

The Board of Supervisors met on 2/14/23 at 10:00 a.m. in the Story County Administration Building. Linda Murken, and Lisa Heddens, with Murken presiding, Latifah Faisal absent. (all audio of meetings available at storycountyiowa.gov).

ADOPTION OF AGENDA: Heddens moved, Murken seconded adopting the agenda. Motion carried unanimously (MCU) on a roll call vote.

Murken announced there is a special Roland-Story Community School District election today to fill a vacancy on the school board. Polls are open until 8 pm.

BOYS AND GIRLS CLUB ANNUAL REPORT: Ryan Santi, Chief Executive Officer (CEO), thanked the Board for its support. He reported on programs and services, new funding, and facilities.

BOYS AND GIRLS CLUB OF STORY COUNTY AMERICAN RESCUE PLAN (ARPA) 2023 ANNUAL REPORT: Ryan Santi CEO, reported on the \$275,000.00 in ARPA funding awarded in July. The funds have been used to expand programming, infrastructure, and services for school-aged youth. An Operations Director position was created and hired to oversee the award. Information Technology support and new hardware was purchased for both the Nevada and Ames Clubhouses.

MINUTES: 2/7/23 Minutes – Heddens moved, Murken seconded approving 2/7/23 Minutes as presented. Roll call vote. (MCU)

PERSONNEL ACTIONS: 1) pay adjustment, effective 2/12/23, in a) Auditor's Office for Rhonda Sykes @ \$24.80/lump sum. Heddens moved, Murken seconded approving Personnel Actions as presented. Roll call vote. (MCU)

CLAIMS: 2/16/23 Claims of \$515,459.77 (run date 2/10/23, 35 pages, on file in the Auditor's Office) and authorize the Auditor to issue checks in payments of these claims and payment requests from CIDTF (\$10,124.32), BooST School Ready (\$4,849.61), BooST Early Childhood (\$6,769.74), Emergency Management (\$1,205.22), E911 (\$700.35), County Assessor (\$6,322.55), City Assessor (\$44,754.00), Central Iowa Community Services (\$240,603.46). Heddens moved, Murken seconded approving claims as presented. Roll call vote. (MCU)

Heddens moved, Murken seconded the approval of Consent Agenda as listed.

1. Contract Renewal with Finco Tree/Wood Service LLC for firewood sales at Hickory Grove Park campground and Dakins Lake campground
2. Maintenance Agreement for Kardex File Storage in the Recorder's Office with Wil-Equipment, effective 7/1/23-12/31/23, for \$337.50
3. Maintenance Agreement for Kardex Kompakt File Storage in the County Attorney's Office with Wil-Equipment, effective 1/1/23-12/31/23, for \$780.00
4. Maintenance Agreement for Kardex Kompakt File Storage in Human Resources with Wil-Equipment, effective 1/1/23-12/31/23, for \$676.00
5. Permission to use the Story County credit card for domain renewal and theft protection between Story County and GoDaddy, effective 2/23-2/32, for \$188.87
6. Appointment of Linda Murken to the Mid-Iowa Planning Alliance (alternate Leanne Harter) for a one-year term ending 12/31/23
7. Road Closure: #21-31

Roll call vote. (MCU)

ANALYSIS OF SOCIAL SERVICES EVALUATION TEAM (ASSET) FUNDING RECOMMENDATIONS FOR STORY COUNTY FUNDING FOR FY24: Sandra King, Director of External Operations and County Services, reported on recommendations for FY24. The recommendation is approval of \$1,754,573.00 in budgeted items and \$90,719.00 un-allocated. It is further recommended that \$89,330.00 be earmarked for Emergency Shelter services. Hunter stated an additional \$181,650.00 is recommended to be set aside for Emergency Shelter services and that ASSET issue a request for proposals (RFP) for emergency shelter services. Jodi Stumbo, The Bridge Home, shared information regarding Emergency Shelter and increased demand for services. Discussion took place. Heddens moved, Murken seconded the approval of the ASSET Funding Recommendations for Story County Funding for FY24. Roll call vote. (MCU)

THE REQUEST FOR PROPOSALS (RFP) FOR PLANNING CONSULTING SERVICES FOR IMPLEMENTATION OF THE HOUSING ACTION PLAN: Leanne Harter, County Outreach and Special Projects Manager, reported on planning consulting services for implementation of the Housing Action Plan. She provided background information and stated there is a minor change in the timeline; she will return to the Board in March. Heddens moved, Murken seconded the approval of the Request for Proposals for Planning Consulting Services for Implementation of the Housing Action Plan with noted changes. Roll call vote. (MCU)

LIAISON ASSIGNMENTS, COMMITTEE MEETINGS UPDATES, AND ANNOUNCEMENTS FROM THE SUPERVISORS: Both Board members reported on a variety of items.

Heddens moved, Murken seconded to adjourn at 10:28 a.m. Roll call vote. (MCU)

Story County Board of Supervisors
Meeting Agenda
Administration Building
900 6th St., Nevada, IA
2/14/23

1. SPECIAL NOTE TO THE PUBLIC: This Meeting Is Also Being Offered Via Zoom. While Joining Via Zoom, If You Have A Question And/Or Comment, You May Raise Your Hand To Speak During Public Forum Or Use The Chat Feature And The Chair Will Ask The Zoom Moderator To Review All Comments During Public Forum.

Members of the public can participate by using the information below:

To join the zoom meeting by computer, tablet, smartphone:

Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join.

[HTTPS://US02WEB.ZOOM.US/J/89020467327?
PWD=SNNXWfVJN1HYTXVDB3Z3RUPLB2TVQT09](https://us02web.zoom.us/j/89020467327?pwd=SNNXWfVJN1HYTXVDB3Z3RUPLB2TVQT09)

Passcode: 018323

Description: Weekly Board Meeting

Or One tap mobile:

+16469313860,,89020467327#,,,,*018323# US

+19292056099,,89020467327#,,,,*018323# US (New York)

Or join by phone:

Dial (for higher quality, dial a number based on your current location):

US: +1 646 931 3860 or +1 929 205 6099 or +1 301 715 8592 or +1 309 205 3325 or
+1 312 626 6799 or +1 719 359 4580 or +1 253 215 8782 or +1 346 248 7799 or +1 386
347 5053 or +1 564 217 2000 or +1 669 444 9171 or +1 669 900 6833

Webinar ID: 890 2046 7327

Passcode: 018323

International numbers available:

[HTTPS://US02WEB.ZOOM.US/U/KQDBHTWZL](https://us02web.zoom.us/j/89020467327?pwd=SNNXWfVJN1HYTXVDB3Z3RUPLB2TVQT09)

2. CALL TO ORDER: 10:00 A.M.
3. PLEDGE OF ALLEGIANCE:
4. ADOPTION OF AGENDA:
5. PUBLIC COMMENT #1:
This comment period is for the public to address topics on today's agenda
6. AGENCY REPORTS:
 - I. Boys And Girls Club Annual Report - Ryan Santi, Chief Executive Officer

Department Submitting Auditor

Documents:

BOYS AND GIRLS.PDF
 - II. Boys And Girls Club Of Story County ARPA 2023 Annual Report - Ryan Santi

Department Submitting Board of Supervisors

7. CONSIDERATION OF MINUTES:

I. 2/7/23 Minutes

Department Submitting Auditor

8. CONSIDERATION OF PERSONNEL ACTIONS:

I. Action Forms

1) pay adjustment, effective 2/12/23, in a) Auditor's Office for Rhonda Sykes @ \$24.80/lump sum;

Department Submitting HR

9. CONSIDERATION OF CLAIMS:

I. 2/16/23 Claims

Department Submitting Auditor

Documents:

CLAIMS 021623.PDF

10. CONSENT AGENDA:

(All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time the Board votes on the motion.)

I. Consideration Of Contract Renewal With Finco Tree/Wood Service LLC For Firewood Sales At Hickory Grove Park Campground And Dakins Lake Campground

Department Submitting Conservation

Documents:

FINCO TREE SERVICE.PDF

II. Consideration Of Maintenance Agreement For Kardex File Storage In Recorder's Office With Wil-Equipment From 7/1/23-12/31/23 For \$337.50

Department Submitting Board of Supervisors

Documents:

RECORDER.PDF

III. Consideration Of Maintenance Agreement For Kardex Kompakt File Storage In Attorney's Office With Wil-Equipment From 1/1/23-12/31/23 For \$780.00
Consent

Department Submitting Board of Supervisors

Documents:

ATTORNEY.PDF

IV. Consideration Of Maintenance Agreement For Kardex Kompakt File Storage In Human Resources With Wil-Equipment Effective 1/1/23-12/31/23 For \$676.00

Consent

Department Submitting Board of Supervisors

Documents:

BOARD OF SUPERVISORS.PDF

V. Consideration For Permission To Use BOS Credit Card For Domain Renewal And Theft Protection Between Story County And GoDaddy Effective 2/23 - 2/32 For \$188.87

Department Submitting Information Technology

Documents:

STORY COUNTY DOMAIN.PDF

VI. Consideration Of Appointment To The Mid-Iowa Planning Alliance: Linda Murken And Leanne Harter (Alternate) For A 1 Year Term Ending 12/31/23

Department Submitting Board of Supervisors

Documents:

MIPAAPT.PDF

VII. Consideration Of Road Closure(S): #21-31

Department Submitting Engineer

Documents:

RC 23 31.PDF

11. PUBLIC HEARING ITEMS:

12. ADDITIONAL ITEMS:

I. Discussion And Consideration Of Analysis Of Social Services Evaluation Team (ASSET) Funding Recommendations For Story County Funding For FY24

Department Submitting Board of Supervisors

Documents:

ASSET APPROVAL LETTER FY24.PDF
FY24 ASSET FUNDING RECOMMENDATIONS.PDF

II. Discussion And Consideration Of The Request For Proposals For Planning Consulting Services For Implementation Of The Housing Action Plan-Leanne Harter

Department Submitting Board of Supervisors

Documents:

HAPRFPV2.PDF

13. DEPARTMENTAL REPORTS:

14. OTHER REPORTS:

15. UPCOMING AGENDA ITEMS:

16. PUBLIC COMMENT #2:

Comments from the Public on Items not on this Agenda. The Board may not take any Action on the Comments due to the Requirements of the Open Meetings Law, but May Do So In the Future.

17. LIAISON ASSIGNMENTS, COMMITTEE MEETINGS UPDATES, AND ANNOUNCEMENTS FROM THE SUPERVISORS:

18. ADJOURNMENT:

Story County strives to ensure that its programs and activities do not discriminate on the basis of race, color, national origin, sex, age or disability. Persons requiring assistance, auxiliary aids or services, or accommodation because of a disability may contact the county's ADA coordinator at (515) 382-7204.

Story County Board of Supervisors
Agenda
2/14/23

NAME

Greg Pickard
Ryan Senti
Sandra King

AGENCY

Ames Chamber
Boys + Girls Clubs of Story County
BOS



BOYS & GIRLS CLUBS
OF STORY COUNTY

210 South Fifth Street | Ames, Iowa 50010 | 515.233.1872 | www.bgcstory.org | theclub@bgcstory.org

Story County Board of Supervisors Report February 14, 2023

Board of Supervisors Financial Authorizations

FY 23: \$238,937

FY 24: \$240,116. A .49% increase over prior year. This will represent approximately 22% of our yearly revenue budget.

On behalf of the members we serve, our staff, and community, thank you for your ongoing support and funding.

Calendar Year 2022 Overview

Mission Statement: To inspire and enable all young people, especially those who need us most, to reach their full potential as productive, caring, and responsible citizens.

Overall Numbers:

- Currently employ nine full time staff and 23 PT staff
- Total volunteers: 71
- Ethnicity served:
 - White/Caucasian 52%
 - Black/AA 21%
 - Hispanic 12%
 - Two or more 9%
 - Asian 4%
 - Other 2%
- Household demographics
 - 38% come from a single-family home.
 - 68% come from families with income levels of \$50K or lower.
- We provided 15,038 nutritious meals in 2022 for our members. Many of whom regularly experience food insecurity.
- We handed out 34,482 pounds of food for our families to take home and serve themselves through our partnerships with Food Bank of Iowa, Lincoln Center Hy-Vee and Bricktown Bakery.
- Nine weeks of summer club fees are \$100 per member.
- School year club fees are \$50 per member.
 - We are currently able to serve our kids for a cost to families of about .60 cents/day.

Ames Program:

- Served 231 different members at the Ames Clubhouse
- Summer average daily attendance: 67



BOYS & GIRLS CLUBS
OF STORY COUNTY

- School Year average daily attendance: 73 for the 1st five months, 82 for the last four months.
- 798 total youth served last year through our community outreach programs.
- We provided approximately 1500 hours of academic, healthy lifestyles, character enhancement programs.

Nevada Program

- Moved into Memorial Lutheran Church in June 2021 allowing us to increase total number of kids served. This also added much needed greenspace due to Kiwanis Park being next door.
- Summer of 2022, we added grades K-2 grades. We now serve K-8th grades.
- Served 75 different members at the Nevada Clubhouse.
- Summer average daily attendance: 25
- School Year average daily attendance: 12 for the first five months, 21 for the last four months.
- We provided approximately 500 hours of academic, healthy lifestyles, character enhancement programs. The number is significantly different in Ames due to less kids served and shorter Club hours.

New Facility Update:

We recently received a \$2.7 million award through the Nonprofit Innovation Fund that will be administered by the Iowa Economic Development Authority (IDEA). We are currently planning to remodel and expand the Ames Clubhouse due to our current waiting list of over 50 kids. At this point, we are finalizing the contract portion with the state and have recently started the quiet part of our capital campaign. At a minimum we are projecting to add on enough space to serve 165 kids daily. This is an exciting accomplishment that will allow us to better serve those who need us most throughout Story County.

Story County, Iowa American Rescue Plan Act Award

In July 2022 BGCSC was awarded \$275,000 to expand programming, infrastructure, and services to address the academic, social/emotional, and foundational life skills needs of school aged youth ages 6-18 created by the public health emergency.

Progress Made:

- Operations Director position created and hired to oversee this award.
- Secured IT support for both Nevada and Ames Clubhouses
- Down payment has been made for the purchase of 15 new computers for the Ames Clubhouse and 10 computers for Nevada Clubhouse. We expect installation in the next few weeks.
- Entering the final stages with the Ames CSD and Nevada CSD on data sharing agreements and identifying the best ways to track/measure the progress of our regularly attending Club members.
- Jan- March marks the 1st quarter of new and redesigned targeted programs in the areas of academics, character & leadership development, and social/emotional life skills being used at both Club sites.

In Appreciation,

Ryan Santi, CEO



Story County Conservation Board - McFarland Park 56461 180th St. - Ames, Iowa 50010-9451
Phone (515) 232-2516 - Fax (515)232-6989 - Email: conservation@storycounty.com
www.storycountyconservation.org

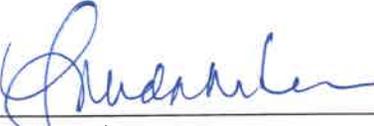
Memorandum

To: Story County Board of Supervisors
Through: Michael D. Cox, Director
From: Logan Heissel, Park Ranger
Date: February 14, 2023
Re: Consideration of Contract Renewal with Finco Tree/Wood Service LLC for Firewood Sales at Hickory Grove Park Campground and Dakins Lake Campground.

I am requesting your approval for the Firewood Vendor contract renewal with Finco Tree/Wood Service LLC. Finco is the current contract holder and is interested in renewing the contract for the third year out of the possible three years in accordance with the contract.

The county's portion of the revenue (33.33%) is unchanged from the 2022 season contract. Firewood prices will remain unchanged as well at \$6/bundle.

Story County Conservation Board requests your approval of this contract.


Approval

2/14/23
Date

Disapproval

Date

Firewood Contract

Story County Conservation Board

THIS AGREEMENT is entered into by and among the **STORY COUNTY CONSERVATION BOARD AND STORY COUNTY, IOWA**, 56461 180TH Street, Ames, Iowa 50010 hereafter referred to as "COUNTY", and **FINCO TREE/WOOD SERVICE, LLC**, 52724 280th Street, Kelley, Iowa 50134, hereafter referred to as "CONTRACTOR".

The effective date of this Agreement is the date it has been signed by all parties.

The principal purpose of COUNTY entering into this contract is to provide for the availability of firewood for the better accommodation, convenience, enjoyment and welfare of those members of the public using COUNTY parks.

It is hereby agreed that:

1. Grant and Term. Subject to the terms and conditions hereof, COUNTY grants to the CONTRACTOR the right, and CONTRACTOR hereby assumes the obligation and responsibility to sell firewood at Dakins Lake and Hickory Grove Park. The Parties, upon mutual consent, may renew this agreement for zero (0) additional annual periods, with the same terms and conditions.
2. County's Obligations. The COUNTY will provide the following:
 - a) Ingress and egress for CONTRACTOR and its employees in performance of their obligations and duties, park management, and normal maintenance on facility/structure used by CONTRACTOR.
3. Contractor's Obligations. CONTRACTOR will provide the following:
 - a) All necessary permits and licenses required to be in compliance with federal, state and local laws.
 - b) Compliance with all rules and regulations adopted by COUNTY in connection with the use of its Parks
 - c) Firewood will be kept in ample supply (at least 1 cord of firewood shall be stocked in each shed and restocked weekly or sooner as needed) at Dakins Lake main campground and Hickory Grove Park Breezy Bay campground. Firewood will be labeled in accordance with state requirements and will originate from STORY COUNTY Iowa. Contractor shall bundle firewood, which will be sold by the Campground Attendants. Firewood will be stocked in locked sheds provided by SCCB (1 shed at each park). Ash species firewood is prohibited.
4. Insurance. During the term of the agreement, the CONTRACTOR shall obtain and maintain in force the insurance coverage specified in this section.
 - a) Commercial General Liability coverage, written on an occurrence basis, with limits of not less than \$1,000,000 per occurrence.
 - b) Business Automobile Liability coverage with a combined single limit of not less than \$1,000,000 per occurrence applying to all owned, non-owned, or hired vehicles used in conjunction with this contract.
 - c) During the contract term, the CONTRACTOR shall add and maintain COUNTY as additional insureds in the CONTRACTOR's herein required policies.

- d) Before conducting any on site concession activities, the CONTRACTOR will provide COUNTY with a certificate of insurance showing the coverage specified in this section in a form acceptable to COUNTY.
5. Fees. CONTRACTOR shall, for the term of this agreement, pay to COUNTY the following fees: Thirty three and three tenths (33.3) percent of gross revenue. Fees shall be payable monthly.
 6. Days of Operation. Hickory Grove Park- March 31, 2023 – October 31, 2023
Dakins Lake- March 31, 2023 – October 31, 2023
 7. Posting Rates. CONTRACTOR shall, at all times, keep on public display the price of all goods and services provided to the public.
 8. Items to Be Sold. Firewood
 9. Non-Discrimination. The CONTRACTOR agrees to perform its obligations under this contract in a legal, non-discriminatory manner. The CONTRACTOR shall not discriminate against anyone based on race, religion, color, national origin, gender or disability. The CONTRACTOR shall comply with the Americans with Disabilities Act.
 10. Protection of Property. CONTRACTOR shall use reasonable care to protect all COUNTY property from damage caused by himself, his employees, the public, or the elements. All improvements, alterations or other changes to property must be approved by COUNTY prior to commencement of work. COUNTY makes no representation with respect to the condition of the premises or the suitability for use by the CONTRACTOR. COUNTY shall under no circumstances have any duty or responsibility concerning the condition of the facility or its suitability for use unless specifically stated herein. This includes any duty or responsibility to change, alter or repair any facility for any requested use. At the termination of this agreement, CONTRACTOR shall vacate the premises in as good a condition as they were at the time of entry by the CONTRACTOR, except for reasonable use and wear.
 11. Status of Contractor. CONTRACTOR shall at all times be deemed an independent CONTRACTOR and not an employee of COUNTY.
 12. Indemnification. The CONTRACTOR shall defend, hold harmless, and indemnify the COUNTY, its officers, agents, and employees, against any claims, loss, and/or damages directly or indirectly arising from or claiming to arise from any injury to any person(s), damage to any property, or any economic loss, arising out of, in whole or in part, (1) the CONTRACTOR's performance or non-performance of its duties under this contract; and/or (2) any defect in any services provided by the CONTRACTOR. This duty to defend, indemnify, and hold harmless shall include the CONTRACTOR's responsibility for any and all foregoing claims, even if such claims are groundless, false, and/or fraudulent and any and all equitable relief, damages, costs and attorney fees except those caused by either the COUNTY's sole negligence or its willful misconduct.

This obligation shall be continuing in nature and extend beyond the term of this agreement. The doctrine of equitable tolling extends the time within which an action for breach of this provision may be filed.

“CONTRACTOR” and “COUNTY” as used in this section, include the employees, agents, sub-contractors, and any other persons who are directly employed by or otherwise legally responsible, respectively to each party.

13. Release. COUNTY assumes no responsibility for the loss or damage of CONTRACTOR's property or improvements placed on or in the facility and CONTRACTOR hereby expressly releases and discharges COUNTY from any and all liability for loss to such property or improvements. COUNTY is not liable or responsible for any financial loss incurred by the CONTRACTOR in any or all of the facilities that operate or function during the period of this agreement.
14. Advertising. Any printed material to be used (e.g., stationery, brochures, post cards, display advertising, and other like material) in connection with the operation of this business, or any advertising in any manner or form, whether in or about the building and premises or elsewhere, or in any newspaper or otherwise, shall be provided to COUNTY for approval before being displayed, distributed, or advertised. The CONTRACTOR agrees not to display, distribute, or advertise anything not approved in writing by COUNTY.
15. Fire. If the building or other equipment used by the CONTRACTOR shall be damaged or destroyed by fire, act of God or otherwise, and the owner of same does not, within 30 days after such casualty, commence repair or replacement of these facilities and thereafter diligently continue the same to completion, then in that event, this contract shall terminate and each party shall be released from further obligations hereunder. CONTRACTOR agrees to provide all necessary fire safety equipment per COUNTY requirements.
16. Assignment. CONTRACTOR shall not assign any right, delegate any duty or authority or sublet any concession rights hereby granted, in whole or in part, without prior written approval by COUNTY.
17. Termination. Failure to meet any of these requirements will be cause for immediate termination of contract.
18. Notices. Any notices concerning this contract may be given, and all notices required by this contract or concerning performance under this contract shall be given, in writing, and shall be personally delivered or mailed addressed as shown below, or such other address or addresses as may be designated by either of the parties, in writing, from time to time.

Whenever a CONTRACTOR is a corporation or other organized entity, a properly authorized individual must sign the contract. This individual must provide a copy of an appropriate corporate resolution or similar document satisfactory to the COUNTY at the time he or she signs the agreement.

Signature:  1-30-2023
 Contractor Date

Signature:  2-13-23
 Chair, Story County Conservation Board Date

Signature:  2/14/23
 Chair, Story Co. Board of Supervisors Date

INVOICE

WIL-EQUIPMENT
16400 Highway 92
Indianola, IA 50125

wileq@outlook.com
+1 5155546396



WIL-EQUIPMENT
STORAGE SYSTEM SERVICES

STORY COUNTY - RECORDERS OFFICE

Bill to
STORY COUNTY - RECORDERS
OFFICE
900 6th St
ATTN: Stacie Herridge
Nevada, IA 50201

Invoice details
Invoice no: 1028
Invoice date: 1/25/23
Terms: Due on receipt
Due date: 1/25/23

Product or service	Amount
1. Preventative Maintenance	\$675.00
Annual Preventative Maintenance Coverage For #1031 Kardex 1 PM per year. Preventative maintenance is labor only- includes travel cost...does not include parts or emergency service	

Total **\$675.00**

Ways to pay



Already paid for 7/22-6/23 - $0.2 = 337.50$
per Brian since 1/2 of 2023
was paid in July 2022

APPROVED **DENIED**
Board Member Initials: JM
Meeting Date: 2/14/23
Follow-up action: _____

INVOICE

WIL-EQUIPMENT
16400 Highway 92
Indianola, IA 50125

wileq@outlook.com
+1 5155546396



WIL-EQUIPMENT
STORAGE SYSTEM SERVICES

Story County Attorney

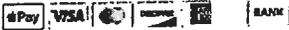
Bill to
Story County Attorney
1315 South B Ave
ATTN: Monicka Stalzer
Nevada, IA 50201

Invoice details
Invoice no: 1029
Invoice date: 1/25/23
Terms: Due on receipt
Due date: 1/25/23

Product or service	Amount
1. Preventative Maintenance Annual Preventative Maintenance Coverage For #1305 Kardex Kompakt In File Storage/ Break Room, 1 PM per year. Preventative maintenance is labor only- Includes travel cost...does not include parts or emergency service.	\$780.00

Total **\$780.00**

Ways to pay



Overdue 1/25/23



APPROVED **DENIED**
Board Member Initials: gmr
Meeting Date: 2/14/23
Follow-up action: _____

INVOICE

WIL-EQUIPMENT
16400 Highway 92
Indianola, IA 50125

wileq@outlook.com
+1 5155546396



WIL-EQUIPMENT
STORAGE SYSTEM SERVICES

STORY COUNTY BOARD of Supervisors

Bill to
STORY COUNTY BOARD of
Supervisors
900 6th St,
ATTN: Allssa Wignall
Nevada, IA

Invoice details
Invoice no: 1027
Invoice date: 1/25/23
Terms: Due on receipt
Due date: 1/25/23

Product or service	Amount
1. Preventative Maintenance Annual Preventative Maintenance Coverage For Kardex Kompakt MA #1018, 1 PM per year. Preventative maintenance is labor only- includes travel cost...does not include parts or emergency service.	\$676.00

Total **\$676.00**

Ways to pay



Overdue 1/25/23



APPROVED **DENIED**
Board Member Initials: AMC
Meeting Date: 2/14/23
Follow-up action: _____

Subtotal (USD) \$188.87

4 interest-free payments of \$47.21. Klarna. [Learn More](#)

Subtotal does not include applicable taxes

Promo Code: CJC1OFF30

✓ VALID PROMO CODE. You're getting the best price we've got.



or



Nice! You saved \$80.95 on your order.

Satisfaction Guaranteed

If you're not completely happy with your purchase, contact our GoDaddy Guides, 24/7/365, and we'll make it right.

Copyright © 1999 - 2023 GoDaddy Operating Company, LLC. All Rights Reserved. [Privacy Policy](#)



Contact Us

NOTICE OF APPOINTMENT

PERSON APPOINTED: Linda Murken; Leanne Harter (Alternate)

BOARD COMMISSION OR COMMITTEE APPOINTED TO:

Mid-Iowa Planning Alliance

LENGTH OF TERM: 1 year

(IS THIS APPOINTMENT TO FILL AN UNEXPIRED TERM? Yes

IF SO, WHOSE TERM? Latifah Faisal

WHO NEEDS TO BE NOTIFIED? Caleb Knutson, MIPA at knutson@mid-iowaplanning.org

DATE APPOINTED: 2/14/2023

DATE TERM EXPIRES: 12/31/2023

APPROVED **DENIED**
Board Member Initials: LM
Meeting Date: 2/14/23
Follow-up action: _____

Closure No. 23-31

Date February 7, 2023

Resolution

BE IT RESOLVED

By the Board of Supervisors of Story County, Iowa, to approve the road Closure(s) for the purpose of construction in section 27/28 Warren Twp on

650th Ave is closed between 140th St and 150th St

vice [Signature]
Chair, Board of Supervisors

Attest: [Signature]
County Auditor

ROLL CALL	Latifah Faisal	Yea	<u> </u>	Nay	<u> </u>	Absent	<u>✓</u>
FOR ALLOWANCE	Lisa Heddens	Yea	<u>✓</u>	Nay	<u> </u>	Absent	<u> </u>
	Linda Murken	Yea	<u>✓</u>	Nay	<u> </u>	Absent	<u> </u>

ALLOWED BY VOTE OF THE BOARD	Yea	<u>2</u>	Nay	<u>0</u>	Absent	<u>1</u>
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[Signature]
vice CHAIRPERSON

Above tabulation made by [Signature]



**STORY COUNTY
BOARD OF SUPERVISORS**

**LISA K. HEDDENS
LINDA MURKEN
LATIFAH FAISAL**

Story County Administration
900 Sixth Street
Nevada Iowa 50201
515-382-7200
515-382-7206 (fax)

February 14, 2023

Story County Board of Supervisors
900 6th Street
Nevada, IA 50201

RE: Request Approval of FY24 Funding Recommendations

Dear Board of Supervisors,

Attached is a copy of the funding recommendations for FY24 for your approval. In December, the Board approved **\$1,754,573** for the ASSET budget allocation process as shown below.

- General Basic (GB): \$ 1,360,387 (5% increase) - \$1,271,057
- Local Option (LO): \$ 21,036 (no increase) - \$ 19,697
- Public Health (PH): \$ 373,150 (no increase) - \$ 373,100
- Total Allocated **\$ 1,663,854** (leaving \$90,719 unallocated; of that amount, \$89,330 is
 - recommended to be earmarked for Emergency Shelter services).

A combined total of \$4,824,030 will be used to fund a variety of human services provided by ASSET agencies in Story County (i.e. food, childcare, emergency shelter, transitional housing, transportation, medical and dental care, youth programs, legal aid, support for seniors—meals, activities, and many other services).

An additional \$181,650 is recommended to be set aside for Emergency Shelter. The Board of Supervisors is aware of ongoing concerns that have come to our attention regarding Emergency Shelter services provided by The Bridge Home. With that in mind, the volunteers are recommending the ASSET Funders engage in a Request for Proposal (RFP) for Emergency Shelter services and reserve the \$181,650 for that purpose. During the RFP process, ASSET Staff will continue meeting regularly with TBH to ensure continuity of services.

Breakdown of RFP funding is as follows:

- Story County \$89,330
- City of Ames \$66,258
- United Way of Story County \$26,062

APPROVED **DENIED**

Board Member Initials: gm

Meeting Date: 2/14/23

Follow-up action: _____

This brings the grand total of combined funds from ASSET Funders for human services in FY24 to **\$5,005,680** (this does not include the County's remaining unallocated funds - \$1,339 LO and \$50 PH).

Of the agencies Story County funds, some requested and received funding increases above 6% as indicated below:

Agency	FY23 Budget	FY24		
		Total Requested	Total Recommended	Recommended Increase Over FY23
ACCESS	\$ 73,439	\$ 80,047	\$ 80,030	9%
Ames Community Preschool Center (ACPC)	\$ 26,277	\$ 28,905	\$ 28,905	10%
Campfire	n/a			New
ChildServe	\$ 10,000	\$ 11,000	\$ 11,000	10%
Legal Aid	\$139,727	\$163,405	\$163,405	17%
StoryTime Childcare	\$ 50,000	\$ 58,000	\$ 58,000	16%
The Community Academy	n/a	\$ 20,000	\$ 5,375	New
University Community Childcare	\$ 23,758	\$ 26,134	\$ 26,134	10%
The Salvation Army	\$ 11,939	\$ 18,500	\$ 18,500	55%

Respectfully,

Sandra King
 Director of External Operations and County Services

Attachment – FY24 ASSET Final Funding Recommendations

ASSET - FY23/24 FINAL FUNDING RECOMMENDATIONS													
Agency	Service	Index	CO	Rec 22/23	Req 23/24	County	UW	ISU	City	Total	%Change	%Funded	
ACCESS	Public Ed/ Awareness	1.12	gb	\$ 19,534	\$ 21,291	\$ 1,919	\$ 3,322	\$ 10,930	\$ 4,750	\$ 20,921	7.10%	98.26%	
ACCESS	Emergency Shelter - Battering Shelter	2.08	gb	\$ 129,921	\$ 141,614	\$ 36,439	\$ 36,362	\$ -	\$ 66,813	\$ 141,614	9.00%	100.00%	
ACCESS	Domestic Abuse Crisis/ Support	3.07	gb	\$ 93,185	\$ 101,571	\$ 29,391	\$ 25,365	\$ 10,336	\$ 35,864	\$ 100,956	8.34%	99.39%	
ACCESS	Sexual Abuse Crisis/ Support	3.08	gb	\$ 35,970	\$ 39,207	\$ 7,469	\$ 7,385	\$ 14,649	\$ 9,570	\$ 39,073	8.63%	99.66%	
ACCESS	Court Watch	3.10	gb	\$ 18,089	\$ 19,717	\$ 2,812	\$ 4,658	\$ 5,123	\$ 7,124	\$ 19,717	9.00%	100.00%	
	Total			\$ 296,699	\$ 323,400	\$ 80,030	\$ 77,092	\$ 41,038	\$ 124,121	\$ 322,281	8.62%	99.65%	
ACPC	Daycare - Infant	2.02	gb	\$ 22,823	\$ 68,555	\$ -	\$ 6,932	\$ 14,021	\$ 25,000	\$ 45,933	101.35%	67.03%	
ACPC	Daycare - Children	2.03	gb	\$ 144,085	\$ 158,494	\$ 24,472	\$ 41,865	\$ 4,228	\$ 84,829	\$ 155,394	7.85%	98.04%	
ACPC	Daycare - School Age	2.04	gb	\$ 53,021	\$ 58,323	\$ 4,433	\$ 5,947	\$ 1,631	\$ 45,670	\$ 57,681	8.79%	98.90%	
	Total			\$ 219,929	\$ 285,372	\$ 28,905	\$ 54,744	\$ 19,880	\$ 155,499	\$ 259,028	17.78%	90.77%	
All Aboard for Kids	Out of School Program	1.09	gb	\$ 11,813	\$ 22,000	\$ -	\$ 7,703	\$ -	\$ 8,263	\$ 15,966	35.16%	72.57%	
All Aboard for Kids	Supported Employment for Developmentally Disabled	1.01	gb	\$ -	\$ 8,906	\$ -	\$ 3,580	\$ -	\$ 2,976	\$ 6,566	#DIV/0!	73.73%	
	Total			\$ 11,813	\$ 30,906	\$ -	\$ 11,293	\$ -	\$ 11,239	\$ 22,532	90.74%	72.91%	
American Red Cross	Disaster Services	2.12	gb	\$ 19,787	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	-100.00%	0.00%	
	Total			\$ 19,787	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	-100.00%	0.00%	
Boy Scouts	Out of School Program	1.09	gb	\$ 12,383	\$ 12,000	\$ -	\$ 12,000	\$ -	\$ -	\$ 12,000	-3.09%	100.00%	
	Total			\$ 12,383	\$ 12,000	\$ -	\$ 12,000	\$ -	\$ -	\$ 12,000	-3.09%	100.00%	
Boys/Girls Club	Out of School Program - Ames	1.09	gb	\$ 229,101	\$ 235,974	\$ 21,623	\$ 82,519	\$ 2,627	\$ 123,218	\$ 229,987	0.39%	97.46%	
Boys/Girls Club	Out of School Program - Nevada	1.09	gb	\$ 9,836	\$ 10,131	\$ 6,823	\$ 3,306	\$ -	\$ -	\$ 10,129	2.99%	99.98%	
	Total			\$ 238,937	\$ 246,105	\$ 28,446	\$ 85,825	\$ 2,627	\$ 123,218	\$ 240,116	0.49%	97.57%	
Campfire USA	Out of School Program	1.09	gb	\$ 3,150	\$ 41,000	\$ 5,000	\$ 21,250	\$ -	\$ 5,500	\$ 31,750	907.94%	77.44%	
	Total			\$ 3,150	\$ 41,000	\$ 5,000	\$ 21,250	\$ -	\$ 5,500	\$ 31,750	907.94%	77.44%	
CCJ	Correctional Services - Probation Services	2.09	gb	\$ 116,949	\$ 122,750	\$ 37,700	\$ 11,427	\$ 3,594	\$ 67,450	\$ 120,171	2.76%	97.90%	
	Total			\$ 116,949	\$ 122,750	\$ 37,700	\$ 11,427	\$ 3,594	\$ 67,450	\$ 120,171	2.76%	97.90%	
ChildServe	Daycare - Infant	2.02	gb	\$ 15,770	\$ 17,350	\$ 5,500	\$ 5,250	\$ -	\$ 6,600	\$ 17,350	10.02%	100.00%	
ChildServe	Daycare - Children	2.03	gb	\$ 26,700	\$ 29,400	\$ 5,500	\$ 6,300	\$ -	\$ 17,600	\$ 29,400	10.11%	100.00%	
	Total			\$ 42,470	\$ 46,750	\$ 11,000	\$ 11,550	\$ -	\$ 24,200	\$ 46,750	10.08%	100.00%	
Bridge Home	Emergency Assist. for Basic Needs - Rapid Re-Housing	2.01	gb	\$ 20,996	\$ 30,460	\$ -	\$ 1,824	\$ -	\$ 19,172	\$ 20,996	0.00%	68.93%	
Bridge Home	Emergency Shelter	2.08	gb	\$ 155,718	\$ 247,927	\$ 62,791	\$ -	\$ -	\$ 92,927	\$ 155,718	0.00%	62.81%	
Bridge Home	Transitional Living	2.07	gb	\$ 68,970	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-100.00%	#DIV/0!	
Bridge Home	Service Coordination - Rapid Re-Housing Program	3.13	gb	\$ -	\$ 35,672	\$ 4,000	\$ 1,750	\$ -	\$ 5,752	\$ 11,502	#DIV/0!	32.24%	
Bridge Home	Supportive Housing	2.15	gb	\$ -	\$ 115,000	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	0.00%	
	Total			\$ 245,684	\$ 429,059	\$ 66,791	\$ 3,574	\$ -	\$ 117,851	\$ 188,216	-23.39%	43.87%	
Girl Scouts	Out of School Program	1.09	gb	\$ 11,286	\$ 11,625	\$ -	\$ 11,509	\$ -	\$ -	\$ 11,509	1.98%	99.01%	
	Total			\$ 11,286	\$ 11,625	\$ -	\$ 11,509	\$ -	\$ -	\$ 11,509	1.98%	99.01%	
Good Neighbor	Emerg. Assistance for Basic Needs - Rental/Utility Assistance	2.01	gb	\$ 42,587	\$ 50,500	\$ -	\$ 18,000	\$ 2,597	\$ 29,000	\$ 49,597	16.43%	98.21%	
Good Neighbor	Emerg. Assistance for Basic Needs - Healthy Food Vouchers	2.01	gb	\$ 12,796	\$ 13,000	\$ -	\$ 6,500	\$ -	\$ 6,500	\$ 13,000	1.59%	100.00%	

ASSET -		FY23/24 FINAL FUNDING RECOMMENDATIONS										
Agency	Service	Index	CO	Rec 22/23	Req 23/24	County	UW	ISU	City	Total	%Change #DIV/0!	%Funded
Good Neighbor	Emerg. Assistance for Basic Needs - Navigator	2.01	gb	\$ 55,393	\$ 68,500	\$ -	\$ 24,500	\$ 2,597	\$ 35,500	\$ 62,597	13.01%	91.38%
	Total											
HIRTA	Transportation - City	2.13	gb	\$ 65,368	\$ 67,850	\$ 13,000	\$ 5,346	\$ -	\$ 47,921	\$ 66,267	1.38%	97.67%
HIRTA	Transportation - Story County	2.13	gb	\$ 116,818	\$ 118,150	\$ 115,000	\$ 2,792	\$ -	\$ -	\$ 117,792	0.83%	99.70%
	Total			\$ 182,186	\$ 186,000	\$ 128,000	\$ 8,138	\$ -	\$ 47,921	\$ 184,059	1.03%	98.98%
HSS	Emerg. Assistance for Basic Needs - Senior Food Program	2.01	gb	\$ 11,917	\$ 12,275	\$ 1,819	\$ 5,788	\$ -	\$ 4,668	\$ 12,275	3.00%	100.00%
HSS	Activity/ Resource Center	3.14	gb	\$ 9,266	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-100.00%	#DIV/0!
HSS	Daycare - Adults/ Adult Day Center	3.02	gb	\$ 95,641	\$ 98,511	\$ 20,359	\$ 12,532	\$ -	\$ 65,620	\$ 98,511	3.00%	100.00%
HSS	Daycare - Adults - Adult Day Center	3.02	gb	\$ 282	\$ 270	\$ 270	\$ -	\$ -	\$ -	\$ 270	3.05%	100.00%
HSS	Congregate Meals	3.06	gb	\$ 3,074	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-100.00%	#DIV/0!
HSS	Home Delivered Meals	3.05	gb	\$ 142,412	\$ 159,025	\$ 35,228	\$ 37,462	\$ -	\$ 86,335	\$ 159,025	11.67%	100.00%
HSS	Home Delivered Meals	3.05	gb	\$ 649	\$ 669	\$ 669	\$ -	\$ -	\$ -	\$ 669	3.08%	100.00%
HSS	Home Delivered Meals - Under 60	3.05	gb	\$ 5,105	\$ 5,258	\$ 1,308	\$ 1,761	\$ -	\$ 2,189	\$ 5,258	3.00%	100.00%
HSS	Service Coordination- Outreach	3.13	gb	\$ 122,899	\$ 126,586	\$ 51,008	\$ 26,965	\$ -	\$ 48,613	\$ 126,586	3.00%	100.00%
HSS	Service Coordination- Outreach	3.13	gb	\$ 762	\$ 785	\$ 785	\$ -	\$ -	\$ -	\$ 785	3.02%	100.00%
	Total			\$ 391,987	\$ 403,379	\$ 111,446	\$ 84,508	\$ -	\$ 207,425	\$ 403,379	2.91%	100.00%
Able Up Iowa	Budget Credit Counseling - Financial Coaching	2.14	gb	\$ 1,235	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-100.00%	#DIV/0!
	Total			\$ 1,235	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-100.00%	#DIV/0!
LegAid	Legal Aid - Civil	2.10	gb	\$ 281,829	\$ 332,312	\$ 152,814	\$ 23,396	\$ 4,466	\$ 138,704	\$ 319,380	13.32%	96.11%
LegAid	Legal Aid - Civil	2.10	gb	\$ 9,727	\$ 10,591	\$ 10,591	\$ -	\$ -	\$ -	\$ 10,591	8.88%	100.00%
	Total			\$ 291,556	\$ 342,903	\$ 163,405	\$ 23,396	\$ 4,466	\$ 138,704	\$ 329,971	13.18%	96.23%
LSI	Family Dev/ Ed	1.10	gb	\$ 17,654	\$ 18,007	\$ -	\$ 18,005	\$ -	\$ -	\$ 18,005	1.99%	99.99%
LSI	Family Dev/ Ed - Parents as Teachers	1.10	gb	\$ 11,058	\$ 11,279	\$ -	\$ 11,190	\$ -	\$ -	\$ 11,190	1.19%	99.21%
LSI	Crisis Intervention - Crisis Childcare	3.09	gb	\$ 20,306	\$ 20,757	\$ 2,384	\$ 10,590	\$ 798	\$ 5,389	\$ 19,161	-5.84%	92.31%
	Total			\$ 49,018	\$ 50,043	\$ 2,384	\$ 39,785	\$ 798	\$ 5,389	\$ 48,356	-1.35%	96.63%
MGMC	Community Clinics - Comm Clinics/ Health Ed	3.01	ph	\$ 142,978	\$ 142,978	\$ 112,000	\$ 10,500	\$ -	\$ 17,878	\$ 140,378	-1.82%	98.18%
MGMC	In-Home Nursing - RN Skilled Nursing	3.12	ph	\$ 87,280	\$ 117,280	\$ 106,900	\$ 8,161	\$ -	\$ -	\$ 115,061	31.83%	98.11%
MGMC	In-Home Hospice	3.15	ph	\$ 67,000	\$ 37,000	\$ 25,000	\$ 12,000	\$ -	\$ -	\$ 37,000	-44.78%	100.00%
MGMC	Home Health Assistance - Homemaker	3.04	ph	\$ 164,500	\$ 164,500	\$ 129,200	\$ 19,000	\$ -	\$ 16,300	\$ 164,500	0.00%	100.00%
	Total			\$ 461,758	\$ 461,758	\$ 373,100	\$ 49,661	\$ -	\$ 34,178	\$ 456,939	-1.04%	98.95%
MICA	Emerg. Assistance for Basic Needs - Food Pantry	2.01	gb	\$ 54,665	\$ 56,500	\$ 10,500	\$ 17,541	\$ -	\$ 28,000	\$ 56,041	2.52%	99.19%
	Total			\$ 54,665	\$ 56,500	\$ 10,500	\$ 17,541	\$ -	\$ 28,000	\$ 56,041	2.52%	99.19%
NAMI	Adv for Social Dev- Family/Cons. Ed	1.02	gb	\$ 7,958	\$ 9,700	\$ -	\$ 7,958	\$ -	\$ 1,200	\$ 9,158	15.08%	94.41%
NAMI	Adv for Social Dev-Family/Cons. Support	1.02	gb	\$ 11,171	\$ 12,290	\$ -	\$ 10,671	\$ -	\$ 560	\$ 11,221	0.45%	91.30%
NAMI	Public Ed Awareness	1.12	gb	\$ 19,558	\$ 21,510	\$ -	\$ 7,830	\$ -	\$ 12,900	\$ 20,730	5.99%	96.37%
NAMI	Public Ed Awareness - NAMI on campus	1.12	gb	\$ 2,434	\$ 2,580	\$ -	\$ -	\$ 1,194	\$ -	\$ 1,194	-50.94%	46.28%
NAMI	Activity and Resource Center - Wellness Center	3.14	gb	\$ 14,587	\$ 16,000	\$ -	\$ 8,600	\$ -	\$ 7,400	\$ 16,000	9.68%	100.00%
	Total			\$ 55,708	\$ 62,080	\$ -	\$ 35,059	\$ 1,194	\$ 22,050	\$ 58,303	4.66%	93.92%
PHC	Community Clinics - Dental Clinic	3.01	gb	\$ 188,223	\$ 207,350	\$ 10,000	\$ 55,136	\$ -	\$ 80,000	\$ 145,136	-22.89%	70.00%

ASSET -		FY23/24 FINAL FUNDING RECOMMENDATIONS										
Agency	Service	Index	CO	Rec 23/23	Req 23/24	County	UW	ISU	City	Total	%Change	%Funded
				188,223	207,350	10,000	55,136	-	80,000	145,136	-22.89%	70.00%
		Total										
Raising Readers	Family Dev/ Ed - Thrive by Five	1.10	gb	\$ 22,897	\$ 25,186	\$ 5,132	\$ 5,407	\$ -	\$ 13,063	\$ 23,602	3.08%	93.71%
Raising Readers	Out of School Program	1.09	gb	\$ 30,694	\$ 33,764	\$ 6,054	\$ 7,029	\$ 1,440	\$ 17,712	\$ 32,255	5.02%	95.47%
Raising Readers	Family Dev/Ed - Adv for Social Dev	1.02	gb	\$ 34,061	\$ 37,467	\$ 4,472	\$ 3,151	\$ -	\$ -	\$ 35,623	4.59%	95.08%
	Total			\$ 87,652	\$ 96,417	\$ 15,658	\$ 43,587	\$ 1,440	\$ 30,775	\$ 91,480	4.33%	94.86%
RSVP	Volunteer Management	1.11	gb	\$ 68,643	\$ 71,700	\$ 22,000	\$ 22,643	\$ -	\$ 26,000	\$ 70,643	2.91%	98.53%
RSVP	Disaster Services - Vol Mgmt for Emergencies	2.12	gb	\$ 9,100	\$ 9,500	\$ 1,700	\$ -	\$ -	\$ 7,800	\$ 9,500	4.40%	100.00%
RSVP	Transportation	2.13	gb	\$ 18,365	\$ 19,700	\$ 7,000	\$ 11,000	\$ -	\$ 1,700	\$ 19,700	7.27%	100.00%
	Total			\$ 96,108	\$ 100,900	\$ 30,700	\$ 33,643	\$ -	\$ 35,500	\$ 99,843	3.89%	98.95%
STCC	Daycare - Infant	2.02	gb	\$ 5,800	\$ 6,600	\$ 2,900	\$ 3,700	\$ -	\$ -	\$ 6,600	13.79%	100.00%
STCC	Daycare - Children	2.03	gb	\$ 110,200	\$ 125,400	\$ 55,700	\$ 70,300	\$ -	\$ -	\$ 125,400	13.79%	100.00%
	Total			\$ 116,000	\$ 132,000	\$ 58,600	\$ 74,000	\$ -	\$ -	\$ 132,000	13.79%	100.00%
The Arc	Advocacy for Social Dev	1.02	gb	\$ 26,587	\$ 27,000	\$ -	\$ 27,000	\$ -	\$ -	\$ 27,000	1.55%	100.00%
The Arc	Respite Care	3.11	gb	\$ 12,000	\$ 12,500	\$ -	\$ 8,300	\$ -	\$ 4,200	\$ 12,500	4.17%	100.00%
The Arc	Service Coordination	3.13	gb	\$ 2,610	\$ 2,750	\$ -	\$ 1,250	\$ -	\$ 1,500	\$ 2,750	5.36%	100.00%
The Arc	Special Recreation - Active Lifestyles	3.19	gb	\$ 10,500	\$ 10,500	\$ -	\$ 5,000	\$ -	\$ 5,500	\$ 10,500	0.00%	100.00%
	Total			\$ 51,697	\$ 52,750	\$ -	\$ 41,550	\$ -	\$ 11,200	\$ 52,750	2.04%	100.00%
The Community Acad	Out of School Program	1.09	gb	\$ -	\$ 105,000	\$ 5,375	\$ 5,000	\$ 2,597	\$ 5,000	\$ 17,972	#DIV/0!	17.12%
	Total			\$ -	\$ 105,000	\$ 5,375	\$ 5,000	\$ 2,597	\$ 5,000	\$ 17,972	#DIV/0!	17.12%
TSA	Emerg. Assist. For Basic Needs- Rent/Utility Assist.	2.01	gb	\$ 44,329	\$ 51,810	\$ -	\$ 20,000	\$ 1,480	\$ 30,000	\$ 51,480	16.13%	99.36%
TSA	Emerg. Assist. For Basic Needs- Food Pantry	2.01	gb	\$ 33,250	\$ 46,500	\$ 15,000	\$ 12,000	\$ 915	\$ 18,000	\$ 45,915	38.09%	98.74%
TSA	Emerg. Assist. For Basic Needs- Food Pantry	2.01	lb	\$ 780	\$ 1,500	\$ 1,500	\$ -	\$ -	\$ -	\$ 1,500	92.31%	100.00%
TSA	Disaster Services	2.12	gb	\$ 3,285	\$ 6,000	\$ 2,000	\$ -	\$ -	\$ 1,000	\$ 3,000	-8.68%	50.00%
TSA	Budget/ Credit Counseling - Rep Payee	2.14	gb	\$ 26,103	\$ 30,000	\$ -	\$ 12,000	\$ -	\$ 18,000	\$ 30,000	14.93%	100.00%
	Total			\$ 107,747	\$ 135,810	\$ 18,500	\$ 44,000	\$ 2,395	\$ 67,000	\$ 131,895	22.41%	97.12%
UCC	Daycare - Infant	2.02	gb	\$ 113,448	\$ 124,793	\$ 14,958	\$ 11,608	\$ 52,027	\$ 46,200	\$ 124,793	10.00%	100.00%
UCC	Daycare - Children	2.03	gb	\$ 112,965	\$ 124,262	\$ 11,176	\$ 15,728	\$ 48,786	\$ 48,572	\$ 124,262	10.00%	100.00%
UCC	Daycare - School Age	2.04	gb	\$ 5,125	\$ 9,032	\$ -	\$ -	\$ 6,701	\$ -	\$ 6,701	30.75%	74.20%
UCC	Daycare - Preschool	1.06	gb	\$ 26,240	\$ 25,471	\$ -	\$ -	\$ 25,471	\$ -	\$ 25,471	-2.93%	100.00%
	Total			\$ 257,778	\$ 283,557	\$ 26,134	\$ 27,336	\$ 132,985	\$ 94,772	\$ 281,227	9.10%	99.18%
YSS	Youth Dev/ Social Adjst. - Comm. Youth Dev	1.07	gb	\$ 87,053	\$ 112,550	\$ 36,500	\$ 20,000	\$ -	\$ 34,671	\$ 91,171	4.73%	81.00%
YSS	Youth Dev/ Social Adjst. - YSS Mentoring Program	1.07	gb	\$ 99,807	\$ 116,250	\$ 41,737	\$ 26,044	\$ 1,226	\$ 38,057	\$ 107,064	7.27%	92.10%
YSS	Employment Assist. For Youth - Pre-Employment Skills/Training	1.08	gb	\$ 36,088	\$ 37,893	\$ 6,516	\$ -	\$ -	\$ 20,931	\$ 27,447	-23.94%	72.43%
YSS	Out of School Program - Summer Enrichment	1.09	gb	\$ 86,112	\$ 90,418	\$ 19,974	\$ 56,219	\$ -	\$ 11,984	\$ 88,177	2.40%	97.52%
YSS	Out of School Program - Summer Enrichment	1.09	lb	\$ 840	\$ 882	\$ 882	\$ -	\$ -	\$ -	\$ 882	5.00%	100.00%
YSS	Family Dev/ Ed - FADSS, Parent Ed, Healthy Futures	1.10	gb	\$ 25,763	\$ 28,339	\$ 3,087	\$ 8,624	\$ 2,485	\$ 13,026	\$ 27,222	5.66%	96.06%
YSS	Public Ed/ Awareness - Child Safety	1.12	gb	\$ 24,059	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-100.00%	#DIV/0!
YSS	Public Ed/ Awareness - Child Safety	1.12	lb	\$ 2,426	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-100.00%	#DIV/0!
YSS	Public Ed/ Awareness - Combined	1.12	gb	\$ 166,336	\$ 174,652	\$ 101,500	\$ 13,465	\$ 2,441	\$ 39,103	\$ 156,509	-5.91%	89.61%

APPROVED
Board Member Initials: MLL
Meeting Date: 2/14/23
Follow up action: Finalize change
DENIED

**REQUEST FOR PROPOSAL FOR
PLANNING CONSULTING SERVICES FOR IMPLEMENTATION OF THE
HOUSING ACTION PLAN**
Story County, Iowa

Story County, Iowa ("County") seeks proposals and cost estimates for planning consulting services ("Consulting Services") from March 14, 2023, through June 30, 2025, for the implementation of the Housing Action Plan with services including, but not limited to: staff support; planning; and other services as determined by Story County or as described in this Request for Proposal ("RFP").

The consultant selected from the RFP will be engaged after competitive evaluation based on the "Selection Criteria" set forth in this request.

This request invites consultants to submit proposals for accomplishment of the items of work specified below under Scope of Work. Proposals should be prepared and submitted in accordance with the guidelines and requirements set forth in this request.

Sealed proposals: Consultant will deliver one (1) hard copy and one digital format (CD or flash drive) to the following address:

Story County Board of Supervisors
c/o County Outreach and Special Projects Manager
Story County Administration
900 6th Street
Nevada, Iowa 50201

The envelope must be clearly marked "SEALED RFP". The name of the firm and contact person must be listed on the outside of the envelope. Any restrictions on the use of data within proposals must be clearly stated in the proposal itself. Non-disclosure cannot be guaranteed after the selection stage of this procurement due to public record laws.

Proposal Deadline: 12:00 PM CST, February 28, 2023

Proposals received after the proposal deadline will be considered late and will not be accepted. Proposals may be withdrawn and/or modified in writing prior to the submission deadline. Request for withdrawal must be in writing by the contact person named on the outside of the envelope. Proposals that are resubmitted must be sealed and received prior to the submission deadline. Each Consultant may submit only one proposal.

Scope of Work

Attached to this RFP is the adopted Housing Action Plan completed by Story County, Iowa. The Housing Action Plan was developed to define strategies and approaches to meet the overall goals of identifying affordable housing needs and developing housing solutions, and was preceded by the Story County Housing Study (2021). The Story County Housing Study reviewed data available on Story County's (including all communities except the City of Ames) housing needs and the available housing stock to identify gaps.

The Housing Study is available to review on Story County's website at <https://www.storycountyiowa.gov/DocumentCenter/View/12300/Final-Story-County-Housing-Study>. In the attached Housing Action Plan, the *Table of Action Steps* beginning on page 6 defines Goals, Strategies and Tools to work towards implementation of the *Story County Housing Study*. Goals, Strategies, and Tools listed are not in any kind of priority order. (As the City of Ames was not included in the *Story County Housing Study*, these Goals/Strategies, and Tools listed are not applicable to the City of Ames.)

The scope of work to be performed by the Consultant will include, but is not limited to the following listed tools from the Housing Action Plan (attached). These tools are identified in that Plan to be "Consultant-led", however will require strong ongoing working relationship with Story County staff and other partners.

Tools are listed in accordance with the associated timeframe from the Housing Action Plan. Those timeframes include:

- **Immediate/Short Term:** consider/implement within 1-3 years from adoption of the plan.
- **Medium Term:** consider/implement within 5 years from adoption of the plan.
- **Long Term:** consider/implement within 10 years from adoption of the plan.

As part of the proposal, Consultant will present a prioritized approach to address the outlined tools from the Plan and explain this "priority-setting" process for organizing and assigning work efforts.

Immediate/Short Term Timeframes

- **Tool 1.a-d** Infrastructure cost-sharing. Explore the creation of partnerships and programming that allow local jurisdictions as well as non-profits and other third parties to partner with developers/builders for the cost-share of infrastructure installation costs associated with affordable housing construction.
- **Tool 1.a-e** Land assembly. Identify a "Demonstration Pilot Project", working with development-oriented local landowners to solidify a legacy project that serves as a demonstration and best practice model.
- **Tool 1.a-f** Land Assembly. Develop an inventory of Public-Owned Lands, identifying surplus, unused, or underused public lands or sites for reuse as housing.
- **Tool 1.a-g** Develop Community Speculative Home Program for jurisdictions with shovel ready sites/infill sites (communities act as the applicant in partnership with developer/builder).
- **Tool 1.a-h** Upon identification of available sites, pre-purchase Homes for Iowa houses for placement on sites. Development of eligibility requirements for purchase of the properties as well as individual and community financial contributions must be determined as part of the overall process.
- **Tool 1.a-i** Land Assembly. Infill Opportunities, identifying vacant lots within communities, prepare a redevelopment plan for clustered sites to guide developers and builders.
- **Tool 3.a-a** Create and act on new policies around incentives and financing mechanisms to target missing product types.
- **Tool 3.b-a** Evaluation of potential reuse space in downtown and commercial buildings and spaces (this includes the potential funding mechanisms available to jurisdictions to support such efforts.)

- **Tool 3.b-b** Identify partnerships to develop a Resource Guide to assist communities in the potential opportunities and how to evaluate properties, including examples and case studies.
- **Tool 3.c-a** Evaluation of zoning requirements and revisions necessary to support ADUs and provide pre-approved plan sets for ADUs. Contract with appropriate design professionals to create package plans.
- **Tool 3.e-a** Identify strategically placed but underdeveloped properties and determine what barriers exist to developing desired housing types.
- **Tool 4.a-a** Identify and develop partnerships with organizations that provide or support low income, workforce, and senior housing as well as other populations with unique housing needs.
- **Tool 4.d-a** Develop a comprehensive funding strategy and guide identifying current resources available for affordable housing that addresses current and potential sources of funding and how the funds should be spent.
- **Tool 5.b-b** Continue to provide funding for rehab programs for owner-occupied structures and help market existing programs.
- **Tool 5.b c** Market existing energy efficiency and emergency programs throughout Story County. Review ideas for expanding the program to include offering to first-time home buyers and the senior residents.
- **Tool 5.b-e** Review and establish a homebuyer assistance fund grant/forgivable loan program for entry-level homeownership opportunities, providing funding for down payment and closing cost assistance. Income eligibility would require households with incomes at or below 80% of the area median income , and would apply for first-time homeowners and/or those not owning a home within the last three years.
- **Tool 5.b-f** Establish a program to preserve and maintain healthy and viable manufactured home parks.
- **Tool 5.b-g** Establish and actively promote homebuyer education and financial literacy programs.
- **Tool 6.a-a** Develop database of existing ordinances from communities in Story County. Using these resources, cities should establish codes that are most appropriate for their community. Development of similar ordinances across the County can create an easier building environment for developers.
- **Tool 6.a-b** Develop a plan for adapting vacant commercial space into housing.
- **Tool 6.b-a** Development and establish jurisdiction-specific administrative site plan approval processes applicable when housing meets jurisdictional comprehensive plan goals and targeted housing needs.
- **Tool 6.c-a** Reduce parking requirements and/or consider adoption of parking maximums for residential uses, including for multifamily developments.

Medium Timeframes

- **Tool 1.a-j** Establish a Lending Consortium, identifying the potential roles or established organizations, including, but not limited to, the Story County Housing Corporation and Able Up Iowa.
- **Tool 1.a-k** Review benefits and processes for Story County Housing Trust to become a certified Community Housing Development Organization , and if proven a beneficial path to pursue, go forward to seek certification.
- **Tool 2.a-a** Create a special assessment guide/toolkit for communities and developers/builders.

- **Tool 2.b-a** Review and consider a revolving infrastructure loan program to which communities may apply for funding to be used to front-end a portion of public improvements, repaid over a longer period through a second mortgage on the property or deferred payment until sale of the house when it becomes due.
- **Tool 3.a-b** Evaluate the potential to provide funding for non-profit organizations to buy income-restricted units proposed to be converted to market rate housing.
- **Tool 3.a-c** Provide funding for special needs residents to purchase housing through non-profit partnerships.
- **Tool 3.a-d** Evaluate opportunities to create market rate and affordable senior housing investments and developments.
- **Tool 3.b-c** Evaluation of zoning requirements and revisions necessary to support potential reuse and adaption of spaces.
- **Tool 3.e-b** Review the potential and consider establishing incentives for small-scale development.
- **Tool 3.e-c** Explore the creation of Community-Specific Design Guidelines Manual to preserve existing neighborhood character. Through a Request for Information process, identify appropriate design professionals with the necessary skillsets to create manuals and identify potential costs.
- **Tool 3.e-d** Explore the creation of community-specific property acquisition and management policies for the public sector and private entities.
- **Tool 3.e-e** Explore the creation of a package of example site plans and products that will get approved, removing a level of risk from the developer/builder. Through a Request for Information process, identify appropriate design professionals with the necessary skillsets to create manuals and identify potential costs.
- **Tool 4.b-a** Pre-packaged site plans and RFPs. Show what will get approved and trigger interest by potential investors. Through a Request for Information process, identify appropriate design professionals with the necessary skillsets to create packages and plans and identify potential costs.
- **Tool 6.d-b** Evaluate lot size/setback reductions - Focus on design, not density. Communities should consider reducing minimum lot size requirement.
- **Tool 6.d-c** Determine what incentives are needed that maximize returns on investments.

Long Term Timeframes

- **Tool 2.b-b** Develop a Speculative Financing Revolving Loan Fund, providing funding to make partial construction loans to contractors for new speculative homes. Contractors or developers can receive a loan of up to a pre-defined amount towards constructions costs at a pre-established low interest rate.
- **Tool 3.e-f** Encourage public/private partnerships for the purchase and/or acquisition of abandoned/vacant properties for affordable housing, following procedures through established property acquisition and management policies.
- **Tool 4.b-b** Pre-packaged site plans and RFPs. Provide technical assistance and create a mentoring network for less experienced local investors or community members interested in community projects.

Conceptual Plan and Proposal Submittal Requirements

The Consultant shall provide a Conceptual Plan, including a detailed statement of work for the product/services believed to be appropriate for Story County, addressing the Scope of Services detailed in this RFP.

Proposals should be prepared simply and economically, providing a straight forward, concise description of provider capabilities to satisfy the requirements of the request. Emphasis should be on completeness and clarity of content.

The Conceptual Plan must include the following, at a minimum:

- Consultant name, address, and names of primary contacts.
- Identify project manager. List the project manager's relevant experience and similar work including references.
- Work Plan. Provide detailed work plan with estimated hours by task and personnel.
- Restatement of services required (four pages maximum): attach a restatement of the proposed agreement that outlines its objectives and scope as perceived. Do not repeat the Scope of Services, but elaborate on the tasks, conditions, or other specifics deemed significant and necessary to demonstrate a complete understanding of the technical and substantive issues to be addressed, including the following:
 - A statement of the Consultant's understanding of the project that demonstrates knowledge of the project requirements.
 - Proposed project approach, including timelines and description of the Consultant's technical approach to the project, including an outline of the sequence of tasks, major benchmarks and milestone dates.
 - Proposed use of County staff, as well as any equipment, materials or additional data that will be expected from the County at the onset of the project.
- Outline personnel skills and services that distinguish the Consultant, incorporating appropriate staff profiles and a description of specific staff that will comprise the project team for this assignment. The staff profile should describe the Consultant's experience in providing services to the public sector, jobs of similar size(s) and provide applicable certifications for staff members involved in the process. Please attach a description of similar projects designed and constructed by the Consultant. Project summaries should emphasize their relevance to the proposed agreement.
- Samples of related/comparable past projects that would serve as examples of experience and expertise necessary for this work. This does not include generalized promotional material, resumes, statement of experience, qualifications, or capabilities, or other material that is irrelevant to the proposed agreement.
- Evidence of ability to work effectively within tight time constraints.
- Provide the earliest date available to assume these duties.
- **Budget.** Estimated cost of the services to be provided under this proposal including:
 - A proposed fee structure based upon the plan of work proposed by the Consultant.
 - Proposed services to be sub-contracted if any, anticipated subcontractors, and anticipated costs for these services. NOTE: Story County will not pay the Consultant a surcharge percentage on third party fees and costs. Method of billing must be disclosed. An acknowledgement that any task/work request considered to be outside of the agreed upon scope and contracted duties that will incur fees, must be communicated by

the Consultant and agreed to by Story County prior to the performance of that task/work request.

- Three (3) references are to be included with the proposal.

Submittal Process and Details

All proposals must be submitted as detailed in the manner described herein. Exceptions or extensions to established deadlines will not be granted.

Story County will not meet individually in person or via other means with potential Consultants.

Story County will be accepting written questions from September 20, 2022, through 12:00 PM, September 26, 2022, regarding this RFP. Please submit questions via email to Leanne Harter, County Outreach and Special Projects Manager at lharter@storycountyiowa.gov. Written responses will be published on Story County's website at www.storycountyiowa.gov and distributed to those who submitted questions no later than 12:00 pm, Wednesday, September 28, 2022.

Estimated Timeline

Date(s)	Action Item
February 14th	Consideration of the RFP by the BOS
February 15th - February 28th	Release RFP - Proposals Due February 28th
March 1st - March 2nd	Review of Proposals
March 7th	Consideration of Consultant by the BOS
March 7th-March 9th	Contract Negotiations/Development
March 14th	Effective Start of Contract

The above dates are subject to change at the option of Story County.

The Story County Board of Supervisors will consider approval of a contract with the selected Consultant.

The Story County Board of Supervisors reserves the right to accept or reject any and all responses, in part or in whole, and to accept responses, which in its sole discretion and opinion appear to be responsive, responsible, and in the best interests of the County. The County further reserves the right to waive any formalities or informalities or to amend the schedule as necessary.

The price quotations stated in the Consultant's proposal will not be subject to any price increase from the date on which the proposal is opened by Story County to the mutually agreed-to date of bid. Proposals must be signed by an official authorized to bind the provider to its provisions for at least a period of 90 days. Failure of the successful Consultant to accept the obligation of the bid may result in the cancellation of any award. A service contract will be executed between Story County and the awarded Consultant.

The selected Consultant may not subcontract any of the work specified in this RFP without prior written consent of Story County.

Consultant Selection Procedures

Story County will analyze and evaluate all properly submitted proposals in response to this request using the "Evaluation Criteria" listed in this RFP to rank all Consultants. Top scoring Consultants will be chosen for further evaluation, which may include interviews and presentations with those firms. Each proposal will be evaluated based on the Evaluation Criteria listed below. Proposals will be ranked in order of the highest numerical score first. Story County may select as many of the top ranked Consultants as it deems necessary for inclusion within the negotiating list.

Evaluation Criteria

- Experience with related activities or programs.
- Consultant's understanding and technical approach to the project and responsiveness to the RFP.
- Availability and capability of staff. Pertinent experience and qualifications of the project team.
- Technical and financial resources.
- Ability to complete the project in a timely manner and within budget.
- Integrity and compliance with public policy.
- Location of office. Preference may be given to those Consultants located within Story County.

Insurance

Consultant shall take out and maintain during service to the County under a contract such public liability and property damage insurance as shall protect Consultant, its subcontractors, and the County from claims for damages for personal injury, including accidental death, as well as for claims for property damage, which might arise from operations under its contract with the County, whether such operations be by Consultant or its subcontractor, or by anyone directly or indirectly employed by either of them. All insurance policies shall be issued by responsible companies who are acceptable to the County. The Consultant shall not cause any insurance to be canceled nor permit any insurance to lapse during the life of the contract with the County. Consultant shall indemnify and hold County harmless from any damages, cost, claims or expenses which may arise as a result of any failure on the part of the Consultant to provide accurate and/or complete data and information to the County as outlined and required by the terms and conditions of its contract with the County.

SAM.gov Registration

Consultant shall inform the County whether or not they are actively registered with the System for Award Management ("SAM") and confirms that the Unique Entity Identifier ("UEI") or Taxpayer Identification Number ("TINS"). If Consultant is not registered with the System for Award Management ("SAM") they will be required to register and provide the County with their Unique Entity Identifier ("UEI") before awarded funds will be released to the Consultant.

Sample Form of Consultant Services Contract is provided as Appendix A.

APPENDIX A
Provider Agreement
Consultant Services Contract

CONTRACT FOR _____

THIS AGREEMENT ("Agreement") is entered into by and Between Story County, an Iowa Municipal corporation, whose mailing address and telephone number is 900 Sixth Street, Nevada, Iowa 50201, telephone 515-382-7200, hereinafter referred to as "County", and _____, hereinafter referred to as "Provider", whose mailing address and telephone number is _____, telephone _____.

1. PURPOSE AND INTENT.

The purpose of the agreement is for the Provider to
Take from request for bids and then reference the milestones in the proposal and reference proposal and attach.

The Provider acknowledges that (1) the source of funding awarded for this project is the Coronavirus State and Local Fiscal Recovery Funds ("SLFRF") funds; (2) any and all compliance requirements for use of SLFRF funds; and (3) any and all reporting requirements for expenditures of SLFRF funds. (All definitions from "Compliance and Reporting Guidance: State and Local Fiscal Recovery Funds" dated February 28, 2022, version 3.0.)

2. FEES, EXPENSES & COMPENSATION.

Provider may charge a maximum hourly fee of \$_____ for professional services necessary under the terms of this Agreement. Provider may bill County for travel expenses at the rate of not more than _____ per mile, which shall be limited to actual mileage incurred to perform necessary tasks required to reach the County's objective under this Agreement. Provider may not bill or receive compensation from County for time spent traveling. All invoices must specify the invoice total and time period covered and detail the work performed or expense incurred per this Agreement. Provider agrees that the hourly fee and mileage expense shall be Provider's sole compensation for professional services and work performed because of this Agreement.

Provider understands that the County reserves the right to request additional specific information in accessing the accuracy of claim information.

3. METHOD OF PAYMENT.

All invoices must specify the invoice total and time period covered and detail the work performed or expense incurred per this Agreement. Provider agrees that the hourly fee and mileage expense shall be Provider's sole compensation for professional services and work performed because of this Agreement.

Payment for services will be made by County on a monthly basis following receipt of invoice from Provider to include the following:

- a) Monthly time and expense tracking per task
- b) Percentage (%) completion by task

- c) Written narrative of work done by task to include reference to any preliminary deliverables and documentation of correspondence with County representative.
- d) Description of upcoming tasks
- e) On or before _____, the Provider will provide electronically, itemization of costs incurred. The Provider will make available all receipts if requested by the County.
- f) The maximum total amount payable by the County under this agreement is \$ _____ as detailed in Section 2 of this contract, and no greater amount shall be paid.
- g) Payment is due upon receipt of invoice.
- h) Provider understands that the County reserves the right to request additional specific information in accessing the accuracy of claim information.

4. INDEPENDENT CONTRACTOR.

It is understood that provider is an independent professional contractor and that Provider will not in any event be construed or hold itself out to be an employee or agent of the County. It is further agreed that at no time will the Provider or the work efforts of the Provider be under the supervision or control of the County, although Provider agrees to comply with all reasonable requests and regulations applicable to any other business invitee of the County. It is also agreed that Provider, as an independent contractor, is not restricted to working exclusively for the County during the term of the Agreement.

5. AFFIRMATIVE COVENANTS.

- (A) **Ratification.** By executing this Agreement, the Provider (i) affirms and ratifies all statements, representations and warranties contained in all written documents that it has submitted to the County in connection with this Agreement (including, without limitation, the Agreement and the Application attached hereto as of the date hereof) and (ii) agrees that on each date, if any, that additional information is attached hereto and made a part hereof, it will be deemed to have affirmed and ratified all such statements, representations and warranties (including, without limitation, those contained or provided in connection with such additional information).
- (B) **No Litigation.** No action, suit, proceeding, inquiry or investigation, at law or in equity, before or by any court, public board or body, other than as disclosed to the County in writing, is pending or, to the knowledge of the authorized representatives of the Provider executing this Agreement, threatened (1) seeking to restrain or enjoin the execution and delivery of this Agreement, or the undertaking of any Project (defined below) or (2) contesting or affecting the validity of this Agreement; and neither the corporate existence of the Provider nor the title to office of any authorized representatives of the Provider executing this Agreement, is being contested.
- (C) **No Conflicts.** The authorization, execution and delivery of this Agreement, and performance by the Provider of the Project and of its obligations under this Agreement, will not constitute a breach of, or a default under, any law, ordinance, resolution, agreement, indenture or other instrument to which the Provider is a party or by which it or any of its properties is bound.
- (D) **SAM.gov Registration.** Provider shall inform the County whether or not they are actively registered with the System for Award Management ("SAM") and confirms that the Unique Entity Identifier ("UEI") or Taxpayer Identification Number ("TINS") herein listed is the correct number for the Provider as of the date hereof. If Provider is not registered with the System for Award Management ("SAM") they will be required to register and provide the County with their Unique Entity Identifier ("UEI") before awarded funds will be released to the Provider.

- a. Unique Entity Identifier (“UEI”) or Taxpayer Identification Number (“TINS”) _____

- (E) **Reporting and Compliance with Laws.** The Provider shall comply with all reporting requirements as determined by Story County. In addition, the Provider agrees that the Project shall be constructed or undertaken and shall be expended in full compliance with all applicable provisions of federal, state and local law and all regulations thereunder. Without limiting the generality of the foregoing, the Provider covenants to comply in all respects with all applicable law, regulation and rule regarding bidding, procurement, employment and anti-discrimination.
- (F) **Civil Rights Compliance.** Recipients of Federal financial assistance from the Treasury are required to meet legal requirements relating to nondiscrimination and nondiscriminatory use of Federal funds. Those requirements include ensuring that entities receiving Federal financial assistance from the Treasury do not deny benefits or services, or otherwise discriminate on the basis of race, color, national origin (including limited English proficiency), disability, age, or sex (including sexual orientation and gender identity), in accordance with the following authorities: Title VI of the Civil Rights Act of 1964 (Title VI) Public Law 88-352, 42 U.S.C. 2000d-1 et seq., and the Department's implementing regulations, 31 CFR part 22; Section 504 of the Rehabilitation Act of 1973 (Section 504), Public Law 93-112, as amended by Public Law 93-516, 29 U.S.C. 794; Title IX of the Education Amendments of 1972 (Title IX), 20 U.S.C. 1681 et seq., and the Department's implementing regulations, 31 CFR part 28; Age Discrimination Act of 1975, Public 6.

6. INSURANCE & TAXES.

Provider is responsible for Workers Compensation, Disability, Unemployment, Automobile Insurance, and any other insurance required by the State of Iowa and will provide certificates of insurance to the County. County reserves the right to require complete, certified copies of all required insurance policies, at any time. Provider is also responsible for any payment of State and Federal taxes and any other applicable tax. Provider is not eligible for any benefits the County may provide for its employees.

To the fullest extent permitted by law, the Provider shall indemnify and hold harmless the County, their agents, and employees from and against all claims, losses, expenses, including, but not limited to attorney’s fees arising out of or resulting from the performance of the work, provided that any such claim, damage, loss, or expense (1) is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property including the loss of use resulting therefrom, and (2) is caused in whole or in part by any negligent act or omission of the Provider, anyone directly or indirectly employed by Provider or anyone for whose acts any of them may be liable.

7. CONFIDENTIALITY.

Provider agrees to hold in trust and confidence and confidential information and/or proprietary information or data relating to County business and shall not disseminate or disclose such confidential information to any individual or entity, except Provider’s employees or subcontractors performing services hereunder (who shall be under a duty of confidentiality), and any other individuals specifically permitted in each instance by the County. This shall include compliance with all laws and regulations regarding protected health information.

8. TERMINATION AND REMEDIES. This agreement is effective on the ____ day of _____, 20__ .

- (A) **Termination.**

- a. **Termination by the County.** The County, in its sole and absolute discretion, may terminate this Agreement:
 - i. if the Provider has breached any provision of this Agreement or has failed to comply with any applicable state or federal law or regulation applicable to any Project; or
 - ii. if any representation or warranty made by the Provider in any Proposal, this Agreement, or any certification or other supporting documentation thereunder or hereunder shall prove to have been incorrect in any material respect at the time made.
 - b. **Notice of Termination.** The County shall provide the Provider with written notice of termination of this Agreement, setting forth the reason(s) for termination. The termination of this Agreement shall be effective as of the date such notice of termination is sent by the County. The County may terminate this agreement without penalty to the County, at any time, without cause, by giving written notice to the Provider at least fifteen (15) days before the effective date of such termination.
 - c. **Effect of Termination.** Upon termination of this Agreement, the Provider shall reimburse the County for all costs and disbursements of the project terminated on a schedule to be negotiated in good faith between the County and the Provider, but in no event more than 60 days from the date of such termination.
- (B) **Term.** This Agreement shall remain in effect until one of the following events has occurred:
- a. The Provider and the County replace this Agreement with another written agreement;
 - b. All of the Provider's obligations under this Agreement have been discharged, including, without limitation, any obligation to reimburse the County for disbursements; or
 - c. This Agreement has been terminated pursuant to the provisions of Section 8.A hereof.

9. ACCESS TO BOOKS AND RECORDS.

Unless otherwise required by applicable laws, Provider shall allow the County access to all books and records for purposed of auditing or reviewing Provider's claims, upon request by the County. Provider's failure to provide access under this section shall constitute a material breach of the agreement.

- (A) **Recordkeeping.** The Provider shall maintain accounts and records with respect to the Project in accordance with generally accepted accounting principles as issued from time to time by the Governmental Accounting Standards Board (GASB). Provider shall keep and maintain all financial records and supporting documentation related to the Project for a period of seven years after all proceeds have been expended or returned to the County. Wherever practicable, Provider shall collect, transmit, and store such records in open and machine-readable formats. Provider agrees to make such records available to the County or the United States Treasury upon request, and to any other authorized oversight body, including but not limited to the Government Accountability Office (GAO), the Treasury's Office of Inspector General (OIG) and the Pandemic Relief Accountability Committee (PRAC). Provider agrees to make such accounts and records available for on-site inspection during regular business hours of the Provider and permit the County, the United States Treasury or any other such authorized oversight body to audit, examine, and reproduce such accounts and records, and to make audits of all contracts, invoices, materials, payrolls, records of personnel, data, and other information relating to all matters covered by this agreement.

10. REQUIREMENTS.

Provider hereby agrees to perform all duties in accordance with all state and federal laws and regulations. This provision includes but is not limited to Iowa Code Section 144.32. Provider assures that no person shall be on the grounds of race, color, national origin, or sex, as provided by Title VI of the Civil Rights Act of 1964 be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under this program or activity. Failure to perform duties in accordance with the applicable laws and regulations shall be considered a material breach of this agreement by the Provider.

11. EXTENSION.

If mutually agreeable to County and Provider, this Agreement may be extended. Such extension will be documented by written amendment, duly signed and dated by both parties.

12. ASSIGNMENT.

Neither party to this Agreement may assign, sell or transfer any part thereof to any other firm or entity without first obtaining the written permission of the other party hereto.

13. APPLICABLE STATE LAW AND WAIVER OF FEDERAL REMOVAL.

This Agreement has been negotiated, executed and delivered in the State of Iowa. The parties hereto agree with all questions pertaining to the validity and interpretation of this agreement will be determined in accordance with the laws of the State of Iowa in Story County, Iowa, with venue in Story County District Court. The parties hereby waive removal of any issue hereunder to the federal courts.

This agreement and referenced attachments constitute the entire contract of the parties hereto and supersedes any prior agreement between the parties.

14. MISCELLANEOUS.

- (A) **Notices.** All notices, requests and other communications provided for herein including, without limitation, any modifications of, or waivers, requests or consents under, this Agreement shall be given or made in writing and delivered,
 - a. in the case of the County, to Leanne A. Harter, County Outreach and Special Projects Manager, Story County Administration, 900 6th Street, Nevada, Iowa 50201, and
 - b. in the case of the Provider, to the address specified in this Agreement; or
 - c. as to either party, at such other address as shall be designated by such party in a notice to each other party. Unless otherwise provided herein, receipt of all such communications shall be deemed to have occurred when personally delivered or, in the case of a mailed notice, upon receipt, in each case given or addressed as provided for herein.
- (B) **No Waiver.** No failure or forbearance on the part of the County to exercise, and no delay in exercising, any right hereunder shall operate as a waiver thereof nor shall any single or partial exercise by the County of any right hereunder preclude any other or further exercise thereof or the exercise of any other right. Conditions, covenants, duties and obligations contained in this Agreement may be waived only by written agreement between the parties.
- (C) **Headings.** The headings and sub-headings contained in the titling of this Agreement are intended to be used for convenience only and do not constitute part of this Agreement.

- (D) **Severability.** If any term, provision or condition, or any part thereof, of this Agreement shall for any reason be found or held invalid or unenforceable by any governmental agency or court of competent jurisdiction, such invalidity or unenforceability shall not affect the remainder of such term, provision or condition nor any other term, provision or condition, and this Agreement shall survive and be construed as if such invalid or unenforceable term, provision or condition had not been contained therein.
- (E) **Further Assurances.** Provider agrees that it will, from time to time, execute, acknowledge, and deliver, or cause to be executed, acknowledged, and delivered, such further instruments as may reasonably be required for carrying out the intention or facilitating the performance of this Agreement.
- (F) **Third-Party Beneficiaries.** This Agreement is exclusively between the County and the Provider, and does not or is intended to create any privity of contract with any other party not a party hereto other than the Indemnified Persons, nor to imply a contract in law or fact. The County is not obligated to disburse grant funds on any contract, or otherwise, between the Provider and any other party, nor intends to assume, at any time, direct obligations for payment for work, goods, or other performance under such contracts. The obligation to pay any amounts due under such contracts is solely the responsibility of the Provider. Nothing herein, express or implied, is intended to, or shall confer upon, any other person any right, benefit, or remedy of any nature whatsoever under or by reason of this Agreement between the County, the Provider and the Indemnified Persons.

[Remainder of page intentionally left blank; signature page follows.]

This agreement and referenced attachments constitute the entire contract of the parties hereto and supersedes any prior agreement between the parties.

STORY COUNTY, IOWA (County)

_____ (Provider)

By:

By:

Chairperson of the Board of Supervisors

Dated: _____

Dated: _____