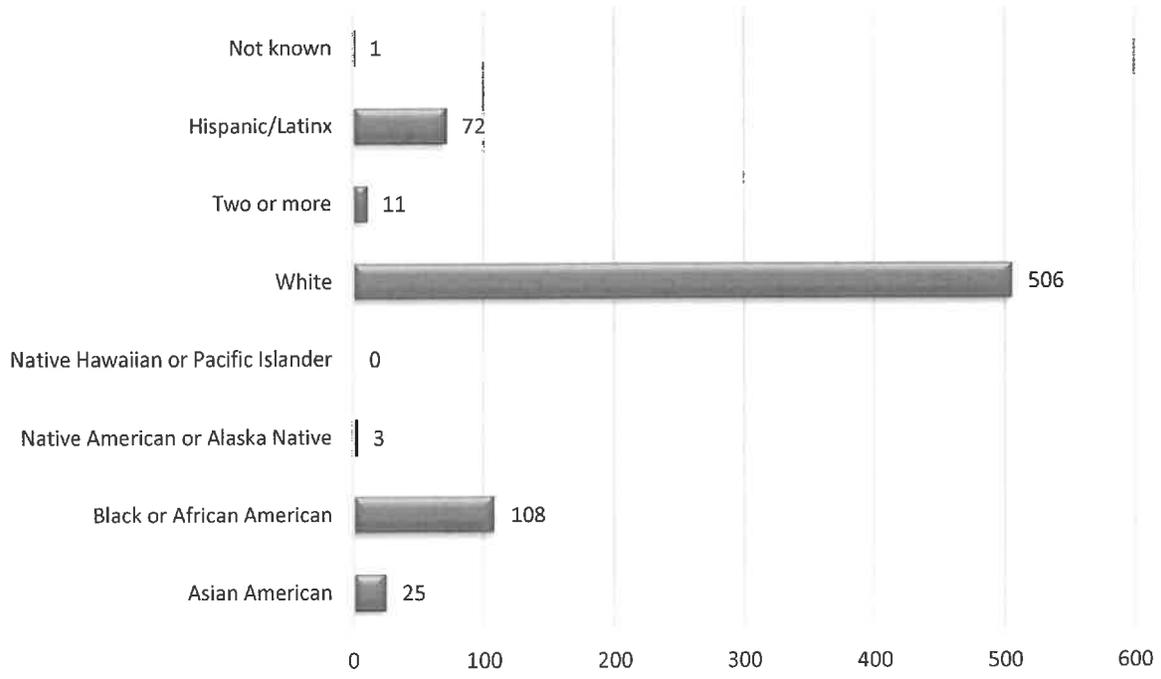


Data retrieved from the Center for Creative Justice’s Clear Impact Scorecard

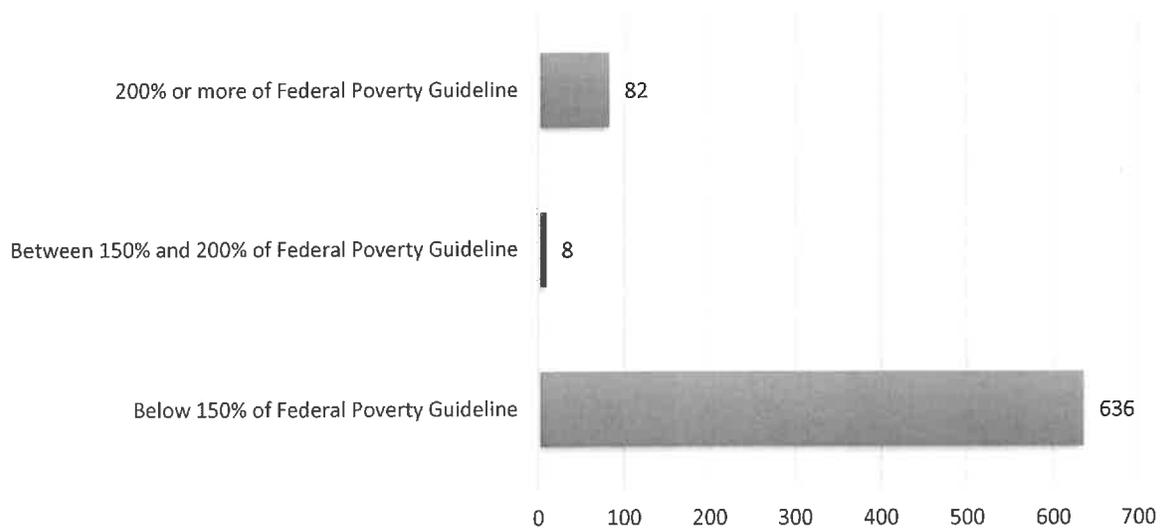
Age Group of Total Number of Unduplicated Program Clients



Race/Ethnicity of Total Number of Unduplicated Program Clients

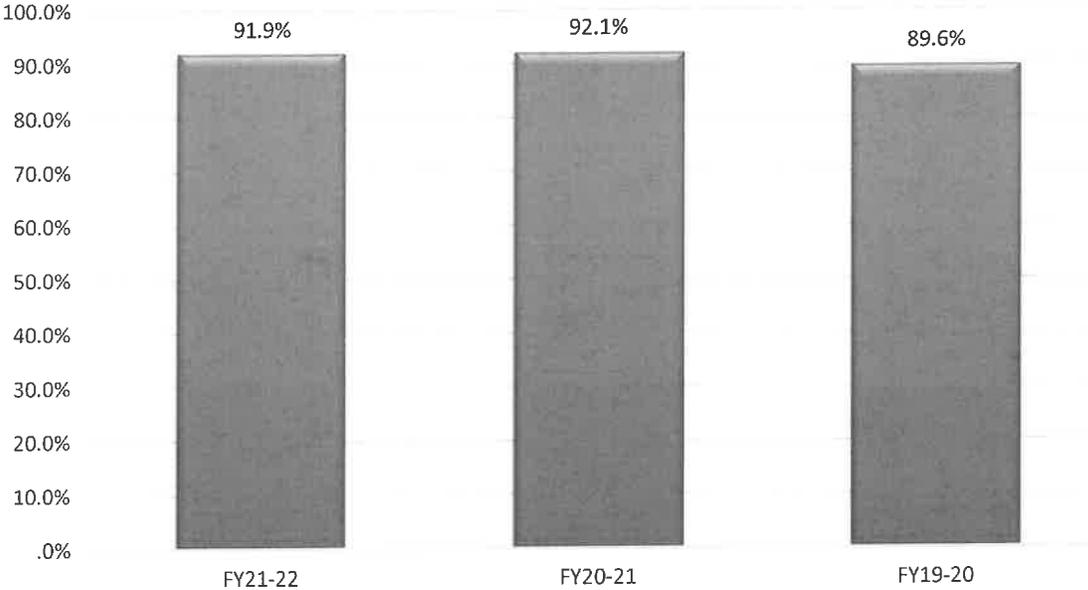


Income Level of Total Number of Unduplicated Program Clients

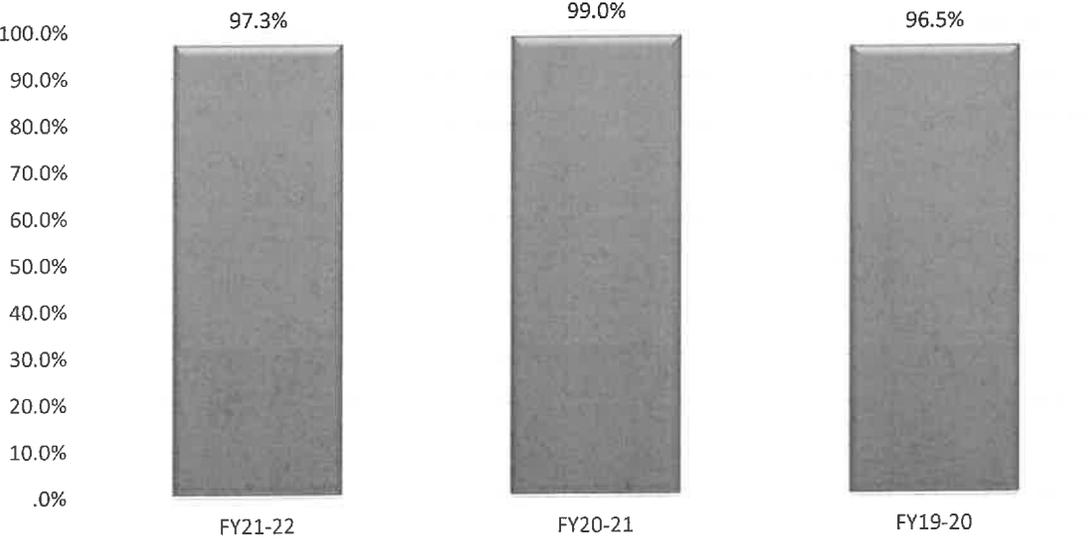


Data retrieved from anonymous responses to the Center for Creative Justice’s Client Survey

Percentage of Clients Surveyed Who Reported a Better Understanding of Community Resources Based on Their Participation in Probation Services



Percentage of Clients Surveyed Who Reported Having Made a Positive Change Based on Their Participation in Probation Services



DO NOT WRITE IN THE SPACE ABOVE, RESERVED FOR RECORDER
Prepared by Michael D. Cox, Conservation Director, 56461 180th Street, Ames, Iowa 50010 515-232-2516

**STORY COUNTY IOWA RESOLUTION OF THE
BOARD OF SUPERVISORS RESOLUTION #23-76**

SETTING DATE AND TIME FOR PUBLIC HEARING FOR MARCH 21, 2023, FOR CONSIDERATION OF RESOLUTION #23-77, TO ENTER INTO AN OFFER TO BUY REAL ESTATE AND ACCEPTANCE FOR THE PURCHASE OF FIVE ACRES M/L IN SECTION 24 UNION TOWNSHIP OWNED BY THE BETTY B. BULAND REVOCABLE TRUST.

WHEREAS, the Story County Board of Supervisors of Story County, Iowa, that in order to acquire an interest in real property, for the purpose and use as a conservation are, will consider an Offer to Buy Real Estate between Story County Iowa, and The Betty B. Buland Revocable Trust;

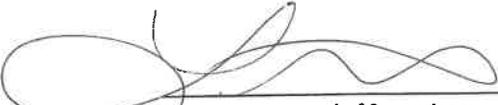
WHEREAS, notice of a Public Hearing by the Story County Board of Supervisors on an Offer to Buy Real Estate is heretofore given in compliance with the provisions of the *Code of Iowa*;

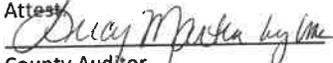
AND WHEREAS, Story County will be considering an Offer to Buy Real Estate on March 21, 2023.

NOW THEREFORE BE IT RESOLVED that a public hearing on this matter be held on the 21st day of March 2023, in the Public Meeting Room of the Story County Administration Building, 900 6th Street, Nevada, Iowa, at 10:00 AM.

IT IS FURTHER RESOLVED that the Chair of the Board of Supervisors and the County Auditor are authorized and they are hereby directed to certify a copy of this Resolution upon its approval by the Board of Supervisors.

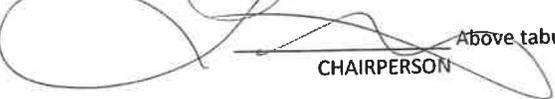
Dated this 14th day of March, 2023.


Chairperson, Board of Supervisors

Attest

County Auditor

ROLL CALL Latifah Faisal Yea Nay Absent
FOR ALLOWANCE Lisa Heddens Yea Nay Absent
 Linda Murken Yea Nay Absent

ALLOWED BY VOTE
OF BOARD Yea 3 Nay 0 Absent 0


CHAIRPERSON Above tabulation made by CEA

Per Applicant Test Licensing Agreement

1. Scope of Agreement

Ergometrics & Applied Personnel Research, Inc. ("Licensor") grants to the Licensee the right to use the Licensor's tests, outlined in Attachment A to this Agreement, incorporated herein by reference, and all associated materials (collectively, the "Test"), for the sole purpose of pre-employment and promotional testing. The Test may not be used for training purposes under any circumstances. The Licensee may not lease, rent, loan, transfer or administer this test to or for any other agency or entity without express written permission from the Licensor. The Test meets and/or exceeds all Equal Employment Opportunity Commission guidelines and professional standards. This agreement does not include local validation for the Licensee. The Licensor will provide national validation reports upon request. In the event of challenge, the Licensor will provide expert testimony at its regular consulting rates. The Licensor assumes no liability for the use or misapplication of this product.

2. Copyright

The Test is owned by the Licensor and protected by United States copyright laws and international treaty provisions. The Licensee is not authorized to copy any videos or DVD's. Printed materials may only be copied with express permission from the Licensor and may only be used for the purposes described in this Agreement or as otherwise approved by the Licensor.

3. Implementation

The Licensor will provide the Licensee general written or telephone instructions on the administration and use of the Test. The Licensor warrants that the video, audio, and printed materials are free from defects in material and workmanship. Licensor will assist Licensee with interpretation of score results and scoring methodology. The licensee was offered a transportability analysis as part of the implementation process. If the licensee chose not to conduct such an analysis, they hereby affirm they understand it is their responsibility to ensure the job is similar enough to the departments that participated in the criterion validation of the exam and/or have sufficient evidence of content validity.

4. Test Security

Licensee will maintain strict security of the Test in accordance with accepted security practices and those incorporated herein. Licensee shall be fully responsible for the secure storage and use of the Test and will establish and maintain strict test security procedures, including precautions preventing materials from being stolen, copied, or otherwise compromised.

a. The Test must not be left unattended at any time, and when not in use, the Test must be kept in a secured and locked location. Trash containing confidential material will be disposed of securely.

b. All persons having access to the Test must sign the Individual Statement of Understanding, found in the Administration Packet, and all signed copies kept on file with the Licensee for one year from the date of signature.

c. Certification of Compliance with Confidentiality and Copyright, found in the Administration Packet, must be collected from each applicant before testing sessions begin, and all signed copies kept on file with the Licensee for one year from the date of signature.

d. The Test maintained in electronic format must be kept on a non-networked, standalone computer.

e. Cell phones and electronic devices are not allowed in the test administrations.

f. No one, other than the official test monitor, should take notes or any other confidential materials from a testing room. In the event of loss or theft of the Test, or cheating, Licensor must be notified immediately.

g. Any testing materials shipped must use a form of registered

service with tracking number and signature for delivery.

h. Test content is confidential and copyrighted. Any conversations about Test content must only be conducted formally in conjunction with the Licensor.

5. Subcontracting the Test

The Test is licensed for use only by the Licensee. The Licensee must contact the Licensor to obtain permission if the Licensee wishes to subcontract test administration or other services that involve the outside handling of the Test. The Licensee will remain fully responsible for the security of materials that are handled in this manner.

6. Termination

This Agreement may be terminated in whole in the event that the Licensee or Licensor breaches any material provision of this Agreement and fails to cure such breach within thirty (30) days after the non-breaching party delivers written notice of such breach to the breaching Party. Upon termination, Licensor will be entitled to payment, determined on a pro rata basis for services performed or rendered, and all Test materials must be returned immediately to the Licensor once the Agreement has been terminated.

7. Events Upon License Expiration or Termination

Upon any termination or expiration of this Agreement for any reason, Licensee will cease use of all testing materials and return such materials within 15 days of expiration or termination of the Agreement. Late or lost Test materials will be subject to additional fees. Attachment A to this Agreement sets out additional provisions in respect of the parties' obligations upon termination.

8. Pricing

Pricing for this Agreement is specified in Attachment A, incorporated herein by reference.

9. No Waiver

The waiver or failure of either Party to exercise in any respect any right provided in this Agreement shall not be deemed a waiver of any other right or remedy to which the party may be entitled.

10. Entirety of Agreement

The terms and conditions set forth herein constitute the entire Agreement between the Parties and supersede any communications or previous agreements with respect to the subject matter of this Agreement. There are no written or oral understandings directly or indirectly related to this Agreement that are not set forth herein. No change can be made to this Agreement other than in writing and signed by both Parties. Any previous Test Licensing agreements between Licensee and Licensor are null and void, replaced by this one.

11. Headings in this Agreement

The headings in this Agreement are for convenience only, confirm no rights or obligations in either party, and do not alter any terms of this Agreement.

12. Severability

If any term of this Agreement is held by a court of competent jurisdiction to be invalid or unenforceable, then this Agreement, including all of the remaining terms, will remain in full force and effect as if such invalid or unenforceable term had never been included.

13. Governing Law

This Agreement is governed by the laws of the State of Washington.

Test Licensing Agreement

This is a legal agreement between the Licensing Agency (Licensee) and Ergometrics and Applied Personnel Research, Inc. (Licensor) By accepting the Ergometrics test materials for use, you are agreeing to the terms of this agreement and that you have authority to enter into such an agreement on behalf of the Agency.

Licensee

Latifah Faisal

3.14.23

Principal Signer

Date

Signature

Story County Board of Supervisors, Chair

Title

Story County Sheriff's Office

Agency Name

1315 S B Avenue

Physical Address

Nevada

Iowa

50102

State

Zip

City

(515)382-7458

ctoresdahl@storycountyiowa.gov

Telephone

Email

Authorized Contacts

Please list, in addition to the Principal Signer, anyone who is authorized to receive materials, scores or discuss scores with Ergometrics. Licensee is responsible for updating Ergometrics of any changes to Authorized Contacts.

Micah Andersen

Authorized Contact

Assistant Jail Administrator

Title

(515)382-7532

Telephone

mandersen@storycountyiowa.gov

Email

Constance Toresdahl

Authorized Contact

Administration Commander

Title

(515)382-7458

Telephone

ctoresdahl@storycountyiowa.gov

Email



Return to:
Ergometrics &
Applied Personnel Research, Inc.
2122 104th St SW Suite 300
Lynnwood, WA 98087
FAX: 425-977-0566
Or email
clientservices@ergometrics.org

*Failure to return the signed licensing agreement,
will delay the processing of your order.*

For Office use only:

Product: _____

License Type: _____

Highrise: _____

Exam HQ: _____

Notes: _____



Ergometrics &
Applied Personnel Research, Inc

Story County Sheriff's Office Licensing Agreement Attachment A

Pricing

Per Applicant License:

REACT Testing One Time Setup Fee

10 Applicants @ \$30 each

(\$150 minimum order)

**cost may vary based on actual number tested*

Paid

\$300

Scoring will include standard and diagnostic scoring. Licensee will be responsible for all associated freight expenses. Minimum charges will be applied to each batch of answer sheets submitted.

Term of Agreement

The service agreement will begin and end on the following dates:

Start Date	End Date
3/11/23	4/30/23

All testing materials must be returned by the due date listed above. Materials **MUST** be returned using some form of registered, secure service that has a tracking number and requires a signature for delivery. Materials not returned by the specified due date will be subject to a \$25 late fee for every 15 days overdue. Any lost test materials must have the incident documented on company letterhead and will be subject to lost fees.



Story County Conservation Board - McFarland Park 56461 180th St. - Ames, Iowa 50010-9451
Phone (515) 232-2516 - Fax (515)232-6989 - Email: conservation@storycounty.com
www.storycountyconservation.org

Memorandum

To: Story County Board of Supervisors
Through: Michael Cox, Director
From: Sara Carmichael, Watershed Coordinator
Date: March 14, 2023
Re: Consideration of Agreement Between Story County, Iowa, Story County Conservation Board, and the City of Ames, Iowa for Funding Assistance For Water Nutrient Removal Practices of up to \$50,000.00

The attached agreement secures the services of the City of Ames to act as Fiscal Agent and continue a conservation practice installation program. The program provides professional services and installation of edge of field nutrient reduction practices. Practices will be offered to agricultural land owners in Story County. Project partners include: Iowa Department of Agriculture and Land Stewardship (IDALS), USDA Natural Resource and Conservation Service (NRCS), and the City of Ames. IDALS will provide financial support, NRCS will provide financial support and technical support, the City of Ames will provide fiscal agent services by managing funding agreements, provide funding for practice installation in HUC 12 watersheds upstream of the Ames Wastewater Treatment facility, and manage construction services. Story County will provide funding assistance for practice installations in the remaining HUC 12 watershed throughout the county, and will provide landowner coordination assistance.

Funding for this agreement is in the FY23 budget.

The Story County Conservation Board recommends your approval.

Approval

Disapproval

3.14.23

Date

Date

AN AGREEMENT BETWEEN STORY COUNTY, IOWA, STORY COUNTY CONSERVATION BOARD, AND THE CITY OF AMES, IOWA FOR FUNDING ASSISTANCE FOR WATER NUTRIENT REMOVAL PRACTICES

This Agreement (hereinafter referred to as the "Agreement") is made and entered into by and between Story County, Iowa (County), Story County Conservation Board (Board) and the City of Ames, Iowa (City), collectively (Parties). The Agreement shall become effective upon acceptance by all parties.

SECTION 1: PURPOSE AND NEED

The treatment of agricultural tile outlets to reduce nutrient runoff is a key priority of the County, Watershed Management Authorities, City, and the Iowa Nutrient Reduction Strategy. In an effort to demonstrate new methods to work with private landowners using economies of scale and scope, the Project has devised new methods to increase landowner adoption rates and improve design, construction and other efficiencies by bundling service delivery for two specific kinds of practices known as a saturated buffer and a bioreactor. Through the Project, funding from the Iowa Department of Agriculture and Land Stewardship (IDALS), City, Board, and the County will be pooled to install these tile treatment practices in groupings on private property across Story County. To efficiently achieve the goals of the Project, a single fiscal agent will coordinate funding, publicly bid projects, and manage payment of contractors. The City agrees to serve as fiscal agent for the Project. This Agreement outlines the City's obligations as Fiscal Agent. Furthermore, this Agreement designates the County as a funding agent for the Project. This Agreement covers practices that will be funded and bid in 2023 as part of the Project.

SECTION 2. NO SEPARATE ENTITY CREATED

It is the intention of this Agreement that there be no new or additional legal or administrative entity created by this Agreement, nor that the inherent governmental powers or corporate powers of any party to this Agreement be affected in any way beyond the terms of this Agreement.

SECTION 3. DUTIES OF THE PARTIES

DUTIES OF COUNTY:

County has funding for the implementation of priority projects within the Sugar Creek-South Skunk River, Indian Creek, East Indian Creek, and West Indian Creek Watersheds. In exchange for the City acting as the fiscal agent for the Project, County shall provide a portion of that funding to the City for use in this Project. The funding to be dedicated to this Project in 2023 shall be up to \$50,000.00. This amount is payable by County to the City at the time the City completes design and bidding for the Project.

DUTIES OF THE CITY:

In exchange for County providing up to \$50,000.00 of funding to the City to be used for the Project in 2023:

1. The City shall act as the fiscal agent for the Project. The duties of the fiscal agent shall be to enter into agreements with eligible property owners to install Edge-of-Field practices (saturated buffers/bioreactors) upon their land, bid and enter into agreements with

contractors to design and install the tile system improvements on the subject properties, and manage the various funding sources for the Project.

2. The City shall dedicate the funding provided by the County for the Project to assist with installation costs, temporary construction easements, easement payments and final inspections upon completion of the work.

GENERAL

SECTION 4. ENTIRE AGREEMENT

This Agreement contains the sole and entire Agreement between the parties relating to the subject hereof, and any representation, promise, or condition not contained herein, or any amendment hereto, shall not be binding on any party unless set forth in a subsequent written agreement signed by all parties.

SECTION 5. SEVERABILITY/INVALIDITY

If any term, provision or condition of this Agreement shall be determined to be invalid by a court of law, such invalidity shall in no way effect the validity of any other term, provision or condition of this Agreement, and the remainder of the Agreement shall survive in full force and effect unless to do so would substantially impair the rights and obligations of the Cooperators to this Agreement or substantially frustrate the attainment of the purposes of this Agreement.

SECTION 6. GOVERNING LAW

This Agreement shall be governed by the laws of the State of Iowa without regard to conflicts of law principles or rules. Venue shall be in the appropriate Story County District Court or the United States District Court for the Southern District of Iowa. Whenever possible, each provision of this Agreement shall be interpreted in such manner as to be effective and valid under applicable law, but if any provision hereof shall be prohibited by or invalid under applicable law, such provision shall be ineffective to the extent of such prohibition or invalidity, without invalidating the remainder of such provision or the remaining provisions of this Agreement. All obligations of the Parties expressed in this Agreement shall be in addition to, and not in limitation of, those provided by applicable law.

SECTION 7. MODIFICATIONS

This Agreement may be modified or waived only by a separate writing by the Parties expressly so modifying or waiving such.

SECTION 8. EFFECTIVE DATE AND DURATION OF AGREEMENT

This Agreement shall be effective upon execution by all parties. The agreement will remain in effect until the City accepts the final completion of the practices, unless terminated earlier pursuant to the provisions herein.

SECTION 9. TERMINATION

Any party may terminate this Agreement upon 60 days written notice to the other party. Upon termination by Board or County, the City shall retain all funds previously received from Board or County for continued use in the Project.

SECTION 10. AUTHORITY AND AUTHORIZATION.

Each party to this Agreement represents and warrants to the other that it has the right, power and authority to enter into and perform its obligations under this Agreement; and that it has taken all requisite actions necessary to approve the execution, delivery and performance of this Agreement, and that this Agreement constitutes a legal, valid and binding obligation upon itself in accordance with the terms of the Agreement.

SECTION 11. HEADINGS AND CAPTIONS.

The paragraph headings and captions set forth in this Agreement are for identification purposes only and do not limit or construe the contents of the paragraphs.

(Remainder of page left intentionally blank. Signature pages follow.)

EXECUTION OF AGREEMENT

IN WITNESS THEREOF, City of Ames, Iowa has caused this Agreement to be executed in three (3) separate counterparts, each of which shall be considered an original.

Executed by City of Ames, Iowa
_____ day of _____, 2023

City of Ames, Iowa

Attest _____
Renee Hall, City Clerk

John A. Haila, Mayor

STATE OF IOWA)
) ss:
COUNTY OF STORY)

On this _____ day of _____, 2023, before me, a Notary Public in and for said County, personally appeared _____ and _____ to me personally known, and who being duly sworn, did say that they are the Mayor and Auditor, respectively of the City of Ames, created and existing under the laws of the State of Iowa, and that the seal affixed to the foregoing instrument is the seal of said City, and that said instrument was signed and sealed on behalf of said City by authority and resolution of its City Council as contained in Resolution No. _____ adopted on _____, 2023, and said Mayor and City Clerk acknowledged said instrument to be the free act and deed of said City by it voluntarily executed.

Notary Public for Iowa

EXECUTION OF AGREEMENT

IN WITNESS THEREOF, Story County, Iowa has caused this Agreement to be executed in three (3) separate counterparts, each of which shall be considered an original.

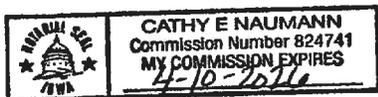
Executed by Story County, Iowa
14th day of March, 2023

Attest Lucy Macklin by me
Auditor

STORY County, Iowa
[Signature]
Chairperson, Board of Supervisors

STATE OF IOWA)
) ss:
COUNTY OF STORY)

On this 14 day of March, 2023, before me, a Notary Public in and for said County, personally appeared Latifah Faisal and Lisa Markley to me personally known, and who being duly sworn, did say that they are the Chairperson and Auditor, respectively of the Board of Supervisors of Story County, created and existing under the laws of the State of Iowa, and that the seal affixed to the foregoing instrument is the seal of said County, and that said instrument was signed and sealed on behalf of said County by authority and resolution of its Board of Supervisors as contained in Resolution No. _____ adopted on _____ 2023, and said Chairperson and Auditor acknowledged said instrument to be the free act and deed of said County by it voluntarily executed.



[Signature]
Notary Public for Iowa

EXECUTION OF AGREEMENT

IN WITNESS THEREOF, Story County Conservation Board, Iowa has caused this Agreement to be executed in three (3) separate counterparts, each of which shall be considered an original.

Executed by Story County Conservation Board, Iowa
13 day of March, 2023

Story County Conservation Board

Christine Laumer
Chairperson

STATE OF IOWA)
) ss:
COUNTY OF STORY)

On this 13 day of March, 2023, before me, a Notary Public in and for said Board, personally appeared Christine Laumer and _____ to me personally known, and who being duly sworn, did say that they are the Chairperson of the Story County Conservation Board, created and existing under the laws of the State of Iowa, and that the seal affixed to the foregoing instrument is the seal of said County, and that said instrument was signed and sealed on behalf of said Board by authority and resolution of its Conservation Board as contained in Resolution No. _____ adopted on _____, 2023, and said Chairperson acknowledged said instrument to be the free act and deed of said Board by it voluntarily executed.

Marianne Harrelson
Notary Public for Iowa

 MARIANNE HARRELSON
NOTARIAL SEAL - IOWA
COMMISSION NO. 178454
MY COMMISSION EXPIRES 10-19-24



Story County Conservation Board - McFarland Park 56461 180th St. - Ames, Iowa 50010-9451
Phone (515) 232-2516 - Fax (515) 232-6989 - Email: conservation@storycounty.com
www.storycountyconservation.org

Memorandum

To: Story County Board of Supervisors
Through: Michael D. Cox, Director
From: Logan Heissel, Park Ranger
Date: March 14, 2023
Re: Consideration of Contract between Chuck Posegate and Story County Conservation Board for Campground Attendant duties at Dakins Lake from March 29 to July 9, 2023.

The attached contract with Chuck Posegate secures his services as Campground Attendant at Dakins Lake for the first half of the 2023 summer. This will be the first summer for Chuck to serve as Campground Attendant.

The Story County Conservation Board recommends your approval.

Approval

3-14-23

Date

Disapproval

Date

Dakins Lake Campground Attendant Contract

Story County Conservation Board
56461 180th Street, Ames, IA 50010
515-232-2516- FAX 515-232-6989

This Agreement is entered into between Chuck Posegate, hereinafter called the Campground Attendant, and the Story County Conservation Board, hereinafter called the Department, and is effective on the date last signed below.

Whereas, the Department desires to hire a Campground Attendant for Dakins Lake;

Whereas, the Campground Attendant is prepared to and shall furnish Campground Attendant services;

Now therefore, the Department and the Campground Attendant do hereby mutually agree as follows:

1. The selected Campground Attendant is a hired person doing contracted labor. Wage for this labor shall be at the rate of \$240.00/week (paid bi-weekly). Campground Attendant shall log actual hours worked per week and shall not work more than 33 hours in one week. Campground Attendant is allowed off two days per week - preferred days are Tuesday and Wednesday. The only compensation paid or provided to Campground Attendant as provided in this Agreement and any other representation to the contrary is void.

The Campground Attendant will not be considered an agent or employee of Story County and will not be eligible for nor have any right to claim benefits, compensation, or damages from Story County.

2. The Campground Attendant will be provided a campsite (valued at \$24/night) within Dakins Lake for a period of 16 weeks commencing on Wednesday, March 29, 2023 and terminating on Sunday, July 9, 2023. Payment of camping fees for the time period shown above by the Campground Attendant will be waived by the Department in return for services rendered. Campground Attendant will be solely responsible for any necessary reporting to any taxing or similar entity of the benefit of receiving the campsite at no cost by virtue of this Agreement. If, for any reason, this Agreement terminates before the term indicated herein, Campground Attendant shall immediately vacate the campsite.
3. Actual daily scheduled service time will be arranged between the Campground Attendant and the Park Ranger. The Campground Attendant is expected to perform his/her duties daily. The Campground Attendant shall be willing and able to assist campers and the Department staff outside regular scheduled hours as needed.
4. A visible sign will be placed on the Campground Attendant's campsite by the Department designating said campsite as belonging to the Campground Attendant. Campsite occupants other than Campground Attendant must be approved in writing by Park Ranger.
5. The duties of the Campground Attendant will be those listed in the "Story County Conservation Department Campground Attendant Duties List." Those duties are

incorporated herein by reference. By signing below, Campground Attendant acknowledges that he/she has reviewed the job description and asserts that he/she is ready, willing, and able to perform the associated job functions and duties during the term of this Agreement.

The contractor may, at their discretion and subject to Story County Conservation approval, employ such other person or persons as desired to assist required work under this contract. Any employee hired by the contractor will be at contractor's sole expense, and contractor shall assume all liability for any such person(s), including for workers compensation benefits or damage any such employee may do to county property or persons or property present on county owned land. Further, any such person will not be considered an agent or employee of Story County and will not be eligible for nor have any right to claim benefits, compensation, or damages from Story County. Contractor shall have the duty to notify the employee of the limits of Story County's liability and of contractor's duties to contractor's employee(s).

6. The Department, through its supervisor in charge of the area, shall decide all questions which may arise as to the quality, fitness, promptness, and acceptability of service provided by the Campground Attendant to the Department. The supervisor may void or cancel this Campground Attendant agreement by giving oral notice to the Campground Attendant and Director that the Agreement is terminated. That determination and decision shall be final and conclusive.
7. The Story County Conservation Board or the Campground Attendant may terminate this agreement at any time during the period covered by this agreement by giving 48 hours' notice to the Park Ranger.

Signature: Chuck Posegate
Campground Attendant

2-17-23
Date

Signature: Christi Danner
Chair, Story County Conservation Board

3/13/23
Date

Signature: [Signature]
Chair, Story Co. Board of Supervisors

3.14.23
Date

Dakins Lake Campground Attendant Duties List

The following duties are expected to be performed by the contracted campground attendant:

1. Check campgrounds (Main Campground and East Campground) daily to assure that all occupied sites are registered. Post online reservations supplied by Park Ranger (or designee) on a daily basis.
2. Sell firewood to campers and collect fees; give fees to the Park Ranger (or designee) each Friday and Monday.
3. Clean and stock campground shower house at least once daily and as needed on busy weekends to assure cleanliness and safety.
4. Pick up trash as necessary around all camping areas. Check trash cans around park during busy days.
5. Clean shelter house prior to reservations.
6. Check and clean grills in main and east campgrounds on a weekly basis.
7. Perform minor maintenance in campgrounds as assigned, such as cleaning fire rings, painting, string trimming, etc.
8. Assist campers with registration and park information.
9. Inform park users of campground rules and enforce as necessary.
10. Perform other duties as occasionally requested by the conservation staff.

Dakins Lake Campground Attendant Contract

Story County Conservation Board
56461 180th Street, Ames, IA 50010
515-232-2516- FAX 515-232-6989

This Agreement is entered into between Chuck Posegate, hereinafter called the Campground Attendant, and the Story County Conservation Board, hereinafter called the Department, and is effective on the date last signed below.

Whereas, the Department desires to hire a Campground Attendant for Dakins Lake;

Whereas, the Campground Attendant is prepared to and shall furnish Campground Attendant services;

Now therefore, the Department and the Campground Attendant do hereby mutually agree as follows:

1. The selected Campground Attendant is a hired person doing contracted labor. Wage for this labor shall be at the rate of \$240.00/week (paid bi-weekly). Campground Attendant shall log actual hours worked per week and shall not work more than 33 hours in one week. Campground Attendant is allowed off two days per week - preferred days are Tuesday and Wednesday. The only compensation paid or provided to Campground Attendant as provided in this Agreement and any other representation to the contrary is void.

The Campground Attendant will not be considered an agent or employee of Story County and will not be eligible for nor have any right to claim benefits, compensation, or damages from Story County.

2. The Campground Attendant will be provided a campsite (valued at \$24/night) within Dakins Lake for a period of 16 weeks commencing on Wednesday, March 29, 2023 and terminating on Sunday, July 9, 2023. Payment of camping fees for the time period shown above by the Campground Attendant will be waived by the Department in return for services rendered. Campground Attendant will be solely responsible for any necessary reporting to any taxing or similar entity of the benefit of receiving the campsite at no cost by virtue of this Agreement. If, for any reason, this Agreement terminates before the term indicated herein, Campground Attendant shall immediately vacate the campsite.
3. Actual daily scheduled service time will be arranged between the Campground Attendant and the Park Ranger. The Campground Attendant is expected to perform his/her duties daily. The Campground Attendant shall be willing and able to assist campers and the Department staff outside regular scheduled hours as needed.
4. A visible sign will be placed on the Campground Attendant's campsite by the Department designating said campsite as belonging to the Campground Attendant. Campsite occupants other than Campground Attendant must be approved in writing by Park Ranger.
5. The duties of the Campground Attendant will be those listed in the "Story County Conservation Department Campground Attendant Duties List." Those duties are

incorporated herein by reference. By signing below, Campground Attendant acknowledges that he/she has reviewed the job description and asserts that he/she is ready, willing, and able to perform the associated job functions and duties during the term of this Agreement.

The contractor may, at their discretion and subject to Story County Conservation approval, employ such other person or persons as desired to assist required work under this contract. Any employee hired by the contractor will be at contractor's sole expense, and contractor shall assume all liability for any such person(s), including for workers compensation benefits or damage any such employee may do to county property or persons or property present on county owned land. Further, any such person will not be considered an agent or employee of Story County and will not be eligible for nor have any right to claim benefits, compensation, or damages from Story County. Contractor shall have the duty to notify the employee of the limits of Story County's liability and of contractor's duties to contractor's employee(s).

6. The Department, through its supervisor in charge of the area, shall decide all questions which may arise as to the quality, fitness, promptness, and acceptability of service provided by the Campground Attendant to the Department. The supervisor may void or cancel this Campground Attendant agreement by giving oral notice to the Campground Attendant and Director that the Agreement is terminated. That determination and decision shall be final and conclusive.
7. The Story County Conservation Board or the Campground Attendant may terminate this agreement at any time during the period covered by this agreement by giving 48 hours' notice to the Park Ranger.

Signature: Chuck Posegate
Campground Attendant

2-17-23
Date

Signature: Christie Ganner
Chair, Story County Conservation Board

3/13/23
Date

Signature: [Signature]
Chair, Story Co. Board of Supervisors

3.14.23
Date

Dakins Lake Campground Attendant Duties List

The following duties are expected to be performed by the contracted campground attendant:

1. Check campgrounds (Main Campground and East Campground) daily to assure that all occupied sites are registered. Post online reservations supplied by Park Ranger (or designee) on a daily basis.
2. Sell firewood to campers and collect fees; give fees to the Park Ranger (or designee) each Friday and Monday.
3. Clean and stock campground shower house at least once daily and as needed on busy weekends to assure cleanliness and safety.
4. Pick up trash as necessary around all camping areas. Check trash cans around park during busy days.
5. Clean shelter house prior to reservations.
6. Check and clean grills in main and east campgrounds on a weekly basis.
7. Perform minor maintenance in campgrounds as assigned, such as cleaning fire rings, painting, string trimming, etc.
8. Assist campers with registration and park information.
9. Inform park users of campground rules and enforce as necessary.
10. Perform other duties as occasionally requested by the conservation staff.



Story County Conservation Board - McFarland Park 56461 180th St. - Ames, Iowa 50010-9451
Phone (515) 232-2516 - Fax (515) 232-6989 - Email: conservation@storycounty.com
www.storycountyconservation.org

Memorandum

To: Story County Board of Supervisors
Through: Michael D. Cox, Director
From: Olivia VanderHart, Park Ranger
Date: March 14, 2023
Re: Consideration of Contract between Terry Adams Jr. and Story County Conservation Board for Campground Attendant duties at Hickory Grove Park from July 10 to October 31, 2023.

The attached contract with Terry (TJ) Adams Jr. secures his services as Campground Attendant at Hickory Grove Park for the second half of the 2023 summer. This will be the first summer for TJ to serve as Campground Attendant.

The Story County Conservation Board recommends your approval.

Approval

Disapproval

3.14.23
Date

Date

Hickory Grove Campground Attendant Contract

Story County Conservation Board
56461 180th Street, Ames, IA 50010
515-232-2516- FAX 515-232-6989

This Agreement is entered into between Terry (TJ) Adams Jr., hereinafter called the Campground Attendant, and the Story County Conservation Board, hereinafter called the Department, and is effective on the date last signed below.

Whereas, the Department desires to hire a Campground Attendant for Hickory Grove Park;

Whereas, the Campground Attendant is prepared to and shall furnish Campground Attendant services;

Now therefore, the Department and the Campground Attendant do hereby mutually agree as follows:

1. The selected Campground Attendant is a hired person doing contracted labor. Wage for this labor shall be at the rate of \$240.00/week (paid bi-weekly). Campground Attendant shall log actual hours worked per week and shall not work more than 33 hours in one week. Campground Attendant is allowed off two days per week - preferred days are Tuesday and Wednesday. The only compensation paid or provided to Campground Attendant as provided in this Agreement and any other representation to the contrary is void.

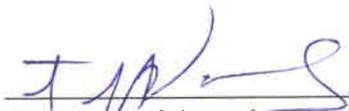
The Campground Attendant will not be considered an agent or employee of Story County and will not be eligible for nor have any right to claim benefits, compensation, or damages from Story County.

2. The Campground Attendant will be provided a campsite (valued at \$20/night) within Hickory Grove Park for a period of 16 weeks commencing on Monday, July 10, 2023 and terminating on Tuesday, October 31, 2023. Payment of camping fees for the time period shown above by the Campground Attendant will be waived by the Department in return for services rendered. Campground Attendant will be solely responsible for any necessary reporting to any taxing or similar entity of the benefit of receiving the campsite at no cost by virtue of this Agreement. If, for any reason, this Agreement terminates before the term indicated herein, Campground Attendant shall immediately vacate the campsite.
3. Actual daily scheduled service time will be arranged between the Campground Attendant and the Park Ranger. The Campground Attendant is expected to perform his/her duties daily. The Campground Attendant shall be willing and able to assist campers and the Department staff outside regular scheduled hours as needed.
4. A visible sign will be placed on the Campground Attendant's campsite by the Department designating said campsite as belonging to the Campground Attendant. Campsite occupants other than Campground Attendant must be approved in writing by Park Ranger.

5. The duties of the Campground Attendant will be those listed in the "Story County Conservation Department Campground Attendant Duties List." Those duties are incorporated herein by reference. By signing below, Campground Attendant acknowledges that he/she has reviewed the job description and asserts that he/she is ready, willing, and able to perform the associated job functions and duties during the term of this Agreement.

The contractor may, at their discretion and subject to Story County Conservation approval, employ such other person or persons as desired to assist required work under this contract. Any employee hired by the contractor will be at contractor's sole expense, and contractor shall assume all liability for any such person(s), including for workers compensation benefits or damage any such employee may do to county property or persons or property present on county owned land. Further, any such person will not be considered an agent or employee of Story County and will not be eligible for nor have any right to claim benefits, compensation, or damages from Story County. Contractor shall have the duty to notify the employee of the limits of Story County's liability and of contractor's duties to contractor's employee(s).

6. The Department, through its supervisor in charge of the area, shall decide all questions which may arise as to the quality, fitness, promptness, and acceptability of service provided by the Campground Attendant to the Department. The supervisor may void or cancel this Campground Attendant agreement by giving oral notice to the Campground Attendant and Director that the Agreement is terminated. That determination and decision shall be final and conclusive.
7. The Story County Conservation Board or the Campground Attendant may terminate this agreement at any time during the period covered by this agreement by giving 48 hours' notice to the Park Ranger.

Signature:  _____ Date: 2/18/23

Campground Attendant

Signature:  _____ Date: 3/13/23

Chair, Story County Conservation Board

Signature:  _____ Date: 3.14.23

Chair, Story Co. Board of Supervisors

Hickory Grove Park Campground Attendant Duties List

The following duties are expected to be performed by the contracted campground attendant:

1. Check campgrounds (Breezy Bay and Primitive Camping) daily to assure that all occupied sites are registered. Post online reservations supplied by Park Ranger (or designee) on a daily basis.
2. Sell firewood to campers and collect fees; give fees to the Park Ranger (or designee) each Friday and Monday.
3. Clean and stock campground shower house at least daily and as needed on busy weekends to insure cleanliness and safety.
4. Clean and stock beach house restrooms daily to insure cleanliness and safety.
5. Pick up trash as necessary around all camping areas. Check trash cans at the beach area during busy days.
6. Clean lodges at Hickory Grove Park prior to reservations; stock firewood when necessary.
7. Check and clean grills in Breezy Bay and Primitive Campground on a weekly basis.
8. Perform minor maintenance in campgrounds as assigned, such as cleaning fire rings, painting, string trimming, etc.
9. Assist campers with registration and park information.
10. Inform park users of campground rules and enforce as necessary.
11. Perform other duties as occasionally requested by the conservation staff.

Hickory Grove Campground Attendant Contract

Story County Conservation Board
56461 180th Street, Ames, IA 50010
515-232-2516- FAX 515-232-6989

This Agreement is entered into between Terry (TJ) Adams Jr., hereinafter called the Campground Attendant, and the Story County Conservation Board, hereinafter called the Department, and is effective on the date last signed below.

Whereas, the Department desires to hire a Campground Attendant for Hickory Grove Park;

Whereas, the Campground Attendant is prepared to and shall furnish Campground Attendant services;

Now therefore, the Department and the Campground Attendant do hereby mutually agree as follows:

1. The selected Campground Attendant is a hired person doing contracted labor. Wage for this labor shall be at the rate of \$240.00/week (paid bi-weekly). Campground Attendant shall log actual hours worked per week and shall not work more than 33 hours in one week. Campground Attendant is allowed off two days per week - preferred days are Tuesday and Wednesday. The only compensation paid or provided to Campground Attendant as provided in this Agreement and any other representation to the contrary is void.

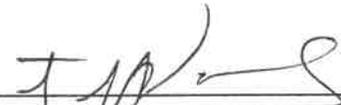
The Campground Attendant will not be considered an agent or employee of Story County and will not be eligible for nor have any right to claim benefits, compensation, or damages from Story County.

2. The Campground Attendant will be provided a campsite (valued at \$20/night) within Hickory Grove Park for a period of 16 weeks commencing on Monday, July 10, 2023 and terminating on Tuesday, October 31, 2023. Payment of camping fees for the time period shown above by the Campground Attendant will be waived by the Department in return for services rendered. Campground Attendant will be solely responsible for any necessary reporting to any taxing or similar entity of the benefit of receiving the campsite at no cost by virtue of this Agreement. If, for any reason, this Agreement terminates before the term indicated herein, Campground Attendant shall immediately vacate the campsite.
3. Actual daily scheduled service time will be arranged between the Campground Attendant and the Park Ranger. The Campground Attendant is expected to perform his/her duties daily. The Campground Attendant shall be willing and able to assist campers and the Department staff outside regular scheduled hours as needed.
4. A visible sign will be placed on the Campground Attendant's campsite by the Department designating said campsite as belonging to the Campground Attendant. Campsite occupants other than Campground Attendant must be approved in writing by Park Ranger.

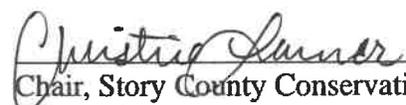
5. The duties of the Campground Attendant will be those listed in the "Story County Conservation Department Campground Attendant Duties List." Those duties are incorporated herein by reference. By signing below, Campground Attendant acknowledges that he/she has reviewed the job description and asserts that he/she is ready, willing, and able to perform the associated job functions and duties during the term of this Agreement.

The contractor may, at their discretion and subject to Story County Conservation approval, employ such other person or persons as desired to assist required work under this contract. Any employee hired by the contractor will be at contractor's sole expense, and contractor shall assume all liability for any such person(s), including for workers compensation benefits or damage any such employee may do to county property or persons or property present on county owned land. Further, any such person will not be considered an agent or employee of Story County and will not be eligible for nor have any right to claim benefits, compensation, or damages from Story County. Contractor shall have the duty to notify the employee of the limits of Story County's liability and of contractor's duties to contractor's employee(s).

6. The Department, through its supervisor in charge of the area, shall decide all questions which may arise as to the quality, fitness, promptness, and acceptability of service provided by the Campground Attendant to the Department. The supervisor may void or cancel this Campground Attendant agreement by giving oral notice to the Campground Attendant and Director that the Agreement is terminated. That determination and decision shall be final and conclusive.
7. The Story County Conservation Board or the Campground Attendant may terminate this agreement at any time during the period covered by this agreement by giving 48 hours' notice to the Park Ranger.

Signature:  _____
Campground Attendant

2/18/23
Date

Signature:  _____
Chair, Story County Conservation Board

3/13/23
Date

Signature:  _____
Chair, Story Co. Board of Supervisors

3.14.23
Date

Hickory Grove Park Campground Attendant Duties List

The following duties are expected to be performed by the contracted campground attendant:

1. Check campgrounds (Breezy Bay and Primitive Camping) daily to assure that all occupied sites are registered. Post online reservations supplied by Park Ranger (or designee) on a daily basis.
2. Sell firewood to campers and collect fees; give fees to the Park Ranger (or designee) each Friday and Monday.
3. Clean and stock campground shower house at least daily and as needed on busy weekends to insure cleanliness and safety.
4. Clean and stock beach house restrooms daily to insure cleanliness and safety.
5. Pick up trash as necessary around all camping areas. Check trash cans at the beach area during busy days.
6. Clean lodges at Hickory Grove Park prior to reservations; stock firewood when necessary.
7. Check and clean grills in Breezy Bay and Primitive Campground on a weekly basis.
8. Perform minor maintenance in campgrounds as assigned, such as cleaning fire rings, painting, string trimming, etc.
9. Assist campers with registration and park information.
10. Inform park users of campground rules and enforce as necessary.
11. Perform other duties as occasionally requested by the conservation staff.



Story County Conservation Board - McFarland Park 56461 180th St. - Ames, Iowa 50010-9451
Phone (515) 232-2516 - Fax (515)232-6989 - Email: conservation@storycounty.com
www.storycountyconservation.org

Memorandum

To: Story County Board of Supervisors

Through: Michael D. Cox, Director

From: Olivia VanderHart, Park Ranger

Date: March 14, 2023

Re: Consideration of Contract between Timothy Heimgartner and Story County Conservation Board for Campground Attendant duties at Hickory Grove Park from March 29 to July 9, 2023.

The attached contract with Timothy Heimgartner secures his services as Campground Attendant at Hickory Grove Park for the first half of the 2023 summer. This will be the first summer for Tim to serve as Campground Attendant.

The Story County Conservation Board recommends your approval.

Approval

Disapproval

3-14-23

Date

Date

Hickory Grove Campground Attendant Contract

Story County Conservation Board
56461 180th Street, Ames, IA 50010
515-232-2516- FAX 515-232-6989

This Agreement is entered into between Timothy Heimgartner, hereinafter called the Campground Attendant, and the Story County Conservation Board, hereinafter called the Department, and is effective on the date last signed below.

Whereas, the Department desires to hire a Campground Attendant for Hickory Grove Park;

Whereas, the Campground Attendant is prepared to and shall furnish Campground Attendant services;

Now therefore, the Department and the Campground Attendant do hereby mutually agree as follows:

1. The selected Campground Attendant is a hired person doing contracted labor. Wage for this labor shall be at the rate of \$240.00/week (paid bi-weekly). Campground Attendant shall log actual hours worked per week and shall not work more than 33 hours in one week. Campground Attendant is allowed off two days per week - preferred days are Tuesday and Wednesday. The only compensation paid or provided to Campground Attendant as provided in this Agreement and any other representation to the contrary is void.

The Campground Attendant will not be considered an agent or employee of Story County and will not be eligible for nor have any right to claim benefits, compensation, or damages from Story County.

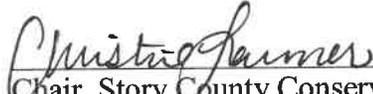
2. The Campground Attendant will be provided a campsite (valued at \$20/night) within Hickory Grove Park for a period of 16 weeks commencing on Wednesday, March 29, 2023 and terminating on Sunday, July 9, 2023. Payment of camping fees for the time period shown above by the Campground Attendant will be waived by the Department in return for services rendered. Campground Attendant will be solely responsible for any necessary reporting to any taxing or similar entity of the benefit of receiving the campsite at no cost by virtue of this Agreement. If, for any reason, this Agreement terminates before the term indicated herein, Campground Attendant shall immediately vacate the campsite.
3. Actual daily scheduled service time will be arranged between the Campground Attendant and the Park Ranger. The Campground Attendant is expected to perform his/her duties daily. The Campground Attendant shall be willing and able to assist campers and the Department staff outside regular scheduled hours as needed.
4. A visible sign will be placed on the Campground Attendant's campsite by the Department designating said campsite as belonging to the Campground Attendant. Campsite occupants other than Campground Attendant must be approved in writing by Park Ranger.

5. The duties of the Campground Attendant will be those listed in the "Story County Conservation Department Campground Attendant Duties List." Those duties are incorporated herein by reference. By signing below, Campground Attendant acknowledges that he/she has reviewed the job description and asserts that he/she is ready, willing, and able to perform the associated job functions and duties during the term of this Agreement.

The contractor may, at their discretion and subject to Story County Conservation approval, employ such other person or persons as desired to assist required work under this contract. Any employee hired by the contractor will be at contractor's sole expense, and contractor shall assume all liability for any such person(s), including for workers compensation benefits or damage any such employee may do to county property or persons or property present on county owned land. Further, any such person will not be considered an agent or employee of Story County and will not be eligible for nor have any right to claim benefits, compensation, or damages from Story County. Contractor shall have the duty to notify the employee of the limits of Story County's liability and of contractor's duties to contractor's employee(s).

6. The Department, through its supervisor in charge of the area, shall decide all questions which may arise as to the quality, fitness, promptness, and acceptability of service provided by the Campground Attendant to the Department. The supervisor may void or cancel this Campground Attendant agreement by giving oral notice to the Campground Attendant and Director that the Agreement is terminated. That determination and decision shall be final and conclusive.
7. The Story County Conservation Board or the Campground Attendant may terminate this agreement at any time during the period covered by this agreement by giving 48 hours' notice to the Park Ranger.

Signature:  3-3-23
Campground Attendant Date

Signature:  3/13/23
Chair, Story County Conservation Board Date

Signature:  3.14.23
Chair, Story Co. Board of Supervisors Date

Hickory Grove Park Campground Attendant Duties List

The following duties are expected to be performed by the contracted campground attendant:

1. Check campgrounds (Breezy Bay and Primitive Camping) daily to assure that all occupied sites are registered. Post online reservations supplied by Park Ranger (or designee) on a daily basis.
2. Sell firewood to campers and collect fees; give fees to the Park Ranger (or designee) each Friday and Monday.
3. Clean and stock campground shower house at least daily and as needed on busy weekends to insure cleanliness and safety.
4. Clean and stock beach house restrooms daily to insure cleanliness and safety.
5. Pick up trash as necessary around all camping areas. Check trash cans at the beach area during busy days.
6. Clean lodges at Hickory Grove Park prior to reservations; stock firewood when necessary.
7. Check and clean grills in Breezy Bay and Primitive Campground on a weekly basis.
8. Perform minor maintenance in campgrounds as assigned, such as cleaning fire rings, painting, string trimming, etc.
9. Assist campers with registration and park information.
10. Inform park users of campground rules and enforce as necessary.
11. Perform other duties as occasionally requested by the conservation staff.

Hickory Grove Campground Attendant Contract

Story County Conservation Board
56461 180th Street, Ames, IA 50010
515-232-2516- FAX 515-232-6989

This Agreement is entered into between Timothy Heimgartner, hereinafter called the Campground Attendant, and the Story County Conservation Board, hereinafter called the Department, and is effective on the date last signed below.

Whereas, the Department desires to hire a Campground Attendant for Hickory Grove Park;

Whereas, the Campground Attendant is prepared to and shall furnish Campground Attendant services;

Now therefore, the Department and the Campground Attendant do hereby mutually agree as follows:

1. The selected Campground Attendant is a hired person doing contracted labor. Wage for this labor shall be at the rate of \$240.00/week (paid bi-weekly). Campground Attendant shall log actual hours worked per week and shall not work more than 33 hours in one week. Campground Attendant is allowed off two days per week - preferred days are Tuesday and Wednesday. The only compensation paid or provided to Campground Attendant as provided in this Agreement and any other representation to the contrary is void.

The Campground Attendant will not be considered an agent or employee of Story County and will not be eligible for nor have any right to claim benefits, compensation, or damages from Story County.

2. The Campground Attendant will be provided a campsite (valued at \$20/night) within Hickory Grove Park for a period of 16 weeks commencing on Wednesday, March 29, 2023 and terminating on Sunday, July 9, 2023. Payment of camping fees for the time period shown above by the Campground Attendant will be waived by the Department in return for services rendered. Campground Attendant will be solely responsible for any necessary reporting to any taxing or similar entity of the benefit of receiving the campsite at no cost by virtue of this Agreement. If, for any reason, this Agreement terminates before the term indicated herein, Campground Attendant shall immediately vacate the campsite.
3. Actual daily scheduled service time will be arranged between the Campground Attendant and the Park Ranger. The Campground Attendant is expected to perform his/her duties daily. The Campground Attendant shall be willing and able to assist campers and the Department staff outside regular scheduled hours as needed.
4. A visible sign will be placed on the Campground Attendant's campsite by the Department designating said campsite as belonging to the Campground Attendant. Campsite occupants other than Campground Attendant must be approved in writing by Park Ranger.

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The contractor may, at their discretion and subject to Story County Conservation approval, employ such other person or persons as desired to assist required work under this contract. Any employee hired by the contractor will be at contractor's sole expense, and contractor shall assume all liability for any such person(s), including for workers compensation benefits or damage any such employee may do to county property or persons or property present on county owned land. Further, any such person will not be considered an agent or employee of Story County and will not be eligible for nor have any right to claim benefits, compensation, or damages from Story County. Contractor shall have the duty to notify the employee of the limits of Story County's liability and of contractor's duties to contractor's employee(s).

6. The Department, through its supervisor in charge of the area, shall decide all questions which may arise as to the quality, fitness, promptness, and acceptability of service provided by the Campground Attendant to the Department. The supervisor may void or cancel this Campground Attendant agreement by giving oral notice to the Campground Attendant and Director that the Agreement is terminated. That determination and decision shall be final and conclusive.
7. The Story County Conservation Board or the Campground Attendant may terminate this agreement at any time during the period covered by this agreement by giving 48 hours' notice to the Park Ranger.

Signature: Timothy Anderson
Campground Attendant

3-3-23
Date

Signature: Christine Gammert
Chair, Story County Conservation Board

3/13/23
Date

Signature: [Signature]
Chair, Story Co. Board of Supervisors

3.14.23
Date

Hickory Grove Park Campground Attendant Duties List

The following duties are expected to be performed by the contracted campground attendant:

1. Check campgrounds (Breezy Bay and Primitive Camping) daily to assure that all occupied sites are registered. Post online reservations supplied by Park Ranger (or designee) on a daily basis.
2. Sell firewood to campers and collect fees; give fees to the Park Ranger (or designee) each Friday and Monday.
3. Clean and stock campground shower house at least daily and as needed on busy weekends to insure cleanliness and safety.
4. Clean and stock beach house restrooms daily to insure cleanliness and safety.
5. Pick up trash as necessary around all camping areas. Check trash cans at the beach area during busy days.
6. Clean lodges at Hickory Grove Park prior to reservations; stock firewood when necessary.
7. Check and clean grills in Breezy Bay and Primitive Campground on a weekly basis.
8. Perform minor maintenance in campgrounds as assigned, such as cleaning fire rings, painting, string trimming, etc.
9. Assist campers with registration and park information.
10. Inform park users of campground rules and enforce as necessary.
11. Perform other duties as occasionally requested by the conservation staff.



Story County Conservation Board - McFarland Park 56461 180th St. - Ames, Iowa 50010-9451
Phone (515) 232-2516 - Fax (515)232-6989 - Email: conservation@storycounty.com
www.storycountyconservation.org

Memorandum

To: Story County ~~Conservation Board~~ ^{Board of Supervisors}
From: Michael D. Cox, Director
Date: March 14, 2023
Re: ^{Consideration} Approval of Amendment to Professional Services Agreement with Shive-Hattery for Master Planning Services in the amount of \$22,000.00. ^(Budgeted)

The attached Amendment to the Professional Services Agreement with Shive-Hattery secures additional services for the master planning process and deliverables. Throughout the process it was apparent that additional design services would be required for design considerations and alternatives, and for final deliverable products. This Amendment, analogous to a "Change Order", reflects those services and their associated fees. The fees for this Amendment are within the FY23 budgeted amount for this project.

Story County Conservation Board request your approval of this Amendment.


Approval

Disapproval

3.14.23
Date

Date

AMENDMENT TO AGREEMENT
between SHIVE-HATTERY, INC. AND THE CLIENT

ATTN: Michael Cox
CLIENT: Story County Conservation Board
McFarland Park
56461 180th Street
Ames, IA 50010-9451

PROJECT: Story CCB – Hickory Grove & Conservation Center Master Plan

PROJECT LOCATION: Ames, IA

ORIGINAL AGREEMENT DATE: August 4, 2022

AMENDMENT NO.: 1

AMENDMENT DATE: March 7, 2023

Story County Conservation and Shive-Hattery, Inc. (S-H) agree to amend the Original Agreement as follows:

SCOPE OF SERVICES

Tasks for the Amended Scope of Services are revised as follows:

1. McFarland Park Master Plan Additional Services:
 - a. Provide enhanced 3D visualization including site and building modeling.
 - b. Model proposed and existing improvements on the south side of the lake.
 - c. Explore options for maintaining the existing conservation center as an education building with classrooms.
2. Hickory Grove Park Additional Services:
 - a. Provide evaluations and exploration of concepts for improvements the beach area beyond those estimated in the base services agreement.

COMPENSATION

Description	Fee Type	Fee	Total
McFarland Park Master Plan Additional Services	Fixed Fee	\$20,000	\$20,000
Hickory Grove Park Additional Services	Fixed Fee	\$2,000	\$2,000
Total			\$22,000

Fee Types:

- Fixed Fee - We will provide the Scope of Services for the fee amounts listed above.

Expenses:

- The expense amounts will be reimbursed in accordance with our Reimbursable Expense Fee Schedule in effect at the time that the expense is incurred.



AGREEMENT

When accepted by both parties, this Amendment will amend the Original Agreement and is subject to all other terms and conditions of the Original Agreement. Original, facsimile, electronic signatures or other electronic acceptance by the parties (and returned to Shive-Hattery) are deemed acceptable for binding the parties to the Amendment. The Client representative signing this Amendment warrants that he or she is authorized to enter into this Amendment on behalf of the Client.

IN WITNESS WHEREOF, the parties hereto have executed this **AMENDMENT** as of the day and year first written above.

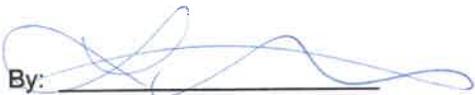
**CLIENT:
STORY COUNTY CONSERVATION**

**S-H:
SHIVE-HATTERY, INC.**

By: 
Michael Cox, Director

By: 
Emily Naylor
Project Manager

STORY COUNTY BOARD OF SUPERVISORS

By: 
Latifa Faisal, Chair

Prepared by Paul H. Fitzgerald, Story County Sheriff, Nevada, Iowa 50201, 515-382-6566

DISPATCHING SERVICES CONTRACT

THIS AGREEMENT is entered into this 21st day of February, 2023, by and between Story County, Iowa, and the City of Huxley, Iowa, and is duly authorized by Chapter 28E of the Code of Iowa.

The City of Huxley has no office wherein the police department may receive or dispatch telephone and radio messages on a 24 hour per day basis. Huxley agrees to the following terms with the Story County Sheriff's Office:

1. This contractual agreement shall commence on the first day of July, 2023 and shall continue for one (1) year ending on June 30, 2024. The per capita charge shall automatically increase by 4 percent or an amount equal to the U.S. Consumer Price Index for all Urban Consumers (CPI-U) for a 12 month period, to be reviewed each October and increased the lesser amount. The new rate will begin on the first day of each July.
2. Story County shall be reimbursed by Huxley for its dispatching services at a rate of \$6.69 per capita based on the 2020 census figure of 4,244 for Huxley and 827 for the City of Cambridge, combined population of 5,071, for an annual fee of \$33,924.99. This fee shall be paid in equal quarterly installments to the Story County Sheriff's Office on July 1, October 1, January 1 and April 1.
3. The Sheriff of Story County and his deputies or duly designated representatives agree to receive in the Sheriff's Office or county jail, such telephone calls, teletype messages and radio messages as are directed to the Police Department and the Fire Department of the Cities of Huxley and Cambridge and transmit the same to the officers of the respective departments.

The Sheriff of Story County and his deputies or duly designated representatives agree to receive or dispatch telephone, radio and teletype messages on a 24 hour per day basis in the Sheriff's Office or county jail as are directed to the Huxley and Cambridge Wastewater Treatment Plant and transmit same to said department.

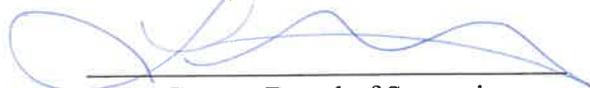
The Sheriff's Office telephone number shall be included on the Automatic Dialing Alarm System for the Water Department and Wastewater Treatment Plant.

4. The Sheriff or Sheriff's Designee will provide the Huxley Police Department with copies of teletype messages of general and specific interest to all law enforcement officers and agencies in Story County.
5. The Sheriff or Sheriff's Designee will provide a printed daily report to the Huxley Police Chief or the Chief's Designee of all phone calls received in the Dispatch Center and other such calls for service and activities that are entered into the Computer Aided Dispatch System for the Huxley Police Department.
6. The Sheriff agrees to provide and allow the Huxley Police Chief or Chief's Designee computer terminal access to the records contained in the Computer Aided Dispatch System that pertain to the activities of the Huxley Police Department and its officers.
7. The Story County Sheriff shall keep in the Story County Jail, under his control and supervision, any and all prisoners who have been committed to its care by the Chief of Police of the City of Huxley or his duly authorized agents or police officers, for violation of the city ordinances of Huxley and Cambridge, Iowa, at no additional charge.
8. The Sheriff and his deputies or duly designated representatives shall take fingerprints and forward same of all persons arrested and brought into custody at the Story County Jail by members of the Huxley Police Department to the Iowa Division of Criminal Investigation and the Federal Bureau of Investigation as required by State and Federal law.
9. The Sheriff agrees to allow the Huxley Police Chief or the Chief's Designee access to the criminal history and jail record files of all prisoners brought into custody at the Story County Jail by members of the Huxley Police Department.
10. The City of Huxley agrees to pay all medical and doctor expenses for injuries to or sickness of their prisoners held on City of Huxley and City of Cambridge ordinance violations and all other extraordinary expenses related to those prisoners which may occur and which are not due to the negligence of Story County or its employees.
11. Story County will furnish and maintain the necessary radio equipment to provide the services named above (The City of Huxley will pay for their telephone service on the designated police department line installed in the Sheriff's telephone system.)
12. In accordance with Section 28E.7 of the Code of Iowa, this agreement shall not relieve any of the parties hereto of any obligation or responsibility imposed upon it or them by law, except that to the extent of actual and timely performance

thereof by either of the contracting parties hereto, said performance may be offered in satisfaction of the obligation or responsibility.

13. No separate legal or administrative entity or organization shall be created by this agreement; no separate budget shall be established and no tangible property shall be acquired which would require disposition upon the termination of this agreement.
14. The duly elected Sheriff of Story County, Iowa, and the duly appointed City Administrator of Huxley, Iowa, shall be joint co-administrators of this agreement as provided by Section 28E.6(1) of the Code of Iowa.
15. As joint co-administrators the duly elected Sheriff of Story County, Iowa and the City Administrator, shall develop the necessary procedures to effectively administer this agreement including but not limited to addressing new situations not covered by this agreement and conflict resolution.
16. Story County shall file a copy of this agreement with the Secretary of State and the County Auditor of Story County, Iowa, and record a copy with the Story County Recorder pursuant to Section 28E.8 of the Code of Iowa. The city seal shall be affixed to the contract before returning to the county for filing.
17. This contract may be terminated by either party. Termination is effective at the end of the current quarterly billing cycle and must be preceded with a minimum 30 day written notice to either party. Notice shall be accomplished by certified mail or personal service.
18. Any amendments or addendums to this Agreement shall be created and passed in the same manner and with reference made to this original document.
19. The initial term of the Agreement shall be automatically extended for successive one-year periods upon the same terms and conditions provided by this Agreement for the initial term, unless this Agreement is terminated or modified by the express election of either City or County as hereinafter provided. Modification to this Agreement may be made by mutual consent of both parties.

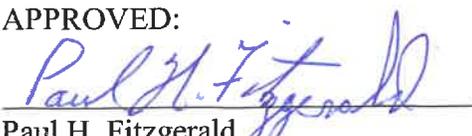
STORY COUNTY, IOWA, a political subdivision of the State of Iowa



Story County Board of Supervisors

ATTEST: 

Story County Auditor

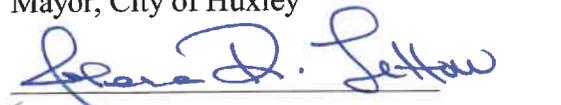
APPROVED:


Paul H. Fitzgerald
Story County Sheriff

CITY OF HUXLEY, IOWA
a municipal corporation



Kevin Deaton
Mayor, City of Huxley



Clara D. Lettau
Huxley City Administrator



Prepared by Paul H. Fitzgerald, Story County Sheriff, Nevada, Iowa 50201, 515-382-6566

DISPATCHING SERVICES CONTRACT

THIS AGREEMENT is entered into this 13th day of February, 2023, by and between Story County, Iowa, and the City of Nevada, Iowa, and is duly authorized by Chapter 28E of the Code of Iowa.

The City of Nevada has no office wherein the police department may receive or dispatch telephone and radio messages on a 24 hour per day basis. Nevada agrees to the following terms with the Story County Sheriff's Office:

1. This contractual agreement shall commence on the first day of July, 2023 and shall continue for one (1) year ending on June 30, 2024. The per capita charge shall automatically increase by 4 percent or an amount equal to the U.S. Consumer Price Index for all Urban Consumers (CPI-U) for a 12 month period, to be reviewed each October and increased the lesser amount. The new rate will begin on the first day of each July.
2. Story County shall be reimbursed by Nevada for its dispatching services at a rate of \$6.69 per capita based on the 2020 census figure of 6,925; the annual fee is \$46,328.25. This fee shall be paid in equal quarterly installments to the Story County Sheriff's Office on July 1, October 1, January 1 and April 1.
3. The Sheriff of Story County and his deputies or duly designated representatives agree to receive in the Sheriff's Office or county jail, such telephone calls, teletype messages and radio messages as are directed to the Police Department and the Fire Department of the City of Nevada and transmit the same to the officers of the respective departments.

The Sheriff of Story County and his deputies or duly designated representatives agree to receive or dispatch telephone, radio and teletype messages on a 24 hour per day basis in the Sheriff's Office or county jail as are directed to the Nevada Wastewater Treatment Plant and transmit same to said department.

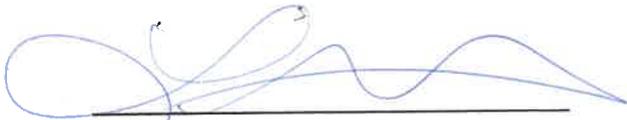
The Sheriff's Office telephone number shall be included on the Automatic Dialing Alarm System for the Water Department and Wastewater Treatment Plant.

4. The Sheriff or Sheriff's Designee will provide the Nevada Police Department with copies of teletype messages of general and specific interest to all law enforcement officers and agencies in Story County.
5. The Sheriff or Sheriff's Designee will provide a printed daily report to the Nevada Police Chief or the Chief's Designee of all phone calls received in the Dispatch Center and other such calls for service and activities that are entered into the Computer Aided Dispatch System for the Nevada Police Department.
6. The Sheriff agrees to provide and allow the Nevada Police Chief or Chief's Designee computer terminal access to the records contained in the Computer Aided Dispatch System that pertain to the activities of the Nevada Police Department and its officers.
7. The Story County Sheriff shall keep in the Story County Jail, under his control and supervision, any and all prisoners who have been committed to its care by the Chief of Police of the City of Nevada or his duly authorized agents or police officers, for violation of the city ordinances of Nevada, Iowa, at no additional charge.
8. The Sheriff and his deputies or duly designated representatives shall take fingerprints and forward same of all persons arrested and brought into custody at the Story County Jail by members of the Nevada Police Department to the Iowa Division of Criminal Investigation and the Federal Bureau of Investigation as required by State and Federal law.
9. The Sheriff agrees to allow the Nevada Police Chief or the Chief's Designee access to the criminal history and jail record files of all prisoners brought into custody at the Story County Jail by members of the Nevada Police Department.
10. The City of Nevada agrees to pay all medical and doctor expenses for injuries to or sickness of their prisoners held on City of Nevada ordinance violations and all other extraordinary expenses related to those prisoners which may occur and which are not due to the negligence of Story County or its employees.
11. Story County will furnish and maintain the necessary radio equipment to provide the services named above (The City of Nevada will pay for their telephone service on the designated police department line installed in the Sheriff's telephone system.)
12. In accordance with Section 28E.7 of the Code of Iowa, this agreement shall not relieve any of the parties hereto of any obligation or responsibility imposed upon it or them by law, except that to the extent of actual and timely performance thereof by either of the contracting parties hereto, said performance may be offered in satisfaction of the obligation or responsibility.
13. No separate legal or administrative entity or organization shall be created by this agreement; no separate budget shall be established and no tangible property shall

be acquired which would require disposition upon the termination of this agreement.

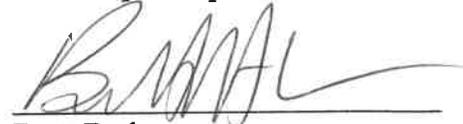
14. The duly elected Sheriff of Story County, Iowa, and the duly appointed City Administrator of Nevada, Iowa, shall be joint co-administrators of this agreement as provided by Section 28E.6(1) of the Code of Iowa.
15. As joint co-administrators the duly elected Sheriff of Story County, Iowa and the City Administrator, shall develop the necessary procedures to effectively administer this agreement including but not limited to addressing new situations not covered by this agreement and conflict resolution.
16. Story County shall file a copy of this agreement with the Secretary of State and the County Auditor of Story County, Iowa, and record a copy with the Story County Recorder pursuant to Section 28E.8 of the Code of Iowa. The city seal shall be affixed to the contract before returning to the county for filing.
17. This contract may be terminated by either party. Termination is effective at the end of the current quarterly billing cycle and must be preceded with a minimum 30 day written notice to either party. Notice shall be accomplished by certified mail or personal service.
18. Any amendments or addendums to this Agreement shall be created and passed in the same manner and with reference made to this original document.
19. The initial term of the Agreement shall be automatically extended for successive one-year periods upon the same terms and conditions provided by this Agreement for the initial term, unless this Agreement is terminated or modified by the express election of either City or County as hereinafter provided. Modification to this Agreement may be made by mutual consent of both parties.

STORY COUNTY, IOWA, a political
subdivision of the State of Iowa

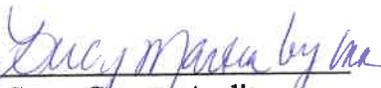


Story County Board of Supervisors

CITY OF NEVADA, IOWA
a municipal corporation

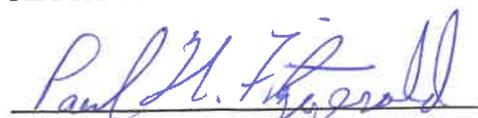


Brett Barker
Mayor, City of Nevada

ATTEST: 
Story County Auditor


Jordan Cook
Nevada City Administrator

APPROVED:


Paul H. Fitzgerald
Story County Sheriff

RESOLUTION NO. 073 (2022/2023)

**A RESOLUTION TO ENTER INTO A 28E AGREEMENT WITH STORY COUNTY
FOR THE PROVISION OF DISPATCH AND JAIL SERVICES
FOR FISCAL YEAR 2022/2023**

WHEREAS, the City of Nevada has no facilities to house and care for prisoners committed to jail for violation of City Ordinances, State or Federal Statutes; and

WHEREAS, the City has no office wherein the Police Department may receive or dispatch telephone and radio messages on a twenty-four hour per day basis; and

WHEREAS, the Story County Sheriff's Department has such facilities; and

WHEREAS, the Story County Sheriff's Department has submitted to the City of Nevada for its approval a proposed 28E Agreement concerning the matter, a copy of which is attached to the Resolution and marked Exhibit "A" and incorporated herein as if set out in full; and

WHEREAS, it is in the best interest of the City of Nevada and the citizens thereof to enter into the proposed 28E Agreement with the Story County Sheriff's Department.

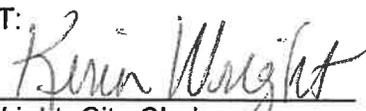
NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Nevada, Story, County, Iowa, that the City of Nevada shall contract with the Story County Sheriff's Department for jail and dispatch services beginning July 1, 2023 and continuing through June 30, 2024 for the annual fee of \$46,328.25. The Mayor and City Administrator are hereby authorized to execute the agreement on behalf of the City.

PASSED AND APPROVED this 13th day of February, 2023.



Brett Barker, Mayor

ATTEST:



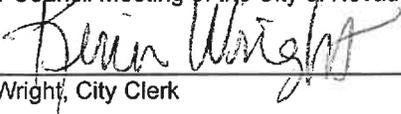
Kerin Wright, City Clerk

Moved by Council Member Barb Mittman, seconded by Council Member Steve Skaggs, that Resolution No. 073 (2022/2023) be adopted.

AYES: Mittman, Skaggs, Ehrig, Hanson, Neelson, Sampson
NAYS: None
ABSENT: None

The Mayor declared Resolution No. 073 (2022/2023) adopted.

I hereby certify that the foregoing is a true copy of a record of the adoption of Resolution No. 073 (2022/2023) at the regular Council Meeting of the City of Nevada, Iowa, held on the 13th day of February, 2023.



Kerin Wright, City Clerk

Prepared by Paul H. Fitzgerald, Story County Sheriff, 1315 S B Avenue, Nevada, Iowa 50201 PBX 515-382-6566

DISPATCHING SERVICES CONTRACT

THIS AGREEMENT is entered into this 10th day of February, 2023, by and between Story County, Iowa, and the City of Story City, Iowa and is duly authorized by Chapter 28E of the Code of Iowa.

The City of Story City has no office wherein the police department may receive or dispatch telephone and radio messages on a 24 hour per day basis. Story City agrees to the following terms with the Story County Sheriff's Office:

1. This contractual agreement shall commence on the first day of July 2023 and shall continue for one (1) year ending on June 30, 2024. The per capita charge shall automatically increase by 4 percent or an amount equal to the U.S. Consumer Price Index for all Urban Consumers (CPI-U) for a 12 month period, to be reviewed each October, and increased the lesser amount. The new rate will begin on the first day of each July.
2. Story County shall be reimbursed by Story City for its dispatching services at a rate of \$6.69 per capita based on the 2020 census figure of 3,352; the annual fee is \$22,424.88. This fee shall be paid in equal quarterly installments to the Story County Sheriff's Office on July 1, October 1, January 1 and April 1.
3. The Sheriff of Story County and his deputies or duly designated representatives agree to receive in the Sheriff's Office or county jail, such telephone calls, teletype messages and radio messages as are directed to the Police Department and the Fire Department of the City of Story City and transmit the same to the officers of the respective departments.

The Sheriff of Story County and his deputies or duly designated representatives agree to receive or dispatch telephone, radio and teletype messages on a 24 hour per day basis in the Sheriff's Office or county jail as are directed to the Story City Wastewater Treatment Plant and transmit same to said department. The Sheriff's Office telephone number shall be included on the Automatic Dialing Alarm System for the Water Department and Wastewater Treatment Plant.

4. The Sheriff or Sheriff's Designee will provide the Story City Police Department with copies of teletype messages of general and specific interest to all law enforcement officers and agencies in Story County.
5. The Sheriff or Sheriff's Designee will provide a printed daily report to the Story City Police Chief or the Chief's Designee of all phone calls received in the Dispatch Center and other such calls for service and activities that are entered into the Computer Aided Dispatch System for the Story City Police Department.
6. The Sheriff agrees to provide and allow the Story City Police Chief or Chief's Designee computer terminal access to the records contained in the Computer Aided Dispatch System that pertain to the activities of the Story City Police Department and its officers.
7. The Story County Sheriff shall keep in the Story County Jail, under his control and supervision, any and all prisoners who have been committed to its care by the Chief of Police of the City of Story City or his duly authorized agents or police officers, for violation of the city ordinances of Story City, Iowa, at no additional charge.
8. The Sheriff and his deputies or duly designated representatives shall take fingerprints and forward same of all persons arrested and brought into custody at the Story County Jail by members of the Story City Police Department of Public Safety and the Federal Bureau of Investigation as required by State and Federal law.
9. The Sheriff agrees to allow the Story City Police Chief or the Chief's Designee access to the criminal history and jail record files of all prisoners brought into custody at the Story County Jail by members of the Story City Police Department.
10. The City of Story City agrees to pay all medical and doctor expenses for injuries to or sickness of their prisoners held on City of Story City ordinance violations and all other extraordinary expenses related to those prisoners which may occur and which are not due to the negligence of Story County or its employees.
11. Story County will furnish and maintain the necessary radio equipment to provide the services named above (The City of Story City will pay for their telephone service on the designated police department line installed in the Sheriff's telephone system.)
12. In accordance with Section 28E.7 of the Code of Iowa, this agreement shall not relieve any of the parties hereto of any obligation or responsibility imposed upon it or them by law, except that to the extent of actual and timely performance thereof by either of the contracting parties hereto, said performance may be offered in satisfaction of the obligation or responsibility.

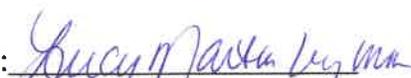
13. No separate legal or administrative entity or organization shall be created by this agreement; no separate budget shall be established and no tangible property shall be acquired which would require disposition upon the termination of this agreement.
14. The duly elected Sheriff of Story County, Iowa, and the duly appointed City Administrator of Story City, Iowa, shall be joint co-administrators of this agreement as provided by Section 28E.6(1) of the Code of Iowa.
15. As joint co-administrators the duly elected Sheriff of Story County, Iowa, and the City Administrator, shall develop the necessary procedures to effectively administer this agreement including but not limited to addressing new situations not covered by this agreement and conflict resolution.
16. Story County shall file a copy of this agreement with the Secretary of State and the County Auditor of Story County, Iowa and record a copy with the Story County Recorder pursuant to Section 28E.8 of the Code of Iowa. The city seal shall be affixed to the contract before returning to the county for filing.
17. This contract may be terminated by either party. Termination is effective at the end of the current quarterly billing cycle and must be preceded with a minimum 30 day written notice to either party. Notice shall be accomplished by certified mail or personal service.
18. Any amendments or addendums to this agreement shall be created and passed in the same manner and with reference made to this original document.
19. The initial term of the Agreement shall be automatically extended for successive one-year periods upon the same terms and conditions provided by this Agreement for the initial term, unless this Agreement is terminated or modified by the express election of either City or County as hereinafter provided. Modification to this Agreement may be made by mutual consent of both parties.

STORY COUNTY, IOWA, a political
subdivision of the State of Iowa



Story County Board of Supervisors

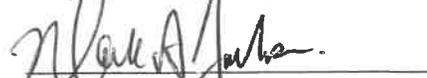
ATTEST:


Lucy M. Austin
Story County Auditor

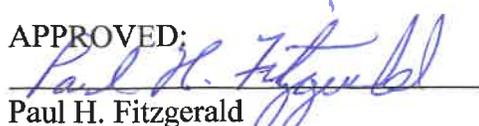
CITY OF Story City, IOWA
a municipal corporation



Michael Jensen
Mayor of Story City


Mark Jackson
Story City Administrator

APPROVED:


Paul H. Fitzgerald
Story County Sheriff

Closure No. 23-34

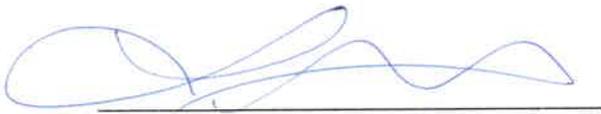
Date March 9, 2023

Resolution

BE IT RESOLVED

By the Board of Supervisors of Story County, Iowa, to approve the road Closure(s) for the purpose of construction in section 25/35 Lafayette Twp on

150th St is closed between 550th Ave and 540th Ave



Chair, Board of Supervisors

Attest: 

County Auditor

ROLL CALL	Latifah Faisal	Yea	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>
FOR ALLOWANCE	Lisa Heddens	Yea	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>
	Linda Murken	Yea	<input checked="" type="checkbox"/>	Nay	<input type="checkbox"/>	Absent	<input type="checkbox"/>

ALLOWED BY VOTE OF THE BOARD

Yea 3 Nay 0 Absent 0



CHAIRPERSON

Above tabulation made by CEN

STORY COUNTY UTILITY PERMIT

Date 3/8/23

To the Board of Supervisors, Story County, Iowa:

The Colo Telephone Company, incorporated under the laws of authorize to do business within the State of Iowa, with its principal place of business at , Colo, IA, does hereby make application requesting permission to occupy certain portions of public right-of-way and that the County Engineer be directed to establish the location of lines of transmission of Fiber Optic Cable on secondary route 19th St., 260th St., 665th Ave., from see attached maps to see attached maps, a distance of 4.65 miles.

Agreements: The utility company, corporation, applicant, permittee, or licensee, (hereinafter referred to as the permittee) agrees that the following stipulations shall govern under this permit.

1. The Permittee will file a plat setting out the location of proposed line on the secondary route and that the description of the proposed installation including type, height, and spacing of poles, maximum voltage, lengths of cross arms, minimum clearance and number of wires, type, size and capacity of underground cables, conduits, tile lines, and pipe lines, maximum working pressures for pipe lines carrying gas or flammable petroleum products are described as follows:
2. The installation shall meet the requirements of county, state, and federal laws, franchise rules, and of the Iowa State Commerce Commission Regulations and Directives, Utilities Division, the Iowa State Department of Health, and any other laws or regulations applicable.
3. The Permittee shall be fully responsible for any future adjustments of its facilities within the established highway right-of-way caused by highway construction or maintenance operations.
4. Story County assumes no responsibility for damages to the Permittee's property occasioned by any construction or maintenance operations on said highways.
5. The Permittee shall take all reasonable precautions during the construction and maintenance of said installation to protect and safeguard the lives and property of the traveling public and adjacent property owners.
6. The Permittee, and its contractors, shall carry on the construction or repair of the accommodated utility with serious regard to the safety of the public. Traffic protection shall be in accordance with Part VI of the current Iowa Department of Transportation Manual on Uniform Control Devices for Streets and Highways.
7. The Permittee shall be responsible for any damage resulting to said highways because of the construction operation, or maintenance of said utility, and shall reimburse Story County for any expenditure the County may have to make on said highways because of said permittee's utility having been constructed, operated, and maintained thereon.
8. The Permittee shall indemnify and save harmless Story County from any and all causes of action, suits at law or in equity, or losses, damages, claims, or demands, and from any and all

liability and expense of whatsoever nature for, on account of or due to the acts or omissions of said Permittee's officers, members, agents, representatives, contractors, employees or assigns arising out of or in connection with its (or their) use or occupancy of the public highway under this permit.

9. Noncompliance with any of the terms of permit, or agreement, may be considered cause for shut down of utility construction operations, or revocation of the permit.

10. The following special requirements, if applicable, shall apply to this permit:

Whenever the route of the proposed cable line runs along a paved secondary highway, the location of said cable shall be constructed on top of the road shoulder so as to be within approximately two-feet of the pavement edge.

Whenever the route of the proposed cable line runs along a dirt or gravel surfaced highway, the location of said cable shall be constructed on top of the road surface and as near possible to the shoulder line

Whenever a cross road culvert or bridge is encountered along the route of the proposed cable lines, said cable shall be constructed around the ends of said cross road culvert or bridge even though this looping is not designated on the situation plans attached hereto.

The crossing of the cable line from one side of the highway to the other shall be accomplished at a near right angle rather than diagonally so as to disturb the roadbed of the traveled way as little as possible.

Whenever the route of the proposed cable line is to cross a paved highway, such crossing shall be in a bored hole rather than open cut trench.

Date 02/28/2023

Colo Telephone Company Shane Bellon
Name of Company (Applicant - Permittee)

by  641-377-2202
Phone no.

Recommended for Approval:

Date 3-8-23

 515-382-7355
County Engineer Phone no.

Approved:

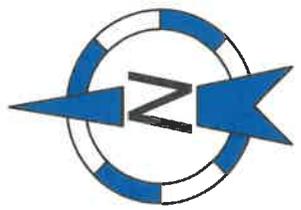
Date 3.14.23

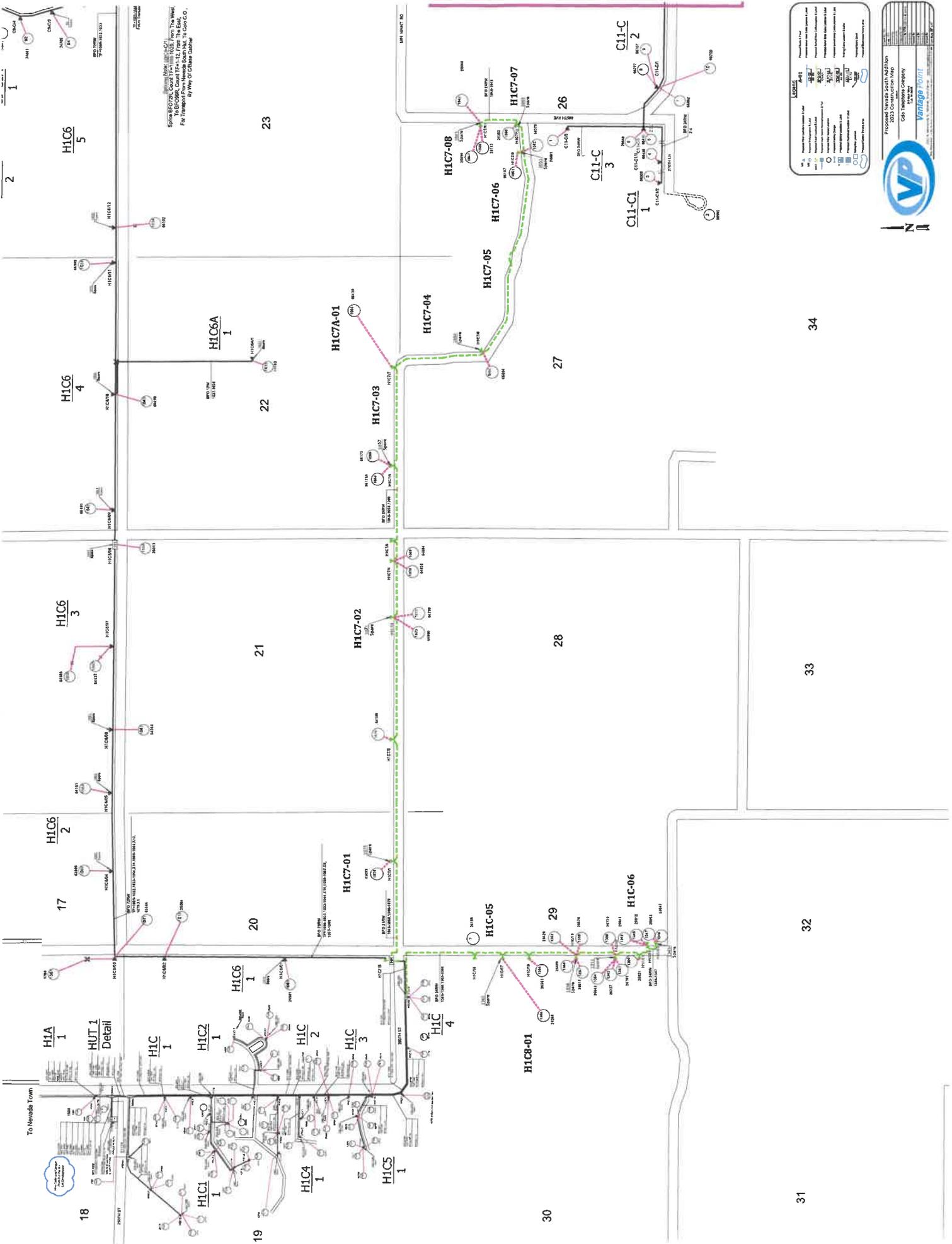

Chair, Board of Supervisors
Story County, Iowa

Three (3) copies of this form will be required for each installation. A plat shall be attached to each copy submitted.



Story County, Iowa
 COLO Telephone Company
 ----- Proposed Construction





SPONSOR: BLOOMINGDALE COUNTY, ILLINOIS
 PROJECT: BLOOMINGDALE COUNTY, ILLINOIS
 FOR THE TOWN OF BLOOMINGDALE, ILLINOIS
 BY: WYATT CARRUTHERS, INC.

LEGEND

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- 31. Proposed New Construction
- 32. Existing Construction
- 33. Proposed New Construction
- 34. Existing Construction

Prepared: November 2013
 Drawn: November 2013
 Checked: November 2013
 Approved: November 2013

VP
 Vantage Point
 Professional Services, Inc.
 1000 West 10th Street, Suite 100
 Lincoln, NE 68502
 Phone: (402) 441-1111
 Fax: (402) 441-1112
 Email: info@vantagepoint.com

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1-09

Permit Number 23-6803

STORY COUNTY UTILITY PERMIT

Date 3/8/23

To the Board of Supervisors, Story County, Iowa:

The Consumers Energy Company, incorporated under the laws of Iowa, authorize to do business within the State of Iowa, with its principal place of business at 2074 242nd St, Marshalltown, IA 50158, does hereby make application requesting permission to occupy certain portions of public right-of-way and that the County Engineer be directed to establish the location of lines of transmission of electric on secondary route 560th Ave.
From a Hwy 210 south to 340th St.
distance of 1 mile.

Agreements: The utility company, corporation, applicant, permittee, or licensee, (hereinafter referred to as the permittee) agrees that the following stipulations shall govern under this permit.

1. The Permittee will file a plat setting out the location of proposed line on the secondary route and that the description of the proposed installation including type, height, and spacing of poles, maximum voltage, lengths of cross arms, minimum clearance and number of wires, type, size and capacity of underground cables, conduits, tile lines, and pipe lines, maximum working pressures for pipe lines carrying gas or flammable petroleum products are described as follows:

2. The installation shall meet the requirements of county, state, and federal laws, franchise rules, and of the Iowa State Commerce Commission Regulations and Directives, Utilities Division, the Iowa State Department of Health, and any other laws or regulations applicable.

3. The Permittee shall be fully responsible for any future adjustments of its facilities within the established highway right-of-way caused by highway construction or maintenance operations.

4. Story County assumes no responsibility for damages to the Permittee's property occasioned by any construction or maintenance operations on said highways.

5. The Permittee shall take all reasonable precautions during the construction and maintenance of said installation to protect and safeguard the lives and property of the traveling public and adjacent property owners.

6. The Permittee, and its contractors, shall carry on the construction or repair of the accommodated utility with serious regard to the safety of the public. Traffic protection shall be in accordance with Part VI of the current Iowa Department of Transportation Manual on Uniform Control Devices for Streets and Highways.

7. The Permittee shall be responsible for any damage resulting to said highways because of the construction operation, or maintenance of said utility, and shall reimburse Story County for any expenditure the County may have to make on said highways because of said permittee's utility having been constructed, operated, and maintained thereon.

8. The Permittee shall indemnify and save harmless Story County from any and all causes of action, suits at law or in equity, or losses, damages, claims, or demands, and from any and all

liability and expense of whatsoever nature for, on account of or due to the acts or omissions of said Permittee's officers, members, agents, representatives, contractors, employees or assigns arising out of or in connection with its (or their) use or occupancy of the public highway under this permit.

9. Noncompliance with any of the terms of permit, or agreement, may be considered cause for shut down of utility construction operations, or revocation of the permit.

10. The following special requirements, if applicable, shall apply to this permit:

Whenever the route of the proposed cable line runs along a paved secondary highway, the location of said cable shall be constructed on top of the road shoulder so as to be within approximately two-feet of the pavement edge.

Whenever the route of the proposed cable line runs along a dirt or gravel surfaced highway, the location of said cable shall be constructed on top of the road surface and as near possible to the shoulder line

Whenever a cross road culvert or bridge is encountered along the route of the proposed cable lines, said cable shall be constructed around the ends of said cross road culvert or bridge even though this looping is not designated on the situation plans attached hereto.

The crossing of the cable line from one side of the highway to the other shall be accomplished at a near right angle rather than diagonally so as to disturb the roadbed of the traveled way as little as possible.

Whenever the route of the proposed cable line is to cross a paved highway, such crossing shall be in a bored hole rather than open cuttrench.

Date 03/07/2023

Consumers Energy
Name of Company (Applicant - Permittee)


by _____ Phone no. 641-485-4064

Recommended for Approval:

Date 3-8-23


County Engineer Phone no. 515-382-7355

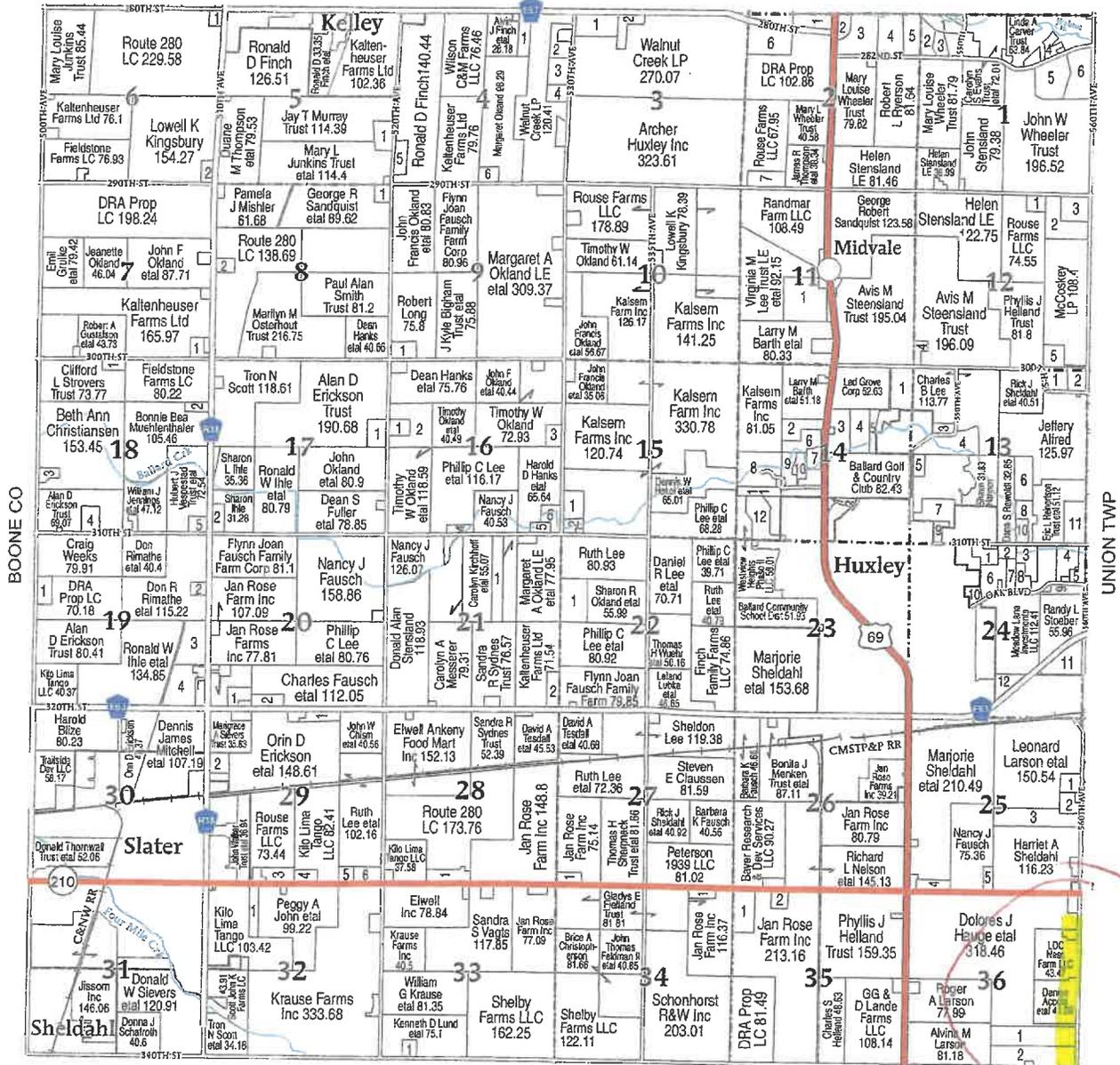
Approved:

Date 3-14-23


Chair, Board of Supervisors
Story County, Iowa

Three (3) copies of this form will be required for each installation. A plat shall be attached to each copy submitted.

(Landowners)
WASHINGTON TWP



BOONE CO

UNION TWP

POLK CO

PALESTINE TOWNSHIP		POLK CO		POLK CO		POLK CO		POLK CO	
SECTION 6	1 LUBKA, LELAND ETAL 5.6	SECTION 14	1 LEE, CHARLES B 20.22	SECTION 22	1 SERNETT FAMILY TRUST 5.7	SECTION 30	1 COFFMAN, TERRY ETAL 15.22	SECTION 38	1 SCHONHORST, ST JART ETAL 5.5
SECTION 7	2 WEEKS, JERRY A ETAL 7.03	SECTION 15	2 GRUNDMEYER, TRENTON A ETAL 13.94	SECTION 23	2 MUEHLENTHALER, KEVIN J ETAL 5.34	SECTION 31	12 CARSON, LANCE R 5.76	SECTION 39	1 CONSTOCK BOEHNE LLC 6.19
SECTION 8	1 WRIGHT, MATTHEW ETAL 7.36	SECTION 16	3 SYDNES FARM LLC 19.29	SECTION 24	3 GINGERICH, VICTOR A ETAL 5.93	SECTION 32	1 HEINEN, THOMAS A ETAL 6.73	SECTION 40	1 CONSTOCK BOEHNE LLC 6.19
SECTION 9	1 BERTHOV, JANICE E 6.26	SECTION 17	4 GROVE TRUST, LADDIE E 18.05	SECTION 25	4 ELLIOTT TRUST, THOMAS J ETAL 10.12	SECTION 33	2 STALL, NELSON E ETAL 8.33	SECTION 41	1 NELSON, RICHARD L ETAL 24.70
SECTION 10	2 FINCH, RONALD D ETAL 6.35	SECTION 18	5 WOMBACHER, DAVID C ETAL 8.72	SECTION 26	5 VESPESTAD, ROBERT N ETAL 7.68	SECTION 34	3 LARSON, LEONARD A ETAL 30.87	SECTION 42	2 KLINGBEIL, KENT J ETAL 6.68
SECTION 11	1 HANSEN, MATTHEW D ETAL 10.46	SECTION 19	6 RIZZO TRUST, DONNA M 13.33	SECTION 27	1 JASCHKE, AMY ETAL 8.87	SECTION 35	4 SALERNO, EDWARD A ETAL 8	SECTION 43	1 BRENDLAND, JOPH ETAL 35.8-
SECTION 12	1 LEE TRUST LE, VIRGINIA M ETAL 38.63	SECTION 20	7 ZISCHE CONLEY TRUST, LYNN C 7.22	SECTION 28	2 RDM HOLDINGS LLC 5.07	SECTION 36	5 GRABOSCH, SHANE M ETAL 5.57	SECTION 44	2 JENSEN, JON L ETAL 38.4-
SECTION 13	1 SPETH, BRETT ETAL 7	SECTION 21	8 LEDET TRUST, ARLO E ETAL 31.75	SECTION 29	3 INLE, RONALD W ETAL 26.36	SECTION 37	1 LESTER, SANDRA L 6.63	SECTION 45	
SECTION 14	2 HELLAND, CHARLES S 24.93	SECTION 22	9 SEEMANN JR TRUST, GAY M ETAL 9.01	SECTION 30	4 HLE, RONALD W ETAL 26.93	SECTION 38	1 ERICKSON, ORIN D ETAL 13.18	SECTION 46	
SECTION 15	3 WHITAKER PROP LLC 15.06	SECTION 23	10 STILL FAMILY TRUST 6.74	SECTION 31	1 ERICKSON TRUST, ALAN D 8.72	SECTION 39	2 ANDERSON, CATHLYN MICHELE 10	SECTION 47	
SECTION 16	4 WOODS STEENSLAND TRUST 5.51	SECTION 24	11 MURPHY, JEFFREY K ETAL 8.87	SECTION 32	2 ANDERSON, CATHLYN MICHELE 10	SECTION 40	1 HALL, PAMELA S 9.35	SECTION 48	
SECTION 17	5 AARONSON, DONALD W ETAL 11.01	SECTION 25	12 WESTVIEW HEIGHTS PHASE II LLC 21	SECTION 33	1 SCOTT, TROM N ETAL 20.3	SECTION 41	2 HARRYMAN, KELLY M 9.61	SECTION 49	
SECTION 18		SECTION 26	13 HURD, WILLIAM R ETAL 5.71	SECTION 34	2 SAVERAID TRUST, DAVID MARK ETAL 9.9	SECTION 42	3 RIMATHE TRUST, WAYNE R 9.17	SECTION 50	
SECTION 19		SECTION 27		SECTION 35	1 ORLAND LE, MARGARET A ETAL 24.88	SECTION 43	4 CHRISTIE, KIRK DAVID 6.72	SECTION 51	
SECTION 20		SECTION 28		SECTION 36		SECTION 44	5 NEWCOMB, TERRY 5.32	SECTION 52	
SECTION 21		SECTION 29		SECTION 37		SECTION 45	6 JOHNSON, MARK D ETAL 10.11	SECTION 53	
SECTION 22		SECTION 30		SECTION 38		SECTION 46		SECTION 54	
SECTION 23		SECTION 31		SECTION 39		SECTION 47		SECTION 55	
SECTION 24		SECTION 32		SECTION 40		SECTION 48		SECTION 56	
SECTION 25		SECTION 33		SECTION 41		SECTION 49		SECTION 57	
SECTION 26		SECTION 34		SECTION 42		SECTION 50		SECTION 58	
SECTION 27		SECTION 35		SECTION 43		SECTION 51		SECTION 59	
SECTION 28		SECTION 36		SECTION 44		SECTION 52		SECTION 60	
SECTION 29		SECTION 37		SECTION 45		SECTION 53		SECTION 61	
SECTION 30		SECTION 38		SECTION 46		SECTION 54		SECTION 62	
SECTION 31		SECTION 39		SECTION 47		SECTION 55		SECTION 63	
SECTION 32		SECTION 40		SECTION 48		SECTION 56		SECTION 64	
SECTION 33		SECTION 41		SECTION 49		SECTION 57		SECTION 65	
SECTION 34		SECTION 42		SECTION 50		SECTION 58		SECTION 66	
SECTION 35		SECTION 43		SECTION 51		SECTION 59		SECTION 67	
SECTION 36		SECTION 44		SECTION 52		SECTION 60		SECTION 68	

(Landowners)
GRANT TWP



POLK CO

UNION TOWNSHIP

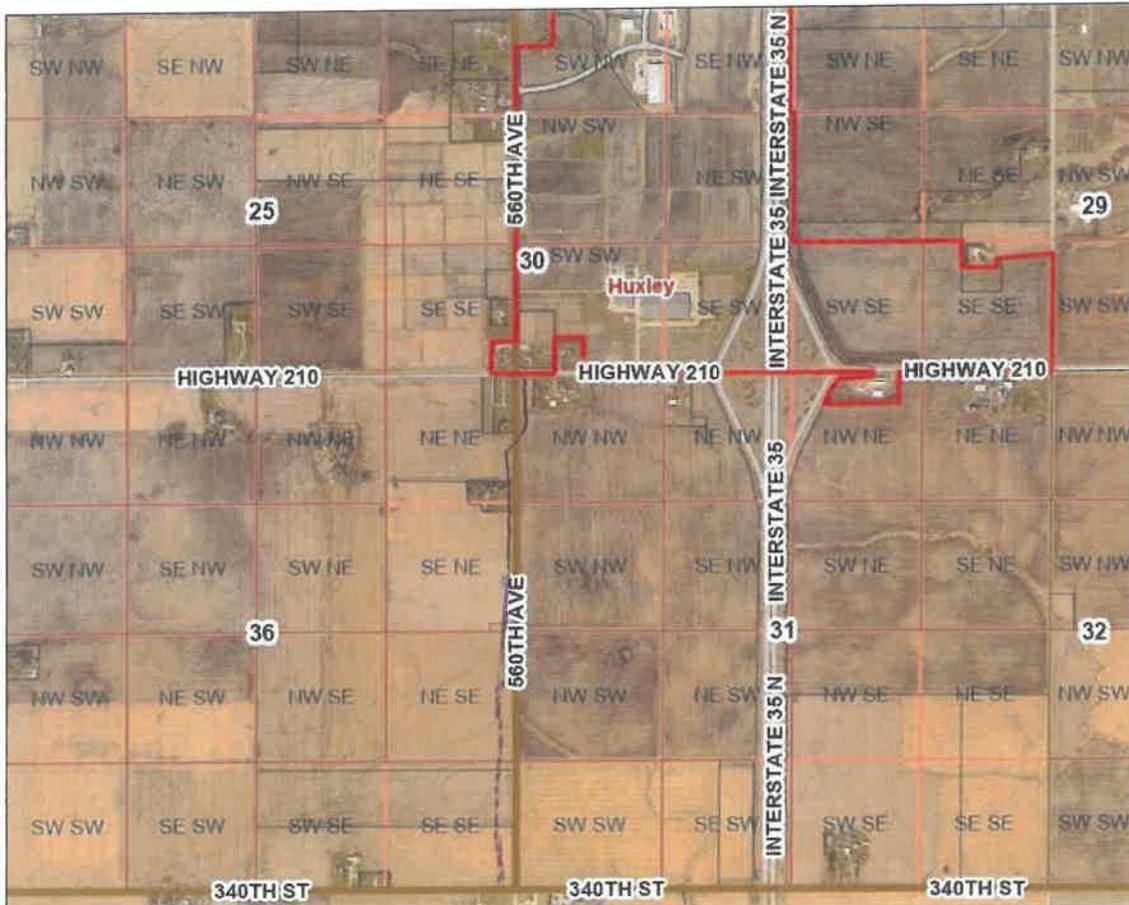
SECTION 1	
1 DERSCHEID, GREGORY G ETAL	12.49
2 BARKER, TIMOTHY DON ETAL	5.05
SECTION 2	
1 SLOMIGER HILLTOP FARMS INC	22.74
2 BRUNS FAMILY FARMS LLC	20.42
3 JONES, DANIEL ETAL	5.96
SECTION 3	
1 JENSEN, STANLEY ETAL	13.32
2 LINK, CARL W ETAL	2.23
3 GREENLEE, MARY HEATHER W ETAL	35.78
4 HEINTZ, DENNIS ETAL	35.15
5 SHILL, LYLE D ETAL	35.6
SECTION 4	
1 VME GROUP LLC	16.21
2 VOSHELL, JESSICA JO	28.04
SECTION 5	
1 EICHINGER, FURTULA ETAL	8.44
2 COUNTY OF STORY	26.62
3 SMALLLEY, RAYMOND L	13.47
4 AMUNDSON, LEE D ETAL	16.66
SECTION 6	
1 STATE CF IA	11.43
2 EASTER, NATHAN A ETAL	20.58
3 BULAND TRUST, BETTY B	20.78
4 SMALLLEY, RAYMOND L	6.13
5 HUBER, JEROME A	6.04

6 LEWIS, MARK A ETAL	6.17
SECTION 8	
1 POWERS, BRADLEY J ETAL	14.1
2 LYON, RONALD L ETAL	7.23
SECTION 9	
1 ANDERSEN, TIMOTHY J ETAL	10.01
2 CLARK, TERRY J ETAL	20.11
3 SKINNER, DENNIS R ETAL	9.71
4 GUILD, ANN M ETAL	19.83
5 HEINTZ, DENNIS J ETAL	19.78
6 HEINTZ, RODNEY L ETAL	19.97
SECTION 15	
1 PELZ, STEVEN C	5.8
2 STRATHE, TYLER ETAL	6.99
SECTION 16	
1 A&N PROP LLC	19.94
2 RAMSAY, C STEVEN ETAL	7.95
SECTION 18	
1 PRICE LE, DOUGLAS L	10
2 LELAND, ARNOLD J	12
3 MORIVIED, STEVEN MATTHEW ETAL	35.85
4 HELLAND, CHARLES ETAL	5.9
5 SWINE GENETICS INTERNATIONAL	25.01
6 BARTLESON, KRIS D ETAL	9.48
7 ROOD, SHARON K ETAL	11.17
SECTION 19	
1 MCNUIT, JAMES J ETAL	19.89
2 HARMON, SHAWN ETAL	8.26

3 MADISON GIOVANNAZZI FAMILY TRUST	17.44
4 CJS FARMS LP	9.16
SECTION 20	
1 CHRISTOPHERSON, BRUCE ALLAN	24.89
2 CITY OF HUXLEY	15.25
SECTION 21	
1 WESTWOOD CENTER PTMRS LC	23.47
2 WUEBKER, ADAM P ETAL	10.61
3 DANHORST, MARY LYNN	5.2
4 POWELL, THEODORE M	5.13
5 KAMP, MICHAEL EDWARD	20.36
6 JOHNSON, WARREN E	34.83
7 KNUTSON JR TRUST, JAMES D ETAL	6.57
8 PARMENTER, KATHERINE A	23.54
9 BRUNSEN, MEAGAN KN	5.96
10 MILLER, DEREK ETAL	6.84
11 FRIEDRICHSEN TRUST, THOMAS J ETAL	8.37
12 ZIMMERMAN TRUST, MARY KATHLEEN	29.12
SECTION 22	
1 WHYMS, BRIAN	15.2
2 FRIEDRICHSEN TRUST, THOMAS J ETAL	23.14
3 CARBONRY, DONOVAN CARLOS ETAL	10.29
4 MURPHY, JASON ETAL	10.3
5 HEDRICK TRUST, SHAWN	5.43
6 COLE, DIANKE G	19.95
7 LARSON, LEONARD A ETAL	25.48

SECTION 26	
1 HANKS, HAROLD DEAN ETAL	26.65
2 KALSEM, DAVID A ETAL	72.44
SECTION 27	
1 IA NATURAL HERITAGE FDN	9.88
2 ESCHER, LAVARNE	22.31
SECTION 28	
1 MADDOX, ROGER	5.64
2 TRIPLE J AG LLC	8.72
SECTION 29	
1 APLAND, MARILYN J	5.12
2 BLACK TRUST, PATRICIA M	10.85
SECTION 30	
1 YELLOW DENT FARM LLC	6.68
SECTION 31	
1 TALKING BEAVERS LLC	22.58
2 CENTER GROVE ENTERPRISES LLC	14.4
SECTION 32	
1 SHEPLEY TRUST, RENAE S	20.9
2 SHEPLEY, GARY L	15.34
3 EDLEMAN, MARTIN GEORGE	8.62
4 EDLEMAN, MARTIN G	6.6
5 HALL, CHARLES KELLS ETAL	11.84
6 ROSS, JEFFREY ALAN	10.89
7 CJS FARMS LP	12.39
8 VOLKMAN, ANDREW C ETAL	5.95
9 WINDOM, KENNETH E ETAL	5.22
10 HUBER, JACOB J ETAL	12.77
11 MOODY, TODD C ETAL	12.27

SECTION 33	
1 HEGGEN, DANIEL CHRISTOPHER	17.68
2 HEGGEN, DAVID K	12.31
3 CLINTON, MATTHEW ETAL	12.01
SECTION 34	
1 HEGGEN, MARY JANE	6.07
2 NOBILING, GARY LEE	9.02
3 BOWERS, CHARLES A	5.4
4 ACCOLA, DAVID ETAL	14.55
SECTION 35	
1 LARSON, SHANE CHRISTOPHER	12.11
SECTION 36	
1 FREELAND FARM LLC	10.94
2 STOCKHAUSEN, CAME J	11.36
3 CARVER, ROBYN	20.59
4 NESS, RICK S ETAL	7.1
5 SADLER, LARRY J	13.24
SECTION 37	
1 CARVER, ROBYN	20.11
2 NESS, RICK S ETAL	20.27
3 KALSEM TRUST, DARLENE L	25.14
4 CLEMENT, JEFFREY BURTON ETAL	12.15
SECTION 38	
1 WENDT, NOAH R	13.99



Overview



Legend

-  Parcels
-  Lots
-  Townships
-  Sections
-  Quarter Quarters
-  Corporate Limits
-  Road Centerlines

Rebuild the existing three phase power line with taller poles, respacing of poles, new anchors and an increased conductor size. The voltage will be the same at 7200/12470.

1,878 ft



Concerning Assessment Parcels and Platted Lots Within the City of Ames Jurisdiction:

The solid parcel boundary lines represent the legal description as recorded and are not necessarily the official platted lot lines. Dashed lines are official platted lots. If a parcel contains dashed lines, please contact the Ames Planning & Housing Department (515-239-5400) to determine which lines can be recognized for building permit or zoning purposes. If you have questions regarding the legal description or parcel measurements, please contact the Story County Auditor's office (515-382-7210).

Date created: 3/7/2023

Last Data Uploaded: 3/7/2023 1:29:03 AM



Story County Planning and Development
Administration Building
900 6th Street, Nevada, Iowa 50201

Ph. 515-382-7245 Fax 515-382-7294
www.storycountyiowa.gov

MEMORANDUM

TO: Story County Board of Supervisors
FROM: Amelia Schoeneman, Planning and Development Director
RE: Request for Proposals for Disaster Debris Site Management Plan for 60016 160th Street, Nevada, Story County, Iowa
DATE: March 14, 2023

On October 4, 2022, the Board of Supervisors acted to enter into a purchase agreement to purchase the north 20 acres of the property located at the southeast corner of 600th Avenue and 160th Street (60016 600th Ave) in Milford Township. The site is to be used as a debris staging and reduction site for disaster debris including, but not limited to, vegetative debris, construction and demolition debris, and household hazardous waste.

Prior to purchasing the site, staff indicated that a plan was needed for the site's use including plans for appropriately accepting, storing, and handling debris on the site, any agreements with other agencies for final disposal, and plans for any necessary site preparation work. This was to be developed by a consultant.

A previous request for proposals (RFP) for this work included additional work to develop a debris management plan, including information on agreements with other agencies to accept the debris for final disposal and debris collection plans.

No responses to the RFP were received. These plan elements will need to be completed at a later time.

In order to move forward with purchasing the site, staff has reduced the scope of work and is proposing to repost the amended RFP. If approved, the RFP will be posted to the County's website and open until March 29, 2023. Initial site planning work needed to complete the purchase of the site is to be completed by May 22, and this deadline has been included as a requirement of the RFP. The purchase agreement is valid until July.

APPROVED

DENIED

Board Member Initials: _____

Meeting Date: 3.14.23

Follow-up action: _____



PLEASE RECYCLE

REQUEST FOR PROPOSALS FOR DISASTER DEBRIS SITE MANAGEMENT PLAN FOR 60016 160TH STREET, NEVADA, STORY COUNTY, IOWA

Story County, Iowa ("County") seeks proposals and cost estimates for a disaster debris site management plan for the property located at 60016 160th Street, Nevada, Iowa as described in this Request for the Proposal ("RFP").

Sealed proposals

Vendor will deliver one (1) hard copy and one digital format (CD or flash drive) to the following address:

Story County Planning and Development
c/o Amelia Schoeneman, Planning and Development Director
Story County Administration
900 6th Street
Nevada, Iowa 50201

The envelope must be clearly marked "SEALED RFP". The name of the firm and contact person must be listed on the outside of the envelope. Any restrictions on the use of data within proposals must be clearly stated in the proposal itself. Non-disclosure cannot be guaranteed after the selection stage of the procurement due to public record laws.

Proposal Deadline

12:00 PM CST, Wednesday, March 29, 2023.

Proposals received after the proposal deadline will be considered late and will not be accepted. Proposals may be withdrawn and/or modified in writing prior to the submission deadline by the contact person identified by the original submittal. Proposals that are resubmitted must be received prior to the submission deadline. Each vendor may submit only one proposal.

Scope of Services

Story County, Iowa, has entered into an agreement to purchase the north 20 acres of the property located at the southeast corner of 600th Avenue and 160th Street (60016 600th Ave) in Milford Township. See Figure 1. The site is to be used as a debris staging and reduction site for disaster debris including, but not limited to, vegetative debris, construction and demolition debris, and household hazardous waste. Debris from a disaster would be brought to the site by County departments, the public, or a contracted waste collection service, sorted, and processed prior to final disposal at another location.

The site was previously used for stover storage and has a gravel base, as well as a gravel loop drive with access to 160th Street, a gravel County road. 600th Avenue is a paved, County road.

The scope of services is to prepare a debris management plan for the site, including a site plan detailing improvements and site layout necessary to support the proposed use, and meeting all state and federal requirements for debris handling. Debris types to be planned for include white goods/appliances, electronics, construction and demolition waste, vegetative, and household hazardous waste.



Figure 1: Proposed Disaster Debris Site Aerial Image

Specifically, the plan shall include but is not limited to, the following.

- a. The site's baseline conditions, including but not limited to:
 - i. Hydrologic. Topography, drain tiles, culverts, soils, and other factors influencing the runoff of water on the site should be studied.
 - ii. Soils. Existing soil conditions should be established as a baseline for restoration work should site contamination requiring remediation/clean up occur. Soil shall be checked for VOCs or other contamination.
 - iii. Water. Groundwater samples shall be taken to establish baseline for restoration work should site contamination requirement remediation/clean-up occur. Water should be tested for pre-existing contamination.
 - iv. Air quality. Baseline, ambient air quality data shall be taken. Information on prevailing winds and potential to carry particulates and noise shall be provided.
 - v. Topography. The visibility of the site from adjacent properties, including in the case of 24-hour work requiring lighting, shall be studied.
 - vi. Sensitive environmental areas. Any sensitive environmental areas on or off-site that may be affected by the debris storage and reduction activities should be documented and applicable laws for protection/impacts reviewed (e.g. U.S. Army

Corps of Engineers permitting)

- b. A site plan and site improvement plan, based on the established baseline conditions, recommending a site configuration and improvements to prevent contamination of the site and neighboring properties, ensure efficient operation, reduce and mitigate impacts on neighboring properties, and meeting all applicable state and federal rules/laws/policies*, including, but not limited to:
- i. Berms/perimeter barriers and screening
 - ii. Locations for burning and other debris reduction work
 - iii. Fill/grading/gravel needed
 - iv. Monitoring platforms/locations
 - v. Containment and secondary containment improvements/structures/mechanisms for proper collection and storage of anticipated debris streams
 - vi. Location and size of different debris piles that allow adequate separation for safety and access, including segregation of materials within one debris stream (e.g. layout and spacing of different types of household hazardous wastes)
 - vii. Traffic circulation plans
 - viii. Dust control plans

*Applicable state and federal rules/laws/policies may include state (Iowa Department of Natural Resources (DNR), the Historic Preservation Office in the Iowa Department of Cultural Affairs, etc.) and federal (Department of Transportation, Environmental Protection Agency, etc.) regulatory requirements/laws including, but not limited to state code and state administrative code, the Clean Water Act, National Historic Preservation Act, Clean Air Act, National Environmental Policy Act, Resource Conservation and Recovery Act, Fish and Wildlife Act, Wild and Scenic Rivers Act, Endangered Species Act, and the Iowa DNR Policy on Open Burning of Disaster Debris

The Consultant, based on their professional expertise, may also propose additional/alternative plan components or factors to be studied to achieve the goal of having an operational disaster debris site and plan for debris collection, reduction, and final disposal to speed recovery from disasters and meeting all applicable state and federal requirements.

Conceptual Plan

The Vendor shall provide a Conceptual Plan, including a detailed statement of work for the product/services believed to be appropriate for Story County, addressing the Scope of Services detailed in this RFP as well as Capabilities and Warranty and Maintenance, as applicable.

The Conceptual Plan should indicate the following, at the minimum:

- Vendor name, address, and names of primary contacts.
- Outline personnel skills and services that distinguish the Vendor, incorporating appropriate staff profiles and a description of specific staff that will comprise the project team for this assignment. The staff profile should describe the Vendor's experience in providing services to the public sector, jobs of similar size(s) and provide applicable certification for staff members involved in the process.
 - Restatement of services required (four pages maximum): attach a restatement of the proposed agreement that outlines its objectives and scope as perceived. Do not repeat the Scope of Services or Detailed Task Description, but elaborate on the tasks, conditions, or other specifics deemed significant and necessary to demonstrate a complete

understanding of the technical and substantive issues to be addressed, including the following:

- A statement of the Consultant’s understanding of the project that demonstrates knowledge of the project requirements.
- Proposed project approach, including timelines and description of the Consultant’s technical approach to the project, including an outline of the sequence of tasks, major benchmarks and milestone dates.
- Samples of related/comparable past projects that would serve as examples of experience and expertise necessary for this work.
- Evidence of ability to work within tight time constraints.
- Provide the earliest date available to assume these duties.
- A proposed fee structure (cost per hour), based upon the plan of work proposed by the Vendor.
- Three (3) references that are to be included with the proposal.

Evaluation Criteria

Story County will analyze and evaluate all properly submitted proposals in response to this request using the “Evaluation Criteria” listed in this RFP to rank all Consultants. Top scoring Consultants will be chosen for further evaluation, which may include interviews and presentations with those firms. Each proposal will be evaluated based on the Evaluation Criteria listed below. Proposals will be ranked in order of the highest numerical score first. Story County may select as many of the top-ranked Consultants as it deems necessary for inclusion within the negotiating list.

Story County will evaluate all proposals based on the following:

- Experience and Past Performance
- Company Organization and Qualifications
- Restatement of Services
- Cost

Submittal Process and Details

All proposals must be submitted as detailed in the manner described herein. Exceptions nor extensions to established deadlines will not be granted.

Story County will not meet individually in person or via other means with potential contractors.

Story County will be accepting questions from March 14 through 5:00 PM, March 21, 2023, regarding this RFP. Please submit questions via email to Amelia Schoeneman, Story County Planning and Development Director, at aschoeneman@storycountyiowa.gov. Written responses will be published on Story County’s website at www.storycountyiowa.gov and distributed to those who submitted questions no later than 5:00 pm, March 24, 2023.

Estimated Timeline

Release RFP—March 14, 2023

Questions due to Story County—Prior to 5:00 pm, March 21, 2023

Story County Responses published—Prior to 5:00 pm March 24, 2023

RFPs Due—Prior to 12:00 pm Wednesday, March 29, 2023

RFPs Reviewed—March 29-April 4, 2023

Board of Supervisors consultant selection—April 11, 2023

Contract development—April 11-25, 2023

Board of Supervisors action on contract and effective start of contract— April 25, 2023
The above dates are subject to change at the discretion of Story County.

Story County reserves the right to reject any and all proposals received as a result of this Request for Proposal. If a proposal is selected, it will be the most advantageous regarding quality of service, the Vendor's qualification, capabilities to provide the specified service, and other factors that Story County may consider. Story County reserves the right to waive or not waive informalities or irregularities in proposals or proposal procedures, and to accept or further negotiate cost, terms, or conditions of any proposal determined by Story County to be in the best interest of Story County even though not the lowest bid.

The price quotations stated in the Vendor's proposal will not be subject to any price increase from the date on which the proposal is opened by Story County to the mutually agreed-to date of bid. An official authorized to bind the Vendor to its provisions for at least a period of 90 days must sign proposals. Failure of the successful Vendor to accept the obligation of the bid may result in the cancellation of any award. A service contract will be executed between Story County and the awarded Vendor.

Work Product and Deliverables

The final report should be presented to the Story County Board of Supervisors at a regularly scheduled meeting, and delivered to the Story County Planning and Development Director both as a PDF file and in hard copy consisting of seven (7) copies. An electronic copy of the final report presentation materials must be provided as well.

Due to time constraints related to the purchase agreement for the property, the plan shall be delivered to the Story County Planning and Development Director electronically by May 22, 2023, and be presented to the Planning and Zoning Commission and Board of Adjustment at their regularly scheduled meetings in June as part of an application for a conditional use permit for the site.

The selected Vendor may not subcontract any of the work specified in this RFP without prior written consent of Story County.

Insurance

Vendor shall take out and maintain during service to the County under a contract such public liability and property damage insurance as shall protect Vendor, its subcontractors, and the County from claims for damages for personal injury, including accidental death, as well as for claims for property damage, which might arise from operations under its contract with the County, whether such operations be by Vendor or its subcontractor, or by anyone directly or indirectly employed by either of them. All insurance policies shall be issued by responsible companies who are acceptable to the County. The Vendor shall not cause any insurance to be canceled nor permit any insurance to lapse during the life of the contract with the County. Vendor shall indemnify and hold County harmless from any damages, cost, claims, or expenses which may arise as a result of any failure on the part of the Vendor to provide accurate and/or complete data information to the County as outlined and required by the Terms and Conditions of its contract with the County.

Form of Consultant Services Contract is Provided as Appendix A.

Appendix A
Consultant Services Contract

Contract for _____

THIS AGREEMENT is entered into by and between Story County, an Iowa Municipal corporation, whose mailing address and telephone number is 900 Sixth Street, Nevada, Iowa 50201, telephone 515-382-7200, hereinafter referred to as "County", and _____, hereinafter referred to as "Provider", whose mailing address and telephone number is _____, telephone _____.

1. **PURPOSE AND INTENT.** The purpose of the agreement is for the Provider to

2. **FEES, EXPENSES & COMPENSATION.** Provider may charge a maximum hourly fee of \$ _____ for professional services necessary in the terms of this Agreement. Provider may bill County for travel expenses at the rate of not more than _____ per mile, which shall be limited to actual mileage incurred to perform necessary tasks required to reach the County's objective under this Agreement. Provider may not bill or receive compensation from County for time spent traveling. All invoices must specify the invoice total and time period covered and detail the work performed or expense incurred per this Agreement. Provider agrees that the hourly fee and mileage expense shall be Provider's sole compensation for professional services and work performed because of this Agreement.

Provider understands that the County reserves the right to request additional specific information in accessing the accuracy of claim information.

3. **INDEPENDENT CONTRACTOR.** It is understood that Provider is an independent professional contractor and that Provider will not in any event be construed or hold itself out to be an employee or agent of the County. It is further agreed that at no time will the Provider or the work efforts of the Provider be under the supervision or control of the County, although Provider agrees to comply with all reasonable requests and regulations applicable to any other business invitee of the County. It is also agreed that Provider, as an independent contractor, is not restricted to working exclusively for the County during the term of the Agreement.

4. **INSURANCE & TAXES.** Provider is responsible for Workers Compensation, Disability, Unemployment, Automobile Insurance, and any other insurance required by the State of Iowa and will provide certificates of insurance to the County on an annual basis. Provider is also responsible for any payment of State and Federal taxes and any other applicable tax. Provider is not eligible for any benefits the County may provide for its employees.

5. **CONFIDENTIALITY.** Provider agrees to comply fully with confidentiality in compliance with all laws and regulations regarding protected health information.

6. **TERM AND TERMINATION OF AGREEMENT.** This agreement is effective on the ____ day of _____, 20__ for a period of ____ year(s). The County may terminate this agreement immediately upon Provider's refusal to, or inability to perform under the agreement or Provider's breach of this agreement. Either party may terminate this agreement for any reason, without cause, by giving 90 days written notice to the other party.

7. **ACCESS TO BOOKS AND RECORDS.** Unless otherwise required by applicable laws, Provider shall allow the County access to all books and records for the purpose of auditing or reviewing Provider's claims, upon request by the County. Provider's failure to provide access under this section shall constitute a material breach of the agreement.

8. **REQUIREMENTS.** Provider hereby agrees to perform all duties in accordance with all state and federal laws and regulations. Provider assures that no person shall be on the grounds of race, color, national origin, or sex, as provided by Title VI of the Civil Rights Act of 1964 excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under this program or activity. Failure to perform duties in accordance with the applicable laws and regulations shall be considered a material breach of this agreement by the Provider.

9. **EXTENSION.** If mutually agreeable to County and Provider, this Agreement may be extended. Such extension will be documented by written amendment, duly signed and dated by both parties.

10. **ASSIGNMENT.** Neither party to this Agreement may assign, sell or transfer any part thereof to any other firm or entity without first obtaining the written permission of the other party hereto.

11. **APPLICABLE STATE LAW AND WAIVER OF FEDERAL REMOVAL.** This Agreement has been negotiated, executed, and delivered in the State of Iowa. The parties hereto agree with all questions pertaining to the validity and interpretation of this agreement will be determined in accordance with the laws of the State of Iowa in Story County, Iowa. The parties hereby waive removal of any issue hereunder to the federal courts.

This agreement and referenced attachments constitute the entire contract of the parties hereto and supersedes any prior agreement between the parties.

STORY COUNTY, IOWA (County) _____ (Provider)

By:

By:

Chairperson of the Board of Supervisors

Dated: _____

Dated: _____

Dated: _____

RFP Response for Planning Consulting Services for the Implementation of the Housing Action Plan



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Conceptual Plan

Contact Information

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Community Development (MIPA)
420 Watson Powell Jr Way, Suite 200
Des Moines, IA 50309
515-334-0075

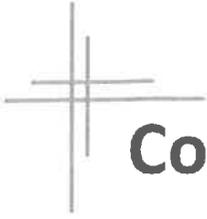
Project Manager and Primary Contact
Lucas Young, Senior Planner
lyoung@dmampo.org
515-644-6337



The Mid-Iowa Planning Alliance for Community Development (MIPA) proudly responds to the Request For Proposal for planning consulting services for implementation of the Story County Housing Action Plan. MIPA is prepared to move forward with the implementation starting March 14, 2023.

MIPA is a federally designated Economic Development District encompassing Boone, Dallas, Jasper, Marion, Polk, Story, and Warren Counties. MIPA member governments include both counties and cities in the 7-county area. MIPA is governed by a board consisting primarily of representatives from each member jurisdiction. The aim of MIPA is to support economic and community development and provide assistance to members. MIPA offers grant writing and staff support to members free of charge but is also available for projects on a contractual basis. Because MIPA exists to serve its member communities, assistance is provided as close to actual cost as possible. The implementation of the Story County Housing Action Plan is a perfect example of the type of project that MIPA can execute on a contractual basis.

MIPA is currently housed within the offices of the Des Moines Area Metropolitan Planning Organization. With shared space, MIPA staff is able work collaboratively with a diverse group of planners and regional professionals. The knowledge, support, and experience provided in a shared workspace is invaluable. Furthermore, MIPA and the MPO can work together to ensure coordination on overlapping regional initiatives.



Conceptual Plan

MIPA is a young organization with a staff that has a long history of plan creation and implementation, community support, and regional development. Staff frequently convenes and facilitates groups and committees with the aim to develop a product with consensus. In recent history staff has prepared housing needs assessments, comprehensive plans, hazard mitigation plans, and more. Staff has holistically organized stakeholder committees that include government leaders and staff, community and business leaders, school districts, public health staff, and of course, the general public for numerous efforts. MIPA staff takes pride in providing a professional product to our members.

There are several examples of projects that are relevant to the effort to implement of the Story County Housing Action Plan. MIPA staff has created and implemented significant, complex, and multijurisdictional programs and projects. Each of the following projects is a point of distinction for staff. Most, if not all, would not exist if it were not for the expertise, persistence, and sheer determination of staff. Two of the examples stand out as significant regional efforts to add new services and resources in an area that was previously left behind (Creation of MIPA and CIHTF). The other examples provide insight into the variety of efforts and projects that have been implemented by staff. More importantly, each example shows that the staff at MIPA understand the demands of implementing the Story County Housing Action Plan.

The examples include:

- Mid-Iowa Planning Alliance for Community Development (MIPA) – Creation
- Central Iowa Housing Trust Fund (CIHTF) – Creation and Administration
- Story County Housing Trust (SCHT) – Administration
- Marion County Zoning Ordinance Update





Conceptual Plan

Mid-Iowa Planning Alliance for Community Development (MIPA) – Creation

Background

The creation of MIPA was born out of necessity and opportunity. The staff at the Des Moines Area MPO identified the need for more community support in central Iowa. The 7-county MIPA region was the only area in Iowa without an Economic Development District (EDD). Across the state and country EDDs receive an annual allocation to use for local planning and economic development. Additionally, these districts can apply for funds from the Economic Development Administration and other entities. By not having an EDD, the 7-county central Iowa region has likely missed out on millions of dollars in funding.



The opportunity arose during the pandemic to form the EDD. DMAMPO staff were able to communicate with every county and city in the 7-county central Iowa region to build consensus and buy-in. Convincing urban and rural communities that they could both benefit from an EDD was a task in and of itself. Ultimately, the DMAMPO staff was successful in building and implementing the 7-county EDD and MIPA was formed.

MIPA has been one of the most significant regional accomplishments in decades that directly supports the communities of central Iowa. The DMAMPO staff were the drivers in its creation and are now ensuring its success and providing MIPA staff support and guidance.

Relevance

For Story County, the staff that pushed for the creation of MIPA will now serve as a guide and leaders during the implementation of the Housing Action Plan. Working on efforts to improve the 7-county MIPA region is the goal. MIPA would not exist and MIPA would not be able to respond to this RFP and serve Story County without the efforts of current MPO and MIPA staff.

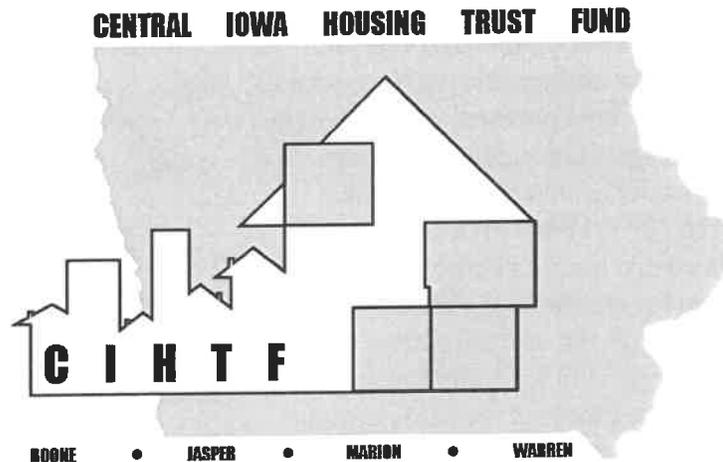


Conceptual Plan

Central Iowa Housing Trust Fund (CIHTF) – Creation and Administration

Background

The creation of the CIHTF in 2019 was a substantial leap forward in adding housing focused services and resources in central Iowa. Prior to its creation, Boone, Jasper, Marion, and Warren Counties were the only counties in Iowa without a local housing trust fund. Local housing trust funds had been in existence in Iowa for more than 15 years before these counties were connected.



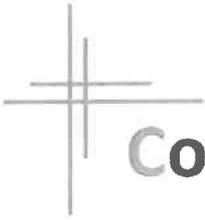
The creation of the CIHTF was not an over-night project. Andrew Collings was known to most communities as mainly a transportation focused figure and only had connections to a handful of folks who served on other regional boards. In essence, Andrew had to sell this new multi-county cooperative entity across the region. Andrew spent time communicating, presenting, and ensuring stakeholders were all in agreement on the proposed organization.

Even more impressive was Andrew's efforts with the state. Program guidelines mandated regional based housing trust funds be part of a council of government and required the counties to be contiguous. Neither were present in central Iowa. Andrew made the pitch to state program managers that this area could be successfully served by a local housing trust fund and would not need to meet the council of government or contiguous county requirement.

Today, the CIHTF is successfully administered by Andrew and other staff. The success is evident with more than \$1.5 million in outside funds invested in the region over the last 4 years.

Relevance

This is a prime example of the emphasis staff has placed on housing in the central Iowa region. The inception, formation, and implementation of the CIHTF helps address one of the most significant challenges of the region, housing. Assisting communities with their housing needs is exactly what the Housing Action Plan aims to accomplish.



Conceptual Plan

Story County Housing Trust (SCHT) – Administration

Background

The Story County Housing Trust was formed about 6 years ago with the mission to address the housing needs of low-income persons in Story County. As an organization they have been very successful by investing more than \$630,000 in state and local dollars in affordable housing activities. For more than 2 years staff has administered the SCHT. After the creation of the CIHTF, it was a logical fit for staff to also serve as administrator of the Story County Housing Trust. Over the last two years, strong relationships with local stakeholders have been developed and continue the mission of the SCHT.

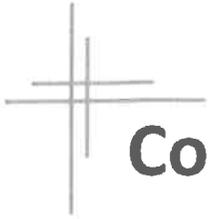


Story County Housing Trust

The SCHT has also received ARPA funding from Story County to implement housing initiatives that further the purpose of the organization. In particular, the Homes for Iowa project will help improve the supply of affordable housing in Story County. One goal of the project will be to build at least one house in the county outside of Ames every year.

Relevance

The knowledge gained from interactions with the Story County Housing Trust will be huge asset during the implementation of the Housing Action Plan. Staff has been able to glean significant local housing information. The synergies between the SCHT, MIPA, and the implementation of the Housing Action Plan are plentiful. The ability to have staff in the office that is implementing the action plan and assisting the SCHT board with day-to-day operations will help to ensure overlapping goals of the Housing Action Plan and the SCHT are compatible.



Conceptual Plan

Marion County Zoning Ordinance Update

Background

In 2021, the Marion County Supervisors identified a need to make significant modifications to their zoning ordinance. Several issues were identified including no reference to large scale renewable energy and general inconsistencies. Marion County sought a local partner that could make the document more user friendly and ensure the ordinance was better serving the needs for the county. MIPA staff was able to provide them with the necessary background and zoning ordinance revision experience.



The review of the existing Marion County Zoning ordinance was the most important element of the project. Marion County staff had major issues with existing language versus existing policies and practices. Identifying the inconsistencies and ensuring the new language mimicked state law and county guidelines was key. The goal of MIPA staff was to make changes that would be logical and understandable for the end user.

Meetings with supervisors, county staff, and members of the planning and zoning commission led to a well thought out zoning ordinance. The result is a document that is more user friendly for county staff and property owners.

Relevance

This is an example of how staff coordinated with county staff, political leaders, and the public to ensure a sensitive issue like zoning could be successful. The revisions have been adopted and are working to better serve the staff and residents of Marion County.



Work Plan

Work Plan & Priority Setting Process

The implementation of the Story County Housing Action Plan is harmonious with the efforts of MIPA. MIPA was formed to be the go-to location for cities and counties in central Iowa for grant writing, grant administration, community development assistance, help with planning and zoning, and to work on cooperative efforts like housing and transportation. MIPA would like to continue the growth in the region and be a partner with Story County to implement the Housing Action Plan.

As previously described, staff is well versed in the creation and implementation of large projects. Staff can execute difficult and complex projects and programs within required timelines while attaining expected results. A successful history in community efforts and regional solutions is what has guided staff. Additionally, MIPA can understand individual community needs and incorporate regional collaboration when possible.

The Story County Housing Study sums it up best when it says, “Housing impacts the quality of life for residents in Story County, for people interested in moving to the area, and for businesses seeking to recruit (and retain) employees.” Housing impacts all and it takes an effort by all to impact change on the system. No one policy change or program implementation will be the solution. No silver bullet exists to address housing needs. Issues outlined by the Story County Housing Study and the work list formulated in the subsequent Housing Action Plan are a great way to move the needle in a positive direction for Story County. MIPA would like to be your partner in this process.

The demand from Story County in this effort is significant. The Housing Action Plan will require many hours, especially on the front end of the project. The tools labeled as *evaluation* in the following tables will work to lay the groundwork and to develop the subsequent tools. The initial evaluation phase will pull together much of the needed information that exists for each community. MIPA is positioned to handle these demands.

The general day to day execution of the Housing Action Plan will take place from the MIPA office at the Des Moines Area MPO. However, one-on-one meetings with local leaders and stakeholders may be required in person. As such, we may request a meeting space in a central location such as the Story County Administration Building. The space does not need to be a permanent but rather a “go-to location” in Story County as situations require.



Work Plan

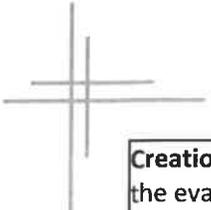
The tables on the next few pages list the tools from the Housing Action Plan and are organized and prioritized as a way to group together overlapping and similar activities. The tools are organized into three distinct groups: evaluation, policy creation, and program creation. The tools as part of the evaluation segment will need to happen before the policy or program creation segments can begin. The evaluation stage will allow for interaction at the local level and provide an opportunity to create a rapport with community stakeholders. Once the evaluation stage is complete the tasks outlined in the policy creation and program creation stages can commence.

The work product will generally follow the order of tools listed on the following pages. The idea would be to work on multiple tools at the same time, especially the tools that are interconnected and have overlapping solutions. The tools are not individual standalone projects but a wholistic ever evolving to do list. The order will change, some items will get started at the front end of the process and wrap up later in the process.

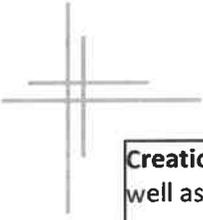
The end date of each tool depends on how each individual project proceeds since many of these tools identified are interrelated. The result is that given the contract window the intent is to bring each tool to completion. MIPA recognizes that there are some tools that may not be fully implemented because the ability to implement them are outside of MIPA's and Story County's purview. For those tools, MIPA will move each item to a conclusion point that will either complete that tool or allow that tool to successfully move forward when the non-MIPA and County decision makers can act.



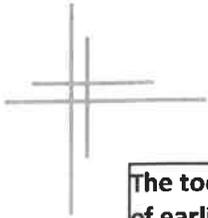
<p>Evaluation: The following tools will generally provide a good inventory of the conditions in each community. Once identified the implementation of programs, processes, and policies can move forward. The inventory of property and policies will serve as the baseline for implementation of the other tools and will ensure success of other tools.</p>	
Tool	Comments/Process
<p>Tool 1.a-h Upon identification of available sites, pre-purchase Homes for Iowa houses for placement on sites. Development of eligibility requirements for purchase of the properties as well as individual and community financial contributions must be determined as part of the overall process.</p>	<p>The Story County Housing Trust is actively working to complete this now. Staff is overseeing this activity as part of our administration of the Story County Housing Trust.</p>
<p>Tool 1.a-f Land Assembly. Develop an inventory of Public-Owned Lands, identifying surplus, unused, or underused public lands or sites for reuse as housing.</p>	<p>Compile a community-by-community inventory of public land and work to expand existing lists compiled by county staff.</p>
<p>Tool 1.a-i Land Assembly. Infill Opportunities, identifying vacant lots within communities, prepare a redevelopment plan for clustered sites to guide developers and builders.</p>	<p>Compile community specific inventories. Assemble and market appropriate sites. Work with land developers and other stakeholders to create a plan for development, as appropriate.</p>
<p>Tool 3.b-a Evaluation of potential reuse space in downtown and commercial buildings and spaces (this includes the potential funding mechanisms available to jurisdictions to support such efforts.)</p>	<p>Discuss downtown development with community leaders. Share existing state sponsored funding opportunities. Utilize existing resources within MIPA to secure funding.</p>
<p>Tool 3.e-a Identify strategically placed but underdeveloped properties and determine what barriers exist to developing desired housing types.</p>	<p>Once property inventories are complete, specific property barrier info can be compiled.</p>
<p>Tool 4.a-a Identify and develop partnerships with organizations that provide or support low income, workforce, and senior housing as well as other populations with unique housing needs.</p>	<p>Gather and connect with Story County, regional, and statewide organizations. Utilize existing forums and connections to establish partnerships.</p>
<p>Tool 6.a-a Develop database of existing ordinances from communities in Story County. Using these resources, cities should establish codes that are most appropriate for their community. Development of similar ordinances across the County can create an easier building environment for developers.</p>	<p>Gather documents and digitize as necessary. Will work to expand existing databases created by county staff. Suggest best practices and ensure development and growth compatibility.</p>



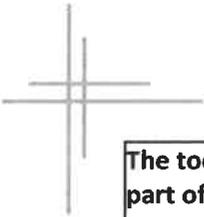
<p>Creation of Policies: The following tools will require development based on the steps outlined during the evaluation stage. The policies will incorporate research, best practices, and what is best for Story County.</p>	
Tool	Comments/Process
<p>Tool 3.a-a Create and act on new policies around incentives and financing mechanisms to target missing product types.</p>	<p>Need to identify current policies and how stakeholders can expand offerings. MIPA staff has knowledge of possible funding.</p>
<p>Tool 3.c-a Evaluation of zoning requirements and revisions necessary to support ADUs and provide pre-approved plan sets for ADUs. Contract with appropriate design professionals to create package plans.</p>	<p>Prepare model ordinance for ADUs. Package plans will need to be evaluated for effectiveness in adding additional housing units needed in Story County communities. Use existing resources like ISU College of Design for plan designs.</p>
<p>Tool 4.d-a Develop a comprehensive funding strategy and guide identifying current resources available for affordable housing that addresses current and potential sources of funding and how the funds should be spent.</p>	<p>Use information gathered in the evaluation process to ensure completeness. MIPA will work to identify resources and secure them as needed.</p>
<p>Tool 3.b-b Identify partnerships to develop a Resource Guide to assist communities in the potential opportunities and how to evaluate properties, including examples and case studies.</p>	<p>Especially in small towns, it is important to know who has the information. Getting that info in the correct hands will be imperative. Staff will prepare guides for communities to assist with implementation.</p>
<p>Tool 6.b-a Development and establish jurisdiction-specific administrative site plan approval processes applicable when housing meets jurisdictional comprehensive plan goals and targeted housing needs.</p>	<p>Creating ways to make zoning processes smoother will help advance new development. Staff will work to incorporate language as appropriate to each community's regulations.</p>
<p>Tool 6.c-a Reduce parking requirements and/ or consider adoption of parking maximums for residential uses, including for multi-family developments.</p>	<p>Providing insight into the pitfalls of excess parking and parking lots will make this an easier sell. Staff has extensive knowledge in this and has pushed for these types of development changes for years.</p>



Creation of Programs: The following tools will require the development of systems and processes as well as relationships to execute the new initiative.	
Tool	Comments/Process
Tool 5.b-b Continue to provide funding for rehab programs for owner-occupied structures and help market existing programs.	This is currently happening via the SCHAT and will continue.
Tool 1.a-g Develop Community Speculative Home Program for jurisdictions with shovel ready sites/infill sites (communities act as the applicant in partnership with developer/builder).	A list of potential sites will already be created. Connecting interested parties will help move the needle. SCHAT resources may be available.
Tool 1.a-e Land assembly. Identify a "Demonstration Pilot Project", working with development oriented local landowners to solidify a legacy project that serves as a demonstration and best practice model.	Finding a situation that can be duplicated among multiple communities will breed success. Much of what is done will be decided by how Tool 1.a-g is completed.
Tool 1.a-d Infrastructure cost-sharing. Explore the creation of partnerships and programming that allow local jurisdictions as well as non-profits and other third parties to partner with developers/builders for the cost-share of infrastructure installation costs associated with affordable housing construction.	Making infrastructure affordable makes new development affordable. Make sure growth and development fits appropriately with existing and planned infrastructure. MIPA will assist as needed.
Tool 5.b-f Establish a program to preserve and maintain healthy and viable manufactured home parks.	Work to find a local champion and have the groundwork in place, if and when, a park becomes available for sale. The SCHAT has expressed interest in moving this forward as well.
Tool 5.b-e Review and establish a homebuyer assistance fund grant/forgivable loan program for entry-level homeownership opportunities, providing funding for down payment and closing cost assistance. Income eligibility would require households with incomes at or below 80% of the area median income, and would apply for first-time homeowners and/or those not owning a home within the last three years.	Some programs currently exist. It would be best to ensure lending institutions are making the programs available. The SCHAT has expressed interest in supporting this initiative.
Tool 6.a-b Develop a plan for adapting vacant commercial space into housing.	This will likely require zoning ordinance changes and buy-in from property owners. MIPA will identify resources available.
Tool 5.b c Market existing energy efficiency and emergency programs throughout Story County. Review ideas for expanding the program to include offering to first-time home buyers and the senior residents.	Work with contractors and providers to identify gaps. Work with stakeholders to find creative solutions.
Tool 5.b-g Establish and actively promote home-buyer education and financial literacy programs.	There are many knowledgeable individuals on this topic in Story County. The MIPA will partner with stakeholders to prepare and disseminate information and resources.



The tools below are classified medium timeframe. The development of the tools will be likely as part of earlier efforts.	
Tool	Comments/Process
Tool 1.a-j Establish a Lending Consortium, identifying the potential roles or established organizations, including, but not limited to, the Story County Housing Corporation and Able Up Iowa.	Such an effort will help to share the liability and reduce the risk. MIPA will assist in identifying startup funding opportunities.
Tool 1.a-k Review benefits and processes for Story County Housing Trust to become a certified Community Housing Development Organization, and if proven a beneficial path to pursue, go forward to seek certification.	Serving as the staff for the SCHT, we will help drive this discussion.
Tool 2.a-a Create a special assessment guide/toolkit for communities and developers/builders.	Simplified and consistent information will enable duplication of development in different parts of the county. Staff will develop guides and toolkits as appropriate.
Tool 2.b-a Review and consider a revolving infrastructure loan program to which communities may apply for funding to be used to front-end a portion of public improvements, repaid over a longer period through a second mortgage on the property or deferred payment until sale of the house when it becomes due.	Reducing risk to the developer is essential. Efforts will be focused on making the program equitable amongst all communities.
Tool 3.a-b Evaluate the potential to provide funding for non-profit organizations to buy income-restricted units proposed to be converted to market rate housing.	Will need to identify the properties that have the best potential for change in the near future. Will work with local and regional organizations to find funding streams to ensure it works to benefit the residents.
Tool 3.a-c Provide funding for special needs residents to purchase housing through nonprofit partnerships.	Engage care takers and marginalized populations to identify opportunities for unique programs and implementation.
Tool 3.a-d Evaluate opportunities to create market rate and affordable senior housing investments and developments.	Identify opportunities by engaging sector specific organizations and staff. Work with industry leaders to engage builders and other land developers.
Tool 3.b-c Evaluation of zoning requirements and revisions necessary to support potential reuse and adaption of spaces.	Work with communities to update development regulations to ensure efficient reuse/adaption of buildings.
Tool 3.e-b Review the potential and consider establishing incentives for small-scale development.	Work with communities on localized incentives through existing programs and organizations.



The tools below are also classified medium timeframe. The development of the tools will likely be part of earlier efforts.	
Tool	Comments/Process
Tool 3.e-c Explore the creation of Community- Specific Design Guidelines Manual to preserve existing neighborhood character. Through a Request for Information process, identify appropriate design professionals with the necessary skillsets to create manuals and identify potential costs.	Evaluate what communities' characteristics are important and ensure historic neighborhoods in Story County are maintained. Leverage existing resources such as ISU College of Design.
Tool 3.e-d Explore the creation of community- specific property acquisition and management policies for the public sector and private entities.	Create a common strategy throughout the county that ensures replicability of projects in different parts of the county.
Tool 3.e-e Explore the creation of a package of example site plans and products that will get approved, removing a level of risk from the developer/builder. Through a Request for Information process, identify appropriate design professionals with the necessary skillsets to create manuals and identify potential costs.	Work with stakeholders to identify existing information. Leverage existing resources such as the ISU College of Design.
Tool 4.b-a Pre-packaged site plans and RFPs. Show what will get approved and trigger interest by potential investors. Through a Request for Information process, identify appropriate design professionals with the necessary skillsets to create packages and plans and identify potential costs.	Secure existing resources from stakeholders and work with professionals to customize offerings to communities.
Tool 6.d-b Evaluate lot size/setback reductions- Focus on design, not density. Communities should consider reducing minimum lot size requirement.	No one policy will work county-wide. Each community has developed differently over time, and this will require a community by community approach. Leverage staff expertise to incorporate language as needed.
Tool 6.d-c Determine what incentives are needed that maximize returns on investments.	Engage stakeholders and staff to identify needs to then customize incentives.



The tools below are those in the long-term timeframe. The development of the tools will be successful once other phases of the plan are implemented.	
Tool	Comments/Process
Tool 2.b-b Develop a Speculative Financing Revolving Loan Fund, providing funding to make partial construction loans to contractors for new speculative homes. Contractors or developers can receive a loan of up to a pre-defined amount towards constructions costs at a pre-established low interest rate.	Identify sources of funding. Determine if it should be a countywide effort or community based.
Tool 3.e-f Encourage public/private partnerships for the purchase and/or acquisition of abandoned/vacant properties for affordable housing, following procedures through established property acquisition and management policies.	Bring parties together and prove there can be a profit in every corner of county. Diversifying risk among multiple parties will improve chances for success.
Tool 4.b-b Pre-packaged site plans and RFPs. Provide technical assistance and create a mentoring network for less experienced local investors or community members interested in community projects.	Mentorships with a mindset of “What’s best for Story County?” will ensure investments will be community driven and profitable for everyone. Staff will engage existing networks to provide assistance.



Project Team

Lucas Young
Senior Planner

Lucas will serve as the day-to-day contact for the project. Lucas is well suited for this effort requiring skills in both housing and planning. Lucas carries a degree from Iowa State University in Community and Regional Planning. He has served as a planner in rural Iowa where he dealt with the ever-growing needs in small towns. While working in rural Iowa, Lucas administered CDBG housing rehabilitation programs where he inspected homes, prepared bid specifications, and worked with contractors to ensure completion. Lucas has also written comprehensive plans, zoning ordinances, and grant applications. Lucas has also worked in the private sector. His most recent role in the private sector was business and sales manager for a modular and manufactured home retailer. There he worked with customers, home manufacturing companies, and subcontractors. In his role he also served as draftsman, assisted in speculative construction projects, and served as project manager for special projects. Lucas has a great blend of knowledge to move the implantation of the Housing Action Plan forward.



Hands on Experience and Notable Projects

- Comprehensive plan development
- CDBG grant administration
- Grant writing
- Routine customer and contractor interaction
- Construction project management
- Site plan review
- Bid document creation
- Planning and Zoning Commissioner, 8 years
- Marion County Zoning Ordinance Update



Project Team

Caleb Knutson **Senior Planner**

Caleb is the staff planner for MIPA. Caleb has a diverse background in economic development and community engagement. Notably, Caleb served as city planner for Marshalltown, a community of more than 25,000 residents. As city planner he successfully led the effort to rewrite the community's archaic and ineffective zoning ordinance. Caleb is active in several statewide initiatives focused on rural issues and ensuring every resident has an unencumbered path to success. As a former city planner, he will be invaluable with the development of new code language and efforts outlined in the Housing Action Plan.



Hands on Experience and Notable Projects

- Had routine interactions with resident, developer, realtor, and business owner zoning inquiries.
- Site plan review
- Building permit review
- Zoning Reviews for Residential & Commercial Projects
- Staff advisor for both Board of Adjustment & Plan Zoning Commission
- Writing of Marshalltown's Zoning Code
- Project Manager for the City of Marshalltown's Development Review Group
- Empower Rural Iowa, Growing Rural Iowa Taskforce member
- Assisted with developing Empower Rural Iowa's Leadership Exchange & Bootcamp curriculum.



Project Team

Andrew Collings, AICP
Principal Planner

Andrew will provide an advisory role through the length of the project and will assist as needed on larger projects. Andrew has over ten years of experience as a planner in Iowa, including over eight in the Des Moines Metropolitan Area. Andrew has created a strong relationship between several groups, government entities, and individuals in central Iowa. While serving the MPO, he has grown the role of the MPO and now MIPA through his efforts. Andrew single handedly created the Central Iowa Housing Trust Fund, forming the organization to include the only remaining counties without a local housing trust fund. Since the creation of the Central Iowa Housing Trust, the state has increased the funding, in part, because the entire state is now covered by HTFs. Andrew has also worked to assist Story County with the administration of the Story County Housing Trust. Andrew has played a large role in the creation MIPA. MIPA provides services and assistance to a region once left to fend for itself. His expertise will be invaluable and cannot be duplicated by any other individual in the region.



Hands on Experience and Notable Projects

- Grant writing
- Data analytics and research
- Administer over \$800,000 in yearly housing funds for low to moderate households for the Story County Housing Trust and Central Iowa Housing Trust Fund.
- Created the CIHTF
- Identified the need to create MIPA and worked with MPO staff to bring it to fruition.
- Developed six comprehensive plans for communities in Iowa.
- Worked with three southern Iowa communities to develop local airport zoning ordinances designed to prevent area hazards from impacting airport operations.
- Melcher-Dallas Zoning Ordinance
- Federal Grant Administration
- Administer the Central Iowa Regional Transportation Planning Alliance (CIRTPA), which awards \$6 Million a year in federal transportation funding.



Budget

With the current scope of work, no subcontractors are planned to be used. MIPA proposes a not to exceed contract amount of \$191,000. This amount accounts for all potential project and administrative support staff costs.



References

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3/9/2023

Information Technology Quarterly Report

March 14, 2023

Firewall Replacement

Both firewalls in Ames and Nevada have been replaced. The new VPN client has been installed and working for both locations. This has replaced the traditional Cisco product we have used in the past at a much lower cost for hardware and maintenance.

MAPSG Equipment Needs

The software updates have been completed on the current hardware to bring us current to the latest fully tested releases. The hardware equipment has been ordered and a partial shipment should arrive later this month. Story County IT will oversee the installation and configuration.

Public Auction

Most of the older technical equipment in cold storage has been sold. We had good success earning almost \$2,000 for the old hardware.

Desk Phone Replacement

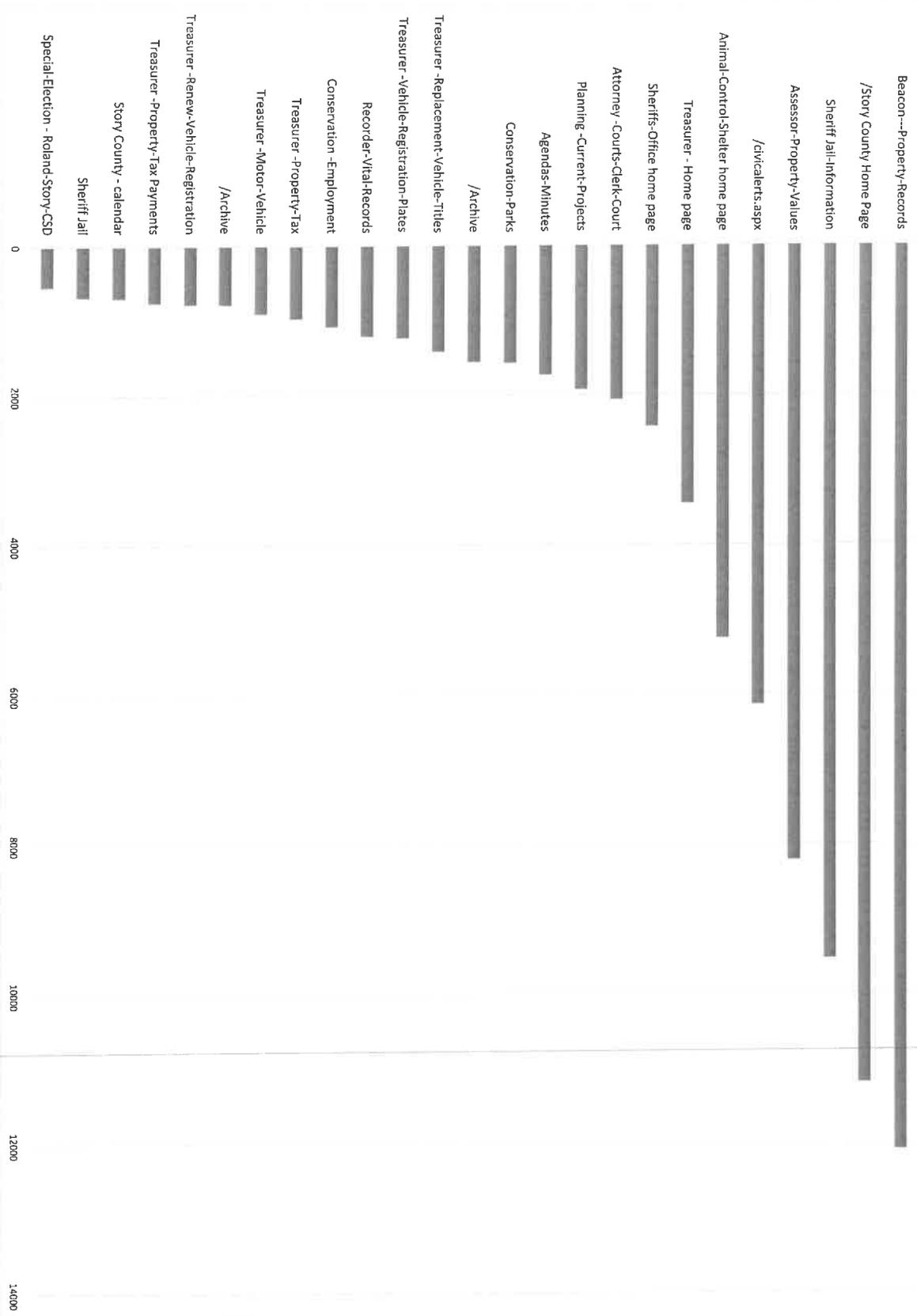
The new phones have been configured and shipped. We will begin installing next week. We plan to start with smaller offices to avoid major downtime and will work out any issues we encounter before tackling the larger offices.

Multi-factor Authentication

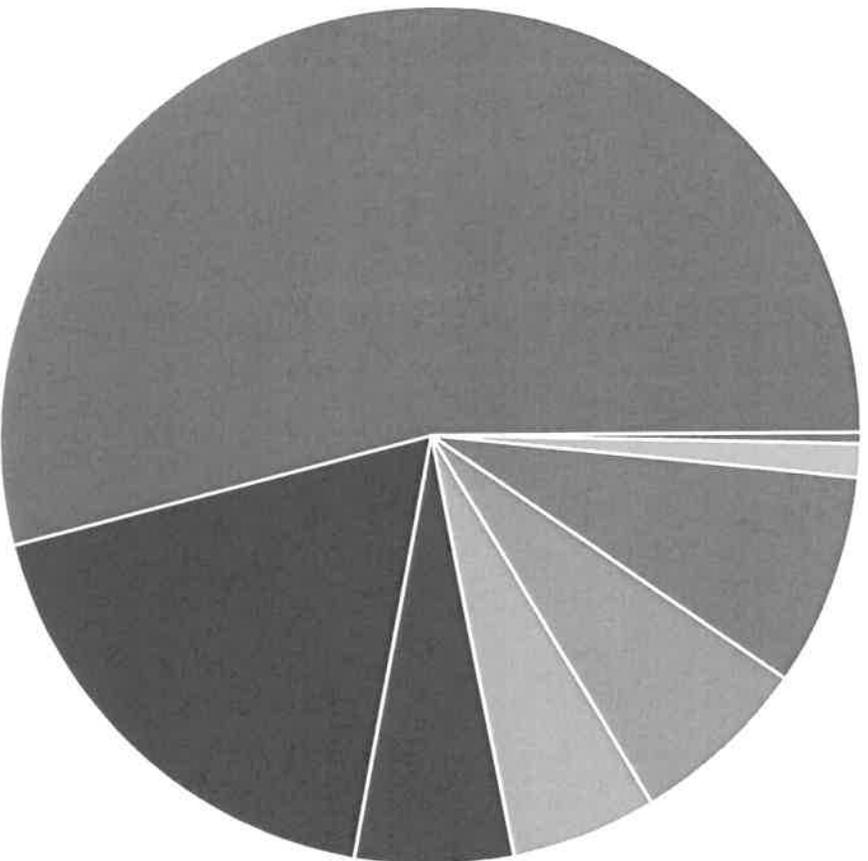
We have scheduled a preliminary meeting on the 23rd of March to go over the scope and installation configurations. Implementation will begin on March 28, 2023. The two options for the second factor will be a code sent to a cell phone or a code sent to a fob.

Other Topics

Unique Pageviews



Service Ticket Categories



- On-Call
- Accounting
- Security
- Requests
- Network
- Account Management
- Phone System
- Hardware
- Software

Service Ticket Categories

